



Shire of
Nannup
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Agenda Attachments

Ordinary Council Meeting to be held
on Thursday 26 November 2020
Commencing at 5.30pm
in Council Chambers

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Attachment 8.1



Shire of
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Minutes

Council Meeting held Thursday 22 October 2020

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Minutes

1. DECLARATION OF OPENING & ACKNOWLEDGEMENT OF COUNTRY

The Shire President declared the meeting open at 5.32 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE / VISITORS

ATTENDANCE:

Shire President: Cr T Dean

Councillors: R Mellema, P Fraser, V Hansen, C Stevenson, C Buckland, V Corlett, C Brown.

David Taylor – Chief Executive Officer
Jon Jones – Manager Infrastructure
Jane Buckland – Development Services Officer
Sarah Dean – Governance Officer

APOLOGIES: Cr V Corlett

LEAVE OF ABSENCE: Nil.

VISITORS: Ian Gibb, Wayne Leece, Len Gilchrist, Sally Edwards, Ben Worthington.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

4. PUBLIC QUESTION TIME:

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Sally Edwards – Mt Lewin Loop Road

Mrs Edwards made a deputation to Council regarding her objections to the development application detailed at 12.7 Development Application for industry-extractive (gravel).

7. DECLARATIONS OF INTEREST:

Cr Fraser declared a Proximity Interest in agenda item 12.7 - Development Application for industry-extractive (gravel) as she owns a neighbouring property.

Cr Brown declared an Impartiality Interest in 12.7 - Development Application for industry-extractive (gravel) as she has an extraction licence in the Shire of Nannup.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS;

20121 BROWN/BUCKLAND

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on Thursday 17 September 2020 be confirmed as a true and correct record.

CARRIED (7/0)

9. MINUTES OF COUNCIL & OTHER COMMITTEES:

Nil.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

Nil.

11. REPORTS BY MEMBERS ATTENDING COMMITTEES:

Date	Meeting	Councillor
22/10	Australia Day Awards Committee	Stevenson, Hansen, Buckland, Fraser.
6/10	Warren Blackwood Alliance of Councils	Dean, Hansen.

12. REPORTS OF OFFICERS:

AGENDA NUMBER:	12.1
SUBJECT:	Budget Monitoring – August 2020
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Susan Fitchat – Acting Manager of Corporate & Community Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	12 October 2020
ATTACHMENT	12.1.1 – Financial Statements for the period ending 30 August 2020

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.1.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance of the year to date to the month in question and not the likely outturn at the end of the year. The outturn at the end of the year is finalised once the year end audit is completed.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for periods ending 30 August 2020.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The attached financial statements detail financial outcomes for 2020/21

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

Monthly Financial Statements for the period ending 30 August 2020 be received.

20122 STEVENSON/BROWN

Monthly Financial Statements for the period ending 30 August 2020 be received.

CARRIED (7/0)

AGENDA NUMBER:	12.2
SUBJECT:	Monthly Accounts for Payment - September 2020
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Susan Fitchat - Acting Manager of Corporate and Community Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	12 October 2020
ATTACHMENT	12.2.1 – Accounts for Payment – September 2020

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 September to 30 September 2020 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit cards in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	12873 - 12946	116,251.81
Accounts paid by cheque	20481-20482	463.21
Accounts paid by Direct Debit	DD10910.1-10928.14	45,688.35
<i>Sub Total Municipal Account</i>		\$162,403.37

Trust Account

Accounts paid by EFT	12911-12912	2,689.92
<i>Sub Total Trust Account</i>		2,689.92
Total Payments		\$165,093.29

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13.

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

None.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$165,093.29 1 September 2020 to 30 September 2020 in the attached schedule(s) be endorsed.

20123 HANSEN/BUCKLAND

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$165,093.29 1 September 2020 to 30 September 2020 in the attached schedule(s) be endorsed.

CARRIED (7/0)

AGENDA NUMBER:	12.3
SUBJECT:	Budget Monitoring – September 2020
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Susan Fitchat – Acting Manager of Corporate & Community Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	15 October 2020
ATTACHMENT:	12.3.1 – Financial Statements for the period ending September 2020

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.3.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance of the year to date to the month in question and not the likely outturn at the end of the year. The outturn at the end of the year is finalised once the year end audit is completed.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for periods ending 30 September 2020.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The attached financial statements detail financial outcomes for 2020/21

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

Monthly Financial Statements for the period ending 30 September 2020 be received.

20124 MELLEMA/STEVENSON

Monthly Financial Statements for the period ending 30 September 2020 be received.

CARRIED (7/0)

AGENDA NUMBER:	12.4
SUBJECT:	Acceptance of Shire of Nannup Cultural Plan
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	WLF 5
AUTHOR:	Nicole Botica – Economic & Community Development Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	16 October 2020
ATTACHMENT:	12.4.1 - Shire of Nannup Cultural Plan

BACKGROUND:

The previous Cultural Plan 2010-2015 has been reviewed through a process of community consultation. This was advertised for public comment for a period of one month and letters inviting comment were sent to Nannup Arts Council, Nannup Music Club, Nannup CWA, Nannup Historical Society, Big N, Nannup Community Resource Centre and the Nannup Lions Club. Public comments closed on 26 July 2019.

The Nannup Shire Council reviewed the Plan in August 2019 and requested that a priority action plan be included in the plan. This has been workshopped with the Shire Councillors in September and October of 2019. The recommendations were included as an Appendix A as a Cultural Plan Implementation Strategy utilising the different objectives and timeframes for implementation.

Cultural planning supports local economic development and encourages municipalities to integrate cultural planning into their daily business; to emphasize local arts, cultural industries, heritage and libraries as we plan for the future of our communities. Culture adds to the wealth of a community in many ways, such as attracting tourists, creating jobs, revitalizing neighbourhoods and attracting new businesses.

COMMENT:

A high number of the key recommendations in the previous Cultural Plan were achieved by Council and community groups. This demonstrates the value of the plan and that it has remained active and current to the community needs.

While completing the Cultural Plan 2019, consultation has been undertaken with numerous groups, these include:

- Community organisations,
- Artists,
- Creative Corner (who are based in Margaret River),

- Engaging with residents within the shire, and
- A drop in day and invitation to complete a written survey.

The recommendations collated through this process now form part of an informing document to Council's Strategic Community Plan 2017 - 2027.

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

\$2,000 annual operational budget to implement activities and leverage further funding.

STRATEGIC IMPLICATIONS:

Strategic Community Plan 2017 -2027

1.1 All of us/who we are:

We will retain pride in being a small but friendly town that is a welcoming place to live and is full of wonderful people.

RECOMMENDATIONS:

That Council endorse the draft Shire of Nannup Cultural Plan as attached at 12.4.1.

20125 STEVENSON/BUCKLAND

That standing orders be suspended to allow discussion on the agenda item recommendation.

CARRIED (7/0)

20126 STEVENSON/BROWN

That standing orders be resumed to allow for voting.

CARRIED (7/0)

20127 STEVENSON/FRASER

That the agenda item lay on the table until amendments have been made to the key recommendations from consultation section of the Cultural Plan, as detailed in consultation workshop minutes.

CARRIED (7/0)

AGENDA NUMBER:	12.5
SUBJECT:	Delegated Planning Decisions for September 2020
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	1 October 2020
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.5.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in September 2020 is presented in Attachment 12.5.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During September 2020, four (4) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for September 2020 compared to September 2019:

	September 2019	September 2020
Delegated Decisions	4 (\$21,000)	4 (\$14,000)
Council Decisions	1 (\$90,000)	0 (\$0)
Total	5 (\$111,000)	4 (\$14,000)

100% of all approvals issued in the month of September were completed within the statutory timeframes of either 60 or 90 days.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS3.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for September 2020 as per Attachment 12.5.1.

20128 BUCKLAND/BROWN

That Council receives the report on Delegated Development Approvals for September 2020 as per Attachment 12.5.1.

CARRIED (7/0)

AGENDA NUMBER:	12.6
SUBJECT:	Proposed dedication of a portion of Asplin Road - submitted for endorsement to dedicate
LOCATION/ADDRESS:	Asplin Road, Nannup
NAME OF APPLICANT:	Ian Jenkins
FILE REFERENCE:	ROA58
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	1 October 2020
PREVIOUS MEETING REFERENCE:	23 July 2020
ATTACHMENT:	12.6.1 - Correspondence and Plan from applicant 12.6.2 - Submissions 12.6.3 - Recent correspondence from applicant 12.6.4 - Location map 12.6.5 - Cadastral map of locality

BACKGROUND:

The correspondence from the applicant (Attachment 12.6.1) summarises the proposed portion of road reserve to be dedicated to the Shire in order to provide legal and practical vehicular access to Lot 79 on DP 254887 to ensure it is no longer 'land-locked'.

The Council at its meeting on 23 July 2020 passed the following motion at minute number 20076:

'That Council:

- 1. Agrees to support the road reserve dedication of a portion of Asplin Road, Nannup as set out in Attachment 12.1.1.**
- 2. Notes the Shire administration will invite submissions on the dedication of Asplin Road for a period of six (6) weeks.**
- 3. Will reconsider the road reserve dedication request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Lands dedicates the road reserve.**
- 4. Requests the applicant to initiate discussions with the owner of Lots 41 and 42 Folly Road to determine if there is an opportunity for an additional easement to benefit lots to the north and east of Lot 79.'**

In accordance with the Council resolution, the *Land Administration Act 1997* and the *Land Administration Regulations 1998*, the Shire administration consulted for a six-week period through the Shire administration:

- writing to and inviting comments from adjoining/nearby landowners;
- writing to and inviting comments from 4 relevant State Government and servicing authorities;
- placing a public notice in the Busselton-Dunsborough Times and the Nannup Telegraph;
- placing details on the Shire website; and
- having information available at the Shire office.

The Shire received 5 submissions on the proposed road reserve dedication which are set out in Attachment 12.6.2. All submissions were in support of the proposed road dedication.

The submission from Forest Products Commission (FPC) also requests that they be part of any discussions regarding a possible right of carriageway easement across Lot 79 and into adjoining Lots 41 and 42 Folly Road.

In accordance with established practice, the Shire administration has liaised with the applicant since the receipt of submissions. The applicant has in turn provided additional comments (see Attachment 12.6.3).

In summary, the applicant seeks that the existing Unallocated Crown Land, previously a road reserve known as 'Asplin Road,' is formally created (dedicated) as a public road. This would result in the existing section of track located within the Unallocated Crown Land being incorporated into a road reserve vested and managed by the Shire.

The location of Asplin Road is shown in Attachment 12.6.4 which is approximately 800 metres east of the Nannup townsite. Attachment 12.6.5 outlines a cadastral map of the locality. This shows that Lot 79 is 'land locked' given there is no gazetted public road connecting the property to Brockman Highway.

COMMENT:

It is suggested that Council is now in a position to finalise its position on the road reserve dedication. It is recommended that Council agree to the road reserve dedication outlined in Attachment 12.6.1 given it will provide legal vehicular access to Lot 79 which is currently 'land locked' and no objections were received during the advertising period.

It is suggested that Council endorses the Plan in Attachment 12.6.1 and encourages the applicant to continue discussions with the landowner of Lots 41 and 42 Folly Road, and FPC with regards to the creation of an additional easement to benefit lots to the north and east of Lot 79. While these properties have existing easements which provide legal access to Dunnet Rd via Folly Road and Folly Formation, a new easement would keep options open for legal/vehicular access and emergency access for the area between Lot 501 Brockman Highway and any future urban or other development east of Dunnet Road.

Subject to the Council's decision, the Minister for Lands will determine whether to dedicate the road reserve. Should the Minister agree, the road reserve will be dedicated as Asplin Road and vested with the Shire.

STATUTORY ENVIRONMENT:

The *Land Administration Act* and *Land Administration Regulations* require the Shire to seek comment for at least 35 days. The Shire administration has met this requirement through writing to adjoining/nearby landowners, relevant servicing authorities and State Government agencies and inviting comments from the wider community through the public notices in local papers.

The Council now needs to formally resolve to finalise the dedication and indemnify the Department of Planning, Lands and Heritage against any costs that may arise (survey documentation, stamp duty etc.). These costs should be borne by the owner of Lot 79 who in-turn is required to indemnify the Shire for these costs.

POLICY IMPLICATIONS:

Local Planning Policy LPP013 Car Parking and Vehicular Access, LPP015 Dedication of Road Access and *LPP 020 Developer and Subdivider Contributions* are non-statutory documents which are designed to provide guidance to assist the Council in its decision making.

FINANCIAL IMPLICATIONS:

The applicant has not paid the application fee as set out in Council's fees and charges in line with Council's decision to waive non-statutory fees for the period 1st April 2020 until 30th June 2020. The applicant (owner of Lot 79) is required to meet all costs associated with the road dedication process including survey, land acquisition and State Government administration fees.

STRATEGIC IMPLICATIONS:

Subject to gaining necessary approvals the proposal addresses various land-locked lots in the district.

RECOMMENDATION:

That Council:

1. Endorse the Plan in Attachment 12.6.1.
2. Supports the road reserve dedication of a portion of Asplin Road to provide legal and practical vehicular access to Lot 79 as set out in Attachment 12.6.1
3. Requests the Minister for Lands to support the road reserve dedication of the former road reserve which is currently Unallocated Crown Land.
4. Requires the owner of Lot 79 to confirm in writing they will meet all costs associated with the road reserve dedication process and indemnify the Shire against any costs in the process.
5. Notes that subject to point 4 being appropriately addressed by the owner of Lot 79, to the satisfaction of the local government, the Shire of Nannup in-turn indemnifies the Department of Planning, Lands and Heritage against any costs in the processes, with these costs being borne by the owners of Lot 79.
6. Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage, other agencies and the applicant/landowner regarding the dedication of the road reserve including the signing and sealing of all documentation required.

20129 BUCKLAND/BROWN

That Council:

1. **Endorse the Plan in Attachment 12.6.1.**
2. **Supports the road reserve dedication of a portion of Asplin Road to provide legal and practical vehicular access to Lot 79 as set out in Attachment 12.6.1**
3. **Requests the Minister for Lands to support the road reserve dedication of the former road reserve which is currently Unallocated Crown Land.**
4. **Requires the owner of Lot 79 to confirm in writing they will meet all costs associated with the road reserve dedication process and indemnify the Shire against any costs in the process.**
5. **Notes that subject to point 4 being appropriately addressed by the owner of Lot 79, to the satisfaction of the local government, the Shire of Nannup in-turn indemnifies the Department of Planning, Lands and Heritage against any costs in the processes, with these costs being borne by the owners of Lot 79.**

6. ***Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage, other agencies and the applicant/landowner regarding the dedication of the road reserve including the signing and sealing of all documentation required.***

CARRIED BY ABSOLUTE MAJORITY (7/0)

Cr Fraser left the room at 6.30 pm as she had a declared Proximity Interest in the item; she is a neighbour in the area of the proposed gravel pit.

AGENDA NUMBER:	12.7
SUBJECT:	Development Application for industry-extractive (gravel)
LOCATION/ADDRESS:	Lot 101 on Deposited Plan 65066 Mount Leewin Loop Road, Carlotta
NAME OF APPLICANT:	Worthy Contracting
FILE REFERENCE:	A1672
AUTHORS:	Jane Buckland - Development Services Officer & Steve Thompson – Consultant Planner
REPORTING OFFICER:	David Taylor - Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.70 of the <i>Local Government Act 1995</i>
PREVIOUS MEETING REFERENCE:	Nil
DATE OF REPORT:	2 October 2020
ATTACHMENTS:	12.7.1 - Information from applicant 12.7.2 - Location plan 12.7.3 - Submissions 12.7.4 - Applicant response to key submission issues 12.7.5 - Extract of Local Planning Strategy 12.7.6 - Extract of Planning and Development (Local Planning Schemes) Regulations 2015

BACKGROUND:

The applicant has lodged a Development Application for an extractive industry of gravel. Information submitted by the applicant is provided in Attachment 12.7.1 which includes management plans for dust, drainage and fire/emergency prepared by Abrus Consulting Pty Ltd. The applicant has operated an extractive industry from the subject property since 2003 with the previous development approval having expired in October 2018.

The new application seeks approval to extract gravel for an area of approximately 6.8 hectares with an estimated resource of 450,000m³. The average thickness of the gravel resource is estimated to be 1.3-1.5 metres and the maximum thickness is estimated to be 3 metres.

The location of the application site is shown in Attachment 12.7.2 which is approximately 14 kilometres south-east of Nannup.

The site is 55.2536 hectares in area, the extraction area is cleared, the site is in part designated as a bushfire prone area, and the property is zoned 'Agriculture Priority 2' in the *Shire of Nannup Local Planning Scheme No. 3 (LPS3)*. As set out in the LPS3 Zoning Table, 'Industry - Extractive' is an 'A' use in the Agriculture Priority 2 Zone. This means a Development Application can legally be applied for and the local government is able to determine the application following advertising.

The Shire administration invited public comment on the Development Application for a 3-week period by writing to 8 adjoining/nearby landowners and 2 other stakeholders, placing details on the Shire website and having details available at the Shire office. The Shire received 2 submissions on the Development Application which are outlined in Attachment 12.7.3. The main issues raised in the submissions relate to the impact of the proposed extractive industry on the general amenity of the area, compatibility with the surrounding land uses and road maintenance.

In accordance with standard practice and in order to address concerns and issues where possible, after reviewing the submissions and the application itself the Shire administration provided the applicant with a list of identified issues and areas that required further clarification for their review. Attachment 12.7.4 outlines the applicant's response to key submission issues.

Attachment 12.7.5 provides an extract of the *Shire of Nannup Local Planning Strategy* relating to minerals and basic raw materials. In summary, the Strategy supports the sustainable extraction of basic raw materials if relevant planning considerations are suitably met.

Attachment 12.7.6 is an extract from the *Planning and Development (Local Planning Schemes) Regulations* which sets out matters to be considered by local government in assessing a Development Application.

COMMENT:

A) Overview

It is recommended that Council approve the Development Application subject to conditions, including that the approval be time-limited to a period of five (5) years. This follows assessment against LPS3, the Local Planning Strategy, relevant State Government documents, considering the views of the submitters and information provided by the applicant. It is noted, for instance, that:

- no clearing of native vegetation is proposed;
- the extraction area is setback from watercourses;
- no blasting is proposed;
- suitable buffers, including noise and dust management bunds, are proposed to nearby sensitive uses; and
- gravel resources are important to the district and region.

It is suggested that if the operation is suitably managed and planning conditions are met, that general amenity, environmental considerations, site rehabilitation and impact

on the Shire road system can be appropriately addressed. While noting this, there are various issues associated with the industry-extractive use, its compatibility with surrounding land uses and its impact on the Shire's road network which should be considered by the Council in determining the Development Application. Some of these issues are outlined below and other issues are outlined in Attachment 12.7.3.

A) Impact on surrounding land uses

The gravel pit has operated from the site for many years without written complaint to the Shire. While noting this, there have been various changes in the locality in recent years including some properties are now used for rural lifestyle purposes.

As outlined in Attachment 12.7.3, various issues and concerns have been raised by two neighbours. Given the relatively small scale nature of the gravel pit and commitments from the proponent (outlined in Attachment 12.7.1 and Attachment 12.7.4), it is suggested the impact on surrounding uses including on sensitive uses will be manageable. As outlined above, the conditions of development approval will further assist to manage impacts as is limiting the approval to five years.

B) Traffic impacts and road maintenance

The applicant outlines the main haulage route is Mount Leewin Loop Road, Graphite Road and Vasse Highway. Two main types of truck will transport the gravel being 12 tonne and 24 tonne vehicles. The application outlines there will, on average, be 8 movements of each type of truck per day, 16 movements in total. It is not clear from the information provided if this is 8 or 16 trips going out as well as 8 or 16 return trips a day.

Mount Leewin Loop Road is an unsealed road and there is no traffic vehicle count data available for the road.

There will be on-going impacts on Mount Leewin Loop Road over the life of the extractive industry operation. If improvements are required for safety or other reasons, the Council should now consider how this will be funded and/or maintained. This could be from Council funds, an upfront financial contribution from the applicant, on-going maintenance from the applicant, a partnership between the Shire and the applicant, or a combination of the above.

Council's *Local Planning Policy No. 20 - Developer and Subdivider Contributions* provides for the Council to seek developer contributions for road upgrading (widening and reinstatement) or maintenance, if the Council determines that its current standard is insufficient to cater for the expected volume and type of vehicles. The Policy sets out contributions will typically be sought for industry-extractive applications where traffic volumes and impacts are expected as a result of the proposed use.

Given the above, the Shire administration recommends various conditions and advice be included with the approval relating to traffic impacts and road maintenance. For instance:

- requiring the applicant to appropriately maintain and grade Mount Leewin Loop Road, between the site's entry and Graphite Road during the approval period;

- requiring a road maintenance bond of \$5,000 for the repair and maintenance of Mount Leewin Loop Road damaged by vehicles associated with the gravel pit;
- installing and maintaining road signs along transport routes warning other road users of trucks entering and using the public road system; and
- minimising the potential for conflict between heavy haulage vehicles and small passenger vehicles.

It is suggested the above represents an equitable approach given the level of proposed development, the proposed number of truck movements along Mount Leewin Loop Road, and the associated impacts compared to existing traffic levels.

C) Length of development approval

The applicant estimates the project life will be 15 years. It is recommended that rather than grant development approval for the full 15 years that approval be issued for a period of 5 years which will provide an opportunity for the Council and the Shire administration to review the effectiveness of the operation and associated impacts. The applicant can reapply to seek to extend the industry-extractive use.

D) On-going management and safety

The applicant will need to address on-going management and safety. This includes restricting access to unauthorised persons through fencing, gates and signage.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3. The Shire has no guidelines or local laws on extractive industries. Extractive industry operators are bound to comply with various levels of State Government legislation. Additionally, self-auditing of operations and review of environmental monitoring is paramount.

POLICY IMPLICATIONS.

Various Local Planning Policies are relevant in assessing the Development Application including *Local Planning Policy No. 20 - Developer and Subdivider Contributions*. Local planning policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application.

There are also various State Planning Policies relevant to the application including *Environment and Natural Resources Policy*, *Basic Raw Materials*, and *State Industrial Buffer Policy*. Other publications include the WAPC *Basic Raw Materials Applicants' Manual* and the Environmental Protection Authority (EPA) *Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses*. The EPA guidance recommends a generic buffer distance of 300-500 metres for sand and limestone extraction (where there is no grinding or milling works and depending on the size of the operation), from 'sensitive' uses (e.g. dwellings). For non-hard rock extractive

industries, the separation distance is on a case by case basis where grinding, milling and sieving are proposed.

FINANCIAL IMPLICATIONS:

The key financial implication is the standard of roads used for haulage purposes and clarifying who pays for required upgrading and maintenance. A suggested approach to clarifying who is responsible for upgrading and maintenance is set out in this report.

STRATEGIC IMPLICATIONS:

Gravel is an important resource within the district and region.

RECOMMENDATION:

That Council approve the Development Application for an industry-extractive use (gravel pit) at Lot 101 on Deposited Plan 65066 Mount Leewin Loop Road, Carlotta, subject to the following conditions:

General

1. The development hereby approved must be carried out in accordance with the plans and documentation submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. This development approval is valid until 22 October 2025 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.

Pit operation

3. Operation of the pit shall be restricted to the hours of 6.30am-6.00pm Monday to Friday, 7.00am-2.00pm Saturday. No operation at all on Sundays or Public Holidays.
4. No excavation slope, with the exception of the working face, is to exceed a ratio of 1 measure vertical to 3 horizontal.
5. When not in use, the excavation face shall be graded to a maximum of 1 measure vertical to 3 horizontal.

Road upgrading and maintenance

6. The applicant to appropriately maintain Mount Leewin Loop Road, between the site's entry and Graphite Road during the course of the approval to the satisfaction of local government.
7. A road maintenance bond of \$5,000 is to be paid to local government prior to 22 November 2020 to ensure Mount Leewin Loop Road is maintained to a satisfactory standard. The bond amount is to be maintained at \$5,000 for extraordinary expenses incurred by the local government for the immediate repair and maintenance of Mount Leewin Loop Road damaged by vehicles associated with the development.

Safety of road users

8. The applicant shall install and maintain road signs along transport routes warning other road users of trucks entering and using the public road system. Signs are to be to specification of the local government in locations approved in writing by the local government.

Safety on site

9. The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.

Environmental management

10. The applicant shall implement the submitted Management Plan to the satisfaction of the local government.
11. The applicant shall implement the submitted Dust Management Plan to the satisfaction of the local government.
12. The applicant shall implement the submitted Fire/Emergency Management Plan to the satisfaction of the local government.
13. No extraction activities are to occur within 10 metres of any native tree crown drip zone.
14. Any major environmental incident shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further gravel extraction.

Storm water management

15. The applicant shall implement the submitted Drainage Management Plan, including retaining all run-off within the extraction area, to the satisfaction of the local government.

Advice

- A) In relation to Condition 6, this will include a system of notification, inspection and post-development repair of Mount Leewin Loop Road to the satisfaction of the local government.
- B) The applicant should liaise with school bus operators to establish a traffic schedule to avoid potential conflict with school bus operations on Graphite Road.
- C) The applicant should ensure that its heavy vehicle operators drive responsibly on Mount Leewin Loop Road, and on other roads in the Shire of Nannup.
- D) No native vegetation shall be removed as part of this extraction operation, unless permitted by a clearing licence or permit issued by the Department of Water and Environmental Regulation.
- E) Weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the *Biosecurity and Agriculture Management Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.
- F) The extraction should not intercept the groundwater table and dewatering of the extraction area is not permitted without approval of the local government. Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.
- G) The applicant is encouraged to prepare a Works Safety Plan prior to the commencement of operations which is then appropriately implemented.
- H) The applicant should retain appropriate Public Liability Insurance to cover the entire area the subject of this approval.
- I) The site is in part designated as a bushfire prone area. The applicant should take all practical steps to minimise the risk of bushfires and provide a fire fighting unit.
- J) If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

20130 STEVENSON/HANSEN

Cr Buckland moved an alternative motion:

That the original recommendation be endorsed with the inclusion of the following condition:

- ***that the applicant is required to screen the extractive industry from the south eastern and south western boundaries via the planting of evergreen trees able to grow to a minimum height of 5 metres; to be planted by the winter of 2021.***

That Council approve the Development Application for an industry-extractive use (gravel pit) at Lot 101 on Deposited Plan 65066 Mount Leewin Loop Road, Carlotta, subject to the following conditions:

General

- 1. The development hereby approved must be carried out in accordance with the plans and documentation submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.***
- 2. This development approval is valid until 22 October 2025 after which date the use shall cease unless prior to that date a new Development Application has been submitted to and approved by the local government for the continuation of the use for an extended period.***

Pit operation

- 3. Operation of the pit shall be restricted to the hours of 6.30am-6.00pm Monday to Friday, 7.00am-2.00pm Saturday. No operation at all on Sundays or Public Holidays.***
- 4. No excavation slope, with the exception of the working face, is to exceed a ratio of 1 measure vertical to 3 horizontal.***
- 5. When not in use, the excavation face shall be graded to a maximum of 1 measure vertical to 3 horizontal.***

Road upgrading and maintenance

- 6. The applicant to appropriately maintain Mount Leewin Loop Road, between the site's entry and Graphite Road during the course of the approval to the satisfaction of local government.***
- 7. A road maintenance bond of \$5,000 is to be paid to local government prior to 22 November 2020 to ensure Mount Leewin Loop Road is maintained to a satisfactory standard. The bond amount is to be maintained at \$5,000 for extraordinary expenses incurred by the local government for the immediate repair and maintenance of Mount Leewin Loop Road damaged by vehicles associated with the development.***

Safety of road users

- 8. The applicant shall install and maintain road signs along transport routes warning other road users of trucks entering and using the public road system. Signs are to be to specification of the local government in locations approved in writing by the local government.***

Safety on site

9. *The site shall be fenced, gated and sign-posted against unauthorised entry, and such features shall thereafter be permanently maintained to the satisfaction of the local government.*

Environmental management

10. *The applicant shall implement the submitted Management Plan to the satisfaction of the local government.*
11. *The applicant shall implement the submitted Dust Management Plan to the satisfaction of the local government.*
12. *The applicant shall implement the submitted Fire/Emergency Management Plan to the satisfaction of the local government.*
13. *No extraction activities are to occur within 10 metres of any native tree crown drip zone.*
14. *Any major environmental incident shall be immediately reported to the local government and will require remediation to the local government's acceptance prior to further gravel extraction.*

Storm water management

15. *The applicant shall implement the submitted Drainage Management Plan, including retaining all run-off within the extraction area, to the satisfaction of the local government.*

Advice

- A) *In relation to Condition 6, this will include a system of notification, inspection and post-development repair of Mount Leewin Loop Road to the satisfaction of the local government.*
- B) *The applicant should liaise with school bus operators to establish a traffic schedule to avoid potential conflict with school bus operations on Graphite Road.*
- C) *The applicant should ensure that its heavy vehicle operators drive responsibly on Mount Leewin Loop Road, and on other roads in the Shire of Nannup.*
- D) *No native vegetation shall be removed as part of this extraction operation, unless permitted by a clearing licence or permit issued by the Department of Water and Environmental Regulation.*
- E) *Weeds should be appropriately controlled in accordance with Department of Primary Industries and Regional Development guidelines. This in part should address the management of declared weeds under the Biosecurity and*

- F) Agriculture Management Act 2007 and the Biosecurity and Agriculture Management Regulations 2013.***
- G) The extraction should not intercept the groundwater table and dewatering of the extraction area is not permitted without approval of the local government. Measures should be taken to prevent spillage or disposal of machinery fuel, oil or grease products into the ground.***
- H) The applicant is encouraged to prepare a Works Safety Plan prior to the commencement of operations which is then appropriately implemented.***
- I) The applicant should retain appropriate Public Liability Insurance to cover the entire area the subject of this approval.***
- J) The site is in part designated as a bushfire prone area. The applicant should take all practical steps to minimise the risk of bushfires and provide a fire fighting unit.***
- K) If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.***

CARRIED BY ABSOLUTE MAJORITY (6/0)

20131 MELLEMA/BUCKLAND

That the amended motion become the substantive motion.

CARRIED BY ABSOLUTE MAJORITY (6/0)

Cr Fraser returned to the room at 6.40 pm.

AGENDA NUMBER:	12.8
SUBJECT:	Draft Local Planning Policy No. 23 – Plantations and Agroforestry: Submitted for final adoption
LOCATION/ADDRESS:	Applies throughout the district
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM9
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	6 October 2020
PREVIOUS MEETING REFERENCE:	26 March 2020
ATTACHMENT:	12.8.1 - Recommended final adoption version of Local Planning Policy No. 23 Plantations and Agroforestry 12.8.2 - Submissions 12.8.3 – Extract of key State Government policies and the Local Planning Strategy

BACKGROUND:

The purpose of this report is to inform Council of the public consultation outcomes and to seek Council's final adoption of *Local Planning Policy No. 23 – Plantations and Agroforestry*. The recommended adopted version of the policy is set out in Attachment 12.8.1 and incorporates amendments from the version that was publicly advertised. Recommended amendments are outlined in "highlight" or "strikeout".

The Shire does not have a Local Planning Policy on plantations or agroforestry (tree farming). Accordingly, there is a lack of clarity on Shire expectations to applicants and the community including on preferred/non-preferred locations, matters to be addressed and procedural considerations. The local government recognised the need to develop a plantations and agroforestry policy through the review of the Local Planning Strategy. The finalised policy is intended to provide increased guidance to the Council, the Shire administration, landowners and applicants and assist in more consistent decision making from the local government.

At its Ordinary Meeting of 26 March 2020, the Council passed the following motion at minute No 20034:

"That Council:

1. Support the public release of draft *Local Planning Policy 23 - Plantations and Agroforestry* outlined in Attachment 12.2.1 and require the draft policy to be publicly advertised in accordance with the requirements set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* with an increased advertising period of six weeks.

2. Reconsider draft *Local Planning Policy 23 - Plantations and Agroforestry* following the close of the public submission period and determine whether or not to adopt the policy with or without modification, or to not proceed with the policy.”

In accordance with the Council resolution, the Shire administration consulted extensively for a 6-week period by writing to and inviting comments from relevant stakeholders and government agencies, placing public notices in local papers on multiple occasions, placing details on the Shire website and having information available at the Shire office.

The Shire received ten submissions on the draft policy which are outlined in Attachment 12.8.2. Four submissions were received from the plantation industry, four from government agencies and two from landowners. Generally, there was support for the preparation of a plantations and agroforestry policy.

All submissions sought modifications to the draft policy, with a number of different views on various matters. In summary, the plantation industry sought to ‘soften’ the policy, while government agencies and one landowner sought to add requirements or to ‘harden’ the policy.

The matters raised in the submissions are considered in the “Comment” section.

The Council at its meeting on 17 September 2020 considered the draft *Shire of Nannup Local Planning Scheme No. 4*. The Council’s decision, in part, supported the potential for new plantations in rural areas (including on the Scott Coastal Plain) if relevant issues are suitably addressed. The Council did not however support plantations in Priority Agriculture areas in Cundinup, Carlotta and Biddelia. Besides building on *State Planning Policy 2.5 Rural Planning*, the Council expressed concerns with plantations on priority agricultural land closer to the Nannup townsite. This included concerns relating to population growth and the on-going sustainability of local services.

Attachment 12.8.3 sets out a component of the State and local planning framework relating to plantations (tree farming). The State planning framework, through *State Planning Policy 2.5 Rural Planning* in part states ‘tree farming should generally not occur on priority agricultural land’ (section 5.6(b)). Local Planning Policy 23 seeks to build on the planning framework based on matters relating to the local context.

COMMENT

1. Overview

It is suggested that Council is now in a position to finally adopt *Local Planning Policy No. 23 – Plantations and Agroforestry* as set out in Attachment 12.8.1. This is amended from the advertised draft version based on submissions received during the advertising period.

The recommended final adoption version of Local Planning Policy 23 supports agroforestry on appropriately zoned land, encourages plantations on land zoned ‘Agriculture’ outside of Landscape Values Area and more than 3 kilometres from the Nannup townsite and will positively consider plantations on land zoned ‘Agricultural

Priority' on the Scott Coastal Plain. As outlined above, the amended Policy does not support plantations in Priority Agriculture areas in Cundinup, Carlotta and Biddelia. The Policy sets out matters the local government requires to be suitably addressed in a Development Application.

The Policy sets out that no development approval is required, subject to conditions:

- for the planting of trees for land rehabilitation, shelter belts or for other land management/environmental purposes provided the total area of planting is less than 4 hectares for the lot;
- for agroforestry provided no more than 4 hectares of planting occurs on any lot or location;
- for further rotations on the 'development footprint' where the plantation was established prior to 16 September 1983 and where a plantation has operated since 16 September 1983 with gaps no greater than 6 months; and
- where development approval has been obtained for agroforestry or a plantation, no Development Application is required for a second rotation for hardwood plantations only.

Development approval is required in the following instances:

- prior to the commencement of agroforestry above 4 hectares;
- for any proposed planting of trees, for commercial or land management/environmental purposes, exceeding 4 hectares on any lot or location, regardless of whether the trees are proposed to be harvested or not;
- the establishment of a new planting for softwood and hardwood plantations;
- every additional rotation for harvested softwood plantations where only a single rotation has previously been approved; and
- for three or more rotations for hardwood plantations.

The draft Policy sets a 3 kilometre 'buffer' to the Nannup townsite. The 3km buffer was referenced by the approach around the Donnybrook and Balingup townsites. Development Applications for plantations within the buffer will be considered on their merits, however applicants will need to suitably address relevant planning considerations including fire risks and visual impact.

2. Matters raised through the submissions

The ten submissions are outlined in Attachment 12.8.2. The recommended final version incorporates some of the matters raised in the submissions.

The key issues/points raised in the submissions from the plantation industry are as follows:

- Non-preferred locations - Landowners should have the right to establish plantations on any rural land including whole farms on zoned Agricultural Priority and within the Landscape Values Special Control Area. There should be no requirement to gain Shire approval for 3 or more rotations.
- The draft policy is inconsistent with Council's Wood Encouragement Policy.

- Plantations provide recreation/tourism opportunities and environmental benefits, there are no visual impacts with plantations and fire risks can be effectively managed.
- Statements relating to natural resource management should be modified.
- Two submissions suggested there should be no requirement to prepare an Aerial Spray Application Management Plan with the Development Application, while one submission outlined aerial spraying must be considered in a Development Application with a commitment to address best practice by the proponent in the Plantation Management Plan.
- Plantations should be treated the same as other crops and rural uses.
- One submission noted the impacts of plantations within 3km of the Nannup townsite should be considered in a Development Application.

The submissions from government agencies and landowners overall support the draft policy with issues/points raised as follows:

- The submission from Department of Fire and Emergency Services suggests that the Shire strengthen provisions relating to bushfire risks, water and natural resource management.
- The submission from Department of Primary Industries and Regional Development (DPIRD) supports the approach of discouraging the use of whole farms for plantations on land zoned Agricultural Priority and new plantations on highly capable land zoned Agricultural Priority in order to promote food production on this land.
- DPIRD also request the rehabilitation of the land, e.g. stump removal and establishment of pasture, occurs at the end of the final rotation.
- Mr Waddington notes that a softwood rotation can be 30 – 35 years. Based on the draft policy not requiring a Development Application for a 2nd rotation, no Development Approval is required for up to 70 years which the Mr Waddington suggests is unacceptable for the general community.
- Mr Waddington also seeks that the policy be reworded to state that the Shire will not approve plantations within certain areas – including within 3 kilometres of the Nannup townsite, that it is imperative that a road condition assessment is undertaken pre-harvesting and that another assessment occurs post-harvesting/post-reinstatement by the plantation operator, and that the Shire should not approve aerial spraying within 3km of the Nannup townsite.
- Mr Jenkins supports plantations on Mount Folly given there are limited alternative viable uses.

It is suggested the final policy adopts a positive but balanced approach that is mindful of the landscape, amenity and heritage values of Nannup and the district, bushfire risks, economics and community expectations.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015 and the Shire of Nannup Local Planning Scheme No. 3.

POLICY IMPLICATIONS:

Local planning policies are non-statutory documents which provide guidance to assist the local government in its decision making. Accordingly, the local government is not bound by the policy but is required to have regard to the policy in determining Development Applications.

The draft policy has been subject to community and stakeholder consultation.

FINANCIAL IMPLICATIONS:

The Shire met the cost of advertising the draft planning policy, including placing notices in local papers

STRATEGIC IMPLICATIONS:

The policy, if adopted, will assist the decision-making of the local government, inform applicants/landowners of Council requirements and raise community and stakeholder awareness.

The *Shire of Nannup Local Planning Strategy* supports the establishment of plantations and agroforestry on land zoned Rural, and consider on its merits plantations and agroforestry on land zoned Priority Agriculture. The Local Planning Strategy requires relevant planning considerations to be met including bushfire management, vermin management, identification of a suitable harvesting route and appropriate arrangements to ensure the local government roads are in a similar condition post harvesting as pre-harvesting.

RECOMMENDATION:

That Council:

1. Grant final adoption to *Local Planning Policy 23 – Plantations and Agroforestry* as set out in Attachment 12.8.1.
2. Thank submitters for making a submission.

20132 BUCKLAND/MELLEMA

That Council:

- 1. Grant final adoption to Local Planning Policy 23 – Plantations and Agroforestry as set out in Attachment 12.8.1.***
- 2. Thank submitters for making a submission.***

CARRIED (7/0)

AGENDA NUMBER:	12.9
SUBJECT:	Review of Information Statement
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ADM 7
AUTHOR:	Sarah Dean – Governance Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	23 September 2020
ATTACHMENTS:	12.9.1 – Draft Information Statement 2020/2021 12.9.2 – Information Statement Guidelines

BACKGROUND:

Part 5 of the *Freedom of Information Act 1992 (WA)* (**the FOI Act**) requires agencies as defined in the FOI Act to produce, publish and annually review an information statement. The Shire of Nannup's information statement is currently available on the council's [website](#) and was last reviewed at the Ordinary Meeting of Council on 22 November 2018.

COMMENT:

Amendments were required to the following sections:

- Councillor information has been updated to reflect the result of the 2019 election.
- Organisational structure has been updated.
- Addition of Tourism Committee as committee of council as endorsed at November 2019 Ordinary Meeting of Council.

STATUTORY ENVIRONMENT:

Freedom of Information Act 1992 (WA)

POLICY IMPLICATIONS:

ADM 11 – Records Management
ADM 13 – Electronic Mail
ADM 20 – Privacy & Confidentiality

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council endorses the amendments to the Freedom of Information Statement; specifically,

1. the updating of councillor information to reflect the 2019 election results, and;
2. the updated organisational structure
3. the addition of Tourism Committee as a committee of council.

20133 HANSEN/STEVENSON

That Council endorses the amendments to the Freedom of Information Statement; specifically,

- 1. the updating of councillor information to reflect the 2019 election results, and;*
- 2. the updated organisational structure*
- 3 the addition of Tourism Committee as a committee of council.*

CARRIED (7/0)

AGENDA NUMBER:	12.10
SUBJECT:	Register of Delegations - Amendment of LGA 26 - Donations
LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 42
AUTHOR:	Sarah Dean – Governance Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	14 October 2020
PREVIOUS MEETING REFERENCE:	N/A
ATTACHMENT:	12.10.1 – LGA 26 – Donations

BACKGROUND:

In general, Council will delegate operational matters that occur regularly in the business of local government to the Chief Executive Officer in order to facilitate efficient management and allow Council to concentrate on matters of greater significance during meetings.

COMMENT:

The proposed amendments to LGA 26 – Donations are to increase the efficiency of local government. By increasing the threshold of payments the Chief Executive Officer will no longer have to present community requests for donations over \$100 to Council for endorsement. The old information is crossed out in attachment 12.10.1 and the new information is underlined. The threshold has been increased to \$500 and the maximum amount in any financial year to \$5000.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.42

POLICY IMPLICATIONS:

FNC 3 – Community Group Grants & Donations

FINANCIAL IMPLICATIONS:

Potential allocation of funds for donations.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council –

1. Amend delegation LGA 26 – Donations to increase the monetary value from \$100 to \$500 that the Chief Executive Officer is authorised to allocate as a donation, and;
2. increase the maximum annual amount that the Chief Executive Officer can authorise for donation in any financial year from \$1000 to \$5000.

20134 BUCKLAND/BROWN

That Council –

- 1. Amend delegation LGA 26 – Donations to increase the monetary value from \$100 to \$500 that the Chief Executive Officer is authorised to allocate as a donation, and;*
- 2. increase the maximum annual amount that the Chief Executive Officer can authorise for donation in any financial year from \$1000 to \$5000.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

AGENDA NUMBER:	12.11
SUBJECT:	Request to Waiving of Hire Fees – Nannup Auskick
LOCATION/ADDRESS:	Nannup Oval
NAME OF APPLICANT:	Nannup Auskick
FILE REFERENCE:	FNC 10
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	16 October 2020
ATTACHMENT:	12.11.1 – Letter from Nannup Auskick

BACKGROUND:

Nannup Auskick has requested a fee waiver for the use of the Nannup Sports Oval and associated Bond for the 2020 season.

COMMENT:

Correspondence has been received from Nannup Auskick which is operated by a small number of volunteers who offer primary school kids up to year 6 to come together for an hour each week to learn basic AFL skills. The Group uses the oval for approximately 1 hour per week during the season.

Ordinarily the season for this program runs for 20 weeks however due to COVID-19 has been reduced to 10 weeks and the Group wish to request the waiver of Shire of Nannup fees so that they can provide their participating families a reduced fee for the 2020 season.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

BLD 1 – Use and Hire of Community Facilities

FINANCIAL IMPLICATIONS:

Lost Fees and Charges	
Oval hire	\$70 / per day
Seasonal Charge	\$510 / season
Bond	Nil

STRATEGIC IMPLICATIONS:

Extract from the Strategic Community Plan 2017 – 2027

1.3 Our Youth – Our youth are important to us and we will focus our energy to give them reasons to stay in Nannup (or come back).

RECOMMENDATION:

That Council waive the seasonal oval hire fees the use and hire of the Nannup Town Oval for the 10 week 2020 Auskick season.

20135 BUCKLAND/MELLEMA

That Council waive the seasonal oval hire fees the use and hire of the Nannup Town Oval for the 10 week 2020 Auskick season.

CARRIED (7/0)

Shire of Nannup
Ordinary Council Meeting Minutes: 22 October 2020

AGENDA NUMBER:	12.12
SUBJECT:	Warren Blackwood Alliance of Councils – Sustainability Framework Sub-Regional Working Group.
LOCATION/ADDRESS:	Warren Blackwood Alliance of Councils
NAME OF APPLICANT:	Warren Blackwood Alliance of Councils
FILE REFERENCE:	
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	14 October 2020

BACKGROUND:

The Shire of Donnybrook-Balingup and the Shire of Bridgetown-Greenbushes have members of their community requesting that each respective Shire takes direct action against climate change. This was discussed at the Warren Blackwood Alliance of Council meeting and it was agreed that it would be a more effective approach to tackle climate change initiatives at a combined regional level rather than repeating at individual local levels.

COMMENT:

The Western Australian Local Government Association (WALGA) has already adopted on behalf of all Local Governments, a Declaration of a State of Emergency.

The resolution passed by the Warren Blackwood Alliance of Councils (WBAC) meeting passed on 2 June 2020 to form a Sub-Regional Working Group or similar for the purposes of establishing a Warren-Blackwood Climate Adaptation Plan.

10. Sub-Regional Working Group

A WBAC Sustainability Framework will enable four, possibly five, sub-regional councils to concentrate their shared environmental responsibilities embedded in each organisation's Strategic Community Plans in a partnership with each community to ensure our iconic landscapes, waterways and agricultural land are protected for current and future generations.

The Bridgetown-Greenbushes currently has a sustainability advisory committee which is trying to deal with global issues at a local level. They address environmental concerns and provide suggested approaches to council on how to address these concerns within their Shire.

WBAC to consider the establishment of a WBAC Sub-Regional Working Group, or similar governance model, with responsibility for establishing a Warren-Blackwood adaptation plan (embracing the Shires of Donnybrook Balingup, Nannup, Bridgetown-Greenbushes, Manjimup and possibly Boyup Brook) to mitigate the challenges of drought, water security and bush fire risk, while reducing dependence on non-renewable energy sources through, although not limited to, optimising waste to energy efficiencies.

Moved: Cr Brian Piesse
Seconded: Cr Leanne Wringe **Carried 8/0**

It is expected that each WBAC local government will take this back to their councils for a decision.

WALGA has now prepared a new Guide for Local Government. WALGA's new guide acknowledges that it is not necessary to make a declaration and that local governments can proceed to core actions "to address climate change causes and impacts at its own corporate level as well as the community level". These actions can include development of:

- a) An overall climate change policy;
- b) Corporate mitigation action plan;
- c) Corporate adaptation action plan;
- d) Coastal hazard reduction plans;
- e) Community mitigation action plan; and
- f) Community adaptation action plans.

The draft WALGA Guide also identified a series of special actions and projects that would normally be committed to through one of the core actions. These include:

- a) Development of an urban forest strategy;
- b) Development of a divestment strategy;
- c) Adjustment of corporate risk management strategy;
- d) Set an emissions reduction target; and
- e) Form a regional alliance with local governments in the area.

In terms of outcomes and the identification of targets, the guide advises caution in setting targets that are beyond the capabilities of the local government:

"The third part requires the Local Government to commit to specific actions, and the actions selected should consider carefully, taking into account available resources."

The guide also outlines that in some cases responses to climate change can result in Maladaptation, which WALGA defines as follows:

"In some cases, actions taken to adapt to climate change can lead to adverse side effects that are as serious as the climate change impacts that are being avoided. These unintended side effects could;

- Lead to increased carbon emissions from another source;
- Shift the impacts of climate change to another location or a future time;
- Increases vulnerability to impacts of climate change;
- Disproportionately impact on communities already vulnerable to the impacts of climate change; and/or
- Lack flexibility to change or be modified as the impacts of climate change evolve and change."

A copy of the draft WALGA Local Government Guide –Climate Change Strategy and Program is shown attached.

At the WBAC meeting held on 2 June 2020, the following resolution was passed in respect to forming a Sub-Regional Working Group or similar for the purposes of establishing a Warren-Blackwood Climate Adaptation Plan:

“WBAC to consider the establishment of a WBAC Sub-Regional Working Group, or similar governance model, with responsibility for establishing a Warren-Blackwood adaptation plan (embracing the Shires of Donnybrook Balingup, Nannup, Bridgetown-Greenbushes, Manjimup and possibly Boyup Brook) to mitigate the challenges of drought, water security and bush fire risk, while reducing dependence on non-renewable energy sources through, although not limited to, optimising waste to energy efficiencies.”

The intent of the resolution was to allow each participating Local Government to formally consider formation of a working group. Given that the Shire of Nannup and the other participating members of the WBAC are facing very similar issues in respect of Climate Change, there is merit in the formation of a working group, which will facilitate an exchange of knowledge and potential responses to the issue. An important issue such as climate adaptation will need a coordinated governance approach to be effective. The authors of this reports consider that the WBAC working group will offer greater benefit than a community based advisory group.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Financial Implications are unknown at this point in time and will be subject to future Council decisions and budgeting processes.

STRATEGIC IMPLICATIONS:

Extract from the Corporate Community Plan 2017 - 2027
4.3 Our sustainable future – to achieve a clean green future.

RECOMMENDATION:

That Council with regard to the content of the Western Australian Local Government Association's Draft Local Government Climate Adaptation Guide endorse the following;

1. Not adopt the Climate Change Declaration;
2. Support the creation of a Climate Adaptation Working Group through the Warren Blackwood Alliance of Councils consisting of two elected members and an appropriate Shire Officer from each member local government, with the ability to invite guest speakers as agreed by the working group;
3. That a Terms of Reference of the working group be developed and address the preparation of the following draft policies and action plans:
 - a) An overall climate change policy;
 - b) Corporate mitigation action plan;
 - c) Corporate adaptation action plan;
 - d) Coastal hazard reduction plans;
 - e) Community mitigation action plan; and
 - f) Community adaptation action plans with Key Performance Indicators for consideration by each member local government;
4. Nominate the existing representatives of the Warren Blackwood Alliance of Councils Working Group, being Cr Dean and Cr Hansen along with the CEO to make decisions on behalf of Council in the development of the Terms of Reference; and
5. Nominate Cr _____ as proxy for those Councillors nominated in point 4 above.

20136 HANSEN/DEAN

That Council with regard to the content of the Western Australian Local Government Association's Draft Local Government Climate Adaptation Guide endorse the following;

1. ***Not adopt the Climate Change Declaration;***
2. ***Support the creation of a Climate Adaptation Working Group through the Warren Blackwood Alliance of Councils consisting of two elected members and an appropriate Shire Officer from each member local government, with the ability to invite guest speakers as agreed by the working group;***
3. ***That a Terms of Reference of the working group be developed and address the preparation of the following draft policies and action plans:***
 - a) An overall climate change policy;***
 - b) Corporate mitigation action plan;***

- c) Corporate adaptation action plan;*
 - d) Coastal hazard reduction plans;*
 - e) Community mitigation action plan; and*
 - f) Community adaptation action plans with Key Performance Indicators for consideration by each member local government;*
- 4. Nominate the existing representatives of the Warren Blackwood Alliance of Councils Working Group, being Cr Dean and Cr Hansen along with the CEO to make decisions on behalf of Council in the development of the Terms of Reference; and**
- 5. Nominate Cr Mellema and Cr Brown as proxy for those Councillors nominated in point 4 above.**

CARRIED (7/0)

AGENDA NUMBER:	12.13
SUBJECT:	Implementation of the South West Regional Councils Designated Area Migration Agreement (DAMA) Memorandum of Understanding
LOCATION/ADDRESS:	South West Regional Councils – Shire of Nannup
NAME OF APPLICANT:	South West Regional Councils
FILE REFERENCE:	
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	15 October 2020
ATTACHMENT:	12.13.1 – Draft South West Regional Councils Designated Area Migration Agreement Memorandum of Understanding

BACKGROUND:

Council is requested to consider partnering with South West Regional Councils through a Memorandum of Understanding for the development of a Feasibility Study and Implementation Plan into the establishment of the ‘South West Regional Councils Designated Area Migration Agreement’ (DAMA).

Council has been asked to participate in the MOU are the: Shires of Augusta-Margaret River; Boy up Brook; Capel; Collie; Greenbushes-Bridgetown; Harvey; Manjimup; Donnybrook-Balingup; Nannup and the Cities of Bunbury and Busselton.

The Cities of Bunbury, Busselton, and the Shires of Augusta Margaret River, Dardanup and Manjimup have confirmed their involvement in the MOU. The remaining Shires have indicated they will take the proposal to Council before committing.

The Shire of Dardanup will coordinate the management and preparation of the Feasibility Study and Implementation Plan with the appointed Consultant. The purpose of the feasibility study is to identify regional workforce needs in each location and overall as a region. The study will focus on the south-west regions high growth industries including agribusiness, forestry, health and social services, tourism and hospitality, construction, and mining. Upon completion of the feasibility study the consultant will provide recommendations as part of the implementation plan to establish the DAMA and ongoing administrative support. Each Council is responsible for liaising and providing support to the appointed Consultant, by identifying relevant stakeholders, employers and labour agencies within each local government’s area.

COMMENT:

DAMA is an agreement negotiated between the Department of Home Affairs for the Commonwealth and a Regional, State or Territory authority, such as local government to cover a specific regional area. The key elements of the DAMA are:

- It allows regional employers to sponsor employees in different occupations than the skills available under Standard Business Sponsorship for the 482 TSS Visa or the 494 Regional Visa. This includes semi-skilled occupations or skills not classified under the Australian and New Zealand Standard Classification of Occupations.
- It will provide pathways to permanent residency for DAMA visa holders in the South West (including transitional arrangements for existing visa holders).
- It offers English language concessions for some occupations.
- It offers salary concessions that reflect South West market rates, ensuring that worker terms and conditions of employment are not eroded, and local businesses and consumers are not subjected to inflationary costs.
- It incorporates a range of risk and integrity actions to ensure that the rights of both employees and employers are protected.
- It is usually a five-year agreement.

Currently 7 DAMAs are in place in Australia, and Western Australia has 1 signed agreement being the 'Goldfields DAMA' managed by the City of Kalgoorlie-Boulder

STATUTORY ENVIRONMENT:

Not Applicable.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The MOU requests that each Council contribute \$5,000 each to create a combined budget of \$60,000 for the project.

STRATEGIC IMPLICATIONS:

Extract from the Shire of Nannup Strategic Community Plan 2017 – 2027

2.1 The Big Picture – we will have a sustainable, innovative and equitable economy.

2.2 Tourism / Recreation – Working together to attract people to our amazing Shire.

RECOMMENDATION:

That Council instructs the Chief Executive Officer to execute the South West Regional Councils Designated Area Migration Agreement Memorandum of Understanding as attached.

20137 HANSEN/BUCKLAND

That Council instructs the Chief Executive Officer to execute the South West Regional Councils Designated Area Migration Agreement Memorandum of Understanding as attached.

CARRIED (7/0)

AGENDA NUMBER:	12.14
SUBJECT:	Capes Region Organisation of Councils
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	David Taylor – Chief Executive Officer
FILE REFERENCE:	
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	15 October 2020

BACKGROUND:

The Chief Executive Officers and the Shire of Nannup and Augusta-Margaret River have been discussing opportunities for Nannup to partner with the Coastal local governments. As a result, the Capes Region Organisation of Councils (equivalent to the Warren Blackwood Alliance) has invited the Shire of Nannup to attend there next meeting with the potential to join the ROC going forward.

COMMENT:

The Shire of Nannup see opportunity to partner more closely with the coastal regions of Augusta Margaret River and Busselton as there may be many opportunities for business development and tourism partnerships.

The next meeting is on the 18th November 2020 and they have asked if the Shire President, 2 (two) councillors and the Chief Executive Officer will attend.

There is no obligation to attend or commit to future attendances.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Strategically it would be beneficial to create closer working relationships with the coastal local governments for potential future partnering opportunities.

RECOMMENDATION:

That Council agree to attend the Capes Region Organisation of Councils meeting on the 18th November 2020 and that the Shire President, Cr _____, Cr _____ and the Chief Executive Officer are in attendance.

20138 HANSEN/STEVENSON

That Council agree to attend the Capes Region Organisation of Councils meeting on the 18th November 2020 and that the Shire President, Cr _____, Cr _____ and the Chief Executive Officer are in attendance.

LOST (2/5)

Councillors Brown and Hansen voted for the motion.

Councillors Dean, Buckland, Stevenson, Fraser and Mellema voted against the motion.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS
Nil

13.2 ELECTED MEMBERS
Nil

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PROCEDURAL RECOMMENDATION:

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.

(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government)

20139 STEVENSON/BUCKLAND

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.

(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government).

CARRIED (7/0)

The doors were closed to the public at 6.52 pm.

20140 STEVENSON/BROWN

That standing orders be suspended to allow for Council discussion on agenda item 14.1 - Acceptance of the Tender for stage 1 Construction for Tank 7 & 8 Mountain Bike Park.

CARRIED (7/0)

AGENDA NUMBER:	14.1
SUBJECT:	Acceptance of the Tender for stage 1 Construction for Tank 7 & 8 Mountain Bike Park
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	TEN 1
AUTHOR:	Nicole Botica, Economic and Community Development Officer
REPORTING OFFICER:	David Taylor, Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	14 October 2020
ATTACHMENTS:	14.1.1 - Tender Evaluation Report 14.1.2 – Common Ground Tender Submission 14.1.3 – Dirt Art Tender Submission 14.1.4 – Three Chillies Trails Tender Submission

20144 STEVENSON/HANSEN

That the meeting be re-opened to members of the public.

CARRIED (7/0)

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil.

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. CLOSURE OF MEETING

The Shire President declared the meeting closed at 7.03 pm.

Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Proposed cost of development	Date Received	Advertised	Issue Date	Authority
2020/27	David Dyson	David Dyson	A1627	Lot 509 (15) McAlpine Mews, Nannup	Single dwelling (R Codes)	Works & Use	\$161,000	8/09/2020	Yes - 2 weeks	7/10/2020	Delegated - CEO
2020/28	Sam Werner	Sam Werner	A1798	Lot 400 (17) Struthers St, Nannup	Oversize oubuilding	Works	\$5,000	23/09/2020	Yes - 2 weeks	14/10/2020	Delegated - CEO
2020/29	Gerald & Cheryle Brown	Mark Tomas	A1378	Lot 12 Cundinup-Dudinyillup Rd, Cundinup	Oversize outbuilding	Works & Use	\$45,000	24/09/2020	Yes - 2 weeks	14/10/2020	Delegated - CEO
2020/31	Perry & Jill Coleman	Salaman Pty Ltd	A1830	Lot 501 Brockman Hwy, Nannup	Oversize outbuilding	Works & Use	\$37,000	1/10/2020	Yes - 2 weeks	28/10/2020	Delegated - CEO

Attachment 12.4.1



Shire of
Nannup
rest • connect • grow

**APPLICATION FOR FINANCIAL ASSISTANCE
FOR COMMUNITY PROJECTS AND ASSOCIATIONS
GENERAL GRANT APPLICATION FORM
2020/2021**

SECTION 1 – APPLICANT INFORMATION

Organisation: ...Nannup Community Cinema
Postal Address: PO Box 221 NANNUP WA 6275
Contact Person: Name ...Wendy Duncan
Position ...President
Telephone ...0438782034..... Facsimile:
Email.....info@nannupfilms.com

Is your organisation an incorporated body? Yes

Does your organisation have a constitution? Yes

SECTION 2 - FINANCIAL INFORMATION

2.1 Please attach a copy of the audited financial statement of your organization for the last financial year.

The books have not been audited for the last financial year. Financial statements for the first year of the organization from its commencement under its new name and structure are attached.

2.2 Has the Nannup Shire Council previously assisted your organisation through a community grant? No

If yes, date of last grant _____ Amount \$ _____

2.3 Has/does the Shire of Nannup provide any other form of subsidy to your group? ie: fee waiver, provision of building, peppercorn rent. Yes

If yes, please detail

The Shire of Nannup has provided the Nannup Community Cinema with half-price hall hire for its general screenings and free hall hire for youth screenings.

SECTION 3 – GENERAL INFORMATION ABOUT YOUR ORGANISATION

This section has been prepared to help you provide information that will give some general background about your organisation, the service it provides and the reason for your request to the Council.

Council is aware that this format may not be appropriate for all requests or may not give sufficient space. If this is the case, please attach additional information as appropriate.

3.1 What are the main purposes of your organisation and what are the main services provided?

The Nannup Community Cinema was established to promote an interest in films as an art form by means of the exhibition of films. The Nannup Community Cinema also is committed to using the exhibition of films as a means of bringing the community together on a regular basis in a spirit of goodwill.

The film nights are an excellent means of preventing social isolation and promoting community cohesion.

3.2 Please describe how your organisation operates, ie by volunteers, paid staff, combination of both etc. Please indicate how many staff and volunteers you have:

The organization does not have any paid staff and works on a purely voluntary basis. There are a core group of volunteers that make up the committee and those that help out on screening nights. The Committee is made up of President, Secretary, Treasurer, Licensing and equipment manager, and public relations. On screening nights additional volunteers assist with putting out and packing away chairs, running the snack bar and ticket sales. In all an average of 10 to 12 volunteers are involved in various activities.

3.3 If this information is not clearly specified in your financial statements, please describe briefly your main annual funding sources, e.g. government grants (please describe source), fund raising, members fees, fees for services etc.

The main funding sources for the Association is from ticket sales and snack bar sales. The Association also runs fundraising events such as sausage sizzles in a bid to keep down ticket prices.

3.4 If you are requesting a grant for works for premises, please indicate who owns the premises:

N/A

SECTION 4 – REQUEST SUMMARY

4.1 Please detail what funds are requested for:

The Nannup Community Cinema requests a continuation of the support from the Shire of Nannup in providing a discount of 50% for the hire of the hall for general screenings and free hall hire for youth and children's events.

4.2 Please attach a copy of your organization's proposed budget for the coming financial year (2020/2021)

At present all screenings have been cancelled until further notice due to the COVID-19 epidemic. This has made our budget redundant. Usually the general screenings are once a month and the youth screenings are once per school holidays. We also schedule a blockbuster movie three to four times per year.

4.3 Amount requested (please put total cost of all items requested). Please note all organisations are generally expected to contribute (according to their means) to the total cost.

Total cost of your project		
15 adult and general screenings @ \$92 each		\$1380.00
4 youth and children's screenings @\$92.00		\$368.00
		\$1748
Total amount funded by applicant (you)		
50% of 15 adult and general screenings @ \$92 each		\$690
Total amount sourced by applicant from alternative funding bodies (please list them individually below and then write the total in the adjacent column)		\$
The contribution by the applicant (\$690) will be entirely from fundraising sources – ticket sales, snack bar sales, sausage sizzles or firewood sales.		
Shire of Nannup Grant Request Amount	\$500 general purpose	\$
	\$1,000 matching funding (note that a full year of screenings will not take place due to COVID-19, so the amount requested will be less)	\$1058.00
		\$
	\$3,000 event funding	

4.4 Please attach full details of costing with supporting quotes, if applicable.

If you are applying to hire Council facilities or requesting services from Council, please do not cost this out. This will be done by Officers once the application form is received.

Other funding bodies approached for assistance and their response:
We had a booking with Bunnings for a sausage for 19 April. This was postponed due to the COVID-19 pandemic. We are awaiting a new date.

4.5 Who will benefit from this request and how? Indicate approximately how many people you estimate will benefit?

(If your organisation is not in the Shire of Nannup, please outline how the grant will benefit the community and residents of Nannup)

Our movie screenings attract between 20 and 70 people depending on the popularity of the movie. The average is 24 people. The children's movies are a little more unpredictable with attendance ranging from 5 to 15. The children's movies are run at a loss to the Nannup Community Cinema, but the amount is covered by income from the adult screenings.

4.6 How will you evaluate the outcome of the service for which a grant is requested?

Number of people attending movies.

Competitive pricing of tickets

Positive balance sheet at the end of the year

5. Please give any other information you think relevant to support your application.

The Nannup Community Cinema is very grateful for past support by the Shire of Nannup. The subsidy of the hall hire enables us to keep the ticket price at a reasonable level so that the community, particularly pensioners and those who are disadvantaged or do not have the means of transport to travel to a cinema, have the opportunity to get out, socialize and see the latest movies.

I agree that a statement demonstrating the correct acquittal of the grant shall be supplied within 3 months of carrying out the works associated with the grant.



Signature

Date 30/03/2020.



**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2020**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Nannup
Information Summary
For the Period Ended 31 October 2020

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Note: Financial year end audit process has not been finalised.
Therefore the surplus accrual figure could vary once complete

Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 31 October 2020 of \$3,520,219.

Items of Significance

The material variance adopted by the Shire of Nannup for the 2010-21 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	24%	-\$ 2,827,674	-\$ 3,571,372	-\$ 668,357
Non-operating Grants, Subsidies and Contributions	0%	-\$ 779,530	-\$ 779,530	\$ -
	19%	-\$ 3,607,204	-\$ 4,350,902	-\$ 668,357
Rates Levied	100%	\$ 1,774,610	\$ 1,774,610	\$ 1,773,769

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	Current Year to Date	Note
Adjusted Net Current Assets	160%	\$ 2,193,644	\$ 3,520,219	3
Cash and Equivalent - Unrestricted		\$ 2,539,466	\$ 3,065,455	3 & 4
Receivables - Rates	171%	\$ 896,528	\$ 1,531,942	3 & 6
Receivables - Other	5%	\$ 211,171	\$ 10,066	3 & 6
Payables	179%	\$ 89,839	\$ 160,851	3

% Compares current ytd actuals to prior year actuals at the same time

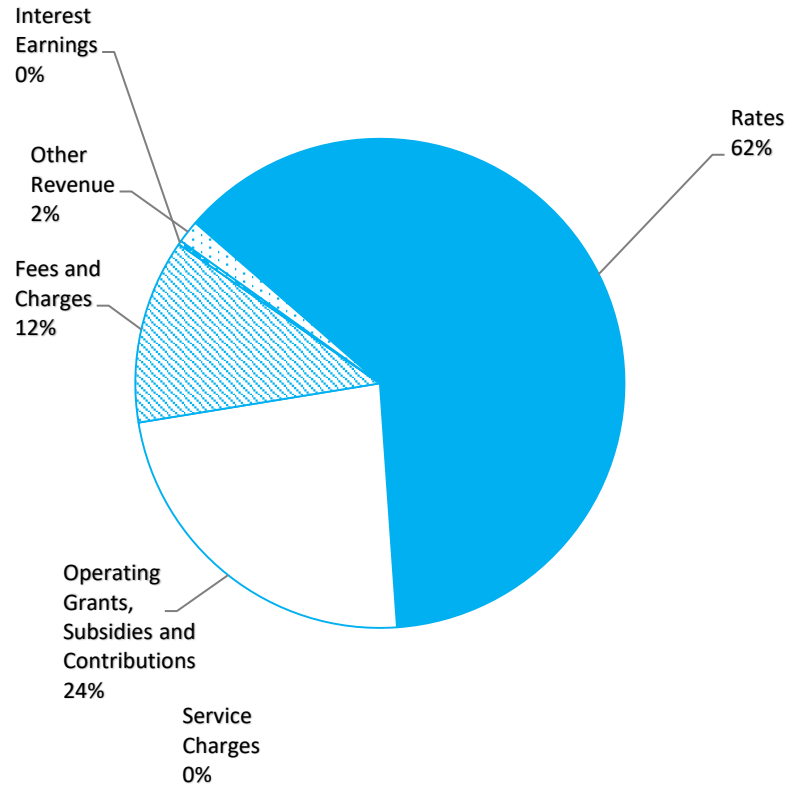
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

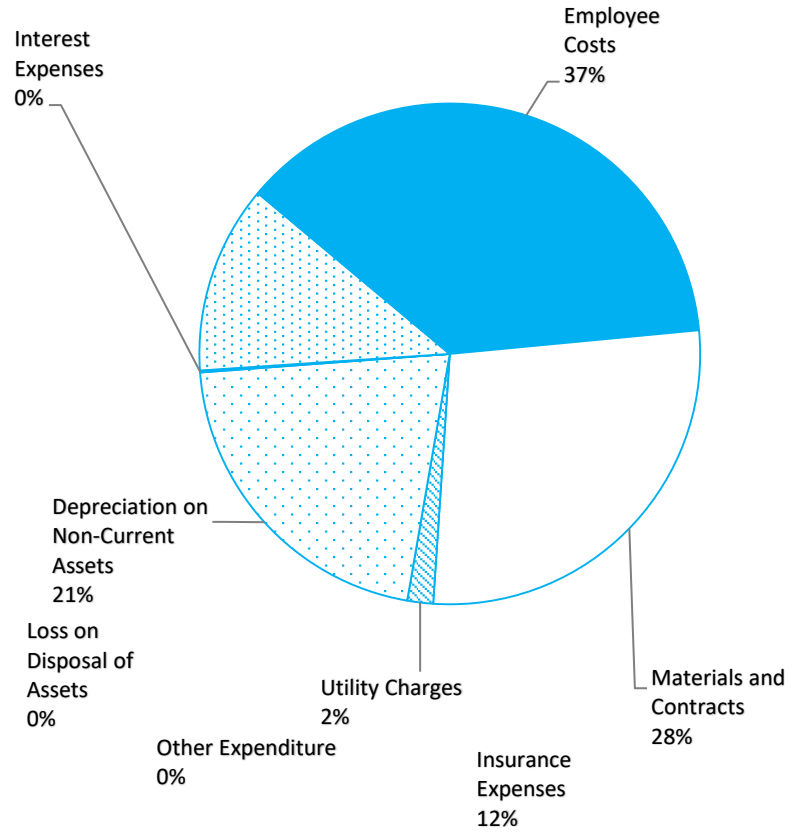
Prepared by: Susan Fitchat
Reviewed by: Kim Dolzadeli
Date prepared: 17/11/2020

Shire of Nannup
Information Summary
For the Period Ended 31 October 2020

Operating Revenue



Operating Expenditure



SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2020

	Note	Original Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)		2,337,941	2,337,941	2,247,037	(90,904)	(4%)
Revenue from operating activities						
Governance		160	27	0	(27)	(100%)
General Purpose Funding - Rates	9	1,774,610	1,774,610	1,773,769	(841)	(0%)
General Purpose Funding - Other		693,351	231,117	188,795	(42,322)	(18%)
Law, Order and Public Safety		353,732	117,911	162,681	44,770	38%
Health		16,470	5,490	10,576	5,086	93%
Education and Welfare		51,136	17,045	(4,342)	(21,388)	(125%)
Housing		20,000	6,667	6,400	(267)	(4%)
Community Amenities		368,328	122,776	303,897	181,121	148%
Recreation and Culture		22,160	7,387	3,988	(3,399)	(46%)
Transport		119,108	39,703	118,654	78,951	199%
Economic Services		1,723,290	574,430	271,488	(302,942)	(53%)
Other Property and Services		1,500	500	2,355	1,855	371%
		5,143,845	2,897,662	2,838,261		
Expenditure from operating activities						
Governance		(683,879)	(227,960)	(387,545)	(159,585)	(70%)
General Purpose Funding		(166,620)	(55,540)	(11,561.7)	43,978	79%
Law, Order and Public Safety		(919,938)	(306,646)	(173,471)	133,175	43%
Health		(88,486)	(29,495)	(16,185)	13,310	45%
Education and Welfare		(193,906)	(64,635)	(40,835)	23,801	37%
Housing		(44,599)	(14,866)	(11,054)	3,812	26%
Community Amenities		(519,793)	(173,264)	(108,382)	64,882	37%
Recreation and Culture		(520,324)	(173,441)	(118,270)	55,172	32%
Transport		(1,924,463)	(641,488)	(400,156)	241,332	38%
Economic Services		(1,787,710)	(595,903)	(73,127)	522,776	88%
Other Property and Services		(280,510)	(93,503)	(323,924)	(230,421)	(246%)
		(7,130,228)	(2,376,743)	(1,664,511)		
Financing Costs						
Community Amenities			0	(1,916)	(1,916)	
		0	0	(1,916)		
Operating activities excluded from budget						
Add back Depreciation		1,015,968	338,656	321,004	(17,652)	(5%)
Adjust (Profit)/Loss on Asset Disposal	8	10,099	3,366	4,360	994	30%
Less movement in contract liabilities associated with restricted cash		(46,881)				
Adjust Provisions and Accruals		20,000	20,000	31,294	11,294	56%
Amount attributable to operating activities		(987,197)	882,941	1,528,492		
Investing Activities						
Contributions	11	779,530	259,843	0	(259,843)	(100%)
Proceeds from Disposal of Assets	8	30,000	10,000	29,091	19,091	191%
Land Held for Resale		0	0	0	0	
Land and Buildings	13	(619,437)	(206,479)	0	206,479	100%
Infrastructure Assets - Roads	13	(622,840)	(207,613)	(203,696)	3,917	2%
Infrastructure Assets - Public Facilities	13	(18,000)	(6,000)	0	6,000	100%
Infrastructure Assets - Footpaths	13	(49,853)	(16,618)	0	16,618	100%
Infrastructure Assets - Drainage	13	0	0	0	0	
Plant and Equipment	13	(714,090)	(238,030)	(53,798)	184,232	77%
Furniture and Equipment	13	(59,000)	(19,667)	(26,907)	(7,240)	(37%)
Amount attributable to investing activities		(1,273,690)	(424,563)	(255,311)		
Financing Activities						
Loan Repayments Capital	10	(76,953)	(25,651)	(15,450)	10,201	(40%)
Proceeds from new borrowings			0	0	0	
Self-Supporting Loan Principal	10	39,399	13,133	15,450	2,317	18%
Transfer from Reserves	7	200,000	66,667	0	(66,667)	(100%)
Transfer to Reserves	7	(239,500)	(79,833)	0	79,833	100%
Amount attributable to financing activities		(77,054)	(25,685)	0		
Closing Funding Surplus(Deficit)	3	(0)	2,770,634	3,520,219		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2020

	Note	Original Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)		2,337,941	2,337,941	2,247,037	(90,904)	(4%)	
Revenue from operating activities							
Rates	9	1,774,610	1,774,610	1,773,769	(841)	(0%)	
Operating Grants, Subsidies and Contributions	11	2,827,674	942,558	668,357	(274,202)	(29%)	▼
Fees and Charges		439,733	146,578	346,391	199,813	136%	▲
Service Charges		0	0	0	0		
Interest Earnings		31,044	10,348	7,108	(3,240)	(31%)	
Other Revenue		70,784	23,595	42,635	19,040	81%	
		5,143,845	2,897,688	2,838,260			
Expenditure from operating activities							
Employee Costs		(2,023,759)	(674,586)	(564,563)	(110,023)	(16%)	▼
Materials		(3,700,843)	(1,233,614)	(419,467)	(814,147)	(66%)	▼
Contracts			0	(140,406)	140,406		
Utility Charges		(105,718)	(35,239)	(25,334)	(9,906)	(28%)	
Depreciation on Non-Current Assets		(1,015,968)	(338,656)	(321,004)	(17,652)	(5%)	
Interest Expenses		(11,851)	(3,950)	(1,916)	(2,034)	(51%)	
Insurance Expenses		(195,320)	(65,107)	(184,995)	119,888	184%	▲
Other Expenditure		(66,670)	(22,223)	(4,381)	(17,842)	(80%)	
(Profit)/Loss on Sale of Assets		(10,099)	(3,366)	(4,360)	994	30%	
		(7,130,228)	(2,376,743)	(1,666,426)			
Operating activities excluded from budget							
Add back Depreciation		1,015,968	338,656	321,004	(17,652)	(5%)	
Adjust (Profit)/Loss on Asset Disposal	8	10,099	3,366	4,360	994	30%	
Less movement in contract liabilities associated with restricted cash		(46,881)					
Adjust Provisions and Accruals		20,000	20,000	31,294	11,294	56%	
Amount attributable to operating activities		(987,197)	882,968	1,528,492			
Investing activities							
Non-Operating Grants, Subsidies and Contributions	11	779,530	259,843	0	(259,843)	(100%)	▼
Proceeds from Disposal of Assets	8	30,000	10,000	29,091	19,091	191%	
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(619,437)	(206,479)	0	206,479	100%	▲
Infrastructure Assets - Roads	13	(622,840)	(207,613)	(203,696)	3,917	2%	
Infrastructure Assets - Public Facilities	13	(18,000)	(6,000)	0	6,000	100%	▲
Infrastructure Assets - Footpaths	13	(49,853)	(16,618)	0	16,618	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(714,090)	(238,030)	(53,798)	184,232	77%	▲
Furniture and Equipment	13	(59,000)	(19,667)	(26,907)	(7,240)	(37%)	
Amount attributable to investing activities		(1,273,690)	(424,563)	(255,311)			
Financing Activities							
Loan Repayments Capital	10	(76,953)	(25,651)	(15,450)	10,201	(40%)	
Proceeds from new borrowings			0	0			
Self-Supporting Loan Principal	10	39,399	13,133	15,450	2,317	18%	
Transfer from Reserves	7	200,000	66,667	0	(66,667)	(100%)	▼
Transfer to Reserves	7	(239,500)	(79,833)	0	79,833	100%	▲
Amount attributable to financing activities		(77,054)	(25,685)	0			
Closing Funding Surplus (Deficit)	3	(0)	2,770,661	3,520,219	749,558	27%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2020

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	0	(619,437)	(605,730)	0	619,437
Infrastructure Assets - Roads	13	(203,696)	0	(622,840)	(622,840)	(203,696)	419,144
Infrastructure Assets - Public Facilities	13	0	0	(18,000)	(18,000)	0	18,000
Infrastructure Assets - Footpaths	13	0	0	(49,853)	(49,853)	0	49,853
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	(53,798)	0	(714,090)	(714,090)	(53,798)	660,292
Furniture and Equipment	13	(26,907)	0	(59,000)	(59,000)	(26,907)	32,093
Capital Expenditure Totals		(284,401)	0	(2,083,220)	(2,069,513)	(284,401)	1,798,819
Capital acquisitions funded by:							
Capital Grants and Contributions				(265,170)	(265,170)	(159,179)	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				10,000	30,000	0	
Council contribution - Cash Backed Reserves							
Asset Management		0	0	\$894,958	0	0	(894,958)
Plant Replacement Reserve		0	0	\$605,405	0	0	(605,405)
Council contribution - operations				(3,328,413)	(1,834,343)	(125,222)	
Capital Funding Total				(2,083,220)	(2,069,513)	(284,401)	

Capital



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	20 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 to 60 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 to 75 years	Straight Line
Water Supply Piping and Draing Systems	75 to 130 years	Straight Line
Bridges	90 to 110 years	Straight Line

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is

(p) Nature or Type Classifications**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

GENERAL PURPOSE FUNDING**Objective:**

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY**Objective:**

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH**Objective:**

To provide an operational framework for good community health.

Activities:

Food quality, building sanitation and sewage.

EDUCATION AND WELFARE**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Operation of pre-school, provision of youth support.

HOUSING**Objective:**

Help ensure adequate housing.

Activities:

Maintenance of staff and rental housing.

COMMUNITY AMENITIES**Objective:**

To provide services required by the community.

Activities:

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance

RECREATION AND CULTURE**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of halls, recreation centre and various reserves; operation of library.

TRANSPORT**Objective:**

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

ECONOMIC SERVICES**Objective:**

To help promote the shire and its economic wellbeing.

Activities:

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

OTHER PROPERTY AND SERVICES**Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

Activities:

Private works operations, plant repairs and operations costs.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020-21 year is \$30,000 or 10% whichever is the greater.

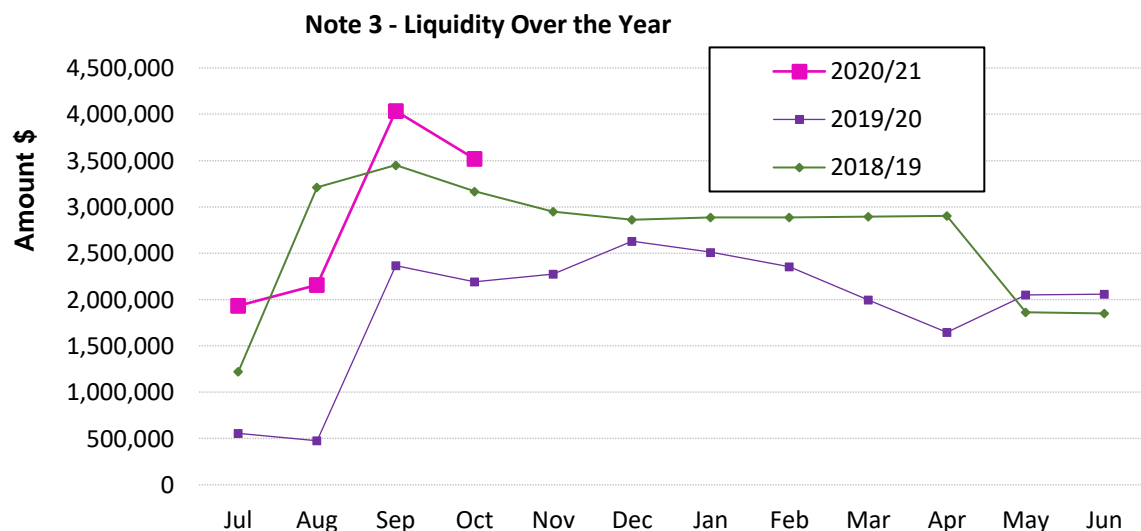
Reporting Program	Budget YTD	Actual YTD	Variance	Var %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Governance	27	0	(27)		(1.00) Timing	Interest
General Purpose Funding - Rates	1,774,610	1,773,769	(841)		(0.00) Within threshold	
General Purpose Funding - Other	231,117	188,795	(42,322)		(0.18) Timing	Fags grant received November
Law, Order and Public Safety	117,911	162,681	44,770		0.38 Timing	Fire Mitigation reimbursement received
Health	5,490	10,576	5,086		0.93 Timing	Fees issued September
Education and Welfare	17,045	(4,342)	(21,388)		(1.25) Timing	Income adjustment from prior year
Housing	6,667	6,400	(267)		(0.04) Within threshold	
Community Amenities	122,776	303,897	181,121		1.48 Timing	Bin Fees issued in September
Recreation and Culture	7,387	3,988	(3,399)		(0.46) Within threshold	
Transport	39,703	118,654	78,951		1.99 Timing	Roads grants received
Economic Services	574,430	271,488	(302,942)		(0.53) Timing	Economic grants pending
Other Property and Services	500	2,355	1,855		3.71 Within threshold	
	2,897,662	2,838,261				
Expenditure from operating activities						
Governance	(227,960)	(387,545)	(159,585)		-70% Timing	Insurance, Synergy, computer equipment & maint
General Purpose Funding	(55,540.0)	(11,562)	43,978		79% Timing	Rating valuations
Law, Order and Public Safety	(306,646)	(173,471)	133,175		43% Timing	Bush Fire budget phasing
Health	(29,495)	(16,185)	13,310		45% Timing	Health inspections budget phasing
Education and Welfare	(64,635)	(40,835)	23,801		37% Timing	Event budget phasing
Housing	(14,866)	(11,054)	3,812		26% Timing	Building maintenance budget phasing
Community Amenities	(173,264)	(108,382)	64,882		37% Timing	Waste site/Town planning services
Recreation and Culture	(173,441)	(118,270)	55,172		32% Timing	Maintenance budget phasing
Transport	(641,488)	(400,156)	241,332		38% Timing	Road maintenance budget and overhead
Economic Services	(595,903)	(73,127)	522,776		88% Timing	Drought funding exp - pending grant income
Other Property and Services	(93,503)	(323,924)	(230,421)		-246% Timing	Review and allocate overhead to programs
	(2,376,743)	(1,664,511)				
Investing Activities						
Non-operating Grants, Subsidies and Contributions	259,843	0	(259,843)		(100%) Timing	Pending capital grants
Proceeds from Disposal of Assets	10,000	29,091	19,091		191% Timing	
Land Held for Resale	0	0	0		Timing	
Land and Buildings	(206,479)	0	206,479		100% Timing	Pending capital grants
Infrastructure Assets - Roads	(207,613)	(203,696)	3,917		2% Withing budget threshold	
Infrastructure Assets - Public Facilities	(6,000)	0	6,000		100% Timing	
Infrastructure Assets - Footpaths	(16,618)	0	16,618		100% Timing	
Infrastructure Assets - Drainage	0	0	0			
Plant and Equipment	(238,030)	(53,798)	184,232		77% Timing	
Furniture and Equipment	(19,667)	(26,907)	(7,240)		(37%) Permanent	Refer to Budget Review
Amount attributable to investing activities	(424,563)	(255,311)				
Financing Activities						
Loan Repayments Capital	(25,651)	(15,450)	10,201		(40%) Timing	Loan 40 to be paid in October
Proceeds from new borrowings	0	-	0			
Self-Supporting Loan Principal	13,133	15,450	2,317		18% Within threshold	
Transfer from Reserves	66,667	-	(66,667)		(100%) Timing	
Advances to Community Groups	0	-	0			
Transfer to Reserves	(79,833)	-	79,833		100% Timing	
	(25,684.67)	-				
Closing Funding Surplus(Deficit)	2,770,634.20	3,520,219			Timing	c/o Surplus from prior year - factored into current Budget

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2020 \$	This Time Last Year 31 Oct 2019 \$	Current 31 Oct 2020 \$
Current Assets				
Cash Unrestricted	4	2,202,905	2,539,466	2,229,863
<i>Cash Restricted:</i>				
Bonds, deposits and collections		55,938	(940,860)	16,661
Conditions over Grants	11	46,881		0
Cash Restricted Reserve Accounts	4	3,065,456	2,623,344	3,065,456
Receivables - Rates & Rubbish		191,527	896,528	1,531,942
Receivables - Other	6	103,478	211,171	10,066
Self supporting loans		41,978		41,976
Interest / ATO Receivable	6	32,199	14,633	46,081
Inventories		28,686	6,240	28,685
		5,769,048	5,350,522	6,970,730
Less: Current Liabilities				
Payables		(89,839)	(70,254)	(160,851)
Bonds deposits and collections		(55,938)		(16,661)
Provisions		(335,825)	(358,617)	(304,531)
		(481,602)	(428,871)	(482,043)
Less:				
Cash Reserves	7	(3,065,456)	(2,623,344)	(3,065,456)
Cash Conditions over Grants		(46,881)	(124,296)	0
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability		(57,808)	(43,229)	(32,749)
Rates Received in Advance		(14,124)		(14,124)
Loans current		(76,953)	(49,797)	(76,952)
		(3,277,473)	(2,856,916)	(3,205,532)
Adjustments:				
Net current asset		237,063	128,908	237,063
		237,063	128,908	237,063
		2,247,037	2,193,644	3,520,219



Comments - Net Current Funding Position includes Cash, Current Assets and Current Liabilities

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	739,246			739,246	CBA	Tiered	At Call
Reserve Bank Account		463,343		463,343	CBA	Tiered	At Call
Trust Bank Account			24,446		CBA	Tiered	At Call
Cash On Hand				0	N/A	Nil	On Hand
(b) Term Deposits							
Municipal	507,028			507,028	WPC	2.20%	11-Nov-20
Municipal - At call	1,000,000			1,000,000	CBA	0.90%	At Call
Reserves		2,602,112		2,602,112	WPC	2.22%	11-May-21
Total	2,246,273	3,065,455	24,446	5,311,728			

Comments/Notes - Investments

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)
 Please be aware that Budget Review occurs between January and March, therefore Budget review items are yet to be produced in this set of statements.

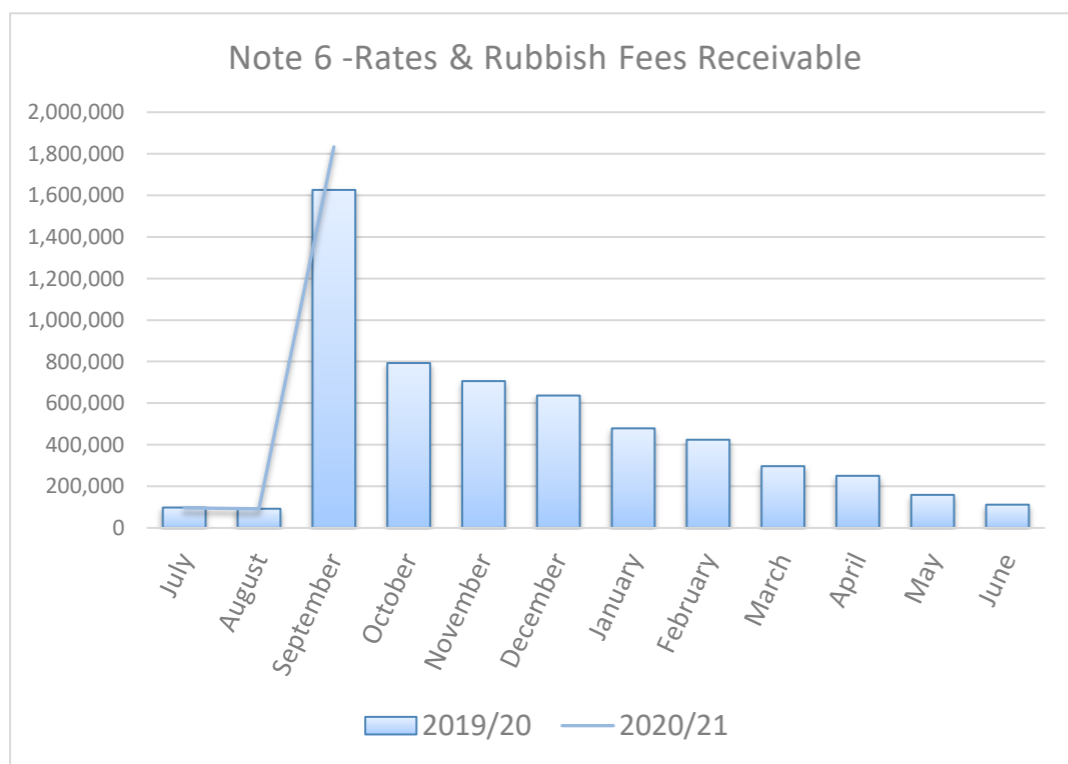
GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						
	Opening budget surplus	19100	Opening Surplus(Deficit)				
	Surplus brought forward amendment	19168	Opening Surplus(Deficit)				
	Expenditure and Income Net from Original Budget						

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

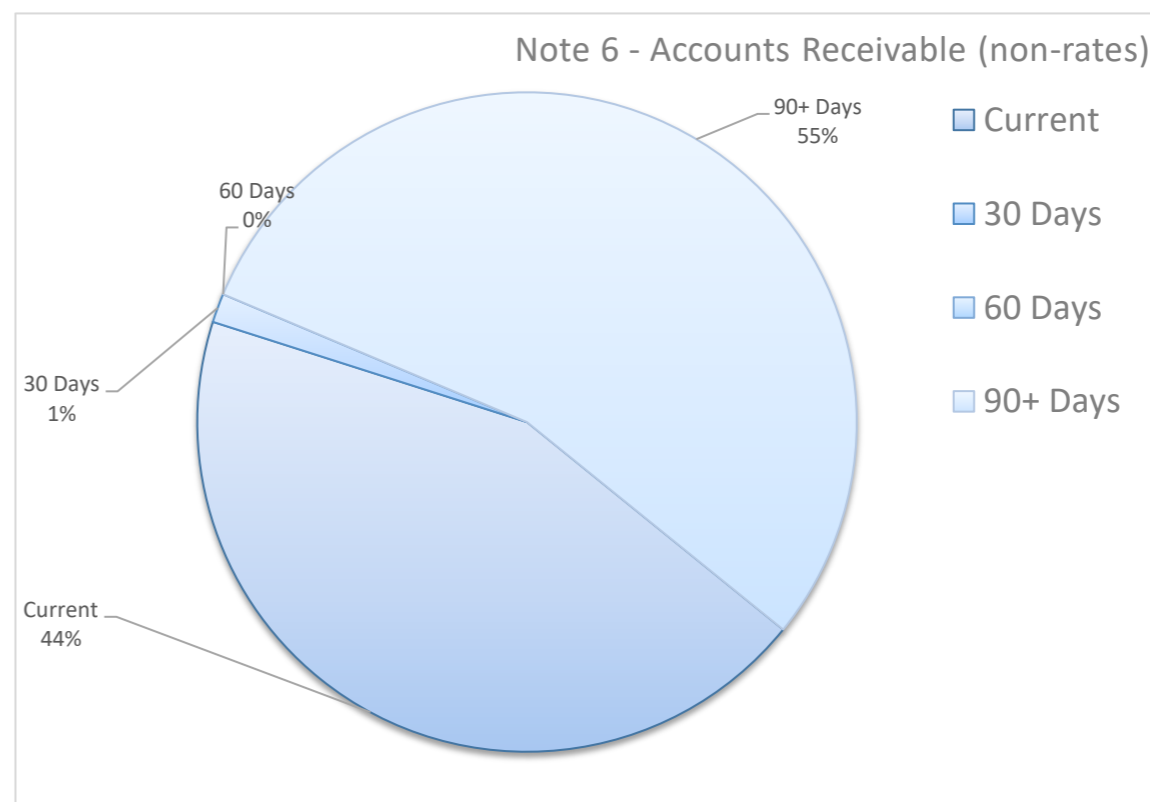
Note 6: Receivables

Receivables - Rates Receivable <i>Rates Only</i>	31 Oct 2020	30/06/2020
	\$	\$
Opening Arrears Previous Years	123,887	113,453
Levied this year	1,773,769	1,772,136
<u>Less</u> Collections to date	(641,237)	(1,761,702)
Equals Current Outstanding	1,256,418	123,887
Net Rates Collectable	1,256,418	123,887
% Collected	36.15%	93.43%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	6,170	199		7,626	13,995
Balance per Trial Balance					
Sundry Debtors					10,066
Receivables - Other					4,105
Total Receivables General Outstanding					14,171
				Error Check	0.00



Comments/Notes - Receivables Rates

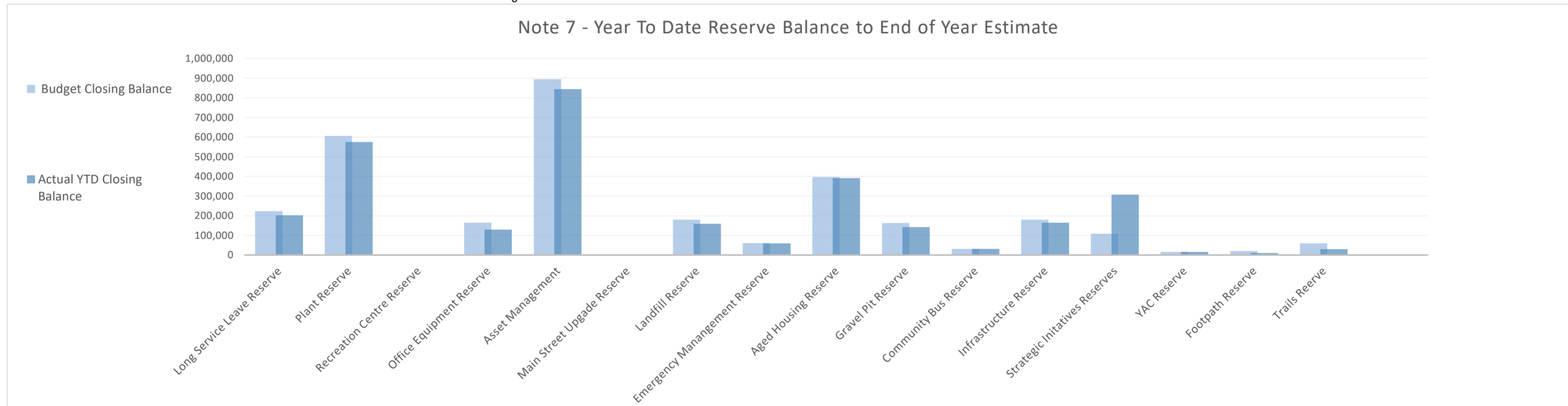
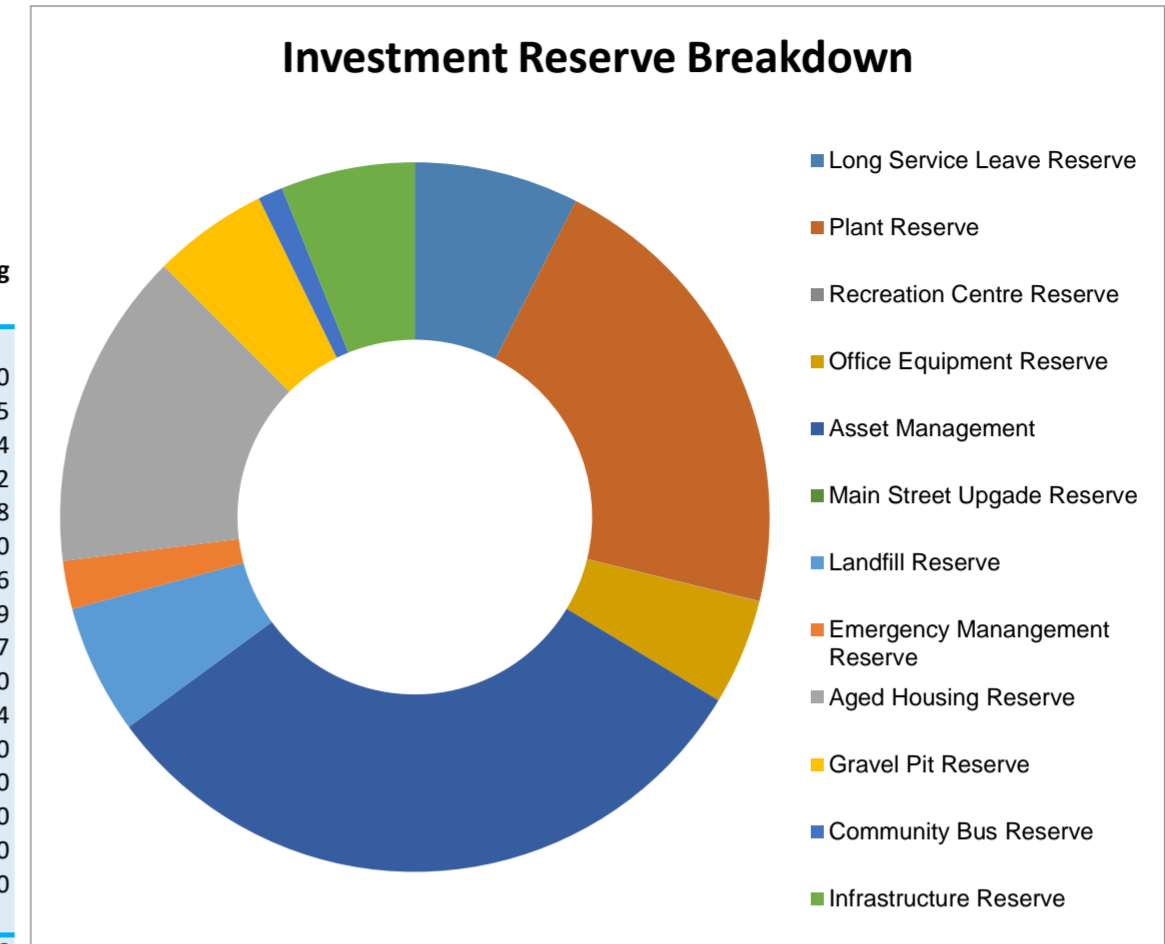


Comments/Notes - Receivables General

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 7: Cash Backed Reserve

Name	Opening Balance 1/7/2020	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	202,700	0	0	20,000		0	0	222,700	202,700
Plant Reserve	575,405	0	0	30,000		0	0	605,405	575,405
Recreation Centre Reserve	574	0	0	0		0	0	574	574
Office Equipment Reserve	130,092	0	0	35,000		0	0	165,092	130,092
Asset Management	844,958	0	0	50,000		0	0	894,958	844,958
Main Street Upgrade Reserve	60	0	0	0		0	0	60	60
Landfill Reserve	159,376	0	0	20,000		0	0	179,376	159,376
Emergency Manangement Reserve	59,299	0	0	2,000		0	0	61,299	59,299
Aged Housing Reserve	391,037	0	0	6,500		0	0	397,537	391,037
Gravel Pit Reserve	142,000	0	0	21,000		0	0	163,000	142,000
Community Bus Reserve	30,704	0	0	0		0	0	30,704	30,704
Infrastructure Reserve	165,000	0	0	15,000		0	0	180,000	165,000
Strategic Iniatitives Reserves	308,000	0	0	0		(200,000)	0	108,000	308,000
YAC Reserve	16,250	0	0	0		0	0	16,250	16,250
Footpath Reserve	10,000	0	0	10,000		0	0	20,000	10,000
Trails Reerve	30,000	0	0	30,000		0	0	60,000	30,000
	3,065,456	0	0	239,500	0	(200,000)	0	3,104,956	3,065,456



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 8: Disposal of Assets

Asset Number	Asset Description	Budget				Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value *	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								0
P179	Toyota Prado	40,099	30,000		10,099				
P265	Toyota Hilux Workmate 4x4					33,451	29,091		(4,360)
		40,099	30,000	0	10,099	33,451	29,091	0	(4,360)

* Net book value is the value less depreciation

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 9: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	8.8980	396	6,733,680	599,163	1,252	-93	600,322	599,094			599,094
UV	0.4638	249	129,427,000	600,283			600,283	598,951	0	0	598,951
Sub-Totals		645	136,160,680	1,199,446	1,252	-93	1,200,605	1,198,045	0	0	1,198,045
Minimum Payment	Minimum \$										
GRV	1,013.00	341		345,433	0	0	345,433	345,433	0	0	345,433
UV	1,133.00	201		227,732	0	0	227,732	231,132	0	0	231,132
Sub-Totals		542	0	573,165	0	0	573,165	576,565	0	0	576,565
		1,187	136,160,680	1,772,611	1,252	(93)	1,773,770	1,774,610	0	0	1,774,610
Concession							0				0
Amount from General Rates							1,773,770				1,774,610
Ex-Gratia Rates							0				0
Specified Area Rates							0				0
Totals							1,773,770				1,774,610

Comments - Rating Information

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2020	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Community amenities								
Waste Facility Machine Loan 40	370,000			-34,976	370,000	335,024	611	-4,480
Nannup Community esource centre Loan 37	14,626		(6,419)	-14,626	8,207	0	-266	-369
Nannup Music Club Loan 39a	238,030		(9,030)	-27,351	229,000	210,679	-2,420	-7,002
	622,656	0	(15,450)	(76,953)	607,206	545,703	(2,075)	(11,851)

All debenture repayments were financed by general purpose revenue.

Self supporting loan income Loan 37	6,419	110330
Self supporting loan income Loan 39A	9,030	110440
Total SSL principal receipts	15,450	

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 11: Grants and Contributions

	Grant Provider	Type	Opening	Budget		YTD	Annual	Amended	Expected (d)+(e)	YTD Actual		Unspent	
			Balance (a)	Operating (b)	Capital	Budget (a)+(b)	Budget (d)	Budget (e)		Revenue	(Expended) (c)	Grant (a)+(b)+(c)	
				\$	\$	\$				\$	\$	\$	
General Purpose Funding													
	Grants Commission - General Equalisation	WALGGC	operating	(420,035)	(407,940)	0	(827,975)	(407,940)		(407,940)	(103,401)	103,401	0
	Grants Commission - Roads	WALGGC	operating	(276,782)	(214,526)	0	(491,308)	(214,526)		(214,526)	(54,888)	54,888	0
Law, Order and Public Safety													
0703	FESA LEVY DFES	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(144,780)	0	(144,780)	(144,780)		(144,780)	(44,429)	44,429	0
0784	Bushfire Mitigation Works	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(110,750)	0	(110,750)	(110,750)		(110,750)	(110,750)	110,750	0
	963 Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating - Tied	0	(5,640)	0	(5,640)	(5,640)		(5,640)	(4,000)	4,000	0
	704 CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(85,000)	0	(85,000)	(85,000)		(85,000)	0	0	0
	0963 DFES Capital Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	0	0	0
	0746 Shed Grant Funding	Dept. of Fire & Emergency Serv.	Non-operating	0	0	(262,730)	(262,730)	(262,730)		(262,730)	0	0	0
Education and Welfare													
	3664 Grants - Community Bus	Contributions	Operating	0	0	0	0	0		0	0	0	0
	1133 Local Drug Action Group	Local Drug Action Group	Operating	0	(35,448)	0	(35,448)	(35,448)		(35,448)	0	0	0
	1123 Community Development Grants	Various, Dep of Retional Dev	Operating	0	(5,000)	0	(5,000)	(5,000)		(5,000)	0	0	0
	1123 Community Development Grants	Local Gov Sports and Recreation	Operating	0	0	0	0	0		0	0	0	0
	1123 Community Development Grants (inc Trails)	Lotterywest	Operating - Tied	0	0	0	0	0		0	0	0	0
	1653 Seniors	Department of Communities	Operating - Tied	0	(4,000)	0	(4,000)	(4,000)		(4,000)	0	0	0
	1163 Family Fun Day	Various	Operating	0	0	0	0	0		0	0	0	0
Economic Services													
	Economic Development	Contributions	Operating	0	0	0	0	0		0	(232,309)	232,309	0
	3834 Economic Development	Economic Development Grant	Operating	(46,881)	(1,690,640)	0	(1,737,521)	(1,643,759)		(1,643,759)	0	0	0
Recreation and Culture													
	Grants - Recreation and Culture	LotteryWest	Non-operating	0	0	0	0	0		0	0	0	0
	Grants - Libraries	Good Things Foundation	Operating	0	(5,073)	0	(5,073)	(5,073)		(5,073)	0	0	0
Transport													
	Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(306,800)	(306,800)	(306,800)		(306,800)	0	0	0
	MRD Grants	Regional Road Group	Operating	0	(118,877)	0	(118,877)	(118,877)		(118,877)	(118,580)	118,580	0
	Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	0	0	0
				(743,698)	(2,827,674)	(779,530)	(4,350,902)	(3,560,323)	0	(3,560,323)	(668,357)	668,357	0
SUMMARY													
	Operating	Operating Grants, Subsidies and Contributions		(743,698)	(2,562,504)	0	(3,306,202)	(2,515,623)	0	(2,515,623)	(509,178)	509,178	0
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	(265,170)	0	(265,170)	(265,170)	0	(265,170)	(159,179)	159,179	0
	Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(779,530)	(779,530)	(779,530)	0	(779,530)	0	0	0
TOTALS				(743,698)	(2,827,674)	(779,530)	(4,350,902)	(3,560,323)	0	(3,560,323)	(668,357)	668,357	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

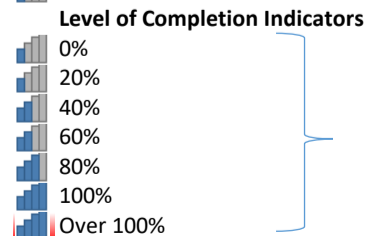
Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 31 Oct 2020
	\$	\$	\$	\$
BCITF Levy	758	(2,362)	2,408	712
BRB Levy	1,074	(4,883)	5,092	865
Bonds	22,218	(650)	0	22,868
Nomination Deposit	0	0	0	0
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
Trust accrued Expenses	0	0	0	0
	24,050	(7,895)	7,500	24,445.61

24,446

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Economic Services								
	Town LRCI Funding Expenditure	4026	0	0	343,000	0	0	
	Housing Total	0	0	0	343,000	0	0	
Law, Order And Public Safety								
	Buildings	0754	0	0	0	0	0	
	SES Capital Upgrade	0954	0	0	262,730	0	0	
	Law, Order And Public Safety Total	0	0	0	262,730	0	0	
	Transport Total	0	0	0	0	0	0	
	Buildings Total	0	0	0	605,730	0	0	
Furniture & Office Equip.								
Governance								
	Shire Offices	0584	26,907	0	26,907	59,000	0	26,907
	Governance Total	26,907	0	26,907	59,000	0	26,907	
Recreation And Culture								
	BLANK		0	0	0	0	0	0
	Recreation And Culture Total	0	0	0	0	0	0	0
Transport								
	BLANK		0	0	0	0	0	0
	Transport Total	0	0	0	0	0	0	0
	Furniture & Office Equip. Total	26,907	0	26,907	59,000	0	26,907	
Plant , Equip. & Vehicles								
Governance								
	Vehicle purchases - Office Staff	0544	0	0	0	58,000	58,000	(58,000)
	Governance Total	0	0	0	58,000	58,000	(58,000)	
Law, Order And Public Safety								
	Ses Equipment	0744	0	0	0	5,950	5,950	(5,950)
	BLANK		0	0	0	0	0	0
	Law, Order And Public Safety Total	0	0	0	5,950	5,950	(5,950)	
Recreation And Culture								
	BLANK		0	0	0	0	0	0
	Recreation And Culture Total	0	0	0	0	0	0	0
Transport								
	Purchase Of Plant	3564	53,798	0	53,798	650,140	650,140	(596,342)
	Shire Depot	6880	0	0	0	13,707	0	0
	Transport Total	53,798	0	53,798	663,847	650,140	(596,342)	
	Plant , Equip. & Vehicles Total	53,798	0	53,798	727,797	714,090	(660,292)	
Public Facilities								
Community Amenities								
	Niche Wall	2405	0	0	0	18,000	0	0
	Community Amenities Total	0	0	0	18,000	0	0	0
	Public Facilities Total	0	0	0	18,000	0	0	0
Roads								
Transport								
	Local Road Construction	3170	203,696	0	203,696	622,840	622,840	(419,144)
	Mrd Special Bridgeworks	3180	0	0	0	0	0	0
	Footpath Program	3210	0	0	0	49,853	49,853	(49,853)
	Transport Total	203,696	0	203,696	672,694	672,694	(468,998)	
	Roads (Non Town) Total	203,696	0	203,696	672,694	672,694	(468,998)	
	Capital Expenditure Total	284,401	0	284,401	2,083,220	1,386,783	(1,102,382)	



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

31/10/2020

Attachment 12.6.1

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT October 2020				
* Please note that most Fire, Road, Economic and Community Expenditure are funded externally.				
Chq/EFT	Date	Name	Description	Amount
EFT12947	06/10/2020	REPCO PTY LTD	Plant parts	\$ 734.78
EFT12948	06/10/2020	SOUTHERN LOCK & SECURITY	Alarm Monitoring	\$ 140.43
EFT12949	06/10/2020	GL & RK DICKSON	Plant repairs	\$ 1,815.00
EFT12950	06/10/2020	CITY & REGIONAL FUELS	Diesel fuel	\$ 2,234.95
EFT12951	06/10/2020	SOS OFFICE EQUIPMENT	Monthly copy charge	\$ 449.92
EFT12952	06/10/2020	KOMATSU	Plant repairs	\$ 3,971.55
EFT12953	06/10/2020	CHUBB FIRE & SECURITY	Monthly fire detecton check	\$ 164.97
EFT12954	06/10/2020	FAIRTEL PTY LTD	Monthly SES Broadband	\$ 49.46
EFT12955	06/10/2020	NANNUP SIGNS	Signage	\$ 59.40
EFT12956	06/10/2020	SIRSI DYNIX PTY LTD	Annual library services	\$ 1,008.40
EFT12957	06/10/2020	BUNBURY BRANCH - DEPARTMENT OF PRIMARY INDUSTRIES & REGIONAL DEVELOPMENT	Non farming registration	\$ 76.50
EFT12958	06/10/2020	BUNNINGS- BUSSELTON	Building maintenance	\$ 227.34
EFT12959	06/10/2020	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL levy	\$ 2,183.00
EFT12960	06/10/2020	NANNUP GARDEN VILLAGE COMMITTEE	Sponsorship for Flower and Garden Festival	\$ 11,000.00
EFT12961	06/10/2020	K & C HARPER	Building maintenance - Scott River BFB	\$ 360.03
EFT12962	06/10/2020	NANNUP NEWSAGENCY	Signage - North Nannup BFB	\$ 231.00
EFT12963	06/10/2020	PRESTIGE PRODUCTS	Cleaning products	\$ 2,652.43
EFT12964	06/10/2020	FULTON HOGAN INDUSTRIES PTY LTD	Sundry maintenance	\$ 1,498.78
EFT12965	06/10/2020	SW PRECISION PRINT	Artwork and printing of flyers	\$ 1,068.00
EFT12966	06/10/2020	ST JOHN'S AMBULANCE - NANNUP	St John membership fees	\$ 247.00
EFT12967	06/10/2020	WOODLANDS DISTRIBUTORS & AGENCIES	Consumables	\$ 137.50
EFT12969	13/10/2020	MARKETFORCE PTY LTD	Recruitment advertising	\$ 2,208.91
EFT12970	13/10/2020	AUSTRALIA'S SOUTHWEST	Valley promotion	\$ 1,100.00
EFT12971	13/10/2020	PICKLE & O	Catering - LDAG	\$ 93.00
EFT12972	13/10/2020	JANET GRAY	School holiday activities	\$ 210.00
EFT12973	13/10/2020	CITY & REGIONAL FUELS	Diesel fuel	\$ 2,471.68
EFT12974	13/10/2020	SCOPE BUSINESS IMAGING	Service plan	\$ 25.97
EFT12975	13/10/2020	BROOKS HIRE	Tip maintenance	\$ 4,835.16
EFT12976	13/10/2020	WA COUNTRY BUILDERS	Refund of building permit	\$ 110.68
EFT12977	13/10/2020	OFFICEWORKS	Stationery	\$ 661.39
EFT12978	13/10/2020	KOMATSU	Plant maintenance	\$ 65.21
EFT12979	13/10/2020	ZERO HARM AGRICULTURE	Fence repairs	\$ 440.00
EFT12980	13/10/2020	LUCID ECONOMICS PTY LTD	Nannup Trails Hub - Business case.	\$ 5,470.30
EFT12981	13/10/2020	K & C HARPER	Building maintenance	\$ 538.90
EFT12982	13/10/2020	NANNUP HARDWARE & AGENCIES	Depot, parks and gardens materials and consumables	\$ 16,985.38
EFT12983	13/10/2020	NANNUP COMMUNITY HOUSE	Community House refurbishment	\$ 5,500.00
EFT12984	13/10/2020	NICHOLLS MACHINERY	New Howard Mower	\$ 10,490.00
EFT12985	13/10/2020	PRESTIGE PRODUCTS	Industrial vacuum cleaner and consumables	\$ 622.71
EFT12986	20/10/2020	AFGRI	Tractor repairs	\$ 8,866.31
EFT12987	22/10/2020	BP NANNUP	Diesel fuel	\$ 1,096.35
EFT12988	22/10/2020	EDGE PLANNING & PROPERTY	Planning Services	\$ 3,053.05
EFT12989	22/10/2020	NAS SECURITY	Monitoring	\$ 573.05
EFT12990	22/10/2020	PICKLE & O	Catering - WBAC	\$ 500.00
EFT12991	22/10/2020	CITY & REGIONAL FUELS	Diesel fuel	\$ 4,469.64
EFT12992	22/10/2020	NANNUP DELI	Refreshments meeting	\$ 157.50
EFT12993	22/10/2020	INTERIA SYSTEMS	Furniture	\$ 407.00
EFT12994	22/10/2020	AFGRI	Plant parts	\$ 106.25
EFT12995	22/10/2020	DUNSBOROUGH ASPHALT	Asphalt - road maintenance	\$ 3,480.00
EFT12996	22/10/2020	REDGATE LIME	Lime - sundry maintenance	\$ 2,981.25
EFT12997	22/10/2020	ABRUS CONSULTING PTY LTD	Biodiversity Study	\$ 16,386.85
EFT12998	22/10/2020	ENDURA PAINT PTY LTD	Building maintenance	\$ 97.47
EFT12999	22/10/2020	AUSTWIDE MINING TITLE MANAGEMENT PTY LTD	Rates refund	\$ 150.51
EFT13000	22/10/2020	STIHL SHOP REDCLIFFE	Plant consumables	\$ 448.00
EFT13001	22/10/2020	PRIME MEDIA GROUP	Advertising	\$ 172.70
EFT13002	22/10/2020	HASTIE WASTE	Waste bin - SES	\$ 10.00
EFT13003	22/10/2020	LUCID ECONOMICS PTY LTD	Nannup Trails Hub - Business case.	\$ 2,875.41
EFT13004	22/10/2020	ABLE SALES	Generator - SES	\$ 5,830.00
EFT13005	22/10/2020	SIMON VANYAI	Taiko Drumming School Holiday activities	\$ 550.00
EFT13006	22/10/2020	A PLUS SOLUTIONS PTY LTD	Chainsaw Training	\$ 1,911.00
EFT13007	22/10/2020	AUSTRALIAN TAXATION OFFICE - BAS - ATO	BAS - SEPTEMBER 2020	\$ 35,017.00
EFT13008	22/10/2020	D & J COMMUNICATIONS	Fit 2way radio.	\$ 734.80
EFT13009	22/10/2020	CUTTS ENGINEERING PTY LTD	Plant repairs	\$ 610.00
EFT13010	22/10/2020	NANNUP HARDWARE & AGENCIES	Line marker	\$ 290.55
EFT13011	22/10/2020	NANNUP NEWSAGENCY	Postage and stationery	\$ 817.82
EFT13012	22/10/2020	NANNUP EZIWAY SELF SERVICE STORE	Cleaning products	\$ 272.72
EFT13013	22/10/2020	PRESTIGE PRODUCTS	Cleaning products	\$ 364.98
EFT13014	22/10/2020	FULTON HOGAN INDUSTRIES PTY LTD	Bridgetown Road maintenance - Basalt Mix	\$ 224,065.95
EFT13015	22/10/2020	SW PRECISION PRINT	Vinyl stickers for chairs at recreation centre.	\$ 291.00
EFT13016	22/10/2020	SUGAR MOUNTAIN ELECTRICAL SERVICES	Repair sensor lights at admin office.	\$ 751.96

EFT13017	22/10/2020	SOUTHSIDE MEDIA PTY LTD	Tourism promotion	\$ 256.00
			TOTAL EFT PAYMENTS	\$ 399,734.85
20483	13/10/2020	TELSTRA	Telepone - VBFB Darradup	\$ 30.52
20484	22/10/2020	KARAMFILES BUILDERS	Building maintenance	\$ 1,430.00
			TOTAL CHEQUE PAYMENTS	\$ 1,460.52

Direct Debit	Date	Name	Description	Amount
DD10927.1	07/10/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	\$ 8,180.65
DD10927.2	07/10/2020	MARITIME SUPER	Superannuation contributions	\$ 26.17
DD10927.3	07/10/2020	SUNSUPER SUPERANNUATION	Superannuation contributions	\$ 347.07
DD10927.4	07/10/2020	HOSTPLUS SUPER	Superannuation contributions	\$ 760.12
DD10927.5	07/10/2020	FIRST WRAP PLUS SUPERANNUATION FUND	Superannuation contributions	\$ 327.02
DD10927.6	07/10/2020	AMG SUPER	Superannuation contributions	\$ 417.69
DD10927.7	07/10/2020	AMP SUPERLEADER	Superannuation contributions	\$ 133.02
DD10927.8	07/10/2020	ASGARD INFINITY EWRAP SUPER	Superannuation contributions	\$ 215.92
DD10927.9	07/10/2020	PRIME SUPER	Superannuation contributions	\$ 203.49
DD10927.10	07/10/2020	JOLLEY SUPERANNUATION FUND	Superannuation contributions	\$ 86.45
DD10927.11	07/10/2020	AUSTRALIAN SUPER	Superannuation contributions	\$ 418.08
DD10942.1	21/10/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	\$ 8,061.20
DD10942.2	21/10/2020	MARITIME SUPER	Superannuation contributions	\$ 46.17
DD10942.3	21/10/2020	SUNSUPER SUPERANNUATION	Superannuation contributions	\$ 347.07
DD10942.4	21/10/2020	HOSTPLUS SUPER	Superannuation contributions	\$ 744.15
DD10942.5	21/10/2020	FIRST WRAP PLUS SUPERANNUATION FUND	Superannuation contributions	\$ 327.02
DD10942.6	21/10/2020	AMG SUPER	Superannuation contributions	\$ 417.69
DD10942.7	21/10/2020	AMP SUPERLEADER	Superannuation contributions	\$ 53.21
DD10942.8	21/10/2020	ASGARD INFINITY EWRAP SUPER	Superannuation contributions	\$ 107.96
DD10942.9	21/10/2020	PRIME SUPER	Superannuation contributions	\$ 203.49
DD10942.10	21/10/2020	ONEPATH MASTERFUND	Superannuation contributions	\$ 135.43
DD10942.11	21/10/2020	JOLLEY SUPERANNUATION FUND	Superannuation contributions	\$ 58.66
DD10942.12	21/10/2020	AUSTRALIAN SUPER	Superannuation contributions	\$ 418.08
DD10955.1	31/10/2020	GO GO MEDIA * DIRECT DEBIT*	Monthly on hold message service	\$ 75.90
DD10955.2	31/10/2020	SGFLEET	Vehicle - SES	\$ 269.78
DD10955.3	31/10/2020	TELSTRA	Monthly telephone and mobile	\$ 1,619.72
DD10955.4	31/10/2020	SYNERGY	Electricity usage	\$ 7,065.19
DD10955.5	31/10/2020	WESTNET	Hosting charges	\$ 69.90
DD10955.6	31/10/2020	BOC LIMITED	Container Service Charge	\$ 75.13
DD10955.7	31/10/2020	TOLL TRANSPORT PTY LTD	Freight	\$ 335.19
DD10955.8	31/10/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 39 A and Loan 37	\$ 4,528.59
DD10955.9	31/10/2020	BP AUSTRALIA	Monthly fuel	\$ 66.57
DD10959.1	31/10/2020	CORPORATE CREDIT CARD - SHIRE OF NANNUP	Corporate Card - D Taylor	\$ 160.25
DD10955.10	31/10/2020	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	Connect call charges	\$ 184.47
DD10955.11	31/10/2020	CALTEX AUSTRALIA	Monthly fuel	\$ 424.01
DD10955.12	31/10/2020	AUSSIE BROADBAND - DIRECT DEBIT	Monthly internet	\$ 89.00
DD10955.13	31/10/2020	CLEANAWAY	Domestic and Recycle Binds	\$ 8,093.16
DD10955.14	31/10/2020	MAIA FINANCIAL PTY LTD	Lease of computer equipment	\$ 2,298.60
			Direct Debits	\$ 47,391.27

TRUST PAYMENTS				
EFT12968	06/10/2020	BUILDING COMMISSION	BSL Levy	\$ 1,804.75
			Total Trust payment	\$ 1,804.75

TOTAL PAYMENTS OCTOBER 2020	
Municipal Payments	\$ 448,586.64
Trust Payments	\$ 1,804.75
Total	\$ 450,391.39

SHIRE OF NANNUP			
CREDIT CARD PAYMENTS - OCTOBER 2020			
Date	Supplier	Description	Amount
30/09	Melo Vehlo Café	Shire President Meeting	\$ 10.60
08/10	BM Prichodko Pty Ltd	Shire President Meeting	\$ 9.00
14/10	The Good Egg Café	MCCS Interview	\$ 14.40
17/10	Caltex	Fuel - 1GOG806	\$ 69.71
26/10	Melo Vehlo Café	Shire President Meeting	\$ 9.60
25/10	Liberty Oil Albany	Fuel - 1GOG806	\$ 37.34
27/10	Melo Vehlo Café	Shire President Meeting	\$ 9.60
			\$ 160.25