

## APPLICATION FOR DEVELOPMENT APPROVAL

<b>Owner Details</b>		
Name:		
ABN (if applicable)		
Postal Address:		Postcode:
Phone: (work):	(home):	(mobile):
(fax):	Email:	
Contact person for correspondence:		
Owner's Signature:	Date:	
Owner's Signature:	Date:	
<i>The signature of the property owner(s) is required on all applications. This application will not proceed without those signatures.</i>		

<b>Applicant Details (if different from owner)</b>		
Name:		
Postal Address:		Postcode:
Phone: (work):	(home):	(mobile):
(fax):	Email:	
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application:		<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant's Signature:	Date:	

<b>Property Details</b>		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name:	Suburb:	
Nearest street intersection:		

Proposed development:	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works/or land use:	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	
Approximate cost of proposed development:	Approximate date of completion:

<b>OFFICE USE ONLY</b>	
Acceptance Officer's Initials:	Date Received:
Reference/Assessment No:	

## DEVELOPMENT APPROVAL CHECKLIST

Section 2, Part 8, Clause 63 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires appropriate information to accompany every application for development approval. This checklist sets out the information which must accompany an application for development approval submitted to the Shire of Nannup. **The Shire may waive or vary a requirement set out below.**

All applications require a brief covering letter providing details of the proposed development/land use. This should include details of compliance with LPS3 and Shire policies and should provide appropriate justification where applicable for any variation to LPS3, Local Planning Policies or the Residential Design Codes (R-Codes). Variations to R-Codes will require performance criteria to be addressed.

If the proposal is required to be advertised or notified in accordance with LPS3, the application will attract an additional fee. You will be invoiced in accordance with the Shire's Fees and Charges prior to advertising.

### ALL APPLICATIONS SHALL BE ACCOMPANIED BY:

- Application form fully completed and signed by all landowners where applicable.
- Cover letter providing details of proposed development (as described above).
- Planning Fee - As per the Shire of Nannup's Fees and Charges Schedule (**fee due on lodgement**)
- A plan or plans in a form approved by the Shire of Nannup showing the following:
  - The location of the site including street names, lot numbers, north point and the dimensions of the site;
  - The existing and proposed ground levels over the whole of the land the subject of the application;
  - The location, height and type of all existing structures and environmental features, including watercourses, wetlands and native vegetation on the site;
  - The structures and environmental features that are proposed to be removed;
  - The existing and proposed use of the site including proposed hours of operation and buildings and structures to be erected on the site;
  - The existing and proposed means of access for pedestrians and vehicles to and from the site;
  - The location, number, dimensions and layout of all car parking spaces intended to be provided;
  - The location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
  - The location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the open storage or trade display area;
  - The nature and extent of any open space and landscaping proposed for the site;
- Plans, elevations and sections of any building proposed to be erected or altered and of any building that is intended to be retained;
- A report on any specialist studies in respect of the development that the local government requires the applicant to undertake such as site surveys or traffic, heritage, environmental, engineering or urban design studies; and
- Any other plan or information that the Shire of Nannup reasonably requires.

The Shire may request additional information or justification where it is considered necessary to enable an informed assessment of the proposal. Failure to provide additional information may result in the application being refused.

For any queries regarding your application please contact the Shire's Planning Unit on (08) 9756 1018 or at [nannup@nannup.wa.gov.au](mailto:nannup@nannup.wa.gov.au)

**PLEASE NOTE: This application and checklist is for Development Approval only. An application for a Building Permit may be required. Please direct building queries to Building Services on (08) 9756 1018.**