



Agenda

Ordinary Council Meeting Thursday 24 April 2025

4.30 pm in Council Chambers, Nannup

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A G E N D A

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

The Shire President is to declare the meeting open and welcome the public gallery.

The Shire President to acknowledge the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

Audio Recording

The Presiding Member to advise that the meeting is being audio recorded in accordance with the Local Government Act 1995 and will be published on the Shire's website within 14 days.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.

2. ATTENDANCE/APOLOGIES:

2.1 ATTENDANCE

Shire President	Anthony (Tony) Dean
Deputy Shire President	Vicki Hansen
Councillor	Lynette Curtis
Councillor	Patricia Fraser
Councillor	Cheryle Brown
Councillor	Timothy Sly
Councillor	Ian Gibb
Chief Executive Officer	David Taylor
Executive Manager Corporate Services	Kim Dolzadelli
Executive Support Officer	Lisa Atkinson

2.2 APOLOGIES

Executive Manager Works and Services Damon Lukins

3. PUBLIC QUESTION TIME:

4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

4.1 APPROVED LEAVE OF ABSENCE:

Nil.

4.2 APPLICATION FOR A LEAVE OF ABSENCE:

Cr Gibb – request for leave of absence from 5 September 2025 to 23 September 2025.

5. CONFIRMATION OF MINUTES:

5.1 Shire of Nannup Ordinary Council Meeting – 27 March 2025

EXECUTIVE RECOMMENDATION:

That the minutes from the Shire of Nannup Ordinary Council Meeting held on 27 March 2025 be confirmed as a true and correct copy (Attachment 5.1).

6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

Nil.

7. DISCLOSURE OF INTEREST:

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Nannup and its community.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

AGENDA NUMBER & SUBJECT:	8.1 – Amendment to Development Application – 345 Jalbarragup Road
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Cr Anthony (Tony) Dean
FILE REFERENCE:	Elected Member QoN
AUTHOR:	Jane Buckland – Development Services Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 March 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	8.1.1 Response to Question on Notice

BACKGROUND:

Council did not vote on receiving the answer to this question, at the Ordinary Council Meeting held on 27 March 2025. This item has been included again for Council to vote.

At the Ordinary Council Meeting on 27 February 2025, Cr Dean asked a question regarding agenda item 11.2 concerning the amendment to the original planning application for 345 Jalbarragup Road. David Taylor, CEO, responded that the question would be taken on notice. The response to the question is provided in attachment 8.1.1.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION:

That Council receives the responses to the Questions on Notice regarding the amendment to the Development application for 345 Jalbarragup Road (attachment 8.1.1).

9. PRESENTATIONS/DEPUTATIONS/PETITIONS:

Bee Winfield will make a presentation based on Agenda Item 11.2 COVID 19 -Vaccinations.

10. REPORTS BY MEMBERS ATTENDING COMMITTEES:

11. REPORTS OF OFFICERS:

Section 5.33(1) of the *Local Government Act 1995* stipulates these motions be addressed at the subsequent Ordinary Council meeting (OCM) following the Annual General Meeting (AGM) of Electors. However, the narrow time frame between the AGM on 20 March 2025 and subsequent OCM on 27 March 2025 did not provide adequate time for this. Electors were advised at the AGM that motions put forward would be listed at the April 2025 OCM meeting.

AGENDA NUMBER & SUBJECT:	11.1 – Motion from the Annual General Meeting of Electors to reduce the speed limit on Brockman Highway
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Electors
FILE REFERENCE:	ADM 17
AUTHOR:	Lisa Atkinson – Executive Support Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.1.1 – Sketch of propped area of Brockman Highway

BACKGROUND:

At the Shire of Nannup's Annual General meeting (AGM) of Electors held on Thursday, 20 March 2025 Peter Grubb and Heather Elliott Smith put forward a motion for Council's consideration. The full details of the motion were published in the minutes of the AGM and published on the website on 2 April 2025.

MOTION

"We, the Electors of the Shire of Nannup request that Council advocate on behalf of its residents that Main Roads, in conjunction with the Shire -

- 1. *Reduce the speed limit*** on Brockman Highway from 90 km/h to 60 km/h for the section between the MTB Park entrance and car park up to Hitchcock Drive/Brockman Highway intersection to improve safety, enhance the visitor experience, and promote the overall well-being of residents and tourists.
- 2. *Implement clear signage*** notifying drivers of the speed limit change and highlighting the presence of infrastructure that may require more cautious driving.
- 3. *Conduct an ongoing review*** of the impact of the reduced speed limit to assess whether further adjustments are needed for the safety and effectiveness of the new measures."

MOVED: PETER GRUBB

SECONDED: HEATHER ELLIOTT-SMITH

MOTION PASSED ON MAJORITY"

In accordance with Section 5.33 of the Local Government Act 1995, these motions are to be considered by Council.

COMMENT:

This section of road along Brockman Highway between the Tank 7 MTB Park Trail Entrance and town is managed by the Shire of Nannup. That being said the approval for speed limit changes is governed by Main Roads WA (MRWA). The Shire has written to MRWA on a number of occasions previously requesting that the speed limit be reduced from 90 km/h to 60 km/h to beyond the Tank & MTB Trail Head (Emu Statue) due to increased activity in the area and traffic safety concerns. Main Roads have previously cited that the request did not meet their speed zone guidelines that can be found here [Speed Zones | Main Roads Western Australia](#).

Verbal advice from the MRWA officer is that the area had felt too 'rural' and did not have the required built-up area to satisfy the guidelines. This same conversation was also discussing speed reduction within the following areas of Nannup:

- Main Street CBD from 60 km/h to 40 km/h – this was passed by MRWA and has been changed.
- Brockman Hwy to Tank 7 MTB – this was rejected by MRWA.
- Vasse Highway to extend the 60 km/h to beyond the East Nannup Road Intersection – this was passed by MRWA and has been changed.
- Extension of the 60 km/h section from the Vasse Hwy Bridge to beyond Mowen Road and Barrabup Road – this was rejected by MRWA.
- Extension of 60 km/h to beyond Cockatoo Valley subdivision on Brockman Hwy South – this was rejected by MRWA.
- Peerabeelup locality to reduce from 90 km/h to 70 km/h – this was rejected by MRWA.

The Shire since this motion was passed, has again engaged with MRWA regarding this area being speed limit reduced as the officers agree that it is needed for the safety of traffic, pedestrians and cyclists within the area.

MRWA advised the Shire on 1 April 2025 that the request has been forwarded to its team in Bunbury to assess the request. The Shire requested a status update from MRWA on 17 April 2025.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 5.33 of the Local Government Act 1995 outlines the requirements regarding decisions made during electors' meetings.

5.33 Decisions made at electors' meetings

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable –*
 - (a) *at the first ordinary council meeting after that meeting; or*
 - (b) *at a special meeting called for that purpose, whichever happens first.*
- (2) *If at a meeting of the council the local government makes a decision in response to a decision made at an electors meeting the reasons for the decision are to be recorded in the minutes of the Council meeting.*

Road Traffic Code 2000

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Officer resource dedication and speed sign replacement if MRWA provides approval to reduce speed limit.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

A risk assessment has been undertaken and the road safety risk to users is high as increased activity in the area is occurring as a result of the trail development and the increasing population in the Moonlight Ridge Estate being major focal points.

STRATEGIC IMPLICATIONS:

Strategic Community Plan

Our Shire

6.3 – Lead, Listen. Advocate, Represent and Provide

Provide a listening leadership that represents the people through ongoing community engagement.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council in respect to the Motion received at the Electors' Meeting held on 20 March 2025;

1. Notes that this motion was carried at the meeting, and
2. Notes that the Shire has written to Main Roads WA to request that the speed limit from Tank 7 Trail Head (Emu carpark) to Hitchcock Drive along Brockman Highway be reduced from 90km/h to 60km/h.

Section 5.33(1) of the *Local Government Act 1995* stipulates these motions be addressed at the subsequent Ordinary Council meeting (OCM) following the Annual General Meeting (AGM) of Electors. However, the narrow time frame between the AGM on 20 March 2025 and subsequent OCM on 27 March 2025 did not provide adequate time for this. Electors were advised at the AGM that motions put forward would be listed at the April 2025 OCM meeting.

AGENDA NUMBER & SUBJECT:	11.2- Motions from the Annual General Meeting of Electors – COVID-19 Vaccines
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Electors
FILE REFERENCE:	ADM17
AUTHOR:	Lisa Atkinson, Executive Support Officer
REPORTING OFFICER:	David Taylor, Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.2.1 – Exhibit 1, Report by David Speicher 11.2.2 – Exhibit 2, Letter by Hon Russell Broadbent MP 11.2.3 -Exhibit 3, Follow up Letter by Hon Russell Broadbent MP

BACKGROUND:

At the Shire of Nannup's Annual General meeting (AGM) of Electors held on Thursday, 20 March 2025 the following motions were passed and put forward for Council's consideration. The full details of the motion were published in the minutes of the AGM and published on the website on 2 April 2025.

"MOTION 1 – FINDINGS RELATED TO SYNTHETIC DNA CONTAMINATION IN THE PFIZER AND MODERNA COVID-19 VACCINES

This motion seeks to urgently address the serious health concerns related to synthetic DNA contamination in the Australian COVID-19 vaccines and to ensure informed decision-making for residents and health practitioners in Nannup and beyond. That Council table and:

1. Acknowledge Exhibits and Findings

Mover brings to the attention of the President and all Council members and tables the following documents regarding disturbing findings related to synthetic DNA contamination in the Pfizer and Moderna COVID-19 vaccines:

Exhibit 1:

The report by Dr. David Speicher which evidences excessive synthetic DNA Contamination in Pfizer and Moderna vaccine vials used for both adults and children. Dr Speicher's testing revealed DNA contamination levels between 7-145 times higher than Australia's Therapeutic Goods Administration (TGA) limit of 10ng per dose. Dr Speicher's finding highlight that Pfizer vials also contain an SV40 promoter-enhancer-ori sequence, which was not initially disclosed to regulators and can promote nuclear localization and genomic integration of synthetic DNA. The report raises serious concerns about potential long-term health impacts such as genomic integration, exponential cancer risks, and adverse outcomes due to synthetic DNA contamination.

Exhibit 2:

The letter by the Honourable Russell Broadbent MP, Federal Member for Monash, dated 20 September 2024 (attached). In his letter, Mr Broadbent has called upon the Prime Minister to suspend the use of Pfizer and Moderna COVID-19 vaccines due to the alarming findings contained in Dr Speicher's report. Mr Broadbent has urged an immediate investigation and suspension of these products, pointing out that DNA contamination levels vastly exceed regulatory limits, and that the Australian population must be protected. This letter has been co-signed by twenty-six Australian and world leading doctors, scientists and research including Directors of the Australian Academy of Sciences.

Exhibit 3:

The follow up letter by the Honourable Russell Broadbent MP, Federal Member for Monash, dated 25 September 2024 (attached) includes a Science Summary created by over fifty of the world's leading Doctors, Professors, Scientists and Legal Experts from Europe, North America and Australia. These co-signatories also explain in layman's terms the adverse health effects caused by synthetic DNA contamination, emphasizing the risk of genomic integration, increased cancer risk, immune system disruption and potential hereditary effects. The Executive summary States "Excessive synthetic foreign DNA encapsulated in lipid nanoparticles can integrate into human cells, potentially leading genomic instability, cancers, immune system disruption and adverse hereditary effects".

MOVED: GORDON MCDONALD

SECONDED: BEE WINFIELD

MOTION PASSED ON MAJORITY

"MOTION 2 - REQUEST TO WRITE TO THE THREE MEDICAL ENTITIES IN NANNUP

- 1** *That the Electors request that Council instructs the Chief Executive Officer to write urgently to the following 3 medical Entities: The Nannup Hospital, The Nannup Hospital, The Nannup Medical Centre and Nannup Pharmacy, using the following words, inserting the appropriate date and then continuing with:*

To all Health Practitioners,

Nannup Shire Council

By email: (insert email addresses of medical entities in Nannup

Dear Health Practitioners,

Re: Urgent Information Regarding DNA Contamination in COVID-19 Vaccines

I write on behalf of the Shire of Nannup to bring to your immediate attention a report by Dr David Speicher PhD, which presents disturbing findings of synthetic DNA contamination in Pfizer and Moderna COVID-19 vaccines.

Dr Speicher's report reveals that the DNA contamination levels in these vaccines exceed Australia's Therapeutic Goods Administration (TGA) limit by up to 145 times. Furthermore, the Pfizer vaccines contain SV40 promoter-sequences, which are well known for facilitating genomic integration and amplifying cancer risk. We the Nannup Council are not medical people, but we acknowledge the letters from the Honourable Russell Broadbent MP, dated 20 September and 25 September 2024 which were co-signed by over fifty of the world's leading Doctors, Professors, Scientists and Legal Experts from Europe, North America and Australia. We extend findings, and we do endorse them!

Moreover, after reviewing the Science Summary attached to Mr Broadbent's letter dated 25 September, we are gravely concerned about the health implications posed by synthetic DNA contamination, including the dangers of genomic integration, cancer, hereditary defects and immune disruption.

The Shire of Nannup Council has contacted the Prime Minister, joining other Councils and Mr Broadbent in calling for the immediate suspension of these vaccine products and a full investigation into how this contamination went undetected by Australia's regulatory bodies. In the meantime, we believe it is vital that this DNA contamination information is communicated to patients considering the Pfizer or Moderna vaccines, so they can determine their own legally valid informed consent.

Should you have any further questions or require clarification, we recommend contacting both State and Commonwealth health authorities for guidance on the information presented here.

Nannup CEO, David Taylor

MOVED: GORDON MCDONALD

SECONDED: BEE WINFIELD
MOTION PASSED BY MAJORITY"

MOTION 3 - URGE THE IMMEDIATE SUSPENSION OF THE USE OF ALL COVID-19 VACCINES IN AUSTRALIA

Electors request that Council instructs the Chief Executive Officer to write to the following: the Prime Minister, Commonwealth Minister for Health and Aged Care, Commonwealth Department of Health and Aged Care, Chief Health Officer, Commonwealth Health Secretary, WA Premier, WA Department of Health and WA Minister for Health.

1. To urge the immediate suspension of the use of all Covid-19 Vaccines in Australia.
2. To engage a body of qualified experts, including the Chief Health Officer and the Gene Technology Technical Advisory Committee to conduct a comprehensive science-based evaluation of emerging evidence regarding synthetic DNA contamination in Pfizer and Moderna COVID-19 vaccines;
3. To Investigate excess deaths and hospitalisations in Western Australia following vaccine rollouts, specifically:
 - 3.1 prior to the reopening of state borders; and
 - 3.2 over the longer term.

The original Mover stated that this motion was no longer required.

MOTION LAPSED NO MOVER OR SECONDER"

"MOTION 4- REVOKE COUNCIL MOTION CARRIED IN OCTOBER 2024

We request that the Council **REVOKE** the motion carried in October 2021, Resolution 21136 in light of:

- 1 the serious health concerns related to Synthetic DNA contamination in the Australian COVID-19 vaccines now becoming apparent.
- 2 The ongoing, way-above average excess deaths and untold disability being seen in the WA community

COUNCIL RESOLUTION 21136**MOVED: CR BUCKLAND****SECONDED: CR BROWN**

That the Nannup Shire Council makes its stance on the COVID-19 vaccinations public. This stance is as per the Government of Western Australia health advice sourced from <https://www.wa.gov.au/organisation/covid-communications/covid-19-coronavirus-vaccines> and includes the following:

- *The COVID-19 vaccine is an important measure to keep WA safe and healthy, and will help protect ourselves, our families and our community.*
- *It is recommended all eligible Western Australians get the free COVID-19 vaccine.*
- *The Shire of Nannup is aware that our demographic is in the majority 50 years old and over – the demographic most at risk from becoming severely ill and dying from the COVID-19 infection. Therefore, we wholeheartedly encourage every eligible resident to become and remain vaccinated as soon as possible.*
- *The Shire of Nannup publicise its' view on COVID-19 vaccinations via the official Shire of Nannup website, the Nannup Telegraph and an official press release.*

CARRIED (7/0)**MOVED: BEE WINFIELD****SECONDED: ROD ARCHDALL
MOTION PASSED BY MAJORITY****"MOTION 5 - PERMIT FOR FOREST OF THE FALLEN DISPLAY**

That the Nannup Electors REQUEST that Council instructs the Shire to:

- 1 *Grant a special permit for the "Forest of the Fallen" display to be held East of the Anglican Church Grounds on market days. The display will be set up for a period of five (5) hours on one Saturday per fortnight in the Nannup Park or grounds, for the duration of 2025.*

Note: The Forest of the Fallen is a silent display. Each stake holds the story of an Australian killed or maimed by the covid gene-vaccines.

MOVED: GORDON MCDONALD**SECONDED: BEE WINFIELD
MOTION PASSED ON MAJORITY"****COMMENT:**

Concerns in relation to vaccines is a Therapeutic Goods Administration issue at a federal level. It is not something that the Shire would have a responsibility for. The WA State Government, having declared a State of Emergency, issued several directives in late 2021 under the Public Health Act 2016 (WA) (PHA) that mandated vaccination requirements and restricted access to certain workplace settings.

All local governments are required to follow the statutory requirements of higher levels of government and therefore duly followed the directives. These directives were revoked 10 June 2022. The mandatory vaccination directive was announced by the Premier in October 2021.

The first dose was required by 1 December 2021 and full vaccination by 31 January 2022. The Shire and Councillors followed any directions from the State, however, did not participate in any activity to promote vaccinations in any speeches or forums other than the Notice of Motion passed by Council at the October 2021 Ordinary Meeting of Council, Resolution 21136. Any signage that was erected were about Covid QR codes as per requirements from the State, including washing hands with soap, cleaning and safe distancing. The Department of Health supplied the QR codes for placement at venues.

A Special Electors Meeting was called and held on the 31 March 2022 at the request of a petition to put forward a range of motions relating to COVID-19 directions and vaccinations. This meeting was held and all the motions at the time were rejected by the electors present at the meeting.

Comments to Motions

Motion 1

The Shire has attached to this agenda item, the documents provided from Bee Winfield as part of the supporting evidence for the motion.

Motion 2

While the local government is not responsible for decisions made by WA State Government in relation to COVID-19 vaccines, it acknowledges the concerns raised by members of the community. Accordingly, the Shire recommends it will write to the three medical entities in Nannup convey the concerns of the electors. On 16 November 2024, the Shire forwarded information regarding the motion passed by the Shire of Port Hedland about COVID-19 vaccines to the three health entities in Nannup.

Motion 3

This motion was allowed to lapse, and it was formally confirmed by the mover, Bee Winfield, that the motion would not be proceeding. This confirmation was provided during the Electors' Meeting held on 20 March 2025.

Motion 4

If electors pass a motion at the Annual Electors meeting the council is legally required to consider it at a future council meeting (*under Section 5.33 of the Act*) though the council is not required to follow it.

The rules for revoking or changing a council decision come from Local Government (ADMINISTRATION) Regulations 1996:

Regulation;

10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported

- (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in sub regulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (2) If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.

Motion 5

The Council is not in a position to approve the proposed display of the “Forest of the Fallen” installation on the land located to the east of the Anglican Church grounds. This is because that specific parcel of land is owned and managed by the Anglican Church and does not fall under the jurisdiction or administrative control of the Shire. As such, any request for use or display on that land must be directed to the Anglican Church, as the appropriate landowner and decision-making authority.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 5.33 of the Local Government Act 1995 outlines the requirements regarding decisions made during electors’ meetings.

5.33 Decisions made at electors’ meetings

- (3) *All decisions made at an electors’ meeting are to be considered at the next ordinary council meeting or, if that is not practicable –*
 - (c) *at the first ordinary council meeting after that meeting; or*
 - (d) *at a special meeting called for that purpose, whichever happens first.*
- (4) *If at a meeting of the council the local government makes a decision in response to a decision made at an electors meeting the reasons for the decision are to be recorded in the minutes of the Council meeting.*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

STRATEGIC IMPLICATIONS:

Strategic Community Plan

Our Shire

6.3 – Lead, Listen. Advocate, Represent and Provide

Provide a listening leadership that represents the people through ongoing community engagement.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council in respect to the Motions received at the Electors' Meeting held on 20 March 2025;

1. Notes that the motions were carried at the meeting, and
2. Notes that the documents have been tabled and are provided as Attachments 11.2.1, 11.2.2, and 11.2.3 to this agenda item, as referenced in Motion 1.
3. Suggest that Council write a letter to the three medical entities in Nannup passing on the concerns of Electors that is set out in Motion 2.
4. That Council acknowledges that a formal revocation process, is required under legislation, is necessary to revoke a resolution, and that the resolution passed in Motion 3 at the Electors' Meeting on 20 March 2025 does not constitute a revocation of that resolution.
5. That Council encourage concerned Electors to contact the Anglican Church and Weekend Market organisers to seek permission for the 'Forest of the Fallen' display, as outlined in Motion 4.

AGENDA NUMBER & SUBJECT:	11.3- KPI 2 – Strategic Community Plan - Communication and Stakeholder Strategy
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	David Taylor – Chief Executive Officer
FILE REFERENCE:	Employee File
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Tylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 April 2025
PREVIOUS MEETING REFERENCE:	February 2025 OCM
ATTACHMENTS:	11.3.1 – SCP Review – Communications and Stakeholder Engagement Plan

BACKGROUND:

Council at its 27 February 2025 Ordinary Meeting endorsed the new set of Key Performance Indicators (KPI) for the Chief Executive Officer.

KPI 2 – Deliver a Communications Plan by 30 April 2025 OCM for approval by Council for consulting with the community to formulate a new Strategic Community Plan for adoption at the January 2026 OCM.

COMMENT:

A Council workshop was held at the Strategic Forum on the 10 April 2025 to confirm the contents of the draft engagement plan.

The plan highlights the target stakeholders including ratepayers, community groups, sporting groups, businesses, government and special interest groups to gather their perspectives on the direction of the Shire of Nannup over the next 10 years.

STATUTORY ENVIRONMENT:

Section 5.56(1) of the Local Government Act 1995.

POLICY IMPLICATIONS:

ADM 19 – Community Consultation

FINANCIAL IMPLICATIONS:

Officer resource allocation to action the steps detailed within the plan.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council endorse the attached Strategic Community Plan – Consultation and Stakeholder Engagement Plan and agree that *‘KPI 2 - Deliver a Communications Plan by 30 April 2025 OCM for approval by Council for consulting with the community to formulate a new Strategic Community Plan for adoption at the January 2026 OCM’* has been met.

AGENDA NUMBER & SUBJECT:	11.4- Annual Delegated Authority Review
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ADM 22 and ADM 9A
AUTHOR:	Nicky Barker – Governance Officer
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	15 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.4.1 – Delegation Register Review Markup 11.4.2 – Summary Delegation Register Review 11.4.3 – Delegation Register Final

PURPOSE OF REPORT

To consider proposed amendments to the Shire’s Delegated Authority Register (the Register) resulting from the annual review required under section 5.18 and 5.46 (2) of the *Local Government Act 1995* (the Act).

BACKGROUND:

Sections 5.42 and 5.44 of the Act allows a local government or the Chief Executive Officer (CEO) respectively to delegate the exercise of any of their powers or the discharge of any of their duties under the Act. The aim of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation.

Sections 5.18 and 5.46(2) of the Act require that delegated authorities are reviewed at least once each financial year by the delegator (Council and the CEO).

COMMENT:

Delegated Authority Review

The annual review aims to assess the effectiveness, efficiency, and relevance of existing delegations, considering any legislative amendments, operational requirements, or emerging best practices. This review process involved -

1. Legislative Compliance Check: Ensuring all delegated authorities align with the current provisions of legislation.
2. Operational Assessment: Evaluated the practicality and efficiency of existing delegations in supporting the Shire’s functions.
3. Consultation with Key Officers: Engaging relevant staff members to identify any gaps, issues, or areas for improvement.
4. Benchmarking: Comparing delegation practices with other similar local governments where applicable, and the WALGA Delegated Authority Register Template.

Many of the proposed amendments are not material to the context or intent of the delegations and relate to:-

- Removing superfluous information;
- Improving terminology for consistency;
- Legislative reference updates where required.

Key Findings were –

- Retained Delegations: Most existing delegations remain relevant and effective in streamlining administrative processes.
- Updated Delegations: Some delegations require minor amendments to reflect legislative changes and operational improvements.
- Revoked Delegations: Several delegations are recommended for revocation due to redundancy or being incorporated into broader delegations; or are not appropriate for delegation, either because there is no statutory head of power to delegate, or it is an administrative function and relevant to the CEO's duties for managing the day-to-day operations of the Local Government (s.5.41(d) *Local Government Act 1995*).
- New Delegations: A need for additional delegations was identified to improve efficiencies.

Amendments to the Shire's Delegated Authority Register are shown in mark-up in **Attachment 11.4.1** and summarised in **Attachment 11.4.2**. The Delegated Authority Registered being proposed for adoption shown in **Attachment 11.4.3**.

Policy Positions

To make consistent and compliant decisions when exercising delegated authority, it is proposed to review or develop supporting Council Policies. The Shire Executive have therefore, in conjunction with the Annual Delegated Authority Review, undertaken to review its current policy development and review procedures and further details are provided in a separate report.

Elected members were briefed on the matters subject to this report at the Strategic Concept forum held 10 April 2025.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 5.42 – Delegation of some powers or duties to the CEO

Section 5.44 – CEO may delegate some powers and duties to other employees

All delegations made by Council must be by absolute majority as prescribed by Section 5.42 of the Act. In accordance with Section 59 of the Interpretation Act 1984 and the requirements of Sections 5.16 and 5.42 of the Act, the City is required to record statutory delegated authorities in written instruments of delegation and include in the City's Register.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

STRATEGIC IMPLICATIONS:

Strategic Community Plan 2021 – 2036

6.4 We are one – we will strive to make decisions and deliver outcomes that are in the best interest of the majority of the community.

Incorporate and deliver balanced outcomes including social, environmental, and financial, through triple bottom line decision making.

Provide a stable, consistent and honest government.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION:

That Council:

1. Revokes BY ABSOLUTE MAJORITY all existing Delegated Authority;
2. ACCEPTS the review of the Shire of Nannup Delegated Authority Register as required by sections 5.18 and 5.46(2) of the *Local Government Act 1995* and summarised in Attachment 11.4.2; and
3. ADOPTS BY ABSOLUTE MAJORITY the Shire's Delegated Authority Register shown in Attachment 11.4.3.

AGENDA NUMBER & SUBJECT:	11.5- Shire of Nannup's Policy Development and Review Framework
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ADM 9A
AUTHOR:	Nicky Barker – Governance Officer
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	15 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.5. 1 – Council Policy Development and Review Framework

PURPOSE OF REPORT

To consider a Review of the Shire's policy development and review processes.

BACKGROUND:

Section 2.7(2)(b) of the *Local Government Act 1995* (the Act) prescribes one of the roles of Council is to determine the local government's policies.

Section 5.41(c) of the Act prescribes that a function of the Chief Executive Officer is to cause Council's decisions to be implemented, and this includes giving effect to Council's Policies.

COMMENT:

An effective policy framework is essential for ensuring good governance, efficient service delivery, and sustainable community development. It provides clear guidelines and processes for the Shire, ensuring consistency, compliance and improved decision making.

As detailed in the Annual Delegated Authority Review report to Elected Members, it is essential to establish an effective framework to support consistent and compliant decision making under delegated authority.

Other than certain policies that are prescribed, there is very little direction provided through legislation on the development, application, and implementation of policy. Given the significant responsibility that Council has in policy development, a Framework should be established to –

- ensure that Elected Members are effectively engaged with all aspects of policy development and review;
- clearly delineate between Council Policy and Executive Instructions; and
- outline step by step the milestones of policy development and review to guide the Shire.

The Shire's current practices do not provide for an adopted process that clearly articulates the role Council should have in defining the strategic policy positions or how this is to occur.

Elected Members are therefore asked to consider the proposed Council Policy Development and Review Framework Policy shown at **Attachment 11.5.1**.

Elected members were briefed on the matters subject to this report at the Strategic Concept forum held 10 April 2025.

There are several policies currently being drafted to support the delegated authority review, however the effective development of these documents is contingent on Council's consideration and adoption of the Council Policy Development and Review Framework.

An important draft Council Policy currently in progress is the Execution of Documents Policy.

Execution of Documents

The *Local Government Act 1995*, section 9.49A refers –

“9.49A. Execution of documents

- (1) *A document is duly executed by a local government if –*

 (4) *A local government may, by resolution, authorise the **CEO, another employee** or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*
 (5) *A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.*
 (6) *.....”*

An Execution of Documents Policy is proposed to ensure compliance with the above legislative requirement, to establish procedures for affixing the common seal and signing documents by authorised officers, and to maintain consistent and transparent document execution practices.

As mentioned earlier, the finalisation of a draft policy is contingent on an adopted framework. To ensure compliance with legislation in the interim, Council will be requested to consider a recommendation to authorise the Shire Executive (being the CEO, the Executive Manager Corporate Services and the Executive Manager Infrastructure) to execute documents relative to their areas of authority on Council's behalf. The draft Council Policy position when finalised will propose that other employees be authorised subject to conditions and exceptions.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 9.49A – Execution of Documents

POLICY IMPLICATIONS:

Policies and Procedures will be developed and reviewed in accordance with Council's adopted Framework.

FINANCIAL IMPLICATIONS:

Nil.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

STRATEGIC IMPLICATIONS:

Taken from the Shire of Nannup Strategic Community Plan 2021 – 2036

6.4 We are one – we will strive to make decisions and deliver outcomes that are in the best interest of the majority of the community.

Incorporate and deliver balanced outcomes including social, environmental, and financial, through triple bottom line decision making.

Provide a stable, consistent and honest government.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. ADOPT the Council Policy Development and Review Framework Policy inclusive of a Policy Template shown at Attachment 11.5.1; and
2. AUTHORISES the Chief Executive Officer, the Executive Manager Corporate Services and the Executive Manager Works and Services to execute documents relative to their areas of authority on behalf of the Shire of Nannup in accordance with section 9.49A(4) of the *Local Government Act 1995*.

AGENDA NUMBER & SUBJECT:	11.6- Elected Member Superannuation
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	n/A
FILE REFERENCE:	ADM18
AUTHOR:	Kim Dolzadelli – Executive Manager Corporate Services
REPORTING OFFICER:	David Tylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.6.1 – Department of Local Government, Sport and Cultural Industries Fact Sheet

BACKGROUND:

The State Government commenced reforming the *Local Government Act 1995* in 2023. To ensure that key election related reforms were in place before the 2023 local government elections, the amendments to the Act were divided into 2 tranches. The first tranche, the [Local Government Amendment Act 2023](#), focused on electoral reform.

The second tranche, the [Local Government Amendment Act 2024](#), focuses on introducing the new Local Government Inspector and monitors for early intervention and resolution of issues, as well as a range of other important reforms to the local government sector.

Following passage of the Local Government Amendment Act 2024, new sections 5.99B to 5.99E of the Local Government Act 1995 (the Act) will allow local governments to resolve by absolute majority to make superannuation contributions for council members from 1 February 2025.

Prior to this, if a local government wanted to offer superannuation to council members, it would need to become an “Eligible Local Governing Body” (ELGB) under Division 446 of the Taxation Administration Act 1953 (Cth), which requires a unanimous council resolution.

COMMENT:

From 1 February 2025 all local governments will have the option to resolve by absolute majority to make superannuation contributions for council members and from 19 October 2025, it will become mandatory for class 1 and 2 local governments to make superannuation contributions.

The Shire of Nannup is a class 4 Local Government, and the legislation states For class 3 and 4 local governments the payment will remain optional for each council to decide if they want to make superannuation contributions to council members.

Individual council members may opt out of receiving superannuation contribution payments by providing a notice in writing to the CEO.

Superannuation contribution payments for council members can be made in addition to any other fees and allowances. These will sit outside the threshold for fees and allowances set by the Salaries and Allowances Tribunal.

Superannuation contribution payments in respect of these fees and allowances is to be determined in accordance with Commonwealth Superannuation Guarantee (Administration) Act 1992 (SG Act), The current rate is 11.5% and as of 1 July 2025 the superannuation guarantee rate will be 12%.

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Sec 5.99B. Superannuation for council members: main provisions
- Sec 5.99C. Superannuation for council members: opt outs
- Sec 5.99D. Superannuation for council members: other exceptions

Local Government (Administration) Regulations 1996

Local Government Amendment Act 2024

Commonwealth Superannuation Guarantee (Administration) Act 1992

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The cost of paying superannuation for council members will need to be met out of it's the existing budget, notwithstanding a Budget Amendment can be undertaken. Based upon current levels of Elected Members Fees and Allowances it is estimated that the cost of providing superannuation at the current superannuation rates of 11.5% would be \$8,740 pa or \$3,567.84 for the period 01/02/2025 to 30/06/2025.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that the only risk identified is that of a political risk in terms of how the electors view any decision, this risk is considered minimal and can be mitigated by way of education.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION: 1

That Council considers the option of Superannuation contribution payments for council members in the context of the information presented.

Absolute Majority

OFFICER RECOMMENDATION: 2

That Council resolves by **Absolute Majority** for Superannuation contribution payments for council members to be/not to be payable in accordance with section 5.99B(2) of the Local Government Act 1995.

AGENDA NUMBER & SUBJECT:	11.7 Delegated Planning Decisions for March 2025
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	1 April 2025
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.7.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to Council monthly to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in March 2025 is presented in Attachment 11.6.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During March 2025, three (3) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for March 2024 compared to March 2025:

	March 2024	March 2025
Delegated Decisions	3 (\$160,000)	3 (\$67,734.50)
Council Decisions	0 (\$0)	0 (\$0)
Total	3 (\$160,000)	3 (\$67,734.50)

100% of all approvals issued in the month of March were completed within the statutory timeframes of either 60 or 90 days.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS4.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS4 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENT:

Simple majority.

OFFICER RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for March 2025 as per Attachment 11.7.1.

AGENDA NUMBER & SUBJECT:	11.8- Local Heritage Survey Review
LOCATION/ADDRESS:	Multiple properties/sites throughout the Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	TPL14
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	Kim Dolzaldelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	27 March 2025
PREVIOUS MEETING REFERENCE:	
ATTACHMENTS:	11.8.1 – Draft Local Heritage Survey 11.8.2 – Request for revocation of Place #45: Lindon 11.8.3 – Request for name change of Place #82: Templemore to Stopping Place 11.8.4 – Nomination Request: Nannup Hardware 11.8.5 – Update of Historical information #48: McMahon’s Cottage 11.8.6- Proposed Place Card for Nannup Hardware 11.8.7- Proposed Place Card for Cundinup Hall 11.8.8 – Local Planning Policy 13: Heritage Conservation 11.8.9 – Shire of Nannup Heritage List

BACKGROUND:

1. Overview

A Local Heritage Survey (LHS) is a document that illustrates heritage value within a municipality. It lists sites, structures and places that are valued for their local cultural heritage significance.

The *Heritage Act 2018* requires every local government to formulate and review a Local Heritage Survey. As per the Guidelines for Local Heritage Surveys as an indication, the LHS of a remote or regional local government with few major development projects is likely to remain relevant for 10-15 years.

A Local Heritage Survey is the foundation for sound local heritage planning through identifying local heritage assets and providing the base information needed for local heritage planning to achieve consistency, strategic direction and community support.

A Local Heritage Survey can be seen as an asset to the Council that can be used, in conjunction with the Council’s Local Planning Scheme No. 4 and Local Planning Policy 13: Heritage Conservation, to provide a measure of protection for individual places and precincts. A Local Heritage Survey also provides guidance for maintaining places and the consideration of conservation incentives.

2. Previous Municipal Inventory 1996

The previous Municipal Inventory 1996 (MI) was prepared by Heritage and Conservation Professionals in conjunction with Boyup Brook, Bridgetown/Greenbushes, Manjimup and Nannup in 1995 and adopted by Council in February 1996. There were originally 57 sites listed with only 22 of those being assessed in detail in the original 1996 Shire of Nannup Municipal Inventory due to the cost restrictions of the project.

3. Changes since 1996

The process of reviewing the original MI has revealed that most of the document is still relevant. The LHS seeks to update the former document based on new information and changing circumstances.

Since the first MI was prepared, some places have been demolished, others enhanced, and new places have been brought to the attention of the Shire administration.

As a result, 82 sites, places, and structures are featured in the LHS which are considered to have “cultural significance” to the Nannup community. A large portion of these sites were featured in the MI, but some have changed over time. Conservation, demolition, preservation and the effect of the elements have influenced the physical appearance of these places and as a result, influence their “cultural significance” and meaning to the community.

4. Community and Stakeholder Consultation

In addition to the in-office investigations and research, the Shire administration consulted on two separate occasions.

The first consultation was sent out widely for a four-week period in April 2024 through:

- Writing to and inviting comments from wide ranging stakeholders and all landowners who possess a heritage place on their land – this gave each affected owner the opportunity to comment on the heritage significance of any place proposed for inclusion;
- Placing Public notices and details in the Shire of Nannup Public notes;
- Advertising post added to the Shire of Nannup Facebook page;
- Webpage created solely for the LHS Review on the Shire of Nannup Website; and
- Hardcopies made available to the public at the front desk of the Shire of Nannup Office.

The second round of advertising was done to a smaller group of local businesses in the Mainstreet Heritage area. Letters were sent out to the individual business owners inviting comments over a two-week period.

Advice was sent to external agencies inviting comment on the proposed Local Heritage Survey and one submission was received from the Department of Lands, Planning and Heritage with encouraging feedback, commendations for undertaking the review and minor recommended changes to the document.

The Shire received 4 community submissions which are set out in attachments 11.8.2 - 11.8.5. The submissions suggested place record changes, one revocation request and two additional place nomination. Key issues raised through the submissions are discussed in the “Comment” section.

COMMENT:

A) Recommended Endorsement

It is suggested that the Council is now in a position to endorse the proposed Local Heritage Survey subject to the additional changes suggested in the 4 community submissions which are set out in more detail below.

B) Submission from Joan Lorkiewicz Attachment 11.8.2

A request to have Place No: 45 - Linden removed from the Local Heritage Survey was received from the property owner at Lot 84 East Nannup Road, East Nannup.

Linden is named after the Linden mine near Menzies, Broken Hill, NSW. The original house does not exist however the Jarrah slabs form part of the floor of the existing shearing shed. Notice from the owner states that the irrigation system no longer exists.

Linden is significant as an example of a homestead and farm continuously occupied from the 1880's to the present. The property represents the process of building new homesteads on the same property over the period of its history.

At this stage it is not recommended that the 'Linden' named property be removed from the Heritage List due to the overall heritage significance to the Shire of Nannup. Though the main homestead may not still be intact, the history of the property as a whole provides a strong connection to the early settlement of Nannup, it is suggested that the Place record be named 'Linden – Site Only'.

C) Submission from Wayne Reed Attachment 11.8.3

A request for a name change of Place No: 82 – Templemore was received from the property owner of Lot 2 (8) Warren Road, Nannup.

Templemore was one of the first brick dwellings in the area being built by James Kearney in 1908. The build took several years as the bricks were handmade on site out of mud mortar. There is state significance of this building as it is an example of early settlement in the South West Region.

Mr Reed is suggesting a name change from Templemore to the current business name "Stopping Place". The Shire has no objection to this request.

D) Submission from Kylee Wardle Attachment 11.8.4

A request to nominate a new place record. The property address is 67 Warren Road, Nannup and is currently established as a local Hardware.

It is suggested that the hardware building and site has significant cultural impact historically, being first developed in the late 1920's – early 1930's. The Chaff sheds were supplying local farmers and businesses with a carrying service. In 1942 rural supplies were added along with an apple packing shed.

There have been multiple owners, each adding their own extensions and renovations over the years. This business has been running consecutively for almost 100 years, providing many services to the local community.

The Nannup Hardware is currently listed on the Nannup Heritage Trail as stop #14 Lindsays Shop.

It is recommended that the Nannup Hardware site be added to the Local Heritage Survey with a management category of 4 due to the number of additions and renovations done to the building itself over the years. The heritage applies due to the consistent and ongoing services provided over the past 100 years to the Nannup community.

E) Submission from Simon Camp Attachment 11.8.5

A request received to update the information for Place No: 48 – McMahon’s Cottage from the property owner at Lot 701 (267) Gold Gully Road, East Nannup.

Clarification was received surrounding the dates and information already on file for this place record. The construction date currently listed is 1932 but clarification from the previous owners that occupied the cottage in the 1940’s notified that at the time they lived there, the building was already an old structure.

The wooden section of the cottage was added by Mick Cockman’s father in the 1940’s which later fell into despair and was removed. This cottage was originally part of the ‘McMahon Farm’ and has been confirmed by a member of the McMahon family that the stone section of this cottage was built between 1862-1863.

It is recommended that due to the nature of the updated information received coming from people that have had a direct connection to the property, the information supplied be accepted and included to Place No: 48 McMahon’s Cottage.

F) Council Recommendation

Council at it’s 28th of November 2024 meeting, chose to lay the Local Heritage Survey item on the table to have the Cundinup School Building site added to the Local Heritage Survey.

Development Services are investigating the history and prepared a place card for the site. Information was submitted from a member of the Cundinup Community, Mark Thomas.

Photos were taken of the state of the building now and an archived photo from 1948 was received from the Nannup historical Society.

G) Relationship to Local Planning Scheme No. 4

A Local Heritage Survey itself is identified as having no direct statutory role in respect of the *Planning and Development Act 2005*, and in particular should not be used as the basis of decision making for development or subdivision proposals. This function is served by a Heritage list or Heritage Area.

The LHS is only a guidance document that can be utilised when assessing a planning application for a property.

In order to provide statutory protection to significant heritage places, the places need to be included within a Local Planning Policy in a ‘Heritage List’.

An LHS includes all of the inventoried places surveyed within the Shire of Nannup where the Heritage List as set out in Attachment 11.8.8 Local Planning Policy 13: Heritage Conservation only includes heritage deemed properties/places with a management category of 1,2 or 3. These places are considered to have more historical significance to the Shire of Nannup.

Attachment 11.8.9 outlines the heritage list from the current Shire of Nannup Local Planning Policy 13: Heritage Conservation. The heritage list only contains 60 places in comparison to the LHS which holds 82 places currently.

H) *Assisting Heritage Conservation*

Currently, other than relevant places managed by the Shire, the Shire does not financially assist private landowners or community groups with heritage conservation. There can be suggestion that Council should consider whether it wishes to fund financial and promote non-financial heritage initiatives in the short to medium term. This could include:

- the Council allocating monies in the 2025/2026 budget and/or directing the Shire administration to approach relevant stakeholders to determine support and seek effective partnerships to develop and update heritage trails, signage (including plaques/information boards), maps and brochures and other relevant initiatives.
- the Council setting aside monies into a heritage account/reserve which can assist private landowners undertake restorations for places on the LHS i.e. local heritage fund (grants). Financial assistance would be subject to written request from the landowner and be linked to available funding, merit assessment and may require the landowner to engage a heritage consultant to ensure improvements are, wherever possible and practical, sympathetic to the place's heritage significance.
- the Council seeking the support of historical societies/groups regarding the granting of heritage awards for landowners who have or are committed to restoring places on the LHS.
- waiving, refunding or providing a rebate for Planning Application and/or Building Licence fees.

I) *Next Steps*

Should Council choose to endorse the LHS, it will meet its legal obligation under the *Heritage Act 2018*, to increase certainty for everyone with an interest in the matter and clarify requirements when assessing planning/development applications.

STATUTORY ENVIRONMENT:

Heritage Act 2018, Planning and Development Act, State Planning Policy 3.5 Historic Heritage Conservation & Local Planning Policy 13: Heritage Conservation.

Section 103. of the *Heritage Act 2018* states the following:

- 1) A local government must prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance
- 2) After preparing an LHS, a local government must –
 - a. provide the Council with a copy of the LHS; and
 - b. make the LHS available to the public.

The Council is required to have due regard to proposed changes and/or demolition based on relevant heritage assessment and the condition and capability of the place or site. The Council should require the submission of a Development Application for sites and places that are of high cultural significance. This should apply if the proposed development threatens the conservation or protection of these places or threatens the heritage significance in regard to its location, size, form or appearance.

POLICY AND CONSULTATION IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

There are no associated costs when adopting the LHS, however there can be costs should the Council decide to allocate funds in the Shire of Nannup 2025/2026 Budget for cultural heritage incentives such as developing and updating heritage signage, maps and brochures and other relevant initiatives. Over time, subject to necessary resources, it is suggested that other forms of promoting local heritage can be progressed.

It is also suggested that the Shire will not be responsible for meeting direct costs to the majority of the places (they are typically privately owned or on land managed by the State Government) and is only responsible for few buildings, where modest funding is received.

It is noted that financial implications of a dwelling included on the LHS can often be perceived as attractive, as well as rare, depending on the property and the consumer market. In addition, heritage can aid the financial component of an area, due to enhancing a place's amenity and/or character.

As stated in Attachment 11.8.8 LPP13 Heritage Conservation Incentives for not-for-profit clubs, groups, organisations, individuals and businesses that have ownership/management of places included on the Heritage List may be eligible for various incentives from the Heritage Council of WA, National Trust of Australia (WA), other bodies or the local government.

The local government will waive, or refund Development Application fees charged by the local government for places on the Heritage List where the applicant/owner proposes development that will enhance or maintain the heritage aspects of the place in the opinion of the local government.

The local government may provide a rate's rebate for places on the Heritage List as determined through Council's adopted budget. Should a rate rebate be agreed by Council, it will usually require a Heritage Agreement to be entered into.

RISK MANAGEMENT MATRIX

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Failure to review the Local Heritage Survey would result in non-compliance with the *Heritage Act 2018*.

STRATEGIC IMPLICATIONS:

As part of the *Heritage Act 2018*, it is a local governments role to participate in identifying, conserving and preserving the area's heritage. Heritage plays a significant role in tourism, amenity, community, a 'sense of place' and identity.

The LHS is ultimately endorsed by Council and can assist in the Council and Shire administration's assessment of planning and building applications, can assist in grant applications and is used by landowners and other stakeholders in various ways.

The LHS will help to:

- educate and inform the community and stakeholders about Nannup's natural and built heritage and its value;
- provide an updated document that provides a fresh insight into the natural and built heritage in the municipality;
- indicate places that require conservation and the provision of appropriate techniques to conserve;
- obtain funding for conservation and associated initiatives (from groups, individuals, organisations); and
- influence reconciliation, active participation and decision making between Council, the Shire administration and stakeholders.

ECONOMIC IMPLICATIONS:

Economic implications are influenced by various factors including:

- the nature of the place and its use
- the ability of the site to be flexible for alternative use
- the property market
- the location of the site; and
- refurbishment versus re-building costs.

SOCIAL IMPLICATIONS:

Places can only be included to the LHS on the basis of cultural significance which includes aesthetic, historic, social and scientific value.

Social implications will depend on matters including:

- whether the place is publicly or privately owned or managed;
- whether it is built or natural;
- the condition of the site, structure or place; and
- effective resources for appropriate management/maintenance.

ENVIRONMENTAL CONSIDERATIONS:

Nil.

OPTIONS:

Council can:

- endorse the LHS without modifications
- endorse the LHS with modifications
- defer consideration of the matter and require additional information
- not agree to endorse the LHS

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

- Note the submissions set out in Attachments 11.8.2 – 11.8.5.
- Agree to the changes to the list of heritage places and their management category, from what was publicly advertised, as set out in Attachment 11.8.8.
- Endorse the Shire of Nannup Local Heritage Survey as set out in Attachment 11.8.1 which incorporates recommended changes based upon submissions received.
- Note the Shire administration will undertake formatting and grammatical changes to the document e.g. ensuring the table of contents and index aligns with the report. These will not alter the heritage or planning content of the Shire of Nannup Local Heritage Survey as set out in Attachment 11.8.1 and tabled at the Council meeting.
- Note the finalised Shire of Nannup Local Heritage Survey will be placed on the Shire website, be available at the Shire office and be available at the local library.

AGENDA NUMBER & SUBJECT:	11.9– Temporary Camping outside of Caravan Parks for Cycling Events
LOCATION/ADDRESS:	Private Land in Shire of Nannup
NAME OF APPLICANT:	Nil
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland– Development Services Coordinator Steve Thompson – Consultant Planner
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (Section 5.70 of the Local Government Act 1995)
DATE OF REPORT:	15 April 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	11.9.1 – Extract of Caravan Parks and Camping Ground Regulations 1997

BACKGROUND:

The purpose of this report is to consider the approach to providing temporary accommodation for cycling events in 2026.

As Councillors are aware, the Gravel 7 (G7) Festival of Cycling will be held in the Shire of Nannup between 3 – 9 October 2026, with the UCI Gravel World Championships to follow on 10 and 11 October 2026. Given the scale of the events, it has been identified that there is insufficient accommodation available locally in caravan parks, hotels and other short term rental accommodation. Additional temporary accommodation is required including camping on private properties in the Shire.

The SEVEN Gravel Race to be held in May 2026 will be a qualifying event for the UCI World Championships and is also expected to be a larger event than in previous years. As the dates for that event have not been confirmed, it has not been included in this report.

The Shire sought advice from the Department of Local Government, Sport and Cultural Industries and the Department of Planning, Lands and Heritage. This revealed it is more appropriate and effective to use the *Caravan Parks and Camping Grounds Regulations 1997* rather than use the *Planning and Development (Local Planning Schemes) Regulations 2015*. Under Regulation 11A of the *Caravan Parks and Camping Grounds Regulations 1997* (the Regulations), the Shire can consider applications to camp on private land for more than 5 days in any period of 28 consecutive days.

COMMENT:

The Shire administration supports short-term camping on private land associated with the cycling events subject to effective management by landowners. While recognising the need to provide additional temporary accommodation locally, there is also a need for appropriate management being in place to retain local amenity. Relevant considerations include:

- Camping is to be contained on private land where there is a legal right to occupy from the landowner;

- An all-encompassing approval is limited to one caravan or camp site per property. For administrative efficiency, it is preferable that an all-encompassing approval is issued by the Shire administration for multiple properties (with conditions on length of stay, servicing and amenity, controlling noise) rather than issuing individual approvals;
- Landowners can take payment to be compensated for water/power use and for allowing a person or persons to camp on their property associated with the temporary short-term cycling events;
- Subject to Council's direction, the Shire will seek expressions of interest from the community for landowners to nominate their property for approval to accommodate camping and/or one caravan for the event. Once those properties are delineated on a map, Clause 11A of the Regulations would allow an approval/licence to be issued by the Shire for the properties identified on the map as a singular approval/licence. This gives the Shire the opportunity to specify conditions referring to the event dates, sufficient power, water, cooking facilities, not be road hazard etc.; and
- Subject to Council direction, the Shire administration will consider more than one caravan or camp site per property for land zoned Rural, Priority Agriculture or Rural Smallholdings between 3 – 11 October 2026 subject to the landowner applying and gaining approval from the Shire. Additionally, the landowner demonstrating that a camping business is not being conducted by a person unless that person possesses a caravan park or camping licence from the Shire.

If Council is supportive of the approval process as outlined above, a separate report will be prepared for Council to consider a similar approach for the SEVEN Gravel Race 2026 once the dates of that event have been confirmed.

STATUTORY ENVIRONMENT:

Caravan Parks and Camping Grounds Act 1995

Caravan Parks and Camping Grounds Regulations 1997

As defined by the *Caravan Parks and Camping Grounds Act 1995*, a camp 'means any portable shed or hut, tent, tent fly, awning, blind or other portable thing used as or capable of being used for habitation and includes a vehicle of a prescribed type or in prescribed circumstances. The Act further defines that a vehicle is 'a conveyance (other than a train, vessel or aircraft) capable of being propelled or drawn on wheels'. Sleeping within a vehicle is therefore considered camping.

POLICY AND IMPLICATIONS:

Nil at this stage.

FINANCIAL IMPLICATIONS:

The cost of advertising will be contained within the Shire's adopted budget.

RISK MANAGEMENT MATRIX

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that the key risks are as follows:

- Reputational risk - Failure to engage with the community. This will be managed through engaging the community. The risk is considered low.
- Strategic risk – Various risks will be borne by the landowners. The risk to the Shire is considered medium-low.
- Financial risk - Refer to the financial implications section. The risk is considered low.

STRATEGIC IMPLICATIONS:

4.2.1 Balance community, environment and economic development in our Shire through appropriate planning frameworks and strategies.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council:

1. Under Regulation 11A of the Caravan Parks and Camping Grounds Regulations 1997, support the Shire administration issuing an all-encompassing approval for camping on private land (one caravan or camp site per property) in the Shire of Nannup between 3 – 11 October 2026 associated with the Gravel 7 (G7) Festival of Cycling and the UCI Gravel World Championships.
2. Will consider more than one caravan or camp site per property for land zoned Rural, Priority Agriculture or Rural Smallholdings between 3 – 11 October 2026 associated with the Gravel 7 (G7) Festival of Cycling and the UCI Gravel World Championships

AGENDA NUMBER & SUBJECT:	11.10– Payment of Accounts – March 2025
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 April 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	11.10.1 – Payment of Accounts – March 2025

BACKGROUND:

To advise Council of payments made for the period 1 March to 31 March 2025.

COMMENT:

Payments of \$373,086.73 as detailed in the payment of accounts listing for the period 1 March to 31 March 2025 as per Attachment 11.10.1 have been approved under delegated authority.

Municipal Account

Accounts paid by EFT	18279 - 18383	\$279,743.37
Accounts paid by cheque	20642 - 20644	\$237.90
Accounts paid by Direct Debit	13883.1 – 13974.1	\$153,105.46
<i>Sub Total Municipal Account</i>		<u>\$373,086.73</u>

Trust Account

Accounts paid by EFT	-	\$0.00
<i>Sub Total Trust Account</i>		<u>\$0.00</u>
Total Payments		<u>\$373,086.73</u>

STATUTORY ENVIRONMENT:

Regulation 13(2) of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of accounts approved for payment under delegated authority showing the payee's name; the amount of the payment; and sufficient information to identify the transaction, and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of payments made using the purchasing cards showing the payee's name; the amount of the payment; and sufficient information to identify the transaction and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

As indicated in Payment of Accounts

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and concludes by Council receiving these reports of payment of accounts, that no risks have been identified.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS

Simple majority.

OFFICER RECOMMENDATION:

That Council notes the payment of accounts totalling \$373,086.73 for the period 1 March to 31 March 2025 as per Attachment 11.10.1.

AGENDA NUMBER & SUBJECT:	11.11 – Financial Activity Statements – March 2025
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 April 2025
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	11.11.1 – Financial Activity Statement – March 2025

BACKGROUND:

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

Section 6.4 of the *Local Government Act 1995*, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

COMMENT:

The Financial Statements for the period ending 31 March 2025 present the financial performance of the Shire for the 2024/25 financial year and compare year to date expenditure and revenue against the corresponding year to date budget.

Attached for consideration is the completed Monthly Financial Report as per Attachments 11.11.1.

The document attached includes Statement of Financial Activity by Nature or Type, Notes to the financial statements and an explanation of material variances.

STATUTORY ENVIRONMENT:

Local Government Act 1995, Section 6.4.

Local Government (Financial Management) Regulations 1996, Regulation 34.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and concludes by Council receiving these Statements of Financial Position, that no risks have been identified.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statements for the period ending 31 March 2025 as per Attachment 11.11.1.

AGENDA NUMBER & SUBJECT:	11.12 New Sustainability Committee
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ASSI 32
AUTHOR:	Clint Conner-Sustainability and Environmental Officer
REPORTING OFFICER:	Damon Lukins, Executive Manager Works and Services
DISCLOSURE OF INTEREST:	N/A
PREVIOUS MEETING REFERENCE	Nil
DATE OF REPORT	9 April 2025
ATTACHMENTS:	11.12.1 – Julia Brocklehurst CV (Confidential Item) 11.12.2 – Leah Adams CV (Confidential Item) 11.12.3 – John Stanley CV (Confidential Item)

BACKGROUND:

The Shire of Nannup Sustainability Advisory Committee is a formally appointed committee of Council, tasked with providing advice and recommendations on strategic policy direction that promotes sustainable outcomes which are environmentally responsible, socially and culturally sound, and economically viable.

According to the adopted Terms of Reference, the committee is to include six (6) community members as voting members, appointed by Council. Currently, the committee has only two (2) appointed voting community members, and increasing membership is necessary to ensure adequate community representation and effective functioning.

Following promotion of Expressions of Interest (EOIs) for community members to join the committee, the Shire received a small number of submissions from Julia Brocklehurst, Leah Adams and John Stanley. These applicants represent a range of skills, experiences, and interest in sustainability matter.

COMMENT:

All applicants have demonstrated a genuine commitment to sustainability in the local context. Increasing the number of community representatives on the committee will strengthen the committee's ability to provide informed, diverse, and community-driven recommendations to Council.

Formal appointment of all applicants by Council is in accordance with the Sustainability Advisory Committee Terms of Reference.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Shire of Nannup Sustainability Advisory Committee Terms of Reference

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

RISK MANAGEMENT MATRIX:

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment with respect to the item before Council and advise that no risks have been identified with respect to the officer's recommendation.

STRATEGIC IMPLICATIONS:

This agenda item supports implementation of the following objectives within the Shire of Nannup Strategic Community Plan 2021-2036:

“To Value and protect our natural environment and promote sustainable living”

“To work with the community to build resilience in a changing climate”

It also aligns with the Shire's Draft Sustainability Action Plan 2024-2030, which outlines the need for strong community participation in sustainability planning and implementation.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION:

That Council;

1. Appoints by absolute majority the following applicants as community representatives to the Sustainability Advisory Committee to Council:
Julia Brocklehurst
Leah Adams
John Stanley
2. Notes that one of the applicants, while not residing in Nannup full time, is a landowner in the Shire and a regular visitor with the intention of relocating permanently in the near future. The applicant currently works as a Sustainability Officer for the metropolitan local government, bringing valuable knowledge, expertise and relevant networks.
3. Notes that with these appointments, the number of voting community members will remain with the limit of six (6) as defined in the Sustainability Committee's Terms of Reference.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil.

13. MEETING MAY BE CLOSED:

14. CLOSURE OF MEETING:

Attachments

Item	Attachment	Title
5.1	1	Shire of Nannup Ordinary Council Meeting – 27 March 2025
8.1.1	1	Response to QoN – 345 Jalbarragup Road
11.1.1	1	Sketch of proposed area of Brockman Highway
11.2.1	1	Exhibit 1 Report by Dr David Speicher PhD
11.2.2	1	Exhibit 2 Hon Rusell Broadbent MP
11.2.3	1	Exhibit 3 The Hon Russell Broadbent MP
11.3.1	1	SCP Communication Strategy
11.4.1	1	Delegation Register Review Markup
11.4.2	1	Summary Delegation Register
11.4.3	1	Delegation Register Final
11.5.1	1	Policy Development and Review Framework
11.6.1	1	DLGSCI LG Superannuation Fact Sheet
11.7.1	1	Planning Approval Register
11.8.1	1	Draft Heritage Survey
11.8.2	1	Request for revocation of Place 45 Linden
11.8.3	1	Request for name change of Place 82 Templemore to Stopping Place
11.8.4	1	Nomination Request Nannup Hardware
11.8.5	1	Update of Historical Information #48 McMahon's Cottage
11.8.6	1	Proposed Place of Nannup Hardware (Place 34)
11.8.7	1	Proposed Place of Cundinup Hall
11.8.8	1	LPP 13 Heritage Conservation
11.8.9	1	Shire of Nannup Local Heritage List
11.9.1	1	Extract of Caravan Parks and Camping Ground Regulations 1997
11.10.1	1	Payment of Accounts – March 2025
11.11.1	1	Financial Activity Statement – March 2025
11.12.1	1	Julia Brocklehurst CV 2025 (Confidential Item)
11.12.2	1	Leah Adams CV 2025 (Confidential Item)
11.12.3	1	John Stanley CV 2025 (Confidential Item)