



# **MINUTES**

**Ordinary Council Meeting held Thursday 28 September 2023**

**4.30 pm in the Darradup Bush Fire Brigade Shed  
Johnston Road, Jalbarragup**

**PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING**

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyrighted material.

Any statement, comment or decision made at a Council meeting regarding any application for approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of Nannup must obtain, and should only rely on, written notice of the Shire of Nannup's decision and any conditions attaching to the decision, and cannot treat as an approval of anything said or done at a Council meeting.

Any advice provided by an employee of the Shire of Nannup on the operation of a written law, or the performance of a function by the Shire of Nannup, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire of Nannup. Any advice on a matter of law or anything sought to be relied upon as a representation by the Shire of Nannup should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

---

 Contents

<b>1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:</b>	3
<b>2. ATTENDANCE/APOLOGIES:</b>	3
<b>2.1 ATTENDANCE</b>	3
<b>2.2 APOLOGIES</b>	3
<b>3. PUBLIC QUESTION TIME:</b>	3
<b>4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:</b>	5
<b>4.1 APPROVED LEAVE OF ABSENCE:</b>	5
<b>4.2 APPLICATION FOR A LEAVE OF ABSENCE:</b>	5
<b>5. CONFIRMATION OF MINUTES:</b>	5
5.1 Shire of Nannup Ordinary Council Meeting – 24 August 2023	5
<b>COUNCIL RESOLUTION 23133</b>	5
5.2 Western Australian Local Government Association Annual General Meeting – 18 September 2023	6
<b>COUNCIL RESOLUTION 23134</b>	6
<b>6. ANNOUNCEMENTS FROM PRESIDING MEMBER:</b>	6
<b>7. DISCLOSURE OF INTEREST:</b>	6
<b>8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:</b>	6
<b>9. PRESENTATIONS/DEPUTATIONS/PETITIONS:</b>	7
<b>10. REPORTS BY MEMBERS ATTENDING COMMITTEES:</b>	7
<b>11. REPORTS OF OFFICERS:</b>	8
11.1 – Delegated Planning Decisions for August 2023	8
<b>COUNCIL RESOLUTION 23135</b>	10
11.2 - Rates Rebate Write Off	11
<b>COUNCIL RESOLUTION 23136</b>	12
11.3 – Payment of Accounts – August 2023	13
<b>COUNCIL RESOLUTION 23137</b>	14
11.4 – Financial Activity Statement – July & August 2023	15
<b>COUNCIL RESOLUTION 23138</b>	16
11.5 – Community membership of the Sustainability Advisory Committee	17
<b>COUNCIL RESOLUTION 23139</b>	20
<b>COUNCIL RESOLUTION 23140</b>	21
11.6 - LATE ITEM – Sponsorship for Nannup Chamber of Commerce & Industry Business Awards	21
<b>COUNCIL RESOLUTION 23141</b>	24
<b>12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:</b>	25

**MOTION: CR DEAN** ..... 25

***COUNCIL RESOLUTION 23142*** ..... 27

**13. MEETING MAY BE CLOSED:** ..... 28

**14. CLOSURE OF MEETING:** ..... 28

## MINUTES

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

Shire President declared the meeting open at 4:30 p.m and welcomed the public gallery.

The Shire President acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

### 2. ATTENDANCE/APOLOGIES:

#### 2.1 ATTENDANCE

Councillors	Officers
Cr Tony Dean (Shire President)	David Taylor – Chief Executive Officer
Cr Vicki Hansen (Deputy President)	Kellie Jenkins – Deputy Chief Executive Officer & Manager Corporate Services
Cr Cheryle Brown	Damon Lukins – Manager Infrastructure
Cr Patricia Fraser	Sarah Dean – Governance, Risk & Assurance Officer
Cr Ian Gibb	
Cr Bob Longmore	

#### 2.2 APOLOGIES

Cr Charles Gilbert is an apology.

### 3. PUBLIC QUESTION TIME:

*Robert Taylor – 179 Johnston Road Jalbarraqup*

Q 1. There is a historic parking plan in the Shire of Nannup; what is the status of this plan as I notice lack of parking is an issue in the townsite area.

A 1. CEO acknowledged that parking is becoming an issue and the Manager Infrastructure will be creating a new parking plan for the Shire. The vacant block of land on Grange Road owned by Water Corporation was ear marked to be used for a sealed parking lot in the middle of town, but ownership of the land title has caused some delays. Lack of disabled parking spaces is also an issue in the Shire.

Q 2. Stacey and Johnston Roads have both had some work done by the Shire and I would like to thank you for that. They however possibly need widening as people tend to stray in to the opposite lane and this is dangerous.

A 2. CEO responded that this is something that could be examined as a safety solution.

Trevor Larke, 212 Johnston Road

Q 1. Is there a mobile text message service that could alert Nannup residents to fire bans, movement bans etc?

A 1. CEO responded that this is currently being discussed with the new Community Emergency Services Manager and is a service the Shire would like to offer to residents and rate payers.

Nancy Tang, 141 Leschenaultia Drive

Q 1. Thank you to the Council for coming out to Jalbarragup for the meeting tonight. Are there any current plans to seal Jalbarragup Road (unsealed section to Mowen Rd)?

A 1. CEO responded that sealing the portion of Jalbarragup road from Jalbarragup to Mowen Road would be an expensive job that is not currently on the horizon for the Shire of Nannup. There are also issues whereby the road constructed is not always inside the gazetted road corridor and would require surveying.

Mike Piper – 68 Johnston Road

Q 1. Telstra maintains that there is no issue with the telecommunications tower located in Jalbarragup however there very clearly is. Is the Shire pursuing this issue with Telstra on behalf of residents?

A 1. CEO responded that the results of the telecommunication survey sent last month have been fed back to the Department of Primary Industries and Regional Development who will then progress the issues and concerns with Telstra to progress solutions.

Catherine Stevenson – 282 Johnston Road

Q 1. Thank you to all the Councillors for coming out to have their meeting at the fire shed and congratulations to the three returning Councillors following the close of nominations. Council resolved in the September 2021 Ordinary Council meeting to promote the Shire of Nannup as an Owl Friendly shire, what is the status of this resolution?

A 1. CEO responded that some advertising had been done on the website however this was a resource dependent task that was not high in priority amongst other commitments and projects.

Q 2. Council resolved in 2021 to establish a Reconciliation Action Plan (RAP) for the Shire, what is the status of this resolution?

A 2. CEO responded that this was a resource dependent task and was not a priority amongst other Council commitments and projects. There had been some background work undertaken and it is still on the list for completion.

---

#### **4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:**

---

##### **4.1 APPROVED LEAVE OF ABSENCE:**

Cr Chris Buckland is on an approved leave of absence.

##### **4.2 APPLICATION FOR A LEAVE OF ABSENCE:**

Nil.

---

#### **5. CONFIRMATION OF MINUTES:**

---

5.1 Shire of Nannup Ordinary Council Meeting – 24 August 2023

***EXECUTIVE RECOMMENDATION:***

That the Minutes from the Ordinary Meeting of Council held 24 August 2023 be confirmed as a true and correct record (attachment 5.1).

***COUNCIL RESOLUTION 23133***

MOVED: CR HANSEN

SECONDED: CR LONGMORE

That the Minutes from the Ordinary Meeting of Council held 24 August 2023 be confirmed as a true and correct record (attachment 5.1).

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

---

## 5.2 Western Australian Local Government Association Annual General Meeting – 18 September 2023

**EXECUTIVE RECOMMENDATION:**

That the Minutes from the Western Australian Local Government Association Annual General Meeting held 18 September 2023 be received (attachment 5.2).

**COUNCIL RESOLUTION 23134**

MOVED: CR LONGMORE

SECONDED: CR BROWN

That the Minutes from the Ordinary Meeting of Council held 24 August 2023 be confirmed as a true and correct record (attachment 5.1).

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

---

**6. ANNOUNCEMENTS FROM PRESIDING MEMBER:**

Shire President Cr Dean thanked the Darradup Bush Fire Brigade Captain, Glen Delbridge for his assistance in setting up the fire shed for the Council meeting.

---

**7. DISCLOSURE OF INTEREST:**

Cr Longmore declared an impartiality interest in the Notice of Motion – Nannup Music Festival as he is a life member of the Nannup Music Club.

Cr Gibb declared an impartiality interest in the Late Item - Sponsorship for Nannup Chamber of Commerce & Industry Business Awards as he is a member of the NCCI.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

---

**8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil.



**9. PRESENTATIONS/DEPUTATIONS/PETITIONS:**

---

Nil.

**10. REPORTS BY MEMBERS ATTENDING COMMITTEES:**

---

Nil.

## 11. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	11.1 – Delegated Planning Decisions for August 2023
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	12 September 2023
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.1.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, the Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to the Council monthly to ensure that the Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in August 2023 is presented in Attachment 11.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and the Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During August 2023, six (6) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for August 2023 compared to August 2022:

	August 2022	August 2023
<b>Delegated Decisions</b>	5 (\$112,300)	6 (\$253,250)
<b>Council Decisions</b>	0	0
<b>Total</b>	<b>5 (\$112,300)</b>	<b>6 (\$253,250)</b>

100% of all approvals issued in the month of August were completed within the statutory timeframes of either 60 or 90 days.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS4.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS4, and Local Planning Policies adopted by the Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for August 2023 as per Attachment 11.1.1.

**COUNCIL RESOLUTION 23135**

MOVED: CR BROWN

SECONDED: CR LONGMORE

That Council receives the report on Delegated Development Approvals for August 2023 as per Attachment 11.1.1.

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.2 - Rates Rebate Write Off
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	RAT 5
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kellie Jenkins – Manager of Corporate Services & Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 September 2023
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	Nil

### **BACKGROUND:**

Ensuring the accuracy and relevance of financial information is pivotal to upholding the principle of reliability. In line with this principle, a comprehensive review of the Shire's pensioner rebate ledgers was conducted during the financial year 2022/23. This review included the assessment and processing of rebate claims wherever feasible. Nevertheless, as of 30 June 2023, an outstanding balance of \$3,201.93 remains.

### **COMMENT:**

The comprehensive review has revealed the following key findings:

- A Pensioner rebate imbalance of \$14,486.43, spanning over the past 10 years.
- Manual claims amounting to \$11,309.18 were duly processed and granted.
- A remaining variance of \$3,177.25 has persisted as a known imbalance dating back to the years 2010-2021.
- During the chart of account restructure, a variance of \$24.68 occurred.

Considering these findings, a decision must be made regarding the appropriate course of action. This includes deliberating whether to continue investigations and the potential recovery of funds from RevenueWA or individuals to whom the claims were attributed. It is worth noting that ownership may have changed over time, and the nature of these transactions may render recovery efforts challenging.

Following a comprehensive review of the Rates end of Year report and a year-long effort to address most known variances, it is the recommendation of the officers to request Council write off the remaining imbalance of \$3,201.93.

It is imperative to recognise that RevenueWA imposes stringent criteria for claims, necessitating a greater level of documentation for historic claims. Attempts to claim on behalf of pensioners who may have passed away or to secure historical documents to support claims are likely to result in rejections. Furthermore, the time and costs associated with pursuing these claims may not justify the expected outcomes.

**STATUTORY ENVIRONMENT:**

Section 6.12(1)(c) of the *Local Government Act 1995* gives Council the power to write off an amount of money owing to the Shire.

**POLICY IMPLICATIONS:**

This aligns with the Delegations Register:

**1.2.20** Grant Discounts, Donations, Waive or Write Off Debts

- CEO authorised, subject to conditions
- Compliance with legislation and procedures

**FINANCIAL IMPLICATIONS:**

The resolution of the \$3,201.93 variance will result in a reduction in the outstanding rates pensioner account. However, it should be noted that, given the uncollectible nature of this amount, this action will contribute to a more realistic representation of the financial statements.

**STRATEGIC IMPLICATIONS:**

Our Shire: We listen to our community, are transparent, and act with integrity.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council approve the recommendation to write off the difference in the rate rebates claimed for a total of \$3,201.93.

**COUNCIL RESOLUTION 23136**

MOVED: CR HANSEN

SECONDED: CR GIBB

That Council approve the recommendation to write off the difference in the rate rebates claimed for a total of \$3,201.93.

CARRIED BY ABSOLUTE MAJORITY

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.3 – Payment of Accounts – August 2023
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kellie Jenkins – Manager of Corporate Services & Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	13 September 2023
ATTACHMENT:	11.3.1 – Payment of Accounts – August 2023

**BACKGROUND:**

To advise Council of payments made for the period 1 August to 31 August 2023.

**COMMENT:**

Payments of \$268,203.77 as detailed in the payment of accounts listing for the period 1 August to 31 August 2023 as per Attachment 11.3.1, have been approved under delegated authority.

**Municipal Account**

Accounts paid by EFT	16154 to 16230	\$170,123.35
Accounts paid by cheque	20604-20606	\$1,075.00
Accounts paid by Direct Debit	12579.1 to 12674.20	\$97,005.42
<i>Sub Total Municipal Account</i>		<u>\$268,203.77</u>

**Trust Account**

Accounts paid by EFT	-	\$0.00
<i>Sub Total Trust Account</i>		<u>\$0.00</u>
<b>Total Payments</b>		<u><u>\$268,203.77</u></u>

**STATUTORY ENVIRONMENT:**

Regulation 13(2) of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of accounts approved for payment under delegated authority showing the payee's name; the amount of the payment; and sufficient information to identify the transaction, and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of payments made using the purchasing cards showing the payee's name; the amount of the payment; and sufficient information to identify the transaction and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

As indicated in Payment of Accounts.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Simple majority

**OFFICER RECOMMENDATION:**

That Council notes the payment of accounts totalling \$268,203.77 for the period 1 August to 31 August 2023 as per Attachment 11.3.1.

***COUNCIL RESOLUTION 23137***

MOVED: CR HANSEN

SECONDED: CR BROWN

That Council notes the payment of accounts totalling \$268,203.77 for the period 1 August to 31 August 2023 as per Attachment 11.3.1.

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0



AGENDA NUMBER & SUBJECT:	11.4 – Financial Activity Statement – July & August 2023
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kellie Jenkins – Manager Corporate Services/Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	19 September 2023
ATTACHMENTS:	11.4.1 – Financial Activity Statement – July 2023 11.4.2 – Financial Activity Statement – August 2023

### **BACKGROUND:**

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

Section 6.4 of the *Local Government Act 1995* requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

As the process of finalising the 2022/23 financial year is still underway at the time of writing this report, the figures shown in the attached statements are subject to change until the 2022-23 Annual Financial Statements are completed and audited.

### **COMMENT:**

The Financial Statements for the period ending 31 July 2023 and 31 August 2023 present the financial performance of the Shire for the 2023/24 financial year and compare year-to-date expenditure and revenue against the corresponding year-to-date budget.

Attached for consideration is the completed Monthly Financial Report as per Attachment 11.4.1 and 11.4.2.

The document attached includes a Statement of Financial Activity by Nature or Type, Notes to the financial statements and an explanation of material variances.

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995, Section 6.4.*

*Local Government (Financial Management) Regulations 1996, Regulation 34.*

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statement for the period ending 31 July 2023 as per Attachment 11.4.1, and 31 August 2023 as per Attachment 11.4.2.

**COUNCIL RESOLUTION 23138**

MOVED: CR LONGMORE

SECONDED: CR BROWN

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statement for the period ending 31 July 2023 as per Attachment 11.4.1, and 31 August 2023 as per Attachment 11.4.2.

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.5 – Community membership of the Sustainability Advisory Committee
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 18
AUTHOR:	Louise Stokes – Casual Project Support Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	22 June 2023 – Resolution 23094 27 July 2023 – Resolution 23107
DATE OF REPORT	7 September 2023
ATTACHMENTS:	11.5.1 – Sustainability Advisory Committee Terms of Reference

#### **BACKGROUND:**

At the 22 June 2023 Ordinary Meeting of Council, an endorsement was received to establish the Shire of Nannup Sustainability Advisory Committee.

At the 27 July 2023 Ordinary Meeting of Council a Terms of Reference for the Sustainability Advisory Committee was endorsed.

Advertising has been undertaken, seeking six (6) community representatives with expertise and/or experience in the field of sustainable development to submit their interest in participating on the Shire of Nannup Sustainability Advisory Committee to the Council.

#### **COMMENT:**

Four community representatives who all reside in Nannup submitted their Expression of Interest to be involved in the Sustainability Advisory Committee, these are:

##### Crystelle Evangelista – Community Member

Holds the following qualifications - Bachelor of Science (Environmental Biology), Bachelor of Social Science (Geography), Graduate Certificate of Applied Anthropology (Native Title and Cultural Heritage), Diploma of Management, Graduate Certificate of Creative Industries, Graduate Diploma of Oenology (Wine Science).

---

Throughout her working career, Crystelle has held various positions in local government and state government (Watercorp, MainRoads WA) and private enterprise in Australia and overseas (Canada).

Lisa Reilly – Community Member

Holds the following qualifications – Bachelor of Science (Environmental Science) and Bachelor of Contemporary Art (Visual Art).

Lisa currently holds a Principal Sustainability role with BHP and has previously held positions in sustainability and policy and corporate affairs in the mining industry.

Helen Ponton – Community Member

Holds the following qualifications – Bachelor of Applied Science, Diploma of Interior Design, Post Graduate in Policy Studies and Graduate Diploma in Urban Design.

Helen has held a variety of roles from Health, Transport, Education and Environment in various Public Authorities.

Clint Connor – Community Member

Clint holds qualifications in Conservation and Land Management, Horticulture, Civil Construction, Permaculture Design and Native Flora Taking.

Clint has experience in regenerative agriculture and organic gardening. He has previously held roles throughout the South West with Landcare and Catchment Council groups.

Steve Winfield – Employee Member

Steve is the Head Gardener at the Shire of Nannup and is keenly interested in the natural environment. From a practical perspective, Steve's input and local knowledge would be invaluable to the Advisory Committee, due to his vast experience and understanding of the Council's capacity and capability to undertake projects.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995, clauses 5.8, 5.9(2)(d) through to 5.25.

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil for the consideration of this item.

There is \$10,000 allocated in the 2023/24 Annual Budget as a fund to support initiatives.

**STRATEGIC IMPLICATIONS:**

Extract from the Shire of Nannup Strategic Community Plan 2021 – 2036

4.3 Our Sustainable Future

We will continue to ensure that our built environments exist in harmony with our natural landscapes.

Warren Blackwood Alliance Subregional Climate Change Action Plan.

Climate Change Action Plan Implementation Reference Group (CCAPIRG).

Shire of Nannup Climate Change Declaration.

**VOTING REQUIREMENTS:**

Absolute majority

**OFFICER RECOMMENDATION:**

That Council endorse the following people to the Shire of Nannup Sustainable Advisory Committee;

- a) Shire President Dean – Council Representation
- b) Cr Hansen – Council Representation
- c) Crystelle Evangelista – Community Member
- d) Lisa Reilly – Community Member
- e) Helen Ponton – Community Member
- f) Clint Connor – Community Member
- g) Steve Winfield – Community Member

**COUNCIL RESOLUTION 23139**

MOVED: CR HANSEN

SECONDED: CR DEAN

That Council endorse the following people to the Shire of Nannup Sustainable Advisory Committee;

- a) Shire President Dean – Council Representation
- b) Cr Hansen – Council Representation
- c) Crystelle Evangelista – Community Member
- d) Lisa Reilly – Community Member
- e) Helen Ponton – Community Member
- f) Clint Connor – Community Member
- g) Steve Winfield – Community Member

CARRIED BY ABSOLUTE MAJORITY

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

**COUNCIL RESOLUTION 23140**

MOVED: CR BROWN

SECONDED: CR HANSEN

That Council allow the two late items to be included meeting for council consideration.

CARRIED BY ABSOLUTE MAJORITY

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

AGENDA NUMBER & SUBJECT:	11.6 - LATE ITEM – Sponsorship for Nannup Chamber of Commerce & Industry Business Awards
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Nannup Chamber of Commerce and Industry
FILE REFERENCE:	ASS 5
AUTHOR:	Nicole Botica – Economic and Community Development Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	27 September 2023
ATTACHMENTS:	Nil

**BACKGROUND:**

The Shire of Nannup advertises the Community Grants program two times a year to support community projects financially to build community vibrancy. The Round 1 program is open in March each year and closes on the last day in April, Round 2 opens in September and closes on the last day in October.

The Nannup Chamber of Commerce and Industry (NCCI) have submitted an application through the Shire Community Grant Program 2023/2024 Round 2. Unfortunately, the timing for closure of the grant application and request for support is not in line with the scheduled dates for their award presentation night.

The community project request is to support the inaugural Nannup Business Awards. The awards night is to be held at the Nannup Function Centre on Saturday, 28 October 2023.

The NCCI members assist with the running and management of the organisation on a volunteer basis, at present they have 32 members. They assist in creating and providing opportunities to promote and prosper the Nannup Business Community. Their purpose is to provide collaborative promotional and cross-marketing opportunities and information channels for members, and all businesses to access economic opportunities. They aim to

attract businesses to the region via the presence of a cohesive and active business group.

The awards will celebrate and acknowledge businesses that have shown commitment and service to the fabric of Nannup for 10, 15 and 20 years. It will highlight the diverse businesses in the shire and has identified a list of 33 businesses that qualify.

The award presentation night will be held at the Nannup Function Centre and is a ticketed event. The NCCI are engaging local suppliers include cater and entertainment. The award winners will be presented with a shop local voucher and a commemorative plaque.

Expenses	<ul style="list-style-type: none"> <li>• Award Presentation Discs ~ \$60 ea.</li> <li>• VIP's meals and drinks ~ \$40 p/head</li> <li>• Venue hire ~ \$240</li> <li>• Decorations ~ \$300</li> <li>• Entertainment and MC Accommodation ~ \$200</li> </ul>
The total project cost	\$4,340
Amount funded by the applicant	\$1,840
Other contribution includes MLA Jane Kelsbie	\$500
Amount requested from the Shire of Nannup	\$2,000

**COMMENT:**

The Shire of Nannup Shire does not provide a subsidy towards the NCCI operations but has in the past supported the organisation through the community grants program. In 2022/2023 a financial contribution was made through the Round 1 Community Grant Program for \$2,000 towards the community sound system.

The Shire has also provided in-kind support for the Carols By Torchlight. The annual Christmas Lights competition has received a \$200 financial contribution with the NCCI matching the contribution to make the total prize pool \$400.

Furthermore, they support the Shire through the management of the Banner on Warren installation program, and the Shire recently installed a Nannup tiger model at the Marinko Tomas Emu Nature Playground.



---

The Business Awards will be a positive opportunity for the business community to celebrate their commitment towards building a positive social fabric for Nannup while celebrating the economic diversity of our community.

**STATUTORY ENVIRONMENT:**

Nil

**POLICY IMPLICATIONS:**

FNC 3 – Community Groups and Donations

**FINANCIAL IMPLICATIONS:**

The sponsorship request is for \$2,000.

**STRATEGIC IMPLICATIONS:**

Extract from the 2021-2036 Nannup Community Strategic Plan

*Our Community*

1.1 Who We Are

We will retain our pride in being a small, unique and friendly town that is a vibrant and engaging place to live.

*Our Economy*

2.2 Tourism and Attraction

We will work together to attract people, investment and innovation to our Shire.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council support the request of \$2,000 to sponsor the inaugural NCCI Business Awards with the below sponsorship conditions;

- a) Acknowledgement at the base of all print and electronic material for the event (Shire of Nannup logo and Experience Nannup logo);
- b) Acknowledge the Shire of Nannup as a major sponsor on all award presentation items (discs);
- c) Acknowledgement included in any press releases;
- d) Display 4 x Shire teardrop banners in main event location;
- e) Provide the 2 x Complimentary event tickets;
- f) Provide an opportunity for the Nannup Shire President to present an award category;
- g) Post event report demonstrating the positive outcomes for the Nannup business community.

**COUNCIL RESOLUTION 23141**

MOVED: CR GIBB

SECONDED: CR HANSEN

That Council support the request of \$2,000 to sponsor the inaugural NCCI Business Awards with the below sponsorship conditions;

- a) Acknowledgement at the base of all print and electronic material for the event (Shire of Nannup logo and Experience Nannup logo);
- b) Acknowledge the Shire of Nannup as a major sponsor on all award presentation items (discs);
- c) Acknowledgement included in any press releases;
- d) Display 4 x Shire teardrop banners in main event location;
- e) Provide the 2 x Complimentary event tickets;
- f) Provide an opportunity for the Nannup Shire President to present an award category;
- g) Post event report demonstrating the positive outcomes for the Nannup business community.

CARRIED

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

---

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

---

**Councillor Motion of which Previous Notice has been Given****MOTION: CR DEAN**

That Council instruct the Chief Executive Officer to inform the Nannup Music Club that the Shire will not allow the road closure of Brockman Street, Nannup for exclusive use of their ticketed festival goers and that the Council would like to see the festival return to an open style festival with separate ticketed staged areas and not one single large ticketed festival area.

**MOVED: CR HANSEN****SECONDED: CR LONGMORE****BACKGROUND:**

Nannup Music Festival has been a long-standing festival in Nannup for many years and has become a well known and popular annual event for many people.

The Nannup Music Festival is held on the long weekend in March and started its life at the base of a tree in the Nannup townsite. It has since become a major festival in Nannup. The festival started life as a small festival of the Nannup community centred around music. It has grown significantly over the years and has attracts high levels of talent.

In 2020, the COVID-19 pandemic impacted the world, the Nannup Music Festival was lucky and occurred just before the world went into lockdown. This festival had an open style event that was inclusive for all with every stall and food vendor being located in the non-ticketed areas on Brockman Street and the only ticketed areas were those where the specific artists were performing. This enabled the Nannup community access to the food vendor offerings, inspect the stalls and be involved in the general vibe of the festival.

In 2021, the festival ran under strict COVID-19 rules and restrictions set by the Federal and State Governments. This meant the festival had no choice but to have a completely gated and closed festival in order to control number of ticket holders only. This was out of their control and it was disappointing for the Nannup community as they always look forward to going down to the festival and enjoying the atmosphere. The festival was able to be held in such difficult circumstances imposed on it and the organisers are to be commended for facilitating a festival to happen at all.

In 2022, no festival occurred due to the COVID-19 restrictions, creating difficulties and it being unviable to run the festival that year.

In 2023, the COVID-19 restrictions had been removed and life was back to post- pandemic normal. This festival marked a significant change in the style of the way the festival was run, whereby the festival had a significant closed area which restricted community access to food vendors and the vibe by halving the festival precinct (Brockman Street) via a large closed off ticket only section. This significantly reduced the ability for community involvement and really changed the atmosphere of the festival from the communities perspective. It is appreciated that there were stalls and food vendors outside the ticket only area and there were artists scheduled at establishments around town but the closed off atmosphere rather than a town festival style atmosphere is what this motion is about.

Further to this, the Nannup community seems to miss out significantly when the tickets are sold on pre-release to previous attendees, this is often a sell-out moment.

The festival is a not-for-profit entity that the Shire has been a strong supporter of since its beginning via annual grant contributions, self-supporting loans enabling them to purchase two properties in Nannup's Brockman Street Festival Precinct of which they were not able to achieve financing any other way. This change of style (by choice) since the 2023 festival creates the sense that it doesn't have the Nannup community at its centre which is why I bring this motion to you today to bring the festival style back to how it was run in 2020 and prior, where it had an open festival atmosphere with smaller ticketed areas placed throughout the festival precinct, much like how the Nannup Flower and Garden Festival operates whereby the festival has the Nannup community at its centre.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 Section 3.50

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Extract from Strategic Community Plan 2021 -2036

Our Community – We role model sustainability, friendliness, and we are proud of and engage with our heritage, festivals and events.

1.1 Who We Are – We will retain our pride in being a small, unique and friendly town that is a vibrant and engaging place to live.

Strategies

- Value, support and enhance inclusive events and festivals that bring our community together and attract visitors to our Shire.
- Support the continued growth and enhancement of our local culture, heritage, and arts.
- Support our community to be resilient, independent, and self-sufficient.

Our Shire – We listen to our community, are transparent, and act with integrity.

6.1 Listen – We listen to, engage and partner with our community leaders and groups, including the Traditional Owners, the Wardandi and Bibbulmun people.

Strategies

- Listen to our community by conducting community engagement to shape the strategic direction for our Shire, and regarding significant projects and other activities.
- Enable open communications for residents with the Shire staff and Councillors.

6.3 Lead, Listen, Advocate, Represent and Provide – We will communicate the plans and decisions of the Shire with our residents, and seek input and insight from all our diverse groups.

Strategies

- Incorporate and deliver balanced outcomes including social, environmental, and financial, through triple bottom line decision making.

**VOTING REQUIREMENTS:**

Simple Majority

**COUNCIL RESOLUTION 23142**

MOVED: CR HANSEN

SECONDED: CR LONGMORE

That Council instruct the Chief Executive Officer to inform the Nannup Music Club that the Shire will not allow the road closure of Brockman Street, Nannup for exclusive use of their ticketed festival goers and that the Council would like to see the festival return to an open style festival with separate ticketed staged areas and not one single large ticketed festival area.

CARRIED BY ABSOLUTE MAJORITY

TOTAL VOTES FOR: 6

Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Longmore.

TOTAL VOTES AGAINST: 0

**13. MEETING MAY BE CLOSED:**

---

Nil.

**14. CLOSURE OF MEETING:**

---

The Shire President closed the meeting at 5:28 p.m.