

When completed, this form is classified OFFICIAL Sensitive

## Application to extend time – building or demolition permit

*Building Act 2011, section 32*  
*Building Regulations 2012, regulation 4, 23(2)*

PERMIT AUTHORITY  
USE ONLY

Reference number

Permit authority

### 1. Property this application relates to

Property street  
address (provide lot  
number where street  
number is not  
known)

|             |           |             |               |
|-------------|-----------|-------------|---------------|
| Unit no     | Street no | Level       | Lot no        |
| Street name |           | Street type | Street suffix |
| Suburb      |           | State       | Postcode      |

Local government area (if different  
from permit authority)

Permit to be  
extended

Original permit number

Has work commenced under the original permit?

☐ Yes ☐ No

Have there been any alterations/amendments to works  
covered in the original permit?

☐ Yes ☐ No

If yes, please give details

### 2. Details of request for extension of permit

Extension period  
sought

Grounds for  
extension of time

Estimated  
completion date

Day/Month/Year

### 3. Applicant details

**Applicant's name**

|  |
|--|
|  |
|--|

Street address  
(provide lot number  
where street number  
is not known)

|             |           |             |                            |
|-------------|-----------|-------------|----------------------------|
| Unit no     | Street no | Level       | Lot no                     |
| Street name |           | Street type | Street suffix              |
| Suburb      |           | State       | Postcode                   |
|             |           |             | Country (if not Australia) |

**OR**

PO Box address

|           |       |          |                            |
|-----------|-------|----------|----------------------------|
| PO Box no |       |          |                            |
| Suburb    | State | Postcode | Country (if not Australia) |

Email address

|  |
|--|
|  |
|--|

Phone/fax

|          |     |
|----------|-----|
| Phone no | Fax |
|----------|-----|

Applicant's  
signature

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

#### Privacy collection notice

All personal information collected in this form will be used for the purposes of the assessment and determination under the *Building Act 2011* (Act); communicating with you; and any other related reporting requirements or compliance functions of a permit authority under the Act; or in connection with another written law. To understand more about how your personal information will be used and managed by the local government permit authority, please refer to the privacy notice on their website or contact them directly.