

## A person can apply for a building approval certificate:

- If they choose to obtain approval for unauthorised works to any building work associated with a Class 1 or Class 10 building or incidental structure completed without authorisation;

Or

- To confirm compliance with the applicable building standards for a building with any classification with existing authorisation which previously did not require an approval to occupy.

While a building approval certificate is generally used for a Class 1 and Class 10 building or incidental structure, it can also be used for any class of building where appropriate.

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## A building approval certificate application must be accompanied by:

- A Certificate of Building Compliance (BA18) signed by a building surveyor;
- Copies of all plans and specifications specified on the certificate of building compliance;
- Evidence of the following authorities under written laws, as relevant to the building or incidental structure (r.37) –
  - a) An approval required under *the Health Act 1911* section 107 (2)(a) or (b)
  - b) An approval required under the *Planning and Development Act 2005*;
  - c) An approval required under the *Health (Aquatic Facilities) Regulations 2007* Part 2 Division 1;
  - d) An approval required under the *Local Government (Uniform Local Provisions) Regulations 1996* regulation 12(2).

Where applicable, evidence of consent(s) from each affected owner where work encroaches onto or adversely affects other land; and

- Payment of the prescribed fee and levy (if applicable).

The permit authority may request additional information as required to determine the application.

Applications forms for a BA13 Building Approval Certificate can be downloaded from the Building Commission website:  
<https://www.commerce.wa.gov.au/publications/ba13-application-building-approval-certificate>

## Process for applying for a Building Approval Certificate

