



Shire of  
**Nannup**  
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# Agenda Attachments

Council Meeting to be held  
on Thursday 17 September 2020  
Commencing at 5.30pm  
in Council Chambers

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Shire of  
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# Minutes

Council Meeting held Thursday 27 August 2020

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# Minutes

## 1. DECLARATION OF OPENING & ACKNOWLEDGEMENT OF COUNTRY

The Shire President declared the meeting open at 5.30 pm.

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE / VISITORS

### ATTENDANCE:

Shire President: Cr T Dean

Councillors: R Mellema, P Fraser, V Hansen, C Stevenson, C Buckland, V Corlett, C Brown.

David Taylor – Chief Executive Officer  
Jon Jones – Manager Infrastructure  
Jane Buckland – Development Services Officer  
Sarah Dean – Governance Officer

### APOLOGIES

Susan Fitchat – Acting Manager Corporate & Community Services

**LEAVE OF ABSENCE:** Nil.

**VISITORS:** Wayne Leece, Murray McKinley, Ian Gibb and Kirk Tomlinson.

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

## 4. PUBLIC QUESTION TIME:

Nil.

## 5. APPLICATIONS FOR LEAVE OF ABSENCE:

### **20103 STEVENSON/BROWN**

*That Cr Hansen be granted a Leave of Absence from the 16 September 2020 until 17 October 2020.*

**CARRIED (8/0)**

6. **PETITIONS/DEPUTATIONS/PRESENTATIONS:**

Wayne Leece from the Nannup Caravan Park gave a deputation to Council in regard to 12.2 Development Application for Food and Café Van. Mr Leece chose to respond to the individual officer recommendations in agenda item 2.4 – Development Application for Food & Café Van. A summary of his deputation is as follows:

1.

***The proposed business would be operating outside of the Council's preferred commercial (including café/restaurant) area which is the Town Centre and Mixed Use zones:***

Mr Leece - This doesn't seem like a logical reason for refusing our application. The Bridge Cafe was across the main road from us which is the exact same distance from the Town Centre as the Caravan Park. Melo Velo is directly across the road on Brockman St. Both of these businesses were/are cafe/restaurants, which you would assume received permission to operate because they're in the Preferred Commercial area. The location where the Bridge Café used to be has been approved for a micro-brewery. We are only asking for permission to operate on a Part time basis alongside these other existing and approved businesses at this end of town, where incidentally, most of the overnight visitors are staying.

Permission has also been granted for alcohol and food to be served from the Microbrewery directly across Warren Rd from our proposed location. The Nannup Community House Building right next door at 2 Brockman St operates as a Retail outlet.

The Caravan Park Office operates as a Retail Commercial outlet. The Office is further away from the Town Centre than the area proposed for operating the food van from.

2.

***The proposed development is on Crown (Shire managed land) which is not subject to rates. In comparison, all property owners in the Town Centre and Mixed Use zones pay rates to the Shire and these rates are influenced by how the property is developed. There are questions relating to a 'level playing field' between a business operating on Crown (Shire managed land) compared to commercially zoned freehold land:***

Mr Leece - The Caravan Park's rates are included as part of our lease fees and therefore we are not able to define separate portions distinct from rates and lease costs. However, allowing that we are paying the Council an amount that is quite probably one of the larger amounts in Nannup and increasing rapidly, it is possibly safe to assume that we are paying what is actually MORE than a fair amount of rates.

3.

***The proposed development has the potential to detrimentally impact on existing or future businesses operating in the town centre which may undermine Council objectives to create and sustain a vibrant town centre:***

Mr Leece - Almost every proposed development has the potential to detrimentally impact on other businesses. If we apply this logic, we can negate the development of all future businesses & improvements.

4.

***It is questioned whether the development is consistent with the 'Public Purpose Reserve' in LPS3 with the reserve purpose of 'Municipal':***

Mr Leece - Serving the public by providing meals to the public, both locals and visitors, especially meals that are not readily otherwise available meets these definitions.

5.

***The application is inconsistent with Local Planning Strategy Aim A41 which states to 'ensure the Nannup town centre remains the principal commercial/retail centre for the Shire' while Strategy S59 states to 'provide for a consolidated, accessible, safe, attractive and vibrant town centre:***

Mr Leece - One little part time food van will do nothing to inhibit that "the Nannup town centre remains the principal commercial/retail centre for the Shire".

It will also do nothing to detract from "providing for a consolidated, accessible, safe, attractive and vibrant town centre". A brand new, shiny food van will be attractive, accessible, safe and will enhance the vibrancy of the town, especially for the many visitors coming to the Caravan Park.

6.

***The application may contribute to the potential loss of a valuable community service, in particular the only hotel in the Nannup townsite:***

Mr Leece - If the hotel is in danger of closing because it's unprofitable then a Micro-Brewery should not have been approved. A business selling beer is of far more competition to the Hotel than a takeaway food van - the Hotel does not sell Takeaway meals. Once the Bridge Cafe closed, according to Dot 6 logic, the premises should not have reopened as a food or beverage outlet. The Micro-Brewery obviously creates far more competition for the hotel because of the fact that they are selling alcohol and sit down meals.

Nannup people and our visitors should not be punished with a lack of alternatives simply because some people, notably the Planners, are afraid of introducing competition. I would be very surprised if it is in the Planning Charter that competition should be restricted.

7.

***Council's Mobile Shop/Temporary Premises/Street Stall Policy includes an objective of not disrupting local businesses:***

Mr Leece - We will work to ensure that we do not disrupt other businesses by agreeing not to sell the same products at the same time as other venues are operating. To this end we will rely on information about menus and opening hours to be presented to us by the other food venues.

The Planners have mentioned reducing the hours of operation of a food van. To reduce the hours to anything below 4 days will result in the food van not being viable and therefore not proceeding. We can't get any return on investment while the van is not operating and should not be limited in this manner. It is unfair to have restricted trading time unless this is applied evenly to all businesses.

And finally; the officer report to Council mentions the long weekend in March and the impact of the location of the van on the Nannup Music Festival operations.

Last Music Festival the only thing that the Music Club located on the D area was the Volunteers Tent.

We intend to operate the food van on the D which means the entire Playground Park area will still be available for everything that was on this area last year.

Therefore, there would be absolutely zero impact on the Music Festival operations. Quite to the contrary the food van would be another alternative, adding variety for everyone.

**7. DECLARATIONS OF INTEREST:**

Nil.

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

***20104 HANSEN/BUCKLAND***

***That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 23 July 2020 be confirmed as a true and correct record.***

***That the Minutes of the Special Council Meeting of the Shire of Nannup held in Council Chambers on 30 July 2020 be confirmed as a true and correct record.***

***CARRIED (8/0)***

**9. MINUTES OF OTHER COUNCIL COMMITTEES:**

Nil.

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:**

Nil.

**11. REPORTS BY MEMBERS ATTENDING COMMITTEES:**

<b>Date</b>	<b>Meeting</b>	<b>Councillor</b>
3/8/20	Bush Fire Advisory Committee	Fraser, Stevenson, Mellema.
11/8/20	Lower Blackwood Land Conservation District Committee	Fraser
	Southern Forrest Valleys Tourism Association	Dean
4/8/20	Warren Blackwood Alliance of Councils	Hansen, Dean
5/8/20	Local Emergency Management Committee	Dean
6/8/20	Tourism Committee	Buckland, Corlett, Dean
21/8/20	Risk Management Advisory Committee	Hansen
27/8/20	South West Development Commission	Dean

AGENDA NUMBER:	12.1
SUBJECT:	Delegated Planning Decisions for July 2020
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	6 August 2020
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in July 2020 is presented in Attachment 12.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During July 2020, three (3) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for July 2020 compared to July 2019:

	July 2019	July 2020
<b>Delegated Decisions</b>	4 (\$226,418)	3 (\$42,500)
<b>Council Decisions</b>	0	1 (\$1,000)
<b>Total</b>	<b>4 (\$226,418)</b>	<b>4 (\$43,500)</b>

100% of all approvals issued in the month of July were completed within the statutory timeframes of either 60 or 90 days.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS3.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for July 2020 as per Attachment 12.1.1.

**20105 HANSEN/MELLEMA**

***That Council receives the report on Delegated Development Approvals for July 2020 as per Attachment 12.1.1.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.2
SUBJECT:	Development Application for Food and Café Van
LOCATION/ADDRESS:	Reserve 20333 Brockman Street, Nannup
NAME OF APPLICANT:	May Leece Pty Ltd
FILE REFERENCE:	RES20333
AUTHOR:	Steve Thompson – Consultant Planner
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i> )
DATE OF REPORT:	20 July 2020
PREVIOUS MEETING REFERENCE:	23 June 2020
ATTACHMENT:	12.2.1 - Location map 12.2.2 - Details originally provided by applicant 12.2.3 - Extract of planning framework 12.2.4 - Submissions 12.2.5 - Additional information from applicant 12.2.6 - Extract from <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>

## **BACKGROUND:**

The Shire has received a Development Application from May Leece Pty Ltd to operate a food and café van on Reserve 20333 (Nannup Caravan Park).

Relevant details relating to the site and the application include:

- The application site is shown in Attachment 12.2.1;
- Reserve 20333 is vested with the Shire for the purpose of 'Parkland Camping and Caravan Park'. The Shire has the power to lease for any term not exceeding 21 years and has an executed lease/agreement with May Leece Pty Ltd;
- Details submitted by the applicant are provided in Attachment 12.2.2. The food and café van is proposed to be permanently established and operate 3-4 days a week between the hours of 8am and 8pm;
- The property is a 'Public Purpose Reserve' in the *Shire of Nannup Local Planning Scheme No. 3 (LPS3)* for the purpose of 'Municipal'. The site is within a Flood Risk Area;
- The Local Planning Strategy sets out a vision, objectives, strategies and actions. Aim A41 states to 'ensure the Nannup town centre remains the principal commercial/retail centre for the Shire' while Strategy S59 states to 'provide for a consolidate, accessible, safe, attractive and vibrant town centre';



- Attachment 12.2.3 sets out a portion of the planning framework including an extract of LPS3 and the Local Planning Strategy. For land which is reserved in LPS3, the local government needs to consider matters in Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the ultimate purpose intended for the reserve;
- While there are no local planning policies of direct relevance to the application, Council's *Mobile Shop/Temporary Premises/Street Stall Policy* is of relevance;
- The Strategic Community Plan notes the community seeks a vibrant town centre;
- The property is located within a bushfire prone area as designated by the Fire and Emergency Services Commissioner;
- The Shire invited written comment on this application from adjoining/nearby landowners and food businesses located within the town centre for a two-week period. The Shire received four submissions on the Development Application as outlined in Attachment 12.2.4. Two submitters raised no objections, one raised concerns (Nannup Fish & Chips) and one submission raised objections (Nannup Hotel); and
- The main issues and objections raised in the submissions relate to:
  - The van not providing varieties of food that are already on offer from other established food businesses in town;
  - Financial difficulties of operating a small business in a small town;
  - The Nannup Hotel is struggling to remain viable. The last thing it needs is for low-overhead food vans to be diminishing its business opportunities;
  - Given the small economy of Nannup, it does not make sense to over-service the food outlet opportunities;
  - If the Shire wishes for locals currently employed at the hotel to be without work, the Shire should reduce the rates of the Nannup Hotel property accordingly, as they will convert the hotel into a private residence;
  - There is little value in creating one job and losing ten jobs; and
  - The long weekend in March and the impact of the location of the van on the Nannup Music Festival operations.

In accordance with established practice, the Shire administration has liaised with the applicant since the receipt of submissions. In response to the submissions, the applicant has provided a response (see Attachment 12.2.5).

Attachment 12.2.6 is an extract from the *Planning and Development (Local Planning Schemes) Regulations* which sets out matters to be considered by local government in assessing a Development Application.

#### **COMMENT:**

Following an assessment of the Development Application against the planning framework, the submissions and information provided by the applicant, it is recommended that the Council refuse the proposed food and café van on Reserve 20333. The reasons include:

- The proposed business would be operating outside of the Council's preferred commercial (including café/restaurant) area which is the Town Centre and Mixed Use zones;
- The proposed development is on Crown (Shire managed land) which is not subject to rates. In comparison, all property owners in the Town Centre and Mixed Use zones pay rates to the Shire and these rates are influenced by how the property is developed. There are questions relating to a 'level playing field' between a business operating on Crown (Shire managed land) compared to commercially zoned freehold land;
- The proposed development has the potential to detrimentally impact on existing or future businesses operating in the town centre which may undermine Council objectives to create and sustain a vibrant town centre;
- It is questioned whether the development is consistent with the 'Public Purpose Reserve' in LPS3 with the reserve purpose of 'Municipal';
- The application is inconsistent with Local Planning Strategy Aim A41 which states to 'ensure the Nannup town centre remains the principal commercial/retail centre for the Shire' while Strategy S59 states to 'provide for a consolidated, accessible, safe, attractive and vibrant town centre';
- The application may contribute to the potential loss of a valuable community service, in particular the only hotel in the Nannup townsite; and
- Council's *Mobile Shop/Temporary Premises/Street Stall Policy* includes an objective of not disrupting local businesses.

It is highlighted that economic competition is not a planning consideration for businesses operating for instance in the town centre. It is a market decision as to which businesses operate and are sustained in the town centre. While noting this, as outlined above, there are considered to be differences in this situation where the proposed commercial operation is located on Crown (Shire managed) land.

While noting the above:

- Various corporate and planning documents support to grow and diversify the local economy;
- The proposed food and café van will offer increased retail competition and choice for the local community and visitors;
- The proposed development is consistent with the permitted uses of both the Management Order for the Reserve and under the terms of the lease; and
- The Shire administration suggest there may be scope for the applicant to review opportunities to operate on a temporary basis on Reserve 20333 (including less days and/or different hours) and to demonstrate how the service will complement but not compete with established food and café operations in the town centre. Alternatively, to review opportunities to establish the food and café van on land which is zoned Town Centre or Mixed Use.

In some local government areas, there are local laws that restrict itinerant vendors from trading within a certain distance of competing business or activity based on the argument of commercial inequity. That is, an itinerant trader does not incur high

standards applicable to development, does not have Shire and water rates, and does not have building and property maintenance costs.

While noting the above, should Council determine that it is supportive of the Development Application, it is suggested that development conditions address matters including days and hours of operation, and flood risk.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015 and LPS3.*

**POLICY IMPLICATIONS:**

*Local Planning Policy No.11 Development in Flood Risk Areas.*

**FINANCIAL IMPLICATIONS:**

Nil at this stage.

**STRATEGIC IMPLICATIONS:**

Approval of the food and café van may impact existing or future businesses in the town centre and impact on the local employment or expenditure. This could set a precedent for similar proposals and/or itinerant vendors.

**RECOMMENDATION:**

That Council refuse the Development Application to operate a food and café van at Reserve 20333 Brockman Street, Nannup for the following reasons:

1. The development is located outside of the Council's preferred commercial (including café/restaurant) area which is the Town Centre and Mixed Use zones, compared to Crown (Shire managed) land.
2. The development has the potential to detrimentally impact on existing or future businesses operating in the town centre which may undermine Council objectives to create and sustain a vibrant town centre.
3. The application is inconsistent with the *Shire of Nannup Local Planning Strategy* including Aim A41 which states to 'ensure the Nannup town centre remains the principal commercial/retail centre for the Shire', while Strategy S59 states to 'provide for a consolidate, accessible, safe, attractive and vibrant town

centre'. The application, if approved, will undermine strategies to create and sustain a vibrant town centre.

Advice

- A) Advise the applicant that they review opportunities to operate on a temporary basis on Reserve 20333 (including less days and/or different hours) and demonstrate how the service will complement but not compete with established food and café operations in the town centre. Alternatively, to review opportunities to establish the food and café van on land which is zoned Town Centre or Mixed Use.
- B) If the applicant is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

***Cr Buckland moved an Alternative Motion:***

**20106 BUCKLAND/HANSEN**

**ALTERNATIVE RECOMMENDATION:**

***That Council approve the Development Application to operate a food and café van at Reserve 20333 Brockman Street, Nannup subject to the following conditions:***

- 1. The development hereby approved must be carried out in accordance with the plans and specifications submitted with the application (addressing all conditions) and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.***
- 2. This development approval is valid until 31 December 2025 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.***
- 3. The hours of operation of the food and café van are limited to between 8.00am and 9.00pm; seven days a week.***
- 4. The food and café van is well maintained at the applicant's expense to the satisfaction of the local government.***
- 5. The development hereby permitted shall not erect any advertising or signage at the site without the prior approval of the local government.***

**Advice**

- A) The approved development must comply with all relevant provisions of the Food Act 2008, Food Regulations 2009, Food Standards Code of Australia and New Zealand, Caravan Parks and Camping Grounds Act 1992, Caravan Parks and Camping Grounds Regulations 1997 and the Shire of Nannup Health Local Laws.**
- B) In relation to Condition 5, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.**
- C) The property is within a bushfire prone area and the applicant should review and implement measures to lower risks for guests and customers.**
- D) The applicant is to retain appropriate Public Liability Insurance to cover the entire area the subject of this approval to the satisfaction of the local government.**
- E) If the applicant is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**

**CARRIED (8/0)**

AGENDA NUMBER:	12.3
SUBJECT:	Western Australian Local Government Association (WALGA) Annual General Meeting 2020
LOCATION/ADDRESS:	Not Applicable
NAME OF APPLICANT:	Western Australian Local Government Association
FILE REFERENCE:	DEP 14
AUTHOR:	Sarah Dean – Governance Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	30 July 2020
ATTACHMENTS:	12.3.1 – Notice of Annual General Meeting 2020

### **BACKGROUND:**

The Western Australian Local Government Association (WALGA) writes to advise that all Member Councils are entitled to be represented by two (2) voting delegates at the Annual General meeting of WALGA to be held at the Crown Towers Perth on **Friday 25 September 2020**.

Delegates may be Elected Members or serving officers. Two proxies can also be nominated in the even delegates cannot attend.

WALGA is therefore seeking the names of the voting delegates together with proxy voting delegates.

### **COMMENT:**

WALGA seeks the above nominations in writing by **Friday 28 August 2020** and only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils.

### **STATUTORY ENVIRONMENT:**

Nil.

### **POLICY IMPLICATIONS:**

*ADM 6 – Conference Attendance and Training –Elected Members, Senior Management and Employees and ADM 10 – Councillor Fees and Reimbursements.*

**FINANCIAL IMPLICATIONS:**

Cost of accommodation and travel cost reimbursement for elected members.

**STRATEGIC IMPLICATIONS:**

Nil

**RECOMMENDATION:**

1. That Council nominates the Shire President and Cr \_\_\_\_\_ as its two (2) voting delegates to the WALGA Annual General Meeting to be held **Friday 25 September 2020**; with Councillor's \_\_\_\_\_ and \_\_\_\_\_ being appointed as the two (2) proxy delegates.
2. That Council agrees to meet all associated accommodation, travel and other costs as per Council policy *ADM 6 - Conference Attendance and Training – Elected Members, Senior Management and Employees* and *ADM 10 – Councillor Fees and Reimbursements*.

**20107 STEVENSON/MELLEMA**

1. ***That Council nominates the Shire President and the Chief Executive Officer as its two (2) voting delegates to the WALGA Annual General Meeting to be held Friday 25 September 2020 with no other delegates being nominated to attend.***
2. ***That Council agrees to meet all associated accommodation, travel and other costs as per Council policy ADM 6 - Conference Attendance and Training – Elected Members, Senior Management and Employees and ADM 10 – Councillor Fees and Reimbursements.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.4
SUBJECT:	Customer Service Charter Review
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ADM 13
AUTHOR:	Sarah Dean – Governance Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	30 July 2020
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.4.1 – Draft Customer Service Charter

**BACKGROUND:**

The Shire of Nannup Customer Service Charter was adopted by Council in March 2011. The Shire of Nannup Customer Service Charter is a supplementary document to several Council plans and policies; such as the Corporate Business Plan and the Strategic Community Plan.

The Customer Service Charter also directly informs Council policy ADM 22 Complaint Handling.

The existing Charter applies to all Council Members, Committee Members and employees and contractors.

**COMMENT:**

The Shire of Nannup Customer Service Charter was reviewed by officer and updated. The Charter was then reviewed by Council’s human resources risk consultant for feedback.

LGIS Human Resources Risk Consultant has prepared a training course in customer training to consolidate on the review of the Customer Service Charter. This training will include a session on what will occur should there be any aggressive or violent behaviour from customers.

**STATUTORY ENVIRONMENT:**

In accordance with Section 2.7(2)(b) of the *Local Government Act 1995* it is the role of the Council to determine the Local Government’s policies. It is also common for a Council to adopt significant Corporate documents and make these documents available to members of the public on the website. Corporate documents normally have a higher profile than policies and as a consequence have a greater exposure.

It is normal for Local Governments to have a Customer Service Charter adopted by Council that forms part of a suite of corporate documents rather than have a policy.



**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Design and printing costs of \$631 for a professionally printed DL flyer for distribution.

**STRATEGIC IMPLICATIONS:**

The Customer Service Charter aligns with and supports our Community Strategic Plan:

***Our Community Leadership***

*We listen to our community leaders*

***5.1 Listen***

*To listen and partner with our community leaders and all our diverse groups.*

*Complaints and opportunities responded to in accordance with our Customer Service Charter.*

The Customer Service Charter aligns with and supports our Corporate Business Plan:

***Focus Area 5: Our Community Leadership***

*Shire Services supporting our objectives: Community Development, Customer Service, Governance.*

***Focus Area 6: Our Council Leadership***

*A listening leadership that provides for and represents all.*

*Shire Services supporting our objectives:*

*Customer Service, Finance, Governance, Integrated Planning, Records Management.*

<p><b>RECOMMENDATION:</b></p>
-------------------------------

<p>That Council adopt the draft Customer Service Charter as presented in 12.4.1.</p>
--

**20108 HANSEN/STEVENSON**

***That Council adopt the draft Customer Service Charter as presented in 12.4.1.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.5
SUBJECT:	Budget Monitoring – June 2020
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Susan Fitchat – Acting Manager of Corporate Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	23 August 2020
ATTACHMENT:	12.5.1 – Financial Statements for the period ending 30 June 2020

**BACKGROUND:**

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.5.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance of the year to date to the month in question and not the likely outturn at the end of the year. The outturn at the end of the year is finalised once the year end audit is completed.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

**COMMENT:**

Please refer to the attachment, Financial Statements for periods ending 30 June 2020 for a detailed analysis of our end of year position, Note 2.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34(1)(a).

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The attached financial statements detail financial outcomes for 2019/20.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

Monthly Financial Statements for the period ending 30 June 2020 be received.

**20109 MELLEMA/STEVENSON**

***Monthly Financial Statements for the period ending 30 June 2020 be received.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.6
SUBJECT:	Monthly Accounts for Payment - July 2020
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Susan Fitchat - Acting Manager of Corporate and Community Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	23 August 2020
ATTACHMENT:	12.6.1 – Accounts for Payment July 2020

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 July to 31 July 2020 as detailed hereunder and noted on the attached schedule, are submitted to Council.

**COMMENT:**

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit cards in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

**Municipal Account**

Accounts paid by EFT	12698 - 12792	240,827.19
Accounts paid by cheque	20463-20467	288.96
Accounts paid by Direct Debit	DD10833.1 – 10871.15	59,232.73
<i>Sub Total Municipal Account</i>		\$300,348.88

**Trust Account**

Accounts paid by EFT	12758,12759,12793	2,785.68
BSL Admin fee Trf		71.25
<i>Sub Total Trust Account</i>		\$2,856.93
<b>Total Payments</b>		<b>\$303,205.81</b>

**STATUTORY ENVIRONMENT:**

LG (Financial Management) Regulation 13

**POLICY IMPLICATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:**

None.

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$303,205.81 1 July 2020 to 31 July 2020 in the attached schedule(s) be endorsed.

**20110 HANSEN/BUCKLAND**

***That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$303,205.81 1 July 2020 to 31 July 2020 in the attached schedule(s) be endorsed.***

**CARRIED (8/0)**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**13.1 OFFICERS**

Nil.

**13.2 ELECTED MEMBERS**

Nil.

**14. MEETING CLOSED TO THE PUBLIC**

(Confidential Items)

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil.

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

Nil.

**15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil.

**17. CLOSURE OF MEETING:**

The Shire President declared the meeting closed at 6.26 pm.



# Minutes

Meeting held Wednesday 2<sup>nd</sup> September 2020  
11:30am in the Community Meeting Room at the Rec Centre

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Item	Minute	Title
------	--------	-------

1		<b>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</b>
---	--	--

11:37 am - Meeting declared open by Cr Stevenson, Chair  
Acknowledgement of Traditional Custodians

**RECORD OF ATTENDANCE/APOLOGIES**

Cr Cate Stevenson, Nicole Botica, Andrea Jenkins, Nicola Smith, Christina Mann, Matthew Goldstone, Phil Hewitt

Apologies – Alana Walker, Wendy Moore, Louise Stokes, Cheryle Brown, Tanya Coffey, Kristina Teale, Kirsty Hatt, Al McNevin, Heather McQueen

Guests - NIL

2		<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>
---	--	---

The Minutes of the LDAG meeting of 24<sup>th</sup> June 2020 were confirmed as true and accurate

Moved by Nicole Botica  
Seconded by Christina Mann  
Carried unanimously

3		<b>GUESTS – NIL</b>
---	--	---------------------

4		<b>DECLARATIONS OF INTEREST - NIL</b>
---	--	---------------------------------------

5		<b>BUSINESS ARISING FROM PREVIOUS MINUTES</b>
---	--	---

5.1		<b>Communication Plan 2020 amendments</b>
-----	--	---

The Communication Plan 2020 has been updated by Nicole Botica and Andrea Jenkins to include local events. Cate Stevenson is amending the section detailing who is doing what. The amended Communication Plan will be sent out with the minutes. As of the next LDAG meeting, the Communication Plan will be added as a standing agenda item.

5.2		<b>LDAG Strategic Plan to be implemented for 2021</b>
-----	--	---

Awaiting advice from Jen O' Mullane, LDAG Inc. regarding this.



- 5.3           **Community Perception Survey**  
A community perception survey is planned. It will be conducted both online and through paper distribution at locations (TBC) such as: Nannup Hospital, Shire of Nannup, Nannup CRC, Nannup Eziway and the Nannup Pharmacy. Jen O’Mullane emailed Andrea Jenkins the template and is currently seeking approval for Nannup LDAG to have access to LDAG’s community perception survey. Nannup LDAG will modify the questions to suit the Nannup community – in consultation with focus areas identified by the police and utilising LDAG Inc. expertise. It is understood that LDAG Inc. will collate the data into a report on our behalf. The online portal, sample size and analytics are to be discussed further. Nannup LDAG are considering an incentive for people to participate and potentially applying for funding through a STRIVE grant or CAP for these prizes. Nicole Botica is to communicate with Nannup CRC about ‘Nannup dollars’. The issue of maintaining anonymity was raised in relation to prize giving. Cr Stevenson highlighted that the Nannup CRC has the capacity to support older community members to complete the survey digitally by providing training and upskilling.
- 5.4           **Evaluation Workshop with LDAG Inc.**  
Jen O’Mullane offered to run an evaluation workshop. It has been booked for the 15<sup>th</sup> October 2020. Andrea Jenkins to confirm details.
- 5.5           **Safety Concerns – youth on roads with no helmets**  
Matt Goldstone stated that the concerned post by a community member on social media prompted the Police to speak with main perpetrators. Matt Goldstone also informed meeting that the school addressed the issue at assembly. Christina Mann suggested inviting SDERA consultant Jim Brouthon to the next meeting as a guest as SDERA could potentially assist with these concerns as well.

## **6           REPORTS OF OFFICERS**

- 6.1           **Finance Report – July 2020 Ledger provided with agenda**  
Refer to attached. Discussion took place regarding the best way to table financial information going forward. Nicole Botica is to attach an internal budget sheet to financial report in the future.
- 6.2           **Project Officer Report (Andrea Jenkins)**  
Report tabled – attached with agenda  
Through discussion, it was decided that the new LDAG Strategic Plan

is pivotal in further planning. Andrea Jenkins is to send a copy of the current plan out to the committee with the minutes so members review and provide feedback before the next meeting. Information gained from the community perception survey will feed into the LDAG Strategic Plan.

Alana Walker (ADF) is keen to work directly with NDHS regarding future CAPS. Cate Stevenson highlighted concerns regarding ensuring any partnerships align with what Nannup LDAG is aiming to achieve.

Discussion regarding possible 'Partnering with NDHS' activities included a Paddle WA canoeing/team building day including use of the bus. Nicole Botica is to follow up discussions with Paddle WA.

Andrea Jenkins is to check if Manea Senior College holds an open day and what Busselton TAFE offers to high school students.

6.3

**Roadwise Report (Nicola Smith)**

Latest report tabled in June meeting

Fatigue project still being promoted. The 'Don't Ignore the Yawning Signs' banner potentially put up for SEVEN. Nicola Smith provided posters in response to the increase in driving under the influence being reported in the South West.

The committee discussed the new increase in penalties for using electronic devices while driving – 'The danger in the palm of your hand' campaign

It was moved that the above reports be accepted:

Moved by Nicole Botica  
Seconded by Phil Hewitt  
Carried unanimously

7

**GENERAL BUSINESS**

7.1 **STRIVE grant approval – The Race**

It was moved that a Strive Grant (Community) application be submitted for the GoKart event planned for December 2020.

Moved by Matt Goldstone  
Seconded by Christina Mann  
Carried unanimously

7.2 **Partnership with Bush Fire Cadets**

Andrea Jenkins to send any groups wishing to partner with Nannup LDAG our current LDAG Strategic Plan – to share our message and what we aim to achieve and ask what they would like to add in terms of current issues and priorities.

7.3 **Partnership with NDHS P & C for Breakfast Club**

Same response as to 7.2

**7.4 Fathering Project – Manjimup**

Christina Mann advised that the Project focusses on establishing a “Dad’s group” at the school for Dad and children events. It is a national project and helps Fathers to get together, support each other and role model behaviours with their children. Other areas LDAG have funded the initial annual fee to support the establishment of the project. If young people and parents are a focus in this region within the new Nannup LDAG Strategic Plan this could be considered.

**7.5 Development of a media policy for Nannup LDAG**

Cate Stevenson stated that, as LDAG is a committee of Council, advice should be sought from the David Taylor (CEO) and Tony Dean (Shire President) about this item. The Telegraph article approval is delegated through the Shire

**7.6 Changing the Nannup YAC Facebook page**

Nicole Botica explained that this came up through a webinar she attended with LDAG Inc. She realised our social media page is not filtering back to LDAG Inc. and that by changing the name, we can tag LDAG Inc. in posts and possibly share more campaign messaging. It was noted that the Youth Advisory Committee has not been active for a significant period.

The committee consensus to change the name of the Nannup YAC Facebook Page to Nannup LDAG.

Social media presence options to connect with young people to be explored via Youth Zone.

Moved by Matt Goldstone  
Seconded by Nicola Smith  
Carried unanimously

**8 OTHER BUSINESS - ROUND TABLE**

8.1 Christina Mann - ADF – Recommended the ADF ‘Celebrate You’ Campaign, stating that it was uplifting

8.2 Phil Hewitt – questioned the WWCC (Working With Children Card) process and how to best proceed. Andrea Jenkins to collect WWCC application forms to keep at the Shire office

8.3 Nicola Smith – requested an update on the RYDE program and Investing in Our Youth – Andrea Jenkins to follow up, finding ways to promote its availability in neighbouring towns.

**9 NEXT MEETING** Wednesday 4<sup>th</sup> November at 11am. It will be a Strategic Planning meeting so LDAG Inc. will be invited to attend.

**10 CLOSURE OF MEETING 1:15pm**



Alcohol  
and Drug  
Foundation



RoadWise



Shire of  
**Nannup**  
rest • connect • grow

# ***Shire of Nannup***

## **Bush Fire Advisory Committee Meeting**

Committee Meeting held  
Monday 7<sup>th</sup> September 2020  
at 7.00pm in Council Chambers  
at the Nannup Shire Office

1. **DECLARATION OF OPENING AND ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

(CS) declared BFAC meeting open at 7:00pm (1900hrs), acknowledging the Traditional Custodians.

2. **RECORD OF ATTENDANCE/APOLOGIES**

Attendees

(CS) Catherine Stevenson (Chair) - Councillor  
(RM) Robin Mellema – Chief Bush FCO  
(MS) Mark Scott– Deputy Chief BFCO  
(JP) John Patman – Deputy Chief BFCO  
(PH) Peter Hastie – Carlotta FCO  
(GB) Gerald Brown – Cundinup FCO  
(CC) Carey Curtis – Nannup Brook FCO  
(AMc) Andrew McNab – Scott River FCO  
(MV) Mike Vasey – North Nannup FCO  
(DT) David Taylor – Shire CEO  
(LF) Leigh Fletcher – Acting CESM  
(GH) Greg Hodgson – FPC  
(EH) Ed Hatherley – DBCA

Apologies

(PT) Cr Fraser - Councillor  
(PT) Peter Thomas - DFES  
(IW) Ian Wishart – Carlotta FCO (retiring)  
(JB) Jeffery Bennet – DBCA  
(JJ) Jonathan Jones – Manager of Infrastructure

The Chair welcomed Lincoln Kay (Carlotta Captain), Stewart Seesink (Nannup Brook Captain) and Roz Edwards (Shire Ranger) as a guests to the meeting. (RM) thanked CESM for fulfilling the role in (RB) absence

3. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion**

**“The Minutes of the Bushfire Advisory Meeting of the Shire of Nannup held in the Council Chambers on 8<sup>th</sup> June 2020 be confirmed as a true and correct record”**

**Moved: Mark Scott**

**CARRIED**

**Seconded: Andrew McNab**

## 5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- 5.1 SMS Broadcast Platform – The Shire have identified and are looking to implement the system and formulate contact listings.
- 5.2 Management of Trash Piles – The Shire has engaged the land owner, consequently a hazard reduction burn commenced on and to nearby locations of Zircon Road. Currently a large percentage has successfully been mitigated with ongoing works scheduled.

## 6. REPORTS

- 6.1 **Chief Bush Fire Control Officer**  
Refer to attached report
- 6.2 **Deputy Chief Bush Fire Control Officer**  
(MS) advised nothing to report
- 6.3 **Deputy Chief Bush Fire Control Officer**  
(JP) Expressed apologies for non-attendance to the ROAC meeting on the 27<sup>th</sup> August.
- 6.4 **FCO Reports**
  - 6.4.1 Balingup Road (MS)  
Advised nothing to report.
  - 6.4.2 Carlotta (PH)  
Thanked (IW) for his commitment to the Brigade over the years. Informed of AGM and internal structure changes to the Brigade, Lincoln Kay has been nominated as Captain.
  - 6.4.3 Cundinup Road (GB)  
Mentioned that they have received the high season vehicle L/T.
  - 6.4.4 Darradup (JP)  
Confirmed Darradup BFB AGM and his deputation of FCO has been extended for a period of one year.
  - 6.4.5 Nannup Brook (CC)  
Advised nothing to report.
  - 6.4.5 North Nannup (MV)  
Informed BFAC of their AGM and internal structure changes to the Brigade - Mark Pipkin nominated as Captain, Andy Armes nominated as Chairperson, Jo Cleverly nominated as

Secretary, Nina Pipkin nominated as Treasurer and Steve Riddel nominated as Training Officer.

6.4.7 Scott River Jasper (AMc)  
Advised nothing to report.

**6.5 Councillor FCO**

Nil

**6.6 FPC (GH)**

Refer to Attached

**6.7 CESM (LF)**

Refer to Attached

**6.8 DFES (PT via email for tabling)**

Refer to Attached

**6.9 DBCA**

**DBCA Blackwood (EH)**

- Informed BFAC and presented mapped DBCA spring burning program and briefed on the introduction of Satellite Burning Severity Mapping. - (Attachment)
- (AMc) expressed concerns with regard to planned burns to the North of Scott River in spring.
- (RM) asked if planned burns were scheduled for South east Nannup. (EH) commented that it is included in the 20/21 planned burn program. – Maps attached

**DBCA Warren (JB via email for tabling)**

Refer to Attached

**Motion**

**“The reports are accepted as read”**

**Moved: Robin Mellema**

**CARRIED**

**Seconded: Mark Scott**

**7. STANDING ITEMS**

7.1 ESL 2019/20 Final Report (Refer to Attachment)

Original Budget - \$145000.00

Actual Expenditure - \$ 171150.06



(MS) queried the over expenditure of the ESL and who covered the over spend, (DT) responded that the over spend was linked to the hand over process of the CESH role and not having correct information at that time. (MS) asked of ways to structure and monitor the ESL, (RM) asked of ways to improve ESL budgeting

7.2 Resolution Tracker – under development

## 8 GENERAL BUSINESS

### 8.1 Endorsement of FCOs

At recent Brigade AGMs there have been a number of changes to FCOs, specifically

**Carlotta (PH) Peter Hastie.** It was noted that whilst PH is yet to complete FCO training he has the skills & experience to undertake the role. He will complete the requisite training as soon as DFES offer the course.

**Darradup (JP) John Patman**  
**North Nannup (MV) Mike Vasey**

Further it was recommended that the **Fire Break Inspector (RE) Roz Edwards** be appointed as an FCO to assist in the performing of this role.

#### Motion

“The following individuals’ appointments as Fire Control Officer’s be endorsed by Council:

- 1 **Carlotta VBFB Peter Hastie (with the proviso that he completes the DFES FCO training as soon as it becomes available);**
- 2 **Darradup VBFB John Patman;**
- 3 **North Nannup VBFB Michael Vasey;**
- 4 **Fire Break Inspector Ranger/Relief ranger Rosalyn Edwards;**
- and
- 5 **Fire Break Inspector CESO/Acting CESO Leigh Fletcher”**

**Moved: Robin Mellema**

**CARRIED**

**Seconded: Mark Scott**

### 8.2 2020/2021 Bush Fire Act 1954 s33 private land inspection plan

(RE) provided an overview of the planned Firebreak inspection programme for 2020/2021.

### 8.3 Amendments to Fuel Hazard Reduction and Fire Break Notice 2020/2021

Refer to attached

(RE) presented an overview of the amendments to the 20/21 Fuel Hazard Reduction and Fire Break Notice, including prohibited and restricted burning dates, revised fees and charges, legal requirements for land owners and requirements for plantation managers.

**8.4 Discuss and make recommendation on the following sections of the *Bush Fire Act 1954***

Refer to attached

**8.4.1 *Bush Fire Regulation 1954* 15C. Local government may restrict permits for burning on certain days Sunday, Public Holiday, Christmas Day**

No action required as can be managed through the process of issuing permit.

**8.4.2 *Bush Fire Act 1954* s.24G. Minister or local government may further restrict burning of garden refuse**

(RE) advised that as there is no restriction currently in place, garden refuse can be burnt during both the Restricted and Prohibited Seasons without a permit. Following discussion it was agreed that it should be prohibited in Prohibited Fire Season & subject to a permit in the Restricted Season.

**8.4.3 *Bush Fire Act 1954* s.25(1a) lighting of open air camping or cooking fires during prohibited and restricted burning times**

Following discussion it was agreed that it should be prohibited in Prohibited Fire Season & subject to the conditions recommended by (RE) (refer to attached).

**Motion**

**“In accordance with the *Bush Fires Act 1954* (“the Act”) that the Shire of Nannup -**

- 1 Under section 24G(2) of the Act, hereby prohibits the burning of garden refuse within the Shire boundaries during the Shire of Nannup’s Prohibited Burning Period and, during the Restricted Burning Periods, a permit is required from a Fire Control Officer.**
- 2 Under section 25(1a) of the Act, hereby prohibits the lighting of open air cooking or camping fires within the Shire boundaries during the Prohibited Burning Period.**
- 3 Under section 25(1a) of the Act, the use of wood and solid fuel BBQs are hereby permitted during the Restricted Burning Period in accordance with the conditions below:**

- a) The fire must not be lit if the Fire Danger Rating is Very High or above, or if a Total Fire Ban or a Harvest and Vehicle Movement Ban is declared;
- b) The fire is at a domestic dwelling, the BBQ or campfire properly is constructed so that it is raised off the ground and has sufficient wind breaks;
- c) All combustible material is to be cleared from within a 5 metre radius surrounding the campfire;
- d) A functioning hose or running water must reach the campfire;
- e) The fire is lit between 6:00pm (18:00hrs) and 11:00pm (23:00hrs) and is completely extinguished before midnight on the same day;
- f) At least one person is always present at the site of the fire until it is completely extinguished by the application of water or earth; and
- g) The solid fuel being burnt is no greater than 1.5 cubic metres.

**Moved:** Mark Scott  
**Seconded:** Mike Vasey

**CARRIED**

#### **8.5 Restricted and prohibited burning Season**

(RE) Advised that the Shire's previous Fuel Hazard Reduction and Fire Break Notice had advertised incorrect dates for these periods. The dates advertised were:

Restricted burning period - 3 November to 31 May;  
Prohibited 18 December to 28 February.

(RE) advised that the Restricted and Prohibited season dates are legally set by the FES Commissioner. The dates set by the FES Commissioner and Gazetted on 3 Feb 2012 are as follows:

Restricted burning period – 9 November to 30 April;  
Prohibited burning period - 18 December to 28 February.

(RM) suggested that an application be made to the FES Commissioner to have the Restricted season dates altered for the Shire of Nannup to be -Restricted burning period - 3 November to 31 May. Unanimously supported by the FCOs.

(CS) noted that for the 2020/2021 year the Shire will need to comply with the current gazetted dates.

#### **8.5 BFAC Terms of Reference for endorsement**

Refer to attached

(CS) noted that the provisions in the BFAC Terms of Reference regarding quorum and AGMs have been amended and are for consideration for adoption.

**Motion**

**“The BFAC Terms of Reference, with amendments, as tabled be endorsed.”**

**Moved: Mark Scott**

**CARRIED**

**Seconded: Gerald Brown**

**8.6 Acknowledgement of retiring FCOs**

**Motion**

**That the Shire of Nannup write a letter to the retiring FCOs thanking them for their commitment to BFAC and the Shire.**

**Moved: Robin Mellema**

**CARRIED**

**Seconded: Mark Scott**

**8.6 Water Points / Dams**

(GB) was asked by a Brigade member to raise the question of access to water from private dams for firefighting purposes. (RM) said that it would be appropriate to liaise with land owners in emergency situations. BFAC discussed the possibility of Brigades developing a list of available water sources.

**8.7 Volunteer PPE – Boots**

Concern has been expressed by some volunteers on the lack of comfort of the supplied firefighting boots. Volunteers must wear approved PPE when on fire grounds. Access to alternate firefighting approved boots may be available.

**9. DATE FOR NEXT MEETINGS PROPOSED**

Monday 2<sup>nd</sup> November 2020 at 7:00pm.

**10. CLOSURE OF MEETING**

The meeting was declared closed at 9:23pm (2123hrs)

# **SHIRE OF NANNUP**

## **LOCAL PLANNING SCHEME NO. 4**

### **DISCLAIMER**

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning, Lands and Heritage. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning, Lands and Heritage of any errors or omissions in this document.

**ORIGINAL LOCAL PLANNING SCHEME GAZETTAL DATE:**

## SHIRE OF NANNUP LOCAL PLANNING SCHEME NO. 4 AMENDMENTS

AMD NO.	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	

# **SHIRE OF NANNUP**

## **LOCAL PLANNING SCHEME NO. 4**

The Shire of Nannup under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

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# Part 1 - Preliminary

## 1. Citation

This Local Planning Scheme is the Shire of Nannup Scheme No 4.

## 2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

## 3. Scheme revoked

The following local planning scheme is revoked – Local Planning Scheme No. 3, gazetted on 14 December 2007.

## 4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

*Note: The Interpretation Act 1984 section 32 makes provision in relation to whether headings form part of the written law.*

## 5. Responsibility for Scheme

The Shire of Nannup is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

## 6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

## 7. Contents of Scheme

- (1) In addition to the provisions set out in this document (the **Scheme text**), this Scheme includes the following -
  - (a) the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental provisions provided for in Schedule A.
  - (b) the Scheme Map (Sheets 1 - 7).
- (2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

## 8. Purposes of Scheme

The purposes of this Scheme are to -

- (i) set out the local government's planning aims and intentions for the Scheme area; and
- (ii) set aside land as local reserves for public purposes; and
- (iii) zone land within the Scheme area for the purposes defined in this Scheme; and
- (iv) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- (v) set out procedures for the assessment and determination of development applications; and
- (vi) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (vii) make provision for the administration and enforcement of this Scheme; and
- (viii) address other matters referred to in Schedule 7 of the Act.

## **9. Aims of Scheme**

The aims of this Scheme are -

- (a) To implement the intentions and desired outcomes of the Local Planning Strategy.
- (b) To coordinate and integrate planning at the local level with planning at regional and state levels.
- (c) To facilitate the effective implementation of the State Planning Framework.
- (d) To ensure there is sufficient supply of serviced and suitable land for housing, commercial activities, community facilities, recreation and open space.
- (e) To assist employment and economic growth by facilitating the timely provision of suitable land for retail, commercial, industrial and tourist development, as well as providing opportunities for home-based employment.
- (f) To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities.
- (g) To manage the use and development of land by means of zoning and development controls to achieve compatibility between land uses, and the preservation, and where possible the enhancement of visual amenity of urban and rural uses.
- (h) To protect and enhance the environmental values and natural resources of the Shire and to promote ecologically sustainable land use and development.
- (i) To safeguard and enhance the character and amenity of the built and natural environment of the Scheme Area.
- (j) To ensure that existing and future residents enjoy a range of attractive living environments and have access to the widest possible range of services and amenities.
- (k) To recognise and protect places of natural beauty, historic interest and scientific interest that are considered to be important to the heritage of the Shire.
- (l) To make provision for other matters authorised by the Act.
- (m) To encourage the sustainable development and expansion of the Nannup townsite to improve service viability while conserving or enhancing a strong sense of community.
- (n) To ensure that future subdivision and development within and near the Nannup townsite provide a broad range of housing and lifestyle choices that enhance the environment and character of the townsite.

## **10. Relationship with local laws**

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

## **11. Relationship with other local planning Schemes**

There are no other local planning schemes of the Shire of Nannup which apply to the Scheme area.

## **12. Relationship with region planning Scheme**

There are no region planning schemes which apply to the Scheme area.

## Part 2 - Reserves

### 13. Regional reserves

There are no regional reserves in the Scheme area.

*Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the Land Administration Act 1997 section 41.*

### 14. Local reserves

(1) In this clause -

**Department of Main Roads** means the department principally assisting in the administration of the *Main Roads Act 1930*.

**Western Australian Road Hierarchy** means the document of that name available on the website maintained by the Department of Main Roads.

(2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

(3) The objectives of each local reserve are as follows -

**Table 1 - Reserve objectives**

Reserve name	Objectives
Public Open Space	<ul style="list-style-type: none"> <li>To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152.</li> <li>To provide for a range of active and passive recreation uses such as recreation buildings, and courts and associated car parking and drainage.</li> </ul>
Environmental Conservation	<ul style="list-style-type: none"> <li>To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.</li> <li>To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves.</li> </ul>
State Forest	<ul style="list-style-type: none"> <li>To identify areas of State Forest.</li> </ul>
Civic and Community	<ul style="list-style-type: none"> <li>To provide for a range of community facilities which are compatible with surrounding development.</li> <li>To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organisations involved in activities for community benefit.</li> </ul>
Cultural Facilities	<ul style="list-style-type: none"> <li>Civic and Community which specifically provide for a range of essential cultural facilities.</li> </ul>
Public Purposes	<ul style="list-style-type: none"> <li>To provide for a range of essential physical and community infrastructure.</li> </ul>
Medical Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential medical services.</li> </ul>
Infrastructure Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential infrastructure services.</li> </ul>
Education	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential education facilities.</li> </ul>
Government Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of government services.</li> </ul>
Recreational	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of public recreational facilities.</li> </ul>
Cemetery	<ul style="list-style-type: none"> <li>To set aside land required for a cemetery.</li> </ul>

Drainage/Waterway	<ul style="list-style-type: none"> <li>To set aside land required for significant waterways and drainage.</li> </ul>
Railways	<ul style="list-style-type: none"> <li>To set aside land required for passenger rail and rail freight services.</li> </ul>
Primary Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.</li> </ul>
Regional Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a regional distributor road being a road classified as a Distributor A or Distributor B under the Western Australian Road Hierarchy.</li> </ul>
Local Road	<ul style="list-style-type: none"> <li>To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.</li> </ul>

**15. Additional uses for local reserves**

- (1) Table 2 sets out -
- (a) classes of use for specified land located in local reserves that are additional to classes of use determined in accordance with the objectives of the reserve; and
  - (b) the conditions that apply to that additional use.

**Table 2 - Specified additional uses for land in local reserves in Scheme area**

No.	Description of land	Additional use	Conditions
AR1	Reserve 20333, Brockman Street, Nannup	Caravan Park Camping Ground Tourist Development Recreation - Private	As determined by the local government
AR2	Reserve 24762, Balingup-Nannup Road, Nannup	Caravan Park Camping Ground Tourist Development Recreation - Private	As determined by the local government

- (2) Despite anything contained in clause 14, land that is specified in Table 2 may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

## Part 3 - Zones and use of land

### 16. Zones

- (1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each zone are as follows -

**Table 3 - Zone objectives**

Zone name	Objectives
Commercial	<ul style="list-style-type: none"> <li>• To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.</li> <li>• To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.</li> <li>• To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> </ul>
Environmental Conservation	<ul style="list-style-type: none"> <li>• To identify land set aside for environmental conservation purposes.</li> <li>• To provide for the preservation, maintenance, restoration or sustainable use of the natural environment.</li> </ul>
General Industry	<ul style="list-style-type: none"> <li>• To provide for a broad range of industrial, service and storage activities which by the nature of their operations, should be isolated from residential and other sensitive land uses.</li> <li>• To accommodate industry that would not otherwise comply with the performance standards of light industry.</li> <li>• Seek to manage impacts such as noise, dust and odour within the</li> </ul>
Priority Agriculture	<ul style="list-style-type: none"> <li>• To identify land of State, regional or local significance for food production purposes.</li> <li>• To retain priority agricultural land for agricultural purposes.</li> <li>• To limit the introduction of sensitive land uses which may compromise existing, future and potential agricultural production.</li> </ul>
Residential	<ul style="list-style-type: none"> <li>• To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>• To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>• To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
Rural	<ul style="list-style-type: none"> <li>• To provide for the maintenance or enhancement of specific local rural character.</li> <li>• To protect broad acre agricultural activities such as cropping, and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.</li> <li>• To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.</li> <li>• To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.</li> <li>• To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.</li> </ul>

Rural Residential	<ul style="list-style-type: none"> <li>• To provide for lot sizes in the range of 1 ha to 4 ha.</li> <li>• To provide opportunities for a range of limited rural and related ancillary pursuits on rural residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</li> <li>• To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Rural Smallholdings	<ul style="list-style-type: none"> <li>• To provide for lot sizes in the range of 4 ha to 40 ha.</li> <li>• To provide for a limited range of rural land uses where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</li> <li>• To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Special Use	<ul style="list-style-type: none"> <li>• To facilitate special categories of land uses which do not sit comfortably within any other zone.</li> <li>• To enable the Council to impose specific conditions associated with the special use.</li> </ul>
Tourism	<ul style="list-style-type: none"> <li>• To promote and provide for tourism opportunities.</li> <li>• To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.</li> <li>• To allow limited residential uses where appropriate.</li> <li>• To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.</li> </ul>
Urban Development	<ul style="list-style-type: none"> <li>• To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme.</li> <li>• To provide for a range of residential densities to encourage a variety of residential accommodation.</li> <li>• To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.</li> </ul>

17. Zoning table

The zoning table for this Scheme is as follows -

Table 4 - Zoning Table

USE & DEVELOPMENT CLASS	Commercial	Environmental Conservation	General Industry	Priority Agriculture	Residential	Rural	Rural Residential	Rural Smallholdings	Special Use	Tourism	Urban Development
Abattoir	X	X	X	A	X	A	X	X	REFER TO CLAUSE 21	X	REFER TO CLAUSE 18(7) AND 66
Agriculture – extensive	X	A	X	P	X	P	D	P		A	
Agriculture - intensive	X	A	X	P	X	P	D	D		A	
Airfield	X	X	X	D	X	D	X	X		A	
Amusement parlour	A	X	A	X	X	X	X	X		A	
Ancillary dwelling	D	D	X	D	P	D	D	D		X	
Animal establishment	X	X	X	D	X	D	A	A		X	
Animal husbandry - intensive	X	X	X	D	X	A	X	A		X	
Art gallery	D	A	D	A	X	D	A	A		A	
Bed and breakfast	D	D	X	D	D	D	D	D		D	
Betting agency	D	X	X	X	X	X	X	X		X	
Brewery	A	X	A	X	X	A	X	A		A	
Bulky goods showroom	D	X	D	X	X	X	X	X		X	
Camping ground	X	X	X	A	X	A	X	X		D	
Caravan park	A	X	X	A	X	A	X	X		A	
Caretaker's dwelling	D	D	A	D	X	D	X	D		D	
Car park	D	D	D	A	A	A	X	D		D	
Child care premises	D	X	X	X	A	X	A	A		A	
Cinema/Theatre	D	X	X	X	X	X	X	X		A	
Civic use	D	A	D	D	D	D	D	D		D	
Club premises	D	X	A	A	A	D	A	A		A	
Commercial vehicle parking	D	D	P	P	D	P	D	P		D	
Community purpose	D	A	D	A	A	D	D	D		A	
Consulting rooms	D	X	X	X	A	A	A	A		A	
Convenience store	D	X	A	X	X	X	X	X		A	
Corrective institution	X	X	X	X	X	A	X	X		X	
Educational establishment	A	A	X	X	A	A	X	A	A		



USE & DEVELOPMENT CLASS	Commercial	Environmental Conservation	General Industry	Priority Agriculture	Residential	Rural	Rural Residential	Rural Smallholdings	Special Use	Tourism	Urban Development
Exhibition centre	D	A	A	A	A	A	A	A	REFER TO CLAUSE 21	A	REFER TO CLAUSE 18(7) AND 66
Family day care	D	X	X	A	A	D	A	A		X	
Fast food outlet	D	X	X	X	X	X	X	X		X	
Fuel depot	A	X	D	X	X	X	X	X		X	
Funeral parlour	D	X	D	X	X	X	X	X		X	
Garden centre	D	D	D	A	X	D	A	A		A	
Grouped dwelling	D	X	X	X	D	X	X	X		X	
Holiday accommodation	D	A	X	A	X	A	A	A		D	
Holiday house	D	A	X	A	A	A	A	A		D	
Home business	D	D	X	D	A	D	D	D		D	
Home occupation	D	D	X	D	D	D	D	D		D	
Home office	P	P	P	P	P	P	P	P		P	
Home store	D	A	D	A	A	A	A	A		A	
Hospital	D	X	X	X	X	A	X	X		X	
Hotel	D	X	X	X	X	X	X	X		A	
Industry	X	X	D	X	X	X	X	X		X	
Industry - cottage	D	D	D	D	A	D	D	D		A	
Industry - extractive	X	X	X	A	X	A	X	A		X	
Industry - light	A	X	D	X	X	X	X	X		X	
Industry - primary production	X	A	X	D	X	D	X	A		X	
Liquor store - large	A	X	X	X	X	X	X	X		X	
Liquor store - small	D	X	X	X	X	X	X	X		X	
Lunch bar	D	X	A	X	X	X	X	X		X	
Marine filling station	A	X	A	X	X	X	X	X		X	
Market	D	X	X	A	X	D	X	X		X	
Medical centre	D	X	X	X	A	X	X	X		X	
Mining operations <sup>1</sup>	X	X	X	A	X	A	X	X		X	
Motel	D	X	X	X	X	X	X	X		D	
Motor vehicle, boat or caravan sales	A	X	D	X	X	X	X	X	X		
Motor vehicle repair	X	X	D	X	X	A	X	A	X		

USE & DEVELOPMENT CLASS	Commercial	Environmental Conservation	General Industry	Priority Agriculture	Residential	Rural	Rural Residential	Rural Smallholdings	Special Use	Tourism	Urban Development
Motor vehicle wash	A	X	D	X	X	X	X	X	REFER TO CLAUSE 21	X	REFER TO CLAUSE 18(7) AND 66
Multiple dwelling	D	X	X	X	D	X	X	X		X	
Nightclub	A	X	X	X	X	X	X	X		X	
Office	D	X	X	X	X	X	X	X		X	
Park home park	A	X	X	X	A	X	X	X		A	
Place of worship	A	A	X	A	A	A	A	A		A	
Reception centre	D	X	X	X	X	A	X	A		D	
Recreation - private	D	X	X	A	X	A	X	A		A	
Renewable energy facility	X	X	A	A	X	A	X	A		X	
Repurposed dwelling	D	D	X	D	D	D	D	D		A	
Residential aged care facility	A	X	X	X	D	X	X	X		X	
Residential building	D	D	X	A	D	A	A	A		A	
Resource recovery centre	X	X	X	X	X	A	X	X		X	
Restaurant/Cafe	D	A	X	A	X	D	X	A		D	
Restricted premises	A	X	A	X	X	X	X	X		X	
Retirement village	A	X	X	X	D	X	X	X		X	
Roadhouse	A	X	A	A	X	A	X	X		X	
Rural home business	X	A	X	D	X	D	A	A		X	
Rural produce store	X	A	X	D	X	D	A	A		A	
Rural pursuit/hobby farm	X	D	X	P	X	P	P	P		P	
Second-hand dwelling	D	D	X	D	D	D	D	D		A	
Serviced apartment	D	X	X	X	X	X	X	X		D	
Service station	A	X	A	X	X	A	X	X		A	
Shop	D	X	A	A	X	A	X	X		A	
Single house	D	D	X	P	P	P	P	P		D	
Small bar	A	X	X	X	X	X	X	X		A	
Tavern	A	X	X	X	X	X	X	X		A	
Telecommunication infrastructure	D	D	D	D	D	D	D	D		D	
Tourist development	D	X	X	X	X	X	X	X		D	
Trade display	D	D	D	D	X	D	X	D		A	

USE & DEVELOPMENT CLASS	Commercial	Environmental Conservation	General Industry	Priority Agriculture	Residential	Rural	Rural Residential	Rural Smallholdings	Special Use	Tourism	Urban Development
Trade supplies	D	X	D	X	X	X	X	X	REFER TO CLAUSE 21	X	REFER TO CLAUSE 66 AND 18(7)
Transport depot	A	X	D	A	X	A	X	A		X	
Tree farm <sup>2</sup>	X	D	X	D/X	X	D	A	A		A	
Veterinary centre	D	X	D	D	X	D	X	A		A	
Warehouse/storage	D	X	D	X	X	X	X	X		X	
Waste disposal facility	X	X	A	X	X	A	X	X		X	
Waste storage facility	X	X	A	A	X	A	X	X		X	
Winery	X	D	X	D	X	D	A	D		D	
Workforce accommodation <sup>3</sup>	X	X	X	D	A	D	X	A		A	

Note: 1. Refer to Clause 56 - Mining operations.

Note 2. Refer to Clauses 46 – Tree farms and Clause 68 – Additional site and development requirements

Note: 3. Refer to Clause 44 - Workforce accommodation.

## 18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings -
  - P means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;
  - I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of the Scheme;
  - D means that the use is not permitted unless the local government has exercised its discretion by granting development approval;
  - A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the Deemed Provisions;
  - X means that the use is not permitted by this Scheme.

Note: 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the Deemed Provisions.

2. In considering an application for development approval, the local government will have regard to clause 67 of the Deemed Provisions.

- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
- (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -
  - (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
  - (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the Deemed Provisions before considering an application for development approval for the use of the land; or
  - (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
- (5) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
- (6) If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless -
  - (a) the development approval application relates to land that is being used for a non-conforming use; and
  - (b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.
- (7) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -
  - (a) a structure plan;
  - (b) an activity centre plan;
  - (c) a local development plan.

**19. Additional uses**

- (1) Schedule 5 sets out —
  - (a) classes of use for specified land that are additional to the classes of use that are permissible in the zone in which the land is located; and
  - (b) the conditions that apply to that additional use.
- (2) Despite anything contained in the zoning table, land that is specified in Schedule 5 may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

**20. Restricted uses**

There are no restricted uses which apply to this Scheme.

**21. Special use zones**

- (1) Schedule 6 sets out —
  - (a) special use zones for specified land that are in addition to the zones in the zoning table; and
  - (b) the classes of special use that are permissible in that zone; and
  - (c) the conditions that apply in respect of the special uses.
- (2) A person must not use any land, or any structure or buildings on land, in a special use zone except

for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

*Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.*

## **22. Non-conforming uses**

- (1) Unless specifically provided, this Scheme does not prevent -
  - (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
  - (b) the carrying out of development on land if -
    - (i) before the commencement of this Scheme, the development was lawfully approved; and
    - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if -
  - (a) the non-conforming use of the land is discontinued; and
  - (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -
  - (a) purchases the land; or
  - (b) pays compensation to the owner of the land in relation to the non-conforming use.

## **23. Changes to non-conforming use**

- (1) A person must not, without development approval -
  - (a) alter or extend a non-conforming use of land; or
  - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
  - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
  - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the Deemed Provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use -
  - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
  - (b) is closer to the intended purpose of the zone in which the land is situated.

## **24. Register of non-conforming uses**

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following –
  - (a) a description of each area of land that is being used for a

- non-conforming use;
  - (b) a description of any building on the land;
  - (c) a description of the non-conforming use;
  - (d) the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government -
- (a) must ensure that the register is kept up-to-date; and
  - (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
  - (c) may publish a copy of the register on the website of the local government.
- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

## Part 4 - General development requirements

### 25. R-Codes

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government -
  - (a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and
  - (b) may publish a copy of the R-Codes on the website of the local government.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

### 26. Modification of R-Codes

There are no modifications to the R-Codes.

### 27. State Planning Policy 3.6 to be read as part of Scheme

- (1) *State Planning Policy 3.6 - Development Contributions for Infrastructure*, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government -
  - (a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and
  - (b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

### 28. Modification of State Planning Policy 3.6

There are no modifications to State Planning Policy 3.6.

### 29. Other State planning policies to be read as part of Scheme

There are no other State planning policies that are to be read as part of the Scheme.

### 30. Modification of State planning policies

There are no modifications to a State planning policy that, under clause 29 are to be read as part of the Scheme.

### 31. Environmental conditions

There are no environmental conditions imposed under *the Environmental Protection Act 1986* that apply to this Scheme.

## **General Development Standards**

### 32. Car parking

- (1) Car parking is to be provided on-site in accordance with Schedule 2 and to Australian Standard A2890.1-2004 (as amended).
- (2) Car parking facilities shall generally be constructed to a sealed standard, unless the local government is satisfied that an alternative construction standard is appropriate having regard to the frequency of use, traffic volumes using the facility, proposed use and site context.
- (3) Car parking bays, vehicle manoeuvring areas, access ways and crossovers shall be maintained to the satisfaction of the local government.
- (4) Where a land use is not listed in Schedule 2, the number of car parking bays required is to be

determined by the local government having due regard to the -

- (a) nature of the proposed development;
  - (b) number of employees or others likely to be employed or engaged in the use of the land;
  - (c) anticipated demand for visitor parking;
  - (d) availability of on-street parking; and
  - (e) method of transport that will be used to gain access to the development.
- (5) Where the proposed development is adjacent to on-street parking, the local government may approve a reduced number of bays to a maximum number of on-street bays directly adjacent to the subject land and having due regard to (a) to (e) above.
- (6) The local government may permit car parking bays to be accommodated within the road reserve adjacent to the proposed development. In considering a proposal, the local government shall take into account the width and function of the road; the ability of the road to accommodate the parking; and the ability of the development site to accommodate on-site parking.
- (7) In instances where car parking areas accommodate 20 vehicles or more are developed, provision shall be made, to the satisfaction of the local government, for pedestrian movement systems through the parking areas concerned to connect with other pedestrian movement routes in the locality.
- (8) The local government may allow a 20% reduction in the amount of car parking otherwise required by Schedule 2, up to a maximum of 3 bays, where a developer prepares and commits to implement an Active Transport Plan, to the satisfaction of the local government. The Active Transport Plan is to detail how and to what extent non-motorised forms of transport will be encouraged through the provision of 'end of trip facilities', such as bike parking, showers and lockers.

### **33. Reciprocal and shared car parking**

- (1) For the purposes of this clause, reciprocal car parking is private parking which is shared between private land owners. Shared car parking is public parking (i.e. owned or vested in the local government) which is shared with, and forms part of a private development's parking provision.
- (2) The local government may exercise its discretion to permit a proportion of the total number of car parking bays required to be provided jointly with any one or more other premises within a location. In considering reciprocal and/or shared car parking, the local government will need to be satisfied that the car parking will be adequate to service the proposed development.
- (3) Reciprocal and/or shared car parking shall only be permitted where -
- (a) car parking in the locality accommodates the deficit in required car parking bays; and
  - (b) the peak hours of operation of land uses sharing the car parking are different and do not substantially overlap; and
  - (c) a legally binding agreement has been made to enable the reciprocal or shared car parking to be used for that purpose.

*Note: Where a reciprocal or shared car parking arrangement is proposed, the written consent of the property owner of the reciprocal or shared car parking facility must be in the form of a legally binding agreement between both parties that is prepared to the satisfaction of the local government, and at the applicant's/proponents' own cost.*

### **34. Cash-in-lieu of car parking**

- (1) The local government may agree to a cash payment in lieu of all, or part, of the required car parking bays.
- (2) A cash payment in lieu of providing car parking bays shall only be considered in locations where the following has been demonstrated -
- (a) there is sufficient car parking in the locality; and



- (b) a public car park exists or is planned in the locality that adequately services the car parking requirements of both the general public and the proposed development; and
  - (c) that a legally binding agreement has been made to enable the public car park to be used for the purpose of providing car parking for the proposed development on a permanent basis in accordance with subclause (b).
- (3) The cash-in-lieu payment shall not be less than the estimated cost of the following -
- (a) constructing the car parking bays and associated manoeuvring areas (including sealing, kerbing and draining); and
  - (b) the value of the land on which the car parking bays and associated manoeuvring areas are to be located. The value of the land is to be determined by an appropriately qualified land valuer and to the satisfaction of the local government.
- (4) Cash-in-lieu payments shall be paid into a special purpose fund for the acquisition of land and construction of public car parking facilities within reasonable proximity to the subject land in respect of which a cash-in-lieu payment applied.

**35. Service access**

- (1) Where a land use or development involves the delivery or despatch of goods of any kind, a loading and unloading area will be required to be provided. The following requirements will apply to loading and unloading areas -
- (a) delivery vehicles using the area must, unless otherwise approved by the local government, be able to enter the street in a forward direction;
  - (b) loading and unloading areas to be located either inside of buildings or to the side and/or rear of the premises and separate from any public access areas;
  - (c) where a road, right of way or rear laneway is used to gain access to the loading and unloading area on the lot, delivery vehicles servicing this area shall not obstruct the road, right of way or rear laneway.

**36. Service courts**

- (1) One or more service courts, as determined by the local government, shall be provided in any commercial or industrial development for the storage and concealment of refuse disposal bins, crates and other materials of trade. A service court shall be -
- (a) accessible from any service access required by clause 35;
  - (b) of an area and dimension to the satisfaction of the local government but, in any case, shall not be less than 10m<sup>2</sup> in area; and
  - (c) screened to the satisfaction of the local government.

**37. Landscaping**

- (1) In considering the landscaping requirement of any application for development approval, the following shall apply -
- (i) a landscaping area is to be provided on-site in accordance with Schedule 1;
  - (ii) landscaping should be designed and located to improve the visual amenity of the development and should be generally located to the front of the development site to enhance the streetscape;
  - (iii) landscaping should generally consist of vegetation species endemic to the locality;
  - (iv) landscaping is to be fully reticulated and maintained to the satisfaction of the local government;
  - (v) a landscaping strip with a minimum width of 1.5 metres shall be provided between car parking areas and road frontages;

- (vi) except for a change of land use of an existing development, on-site car parking areas within new developments are to be landscaped with shade trees planted at a rate of no less than 1 tree per 10 car parking bays. Species and sizes of trees are to be to the specifications of the local government;
- (vii) access driveways between a street alignment and any buildings may be included in the landscaping requirement but otherwise car parking areas and driveways shall not be included;
- (viii) the local government may, in a landscaped area, restrict the use of hard materials (e.g. concrete, gravel etc.) and require instead, the planting of drought resistant trees and shrubs of a type the require little maintenance;
- (ix) landscaping required pursuant to this Scheme or to a conditional development approval shall be carried out at the time of the development or at such other time as may be agreed in writing between the developer and the local government.

### **38. Building height**

- (1) The maximum building height, to top of the roof, above natural ground level is to be in accordance with Schedule 1.
- (2) The local government may, after following the advertising procedures set out at clause 64 of the Deemed Provisions, permit development in excess of the height limits specified where -
  - (a) site constraints are such as to prevent the construction of a reasonable building on the site without exceeding the relevant height limit; or
  - (b) the nature of the proposed development is such that, to be functional, it must be built to a higher level; or
  - (c) other extraordinary circumstances exist as reasonably determined by the local government; and
  - (d) the local government is satisfied that the building height variation:
    - (i) will be in harmony with the general character of buildings in the locality;
    - (ii) will not adversely affect the amenity of the locality, including character, landscape and environmental values;
    - (iii) will be compatible with its setting, including the relationship of the development to development on adjoining land, or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development; and
    - (iv) does not exceed the maximum building height specified in Schedule 1.
- (3) For the purpose of clause 38, the building height limit does not apply to a chimney, mast, telecommunications infrastructure, satellite dish (not exceeding a diameter of 4 metres), pole, wind turbine or signal receiving or transmitting tower. Notwithstanding, the proposed development is to be designed, sited and/or treated to ensure that it does not adversely impact the visual amenity of the locality, as determined by the local government.

### **39. Re-purposed and second-hand dwellings**

- (1) The local government shall not grant development approval for a re-purposed dwelling or second-hand dwelling unless it is satisfied that the development will -
  - (a) be consistent with the character of the locality in which the development is proposed;
  - (b) maintain the amenity of the locality in which the development is proposed;
  - (c) comply with any development standards of this Scheme or any R-Code standards applicable to the development.
- (2) In considering the above, the local government will give particular consideration to the external appearance and materials used in the construction of the re-purposed dwelling or second-hand dwelling.

- (3) The local government may, if it considers it appropriate to do so, advertise an application for development of re-purposed dwelling or second-hand dwelling pursuant to Clause 64 of the Deemed Provisions.

**40. Parking of commercial vehicles in the Residential and Rural Residential Zones**

- (1) No person shall park a commercial vehicle within the Residential and Rural Residential zones without the development approval of the local government. Where commercial vehicle parking is proposed it shall comply with the following -
- (a) only one commercial vehicle is to be parked on the lot;
  - (b) the commercial vehicle is required as an essential part of a resident's occupation;
  - (c) the commercial vehicle is to be parked behind the front building line of the dwelling and effectively screened from view from outside the lot;
  - (d) no part of the commercial vehicle is to be parked on any portion of a right-of-way or public road contiguous with the lot;
  - (e) servicing (major or minor) of the commercial vehicle shall not be undertaken on the lot; and
  - (f) the commercial vehicle shall not be brought to or taken from the lot between the hours of midnight and 6.00 am.

**41. Home based businesses**

- (1) In determining a development application for a home business, including but not limited to a home occupation or rural home business, the local government may impose conditions relating to the following matters -
- (a) the home business to be conducted only between the hours of 8.00am and 6.00pm on weekdays, 9.00am and 5.00pm on Saturdays and is not conducted on Sundays and public holidays;
  - (b) the size and type of any vehicle used in connection with the home business and where such a vehicle may be parked;
  - (c) any activities incidental to the home business including the storage of goods and/or equipment on the subject land;
  - (d) for the purpose of monitoring the impact of a home business the development approval may be granted for a limited period of up to twelve months; and
  - (e) not have more than one advertising sign and the sign displayed does not exceed 0.2m<sup>2</sup> in area.

**42. Development adjoining Primary Distributor Roads**

- (1) In considering an application for development approval in respect of land adjoining Primary Distributor Roads, the local government may refer the application to Main Roads Western Australia for consideration and comment. The local government shall have due regard to any comments received from Main Roads Western Australia.

**43. Development of lots abutting unconstructed roads or with no gazetted road access**

- (1) Development approval is required for all development abutting an unconstructed road reserve or on a lot which does not have direct frontage to a gazetted road reserve, pursuant to Supplemental Provision 61(1)(k)(vi). In considering such a proposal, the local government may -
- (a) refuse to grant development approval until the road has been constructed or direct access to a constructed road is provided; or
  - (b) grant development approval subject to a condition requiring the applicant to contribute to the full or partial cost of constructing the road as determined by the local government; or

- (c) where dedicated road access is available, grant development approval subject to a condition requiring the applicant to pay a sum of money in whole or in part towards the cost of constructing the road or part thereof; or
- (d) where gazetted road access is not available, consider other legal arrangements to be made for permanent legal access to the satisfaction of the local government, addressing the following -
  - (i) permanent access being secured;
  - (ii) the location of the access;
  - (iii) access being constructed and maintained; and
  - (iv) a notification is to be placed on the certificate of title of the land alerting landowners that the lot does not have access to a constructed public road and alternative access arrangements must be maintained, both physically and legally.

#### **44. Workforce accommodation**

- (1) Applications for development approval for workforce accommodation shall address the following, to the satisfaction of the local government -
  - (a) the demonstrated need for the proposed workforce accommodation;
  - (b) the suitability of the site to be developed for the proposed use;
  - (c) the suitable siting of the land use in the context of surrounding existing and proposed land uses to avoid landscape impacts and land use conflicts;
  - (d) appropriate access and egress to the site by vehicles and pedestrians, including providing shared access where applicable;
  - (e) appropriate facility design and use including provision and/or access to recreation, entertainment and community services;
  - (f) the preparation and implementation of a Workforce Management Plan outlining how the workforce will be managed on the site; and
  - (g) being located on a lot greater than 10 hectares unless it is on land zoned Residential or Urban Development.
- (2) Workforce accommodation on mining tenements is exempt from the need for development approval under the *Mining Act 1978*. Notwithstanding, the local government may exercise its discretion to inform the Minister for Mines in writing that the granting of a mining lease or general purpose lease, and any associated workforce accommodation, is contrary to the provisions of the Scheme. In providing such advice to the Minister for Mines on the suitability of workforce accommodation, the local government will be guided by the permissibility of this use in the zoning table.

#### **45. Caretaker's dwelling**

- (1) A caretaker's dwelling shall -
  - (a) be limited to one caretaker's dwelling per lot, excluding lots within a strata scheme; and
  - (b) be located to minimise any amenity impacts from noise, dust, odour and light spill from the predominant land use.
- (2) The local government will not support the subdivision of land that will result in a caretaker's dwelling being located solely on its own lot, separate from the predominant land use.
- (3) The local government will refuse to grant development approval for a caretaker's dwelling prior to the predominant land use being either approved or constructed/operational.

#### **46. Tree farms**

- (1) Applications for development approval of tree farms are to include -

- (a) submission of a plantation management plan in accordance with the protocol in the Code of Practice; and
  - (b) provision and implementation of an adequate bushfire management plan to the satisfaction of the local government.
- (2) The following matters are to be considered when determining applications for development approval of tree farms -
- (a) the Code of Practice for Timber Plantations in Western Australia 2006 as amended from time to time ('Code of Practice');
  - (b) the Guidelines for Plantation Fire Protection or subsequent document, as amended from time to time;
  - (c) protection of existing water courses, vegetation corridors, agricultural production, and mitigation of wind erosion, waterlogging and salinity;
  - (d) land use compatibility and the location of the tree farm in relation to land zoned and/or planned for residential, industrial and commercial uses;
  - (e) the suitability of the current and future road network, particularly in regard to any future intended logging operations;
  - (f) the objectives of the zone;
  - (g) any resulting benefits in supplementing continued traditional agriculture on the land; and
  - (h) any relevant Local Planning Policy adopted by the local government.
- (3) Notwithstanding other provisions contained within the Scheme, tree farms are not a permitted use for areas shown in clause 68 Table 5. Tree farms will be considered on their merits on land zoned Priority Agriculture within the Scott Coastal Plain.

#### **47. Significant Tree Register**

- (1) The local government, having due regard to -
- (a) the historical, cultural heritage or ecological significance of a tree;
  - (b) the amenity or aesthetic quality of a tree;
  - (c) the rarity of a tree;
  - (d) any other characteristic which in the opinion of the local government makes the tree worthy of preservation;
  - (e) the advice of any relevant statutory, public or planning authority; and
  - (f) any submissions received,
- may establish and maintain a Significant Tree Register to identify trees within the scheme area that are worthy of preservation.
- (2) An entry into the Significant Tree Register may be made in respect of an individual tree, a group of trees, or an area which contains trees.
- (3) The Significant Tree Register must -
- (a) set out a description of each tree, its location and the reason for its entry in the Significant Tree Register; and
  - (b) must be available for public inspection during business hours at the offices of the local government; and
  - (c) may be published on the website of the local government.
- (4) The local government must not enter a tree(s) or area in; remove a tree(s) or area from; or modify

an entry in the Significant Tree Register unless the local government:

- (a) notifies in writing each owner and occupier of the land which contains the tree(s) or area and provides each of them with a description of the tree(s) and the reason for its proposed entry; and
  - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
  - (c) carries out any other consultation the local government considers appropriate; and
  - (d) following any consultation and consideration of the submissions made on the proposal, resolves that the tree(s) or area be entered into, removed from or entry modified in the Significant Tree Register.
- (5) If the local government enters an area or tree(s) in the Significant Tree Register or modifies an entry in the Significant Tree Register, the local government must give notice of the entry or modification to each owner and occupier of the land which contains the area or tree(s).
- (6) The local government's prior development approval is required to clear a tree(s) contained within the Significant Tree Register except where that tree(s) -
- (a) presents an immediate risk of personal injury or damage to property;
  - (b) must be cleared where necessary and only to the extent necessary:
    - (i) for the purposes of fire prevention or for access for public services or utilities; or
    - (ii) for the commencement or carrying out of development in accordance with a development approval granted under Part 9 of the Deemed Provisions; or
    - (iii) for the carrying out of any condition of subdivision approval for which approval is deemed to be given under Part 10 of the *Planning and Development Act 2005*; or
    - (iv) where expressly required by the terms of a written law.
- (7) In considering an application for development approval to clear a tree(s) which is on the Significant Tree Register, the local government is to have due regard to -
- (a) the significance of the tree(s) taking into account the matters listed in clause (1)(a) – (e) and the information contained within the Significant Tree Register;
  - (b) the effect of any revegetation programme or any imposed or proposed revegetation condition associated with the development application;
  - (c) any advice received from a relevant statutory, public or planning authority; and
  - (d) any advice or recommendations contained within an arborist report, which is to be prepared at the full cost of the applicant.
- (8) Any person who fells a tree that is within a Significant Tree Register without the prior approval of the local government, contravenes the provisions of the Scheme.

#### **48. Vegetation protection**

- (1) All vegetation clearing requires the prior development approval of the local government on land located within the Environmental Conservation, Rural Residential and Rural Smallholding zones and within Special Control Area 1 (SCA 1), unless -
- (a) it is within an approved building envelope;
  - (b) it is associated with implementing approved development;
  - (c) it is necessary for an approved access way;
  - (d) it is the subject of an approved clearing permit;

- (e) the vegetation is dead, diseased or dangerous;
  - (f) it is the removal of exotic species and/or declared weeds; or
  - (g) it is for general fire management or to comply with a requirement of an approved bushfire management plan.
- (2) The local government may liaise with the Department of Biodiversity, Conservation and Attractions to determine the significance of any vegetation proposed to be cleared.
  - (3) The provisions listed within subclause (1) (a) - (f) do not apply where vegetation is specifically protected by way of a landscape protection designation or similar by a Structure Plan, Local Development Plan, or Significant Tree Register.
  - (4) The local government will, when presented with an application to clear land, have regard to the extent of clearing to be undertaken, the quality and type of vegetation to be removed and any re-vegetation carried out on the same land. The local government may impose conditions or make arrangements to retain some of the vegetation on the land, or refuse the application if the removal of the vegetation, in the opinion of the local government, would result in a detrimental environmental, amenity or landscape impact.

#### **49. Waterway resource management and protection**

- (1) Development proposals that may have potential to impact on the State's water resources may be referred to the relevant agencies for comment. Where relevant, the local government may require the applicant/operator to undertake appropriate pre-development and post development monitoring and undertake measures deemed appropriate by the local government to address water management and protection issues.
- (2) In considering any development which may have an impact on any waterway including rivers, creeks, drainage lines, swamps and other wetlands, the local government shall have regard to -
  - (a) managing water balance;
  - (b) maintaining and where possible enhancing water quality;
  - (c) encouraging water conservation and water sensitive design;
  - (d) maintaining and where possible enhancing water related environmental values, recreational and cultural values.
- (3) The local government may require proponents to prepare a foreshore management plan, drainage strategy or other document to manage impacts of proposed development and subdivision and will require the proponent, or other agreed party, to appropriately implement the plan or strategy to the satisfaction of the local government.

#### **50. Protection of coasts and shores**

No person shall without the consent of the local government carry out any development within one hundred metres of the fore dune of the ocean coast.

Development to be accordance with clause 68, Table 5.

#### **51. Building envelopes**

- (1) All dwellings and incidental development in the Rural Residential, Rural Smallholding and Environmental Conservation zones must be located within an approved building envelope (as may be shown on an approved Structure Plan, Local Development Plan or approved building envelope plan). No development is permitted outside of the designated building envelope, except for -
  - (a) provision of a suitable access way to the building envelope;
  - (b) rainwater tanks as approved by the local government;
  - (c) provision of suitable boundary fencing; and
  - (d) implementation of an approved bushfire management plan or any other general bushfire

requirements.

- (2) Where a building envelope has not been designated, a plan shall be submitted identifying a building envelope, in a location to the satisfaction of the local government, on the plans submitted with any application for development approval that -
  - (a) does not exceed 10% of the lot area, or 2,000m<sup>2</sup> whichever is the lesser in the Rural Residential and Environmental Conservation zones or does not exceed 10% of the lot area, or 1 hectare whichever is the lesser in the Rural Smallholding zone;
  - (b) complies with the minimum setback requirements of Schedule 1 of this Scheme and any setback requirements under an endorsed bushfire management plan; and
  - (c) minimises the removal of remnant vegetation, provides a suitable area for on-site effluent disposal (if applicable), complies with any fire management requirement and minimises erosion and the visual prominence of future buildings.
- (3) The local government may approve a variation to, or relocation of the building envelope, subject to advertising in accordance with clause 64 of the Deemed Provisions, provided in each case it is satisfied that -
  - (a) the objectives of the zone are not compromised;
  - (b) the visual amenity and rural character of the locality will not be affected to any greater degree by development within the proposed new building envelope to that which might have occurred within the building envelope as originally proposed;
  - (c) development within the proposed new building envelope will not render the protection of the property from the risk of bushfire any more difficult to achieve than would be the case with the approved building envelope; and
  - (d) the proposed size and location of the envelope can accommodate future development, including on-site septic effluent disposal systems and water supply tanks, and not have a detrimental effect on the environment.

## **52. Development of holiday houses**

- (1) An application for development approval for a holiday house will be required to demonstrate via the submission of a management plan, to the satisfaction of the local government, that the holiday house will be managed to ensure that -
  - (a) it will not cause nuisance or annoyance to the owners and/or occupiers of adjoining or nearby properties; and
  - (b) adequate fire management will be demonstrated via the preparation of an emergency evacuation plan.
- (2) In granting development approval for a holiday house, the local government may grant a limited approval period of one year, renewable by way of further application towards the expiration of that period. If the local government has received complaints regarding the holiday house activity, a further approval may not be granted.

## **53. Effluent disposal**

- (1) Sewage is to be disposed via a reticulated sewerage scheme, or where deemed appropriate by the relevant decision-maker, via an on-site sewage disposal system which meets the requirements of the relevant Government Sewerage Policy.

## **54. Potable water supply**

- (1) Where a reticulated water supply network is available, all development requiring potable water is to connect to the supply.
- (2) Where a reticulated water supply network is not available or is not feasible to connect -
  - (a) each dwelling shall be provided with a minimum 135,000 litre water storage tank in addition to any requirements of an approved bushfire management plan; and
  - (b) for all other uses, where applicable, potable water shall be provided to the satisfaction



of the local government.

- (3) All water storage tanks are to be fitted with couplings for the purposes of firefighting, to the specifications of the Department of Fire and Emergency Services.

**55. Telecommunications infrastructure**

- (1) An application for development approval is required for the development of all Telecommunications Infrastructure excluding those listed under Schedule 3 of the Telecommunications Act 1997 (Commonwealth) and the *Telecommunications Low Impact Facilities Determination 1997*.
- (2) Applications for the development of Telecommunications Infrastructure shall have regard to State Planning Policy 5.2 – Telecommunications Infrastructure.

**56. Mining operations**

- (1) Whilst Mining Operations are exempt from the need for development approval under the *Mining Act 1978*, the local government may exercise its discretion to inform the Minister for Mines and the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy. In providing advice to the Minister for Mines on the suitability of Mining Operations, the local government will be guided by the permissibility of this use in the zoning table.

**57. Signage and advertisements**

- (1) All advertisements require an application for development approval, unless exempted by Supplemental Provision - Schedule A, Clause 61(1)(n) and within Schedule 3 – Exempted Signage and Advertisements of this Scheme.
- (2) Advertisements that advertise goods or services which are not produced, displayed or offered for sale, or which is otherwise not relevant to, the land upon which the advertisement is located, are prohibited.
- (3) Despite subclause 57 (1) and (2), the local government will consider applications for development approval for advertisements on 'third party land' for a temporary period. The local government will have regard to Local Planning Policy 18 Signs and Advertisements.

**Zone Development Standards**

**58. General zone development requirements**

- (1) Development and subdivision within all Zones shall comply with the requirements of Schedule 1 and 2, the zoning table (Table 4) and the objectives for the zone as outlined in this Scheme.

**59. Commercial Zone requirements**

- (1) Notwithstanding the provisions of Table 4 - Zoning Table, fast food outlets or other land uses that include a 'drive-through service' are not permitted on those lots having frontage to Warren Road within the Commercial zone.
- (2) Buildings within the Commercial zone shall be designed to address the following -
  - (a) building facades:
    - (i) provide articulated frontages;
    - (ii) use a variety of complementary colours, materials and design features;
    - (iii) maximise the use of glazing and minimise blank walls to ensure unobstructed views to the street and public realm;
  - (b) respect and complement the architectural character and style of the locality and streetscape and create a cohesive and consistency of design with adjacent development, where appropriate;
  - (c) be of a human scale and form where the building interfaces with the street or public open space;

- (d) designed to provide for passive surveillance which minimises opportunities for concealment and entrapment and considers the design principles in the WAPC's Designing Out Crime Planning Guidelines (2006) or any updates;
  - (e) development located on corner sites should incorporate landmark design elements to ensure the building is visually prominent in the streetscape to provide a sense of place;
  - (f) incorporates solar passive design principles;
  - (g) incorporates appropriate and attractive design features, such as verandahs or awnings, that provides protection from the weather, and are integrated with the architectural style of the proposed building and adjacent development;
  - (h) plant and infrastructure located on rooftops are unobtrusive where viewed from the street or publicly accessible areas (e.g. public open space); and
  - (i) integrates signage at an appropriate scale and design, which complements and enhances the character and amenity of the streetscape.
- (3) For the purpose of maintaining the existing streetscape, character and heritage significance of the Commercial zone, the local government may -
- (a) require that on-site car parking bays be located at the rear of the development;
  - (b) require that access to car parking areas be provided from a secondary or rear street or right of way, where available; and/or
  - (c) reduce the required number of on-site car parking bays.
- (4) The local government may consider residential development where it can be demonstrated that it will not prejudice the Warren Street frontage at ground level.

#### **60. Environmental Conservation zone**

- (1) No further subdivision of lots will be supported except in considering the subdivision incentives contained within the Augusta Walpole Coastal Strategy set out at clause 67 Table 5.
- (2) Where a development application proposes a new building within 50 metres of land reserved as 'Environmental Conservation' or 'State Forest', the local government shall refer an application to the relevant management/conservation authority for comment. The local government may refer any development application for comment to the management/conservation authority of adjoining land or to the covenant agency where the land is subject to a conservation covenant.
- (3) Development shall be located to ensure no adverse impacts outside the boundary of the subject lot.
- (4) Development shall be designed and located to be compatible with and complementary to the landscape character of the locality, in particular, development shall not be sited on exposed dunes or in visually conspicuous positions.
- (5) Development and associated effluent disposal systems shall be setback from watercourses, wetlands and environmental assets in order to protect the sensitive environment of the area.
- (6) Agriculture-Extensive and Agriculture-Intensive land uses will only be supported where it can be demonstrated to the satisfaction of the local government that the use will not adversely impact the environmental and landscape values of the subject land.
- (7) Site and development requirements for the rural conservation areas identified by the Augusta Walpole Coastal Strategy are to be in accordance with clause 67, Table 5.

#### **61. General Industry Zone requirements**

- (1) Primary and secondary street setback areas shall be used only for the following purposes -
  - (a) an access driveway;
  - (b) parking areas, including the daily parking of vehicles by employees and customers;
  - (c) loading and unloading of vehicles;

- (d) trade display; and
  - (e) landscaping.
- (2) Setback areas shall not be used for the parking of vehicles which are being wrecked or repaired, the storage of materials, products, by-products or wastes or the storage of fuel, except in underground fuel tanks.
- (3) A trade display may be conducted within the primary and secondary street setback areas, where the trade display -
- (a) does not occupy more than one-fifth of the area of the street setback within which it is proposed to be located;
  - (b) is not located closer than 1.5 metres to a road reserve; and
  - (c) in the opinion of the local government, the trade display will not adversely impact the streetscape or the amenity of the locality.

## 62. Priority Agriculture and Rural Zone requirements

- (1) In considering any rezoning or subdivision within the Priority Agriculture and Rural zones, the local government will have due regard to State Planning Policy 2.5 – Rural Planning and whether the proposal will, adversely impact upon the land’s agricultural potential or productivity, biodiversity values, natural resources or landscape values.
- (2) Subdivision will only be considered in accordance with the Western Australian Planning Commission’s *Development Control Policy 3.4: Subdivision of rural land* and there is a general presumption against the further subdivision of land in the Rural and Priority Agriculture zones.
- (3) The existence of a second dwelling on a rural lot is not considered justification for subdivision.
- (4) The local government will not recognise the existing historic pattern of subdivision in a locality as justification to support further subdivision.

### Additional dwellings

- (5) The local government will not support two or more dwellings on any lot regardless of the dwelling type (e.g. single house, ancillary dwelling, caretaker’s dwelling, repurposed dwelling and second-hand dwelling). The only exemption is temporary approvals for workforce accommodation, outlined in clause 44, or addressing subclause 62(7).
- (6) The local government may grant more than one (1) additional dwelling on a lot provided that -
  - (a) other than for ancillary dwelling, there is a minimum lot size of 40 hectares; and
  - (b) the local government is satisfied there is sound land management, business operational or other suitable rationale for the additional dwelling; and
  - (c) the local government is satisfied that adequate provision can be made for the supply of domestic water and for the disposal of sewage from the additional dwelling/s; and
  - (d) the additional dwelling/s will not adversely affect the rural landscape or conflict with agricultural production on the subject lot or on adjoining land; and
  - (e) the additional dwelling/s should generally be clustered in one location on the property with all relevant services shared.
- (7) The local government will consider, up to 3 dwellings on any lot where:
  - (a) a single house is included on the local government’s adopted Heritage List and/or on the State Heritage Register; and
  - (b) where there is a suitable agreement, to the satisfaction of the local government (in consultation, if appropriate, with the Heritage Council), to conserve and appropriately maintain the heritage significance of the dwelling.

### **63. Residential Zone requirements**

- (1) Where land in the Residential zone has an R-Coding and where the land is not subject to Special Control Area 3 (SCA3), a coding of R40 shall apply where development is for the purpose of a residential aged care facility or for aged and dependent persons' dwellings. This is subject to the development being provided with a reticulated sewerage connection.

### **64. Rural Residential and Rural Smallholding Zone requirements**

- (1) The local government will give due regard to the local planning strategy including the aims, strategies and the precinct plan.
- (2) Land uses and development within these zones shall comply with the following general provisions and where appropriate with the site specific conditions relevant to particular land areas nominated in Schedule 4. In the event of any conflict between the provisions of clause 64 and the site-specific provisions of Schedule 4, the provisions of Schedule 4 shall prevail.

#### Subdivision

- (3) The minimum lot size is 1 hectare in the Rural Residential zone unless specified in Schedule 4 and/or shown on an applicable and approved Structure Plan.
- (4) Infill subdivision of Rural Residential zoned lots of special provision areas RR1 and RR2 will be considered in accordance with the requirements contained in Schedule 4 of this Scheme.
- (5) The local government will recommend to the WA Planning Commission to not support the re-subdivision of Rural Residential zoned lots at Jalbarragup, Darradup and Carlotta.
- (6) No further subdivision will be considered in the Rural Smallholding zone.

#### Building design, materials and colours

- (7) A person shall not construct or erect or commence to erect or construct a dwelling or other building in a manner or of materials that would in the opinion of the local government destroy the amenity of the area or not blend with the landscape.
- (8) The materials and colours used on the exterior surfaces of all buildings shall be designed to blend in with the landscape to the satisfaction of the local government. The local government may refuse to approve walls and roofs constructed of reflective materials such as unpainted zincalume and off-white colours. The local government will be supportive of walls and roofs with low reflectivity such as green, brown, red or natural earth tones in keeping with the amenity of the area.

#### Keeping of Livestock

Notwithstanding other Scheme clauses, the local government may take action, which in the opinion of the local government, is necessary to reduce or eliminate adverse effects on the environment caused wholly or partly by the stocking of animals.

### **65. Tourism Zone requirements**

- (1) Development of a site shall be generally in accordance with an approved Structure Plan and/or an approved Local Development Plan.
- (2) The use and development of land shall not detract from the rural and natural amenity of the locality. In considering an application for development approval, the local government shall have regard to the following criteria -
  - (a) the development being located to avoid ridge lines, escarpments or visually exposed sites and situated where screening vegetation or land form can be utilised;
  - (b) the development being of a scale and nature to be self-sustaining on the lot, or demonstrating the ability to provide servicing without significant modifications to existing infrastructure; and
  - (c) the development, by the nature of its scale, design, colours, materials, landscaping and use, have minimal impact on its site and surrounding areas.

**66. Urban Development Zone requirements**

- (1) The local government will recommend to the WA Planning Commission to not support the creation of additional lots, until a structure plan is approved for land included in the Urban Development Zone.
- (2) Prior to approval of a structure plan, the local government is not to approve applications for development approval which would prejudice future subdivision or development anticipated by the local planning strategy.
- (3) Despite anything contained in the Scheme, the local government may approve applications for development approval (uses and/or works) prior to approval of a structure plan, where the local government is satisfied it would not prejudice future subdivision or development anticipated by the local planning strategy.

**67. Tourism accommodation**

- (1) The following provisions apply to holiday accommodation and holiday house uses on land zoned Priority Agriculture, Rural, Rural Smallholdings and Environmental Conservation -
  - a) Holiday accommodation consisting of greater than 6 dwellings, chalets or other buildings or an occupancy of 24 or more people, will not be supported by the local government until such time as the land is rezoned to Tourism zone;
  - b) Prior to any development approval being granted for the development referred to in clause 67(a), the applicant will be required to demonstrate that the proposed development:
    - (i) will not have any adverse effect on rural production activities on the subject land or nearby land; and
    - (ii) will result in the retention and enhancement of existing vegetation on the land and that the visual and rural character of the property will not be adversely affected.

**68. Additional site and development requirements**

- (1) Table 5 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans, State or local planning policies.

**Table 5 Additional requirements that apply to land in the Scheme area**

No.	Description of land	Requirement
ASR1	As shown (Zone A lots in the Augusta Walpole Coastal Strategy AWCS)	Subdivision and development shall be considered in accordance with the subdivision and development requirements of the AWCS, including but not limited to the following - <ul style="list-style-type: none"><li>a) subdivision of lots equal to or greater than 160ha, consideration of a minimum lot size of 40ha with an average of 80ha;</li><li>b) for lots abutting the coast that are 160ha and below, consideration of subdivision into 2 lots of approximately equal size where adequate foreshore reserve is ceded free of cost;</li><li>c) prior to consideration of any subdivision of the subject land, a structure plan is to be prepared and approved which addresses the matters set out at section 6.6 of the AWCS;</li><li>d) any proposed development is to be informed by an approved local development plan which addresses the matters set out at section 6.6 of the AWCS to the satisfaction of the local government.</li></ul>

ASR2	As shown (Zone B lots in the Augusta Walpole Coastal Strategy AWCS)	Subdivision and development shall be considered in accordance with the subdivision and development requirements of the AWCS, including but not limited to the following –  a) subdivision of lots creating a minimum lot size of 40ha; b) prior to consideration of any subdivision of the subject land, a structure plan is to be prepared and approved which addresses the matters set out at section 6.6 of the AWCS; c) any proposed development is to be informed by an approved local development plan which addresses the matters set out at section 6.6 of the AWCS to the satisfaction of the local government.
ASR3	As shown (Zone C lots in the Augusta Walpole Coastal Strategy AWCS)	Subdivision and development shall be considered in accordance with the subdivision and development requirements of the AWCS, including but not limited to the following –  a) no subdivision will be considered.
ASR4	Land zoned Priority Agriculture – Biddelia, Carlotta and Cundinup localities	Notwithstanding other provisions contained within the Scheme, tree farms are not a permitted use for areas within AR4.

- (2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan, State or local planning policies the requirement referred to in subclause (1) prevails.

**69. Additional site and development requirements for areas covered by structure plan, activity centre plan or local development plan**

There are no additional site and development requirements that apply to this Scheme.

**70. Variations to site and development requirements**

- (1) In this clause —

***additional site and development requirements*** means requirements set out in Schedule 1 and clauses 32 - 68.

- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
- (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the Deemed Provisions; and
  - (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that -
- (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the Deemed Provisions; and
  - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

**71. Restrictive covenants**

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant —
  - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
  - (b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the Deemed Provisions.

## Part 5 - Special control areas

### 72. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in Table 11.

**Table 11**  
**Special control areas in Scheme area**

Name of area	Purpose	Objectives	Additional provisions
SCA1 – Development Control Area - Monaghan Street	To require further planning and the resolution of site specific planning issues prior to subdivision and/or development of the land.	To ensure subdivision and development appropriately addresses site specific planning matters.	Prior to development, subdivision, and/or construction of roads, the following planning matters are to be comprehensively addressed to the satisfaction of the local government – <ol style="list-style-type: none"> <li>(a) road design and construction;</li> <li>(b) bushfire management;</li> <li>(c) servicing;</li> <li>(d) environmental management/protection; and</li> <li>(e) any other planning consideration determined by the local government.</li> </ol>
SCA2 – Development Control Area - Nannup Townsite Character	To protect and enhance Nannup's historic built character.	<ol style="list-style-type: none"> <li>(a) To retain Nannup's unique character and sense of place.</li> <li>(b) To provide a high level of amenity.</li> <li>(c) To create an attractive, desirable and responsive environment.</li> <li>(d) To require development to address the garden village and non-metropolitan context, topography, landscape values and the area's character and heritage</li> </ol>	<ol style="list-style-type: none"> <li>1. The local government will have due regard to the local planning policy relating to the Nannup Townsite Character Area in determining development applications. This includes -           <ol style="list-style-type: none"> <li>(a) building form;</li> <li>(b) roof form;</li> <li>(c) standard of construction;</li> <li>(d) materials and details;</li> <li>(e) alterations and additions;</li> <li>(f) retaining walls, excavation and fill;</li> <li>(g) fencing;</li> <li>(h) open space, landscaping and tree retention;</li> <li>(i) bushfire risk; and</li> <li>(j) incidental structures.</li> </ol> </li> <li>2. Where an application for development approval is inconsistent with the local planning policy relating to the Nannup Townsite Character Area, the application is to justify how it addresses the objectives of SCA2.</li> </ol>
SCA3 - Flood Prone Land	To minimise the potential for flood damage resulting from decisions relating to land use and development on defined river and watercourse floodplains in and near the Nannup townsite.	<ol style="list-style-type: none"> <li>(a) To assist in the protection of life, property and community infrastructure from flood hazard</li> <li>(b) To assist the natural flood carrying capacity of floodplains by ensuring any use or development maintains the free passage and temporary storage of flood waters.</li> <li>(c) To protect water quality and waterways as natural resources in accordance with State Planning Policy No. 2 - Environment and Natural</li> </ol>	<ol style="list-style-type: none"> <li>1. <u>Referral of Applications</u> The local government will consult with the Department of Water and Environmental Regulation (DWER) as required and have due regard to the advice and recommendations on any application for development approval in flood prone land.</li> <li>2. <u>Development</u> <ol style="list-style-type: none"> <li>(a) The local government shall not grant development approval to any development on land, or portion(s) thereof, which is shown on the Scheme Map as being flood prone land, unless it has made an assessment of -           <ol style="list-style-type: none"> <li>i. the effect on the natural flood carrying capacity of floodplains (including the cumulative effect of individual developments) and ensuring the proposal maintains the free passage and temporary storage of floodwaters;</li> </ol> </li> </ol> </li> </ol>



		Resources Policy.	<p>ii. the potential impact on water quality and outline any measures required to maintain and protect water quality and waterways as natural resources;</p> <p>iii. how flood risk will be managed to ensure future development provides an acceptable level of flood protection that meets the objectives of the SCA.</p> <p>The local government may require this assessment to be undertaken at the proponent's cost.</p> <p>(b) A person shall not carry out any development on land, or portion(s) thereof, identified as flood prone land on the Scheme Map, unless -</p> <p>i. where no works have been carried out to protect the land from flooding, the floor of any dwelling or other habitable building is, or will be, raised a minimum of 500 millimetres above the 1% Annual Exceedance Probability (AEP) flood level; or</p> <p>ii. in any other case, the local government is satisfied that adequate measures have been taken to manage the likely effects of flooding on the development concerned;</p> <p>iii. the base of the septic tank/leach drain system is to be a minimum 300mm above the 1% AEP flood level identified for the land and fitted with appropriate devices to prevent back flow of sewerage or ground water. This requirement may be removed if an approved alternative treatment unit was installed instead of a conventional septic tank/leach drain on-site sewerage disposal system;</p> <p>iv. where the proposed development is for residential purposes an engineering certification is to be submitted. This certification is to ensure that the dwelling has been designed taking into account the potential forces of flood waters;</p> <p>v. where the proposed development is for residential purposes a licensed survey shall be submitted confirming the floor level height of the building compared to the identified flood level for the portion of the subject land. This survey is to be carried out and submitted for local government endorsement upon completion of the sand pad or stumping network of the proposed building. No further works on the proposed building are to be commenced until local government endorsement of the survey information has been given.</p> <p>For the purposes of this clause, 'habitable building' means a building designed primarily for housing and/or overnight accommodation for persons.</p> <p>i. For land identified by the Blackwood River Flood Study 1983 as being within the 4% AEP flood level, residential development (new dwellings and extension to existing dwellings) should be</p>
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			<p>(c) connected to the reticulated sewerage network unless the applicant suitably demonstrates to the satisfaction of the local government that-</p> <ol style="list-style-type: none"> <li>i. On-site sewerage disposal can be accommodated to address human health and environmental risk; and</li> <li>ii. it is not feasible to connect to the reticulated sewerage network.</li> </ol> <p>(d) Where proposals are received for the development of extensions or additions to existing residential development sited within a flood prone area, the requirements of subclause 2(b)(i) will be waived where such extensions/additions do not exceed 25 per cent of the floor area of the existing building.</p> <p>(e) Proposals for the development of tourist or commercial uses within flood prone land will be assessed by the local government having regard to the type, size and scale of the proposed development and the comments of the DWER which are to be sought and obtained prior to any decision being made.</p> <p>3. <u>Subdivision</u></p> <ol style="list-style-type: none"> <li>(a) Where land identified as being flood prone land is proposed to be subdivided, the local government shall recommend to the Western Australian Planning Commission that memorials be placed on newly created titles to ensure prospective purchasers are aware that the land may be prone to flooding.</li> <li>(b) The local government will only recommend to the Western Australian Planning Commission that it approve the creation of additional lots where: <ol style="list-style-type: none"> <li>i. lots are both suitable and capable for the intended purpose;</li> <li>ii. there is a suitable sized building envelope/building area located on each lot outside of the 1% AEP flood level; and</li> <li>iii. lots will be appropriately serviced.</li> </ol> </li> </ol>
SCA4 – Public Drinking Water Source Area	<p>To protect both surface and groundwater resources which provide potable water supplies to townsites.</p> <p>To protect existing and future public drinking water sources, where it affects private land, by guiding and restricting the types of land uses and development that could have adverse impacts on the quality of the water supply sources.</p>	<ol style="list-style-type: none"> <li>(a) To ensure the drinking water source is protected.</li> <li>(b) To ensure that land use and development within the Public Drinking Water Source Areas (PDWSA) are compatible with the protection and long-term management of water resources for public water supply and water catchment areas designated under the Country Areas Water Supply Act 1947 or any updates.</li> </ol>	<ol style="list-style-type: none"> <li>1. Despite any other provision of the Scheme, development approval is required for all use and development within SCA4.</li> <li>2. Applications for development approval for the development and/or use within the PDWSA that: <ol style="list-style-type: none"> <li>(a) may have the potential to detrimentally impact on the quality and quantity of a Public Drinking Water Source Area gazetted under the <i>Country Areas Water Supply Act 1947</i>; and/or</li> <li>(b) are inconsistent with any relevant State or regional land use and water management strategy or drinking water source protection plan,</li> </ol> <p>shall be referred to the responsible public authority for comment and advice prior to determination by the local government.</p> </li> <li>3. Without limiting clause 67 of the deemed provisions, when considering any amendment to this Scheme or</li> </ol>

			<p>assessing and determining any application for development approval in relation to premises within the PDWSA, the local government shall have due regard to a range of matters including but not limited to the following:</p> <ul style="list-style-type: none"> <li>(a) how the proposal complies with the provisions of any relevant state planning policy;</li> <li>(b) how the proposal complies with the provisions of any relevant State or regional land use and water management strategy, drinking water source protection plan, or water quality protection note;</li> <li>(c) the potential risk of contamination to the PDWSA resulting from a proposed land use and/or development;</li> <li>(d) the retention of native vegetation; and</li> <li>(e) the advice or comment provided by a responsible public authority in relation to the application for development approval or Scheme amendment.</li> </ul>
SCA5 – Infrastructure Area - Waste Water Treatment Plant Buffer	To identify land impacted by odour from the waste water treatment plant in accordance with the Environmental Protection Authority Guidance Statement No. 3 – Separation Distances Between Industrial and Sensitive Land Uses (June 2005).	<ul style="list-style-type: none"> <li>(a) To ensure that adequate separation distances are maintained between the waste water treatment plant and residential or other sensitive land uses in order to manage any risks to public health or the environment.</li> <li>(b) To ensure that public health and environmental impacts from waste water treatment plant emissions are acceptable and meet the relevant regulations and standards beyond the boundary of the Waste Water Treatment Plant Buffer.</li> <li>(c) To provide for compatible land uses within the buffer.</li> </ul>	<ol style="list-style-type: none"> <li>1. Development and/or use of premises for the purposes of residential or other sensitive land use is not permitted within the waste water treatment plant buffer area, unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.</li> <li>2. Applications for development approval to permit a residential or other sensitive land use within the water treatment buffer area must be accompanied by a risk management assessment, which is to be prepared by a suitably qualified person to the specifications and satisfaction of the local government in consultation with the relevant public authority.</li> <li>3. In considering any development application, the local government shall have regard to - <ul style="list-style-type: none"> <li>(a) the Water Corporation's advice in relation to compatible land uses within the SCA5; and</li> <li>(b) the potential odour impact of the wastewater treatment plant and whether the proposal is compatible with the existing and proposed future use of the plant.</li> </ul> </li> </ol>
SCA6 – Heritage	To conserve and protect the cultural heritage significance of the Nannup town centre.	To ensure that new buildings, alterations and additions to existing buildings and associated development can be accommodated within the Nannup town centre without adversely affecting the area's historic heritage significance and amenity.	<ol style="list-style-type: none"> <li>1. Notwithstanding Schedule 3 of this Scheme, development approval is required for signs which are inconsistent with Local Planning Policy <i>LPP18 Signs and Advertisements</i> and inconsistent with Local Planning Policy <i>LPP19 Heritage Conservation</i>.</li> <li>2. Except as exempted by Schedule A, development approval is required for all other development.</li> <li>3. The local government will have regard to relevant Local Planning Policies including <i>LPP8 Nannup Main Street Heritage Precinct</i>, <i>LPP13 Car Parking and Vehicular Access</i>, <i>LPP18 Signs and Advertisements</i> and <i>LPP19 Heritage Conservation</i>.</li> </ol>
SCA7 – General Landscape	To promote the conservation and	(a) To identify areas of significant landscape	<ol style="list-style-type: none"> <li>1. A person shall not, without the approval of the local government, carry out any development, including -</li> </ol>

Values Area	enhancement of significant natural and man-made landscapes including the preservation of significant vegetation, prominent landforms and view corridors.	<p>value and adopt provisions to protect these values from visually obtrusive development.'</p> <p>(b) To encourage development to fit into the natural, visual and physical characteristics of the land, particularly topography.</p> <p>(c) To encourage the retention of vegetation and preservation of the natural topography of the land.</p> <p>(d) To support small scale, low key development where the site layout, location of buildings and provision of services is appropriate to the site's natural, visual and physical features.</p> <p>(e) To discourage development considered likely to intrude upon, or not be compatible with, the landscape character and landscape qualities of the area.</p> <p>(f) To encourage rural landscape improvements including rehabilitation or revegetation.</p>	<p>a) the erection, demolition or alteration of any building or structure (not including farm fencing, wells, bores or troughs and minor drainage works ancillary to rural pursuits;</p> <p>b) clearing of land or removal of trees; and</p> <p>c) the erection of advertising signs.</p> <p>2. The clearing of remnant vegetation to accommodate the establishment of a tree farm will not be permitted.</p> <p>3. Any proposed development may be required to be located within a building envelope to the satisfaction of the local government.</p>
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## Part 6 - Terms referred to in Scheme

### Division 1 - General definitions used in Scheme

#### 73. Terms used

- (1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows -

**aged or dependent person** has the same meaning given in the R-Codes;

**building envelope** means the area of land within which all buildings and sewerage disposal facilities on a lot must be contained;

**building height**, in relation to a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes;

**cabin** means a dwelling forming part of a tourist development or caravan park that is —

- (a) an individual unit other than a chalet; and
- (b) designed to provide short-term accommodation for guests;

**chalet** means a dwelling forming part of a tourist development or caravan park that is —

- (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) designed to provide short-term accommodation for guests;

**commencement day** means the day this Scheme comes into effect under section 87(4) of the Act;

**commercial vehicle** means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including —

- (a) a utility, van, truck, tractor, bus or earthmoving equipment; and
- (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a);

**dam** means any man-made structure or excavation designed and constructed to intercept, accumulate and impound water flowing across, through or under any land and includes an off-stream dam, an on-stream dam, a gully-wall dam, a turkey-nest dam, an excavated soak and any structure, excavation or other device designed to act either solely or partly as a nutrient stripping basin but does not include ornamental ponds or other water feature associated with landscaping and gardens;

**drive-through** means premises designed, constructed and/or operated so that food, goods or services may be purchased, provided or exchanged with customers while remaining in their vehicle;

**floor area** has the meaning given in the Building Code;

**frontage**, in relation to a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the line where a road reserve and the front of a lot meet and, if a lot abuts 2 or more road reserves, the one to which the building or proposed building faces;

**incidental use** means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use;

**minerals** has the meaning given in the *Mining Act 1978* section 8(1);

**net lettable area** or **nla** means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas —

- (a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas;

- (b) lobbies between lifts facing other lifts serving the same floor;
- (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building;
- (d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building;

**non-conforming use** has the meaning given in the *Planning and Development Act 2005* section 172;

**plot ratio** means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located;

**precinct** means a definable area where particular planning policies, guidelines or standards apply;

**predominant use** means the primary use of premises to which all other uses carried out on the premises are incidental;

**retail** means the sale or hire of goods or services to the public;

**short-term accommodation** means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12-month period;

**wall height**, in relation to a wall of a building —

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet;

**wholesale** means the sale of goods or materials to be sold by others.

(2) A word or expression that is not defined in this Scheme —

- (a) has the meaning it has in the *Planning and Development Act 2005*; or
- (b) if it is not defined in that Act — has the same meaning as it has in the R-Codes

## Division 2 - Land use terms used in Scheme

### 74. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows

**abattoir** means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;

**agriculture — extensive** means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture — intensive or animal husbandry — intensive;

**agriculture — intensive** means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following —

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms);
- (d) aquaculture;

**airfield** means any premises used for purposes relating to aircraft landing, take-off and maintenance and does not include a private airstrip incidental to farming operations;

**amusement parlour** means premises —

- (a) that are open to the public; and
- (b) that are used predominantly for amusement by means of amusement machines including computers; and
- (c) where there are 2 or more amusement machines;

**ancillary dwelling** has the meaning given in the R-Codes;

**animal establishment** means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry — intensive or veterinary centre;

**animal husbandry — intensive** means premises used for keeping, rearing or fattening of alpacas, beef and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production), sheep or other livestock in feedlots, sheds or rotational pens; but does not include agriculture-extensive;

**art gallery** means premises —

- (a) that are open to the public; and
- (b) where artworks are displayed for viewing or sale;

**bed and breakfast** means a dwelling —

- (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and
- (b) containing not more than 2 guest bedrooms;

**betting agency** means an office or totalisator agency established under the *Racing and Wagering Western Australia Act 2003*;

**brewery** means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the *Liquor Control Act 1988*;

**bulky goods showroom** means premises —

- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes —
  - (i) automotive parts and accessories;
  - (ii) camping, outdoor and recreation goods;
  - (iii) electric light fittings;
  - (iv) animal supplies including equestrian and pet goods;
  - (v) floor and window coverings;
  - (vi) furniture, bedding, furnishings, fabrics, manchester and homewares;
  - (vii) household appliances, electrical goods and home entertainment goods;
  - (viii) party supplies;
  - (ix) office equipment and supplies;
  - (x) babies' and children's' goods, including play equipment and accessories;
  - (xi) sporting, cycling, leisure, fitness goods and accessories;
  - (xii) swimming pools;
- or
- (b) used to sell by retail goods and accessories by retail if —
  - (i) a large area is required for the handling, display or storage of the goods; or
  - (ii) vehicular access is required to the premises for the purpose of collection of purchased goods;

**camping ground** means premises that are a camping ground as defined in the *Caravan Parks and Camping Grounds Act 1995*;

**caravan park** means premises that are a caravan park as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5(1);

**caretaker's dwelling** means a dwelling on the same site as a building, operation or plant used for industry, and occupied by a supervisor of that building, operation or plant;

**car park** means premises used primarily for parking vehicles whether open to the public or not but does not include —

- (a) any part of a public road used for parking or for a taxi rank; or
- (b) any premises in which cars are displayed for sale;

**child care premises** means premises where —

- (a) an education and care service as defined in the *Education and Care Services National Law (Western Australia)* section 5(1), other than a family day care service as defined in that section, is provided; or
- (b) a child care service as defined in the *Child Care Services Act 2007* section 4 is provided;

**cinema/theatre** means premises where the public may view a motion picture or theatrical production;

**civic use** means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes;

**club premises** means premises used by a legally constituted club or association or other body of persons united by a common interest;

**commercial vehicle parking** means premises used for parking of one or 2 commercial vehicles but does not include —

- (a) any part of a public road used for parking or for a taxi rank; or
- (b) parking of commercial vehicles incidental to the predominant use of the land;

**community purpose** means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit;

**consulting rooms** means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

**convenience store** means premises —

- (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and
- (b) operated during hours which include, but may extend beyond, normal trading hours; and
- (c) the floor area of which does not exceed 300 m<sup>2</sup> net lettable area;

**corrective institution** means premises used to hold and reform persons committed to it by a court, such as a prison or other type of detention facility;

**educational establishment** means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution;

**exhibition centre** means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum;

**family day care** means premises where a family day care service as defined in the *Education and Care Services National Law (Western Australia)* is provided;

**fast food outlet** means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten —

- (a) without further preparation; and
- (b) primarily off the premises;

**fuel depot** means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used —

- (a) as a service station; or
- (b) for the sale of fuel by retail into a vehicle for use by the vehicle;

**funeral parlour** means premises used —

- (a) to prepare and store bodies for burial or cremation;
- (b) to conduct funeral services;

**garden centre** means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens;

**grouped dwelling** has the meaning given in the R-Codes;

**holiday accommodation** means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;

**holiday house** means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast;

**home business** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession —

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 50 m<sup>2</sup>; and



- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight; and
- (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

**home occupation** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that —

- (a) does not involve employing a person who is not a member of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 20 m<sup>2</sup>; and
- (d) does not involve the display on the premises of a sign with an area exceeding 0.2 m<sup>2</sup>; and
- (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and does not —
  - (i) require a greater number of parking spaces than normally required for a single dwelling; or
  - (ii) result in an increase in traffic volume in the neighbourhood; and
- (f) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight; and
- (g) does not include provision for the fuelling, repair or maintenance of motor vehicles; and
- (h) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

**home office** means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation —

- (a) is solely within the dwelling; and
- (b) does not entail clients or customers travelling to and from the dwelling; and
- (c) does not involve the display of a sign on the premises; and
- (d) does not require any change to the external appearance of the dwelling;

**home store** means a shop attached to a dwelling that —

- (a) has a net lettable area not exceeding 100 m<sup>2</sup>; and
- (b) is operated by a person residing in the dwelling;

**hospital** means premises used as a hospital as defined in the *Hospitals and Health Services Act 1927* section 2(1);

**hotel** means premises the subject of a hotel licence other than a small bar or tavern licence granted under the *Liquor Control Act 1988* including **any** betting agency on the premises;

**industry** means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes —

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail;
- (d) the provision of amenities for employees;
- (e) incidental purposes;

**industry - cottage** means a trade or light industry producing arts and crafts goods which does not fall within the definition of a home occupation and which:

- (a) does not cause injury to or adversely affect the amenity of the neighbourhood;
- (b) where operated in a residential zone, does not employ any person other than a member of the occupier's household;
- (c) is conducted in an out-building which is compatible with the principal uses to which land in the zone in which it is located may be put;
- (d) does not occupy an area in excess of 50 m<sup>2</sup>; and
- (e) does not display a sign exceeding 0.2 m<sup>2</sup> in area;

**industry — extractive** means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes —

- (a) the processing of raw materials including crushing, screening, washing, blending or grading;

- (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration;

**industry — light** means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed;

**industry — primary production** means premises used —

- (a) to carry out a primary production business as that term is defined in the *Income Tax Assessment Act 1997* (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in primary production businesses;

**industry — service** means:

- (a) an industry — light carried out from premises which may have a retail shop front and from which goods manufactured on the premises may be sold; or
- (b) premises having a retail shop front and used as a depot for receiving goods to be serviced.

**liquor store — large** means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988* with a net lettable area of more than 300m<sup>2</sup>;

**liquor store — small** means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988* with a net lettable area of not more than 300m<sup>2</sup>;

**lunch bar** means premises within an industrial or commercial area used for the preparation, sale and serving of food to customers in a form ready to be eaten without further preparation with a net lettable area of not more than 100m<sup>2</sup>, but does not include a fast food outlet or restaurant/café;

**marine filling station** means premises used for the storage and supply of liquid fuels and lubricants for marine craft;

**market** means premises used for the display and sale of goods from stalls by independent vendors;

**medical centre** means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

**mining operations** means premises where mining operations, as that term is defined in the *Mining Act 1978* section 8(1) is carried out;

**motel** means premises, which may be licensed under the *Liquor Control Act 1988* —

- (a) used to accommodate guests in a manner similar to a hotel; and
- (b) with specific provision for the accommodation of guests with motor vehicles;

**motor vehicle, boat or caravan sales** means premises used to sell or hire motor vehicles, boats or caravans;

**motor vehicle repair** means premises used for or in connection with —

- (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or
- (b) repairs to tyres other than recapping or re-treading of tyres;

**motor vehicle wash** means premises primarily used to wash motor vehicles;

**multiple dwelling** has the meaning given in the R-Codes;

**nightclub** means premises the subject of a nightclub licence granted under the *Liquor Control Act 1988*;

**office** means premises used for administration, clerical, technical, professional or similar business activities;

**park home park** means premises used as a park home park as defined in the *Caravan Parks and Camping Grounds Regulations 1997* Schedule 8;

**place of worship** means premises used for religious activities such as a chapel, church, mosque, synagogue or temple;

**reception centre** means premises used for hosted functions on formal or ceremonial occasions;

**recreation — private** means premises that are —

- (a) used for indoor or outdoor leisure, recreation or sport; and
- (b) not usually open to the public without charge;

**renewable energy facility** means premises, buildings or structures used to generate energy from a renewable energy source, where energy is being produced for commercial gain. It does not include solar panels or a wind turbine principally used to supply energy for an individual lot's private domestic or rural supply;

**repurposed dwelling** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling;

**residential aged care facility** means a residential facility providing personal and/or nursing care primarily to aged or dependent persons which, as well as accommodation, includes appropriate staffing to meet the nursing and personal care needs of residents; meals and cleaning services; furnishings, furniture and equipment. This may consist of multiple components that include residential respite (short-term) care, aged or dependent persons' dwellings and a retirement village, but does not include a hospital, rehabilitation or psychiatric facility;

**residential building** has the meaning given in the R-Codes;

**resource recovery centre** means premises other than a waste disposal facility used for the recovery of resources from waste;

**restaurant/cafe** means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the *Liquor Control Act 1988*;

**restricted premises** means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of —

- (a) publications that are classified as restricted under the *Classification (Publications, Films and Computer Games) Act 1995* (Commonwealth); or
- (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or
- (c) smoking-related implements;

**retirement village** means a development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and land uses incidental and ancillary to the provision of such accommodation, but does not include a development which includes these features as a component of a residential aged care facility;

**roadhouse** means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services —

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;
- (f) dump points for the disposal of black and/or grey water from recreational vehicles;

**rural home business** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or occupation if the carrying out of the business, service or occupation —

- (a) does not involve employing more than 2 people who are not members of the occupier's household; and
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and
- (c) does not occupy an area greater than 200 m<sup>2</sup>; and
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight;

**rural produce store** means a premise used by the occupier of the premise for carrying out a business where:

- (a) it does not occupy an area greater than 25m<sup>2</sup>;
- (b) it is used for sale of produce associated with farming operations, but may include local souvenir products; and
- (c) will not adversely affect the amenity of the neighbourhood;

**rural pursuit/hobby farm** means any premises, other than premises used for agriculture — extensive or agriculture — intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household —

- (a) the rearing, agistment, stabling or training of animals;
- (b) the keeping of bees;
- (c) the sale of produce grown solely on the premises;

**second-hand dwelling** means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling;

**serviced apartment** means a group of units or apartments providing —

- (a) self-contained short stay accommodation for guests; and
- (b) any associated reception or recreational facilities;

**service station** means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for —

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; and/or
- (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles;

**shop** means premises other than a bulky goods showroom, a liquor store — large or a liquor store — small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services;

**single house** has the meaning given in the R-Codes;

**small bar** means premises the subject of a small bar licence granted under the *Liquor Control Act 1988*;

**tavern** means premises the subject of a tavern licence granted under the *Liquor Control Act 1988*;

**telecommunications infrastructure** means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network;

**tourist development** means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide —

- (a) short-term accommodation for guests; and
- (b) onsite facilities for the use of guests; and
- (c) facilities for the management of the development;

**trade display** means premises used for the display of trade goods and equipment for the purpose of advertisement;

**trade supplies** means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government;

**transport depot** means premises used primarily for the parking or garaging of 3 or more commercial vehicles including —

- (a) any ancillary maintenance or refuelling of those vehicles; and
- (b) any ancillary storage of goods brought to the premises by those vehicles; and
- (c) the transfer of goods or persons from one vehicle to another;

**tree farm** means land used commercially for tree production where trees are planted in blocks of

more than one hectare, including land in respect of which a carbon right is registered under the *Carbon Rights Act 2003* section 5;

**veterinary centre** means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders;

**warehouse/storage** means premises including indoor or outdoor facilities used for —

- (a) the storage of goods, equipment, plant or materials; or
- (b) the display or sale by wholesale of goods;

**waste disposal facility** means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

**waste storage facility** means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

**winery** means premises used for the production of viticultural produce and associated sale of the produce;

**workforce accommodation** means premises, which may include modular or relocatable buildings, used —

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

## Schedule A - Supplemental provisions to the deemed provisions

- Notes: 1. These provisions are to be read in conjunction with the Deemed Provisions (Schedule 2) contained in the Planning and Development (Local Planning Schemes) Regulations 2015.
2. Development approval of the local government is not required for the following works and/or uses.

### Clause 61. Development for which Development Approval Not Required

- Clause 61(1)(k) The erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the zone where the R Codes do not apply, in which that lot is located and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is -
- (i) entered in the Register of Heritage Places under the Heritage Act 2018; or
  - (ii) the subject of an order under the Heritage Act 2018 Part 4; or
  - (iii) included on a heritage list prepared in accordance with this Scheme; or
  - (iv) within an area designated under the Scheme as a heritage area; or
  - (v) the subject of a heritage agreement entered into under the Heritage Act 2018 section 29; or
  - (vi) abutting an unconstructed road reserve or on a lot which does not have direct frontage to a gazetted road reserve; or
  - (vii) within a Special Control Area.
- Clause 61(1)(l) The erection or extension of an external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport, water tank, or swimming pool on the same lot as a single house if a single house is a permitted (“P”) use in the zone where the R Codes do not apply and where the development standards set out in the Scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
- (i) entered in the Register of Heritage Places under the *Heritage Act 2018*; or
  - (ii) the subject of an order under the *Heritage Act 2018* Part 4; or
  - (iii) included on a heritage list prepared in accordance with this Scheme; or
  - (iv) within an area designated under the Scheme as a heritage area; or
  - (v) the subject of a heritage agreement entered into under the *Heritage Act 2018* section 7; or
  - (vi) within Special Control Area 4 or Special Control Area 5; or
  - (vii) inconsistent with an adopted Local Planning Policy
- Clause 61(1)(m) The demolition of any building or structure except where the building or structure is -
- (i) entered in the Register of Heritage Places under the *Heritage Act 2018*; or
  - (ii) the subject of an order under the *Heritage Act 2018* Part 4; or
  - (iii) included on a heritage list prepared in accordance with this Scheme; or
  - (iv) within an area designated under the Scheme as a heritage area; or
  - (v) the subject of a heritage agreement entered into under the *Heritage Act 2018* section 7.
- Clause 61(1)(n) The signage and advertisements contained in Schedule 3 of this Scheme.

- Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.
- Clause 61(1)(p) The carrying out of works by the local government that are wholly located on a reserve managed by the local government.
- Clause 61(1)(q) The erection or installation of such incidental structures which includes -
- (i) a dog house, domestic animal enclosure, bird enclosure or a cubby house which does not exceed 3.0 metres in height above natural ground level and does not have any part of its structure located within 1.0 metre of the boundary with an adjacent lot;
  - (ii) a tree house which as a structure that does not exceed 3.0 metres in height, does not have a floor area greater than 4.0m<sup>2</sup> and is constructed in a tree on a lot used for residential purposes;
  - (iii) a flag pole which does not exceed 6.0 metres in height above natural ground level;
  - (iv) any pole, tower or device used solely for the purpose of providing outdoor lighting which is constructed on a lot used for residential purposes and no more than 6.0 metres in height above natural ground level;
  - (v) swimming pools;
  - (vi) landscaping;
  - (vii) letter boxes;
  - (viii) clothes lines;
  - (ix) unless the building is within a Heritage Area or included within the Heritage List of the Scheme, the installation of solar panels where such structures do not protrude above the surface of the roof by more than 500mm or above the ridge of the roof of any building.
- Clause 61(1)(r) The erection of a boundary fence except where otherwise required by the Scheme and where the fence is consistent with Local Planning Policies.
- Clause 61(1)(s) Except for development in which the R-Codes apply, the minor filling, excavation or re-contouring of land provided there is no more than 0.9 metres change to the natural ground level, it is not within flood risk land or except where otherwise required by the Scheme.
- Clause 61(1)(t) Except for development in which the R-Codes apply, retaining walls less than 0.9 metres in height unless the site is located in or referred to in a Local Planning Policy which specifically addresses requirements for retaining walls.
- Clause 61(1)(u) Aquaculture proposals involving the use of existing dams where no structural works are proposed.
- Clause 61(1)(v) Sewerage disposal systems where they comply with Scheme requirements and relevant legislation; air conditioning systems and LPG gas tanks for domestic purposes where they comply with relevant legislation.
- Clause 61(1)(w) Satellite dishes and other domestic telecommunication installation unless it does not comply with any relevant adopted standards outlined in a Local Planning Policy or is located within a Heritage Area.
- Clause 61(1)(x) Dams where -
- (i) the dam has been approved by a State Government agency or authority; or
  - (ii) the external foot of the dam wall, and any other part of the dam including the stored water is further than 20 metres from boundaries of the subject lot.
- Clause 61(1)(y) The erection or placement of a temporary sea container and/or donga, where the structure would be consistent with the provisions of a Local Planning Policy.
- Clause 61(1)(z) The planting of trees and shrubs for land rehabilitation, shelter belts or other land management/environmental purposes provided the total area of planting is less than 4 hectares

for the lot.

- Clause 61(1)(za) A tree farm in the Rural zone where the existing and proposed total planted area is below 10 hectares on the lot.
- Clause 61(2)(g) The use of land in a reserve, where such land is vested in the local government or vested in a Public Authority -
- (i) for the purpose for which the land is reserved under the Scheme; or
  - (ii) in the case of land vested in a public authority, for any purpose for which land may be lawfully used by that authority.
- Clause 61(2)(h) "Agriculture – extensive" and "agriculture – intensive" in the Rural and Priority Agriculture zones.
- Clause 61(2)(i) "Rural pursuit/hobby farm" in all zones where it is a "P" (permitted use).



## Schedule 1 - Zone Development Requirements

Clause 58

Zones and Land Use	Minimum Lot Area	Minimum Effective Frontage (m)	Max Plot Ratio	Minimum Setbacks (m)			Minimum Landscaping (m <sup>2</sup> /%) <i>Refer to Clause 37</i>	Building Height (m) <i>Refer to Clause 38</i>	Other Requirements
				Front	Rear	Side			
Commercial	N/A	N/A	2.0	Nil	Nil	Nil	5%	12m	Where an R40 coding applies, residential development is to be connected to a reticulated sewerage network.
		(i) <i>Development may be provided with a nil setback to the side and rear boundaries of the subject land provided that the site does not adjoin any land used or zoned for residential purposes, in which case the development shall be setback in accordance with the Residential Design Codes.</i>							
Environmental Conservation	N/A	N/A	N/A	20	20	20	N/A	9m	
		(i) <i>In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest, Nature Reserve or Reserve for Conservation.</i>							
General Industry	N/A	N/A	N/A	6	Nil	Nil	5%	12m	
		(i) <i>Development shall be setback 3 metres from any secondary street frontage.</i> (ii) <i>Development may be provided with a nil setback to the side and rear boundaries of the subject land, subject to the Building Code of Australia.</i>							
Priority Agriculture	N/A	N/A	N/A	20	20	20	N/A	N/A	
		(i) <i>In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest, Nature Reserve or Reserve for Conservation.</i>							
Residential	In accordance with the Residential Design Codes								
	Where no R-Code is stipulated			6	5	3	In accordance with the Residential Design Codes for Category B.		
Rural	N/A	N/A	N/A	20	20	20	N/A	N/A	
		(i) <i>In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest, Nature Reserve or Reserve for Conservation.</i>							
Rural Residential	1ha	N/A	N/A	20	10	10	N/A	9m	These setbacks are where a lot does not have a designated building envelope. Where a building envelope exists development is required to be within that envelope.
		(i) <i>In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest,</i>							

		<i>Nature Reserve or Reserve for Conservation.</i>							
		<i>(ii) Unless varied by Schedule 4 - Special Provisions - Rural Residential Areas.</i>							
Rural Smallholdings	N/A	N/A	N/A	20	15	15	N/A	12m	These setbacks are where a lot does not have a designated building envelope. Where a building envelope exists, development is required to be within that envelope.
		<i>(i) In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest, Nature Reserve or Reserve for Conservation.</i>							
Special Use	Development of a site shall generally be in accordance with the Conditions/Special Provisions as set out in Schedule 6.								
Tourism	Development of a site shall be generally in accordance with an approved Structure Plan and/or an approved Local Development Plan.								
Urban Development	N/A	<i>(i) In addition to the minimum setbacks, a setback of at least 50 metres from a boundary with State Forest, Nature Reserve or Reserve for Conservation.</i>				N/A	9m	All subdivision and development in the Urban Development zone shall be in accordance with: <ul style="list-style-type: none"> <li>• a Structure Plan; and</li> <li>• the additional site and development requirements if applicable; and/or</li> <li>• the General and Zone Development Standards of the Scheme.</li> </ul>	

## Schedule 2 - Car Parking Table

Clauses 32 & 58

Land Use	Minimum Car Parking Requirements
Abattoir	As determined by the local government.
Agriculture - extensive	As determined by the local government.
Agriculture - intensive	As determined by the local government.
Airfield	As determined by the local government.
Amusement parlour	1 bay per 40m <sup>2</sup> nla.
Ancillary dwelling	In accordance with the Residential Design Codes.
Animal establishment	1 bay per employee plus 1 visitor bay.
Animal husbandry - intensive	1 bay per employee plus 1 visitor bay.
Art gallery	As determined by the local government.
Bed and breakfast	1 bay for guest bedroom or accommodation unit in addition to the residential requirement in accordance with the Residential Design Codes.
Betting agency	1 bay per 40m <sup>2</sup> nla.
Brewery	1 bay per employee plus 1 bay per 4 seats used for drinking and/or dining areas.
Bulky goods showroom	1 bay per 100m <sup>2</sup> of nla.
Camping ground	1 bay per site plus 1 additional bay for every 4 sites for visitor parking.
Caravan Park	1 bay per site plus 1 additional bay for every 4 sites for visitor parking.
Caretaker's dwelling	As determined by the local government.
Car park	As determined by the local government.
Child care premises	1 bay per employee plus 1 bay per 10 children the premises is designed and approved to accommodate, whichever is the greater.
Cinema/theatre	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Civic use	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Club premises	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Commercial vehicle parking	1 bay per commercial vehicle that the premises is designed and approved to accommodate.
Community purpose	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Consulting rooms	3 bays per health practitioner.
Convenience store	1 bay per 40m <sup>2</sup> nla.
Corrective institution	As determined by the local government.
Educational establishment	As determined by the local government.
Exhibition centre	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Family day care	2 bays in addition to the residential requirement in accordance with the Residential Design Codes.

Fast food outlet	1 bay per 4 seats or 1 bay per 40m <sup>2</sup> nla, whichever is the greater plus a car queuing area sufficient to accommodate 5 cars where drive through facilities are included.
Fuel depot	1 bay per employee plus 1 visitor bay.
Funeral parlour	1 bay per employee. Where a chapel or assembly area is included, 1 bay per 4 seats, or 1 bay for every 4 persons the building is designed and approved to accommodate, whichever is the greater.
Garden centre	1 bay per 100m <sup>2</sup> of sales or display area.
Grouped dwelling	In accordance with the Residential Design Codes.
Holiday accommodation	In accordance with the Residential Design Codes for grouped dwellings for areas subject to the Residential Design Codes or 1 bay per accommodation unit, chalet/cabin plus 1 visitor bay for every 4 accommodation units or chalets/cabins for areas not subject to the Residential Design Codes.
Holiday house	In accordance with the Residential Design Codes for single house.
Home business	1 bay per employee in addition to the residential requirement in accordance with the Residential Design Codes.
Home occupation	1 bay in addition to the residential requirement in accordance with the Residential Design Codes.
Home office	No additional requirement over and above the residential requirement in accordance with the Residential Design Codes.
Home store	1 bay per 40m <sup>2</sup> nla in addition to the residential requirement in accordance with the Residential Design Codes.
Hospital	1 bay per 4 beds plus 1 bay per employee.
Hotel	1 bay per 40m <sup>2</sup> nla, plus 1 bay per accommodation unit plus a car queuing area sufficient to accommodate 5 cars where drive through facilities are included.
Industry - cottage	1 bay per 50m <sup>2</sup> nla, or 1 bay per employee, whichever is the greater.
Industry - extractive	As determined by the local government.
Industry - light	1 bay per 100m <sup>2</sup> nla or 1 bay per employee whichever is greater.
Industry - primary production	1 bay per employee plus 1 visitor bay.
Liquor store - large	1 bay per 40m <sup>2</sup> nla plus a car queuing area sufficient to accommodate 5 cars where drive through facilities are included.
Liquor store - small	1 bay per 40m <sup>2</sup> nla plus a car queuing area sufficient to accommodate 5 cars where drive through facilities are included.
Lunch bar	1 bay per 40m <sup>2</sup> nla.
Marine filling station	1 bay per 100m <sup>2</sup> nla or 1 bay per employee whichever is greater.
Market	As determined by the local government.
Medical centre	3 bays per health practitioner.
Mining operations	As determined by the local government.
Motel	1 bay per bedroom or accommodation unit plus 1 bay for 40m <sup>2</sup> nla for floor space other than used for accommodation purposes.
Motor vehicle, boat and caravan sales	1 bay per 100m <sup>2</sup> of nla plus 1 bay per vehicle service/work bay.
Motor vehicle repair	1 bay per 100m <sup>2</sup> of nla plus 1 bay per vehicle service/work bay.
Motor vehicle wash	1 bay per employee, plus 1 bay per wash bay, plus queuing area sufficient to accommodate 1 car per wash bay.

Multiple dwelling	In accordance with the Residential Design Codes.
Nightclub	1 bay for every 4 persons the premises is designed and approved to accommodate.
Office	1 bay per 40m <sup>2</sup> of nla.
Park home park	1 bay per park home site, plus 1 bay per 10 park home sites for visitor parking, plus 1 bay per employee.
Place of worship	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Reception centre	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Recreation - private	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Renewable energy facility	As determined by the local government.
Repurposed dwelling	In accordance with the 'Single House' requirements of the Residential Design Codes.
Residential aged care facility	In accordance with the relevant dwelling type under the Residential Design Codes.
Residential building	1 bay per bedroom plus 1 bay per 4 bedrooms for visitor parking.
Resource recovery centre	1 bay per employee plus 1 visitor bay.
Restaurant/cafe	1 bay per 40m <sup>2</sup> of nla.
Restricted premises	1 bay per 25m <sup>2</sup> nla.
Retirement village	1 bay per dwelling plus 1 bay per 4 dwellings for visitor parking.
Roadhouse	1 bay per employee, plus 1 bay per vehicle service/work bay plus bays for additional uses including convenience store.
Rural home business	1 bay per employee in addition to the residential requirement in accordance with the relevant dwelling type in the Residential Design Codes.
Rural produce store	1 bay per 40m <sup>2</sup> nla in addition to the residential component.
Rural pursuit/hobby farm	As determined by the local government.
Second-hand dwelling	In accordance with the Residential Design Codes for a single house.
Serviced apartment	In accordance with the Residential Design Codes for grouped and/or multiple dwelling.
Service station	2 bays per service bay plus 1 bay per 40m <sup>2</sup> of nla.
Shop	1 bay per 40m <sup>2</sup> of nla. Minimum 3 bays per tenancy.
Single house	In accordance with the Residential Design Codes.
Small bar	1 bay per 40m <sup>2</sup> nla.
Tavern	1 bay per 4 seats, or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater plus 1 bay per accommodation unit plus a car queuing area sufficient to accommodate 5 cars where drive through facilities are included.
Telecommunications infrastructure	As determined by the local government.
Tourist development	1 bay per accommodation unit, plus 1 visitor bay for every 4 accommodation units plus 1 bay per employee.
Trade display	1 bay per 100m <sup>2</sup> nla.

Trade supplies	1 bay per 100m <sup>2</sup> nla.
Transport depot	1 bay per employee in addition to any commercial vehicle parking bays that the premises is designed and approved to accommodate.
Tree farm	As determined by the local government.
Veterinary centre	3 bays per consulting room and/or veterinary health practitioner, or 1 bay per 40m <sup>2</sup> nla, whichever is the greater.
Warehouse/storage	1 bay per 100m <sup>2</sup> nla.
Waste disposal facility	As determined by the local government.
Waste storage facility	As determined by the local government.
Winery	1 bay per employee, plus 1 bay per 4 seats or 1 bay for every 4 persons the premises is designed and approved to accommodate, whichever is the greater.
Workforce accommodation	In accordance with the relevant dwelling type under the Residential Design Codes.

- Note: 1. 'nla' means 'net lettable area' as defined in Division 1 - General Definitions Used in Scheme under Part 6 of the Scheme.
2. Floorspace areas 'open to the public' include, but are not limited to, reception areas and staff areas having a customer service function (e.g. public counter).

## Schedule 3 - Exempted Signage and Advertisements

Clause 57

Land use and/or development requiring advertisement	Exempted sign type and number (includes the change of posters on poster signs and applies to non-illuminated signs unless otherwise stated)	Maximum area of exempted sign
Dwellings	One professional name-plate as appropriate.	0.2m <sup>2</sup>
Bed and Breakfast, Home Occupation, Holiday House, Family Day Care, Industry-Cottage, and other business operating from a dwelling	One advertisement describing the nature of the business operating from a dwelling.	0.2m <sup>2</sup>
Community Purpose, Place of Worship and community related use	One advertisement detailing the function and/or the activities of the use/institution concerned.	0.2m <sup>2</sup>
Cinema/Theatre, Exhibition Centre	Two signs (illuminated or non-illuminated) detailing the entertainment being presented from time to time at the venue upon which the signs are displayed.	Each advertisement sign not to exceed 5m <sup>2</sup>
Bulky Goods Showroom, Shop, Convenience Store and other commercial uses	All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 2.5 metres from the ground level of the building subject to a compliance with Local Planning Policy 18 Signs and Advertisements.	N/A
Industrial and Warehouse/Storage premises	<p>A maximum of 4 advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building whether or not those signs are connected to a pole, wall or other building.</p> <p>A maximum of two free-standing advertisement signs not exceeding 5m in height above ground level.</p>	<p>Total area of any such advertisements shall not exceed 15m<sup>2</sup>.</p> <p>Maximum permissible total area shall not exceed 10m<sup>2</sup> and individual advertisement signs shall not exceed 6m<sup>2</sup>.</p>
Public Places and Reserves	a) Advertisement signs (illuminated and non-illuminated) relating to the functions of government a public authority or the local government of a municipality excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body;	N/A
	b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such advertisement has been constructed or exhibited by or at the direction of a government department, public authority or the local government of a municipality; and	N/A
	c) Advertisement signs (illuminated and non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein.	N/A
Advertisements within	All advertisements placed or displayed within buildings which	N/A

Buildings	cannot ordinarily be seen by a person outside of those buildings.	
All classes of buildings other than single house	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2m <sup>2</sup>
Temporary Signs	<p>a) Advertising signs associated with traffic management for events provided signs are –</p> <p>(i) not placed on the road reserve (with the exception of directional signs);</p> <p>(ii) displayed for a period not exceeding 8 weeks;</p> <p>(iii) located to promote the safety of motorists, pedestrians and cyclists.</p> <p>b) Advertising signs associated with traffic management for works on roads.</p>	N/A
Building Construction Sites (advertisement signs displayed only for the duration of the construction as follows):		
(i) Dwellings	One advertisement per street frontage containing details of the project and the contractors undertaking the construction work.	2m <sup>2</sup>
(ii) Grouped Dwellings, Multiple Dwellings, Shops, Commercial and Industrial projects.	One sign as for (i) above.	5m <sup>2</sup>
Sales of goods or livestock	One sign per lot displayed for a period not exceeding 3 months advertising the sale of goods or Livestock upon any land or within any building upon which the sign is exhibited provided that the land is not normally used for that purpose.	2m <sup>2</sup>
Property Transactions		
Advertisement signs displayed for the duration of a period over which property transactions are offered and negotiated as follows.		
(a) Dwellings	One sign per street frontage for each property relating to the sale, leasing or impending auction of the property at or upon which the sign is or the signs are displayed.	Each sign shall not exceed an area of 2m <sup>2</sup> .
(b) Multiple dwellings, shops, Commercial & Industrial Properties	One sign as for (a) above.	Each sign shall not exceed an area of 5m <sup>2</sup> .
Display Homes		
Advertisement signs displayed for the period over which homes are on display for public inspection.	<p>(i) One sign for each dwelling on display.</p> <p>(ii) In addition to (i) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display.</p>	2m <sup>2</sup> 5m <sup>2</sup>
Political Advertising	Advertising on freehold land during an election campaign.	2m <sup>2</sup>



## Schedule 4 - Special Provisions - Rural Residential Zone

Clause 64

Scheme Map Ref No.	Area Description	Specific Conditions and Requirements.
RR1	Rural Residential area to the south of the Nannup townsite (Precinct F in Local Planning Strategy)	<p>1. The local government, in responding to subdivision applications, will advise the WA Planning Commission that it does not support the creation of additional lots. The exception is that the local government may recommend that the WA Planning Commission conditionally approve further rural residential lots to be created on the northern side of Brockman Highway –</p> <ul style="list-style-type: none"> <li>a) where the existing lots have a direct road frontage to Brockman Highway;</li> <li>b) subject to demonstrated compliance with State Planning Policy 3.7 and associated Guidelines; and</li> <li>c) where no additional crossover, other than suitably located shared crossovers, is proposed to Brockman Highway or where the crossover is to Thomas Road.</li> </ul>
RR2	Rural residential area west of the Nannup townsite (Precinct G in Local Planning Strategy)	<p>1. The local government, in responding to subdivision applications, will advise the WA Planning Commission that it does not support rural residential infill in the RR2 area due to bushfire risk and limited road access.</p> <p>2. Rural residential infill subdivision in the RR2 area may be considered –</p> <ul style="list-style-type: none"> <li>a) upon provision of secondary road access into the RR2 area;</li> <li>b) where the proposed secondary road access and bushfire management arrangements comply with State Planning Policy 3.7 and associated Guidelines to the satisfaction of the local government and Department of Fire and Emergency Services; and</li> <li>c) resolution of any other planning and environmental matters.</li> </ul> <p>3. The above mentioned secondary road access is envisaged to be provided by connecting Barrabup Road to Mowen Road, via –</p> <ul style="list-style-type: none"> <li>a) the subdivision of Lot 4027 and/or Lot 6790; or</li> <li>b) via the provision of a road connecting the existing sealed portion of Barrabup Road (adjacent to Lot 4027) to Mowen Road.</li> </ul> <p>4. Notwithstanding the above, Lot 6130 and the land at the southern end of Dean Road (Lots 8277, 8278, 8279 and 8280) will not be supported for additional infill subdivision given its lack of secondary road access at the southern end of this road in accordance with the access requirements of State Planning Policy 3.7 and associated Guidelines.</p>

## Schedule 5 – Additional Uses in Scheme Area

Clause 19

No.	Description of land	Additional Use	Requirement
A1	Lot 11864 Poison Swamp Road, Darradup	Additional dwellings (to allow for a maximum of four dwellings in total)	<ol style="list-style-type: none"> <li>1. Prior to subdivision, the local government will recommend to the WA Planning Commission the following matters are to be appropriately addressed:                             <ol style="list-style-type: none"> <li>a) legal vehicular access via a gazetted public road between the land and Brockman Highway;</li> <li>b) bushfire related criteria in State Planning Policy 3.7 and the associated Guidelines; and</li> <li>c) legal vehicular access to adjacent freehold lots.</li> </ol> </li> <li>2. In considering any applications for subdivision of the land, the local government's recommendation to the Commission will be to only support applications proposing a maximum of four lots with a minimum lot size of five hectares.</li> <li>3. At the time of considering any applications for subdivision of the subject land, the local government will consider the following matters –                             <ol style="list-style-type: none"> <li>a) upgrading of feeder roads servicing the land; and</li> <li>b) implementing an approved Bushfire Management Plan.</li> </ol> </li> </ol>
A2	Lot 3558 Buckley Road, Carlotta	Additional dwellings (to allow for a maximum of three dwellings in total).	<ol style="list-style-type: none"> <li>1. Prior to subdivision, the local government will recommend to the WA Planning Commission the following matters are to be appropriately addressed:                             <ol style="list-style-type: none"> <li>a) bushfire related criteria in State Planning Policy 3.7 and the associated Guidelines.</li> </ol> </li> <li>2. In considering any applications for subdivision of the land, the local government's recommendation to the Commission will be to only support applications proposing a maximum of three lots with a minimum lot size of ten hectares.</li> <li>3. At the time of considering any applications for subdivision of the subject land, the local government will consider the following matters –                             <ol style="list-style-type: none"> <li>a) implementing the approved Bushfire Management Plan.</li> </ol> </li> </ol>
A3	Lot 20 Brockman Street, Nannup	The following land uses are discretionary 'D' uses - <ul style="list-style-type: none"> <li>• Camping ground</li> <li>• Office</li> </ul>	<ol style="list-style-type: none"> <li>1. New development is to take account and mitigate against flood risks.</li> <li>2. The local government may impose development conditions to address matters including hours or operations and managing noise for events and other activities.</li> </ol>

## Schedule 6 – Special Use Zones in Scheme Area

Clause 21

No.	Description of land	Special Use	Special Provisions
SU1	Lot 556 and portion Lot 18 Vasse Highway, Nannup	<p>The following land uses are discretionary 'D' uses -</p> <ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Caretaker's dwelling</li> <li>• Car park</li> <li>• Child care premises</li> <li>• Civic use</li> <li>• Community purpose</li> <li>• Home business</li> <li>• Home occupation</li> <li>• Home office</li> <li>• Industry</li> <li>• Industry - cottage</li> <li>• Industry – light</li> <li>• Industry - service</li> <li>• Motor vehicle repair</li> <li>• Office</li> <li>• Single house</li> <li>• Telecommunication infrastructure</li> <li>• Trade display</li> <li>• Transport depot</li> <li>• Warehouse/Storage</li> <li>• Other uses that are 'D' uses in the General Industry zone.</li> </ul>	<ol style="list-style-type: none"> <li>1. While noting the special uses, prior to any subdivision creating additional lots or major development of the land, in the opinion of the local government, a Structure Plan is to be prepared. The Structure Plan is to address, but not be limited to, the following–               <ol style="list-style-type: none"> <li>a) identification of land required for general industry requirements based on the infrastructure of the established timber mill within the site;</li> <li>b) identification of land suitable for light or service industrial subdivision and development;</li> <li>c) suitable separation or buffering of residential enclave (former mill housing) and other nearby residential areas from industrial uses;</li> <li>d) road access;</li> <li>e) service infrastructure; and</li> <li>f) public open space for the residential enclave.</li> </ol> </li> <li>2. Upon approval of the Structure Plan, development of the site is to be generally in accordance with the plan.</li> </ol>
SU2	Portion of Lot 67 Warren Road, Lots 700 and 9000 Higgins Street and Lot 701 Kearney Street Nannup	<p>The uses shown on the approved structure plan relate to permissibility in the following zones and the permissibility set out in the zoning table:</p> <ul style="list-style-type: none"> <li>• Mixed use development – Commercial zone;</li> <li>• Residential development – Residential zone; and</li> <li>• Tourist development – Tourism zone.</li> </ul>	<ol style="list-style-type: none"> <li>1. Other than development set out in Schedule 4, all development requires approval of the local government.</li> <li>2. The local government will have due regard to the approved structure plan.</li> <li>3. The local government will not support filling and development within inundated portions of Higgins Swamp.</li> </ol>

No.	Description of land	Special Use	Special Provisions
SU3	Lot 3 on Plan 12565 Balingup-Nannup Road, Nannup	<p>The following land uses are discretionary 'D' uses -</p> <ul style="list-style-type: none"> <li>• Agriculture –extensive</li> <li>• Caretaker's dwelling</li> <li>• Consulting rooms</li> <li>• Home occupation</li> <li>• Home office</li> <li>• Hospital</li> <li>• Medical centre</li> <li>• Recreation – private</li> <li>• Residential building</li> <li>• Rural pursuit/hobby farm</li> <li>• Single house</li> </ul>	<ol style="list-style-type: none"> <li>1. More than one Residential Building is permitted, in different parts of the site, subject to gaining Development Approval from the local government.</li> <li>2. Subject to the nature of the proposed development or use and its associated risk, the local government may require the submission of an updated bushfire management plan and/or a Bushfire Emergency Evacuation Plan to support a Development Application.</li> <li>3. Where a bushfire management plan and/or Bushfire Emergency Evacuation Plan are required to be updated, implementation of the plan/s will be included as a condition of development approval.</li> <li>4. In order to conserve the natural beauty of the locality all trees shall be retained unless their removal is authorised by the local government.</li> <li>5. The local government shall not permit the construction of any building in a manner or of materials that would in the opinion of the local government destroy the amenity of the area or not blend in with the landscape.</li> <li>6. The local government will require as a condition of development approval that all habitable buildings shall be connected to a wastewater treatment system with an adequate phosphorus retention capacity as approved by the Department of Health and the local government. The base of the system or the modified irrigation area is to be above the highest known water table.</li> <li>7. Stormwater drainage shall be designed to the satisfaction of the local government.</li> </ol>
SU4	Lots 50, 51 and 125 Warren Road and Reserve 18083 Kearney Street, Nannup	<p>The following land uses are discretionary 'D' uses-</p> <ul style="list-style-type: none"> <li>• Caretaker's dwelling</li> <li>• Civic use</li> <li>• Club premises</li> <li>• Community purpose</li> <li>• Consulting rooms</li> <li>• Educational establishment</li> <li>• Industry - cottage</li> <li>• Industry – light</li> <li>• Industry – service</li> <li>• Medical centre</li> <li>• Office</li> <li>• Recreation - private</li> <li>• Telecommunication infrastructure</li> <li>• Trade display</li> <li>• Warehouse/storage</li> <li>• Veterinary centre</li> </ul>	<ol style="list-style-type: none"> <li>1. All development requires approval of the local government.</li> </ol>

# Adoption

## Council Resolution to Advertise Local Planning Scheme

Adopted by resolution of the Council of the Shire of Nannup at the Ordinary Meeting of Council held on the

.....

President/Mayor

Cr Anthony Dean

Signed:- .....

Chief Executive Officer

David Taylor

Signed:- .....

## Council Resolution to Support Scheme for Approval

Council resolved to support approval of the draft Scheme of the Shire of Nannup at the Ordinary Meeting of Council

held on the .....

The Common Seal of the Shire of Nannup was hereunto affixed by authority of resolution of the Council in the presence of:

President/Mayor

Cr Anthony Dean

Signed:- .....

Chief Executive Officer

David Taylor

Signed:- .....



## WAPC Recommended for Approval

Delegated under section 16 of the *Planning and Development Act 2005*.

Signed:- .....

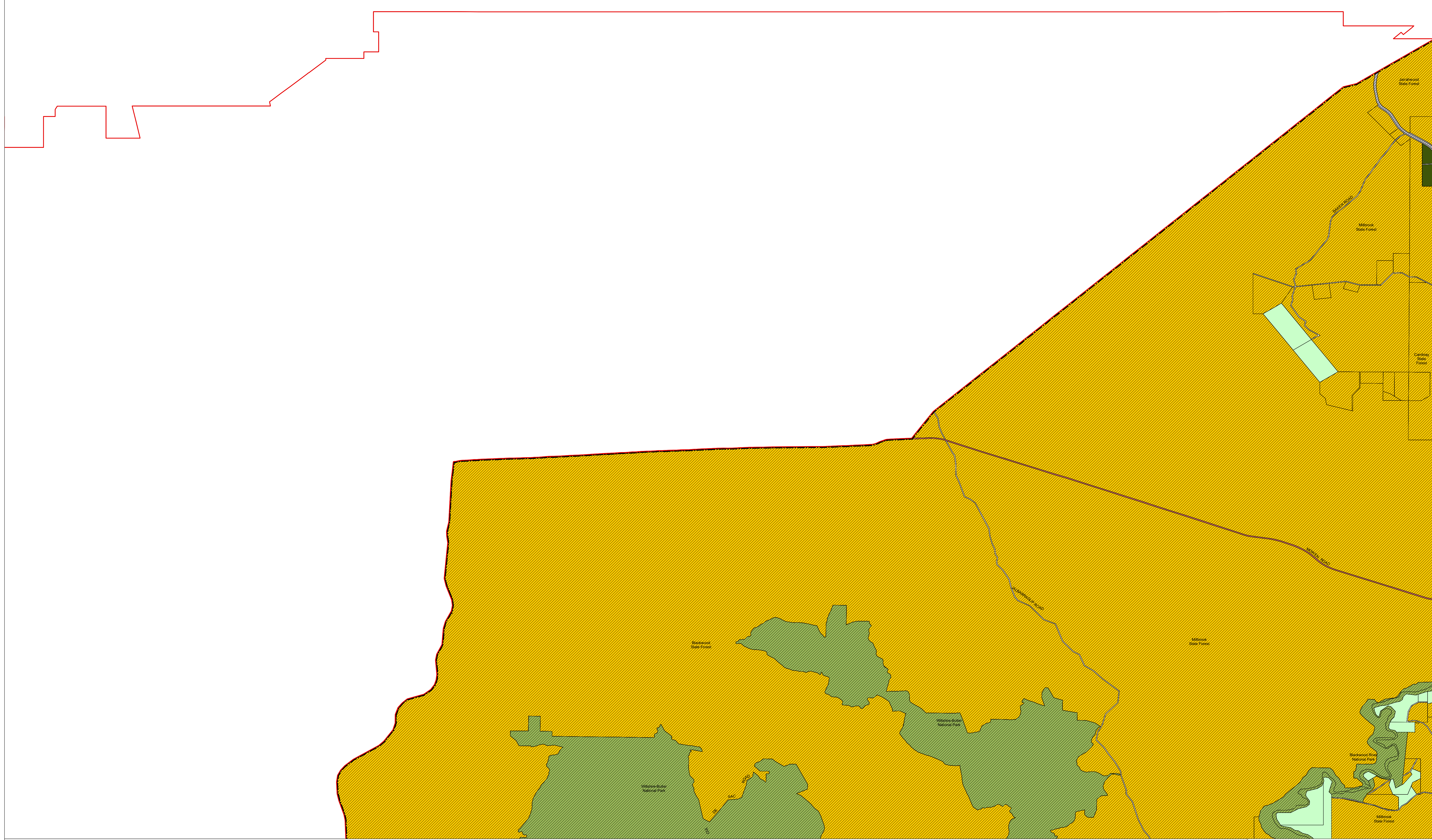
Date:- \_\_\_ / \_\_\_ / \_\_\_\_\_

## Approval Granted

Minister for Planning

Signed:- .....

Date:- \_\_\_ / \_\_\_ / \_\_\_\_\_



**LEGEND**

**LOCAL SCHEME RESERVES**

Civic and Community	Cemetery
Cultural Facilities	Education
Drainage/Waterway	Government Services
Environmental Conservation	Infrastructure Services
Primary Distributor Road	Medical Services
Regional Distributor Road	Recreational
Local Road	Railways
Public Open Space	State Forest
Public Purposes	

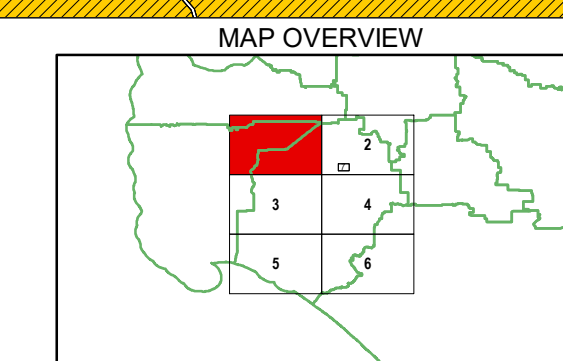
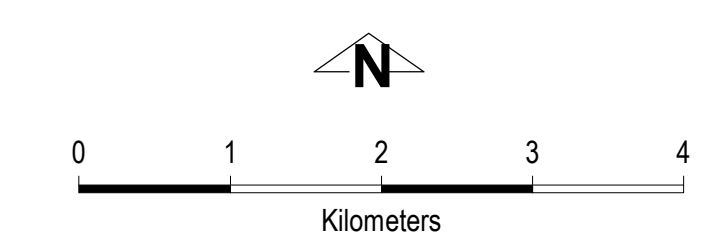
**LOCAL SCHEME ZONES**

Commercial	Rural Residential
Environmental Conservation	Rural Smallholdings
General Industry	Special Use
Priority Agriculture	Tourism
Residential	Urban Development
Rural	

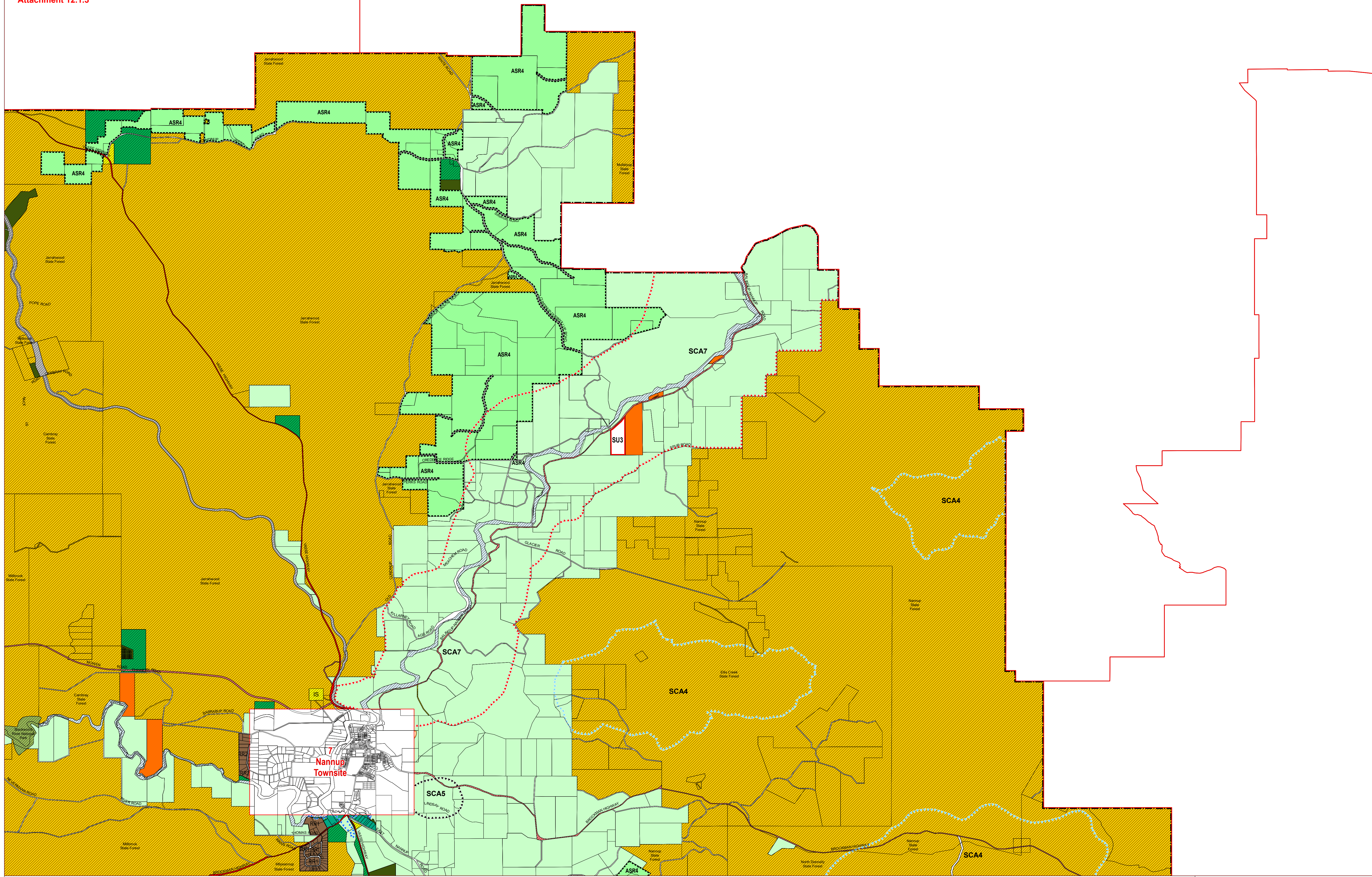
**OTHER CATEGORIES**

Scheme Area Boundary	Special Control Area - Flood Prone Area
Local Government Boundary	Special Control Area - Public Drinking Water Source Area
R Codes	Special Control Area - Infrastructure (Waste Water Treatment Plant Buffer)
Additional Uses/Additional Uses Reserves	Special Control Area - Heritage
Additional Site Requirements	Special Control Area - General (Landscape Values Area)
Special Control Area - Development Control Area/Plan (Monaghan Street)	
Special Control Area - Development Control Area/Plan (Nannup Townsite Character)	

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### LEGEND

**LOCAL SCHEME RESERVES**

Civic and Community	Cemetery
Cultural Facilities	Education
Drainage/Waterway	Government Services
Environmental Conservation	Infrastructure Services
Primary Distributor Road	Medical Services
Regional Distributor Road	Recreational
Local Road	Railways
Public Open Space	State Forest
Public Purposes	

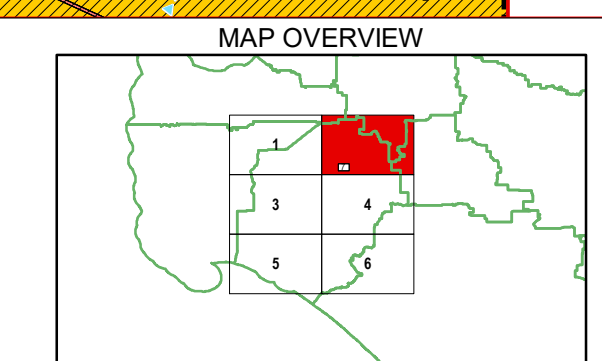
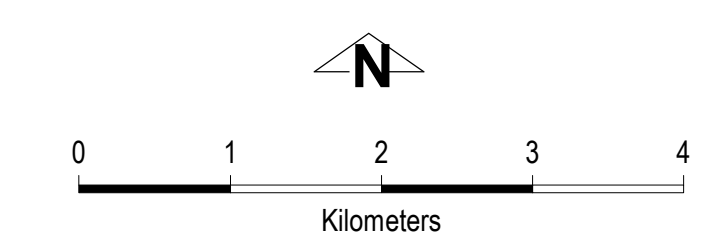
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Environmental Conservation	Rural Smallholdings
General Industry	Special Use
Priority Agriculture	Tourism
Residential	Urban Development
Rural	

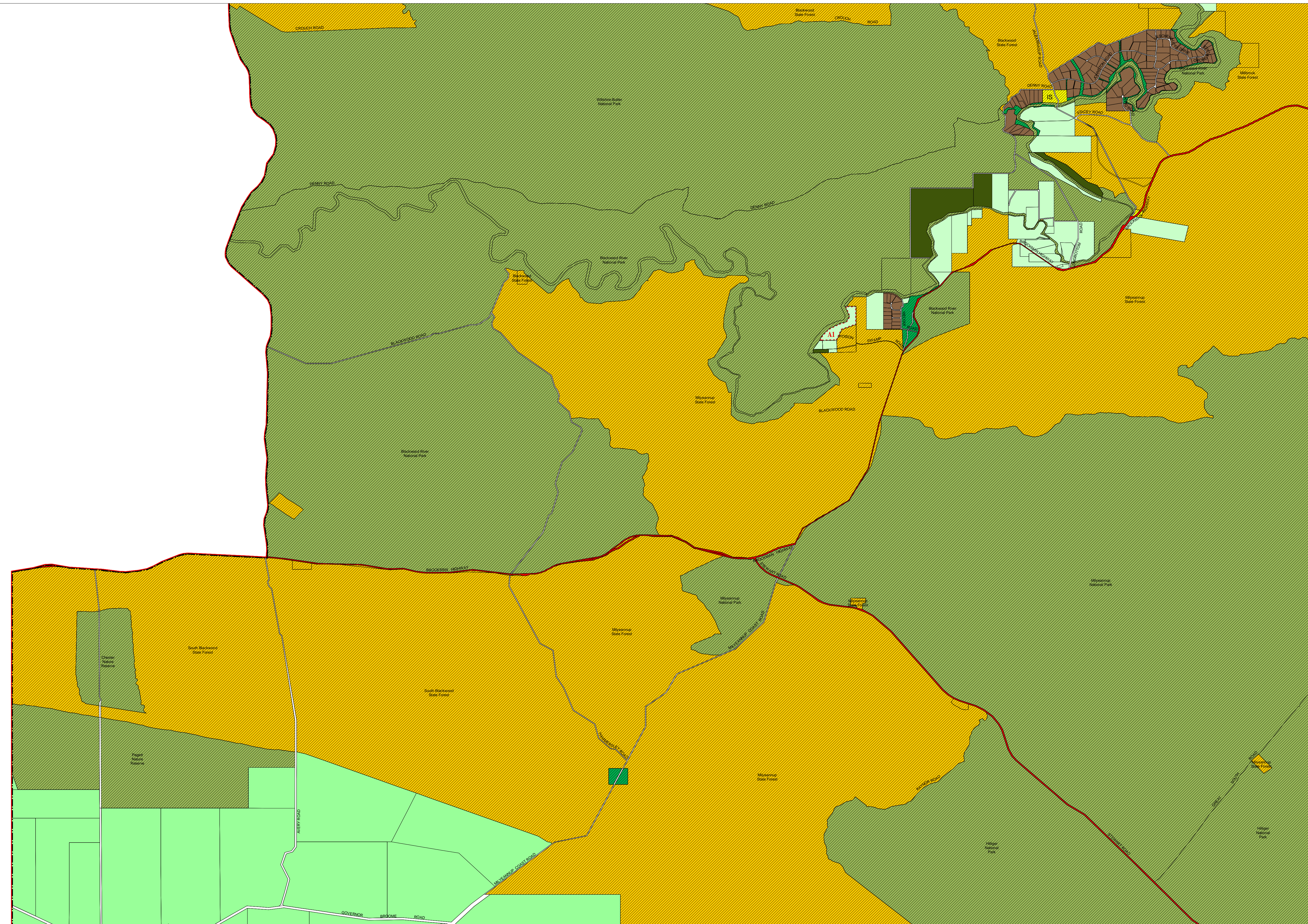
**OTHER CATEGORIES**

Scheme Area Boundary	SCA3 Special Control Area - Flood Prone Area
Local Government Boundary	SCA4 Special Control Area - Public Drinking Water Source Area
R Codes	SCA5 Special Control Area - Infrastructure (Waste Water Treatment Plant Buffer)
Additional Uses/Additional Uses Reserves	SCA6 Special Control Area - Heritage
ASR1 Additional Site Requirements	SCA7 Special Control Area - Development Control Area/Plan (Monaghan Street)
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SCA2 Special Control Area - Development Control Area/Plan (Nannup Townsite Character)	

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**LEGEND**

**LOCAL SCHEME RESERVES**

Civic and Community	CE Cemetery
C Cultural Facilities	E Education
Drainage/Waterway	GS Government Services
Environmental Conservation	IS Infrastructure Services
Primary Distributor Road	M Medical Services
Regional Distributor Road	R Recreational
Local Road	Railways
Public Open Space	State Forest
Public Purposes	

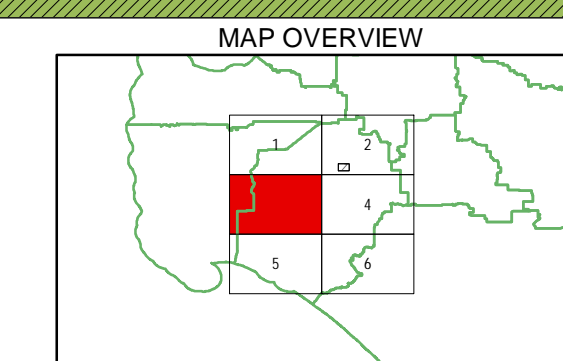
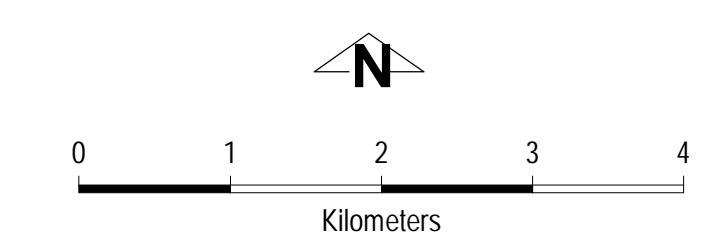
**LOCAL SCHEME ZONES**

Commercial	RR1 Rural Residential
Environmental Conservation	Rural Smallholdings
General Industry	SU1 Special Use
Priority Agriculture	Tourism
Residential	Urban Development
Rural	

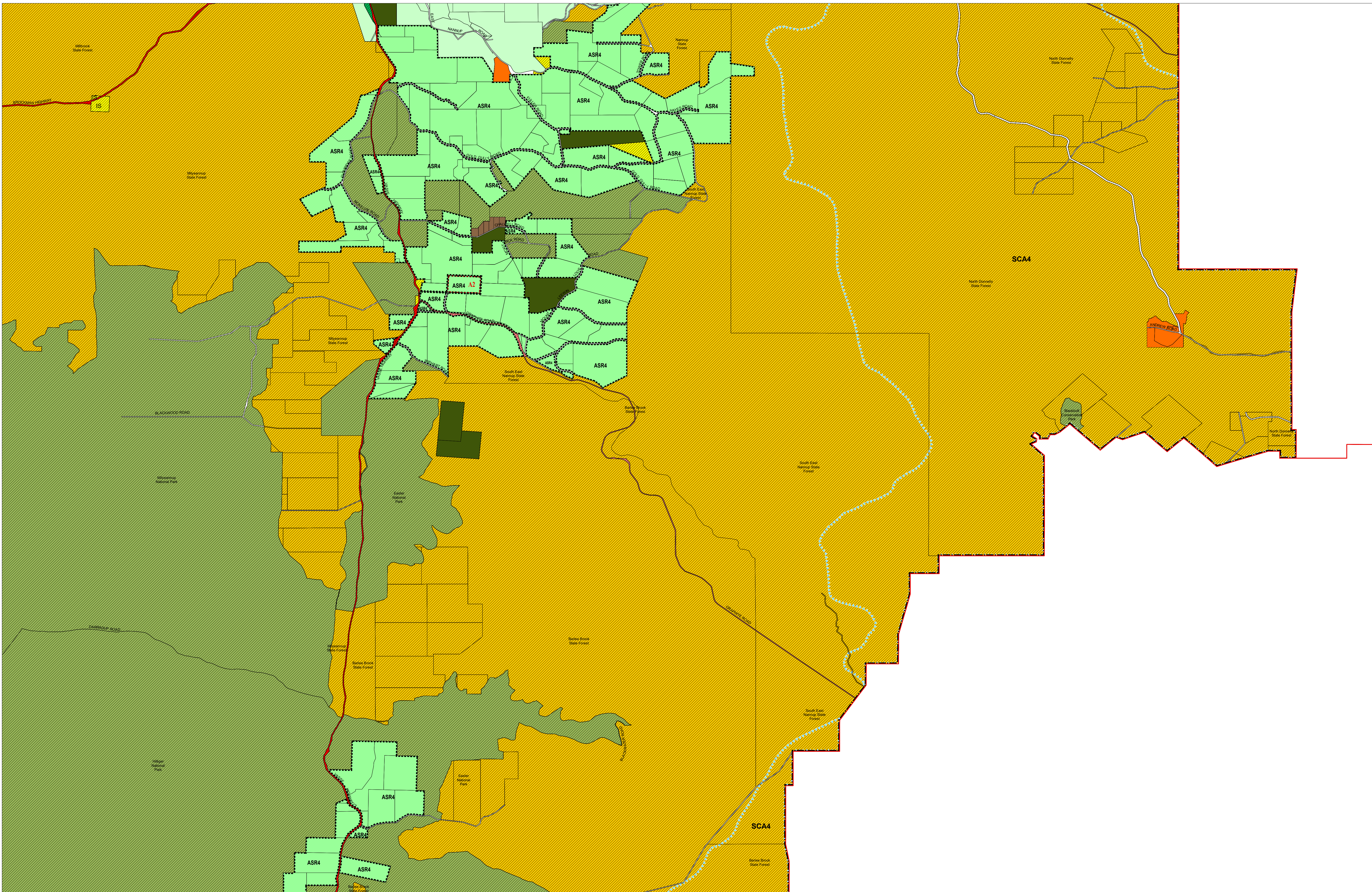
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**LEGEND**

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- |                            |                         |
|----------------------------|-------------------------|
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| Cultural Facilities        | Education               |
| Drainage/Waterway          | Government Services     |
| Environmental Conservation | Infrastructure Services |
| Primary Distributor Road   | Medical Services        |
| Regional Distributor Road  | Recreational            |
| Local Road                 | Railways                |
| Public Open Space          | State Forest            |
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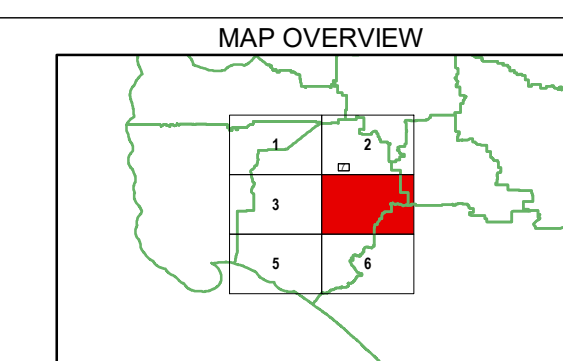
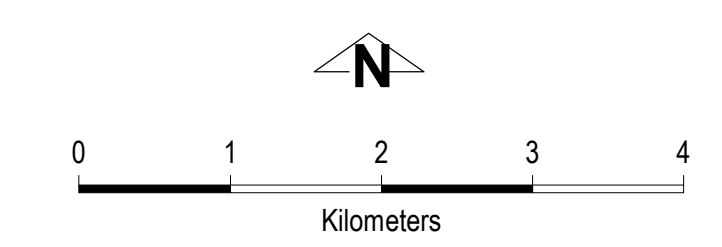
**LOCAL SCHEME ZONES**

- |                            |                     |
|----------------------------|---------------------|
| Commercial                 | Rural Residential   |
| Environmental Conservation | Rural Smallholdings |
| General Industry           | Special Use         |
| Priority Agriculture       | Tourism             |
| Residential                | Urban Development   |
| Rural                      |                     |

**OTHER CATEGORIES**

- |  |  |
|--|--|
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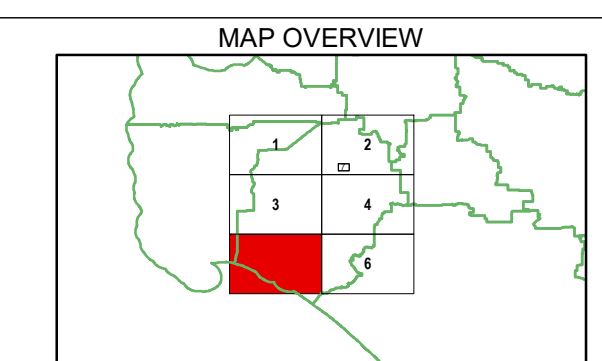
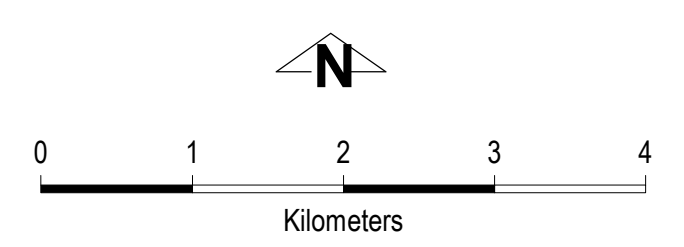
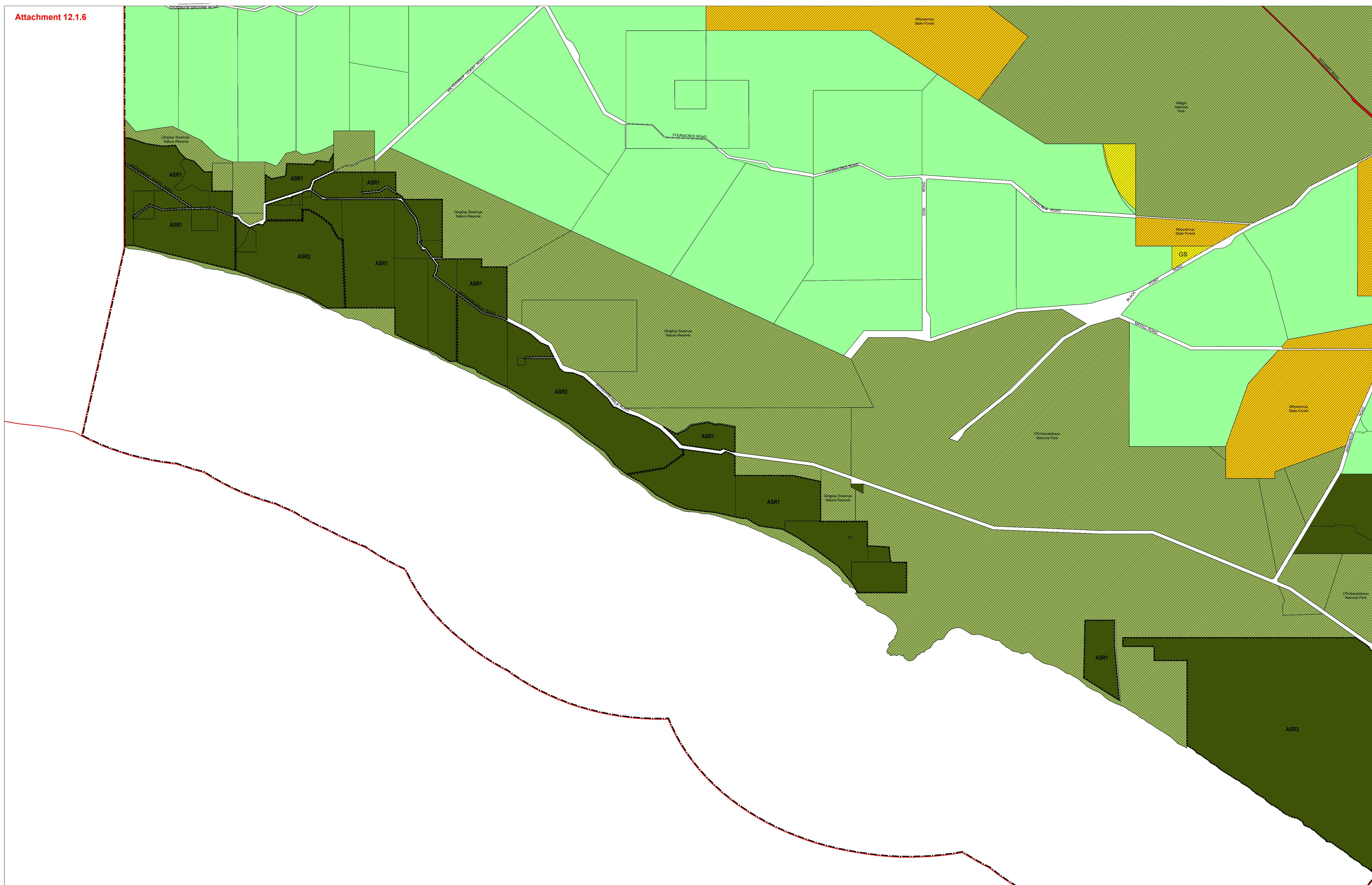
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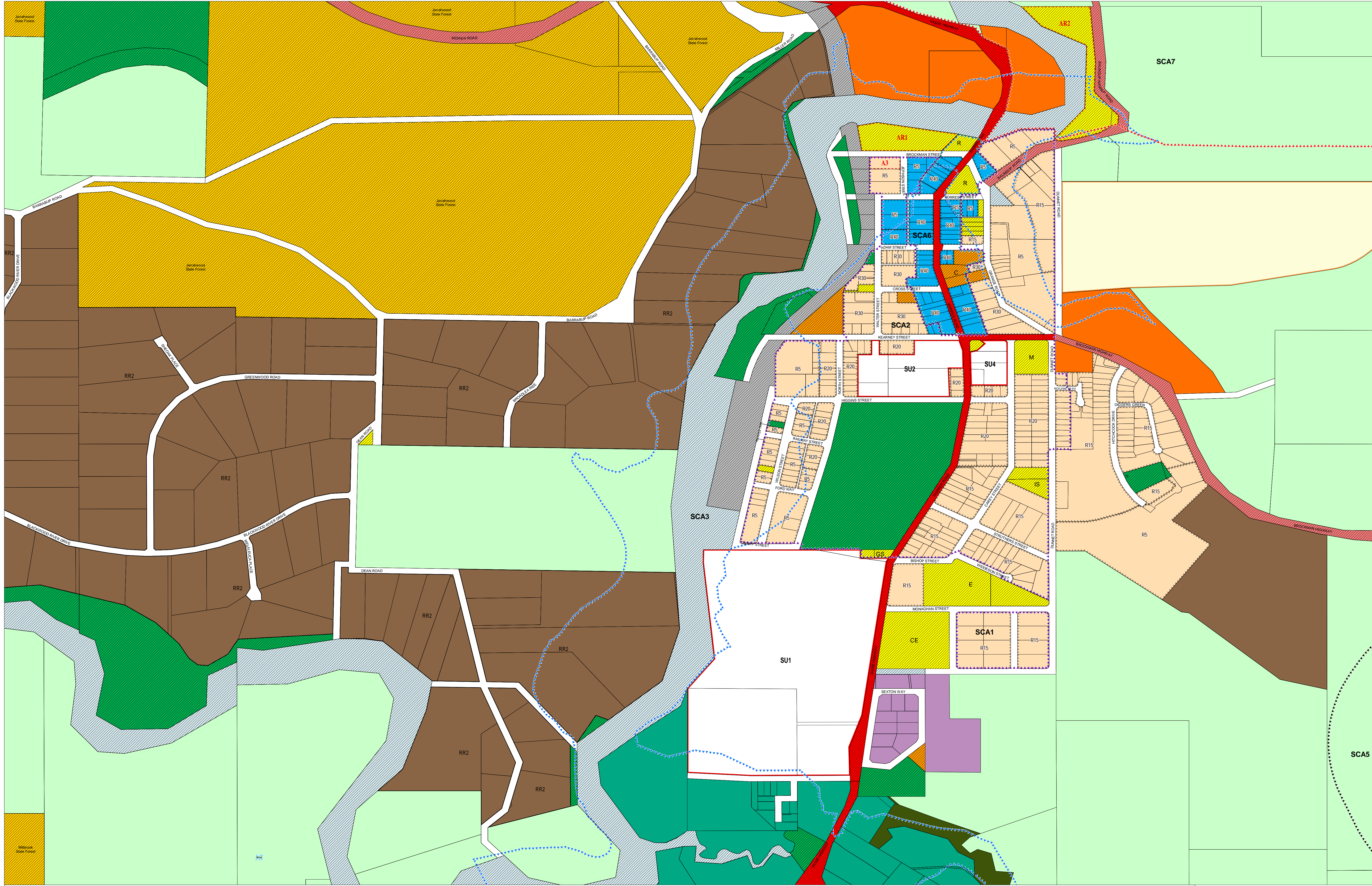
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**LEGEND**

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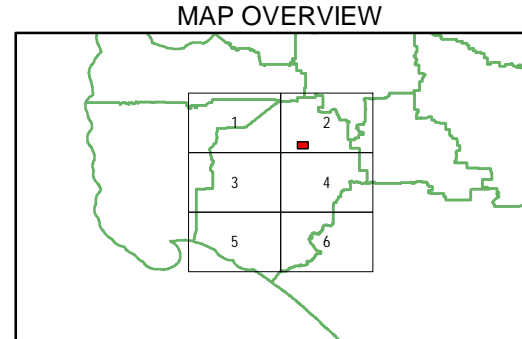
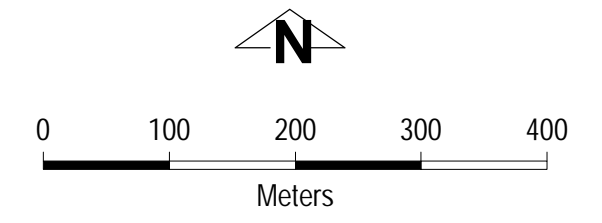
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## Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Proposed cost of development	Date Received	Advertised	Issue Date	Authority
2020/15	Stefan Murphy	Stefan Murphy	A1687	Lot 801 Dean Rd, Nannup	Building envelope extension	Works & Use	\$15,000	25/06/2020	Yes - 2 weeks	7/08/2020	Delegated - CEO
2020/16	Perry & Jill Coleman	Martin Richards Planning & Urban Design	A1830	Lot 501 Brockman Hwy, Nannup	New dwelling with a reduced setback	Works & Use	\$250,000	29/06/2020	Yes - 2 weeks	10/08/2020	Delegated - CEO
2020/19	Mac Vet Pet Pty Ltd	Briskk Holdings P/L TA Aspire Homes	A100	Lot 4 (2638) Balingup-Nannup Rd, Nannup	Dwelling in a Landscape Values Area	Works & Use	\$260,124	8/07/2020	Yes - 2 weeks	10/08/2020	Delegated - CEO
2020/21	Peter van der Made & Molly Koy-van der Made	Graham Mephram	A1609	Lot 41 (15) Redtail Ramble, Nannup	Building envelope extension	Works & Use	\$24,079	10/07/2020	Yes - 2 weeks	10/08/2020	Delegated - CEO



Shire of  
**Nannup**  
rest • connect • grow

## Fuel Hazard Reduction & Firebreak Notice 2020-2021

**ARE YOU  
BUSHFIRE READY?  
First and Final Notice**

# GET READY

## FOR BUSH FIRE SEASON TOP 5 ACTIONS

**1** ▶ **TRIM**  
overhanging trees and shrubs.

**2** ▶ **MOW**  
your lawn and remove all the cut grass.

**3** ▶ **REMOVE**  
material that can burn around your home  
(e.g. door mats, wood piles, mulch, leaves, paint, outdoor furniture).

**4** ▶ **CLEAR**  
and remove all the debris and leaves from the gutters  
surrounding your home.

**5** ▶ **PREPARE**  
a hose or hoses that can stretch all around the house.

## CHIEF BUSHFIRE CONTROL OFFICER'S MESSAGE

You are reading this notice because you own land or reside within the Shire of Nannup. This Shire has been identified as a Bush Fire Prone area.

The purpose of this notice is education and prevention. Whilst there are legal requirements that you must abide by, there is also information to help you minimise your risks should a bush fire occur.

The emergency fire response in this Shire is undertaken by the dedicated volunteers from your local Bush Fire Brigades and Fire and Rescue Services. You may be interested to know that there are no paid career fire fighters within this Shire. Every time a fire truck turns out to an incident it will be manned by volunteers. These are ordinary people with other paid jobs and families who give up their own time to undertake these vital roles, serving the community on behalf of this Shire.

It is important that you recognise your responsibilities as a land owner and/or occupier within this Shire and undertake the works outlined in this notice. These requirements are not in place to make your life difficult. They are in place to assist you in providing a safe haven and/or safe escape routes for you and your family during a bushfire. It also gives our fire fighters a better chance of protecting your property. A motto of our fire fighters is "Help us to help you".

It is a shared responsibility for the whole community to minimise fuel loads and mitigate against the possibility of bush fire. We all love the natural environment that we choose to live in but we must seek a balance. What we choose to do, or not do impacts our neighbour and the whole community. We must all do our part.

Please ensure that you read, understand and undertake the requirements of this notice before the dates stated. Further advice is available from any of your local volunteer Fire Control Officers as listed in this notice

Robin Mellema  
Chief Bush Fire Control Officer



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Fire Danger Information	7
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Volunteer Bush Fire Control Officers Contacts (FCO)	Back Cover



# IMPORTANT DATES

## BURNING RESTRICTIONS

Restricted Burning Period		Prohibited Burning Period		Restricted Burning Period	
PERMITS ARE REQUIRED TO BURN		<b>STRICTLY NO BURNING!</b>		PERMITS ARE REQUIRED TO BURN	
From 9 Nov	Until 21 Dec	From 22 Dec	To 28 Feb	From 1 March	To 30 April

**IMPORTANT NOTICE: RESTRICTED AND PROHIBITED BURNING DATES ARE SUBJECT TO CHANGE. YOU MUST CONFIRM RESTRICTION DATES PRIOR TO UNDERTAKING ANY BURNS.**

**Burning period dates are set by the FES Commissioner.**

In previous years, the dates have been extended by the Shire of Nannup. The Shire is currently reviewing burning periods and may be making recommendations for change.

All burning is prohibited on days where:

- The Fire Danger Rating is very high or above,
- A Total Fire Ban has been declared, or
- A Harvest and Vehicle Movement Ban has been declared.

### 2020/2021 FIREBREAK AND FUEL HAZARD REDUCTION MAINTENANCE PERIODS

Different property types (pages 13-19) have different firebreak and fuel hazard requirements. For further information in relation to firebreak and hazard reduction requirements please refer to property types; 4. Urban, 5. Rural land and accommodation venues, 6. Special Rural, 7. Special Requirements (Hazards, FMP & BAL) & 8. Plantation includes (harvested) of this notice.

<b>Plantations &amp; Harvested Plantation other than Scott River</b> (Scott River plantation install by 15 December 2020)	<b>Nannup Townsite, Rural Managed Land, Accommodation Venues, Land, Special Rural Land</b>
Install by 3 November and maintain until 30 April each year	Install by 1 December and maintain until 30 April each year

**APPLICATION FOR VARIATION TO THE NOTICE CLOSSES 1 NOVEMBER EACH YEAR**

## FIRE PERMITS TO BURN

Permits to burn are required for the whole of the Restricted Burning Periods and can only be obtained from the Brigade Fire Control Officer; **it is an offence to apply to another Brigade Fire Control Officer for a permit if YOUR Brigade Fire Control Officer has refused you.**

**PERMITS ARE ISSUED BY VOLUNTEER LOCAL FIRE CONTROL OFFICERS. PLEASE CHECK YOU ARE READY BEFORE REQUESTING A PERMIT.**

- Permits are to be obtained before burning commences
- Have I given notice to my neighbours?
- What is the size of the burn to take place?
- Are there firebreaks installed and can a fire unit get access to the area safely.
- What fire-fighting equipment and resources will you have at the fire and is it in good working order?
- Who will be the 3 able bodied persons in attendance at all times whilst the fire is alight, including contact phone numbers?
- What is the address of the property to which the permit applies?

Once the permit is issued, the permit holder shall give notice to burn to:

- The Shire offices 08 9756 1018 and DFES Communications.
- The owner or occupier of adjoining land. Period of Notice to neighbours prior to burning cannot be more than 28 days or less than 4 days, although lesser notice may be determined by mutual agreement of all neighbours.
- The nearest DBCA, if within 3km of State Forest. See page back page for contact numbers. Kirup office 08 9731 6236.

**Any special Conditions imposed by the Fire Control Officer when issuing permits must be strictly adhered to.**

**Please note:** On any day during the restricted burning period where the fire danger rating is **Catastrophic, Severe, Extreme or Very High**, permits are automatically cancelled.

Due to unseasonable weather conditions the restricted burning period may be extended.

**For further information, phone the Shire of Nannup on 9756 1018 or contact your local Fire Control Officer (see back page of this document).**

## HARVEST VEHICLE MOVEMENT BANS

Harvest and Vehicle Movement Bans are declared by the Local Authority and limits the operation of machinery and plant equipment likely to cause a fire when operated over or near flammable material, dry grass, stubble or bush. Similarly, conducting 'hot works' like operating abrasive cutters, welders or any other activity in the open air that may cause sparks and ignite vegetation are also not permitted during a Harvest and Vehicle Movement Ban.

Penalties Apply. You could be fined up to \$25,000 or imprisoned for 12 months, or both, if you ignore or commit an offence in relation to Total Fire Bans and Harvest and Vehicle Movement Bans.

## TOTAL FIRE BANS – TFB

A Total Fire Ban is declared by the Minister for Emergency Services on advice from the Department of Fire and Emergency Services after consultation with relevant local Shire Councils that may be affected.

When a Total Fire Ban is declared it prohibits the lighting of any fires in the open air and any other activities that may start a fire.

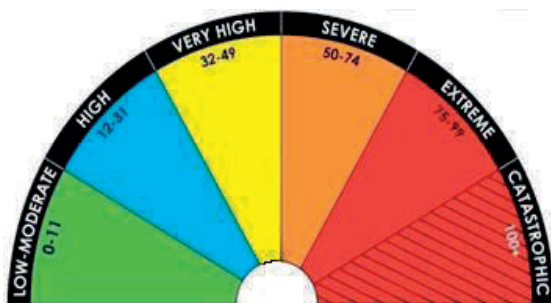
The ban includes all open fires for the purpose of cooking or camping. It also includes incinerators, welding, grinding, soldering or gas cutting. Exemptions are allowed for domestic purposes with conditions applied. For further information visit [www.emergency.wa.gov.au](http://www.emergency.wa.gov.au) or call the TFB hotline 1800 709 355.

Other ways to keep informed include roadside Fire Danger Rating signs, ABC local radio and other media outlets or subscribe to RSS at the following link to receive email notifications; [www.emergency.wa.gov.au/#cap-rss](http://www.emergency.wa.gov.au/#cap-rss).

You can also listen to daily weather reports on the radio or contact the Shire of Nannup weekdays on 9756 1018.

**The Shire will be trialling a SMS broadcast message service to notify residents, landowners and operators of Harvest Vehicle Movement and Total Fire Bans. Expressions of interest for inclusions for this can be made at the Shire.**

# FIRE DANGER RATING



For the Fire Danger Rating contact  
Department of Fire and  
Emergency Services (DFES)  
13 DFES (13 33 37)

otherwise visit the DFES website

[www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)

or Bureau of Meteorology (BOM)

website [www.bom.gov.au](http://www.bom.gov.au)

## PREPARE ACT SURVIVE

- Fires can threaten suddenly and without warning.
- Watch for signs of fire, especially smoke, flames and embers.
- Know your Fire Danger Rating and be aware of local conditions.
- Have your bushfire plan and kit ready in the event of fire.
- To seek information, listen to the radio or go to [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au) or call DFES information line on **13 DFES (13 33 37)**.

**In Case of Fire Emergency**  
**Phone 000**

# **YOUR PROPERTY!!!**

# **YOUR RESPONSIBILITY!!!**

All owners and occupiers of land in the Shire of Nannup are required to carry out fire prevention work and to maintain access for fire fighting vehicles on the land owned or occupied in accordance with the provisions of this notice.

**Please note: It is the property owner not the contractor that is responsible for the standard and quality of the firebreaks installed and maintained.**

During the Maintenance Period all properties must be maintained and be compliant as per this notice. It is the landowner's responsibility to ensure the property is compliant throughout the maintenance period.

Detailed information on firebreak construction and requirements, as well as electronic downloads of this notice and relevant forms can be found on our website or by contacting the Shire of Nannup.  
[www.nannup.wa.gov.au](http://www.nannup.wa.gov.au)

## **DO YOU HAVE OVERHANGING BRANCHES ON YOUR FIREBREAKS?**



**WOULD THIS TRUCK HAVE ADEQUATE ACCESS TO DEFEND YOUR PROPERTY**

# 2020-2021 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE

Landowner's legal property maintenance requirements under S.33 Bush Fires Act 1954

1. Take notice that pursuant to Part 3 Division 6 Section 33 of the Bush Fires Act 1954, all owners and occupiers of land in the Shire of Nannup are required to carry out fire prevention work and to maintain access for fire fighting vehicles on the land owned or occupied in accordance with the provision of this notice. This notice will apply until revoked by the publication of another notice. By order of, Shire of Nannup, Chief Executive Officer.

Failure to comply with this notice and subsequent written notices may result in a penalty not exceeding \$5,000, or the issue of a \$250 infringement notice and liability for any costs incurred by the Shire in relation to works undertaken on behalf of the land owner.

## 2. VARIATIONS

Applications for a Variation of this Firebreak and Fuel Reduction Notice, where ground conditions or environmental concerns prevent compliance with the requirements of this notice, **must be lodged in writing together with a Firebreak and fuel Reduction Notice Variation form, prior to 1st November each year.** Forms may be obtained from the Shire office or online at [www.nannup.wa.gov.au](http://www.nannup.wa.gov.au) and follow the links or also by contacting your local F.C.O. Application fee applies 1 year \$50 3 years \$100 (per lot applied for).

## 3. 2020/2021 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE DEFINITIONS

**Different property types have different firebreak and fuel hazard requirements.** For further information in relation to firebreak and hazard reduction requirements please refer to property types (pages 13-19) 4. Urban, 5. Rural Land and Accommodation Venues, 6. Special Rural, 7. Special Requirements (Hazards, FMP & BAL) & 8. Plantation including Harvested Plantations of this notice.

### 3. DEFINITIONS FIREBREAKS

#### 3.1 Firebreak Driveways and access ways

A **firebreak** is an area or strip of land where flammable material has been removed or modified to reduce the risk of fires starting and reduce the intensity and rate of spread of fires that may occur. It must allow unrestricted access to all maintenance and fire fighting vehicles.

The **firebreak** should be constructed within 6 metres of the boundary of the property, must be a minimum of 4 metres wide with a minimum of 3 metres mineral earth and have all trees on both sides of the firebreak laterally pruned to a minimum height of 4 metres.

**Driveways** should be maintained, if a fire truck cannot get to your property safely and turn around, it will not be able to defend your home from a bushfire.

**No through firebreaks** should be avoided if possible, but if they do exist, they should be signposted and include distance to end. You must have a turnaround large enough to accommodate a fire truck minimum radius 12meter Firebreaks should have areas to allow vehicles to pass.

#### NON-COMPLIANT FIREBREAK



#### COMPLIANT FIREBREAK



## 3.2 DEFINITIONS Building Protection Zone (BPZ)



### 3.2 BUILDING PROTECTION ZONE BPZ

**All buildings, are required to have a Building Protection Zone (BPZ) or similar building protection requirements.**

A BPZ is a low fuel area immediately surrounding a building to minimise the likelihood of flame contact with the building. A BPZ is required around all buildings used for habitation and to all associated buildings such as sheds, pergolas, carports and other buildings within 6 metres of a habitable building.

Features allowed within the BPZ include:

- Driveways, hardstands, vegetable patches and lawn.
- Fruit trees and small orchards.
- Maintained gardens.

**A BPZ around your property must adhere to the following:**

- The BPZ requirement for buildings post 2011 must be at least 25 metres wide and buildings pre November 2011 must be 20 metres.
- Wood piles and fuel stored away from buildings.
- Minimal bushfire fuels, including all leaves and dead material. This material must be removed or maintained to height no greater than 75mm (7.5cm) and isolated live trees and bushes not closer than 5 metres to buildings.
- Trees and branches must be removed or pruned to ensure a clear separation of at least 3 metres back from building eaves and 5 metres above the roof top. Branches that may fall on a habitable building must also be removed
- Individual groups of trees should be spaced 15 metres apart to provide for a 4 metre separation between tree crowns.



### 3.3 DEFINITIONS Hazard Separation Zone (HSZ)

#### 3.3 HAZARD SEPARATION ZONES (HSZ)

**Cockatoo Valley, Rural land with Accommodation Venues, Unmanaged land and Plantations with a building** are required to comply with the below **Hazard Separation Zones requirements**, and maintenance periods in this notice

- A Hazard Separation Zone (HSZ) is a modified area of reduced fuel load that extends 75 metres beyond the BPZ and provides further separation between bushfire hazards and buildings. A HSZ is recommended to assist in reducing a fire's intensity when flames are approaching buildings.
- The maximum fuel load recommended in a HSZ is 6-8 tonne per hectare. This can be implemented by fuel reduction methods such as burning, mowing and slashing but should not require the removal of live trees or significant shrubs. Clearing of trees may require a clearing permit from the Department of Water and Environmental Regulation and Shire approval.

#### EXAMPLE WHERE BPZ & HSZ ARE REQUIRED



## 2020-2021 FIREBREAK & FUEL HAZARD REDUCTION NOTICE PROPERTY TYPES REQUIREMENTS & MAINTENANCE PERIODS

Urban	Section 4
Rural Land and Accommodation Venues	Section 5
Special Rural Land – including Cockatoo Valley, The Valley & Brookwood Estate	Section 6
Special Requirements BAL FMP	Section 7
Plantations	Section 8

### 4. URBAN LAND TOWNSITE

All urban land and townsites must have the below requirements installed by 1 December each year and maintained until 30 April the following year.

**Urban Land** includes “Land within the Shire of Nannup which is within the Nannup townsite or zoned as Residential, Special Residential or Special Use Zone No.7 in the Shire of Nannup Local Planning Scheme No.3”.

**4.1** Land less than or equal to 2024m<sup>2</sup> (approx. 0.5 acre) All flammable material shall be removed from the whole of the land to a height of 75mm (7.5cm), with the exception of live standing trees and live garden plants.

**4.2** Urban Land exceeding 2024m<sup>2</sup> (approx. 0.5 acre).

Firebreaks not less than 4 metres wide with 3 metres mineral earth shall be constructed immediately inside the boundary for the whole of the land.

All flammable material except for live standing trees and live maintained garden beds shall be cleared within a 20 metre radius of all buildings as per **3.2 of this notice Definitions Building Protection Zone BTZ.**

**4.3** Parkland clearing must be carried out in all open paddocks and along the boundary of the property. Clearing means that all dead vegetation and dry grasses (excluding crops, pasture areas and living trees/shrubs) including piles of timber and disused materials must be maintained to a height of no greater than 100 mm (10cm).



## 5. RURAL & ACCOMMODATION VENUES

All rural land and accommodation venues must have the following requirements installed by 1 December each year and maintained until 30 April the following year

**Rural** Land includes “Land within the Shire of Nannup which is zoned Agricultural, Agricultural Priority 1 – Scott Coastal Plain, Agricultural Priority 2 – Coastal Landscape, Special Use (outside the Nannup townsite) and future Development and any freehold land outside the Nannup townsite that is a Local Scheme Reserve in the Shire of Nannup Local Planning Scheme No.3

**5.1** All rural holdings of land and accommodation venues that allow access to the public, e.g. chalet developments, bed and breakfast establishments, museums, door sale business etc. are included in this rural land section.

**5.2** On **managed land** there must be active fuel reduction carried out on the property throughout the period of this notice, by means such as grazing by an appropriate number of livestock, slashing and baling etc., or a fuel reduction plan which shows the means of fuel reduction on the land. Height of grass not to exceed 75mm (7.5cm).

**5.3** **Managed land** is not required to have perimeter firebreaks, although land owners and occupiers are encouraged to install them in strategic places to protect the property in the event of a fire.

**5.4** All **buildings** must have an **access** (cleared of all flammable material) not less than 4 metres with a 3 metre trafficable width and a vertical clearance of 4 metres to allow access by fire appliances.

**Continued on Page 15**

Continued from Page 14 (Rural)

**5.5** Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery, for at least 20 metres. **Refer Notices and Definitions 3.2 Building Protection Zone BTZ.**

## ACCOMMODATION VENUES

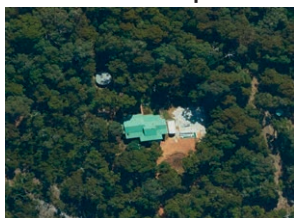
**5.6** In addition to rural land requirements, accommodation venues within the Shire of Nannup must comply with the requirements in relation to **3.2 Building Protection Zone (BPZ)** and **3.3 Hazard Separation Zone (HSZ)** of this notice's definitions.

## UNMANAGED LAND AND BUSH AREAS

**5.7** Where possible property owners are required to maintain a Low Fuel Zone on their own property. Flammable material must be managed and not exceed 75mm (7.5cm), except for living trees and shrubbery.

**5.8** Unmanaged land shall be accessible by firebreaks and broken into areas with firebreaks so that unmanaged land does not exceed 40 hectare. Buildings within the unmanaged area must comply with the requirements in relation to **3.2 Building Protection Zone (BPZ)** and **3.3 Hazard Separation Zone (HSZ)** of this notice's definitions.

HSZ & BPZ required



HSZ & BPZ, can save your home  
(refer Definitions page 11 & 12)



**A well maintained building protection zone.**

## 6. SPECIAL RURAL

All **special rural land** must have the following requirements installed by 1 December each year and maintained until 30 April the following year.

**Special Rural** includes “Land within the Shire of Nannup which is zoned Special Rural in the Shire of Nannup Local Planning Scheme No.3” including Cockatoo Valley, The Valley, Brookwood Estate. Most parts of area West of Nannup townsite between the Blackwood River and Barrabup Road, most subdivided land on the corner Thomas Road and Brockaman Highway, Jalbarragup, Darradup and Chalwell Road.

**6.1 Building Protection Zone** extending 20 metres from the homestead / building / fuel storage area firebreak shall be maintained in accordance with **3.2 of this notice’s Definitions - Building Protection Zone BTZ.**

**6.2 Trafficable Area** shall be constructed inside and within 6 metres of the boundary for the whole of each lot. Further, a 4 metre with 3 metre mineral earth firebreak shall be constructed within this Trafficable Area.

**6.3 Firebreaks** (cleared of all flammable material) not less than 4 metres with 3 metres mineral earth and 4 metres vertically shall be constructed immediately abutting all homesteads, buildings and fuel storage areas on the land. (Note: live standing trees may be permitted in this area).

**6.4** There is **no requirement for firebreaks** where the whole area covered by homestead and/or buildings and is kept mown or slashed or clear of Flammable Material, or is kept green by efficient reticulation systems installed by landowner.

**6.5 Parkland clearing** must be carried out in all open paddocks and along the boundary of the property. Clearing means that all dead vegetation and dry grasses (excluding crops, pasture areas and living trees/shrubs) including piles of timber and disused materials must be maintained to a height of no greater than 100 mm (10cm).

**Continued on Page 17**

## **Special Requirements Cockatoo Valley:**

**6.7 Cockatoo Valley:** Residents are required to comply with the following special requirements notice in addition to the above.

**6.7(a)** An area of not less than 3 metres wide immediately abutting all homesteads, buildings and fuel storage areas must be kept clear of all Flammable Material; this excludes reticulated gardens.

**6.7(b)** An annual contribution to the Shire (The Shire of Nannup being by default the administering body for maintaining the firebreak) of \$50 is to be paid by the landowner for maintenance of the strategic firebreak and is to be reviewed annually.

## **7. SPECIAL REQUIREMENTS HAZARDS, FMP & BAL**

Special Requirements include Fire Management Plans (**FMP**) and BAL assessments – The requirements of this notice are considered the minimum standard of fire protection required to protect not only the individual property but the community as a whole. A Fire Control Officer can impose additional requirements to remove or abate **hazards** if it considers it necessary. Any property subject to a Bush Fire Management Plan, standards set at time of BAL assessment, or conditions imposed as a result of development approval must comply with the approved conditions in addition to the requirements of the Notice.

## **BURNING OF GARDEN REFUSE AND RUBBISH**

Prior to the burning of garden refuse and rubbish a 3 metre radius perimeter around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Period requires a permit from a Fire Control Officer.

## **COOKING AND CAMP FIRES**

During the restricted burning period, a permit is required for any open air cooking and camping fire. Cooking and Camp fires are not permitted throughout the Prohibited Burning Period. Gas barbeques can still be used during this period

## 8. PLANTATIONS includes HARVESTED PLANTATIONS

All plantations and harvested plantations must have the below requirements installed by 3 November each year excluding Scot River which must install by 15 December each year, and both maintained until 30 April the following year

A Plantation means any area of trees other than a windbreak exceeding 3 hectares, planted in pine, eucalypt or other trees that have been established for commercial gain, excluding vineyards and fruit producing trees within orchards.

**8.1** The firebreak requirements for **harvested plantations are the same as those for a plantation** unless it has been clear felled and all pruning's, branches and/or other accumulated tree litter and logging residue have been removed.

**Note new requirements include 8.2, 8.3 and 8.4.**

**8.2 Residue heaps** are to be established into manageable piles no greater than 10 meters wide and 4 meters high and burnt. The ignition of heaps is to be performed as soon as weather and fuel conditions permit after the previous fire season ends. The appropriate agencies are to be notified in advance of the burn off. Contact the Shire for further information. If this can not be achieved a 15 metres wide firebreak must be installed around the heaps, it must be trafficable and cleared of all Flammable Material.

**8.3 Buildings within Plantations** must comply with the requirements in relation to 3.3 Building Protection Zone (BPZ) and 3.4 Hazard Separation Zone (HSZ) of this notice's definitions.

**8.4 At the main entrances to the plantation** a fire management plan maps are to be stored in red fire cylinders. The maps shall include the property's boundaries, firebreaks, water points, buildings and owners' or managers' contact details.

**Continued on Page 19**





## **Plantation Firebreaks – Continued from Page 18**

**8.5** Boundary firebreaks shall be constructed on the boundaries of plantations or on such alternative locations as may be agreed with between Council and the plantation owner.

**8.6** Boundary firebreaks shall consist of an area not less than 15 metres wide, cleared of all Flammable Material and having no overhanging tree branches for a vertical clearance of 5 metres.

**8.7** Internal firebreaks clear of all Flammable Material and not less than 6 metres wide, progressively pruned on both sides to a minimum height of 4 metres, shall be constructed surrounding compartments of approximately 30 hectares. Internal firebreaks must be maintained in a trafficable.

**8.8** All plantations require Planning Approval from the Council prior to development. Council may require plantation fire protection measures to be fulfilled as a condition of Planning Approval. These measures shall apply to all new plantations, the replanting of plantations and renegotiated lease agreements in the case of blue gum plantings.

**8.9** Where power lines pass through or near plantation areas, additional obligations are imposed by the State power authority. Plantation owners and/or managers should consult Western Power for advice.



## **VOLUNTEER BUSHFIRE BRIGADES**

It is in the best interests of all owners/occupiers of land to be registered members of the Bush Fire Brigade covering the area wherein they own land.

Bushfire Brigade training is carried out on a regular basis; please contact your Fire Control Officer to join your Brigade and participate in the Introductory training for Bushfire Brigade members.



## DBCA CONTACT LIST

DBCA Donnelly District	9776 1207
DBCA Blackwood District (Kirup office)	9731 6232
DBCA Warren Region	9771 7988

**Residents are encouraged to register their contact details and pets with the Shire of Nannup in case of an emergency**

## Waste Management Facility Opening Times

Monday, Tuesday and Saturday	8.00am-1.00pm
Wednesday	Closed
Thursday, Friday and Sunday	1.00pm-5.00pm

**Domestic Waste Excludes:** Tyres, Asbestos, Animal Carcasses, Hazardous Waste, Building Rubble

## State Emergency Service (SES)

Local Office 9756 1322

Emergency Response 132 500 (SES State Emergency Service)

## VOLUNTEER BUSH FIRE CONTROL OFFICERS

### Chief Bushfire Control Officer

Robin Mellema	9756 1156
	0427 975 611

### Deputy Chief Bushfire Control Officers

Mark Scott	9756 0444
	0427 560 444
John Patman	0407 713 653

### Brigade Fire Control Officers

Balingup Rd	Mark Scott	9756 0444
Carlotta	Ian Wishart	0427 561 164
Cundinup	Gerald Brown	9756 2055
Darradup	John Patman	0407 713 653
East Nannup	Victor Lorkiewicz	9756 1129
Nannup Brook	Carey Curtis	9756 1474
North Nannup	Mike Vasey	0499 509 479
Peerabeelup	John Gaunt	9776 2005
Scott River/Jasper	Andrew McNab	0427 581 489

E [nannup@nannup.wa.gov.au](mailto:nannup@nannup.wa.gov.au)



Shire of  
**Nannup**  
rest • connect • grow

15 Adam Street  
Nannup WA 6275  
PO Box 11, Nannup  
WA 285  
P (08) 9756 1018

**In case of Fire Emergency  
Phone 000**

COUNTRY WOMEN'S ASSOCIATION OF WA

NANNUP BRANCH  
PO BOX 56  
Nannup 6275

20<sup>th</sup> August 2020

CEO Nannup Shire  
David Taylor

Dear Mr. Taylor,

RE: Seniors Over 75 Christmas Lunch

This second letter is further to our conversation at the Lemac meeting some weeks ago when you asked for members to give an amount we thought we required.

At our general meeting held 19<sup>th</sup> August the sum of a donation was discussed. We would appreciate at least \$250.00 to help us with this extra special community occasion due to the isolation of many elderly folk from the covid-19 virus restrictions this year.

We hope the Shire Councilors will look favourably on this request.

Yours faithfully

Pat Twiss  
Secretary

Copy to Tony Dean, President, Nannup Shire Council



**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 31 July 2020**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Nannup**  
**Information Summary**  
**For the Period Ended 31 July 2020**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

**Note: Financial year end process has not been finalised.  
Therefore the surplus accrual figure could vary once complete**

### Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 31 July 2020 of \$1,932,820.

### Items of Significance

The material variance adopted by the Shire of Nannup for the 2019/20 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	4%	-\$ 2,827,674	-\$ 3,571,372	-\$ 118,580
Non-operating Grants, Subsidies and Contributions	0%	-\$ 779,530	-\$ 779,530	\$ -
	3%	-\$ 3,607,204	-\$ 4,350,902	-\$ 118,580
Rates Levied	0%	\$ 1,774,610	\$ 1,774,610	\$ -

*% Compares current ytd actuals to annual budget*

Financial Position		Prior Year 30		Current Year 30		Note
		June 2019		June 2020		
Adjusted Net Current Assets	347%	\$ 556,831	\$ 1,932,820			3
Cash and Equivalent - Unrestricted		\$ 1,528,866	\$ 3,065,455			3 & 4
Receivables - Rates	109%	\$ 154,043	\$ 167,684			3 & 6
Receivables - Other	53%	\$ 324,671	\$ 171,022			3 & 6
Payables	8%	\$ 53,140	\$ 4,163			3

*% Compares current ytd actuals to prior year actuals at the same time*

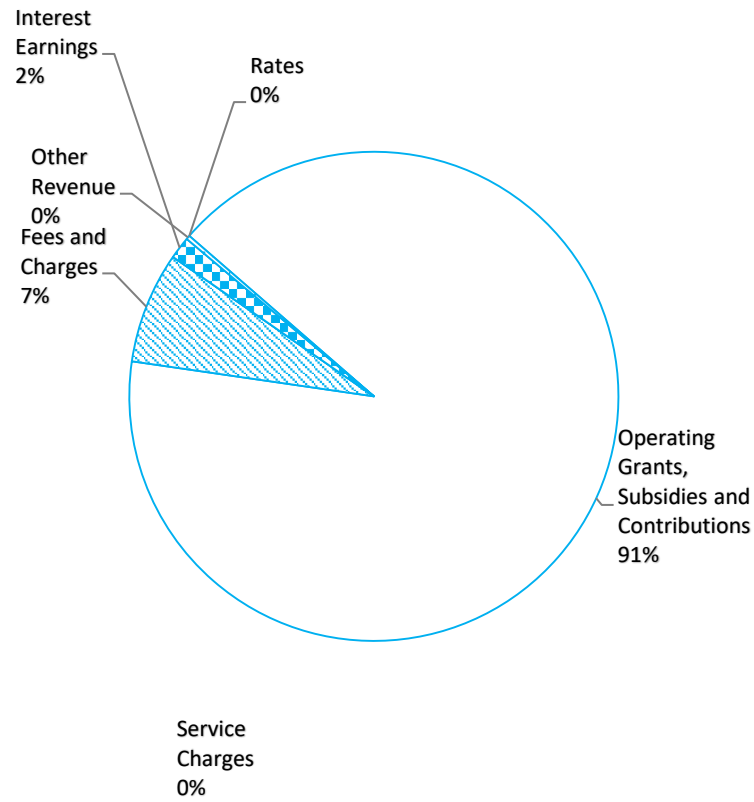
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

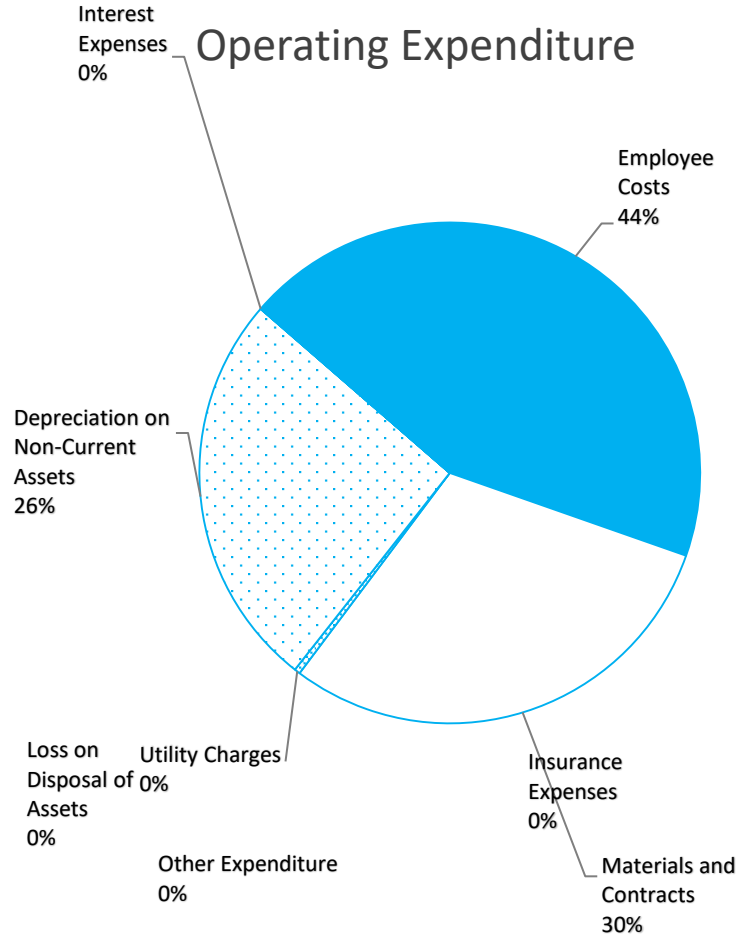
Prepared by: Susan Fitchat  
Reviewed by: David Taylor  
Date prepared: 27/08/2020

Shire of Nannup  
Information Summary  
For the Period Ended 31 July 2020

Operating Revenue



Operating Expenditure



**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2020**

	Note	Original Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Opening Funding Surplus(Deficit)</b>		2,337,941	2,337,941	<b>2,059,058</b>	(278,883)	(12%)
<b>Revenue from operating activities</b>						
Governance		160	160	<b>0</b>	(160)	(100%)
General Purpose Funding - Rates	9	1,774,610	1,774,610	<b>0</b>	(1,774,610)	(100%)
General Purpose Funding - Other		693,351	57,779	<b>2,977</b>	(54,802)	(95%)
Law, Order and Public Safety		353,732	29,478	<b>200</b>	(29,278)	(99%)
Health		16,470	1,373	<b>427</b>	(945)	(69%)
Education and Welfare		51,136	4,261	<b>0</b>	(4,261)	(100%)
Housing		20,000	1,667	<b>1,600</b>	(67)	(4%)
Community Amenities		368,328	30,694	<b>3,190</b>	(27,504)	(90%)
Recreation and Culture		22,160	1,847	<b>464</b>	(1,383)	(75%)
Transport		119,108	9,926	<b>118,580</b>	108,654	1095%
Economic Services		1,723,290	143,608	<b>3,011</b>	(140,597)	(98%)
Other Property and Services		1,500	125	<b>0</b>	(125)	(100%)
		<b>5,143,845</b>	<b>2,055,526</b>	<b>130,449</b>		
<b>Expenditure from operating activities</b>						
Governance		(683,879)	(56,990)	<b>(91,165)</b>	(34,175)	(60%)
General Purpose Funding		(166,620)	(13,885)	<b>(2,389.5)</b>	11,496	83%
Law, Order and Public Safety		(919,938)	(76,662)	<b>(19,987)</b>	56,675	74%
Health		(88,486)	(7,374)	<b>(5,433)</b>	1,941	26%
Education and Welfare		(193,906)	(16,159)	<b>(7,987)</b>	8,171	51%
Housing		(44,599)	(3,717)	<b>(362)</b>	3,355	90%
Community Amenities		(519,793)	(43,316)	<b>(13,158)</b>	30,158	70%
Recreation and Culture		(520,324)	(43,360)	<b>(30,820)</b>	12,540	29%
Transport		(1,924,463)	(160,372)	<b>(97,565)</b>	62,807	39%
Economic Services		(1,787,710)	(148,976)	<b>(21,184)</b>	127,792	86%
Other Property and Services		(280,510)	(23,376)	<b>(54,669)</b>	(31,293)	(134%)
		<b>(7,130,228)</b>	<b>(594,186)</b>	<b>(344,720)</b>		
<b>Financing Costs</b>						
Community Amenities			0	<b>(62)</b>	(62)	
		<b>0</b>	<b>0</b>	<b>(62)</b>		
<b>Operating activities excluded from budget</b>						
Add back Depreciation		1,015,968	84,664	<b>80,943</b>	(3,721)	(4%)
Adjust (Profit)/Loss on Asset Disposal	8	10,099	842		(842)	(100%)
Less movement in contract liabilities associated with restricted cash		(46,881)				
Adjust Provisions and Accruals		20,000	20,000	<b>13,002</b>	(6,998)	(35%)
<b>Amount attributable to operating activities</b>		<b>(987,197)</b>	<b>1,566,846</b>	<b>(120,388)</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	11	779,530	64,961	<b>0</b>	(64,961)	(100%)
Proceeds from Disposal of Assets	8	30,000	2,500	<b>0</b>	(2,500)	(100%)
Land Held for Resale		0	0	<b>0</b>	0	
Land and Buildings	13	(619,437)	(51,620)	<b>0</b>	51,620	100%
Infrastructure Assets - Roads	13	(622,840)	(51,903)	<b>0</b>	51,903	100%
Infrastructure Assets - Public Facilities	13	(18,000)	(1,500)	<b>0</b>	1,500	100%
Infrastructure Assets - Footpaths	13	(49,853)	(4,154)	<b>0</b>	4,154	100%
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0	
Plant and Equipment	13	(714,090)	(59,507)	<b>0</b>	59,507	100%
Furniture and Equipment	13	(59,000)	(4,917)	<b>(8,104)</b>	(3,187)	(65%)
<b>Amount attributable to investing activities</b>		<b>(1,273,690)</b>	<b>(106,141)</b>	<b>(8,104)</b>		
<b>Financing Activities</b>						
Loan Repayments Capital	10	(76,953)	(6,413)	<b>(3,842)</b>	2,571	(40%)
Proceeds from new borrowings			0	<b>0</b>	0	
Self-Supporting Loan Principal	10	39,399	3,283	<b>6,096</b>	2,813	86%
Transfer from Reserves	7	200,000	16,667	<b>0</b>	(16,667)	(100%)
Transfer to Reserves	7	(239,500)	(19,958)	<b>0</b>	19,958	100%
<b>Amount attributable to financing activities</b>		<b>(77,054)</b>	<b>(6,421)</b>	<b>2,254</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>3,792,225</b>	<b>1,932,820</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 July 2020**

	Note	Original Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>		2,337,941	2,337,941	<b>2,059,058</b>	(278,883)	(12%)	▼
<b>Revenue from operating activities</b>							
Rates	9	1,774,610	1,774,610	0	(1,774,610)	(100%)	▼
Operating Grants, Subsidies and Contributions	11	2,827,674	235,640	<b>118,580</b>	(117,060)	(50%)	▼
Fees and Charges		439,733	36,644	<b>9,606</b>	(27,039)	(74%)	
Service Charges		0	0	0	0		
Interest Earnings		31,044	2,587	<b>1,924</b>	(663)	(26%)	
Other Revenue		70,784	5,899	<b>339</b>	(5,560)	(94%)	
		<b>5,143,845</b>	<b>2,055,380</b>	<b>130,449</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(2,023,759)	(168,647)	<b>(138,228)</b>	(30,419)	(18%)	▼
Materials		(3,700,843)	(308,404)	<b>(93,917)</b>	(214,487)	(70%)	▼
Contracts			0	<b>(30,594)</b>	30,594		
Utility Charges		(105,718)	(8,810)	<b>(1,173)</b>	(7,637)	(87%)	
Depreciation on Non-Current Assets		(1,015,968)	(84,664)	<b>(80,944)</b>	(3,720)	(4%)	
Interest Expenses		(11,851)	(988)	<b>62</b>	(1,050)	(106%)	
Insurance Expenses		(195,320)	(16,277)	0	(16,277)	(100%)	
Other Expenditure		(66,670)	(5,556)	<b>9</b>	(5,565)	(100%)	
(Profit)/Loss on Sale of Assets		(10,099)	(842)		(842)	(100%)	
		<b>(7,130,228)</b>	<b>(594,186)</b>	<b>(344,784)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,015,968	84,664	<b>80,944</b>	(3,720)	(4%)	
Adjust (Profit)/Loss on Asset Disposal	8	10,099	842		(842)	(100%)	
Less movement in contract liabilities associated with restricted cash		(46,881)					
Adjust Provisions and Accruals		20,000	20,000	<b>13,002</b>	(6,998)	(35%)	
<b>Amount attributable to operating activities</b>		<b>(987,197)</b>	<b>1,566,700</b>	<b>(120,389)</b>			
<b>Investing activities</b>							
Non-Operating Grants, Subsidies and Contributions	11	779,530	64,961	0	(64,961)	(100%)	▼
Proceeds from Disposal of Assets	8	30,000	2,500	0	(2,500)	(100%)	
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(619,437)	(51,620)	0	51,620	100%	▲
Infrastructure Assets - Roads	13	(622,840)	(51,903)	0	51,903	100%	▲
Infrastructure Assets - Public Facilities	13	(18,000)	(1,500)	0	1,500	100%	▲
Infrastructure Assets - Footpaths	13	(49,853)	(4,154)	0	4,154	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(714,090)	(59,507)	0	59,507	100%	▲
Furniture and Equipment	13	(59,000)	(4,917)	<b>(8,104)</b>	(3,187)	(65%)	
<b>Amount attributable to investing activities</b>		<b>(1,273,690)</b>	<b>(106,141)</b>	<b>(8,104)</b>			
<b>Financing Activities</b>							
Loan Repayments Capital	10	(76,953)	(6,413)	<b>(3,842)</b>	2,571	(40%)	
Proceeds from new borrowings			0	0			
Self-Supporting Loan Principal	10	39,399	3,283	<b>6,096</b>	2,813	86%	
Transfer from Reserves	7	200,000	16,667	0	(16,667)	(100%)	
Transfer to Reserves	7	(239,500)	(19,958)	0	19,958	100%	▲
<b>Amount attributable to financing activities</b>		<b>(77,054)</b>	<b>(6,421)</b>	<b>2,254</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(0)</b>	<b>3,792,078</b>	<b>1,932,820</b>	<b>(1,859,259)</b>	<b>(49%)</b>	▼

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 July 2020

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	0	(619,437)	(605,730)	0	619,437
Infrastructure Assets - Roads	13	0	0	(622,840)	(622,840)	0	622,840
Infrastructure Assets - Public Facilities	13	0	0	(18,000)	(18,000)	0	18,000
Infrastructure Assets - Footpaths	13	0	0	(49,853)	(49,853)	0	49,853
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	0	0	(714,090)	(714,090)	0	714,090
Furniture and Equipment	13	(8,104)	0	(59,000)	(59,000)	(8,104)	50,896
<b>Capital Expenditure Totals</b>		(8,104)	0	(2,083,220)	(2,069,513)	(8,104)	2,075,116
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				(265,170)	(265,170)	0	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				2,500	30,000	0	
Council contribution - Cash Backed Reserves							
Asset Management		0	0	\$894,958	0	0	(894,958)
Plant Replacement Reserve		0	0	\$605,405	0	0	(605,405)
Council contribution - operations				(3,320,913)	(1,834,343)	(8,104)	
<b>Capital Funding Total</b>				(2,083,220)	(2,069,513)	(8,104)	

**Capital**





**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>	<b>Method</b>
Buildings	20 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 to 60 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 to 75 years	Straight Line
Water Supply Piping and Draing Systems	75 to 130 years	Straight Line
Bridges	90 to 110 years	Straight Line

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is

**(p) Nature or Type Classifications****Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE****Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

**GENERAL PURPOSE FUNDING****Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY****Objective:**

To provide services to help ensure a safer community.

**Activities:**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH****Objective:**

To provide an operational framework for good community health.

**Activities:**

Food quality, building sanitation and sewage.

**EDUCATION AND WELFARE****Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Operation of pre-school, provision of youth support.

**HOUSING****Objective:**

Help ensure adequate housing.

**Activities:**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES****Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance

**RECREATION AND CULTURE****Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of halls, recreation centre and various reserves; operation of library.

**TRANSPORT****Objective:**

To provide effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

**ECONOMIC SERVICES****Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

**OTHER PROPERTY AND SERVICES****Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

**Activities:**

Private works operations, plant repairs and operations costs.

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.  
The material variance adopted by Council for the 2020/21 year is \$30,000 or 10% whichever is the greater.

*Explanation for variances are as follows*

Revenue from operating activities	Budget	YTD Budget	Actual	Variance	percentage	Explanation
Rates	1,774,610	1,774,610	0	(1,774,610)	(100%)	Rates notices will be issued in September
Operating Grants, Subsidies and Contributions	2,827,674	235,640	118,580	(117,060)	(50%)	Roads income received
Fees and Charges	439,733	36,644	9,606	(27,039)	(74%)	Budget phasing should even out by Mid Year
Service Charges	0	0	0	0		
Interest Earnings	31,044	2,587	1,924	(663)	(26%)	Budget phasing should even out by Mid Year
Other Revenue	70,784	5,899	339	(5,560)	(94%)	Budget phasing should even out by Mid Year
	<b>5,143,845</b>	<b>2,055,380</b>	<b>130,449</b>			
<b>Expenditure from operating activities</b>						
Employee Costs	(2,023,759)	(168,647)	(138,228)	(30,419)	(18%)	Decrease due to reduced staff
Materials and Contracts	(3,700,843)	(308,404)	(124,511)	(214,487)	(70%)	Budget phasing should even out by Mid Year
Utility Charges	(105,718)	(8,810)	(1,173)	(7,637)	(87%)	Budget phasing should even out by Mid Year
Depreciation on Non-Current Assets	(1,015,968)	(84,664)	(80,944)	(3,720)	(4%)	Within variance threshold
Interest Expenses	(11,851)	(988)	62	(1,050)	(106%)	Budget phasing should even out by Mid Year
Insurance Expenses	(195,320)	(16,277)	0	(16,277)	(100%)	Budget phasing should even out by Mid Year
Other Expenditure	(66,670)	(5,556)	9	(5,565)	(100%)	Budget phasing should even out by Mid Year
(Profit)/Loss on Sale of Assets	(10,099)	(842)		(842)	(100%)	Budget phasing should even out by Mid Year
	<b>(7,130,228)</b>	<b>(594,186)</b>	<b>(344,784)</b>			
<b>Operating activities excluded from budget</b>						
Add back Depreciation	1,015,968	84,664	80,944	(3,720)	(4%)	Within variance threshold
Adjust (Profit)/Loss on Asset Disposal	10,099	842		(842)	(100%)	Budget phasing should even out by Mid Year
Less movement in contract liabilities associated with restricted cash	(46,881)					
Adjust Provisions and Accruals	20,000	20,000	13,002	(6,998)	(35%)	Budget phasing should even out by Mid year
<b>Amount attributable to operating activities</b>	<b>(987,197)</b>	<b>1,566,700</b>	<b>(120,389)</b>			
<b>Investing activities</b>						
Non-Operating Grants, Subsidies and Contributions	779,530	64,961	0	(64,961)	(100%)	Budget phasing should even out by Mid year
Proceeds from Disposal of Assets	30,000	2,500	0	(2,500)	(100%)	Budget phasing should even out by Mid year
Land Held for Resale	0	0	0	0		
Land and Buildings	(619,437)	(51,620)	0	51,620	100%	Budget phasing should even out by Mid year
Infrastructure Assets - Roads	(622,840)	(51,903)	0	51,903	100%	Budget phasing should even out by Mid year
Infrastructure Assets - Public Facilities	(18,000)	(1,500)	0	1,500	100%	Budget phasing should even out by Mid year
Infrastructure Assets - Footpaths	(49,853)	(4,154)	0	4,154	100%	Budget phasing should even out by Mid year
Infrastructure Assets - Drainage	0	0	0	0		
Plant and Equipment	(714,090)	(59,507)	0	59,507	100%	Budget phasing should even out by Mid year
Furniture and Equipment	(59,000)	(4,917)	(8,104)	(3,187)	(65%)	Budget phasing should even out by Mid year
<b>Amount attributable to investing activities</b>	<b>(1,273,690)</b>	<b>(106,141)</b>	<b>(8,104)</b>			
<b>Financing Activities</b>						
Loan Repayments Capital	(76,953)	(6,413)	(3,842)	2,571	(40%)	Budget phasing should even out by Mid year
Proceeds from new borrowings		0	0			
Self-Supporting Loan Principal	39,399	3,283	6,096	2,813	86%	Overpaid by Music club

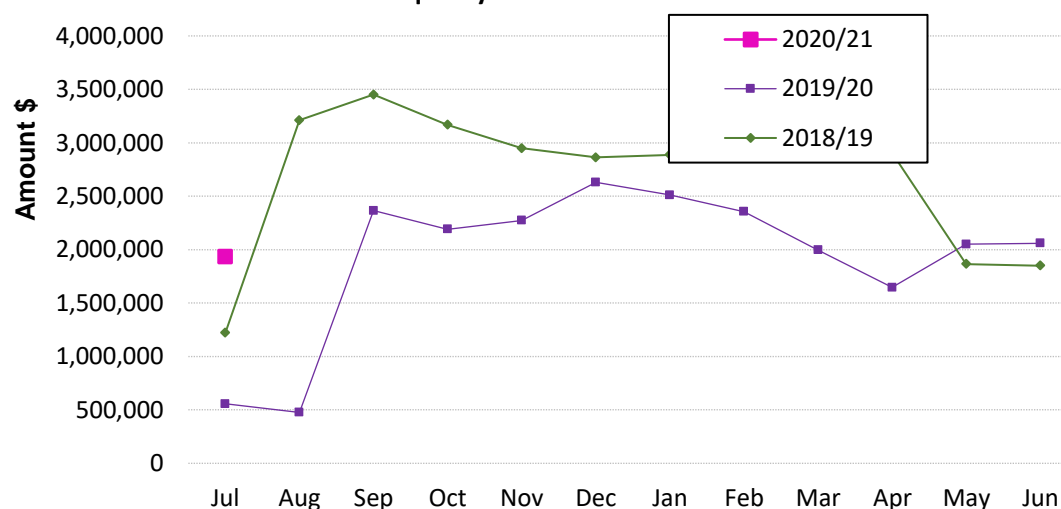
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2020 \$	This Time Last Year 31 Jul 2019 \$	Current 31 Jul 2020 \$
<b>Current Assets</b>				
Cash Unrestricted	4	2,202,905	1,528,866	1,962,194
<i>Cash Restricted:</i>				
Bonds, deposits and collections, FAGS prepayment		55,938		49,670
Conditions over Grants	11	46,881		0
Cash Restricted Reserve Accounts	4	3,065,456	2,622,539	3,065,456
Receivables - Rates & Rubbish		189,178	154,043	167,684
Receivables - Other	6	144,651	324,671	171,022
Interest / ATO Receivable	6	33,932	14,618	16,447
Inventories		30,762	6,240	30,762
		5,769,703	4,650,977	5,463,234
<b>Less: Current Liabilities</b>				
Payables		(53,140)	(70,254)	(4,163)
Bonds deposits and collections		(55,938)		(49,670)
Provisions		(335,825)	(374,624)	(322,823)
		(444,903)	(444,878)	(376,656)
Less:				
Cash Reserves	7	(3,065,456)	(2,622,539)	(3,065,456)
Cash Conditions over Grants		(46,881)	(1,068,154)	0
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability		(57,808)	(22,201)	(38,156)
Rates Received in Advance		(14,124)		(14,124)
Loans receivable - Clubs/Institutions		(47,706)	(49,797)	(2,255)
Local Government House Trust brought into account		(17,517)		(17,517)
		(3,265,743)	(3,778,941)	(3,153,759)
Adjustments:				
Prior year adjustment- grant carry over				
Long Service Leave provision not expected to be cleared at end of			129,672	
		0	129,672	0
		2,059,058	556,831	1,932,820

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position includes Cash, Current Assets and Current Liabilities**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	511,241			511,241	CBA	Tiered	At Call
Reserve Bank Account		463,343		463,343	CBA	Tiered	At Call
Trust Bank Account			22,247		CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
<b>(b) Term Deposits</b>							
Municipal	507,028			507,028	WPC	2.20%	11-Nov-20
Municipal - At call	1,000,000			1,000,000	CBA	0.90%	At Call
Reserves		2,602,112		2,602,112	WPC	2.22%	11-May-21
<b>Total</b>	<b>2,018,518</b>	<b>3,065,455</b>	<b>22,247</b>	<b>5,083,973</b>			

**Comments/Notes - Investments**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

*Please be aware that Budget Review occurs between January and March, therefore Budget review items are yet to be produced in this set of statements.*

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>						
	Opening budget surplus	19100	Opening Surplus(Deficit)				
	Surplus brought forward amendment	19168	Opening Surplus(Deficit)				
	<b>Expenditure and Income Net from Original Budget</b>						

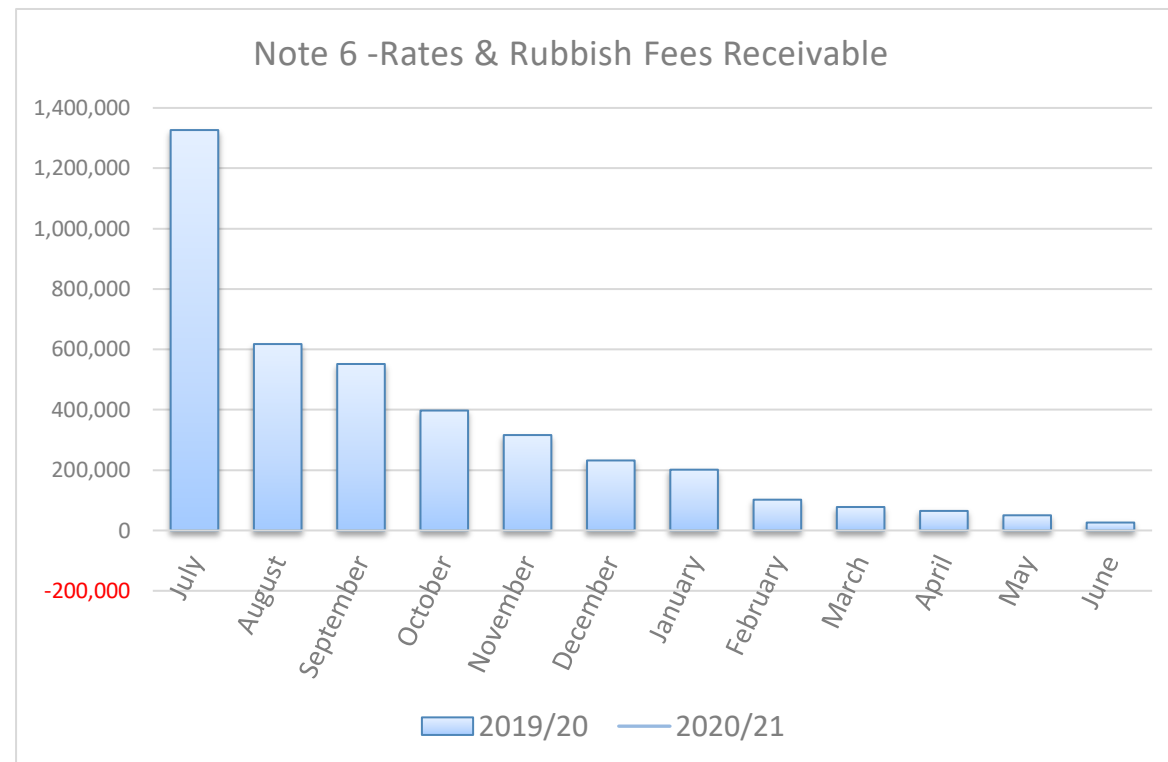
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 6: Receivables**

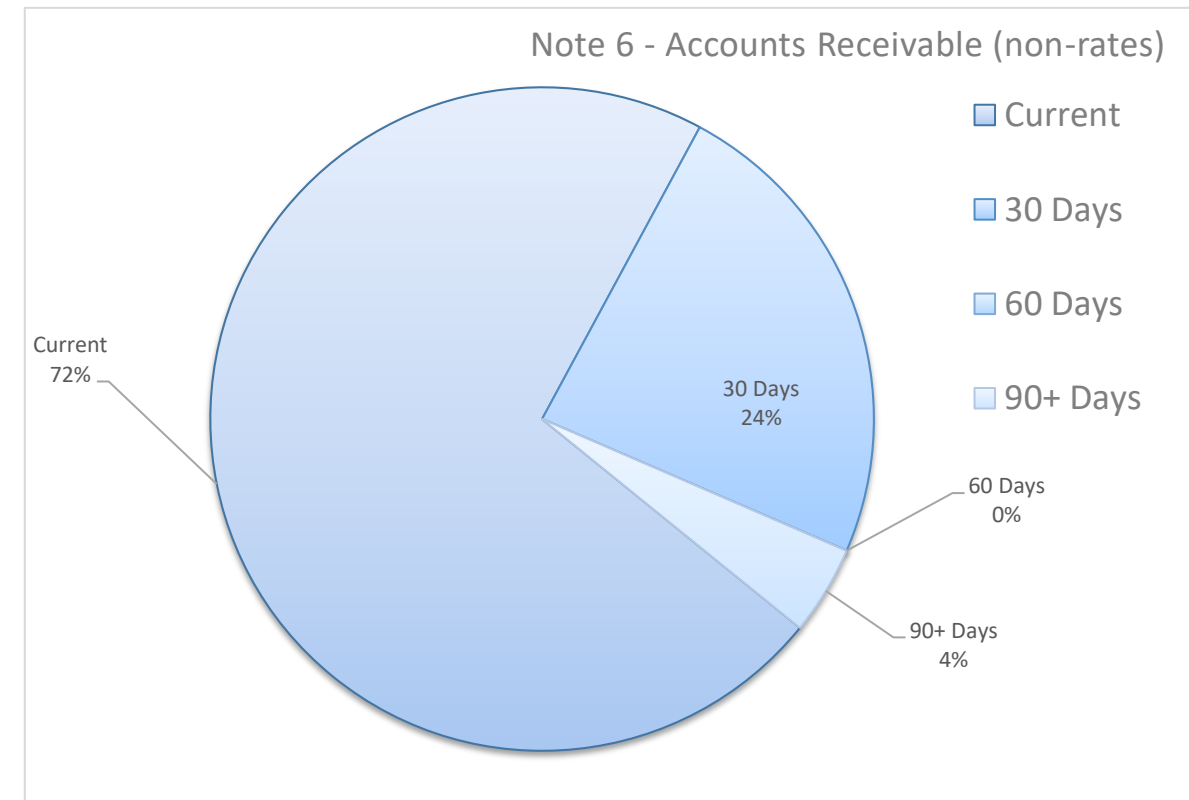
Receivables - Rates Receivable <i>Rates Only</i>	31 Jul 2020	31 July 2019
	\$	\$
Opening Arrears Previous Years	111,741	111,472
Levied this year	0	1,772,136
<u>Less</u> Collections to date	(15,708)	(1,771,866)
Equals Current Outstanding	<b>96,033</b>	<b>111,741</b>
<b>Net Rates Collectable</b>	<b>96,033</b>	<b>111,741</b>
% Collected	RATES NOT LEVIED YET	94.07%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	123,225	40,371	20	7,404	171,020
<b>Balance per Trial Balance</b>					
Sundry Debtors					171,020
Receivables - Other					16,448
<b>Total Receivables General Outstanding</b>					<b>187,468</b>

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Comments/Notes - Receivables Rates



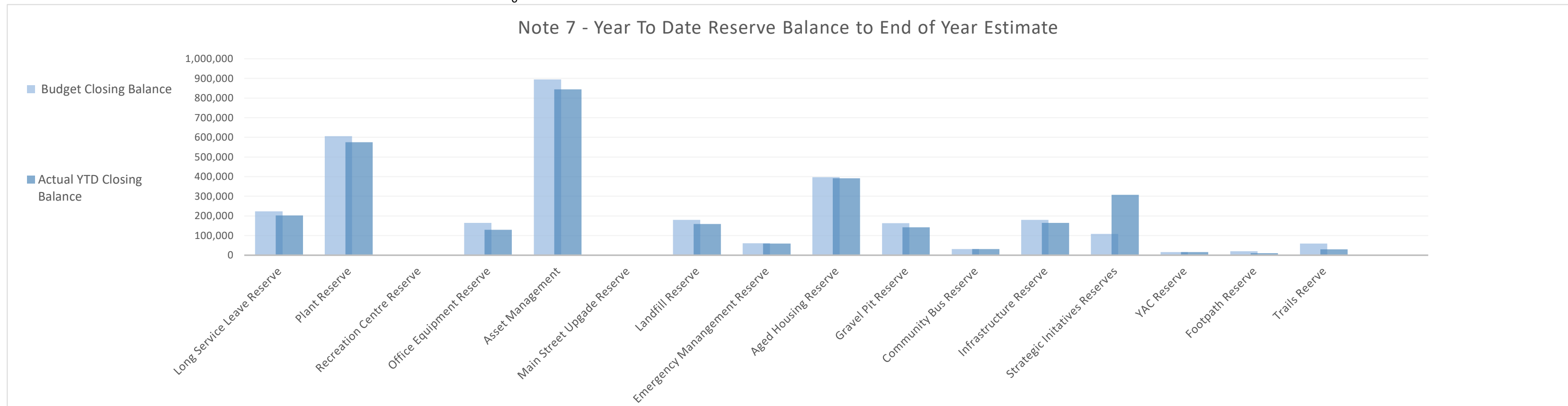
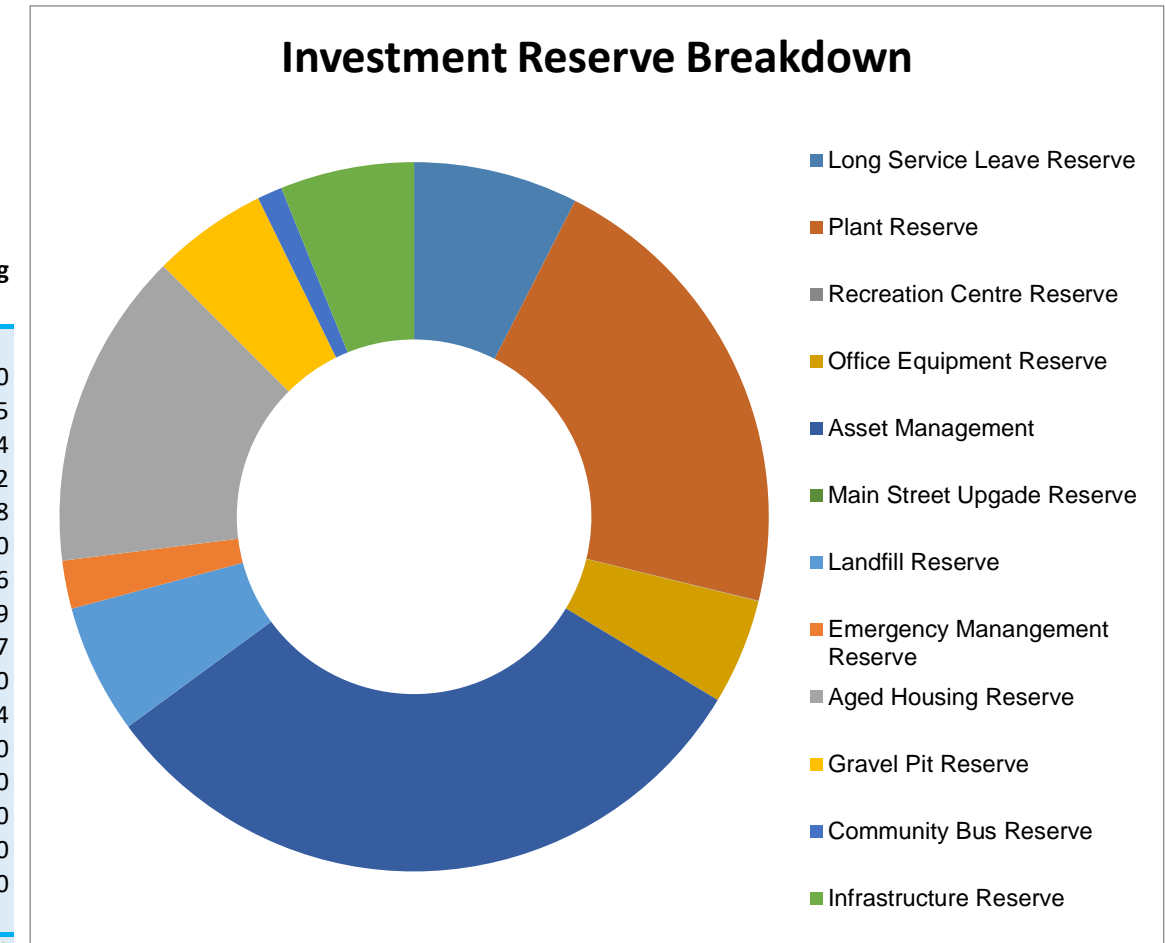
Comments/Notes - Receivables General



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 7: Cash Backed Reserve**

Name	Opening Balance 1/7/2020	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	202,700	0	0	20,000		0	0	222,700	202,700
Plant Reserve	575,405	0	0	30,000		0	0	605,405	575,405
Recreation Centre Reserve	574	0	0	0		0	0	574	574
Office Equipment Reserve	130,092	0	0	35,000		0	0	165,092	130,092
Asset Management	844,958	0	0	50,000		0	0	894,958	844,958
Main Street Upgrade Reserve	60	0	0	0		0	0	60	60
Landfill Reserve	159,376	0	0	20,000		0	0	179,376	159,376
Emergency Manangement Reserve	59,299	0	0	2,000		0	0	61,299	59,299
Aged Housing Reserve	391,037	0	0	6,500		0	0	397,537	391,037
Gravel Pit Reserve	142,000	0	0	21,000		0	0	163,000	142,000
Community Bus Reserve	30,704	0	0	0		0	0	30,704	30,704
Infrastructure Reserve	165,000	0	0	15,000		0	0	180,000	165,000
Strategic Iniatitives Reserves	308,000	0	0	0		(200,000)	0	108,000	308,000
YAC Reserve	16,250	0	0	0		0	0	16,250	16,250
Footpath Reserve	10,000	0	0	10,000		0	0	20,000	10,000
Trails Reerve	30,000	0	0	30,000		0	0	60,000	30,000
	<b>3,065,456</b>	<b>0</b>	<b>0</b>	<b>239,500</b>	<b>0</b>	<b>(200,000)</b>	<b>0</b>	<b>3,104,956</b>	<b>3,065,456</b>



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	Budget				Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
P179	Toyota Prado	40,099	30,000		10,099				
	<b>Plant and Equipment</b>								0
		<b>40,099</b>	<b>30,000</b>	<b>0</b>	<b>10,099</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 9: Rating Information**

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual			Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	8.8980	396	6,732,910				0	599,094			599,094
UV	0.4638	210	129,084,334				0	0			0
UV Pastoral				0	0	0	0	598,951	0	0	598,951
<b>Sub-Totals</b>		<b>606</b>	<b>135,817,244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,198,045</b>	<b>0</b>	<b>0</b>	<b>1,198,045</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	<b>\$</b>										
GRV	1,013.00	341	2,489,100		0	0	0	345,433	0	0	345,433
UV	1,133.00	204	25,390,755		0	0	0	231,132	0	0	231,132
<b>Sub-Totals</b>		<b>545</b>	<b>27,879,855</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>576,565</b>	<b>0</b>	<b>0</b>	<b>576,565</b>
		<b>1,151</b>	<b>163,697,099</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,774,610</b>	<b>0</b>	<b>0</b>	<b>1,774,610</b>
Concession							0				0
<b>Amount from General Rates</b>							<b>0</b>				<b>1,774,610</b>
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
<b>Totals</b>							<b>0</b>				<b>1,774,610</b>

**Comments - Rating Information**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2020	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
<b>Community amenities</b>								
Waste Facility Machine Loan 40	370,000			-34,976	370,000	335,024		-4,480
Nannup Community esource centre Loan 37	14,626		-1,592.81	-14,626	13,033	0	-80	-369
Nannup Music Club Loan 39a	238,030		-2,249.24	-27,351	235,781	210,679	-532	-7,002
	622,656	0	(3,842)	(76,953)	618,814	545,703	(612)	(11,851)

All debenture repayments were financed by general purpose revenue.

Self supporting loan income Loan 37

1,592

110330

Self supporting loan income Loan 39A

4,504 \* 2 payments received in July

110440

Total SSL principal receipts

6,096

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening	Budget		YTD	Annual	Amended	Expected (d)+(e)	YTD Actual		Unspent	
			Balance (a)	Operating (b)	Capital	Budget (a)+(b)	Budget (d)	Budget (e)		Revenue	(Expended) (c)	Grant (a)+(b)+(c)	
				\$	\$	\$				\$	\$	\$	
<b>General Purpose Funding</b>													
	Grants Commission - General Equalisation	WALGGC	operating	(420,035)	(407,940)	0	(827,975)	(407,940)		(407,940)	0	0	0
	Grants Commission - Roads	WALGGC	operating	(276,782)	(214,526)	0	(491,308)	(214,526)		(214,526)	0	0	0
<b>Law, Order and Public Safety</b>													
0703	FESA LEVY DFES	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(144,780)	0	(144,780)	(144,780)		(144,780)	0	0	0
0784	Bushfire Mitigation Works	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(110,750)	0	(110,750)	(110,750)		(110,750)	0	0	0
	963 Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(5,640)	0	(5,640)	(5,640)		(5,640)	0	0	0
	704 CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(85,000)	0	(85,000)	(85,000)		(85,000)	0	0	0
	0963 DFES Capital Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	0	0	0
	0746 Shed Grant Funding	Dept. of Fire & Emergency Serv.	Non-operating	0	0	(262,730)	(262,730)	(262,730)		(262,730)	0	0	0
<b>Education and Welfare</b>													
	3664 Grants - Community Bus	Contributions	Operating	0	0	0	0	0		0	0	0	0
	1133 Local Drug Action Group	Local Drug Action Group	Operating	0	(35,448)	0	(35,448)	(35,448)		(35,448)	0	0	0
	1123 Community Development Grants	Various, Dep of Retional Dev	Operating	0	(5,000)	0	(5,000)	(5,000)		(5,000)	0	0	0
	1123 Community Development Grants	Local Gov Sports and Recreation	Operating	0	0	0	0	0		0	0	0	0
	1123 Community Development Grants (inc Trails)	Lotterywest	Operating - Tied	0	0	0	0	0		0	0	0	0
	1653 Seniors	Department of Communities	Operating - Tied	0	(4,000)	0	(4,000)	(4,000)		(4,000)	0	0	0
	1163 Family Fun Day	Various	Operating	0	0	0	0	0		0	0	0	0
<b>Economic Services</b>													
	Economic Development	Contributions	Operating	0	0	0	0	0		0	0	0	0
	3834 Economic Development	Economic Development Grant	Operating	(46,881)	(1,690,640)	0	(1,737,521)	(1,643,759)		(1,643,759)	0	0	0
<b>Recreation and Culture</b>													
	Grants - Recreation and Culture	LotteryWest	Non-operating	0	0	0	0	0		0	0	0	0
	Grants - Libraries	Good Things Foundation	Operating	0	(5,073)	0	(5,073)	(5,073)		(5,073)	0	0	0
<b>Transport</b>													
	Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(306,800)	(306,800)	(306,800)		(306,800)	0	0	0
	MRD Grants	Regional Road Group	Operating	0	(118,877)	0	(118,877)	(118,877)		(118,877)	(118,580)	118,580	0
	Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	0	0	0
				<b>(743,698)</b>	<b>(2,827,674)</b>	<b>(779,530)</b>	<b>(4,350,902)</b>	<b>(3,560,323)</b>	<b>0</b>	<b>(3,560,323)</b>	<b>(118,580)</b>	<b>118,580</b>	<b>0</b>
<b>SUMMARY</b>													
	Operating	Operating Grants, Subsidies and Contributions		(743,698)	(2,562,504)	0	(3,306,202)	(2,515,623)	0	(2,515,623)	(118,580)	118,580	0
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	(265,170)	0	(265,170)	(265,170)	0	(265,170)	0	0	0
	Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(779,530)	(779,530)	(779,530)	0	(779,530)	0	0	0
<b>TOTALS</b>				<b>(743,698)</b>	<b>(2,827,674)</b>	<b>(779,530)</b>	<b>(4,350,902)</b>	<b>(3,560,323)</b>	<b>0</b>	<b>(3,560,323)</b>	<b>(118,580)</b>	<b>118,580</b>	<b>0</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 12: Trust Fund**

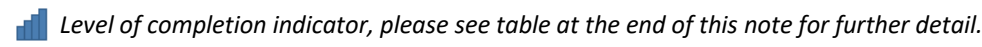

















Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

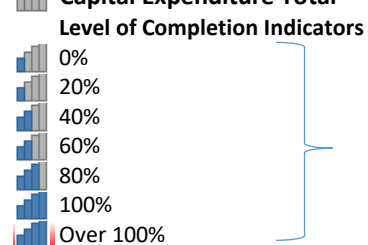
Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Jul 2020
	\$	\$	\$	\$
BCITF Levy	758	(1,470)	2,228	0
BRB Levy	1,074	(1,452)	629	1,897
Bonds	22,218	0	0	22,218
Nomination Deposit	0	0	0	0
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
Trust accrued Expenses	0	0	0	0
	<b>24,050</b>	<b>(2,922)</b>	<b>2,857</b>	<b>24,115.76</b>

24,116

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
								
<b>Buildings</b>								
<b>Economic Services</b>								
 Town LRCI Funding Expenditure	4026		0	0	343,000	0	0	
<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>343,000</b>	<b>0</b>	<b>0</b>	
<b>Law, Order And Public Safety</b>								
 Buildings	0754	0	0	0	0	0	0	
 SES Capital Upgrade	0954	0	0	0	262,730			
<b>Law, Order And Public Safety Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>262,730</b>	<b>0</b>	<b>0</b>	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Buildings Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>605,730</b>	<b>0</b>	<b>0</b>	
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
 Shire Offices	0584	8,104	0	8,104	59,000	0	8,104	
<b>Governance Total</b>		<b>8,104</b>	<b>0</b>	<b>8,104</b>	<b>59,000</b>	<b>0</b>	<b>8,104</b>	
<b>Recreation And Culture</b>								
 BLANK		0	0	0	0	0	0	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Transport</b>								
 BLANK		0	0	0	0	0	0	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Furniture &amp; Office Equip. Total</b>		<b>8,104</b>	<b>0</b>	<b>8,104</b>	<b>59,000</b>	<b>0</b>	<b>8,104</b>	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
 Vehicle purchases - Office Staff	0544	0	0	0	0	0	0	
 Vehicle purchases - Office Staff		0	0	0	58,000	58,000	(58,000)	
<b>Governance Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>58,000</b>	<b>58,000</b>	<b>(58,000)</b>	
<b>Law, Order And Public Safety</b>								
 Ses Equipment	0744	0	0	0	5,950	5,950	(5,950)	
 BLANK		0	0	0	0	0	0	
<b>Law, Order And Public Safety Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>5,950</b>	<b>5,950</b>	<b>(5,950)</b>	
<b>Recreation And Culture</b>								
 BLANK		0	0	0	0	0	0	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Transport</b>								
 Purchase Of Plant	3564	0	0	0	650,140	650,140	(650,140)	
 Shire Depot	6880	0	0	0	13,707	0	0	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>663,847</b>	<b>650,140</b>	<b>(650,140)</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>727,797</b>	<b>714,090</b>	<b>(714,090)</b>	
<b>Public Facilities</b>								
<b>Community Amenities</b>								
 Niche Wall	2405	0	0	0	18,000	0	0	
<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	
<b>Public Facilities Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	
<b>Roads</b>								
<b>Transport</b>								
 Local Road Construction	3170	0	0	0	622,840	622,840	(622,840)	
 Mrd Special Bridgeworks	3180	0	0	0	0	0	0	
 Footpath Program	3210	0	0	0	49,853	49,853	(49,853)	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>672,694</b>	<b>672,694</b>	<b>(672,694)</b>	
<b>Roads (Non Town) Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>672,694</b>	<b>672,694</b>	<b>(672,694)</b>	
<b>Capital Expenditure Total</b>		<b>8,104</b>	<b>0</b>	<b>8,104</b>	<b>2,083,220</b>	<b>1,386,783</b>	<b>(1,378,679)</b>	



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

31/07/2020

## Attachment 12.8.1

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT August 2020				
* Please note that most Fire, Road, Economic and Community Expenditure are funded externally.				
Chq/EFT	Date	Name	Description	Amount (inc GST)
EFT12794	07/08/2020	MIRANDA FREE ARTIST	ART WORKSHOP - STRENGTHENING THE SEAMS	\$ 280.00
EFT12795	12/08/2020	DRACOM SERVICES	SIX MONTHS SUPPORT FOR EVERYTHING NANNUP WEBISTE	\$ 250.00
EFT12796	12/08/2020	HOT TEMPERED	MODIFICATIONS TO BIKE STAND	\$ 120.00
EFT12797	12/08/2020	JANET GRAY	PRESENTATION - STRENGTHENING THE SEAMS.	\$ 390.00
EFT12798	12/08/2020	CITY & REGIONAL FUELS	DIESEL FUEL	\$ 2,769.88
EFT12799	12/08/2020	SCOPE BUSINESS IMAGING	COPIER FOR SES	\$ 3,619.00
EFT12800	12/08/2020	SOS OFFICE EQUIPMENT	MONTHLY COPY FEE	\$ 345.52
EFT12801	12/08/2020	NANNUP DELI	REFRESHMENTS & FUNCTIONS	\$ 72.00
EFT12802	12/08/2020	BROOKS HIRE	TWO MONTHS HIRE FOR LOADER AT TIP SITE FOR JULY AND AUGUST	\$ 4,399.56
EFT12803	12/08/2020	OFFICEWORKS	MICROWAVE FOR THE TOWN HALL	\$ 843.71
EFT12804	12/08/2020	AMPAC	LEGAL FEES JULY 2020	\$ 236.50
EFT12805	12/08/2020	REDGATE LIME	LIMESTONE	\$ 2,981.25
EFT12806	12/08/2020	ABRUS CONSULTING PTY LTD	ROADVERGE MAINTENANCE - MAPPING	\$ 220.00
EFT12807	12/08/2020	FAIRTEL PTY LTD	SES BROADBAND NBN ACCOUNT JULY 2020	\$ 154.00
EFT12808	12/08/2020	BRIDGETOWN BOARDING KENNELS & CATTERY	BOARDING FOR SHIRE OF NANNUP'S IMPOUNDED CAT	\$ 105.00
EFT12809	12/08/2020	CSP GROUP PTY LTD	ARBOURIST SLING SHOT - SES	\$ 796.00
EFT12810	12/08/2020	AUSTRALIAN TAXATION OFFICE - FBT	FRINGE BENEFIT TAX	\$ 3,701.21
EFT12811	12/08/2020	ESTHER MILLS (DAILY BLESSINGS YOGA)	STRENGTHENING THE SEAMS PROJECT 4 PRE-RECORDED CHAIR YOGA SESSIONS	\$ 400.00
EFT12812	12/08/2020	AUSTRALIAN TAXATION OFFICE - BAS - ATO	BAS JULY 2020	\$ 21,708.00
EFT12813	12/08/2020	ARROW BRONZE	CEMETARY PLAQUE	\$ 428.17
EFT12814	12/08/2020	MOORE AUSTRALIA (WA) PTY LTD	BUDGET STATUTORY FORMAT	\$ 8,800.00
EFT12815	12/08/2020	HOLBERRY HOUSE	STRENGTHENING THE SEAMS PRESENTATION	\$ 100.00
EFT12816	12/08/2020	JASON SIGNMAKERS	SIGNAGE	\$ 1,116.00
EFT12817	12/08/2020	K & C HARPER	HOT WATER SYSTEM AND REGULATOR - SES	\$ 3,564.00
EFT12818	12/08/2020	NANNUP HARDWARE & AGENCIES	PROTECTIVE CLOTHING AND CONSUMABLES	\$ 1,364.65
EFT12819	12/08/2020	NANNUP NEWSAGENCY	STATIONERY	\$ 296.31
EFT12820	12/08/2020	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$ 191.30
EFT12821	12/08/2020	NANNUP COMMUNITY RESOURCE CENTRE	COMMUNITY BUS ADVERT	\$ 217.80
EFT12822	12/08/2020	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 630.08
EFT12823	12/08/2020	IT VISION	COA RENUMBERING PROJECT MILESTONE 3	\$ 10,305.90
EFT12824	12/08/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BOTTLES OF HAND SANITISER	\$ 8,360.90
EFT12825	23/08/2020	LGIS BROKING	SHIRE VEHICLES INSURANCE 2020-2021	\$ 58,171.36
EFT12826	23/08/2020	JP REPAIRS	VEHICLE TYRES	\$ 1,248.00
EFT12827	23/08/2020	KD POWER & CO	CEMETARY OPER AND MAINTENANCE	\$ 2,675.00
EFT12828	23/08/2020	NANNUP PHARMACY	CONSUMABLES	\$ 27.97
EFT12829	23/08/2020	EDGE PLANNING & PROPERTY	PLANNING SERVICES - JULY 2020	\$ 2,650.45
EFT12830	23/08/2020	JOHN PATMAN	HONORARIUM PAYMENT - BFB	\$ 750.00
EFT12831	23/08/2020	MARK & CATHERINE SCOTT	HONORARIUM PAYMENT - BFB	\$ 750.00
EFT12832	23/08/2020	PICKLE & O	CATERING - YOUTH ZONE	\$ 288.00
EFT12833	23/08/2020	CITY & REGIONAL FUELS	DIESEL FUEL	\$ 2,323.33
EFT12834	23/08/2020	OFFICEWORKS	MAGNETIC GLASS BOARD	\$ 428.08
EFT12835	23/08/2020	LEANNE WHITE	ART CLASSES - SCHOOL HOLIDAY PROGRAM	\$ 240.00
EFT12836	23/08/2020	NANNUP LIQUOR STORE	REFRESHMENTS & FUNCTIONS - COUNCIL	\$ 52.83
EFT12837	23/08/2020	THE CHILDREN'S BOOK COUNCIL OF AUSTRALIA WA BRANCH (INC)	BOOK WEEK BUNTING	\$ 73.00
EFT12838	23/08/2020	NEVE CONTRACTING	DETAILED DESIGN FOR TANK 7 & 8 MILESTONE 4 (LAST PAYMENT)	\$ 8,470.00
EFT12839	23/08/2020	LUCID ECONOMICS PTY LTD	ECONOMIC ASSESSMENT - SWDC RED GRANT	\$ 9,515.00
EFT12840	23/08/2020	MIRANDA FREE ARTIST	ART WORKSHOP - STRENGTHENING THE SEAMS	\$ 140.00
EFT12841	23/08/2020	ESTHER MILLS (DAILY BLESSINGS YOGA)	YOGA SESSIONS - STRENGTHENING THE SEAMS	\$ 200.00
EFT12842	23/08/2020	FREMANTLE HERALD & THE PERTH VOICE	ADVERTISING - TOURISM PROMOTION	\$ 715.00
EFT12843	23/08/2020	ARROW BRONZE	CEMETERY PLAQUE	\$ 267.57
EFT12844	23/08/2020	JESSE BRANDENBURG	PAINT TOWN HALL	\$ 1,440.00
EFT12845	23/08/2020	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	2 FRIDGES - 1 DEPOT - 1 OFFICE	\$ 1,700.00
EFT12846	23/08/2020	ROBIN MELLEMA	HONORARIUM PAYMENT - BFB	\$ 1,500.00
EFT12847	23/08/2020	METROCOUNT	3 METRO COUNTS	\$ 1,171.50
EFT12848	23/08/2020	MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES - CIVIL MATTER	\$ 5,417.83
EFT12849	23/08/2020	LGIS PROPERTY	LGIS PROPERTY INSURANCE COVER 2020-2021	\$ 69,968.57



EFT12850	23/08/2020	LGISWA	LGIS WORKCARE COVER 2020-2021	\$ 24,107.89
EFT12851	23/08/2020	NANNUP COMMUNITY RESOURCE CENTRE	CONSUMABLES	\$ 10.00
EFT12852	23/08/2020	PRESTIGE PRODUCTS	STATIONERY	\$ 6.49
EFT12853	23/08/2020	SUGAR MOUNTAIN ELECTRICAL SERVICES	BUILDING MAINTENANCE	\$ 636.88
EFT12854	23/08/2020	SOUTHWEST TYRE SERVICE	VEHICLE TYRES	\$ 4,103.60
EFT12855	23/08/2020	SHIRE OF MANJIMUP	IT SERVICES JULY TO DECEMBER 2020	\$ 5,500.00
EFT12856	23/08/2020	ST. JOHN AMBULANCE - NANNUP	DEFIBULATOR	\$ 1,418.00
EFT12857	23/08/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA PROCUREMENT SERVICE 2020-2021	\$ 2,805.00
EFT12858	23/08/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE FOR BUSH FIRE BRIGADE	\$ 7,088.36
EFT12859	31/08/2020	DEPARTMENT OF PREMIER AND CABINET	RANGER AUTHORISATIONS	\$ 154.50
EFT12860	31/08/2020	ARBOR GUY	TREE MAINTENANCE	\$ 6,864.00
EFT12861	31/08/2020	DEAN GUJA	HEALTH SERVICE MONTHLY FEE	\$ 3,388.00
EFT12862	31/08/2020	CHUBB FIRE & SECURITY	FIRE DETECTION SYSTEM CHECK	\$ 164.97
EFT12863	31/08/2020	ABRUS CONSULTING PTY LTD	CONSULTATION FOR GRACILLIS ROAD PROJECT	\$ 300.00
EFT12864	31/08/2020	NETWORK CONNECTORS	CONNECTORS FOR FIREWALL	\$ 879.56
EFT12865	31/08/2020	NARA TRAINING & ASSESSING	TRAFFIC CONTROL TRAINING	\$ 2,250.00
EFT12866	31/08/2020	LANDGATE	ELECTORAL BOUNDARY MAP	\$ 496.65
EFT12867	31/08/2020	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL FOR 1ST QUARTER 2020_2021	\$ 30,380.70
EFT12868	31/08/2020	METAL ARTWORK CREATIONS	NAME BADGE	\$ 14.30
EFT12869	31/08/2020	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 1,335.16
EFT12870	31/08/2020	SW PRECISION PRINT	STATIONERY	\$ 340.00
EFT12871	31/08/2020	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY	\$ 123.75
EFT12872	31/08/2020	NANNUP MUSIC CLUB INC	COMMUNITY SPONSORSHIP	\$ 10,000.00
			<b>TOTAL EFT PAYMENTS</b>	<b>\$ 351,318.04</b>
20474	12/08/2020	TELSTRA	DARRADUP VBF MONTHLY TELEPHONE	\$ 59.78
20476	23/08/2020	RAC BUSINESSWISE	MEMBERSHIP RENEWAL 2020-2021	\$ 106.00
20477	23/08/2020	TELSTRA	NORTH NANNUP VBF TELEPHONE	\$ 55.00
			<b>TOTAL CHEQUE PAYMENTS</b>	<b>\$ 220.78</b>
DD10879.1	12/08/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 9,013.96
DD10879.2	12/08/2020	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 644.87
DD10879.3	12/08/2020	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 327.02
DD10879.4	12/08/2020	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 417.69
DD10879.5	12/08/2020	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 421.04
DD10879.6	12/08/2020	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	\$ 56.53
DD10879.7	12/08/2020	JOLLEY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 49.40
DD10879.8	12/08/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 418.08
DD10879.9	12/08/2020	MARITIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 40.02
DD10891.1	26/08/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 9,162.34
DD10891.2	26/08/2020	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 676.28
DD10891.3	26/08/2020	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 327.02
DD10891.4	26/08/2020	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 417.69
DD10891.5	26/08/2020	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 421.04
DD10891.6	26/08/2020	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	\$ 46.55
DD10891.7	26/08/2020	JOLLEY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 52.49
DD10891.8	26/08/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 418.08
DD10891.9	26/08/2020	MARITIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 21.55
DD10892.1	20/08/2020	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 58.82
DD10898.1	31/08/2020	SGFLEET	MONTHLY FLEET PAYMENT - BFB	\$ 1,260.65
DD10898.2	31/08/2020	TELSTRA	MONTHLY TELEPHONE	\$ 1,594.60
DD10898.3	31/08/2020	BOC LIMITED	GAS SERVICE CHARGE	\$ 149.16
DD10898.4	31/08/2020	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	MONTHLY OVERCALLS	\$ 175.89
DD10898.5	31/08/2020	WESTNET	ADSL	\$ 69.90
DD10898.6	31/08/2020	CLEANAWAY	DOMESTIC AND RECYCLE BINS	\$ 7,963.68
DD10898.7	31/08/2020	TOLL TRANSPORT PTY LTD	FREIGHT	\$ 239.43
DD10898.8	31/08/2020	GO GO MEDIA * DIRECT DEBIT*	MONTHLY ON HOLD MESSAGES	\$ 75.90
DD10898.9	31/08/2020	WATER CORPORATION	WATER USAGE	\$ 260.10
DD10900.1	01/08/2020	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CORPORATE CARD - JULY	\$ 2,153.93
DD10898.10	31/08/2020	AUSSIE BROADBAND - DIRECT DEBIT	BROAD BAND	\$ 89.00

DD10898.11	31/08/2020	SYNERGY	ELECTRICITY	\$ 6,679.92
DD10898.12	31/08/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 39A AND LOAN 37	\$ 4,528.59
DD10898.13	31/08/2020	CALTEX AUSTRALIA	MONTHLY FUEL	\$ 213.19
DD10898.14	31/08/2020	BP AUSTRALIA	MONTHLY FUEL	\$ 143.04
				<b>\$ 48,587.45</b>

<b>TOTAL PAYMENTS AUGUST 2020</b>	
Municipal Payments	\$ 400,126.27
Trust Payments	\$ -
	<b>\$ 400,126.27</b>

<b>SHIRE OF NANNUP</b>			
<b>CREDIT CARD PAYMENTS - AUGUST 2020</b>			
<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
<b>CEO CREDIT CARD</b>			
02/08	Puma Busselton	Fuel - NPO	\$ 73.08
04/08	Melo Velo	Shire President meeting	\$ 14.40
07/08	Puma Tarcoola	Fuel - NPO	\$ 154.65
08/08	Overlander Roadhouse	Fuel - NPO	\$ 149.29
09/08	BP Carnarvon	Fuel - NPO	\$ 71.67
14/08	Star Mart	Fuel - NPO	\$ 159.51
17/08	Overlander Roadhouse	Fuel - NPO	\$ 99.68
17/08	Better Choice Minily	Fuel - NPO	\$ 99.43
18/08	Eneabba Roadhouse	Fuel - NPO	\$ 112.73
			<b>\$ 934.44</b>