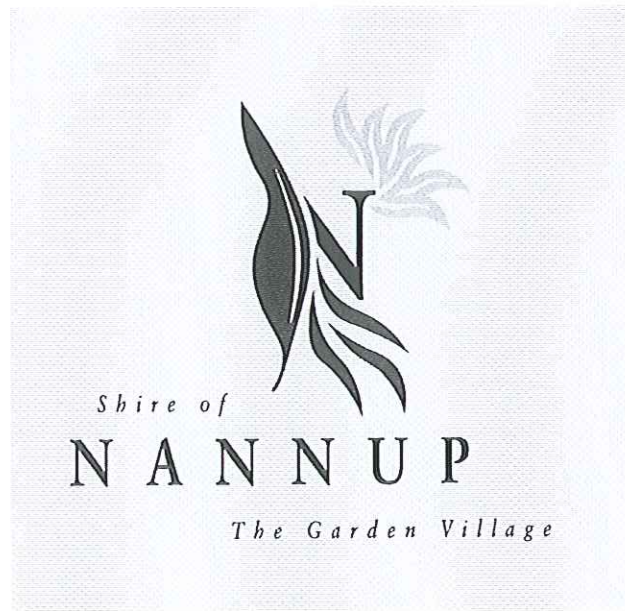




MINUTES

Council Meeting held on
Thursday 23rd September 2010

CONFIRMATION OF MINUTES

These minutes comprising page 1 - 37 were confirmed by the Council
on 28 October 2010 as a true and accurate record.

.....
Barbara Dunnet
SHIRE PRESIDENT

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11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING **35**

(a) OFFICERS

(b) ELECTED MEMBERS

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13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	37
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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting opened at 4.13 pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)

Councillors Dunnet, Boulter, Camarri, Dean, Gilbert, Lorkiewicz, Mellema, and Pinkerton.

Shane Collie – Chief Executive Officer.
Craig Waddell – Manager Corporate Services.
Bob O'Sullivan – Planning Services.
Chris Wade – Works Manager.

VISITORS

5

APOLOGIES

Nil.

LEAVE OF ABSENCE (previously approved)

Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr M Loveland tabled a letter at the August 2010 Council meeting which contained a question taken on notice. A response has been forwarded to Mr Loveland, with a copy as follows:

The subject of your letter was primarily details in respect of former Council employee Mr Ewen Ross. The detail you refer to was the subject of a confidential meeting of Council, information which is not available to members of the public.

The information that is available to members of the public from the confidential meeting of Council is the resolution of Council which reads as follows:

"That Council endorse the negotiated termination by agreement of Mr Ewen Ross as follows:

- 1 Termination date of Friday 2 July 2010;*
- 2 Preparation of a Deed of Termination to the satisfaction of both parties;*
- 3 Payment of all leave entitlements;*
- 4 Use of Council owned motor vehicle and housing pending Mr Ross leaving Nannup (estimated to be week ending 9 July 2010), and;*
- 5 A termination payment of \$100,000."*

4. PUBLIC QUESTION TIME

Ms M Longmore asked if Council would consider buying the house on the corner of Adam Street & Warren Road for the purpose of senior's interests.

The question was taken on notice.

Mr M Loveland asked;

- 1 Your Chief Executive has been travelling to work from Busselton every morning. Why is this permitted when he has a house in Nannup?

Does the car belong to himself or Council?

Is the expenditure paid by himself or Council?

Is this permitted in his employment contract?

The Chief Executive Officer responded advising offence is taken at the comments as the statement underpinning the questions is not true. The Chief Executive Officer further advised that he will write to Mr Loveland on the appropriateness of such questions.

- 2 Concerning Ewen Ross

I have asked for the job description given by Council initially the terms of his employment contract and: the man's leave entitlement as added or included in the termination payment of \$100,000.00.

This matter has been responded to previously.

- 3 Concerning Council and the Mowen Road upgrade, ratepayers are concerned about the source of water to be used which should not be from the drinking water supply.

This is not a question.

- 4 It is believed an examination of Council building regulations and bylaws will help resolve a number on long standing concerns of the community. I am

therefore requesting a copy of all bylaws and regulations as they are written by Council.

Council local laws and relevant legislation are available on Council's website or at the Shire Office. If copies are required Council's prescribed fees will be required to be paid and they will be provided.

- 5 Concerning stormwater plans I myself being the initial complainant it is known Council has had the plans if they are no longer available, why not?

The question is unclear.

There will be needed by Council and Water Corp should be able to provide a copy. Can Cr Gilbert confirm water Corp paid for the installation?

Cr Gilbert responded.

A response on these questions has been forwarded to Mr Loveland.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8459 CAMARRI/BOULTER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 23th September 2010 be confirmed as a true and correct record.

CARRIED 8/0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

9. REPORTS BY MEMBERS ATTENDING COMMITTEES

Danjanerup Cottages AGM
Visitor Centre AGM
Asset Management workshop

Risk Management Advisory Committee meeting
Blackwood Valley Tourism Association meeting
Clicking our Culture meeting
Emergency Management Symposium
Trails Project

10. REPORTS OF OFFICERS

AGENDA NUMBER: 10.1
SUBJECT: Planning Assessment Lot 804 DP 102370
LOCATION/ADDRESS: Rodda Road, Jalbarragup
NAME OF APPLICANT: Mr and Mrs Alec & Angie Logvyn
FILE REFERENCE: A729
AUTHOR: Bob O'Sullivan - Planner
DISCLOSURE OF INTEREST:
DATE OF REPORT: 13 September 2010

Attachments:

1. Location of Lot 804.
2. Photogrammetry Over the Land.
3. Map from 2000 of Contours and Proposed Road.
4. Site Plan of Lot 804.
5. Concept Plan.
6. DEC Response by Letter.
7. Department of Water Advice.
8. Department of Agriculture and Food Recommendation.
9. Dept of Health Request for Concept Plans and Geotechnical Report.
10. Submission – Mr John Honey.
11. Amended Site Plan.

BACKGROUND:Locality:

The location of Lot 804 is shown on Attachment 1 and historical aerial photogrammetry over the land is on Attachment 2.

Approvals/Site History - Access:

Attachment 3 is a map prepared in 2000 that shows the contours of the land and a proposed road 20 metre wide road to give access from the land to Jalbarragup Road. Previously the land had no formal road access but had access on a track through DEC land. In 2004 the road on survey plan DP34468 was excised from State Forest and named Rodda Road.

Land Use:

Letters on file A729 show that Council was aware the land was used for "rural tourism" and "farm chalets" in 2001 and 2002. A note on file from the A/CEO in May 2002 refers to a neighbour's claim that the chalets on Lot 804 had no planning approval. A photocopy of a Council approval dated 28/8/1989 for 3 holiday cottages on Lot 804 was placed on file on 22/11/2002. In October 2004 structural engineer Mr Roger Pateman certified the 3 chalets were structurally

sound and the Manager Development Services wrote to the present owners Logvyn: *"Council acknowledges the chalets existence and will permit the chalets to remain as constructed subject to compliance with the Building Code Australia"*.

In 2006 the present owner wrote to Council to advise they wanted to build a new home and to ask for clarification of the status of a cottage that was transported to the land in 2004 and used for farm stay holiday accommodation, in addition to the 3 chalets. The response by email on 21/9/2007 from the Manager Development Services to Mr Logvyn was that he should apply for planning approval and building approval to convert the existing dwelling to an additional chalet and receive a reclassification of the building, supply a fire management plan, apply for planning approval for a caravan park and apply for a building licence for "both sheds". The fire management plan was submitted in October 2008.

The planning application for *"chalet = existing dwelling to be converted to chalet"* was made, planning approval for a 4th chalet was given and a new residence under construction was noted.

Proposed development:

Mr Alec Logvyn applied on 27/5/2010 for approval to commence development for a "Short stay camping and caravan park". The site for the development is an uncleared area in the south east corner of Lot 804 on DP102370 shown on a site plan in Attachment 4. A concept plan in Attachment 5 has 4 camp sites, 6 powered caravan sites and an ablution/laundry building with adjoining natural bush on two sides.

The application was advertised with submissions to be lodged by 14 July 2010.

Referrals cl 10.1 LPS 3	Advice/Response/Conditions
DEC	On 5/7/10 DEC responded by letter (Attachment 6): wanted a better plan showing dimensioned position of the proposed development on the land and recommended relocating the development to a cleared area.
Dept Water	Advised: land is in the Blackwood Groundwater Area and subject to groundwater licensing with no guarantee of supply, recycle wastewater, clearing native vegetation is prohibited unless authorised by DEC or exempt, Blackwood River is recognised in the Aboriginal Sites of Significance- Permanent Register, the Department's policy for buffers to surface and groundwater in its Note 70, encourage a foreshore management plan. Submission in Attachment 7.
FESA	Advised they have no information or comment to provide.
Dept Regional Development/Lands	Advised they have no objection or comment to make.

Dept Agriculture & Food	recommended the proposed development be sited in the proposed area (treed location) and would oppose relocation to cleared land. Submission is Attachment 8.
Dept Health, two submissions received 16/8/10	Proposal needs a development concept plan and a concept plan for wastewater treatment and disposal with a supporting geotechnical report. Submission is Attachment 9.
John Honey, neighbour on Lot 2, two submissions received 8/7/10 & 19/7/10	Opposed the development, see his submission received on 19/7/2010 in Attachment 10. Reasons: clearing native flora, road infrastructure not adequate, law and order, pressure on birds, no need for a caravan park, site is over-developed for its rural classification.

Council's planner phoned Mr. Logvyn on 5 July 2010 and asked for a plan with dimensions from the proposed development to the boundaries of the land, a fire management plan to include clearing of trees, an escape route and protection for residents. On 9 July 2010 Mrs Logvyn phoned to say the advertisement in the Nannup Telegraph has the wrong street name (Jalbarragup Road) and it should be Rodda Road. The application was readvertised for submissions by 30 August and copies of the application were again sent to referral agencies and neighbours.

Council's planner wrote to Mr. Logvyn on 16 July 2010 asking him to address the concerns in the 2 submissions from the Departments of Environment & Conservation and Agriculture & Food.

Assessment - Site Inspection:

The planner's notes from an inspection on 19 July 2010 are:

With Terese Levick-Godwin, I went to Lot 804 via Stacey Road (bitumen), Jalbarragup Road (gravel 5 metres between trees on both sides) and Rodda Road (gravel 5 metres between trees on both sides) then a few hundred metres through Lot 804 (gravel 5 metres between trees on both sides) and a few hundred metres in open cleared ground past holiday cabins on the left to the house.

We met Alex Logvyn. I told him a letter was in the mail with copies of 2 submissions from Department of Agriculture and Department of Environment Conservation.

We drove to the south east corner of Lot 804 where there is a borrow pit for gravel. We walked about 50 metres west into the trees. He showed us his proposed site on level ground amongst trees, a fire break 5m wide nearby. I said the main planning concern is the safety of lives in a bushfire. He said he had a better site in a clearing near the existing chalets but he had a neighbour Mr. Honey who objected. He took us there, on the north side of the centre of Lot 804

near the edge of trees, and showed the site on a knoll looking over the Blackwood River. Mr Honey's house is about a hundred metres east-north-east. Then he said the site he really preferred is in a clearing near a dam closer to the River to the west. We drove there and found it is a high levee bank between the river and a dam on the inside of a turn in the river.

I suggested to him that he advise Council of his preferred site with documents to support an amended application. Assessment of sites:

- the first site amongst trees is a potential bushfire hazard; people could easily become confused and trapped there in a fire.*
- The second site has trees about 100m on the south and east but people could easily escape to the west into wide open ground in a bushfire.*
- The third site has a few trees nearby but is generally in a wide clearing. It would be attractive for caravan campers. Being on a probable levee bank there may be a risk of flooding but vehicles could be driven to higher ground on a gravel track that runs near the north boundary.*

Response by applicant:

Mr. Logvyn's surveyor Mr. Pash provided a site plan (Attachment 11) showing a proposed Camp Site 20 metres south of the north boundary of Lot 804 and 126 metres east of the north west corner which is on the west side of the Blackwood River. No request was made for the application to be amended to relocate the proposed development to this site. Such a change in location is substantial and would require re-advertising of the proposal.

No material was provided to address the concerns in the 2 submissions from the Departments of Environment & Conservation and Agriculture & Food. Consequently the application must be assessed in its original form.

Local Planning Scheme No.3 Zoning Table:

A caravan park and a camping area are each an "A" use in the Zoning Table which means they may be approved after advertising as required in clause 9.4. The proposal was advertised by Council in a local newspaper and by writing to the owners of adjoining properties. A sign was not placed on the land because it would not have been visible to the public.

Requirements in Local Planning Scheme No.3 (Part 5):

For a caravan park, car parking spaces are required at the rate of 1.25 spaces for each bay or tent site. There are requirements in clause 5.8.3 (rainwater tank couplings for fire fighting), and clause 5.8.7 (disposal of waste).

Assessment: The application does not contain an undertaking to provide these requirements.

Matters to consider in Local Planning Scheme No.3 (cl.10.2):

In clause 10.2 the relevant matters are in paragraphs:

- (j) the compatibility of a use or development within its setting,
- (m) the likely effect of the proposal on the natural environment,
- (n) whether the land is suitable for the proposal by reason of it being or likely to be subject to flooding or bushfire,
- (o) the preservation of the amenity of the locality,
- (p) the relationship of the proposal to development on adjoining land,
- (q) whether the proposed means of access to and egress from the site are adequate,
- (z) any relevant submissions received on the application.

Assessment:

The subject land and adjoining Lot 2 on the north are used to graze animals. The lands on the south and east sides of Lot 804 are forest. The proposed development is not likely to be incompatible with these uses.

The proposal will result in the clearing of existing trees.

The proposal is to locate the caravan park amongst trees near the south-east corner of Lot 804 where the risk is bushfire.

The proposal will not alter the amenity of the locality.

The proposal has no relationship to the use of adjoining land for agriculture or for a dwelling.

The proposed means of access and egress are inadequate because Jalbarragup Road and Rodda Road are narrow and imperfectly formed which presents a problem for caravans and makes 2-way traffic impossible. The trees close to the edge of the gravel formation present a major smoke and flame hazard to people trying to leave the land in a bushfire.

Submissions from DEC and Department of Water are conflicting, one supporting and the other objecting to the location amongst existing trees. Submissions from the Department of Water and the Department of Health drew attention to the necessary information that the applicant has not provided for Council to consider.

Local Planning Strategy:

Lot 804 is in Rural planning Precinct NR5. The objectives include: to provide for the sustainable use of land within the agricultural zones for a range of rural pursuits, enable farmers in areas remote from Nannup townsite to receive an alternative source of income from limited/holiday accommodation, and consider tourism in rural diversification subject to avoidance with agricultural uses.

Assessment:

No submissions pointed to any conflict between the proposed development and adjoining agricultural uses. The proposed development is consistent with the Local Planning Strategy.

COMMENT: Nil.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council refuse to approve the application for a "Short stay camping and caravan park" on Lot 804 on DP102370 situated at Rodda Road Jalbarrgup for the following reasons:

1. The proposed location for the development is unsuitable because the risk of bushfire is a danger for the personal safety of users of the caravan park and those who might try to rescue them.
2. The application has insufficient information to show how the required infrastructure for the proposal can be provided and that it can be approved by Council with conditions.
3. There is insufficient need for the proposed development to support the necessary improvements to road access, clearing of vegetation, provision

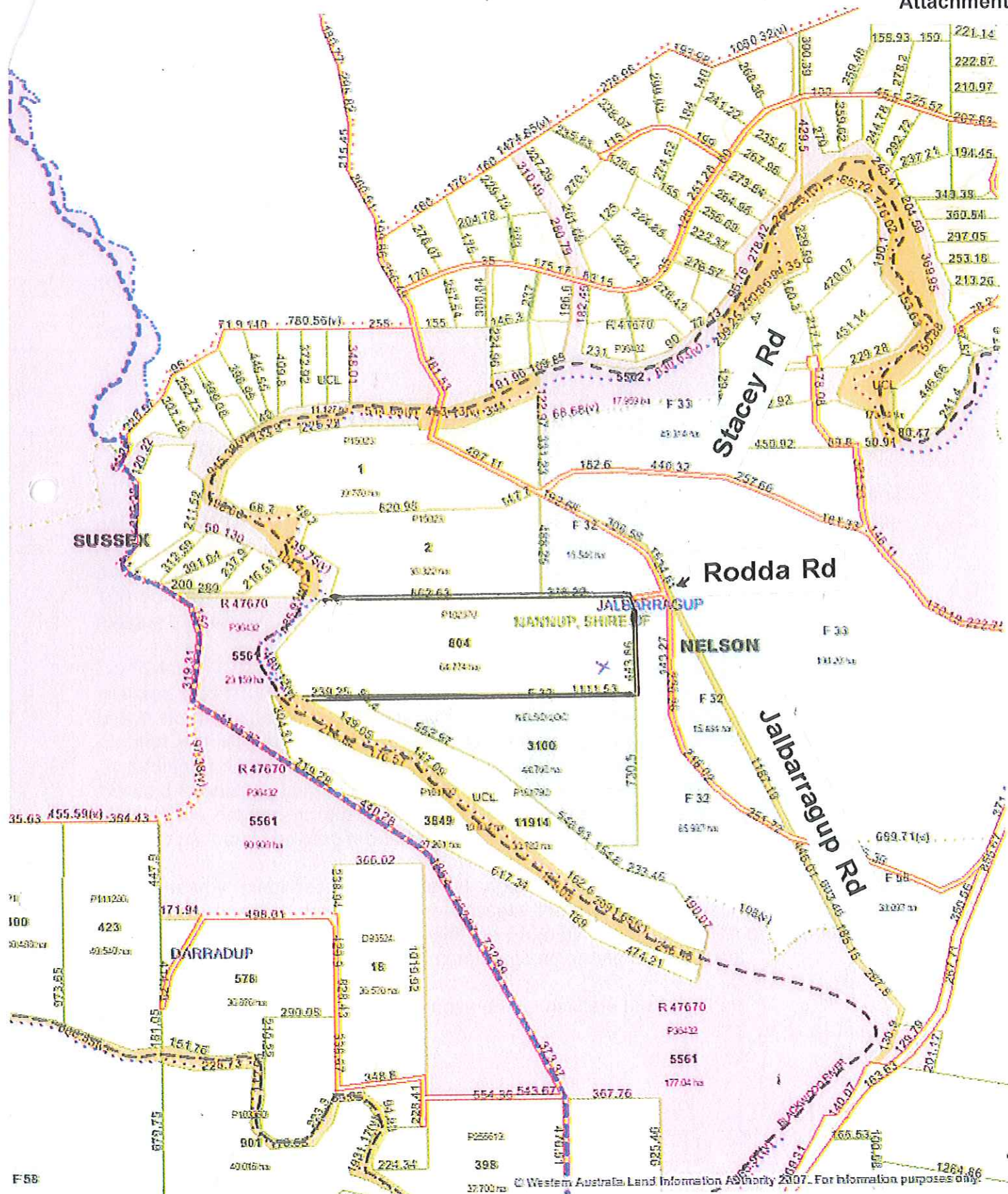
of a water supply for domestic use and fire fighting and the treatment of wastewater and its disposal.

8460 DUNNET/DEAN

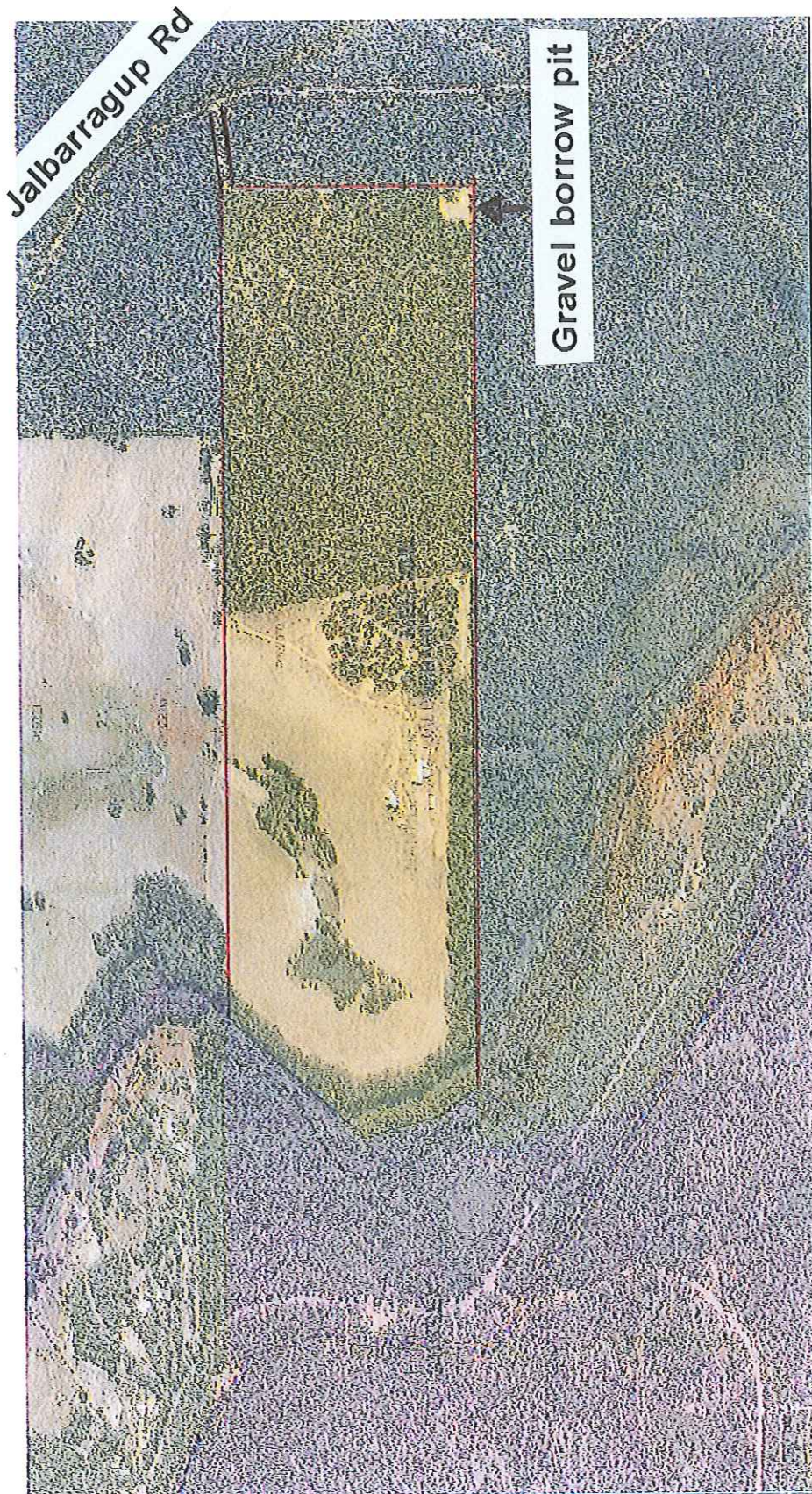
That Council refuse to approve the application for a "Short stay camping and caravan park" on Lot 804 on DP102370 situated at Rodda Road Jalbarrup for the following reasons:

1. The proposed location for the development is unsuitable because the risk of bushfire is a danger for the personal safety of users of the caravan park and those who might try to rescue them.
2. The application has insufficient information to show how the required infrastructure for the proposal can be provided and that it can be approved by Council with conditions.
3. There is insufficient need for the proposed development to support the necessary improvements to road access, clearing of vegetation, provision of a water supply for domestic use and fire fighting and the treatment of wastewater and its disposal.

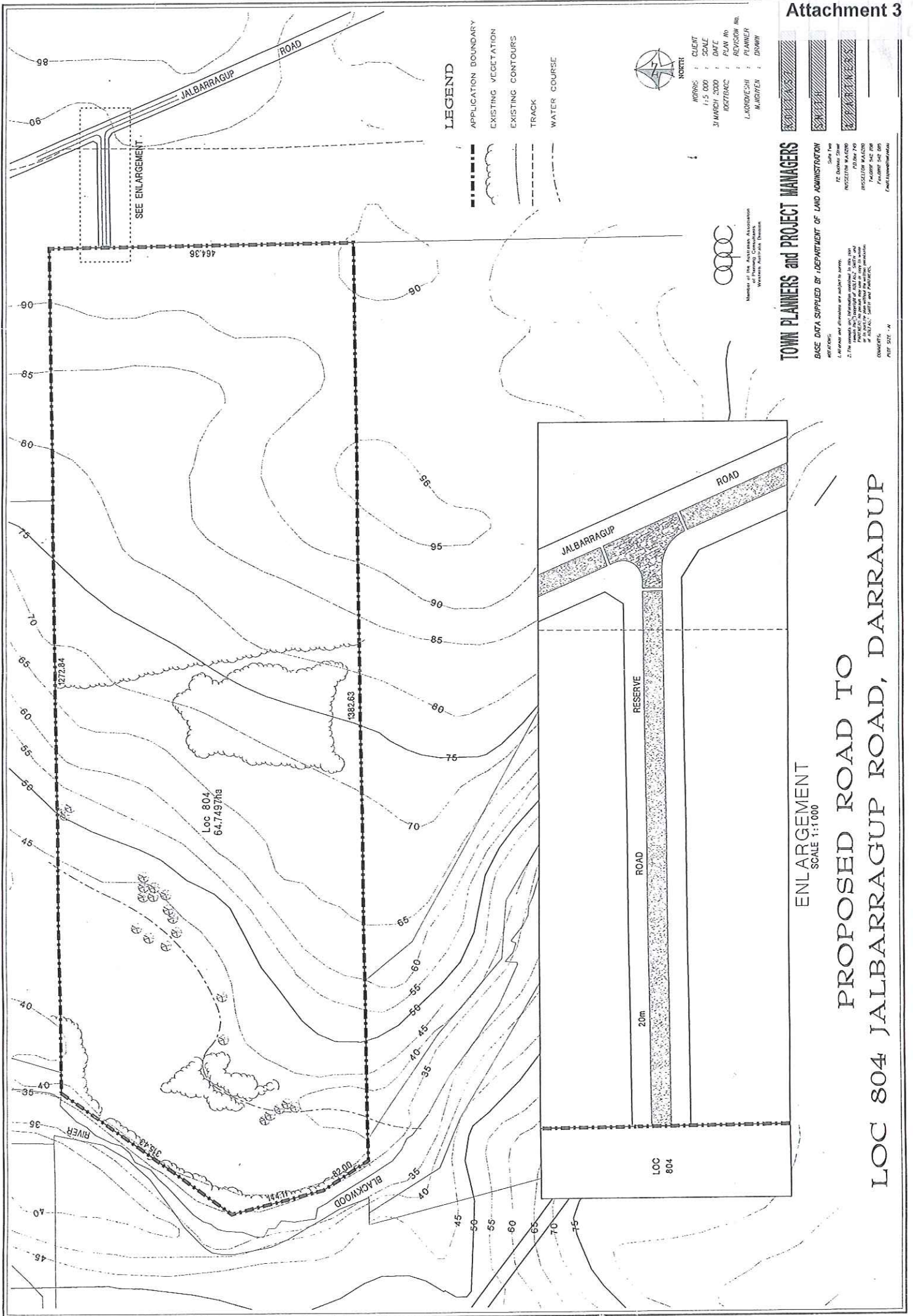
CARRIED 8/0



LOT 804 RODDA ROAD, NANNUP: PROPOSED CAMPING GROUND

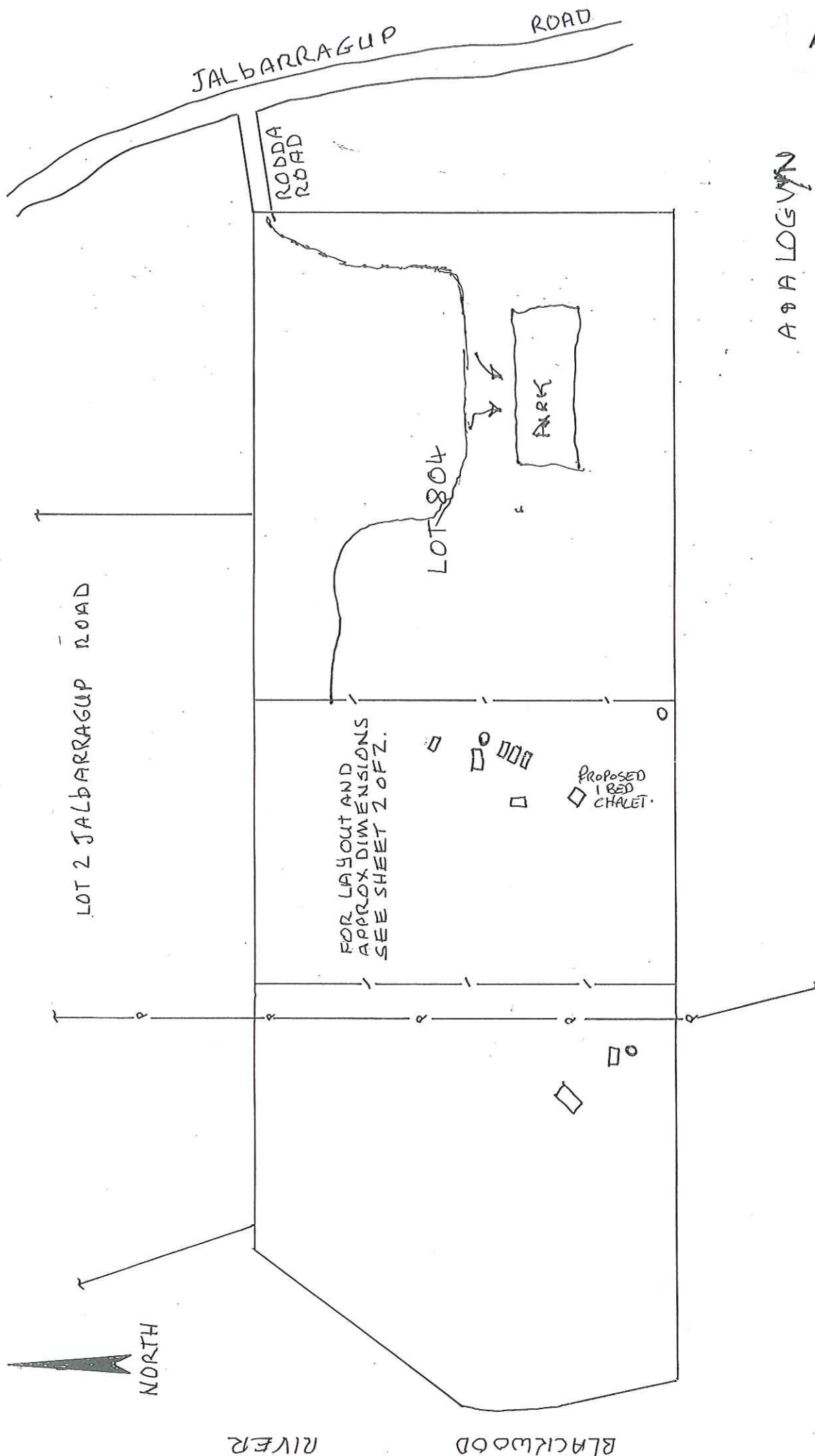


scale 1:10,000 approx



A & A LOG VIN
SHEET 1 OF 2

SCALE 1:5000



15

BBQ

Camp site 2

Abution & laundry

Camp site 3

BBQ

Camp site 1

Concept plan for Lot 804 Rodda Road Jalbarragup

Short stay camping & caravan park

Power outlet

Powered 1

Powered 2

Powered 3

Powered 4

Powered 5

Powered 6

Camp site 4

BBQ

Stands of natural Bush

6 mtr Entry

6 mtr Exit

BBQ

Stands of natural bush

Existing driveway leading in from Rodda Road

N



Government of Western Australia
Department of Environment and Conservation

SHIRE OF NANNUP	
Ref: A7329	No. 635
20 JUL 2010	
CEO MCS A729	AO EO
WM	CDO
Our ref: 108 2006/008775 SRS28325	

Enquiries: Aminya Ennis

Phone: 08 9725 4300

Fax: 08 9725 4351

Email: aminya.ennis@dec.wa.gov.au

Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275

Attention: Ewen Ross

FAXED
14/7/10

**LOT 804 RODDA ROAD, NANNUP CT1708/354: No 014/0
PROPOSED CARAVAN PARK AND CAMPING GROUND**

I refer to your letter of 10 June 2010 forwarding an application for a caravan park and camping ground on the above property for the Department of Environment and Conservation's (DEC) comment.

It is not clear from the information provided with the application where on Lot 804 the caravan park and camping areas are proposed to be located.

Lot 804 adjoins Blackwood River National Park to the west and Blackwood State forest to the south, east and north east. The vegetation in these areas would be considered to be an extreme bushfire hazard. Private property and unallocated Crown land to the south and the eastern portion of Lot 804 also contain dense vegetation likely to be considered an extreme bushfire hazard. Based on the information provided DEC would have significant concerns in relation to fire management issues associated with the proposal.

As a Hazard Management Agency for bushfire on the adjacent DEC managed lands, it is highly likely that DEC would be the lead agency for bushfire suppression in the event of a bushfire in the vicinity of the subject property. The application has not provided any information in relation to how fire management will be addressed for the proposed development. As required under the Planning for Bushfire Protection Guidelines a Fire Management Plan should be prepared to address fire protection to ensure the safety of occupants, fire fighters and property including bush fire hazard and land suitability assessment, access, building standards, fire services access, hazard separation and building protection zones, water supply, building envelope locations and size, and plans showing fire protection measures.

The protection measures identified within a Fire Management Plan for the development should make adequate provision for the safety of building occupants without dependence upon management provisions for the adjoining National Park and State forest or the reliance upon timely assistance from fire fighters.

DEC supports provision of a 100 metre combined building protection and hazard separation zones between buildings and areas of extreme bushfire hazard, regardless of building construction levels. The 100 metre zone continues to be DEC's preference for achieving best practice in providing a degree of protection for fire fighters and property from bushfire on lands supporting such dense bushland. All fire protection requirements must be provided on the property itself and not place impositions upon the management of the adjoining DEC lands.

It is not clear from the application whether the proposal will result in clearing of the remnant vegetation on Lot 804. Given the extent of existing cleared areas on Lot 804, it is recommended that proposed development be located within these cleared areas to avoid impacts on remnant vegetation.

The information provided with the application is not sufficient for DEC to conclude that fire management and environmental impacts are acceptable. DEC would be happy to provide further comments on a more comprehensive proposal.

DEC requests that all future land use planning correspondence be directed to the South West Regional Office rather than the Busselton District office as detailed below.

Regional Manager
Department of Environment and Conservation
PO Box 1693
BUNBURY WA 6231

Attention: Land Use Planning Officer



For Regional Manager
14 July 2010

Planning Services

From: ANDERSON Carol [Carol.ANDERSON@water.wa.gov.au]
Sent: 19 July 2010 15:38
To: ShireofNannup
Subject: Caravan Park and Camping Site
Attachments: Nannup WQPN.pdf; Nannup Cad ASofS Contour.pdf

Ewen/Bob

Thank you for the opportunity to provide comments on the proposed caravan and camping park. I apologise for the late response.

The subject land is located within a 'non proclaimed' area for surface water under the *Rights in Water and Irrigation Act 1914*, where the taking of surface water for commercial purposes cannot sensibly diminish stream flows or impact on the riparian rights of others.

The subject land is located within the Blackwood Groundwater Area as proclaimed under the *Rights in Water and Irrigation Act 1914*. Any groundwater abstraction in this proclaimed area is subject to licensing by the Department of Water. The issuing of a groundwater licence is not guaranteed but if issued will contain a number of conditions that are binding upon the landowners. The proponent should contact the Department of Water to ensure that sustainable groundwater allocation limits have not been reached for the area. There is no guarantee of supply, where the groundwater is found to be fully allocated.

The applicant should be advised that it is an offence to dewater without a dewatering licence from the Department of Water under the *Rights in Water and Irrigation Act 1914*. All contractors working on the project are requested to recycle wastewater on site by dewatering into a nominated swale or conical pit, which promotes infiltration of water into the soil to groundwater.

Clearing of native vegetation in Western Australia is prohibited, unless the clearing is authorised by a clearing permit obtained from the Department of Environment and Conservation, or is of a kind that is exempt in accordance with Schedule 6 or Regulation 5 (*Clearing of Native Vegetation Regulations*) of the *Environmental Protection Act 1986*. Exemptions do not apply in areas that are considered to be environmentally sensitive.

The Blackwood River and its tributary are recognised Aboriginal Sites of Significance - Permanent Register. Comments should be sought from the Department of Indigenous Affairs if development is proposed to encroach within 30m.

In the absence of a reticulated sewerage service, the DoW's preference is for ATUs in lieu of conventional septic tank and leach drain systems for their nutrient stripping ability. Some treatment systems are also designed to reduce phosphorus levels. These type of systems are preferred by the Department where the Phosphorus Retention Index is 5 or less.

Horizontal and vertical buffers from surface and groundwater resources must be achieved to protect these resources and should be in accordance with the Department's policy position outlined in its Water Quality Protection Note 70 (attached) Table 3, 4 and 5.

Similar to surrounding lots, this may be an opportune time to secure a foreshore protection reserve for the protection of the Blackwood River and its water quality. If campers are to be encouraged to access the River, this access should be controlled through the installation of a pathway to minimise impacts on the banks and water quality.

If additional social infrastructure is proposed within the foreshore protection area, the DoW would like a Foreshore Management Plan to be prepared for DoW assessment.

Regards

Carol Anderson
S W Region
Dept of Water

Disclaimer:

This e-mail is confidential to the addressee and is the view of the writer, not necessarily that of the Department of Water, which accepts no responsibility for the contents. If you are not the addressee, please notify the Department by return e-mail and delete the message from your system; you must not disclose or use the information contained in this email in any way. No warranty is made that this material is free from computer viruses.



Department of Agriculture and Food
Government of Western Australia



SHIRE OF NANNUP			
RECEIVED			
Ref: A729	No. 628		
13 JUL 2010			
CEO	AO	LIB	FMO
MCS	EO	PUB	YO
WM	CDO		RO
MDS	CR:		

Ewan Ross
Manager Development Services
Shire of Nannup
PO Box 11
NANNUP WA 6275

Your Ref: A729
Our Ref:
Enquiries: Leon van Wyk
Date: 9 July 2010

Dear Sir

**COMMENT: LOT 804 RODDA ROAD NANNUP CT1708/354: No 014/10
PROPOSED CARAVAN PARK AND CAMPING GROUND**

Thank you for the opportunity to comment on the proposed Caravan Park and Camping Ground on Lot 804 Rodda Road, Nannup.

The Department of Agriculture and Food (DAFWA) does not object to the proposed development of a Caravan Park and Camping Ground, but would like to make the following comments:

There is already tourist accommodation (cabins) available on the abovementioned property and therefore the proposed development can not be considered as ad hoc. DAFWA would be opposed to any ad hoc tourist developments on agricultural land.

It is important that the Caravan Park and Camping Ground is developed in the area currently identified for this purpose (treed location). The Caravan Park and Camping Ground should be situated as far south in this area as possible to minimise the potential for any landuse conflict. This location would mean that the area is surrounded by trees and therefore well buffered from the adjoining agricultural land.

DAFWA would be opposed if the area for the proposed development is relocated to any part of the completely cleared land on this property as this will then greatly increase the potential for landuse conflict.

Buffers and Setbacks

Any changed land use on agricultural land needs to include buffers on the re-zoned land to minimise land use conflict. To ensure agricultural operations on land next to re-zoned areas are not restricted, DAFWA recommends that minimum setbacks/buffers should be incorporated into the re-zoned areas in accordance with the EPA guidelines: *Separation Distances between Industrial and Sensitive Land Uses*. These guidelines set out minimum separation distances for a range of agricultural activities including market gardens, orchards and dairies and are available on the EPA's website at www.epa.wa.gov.au/docs/1840_GS3.pdf

If you have queries regarding the comments, please contact Leon van Wyk on (08) 9780 6171.

Yours sincerely,

Theo Nabben

Acting Manager, Natural Resource Management (South West)
Department of Agriculture and Food (WA)



Government of Western Australia
Department of Health

Ref: A729	No. 717		
16 AUG 2010			
CEO MCS WM MDS	AO EO CDO CR:	LIB PUB	FMO YO RO

Attachment 9

Your Ref: A729
Our Ref: EHB-01102/02
Enquiries: Natalia Shishkina (9388 4940)

Chief Executive Officer
Shire of Nannup
15 Adam Street
Nannup WA 6275

Dear Sir/Madam

**LOT 804 RODDA ROAD NANNUP CT1708/354: No 014/10
PROPOSED CARAVAN PARK AND CAMPING GROUND**

Thank you for your letter of 9 July 2010 inviting the Department of Health's (DOH) comment on the above.

The DOH has no objection to the proposal subject to the following conditions:

- Wastewater treatment and disposal system must be of the type that is acceptable to the locality and the Council; and
- Details of the wastewater treatment and disposal systems being acceptable to DOH at building application stage

Yours faithfully

**Richard Theobald
MANAGER WATER UNIT
PUBLIC HEALTH DIVISION**

9 August 2010

S:\EHD\Water Unit\WASTE\Typing\2010\100809sn4.doc

Environmental Health
All Correspondence: PO Box 8172 Perth Business Centre Western Australia 6849
Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
Telephone (08) 9388 4999 Fax (08) 9388 4955
wa.gov.au
ABN 28 684 750 332

Mr Bob Osullivan
Planner
Shire of Nannup

JOHN HONEY
49 BLACKWALL REACH PDE
BICTON WA
6157

Dear Sir

I am responding to your correspondence regarding the lodgement of applications by Mr Logvin of Rodda Road Jalbarragup for a nonconforming camping ground development on a property abutting lot 2 Jalbarragup road Jalbarragup

I must inform you and the shire of Nannup that I am against the proposed development for the following reasons

The proposed development will require extensive clearing of native flora adjacent to state forest
The road infrastructure is not adequate for the amount of traffic that could be generated
The roads will need to be bitumised and widened to carry 2 caravans passing as the dust generated by gravel roads will be unacceptable

Who will be responsible for maintaining law and order as I see a development such as this tucked away in the forest to be an attraction for groups to cut loose on occasions to the detriment of the many people living in the area and will put pressure on the authorities and residence close by?

Larger groups of people will I think will put unacceptable pressure on this part of the Blackwood river and it will also impinge on the lifestyle of the large colony of red tail black cockatoos that inhabit the area

There are also colonies of pink eared firetail finches throughout the area

My observation of the 2 caravan parks in Nannup would lead me to believe without council involvement they could not operate because of the lack of clientele over a full year

I have owned and maintained lot 2 Jalbarragup for over 20 years and it is a lovely part of the world and can not see how a caravan park built in a already over supplied market can be of benefit to Jalbarragup unless the developer also has designs to build some other amenities such as rock festivals motocross circuits and the like who would know

My suggestion is that the site is already overdeveloped for its present classification which is rural

I would like any sign being erected be done so on the corner of Stacey road and Jalbarragup road
As very few people use Rodda road

Most visitors to Lot 804 prefer to use the forestry track up the boundary of my block Lot 2 Jalbarragup road which commences at Stacey Road and Jalbarragup road intersection

A sign at this location will be also read by people from the Johnson Roadside of of Jalbarragup who I am sure have a vested interest in what is happening in their location

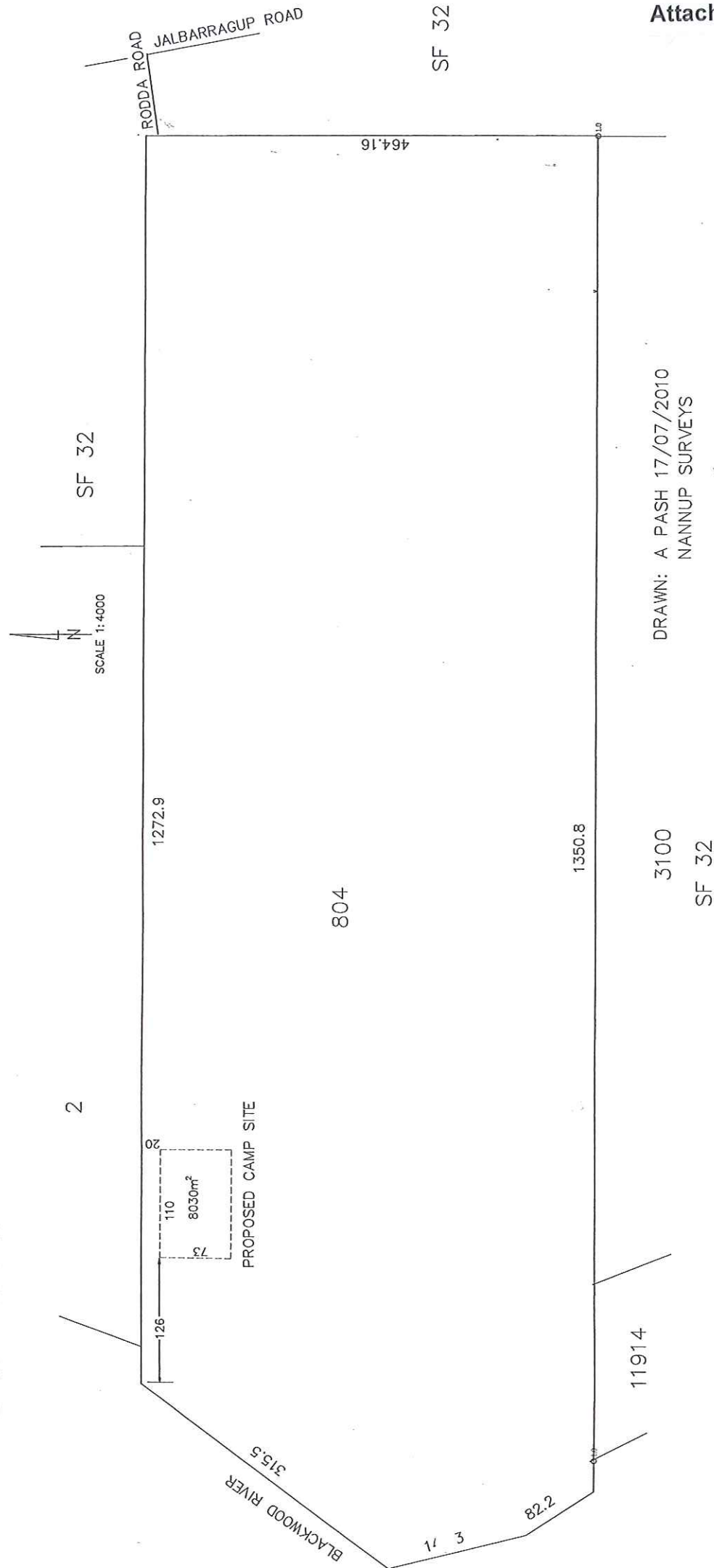
Look forward to hearing the council's response to this letter in due course

Many thanks

John Honey

Phone 0422090520

PROPOSED CARAVAN AND CAMPING GROUND LOCATION
 LOT 804 RODDA ROAD JALBARRAGUP
 SHIRE OF NANNUP



Received 19/7/2010
 [Signature]

AGENDA NUMBER: 10.2
SUBJECT: Planning Assessment Lot 58 on D100598
LOCATION/ADDRESS: 133A Warren Road (Lot 58)
NAME OF APPLICANT: CR & TM Otte
FILE REFERENCE: A1361
AUTHOR: Bob O'Sullivan - Planner
DISCLOSURE OF INTEREST:
DATE OF REPORT: 13 September 2010

Attachment: Location Plan.

BACKGROUND:

Proposed Development:

The proposed development is: *"Brick front fence 1.8 metres high with 4 timber slats between pillars, rendered, painted, with 2 letter boxes returned down side 4.2 metres."*

Approvals/Site History:

On 6 July 2010, the WAPC approved an application 469-10 for subdivision of Lot 58 to create 2 lots, one with an existing house and 16.11m frontage to Warren Road. The second lot is a "battle-axe" shaped lot behind the first lot and with a driveway that has frontage of 4 metres to Warren Road

Assessment - Site Inspection:

The site was inspected on 26 August 2010. The house is set back 4 metres approximately from the front boundary. There are no high fences along Warren Road within sight of the house. Front fences for other houses are low vertical pickets or low chain wire, not over 1 metre in height.

Local Planning Scheme No.3 (LPS 3)

There are no controls for fencing in the text of Local Planning Scheme 3.

LPS 3. Zone Table (cl.4.3):

The proposed fence is permitted as part of an approved house.

LPS 3 Requirements (Part 5):

There are no requirements for fencing.

Procedure in LPS 3 to deal with applications (cl.10.2):

The matters to be considered by Council include

- (d) any approved statement of planning policy of the WA Planning Commission,*
- (j) the compatibility of a use or development within its setting,*
- (o) the preservation of the amenity of the locality,*
- (p) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to the likely effect of the height, bulk, scale, orientation and appearance of the proposal, and*
- (z) any relevant submissions received on the application.*

Assessment:

With regard to (d) above, the Residential Design Codes are a planning policy of the Commission. The application is assessed in relation to the Codes further below. With regard to (j), (o), and (p), the proposed fence being 1.8m high with bricks and horizontal slats, will:

- stand in contrast with the fences on adjoining properties and elsewhere in Warren Road in height, solid form, and horizontal woodwork,
- not preserve the feature of a continuous open view of homes in the street which is an amenity, and
- restrict the line of sight between the driver of a vehicle leaving Lot 58, the subject land, and pedestrians on the footpath.

WA Residential Design Codes:

In clause 6.2.4 of the Codes, the performance criterion is *"buildings designed to provide surveillance between dwellings and the street"*.

The Codes provides an acceptable development for this criterion as follows:

"at least one habitable room window of the dwelling has a clear view of the street and the approach to the dwelling."

Assessment:

The proposed fence being 1.8 metres high will prevent surveillance of the approaches to the dwelling and consequently not satisfy this criterion.

In clause 6.2.5 of the Residential Design Code, the criterion is: *Front walls and fences to promote surveillance and enhance streetscape taking account of:*

- *The need to provide protection from noise and headlight glare where roads are designated as primary etc.,*
- *The need to provide screening to the front setback, or*
- *The need to provide privacy to north facing areas.*

The Code provides an acceptable development for this criterion as follows:

"Front walls and fences within the primary street setback area that are visually permeable 1.2 metres above natural ground level."

Assessment:

Warren Road is a primary distributor. Headlights will not affect the property. Road noise may affect the house but the fence will not offer protection from road noise because the front verandah of the house is at about the same level as the top of the proposed fence. To reduce road noise, a verandah screen may be necessary. There is no obvious need to screen the front setback or provide privacy to the front of the house. The proposed fence will be higher than the acceptable height of 1.2 metres.

The proposed development of an impervious brick and timber fence 1.8 metres high is not an acceptable development compliant with the criteria in clauses 6.2.4 and 6.2.5 of the WA Residential Design Codes. Consequently, notice of the application was given as required in Part 4 of the Code. The Codes, in clause 2.4, give Council discretion to approve an aspect of a development that varies from a provision of acceptable development.

Local Planning Policy:

The application is not in the policy area of the Nannup Mainstreet Heritage Policy LPP 008 which applies to land use and development within the area centred on Warren Road between Kearney Street and Grange Road.

Nannup Town Strategy:

Has no requirements for fencing.

Municipal Inventory:

The subject land is not a historical property

Consultation:

Council advertised the application in accordance with clause 9.4.2-4 of the Local Planning Scheme 3 and the Residential Design Codes, by giving notice to nearby

owners, by notice in a newspaper, and by a sign on the land. The notices and sign invited submissions to Council to be made on or before 17 September 2010. The property is on the main street in Nannup and the development may affect the amenity perceived by a wider body of residents. Consequently it was advertised in the newspaper and by a sign on the land. There were no submissions.

COMMENT: Nil.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

The application for Council's approval to build, on Lot 58 on D100598 at 133A Warren Road Nannup, a brick front fence 1.8 metres high with 4 timber slats between pillars be refused for the following reasons:

- With regard to clause 10.2 of the Local Planning Scheme 3, the proposal is in contrast to other fencing on the frontage of Warren Road in terms of height, imperviousness, solid form and construction material and it will break the feature of a continuous open view of homes in the street which is an amenity.
- The high impervious fence will restrict the line of sight between the driver of a vehicle leaving Lot 58, the subject land, and pedestrians on the footpath.
- With regard to the WA Residential Design Codes, the proposed development of an impervious brick fence 1.8 metres high is not an acceptable development for the criteria in clauses 6.2.4 and 6.2.5 of the Codes.

8461 DEAN/CAMARRI

The application for Council's approval to build, on Lot 58 on D100598 at 133A Warren Road Nannup, a brick front fence 1.8 metres high with 4 timber slats between pillars be refused for the following reasons:

- With regard to clause 10.2 of the Local Planning Scheme 3, the proposal is in contrast to other fencing on the frontage of Warren Road in terms of height, imperviousness, solid form and construction material and it will break the feature of a continuous open view of homes in the street which is an amenity.

- The high impervious fence will restrict the line of sight between the driver of a vehicle leaving Lot 58, the subject land, and pedestrians on the footpath.
- With regard to the WA Residential Design Codes, the proposed development of an impervious brick fence 1.8 metres high is not an acceptable development for the criteria in clauses 6.2.4 and 6.2.5 of the Codes.

CARRIED 8/0

[illegible]

AGENDA NUMBER: 10.3
SUBJECT: Formation of a Voluntary Regional Organisation of Councils
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: ADM 16
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 10 September 2010

Attachment: Meeting Notes 26 August 2010.

BACKGROUND:

Council members were verbally informed of an informal meeting held with a number of shires on 26 August 2010 in Manjimup. Notes have now been compiled from that meeting and are attached. The meeting was attended by representatives from the shires of Manjimup, Denmark, Nannup, Boyup Brook and Bridgetown/Greenbushes. The Nannup Shire was represented by the Shire President and Chief Executive Officer.

COMMENT:

The meeting concentrated on two matters:

1. Royalties for Regions Regional Funding distribution. The detail from those discussions was fed into Council's August 2010 agenda item 10.11. This resulted in a resolution which effectively confirmed Council's previous position on its allocation preference for Regional funds for 2010/11 and the following few years.
2. The formation of a Voluntary Regional Organisation of Councils (VROC).

This report deals with point two above, the proposal to form a VROC. The meeting of 26 August 2010 sought from those attending whether there was a willingness to participate in a VROC, acknowledging that members present would need to ascertain interest from their individual councils.

A draft timeline was set in respect of expressing an interest in formulating a VROC, and then secondly on having the VROC deal with regional projects. If this was supported there is little difference between the role of the proposed VROC and the prior grouping of the Warren Blackwood Strategic Alliance.

It is noted that the formation of a VROC would effectively end the Warren Blackwood Strategic Alliance. Given that organisation is between Executive

Officers, has had one member withdraw and has had limited achievements over its 10 year life, the timing of a new direction would be appropriate.

The formation of a VROC is supported for the following reasons:

- Council must be a participant in a regional group in order to access future Royalties to Regions funding. A VROC achieves this.
- Council has long been a supporter of regional cooperation with its key planning documents signifying that support.
- The formation of a Regional local government is recognised under the Local Government Act 1995 Section 3.61 and must have the Minister for Local Government's approval. This is not the intent of the proposal to form a VROC with the understanding that the body would be voluntary and therefore less formal primarily concentrating on the distribution of Royalties for Regions funding as opposed to operating as a local government itself.
- The Warren Blackwood Strategic Alliance found itself grappling with internal incorporation matters such as accounts and its constitution as well as struggling to combine local government with community/business. These issues would no longer be present, though that is not to say that other issues may arise.
- Council has a budget amount set aside for the 2010/11 financial year of \$5,000 as a membership payment to the Warren Blackwood Strategic Alliance. An invoice has been received for \$7,836 plus GST. The amount appears to be based on a prior year figure. The account has not been paid and should the Warren Blackwood Strategic Alliance be wound up there would be no contribution to make.

Should a VROC be formed there would need to be administrative support provided though in what form has not been determined. Additionally if the Warren Blackwood Strategic Alliance is wound up a full audit and finalisation of the books of account would be required with members bearing any surplus/deficit incurred. This is understood to be minimal with the South West Development Commission also having a financial stake in the organisation.

STATUTORY ENVIRONMENT:

Nil. Providing support for the formation of a VROC holds no Statutory basis. The Local Government Act 1995 Section 3.61 details a formal process for Regional Governments to be formed, however this is not advocated or being submitted for consideration.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS:

Current Forward Plan Action Plan 10.4 (D) stipulates that Council was to review its membership of the Warren Blackwood Strategic Alliance in 2010/11.

RECOMMENDATIONS:

1. That Council advise the shires of Manjimup, Boyup Brook, Denmark and Bridgetown/Greenbushes that it is prepared to participate in a Voluntary Regional Organisation of Councils.
2. That Council's preferred position in respect of the Warren Blackwood Strategic Alliance is that the organisation be wound up with the appropriate financial audit undertaken with any surplus/deficit distributed between members on the same basis as membership contributions, inclusive of the South West Development Commission.

8462 MELLEMA/CAMARRI

1. That Council advise the shires of Manjimup, Boyup Brook, Denmark and Bridgetown/Greenbushes that it is prepared to participate in a Voluntary Regional Organisation of Councils.
2. That Council's preferred position in respect of the Warren Blackwood Strategic Alliance is that the organisation be wound up with the appropriate financial audit undertaken with any surplus/deficit distributed between members on the same basis as membership contributions, inclusive of the South West Development Commission.

CARRIED 8/0



Notes from a meeting of the Shires of Boyup Brook, Bridgetown Greenbushes, Denmark, Manjimup and Nannup held in the Shire's Committee room in Manjimup on Thursday 26 August 2010 commencing at 10.00am.

Present

Shire of Boyup Brook	Terry Ginnane (President) Alan Lamb (CEO)
Shire of Bridgetown Greenbushes	Brian Moore (President) Tim Clynch (CEO)
Shire of Denmark	Ross Thornton (President) Garry Bird (Acting CEO)
Shire of Manjimup	Wade DeCampo (President) Jeremy Hubble (CEO)
Shire of Nannup	Barbara Dunnet (President) Shane Collie (CEO)

Topics of discussion

- Royalties for Regions – Regional Projects for 2010/11
- Royalties for Regions - Regional Projects in future years
- Formation of a VROC

Royalties for Regions – Regional Projects for 2010/11

General frustration expressed about the process and drift effectively into State projects. Denmark concerned direction from their Development Commission may preclude projects of importance to Denmark. Denmark committed to GSDC for 2010/11 but open minded to participating with this group in future years.

Collectively there is \$1.253m available to allocated (\$1.721m if Denmark is included). Proposed projects for 2010/11 were discussed and agreed as follows:

Regional Project	Total Project Value	Shire of Boyup Brook	Shire of Bridgetown Greenbushes	Shire of Denmark	Shire of Manjimup	Shire of Nannup
Library	\$4m		\$325k			
Festival infrastructure	\$230k	\$195k \$20k	\$20k \$20k			
Recreation centre	\$2m					\$205k \$33k
GP super clinic	\$455k				\$455k	
Town centre	?					
Community centre	?					
Total R4R applied to projects		\$215k	\$365k	n/a	\$455k	\$238k
Council's indicative R4R regional allocation 2010/11		\$195k	\$325k	\$468k	\$528k	\$205k



Royalties for Regions – Regional Projects in future years

General indication of a desire to work collectively on future projects of regional significance.

Recognition of infrastructure impediments common to all such as Aged Accommodation, Energy Efficiency measures, Festivals etc.

Acknowledgement that participation in the group requires:

- Trust and goodwill;
- Forward planning (over say 5 years) so that there is equity over time;
- Commitment for a reasonable period of time to discourage Council's drawing large funds from the pool and subsequently withdrawing.

Participation in the group was not seen as an obstacle to any Council's partnering their proportional share with other non participating Council's for the occasional specific project.

Formation of a VROC

There was general consensus that a new direction was desired between the Council's present along the lines of a Voluntary Regional Organisation of Councils ("VROC") although all present acknowledged the matter needed to be discussed with their individual Council's before interpreting this as a firm commitment.

Acknowledgement there may need to be some administrative support which may require a modest contribution towards.

General view that the progression of a VROC would most likely spell the end of the Warren Blackwood Strategic Alliance.

Agreed time frame to progress a VROC:

31 October 2010	Expression of interest in participating.
31 December 2010	Agreement to form a VROC and terms of agreement decided.
31 December 2010	Nominations by each Council of projects of regional significance for the next 5 years. Lead times to be included.
31 March 2011	Agreement on the 5 year project plan and priorities therein.

Shire of Manjimup to approach the SWDC for support in progressing this outcome.

AGENDA NUMBER: 10.4 SUBJECT: December Council Meeting Arrangements LOCATION/ADDRESS: NAME OF APPLICANT: FILE REFERENCE: ADM 18 AUTHOR: Shane Collie – Chief Executive Officer DISCLOSURE OF INTEREST: DATE OF REPORT: 13 September 2010
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BACKGROUND:

Council has traditionally brought forward by a week its December meeting to avoid a clash with Christmas. The December meeting also normally coincides with a Council member/staff function and the meeting is held an hour earlier than normal to facilitate this in consideration of Council's outside workforce who finish earlier in the day.

The office and depot are also normally closed for three days between Christmas and New Year with staff taking rostered days off, annual leave or time in lieu.

COMMENT:

The purpose of this item is to confirm arrangements for the Christmas/New Year period 2010.

Looking at the fall of dates the fourth Thursday in December is late being the 23rd. Assuming that Council representatives do not want to attend a Council meeting so close to Christmas it is recommended to change the date of the Council meeting by bringing it forward one week.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

1. That Council bring forward by a week to Thursday 16 December 2010 the December 2010 Council meeting.

2. That Council hold the December Council meeting one hour earlier commencing at 3.15pm holding a Christmas function at the Shire office following the conclusion of the meeting, generally around 6pm.
3. That Council per prior practice close the Shire office and depot between the Christmas and New Year public holidays for the three days 29, 30 and 31 December 2010 with staff taking rostered days off, annual leave or time in lieu. Normal emergency after hours callout services remain in place.

8463 CAMARRI/PINKERTON

1. That Council bring forward by a week to Thursday 16 December 2010 the December 2010 Council meeting.
2. That Council hold the December Council meeting one hour earlier commencing at 3.15pm holding a Christmas function at the Shire office following the conclusion of the meeting, generally around 6pm.
3. That Council per prior practice close the Shire office and depot between the Christmas and New Year public holidays for the three days 29, 30 and 31 December 2010 with staff taking rostered days off, annual leave or time in lieu. Normal emergency after hours callout services remain in place.

CARRIED 8/0

AGENDA NUMBER: 10.5
SUBJECT: 2010/11 FESA Levy Operating and Capital Grants
LOCATION/ADDRESS:
NAME OF APPLICANT: Fire and Emergency Services Authority (FESA)
FILE REFERENCE: FRC 21
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 14 September 2010

Attachment: Letter from FESA advising of 2010/11 Funding Allocation.

BACKGROUND:

Council has received notification of the allocation of funds from the Fire and Emergency Services Authority (FESA) Levy for 2010/11. The late notification of this funding (13 September 2010) makes it impossible to accurately budget and Council therefore included in its 2010/11 budget the best estimates it had at the time. The main issue is the split between brigades and Council of the operating funds received.

COMMENT:

State Emergency Service:

Operating funds of \$5,240 have been approved. Council operates as a bank only and has no input into the SES funding priorities or grant submission. The funds are forwarded in full to the SES when received.

Capital Grant – Bush Fire Brigades:

The following capital grants have been approved -

East Nannup 2.4 Rural Tanker	\$288,750
Scott River Appliance Bay Facility and Amenities	\$59,985

Very much welcomed these two items will have no impact on Council's budget as income and expenditure are matched. Brigade Fire Control Officers have been advised and liaison will occur between those brigades and Council's Community Emergency Services Manager as to delivery/implementation.

Operating Grant – Bush Fire Brigades/Shire of Nannup:

Council budgeted an overall expenditure amount of \$81,661. The amount allocated by FESA was \$76,070 of which \$12,800 is committed to specific brigade items. An amount of \$63,270 is hence available for distribution between brigades and the Shire of Nannup.

The following tables reflect the current budget position and recommended allocation of funds:

2010/11 OPERATING GRANT

<u>BUSH FIRE BRIGADE</u>	<u>REQUESTS 2010/11</u>	<u>NOMINAL (BUDGET) ALLOCATION 2010/11</u>	<u>RECOMMENDED ALLOCATION</u>
Balingup Road	\$0	\$0	\$0
Bidellia	\$4,112	\$3,368	\$2,358
Carlotta	\$2,320	\$1,900	\$1,330
Cundinup	\$4,670	\$3,825	\$2,677
Darradup	\$13,025	\$10,667	\$7,467
East Nannup	\$6,150	\$5,037	\$3,526
Nannup Brook	\$6,870	\$5,626	\$3,938
North Nannup	\$6,700	\$5,487	\$3,840
Scott River/Jasper	\$4,530	\$4,530	\$2,597
SUB TOTAL	\$48,377	\$39,620	\$27,733

<u>SHIRE OF NANNUP</u>	<u>NOMINAL (BUDGET) ALLOCATION 2010/11</u>	<u>RECOMMENDED ALLOCATION</u>
Insurance	\$21,041	\$21,041
Maintenance Plant and Equipment	\$6,750	\$4,696
Maintenance Vehicles/Trailers	\$7,000	\$4,800
Other Goods and Services	\$7,250	\$5,000
SUB TOTAL	\$42,041	\$35,537

The nominal budget allocation for brigades is \$39,620. The nominal budget allocation for the Shire is \$42,041. Total \$81,661. The funds available are only \$63,270 meaning that \$18,391 needs to be trimmed to balance the budget. This is achieved on a hierarchical allocation basis as follows:

1. Insurance is a fixed cost hence cannot be altered, \$21,041.
2. After the insurance allocation, an amount of \$42,229 remains, with valid requests of \$60,260, a percentage difference of approximately 70%. All remaining figures (bar insurance) are hence adjusted down to 70% from the original budget allocation and rounded where appropriate.

This results in the allocation (Brigades \$27,733 + Shire \$35,537 including \$21,041 of brigade insurance) equalling the available funding of \$63,270.

STATUTORY ENVIRONMENT: Fire and Emergency Services Act 1998.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

There is no net effect on the 2010/11 financial year draft budget as expenditure is matched to income.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council allocate the FESA operating funding for 2010/11 for Volunteer Bush Fire Brigades as follows:

	Balingup Road	\$0
	Bidellia	\$2,358
	Carlotta	\$1,330
	Cundinup	\$2,677
	Darradup	\$7,467
	East Nannup	\$3,526
	Nannup Brook	\$3,938
	North Nannup	\$3,840
	Scott River/Jasper	\$2,597
	SUB TOTAL	\$27,733

8464 PINKERTON DEAN

That Council allocate the FESA operating funding for 2010/11 for Volunteer Bush Fire Brigades as follows:

	Balingup Road	\$0
	Bidellia	\$2,358
	Carlotta	\$1,330

	Cundinup	\$2,677
	Darradup	\$7,467
	East Nannup	\$3,526
	Nannup Brook	\$3,938
	North Nannup	\$3,840
	Scott River/Jasper	\$2,597
	SUB TOTAL	\$27,733

CARRIED 7/1

Voting for: Boulter, Camarri, Dean, Dunnet, Gilbert, Mellema and Pinkerton

Voting against: Lorkiewicz



Government of Western Australia
Fire & Emergency Services Authority

Our Ref: 2010/11 ESL Grant Allocations

Shane Collie
Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275



480 Hay Street
Perth Western Australia 6000
PO Box 1174 Perth WA 6844
Telephone (08) 9323 9300
Facsimile (08) 9323 9384
Email fesa@fesa.wa.gov.au
www.fesa.wa.gov.au

Dear Shane

2010/11 EMERGENCY SERVICES LEVY CAPITAL AND OPERATING GRANTS

The Emergency Services Levy (ESL) capital and operating grants allocation process has now been completed for the 2010/11 financial year.

Both the Bush Fire Brigades (BFB) and State Emergency Service (SES) Capital Grants Committees have applied strategically sound methodologies incorporating a combination of historical and current data assessment tools. Further consultation with Local Governments has led to an enhanced and more effective ESL Local Government Manual for Capital and Operating Grants (Grants Manual) with clear policies and procedures to assist stakeholders with their applications. In addition increased Regional office involvement and close liaison with Local Governments has enhanced the consideration of Grant applications this year.

The new Resource to Risk assessment tool currently being piloted and due for release at the end of the year will build on the lessons and experience of the previous model but more importantly be relevant, flexible and practical to the needs of the practitioners and the variety of risks they encounter.

BFB and SES Capital and Operating Grants 2010/11

Where applicable, details of the BFB and SES capital and operating grants allocations are listed in the attachments. It should be noted that in instances where brigades/units have retained uncommitted funds from their 2008/09 operating grant allocations, these funds will be applied as an opening balance and offset against the 2010/11 operating grant allocation. Accordingly, please ensure uncommitted surpluses are appropriately held in reserve for this purpose.

Approved Building Grants

Local Governments should ensure all building projects approved comply with Section 3.5 of the Grants Manual in particular:

- The need to invite tenders and engage a contractor within twelve (12) months of the date of approval to limit cost escalation due to delays (immediate commencement is preferred); and
- The requirement for suitable land for immediate construction.

BFB and SES Carry-Over of Capital Grants

The Capital Grants Committees have, on the basis of the status reports provided, approved the carry-over of the grants detailed in the attachments into the 2010/11 financial year.

Payment of Approved Grants

Operating grants will continue to be paid in equal quarterly instalments (July 2010, October 2010, January 2011 and April 2011).

Capital grants will be provided as either a cash payment, in accordance with Section 5.4.1(a) of the 2010/11 Local Government Manual for Capital and Operating Grants (Grants Manual) or by direct supply of the asset. The manufacture of appliances and vehicles for direct supply by FESA will be subject to the production capacity of service providers and suppliers.

Acquittance Reminders

To ensure appropriate accountability for the use of public funds, operating grants for 2009/10 should have been acquitted by **31 August 2010**, in accordance with Sections 2.5 and 5.5 of the 2010/11 Grants Manual. It is the responsibility of the Local Government to ensure that expenditures incurred remain within the overall amount allocated. FESA will only consider the reimbursement of an over expenditure of an unforeseen and unavoidable nature, where it is deemed critical to operational capability and community safety. Such reimbursements will require appropriate justification and substantiation and the endorsement of FESA regional staff.

Capital grants of a physical nature are to be acquitted by acknowledging receipt of the capital item in accordance with Section 5.5 of the 2010/11 Grants Manual (**Form 9**) and must be acquitted **within 7 days** of the delivery of the asset.

Grants Appeals Process

Appeals processes, for both capital and operating grants, are outlined in sections 3.13 and 4.4 of the 2010/11 Grants Manual.

Grant appeals must be in writing and must include all factors that the Local Government considers appropriate for the relevant Grants Committee to review.

Grant appeals are to be addressed to:

Peter Raykos
ESL Grants Funding Officer
Fire and Emergency Services Authority of Western Australia
PO Box P1174
PERTH WA 6844

and **must** arrive at FESA before **5.00pm** on **6 October 2010**.

In closing I would like to acknowledge the time and effort put into the grant applications by Local Government staff and volunteers, FESA Regional staff and the significant contribution made by the Grants Committees.

Should you require any further information regarding grant allocations, please contact your local FESA regional office.

Yours sincerely



David Caporn
EXECUTIVE DIRECTOR
COMMUNITY DEVELOPMENT

7 September 2010

**Bush Fire Brigades
Emergency Service Levy Grants 2010/11
Application Assessment**

Local Government	Nannup
Region	South West

Total Line Items 1 - 8		\$63,270
Line Item 9 – Plant & Equipment >= \$1,200 to \$5,000		
Pump - Transfer Pump - Bidellia BFB	\$2,000	
Pump - Transfer Pump - Darradup BFB	\$2,000	
Water Tank - Darradup BFB	\$3,800	
Gravel - Darradup BFB	\$5,000	
Total Line Item 9 – Plant & Equipment >= \$1,200 to \$5,000		\$12,800
Line Item 10 – Existing Interest Expense		
Total Gross Approved 2010/11 Operational Grant		\$76,070
Less Uncommitted funds carried over from 2008/09		
Net Cash Grant Payable - 2010/11		\$76,070

Note: While line items were reviewed, the final allocation to Local Government has been a bottom line figure. Local Governments have the capacity to reallocate funds across line items providing it is required to meet an operational necessity, and the expenditures are limited to eligible items as detailed in the ESL Local Government Manual for Capital and Operating Grants. These funding movements and expenditures must be able to bear scrutiny of audit and acquittance processes.

Nannup (Continued)

Approved Capital Grants

<u>Brigade</u>	<u>Description</u>	<u>Amount</u>
East Nannup BFB Scott River/Lake Jasper BFB	New - 2.4 Rural Tanker 1 Appliance Bay Facility & Amenities	\$288,750 \$59,985

Approved Carryovers

<u>Description</u>	<u>Amount</u>

Capital Grants Not Funded

<u>Description</u>	<u>Reason</u>
Upgrade Training Room	Not Rated as a State Priority

Enquiries

Should you have any enquiries about this allocation, or require further advice on the determination of appropriate resourcing, please contact your **FESA Regional Office** in the first instance.

**State Emergency Services
Emergency Service Levy Grants 2010/11
Application Assessment**

Local Government	Nannup
Region	South West

Total Line Items 1 - 8		\$9,660
Line Item 9 – Plant & Equipment >= \$1,200 to \$5,000		
Total Line Item 9 – Plant & Equipment >= \$1,200 to \$5,000		
Line Item 10 – Existing Interest Expense		
Total Gross Approved 2010/11 Operational Grant		\$9,660
Less Uncommitted funds carried over from 2008/09		\$4,420
Net Cash Grant Payable - 2010/11		\$5,240

Note: While line items were reviewed, the final allocation to Local Government has been a bottom line figure. Local Governments have the capacity to reallocate funds across line items providing it is required to meet an operational necessity, and the expenditures are limited to eligible items as detailed in the ESL Local Government Manual for Capital and Operating Grants. These funding movements and expenditures must be able to bear scrutiny of audit and acquittance processes.

AGENDA NUMBER: 10.6
SUBJECT: Request to Remove Native Vegetation
LOCATION/ADDRESS: Iffley Road (Biddelia)
NAME OF APPLICANT: Mr Gary Dickson
FILE REFERENCE: WRK 11
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 14 September 2010

Attachments:

1. Letter from Mr Gary Dickson.
2. Location Plan.
3. Council Policy WRK 5.
4. Photograph – Iffley Road.

BACKGROUND:

A request has been received to remove native vegetation from the Iffley Road Reserve in the locality of Biddelia, approximately 30kms south of the Nannup townsite. Iffley Road is a minor rural road which runs east from Vasse Highway and borders proposed Easter National Park. It terminates further into the DEC estate (State Forest) where it connects with internal DEC tracks.

COMMENT:

The request is not uncommon and relates to preserving a new fence from the potential of falling trees. Council policy WRK 5 is applicable and point 6 notes that any request in excess of a metre is to be determined by Council. This request seeks approval to clear up to 4 metres.

A site inspection was conducted on Tuesday 14 September 2010 and photographs taken of the area in question. There is an unmaintained gravel track contained within the Iffley Road Reserve which is on average 4 metres from Mr Dickson's property, Location 4039. The gravel track creates a generally cleared border between the adjoining proposed Easter National Park and Location 4039, including the gravel track.

This generally cleared area appears to be the area where Mr Dickson proposes to remove the vegetation. It equates to the approximate 4 metres requested. While there is little vegetation between the gravel track and Location 4039 there are approximately a dozen mainly mature Marri trees. Given that the trees are contained within the Road Reserve, pose a potential danger to fencing and livestock and are located between the gravel track and the adjoining property, the proposal to remove them is supported.

Mr Dickson has advised he will bear all costs associated with the removal of the trees.

Council has in place a delegation on the disposal of timber removed from road reserves and this would be applicable if Mr Dickson wants the timber. The proposal is also supported in that Council does not maintain the gravel track and its use is likely to be primarily by DEC and the adjoining landowner Mr Dickson.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Council Policy WRK 5 is applicable.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council give permission to Mr Gary Dickson to remove vegetation (trees) contained within the Iffley Road Reserve located between the existing gravel track and Location 4039.

8465 CAMARRI/BOULTER

That Council give permission to Mr Gary Dickson to remove vegetation (trees) contained within the Iffley Road Reserve located between the existing gravel track and Location 4039.

CARRIED 8/0

Gary Dickson
Po Box 127
Nannup 6275

SHIRE OF NANNUP			
RECEIVED			
Ref: 10/12/11	No. 833		
WRK 11			
13 SEP 2010			
CEO MCS WM MDS	AO EO CDO CR:	LIB PUB	FMO YO RO

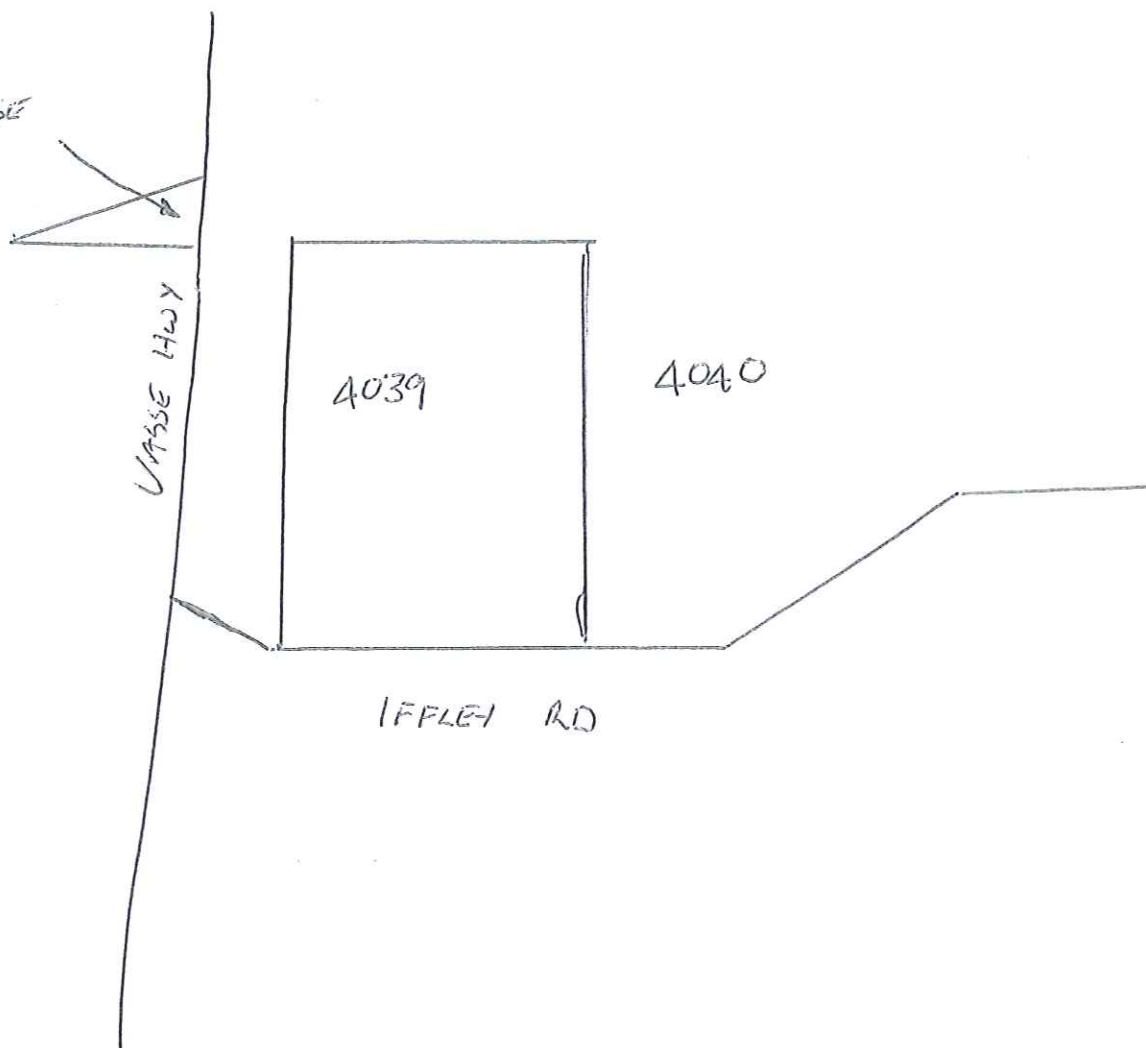
To Shane

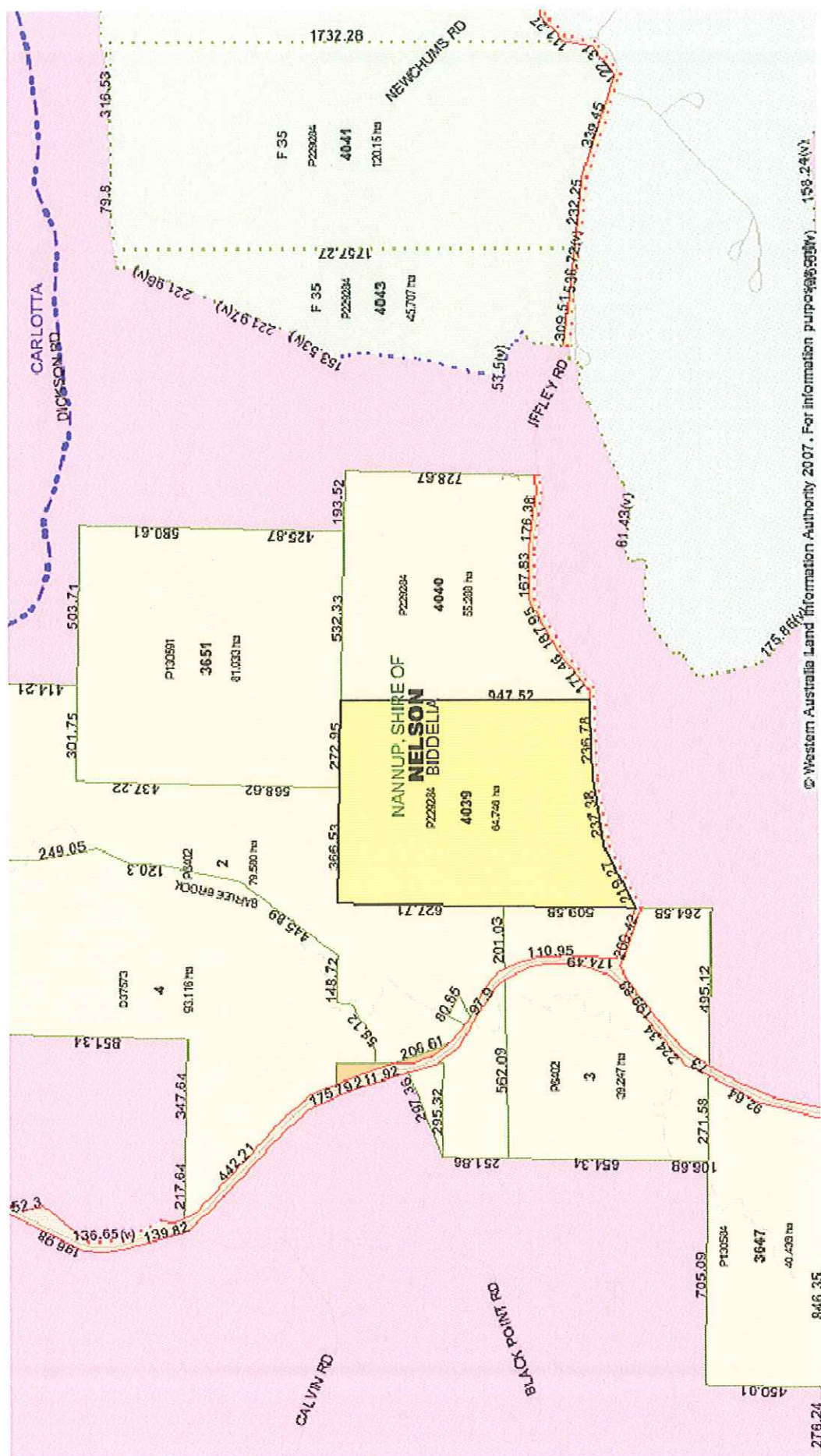
In the November-December period of 2010 I intend to build a new boundary fence on Nelson location 4039. I wish to do the southern boundary which is next to Iffley Road. There are many trees which lean into my property on the road reserve and I would like to obtain permission from the Shire to remove these trees to avoid them falling on my new fence. I will be using Greg Mader Earth Works and wish to remove trees within a 4m zone off my boundary. I will place all timber on my property and pay all earth works costs. Map attached for details. Look forward to your response.

Kind Regards

Gary Dickson

MY HOUSE





Management of Roadside Vegetation

WRK 5

1. All proposals to clear vegetation on a road reserve must be submitted to the Shire of Nannup in writing.
2. Each proposal should detail the location, amount and type of vegetation to be removed.
3. Council will delegate authority to the CEO to approve, after an on-site inspection, clearing for the installation of a new or replacement fence to a maximum width of one (1) metre.
4. Any dead or dying trees outside of the approved one (1) metre width may be removed with the authority of the CEO.
5. Landowners are to be mindful of existing natural vegetation when undertaking clearing activities to ensure that damage to such vegetation is minimised.
6. All timber pushed over is to be stacked in the landowners paddock for disposal prior to full repair of boundary fence by the applicant.
7. The road verge is to be left in a clean & tidy state after clearing has been completed.
8. All other requests for clearing in excess of one (1) metre width are to be submitted to Council for consideration.
9. Department of Environment and Conservation manages requests from landowners for other tree removals generally by negotiation. Clearing of trees for fence lines is generally permitted, clearing of allegedly dangerous trees is managed following expert advice and not all tree removal requests are granted.
10. All Clearing subject to DEC Native Vegetation Clearing Act

Policy Adopted at a Council Meeting on the 20th October, 1994.

Policy Reviewed at a Council Meeting on 25 Feb 2010



AGENDA NUMBER: 10.7
SUBJECT: Proposed Removal of Jetty Structure
LOCATION/ADDRESS: Barrabup Pool
NAME OF APPLICANT: Department of Environment and Conservation (DEC)
FILE REFERENCE: TRS 2
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 15 September 2010

Attachment: Letter from DEC.

BACKGROUND:

DEC proposes to remove an old jetty structure from just south of the main swimming platform at Barrabup Pool which is considered to be no longer serviceable. DEC has sought any objection from Council.

COMMENT:

Being a DEC managed facility Council does not have jurisdiction and has limited input into any proposals at Barrabup Pool. Taken at face value if DEC believe the structure to be of a risk or not needed then it should be removed.

Contact was made with Dr Bob Longmore, a known fisher from this location who agreed that the structure is probably unsafe even though it is a historical object in terms of the history of the Pool usage. Dr Longmore suggested that DEC could be prompted to replace the jetty with a simple fixed log structure with a flat/cut surface to give anglers another vantage point to fish from, similar to the logs existing between the steps and the new jetty.

In terms of historical significance Cr Gilbert may have some comment. Attempted to contact 15 and 16 September 2010.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATIONS:

1. That Council advise DEC that it does not have any objection to the old jetty structure located just south of the main swimming platform at

Barrabup Pool being removed if DEC consider that safety could be compromised.

2. That Council advise DEC that it would like consideration given to a simple replacement log type structure that could serve as a fishing drop off point at the old jetty location.

8466 PINKERTON/MELLEMA

1. That Council advise DEC that it does not have any objection to the old jetty structure located just south of the main swimming platform at Barrabup Pool being removed if DEC consider that safety could be compromised.
2. That Council advise DEC that it would like consideration given to a simple replacement log type structure that could serve as a fishing drop off point at the old jetty location.

CARRIED 8/0



Government of Western Australia
Department of Environment and Conservation

Attachment

Your ref:

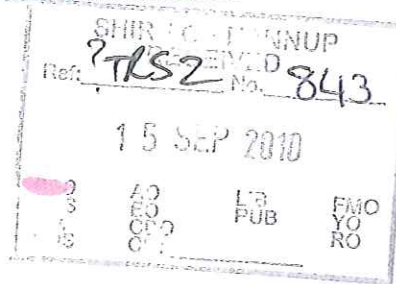
Our ref: 2007/003400

Enquiries: Greg Mair

Phone: 08 9752 5555

Fax: 08 9752 1432

Email: blackwood@dec.wa.gov.au



Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275

Dear Shane

JETTY STRUCTURE – BARRABUP POOL

On a recent inspection of the facilities at Barrabup Pool by staff from the Department of Environment and Conservation (DEC) it was noted that the old jetty structure which is south of the main swimming platform is in a poor state of repair (refer the attached pictures) and no longer considered serviceable.

In view of the condition of the structure and the availability of other newer facilities at Barrabup DEC is planning to remove the old jetty. Please advise if the Shire has any objections to this action.

Please contact me at the Department's Busselton office if you have any questions on this matter.

Yours sincerely

Greg Mair

DISTRICT MANAGER

13 September 2010

attach



AGENDA NUMBER: 10.8
SUBJECT: Monthly Financial Statements for 31 August 2010
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC15
AUTHOR: Craig Waddell – A/Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 13 September 2010

Attachment: Monthly Financial Statements for the period ending 31 August 2010.

COMMENT:

The monthly Financial Statements for the period ending 31 August 2010 are attached.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 August 2010 be received.

8467 BOULTER/PINKERTON

That the Monthly Financial Statements for the period ending 31 August 2010 be received.

CARRIED 8/0

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 AUGUST 2010

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	20010/11 Budget \$	Variances Y-T-D Budget to Actual %
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	4,130	2,353,805	2,053,696	(100%)
Law, Order, Public Safety	2,470	22,836	142,480	(89%)
Health	108	332	2,000	(67%)
Education and Welfare	17,532	0	27,389	0%
Housing	357	2,782	16,700	(87%)
Community Amenities	2,896	75,188	89,776	(96%)
Recreation and Culture	25,015	71,144	176,870	(65%)
Transport	2,128,211	93,082	10,056,055	2186%
Economic Services	4,225	4,546	27,286	(7%)
Other Property and Services	1,115	4,166	25,000	(73%)
	<u>2,186,059</u>	<u>2,627,881</u>	<u>12,617,252</u>	<u>(17%)</u>
(Expenses)/(Applications)				
Governance	(45,553)	(55,243)	(271,700)	(18%)
General Purpose Funding	(22,437)	(23,846)	(1,390,132)	(6%)
Law, Order, Public Safety	(25,965)	(44,263)	(249,652)	(41%)
Health	(17,130)	(6,041)	(41,109)	184%
Education and Welfare	(20,524)	(30,778)	(156,717)	(33%)
Housing	(8,240)	(9,032)	(54,995)	(9%)
Community Amenities	(107,570)	(126,161)	(751,998)	(15%)
Recreation & Culture	(191,091)	(129,891)	(760,724)	47%
Transport	(156,429)	(135,594)	(2,381,209)	15%
Economic Services	(42,632)	(31,781)	(184,540)	34%
Other Property and Services	20,801	(17,700)	(35,987)	(218%)
	<u>(616,768)</u>	<u>(610,330)</u>	<u>(6,278,763)</u>	<u>1%</u>
Adjustments for Non-Cash				
(Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	28,000	0%
Depreciation on Assets	0	0	1,912,127	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	0	(103,328)	(120,000)	(100%)
Purchase Infrastructure Assets - Roads	(85,921)	(1,048,372)	(11,038,305)	(92%)
Purchase Plant and Equipment	0	(115,800)	(535,800)	(100%)
Purchase Furniture and Equipment	0	0	(24,500)	0%
Proceeds from Disposal of Assets	0	18,000	134,000	0%
Repayment of Debentures	0	(2,182)	(13,109)	(100%)
Restricted Cash	1,071,800	1,071,800	1,071,800	0%
Proceeds from New Debentures	0	0	280,000	0%
Leave Provisions	143,259	143,259	143,259	0%
Depreciation - Plant Reversal	0	0	0	0%
Accruals	27,737	27,737	27,737	0%
Transfers to Reserves (Restricted Assets)	0	0	(664,130)	0%
Transfers from Reserves (Restricted Assets)	0	0	1,010,461	0%
 ADD Net Current Assets July 1 B/Fwd	 507,771	 507,771	 507,771	
LESS Net Current Assets Year to Date	3,062,296	0	0	
 Amount Raised from Rates	 <u>171,641</u>	 <u>2,516,436</u>	 <u>(942,200)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 AUGUST 2010

	20010/11 Actual \$	Brought Forward 01-July-2010 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,081,507	1,141,073
Cash - Restricted	129,180	1,071,800
Cash - Reserves	952,260	950,015
Receivables	2,266,950	103,576
Inventories	0	0
	<u>4,429,897</u>	<u>3,266,464</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(286,161)</u>	<u>(736,878)</u>
	4,143,736	2,529,586
Less: Cash - Reserves - Restricted	(1,081,440)	(2,021,815)
NET CURRENT ASSET POSITION	<u><u>3,062,296</u></u>	<u><u>507,771</u></u>

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2010 TO 31 AUGUST 2010

REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.

All except two of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that there has been only the two months of operations whereby the budget was adopted by Council just prior to the end of this month, and therefore the expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cashflows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

Due to this, an analysis of variances outside of the adopted variance has not been undertaken for this month.

AGENDA NUMBER: 10.9
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Administration Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 14 September 2010

Attachment: Schedule of Accounts for Payment.

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts Paid By EFT	
EFT 1675 - 1761	\$164,220.36

Accounts Paid By Cheque	
Vouchers 18221– 18271	\$137,417.71

Trust Account

Accounts Paid By Cheque	
Voucher –22732- 22733	\$233.36
EFT 1676	\$207.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$302,078.43 in the attached schedule be accepted.

8468 BOULTER/LORKIEWICZ

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$302,078.43 in the attached schedule be accepted.

CARRIED 8/0

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S SEPTEMBER 2010 MEETING

Chq/EFT	Name	Description	Amount
MUNICIPAL PAYMENTS			
EFT1675	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL FEES FOR CONSULTANCY WORKS	\$1,188.00
EFT1677	AMBASSADOR HOTEL PERTH	ACCOMMODATION	\$1,015.50
EFT1678	JP REPAIRS	VBFB VEHICLE REPAIRS	\$664.50
EFT1679	THE MARQUE HOTEL - PERTH	ACCOMMODATION	\$420.00
EFT1680	BUSSELTON RETRAVISION	2 X VACUUM CLEANERS	\$1,150.00
EFT1681	PHOENIX BUILDING COMPANY	SHIRE ADMIN OFFICES, REPAIR FLOORS	\$2,220.00
EFT1682	HISCO HOSPITALITY AND HEALTHCARE	TABLECLOTHS	\$126.95
EFT1683	BP NANNUP	JULY FUEL ACCOUNT	\$68.75
EFT1684	ASCENT ENGINEERING	ENGINEERING RISK FOR ASKINO SUBDIVISION	\$2,656.50
EFT1685	BUSSELTON PEST & WEED CONTROL	WORKS TO SHIRE OFFICE.	\$1,540.00
EFT1686	COURIER AUSTRALIA	FREIGHT CHARGES	\$223.94
EFT1687	GEOGRAPHE SAWS & MOWERS	MAINTENANCE / EQUIPMENT	\$1,778.40
EFT1688	LANDGATE	RATING VALUATIONS	\$31.50
EFT1689	FITZ GERALD STRATEGIES	ASSISTANCE WITH RECRUITMENT OF MDS & PAO	\$5,001.72
EFT1690	INSIGHT CCS PTY LTD	FEE FOR MONTH OF JULY	\$42.90
EFT1691	JASON SIGNMAKERS	SIGNS	\$1,784.20
EFT1692	K & C HARPER	OLD ROADS BOARD BUILDING - REPAIRS	\$317.90
EFT1693	NANNUP HARDWARE & AGENCIES	SUPPLIES	\$943.80
EFT1694	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$418.04
EFT1695	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING PRODUCTS	\$167.23
EFT1696	NANNUP TELECENTRE	AUG SHIRE NOTES, VARIOUS ADVERTISEMENTS	\$440.50
EFT1697	RICOH BUSINESS CENTRE	JULY PHOTOCOPIER USAGE	\$381.06
EFT1698	WALGA	ADVERTISING	\$6,648.13
EFT1699	CRAIGE WADDELL	REIMBURSEMENT OF EXPENSES	\$231.10
EFT1700	LGIS INSURANCE BROKING	INSURANCE PREMIUM	\$1,463.97
EFT1701	GREENLINE AGRICULTURE	VEICHL E MAINTENANCE	\$63.26
EFT1702	JP REPAIRS	SUPPLY & FIT 4 TYRES	\$720.00
EFT1703	TIGER SHACK	SHIRE OFFICE MAINTENANCE	\$210.00
EFT1704	PIASTRA PTY LTD T/AS TERLIN OUTBACK	ANTENNA KIT	\$152.00
EFT1705	AQUA SHED	PUMP SUPPLIES - DARRADUP VBFB	\$49.35
EFT1706	COURIER AUSTRALIA	FREIGHT CHARGES	\$53.86
EFT1707	SHANE COLLIE	REIMBURSEMENT OF EXPENSES	\$477.90
EFT1708	K & C HARPER	FORESHORE PARK WATER FOUNTAIN INSTALATION	\$1,466.30
EFT1709	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES FOR 2010/11	\$391.00
EFT1710	NANNUP TELECENTRE	ADMINISTRATION SERVICES	\$6.65
EFT1711	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$763.40
EFT1712	CAROL PINKERTON	AGE FRIENDLY CONSULTATION	\$50.00
EFT1713	ROD'S AUTO ELECTRICS	SUNDRY SPARE PARTS	\$1,102.86
EFT1714	WML CONSULTANTS	BLACKSPOT NANNUP	\$1,969.00
EFT1715	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$10,550.67
EFT1716	BLACKWOOD BANKS CONSTRUCTIONS	WORKS DARADUP BFB SHED	\$385.00
EFT1717	PETER CACCIOPPOLA	POLICE CLEARANCE	\$53.70
EFT1718	BUSSELTON TELEPHONES	INSTALLATION / MAINTENANCE SHIRE OFFICE	\$1,044.30
EFT1719	COURIER AUSTRALIA	FREIGHT CHARGES	\$63.33
EFT1720	CORPORATE EXPRESS	STATIONERY	\$250.28
EFT1721	BARBARA DUNNET	CONFERENCE REIMBURSEMENT	\$52.00
EFT1722	DOBBIN DESIGN	FROGS PLANS/DRAWINGS	\$4,950.00
EFT1723	FIRE AND EMERGENCY SERVICES AUTHORITY	ESL FOR 1ST QUARTER	\$16,998.90
EFT1724	STATE LIBRARY OF WESTERN AUSTRALIA	LOST LIBRARY BOOKS	\$140.80
EFT1725	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA CONFERENCE	\$1,470.00
EFT1726	METAL ARTWORK CREATIONS	NAME BADGE	\$13.20
EFT1727	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS & CLEANING SUPPLIES	\$78.99
EFT1728	NANNUP LIQUOR STORE	REFRESHMENTS	\$106.95
EFT1729	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$157.30
EFT1730	GT BRAKE & CLUTCH REPAIRS	REPAIR DARRADUP BFB	\$1,742.27
EFT1731	SERENE HABITATS GARDEN DESIGN	SENIORS ACTIVITIES	\$40.00
EFT1732	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	\$692.47
EFT1733	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$76.93
EFT1734	WALGA	ROMAN II SUBSCRIPTION	\$5,931.37
EFT1735	WORTHY CONTRACTING	1 MONTH CONTRACT NANNUP WASTE FACILITY	\$9,463.33
EFT1736	YAKKA PTY LTD	PROTECTIVE CLOTHING	\$44.59
EFT1737	LGIS INSURANCE BROKING	INSURANCE	\$902.55
EFT1738	MOB INDUSTRIES	PARTS/ EQUIPMENT	\$7,960.45
EFT1739	PICTON TYRE CENTRE PTY LTD	TYRES	\$741.00
EFT1740	NANNUP BRIDGE CAFE	CATERING AUGUST COUNCIL MEETING	\$463.00
EFT1741	BP NANNUP	FUEL ACCOUNT AUGUST	\$226.93

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S SEPTEMBER 2010 MEETING

Chq/EFT	Name	Description	Amount
EFT1742	DF & DJ BOULTER	RECOUP OF EXPENSES	\$1,100.00
EFT1743	BOC LIMITED	CONTAINER SERVICE CHARGE	\$541.73
EFT1744	COURIER AUSTRALIA	FREIGHT CHARGES	\$32.76
EFT1745	NANNUP ELECTRICAL SERVICES	SERVICES AT JALBARRAGUP/DARRADUP FIRE SHED	\$2,846.53
EFT1746	COUNTRY WOMEN'S ASSOCIATION	CATERING - AGE FRIENDLY CONSULTATION	\$200.00
EFT1747	CJD EQUIPMENT PTY. LTD.	PARTS - WIPER BLADE	\$117.69
EFT1748	LANDGATE	RATING VALUATIONS	\$138.22
EFT1749	KD POWER SALES & SERVICE	PLANT REPAIR	\$147.60
EFT1750	MALATESTA ROAD PAVING	MAINTENANCE, SUPPLIES	\$2,400.00
EFT1751	GREG MADER EARTHWORKS	GRAVEL PIT WORKS	\$20,790.11
EFT1752	LGIS PROPERTY	INSURANCE	\$10,993.88
EFT1753	NANNUP HANDY FOODS	FUEL ACCOUNT	\$79.77
EFT1754	NANNUP NEWSAGENCY	POSTAGE & STATIONERY	\$462.13
EFT1755	NANNUP EZIWAY SELF SERVICE STORE	FUEL & GAS SUPPLIES	\$518.98
EFT1756	RICOH BUSINESS CENTRE	PHOTOCOPIER USAGE AUGUST	\$755.14
EFT1757	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	\$788.24
EFT1758	WML CONSULTANTS	MOWEN ROAD PROJECT MANAGEMENT	\$9,323.33
EFT1759	WALGA	CONFERENCE EXPENSES LG CONVENTION	\$4,820.40
EFT1760	WARREN BLACKWOOD WASTE	BIN PICK UPS FOR AUGUST	\$5,118.78
EFT1761	YAKKA PTY LTD	PROTECTIVE CLOTHING	\$44.59
Total EFT Municipal Payments:			\$164,220.36
18221	BUSSELTON MAGISTRATES COURT	FILING FEE	\$74.70
18222	BROONS	HANDY HITCH GRADER MOUNTED ROLLER HIRE	\$2,750.00
18223	ALGWA	2010-2011 ALGWA WA MEMBERSHIP	\$40.00
18224	BUNNINGS- BUSSELTON	MAINTENANCE SUPPLIES	\$114.03
18225	CEMETERIES & CREMATORIA ASSOC OF WA	ORDINARY MEMBERSHIP RENEWAL 2010/2011	\$100.00
18226	BUSSELTON FLORIST	FLOWERS & DELIVERY	\$75.00
18227	BUNBURY PLASTICS	SUPPLIES	\$22.17
18228	SYNERGY	FORESHORE PARK POWER USAGE	\$101.00
18229	WORK CLOBBER	SAFETY CLOTHING	\$283.00
18231	ROBERT LONGMORE	AGE FRIENDLY CONSULTATION	\$50.00
18232	GUMNUTS GALORE	SUNDRY PLANTS	\$100.90
18233	PEMBERTON MEDICAL CENTRE	MEDICAL	\$110.00
18234	WENDY TROW	ASSIST PREPARATION OF CULTURAL PLAN	\$175.00
18235	ESPLANADE RIVER SUITES	STAFF ACCOMODATION	\$395.00
18236	LUCY SMAILES	PICTURE MOUNTING WORKSHOP	\$200.00
18237	NANNUP PHARMACY	MEDICAL SUPPLIES	\$14.94
18238	MARGARET TICKLE	AGE FRIENDLY CONSULTATION	\$50.00
18239	BUSSELTON ORAL HISTORY ASSOCIATION	AGE FRIENDLY CONSULTATION	\$100.00
18240	COLIN SHAW	AGE FRIENDLY CONSULTATION	\$50.00
18241	BUNBURY ORAL HISTORY ASSOCIATION	AGE FRIENDLY CONSULTATION	\$100.00
18242	MELVA MITCHELL	AGE FRIENDLY CONSULTATION	\$50.00
18243	BRONWYN WINFIELD	AGE FRIENDLY CONSULTATION	\$50.00
18244	MARY MORGAN	AGE FRIENDLY CONSULTATION	\$50.00
18245	BUNNINGS- BUSSELTON	POTTED PLANTS	\$303.06
18246	CITY OF BUNBURY	SWLGEMA CONFERENCE	\$110.00
18247	GROCOCK GLASS	REGLAZE GLASS PANEL	\$289.40
18248	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$843.50
18249	SHIRE OF BUSSELTON	RANGER REQUESTS 14/06/2010	\$1,484.17
18250	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,003.88
18251	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$286.90
18252	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	\$296.02
18253	NORWICH UNION SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$96.60
18254	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18255	HOSTPLUS EXECUTIVE	SUPERANNUATION CONTRIBUTIONS	\$79.37
18256	SHIRE OF NANNUP	PAYROLL DEDUCTIONS	\$48.23
18257	DEPARTMENT FOR TRANSPORT	PLATE CHANGE	\$23.90
18258	BROONS	PURCHASE/HIRE OF PLANT	\$39,146.25
18259	P & F MARTIN	REPLACEMENT TYRES X 4	\$896.60
18260	PROTECTOR ALSAFE	SAFETY EQUIPMENT	\$936.69
18261	SHIRE OF NANNUP	VEHICLE REGISTRATION	\$389.95
18262	WATER CORPORATION	WATER USAGE	\$1,756.30
18263	HART SPORT	SPORT EQUIPMENT	\$75.80
18264	DIRECT FUEL SUPPLIES	FUEL & OILS	\$1,790.00
18265	FTE ENGINEERING	PARTS / EQUIPMENT	\$249.30
18266	HOBSONS CARPET COURT	INSTALLATION OF CARPET	\$21,952.00

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S SEPTEMBER 2010 MEETING

Chq/EFT	Name	Description	Amount
18267	SERENA TERRY	WORKING PLANS FROGS CENTRE	\$725.00
18269	SYNERGY	POWER USAGE	\$5,303.15
18270	WORK CLOBBER	PROTECTIVE CLOTHING	\$900.00
18271	BUSSELTON TOYOTA	PURCHASE OF VEHICLE TOYOTA PRADO	\$53,073.50
Total Municipal Cheque Payments:			\$137,417.71

TRUST PAYMENTS

22732	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	BUILDING & CONSTRUCTION LEVY	\$187.16
22733	SHIRE OF NANNUP	BRB COMMISSION FOR PERIOD 23/4 TO 30/06/10	\$46.20
EFT1676	BUILDERS REGISTRATION BOARD OF WA	BRB LEVY COLLECTED FROM 23/4 TO 30/6	\$207.00
Total Trust Payments:			\$440.36

TOTAL MUNICIPAL PAYMENTS: \$301,638.07

TOTAL TRUST PAYMENTS: \$440.36

**TOTAL PAYMENTS FOR THE PERIOD 18/08/2010 TO
14/09/2010: \$302,078.43**

AGENDA NUMBER: 10.10
SUBJECT: Shire of Nannup Draft Cultural Plan
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: ADM 25
AUTHOR: Louise Stokes- Community Development Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 13 September 2010

Attachment: Shire of Nannup Draft Cultural Plan – Separate Cover.

BACKGROUND:

Council was notified of their successful application to be part of Community Arts Network WA (CANWA) Cultural Planning program in April 2009 and began the process in August of the same year.

Cultural planning supports local economic development and encourages municipalities to integrate cultural planning into their daily business; to emphasize local arts, cultural industries, heritage and libraries as we plan for the future of our communities. Culture adds to the wealth of a community in many ways, such as attracting tourists, creating jobs, revitalizing neighbourhoods and attracting new businesses.

COMMENT:

Consultation has been undertaken with community organisations, artists, cultural groups and individuals through a variety of workshops and mediums, including photography, textile, consultation and written survey.

The development of a Community Cultural Plan is the outcome of the program presenting an opportunity to pull all of the community's values and visions together and can be incorporated into future revision of the Shire's Forward Plan.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS:

The Cultural plan will form a framework for future funding and project development within the Shire and can be used as the basis for Council's Community Development and Cultural decision-making.

RECOMMENDATIONS:

1. That Council receive the final draft of the Shire of Nannup Cultural Plan.
2. That Council advertise the plan for public comment for one month with copies made available at the Shire Office and on the Shire website and copies sent to the Nannup Arts Council, Nannup Music Club, Nannup CWA, Nannup Historical Society, Nannup Tourist Association, Nannup Community Resource Centre and the Nannup Lions Club.

8469 PINKERTON/MELLEMA

1. That Council receive the final draft of the Shire of Nannup Cultural Plan.
2. That Council advertise the plan for public comment for one month with copies made available at the Shire Office and on the Shire website and copies sent to the Nannup Arts Council, Nannup Music Club, Nannup CWA, Nannup Historical Society, Nannup Tourist Association, Nannup Community Resource Centre and the Nannup Lions Club.

CARRIED 8/0

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

(b) ELECTED MEMBERS

BOULTER/PINKERTON

That Council introduce new business of an urgent nature from Cr Camarri regarding;

1. Visitor Centre Meeting
2. Recreation Centre Upgrade

LOST 1/7

Voting for: Camarri

Voting against: Boulter, Dean, Dunnet, Gilbert, Lorkiewicz, Mellema, and Pinkerton

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

I, Cr Tony Dean wish to move at the September 2010 meeting of Council the following motion:

"That Council formally make the Shire of Nannup Standing Orders Amendment Local Law 2010 by:

- 1. Repealing subclause 7.12(3) from the Shire of Nannup Standing Orders Local Law 2010;*
- 2. Deleting the words "that meeting" after the words "part in" and inserting the words "the debate of the item" in clause 8.4 of the Shire of Nannup Standing Orders Local Law 2010; an*
- 3. Amending clause 15.7 of the Shire of Nannup Standing Orders Local Law 2010 to read "Any person guilty of any breach of the Standing Orders or any of the provisions thereof, shall be liable to a penalty not exceeding \$1,000.00."*

COMMENT (CHIEF EXECUTIVE OFFICER)

Council members would recall this recommendation was considered at the August 2010 meeting of Council and after a 4/4 vote was defeated. The effect of

that decision is that Council's Standing Orders Local Law would be rejected in entirety by the State Committee on Delegated Legislation. At the moment Council's Standing Orders Local Law, previously adopted by Council, remains in place at the grace of that committee pending the three amendments above. The committee has the final say on this legislation and have made it clear that these amendments have to be put in place or the local law in entirety will be disallowed.

In respect of Council considering these amendments again it is advised that no rescission motion is needed, as no decision was made by Council in "not adopting" them previously. Somewhat ironically Council's Standing Orders Local Law contains guidance on Council dealing with issues for a second and third time. Clause 4.12 (8) reads as follows:

"If a notice of motion is given and lapses, a notice of motion in the same terms or to the same effect may be given for consideration at a subsequent meeting of the Council or Committee, but if the motion again lapses, the Council or Committee is not to consider a motion in the same terms or to the same effect at a subsequent meeting until at least 3 months have elapsed from the date of the meeting at which the motion last lapsed."

Without Standing Orders the same Notice of Motion can be put up month after month by an elected member.

If Council, consistent with its prior decision to introduce a Standing Orders Local Law, proceeds with these amendments, an Absolute Majority Vote (5) is required as the making of a local law requires this as a specific compliance matter under the Local Government Act 1995.

DEAN/MELLEMA

"That Council formally make the Shire of Nannup Standing Orders Amendment Local Law 2010 by:

- 1. Repealing subclause 7.12(3) from the Shire of Nannup Standing Orders Local Law 2010;*
- 2. Deleting the words "that meeting" after the words "part in" and inserting the words "the debate of the item" in clause 8.4 of the Shire of Nannup Standing Orders Local Law 2010; an*
- 3. Amending clause 15.7 of the Shire of Nannup Standing Orders Local Law 2010 to read "Any person guilty of any breach of the Standing Orders or any of the provisions thereof, shall be liable to a penalty not exceeding \$1,000.00."*

This item to lie on the table pending resolution of who determines if a breach of the standing orders has occurred.

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

14. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 5.23pm.