



Australian Government
**Department of Infrastructure,
Transport, Regional Development,
Communications, Sport and the Arts**

NANNUP, WA
8 September 2025

Dear Grantee,

Letter of Variation

You entered into an agreement with the Commonwealth on 4 February 2022 (the 'Agreement') in relation to a grant under the Local Roads and Community Infrastructure Program (the 'Program').

I am writing regarding your request for an extension to the Agreement to facilitate a change to the project construction period for **Phase 3** of the Program. The Program delegate has provided in principle approval of your request.

In this letter, capitalised terms have the meaning given in the Agreement.

The Commonwealth proposes to vary the terms of the Agreement, with effect from the date of execution of this letter, as follows:

- (a) in the table in Item C, in the column entitled 'Activity Completion Date' delete the current wording and replace with **'31 December 2025'**;
- (b) delete the current wording at clause 7.1 of Item C, and replace with the following:

*Construction activity on Eligible Projects must be undertaken between 1 January 2022 and **31 December 2025**.*

- (c) Delete the current wording at clause 7.3 of Item C, and replace with the following:

The Agreement ends when the Grantee has provided all of the reports and, if required, repaid any Grant amount under this Agreement, or 30 June 2026, whichever is earliest, which is the Agreement End Date.

- (d) Continuation of the reporting table in Item E:

Table 2 Reports		
Lodgement period for Reports	Actual expenditure period	Report
1-31 October 2024	1 January 2022 – 30 June 2024	Annual Report Actual expenditure and eligible project updates from 1 January 2022 to 30 June 2024

1-30 April 2025	1 January 2025 – 31 March 2025	Quarterly Report Actual expenditure and eligible project updates for the period commencing on 1 January 2022 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1-31 July 2025	1 April 2025 – 30 June 2025	Quarterly Report Actual expenditure and eligible project updates for the period commencing on 1 January 2022 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1-31 October 2025	1 January 2022 – 30 June 2025	Annual Report Actual expenditure and eligible project updates from 1 January 2022 to 30 June 2025
1 June 2025 – 31 December 2025	1 January 2022 – Date all projects are complete	Final Report Actual expenditure and eligible project updates from 1 January 2022 to completion of Approved Work Schedule.
1-31 October 2026	1 January 2022 – 30 June 2026	Annual Report Actual expenditure and eligible project updates from 1 January 2022 to 30 June 2026

- (e) Replace the Approved Work Schedule with the Approved Work Schedule attached to this Letter of Variation.

We confirm that other than these amendments, all the other provisions of the Agreement remain in full force and effect.

To accept these amendments to the Agreement, please sign and return a scanned copy of this letter and signatory page to the *Local Roads and Community Infrastructure Program* at LRCIP@Infrastructure.gov.au by **Wednesday, 10 September 2025** otherwise this offer will lapse.

If you have any questions regarding this variation, please contact *Shane Wilson, Director – LRCI Program* at Shane.WILSON@infrastructure.gov.au

Kind regards,

LRCI Team

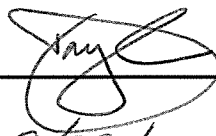
Local Roads and Community Infrastructure Program
LRCIP@infrastructure.gov.au

Signatures

Executed as a deed:

The Shire of Nannup, WA (the 'Grantee') agrees to vary the Agreement as outlined in this Letter of Variation and the attached Activity Work Schedule.

Grantee:

Signed, sealed and delivered by the Grantee's authorised representative:	
Signatory Name: (full legal name)	DAVID DEAN GEOFFREY TAYLOR
Position:	CEO
Physical Signature:	
Date:	09/09/2025
Witness Name:	Nicole Elizabeth Botica
Physical Signature:	
Date:	9/9/25

Commonwealth:

Signed, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts.	
Name & Position:	Shane Wilson, Director – LRCI Program
Signature:	
Date:	9 September 2025.
Witness Name:	Victorina Anthony
Signature:	
Date:	9 September 2025

Instructions:

1. Complete the fillable fields , then print to sign
2. Scan signed copy back to the LRCI Program.

Note: Please ensure all pages of this letter are returned to the LRCI Administration team at LRCIP@Infrastructure.gov.au

**Local Roads and Community Infrastructure Program Phase 3
Approved Work Schedule (Variation) – September 2025**

Declaration

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at <https://investment.infrastructure.gov.au/about/local-initiatives/local-roads-and-community-infrastructure/resources.aspx> as in force at the time of submission
- I have read, understood and agree to the Phase 3 Grant Agreement and a signed copy has been provided to the Department
- The information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth)
- The project is an eligible grant activity
- The project will be physically complete by 31 December 2025 unless otherwise agreed by the Department
- To the best of my knowledge there are no conflicts of interest OR I have separately provided information to the Department on any conflicts of interest
- I understand that a condition of this grant funding is that the Eligible Funding Recipient commits to a minimum level of infrastructure spending in the 2021-22 and 2022-23 Financial Years in accordance with the requirements outlined in the Grant Agreement and Program Guidelines.
- That the Eligible Funding Recipient and its subcontractors and independent contractors will comply with all applicable laws
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with the following:
 - Australian Government Public Data Policy Statement
 - Commonwealth Grants Rules and Guidelines
 - Applicable Australian laws.
- I am authorised to complete this form and to sign and submit this declaration on behalf of the Eligible Funding Recipient.

☒ Yes

☐ No

Full name: Nicole Botica

Position: Economic & Community Development Coordinator

Email address: nicole.botica@nannup.wa.gov.au

Date: 25/08/2025

Local Roads and Community Infrastructure Program Phase 3 – Approved Work Schedule (Variation) – September 2025

Funding Recipients are required to nominate project(s) they plan to undertake with LRCI Program Phase 3 funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via [emailing LRCIP@infrastructure.gov.au](mailto:emailing.LRCIP@infrastructure.gov.au). A separate Project Nomination row must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake. For ease of assessment, and to limit requests for more information, please complete all fields as completely and accurately as possible.

Name		Shire of Nannup, Western Australia				LRCI Phase 3 Funding Allocation				\$687,234				
#	Project Name	Project Description / Problem Being Addressed	Infrastructure Type	Total Project Cost	LRCI Phase 3 Funding Required	Construction Start Date	Construction Completion Date	Estimated jobs supported		Project Electorate	Project Location	Project Land / Asset Owner **	Indigenous employment or business use	Recycled materials used
	[Project location or street address: Work category]	[Please align project description to project work categories on Page 3 where possible]	[Please select one item]	[\$]	[\$]	[MM/YY]	[MM/YY]	[Numerical figure – refer FAQ instructions]		[Please list the Federal Project Electorate]		[Please select one item]		
				Funding required should not exceed allocation		Construction to be within, 01/22 and 31/12/25 as per guidelines		Council employees	Contractors		Coordinates		Yes/ no	Yes/ no
1	Tank 7 MTB Park	The Tank 7 MTB Park is a world class mountain bike park with 40km of mixed use MTB Trails. It will be a draw card for the mountain bike community and a significant tourist attraction for Nannup. It has been under construction since November 2020. Since inception there has been an unprecedented wet winter causing water damage to some of the trail network, as well as water subsidence along the road network. The Tank 7 road access is degraded. The funds will be used to enhance the finish off of the Shuttle road network, car parking infrastructure and support the extra specifications required to bring the Town to Tank link to the correct grade for bituminising.	Road	\$1,565,000	\$90,566	05/22	06/24	5	10	O'Connor	-33.993578 115.780799	Crown	No	No
2	Flying Fox from Skate park precinct to Nature Playground	To improve the usability and connectivity of the Marinko Tomas Park it is suggested to add a flying fox from the skate park precinct all the way down to the exercise area at the new Nature Playground. This will complete the refurbishment of the park and fit in with the playground ambience.	Community	\$73,206	\$73,206	01/23	06/23	4	6	O'Connor	-33.993578 115.780799	Council	No	Yes
3	General parking – expansion for CBD [WITHDRAWN]	Extra parking in the centre of town on sewerage pumping block off Grange Road (WaterCorp site). Economic activity due to more tourists stopping for longer.	Road	401,000	401,000	10/22	6/23	2	10	O'Connor	-33.978597 115.765822	State/Territory	No	No
4	Entry & Exit Upgrade - Higgins Street	To improve the flow of traffic during the high traffic events, this will include widening the road by 1 m on the lower side bringing the capability of the road to be at specification for two way traffic.	Road	\$23,008	\$23,008	09/22	03/23	5	7	O'Connor	-33.984212 115.764092	Council	No	No
5	Nannup's Historical Old Roads Board Building (museum)	The Historical Old Roads Board Building houses a collection comprising of mainly photographs, some 3000 in all. A local historical monument in itself, this beautiful old building houses a very comprehensive history of Nannup from early settlement to today. This building houses the Nannup Historical Society. Due to the age of the building and cultural significance to the town's identity, foundation support is required to improve the building's integrity. This will enable the community to continue to house the invaluable memorabilia and showcase the town's history to the residents and its visitors.	Community	\$44,810	\$44,810	08/23	06/24	1	6	O'Connor	-33.976506 115.765072	Council	No	No

6	Revitalizing the Town Centre Zone	The Nannup Town Centre Precinct requires targeted infrastructure upgrades to address longstanding issues with accessibility, functionality, and visitor experience. Grange Road lacks formalised parking infrastructure, particularly adjacent to the Village Green and Brewery, limiting capacity and contributing to congestion. Forest Street, a one-way corridor, lacks adequate kerbing and line marking for long vehicle parking near the bowling Green, creating safety and usability concerns. Adam Street requires widening, kerbing, and line marking to support increased traffic and long vehicle access. These deficiencies restrict the precinct’s ability to accommodate visitors during peak periods and events, and hinder the Shire’s strategic goals for inclusive, accessible, and vibrant public spaces as outlined in the Shire of Nannup Community Strategic Plan 2021–2036.	Community	\$455,644	\$455,644	09/25	12/25	12	15	O’Connor	33°58'43.1"S 115°45'56.4"E	State / Territory	No	No
5	Total	-	-	\$2,161,668	\$687,234	-	-	27	44	-		-		

Has the availability of funding under the Local Roads and Community Infrastructure Program required you to hire additional Council staff?	Yes	Number
		1

#	* If project is not fully funded by LRCI, state details of Council or other contribution	** If Project Land or Asset Owner is not Council, please indicate nature of permission	If applicable, details of any recycled materials used on the project
1	Regional Recovery Partnership Programme \$1,474,434,000	A MOU is in place with the land owners, Department of Biodiversity Conservation & Attractions (DBCA). A Licence Agreement is in negotiation to transfer the trail corridors and shuttle roads to Shire of Nannup	
6	Revitalizing the Town Centre Zone	WaterCorp have authority over the land and we are creating an easement with DPLH approval (Car Park envelope) to create a carpark on the land at Grange Road	

Project Work Categories

Work Category	Description
General Road Maintenance	Pothole repairs, vegetation clearing, minor crack sealing and grading (unless new gravel is being added) are all considered to be general maintenance.
Construction of a new road	Construction of a road where no road existed on that alignment before.
Reconstruction	Rebuilding a road that already exists (can include upgrading)
Rehabilitation	Work to return a road to its original standard
Widening	Work to make the surface or pavement of a road wider
Sheeting / Re-sheeting	Where additional gravel etc. is added on top of an existing road
Sealing	Putting a seal on an unsealed road.
Resealing	Second or subsequent sealing of roads
Bridge works	Any work involving bridges or culverts
Tunnel works	A tunnel to enable the building an underground road
Drainage	Culverts, kerb and guttering and related activities where the purpose of the works is to improve drainage only.
Traffic improvement	Works involving traffic calming devices, traffic lights, pedestrian islands, lighting, warning signs and roundabouts
Street lighting equipment	Works related to vehicle traffic and pedestrian lighting
Closed Circuit TV (CCTV)	Works associated with installing a fixed mobile CCTV system
Bicycle and Walking Paths	Works involving cycling and pedestrian infrastructure
Painting/Improvements to community facilities	Community facilities include community centres, community halls, childcare centres, educational establishment, club houses, and entertainment facilities
Repairs/Replacement of fencing	Works relating to building a new fence or repairs/replacement of existing fences
Improved Accessibility of Community Facilities and Areas	Works could include pedestrian bridges, ramps, accessible public toilets, and designated car parking for individuals with a disability
Landscaping Improvements	Works could include tree planting to increase shade, creation of green spaces, and beautification of roundabouts
Picnic Shelters or Barbeque Facilities at Community Parks	Self-explanatory
Playgrounds and Skate parks (including all ability playgrounds)	Self-explanatory
Toilet Blocks	Works relating to construction or maintenance of public toilet block amenities
Replacement of Light Bulbs in Street Lights	Self-explanatory
Noise and Vibration Mitigation Measures	Works related to reducing and mitigating noise and vibrations, such as quieter pavement surfaces and noise barriers
Off-road Car Parks	Such as off-road car parks at sporting grounds or parks
Sporting and recreation facilities	Works to upgrade, repair or maintain sporting ovals, courts, swimming pools etc
Other	Works that do not fall into the above categories

