Shire of Nannup

Agenda

Audit & Risk Committee Meeting

Thursday, 8 May 2025 at 3:00pm.

COUNCIL CHAMBERS, 15 ADAM STREET, NANNUP

Unconfirmed Minutes

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Contents

A G E N D A

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

The Presiding Member declared the meeting open 3.00pm.

The Presiding Member acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

Audio Recording
The Presiding Member to advise that the meeting is being audio recorded in accordance with the Local Government Act 1995 and will be published on the Shire's website within 14 days.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.

2. ATTENDANCE/APOLOGIES:

2.1 ATTENDANCE

Presiding Member/Shire President	Anthony (Tony) Dean
Deputy Shire President	Vicki Hansen
Councillor	Lynette Curtis
Councillor	Patricia Fraser
Councillor	Cheryle Brown
Councillor	Ian Gibb
Councillor	Timothy Sly
Chief Executive Officer	David Taylor
Executive Manager Corporate Services	Kim Dolzadelli
Executive Support Officer	Lisa Atkinson

2.2 APOLOGIES

Nil.

3. PUBLIC QUESTION TIME:

Nil

4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

4.1 APPROVED LEAVE OF ABSENCE:

Nil.

4.2 APPLICATION FOR A LEAVE OF ABSENCE:

Nil.

5. CONFIRMATION OF MINUTES:

5.1 Audit and Risk Committee Minutes – 24 April 2025

EXECUTIVE RECOMMENDATION: That the minutes from the Audit and Risk Committee meeting held on 24 April 2025 be confirmed as a true and correct record (attachment 5.1).

COMMITTEE RESOLUTION 080525.1

MOVED: CR HANSEN ***SECONDED: CR CURTIS***

That the minutes from the Audit and Risk Committee meeting held on 24 April 2025 be confirmed as a true and correct record (attachment 5.1).

CARRIED

TOTAL VOTES FOR: 7

Cr Dean, Cr Hansen, Cr Curtis, Cr Brown, Cr Fraser, Cr Gibb, Cr Sly

TOTAL VOTES AGAINST: 0

6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

7. DISCLOSURE OF INTEREST:

Nil.

The Shire of Nannup Disclosure of Interest Register is on our website here.

8. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	8.1 – ICT Strategic Plan for the Shire of Nannup (2025–2035)
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC1
AUTHOR:	Kim Dolzadelli–Executive Manger Corporate Services
REPORTING OFFICER:	Kim Dolzadelli–Executive Manger Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	5 May 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	8.1.1 ICT Strategic Plan for the Shire of Nannup (2025–2035)

BACKGROUND:

The Shire of Nannup has developed an ICT Strategic Plan to guide the development and use of information and communications technology over the ten-year period from 2025 to 2035. This plan aligns with the Shire's goals for digital transformation, improved service delivery, security, operational efficiency, and alignment with community expectations and legislative requirements.

The ICT Strategic Plan aims to provide a clear roadmap for managing current and emerging technologies, addressing digital risks, and enhancing internal capabilities. It is also designed to ensure that the Shire can deliver modern, connected services in an increasingly digital environment.

COMMENT:

The ICT Strategic Plan (2025–2035) is a comprehensive document that defines the vision, goals, and strategies for managing information and communications technology within the Shire of Nannup.

Key components of the plan include:

- Strategic Vision and Principles: Emphasis on user-centric services, digital inclusion, innovation, and data-driven decision-making.

- Assessment of Current ICT Environment: Includes an inventory of systems, infrastructure, and key issues such as aging hardware, cyber risks, and integration gaps.

- Strategic Objectives: Six high-level objectives including governance, digital transformation, infrastructure modernization, cybersecurity, staff capability building, and improved community interface.

- Action Plan and Implementation Roadmap: Short, medium, and long-term initiatives prioritized across the 10-year timeline.

- Governance Framework: Outlines oversight responsibilities, review cycles, and performance indicators.

The plan reflects internal consultation and best practices in ICT governance, aiming to enhance service delivery, security, and resilience.

STATUTORY ENVIRONMENT:

Local Government Amendment Act 2024
Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

While the Plan itself does not commit to specific expenditures, it outlines budget indications for proposed initiatives which will be further assessed through annual budget processes. Implementation will be staged and aligned with funding availability.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

The ICT Strategic Plan addresses key areas of risk identified in the Shire's Risk Management Framework:

- Technological and IT Risks: Improved system reliability, cyber resilience, and business continuity.
- Operational Risks: Enhanced digital processes and automation.
- Audit and Compliance Risks: Structured governance and adherence to standards.
- Strategic Risks: Alignment with digital transformation goals.
- Sustainability and Security Risks: Infrastructure lifecycle planning and cybersecurity.

STRATEGIC IMPLICATIONS:

The ICT Strategic Plan supports the Shire's broader strategic goals by:

- Enhancing internal efficiencies through digital workflows.
- Improving access to services and transparency for the community.
- Strengthening ICT governance and risk controls.
- Enabling future growth through scalable technologies.

VOTING REQUIREMENT:

Simple majority.

OFFICER RECOMMENDATION:

That the Audit and Risk Committee recommend that Council adopted the Attached ICT Strategic Plan for the Shire of Nannup (2025–2035).

COMMITTEE RESOLUTION 080525.2

MOVED: CR HANSEN ***SECONDED: CR BROWN***

Procedural Motion: Standing Orders be suspended to allow discussion on the item.

CARRIED

TOTAL VOTES FOR: 7

Cr Dean, Cr Hansen, Cr Curtis, Cr Brown, Cr Fraser, Cr Gibb, Cr Sly

TOTAL VOTES AGAINST: 0

COMMITTEE RESOLUTION 080525.3

MOVED: CR HANSEN ***SECONDED: CR SLY***

Procedural Motion: Standing Orders to be resumed to allow for voting.

CARRIED

TOTAL VOTES FOR: 7

Cr Dean, Cr Hansen, Cr Curtis, Cr Brown, Cr Fraser, Cr Gibb, Cr Sly

TOTAL VOTES AGAINST: 0

COMMITTEE RESOLUTION 080525.4

MOVED: CR HANSEN ***SECONDED: CR SLY***

That the Audit and Risk Committee recommend that Council adopted the Attached ICT Strategic Plan for the Shire of Nannup (2025–2035).

CARRIED

TOTAL VOTES FOR: 7

Cr Dean, Cr Hansen, Cr Curtis, Cr Brown, Cr Fraser, Cr Gibb, Cr Sly

TOTAL VOTES AGAINST: 0

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil.

10. MEETING MAY BE CLOSED:

Nil.

11. CLOSURE OF MEETING:

Shire President declared the meeting closed at 3.15pm.

Attachments

Item	Attachment	Title
5.1	1	Audit and Risk Committee Meeting held on 12 February 2025
8.2.1	1	Shire of Nannup Risk Management Framework