

Shire of Nannup – Sustainable Waste Management Recognition Checklist

Purpose:

This voluntary checklist recognises and rewards events that demonstrate leadership in reducing waste and protecting the environment. By adopting sustainable practices, event organisers can achieve recognition from the Kookaburra (Base Tier) through to the Thylacine (Gold Tier). Recognition is more than just a badge of honour – it is a public statement of your event's commitment to the Nannup community and our shared environment. Achievements will be acknowledged through Shire of Nannup communications, and organisers are encouraged to promote their tier recognition in their own marketing to showcase their sustainability credentials.

How to Use This Checklist:

Please complete this checklist during your event planning process and return it to the Shire of Nannup for review **at least two weeks prior to your event**. This allows time for the Shire to assess your sustainability tier and arrange promotion of your achievements where possible.

Event Name/Description	
Event Dates:	
Event Location:	
Venue Description:	
Anticipated Attendance:	
Event Organiser/Organisation:	
Contact Person:	
Phone:	
Email:	
Other Relevant Information:	

Recognition and Use of Tier Logo

Once your tier level has been confirmed by the Shire, you will receive an official recognition letter acknowledging your achievement. This letter can be used to support funding applications, sponsorship requests, or other event-related documentation.

You may also request a digital copy of the corresponding tier logo for use in marketing and promotional materials for the approved event. Please note:

- The tier logo is provided for use **only in relation to the event named in this checklist**.
- It may not be used for future events without re-submitting a checklist and achieving the required tier.
- Any reproduction of the logo must maintain its original proportions, colours, and design.

This ensures the integrity of the program while enabling your event to be recognised for its sustainability efforts.



Recognition Tiers

Base (< 40%) – Kookaburra:

Integrated into the local landscape but still impactful. Your event has some impact on the environment – there's room to make positive changes going forward.



Bronze (40–59%) – Kangaroo:

An iconic native, moving through the landscape in a balanced way. Your event is going about its business with care, making clear steps towards better sustainability.



Silver (60–79%) – Red-tailed Black Cockatoo:

Seeding the landscape for the future. Your event actively supports a healthy environment and helps plant the seeds for long-term positive impact.



Gold (80%+) – Thylacine:

Mythical – nothing left but memories. Your event sets the highest standard for sustainability – leaving no trace but great memories.



How it Works:

1. Tick each box for every criterion your event meets.
2. If a criterion does not apply to your event, tick N/A.
3. Count the total number of applicable criteria (Total Possible).
4. Count the total number of applicable criteria met (Total Achieved).
5. Divide Achieved ÷ Possible × 100 = Percentage met.
6. Your percentage determines your recognition tier.

Criteria

YES

N/A

- General waste bins provided at recommended ratios (min. 1 × 240L per 100 attendees).
- Recycling bins provided at recommended ratios (min. 1 × 240L per 200 attendees).
- Recycling bins equal to or greater in number than general waste bins.
- Bin locations marked on site map and clearly signposted at event.
- Clear signage on all recycling and waste bins to prevent contamination.
- Containers for Change bins provided for eligible beverage containers.
- Vendors encouraged or required to avoid single-use plastics and use sustainable packaging.
- Vendor guidelines provided prior to the event.
- Compostable or reusable plates, cups, and cutlery used.
- Water refill station(s) provided to discourage bottled water sales.
- Reusable decorations and signage used.
- Sustainability message included in event promotion.
- Single-use plastic drink bottles not sold at event.

Your Score:

Total Achieved (YES): _____

Total Possible (YES + blanks, excluding N/A): _____

Percentage Met: _____ %



Future Improvements

Do you see areas where your event's waste management could improve?

☐ Yes ☐ No

If yes, please describe:

Tier Promotion Blurbs

These short descriptions can be used by event organisers in their own marketing and may also be used by the Shire when promoting events that achieve recognition.

Kookaburra – Base (< 40%):

We're taking our first steps towards a more sustainable event. Every small change helps, and we're looking forward to building on this next time.

Kangaroo – Bronze (40–59%):

Our event is going about its business with care, making clear steps towards better sustainability.

Red-tailed Black Cockatoo – Silver (60–79%):

Proudly a Red-tailed Black Cockatoo event – working towards harmony with our local environment and planting the seeds for a low-waste future.

Thylacine – Gold (80%+):

Proudly a Thylacine-level event – setting the highest standard for sustainability and leaving nothing behind but great memories.

