



# **Agenda**

**Ordinary Council Meeting Thursday 27 March 2025**

**4.30 pm at Darradup Fire Shed, Johnston Road**

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## A G E N D A

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:**

The Shire President is to declare the meeting open and welcome the public gallery.

The Shire President to acknowledge the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

#### **Audio Recording**

The Presiding Member to advise that the meeting is being audio recorded in accordance with the Local Government Act 1995 and will be published on the Shire's website within 14 days.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.

### **2. ATTENDANCE/APOLOGIES:**

#### **2.1 ATTENDANCE**

Shire President	Anthony (Tony) Dean
Deputy Shire President	Vicki Hansen
Councillor	Lynette Curtis
Councillor	Patricia Fraser
Councillor	Cheryle Brown
Councillor	Timothy Sly
Councillor	Ian Gibb
Chief Executive Officer	David Taylor
Executive Manager Corporate Services	Kim Dolzadelli
Executive Manager Works and Services	Damon Lukins
Executive Support Officer	Lisa Atkinson

#### **2.2 APOLOGIES**

Nil

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**3. PUBLIC QUESTION TIME:**

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**4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:**

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**4.1 APPROVED LEAVE OF ABSENCE:**

Nil.

**4.2 APPLICATION FOR A LEAVE OF ABSENCE:**

Cr Brown has applied for leave of absence from 25 July 2025 to 27 August 2025.

Cr Hansen has applied for leave of absence from 10 August 2025 to 30 September 2025.

**5. CONFIRMATION OF MINUTES:**

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**5.1 Warren and Blackwood Alliance of Councils (WBAC) Board Meeting - 28 January 2025****EXECUTIVE RECOMMENDATION:**

That the minutes from the Warren and Blackwood Alliance of Councils (WBAC) held on 28 January 2025 be received (attachment 5.1).

**5.2 Bushfire Advisory Committee Meeting – 3 February 2025****EXECUTIVE RECOMMENDATION:**

That the minutes from the Bush Fire Advisory Committee Meeting held on 3 February 2025 be received (attachment 5.2).

**5.3 Local Emergency Management Committee Meeting – 5 February 2025****EXECUTIVE RECOMMENDATION:**

That the minutes from the Local Emergency Management Meeting held on 5 February 2025 be received (attachment 5.3).

**5.4 WBAC Climate Alliance Reference Group Meeting – 14 February 2025****EXECUTIVE RECOMMENDATION:**

That the Minutes from the WBAC Climate Alliance Reference Group Meeting held on 14 February 2025 be received (attachment 5.4).

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5.5 South West Country Zone Meeting – 21 February 2025.

**EXECUTIVE RECOMMENDATION:**

That the Minutes from the South West Country Zone Meeting held on 21 February 2025 be received (attachment 5.5).

5.6 Shire of Nannup Ordinary Council Meeting – 27 February 2025

**EXECUTIVE RECOMMENDATION:**

That the minutes from the Shire of Nannup Ordinary Council Meeting held on 27 February 2025 be confirmed as a true and correct copy (attachment 5.6)

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**6. ANNOUNCEMENTS FROM PRESIDING MEMBER:**

Nil.

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**7. DISCLOSURE OF INTEREST:**

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Nannup and its community.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

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**8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**


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AGENDA NUMBER & SUBJECT:	8.1 – Amendment to Development Application – 345 Jalbarragup Road
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Cr Anthony (Tony) Dean
FILE REFERENCE:	Elected Member QoN
AUTHOR:	Jane Buckland – Development Services Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 March 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	8.1.1 Response to Question on Notice

**BACKGROUND:**

At the Ordinary Council Meeting on 27 February 2025, Cr Dean asked a question regarding agenda item 11.2 concerning the amendment to the original planning application for 345 Jalbarragup Road. David Taylor, CEO, responded that the question would be taken on notice. The response to the question is provided in attachment 8.1.1.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council receives the responses to the Questions on Notice regarding the amendment to the Development application for 345 Jalbarragup Road (attachment 8.1.1).

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**9. PRESENTATIONS/DEPUTATIONS/PETITIONS:**


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On behalf of the Department of Fire and Emergency Services (DFES), the Shire President will present four members of the Darradup Bush Fire Brigade with a national award for 15 years of dedicated service.

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**10. REPORTS BY MEMBERS ATTENDING COMMITTEES:**


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## 11. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	11.1 – Delegated Planning Decisions for February 2025
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	4 March 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.1.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to Council monthly to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in February 2025 is presented in Attachment 11.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During February 2025, four (4) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for February 2024 compared to February 2025:

	February 2024	February 2025
<b>Delegated Decisions</b>	1 (\$10,000)	4 (\$626,700)
<b>Council Decisions</b>	1 (\$5,000)	0 (\$0)
<b>Total</b>	<b>2 (\$15,000)</b>	<b>4 (\$626,700)</b>

100% of all approvals issued in the month of February were completed within the statutory timeframes of either 60 or 90 days.



**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS4.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS4 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for February 2025 as per Attachment 11.1.1.

AGENDA NUMBER & SUBJECT:	11.2- A545 Concession Adjustment
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Tim Prosser
FILE REFERENCE:	A545
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 March 2025
PREVIOUS MEETING REFERENCE:	11.9-2024/25 Differential Rates Concession Application
ATTACHMENTS:	11.2.1 – Council Resolution 270225.17

#### **BACKGROUND:**

Agenda Item 11.9 - 2024/25 Differential Rates Concession Application, as presented to Council in February 2025, contained an error in the calculated concession amount. The original figure of \$624.06 was incorrectly stated, while the correct concession amount should have been 4% of the rates, totalling \$642.07.

This discrepancy represents an additional \$18.01, which now requires Council approval. This correction aligns with Council's previous decision to apply the 2023/24 concession parameters, specifically the 4% concession for UV Plantation rates.

#### **COMMENT:**

Staff have identified an error in the Excel file used to calculate the concession amount, which resulted in the 4% concession being incorrect by \$18.01.

The adopted 2024/2025 Annual Budget includes a provision of \$1,575 for such concessions. Approving the additional \$18.01 to correct the A545 Concession Application, bringing the total concession amount to \$642.07, will still leave a balance of \$692.13. This remaining amount can accommodate any further concession requests, *as two previous applications totalling \$240.80 have already been received and approved.*

#### **STATUTORY ENVIRONMENT:**

*Local Government Act 1995, Section 6.47*

##### ***"Concessions***

*Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive\* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

*\* Absolute majority required."*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

The adopted 2024/2025 Annual Budget includes a provision of \$1,575 for such concessions. Approving the additional \$18.01 to correct the A545 Concession Application, bringing the total concession amount to \$642.07, will still leave a balance of \$692.13. This remaining amount can accommodate any further concession requests, as two previous applications totalling \$240.80 have already been received and approved.

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and concludes that no risks have been identified given that the adopted 2024/2025 Annual Budget has a provision for such concessions in the amount of \$1,575.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council, in accordance with Section 6.47 of the *Local Government Act 1995*, grant the following Rate Concessions:

1. Further Concession for Assessment A545, 1237 Milyeannup Coast Road a Rate Concession of \$18.01 to reflect 4% Concession, in addition to the resolution 270225.17 Concession granting of \$624.06. Bringing total concession for 2024/25 on A545 to \$642.07.

AGENDA NUMBER & SUBJECT:	11.3 – Payment of Accounts – February 2025
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 March 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	11.3.1 – Payment of Accounts – February 2025

**BACKGROUND:**

To advise Council of payments made for the period 1 February to 28 February 2025.

**COMMENT:**

Payments of \$1,275,322.36 as detailed in the payment of accounts listing for the period 1 February to 28 February 2025 as per Attachment 11.3.1 have been approved under delegated authority.

**Municipal Account**

Accounts paid by EFT	18153 - 18278	\$1,179,122.02
Accounts paid by cheque	20641	\$439.56
Accounts paid by Direct Debit	13818.1 – 13906.18	\$95,760.78
<i>Sub Total Municipal Account</i>		<u>\$1,275,322.36</u>

**Trust Account**

Accounts paid by EFT	-	\$0.00
<i>Sub Total Trust Account</i>		<u>\$0.00</u>
<b>Total Payments</b>		<u><b>\$1,275,322.36</b></u>

**STATUTORY ENVIRONMENT:**

Regulation 13(2) of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of accounts approved for payment under delegated authority showing the payee's name; the amount of the payment; and sufficient information to identify the transaction, and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of payments made using the purchasing cards showing the payee's name; the amount of the payment; and sufficient information to identify the transaction and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

As indicated in Payment of Accounts

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council notes the payment of accounts totalling \$1,275,322.36 for the period 1 February to 28 February 2025 as per Attachment 11.3.1.

AGENDA NUMBER & SUBJECT:	11.4 – Financial Activity Statements – February 2025
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 March 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	11.4.1 – Financial Activity Statement – February 2025

#### **BACKGROUND:**

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

Section 6.4 of the *Local Government Act 1995*, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

#### **COMMENT:**

The Financial Statements for the period ending 28 February 2025 present the financial performance of the Shire for the 2024/25 financial year and compare year to date expenditure and revenue against the corresponding year to date budget.

Attached for consideration is the completed Monthly Financial Report as per Attachments 11.4.1.

The document attached includes Statement of Financial Activity by Nature or Type, Notes to the financial statements and an explanation of material variances.

#### **STATUTORY ENVIRONMENT:**

Local Government Act 1995, Section 6.4.

Local Government (Financial Management) Regulations 1996, Regulation 34.

#### **POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statements for the period ending 28 February 2025 as per Attachment 11.4.1.

AGENDA NUMBER & SUBJECT:	11.5 – Shire of Nannup Budget Review – 28 February 2025
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Kim Dolzadelli – Executive Manager Corporate Services
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCE	13 March 2025
DATE OF REPORT	Nil
ATTACHMENTS:	11.5.1 – Shire of Nannup Budget Review – 28 February 2025

## BACKGROUND

Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.

The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.

A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

## COMMENT:

Officers have undertaken a comprehensive Budget Review as required by Local Government (Financial Management) Regulations 1996, regulation 33A.

The budget review considers the impact of estimated projections as at 30 June 2025. Some items have been identified as requiring budget amendments to properly account for variances, where appropriate.

Should Council Adopt the Budget Review as presented it will have a forecast Amended Budget position of a \$35,749 surplus.

Attachment 11.5.1 “Shire of Nannup Budget Review – 28 February 2025” contains the following information, that details all changes:

- Statement of Financial Activity
- Net Current Assets
- Statement of Comprehensive Income by Nature and Type and Program
- Detailed Statement of Comprehensive Income
- Capital Expenditure
- Statement of Reserves



**STATUTORY ENVIRONMENT:**

Local Government Act 1995, Section 6.4.

Local Government (Financial Management) Regulations 1996, Regulation 33A.

**33A.Review of budget**

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
  - (2A) The review of an annual budget for a financial year must—
    - (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
    - (b) consider the local government’s financial position as at the date of the review; and
    - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
    - (d) include the following—
      - (i) the annual budget adopted by the local government;
      - (ii) an update of each of the estimates included in the annual budget;
      - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
      - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
  - (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
  - (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- \*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Should Council Adopt the Budget Review as presented it will have a forecast Amended Budget position of a \$35,749 surplus.

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified with respect to the officers recommendation.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council, by Absolute Majority, adopt the Shire of Nannup Budget Review as per attachment 11.5.1 noting the forecast Amended Budget surplus of \$35,749.

AGENDA NUMBER & SUBJECT:	11.6 – KPI 1 Reporting - WA Trail Town Status
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	David Taylor – Chief Executive Officer
FILE REFERENCE:	Employee File
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCE	February 2025 OCM
DATE OF REPORT	21 March 2025
ATTACHMENTS:	11.6.1 – Trail Town Accreditation and Terms of Reference 11.6.2 – Trail Town Pack

### **BACKGROUND:**

Council at its 27 February 2025 Ordinary Meeting endorsed the new set of Key Performance Indicators (KPI) for the Chief Executive Officer.

KPI 1 – Prepare a report to Council providing details on the requirements and timeframes to achieve WA Trail Town Status.

The background to this KPI is to support the Nannup Trail Town project that the Shire has been working on since 2018. Since the commencement of the project, the Shire has completed the following major elements –

- Tank 7 Mountain Bike Park.
- Ngoolark Jump Park.
- Marinko Tomas Park Upgrade – Nature Playground and Flying Fox.
- Nannup being identified as the Munda Biddi Halfway Town, including bike lockers and wayfinding.
- Small Business Development and Support Program.
- Nannup Investment Prospectus.
- Nannup Marketing Blueprint.
- Trail Town Merchandise Platform (website).
- Native Forest Mountain Bike Park (due for completion June 2026).
- Southern Traffic Bridges Pedestrian Crossings (due for completion June 2026).
- More events and growth in events.

### **COMMENT:**

As part of the Trail Town project, the Shire has had in its sights to become an accredited WA Trail Town.

Trails tourism is fast becoming one of the most popular ways for visitors to experience a region.

In response to this, Trails WA (TW), in conjunction with the Department of Biodiversity, Conservation and Attractions (DBCA), has created a Trail Town Accreditation program that helps regions and towns to build their capacity as a trail's destination.

The accreditation process is a consultative one that requires a number of in-depth assessments and reviews. This includes:

- A capacity audit - which determines the level of community engagement in trails tourism, strategic governance, trail management processes, availability of attractions and accommodation.
- An inventory assessment - to understand the cultural, aesthetic, access, activities, amenities and trail infrastructure gaps and opportunities available in the region.
- A review of planning, community engagement, marketing strategies.

Currently Dwellingup and Collie are two accredited Trail Towns in WA.

The TW website's instructions to becoming an Accredited Trail Town is to make contact with the TW team. Link - [Accreditation - Trails WA](#).

The CEO contacted the TW team on the 14 February 2025 to understand the requirements and timelines to prepare for an application and corresponding assessment to become an Accredited Trail Town.

The earliest the TW team were able to meet with the Shire is on the 26 March 2025 to discuss Nannup becoming an accredited Trail Town – to discuss the requirements and timeframes to expect as part of the process. This meeting will provide a deeper understanding of the requirements, characteristics and timeframes.

A follow-up report will be prepared once this meeting has been undertaken.

#### **STATUTORY ENVIRONMENT:**

Nil

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

Nil.

#### **RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified with this report as this is not a Trail Town Application.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council receive this update on Key Performance Indicator 1 and that a subsequent report will be provided after the meeting with Trail Town WA.

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

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Nil.

**13. MEETING MAY BE CLOSED:**

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**14. CLOSURE OF MEETING:**

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### **Attachments**

Item	Attachment	Title
5.1	1	Bushfire Advisory Committee Meeting – 3 February 2025
5.2	1	Local Emergency Management Committee Meeting – 5 February 2025
5.3	1	WBAC Climate Alliance Reference Group Meeting – 14 February 2025
5.4	1	South West Country Zone Meeting – 21 February 2025.
5.5	1	Shire of Nannup Ordinary Council Meeting – 27 February 2025
8.1.1		Response to QoN – 345 Jalbarragup Road
11.1.1	1	Delegated Planning Decisions –February 2025
11.2.1	1	Council Resolution 270225.17 February Minutes
11.3.1	1	Payment of Accounts February 2025
11.4.1	1	Monthly Financial Report February 2025
11.5.1	1	Shire of Nannup Budget Review -28 February 2025