Payments to Employees in Addition to Contract or Award

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995*: s.5.50 Payment to employees in addition to contract or award
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Council delegates authority to the Chief Executive Officer to assess and approve payments to employees whose employment with the local government is ending, in accordance with the adopted "Payments to Employees in Addition to Contract or Award" Policy and subject to the conditions outlined below.
Council Conditions on this Delegation:	1. The delegation applies only to employees who are not governed by a written contract under Section 5.39 of the Act. 2. Payments must be made in accordance with the Council's adopted "Payments to Employees in Addition to Contract or Award" Policy and is subject to budgetary constraints. 3. If a payment exceeds the amount set out in the adopted policy, the CEO must ensure that local public notice is given prior to the payment being made, as required under Section 5.50(2) of the Act. 4. The CEO must maintain accurate records of all payments made under this delegation.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Corporate Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	Subject to the conditions on delegation to the CEO

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	All records must be kept on the appropriate file.