



Local Emergency Management Committee

Minutes – 2 February 2023

MINUTES

1. OPENING

Tony Dean chaired the meeting and declared the meeting open at 15:03pm.

2. ATTENDANCE & APOLOGIES

Attendance:

Cr. Tony Dean – Nannup Shire President
 Cr. Ian Gibb – Council Representative
 Ms Roma Boucher– Department of Communities
 Mr Nathan Hall – Department of Fire and Emergency Services (DFES)
 Mr Warren Smith – St John Ambulance
 Ms Christine Hunter – St John Ambulance
 Mr Geoff Allam – State Emergency Services Manager
 Ms Cheryle Brown – Nannup Community Resource Centre
 Mrs Louise Stokes – Shire of Nannup Recovery Coordinator
 Mr Ian Guthridge – Dept of Primary Industries & Regional Development
 Paige Weaver - Nannup Health Service
 Mrs Pat Twiss – Nannup Country Women’s Association (CWA)
 Mr Jeff Bennett – Department of Conservation Biodiversity and Attractions

Apologies were received from:

Mrs Gloria Milward – Country Women’s Association (CWA)
 Mr Duncan Palmer – District Manager for Donnelly District (DBCA)

Renee Flaxman – Department of Communities
 Mr Robert Reynolds– Acting Principal Nannup District High School
 Mr Jon Jones – Shire of Nannup Manager Infrastructure
 Mr David Taylor – Shire of Nannup Chief Executive Officer

PETITIONS/DEPUTATIONS/PRESENTATIONS

Tony Dean acknowledged the passing of Robert Bootsma (Boots) whose service was held on the 3 February 2023.

Tony Dean acknowledged the work of Nannup CESO Leigh Fletcher who has resigned his position. Kellie Jenkins will be conducting the recruitment process on behalf of the Shire, with Peter Thomas representing DFES.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

LEMC meeting dated 4 May 2022 are a true and accurate record of the meeting as presented.

Moved: Ian Guthridge
Seconded: Warren Smith

Carried

4. **CORRESPONDENCE**

State Emergency Management Policy Branch – LEMC Handbook – Attached
 Water Corporation – Water Availability in Nannup – Attached: Cr Tony Dean advised that Water Corporation had purchased two blocks of land opposite their Dunnet Road facility with the intent to install additional header tanks, and that the current water tanks are not at full capacity due to ongoing resident's complaints of water quality.

There is currently discussion to install a stand pipe at the Thomas Road bore.

ACTION: to be included with Council agenda.

5. **DISCLOSURE OF INTERESTS**

Nil

6. **BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Nil.

7. **REPORTS**

7.1 Roma Boucher – Department of Communities – Attached
 Additional details: currently working on crisis accommodation in Busselton, Welfare plans to be updated, Department has been activated for several fires.
ACTION: Roma to follow up COVID welfare kit for Nannup

7.2 Erin Hutchins – Department of Fire and Emergency Services – Attached

7.3 Ian Guthridge – Department of Primary Industries and Regional Development
 Cyclone Seroja, Cr Tony Dean has been appointed to the State Biosecurity Council.

7.4 Geoff Bennett - Prescribed burning program completed for the area.

7.5 Warren Smith. Christine Hunter, Community Paramedic appointed for the South West region in a paid capacity. Conducts training, attends critical incidents and supports local centres. Cr Tony Dean acknowledges the workload of community volunteers. St John Ambulance has a strategic plan to employ paramedics in the region, ensuring 24/7 cover of staff and volunteers. This is dependent upon funding.

Tank 7 Mountain Bike Park incidents: approval has been provided by Craig McFarlane (property opposite carpark) for rescue helicopter to land on their land

where the sea containers are currently located. A bobcat is required to level the landing pad. St John Ambulance has the key code for the gate lock. The Nannup SES is receiving a Mule to assist with response.

ACTION: Cr Tony Dean to talk to Shire CEO re: levelling the landing pad (preferably not gravel) on the private property location.

St John Ambulance questioned possible Hospital evacuation for Nannup and where patients would be transferred to. Buses have been identified for patient transfer from Busselton. There is a 4 hour lead in time required. Cars are also available and patients would be transferred to a like facility away from the direction of the fire.

St John Ambulance has a truck and Ambulances that can cater for bed bound patients, they require details of the number of bed bound patients for this to be activated.

Queried if helipad was required at the trailhead of Tank 7. Consultation required with the Shire and FPC.

The School oval will be the designated emergency landing area during the 2023 Nannup Music Festival.

Recommended that AED is installed at the Trailhead.

ACTION: The Shire is approached regarding this.

St John Ambulance requires assistance with traffic management during helicopter landing along Brockman Highway. Liaison with SES.

7.6 Nannup Health Service - Increase in mental health and drug/alcohol presentations at the Nannup District Hospital.

7.7 Geoff Allam SES: The mule arrives next month. Training will be scheduled with the St John Ambulance.

Training required for traffic management.

ACTION: Cr Tony Dean to follow up.

8. GENERAL BUSINESS

8.1 Consultation Draft LEMC TOR: comment requested from members for the LEMC Terms of Reference. Emails sent to members with link for comment.

9.1 LEMC Handbook

9.2 Water Availability in Nannup: See attached.

Water Corporation has requested that the Shire of Nannup take over the Water Corporation stand pipes in the Shire. This has not been discussed any further. The Nannup Mill had infrastructure losses due to the lack of firefighting water capacity 10 years ago.

Additional tanks are now located at the Nannup District High School for fire fighting purposes.

ACTION: LEMC to send letter to Minister of Emergencies and through WALGA.

Recovery: preparedness activities undertaken throughout the year.

9.3 Late Item: Cheryle Brown reported that on the 14th December a Telstra outage impacted residents, resulting in the mobile towers batteries failing. For 1.5 hours no phone communication was possible, including emergency calls.

There was an active fire in the area.

52 business and residential customers were impacted for a following 9 days with the Telstra Exchange damaged.

Ian Guthridge commented that wifi calling is available during emergencies if landlines are down.

A problem with the tower batteries identified.

ACTION: Cr Tony Dean to write to Telstra regarding this issue.

9. NEXT MEETING

Wednesday 10 May commencing at 3:00pm.

To be held at the Shire Council Chambers, 15 Adam Street Nannup.

9. CLOSURE OF MEETING

Meeting closed at 4.30 pm.

ITEM	ACTION
4.1	Shire to investigate standpipe at Thomas Road bore site
7.1	COVID Welfare kit for Nannup (Roma to action)
7.5	Shire to investigate helipad levelling at private property opposite Tank 7 Mountain Bike Park
7.5	AED's to be investigated at Tank 7 Mountain Bike Park
7.7	Traffic management course to be investigate for SES volunteers
9.2	Letter to be sent to the Minister of Emergencies re: additional header tanks required in Nannup townsite.
9.3	Letter to be sent to Telstra re: mobile tower batteries