



Agenda Attachments

Council Meeting to be held
on Thursday 24 October 2019
Commencing at 4.30pm

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Agenda Attachment

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15 October 2019

Our Ref: ADM4

Ms. Kerry Firth
27 East Nannup Road
Nannup WA 6275

Dear Kerry,

RESPONSE TO QUESTIONS TAKEN ON NOTICE

I refer to your questions posed to Council at its Ordinary meeting held on Thursday 26th September 2019 and Council's response regarding same:

Thank you for raising the questions in respect to 1. The cracked window above the stage in the Recreation Centre and 2. The placement of Shade Cloth over windows to protect persons eyes from the sun when playing sport.

Question 1. Cracked Window

Thank you for alerting me to the damaged window above the stage in the Recreation Centre. Unfortunately, the damage had not been previously reported to the shire and I either missed it during my last building condition inspection or the damage has occurred after my visit. I have invited a Glazier to measure and quote replacement of the glass which should be completed soon.

Question 2. Placement of Shade Cloth over Windows

This question has been raised in previous years with advise and quotes sourced for the installation of shade cloth or shutters from qualified builders. Due to the high cost of supply and installing these it was decided at the time to black out the affected windows as an alternate treatment.

Since the previous treatment has not been completely effective a further treatment will be re visited with the aim of completely blacking out all windows. This work will be carried out in the coming weeks.

Please do not hesitate to contact me should you have any further enquiries

Yours sincerely,



Jonathan Jones
Manager Infrastructure



Attachment 8.1



Minutes

Council Meeting held Thursday 26 September 2019

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Minutes

1. DECLARATION OF OPENING & ACKNOWLEDGEMENT OF COUNTRY

The Shire President declared the meeting open at 4.30pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/VISITORS

ATTENDANCE:

Shire President: Cr T Dean

Councillors: N Steer, R Longmore, P Fraser, V Hansen, C Stevenson.

David Taylor – Chief Executive Officer

Tracie Bishop – Manager Corporate Services

Jon Jones – Manager Infrastructure

Jane Buckland – Development Services Officer

APOLOGIES: Nil

LEAVE OF ABSENCE:

Cr Buckland and Cr Mellema.

VISITORS: Kerri Firth, Ian Gibb, Cheryle Brown, Len Gilchrist, Murray McKinley, Neville Hamilton.

3. APPLICATION FOR LEAVE OF ABSENCE:

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.

Please see attachment 3.1.

5. PUBLIC QUESTION TIME

Kerri Firth – East Nannup Road

Why has the broken window at the Recreation Centre not had shade cloth placed on it as it people have been requesting for some time; it really effects the eyes of people playing sport.

Shire President

I will defer that question to the Chief Executive Officer for a response.

Chief Executive Officer

I will take that question on notice.

Ian Gibb – 40 Rivergum Way, Darradup

I am here today representing the Business Initiative Group Nannup (BIG N). Stripes in the Forrest is now live and I just wanted to make Council aware that the project is now operational. It has been fully funded by the business and residents of Nannup and we are looking forward to seeing how successful this can be. Thank you.

Shire President

Thank you Ian.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7. DECLARATIONS OF INTEREST

Cr Dean declared a Proximity Interest in Item 15.4 relating to “Investigation & Possible Removal or Renovation of White Entry Statement to Townsite”.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

19119 LONGMORE/STEER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 August 2019 be confirmed as a true and correct record.

CARRIED (6/0)

9. MINUTES OF COUNCIL & OTHER COMMITTEES

19120 STEER/HANSEN

- 9.1** *That the unconfirmed Minutes of the Bush Fire Advisory Committee meeting held 2 September 2019 be received.*
- 9.2** *That the unconfirmed Minutes of the Local Emergency Management Committee meeting held 21 August 2019 be received.*
- 9.3** *That the Minutes of the Local Drug Action Group Committee Meeting held 11 September 2019 be received.*

CARRIED (6/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Shire President thanked retiring Councillors Steer and Longmore for their years of dedicated service as elected members.

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
2/9	Bush Fire Advisory Committee	Fraser, Stevenson Mellema
11/9	Local Drug Action Group Committee	Stevenson

AGENDA NUMBER:	12.1
SUBJECT:	Delegated Planning Decisions for August 2019
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 September 2019
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Application for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in August 2019 is presented in Attachment 12.1.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During August 2019, two (2) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for August 2019 compared to August 2018:

	August 2018	August 2019
Delegated Decisions	2 (\$10,500)	2 (\$9,300)
Council Decisions	1 (\$65,000)	1 (\$15,000)
Total	3 (\$75,500)	3 (\$24,300)

100% of all approvals issued in the month of August were completed within the statutory timeframes of either 60 or 90 days.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS3.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for August 2019 as per Attachment 12.1.1.

19121 LONGMORE/STEVENSON

That Council receives the report on Delegated Development Approvals for August 2019 as per Attachment 12.1.1.

CARRIED (6/0)

AGENDA NUMBER:	12.2
SUBJECT:	Native Title Indemnification – Dedication of Poison Swamp Road
LOCATION/ADDRESS:	Poison Swamp Road, Darradup
NAME OF APPLICANT:	Alan Boynton on behalf of R&S Bruce, N&A Hamilton and J&I Gouldney (owners of Lot 11864 Poison Swamp Road, Darradup)
FILE REFERENCE:	ROA083
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	30 August 2019
PREVIOUS MEETING REFERENCE:	21 December 2006, 27 April 2017 & 26 July 2018
ATTACHMENT:	Nil

BACKGROUND:

The Department of Planning, Lands and Heritage (DPLH) are in the process of dedicating Poison Swamp Road, Darradup at the request of the Shire of Nannup.

Investigations by DPLH indicate that Native Title has not been extinguished for the State Forest or Reserve 47670 through which the proposed road reserve will be created. The DPLH now proposes to progress the dedication of the road under Section 24KA of the *Native Title Act 1993* (NTA). This section of the NTA allows for the Non-Extinguishment of Native Title to provide facilities for services to the public, including roads to be dedicated under Section 56 of the *Land Administration Act 1997* (LAA).

COMMENT:

To use Section 24KA of the NTA to dedicate a Local Road, such as Poison Swamp Road, the DPLH requires the Shire of Nannup to pass a Council resolution for the use of Section 24KA indemnifying the State against any compensation liability under the NTA as a result of the dedication of the road, as well as reimbursing the Department for the costs and disbursements incurred.

While Council has previously provided indemnification to the DPLH and the Minister for Lands against any costs associated with the road dedication process, the DPLH have advised that a separate indemnification needs to be provided in this instance.

STATUTORY ENVIRONMENT:

Native Title Act 1993 and Land Administration Act 1997.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil, subject to the Shire of Nannup in turn receiving indemnification from the landowners of Lot 11864 Poison Swamp Road, Darradup.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council:

1. Agrees to indemnify and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the *Native Title Act 1993* which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of Poison Swamp Road, Darradup.
2. Requires the owners of Lot 11864 Poison Swamp Road, Darradup to in turn indemnify and keep indemnified the Shire of Nannup and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the *Native Title Act 1993* which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of Poison Swamp Road, Darradup.
3. Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage, other agencies and the applicant/landowner regarding the dedication of Poison Swamp Road.

19122 LONGMORE/DEAN

That Council:

- 1. *Agrees to indemnify and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the Native Title Act 1993 which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of Poison Swamp Road, Darradup.***
- 2. *Requires the owners of Lot 11864 Poison Swamp Road, Darradup to in turn indemnify and keep indemnified the Shire of Nannup and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the Native Title Act 1993 which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of Poison Swamp Road, Darradup.***
- 3. *Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning, Lands and Heritage, other agencies and the applicant/landowner regarding the dedication of Poison Swamp Road.***

CARRIED (4/2)

Voted Against Motion: Cr Hansen and Cr Stevenson

AGENDA NUMBER:	12.3
SUBJECT:	Development Application for Workers' Accommodation
LOCATION/ADDRESS:	Lot 4040 on P229284 (No. 8757) Iffley Road, Biddelia
NAME OF APPLICANT:	Phoenix Agriculture Pty Ltd
FILE REFERENCE:	A479
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	18 September 2019
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.3.1 - Location map 12.3.2 - Original information from applicant (including BMP & BEEP) 12.3.3 - Submissions

BACKGROUND:

The Shire has received a Development Application from the owners of Lot 4040 (No. 8757) Iffley Road, Biddelia to convert part of an existing shed to workers' accommodation proposing to house a maximum of four seasonal workers.

The site, shown in Attachment 12.3.1, is located approximately 30 kilometres south of the Nannup townsite. The site is 55.28 hectares in area, largely cleared, and contains a dwelling, storage shed and a derelict cottage. The site is bordered by farmland to the north and west, and State Forest to the south and east.

Details of the proposal are outlined in Attachment 12.3.2. In summary, the applicant proposes to partially convert an existing storage shed to workers' accommodation to house seasonal workers on the property.

Consultation

The Shire administration undertook consultation through inviting public comment on the Development Application for a period of 42 days by writing to 1 adjoining/nearby landowner and the Department of Fire and Emergency Services (DFES).

The Shire received one submission on the Development Application which is set out in Attachment 12.3.3. The submission from DFES recommended that the application not be supported due to non-compliance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* in particular that the proposal is to intensify land use in a bushfire prone area with only one point of access and egress.

Planning framework

The property is zoned “Agriculture Priority 2” in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3). “Workers accommodation” is a “D” use in the Agriculture Priority 2 Zone as set out in the LPS3 Zoning Table. The Council has the legal power under LPS3 to approve the Development Application.

The application and the site are subject to a range of planning, environmental, bushfire and servicing policies and documents. This includes *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP3.7), *Guidelines for Planning in Bushfire Prone Areas*, *Shire of Nannup Local Planning Strategy* and *Shire of Nannup Local Planning Strategy*. In summary, the documents require effective natural resource management, addressing risk/safety and seeking to diversify the local economy.

The *Guidelines for Planning in Bushfire Prone Areas* outline that workers’ accommodation is a “vulnerable land use”. This includes uses that involve people who are unaware of their surroundings, who may require assistance or direction in the event of a bushfire, and people who may be less able to respond in a bushfire emergency.

Most of the property is located within a bush fire prone area as designated by the Fire and Emergency Services Commissioner.

COMMENT:

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be generally consistent with LPS3, strategies and policies.

It is recommended that Council conditionally approve the Development Application given:

- it is overall consistent with the planning framework;
- it supports diversifying and growing the local economy, and supporting job creation;
- there is a demonstrated need for workers’ accommodation for the continued operation of agricultural production on the property;
- the workers’ accommodation is located near existing infrastructure and the on-site agricultural operations;
- no clearing of native vegetation is proposed;
- there are expected to be manageable environmental impacts given the land is cleared and wastewater disposal is required to comply with Shire and Department of Health requirements;
 - there are no objections from other Shire officers/units;

- Bushfire Prone Planning confirm that the application generally addresses the *Guidelines for Planning in Bushfire Prone Areas*; and
- development conditions can assist to control the use and management of the development.

Key issues

While noting the above, the key issues with the application are summarised below:

- Bushfire management/emergency management – this is considered to be the major issue given the site's location. Workers accommodation is a vulnerable land use and there are times when there will be additional persons on the property. There are significant risks to seasonal workers staying at the property who may be unfamiliar with the area and unaware that bushfire poses a significant risk to people and properties in the area. While noting this, based on Bushfire Prone Planning's advice and subject to implementation and on-going review of the BMP and BEEP, it appears that associated risks can be managed;
- Standard of Iffley Road and developer contributions – Iffley Road is unsealed but is usually in good condition. While the proposed development will increase traffic volumes and impacts, the traffic generation is expected to be infrequent. Accordingly, the officer recommendation does not include a condition requiring a proportionate financial contribution to upgrade Iffley Road;
- Effluent disposal – the systems will need to be located and designed to minimise off-site environmental impacts;
- Water supply – need to address Australian standards; and
- Length of approval - the recommendation does not set a time limit.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015 and LPS3.

Subject to the Council's decision, the applicant separately needs to have the shed partially reclassified as a dwelling and meet additional *Building Code of Australia* requirements.

POLICY IMPLICATIONS:

Relevant Local Planning Policies include *LPP13 Car Parking and Vehicular Access, LPP20 – Developer and Subdivider Contributions and LPP21 Bushfire Management.*

Local Planning Policies are relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not

bound by the policies but is required to have regard to the policies in determining the Development Application.

Additionally, there are various State Planning Policies which are relevant in assessing the Development Application including SPP 2 *Environment and Natural Resources Policy*, SPP 2.9 *Water Resources*, SPP 3.4 *Natural Hazards and Disasters* and SPP 3.7 *Planning in Bushfire Prone Areas*.

FINANCIAL IMPLICATIONS:

None.

STRATEGIC IMPLICATIONS:

The application, if approved and implemented, will assist to support a more diversified economic base.

RECOMMENDATION:

That Council approve the Development Application for partial conversion of an existing shed into workers' accommodation at Lot 4040 on Plan 229284 (No. 8757) Iffley Road, Biddelia, subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. An adequate on-site potable water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to commencement of the camping.
4. A waste water disposal system approved by the local government and/or the Department of Health is installed prior to occupation of the workers' accommodation.
5. A Bushfire Management Plan is to be approved by the local government and then implemented prior to occupation of the workers' accommodation. Following this, measures and recommendations in the approved Bushfire

Management Plan are to be maintained to the satisfaction of the local government.

6. A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to occupation of the workers' accommodation. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.
7. The approved workers' accommodation is not to be used for tourism uses without the prior approval of the Shire.
8. A maximum of four workers are permitted to stay at any one time.

Advice

- A. The proponent is advised that this Development Approval is not a Certificate of Building Approval. A Certificate of Building Approval must be formally applied for and obtained before the workers' accommodation is occupied.
- B. In relation to Condition 3, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.
- C. In relation to Conditions 5 and 6, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.
- D. In relation to Condition 7, any change in use of the workers' accommodation will require a Development Application to be submitted to the Shire. This includes holiday or long term rental uses.
- E. The applicant is advised to contact the owner of the property adjoining Lot 4040 immediately to the north with regards to securing an alternative emergency exit in the event that safe egress via Iffley Road is not possible during a bushfire emergency.
- F. Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

19123 DEAN/HANSEN

That Council approve the Development Application for partial conversion of an existing shed into workers' accommodation at Lot 4040 on Plan 229284 (No. 8757) Iffley Road, Biddelia, subject to the following conditions:

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.**
- 2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.**
- 3. An adequate on-site potable water supply is provided in accordance with the Australian Drinking Water Guidelines 2004 prior to commencement of the camping.**
- 4. A waste water disposal system approved by the local government and/or the Department of Health is installed prior to occupation of the workers' accommodation.**
- 5. A Bushfire Management Plan is to be approved by the local government and then implemented prior to occupation of the workers' accommodation. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.**
- 6. A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to occupation of the workers' accommodation. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.**
- 7. The approved workers' accommodation is not to be used for tourism uses without the prior approval of the Shire.**
- 8. A maximum of four workers are permitted to stay at any one time.**

Advice

- A. The proponent is advised that this Development Approval is not a Certificate of Building Approval. A Certificate of Building Approval must be formally applied for and obtained before the workers' accommodation is occupied.**
- B. In relation to Condition 3, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.**

- C. In relation to Conditions 5 and 6, these plans should be regularly reviewed ensure they comply with best practice to assist in managing bushfire risk.*
- D. In relation to Condition 7, any change in use of the workers' accommodation will require a Development Application to be submitted to the Shire. This includes holiday or long term rental uses.*
- E. The applicant is advised to contact the owner of the property adjoining Lot 4040 immediately to the north with regards to securing an alternative emergency exit in the event that safe egress via Iffley Road is not possible during a bushfire emergency.*
- F. Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.*

CARRIED (6/0)

AGENDA NUMBER:	12.4
SUBJECT:	Subdivision Application
LOCATION/ADDRESS:	Lot 9004 Hitchcock Drive, Nannup
NAME OF APPLICANT:	Peter Webb & Associates for Askino Pty Ltd
FILE REFERENCE:	TPL9-158337
AUTHOR:	Steve Thompson – Consultant Planner
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
DATE OF REPORT:	19 September 2019
PREVIOUS MEETING REFERENCE:	25 January 2007, 23 August 2007, 28 July 2011
ATTACHMENT:	12.4.1 - Location map 12.4.2 - Subdivision Plan 12.4.3 - Bushfire Management Plan

BACKGROUND:

A subdivision application has been submitted by Peter Webb & Associates, for Lot 9004 Hitchcock Drive, on behalf of Askino Pty Ltd to the Western Australian Planning Commission (WAPC).

The WAPC has in-turn referred the subdivision application to the Shire for comment. It is highlighted that the WAPC makes the decision on subdivision applications with the Shire providing advice to the WAPC.

The site's location is shown in Attachment 12.4.1.

Attachment 12.4.2 outlines the submitted subdivision plan. The application proposes to subdivide the property to create 44 residential lots plus a balance of title. Most proposed residential lots are between 1000 – 1499m².

In support of the application, a Bushfire Management Plan is provided in Attachment 12.4.3.

The site is zoned Residential R10/15 in the *Shire of Nannup Local Planning Scheme No.3* (LPS3). The Local Planning Strategy supports residential development on the site subject to addressing relevant planning and servicing considerations.

COMMENT

The key issue with the submitted subdivision application is the location of the Dunnet Road/subdivisional road intersection (south of proposed Lot 6). The proposed intersection, south of the crest on Dunnet Road, has insufficient vehicular sight distances. The submitted subdivision plan, if approved and implemented, would in-turn create safety issues for road users along with liability considerations.

Site inspection will reveal that driving at the speed limit on Dunnet Road, in the vicinity of the crest, is unsafe at 50kmph without the introduction of an additional hazard by way of the proposed intersection. When travelling south, road users are not able to see the proposed intersection until they have come over the crest at which point there would only be about 15-20m to stop if there was a car entering or exiting. In addition, Dunnet Road is narrow on the southern side of the crest with very little room to take evasive action if needed.

The proposed intersection location is suggested to be in the worst possible spot when it comes to the safety of road users.

The applicant has provided no engineering advice, or road safety audit, as to how the safety of road users will be addressed. The Shire has, on various occasions, raised safety issues with the landowner and the applicant and has requested the intersection location be modified.

It is suggested a roundabout is not likely to be an appropriate solution as road users would come across it very suddenly when travelling south and there may not be enough room for a roundabout. It is suggested the southern section of Dunnet Road needs to be widened.

Based on the above, the most appropriate response is the applicant reviews the subdivision design to take account of the crest and addresses safety considerations.

There may be scope to modify the subdivision design and extend a road in the vicinity of proposed Lots 2 and 3 and Lots 27 and 28 to connect Dunnet Road and Hitchcock Drive. This will provide a required second access for bushfire and accessibility reasons. If this is appropriate, the proposed subdivision road currently proposed to connect with Dunnet Road could become a cul-de-sac near Lot 6.

There is the potential to provide a southern intersection with Dunnet Road as part of the future subdivision of Lot 2002 (south of the application site and not owned by Askino Pty Pty). This should be addressed through future structure planning.

It is recommended the Council recommends to the WAPC that the applicant redesigns the subdivision plan and outlines how the safety of road users on Dunnet Road will be appropriately addressed.

Following the applicant suitably addressing safe vehicular access, the Shire will separately recommend conditional approval to the WAPC. As part of recommending conditional approval, and prior to the creation of new titles, there is a need to address matters including public open space, stormwater management, filling, retaining walls,

timing to create two access ways, and fencing/passive surveillance of the public open space.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3.

POLICY IMPLICATIONS:

Local Planning Policies *LPP1 Cut & Fill and Retaining Wall*, *LPP2 Private Stormwater Drainage Connections to Council's Drains*, *LPP13 Car Parking and Vehicular Access* and *LPP20 Developer and Subdivider Contributions*. These are non-statutory documents which are designed to provide guidance to assist the Council in its decision making and in providing advice to the WAPC.

FINANCIAL IMPLICATIONS:

The developer is required to meet the cost of providing new infrastructure to service proposed lots in accordance with WAPC policies and in accordance with *Local Planning Policy LPP20 Developer and Subdivider Contributions Policy*. It is imperative, for instance, that the developer installs stormwater management systems that achieve effective stormwater control that meet best practice environmental standards and which ensure lower operating costs.

STRATEGIC IMPLICATIONS:

The site represents a logical area to accommodate new residential development in Nannup and once implemented, it will provide an important boost to the development of Nannup.

RECOMMENDATION:

That Council:

1. Advise the Western Australian Planning Commission, in relation to the proposed subdivision of Lot 9004 Hitchcock Drive, Nannup (WAPC 158337), that the submitted application raises traffic safety issues due to insufficient vehicular sight distances at the intersection of Dunnet Road and the proposed subdivision road (south of proposed Lot 6). As a result, request that the application be deferred and that the applicant submits a modified subdivision plan which suitably addresses traffic safety and bushfire management.
2. Notes the Shire's Chief Executive Officer will progress matters with the Department of Planning, Lands and Heritage and the applicant/landowner. Subject to the receipt of a modified subdivision plan, which suitably addresses traffic safety and bushfire management, the Shire will provide recommended subdivision conditions and advice to the Western Australian Planning Commission.

19124 STEER/LONGMORE

That Council:

- 1. Advise the Western Australian Planning Commission, in relation to the proposed subdivision of Lot 9004 Hitchcock Drive, Nannup (WAPC 158337), that the submitted application raises traffic safety issues due to insufficient vehicular sight distances at the intersection of Dunnet Road and the proposed subdivision road (south of proposed Lot 6). As a result, request that the application be deferred and that the applicant submits a modified subdivision plan which suitably addresses traffic safety and bushfire management.**
- 2. Notes the Shire's Chief Executive Officer will progress matters with the Department of Planning, Lands and Heritage and the applicant/landowner. Subject to the receipt of a modified subdivision plan, which suitably addresses traffic safety and bushfire management, the Shire will provide recommended subdivision conditions and advice to the Western Australian Planning Commission.**

CARRIED (6/0)

AGENDA NUMBER:	12.5
SUBJECT:	Danjangerup Cottages – Alliance Housing – Access to Funds Held in Reserve
LOCATION/ADDRESS:	Lot 320 Reserve Number 39740
NAME OF APPLICANT:	Alliance Housing – Danjangerup Cottages
FILE REFERENCE:	RAT 9
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	21 June 2019
ATTACHMENT:	12.5.1 - Building Surveyor Report

BACKGROUND:

The Shire of Nannup has received a request from Alliance Housing to contribute to major maintenance costs of the Danjangerup Cottages.

Previously, the Danjangerup Cottages were a joint venture arrangement with the Department of Housing and Danjangerup Cottages Inc. When the Danjangerup Cottages Inc. dissolved, there was a large accumulated cash reserve that was intended to be set aside for future unit development and renewal works of the current units in Nannup. After much negotiation, it was agreed that the Shire of Nannup would substitute Danjangerup Cottages Inc. in the Joint Venture through a Deed of Novation. This Deed of Novation was executed on the 13th of October 2017

The execution of this Deed of Novation triggered the surplus cash reserves being transferred to the Shire of Nannup. The funds were transferred on the 18th January 2018 and are held in an individual reserve account.

Simultaneously on the 13th October 2017, the Shire of Nannup executed a lease agreement with the Housing Authority where the Housing Authority would be responsible for managing the units for a Term of 21 years on a peppercorn payment (\$1). The Housing Authority subsequently entered into a Management Agreement with Alliance Housing for the management and maintenance of the Danjangerup Cottages (date unknown).

In October 2018, the Shire was approached by application from Alliance Housing to access \$245,862 of the surplus funds to renovate the units, there was a smaller renovation alternative also tabled to the value of \$63,772 for bathroom renovations only. This was discussed with Council informally with the sentiment being that those surplus funds were for extending the number of units and not to be used for maintenance-based expenditure which is the responsibility of the Housing Authority and Alliance Housing.

This belief is consistent with a previous endorsement made by Council at its October 2014 Ordinary meeting of Council;

“8989 DUNNET/STEER

1. Council agree in principle to the relinquishment of the lease and for Alliance Housing to take over the management of Danjangerup Cottages.
2. Council advise the Department of Housing that it agrees to the severance of clause 4(k) from the lease between the Council and Danjangerup Cottages Incorporated dated 1 August 1991.
3. Council agree to the execution of a new lease with Alliance Housing on terms to be agreed.
4. Council agree to hold a trust fund for the balance of surplus funds from Danjangerup Committee, plus interest and a contract be drawn up to this effect between the Danjangerup Committee and the Shire of Nannup to release these funds for the expansion of the Danjangerup Cottages in the future.

CARRIED 8/0”

This feedback from Council was provided to Alliance Housing and they did not pursue the renovation request any further.

Since the initial request for the unit renovation, Alliance Housing have received complaints from a resident in of the units that there was damp and mould present. The Shire CEO and Alliance Hosing CEO attended the Cottages of which a number of items were discussed, including vacant block slashing, footpath repairs, driveway water drainage/flooding and the unit where the complaint for mould/damp was said to be. On inspection of the unit, it was difficult to identify mould or damp being present.

Alliance Housing investigated further which resulted in a formalised request to the Shire of Nannup to pay contractors to remove the garden beds away from the walls, totalling \$2,828 excluding GST and repoint the brick work to a number of units, totalling \$7,800 excluding GST.

It was the Shire CEO's view that these works should not be the responsibility of the Shire as these works resulted from a lack of maintenance. The Shire commissioned a building surveyor to inspect the units in their entirety to obtain a status on their condition who among other things identified;

- the need for the brickwork to be repointed
- that the wall breathing halls needed to be cleared of soil from the garden beds
- performed a moisture reading of which the levels were high but suspected to be caused by the wall breathing holes not being cleared of soil.
- That were a significant amount of maintenance items that needed addressing by Alliance Housing under their maintenance regime.

Alliance Housing have contacted the Housing Authority to obtain clarification that the repointing of the brickwork wall under major maintenance, of which the Housing Authority agreed, therefore requesting the Shire pay for the repointing of brickwork, totalling \$7,800.

COMMENT:

Clause 2.3(b) of the Deed of Novation states;

“(b) The Substitute party will ensure that the Surplus Funds are held in a reserve fund for the purpose of future development of and major maintenance works on Danjangerup Cottages in accordance with the terms of the Contract.”

Major Maintenance is not defined within the formal agreements, however, discussions between the Manager Infrastructure and the CEO determine major maintenance would be reasonably defined as significantly extending the life of the asset (i.e structural in nature).

The condition of the brickwork pointing works does not create a structural issue currently, however, it most likely will in the future, therefore it is agreed that this request for repointing the brickwork would be classified as major maintenance.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

If Council agree to the request from Alliance Housing the cost will be \$7,800 excluding GST and will be transferred from Reserve.

STRATEGIC IMPLICATIONS:

Shire of Nannup Strategic Community Plan 2017 – 2027

Our Aged

1.2 Our Aged – Provide an aged friendly environment.

RECOMMENDATION:

That Council authorise the expenditure of \$7,800 excluding GST from the Aged Housing Reserve to pay for the quoted costs of the repointing brickwork at Danjangerup Cottages.

19125 LONGMORE/STEER

That Council authorise the expenditure of \$7,800 excluding GST from the Aged Housing Reserve to pay for the quoted costs of the repointing brickwork at Danjangerup Cottages.

CARRIED (3/3)

***Voted Against the Motion: Cr Fraser, Cr Stevenson and Cr Hansen.
Shire President used his casting vote.***

AGENDA NUMBER:	12.6
SUBJECT:	Budget Monitoring – July 2019
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	19 September 2019
ATTACHMENTS:	12.6.1 – Financial Statements for the period ending 31 July 2019

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.6.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period ending 31 July 2019 for a detailed analysis of our end of year position, Note 2.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The attached financial statements detail financial outcomes for 2019/20.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

Monthly Financial Statements for the period ending 31 July 2019 be received.

19126 STEER/STEVENSON

Monthly Financial Statements for the period ending 31 July 2019 be received.

CARRIED (6/0)

AGENDA NUMBER:	12.7
SUBJECT:	Monthly Accounts for Payment - July 2019
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz –Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	19 September 2019
ATTACHMENTS:	12.7.1 – Accounts for Payment – July 2019

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 July 2019 to 31 July 2019 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There are currently two corporate credit cards in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	11766 – 11841	107,184.70
Accounts paid by cheque	20396 – 20405	64,411.27
Accounts paid by Direct Debit	DD10537.1 – DD10537.14	30,225.57
<i>Sub Total Municipal Account</i>		<u>\$201,821.54</u>

Trust Account

Accounts paid by EFT	11809 – 11810, 11842	343.50
Accounts Paid by cheque		0.00
<i>Sub Total Trust Account</i>		<u>\$343.50</u>
Total Payments		<u><u>\$202,165.04</u></u>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

None.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$202,165.04 1 July 2019 to 31 July 2019 in the attached schedule(s) be endorsed.

19127 HANSEN/STEVENSON

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$202,165.04 1 July 2019 to 31 July 2019 in the attached schedule(s) be endorsed.

CARRIED (6/0)

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

Nil

13.2 ELECTED MEMBERS

Nil

14. MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.1 19128 DEAN/HANSEN

That Council start the process of consulting with the land owners in the immediate vicinity of Perks and Creedance Roads with a view to re-zoning the area to a Tourism Precinct under LPS 4.

CARRIED (6/0)

15.2 19129 DEAN/LONGMORE

A written report be given to the next Council meeting on the progress in surveying Gracillus Road as a second exit for north Nannup.

CARRIED (6/0)

15.3 19130 DEAN/STEER

This Shire scrub the no parking markings/bays from outside the following shops as they are no longer relevant: Word of Mouth, Nannup Furniture Gallery (one only), opposite the Post Office.

CARRIED (6/0)

Cr Dean declared a Proximity Interest in 15.4 as his property is situated adjacent to the entry statement in question.

19131 HANSEN/STEVENSON

That Cr Dean be allowed to stay in the meeting for discussion and voting on 15.4.

CARRIED (6/0)

15.4 19132 DEAN/FRASER

Removes and relocates further out on Vasse Highway the White Gates entrance statements. (Currently a traffic hazard.)

CARRIED (5/1)

Voted Against Motion: Cr Longmore

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 5.45pm.



MINUTES OF ANNUAL GENERAL MEETING

5.30PM, TUESDAY 8 OCTOBER 2019

HOST: SHIRE OF DONNYBROOK – BALINGUP

Meeting opened: 5.37pm

1. Attendance:

Cr Paul Omodei
Cr Tony Pratico
Cr Tony Dean
Cr Brian Piesse
Cr Alan Wilson
Cr Cliff Winfield
Cr Leanne Wringe
Cr Bob Longmore

Cr Vicki Hansen
Tim Clynch
Andrew Campbell
Ben Rose
David Taylor
Katie McDonnell (Executive Officer (EO))
Billy Wellstead, SWDC

Apologies:

None

2. Minutes of the previous Annual General Meeting

The minutes of the previous Annual General Meeting, held on 13 November 2018 have been circulated.

The minutes of the previous Annual General Meeting, held on 13 November 2018, are agreed as true and correct.

Moved: Cr Cliff Winfield

Seconded: Cr Alan Wilson

Carried 8/0

3. Annual Chairman's Report

Cr Tony Pratico reported:

The 2018-2019 year for the WBAC, reaped the rewards of all hard work one over a number of years.

This year has seen the opening of the WBAC stock route, with the last of the grant connect to the Busselton – Margaret River trail.

The Southern Forests Blackwood Valley Tourism Association (SFBVTA) became an independent corporate body and has started planning and branding to shape it further on how to deliver values to its members.

I would like to thank the board and the CEO's Andrew, David, Tim & Ben, for all taking on extra roles in their already full days. Last but not least, Executive Officer Katie McDonnell for steering the ship home and always ready for new challenges.

I look forward and if not re-elected will always watch with interest and wish Cr Paul Omodei all the best in the coming year.

The chairman's report was received by all members as a true account of the 2018-2019 year.

Moved: Cr Paul Omodei

Seconded: Cr Leanne Wringe

Carried 8/0

4. Finance Report

The audited financial statements of accounts for the year ending 30 June 2019 have been circulated.

The audited financial statements of accounts for the year ending 30 June 2019 are received.

Moved: Cr Brian Piesse

Seconded: Cr Leanne Wringe

Carried 8/0

5. Election of the Board for 2019/2020.

Cr Tony Pratico declared all Elected and Executive positions open, the Executive Officer took the Chair.

Chairperson: Cr Paul Omodei

- **Nominated by:** Cr Tony Pratico
- **Seconded by:** Cr Alan Wilson

Cr Paul Omodei accepted and was elected unopposed. Cr Paul Omodei took the chair.

Deputy Chairperson: Cr Brian Piesse

- **Nominated by:** Cr Tony Pratico
- **Seconded by:** Cr Tony Dean

Cr Brian Piesse accepted and was elected unopposed.

Secretary / Treasurer: Cr Brian Piesse

- **Nominated by:** Cr Tony Pratico
- **Seconded by:** Cr Leanne Wringe

Cr Brian Piesse accepted and was elected unopposed.

6. Election of Office Bearers for 2019/2020

Resignations and Nominated Board Members and Office Bearers are as tabled below:

Name	Status	Composition
Resignations		

Cr Bob Longmore	Member	Delegate – Shire of Nannup
Appointments		
Cr Paul Omodei	Chairperson	WBAC Executive, Shire of Manjimup
Cr Brian Piesse	Deputy Chairperson & Secretary / Treasurer	WBAC Executive, Shire of Donnybrook - Balingup
Cr Tony Dean	Member	Delegate, Shire of Nannup
Cr Tony Pratico	Member	Shire of Bridgetown – Greenbushes
Cr Vicki Hansen	Member	Delegate – Shire of Nannup
Cr Alan Wilson	Member	Delegate – Shire of Bridgetown – Greenbushes
Cr Cliff Winfield	Member	Delegate – Shire of Manjimup
Cr Leanne Wringe	Member	Delegate – Shire of Donnybrook - Balingup

All positions including Board Members and Officer Bearers be appointed as tabled above.

Moved: Cr Brian Piesse

Seconded: Cr Tony Dean

Carried 8/0

Cr Tony Dean and Cr Tony Pratico thanked Cr Longmore for his contributions to the WBAC.

7. Election of WBAC representatives to subcommittees

The following representatives are appointment to the board of the Southern Forests Blackwood Valley Tourism Association to represent the WBAC:

WBAC Board member: Cr Tony Dean

WBAC Delegate: Tim Clynych

Moved: Cr Tony Pratico

Seconded: Cr Leanne Wringe

Carried 8/0

8. Appointment of Auditors for 2019/2020

Hampton Partners Bridgetown are appointed as the auditors for the year ending 30 June 2020.

Moved: Cr Brian Piesse

Seconded: Cr Tony Dean

Carried 8/0

9. Appointment of Bank Signatories

The Bank signatories for the WBAC year 2019/2020 will be:

- ***Andrew Campbell***
- ***Tim Clynych***
- ***David Taylor***
- ***Katie McDonnell***

Moved: Cr Brian Piesse
Seconded: Cr Tony Dean

Carried 8/0

10. Date of next meeting

Proposed date for 2020 AGM is Tuesday 6 October 2020, venue TBC.

Meeting closed: 5.46pm



Minutes

WARREN BLACKWOOD ALLIANCE OF COUNCILS BOARD MEETING
TUESDAY 8 OCTOBER 2019, FOLLOWING AGM
HOST: SHIRE OF DONNYBROOK - BALINGUP

Meeting opened: 5.47pm

1. Attendance:

Cr Paul Omodei (Chair)
Cr Tony Pratico
Cr Tony Dean
Cr Brian Piesse
Cr Alan Wilson
Cr Cliff Winfield
Cr Leanne Wringe
Cr Bob Longmore

Cr Vicki Hansen
Tim Clynch
Andrew Campbell
Ben Rose
David Taylor
Katie McDonnell (Executive Officer (EO))
Billy Wellstead, SWDC

2. Declarations of Interest

Tony Dean & Tim Clynch – SFBVTA

3. Minutes of last meeting & matters arising

Minutes of WBAC board meeting on 05.08.19 confirmed as true and correct.

Moved: Cr Tony Dean

Seconded: Cr Leanne Wringe

Carried 8/0

4. Correspondence for action

All within the agenda

Moved: Cr Tony Dean

Seconded: Cr Alan Wilson

Carried 8/0

5. Financial report

a) 2019.2020 year to date financial report

- In the future, note the GST movements as footnotes.

The WBAC year to date financial report for the current financial year is confirmed as true and correct.

Moved: Cr Brian Piesse
Seconded: Cr Alan Wilson

Carried 8/0

6. Executive Officer work report

Report received by all members.

Moved: Cr Tony Pratico
Seconded: Cr Leanne Wringe

Carried 8/0

7. Southern Forests Blackwood Valley Tourism Association

a) Update on SFBVTA

A written report was received from the SFBVTA Executive Officer.

Cr Tony Dean and Tim Clynch (WBAC representatives on SFBVTA board) also answered questions and gave further updates:

- The contract to develop the branding has been awarded to Paper Napkin.
- Industry consultation is part of the branding scope of works.
- SFBVTA office is now located within the SWDC office in Manjimup.
- Liz Sonter has been appointed as marketing officer.

Governance Update

- WBAC requested the SFBVTA give a comprehensive report on the governance training for this WBAC Board meeting but it has not been received as the governance work is not yet complete.
- A report will be received from the SFBVTA on their new governance structure and documents once completed.
- Andrew Campbell spoke to SFBVTA chair and the governance work has exceeded expectations.

Action: SFBVTA to be invited to December WBAC meeting to present the SFBVTA model, membership package and governance update.

Strategic Plan

The final SFBVTA strategic plan was circulated to all WBAC board members.

- The SFBVTA had an appointment with Minister Paul Papalia on 3 October where they presented the strategic plan.

b) WBAC & SFBVTA Funding agreement

A draft funding was circulated to all Board members.

- Shire of Manjimup clarified that they have made 5 year commitment for 2019 - 2023, locked in by resolution of council.
- The Shire of Nannup and Bridgetown - Greenbushes clarified that they will take the funding agreement to council to be endorsed.
- The objectives are the desirable objectives from the WBAC and are the key criteria that the funding is measured against.
- Schedule 2, item 6 – website objectives, to be amended to June 2020.

Subject to approval from the Shire of Nannup and Shire of Bridgetown, the WBAC & SFBVTA funding agreement is accepted by WBAC board and can be signed by the WBAC Chair and sent to the SFBVTA.

Moved: Cr Tony Pratico
Seconded: Cr Tony Dean

Carried 8/0

8. Total Trails website

- WBAC EO is ongoing a comprehensive overhaul of the Total Trails website. Meetings with each LG have taken place and information collection from visitor centres and trial groups is in progress.
- Paper Napkin are to rebuild the website on WordPress (it is currently a WIX template site) to allow for additional features and mapping. This is included within our annual fee.

9. Regional Stock Route

a) WBSR update

WBAC decisions:

1) Trail Name

- Is the Warren Blackwood Stock Route an appropriate name for a trail that now includes the Shire of Augusta-Margaret River and possibly link with Donnybrook-Balingup, Collie and Denmark in the future?
- The current Warren Blackwood Section (original route) could continue to be called WBSR (given wooden camp site signage has already been completed), but perhaps an overarching name might be required which could be included on the interpretive camp site signage and promotional materials as these elements are yet to be completed.

The name of the bridle trail will be the Warren Blackwood Stock Route.

Moved: Cr Tony Dean
Seconded: Cr Brian Piesse

Carried 8/0

2) Trail Management

- Which regional organisation will manage the trail on completion (Trail Management Organisation – TMO)?
 - LTO
 - WBAC
 - WBAC until LTO ready
- Will they manage the Augusta Margaret River communications as well?
- WBAC budget and resources for the TMO?

Discussion:

- SFBVTA RED grant includes money to market the Stock Route.

WBAC to facilitate the management of the project, working with each local government and DBCA.

Moved: Cr Tony Pratico
Seconded: Cr Tony Dean

Carried 8/0

WBAC to contact the SFBVTA to discuss the future marketing.

Moved: Cr Tony Pratico
Seconded: Cr Leanne Wringe

Carried 8/0

3) Shire monies remaining

It could be directed several ways;

- Promotional materials/remaining funds back to each shire (evenly divided)
- Promotional materials/remaining funds set aside to support Trail Management Organisation

Discussion:

- Approximately \$3,000 is estimated to be remaining.
- Funds to be directed to value adding (brochures, signage, marketing etc.)

Surplus Shire funds should not be returned to local governments, instead they shall be used for contingency then for project enhancement to benefit the whole trail.

Moved: Cr Tony Pratico

Seconded: Cr Vicki Hansen

Carried 8/0

4) August Margaret River (AMR) trail management

Decision on who will manage the AMR extension and campsite coordination;

- Will the management communications be directed to the TMO or
- Will the Shire of Augusta Margaret River manage their detours, emergency and maintenance/repair communications?
- If managed separately, how will the management model for AMR extension link in with the centralised point of contact to coordinate communications.

WBAC to extend the MOU to the Shire of August Margaret River.

Moved: Cr Tony Dean

Seconded: Cr Alan Wilson

Carried 8/0

5) Who will develop the Trail User Management Plan - including procedures for;

- Communications,
- Trail section detour identification and notification
- Emergency communication

The WBAC will investigate the Trail User Management Plan.

Moved: Cr Brian Piesse

Seconded: Cr Tony Pratico

Carried 8/0

6) Marketing and promotion

7) Which organisation is responsible for undertaking the development of promotional materials?

8) Marketing and Management

Items 6,7 & 8 shall all be considered once WBAC have spoken to SFBVTA.

Moved: Cr Tony Dean

Seconded: Cr Leanne Wringe

Carried 8/0

10. Food and Beverage Trail

At July WBAC meeting, Rebecca Ball asked WBAC to consider regional projects that could be put forward for future RED grant rounds. The Shires of Donnybrook-Balingup and Manjimup have discussed the development of an app which would showcase Food and Beverage Trails within the region.

- Look at incorporating Harvest Highway concept.
- Next RED grant round will be within the first half of next 2020.
- Investigate the 'find the fun' app which could be used as a basis for the development of this app.
- SWDC suggested looking at funding to develop the technology for the app.
- Ben Rose (as chair of Bunbury Geographe Tourism Partnership) suggested we look at involving other regional tourism bodies. This was agreed as long as the focus stays on the WBAC region.

In partnership with relevant tourism organisations, WBAC CEO's to develop the concept for a Food and Beverage Trail and bring update to December WBAC meeting.

Moved: Cr Brian Piesse

Seconded: Cr Tony Pratico

Carried 8/0

11. Wildflower Friendliness Rating Scheme

All local governments have received a letter from the Minister for Tourism regarding a self-assessment rating to become a 'Wildflower Friendly' local government.

- Noted that this has been received by all Local Governments.

12. General Business

a) SWDC

- The Southern Forests Food Council (SFFC) is currently seeking expressions of interest for board members.
- The prospectus has been circulated and there is the option for it be converted into a digital flip book (digital booklet), the cost for this is \$110. Additional printed copies need to be purchased through SWDC by individual local governments.

WBAC to request SWDC make the prospectus into a digital flip book for \$110.

Moved: Cr Brian Piesse

Seconded: Cr Tony Pratico

Carried 8/0

b) Regional Investment

There are projects moving forward within the region including the redevelopment of the Manjimup Hotel and sale of Auswest Timber which includes the redevelopment of mills. It is great to see regional investment across the whole WBAC region.

c) Busselton Airport

With the opening of additional flight paths from Busselton airport, there are a number of linking roads (Graphite Road & Bridgetown Road) that need to be flagged for upgrades. These roads are potential projects for Royalties for Regions grants.

The Shires of Bridgetown – Greenbushes and Nannup have received correspondence from Mains Roads regarding the future development of roads within their shires.

d) Thanks

Cr Paul Omodei and Cr Tony Pratico thanked Cr Bob Longmore for his contributions and support of the WBAC over the past years and wished him well for the future.

13. Dates of 2019.2020 meetings

- a) Tuesday 3rd December 2019 – Shire of Nannup
- b) Tuesday 4th February 2020 – Shire of Bridgetown – Greenbushes
- c) Tuesday 7th April 2020 – Shire of Manjimup
- d) Tuesday 2nd June 2020 - Shire of Donnybrook- Balingup

Meeting closed: 7.09 pm

Attachment 12.1.1

Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Proposed cost of development	Date Received	Advertised	Issue Date	Authority
2019/32	Terry & Annette Welsh	Terry & Annette Welsh	A1617	Lot 49 Valley Way, Nannup	Building envelope extension & oversize outbuilding	Works & use	\$15,000.00	9/08/2019	Yes - 2 weeks	12/09/2019	Delegated - CEO
2019/33	Douglas & Mary Barber	Douglas & Mary Barber	A1105	Lot 14 (124) Blackwood River Dr, Nannup	Oversize outbuilding	Works	\$5,000.00	22/08/2019	Yes - 2 weeks	12/09/2019	Delegated - CEO
2019/34	Anthony Mitchell & Jean Vinicombe	Jason Signmakers	A732	Lot 20 (37) Warren Rd, Nannup	Sign application	Use	\$1,000.00	29/08/2019	No - low impact	12/09/2019	Delegated - CEO
2018/34	Marc Huber & Irene Schmutz	Daniel Malton	A1810	Lot 201 (90) Warren Rd, Nannup	Additional use (home occupation)	Use	\$0.00	3/07/2018	Yes - 42 days	24/09/2019	Delegated - CEO



MEMORANDUM OF UNDERSTANDING

BETWEEN

NANNUP GARDEN VILLAGE INC

AND

THE SHIRE OF NANNUP

2020 – 2023

IN RELATION TO THE NANNUP FLOWER AND GARDEN FESTIVAL

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Background

This Memorandum of Understanding establishes the guidelines for collaboration between the Nannup Garden Village Inc. and the Shire of Nannup in the delivery of the Nannup Flower and Garden Festival 2019 – 2022.

The Nannup Flower and Garden Festival runs the Nannup Flower and Garden Festival each year in August. The Nannup Flower and Garden Festival is acknowledged as one of the largest cultural events in the Shire of Nannup.

1. Definitions

- 1.1 MOU refers to this Memorandum of Understanding

2. Party Commitments

- 2.1 The parties agree they will adhere to the commitments provided within this MOU and will actively maintain a cooperative relationship (including the sharing of all relevant information) in order to enhance the efficient and effective operation and administration of this MOU.
- 2.2 The parties agree nothing in this MOU shall give rise to any legal liability of any kind to the parties in the part of either party, its employees or agents (or both).

3. Nannup Garden Village Inc. Commitments

- 3.1 The Nannup Garden Village Inc. agrees to develop an annual sponsorship package for Council in acknowledgement of the financial contribution to the Nannup Flower and Garden Festival.
- 3.2 Recognise the Shire of Nannup as a major sponsor in all advertising and promotional material.
- 3.3 That direct links be established between the Flower and Garden Festival website and the Shire of Nannup website.
- 3.4 The Nannup Garden Village Inc. agrees to lodge an annual Event Application to the Shire of Nannup and fulfil all Occupational Health and Safety, Health Act, Risk Management, Environmental Protection Act, Local Government Act and other legislative requirements.
- 3.5 The Nannup Garden Village Inc. will submit an annual Traffic Management Plan and Emergency Evacuation Plan for the Nannup Flower and Garden Festival.
- 3.6 The Nannup Garden Village Inc. will submit annually an audited Profit and Loss Statement and event evaluation for the Nannup Flower and Garden Festival to the Shire of Nannup.
- 3.7 Provide an annual debrief to the Shire of Nannup Councillors at the conclusion of the event.

- 3.8 Provide a financial report to the Shire of Nannup at the conclusion of the event.
- 3.9 Provide an acquittal to the Shire of Nannup relating to the annual sponsorship stipulated in Section 4.1 along with all supporting documentation.

4. Shire of Nannup Commitments

- 4.1 Provide an annual sponsorship of \$10,000 excluding GST to Nannup Garden Village Inc. for the Nannup Flower and Garden Festival.
- 4.2 That direct links be established between the Flower and Garden Festival website and the Shire of Nannup website.
- 4.3 That the Shire of Nannup will ensure the Town and Festival area is generally neat and tidy in preparation for the Nannup Flower and Garden Festival. This includes road sweeping, mowing, street furniture repairs and the like.
- 4.4 Where applicable, mark out irrigation lines on grassed areas in order to avoid damage.
- 4.5 That the Shire of Nannup ensure that the parking area at the southern end of foreshore park be mowed and cleared of debris to create a suitable festival car parking area.

5. Use of Shire of Nannup owned Facilities

5.1 Hire Fees associated with Use of Shire owned

The Nannup Garden Village Inc. will pay the applicable Fees and Charges for the use of Shire facilities as stated in the annual Shire of Nannup Fees and Charges.

5.2 Public Toilet Cleaning

- 5.2.1 The Nannup Garden Village Inc. will reimburse the Shire of Nannup for the costs of cleaning public toilets. These costs are to be calculated on the following basis;
 - i. Staff Wages – this is the wage paid directly to staff members performing the tasks and will be subject to any applicable penalty rates.
 - ii. Consumables – this is to include items such as, but not limited to, cleaning products, toilet paper, hand soap and similar.
 - iii. Vehicle Costs – this is to include the direct running costs of the vehicle involved to perform the tasks. Depreciation will not be included within the calculation.
 - iv. Overheads – overheads will be added at single time irrespective of the penalty rates paid to the employee.
- 5.2.2 The Shire of Nannup will ensure the toilets are cleaned at minimum on the following schedule; however, more cleans may be necessary depending on the utilisation.
 - i. Thursday - Morning and Afternoon clean
 - ii. Friday – Morning and Afternoon clean
 - iii. Saturday – Morning, Midday and Afternoon clean
 - iv. Sunday Morning, Midday and Afternoon clean
- 5.2.3 The Shire of Nannup will subtract from the costs to the Nannup Garden Village Inc. the ordinary scheduled clean that Shire performs weekly during the year.

6. Tulip Bulbs

6.1 Preparation of Tulip Bulbs

- i. The Shire of Nannup will purchase, propagate and prepare up to 15,000 tulip bulbs for the Nannup streetscape.
- ii. The Shire of Nannup will purchase, propagate and prepare up to 2,000 tulip bulbs for the Nannup Town Hall displays.
- iii. The Nannup Garden Village Inc. will assist the Shire of Nannup with the potting of the prepared tulip bulbs at the Shire Depot. Before doing so, the Nannup Garden Village Inc. personnel will be required to undertake a Depot Induction process and work within a designated area as allocated by the Shire of Nannup.

7. Street Bins

- 7.1 The Nannup Garden Village Inc. will arrange for Town street bins to be emptied and managed during the festival. This includes bins along Brockman Street, Foreshore Park, Town Hall Precinct and Main Street Bins to Forrest Street. The Nannup Garden Village Inc. agree to place their own bins within this area and empty them as required. The large green or orange wheelie bins will not be emptied as part of this MOU.

8. Limits of Responsibility and Indemnity

- 8.1 Neither part will be liable for any loss nor damage suffered by the other (including consequential loss or damage), however caused, which may arise from services provided under this MOU or otherwise from performance of this MOU.

9. Security, Privacy and Confidentiality

- 9.1 The Nannup Garden Village Inc. and Shire of Nannup agrees to comply with the Information Privacy

10. Dispute Resolution

- 10.1 in the event of a dispute under this MOU, the Contact Officers will each use their best endeavours to resolve the dispute between them at an operational level.
- 10.2 If a dispute is not resolved under 10.1 within 14 business days of an issue being formally raised by the parties, the dispute will be referred to the Shire of Nannup Chief Executive Officer.
- 10.3 If the matter is not resolved through further negotiations under clause 10.2, the dispute will be referred to an independent arbitrator.

11. Term of this MOU

- 11.1 The MOU will commence on the date of execution and will terminate after 3 years from the commencement.
- 11.2 The parties agree to review the operation of this MOU no less than annually, to ensure its ongoing effectiveness and address any matter of concern.
- 11.3 The MOU can be varied by the parties provided the variations are in writing and signed by all parties.
- 11.3.1 Notwithstanding the above, the Shire of Nannup may vary the annual contribution set out in Clause 4.1 for the purpose of meeting its financial obligations under the Local Government Act should unanticipated budget requirements arise.

- 11.4 Either party may terminate this agreement by written notice to the other party should the Nannup Garden Village Inc. dissolve or be placed into administration.

12. Compliance and Audit

- 12.1 The parties will work co-operatively to ensure that effective compliance regimes are maintained and, where reasonable possible will provide the other with relevant information to support compliance activity.
- 12.2 Each of the parties will advise the other of any audit or review function undertaken internally or externally related to the Nannup Flower and Garden Festival. The parties, where reasonable possible will provide assistance to the other in relation to any audit or review.

13. Contact Persons

- 13.1 The Nannup Garden Village Inc. and the Shire of Nannup agree to appoint a Contact Person and authorised delegate. The Contact Person and authorised delegate for each party is authorised to act for that party in relation to this MOU. The Contact Person is the first point of contact for the other party in relation to any disputes arising under this MOU.
- 13.2 The details for each party's Contact Person and authorised delegate are set out in Schedule 1.
- 13.3 If a party wishes to change their Contact Officer or authorised delegate that, party will notify the other party in writing of the new contact details.

EXECUTED as a Memorandum of Understanding (MOU)

SIGNED for and on behalf of the Nannup Garden Village Inc. by:

.....
(name) (position)

.....
(signature) (date)

In the presence of witness:

.....
(name) (position)

.....
(signature) (date)

SIGNED for and on behalf of the Shire of Nannup by:

.....
(name) (position)

.....
(signature) (date)

In the presence of witness:

.....
(name) (position)

.....
(signature) (date)

SCHEDULE 1 – CONTACT PERSONS

Nannup Garden Village Inc.

Name: Maggie Longmore
Position: Chairperson
Phone: 9756 0308
Mobile: 0427 560 305
Email: mlongmore@westnet.com.au
Postal: Nannup Garden Village Inc – 10 Warren road Nannup WA 6275

Shire of Nannup

Name: Nicole Botica
Position: Economic and Community Development Officer
Phone: 08 9756 1018
Email: ecdo@nannup.wa.gov.au
Postal: Po Box 11 Nannup WA 6275

Att 12.4.1

ACCOUNTS FOR PAYMENT				
Aug-19				
Municipal Fund				
Chq/EFT	Date	Name	Description	Amount
EFT11843	09/08/2019	LGIS BROKING	MANGEMENT LIABILITY	\$ 10,160.32
EFT11844	09/08/2019	SOUTHERN LOCK AND SAFE	4 x ABUS 83/50 PADLOCK KEYED TO SHIRE SYSTEM #2	\$ 321.36
EFT11845	09/08/2019	CIVIC LEGAL	LEGAL ADVICE	\$ 346.50
EFT11846	09/08/2019	BUSSELTON TOYOTA	45000 KM SERVICE	\$ 313.15
EFT11847	09/08/2019	JOAN SMITH	JULY SCHOOL HOLIDAY ACTIVITY	\$ 62.50
EFT11848	09/08/2019	DEAN GUJA	EHO WORK, TRAVEL AND MILEAGE	\$ 4,148.00
EFT11849	09/08/2019	COVS PARTS	SUNDRY SAFETY GEAR	\$ 131.64
EFT11850	09/08/2019	TONY DEAN	ORDINARY MEETING ALLOWANCE	\$ 150.00
EFT11851	09/08/2019	CITY & REGIONAL FUELS	1750 LITRES DIESEL	\$ 5,262.86
EFT11852	09/08/2019	SCOPE BUSINESS IMAGING	PREVENTATIVE SERVICE PLAN JULY 2019	\$ 2,302.97
EFT11853	09/08/2019	OFFICEWORKS	OFFICE SUPPLIES	\$ 786.69
EFT11854	09/08/2019	SUN AND FLOWER STUDIOS	JULY SCHOOL HOLIDAY ACTIVITY	\$ 300.00
EFT11855	09/08/2019	STIHL SHOP REDCLIFFE	SUNDRY SUPPLIES	\$ 447.00
EFT11856	09/08/2019	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 146.63
EFT11857	09/08/2019	FAIRTEL PTY LTD	NBN CHARGES FOR JULY FOR SES BUILDING	\$ 194.00
EFT11858	09/08/2019	NANNUP SIGNS	SIGNAGE	\$ 214.50
EFT11859	09/08/2019	BLACKWOOD CAFE	GIFT VOUCHER CULTURAL PLANNING YOUTH PRIZE	\$ 20.00
EFT11860	09/08/2019	NICOLE BOTICA	REIMBURSEMENT OF EXPENSES	\$ 139.30
EFT11861	09/08/2019	LUCIA TIYCE	REIMBURSEMENT OF VET COSTS	\$ 118.67
EFT11862	09/08/2019	BULLIVANTS	ANNUAL INSPECTION OF LIFTING GEAR	\$ 881.71
EFT11863	09/08/2019	NANNUP ELECTRICAL SERVICES	CAREY STREET MAINTENANCE	\$ 175.00
EFT11864	09/08/2019	MOORE STEPHENS (WA) PTY LTD	EXTERNAL SUPPORT - BUDGET PRPARATION	\$ 3,993.00
EFT11865	09/08/2019	K & C HARPER	SUNDRY MAINTENANCE	\$ 198.00
EFT11866	09/08/2019	METROCOUNT	2 X 100m PREMIUM ROAD TUBE	\$ 1,263.90
EFT11867	09/08/2019	LGIS LIABILITY	INSURANACE EXPENSE	\$ 84,580.37
EFT11868	09/08/2019	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 5,845.19
EFT11869	09/08/2019	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$ 240.64
EFT11870	09/08/2019	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS	\$ 140.71
EFT11871	09/08/2019	RSL NANNUP BRANCH	JULY SCHOOL HOLIDAY ACTIVITY	\$ 60.00
EFT11872	09/08/2019	NANNUP COMMUNITY RESOURCE CENTRE	ADVERTISING JUNE 2019 TELEGRAPH	\$ 783.80
EFT11873	09/08/2019	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 927.41
EFT11874	09/08/2019	SW PRECISION PRINT	RATES 2019/20 PRINTING	\$ 1,478.00
EFT11875	09/08/2019	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PAPER SUPPLIES	\$ 123.75
EFT11876	09/08/2019	ST. JOHN AMBULANCE - NANNUP	ST JOHN AMBULANCE MEMBERSHIPS FEES	\$ 383.00
EFT11877	09/08/2019	IT VISION	FINANCE ENQUIRY JULY 2019	\$ 38.50
EFT11878	14/08/2019	TELSTRA - DAMAGE COST RECOVERY & MANAGEMENT	DAMAGE TO TELSTRA PROPERTY	\$ 1,141.93
EFT11879	14/08/2019	A TASTE OF NANNUP	VISITOR INFORMATION SERVICING JULY - OCTOBER 2019	\$ 4,583.32
EFT11880	14/08/2019	EDGE PLANNING & PROPERTY	PLANNING SERVICES BETWEEN 21 JULY - 10 AUGUST	\$ 872.30
EFT11881	14/08/2019	GEOGRAPHE COMMUNITY LANDCARE NURSERY	GARDENING SUPPLIES	\$ 564.00
EFT11882	14/08/2019	NANNUP DELI	REFRESHMENTS	\$ 145.24
EFT11883	14/08/2019	OFFICEWORKS	OFFICE SUPPLIES	\$ 124.29
EFT11885	14/08/2019	SOPHIA GRYGLICKI	JULY SCHOOL HOLIDAY ACTIVITY	\$ 180.00
EFT11886	14/08/2019	IMCO AUSTRALASIA	SUNDRY SUPPLIES	\$ 962.50
EFT11887	14/08/2019	BUNNINGS- BUSSELTON	3 X GREEN WHEELIE BIN	\$ 324.34
EFT11888	14/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 55.01
EFT11889	14/08/2019	NANNUP COMMUNITY RESOURCE CENTRE	COMMUNITY BUS HIRE 17-19 MAY	\$ 165.00
EFT11890	14/08/2019	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 331.98
EFT11892	21/08/2019	LGIS BROKING	MOTOR VEHICLE INSURANCE 2019/2020	\$ 27,456.24
EFT11893	21/08/2019	COVS PARTS	SUNDRY SUPPLIES	\$ 352.26
EFT11894	21/08/2019	COMPASS RENOVATIONS	SUNDRY MAINTENANCE	\$ 850.00
EFT11895	21/08/2019	OFFICEWORKS	OFFICE SUPPLIES	\$ 550.26
EFT11896	21/08/2019	KOMATSU	MACHINERY SUPPLEIS	\$ 720.41
EFT11897	21/08/2019	ONE RUSTIC BLOOM	GIFT	\$ 154.00
EFT11898	21/08/2019	ALL KINDS OF STITCHES	JULY SCHOOL HOLIDAY ACTIVITY	\$ 75.00
EFT11899	21/08/2019	NICOLE BOTICA	REIMBURSEMENT OF EXPENSES	\$ 36.00
EFT11900	21/08/2019	SUGAR MOUNTAIN ELECTRICAL SERVICES	LIBRARY MAINTENANCE	\$ 587.35
EFT11901	21/08/2019	IT VISION	RENEW SYNERGYSOFT 2019/2020	\$ 37,114.02
EFT11903	29/08/2019	B & B STREET SWEEPING PTY LTD	TOWN STREETS SWEEP FOR GARDEN FESTIVAL	\$ 1,573.00
EFT11904	29/08/2019	LGIS RISK MANAGEMENT	OPERATIONAL LEADERSHIP PROGRAM 2019	\$ 123.75
EFT11905	29/08/2019	SOUTH WEST ISUZU	1 X M3B1 SCANIA 1869993 AIR FILTER	\$ 198.00
EFT11906	29/08/2019	BRANDINO PTY LTD	PROMOTIONAL MATERIAL	\$ 495.00
EFT11907	29/08/2019	FIRE RESCUE SAFETY AUSTRALIA	SUNDRY SUPPLIES	\$ 1,548.01
EFT11908	29/08/2019	PICKLE & O	CATERING	\$ 50.00
EFT11909	29/08/2019	CITY & REGIONAL FUELS	2000 LITRES DIESEL	\$ 3,133.28
EFT11911	29/08/2019	ERIN CARTER	AFTER SCHOOL ART 24.7.19	\$ 200.00
EFT11912	29/08/2019	CHUBB FIRE & SECURITY	FIRE ALARM MAINTENANCE	\$ 655.38
EFT11913	29/08/2019	AW ROADWORKS PTY LTD	T.M.P MADE UP FOR THE CLOSURE OF JOHNSTON ROAD	\$ 1,452.00
EFT11914	29/08/2019	E-STATION PTY LTD	ANNUAL MAINTENANCE FEE JULY 2018 - JUNE 2019	\$ 1,033.52
EFT11915	29/08/2019	WA ASSOCIATION OF CARAVAN CLUBS INC.	ANNUAL SUBSCRIPTION	\$ 600.00
EFT11916	29/08/2019	NANNUP COMMUNITY CINEMA INC.	CULTURAL PLANNING COMPETITION - MOVIE TICKETS	\$ 40.00
EFT11917	29/08/2019	NICOLE BOTICA	REIMBURSEMENT OF EXPENSES	\$ 447.13
EFT11918	29/08/2019	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL FOR QUARTER 1 2019-20	\$ 30,343.80
EFT11919	29/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 79.31
EFT11920	29/08/2019	WALGA	WA LOCAL GOVT CONVENTION 2019 EXPENSES.	\$ 160.00
			Total EFT payments - August 2019	\$246,156.70

20406	09/08/2019	ERIN CARTER	AFTER SCHOOL ACTIVITIES	\$ 62.50
20407	09/08/2019	SHIRE OF NANNUP	REFRESHMENTS	\$ 77.00
20408	14/08/2019	RAC BUSINESSWISE	RAC MEMBERSHIP RENEWAL 2019/20	\$ 106.00
20409	29/08/2019	TELSTRA	TELSTRA USAGE AND SERVICE CHARGES JULY 2019	\$ 33.33
			Total Cheque payments - August 2019	\$ 278.83
DD10561.1	31/08/2019	SYNERGY	SYNERGY CARLOTTA VBFB AUGUST 2019	\$ 7,863.50
DD10561.2	31/08/2019	TELSTRA	TELSTRA NANNUP BROOK VBFB AUGUST 2019	\$ 1,430.18
DD10561.3	31/08/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 39 AUGUST 2019	\$ 5,039.23
DD10561.4	31/08/2019	SGFLEET	SGFLEET AUGUST 2019	\$ 1,198.98
DD10561.5	31/08/2019	BOC LIMITED	BOC AUGUST 2019	\$ 212.95
DD10561.6	31/08/2019	BP AUSTRALIA	BP AUGUST 2019	\$ 222.30
DD10561.7	31/08/2019	WATER CORPORATION	WATER CORPORATION AUGUST 2019	\$ 3,134.26
DD10561.8	31/08/2019	GO GO MEDIA * DIRECT DEBIT*	GO GO MEDIA AUGUST 2019	\$ 75.90
DD10561.9	31/08/2019	CLEANAWAY	CLEANAWAY AUGUST 2019	\$ 7,018.97
DD10569.1	14/08/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 7,579.18
DD10569.2	14/08/2019	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 321.40
DD10569.3	14/08/2019	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 338.44
DD10569.4	14/08/2019	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 259.55
DD10569.5	14/08/2019	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 413.48
DD10569.6	14/08/2019	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,121.67
DD10569.7	14/08/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 210.87
DD10570.1	28/08/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 7,381.80
DD10570.2	28/08/2019	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 321.40
DD10570.3	28/08/2019	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 338.44
DD10570.4	28/08/2019	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 259.55
DD10570.5	28/08/2019	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 372.13
DD10570.6	28/08/2019	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,148.96
DD10570.7	28/08/2019	JOLLEY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 63.49
DD10570.8	28/08/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 210.87
DD10561.10	31/08/2019	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	CONNECT AUGUST 2019	\$ 85.81
DD10561.11	31/08/2019	CORPORATE CREDIT CARD - SHIRE OF NANNUP	SUNDRY EXPENSES	\$ 903.51
DD10561.12	31/08/2019	WESTNET	WESTNET AUGUST 2019	\$ 184.84
DD10561.13	31/08/2019	AUSSIE BROADBAND - DIRECT DEBIT	AUSSIE BROADBAND AUGUST 2019	\$ 99.00
DD10561.14	31/08/2019	CALTEX AUSTRALIA	CALTEX AUGUST 2019	\$ 796.94
			Total Direct Debit payments - August 2019	\$ 48,607.60
Trust Fund				
EFT11902	21/08/2019	BUILDING COMMISSION	JULY 2019 BSL	\$ 704.94
EFT11891	14/08/2019	BUILDING COMMISSION	BSL JUNE 2019	\$ 672.40
			Total Trust Payments - August 2019	\$ 1,377.34

TOTAL PAYMENTS AUGUST 2019	
Municipal Payments	\$ 295,043.13
Trust Payments	\$ 1,377.34
	<u>\$ 296,420.47</u>

SHIRE OF NANNUP			
CREDIT CARD PAYMENTS- AUGUST 2019			
Date	Supplier	Description	Amount
MCS Credit Card			
2/08/2019	ART SHED ONLINE	STRIVE GRANT - YOUTH ACTIVITY	\$ 132.32
31/07/2019	MELO VELO	SHIRE PRESIDENT CATCHUP	\$ 10.10
13/08/2019	MELO VELO	SHIRE PRESIDENT CATCHUP	\$ 14.10
6/08/2019	JULIE SCOTT	STRIVE GRANT - YOUTH ACTIVITY	\$ 281.46
			\$ 437.98
CEO Credit Card			
05/08/2019	UNITED FUEL - MT BARKER	DIESEL SUPPLIES	\$ 62.46
14/08/2019	BALINGUP LIQUOR	DIESEL SUPPLIES	\$ 95.58
20/08/2019	MELO VELO	SHIRE PRESIDENT CATCHUP	\$ 14.20
27/08/2019	SAI GLOBAL	TRAFFIC MANAGEMENT REGULATIONS	\$ 283.29
28/08/2019	MELO VELO	PRESIDENTS MEETING	\$ 10.00
			\$ 465.53
			\$ 903.51

Att 12.5.1

ACCOUNTS FOR PAYMENT				
Sep-19				
Municipal Payments				
Chq/EFT	Date	Name	Description	Amount
EFT11921	06/09/2019	LGIS BROKING	CYBER LIABILITY INSURANCE	\$ 1,650.00
EFT11922	06/09/2019	AUSTRALIA POST	POSTAGE CHARGES BULK MAIL OUT	\$ 1,461.67
EFT11923	06/09/2019	NANNUP VALLEY CHALETS	MORNING TEA - LIBRARY WORKSHOP	\$ 60.00
EFT11924	06/09/2019	DEAN GUJA	EHO WORK AND TRAVEL	\$ 4,690.50
EFT11925	06/09/2019	LEWIS HORNE	YOUTH ACTIVITY	\$ 800.00
EFT11926	06/09/2019	KOMATSU	SUNDRY SUPPLIES	\$ 282.05
EFT11927	06/09/2019	AFGRI	2 X TRANSMISSION HYDRAULIC FILTER	\$ 1,397.74
EFT11928	06/09/2019	CHUBB FIRE & SECURITY	FIRE DETECTION SYSTEM REC CENTRE - AUGUST 2019	\$ 161.73
EFT11929	06/09/2019	PARMELIA HILTON	ACCOMODATION 2019 WA LOCAL GOV'T CONVENTION.	\$ 3,551.10
EFT11930	06/09/2019	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 98.71
EFT11931	06/09/2019	BESAFE BUILDING INSPECTIONS	CONDITION & COMPLIANCE REPORT	\$ 1,570.00
EFT11932	06/09/2019	ANDREA JENKINS	FLOWER & GARDEN WORKSHOP	\$ 501.40
EFT11933	06/09/2019	BUSSELTON HYDRAULIC SERVICES	HYDRAULIC HOSE REPAIR - JD GRADER	\$ 175.30
EFT11934	06/09/2019	CEMETERIES & CREMATORIA ASSOC OF WA	ORDINARY MEMBERSHIP 2019/2020	\$ 125.00
EFT11935	06/09/2019	TOLL TRANSPORT PTY LTD	THE PAPER COMPANY	\$ 68.92
EFT11936	06/09/2019	STATE LIBRARY OF WESTERN AUSTRALIA	LOST & DAMAGED BOOK CHARGES	\$ 220.00
EFT11937	06/09/2019	NANNUP HOTEL MOTEL	COUNCIL DINNER - AUGUST 2019	\$ 432.50
EFT11938	06/09/2019	NANNUP COMMUNITY RESOURCE CENTRE	SHIRE NOTES IN TELEGRAPH - AUGUST 2019	\$ 217.80
EFT11939	06/09/2019	WALGA	ATTENDANCE AT 2019 WA LOCAL GOV'T CONVENTION	\$ 6,417.00
EFT11940	11/09/2019	CIVIC LEGAL	LEGAL ADVICE	\$ 1,386.00
EFT11941	11/09/2019	STEPHEN WINFIELD	PROTECTIVE PRESCRIPTION GLASSES REIMBURSEMENT	\$ 230.00
EFT11942	11/09/2019	NANNUP PHARMACY	PURCHASE OF FIRST AID SUPPLIES FOR VBFB	\$ 119.40
EFT11943	11/09/2019	COVS PARTS	2 X 7BCA CT- 20L TRUCK AND VEHICLE WASH 20L	\$ 324.64
EFT11944	11/09/2019	BLUESTEEL ENTERPRISES PTY LTD	40 x GEARBAGS LGE RED C/W WHEELS	\$ 20,312.73
EFT11945	11/09/2019	CITY & REGIONAL FUELS	1700 LITRES DIESEL	\$ 9,803.66
EFT11946	11/09/2019	SCOPE BUSINESS IMAGING	PREVENTATIVE SERVICE PLAN AUGUST 2019	\$ 1,002.12
EFT11947	11/09/2019	CHUBB FIRE & SECURITY	FIRE EXTINGUISHER MAINTENANCE	\$ 110.00
EFT11948	11/09/2019	DARRIN SEBO	REIMBURSEMENT FOR WHITE CARD	\$ 49.00
EFT11949	11/09/2019	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 26.57
EFT11950	11/09/2019	IT VISION	ALTUS FINANCE ENQUIRY AUGUST 2019	\$ 38.50
EFT11951	11/09/2019	BUILDING COMMISSION	BSL AUGUST 2019	\$ 169.95
EFT11952	18/09/2019	TYREPOWER BUSSELTON	TYRE REPAIR FOR MCS VEHICLE	\$ 38.50
EFT11953	18/09/2019	NANNUP MUSIC FESTIVAL	COMMUNITY GRANT 2019/2020	\$ 11,000.00
EFT11954	18/09/2019	NANNUP VALLEY CHALETS	CATERING - AIIMS TRAINING	\$ 390.00
EFT11955	18/09/2019	WARREN BLACKWOOD ALLIANCE OF COUNCILS	CONTRIBUTION TO WBAC PROJECT FOR 2019/20	\$ 12,132.65
EFT11956	18/09/2019	LORRAINE LEARMOND	REIMBURSEMENT OF EXPENSES	\$ 109.00
EFT11957	18/09/2019	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 1,959.45
EFT11958	18/09/2019	NANNUP DELI	REFRESHMENTS	\$ 122.30
EFT11959	18/09/2019	BROOKS HIRE	DE-MOB FOR BROOKS HIRE LOADER	\$ 610.50
EFT11960	18/09/2019	ERIN CARTER	AFTER SCHOOL PROGRAM	\$ 114.60
EFT11961	18/09/2019	OFFICEWORKS	OFFICE WORKS	\$ 622.49
EFT11962	18/09/2019	WASSA'S FORMWORK & CONCRETE	FOOTPATH MAINTENANCE	\$ 412.50
EFT11963	18/09/2019	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 39.83
EFT11964	18/09/2019	NANNUP GARDEN VILLAGE COMMITTEE	Inv 2019/055	\$ 750.00
EFT11965	18/09/2019	JASON SIGNMAKERS	SIGNAGE	\$ 454.30
EFT11966	18/09/2019	WA LIBRARY SUPPLIES	LIBRARY SUPPLIES	\$ 102.85
EFT11967	18/09/2019	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 1,956.49
EFT11968	18/09/2019	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$ 797.79
EFT11969	18/09/2019	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS	\$ 89.62
EFT11970	18/09/2019	PRESTIGE PRODUCTS	CELANING PRODUCTS	\$ 117.04
EFT11971	18/09/2019	SW PRECISION PRINT	PRINTING OF WASTE BOOKLETS	\$ 3,485.00
EFT11972	18/09/2019	SUGAR MOUNTAIN ELECTRICAL SERVICES	SUPPLY & INSTAL MOTION SENSOR REC CENTRE	\$ 726.55
EFT11973	18/09/2019	ST. JOHN AMBULANCE - NANNUP	ST JOHN'S AMBULANCE MEMBERSHIP	\$ 91.00
EFT11974	18/09/2019	WALGA	WALGA SUBSCRIPTIONS 2019/20	\$ 4,488.00
			Total EFT payments - September 2019	\$ 98,064.45

20410	06/09/2019	NANNUP DISTRICT HIGH SCHOOL	2019 ATHLETICS CARNIVAL TROPHY SPONSORSHIP	\$	30.00
20411	11/09/2019	LASER MAYHEM AT MARANUP FORD	LASER MAYHEM - NATIONAL YOUTH WEEK	\$	500.00
20412	11/09/2019	TELSTRA	TELSTRA USAGE AND SERVICE 28/7/2019 - 27/08/2019	\$	57.32
20413	18/09/2019	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION	\$	62.05
			Total Cheque payments - September 2019	\$	649.37
DD10571.1	11/09/2019	WALGSP	SUPERANNUATION CONTRIBUTIONS	\$	7,389.67
DD10571.2	11/09/2019	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,094.41
DD10571.3	11/09/2019	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	321.40
DD10571.4	11/09/2019	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	338.44
DD10571.5	11/09/2019	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$	259.55
DD10571.6	11/09/2019	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$	413.48
DD10571.7	11/09/2019	JOLLEY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	46.39
DD10571.8	11/09/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	210.87
DD10571.9	11/09/2019	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	66.20
DD10572.1	25/09/2019	WALGSP	SUPERANNUATION CONTRIBUTIONS	\$	7,400.93
DD10572.2	25/09/2019	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	321.40
DD10572.3	25/09/2019	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	338.44
DD10572.4	25/09/2019	AMG SUPER	SUPERANNUATION CONTRIBUTIONS	\$	259.55
DD10572.5	25/09/2019	ASGARD INFINITY EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	\$	413.48
DD10572.6	25/09/2019	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,116.48
DD10572.7	25/09/2019	JOLLEY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	45.60
DD10572.8	25/09/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	210.87
DD10588.1	30/09/2019	GO GO MEDIA * DIRECT DEBIT*	GO GO MEDIA SEPTEMBER 2019	\$	75.90
DD10588.2	30/09/2019	SYNERGY	ELECTRICITY EXPENSES	\$	3,352.03
DD10588.3	30/09/2019	SGFLEET	SG FLEET SEPTEMBER 2019	\$	1,643.93
DD10588.4	30/09/2019	BOC LIMITED	BOC SEPTEMBER 2019	\$	72.91
DD10588.5	30/09/2019	BP AUSTRALIA	BP SEPTEMBER 2019	\$	144.05
DD10588.6	30/09/2019	CLEANAWAY	DOMESTIC WASTE AND RECYCLE SEPTEMBER 2019	\$	10,227.97
DD10588.7	30/09/2019	WESTNET	WESTNET SEPTEMBER 2019	\$	374.84
DD10588.8	30/09/2019	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CORPORATE CREDIT CARD EXPENSES	\$	580.90
DD10588.9	30/09/2019	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	CALL ASSOCIATES SEPTEMBER 2019	\$	100.82
DD10588.10	30/09/2019	AUSSIE BROADBAND - DIRECT DEBIT	AUSSIE BROADBAND SEPTEMBER 2019	\$	99.00
DD10588.11	30/09/2019	TELSTRA	TELSTRA SEPTEMBER 2019	\$	1,430.39
DD10588.12	30/09/2019	CALTEx AUSTRALIA	CALTEx SEPTEMBER 2019	\$	602.99
DD10588.13	30/09/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 SEPTEMBER 2019	\$	1,666.06
			Total Direct Debit payments - September 2019	\$	40,618.95

TOTAL PAYMENTS SEPTEMBER 2019		
Municipal Payments	\$	139,332.77
Trust Payments	\$	-
	\$	139,332.77

SHIRE OF NANNUP			
CREDIT CARD PAYMENTS - SEPTEMBER 2019			
Date	Supplier	Description	Amount
MCS Credit Card			
12/09/2019	GRAVITY ETC.	SCHOOL HOLIDAY PROGRAM	\$ 175.00
17/09/2019	MELO VELO	CORPORATE COFFEE CARD	\$ 37.00
			\$ 212.00
CEO Credit Card			
05/09/2019	FPA AUSTRALIA	BUSHFIRE PLANNING SEMINAR	\$ 350.00
11/09/2019	MELO VELO	SHIRE PRESIDENT CATCH UP	\$ 18.90
			\$ 368.90
			\$ 580.90