



# **Minutes**

**Ordinary Council Meeting Thursday 25 January 2024**

**4.30 pm in Council Chambers, Nannup**

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## MINUTES

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

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Shire President declared the meeting open at 4.30 pm and welcomed the public gallery.

Shire President acknowledged the land's traditional custodians, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

### 2. ATTENDANCE/APOLOGIES:

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#### 2.1 ATTENDANCE

Councillors	Officers
Cr Tony Dean (Shire President)	David Taylor - Chief Executive Officer
Cr Vicki Hansen (Deputy President)	Dale Putland – Acting Executive Manager Corporate Services
Cr Cheryle Brown	Damon Lukins – Manager Infrastructure
Cr Chris Buckland	Sarah Dean – Governance, Risk & Assurance Officer
Cr Patricia Fraser	
Cr Ian Gibb	
Cr Bob Longmore	

Public Gallery
Isabel Green, Jim Green, Kim Heitman.

#### 2.2 APOLOGIES

Nil.

### 3. PUBLIC QUESTION TIME:

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Nil.

### 4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

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Nil.

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## 5. CONFIRMATION OF MINUTES:

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### 5.1 Shire of Nannup Ordinary Council Meeting – 23 November 2023

**EXECUTIVE RECOMMENDATION:**

That the Minutes from the Ordinary Meeting of Council held 23 November 2023 be confirmed as a true and correct record (attachment 5.1).

### 5.2 Shire of Nannup Special Council Meeting – 19 December 2023

**EXECUTIVE RECOMMENDATION:**

That the Minutes from the Special Meeting of Council held 19 December 2023 be confirmed as a true and correct record (attachment 5.2).

**COUNCIL RESOLUTION 24001**

**5.1 AND 5.2 MOVED BY EN BLOC RESOLUTION**

MOVED: CR HANSEN

SECONDED: CR LONGMORE

That the Minutes from the Ordinary Meeting of Council held 23 November 2023 be confirmed as a true and correct record (attachment 5.1).

That the Minutes from the Special Meeting of Council held 19 December 2023 be confirmed as a true and correct record (attachment 5.2).

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

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## 6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

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Nil.

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**7. DISCLOSURE OF INTEREST:**


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Cr Cheryle Brown declared an proximity interest in agenda item 11.2 as she is an owner of a neighbouring property to a property listed on the delegated approvals register.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

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**8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**


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Nil.

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**9. PRESENTATIONS/DEPUTATIONS/PETITIONS:**


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Nil.

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**10. REPORTS BY MEMBERS ATTENDING COMMITTEES:**


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Meeting	Date	Councillor
Sustainability Advisory Committee	13 December	Dean
Australia Day Awards Committee	11 January	Longmore, Brown, Fraser, Buckland
Lower Blackwood Land Conservation District Committee - AGM	December	Fraser
Warren Blackwood Alliance of Councils – Climate Change Impact Reference Group	8 December	Hansen
Local Drug Action Group	13 December	Hansen

## 11. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	11.1 – Delegated Planning Decisions for December 2023
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	3 January 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.1.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to Council monthly to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in December 2023 is presented in Attachment 11.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During December 2023, seven (7) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for December 2023 compared to December 2022:

	December 2022	December 2023
<b>Delegated Decisions</b>	2 (\$200)	7 (\$313,400)
<b>Council Decisions</b>	0	0 (\$0)
<b>Total</b>	<b>2 (\$200)</b>	<b>7 (\$313,400)</b>

100% of all approvals issued in the month of December were completed within the statutory timeframes of either 60 or 90 days.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS4.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS4 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for December 2023 as per Attachment 11.1.1.



**COUNCIL RESOLUTION 24002**

MOVED: CR HANSEN

SECONDED: CR LONGMORE

That Council receives the report on Delegated Development Approvals for December 2023 as per Attachment 11.1.1.

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.2 – Delegated Planning Decisions for November 2023
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	3 January 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.2.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to Council monthly to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in November 2023 is presented in Attachment 11.2.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and Council’s adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During November 2023, zero (0) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for November 2023 compared to November 2022:

	November 2022	November 2023
<b>Delegated Decisions</b>	2 (\$55,000)	0 (\$0)
<b>Council Decisions</b>	0	0 (\$0)
<b>Total</b>	<b>2 (\$55,000)</b>	<b>0 (\$0)</b>

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100% of all approvals issued in the month of November were completed within the statutory timeframes of either 60 or 90 days.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS4.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS4 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for November 2023 as per Attachment 11.2.1.

***COUNCIL RESOLUTION 24003***

MOVED: CR LONGMORE

SECONDED: CR BUCKLAND

That Council receives the report on Delegated Development Approvals for November 2023 as per Attachment 11.2.1.

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.3 - Revocations and modifications to various Local Planning Policies
LOCATION/ADDRESS:	Generally applies throughout the district
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM9
AUTHOR:	Jane Buckland – Development Services Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	3 January 2024
PREVIOUS MEETING REFERENCE:	27 July 2023
ATTACHMENT:	11.3.1 - Recommended revoked policies 11.3.2 - Recommended modified policies

### BACKGROUND:

The purpose of this report is to seek Council support to revoke various Local Planning Policies (LPPs) and support the public advertising of various draft modified LPPs.

The Council has nineteen LPPs which deal with a variety of planning topics. Most LPPs are relevant and are used routinely by the Shire administration.

There has been no comprehensive review of various LPPs for a number of years and since the last policy review, the Shire of Nannup Local Planning Scheme No.4 (LPS4) has been gazetted. The below table summarises the current final adopted LPPs including whether the LPP should be modified or revoked.

No.	Title	Recommendation	Comments
LPP 1	Cut & Fill and Retaining Walls	<b>Modify</b>	<ul style="list-style-type: none"> <li>Updates to address inconsistencies with <i>State Planning Policy 7.3 Residential Design Codes</i>, and to clarify some aspects of the policy that were not clear.</li> </ul>
LPP 2	Private Stormwater Drainage Connections to Council's Drains	<b>Modify</b>	<ul style="list-style-type: none"> <li>Update and rename <i>LPP2 Stormwater Management and Connection</i> to address connection to Council's drainage infrastructure and general management expectations of stormwater run-off from private property.</li> </ul>
LPP 3	Sea Containers	<b>Modify</b>	<ul style="list-style-type: none"> <li>Update references to LPS4 and other documents associated with the State Planning Framework; and</li> <li>Reformat to introduce consistency across the suite of policies.</li> </ul>
LPP 4	Bed & Breakfast	<b>Revoke</b>	<ul style="list-style-type: none"> <li>Proposed to be covered in modified <i>LPP12 Tourism Land Uses and Short-Term Accommodation</i>.</li> </ul>
LPP 5	Consultation	<b>Modify</b>	<ul style="list-style-type: none"> <li>Update references to LPS4 and other</li> </ul>

			documents associated with the State Planning Framework; and <ul style="list-style-type: none"> <li>• Reformat to introduce consistency across the suite of policies.</li> </ul>
LPP 6	Nannup Townsite Character Area Design Guidelines	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 7	Special Rural and Special Residential Fencing Standards	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies;</li> <li>• Minor administrative changes; and</li> <li>• Rename to <i>LPP7 Rural Residential Fencing Standards</i> to reflect zone changes in LPS4.</li> </ul>
LPP 8	Nannup Main Street Heritage Precinct	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework; and</li> <li>• Reformat to introduce consistency across the suite of policies.</li> </ul>
LPP 9	<i>There is no LPP 9</i>		
LPP 10	<i>There is no LPP 10</i>		
LPP 11	Development in Flood Risk Areas	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 12	Tourist Accommodation in Rural Areas	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Update and rename <i>LPP12 Tourism Land Uses and Short-Term Accommodation</i> to clarify the requirements for short-term accommodation throughout the Shire.</li> </ul>
LPP 13	Car Parking and Vehicular Access	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 14	<i>There is no LPP 14</i>		
LPP 15	Dedication of Road Access	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>

LPP 16	<i>There is no LPP 16</i>		
LPP 17	<i>There is no LPP 17</i>		
LPP 18	Signs and Advertisements	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 19	Heritage Conservation	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 20	Developer and Subdivider Contributions	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 21	Bush Fire Management	<b>Revoke</b>	<ul style="list-style-type: none"> <li>• Obsolete since the introduction of <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i>.</li> </ul>
LPP 22	Outbuildings	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Clarify that outbuildings cannot be considered on vacant land in the Residential zone in accordance with Department of Planning, Lands and Heritage advice;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
LPP 23	Plantations and Agroforestry	<b>Modify</b>	<ul style="list-style-type: none"> <li>• Rename <i>LPP 23 Tree Farms</i> to reflect new land use definition in LPS4;</li> <li>• Update references to LPS4 and other documents associated with the State Planning Framework;</li> <li>• Reformat to introduce consistency across the suite of policies; and</li> <li>• Minor administrative changes.</li> </ul>
TPL 4	Residential Accommodation – Minimum Internal Requirements	<b>Revoke</b>	<ul style="list-style-type: none"> <li>• Not supported by <i>State Planning Policy 7.3 Residential Design Codes</i>. Minimum standards are covered under the Building Code of Australia.</li> </ul>

As outlined above, it is recommended that sixteen LPPs be modified and three LPPs be revoked, with all retained policies to be consecutively re-numbered.

Following on from above, Attachment 11.3.1 sets out the recommended policies to be revoked while Attachment 11.3.2 outlines recommended modifications to current adopted policies.

#### **COMMENT:**

It is recommended that the Council revoke three LPPs:

- *LPP4 Bed & Breakfast* will be included within the modified *LPP12 Tourism Land Uses and Short-Term Accommodation*.
- *LPP21 Bush Fire Management* is now obsolete since the introduction of *State Planning Policy 3.7 Planning in Bushfire Prone Areas*.
- *TPL4 Residential Accommodation – Minimum Internal Requirements* is no longer supported by *State Planning Policy 7.3 Residential Design Codes* and minimum building standards are covered under the Building Code of Australia.

Of the sixteen LPPs where modifications are recommended, most of the changes outlined in Attachment 11.3.2 are not substantive changes but are generally updating references to LPS4 and other documents associated with the State Planning Framework, and minor administrative changes. A number of these LPPs also require reformatting to introduce consistency across the suite of policies and in these cases the information contained in the LPP has been retained and moved within the policy itself.

Minor administrative changes include updates to reflect changes to legislation, State Government department names, and removing any delegations other than “Chief Executive Officer” and their delegated officer.

Submissions will be invited using various methods. It is proposed to consult widely for a six week period by the Shire inviting comments from a wide range of stakeholders and government agencies. Public notices will be in the local paper, details will be on the Shire website and information will be available at the Shire office. Following the close of the consultation period, the Council will consider the submissions and determine whether the modified policies are suitable for final adoption.

#### **STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005*, LPS4 and various State Planning Policies. Schedule 2, Part 2, Division 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides the ability to prepare, amend or revoke a Local Planning Policy.



**POLICY IMPLICATIONS:**

LPPs provide guidance to assist the local government in its decision making. Accordingly, the local government is required to have regard to LPPs in determining Development Applications.

The modified LPPs, if granted final adoption, will assist the decision-making of the local government, inform applicants/landowners of Council requirements and raise community and stakeholder awareness.

**FINANCIAL IMPLICATIONS:**

There are budgeted costs in revoking the LPPs and advertising the modified draft LPPs.

**STRATEGIC IMPLICATIONS:**

*Our Built Environment*

*3.3 Planning & Building*

- We will provide quality planning outcomes for community benefit through quality consultation.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council:

1. Revoke the following Local Planning Policies set out in Attachment 11.3.1 in accordance with Schedule 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

- i) LPP4 Bed & Breakfast;
- ii) LPP21 Bush Fire Management
- iii) TPL4 Residential Accommodation – Minimum Internal Requirements;

2. Advertise the revocation of the policies set out in point 1 as required by Schedule 2, Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. Support the public release of the following draft modified Local Planning Policies, outlined in Attachment 11.3.2, and require the draft policies to be publicly advertised in accordance

with the requirements set out in Schedule 2, Clauses 6 & 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015* with an increased advertising period of six weeks:

- i) LPP 1 Cut & Fill and Retaining Wall;
- ii) LPP 2 Stormwater Management and Connection;
- iii) LPP 3 Sea Containers;
- iv) LPP 4 Consultation;
- v) LPP 5 Nannup Townsite Character Area Design Guidelines
- vi) LPP 6 Rural Residential Fencing Standards;
- vii) LPP 7 Nannup Mainstreet Heritage Precinct;
- viii) LPP 8 Development in Flood Prone Land;
- ix) LPP 9 Tourism Land Uses and Short-Term Accommodation;
- x) LPP 10 Car Parking and Vehicular Access;
- xi) LPP 11 Dedication of Road Access;
- xii) LPP 12 Signs and Advertisements;
- xiii) LPP 13 Heritage Conservation;
- xiv) LPP 14 Developer and Subdivider Contributions;
- xv) LPP 15 Outbuildings; and
- xvi) LPP 16 Tree Farms

**COUNCIL RESOLUTION 24004**

MOVED: CR BUCKLAND

SECONDED: CR BROWN

That Council:

1. Revoke the following Local Planning Policies set out in Attachment 11.3.1 in accordance with Schedule 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

- i) LPP4 Bed & Breakfast;
- ii) LPP21 Bush Fire Management
- iii) TPL4 Residential Accommodation – Minimum Internal Requirements;

2. Advertise the revocation of the policies set out in point 1 as required by Schedule 2, Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. Support the public release of the following draft modified Local Planning Policies, outlined in Attachment 11.3.2, and require the draft policies to be publicly advertised in accordance with the requirements set out in Schedule 2, Clauses 6 & 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015* with an increased advertising period of six weeks:

- i) LPP 1 Cut & Fill and Retaining Wall;

- ii) LPP 2 Stormwater Management and Connection;
- iii) LPP 3 Sea Containers;
- iv) LPP 4 Consultation;
- v) LPP 5 Nannup Townsite Character Area Design Guidelines
- vi) LPP 6 Rural Residential Fencing Standards;
- vii) LPP 7 Nannup Mainstreet Heritage Precinct;
- viii) LPP 8 Development in Flood Prone Land;
- ix) LPP 9 Tourism Land Uses and Short-Term Accommodation;
- x) LPP 10 Car Parking and Vehicular Access;
- xi) LPP 11 Dedication of Road Access;
- xii) LPP 12 Signs and Advertisements;
- xiii) LPP 13 Heritage Conservation;
- xiv) LPP 14 Developer and Subdivider Contributions;
- xv) LPP 15 Outbuildings; and
- xvi) LPP 16 Tree Farms

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER 7 SUBJECT:	11.4 – Payment of Accounts – November and December 2023
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kellie Jenkins – Manager of Corporate Services & Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	12 January 2024
ATTACHMENT:	11.4.1 – Payment of Accounts – November 2023 11.4.2 – Payment of Accounts – December 2023

**BACKGROUND:**

To advise Council of payments made for the period 1 November to 31 December 2023.

**COMMENT:**

Payments of \$1,142,239.33 as detailed in the payment of accounts listing for the period 1 November to 31 December 2023 as per Attachments 11.4.1 and 11.4.2, have been approved under delegated authority.

**Municipal Account**

Accounts paid by EFT	16412 - 16623	\$877,923.31
Accounts paid by cheque	20614 - 20618	\$19,892.72
Accounts paid by Direct Debit	12790.1 – 12928.20	\$244,423.30
<i>Sub Total Municipal Account</i>		<u>\$1,142,239.33</u>

**Trust Account**

Accounts paid by EFT	-	\$0.00
<i>Sub Total Trust Account</i>		<u>\$0.00</u>
<b>Total Payments</b>		<b><u><u>\$1,142,239.33</u></u></b>

**STATUTORY ENVIRONMENT:**

Regulation 13(2) of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of accounts approved for payment under delegated authority showing the payee's name; the amount of the payment; and sufficient information to identify the transaction, and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of payments made using the purchasing cards showing the payee's name; the amount of the payment; and sufficient information to identify the transaction and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

As indicated in Payment of Accounts.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council notes the payment of accounts totalling \$1,142,239.33 for the period 1 November to 31 December 2023 as per Attachment 11.4.1 and 11.4.2.

**COUNCIL RESOLUTION 24005**

MOVED: CR BUCKLAND

SECONDED: CR HANSEN

That Council notes the payment of accounts totalling \$1,142,239.33 for the period 1 November to 31 December 2023 as per Attachment 11.4.1 and 11.4.2.

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.5 – Financial Activity Statement – November and December 2023
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kellie Jenkins – Manager Corporate Services/Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	12 January 2024
ATTACHMENTS:	11.5.1 – Financial Activity Statement – November 2023 11.5.2 – Financial Activity Statement – December 2023

### **BACKGROUND:**

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

Section 6.4 of the *Local Government Act 1995*, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

### **COMMENT:**

The Financial Statements for the period ending 30 November 2023 and 31 December 2023 present the financial performance of the Shire for the 2023/24 financial year and compare year to date expenditure and revenue against the corresponding year to date budget.

Attached for consideration is the completed Monthly Financial Report as per Attachment 11.5.1 and 11.5.2.

The document attached includes Statement of Financial Activity by Nature or Type, Notes to the financial statements and an explanation of material variances.

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995, Section 6.4.*

*Local Government (Financial Management) Regulations 1996, Regulation 34.*

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statements for the period(s) ending 30 November 2023 and 31 December 2023 as per Attachment 11.5.1 and 11.5.2.

**COUNCIL RESOLUTION 24006**

MOVED: CR BROWN

SECONDED: CR HANSEN

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statements for the period(s) ending 30 November 2023 and 31 December 2023 as per Attachment 11.5.1 and 11.5.2.

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0



AGENDA NUMBER & SUBJECT:	11.6 – Nannup Adopt a Name
LOCATION/ADDRESS:	Lot 1 Brockman St, Nannup: Area next to Old Roads Building
NAME OF APPLICANT:	Nil
FILE REFERENCE:	RES 1788
AUTHOR:	Andrea Jenkins – Communications Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 January 2024
PREVIOUS MEETING REFERENCE:	26 October 2023
ATTACHMENT:	Nil

### **BACKGROUND:**

The Adopt a Name Competition stems from Recommendation 11 in the Shire of Nannup Cultural Plan 2021-2026:

*To undertake community consultation to formally adopt a name for the area between the Old Roads Board Building and Melo Velo as well as the open space behind the Town Hall and to signpost it appropriately.*

Community consultation took place in June 2023, resulting in 15 name suggestions to the *Nannup Adopt a Name Competition*. Landgate assessed the names and provided a short list, with Council at its Ordinary Council Meeting held on 26 October 2023, endorsed the name “Village Green” for the open space behind the Town Hall (Lot 31 Forrest Street) and deferred the decision to name the open space area next to the Old Roads Building (Lot 1 Brockman Street).

Council reason for deferring the decision is the proposed name “The Depot” could possibly cause confusion with the Shire’s infrastructure depot on Kearney Street. Council opted for further consideration of the name for Lot 1 Brockman Street.

### **COMMENT:**

At the Concept Forum, held on 23 November 2023, Council considered two options on a name for the open space area next to the Old Roads Building (Lot 1 Brockman Street): choosing from the existing shortlist, or conducting a second round of advertising for new suggestions.

Three names were selected for a community poll. These were: Old Roads Building Park, Templemore Park or, Festival Park. Landgate assessed the names but only “Old Roads

Building Park” was accepted due to concerns with the other two names. These concerns are “Templemore Park” needed more information on origin, and “Festival Park” is that the Flower Festival or the Music festival? Could be confusing for those attending event to accurately locate. Therefore, a community poll was not held.

Shire Officers recommends the name “Old Depot Park” for the area next to the Old Roads Building. Landgate confirmed the name “Old Depot Park”. would be suitable with the following comment:

*We don't support the use of THE and it will require a feature type added to the name.*

Shire Officers propose the name "Old Depot Park" for the area next to the Old Roads Building. They argue that it distinguishes the space historically known as the Shire's depot from the infrastructure depot on Kearney Street and aligns with community naming consultation held in June 2023. Landgate confirmed the name “Old Depot Park”.

#### **STATUTORY ENVIRONMENT:**

Geographical Names Committee

#### **POLICY IMPLICATIONS:**

ADM 19 – Community Consultation

#### **FINANCIAL IMPLICATIONS:**

Costs associated with signage at Lot 1 Brockman Street, Nannup.

#### **STRATEGIC IMPLICATIONS:**

*Our Shire*

*We listen to our community, are transparent, and act with integrity.*

- We will communicate the plans and decisions of the Shire with our residents and seek input and insight from all our diverse groups.

#### **VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council endorse the proposed name Old Depot Park being for the area next to Old Roads Building (Lot 1 Brockman Street).

***COUNCIL RESOLUTION 24007***

MOVED: CR GIBB

SECONDED: CR BROWN

That Council endorse the proposed name Old Depot Park being for the area next to Old Roads Building (Lot 1 Brockman Street).

CARRIED

TOTAL VOTES FOR: 7

Cr Brown, Cr Buckland, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

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Nil.

**13. MEETING MAY BE CLOSED:**

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Nil.

**14. CLOSURE OF MEETING:**

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Shire President closed the meeting at 4.48 pm.