



Shire of
Nannup
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Agenda

**Council Meeting to be held
on Thursday 23 July 2015
Commencing at 4.15pm**

A g e n d a

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
(previously approved)

At the January 2015 Council meeting, Council resolved to approve Cr Stevenson's Leave of Absence for this July 2015 Ordinary Council Meeting

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
4. **PUBLIC QUESTION TIME**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**
7. **DECLARATIONS OF INTEREST**

The Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

Members should make any declarations at the start of the meeting but may declare an interest before the resolution of any agenda item.

8. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 25 June 2015 be confirmed as a true and correct record.

9. **MINUTES OF COUNCIL COMMITTEES**
10. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
11. **REPORTS BY MEMBERS ATTENDING COMMITTEES**

12. REPORTS OF OFFICERS

Agenda No.	Description	Page No.
COMMUNITY & DEVELOPMENT SERVICES		
12.1	Nannup Visitor Centre Services	4
12.2	Internal Review of the Shire of Nannup Community Strategic Plan 2013-2023	7
12.3	Gazettal of Poison Swamp Road	10
12.4	2015 Council Elections – Shire of Nannup Electoral Code of Conduct	12
12.5	Request for Nomination to the Blackwood Basin Group Committee	14
12.6	Breach of Local Planning Scheme No.3	16
WORKS & SERVICES		
12.7	Roads To Recovery Additional Funds	19
FINANCE & ADMINISTRATION		
12.8	Monthly Accounts for Payment - June 2015	21

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

13.2 ELECTED MEMBERS

**14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)**

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17. CLOSURE OF MEETING

COMMUNITY & DEVELOPMENT SERVICES

AGENDA NUMBER:	12.1
SUBJECT:	Nannup Visitor Centre Services
LOCATION/ADDRESS:	
NAME OF APPLICANT:	"A Taste of Nannup"
FILE REFERENCE:	TRS1
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	3 July 2015
ATTACHMENTS:	12.1.1 – Current Nannup Visitor Centre Service Contract with a "A Taste of Nannup"

BACKGROUND:

Following the presentation by Heather Walford from "A Taste of Nannup" regarding the Visitor Centre Services at the June Ordinary meeting of Council, Mrs Walford now seeks Council direction on the future of these services beyond December 2015.

COMMENT:

Council engaged "A Taste of Nannup" to provide Visitor Centre services for the 2015 calendar year and contributed \$10,000 for these services. As indicated at the June 2015 Council meeting, "A Taste of Nannup" is keen to continue the services for the Shire of Nannup.

Council's Economic and Community Development Officer (ECDO) has been in discussions with Mrs Walford regarding funding opportunities via Tourism WA's Regional Visitor Centre Sustainability Grant Program to improve access to the building and upgrade brochure racking. Before a funding application is submitted, Mrs Walford seeks a financial commitment from Council for the provision of tourism services for 2016 and that without Council's ongoing financial commitment, a funding application to Tourism WA would not meet the appropriate guidelines.

Applications for the Tourism WA Grants Program close on Monday, 31 August 2015.

At the presentation to the June Ordinary Council meeting, Mrs Walford demonstrated the progress that "A Taste of Nannup" had made since taking on the Visitor Centre services and how improvements could be made to supplying the Visitor Centre service and promoting the district.

To date, "A Taste of Nannup" has met the Contract aims which included the following:-

- Provide a visitor information service seven days per week, 10am to 4 pm except Christmas Day and extended hours during events;
- Provide brochures of local tourism businesses and attractions, free maps and visitor information. Free internet provision would be offered for accommodation reservations;
- Develop relationships with the WA Visitor Information Centre Network, regional tourism organisations and the local tourism industry members;
- Complimentary use of internet for accommodation reservations provided; and
- A Taste of Nannup will pro-actively promote their service.

With the added increase in tourism numbers since the opening of Mowen Road, it is vitally important that the Shire of Nannup maintains a Visitor Centre service in the town site for the promotion of the district. Whether this be through the continuation of the current arrangement with "A Taste of Nannup" or the establishment of a separate stand-alone Visitor Centre, although costs would be significantly more with this option.

The important aspect of Visitor Centre services is providing information during weekends and other busy periods and a shop front can best provide such a service. The Shire of Nannup's Community Strategic Plan, which had community input into its development, highlighted the importance of a Visitor Centre service being maintained in the district to support tourism providers and promote the district.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Council has committed \$10,000 in its 2015/2016 Budget for the promotion of Tourism.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Economy –
Strategy 2.2 Tourism/Recreation – Support the provision of a Visitor Centre
Service

RECOMMENDATION:

That Council advises the proprietors of “A Taste of Nannup” that it is willing to negotiate a new Contract for the provision of Visitor Centre Services for the 2016 calendar year based along similar lines as the 2015 Contract.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.2
SUBJECT:	Internal Review of the Shire of Nannup Community Strategic Plan 2013-2023
LOCATION/ADDRESS:	
NAME OF APPLICANT:	
FILE REFERENCE:	ADM3
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	3 July 2015
ATTACHMENTS:	12.2.1 – Shire of Nannup Community Strategic Plan 2013-2023

BACKGROUND:

In May 2013 Council adopted its first Community Strategic Plan in accordance with the new provisions of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* relating to Integrated Planning.

The printed public document (page 28) indicates that a review of the Plan was to be undertaken in 2015, although the above *Regulations* indicate that the local government is to review the Plan for its district at least once every 4 years.

COMMENT:

It is considered that the intent of the Review in 2015 was to be an internal Review only however, as per the *Regulations* indicate in Section 19C(9), a local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*
- (3) *A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.*

- (4) *A local government is to review the current strategic community plan for its district at least once every 4 years.*
- (5) *In making or reviewing a strategic community plan, a local government is to have regard to —*
 - (a) *the capacity of its current resources and the anticipated capacity of its future resources; and*
 - (b) *strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and*
 - (c) *demographic trends.*
- (6) *Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.*
- (7) *A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*
- (8) *If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*
- (9) *A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.*
- (10) *A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.*

Section 19CA of the *Regulations* also state that if a modification is made during a financial year to a local government's strategic community plan, the annual report of the local government for the financial year is to contain information about that modification.

Council's senior management team have reviewed the current Plan and consider that the Vision, Aspirations, Objectives/Strategies and Actions are still relevant and therefore no modifications to the Plan are required and that a full review be undertaken as per *Regulation 19C(4)* in 2017.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and the *Local Government (Administration) Regulations 1996* relating to Integrated Planning

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

As per the requirements of the current Community Strategic Plan for a review to be undertaken in 2015.

RECOMMENDATION:

That Council considers that the current Community Strategic Plan 2013-2023 is still relevant in relation to its Vision, Aspirations, Objectives/Strategies and Actions for the Shire of Nannup and therefore no modifications are required and that a formal Review of Plan that will include consultation with the electors and ratepayers of the district be undertaken prior to May 2017 in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* relating to Community Strategic Plans.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.3
SUBJECT:	Gazettal of Poison Swamp Road
LOCATION/ADDRESS:	Lot 11864
NAME OF APPLICANT:	Mr Rick Bruce – Lot 11864 Poison Swamp Road
FILE REFERENCE:	ROA83
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	6 July 2015
ATTACHMENTS:	12.3.1 – DPaW correspondence dated 24 June 2014 regarding proposed Road Dedication 12.3.2 – Copy of e-mail correspondence forwarded to Mr Bruce on 23 June 2015.

BACKGROUND:

Mr Bruce has forwarded correspondence to Council requesting the Gazettal of Poison Swamp Road, Darradup.

Mr Bruce advises that according to the Department of Parks and Wildlife (DPaW) in December 2006, they have no objections to this proposal and would await information regarding the formal road dedication from the Shire of Nannup.

Mr Bruce in his correspondence indicates that he is awaiting a formal response from the Shire of Nannup requesting the Gazettal of Poison Swamp Road to DPaW. Therefore, as a matter of urgency, Mr Bruce requests that this matter be resolved because until this happens he cannot Strata Title or subdivide the properties to the good of all.

COMMENT:

Following receipt of Mr Bruce's letter the CEO researched the issue to ascertain why no action had been taken on the road dedication. Councillors will also recall that Poison Swamp Road was visited during the road inspection in May 2015 and discussions were undertaken with a landholder at the time.

The attached email in response to the correspondence received from Mr Bruce details that he has not met his obligations in pursuing the road dedication and until he satisfies the processes as set out by Council's Consultant Town Planner, no further action can be taken at this stage.

A response to the email forwarded to Mr Bruce by the CEO detailing his obligations has yet to be received.

STATUTORY ENVIRONMENT:

Road Dedication processes in accordance with DPaW requirements and the Shire of Nannup Local Planning Scheme No.3.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council receives the correspondence from Mr Bruce regarding the proposed Road Dedication of Poison Swamp Road and endorses the response by the CEO to Mr Bruce regarding his obligations before Council can progress the matter further.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.4
SUBJECT:	2015 Council Elections – Shire of Nannup Electoral Code of Conduct
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Peter Clarke – Returning Officer
FILE REFERENCE:	ADM2
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	6 July 2015
ATTACHMENTS:	12.4.1 – Draft Shire of Nannup Electoral Code of Conduct.

BACKGROUND:

In accordance with Section 4.27(1)(d) of the *Local Government Act 1995* and Section 8 of the *Local Government (Elections) Regulations 1997*, the Returning Officer for any election is to prepare or adopt an electoral code of Conduct for the election that aims to ensure that all electoral officers act:-

- (a) lawfully; and
 - (b) professionally; and
 - (c) fairly and Impartially; and
 - (d) with honesty and integrity; and
 - (e) without any conflict of interest,
- in relation to the election.

COMMENT:

Once the Electoral Code of Conduct is adopted, the Returning Officer is to provide a copy of the Code to each Electoral Officer and the Officer is to observe and comply with the Code throughout the conduct of the Election process.

A Draft Code has been prepared and is provided as an attachment to the Agenda document.

STATUTORY ENVIRONMENT:

Section 4.27(1)(d) of the *Local Government Act 1995* and Section 8 of the *Local Government (Elections) Regulations 1997*

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council adopts the Shire of Nannup Electoral Code of Conduct as prepared by the CEO in his capacity as Returning Officer for the Shire of Nannup's 2015 Local Government Elections to be held on Saturday, 17 October 2015.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.5
SUBJECT:	Request for Nomination to the Blackwood Basin Group Committee
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Administration Assistant - Blackwood Basin Group
FILE REFERENCE:	DEP16
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT	8 July 2015

BACKGROUND:

Helen O'Connell, Administration Assistant for the Blackwood Basin Group (BBG), writes to Council on behalf of the Chairman, Dr Per Christensen, inviting Council to nominate a representative from the Shire of Nannup to fill a vacant position on the BBG's Management Committee for the upcoming two year period.

Ms O'Connell advises that the BBG is a non-profit, community based organisation that coordinates environmental management within the Blackwood River Catchment. The aim of the BBG is to work with the community and landcare zones to manage and maintain a balance between environmental protection, cultural diversity and economic productivity. The BBG continually applies for project funding depending upon the needs of the community.

Ms O'Connell indicates that the BBG has a 13 member committee, representative of shires, landcare groups, industry and government agencies across the 22,000 square-kilometre Blackwood catchment. The Committee meets every two months, for a morning meeting with lunch provided, usually in Boyup Brook.

COMMENT:

Nominations for the BBG require consent of the nominee and therefore the nomination should be provided on Shire of Nannup letterhead. The nominee does not have to be a Councillor from the Shire of Nannup, although the BBG advises that it is an advantage in communicating issues between the Shires and the BBG.

Cr Longmore was appointed as Council's representative on the Lower Blackwood Land Conservation District Committee at the March 2015 Ordinary meeting.

There is obviously a link between the LCDC's and the Blackwood Basin Group and that if Council was considering appointing a representative to the Blackwood Basin Group, it is considered that the ideal candidate would be Cr Longmore, but obviously subject to his approval.

The BBG seek a nomination for the Management Committee by Friday, 31 July 2015.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan – *Our Natural Environment – Strategy 4.1 – Protect our Range of Natural Assets*

RECOMMENDATION:

That Council considers nominating a Councillor as its representative on the Blackwood Basin Group Committee or alternatively, considers an appropriate person who could be approached to represent the Shire of Nannup on this Committee.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.6
SUBJECT:	Breach of Local Planning Scheme No.3
LOCATION/ADDRESS:	Lot 29 Griffiths Drive, Nannup
FILE REFERENCE:	A1434
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT:	7 July 2015

BACKGROUND:

Council received a complaint from nearby residents on 29th June 2015 that the property owners of Lot 29 Griffiths Drive had felled a number of large eucalyptus trees on their property.

COMMENT:

The Shire of Nannup Local Planning Scheme No.3 (LPS3), in particular Clause 4.13.10.4 states:

“4.13.10.4 Tree Preservation

- a) No trees or substantial vegetation may be felled, removed or damaged except for:*
- i. clearing associated with approved development or an approved fire management plan;*
 - ii. establishment of fire breaks as may be required by a Local Law or a notice issued by the local government pursuant to the Bush Fires Act; or*
 - iii. any other purpose approved by the local government.”*

The above clause applies to all properties zoned Special Rural.

On the advice of the Shire’s consultant planner, the CEO and Development Services Officer visited Lot 29 Griffiths Drive to see the extent of the felling and speak to the owners of the property.

The owners have advised that the trees were damaging the water tank and surrounding paving, and that the continual dropping of limbs was presenting a serious risk to both the owners and their family.

The property owners also advised that they had contacted the Department of Parks and Wildlife to find out if the trees could be removed and were advised that if the species were not native to the area that they could go ahead and remove them without penalty. While this was not the correct course of action, it does suggest that the owners believed they had obtained approval for the trees to be removed.

The owners have already begun planting more suitable trees on the property to replace the lost vegetation.

The Shire's consultant planner has advised that should the Council wish to take further action, the options are to either issue a Planning Infringement Order or to proceed to prosecution.

After speaking to the owners, both the CEO and the Development Services Officer were satisfied that the reasons for the removal of the trees were valid and that no further action be taken on the matter.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS:

Informing property owners of Council requirements and raising community awareness of the need to comply with the provisions of LPS3.

RECOMMENDATION:

That Council

1. Endorse the actions of the CEO in taking no further action against the owners of Lot 29 Griffiths Drive with regards to the breach of LPS3 in consideration that the owners had begun planting more suitable species of vegetation on the property; and
2. Advise the owners of Lot 29 Griffiths Drive of the need to comply with the provisions of LPS3 on any future matters pertaining to development associated with the property.

VOTING REQUIREMENTS: Simple Majority

WORKS & SERVICES

AGENDA NUMBER:	12.7
SUBJECT:	Roads To Recovery Additional Funds
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	WRK 5
AUTHOR:	Chris Wade - Manager Infrastructure
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	12 July 2015
ATTACHMENTS:	12.7.1 – Media Statement 12.7.2 – Funding Allocations 12.7.3 – Revised 2015/16 Works Program

BACKGROUND:

Council was informed at their June 2015 Information Session that the Federal Government was increasing the level of funding for the 2015/2016 Roads to Recovery program but at that time the actual amount was not known.

COMMENT:

Notification has now been received from the Federal Government that the additional funding will be \$189,321 on top of the \$441,464 already allocated to the 2015/2016 Budget. As the 2015/16 Budget has been adopted by Council and the amount of additional funding is over \$5,000, in accordance with Council Policy, it is required to formally accept the funding. Roads to Recovery funding does not require any matching funding from Council's own sources.

As previously advised at the June Information Session, the funding could be used to address the drainage, bitumen, parking, lighting and aesthetic issues to Warren Road/Centenary Drive Recreation Precinct entrance.

To allow for reporting conditions to the Federal Government, nominal figures have been allocated against the current Roads to Recovery jobs in the works program and Centenary Drive has also been included in these figures.

Gold Gully Road/East Nannup Road – \$300,000 which will see Gold Gully Road completely sealed and east Nannup Road with a final seal.

Chalwell Road – \$230,785 which will see full construction to McKittrick Road with only a final seal required the following year.

Centenary Drive – \$100,000 which will see drainage, new entrance and resealing from Warren Road.

The reason the funding has been allocated to jobs already on the 2015/16 program is to allow completion of those works but also taking into account the impact on the outside staff resources and to alleviate mobilisation costs where possible. The current works program is looking like it will be very busy as Council have also included the main street upgrade into the program if the officer's recommendation is adopted.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

An additional allocation of \$189,321 will be built into the roads construction area of the 2015/2016 Budget if the officer's recommendation is supported.

Also to note is that the 2016/17 Roads to Recovery funding will be a total of \$728,745 which is an increase of some \$508,000 from what Council had previously been informed.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

1. Council accept the extra funding from the 2015/16 Roads to Recovery program of \$189,321.
2. Council adopt the attached revised Works Program for 2015/16 as follows:-
 - Gold Gully Road/East Nannup Road - \$300,000.**
 - Chalwell Road - \$230,785.**
 - Centenary Drive - \$100,000.**

VOTING REQUIREMENTS: Simple Majority

FINANCE & ADMINISTRATION

AGENDA NUMBER:	12.8
SUBJECT:	Monthly Accounts for Payment - June 2015
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	14 June 2015
ATTACHMENTS	12.8.1: Schedule of Accounts for Payment – June 2015 12.8.2: Schedule of Credit Card Payments

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund to 30 June 2015 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There are two corporate credit cards currently in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This is shown in attachment 2.

Municipal Account

Accounts paid by EFT	7219 - 7352	\$457,980.05
Accounts paid by cheque	19802 –19832	\$460,087.64
Accounts paid by Direct Debit	DD9264.1 – DD9273.2	\$9,223.48

Sub Total Municipal Account	\$927,291.17
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Trust Account

**Shire of Nannup
Ordinary Council Meeting Agenda: July 2015**

Accounts paid by EFT	\$200.00
Accounts Paid by cheque	\$0.00
Sub Total Trust Account	<hr/> \$200.00
Total Payments	<hr/> \$927,491.17 <hr/>

STATUTORY ENVIRONMENT: LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$927,491.17 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple majority

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

13.1 OFFICERS

13.2 ELECTED MEMBERS

**14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)**

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE
PUBLIC**

**15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS
BEEN GIVEN**

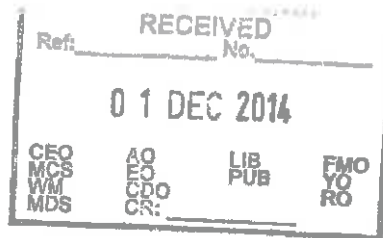
16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17. CLOSURE OF MEETING



Agenda Attachments

Item	Attach	Title
12.1	1	Current Nannup Visitor Centre Service Contract with a "A Taste of Nannup"
12.2	1	Shire of Nannup Community Strategic Plan 2013-2023
12.3	1	DPaW correspondence dated 24 June 2014 regarding proposed Road Dedication
12.3	2	Copy of e-mail correspondence forwarded to Mr Bruce on 23 June 2015
12.4	1	Draft Shire of Nannup Electoral Code of Conduct.
12.7	1	Media Statement
12.7	2	Funding Allocations
12.7	3	Revised 2015/16 Works Program
12.8	1	Schedule of Accounts for Payment – June 2015
12.8	2	Schedule of Credit Card Payments



A Taste of Nannup
PO Box 48
Nannup 6275

Our ref: TRS 1

28 November 2014

Dear Heather

NANNUP VISITOR SERVICE CONTRACT

Council at their November 2014 meeting endorsed the contract of A Taste of Nannup to provide a visitor service with a \$10,000 contribution from the Council to be provided as support for the service.

It is acknowledged that tourism is a major industry in Nannup and adds to the economic and social vitality of our community. With the sealing of Mowen Road completed within the next two years, it is anticipated that tourism visitation to the Shire of Nannup will increase.

CONTRACT AIMS

This service aims to:

1. Provide a visitor information service seven days per week, 10am to 4pm except Christmas Day and extended hours during events.
2. Provide brochures of local tourism businesses and attractions, free maps and visitor information. Free internet provision would be offered for accommodation reservations.
3. Develop relationships with the WA Visitor Information Centre Network, regional tourism organisations and the local tourism industry members.
4. Complimentary use of internet for accommodation reservations provided
5. A Taste of Nannup will pro-actively promote their service.

REPORTING

Written six monthly progress report due June 10th to the Community Development Officer.

SERVICES, PROMOTION AND ADMINISTRATION

1. The provision of staff, hours of operation and other details are as per the EOI, unless otherwise agreed by both parties.
2. Appropriate visual signage will be erected to identify the visitor service from the premises that the service is operational at.
3. A Taste of Nannup will ensure staff and volunteers are trained and familiar with local Nannup attractions, activities and visitor information.

TERMS AND CONDITIONS OF CONTRACT

1. You must have all applicable insurances, qualifications and licences etc in place as a provider of services to protect the Shire of Nannup
2. Any potential conflicts of interest that may arise must be declared to the Chief Executive Officer and any required actions taken to deal with the situation.

PAYMENT FOR SERVICES

A total of \$10,000.00 plus GST has been allocated for a twelve month period to be paid in instalments with the following milestones to be met:

Action	Amount
Objective- Preparation. Signing of contract	\$5,000.00
Milestone Payments June 10 2015: 1. Satisfactory report presented to Council	\$5,000.00
TOTAL	\$10,000.00
GST	\$1,000.00
TOTAL including GST	\$11,000.00

FEEDBACK

To assist with the program development and administration we encourage A Taste of Nannup to provide feedback to the Shire of Nannup.

INSURANCE


A Taste of Nannup should maintain appropriate Public Liability Insurances for the duration of this contract.

COPYRIGHT

All works developed by the Shire of Nannup during this contract remain the property of the Shire of Nannup, including the Bookeasy contract. You will not, during the course of the contract or thereafter, except with the consent of the Council, as required by law or in the performance of your duties, use or disclose confidential information relating to the business of the Council, including but not limited to resident and Council details. The terms and conditions referred to in this contract may only be varied by written agreement signed by both you and Council.

CONFIDENTIALITY

All information and matters connected and related to this service are confidential and shall not be disclosed unless prior written consent is obtained.



Robert Jennings
Chief Executive Officer
Shire of Nannup
28 November 2014



Heather Walford
Proprietor / Partner
A Taste of Nannup
28 November 2014



Shire of
Nannup
rest • connect • grow



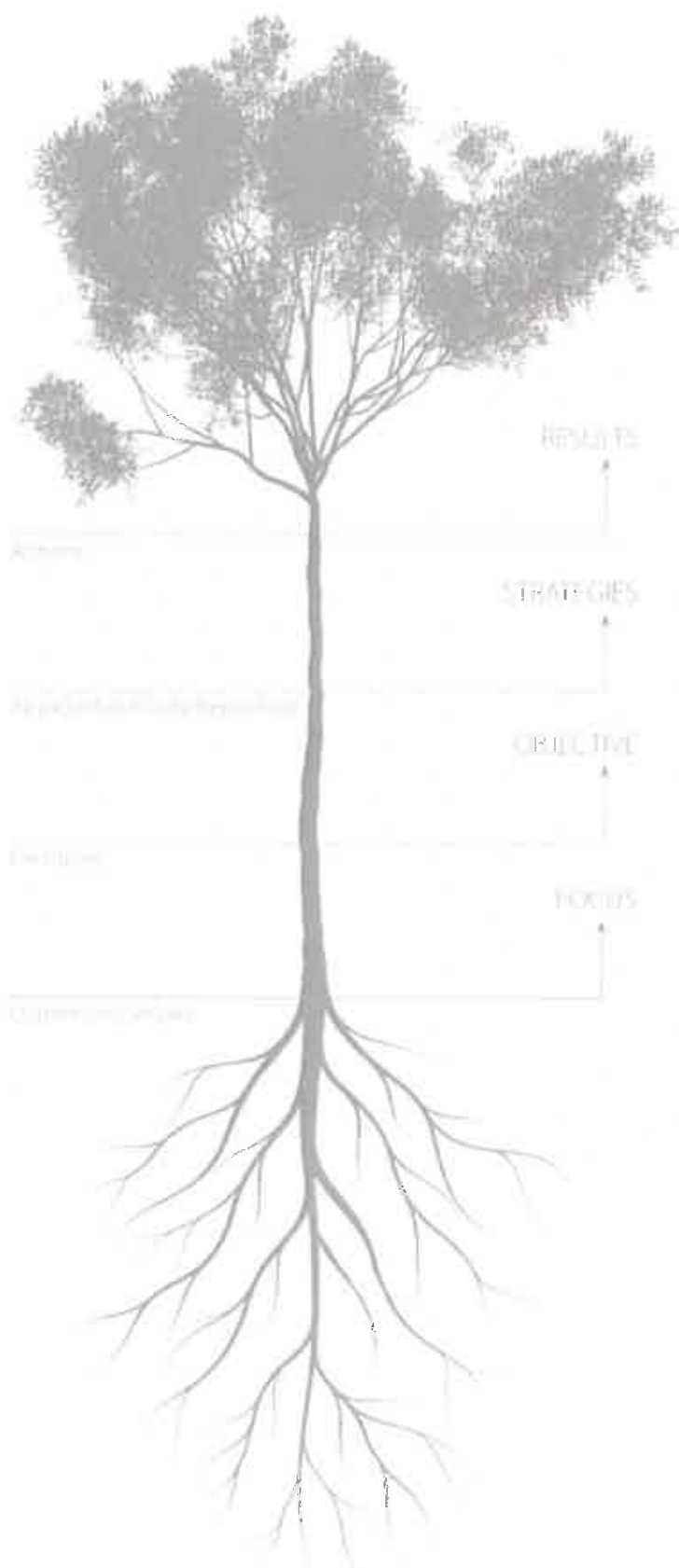
Community Strategic Plan

2013
2023





The nannup.wa.gov.au
www.nannup.wa.gov.au



Contents

Why we are doing this	2
A vision shaped by the community	3
What we did with the information	4
Issues and challenges	5

What we discovered

The Results	7
Our Community	8
Our Economy	10
Our Built Environment	12
Our Natural Environment	14
Our Community Leadership	16
Our Council Leadership	17
Our Services, Projects and Partners	18

What Happens Next

Planning our Resources and Performance	22
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Appendix

Appendix 01	Nannup, about us	24
Appendix 02	Councils Current Corporate Statements	26
Appendix 03	Links with Other Plans	27
About this document		28

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Why we are doing this

The West Australian State Government requires all local governments to develop an integrated planning and reporting framework. The elements of the framework must be implemented by 1 July 2013.

The Strategic Community Plan (shortened to the 'Community Plan' in this document) is part of this Integrated Planning and Reporting framework. It sets the scene for the whole framework and expresses the community's vision and priorities for the next ten years and beyond. The plan gives us a method for establishing priorities and aligning them to operational functions. It will also support the development of improved services

and outcomes for the community and will continue to evolve to support the needs of our community.

Successfully implementing this strategic community plan will require a commitment from all those concerned, including the Shire of Nannup, residents, businesses, visitors, community organisations and all levels of government.

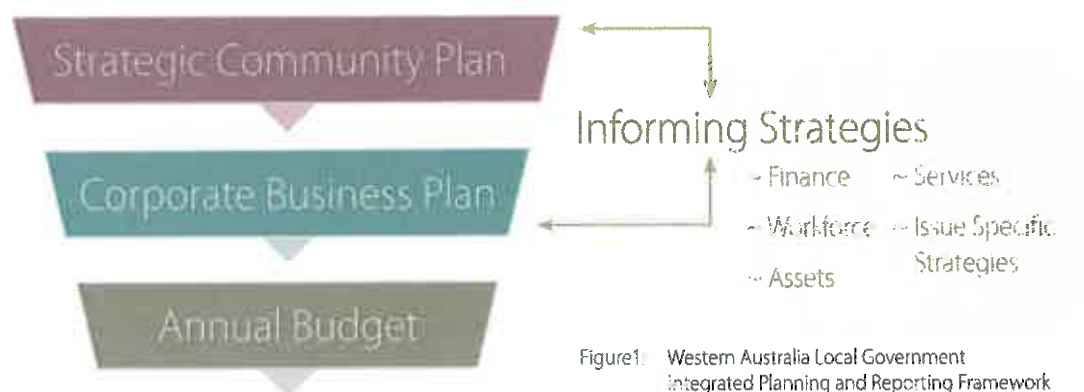


Figure1: Western Australia Local Government Integrated Planning and Reporting Framework

Outputs: Plan Monitoring
and Annual Reporting

Measuring & Reporting

A vision shaped by the community



This is your plan and we want to get it right for you.

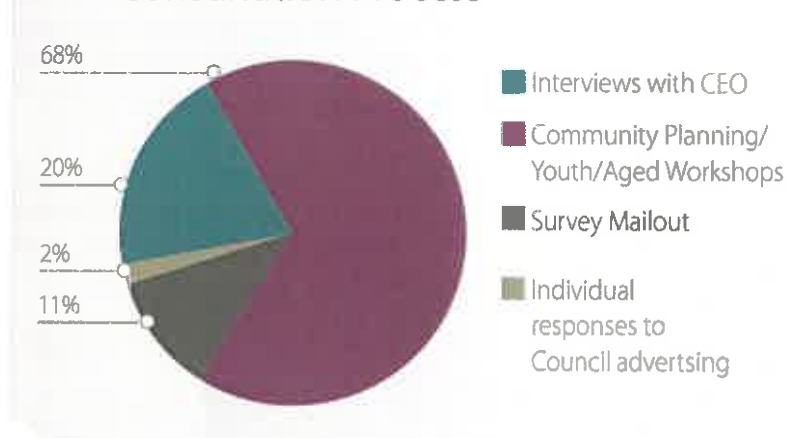
Community engagement is a process that allows people to participate in decisions that affect them, and at a level that meets their expectations. It helps strengthen the relationship between communities and government, enabling all the concerned groups to become part of the process.

Council used the objectives embodied in the planning consultation policy to develop the key aspects of this strategy:

1. Clearly define the level of consultation relevant to Council issues;
2. Detail the requirements for consultation based on the level of impact;
3. Outline the process Council will use when undertaking consultation and considering submissions;
4. Clearly define the levels of consultation required for a range of Shire functions in order for the community to be kept informed, comment on and respond to issues and proposals and gain a sense of ownership of key Council functions and activities.

This involved multiple forms of engagement to ensure the inclusion of a large cross section of the community. Consultation elements included the Community Planning Day workshop, Youth Planning workshops and our Aged Friendly Community workshops. A survey was sent to all residents to participate in the

Consultation Process



process and personal interviews with the Chief Executive Officer included a wide cross section of the community. Advertising throughout the process for comment also produced responses.

To date, just over 24% of our community has participated. This has resulted in over 1,650 comments being collected from 305 people on a whole range of topics, which have been used to provide a guide to the future direction for Nannup. The comments have regard to current and future resource capacity, demographic trends (attachment 1) and strategic performance measurements.

Throughout the process we have been working with relevant government agencies to ensure we are in line with State and Commonwealth priorities so that we will receive support from these agencies on the identified priorities.



What we did with the information

The aim is to produce a clear, concise document that meets the requirements of the legislation, but more importantly provide a useful tool for the Council and community.

All the information has been gathered, analysed and compiled, then categorised into key themes that matter most to the community. These key themes are Community, Environment and Leadership. The three themes supplied our 15 key focus points for our community's future.

During the process of consultation and analysing of data, Council has been reassured that the community's overall vision is in line

with the Shire of Nannup's existing Vision Statement, Mission Statement and our Values. (see appendix 2).

The vision also aligns well with our new branding of Rest, Connect and Grow as well as our current activities and projects.

Consultation is an ongoing process and new and evolving trends will be incorporated during subsequent reviews.



Community

'We are a unique town that role models sustainability, friendliness, taking the time to celebrate our heritage and festivals'



Environment

'Let's keep the charm and fabric of Nannup'



Leadership

'A listening leadership that provides and represents all'

Issues and challenges



Naturally, things like resources (both human and capital), budget, legislation and common-sense play a defining role in what can be achieved in our future direction.



Where we are directly responsible for an activity and resources permit, we are committed to delivering the aspirations set out in the Community Plan. Where we do not have direct responsibility or influence on the aspirations, we will advocate to those responsible and will work in partnership with them to make these aspirations a reality.

The majority of comments received have been summarised in the following tables, with noteworthy comments on other topics not directly referenced in this document being:

- ~ Amalgamation - need for independence
- ~ Rates increases becoming unrealistic
 - indirectly dealt with by balancing our environmental, social and financial requirements
- ~ Business trading hours – may be raised as part of a business forum / consultation
- ~ 85% of land being the responsibility of Department of Environment and Conservation – ongoing process working with this state government agency
- ~ Aligning with Councils and other agencies' plans and legislation (appendix 3).



What we discovered



Our Community



Our Economy



Our Built
Environment



Our Natural
Environment



Our Community
Leadership



Our Council
Leadership



The Results



OUR COMMUNITY

We are a unique town that role models sustainability, friendliness and take the time to celebrate our heritage and festivals

- ~ We will retain our pride in being a small, friendly town that is a nice place to live and full of wonderful people
- ~ We role model self sufficiency and sustainability as a community
- ~ We respect and value our aged
- ~ Our youth are important and we will focus our energy to give them reasons to stay in Nannup (or come back)



OUR ECONOMY

Sustainability is the key to Nannup's future

- ~ We will have a sustainable, innovative and equitable economy
- ~ Working together to attract people to our amazing Shire



OUR BUILT ENVIRONMENT

Keep the charm and fabric of Nannup

- ~ Keep the charm and fabric of our unique shire and upgrade the amenity
- ~ Provide a quality planning outcome for community benefit
- ~ Increase coverage of our communication systems



OUR NATURAL ENVIRONMENT

We are surrounded by amazing nature, from our magnificent forests and bush land, to our pristine coastlines

- ~ We will protect our amazing nature, magnificent forests, managed bush land, rivers, agriculture and our pristine coastline
- ~ Keep our beautiful combination of natural landscapes and built environments to retain our community and amenity
- ~ To achieve a green clean future



OUR COMMUNITY LEADERSHIP

We listen to our community leaders

- ~ To listen and partner with our community leaders and all our diverse groups
- ~ To have united community groups working together



OUR COUNCIL LEADERSHIP

A listening leadership that provides for and represents all

- ~ A listening leadership that provides and represents all
- ~ To do what is right and fair for the people

Our Community Statement:

We are a unique town that role models sustainability, friendliness, taking the time to celebrate our heritage and festivals.

We are surrounded by amazing nature, with charming historic and built fabric. Our leaders provide for and listen to all of us.

Our Community

We are a unique town that role models sustainability, friendliness, take the time to celebrate our heritage and festivals

Strategies	Action	Measurement of our success	Responsibility
1.1 All of Us / Who we are <i>We will retain our pride in being a small, friendly town that is a nice place to live and full of wonderful people</i> <i>We will role model self sufficiency and sustainability as a community</i>			
Promote a connected, safe and healthy town	Educate and enforce health, emergency management and planning regulations, whilst continuing our Community Development work	Number of food premises inspected, compliant firebreaks and planning application decisions upheld in the State Administrative Tribunal	<i>Provider</i>
Value our heritage and festivals	Support and fund events through our community grants program	Ongoing events funded	<i>Facilitator</i>
Support the development of a self-sufficient community	Develop a strategy that supports a self-sufficient community	Strategy developed	<i>Provider</i>



Strategies	Action	Measurement of our success	Responsibility
1.2 Our Aged <i>We respect and value our aged</i>			
Provide an aged friendly environment	Provide a range of information for the community relating to the Shire's aged activities	Aged relevant activities communicated regularly	Provider
	Advocate for improved public transport for our aged	Advocacy meetings held with relevant agencies	Advocate
Support the Nannup hospital in providing an exemplary health service	Advocate for improved facilities and services for our aged	Advocacy meetings held with relevant agencies and providers. Partnership established with Department of Health	Advocate
	Advocate for the provision of a regular consistent General Practitioner service	Advocacy meetings held with relevant providers	Advocate

Strategies	Action	Measurement of our success	Responsibility
1.3 Our Youth <i>Our youth are important and we will focus our energy to give them reasons to stay in Nannup (or come back)</i>			
Partner the Nannup District High School to become a school of choice for all	Work in partnership with the Nannup District High School	Regular partnering meetings with the school	Advocate
Create a youth friendly town	Provide a space for the youth to own/use and continue Youth Services in the Shire of Nannup	Youth Space created and used, as well as ongoing Youth Services	Provider
Increase public transport to adjoining towns	Advocate for improved public transport for our youth	Advocacy meetings held with relevant agencies	Advocate



Our Economy

Sustainability is the key to Nannup's future

Strategies	Action	Measurement of our success	Responsibility
2.1 The Big Picture <i>We will have a sustainable, innovative and equitable economy</i>			
Promote innovative ideas and value add to businesses and industry	Facilitate a forum with industry, community and business groups to encourage innovative ideas and value adding to their products and services	Forum held or meetings with key representatives, ideas captured and developed	<i>Facilitator</i>
Work collaboratively with State and Federal Government agencies to improve our economy	Apply for more contracts from Government Departments and advocate for a greater presence in the district	Advocacy meetings held with relevant agencies and providers	<i>Advocate</i>
Encourage and support more industry, businesses and employment into our Shire	Work with industry, community and business groups to determine the best method of support	Forum held or meetings with key representatives, ideas captured and planned	<i>Facilitator</i>
	Advocate to develop existing industries and create new industries	A WAEMI or other new industry in our Shire	<i>Facilitator</i>
Promote employment for Youth	Support the transition from education to further training and employment	Regular partnering meetings with the school and business groups	<i>Advocate / Facilitator</i>



Strategies	Action	Measurement of our success	Responsibility
2.2 Tourism/Recreation <i>Working together to attract people to our amazing Shire</i>			
Support tourism providers and promote our district	Support the provision of a Visitor Centre service	Visitor Centre service provided	<i>Provider / Facilitator</i>
Marketing and branding of our Shire to promote regional produce and services	Create a unique brand for regional recognition	Brand developed and marketed	<i>Provider / Facilitator</i>
Increased and varied trails throughout the district	Work with relevant authorities and others to establish a trails hub	Advocacy meetings held with relevant agencies and providers to develop a trails hub	<i>Advocate</i>



Our Built Environment

Keep Nannup's Character

Strategies	Action	Measurement of our success	Responsibility
3.1 Our Shire and Streetscape <i>Keep the charm and fabric of our unique shire and upgrade the amenity</i>			
Well maintained quality infrastructure for our community and visitors and promote activity	Maintain and clean our beautiful town, streetscape, public buildings, roads, cemetery and parks	Planned maintenance and cleaning scheduled and performed	<i>Provider</i>
	Upgrades to Recreation Centre, Caravan Park and Main Street	New building facilities created	<i>Provider</i>
	Advocate for a draw card/ attraction to attract visitors	A WAEMI or other new attraction in our Shire	<i>Advocate</i>
Capture and promote our unique charm and fabric	Developed heritage section in local planning scheme	Appropriate planning policies implemented	<i>Provider</i>
Maintain our town's distinct look and feel	Planning strategy to protect our Main Street distinctiveness and heritage	Appropriate Main Street policy	<i>Provider</i>

Strategies	Action	Measurement of our success	Responsibility
3.2 Planning and Building <i>Providing a quality planning outcome for community benefit through appropriate consultation</i>			
Sustainable growth for the benefit of the community	Planning Scheme to advocate for quality of life, industries and high quality development	Appropriate planning policies implemented	<i>Provider</i>
Develop the south coast access and recreation opportunities	Work with State Government agencies to improve our coastal access and recreational opportunities	Public access and recreation improved	<i>Advocate</i>



Strategies	Action	Measurement of our success	Responsibility
3.3 Our Communication <i>Increased coverage of communication systems</i>			
Improve all forms of communication within the shire	Work with relevant agencies to improve and secure appropriate local radio and television coverage, increased mobile phone and internet coverage	Advocacy meetings held with relevant agencies and providers to improve relevant media, mobile and internet coverage	<i>Advocate</i>



Our Natural Environment

We are surrounded by amazing nature, from our magnificent forests and bushland, to our pristine coastlines

Strategies	Action	Measurement of our success	Responsibility
4.1 Our Sanctuary <i>We will protect our amazing nature, magnificent forests, managed bush land, rivers, agriculture and our pristine coastline</i>			
Protect our range of natural assets	Work with Government agencies to provide balance between natural and managed bush land, forests, rivers, agriculture and coast	Advocacy meetings held with relevant agencies and providers	Advocate
Improve awareness and increase public responsibility for our environment	Develop a Natural Resource Management Strategic Plan to keep informed about our underground water supply levels, mining activity etc	Strategic Plan complete	Advocate
	Promote environmentally sustainable Government incentives	Advertise new Government initiatives	Advocate
Strategies	Action	Measurement of our success	Responsibility
4.2 Our Location <i>Keep our beautiful combination of natural landscapes and built environments to retain our community and amenity</i>			
Balance community, environment and economic development in our shire	Update the Planning Scheme and incorporate a strategy of balancing community, environment and economic development	Appropriate Planning Scheme policies implemented	Provider

Strategies	Action	Measurement of our success	Supporting Documents*
4.3 Our sustainable future <i>To achieve a green clean future</i>			
To support a sustainable, harmonious community and promote self sufficiency	Role model environmentally sustainable solutions such as recycling and energy efficiency	Increase number of Shire assets that are energy efficient	Provider
Promote a healthy lifestyle and alternative methods of transport	Improve bike and pedestrian friendly path network	More dual use paths constructed	Provider





Our Community Leadership

We listen to our community leaders

Strategies	Action	Measurement of our success	Responsibility
5.1 Listen <i>To listen and partner with our community leaders and all our diverse groups</i>			
Listen to the people	Conduct community engagement for significant projects and other activities	Appropriate consultation done on all significant projects and activities	<i>Provider</i>
	Provide open communications to residents with Shire staff and Councilors	Complaints and opportunities responded to in accordance with our Customer Service Charter	<i>Provider</i>
Support existing and emerging community groups	Provide community funding and support for events and community groups	Ongoing events and active community groups/ members	<i>Facilitator</i>

Strategies	Action	Measurement of our success	Responsibility
5.2 Working Together <i>To have united community groups working together</i>			
Meeting of major community groups to share resources and goals	Advocate for meetings and sharing of resources	Meetings held with relevant agencies, groups and providers	<i>Advocate</i>



Our Council Leadership

A listening leadership that provides for and represents all

Strategies	Action	Measurement of our success	Responsibility
6.1 Lead, Listen, Advocate, Represent And Provide <i>A listening leadership that provides and represents all</i>			
Be an exemplar of sustainability	Balance our environmental, social and financial requirements	Reporting on all three requirements in the annual report	Provider
Provide a listening leadership that represents the people	Deliver ongoing community engagement to inform a representative community vision	Unified vision communicated and ongoing engagement sessions held	Provider
Be a role model for a cohesive and healthy community	Collaboration between Councillors and also with the community	Workshops to further develop knowledge and position on issues completed	Provider
Provide a stable, consistent and honest government	Council and committee meetings that are open and transparent	Reports are easily accessible	Provider

Strategies	Action	Measurement of our success	Responsibility
6.2 We are one <i>To do what is right and fair for the people</i>			
To do what is right for the people - for betterment of the majority of community	Conduct community forums for project specific matters	Community forums conducted	Provider
Develop a policy on diversity	Take account of our diverse community in our plans (across all ages, cultural heritage, gender and ability)	Strategic documents take account of our diverse community	Provider
Maintain good working relationship with neighbouring shires	Active participation in the Warren Blackwood Alliance of Councils	Advocacy at WBAC meetings	Advocate



Our Services, Projects and Partners

Achieving the 15 Key Focus Points Identified is the joint responsibility of Council, its key partners and the community as a whole.

Our Community		
Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Cemetery	Aged Accommodation Facility Project	Cemetery Board
Community Development	Dog Registrations	City of Busselton
Emergency Management	Emergency Management	Dept of Child Protection
Events	Family Fun Day	Dept of Education
Facility Hire	Firebreak inspections	Dept of Environment Conservation
Health Services	Main Street gardening program	Dept of Fire & Emergency Services
Library	Nannup Connect	Dept of Health
Licensing	School Holiday Activity Program	Dept of Sport & Recreation
Private Works	Scott River School Holiday Program	Dept of Transport
Ranger Services	Warren Blackwood Project	Local Drug Action Group
Waste	Wellbeing Program	Lotteries Commission
Website Management	Youth Mentor Camp	Main Roads
Youth Advisory Council	Youth Space and Projects	Shire of Manjimup
		South West Development Commission
		State Library
		WA Police
		Waste Authority of Australia

Our Economy		
Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Building Services	Food Bowl Identity	BigN
Economic Development	Mowen Road	Building Commission
Events	Main Street Upgrade	Dept of Agriculture
Planning Services	Nannup Branding	Dept of Commerce
	Trails Hub	Dept of Planning
	WA Emergency Management Institute	Main Roads
	Visitor Service	South West Development Commission
		WA Police

Our Built Environment

Shire Services supporting our objectives

Building Services
Bridges
Caravan Park
Construction Program
Emergency Management
Health Services
Maintenance Program
Parks and Gardens
Planning Services
Waste

Projects / Activities in Place

Caravan Park Upgrade
Early Childhood Learning Centre
Main Street Upgrade
Mowen Road Upgrade
Recreation Centre Upgrade
Sustainable Coastal Development

Our Key Partners

Building Commission
Caravan Park Association
Department of Agriculture
Dept of Finance
Dept of Environment Conservation
Dept of Fire & Emergency Services
Dept of Health
Dept of Planning
Dept of Regional Development and Lands
Dept of Water
Main Roads
South West Development Commission
Tourism WA
Waste Authority Of Australia
Water Corporation



Our Environment Nature

Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Emergency Management Health Parks and Gardens Planning Services	Environmental advocacy and strategy Trails Hub Waste Strategy	Dept of Agriculture Dept of Environment Conservation Dept of Fire & Emergency Services Dept of Health Dept of Planning Dept of Regional Development and Lands Dept of Water Water Corporation

Our Community Leadership

Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Community Development Customer Service Governance	Australia Day Breakfast Community Grant Scheme Community Consultation Program Emergency Management Recovery Events Forum Shire Notes	BigN Dept of Agriculture Dept of Education Dept of Environment Conservation Dept of Fire & Emergency Services Nannup Community Resource Group Various Community groups

Our Council Leadership

Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Customer Service Finance Governance Integrated Planning Records Management	Integrated Planning Framework Community Engagement Regional Partnerships	Dept of Agriculture Dept of Child Protection Dept of Finance Dept of Local Government Dept of Planning Dept of Regional Development and Lands Dept of the Premier and Cabinet South West Development Commission WA Treasury Corp Warren Blackwood Alliance of Councils

What happens next

The Community Plan's measures will help us track progress towards reaching its vision. Council will provide an update on its progress in achieving the strategies in this document, by providing an update in our annual report to the community.

A strategic review of the Community Plan will be carried out two years after the adoption of the plan and a full review every four years. This is to reflect changing priorities, the external economic environment, other external regulations (attachment 2) and available funding.





Planning our Resources and Performance

The Community Plan is a starting point – a beginning, not an end. Council is committed to continue its communication and involvement with the community and to developing a relevant and useful document. Importantly, an annual review of progress will be performed.



To support the successful implementation of the Community Plan, we have developed a Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan. These documents direct the Shire's resources, assets and funding toward the priorities, key projects and activities set out in our Community Plan.

The Community plan was developed with an understanding of our current resource capacity,

both financial, workforce and asset resources. Whilst future resource capacity is not known with certainty, expectations of relative future resource capacity have been considered.

Current Resource Capacity

The 2012 audited Annual financial report reflected the following shire resource profile as at 30 June 2012.

Future Resource Capacity

Future resource capacity is partially dependent on other levels of government however the following long term trends have been identified.

- **Asset Management Plan:** This plan assigns an agreed service level, a strategy and the required investment to maintain that asset at the agreed level for the whole of its life. The plan shows that investment of \$1.8m will be required to maintain the Council's buildings over the next 10 years. The Council has already started to provide for this need in its asset management reserve.

A review of the Council's infrastructure assets shows that they are in good condition and it is anticipated that current maintenance budgets are sufficient to maintain them at an acceptable condition.

Resource	Level
Workforce	25.76 FTE
Infrastructure Assets	\$85,580,220
Property, Plant and Equipment	\$5,468,143
Cash Backed Reserves	\$1,179,437
Borrowings	\$365,802
Annual Rate Revenue	\$1,127,596
Annual Revenue	\$11,334,088
Annual Expenditure	\$10,693,979

- **Long Term Financial Plan:** This document sets out the financial resources required to deliver the objectives in the Community Plan. This shows the underlying financial resources of the Council are strong. However the reduction in grant funding for the construction of Mowen Road presents the Council with a significant challenge in 2014/2015. The Council is able to continue to fund its future projects through the considered use of reserves and external funding.

The plan shows the Council reliance on external sources of funding to deliver its priorities. The workforce plan allows for dedicated support to identify and source this external funding.

- **Workforce Plan:** This identifies the human resources and skills required to deliver the communities priorities for the next ten years. The workforce plan shows that a slight growth in the current staff levels will be adequate to achieve the objectives set out in the Community Plan.

- **Corporate Business Plan:** Identifies and prioritises the principal strategies and

activities that Council **will** undertake in response to the aspirations and objectives stated in the Community Plan. It sets out in greater detail the resources required to deliver our priorities.

- **Annual Budget:** The annual budget sets the resources for Council's day to day operations and capital projects. The majority of day to day operations are not referenced in the Community Plan as it concentrates on new initiatives identified by the Community.



Appendix 1 Nannup, About Us

"Nestled in a peaceful environment, the Shire of Nannup is a supportive, connected community that encourages the unique aspirations of those who engage in it."



Location

Nannup is situated 288km south of Perth, and is geographically in the centre of the South West. The Shire of Nannup covers over 3,000 square kilometres, with a total population of 1,262 (2011 Census). Eighty-five percent of the Shire is under forest, however the rich soils, high rainfall and an excellent climate also provides ideal conditions for farming. Environment and heritage play a large role in the community's culture. Nannup boasts a variety of successful industries including beef cattle, horticulture, tourism, arts and crafts, floriculture, aquaculture, viticulture and timber processing.

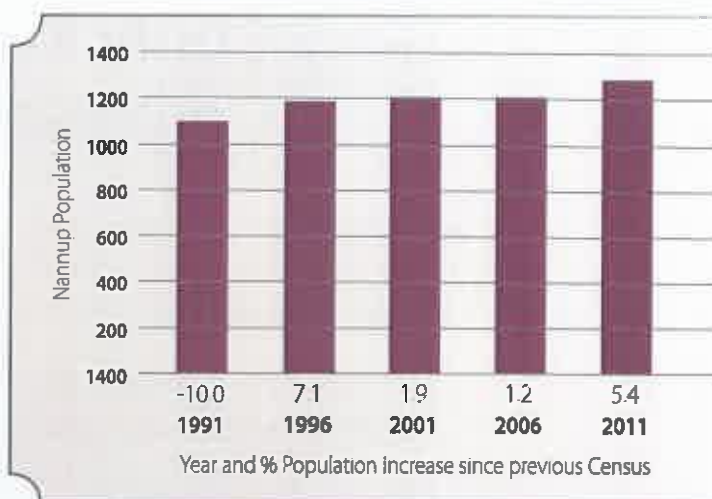
With National Parks and State Forest being a prominent feature in the Shire, it makes us a significant tourist attraction for the region and is popular with outdoor adventure enthusiasts. Nannup hosts several significant local events including the Nannup Music Festival, Flower and Garden Festival, and Forest Car Rally.

History

Prior to European settlement, the Wardandi, Bibbulmun, Nyungar and other Indigenous groupings collectively influenced the botany of the areas surrounding the present Nannup locality. Following the European settlement

of Western Australia, in Albany and the Swan River in the 1820's, settlers subsequently occupied Augusta and then Busselton (Bussell) in the 1830's.

Settlers quickly looked beyond their immediate vicinity for additional grazing lands. One of the earliest, Thomas Turner of Augusta, followed the Blackwood River towards present day Nannup in 1834. Several expeditions followed in the 1840s, with consistent reports of good grasses. It would appear that some limited squatting commenced in the district during the early 1850's and considerable selections of land had been taken by 1860. The town was officially gazetted in 1890. The predominant industries of timber and agriculture exist to the present day, with recent diversification into tourism.



Population

The population is spread throughout the Shire district with about half of the population residing in the Nannup town site.



People

Population
1262

Median Age
49

Average Children per family
1.8

Based on the 2011 census



Home Life

Median Weekly Household Income
\$821

Median Weekly House Rent
\$116



Working Life

People >15 years in the workforce
620

Industry, Top 5 responses

Agriculture	13.6%
Timber	7.3%
Education	6.1%
Accommodation	4.1%
Volunteers	32.5%

Appendix 2 Councils Current Corporate Statements

Vision Statement

"To foster a community that acknowledges its heritage, values and lifestyles whilst encouraging sustainable development"

Mission Statement

"The Shire of Nannup will deliver quality services, facilities and representation in order to achieve our Vision"

Values

We will promote and enhance the following values in all our relationships with our community ...

Honesty in our dealings

Integrity in our actions

Consistency in decision making

Teamwork in our operations

Respect for others and their decisions

Caring for people in our community

Commitment to decisions and roles

Responsive to the needs of others

Effective communication with all



Appendix 3 Links with Other Plans

Located in the South West region, our community is part of the Blackwood sub-region; with the plans and aspirations of other communities surrounding us influencing what happens in our lives. Aligning our long term planning with the priorities of state government and other relevant, external agencies provides for stronger partnerships and greater coordination of decision-making in the use of available resources. We have considered these documents in developing our Community Plan.

Commonwealth/Federal

- ~ Regional Development Australia Business Plan

State

- ~ Regional Investment Blueprint
- ~ Royalties for Regions Act
- ~ State Planning Strategy (1997)
- ~ Forest Management Plan
- ~ Hardy Inlet Water Quality Improvement Plan
- ~ WA State Sustainability Strategy
- ~ Acts and legislation, eg; WA Local Government Act, Health, Building, Dog and Cat, etc.

Region

- ~ Augusta – Walpole Coastal Strategy
- ~ South West Development Commission
- ~ South West Action Plan and Regional Strategic Plan

Sub Region

- ~ Warren Blackwood Strategic Alliance
- ~ Blackwood River Flood Study
- ~ Bush Fire Hazard Strategy

Local

Shire Documents to assist in guiding and achieving our goals:

- ~ Aged friendly Community Plan
- ~ Aged Housing Plan
- ~ Asset Management Plan
- ~ Bike and Trails Plan
- ~ Community Engagement Plan
- ~ Community Plan 2009
- ~ Corporate Business Plan
- ~ Cultural Plan
- ~ Delegation Register
- ~ Disability Access and Inclusion Plan
- ~ Economic Plan
- ~ Health Plan
- ~ Local Emergency Management Plans
- ~ Local Planning Scheme #3
- ~ Long Term Financial Plan
- Main Street Guidelines
 - ~ Policy Register
 - ~ Record Keeping Plan
 - ~ Waste Management Strategy
 - ~ Workforce Plan
 - ~ Youth Plan

About this document

Effective From: 1 July 2013

Expires on: 30 June 2023

Next Review: 2015

Adopted by Council: 23 May 2013

Any modifications to the Shire of Nannup Strategic Community Plan 2013 -2023 will be done in accordance with sub regulation 9 of the Administration Regulations of the Western Australian Local Government Act.

We thank the people of Nannup who engaged with and shaped our Community plan, including those who generously donated their time and creative talents and allowed us to use their beautiful local photographs.





Shire of
Nannup
your community partner



Shire of
Nannup
and surrounding areas

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Government of Western Australia
Department of Parks and Wildlife
Regional Services Division

Attachment 12.3.1

Your ref: *HW11 / ROAD3*
Our ref: PRS 35435 2014/001092
Enquiries: Tracy Teede
Phone: 9725 4300
Fax: 9725 4351
Email: swlanduseplanning@dpaw.wa.gov.au

Mr Rick Bruce
RSM 755
NANNUP WA 6275

ATTENTION: Mr Rick Bruce

COPY

LOT 11864 POISON SWAMP ROAD DARRADAUP – PROPOSED ROAD DEDICATION (GAZETTAL)

I refer to your email dated 16 June 2014 seeking the Department of Parks and Wildlife's (Parks and Wildlife) support for the gazettal of Poison Swamp Road. Parks and Wildlife notes the road gazettal request is sought to facilitate future subdivision of Lot 18694.

Lot 11864 is adjacent to the Milyeannup State forest managed by Parks and Wildlife.

Parks and Wildlife datasets indicate that the track known as Poison Swamp Road, travels westward from the Brockman Highway, through the Milyeannup State forest, to Lot 11864.

Parks and Wildlife provides in principle support for the proposed gazettal of the existing Poison Swamp Road, from the Brockman Highway to Lot 11864.

Parks and Wildlife would expect that offsets will be provided in lieu of land being excised for the proposed gazetted road and the Shire will need to agree to the closure of the existing road reserve dissecting Lot 3946 and its incorporation into State forest.

Parks and Wildlife notes that Lot 11864 is adjacent to Lots 10622 and 2042, however it is not clear whether these lots are also being considered as part of the future subdivision proposal.

In addition, Lot 2883, to the south of Lot 11864, is also landlocked. The proposal should also consider providing formal access to Lot 2883. The Lot 2042 landowners may need to consider providing land as access to Lot 2883.

Parks and Wildlife advises that the landowner would be responsible for surveying and other costs associated with the road dedication/road closure processes.

Parks and Wildlife will await further information, and the formal road dedication proposal, which should be processed through the Nannup Shire. The proposal should include information related to the proposed gazetted road, a map which clearly depicts the proposal area, proposed road closures, offsets and consideration of Lot 2883 access.

Please contact Tracy Teede at the Parks and Wildlife's South West Region office if you have any queries regarding this advice.

For Regional Manager

24 June 2014

cc: Parks and Wildlife, Land Unit
Parks and Wildlife, Blackwood District
Shire of Nannup

South West Region
South West Highway, Bunbury WA 6230
Phone: 08 97254300 / Fax: 08 97254351
PO Box 1693, Bunbury, WA 6230
www.dpaw.wa.gov.au

Peter Clarke

To: rickhbruce@gmail.com
Subject: Lot 11864 Poison Swamp Road
Attachments: SKM_C554e15062316000.pdf

Dear Bruce

I write to confirm receipt of your letter dated 22 June 2015 addressed to myself and Councillors regarding the Gazettal of Poison Swamp Road. It is my intention to present your letter to Council's Ordinary meeting to be held on Thursday, 23 July for consideration. Unfortunately the letter was not received in time to be listed on the June Agenda.

Only being new to Nannup I sought information regarding the proposed Gazettal of Poison Swamp Road and more particularly, why the matter has not been progressed. The attached extract from an email forwarded to you on 31 October 2013 from Council's Consultant Town Planner, Mr Steve Thompson, may be one of the reasons. Whilst you have sought DPaW's in-principle support, to which a copy of the letter dated 24 June 2014 from DPaW's Regional Manager is on Council's files, it appears that a number of issues that have been raised by Council's Town Planner and DPaW have yet to be addressed by you before the matter can proceed further.

I make particular reference to Mr Thompson's email in which he states:-

"Assuming that you gain in principle support for the road dedication/expected land swap from DPW, I recommend that you then engage a surveyor to prepare a sketch plan to show the requested road dedication/road closure proposals (showing land areas). This should be supported with a concept plan showing the possible subdivision design for your land addressing the requirements of the Shire of Nannup Local Planning Scheme No.3 (includes a maximum of 4 lots with a minimum lot size of 5 hectares)."

Mr Thompson further states other matters that require to be addressed such as all landowners associated with the Purple Title need to be in agreement to the proposal and the application fees applicable in 2013/2014.

DPaW in their letter of 24 June 2014 also indicate *"that access to adjacent Lots 10622, 2042 and 2883 should also be considered in the road dedication process"*. DPaW also confirms that the landowner would be responsible for surveying and other costs associated with the road dedication/road closure process.

If you have addressed the above matters, then I apologise for going over old ground. However, if you have yet to engage a Surveyor and address the matters raised, then I suggest that you commence these processes to ensure a satisfactory conclusion for all landholders.

Regards
Peter

Kind Regards,

Peter Clarke
CHIEF EXECUTIVE OFFICER



Adam Street . PO Box 11 Nannup WA 6275
P: 9756 1018 . F: 9756 1275.
www.nannup.wa.gov.au

SHIRE OF NANNUP

ELECTORAL CODE OF CONDUCT

SHIRE OF NANNUP

Electoral Code of Conduct

Introduction

This code of conduct contains the principles and standards we are to apply in performing electoral officer duties.

Elections are the very foundation of our democratic society and vigilance is required in preserving the integrity of the electoral process. Elections can also be an emotional experience for winning and losing candidates and a fertile area for disputation if cause exists. All candidates are entitled to expect that we will so conduct ourselves as to ensure the election outcome is a true expression of the will of the electorate.

An election is also an opportunity for personal contact with a significant number of the Shire of Nannup's customers. Casting a vote will be one of the few direct contacts some will have with the Shire of Nannup during the course of the year. Our goal should be to project an image of professionalism, impartiality and friendliness.

The charter for this Code of Conduct is contained in Elections Regulation 8, which provides -

- "8. (1) *This regulation applies to the ordinary elections to be held in 1999 and to each subsequent election.*
- (2) *The RO for any election to which this regulation applies is to prepare or adopt an electoral code of conduct for the election which aims to ensure that all electoral officers, act -*
- a) lawfully;*
 - b) professionally;*
 - c) fairly and impartially;*
 - d) with honesty and integrity; and*
 - e) without any conflict of interest,*
- in relation to the election.*
- (3) *The RO is to provide each electoral officer with a copy of, or access to a copy of, the electoral code of conduct.*
- (4) *An electoral officer is to observe and comply with the electoral code of conduct."*

This Code of Conduct is a living document in that it will be examined each year to ensure that the guidance contained therein remains relevant and attuned to on-the-job experiences. Your contribution to this on-going review will be appreciated and in the interim, do not hesitate to raise, either directly with the RO or through an appropriate forum, ethical issues impacting on our role as electoral officers.

Our Commitment

Act Lawfully

We will -

- complete the Form 1 declaration before acting
- prepare so that we are familiar with the Act and Regulations, and the duties expected of us : ask questions so that uncertainties are resolved before election day
- exercise care in carrying out duties and making decisions: penalties for electoral offences are high
- abide by the detail of the Act, Regulations, and instructions issued, in performing all duties
- maintain surveillance to ensure security of election papers and secrecy of the ballot
- report offences to the appropriate authority.

We will not -

- make improper use of official information for the gain or detriment of any person, or falsify reports.

Act Professionally

We will -

- dress in a manner which depicts the professional position we hold
- open on time
- behave in a consistently ethical, competent and reliable manner
- be familiar with the Local Government Act and Regulations
- obey promptly any lawful instruction of a supervising officer
- assist and cooperate with other staff
- observe “no smoking” policies of the Shire of Nannup

Act Fairly and Impartially

We will -

- act impartially to serve the common good, while recognising that equity can involve treating people differently according to their circumstances
- be polite and sensitive to customer needs : explain the reason for decisions
- be alert to any attempt by candidates/scrutineers to gain an unfair advantage : report any questionable activities in this regard to the appropriate authority
- refrain from making comments of a party political nature, or about candidates or local referendum issues, or policies of the Council.

We will not -

- solicit or accept gifts, fees, favours or remuneration of any kind, from a candidate or person assisting a candidate.

Act with Honesty and Integrity

We will -

- advise if we cannot allow a vote, and why
- have available a supply of Enrolment Eligibility Claim forms
- invite aggrieved persons to exercise their rights of appeal or complaint
- explain processes and procedures

Duty of Care

As electoral officers we must exercise a duty of care in order to fulfil our obligations effectively and without causing harm. Such a duty of care includes -

- ensuring the efficient and effective use of the resources placed at our disposal
- being accountable for the use of those resources; and
- setting an example by supporting and monitoring ethical behaviour.

Act with No Conflict of Interest

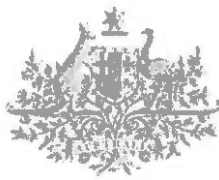
Electoral officers are to act without conflict of interest.

Generally, a conflict of interest exists if the relationship between a prospective electoral officer and a candidate is such as could influence, or be seen by others to influence, the partiality with which electoral provisions are administered.

Examples of “closely associated” relationships an officer could have to a candidate where a conflict of interest might arise include:

- A spouse (includes defacto) of the candidate
- A parent of a candidate
- A close relative of a candidate
- A partner of a candidate
- An employee of a candidate
- A trustee, if a candidate is a beneficiary
- Associated through his/her spouse who is living with the officer and is -
 - (a) parent of a candidate living with them
 - (b) partner of a candidate
 - (c) an employee of a candidate or
 - (d) a trustee, if a candidate is a beneficiary

If any officer has such a “close association” or is the director of a company associated with a candidate they must disclose the relevant detail to the RO and accept that person’s judgement as to whether or not the ‘interest’ should preclude their engagement as an electoral officer.



Warren Truss
Deputy Prime Minister
Minister for Infrastructure and Regional Development

Media Statement

23 June 2015

Fuel excise change a boost for local roads

COUNCILS across Australia will receive an extra \$1.105 billion over the next two years from the Australian Government for local road and street works following the reintroduction of Consumer Price Index-linked fuel excise.

Deputy Prime Minister and Minister for Infrastructure and Regional Development Warren Truss said every cent of the extra \$23 billion revenue raised through the excise over the next decade and beyond will be invested in roads infrastructure.

“The Government has reached agreement with the Labor Party for the passage of the fuel excise indexation legislation, an important element in our Budget repair plan,” Mr Truss said.

“As part of our ongoing commitment to road infrastructure, we will provide an additional \$1.105 billion specifically for the Roads to Recovery Programme over the next two years.

“This popular roads programme was introduced by the Howard/Anderson Government. Since coming to government, we have expanded it and made it permanent to give local government and their communities the surety they need that local roads will be future-proofed.

“What today’s decision means is that local governments across Australia will receive an extra \$300 million in 2015-16 under Roads to Recovery, on top of the \$700 million they are already receiving – a \$1 billion cash injection in local roads over the next 12 months.

“In 2016-17, local government will receive an extra \$805 million in addition to the \$350 million they were already scheduled to receive under Roads to Recovery – \$1.155 billion next financial year.

“Since the programme began in early 2001, councils have used the funding provided to repair and upgrade more than 45,000 local streets and road locations, making it the largest investment in Australia’s local roads ever undertaken.

“Today we are ensuring many thousands more will be built and repaired.”

Tying the indexation of the fuel excise to changes in inflation will provide the Australian Government with a predictable and guaranteed source of revenue to build the infrastructure Australia needs.

“For a motorist who consumes 50 litres of fuel each week, the impact amounts to just 40 cents, an impact that will be minimised through congestion-busting road infrastructure,” Mr Truss said.

“Importantly, the Roads to Recovery Programme allows councils to directly fund local road projects based on local needs, with local knowledge playing a major role in the programme’s success.”

The fuel excise will increase twice a year in February and August, in line with movements of the Consumer Price Index.

The extra \$1.105 billion being pumped into Roads to Recovery will be paid to councils under the usual formula as part of their regular quarterly payments without any requirement for councils to match the extra money.

[ENDS]

Media Contact: Brett Heffernan on (02) 6277 7680 or 0467 650 020 or brett.heffernan@infrastructure.gov.au

State	Council Name	Original Life of Programme Funding	New Funding from Fuel Excise Change	New Life of Programme Funding	New 15-16 Allocation Up To	New 16-17 Allocation Up To	17-18 Allocation Up To	18-19 Allocation Up To
WA	Shire of Murchison	\$2,881,635	\$1,254,006	\$4,135,641	\$1,300,999	\$1,393,825	\$480,273	\$480,273
WA	Shire of Murray	\$3,382,440	\$1,205,989	\$4,588,429	\$1,454,898	\$1,442,311	\$563,740	\$563,740
WA	Shire of Nannup	\$1,324,391	\$697,334	\$2,021,725	\$630,785	\$728,745	\$220,732	\$220,732
WA	Shire of Narembeen	\$2,201,664	\$1,159,246	\$3,360,910	\$1,048,615	\$1,211,463	\$366,944	\$366,944
WA	Shire of Narrogin	\$1,179,437	\$621,011	\$1,800,448	\$561,746	\$648,984	\$196,573	\$196,573
WA	Town of Narrogin	\$446,606	\$235,152	\$681,758	\$212,711	\$245,744	\$74,434	\$74,434
WA	City of Nedlands	\$831,100	\$437,600	\$1,268,700	\$395,838	\$457,312	\$138,517	\$138,517
WA	Shire of Ngaanyatjaraku	\$3,364,434	\$913,235	\$4,277,669	\$1,369,415	\$1,226,037	\$560,739	\$560,739
WA	Shire of Northam	\$2,304,120	\$1,156,327	\$3,460,447	\$1,081,975	\$1,226,412	\$384,020	\$384,020
WA	Shire of Northampton	\$1,951,891	\$1,027,732	\$2,979,623	\$929,652	\$1,074,025	\$325,315	\$325,315
WA	Shire of Nungarin	\$834,564	\$439,425	\$1,273,989	\$397,489	\$459,218	\$139,094	\$139,094
WA	Shire of Peppermint Grove	\$57,421	\$30,235	\$87,656	\$27,349	\$31,596	\$9,570	\$9,570
WA	Shire of Perenjori	\$2,330,101	\$1,226,872	\$3,556,973	\$1,109,787	\$1,282,135	\$388,350	\$388,350
WA	City of Perth	\$1,186,080	\$624,508	\$1,810,588	\$564,910	\$652,638	\$197,680	\$197,680
WA	Shire of Pingelly	\$980,164	\$516,087	\$1,496,251	\$466,835	\$539,334	\$163,361	\$163,361
WA	Shire of Plantagenet	\$2,377,520	\$1,251,840	\$3,629,360	\$1,132,373	\$1,308,227	\$396,253	\$396,253
WA	Town of Port Hedland	\$1,997,551	\$1,009,651	\$3,007,202	\$939,963	\$1,068,463	\$332,925	\$332,925
WA	Shire of Quairading	\$1,551,784	\$817,063	\$2,368,847	\$739,088	\$853,867	\$258,631	\$258,631
WA	Shire of Ravensthorpe	\$2,047,548	\$1,078,099	\$3,125,647	\$975,212	\$1,126,661	\$341,258	\$341,258
WA	City of Rockingham	\$5,096,496	\$2,683,467	\$7,779,963	\$2,427,375	\$2,804,340	\$849,416	\$849,416
WA	Shire of Sandstone	\$1,215,091	\$639,784	\$1,854,875	\$578,727	\$668,602	\$202,515	\$202,515
WA	Shire of Serpentine Jarrahdale	\$2,299,862	\$1,210,950	\$3,510,812	\$1,095,385	\$1,265,496	\$383,310	\$383,310
WA	Shire of Shark Bay	\$1,199,260	\$631,448	\$1,830,708	\$571,187	\$659,891	\$199,877	\$199,877
WA	City of South Perth	\$1,137,458	\$598,908	\$1,736,366	\$541,752	\$625,885	\$189,576	\$189,576
WA	City of Stirling	\$6,085,362	\$3,204,136	\$9,289,498	\$2,898,354	\$3,348,463	\$1,014,227	\$1,014,227
WA	City of Subiaco	\$603,347	\$317,681	\$921,028	\$287,364	\$331,991	\$100,558	\$100,558
WA	City of Swan	\$7,263,328	\$3,650,442	\$10,913,770	\$3,412,178	\$3,869,928	\$1,210,555	\$1,210,555
WA	Shire of Tammin	\$806,504	\$424,650	\$1,231,154	\$384,125	\$443,777	\$134,417	\$134,417
WA	Shire of Three Springs	\$1,232,441	\$648,919	\$1,881,360	\$586,991	\$678,149	\$205,407	\$205,407
WA	Shire of Toodyay	\$1,527,065	\$804,048	\$2,331,113	\$727,315	\$840,266	\$254,511	\$254,511
WA	Shire of Trayning	\$1,269,353	\$668,354	\$1,937,707	\$604,571	\$698,460	\$211,559	\$211,559

SHIRE OF NANNUP ROAD CONSTRUCTION PROGRAM

20015/16 - 2019/20

ROAD NAME	No.	2015/16	2016/17	2017/18	2018/19	2019/20	TOTALS	COMMENTS
RURAL ROADS								
Balingup Road RRG	107	\$99,000	\$75,000	\$75,000	\$75,000	\$75,000	\$399,000	Subject to RRG funding
Bridgetown Rd RRG	108	\$0	\$0	\$0	\$0	\$0	\$0	Subject to RRG funding
Cundinup Kirup Road RRG	2	\$0	\$0	\$0	\$0	\$0	\$0	Subject to RRG funding
Cundinup South Road RRG	94	\$75,000	\$90,000	\$90,000	\$90,000	\$90,000	\$435,000	Subject to RRG funding
Fouracres Rd RRG	69	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000	Subject to RRG funding
ROADS TO RECOVERY ROADS								
East Nannup Road	4	\$0	\$0	\$0	\$0	\$0	\$0	Final seal
Gold Gully Rd	8	\$300,000	\$75,000	\$0	\$0	\$0	\$375,000	Construct to 6m formation
Chalwell Road	29	\$230,785	\$120,732	\$120,732	\$120,732	\$120,732	\$713,713	Construct to 6m formation
Pnuemonia Road	26	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000	Construct to 6m formation
Reseal Program			\$50,000	\$50,000	\$50,000	\$50,000	\$150,000	
Gravel Processing		\$60,000						
To add								
TOWN ROADS								
Town Reseals		\$0	\$0	\$50,000	\$50,000	\$50,000	\$150,000	
Centenary Drive		\$100,000						
SUB TOTAL								
		\$984,785	\$580,732	\$605,732	\$605,732	\$605,732	\$984,785	
Less RRG recoups								
		\$196,000	\$196,000	\$196,000	\$196,000	\$196,000	\$980,000	
Less Roads to Recovery allocations								
		\$441,464	\$220,732	\$220,732	\$220,732	\$220,732	\$1,324,392	
		\$189,321	\$508,000					
TOTAL								
		\$826,785	\$924,732	\$416,732	\$416,732	\$416,732	\$3,001,713	
TOTAL COUNCIL CONTRIBUTION								
		\$158,000	-\$344,000	\$189,000	\$189,000	\$189,000	\$381,000	

Extra R2R

Attachment 12.8.1

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - APRIL 2015				
EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT7219	02/06/2015	GARPEN PTY LTD	GSPT2- 5.5HP HONDA 2 INCH	\$ 825.00
EFT7220	02/06/2015	ARBOR GUY	BARRABUP ROAD TREE WORKS	\$ 2,200.00
EFT7221	02/06/2015	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 701.80
EFT7222	02/06/2015	DEAN GUJA	EHO WORK & TRAVEL	\$ 1,328.00
EFT7223	02/06/2015	COVS PARTS	SUNDRY SUPPLIES	\$ 1,093.98
EFT7224	02/06/2015	PICKLE & O	FINGER FOOD FOR 10 PPL	\$ 120.00
EFT7225	02/06/2015	JOANNA KEPA	ASSISTANT TO YOUTH WORKSHOP	\$ 50.00
EFT7226	02/06/2015	CITY & REGIONAL FUELS	KEROSENE AND DIESEL	\$ 1,892.33
EFT7227	02/06/2015	SCOPE BUSINESS IMAGING	PHOTOCOPIER CHARGES	\$ 474.10
EFT7228	02/06/2015	AEC GROUP PTY LTD	WA EMERGENCY MANAGEMENT INSTITUTE	\$ 18,218.20
EFT7229	02/06/2015	BRUCE TH' ARTIST	YAC SUPPLIES - SCHOOL HOLIDAY PROGRAM	\$ 400.00
EFT7230	02/06/2015	TONY DAVIES	HEATER FOR NORTH NANNUP FIRE BRIGADE	\$ 90.00
EFT7231	02/06/2015	TOLL NORTH PTY LTD	FRIEGHT EXPENSES	\$ 1,004.47
EFT7232	02/06/2015	DRYKA CONSULTING ENGINEERS	NANNUP REC CENTRE	\$ 2,367.20
EFT7233	02/06/2015	AMD CHARTERED ACCOUNTANTS	INTERIM AUDIT 30 JUNE 2014	\$ 3,556.30
EFT7234	02/06/2015	ARROW BRONZE	PLAQUES	\$ 510.40
EFT7235	02/06/2015	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL FOR 2014/15 QUARTER	\$ 7,616.00
EFT7236	02/06/2015	HOWSON MANAGEMENT PTY LTD	PROJECT MANAGEMENT FEES	\$ 2,992.00
EFT7237	02/06/2015	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 19.39
EFT7238	02/06/2015	INSIGHT CCS PTY LTD	AFTER HOURS SERVICE	\$ 140.14
EFT7239	02/06/2015	NANNUP COMMUNITY RESOURCE CENTRE	LAMINATING	\$ 31.50
EFT7240	02/06/2015	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 179.19
EFT7241	02/06/2015	SYNERGY	ELECTRICITY EXPENSES	\$ 293.50
EFT7242	02/06/2015	SOUTHWEST TYRE SERVICE	WHEEL BALANCE	\$ 602.00
EFT7244	02/06/2015	WALGA	2015 REMUNERATION SURVEY	\$ 1,072.50
EFT7245	02/06/2015	WORK CLOBBER	P.P.E	\$ 377.00
EFT7246	03/06/2015	GRIFFIN VALUATION ADVISORY	BUILDING REVALUATIONS	\$ 10,780.00
EFT7247	03/06/2015	DEPARTMENT OF PREMIER AND CABINET	SHIRE OF DOG AMENDMENT LAWS	\$ 97.80
EFT7248	03/06/2015	HOBSONS CARPET COURT	CEO HOUSE - FLOORING	\$ 5,379.00
EFT7249	03/06/2015	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 830.94
EFT7252	16/06/2015	GREENLINE AGRICULTURE	WIPER BLADE	\$ 32.42
EFT7253	16/06/2015	B & B STREET SWEEPING PTY LTD	HIRE STREET SWEEPER	\$ 1,716.00
EFT7254	16/06/2015	P & F MARTIN	VEHICLE MAINTENANCE	\$ 701.15
EFT7255	16/06/2015	SCANIA AUSTRALIA - BUNBURY OFFICE	SUNDRY SUPPLIES	\$ 126.50
EFT7256	16/06/2015	NANNUP PHARMACY	ON HOLD MUSIC -CD PURCHASES	\$ 66.85
EFT7257	16/06/2015	ARBOR GUY	TREE ASSESSMENT AND SURVEY - NANNUP ARBORETUM	\$ 2,178.00
EFT7258	16/06/2015	QUICK CORPORATE AUSTRALIA	STATIONERY	\$ 154.24
EFT7259	16/06/2015	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 414.70
EFT7260	16/06/2015	BRC - BUILDING SOLUTIONS	CLAIM 10 - RECREATION CENTRE	\$ 120,950.66
EFT7261	16/06/2015	COVS PARTS	SUNDRY SUPPLIES	\$ 342.27
EFT7262	16/06/2015	AUSTRALIA'S SOUTHWEST	MOWEN ROAD OPENING MEDIA RELEASE	\$ 110.00
EFT7263	16/06/2015	BUSSELTON TEE-BALL ASSOCIATION INC.	KIDSPORT VOUCHERS	\$ 840.00
EFT7264	16/06/2015	JOANNA KEPA	YAC WORKSHOP	\$ 100.00
EFT7265	16/06/2015	CITY & REGIONAL FUELS	DIESEL	\$ 4,650.93
EFT7266	16/06/2015	SCOPE BUSINESS IMAGING	PHOTOCOPIER CHARGES	\$ 638.90
EFT7267	16/06/2015	ROBIN PRIME	REIMBURSEMENT OF EXPENSES	\$ 660.04
EFT7268	16/06/2015	INSTANT BITUMEN PTY LTD	INSTANT BITUMEN	\$ 2,920.72
EFT7269	16/06/2015	KAREN BARLOW	BOOEASY REFUND	\$ 44.40
EFT7270	16/06/2015	SOUTH WEST WARDROBES	30 DUNNET ROAD NANNUP	\$ 3,652.00
EFT7271	16/06/2015	BUSSELTON DUNSBOROUGH TIMES	WINTER DOWN SOUTH	\$ 450.00
EFT7272	16/06/2015	BRIDGETOWN MEDICAL GROUP	STAFF MEDICAL	\$ 176.00
EFT7273	16/06/2015	D & J COMMUNICATIONS	INSTALL BASE RADIO TO HOUSE	\$ 414.70
EFT7274	16/06/2015	GEOGRAPHE SAWS & MOWERS	SMALL PLANT PURCHASES	\$ 793.00
EFT7275	16/06/2015	LANDGATE	ANNUAL RURAL UV VALUATIONS	\$ 7,134.96
EFT7276	16/06/2015	FTE ENGINEERING	SUNDRY SUPPLIES	\$ 165.48
EFT7277	16/06/2015	HOWSON MANAGEMENT PTY LTD	PROJECT MANAGEMENT FEES	\$ 2,010.25
EFT7278	16/06/2015	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 833.07
EFT7279	16/06/2015	JASON SIGNMAKERS	SIGNAGE	\$ 74.25
EFT7280	16/06/2015	K & C HARPER	29 CAREY STREET, MAINTENANCE	\$ 6,325.22
EFT7281	16/06/2015	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 14,976.63
EFT7282	16/06/2015	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$ 491.36
EFT7283	16/06/2015	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING PRODUCTS	\$ 392.34
EFT7284	16/06/2015	NANNUP COMMUNITY RESOURCE CENTRE	FIRST AID COURSES	\$ 1,781.50
EFT7285	16/06/2015	NANNUP TIMBER PROCESSING	WEATHERBOARDS	\$ 765.77
EFT7286	16/06/2015	SOUTH WEST FIRE	MAINTENANCE OF EXTINGUISHERS	\$ 318.89
EFT7287	16/06/2015	SYNERGY	ELECTRICITY EXPENSES	\$ 4,695.45
EFT7288	16/06/2015	STEWART & HEATON CLOTHING CO. PTY LTD	PPE - FIRE BRIGADES	\$ 487.78
EFT7289	16/06/2015	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$ 514.50
EFT7290	16/06/2015	IT VISION	DATABASE MIGRATION	\$ 1,716.00
EFT7291	16/06/2015	WALGA	WASTE MANAGEMENT FACILITY TENDER	\$ 2,604.70
EFT7292	16/06/2015	WARREN BLACKWOOD WASTE	RECYCLING AND WASTE PICKUPS	\$ 7,240.87
EFT7293	16/06/2015	WORTHY CONTRACTING	MAY 2015 - NWF	\$ 9,863.33
EFT7294	17/06/2015	AVANTGARDE TECHNOLOGIES PTY LTD	IT SUPPORT	\$ 2,145.00

SHIRE OF NANNUP
ACCOUNTS FOR PAYMENT - APRIL 2015

EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT7295	17/06/2015	FRAN GRONOW PHOTOGRAPHY	PHOTOGRAPHY	\$ 200.00
EFT7296	18/06/2015	ARBOR GUY	TOWN TREE WORKS	\$ 13,200.00
EFT7297	18/06/2015	SCOPE BUSINESS IMAGING	PHOTOCOPIER EXPENSES	\$ 94.05
EFT7298	18/06/2015	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 230.92
EFT7299	19/06/2015	NATURALISTE HYGIENE SERVICES	12 MONTHS SANITATION CONTRACT	\$ 1,470.78
EFT7300	19/06/2015	GUMNUTS GALORE	MCGRATH ROSES	\$ 440.00
EFT7301	19/06/2015	BJ & FH TOMAS	SUPPLY 10 X PLANTER BOXES	\$ 5,760.50
EFT7302	19/06/2015	BLACKWOOD CAFE - SUMART	SANDWICHES	\$ 88.00
EFT7303	19/06/2015	CJD EQUIPMENT PTY. LTD.	SUNDRY SUPPLIES	\$ 575.16
EFT7304	19/06/2015	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 39.21
EFT7305	19/06/2015	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 166.32
EFT7306	19/06/2015	SYNERGY	ELECTRICITY EXPENSES	\$ 90.10
EFT7307	19/06/2015	SHIRE OF MANJIMUP	IT SUPPORT	\$ 937.50
EFT7308	23/06/2015	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 293.02
EFT7309	23/06/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 12,843.34
EFT7310	29/06/2015	RICOH AUSTRALIA	PRINT CARTRIDGE	\$ 126.50
EFT7311	29/06/2015	B & B STREET SWEEPING PTY LTD	STREET SWEEPING - CLEANING IN NANNUP	\$ 3,289.00
EFT7312	29/06/2015	GARPEN PTY LTD	PRESSURE WASHER	\$ 1,100.00
EFT7313	29/06/2015	SCANIA AUSTRALIA - BUNBURY OFFICE	SERVICE OF VEHICLE	\$ 5,454.56
EFT7314	29/06/2015	ARBOR GUY	REMOVAL OF TREES	\$ 4,840.00
EFT7315	29/06/2015	A TASTE OF NANNUP	VISITOR SERVICE PAYMENT	\$ 5,000.00
EFT7316	29/06/2015	NORMAN STEER	REIMBURSEMENT OF EXPENSES	\$ 748.00
EFT7317	29/06/2015	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 765.60
EFT7318	29/06/2015	BRC - BUILDING SOLUTIONS	PROGRESS PAYMENT - NANNUP RECREATION CENTRE	\$ 92,888.94
EFT7319	29/06/2015	CATHERINE STEVENSON	REIMBURSEMENT OF EXPENSES	\$ 1,116.00
EFT7320	29/06/2015	ENVIRONMENTAL HEALTH AUSTRALIA INC.	IM ALERT ONLINE D SUBS ADVANCE 2015/16	\$ 330.00
EFT7321	29/06/2015	ANNE SLATER	REIMBURSEMENT OF EXPENSES	\$ 504.88
EFT7322	29/06/2015	CITY & REGIONAL FUELS	DIESEL	\$ 2,890.14
EFT7323	29/06/2015	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 125.58
EFT7324	29/06/2015	ARROW BRONZE	PLAQUE	\$ 233.20
EFT7325	29/06/2015	BOYANUP BOTANICAL	PLANTS	\$ 33.50
EFT7326	29/06/2015	CHARLES GILBERT	REIMBURSEMENT OF EXPENSES	\$ 968.00
EFT7327	29/06/2015	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 126.73
EFT7328	29/06/2015	WAYNE G H JOLLEY	REIMBURSEMENT OF COSTS	\$ 391.76
EFT7329	29/06/2015	K & C HARPER	SUNDRY MAINTENANCE WORKS	\$ 791.34
EFT7330	29/06/2015	ROBIN MELLEMA	REIMBURSEMENT OF EXPENSES	\$ 1,548.36
EFT7331	29/06/2015	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 3,710.29
EFT7332	29/06/2015	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 6,551.82
EFT7333	29/06/2015	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH ADVERTISING - JUNE	\$ 242.00
EFT7334	29/06/2015	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 175.93
EFT7335	29/06/2015	SUGAR MOUNTAIN ELECTRICAL SERVICES	TOWN OVAL RETICULATION	\$ 1,261.82
EFT7336	29/06/2015	SHIRE OF MANJIMUP	BRIDGE MAINTENANCE	\$ 7,002.21
EFT7337	29/06/2015	CHRIS WADE	REIMBURSEMENT OF EXPENSES	\$ 148.50
EFT7338	30/06/2015	CAMERON BARKER	CLAY DRAGON WORKSHOP - SCOTT RIVER	\$ 80.00
EFT7339	30/06/2015	NANNUP BRIDGE CAFE	YAC HOLIDAY COOKING SESSION	\$ 250.00
EFT7340	30/06/2015	FIRE & SAFETY WA	PPE - FIRE BRIGADES	\$ 1,644.74
EFT7341	30/06/2015	LEWIS HORNE	JULY SCHOOL HOLIDAY PROGRAM WORKSHOP	\$ 400.00
EFT7342	30/06/2015	ROBIN PRIME	REIMBURSEMENT OF EXPENSES	\$ 645.00
EFT7343	30/06/2015	BRUCE TH' ARTIST	YAC SCHOOL HOLIDAY PROGRAM	\$ 300.00
EFT7344	30/06/2015	KEVIN GRANGIER	YAC WORKSHOPS	\$ 200.00
EFT7345	30/06/2015	BELL FIRE EQUIPMENT	FIRE EXTINGUISHER MAINTENANCE	\$ 748.00
EFT7346	30/06/2015	JASON SIGNSMAKERS	SIGNAGE	\$ 60.50
EFT7347	30/06/2015	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 163.68
EFT7348	30/06/2015	SW PRECISION PRINT	STATIONERY SUPPLIES	\$ 1,123.00
EFT7352	30/06/2015	NAS SECURITY	1 CCTVD 4 CHNL 17.3.15 SUPPLIED AND INSTALLED	\$ 1,658.00
Total Municipal EFT Payments for Period:				\$ 457,980.05
19802	02/06/2015	BUNNINGS- BUSSELTON	GARDEN SUPPLIES	\$ 941.48
19803	02/06/2015	MAIN ROADS WA	MOWEN ROAD RECOVERY PAYMENT	\$ 434,229.63
19804	02/06/2015	ST JOHN AMBULANCE	ST JOHN AMBULANCE MEMBERSHIP RENEWALS	\$ 503.00
19805	02/06/2015	TELSTRA	TELEPHONE EXPENSES	\$ 18.59
19806	03/06/2015	LIONS CLUB OF NANNUP	DINNER CONTRIBUTIONS	\$ 80.00
19807	11/06/2015	A & K LAIDLEY	ACCOMODATION	\$ 110.00
19808	16/06/2015	DEEP FOREST IRON	CEMETERY GATES MAINTENANCE	\$ 350.00
19809	16/06/2015	SENSIS PTY LTD	WHITE PAGES ADVERTISING	\$ 15.62
19810	16/06/2015	NANNUP MUSIC CLUB INC	NANNUP BEATS PROJECT	\$ 1,000.00
19811	16/06/2015	SHIRE OF NANNUP	BFB VEHICLE REGISTRATIONS	\$ 56.75
19812	16/06/2015	SHIRE OF BRIDGETOWN GREENBUSHES	LONG SERVICE LEAVE RECOUP	\$ 3,684.32
19813	19/06/2015	BUNNINGS- BUSSELTON	PLANTS	\$ 124.77
19814	19/06/2015	TELSTRA	TELEPHONE EXPENSES	\$ 47.95
19815	23/06/2015	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$ 143.14
19816	23/06/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,610.00
19817	23/06/2015	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 529.52
19818	23/06/2015	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 189.46

SHIRE OF NANNUP
ACCOUNTS FOR PAYMENT - APRIL 2015

EFT/ Cheque	Date	Name	Invoice Description	Amount
19819	29/06/2015	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$ 102.91
19820	29/06/2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 805.00
19821	29/06/2015	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 264.76
19822	29/06/2015	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 94.73
19823	29/06/2015	GAVIN FULTON HEPPENSTALL	4 PHOTOS REC CENTRE RELEASE	\$ 100.00
19824	29/06/2015	GRAHAM HAPP	FOOTPATH AND CROSSOVER REIMBURSEMENT	\$ 3,046.60
19825	29/06/2015	BOREHAM VALLEY NURSERY	PLANTS	\$ 440.00
19826	29/06/2015	BUNBURY CEMETERY BOARD	SUNDRY SUPPLIES	\$ 55.00
19827	29/06/2015	ST JOHN AMBULANCE	ST JOHN AMBULANCE MEMBERSHIP RENEWAL	\$ 795.00
19828	29/06/2015	TELSTRA	TELEPHONE EXPENSES	\$ 18.59
19829	29/06/2015	WATER CORPORATION	WATER EXPENSES	\$ 1,348.86
19830	30/06/2015	SHIRE OF DONNYBROOK/BALINGUP	CONTRIBUTION- LSL	\$ 8,868.91
19831	30/06/2015	ST JOHN AMBULANCE	ST JOHN AMBULANCE MEMBERSHIP	\$ 130.00
19832	30/06/2015	J & P BROCKMAN	RATE REFUND	\$ 383.05
Total Municipal Cheque Payments for Period:				\$ 460,087.64
DD9264.1	30/06/2015	WESTNET	INTERNET EXPENSES	\$ 164.84
DD9264.2	30/06/2015	SGFLEET	CESO VEHICLE LEASE	\$ 1,261.98
DD9264.3	30/06/2015	TELSTRA	TELEPHONE EXPENSES	\$ 1,518.02
DD9264.4	30/06/2015	CALTEX AUSTRALIA	FUEL EXPENSES	\$ 780.81
DD9264.5	30/06/2015	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CREDIT CARD EXPENDITURE	\$ 520.76
DD9264.6	30/06/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	SSL LOAN JUNE 2015 PAYMENT	\$ 1,672.98
DD9267.1	30/06/2015	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CREDIT CARD EXPENSES	\$ 1,443.93
DD9269.1	30/06/2015	IINET	INTERNET EXPENSES	\$ 263.27
DD9273.1	30/06/2015	BP AUSTRALIA	FUEL EXPENSES	\$ 520.56
DD9273.2	30/06/2015	CALTEX AUSTRALIA	FUEL EXPENSES	\$ 1,076.33
Total Municipal Direct Debit Payments for Period:				\$ 9,223.48
EFT7251	12/06/2015	RICHARD MOORE	HIRE OF TOWN HALL BOND	\$ 200.00
Total Trust EFT Payments for Period:				\$ 200.00
TOTAL MUNICIPAL PAYMENTS FOR PERIOD				\$ 927,291.17
TOTAL TRUST PAYMENTS FOR PERIOD				\$ 200.00
TOTAL PAYMENTS FOR PERIOD:				\$ 927,491.17

Attachment 12.8.2

SHIRE OF NANNUP			
CREDIT CARD TRANSACTIONS -YO JUNE 2015			
	Supplier	Description	Amount
	IPOH PTY LTD	YOUTH SERVICES	\$ 44.40
	CITY OF PERTH	PARKING	\$ 26.50
	CBA	ANNUAL FEE	\$ 40.00
		Total Credit Card Purchases June 2015	\$ 110.90
SHIRE OF NANNUP			
CREDIT CARD TRANSACTIONS -CEO - JUNE 2015			
Chq/EFT	Supplier	Description	Amount
	CVENT SWCCI	SOUTH WEST FOCUS CONFERENCE FEES	\$ 554.26
	NANNUP HOTEL	WARREN BLACKWOOD ALLIANCE DINNER	\$ 400.40
	CBA	ANNUAL FEE	\$ 40.00
	GOOGLE ADWS	EVERYTHING NANNUP WEBSITE HOSTING	\$ 44.67
	NANNUP HOTEL	COUNCIL DINNER - JUNE 2015	\$ 293.70
		Total Credit Card Purchases June 2015	\$ 1,333.03
SHIRE OF NANNUP			
CREDIT CARD TRANSACTIONS -YO MAY 2015			
	Supplier	Description	Amount
	MISS MAUD	ACCOMODATION - CDO + YO	\$ 390.00
	OFFICE WORKS	STATIONERY SUPPLIES	\$ 56.83
	MARGARET RIVER RETRAVISION	BLENDER	\$ 49.95
	RED DOT	YAC SUPPLIES	\$ 23.98
		Total Credit Card Purchases May 2015	\$ 520.76

Total Credit Card purchases - All Periods \$ 1,964.69