



Minutes

**Bush Fire Advisory Committee Annual General Meeting held
Monday 31 July 2023**

Nannup SES, Sexton Way, Nannup

UNCONFIRMED COPY

Contents

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|---|---|
| 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY: | 2 |
| 2. ATTENDANCE/APOLOGIES: | 2 |
| 2.1 Attendance..... | 2 |
| 2.2 Apologies..... | 3 |
| 3. ANNOUNCEMENTS BY PERSON PRESIDING: | 3 |
| 4. APPOINTMENT OF CHIEF BUSH FIRE CONTROL OFFICER, DEPUTY CHIEF BUSH FIRE CONTROL OFFICER AND BRIGADE FIRE CONTROL OFFICERS: | 3 |
| 4.1 The current presiding member will call for nominations for Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers. | 3 |
| 4.2 The current presiding member will request an honorarium for the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers. | 4 |
| 4.3 The current presiding member will call for nominations for Fire Control Officers. | 4 |
| 5. CLOSURE OF MEETING: | 6 |

Bush Fire Advisory Committee Annual General Meeting Minutes – Monday 31 July 2023

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY:

The Presiding Member Cr Cheryle Brown declared the meeting open at 5:29pm.

The Presiding Member Cr Cheryle Brown acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people; paying respects to Elders past, present and emerging.

2. ATTENDANCE/APOLOGIES:

2.1 Attendance

| Councillors | Staff |
|-------------------------------------|--|
| Cr Cheryle Brown (Presiding Member) | Kellie Jenkins – Manager Corporate Services/Deputy Chief Executive Officer (MCS) |
| | Nathan Manning – Community Emergency Services Manager (CESM) |
| | Brodie Walton - Ranger |
| | Andrea Jenkins – Communications Officer (CO) |

| Members (Full Voting rights) |
|--|
| Robin Mellema – Chief Bush Fire Control Officer (CBFCO) |
| Mark Scott – Deputy Chief Bush Fire Control Officer and Balingup Road FCO (DCBFCO) |
| John Patman – Deputy Chief Bush Fire Control Officer and Darradup FCO (DCBFCO) |
| Mike Vasey – North Nannup FCO |
| Peter Hastie – Carlotta FCO |
| Vic Lorkiewicz – East Nannup FCO |
| John Jonker – Peerabeelup Coastal FCO |
| Gerald Brown – Cundinup FCO |
| Andrew McNab – Scott River/Lake Jasper FCO |

| Other Attendees (Non-Voting rights) |
|--|
| Chris Doherty – Bushfire Risk Mitigation Coordinator – Shire of Nannup |
| Peter Thomas – District Officer - Department of Fire and Emergency Services (DFES) |

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|---|
| Greg Hodgson – Forest Products Commission (FPC) |
| John Fishwick – Department of Biodiversity, Conservation and Attractions (DBCA) |
| Glen Delbridge– Captain Darradup |

2.2 Apologies

| Councillors | Staff |
|---|---|
| Cr Patricia Fraser (Deputy to Presiding Member) | David Taylor, Chief Executive Officer (CEO) |

| Members (Full Voting rights) |
|---------------------------------|
| Carey Curtis – Nannup Brook FCO |
| Brett Fowler – Peerabeelup FCO |

| Other Attendees (Non-Voting rights) |
|---|
| Department of Biodiversity, Conservation and Attractions (DBCA) staff |

3. ANNOUNCEMENTS BY PERSON PRESIDING:

Nil.

4. APPOINTMENT OF CHIEF BUSH FIRE CONTROL OFFICER, DEPUTY CHIEF BUSH FIRE CONTROL OFFICER AND BRIGADE FIRE CONTROL OFFICERS:

4.1 The current presiding member will call for nominations for Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Chief Bush Fire Control Officer for the Shire of Nannup.

Motion

The Bush Fire Advisory Committee elect Robin Mellema as Chief Bush Fire Control Officer for the Shire of Nannup.

| | |
|---------------------------------|-------------------------------------|
| <i>MOVED John Patman</i> | <i>SECONDED Andrew McNab</i> |
|---------------------------------|-------------------------------------|

CARRIED

COMMITTEE RECOMMENDATION:

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|---|
| The Bush Fire Advisory Committee elect _____ and _____ as Deputy Chief Bush Fire Control Officers for the Shire of Nannup. |
|---|

Motion

The Bush Fire Advisory Committee elect Mark Scott and John Patman as Deputy Chief Bush Fire Control Officer for the Shire of Nannup.

| | |
|-----------------------------------|--|
| <i>MOVED Robin Mellema</i> | <i>SECONDED Victor Lorkiewicz</i> |
|-----------------------------------|--|

CARRIED

4.2 The current presiding member will request an honorarium for the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers.

COMMITTEE RECOMMENDATION:

| |
|--|
| The Bush Fire Advisory Committee request the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers receive an honorarium of \$1,500 and \$750 each respectively. |
|--|

At 5:36pm, Robin Mellema, Chief Bush Fire Control Officer, Mark Scott, Deputy Chief Bush Fire Control Officer and John Patman, Deputy Chief Bush Fire Control Officer, left the meeting after declaring a financial conflict of interest in the final recommendation item.
ACTION: Follow up on the form to be filled in for Declaration of Interest.

Gerald Brown, Cundinup FCO, questioned whether this recommendation item was new. Kellie Jenkins, Manager Corporate Services/Deputy Chief Executive Officer, spoke to the question, stating that the honorarium went to council in 2021, but then got missed prior to being brought up at a BFAC meeting a year ago when it was stated the honorarium had not been paid. Kellie Jenkins added this recommendation item to the AGM as a reminder to the Shire of Nannup for budget if BFAC are happy for this to occur.

Motion

The Bush Fire Advisory Committee request the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers receive an honorarium of \$1,500 and \$750 each respectively.

| | |
|--------------------------------|-------------------------------------|
| <i>MOVED Mike Vasey</i> | <i>SECONDED Andrew McNab</i> |
|--------------------------------|-------------------------------------|

CARRIED

At 5:38pm, Robin Mellema, Chief Bush Fire Control Officer, Mark Scott, Deputy Chief Bush Fire Control Officer and John Patman, Deputy Chief Bush Fire Control Officer, returned to the meeting.

4.3 The current presiding member will call for nominations for Fire Control Officers.

Current Fire Control Officers:

- Balingup Road (Mark Scott)
- Carlotta (Peter Hastie)
- Cundinup (Gerald Brown)
- Darradup (John Patman)
- East Nannup (Victor Lorkiewicz)
- Scott River/Lake Jasper (Andrew McNab)
- North Nannup (Mike Vasey)
- Nannup Townsite (Mike Vasey)
- Nannup Brook – (Carey Curtis)
- Peerabeelup – (Brett Fowler)
- Peerabeelup Coastal – (John Jonker)

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect ____ as Fire Control Officer for the Balingup Road Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the Carlotta Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the Cundinup Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the Darradup Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the East Nannup Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the Scott River/Lake Jasper Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the North Nannup Volunteer Bush Fire Brigade.

COMMITTEE RECOMMENDATION:

The Bush Fire Advisory Committee elect _____ as Fire Control Officer for the Nannup Brook Volunteer Bush Fire Brigade.

Committee discussion regarding the cross over to the individual Volunteer Bush Fire Brigades electing the Fire Control Officer. With the brigade electing their Fire Control Officers, BFAC elects them also.

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Motion

The Bush Fire Advisory Committee elect as Bush Fire Control Officers:

Mark Scott for the Balingup Road Volunteer Bush Fire Brigade

Peter Hastie for the Carlotta Volunteer Bush Fire

Gerald Brown for the Cundinup Volunteer Bush Fire Brigade

John Patman for the Darradup Volunteer Bush Fire Brigade

Victor Lorkiewicz for the East Nannup Volunteer Bush Fire Brigade

Andrew McNab for the Scott River/Lake Jasper Volunteer Bush Fire Brigade

Mike Vasey for the North Nannup Volunteer Bush Fire Brigade

Nathan Manning (CESM) for Nannup Townsite Volunteer Bush Fire Brigade

Carey Curtis for the Nannup Brook Volunteer Bush Fire Brigade

Brett Fowler for Peerabellup Volunteer Bush Fire Brigade

John Jonker for Peerabeelup Coastal Volunteer Bush Fire Brigade

| | |
|--------------------------------|-------------------------------------|
| <i>MOVED Mark Scott</i> | <i>SECONDED Gerald Brown</i> |
|--------------------------------|-------------------------------------|

CARRIED

5. CLOSURE OF MEETING:

The Presiding Member Councillor Cheryle Brown declared the meeting closed at 5:40pm