

Minutes

Council Meeting held Thursday 16 September 2021

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SHIRE OF NANNUP

Minutes of Ordinary Council Meeting held in Council Chambers, Adam Street
Thursday 16 September 2021 at 5.30 pm

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY:

The Shire President declared the meeting open at 5.31 pm.

The Shire President acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people; paying respects to Elders past, present and emerging.

2. ATTENDANCE/APOLOGIES:

2.1 ATTENDANCE

<i>Councillors</i>	<i>Staff</i>
Cr Tony Dean (Shire President)	David Taylor – Chief Executive Officer
Cr Robin Mellema (Deputy Shire President)	
Cr Chris Buckland	
Cr Patricia Fraser	
Cr Vicki Hansen	
Cr Cate Stevenson	

2.2 APOLOGIES

Nil.

3. PUBLIC QUESTION TIME:

3.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3.2 PUBLIC QUESTION TIME

Nil.

4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

4.1 APPROVED LEAVE OF ABSENCE

Cr Brown is on an approved leave of absence.

4.2 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

5. CONFIRMATION OF MINUTES:

5.1 Ordinary Council Meeting – 26 August 2021

COUNCIL RESOLUTION 21111

MOVED: CR BUCKLAND	SECONDED: CR HANSEN
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That the Minutes from the Ordinary Meeting of Council held 26 August 2021 be confirmed as a true and accurate record (attachment 5.1).

CARRIED (6/0)

5.2 Bush Fire Advisory Committee – 2 August 2021

COUNCIL RESOLUTION 21112

MOVED: CR STEVENSON	SECONDED: CR BUCKLAND
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That the Minutes of the meeting of Bush Fire Advisory Committee held 2 August 2021 be received (attachment 5.2).

CARRIED (6/0)

5.3 WALGA - South West Country Zone – 20 August 2021

COUNCIL RESOLUTION 21113

MOVED: CR BUCKLAND	SECONDED: CR MELLEMA
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That the Minutes of the WALGA South West Country Zone meeting held 20 August 2021 be received (attachment 5.3).

CARRIED (6/0)

5.4 Warren Blackwood Alliance of Councils Meeting 23 August 2021

COUNCIL RESOLUTION 21114

MOVED: CR STEVENSON	SECONDED: CR HANSEN
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That the Minutes of the Warren Blackwood Alliance of Councils meeting held 23 August 2021 be received (attachment 5.4).

CARRIED (6/0)

6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

Nil.

7. DISCLOSURE OF INTEREST:

Nil.

8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

9. PRESENTATIONS:

9.1 PETITIONS

Nil.

9.2 PRESENTATIONS

Nil.

9.3 DEPUTATIONS

Nil.

10. MEETING CLOSED TO THE PUBLIC:

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED:

Nil.

10.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC:

Nil.

11. REPORTS BY MEMBERS ATTENDING COMMITTEES:

Councillor	Committee/Working Group	Date
Buckland	Nannup Chamber Commerce & Industry	

12. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	12.1 – Delegated Planning Decisions for August 2021
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	1 September 2021
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in August 2021 is presented in Attachment 12.1.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During August 2021, four (4) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for August 2021 compared to August 2020:

	August 2020	August 2021
Delegated Decisions	4 (\$549,203)	7 (\$320,370)
Council Decisions	1 (\$23,000)	2 (\$500,000)
Total	5 (\$572,203)	9 (\$820,370)

89% of all approvals issued in the month of August were completed within the statutory timeframes of either 60 or 90 days. One application was not determined in the statutory timeframe of 90 days due to negotiations between the applicant, the Shire and Main Roads WA and the need for the application to be determined by Council.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS3.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for August 2021 as per Attachment 12.1.1.

COUNCIL RESOLUTION 21115

MOVED: CR STEVENSON

SECONDED: CR HANSEN

That Council receives the report on Delegated Development Approvals for August 2021 as per Attachment 12.1.1.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.2 - 2021 Sponsorship of Blackwood Valley Wine Show
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ASS 5
AUTHOR:	Nicole Botica – Economic & Community Development Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	8 September 2021
ATTACHMENTS:	12.2.1 - Letter from Blackwood Valley Wine Industry Association to CEO

BACKGROUND:

The Blackwood Valley Wine Industry Association covers four Shires in the region including Nannup, Balingup, Boyup Brook and Bridgetown. For the past 20 years, they have conducted an annual wine show, which Nannup has sponsored in 2015 & 2020 through the Community Grant Scheme.

The wine show provides an opportunity to highlight the premium wines being produced by smaller wineries and growers across the state as well as promoting the Blackwood Valley Wine Region. In 2020, the wine show attracted the highest number of exhibitors with 310 entries.

Traditionally the wine show is in Bridgetown, sponsored by the Shire of Bridgetown-Greenbushes and uses of Bridgetown Town Hall for the event. The Bridgetown Hotel has been the main sponsor for accommodating the judges. This year the hall is not available as it will be under renovation, and hence the Association is seeking to find an alternative venue to host the show and seeking support for accommodating the judges.

They are requesting sponsorship from The Shire of Nannup to host the event in Nannup on the 23 – 25 November 2021. Six judges will be provided by the Association to support the event and local accommodation is being requested as part of the sponsorship request to the Shire of Nannup.

The judges include professional representatives from the industry such as journalists, familiars, wine makers and other wine gurus such as the WA regional representative from James Halliday Wine Companion, Erin Larkin.

COMMENT:

The Blackwood Valley Wine Industry Association is an industry driven association representing grape growers and wine producers within the Blackwood Valley Region.

Their main purpose is to showcase the premium wines being tailor made by boutique producers and offer the public the chance to taste them.

They are seeking space to host the event that will cater to the event program and includes a judging room, storage space with access to glass washer and a kitchen space. Their request is for the following:

1. Use of the Nannup Function Centre for three days
2. Use of the Community Meeting Room for three days
3. Accommodation for six judges for three days

The Sponsorship proposition includes:

- Recognition as a major sponsor
- Sponsorship of the 1 trophy (Top Tier Trophy – Best Wine of the Show) in the wine show
- 3 x Mixed carton of show wines
- Use of Shire logo on all event promotional material
- Exclusive promotional opportunities within the Shire of Nannup including Social Media shout outs.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

FNC 3 – Community Groups and Donations

FINANCIAL IMPLICATIONS:

The booking fee for three-day hire of the facilities and accommodation equates to \$3,279 and includes:

Community Meeting Room:	\$113 p/day ~ \$339.00
Function Centre:	\$200 p/day ~ \$600.00
Accommodation at their preferred venue (Holberry House for six judges)	\$130 p/night ~ \$2,340.00

Total Sponsorship value ~ \$3,279.00

STRATEGIC IMPLICATIONS:

Strategic Community Plan 2017 -2027

Our Community

We are a unique town that role models sustainability, friendliness, take time to celebrate our heritage and festivals.

VOTING REQUIREMENTS:

Absolute Majority.

RECOMMENDATION:

That Council support the request to sponsor the event in the Shire of Nannup and honour the full amount requested.

COUNCIL RESOLUTION 21116

MOVED: CR MELLEMA	SECONDED: CR BUCKLAND
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That Council support the request to sponsor the event in the Shire of Nannup and honour the full amount requested.

CARRIED BY ABSOLUTE MAJORITY (6/0)

AGENDA NUMBER:	12.3 – Monthly Accounts for Payment – August 2021
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Susan Fitchat - Corporate Services Coordinator
REPORTING OFFICER:	Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	8 September 2021
ATTACHMENT:	12.3.1 – Accounts for Payment – August 2021

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 August to 31 August 2021 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently three corporate credit cards in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	13849 to 13933	\$338,811.30
Accounts paid by cheque	20519, 20520	\$86.65
Accounts paid by Direct Debit	11261.2 to 11298.12	\$56,282.37
<i>Sub Total Municipal Account</i>		<u>\$395,180.32</u>

Trust Account

Accounts paid by EFT	13934, 13935	\$930.96
<i>Sub Total Trust Account</i>		<u>\$930.96</u>
Total Payments		<u><u>\$396,111.28</u></u>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

None.

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal and Trust Account fund totalling \$396,111.28 1 August 2021 to 31 August 2021 in the attached schedule(s) be endorsed.

COUNCIL RESOLUTION 21117

<i>MOVED: CR BUCKLAND</i>	<i>SECONDED: CR FRASER</i>
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That the List of Accounts for Payment for the Nannup Shire Municipal and Trust Account fund totalling \$396,111.28 1 August 2021 to 31 August 2021 in the attached schedule(s) be endorsed.

CARRIED (6/0)

AGENDA NUMBER:	12.4 - Statement of Financial Activity – 30 July 2021
SUBJECT:	Statement of Financial Activity – 30 July 2021
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Susan Fitchat – Corporate Services Co-ordinator
REPORTING OFFICER:	Susan Fitchat –Corporate Services Co-ordinator
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	10 September 2021
ATTACHMENTS:	12.4.1 - Statement of Financial Activity for the period ending 30 July 2021

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

STATUTORY ENVIRONMENT:

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

RECOMMENDATION:

That Council receives the statutory Statement of Financial Activity for the period ending 31 July 2021, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

COUNCIL RESOLUTION 21118**MOVED: CR BUCKLAND****SECONDED: CR FRASER**

That Council receives the statutory Statement of Financial Activity for the period ending 31 July 2021, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.5 - Implementation of “Owl Friendly” Principles and practices
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Cate Stevenson
FILE REFERENCE:	
AUTHOR:	Rosalyn Edwards – Relief Ranger
REPORTING OFFICER:	Jonathan Jones – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	09 September 2020
ATTACHMENT:	12.5.1 - Owl Friendly Flyer example 12.5.2 – AMR Council Minutes example 12.5.3 – AMR Media Release

BACKGROUND:

A Nannup resident and wildlife rehabilitator has suggested and asked that the Shire of Nannup consider becoming an “Owl Friendly” shire. In particular, this relates to discouraging the use of second-generation anticoagulant rodenticides (SGAR) in the management of rat & mice pests.

SGARs have been found to result in “secondary poisoning” of wildlife such as owls who eat prey that has ingested SGAR. This can also effect domestic pets (dogs and cats). Some birds and animals at risk through direct and non-direct ingestion include nocturnal birds like the Masked and Barn Owls, Boobook and Tawny Frogmouth, as well as diurnal birds of prey. Animals that may be affected are Quenda, Possums, Chuditch and Phascogales.

COMMENT:

Second-generation anti-coagulant rodenticides represent the bulk of products available at supermarkets and hardware stores, and many people may not be aware of danger they pose to our wildlife (and pets).

Non - second-generation anticoagulant rodenticides metabolise quickly and so dead animals contain very low residues of poison. This method significantly decreases the risk of secondary poisoning of wildlife and pets.

Provision of information on the impact of SGARs and safer alternatives to community members would assist in creating awareness of the secondary poisoning which may then inform their decision making when purchasing rodenticides. An example of the community information flyer produced by Owl Friendly Margaret River as at Attachment 12.5.1.

Owl Friendly Margaret River Region is a volunteer project to tackle an insidious problem. The Shire of Augusta - Margaret River (AMR) adopted a position of being an “Owl Friendly” Shire in November 2020 – extract of AMR Council Minutes (Attachment 2) and associated Media Release (Attachment 3) are attached for information.

Denmark Environment Centre is working to make the Denmark region a safe haven for owls and other wildlife from rodenticide poisoning, supported by funding from the Shire of Denmark. (<http://owlfriendlydenmark.org.au/>). This project is funded by Bendigo Bank.

Whilst the Shire does not have a group such as the Augusta Margaret River’s Rodenticide Action Group and the Denmark Environment Centre, as a Council it is possible to adopt and implement “Owl Friendly” principles and practices. This could include ensuring that our pest management (direct and contracted) uses “owl friendly” means and providing information (including flyers, community displays) to the community & business on owl friendly choices for rodent control.

It is understood the Shire already uses non-SGAR when undertaking its own rodent management and that the primary pest control service used also uses non-SGARs.

The adoption and implementation of “Owl Friendly” Principles and practices will assist the Shire in becoming a haven for owls and other wildlife from rodenticide poisoning.

Becoming “Owl Friendly” aligns with the Shire’s Community Plan 2017 – 2027:

Adopting Recommendations 1 and 2 would be in line with practices already in use within the Shire.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

This is an environmental and sustainable project to which the Shire of Nannup has no allocated funds in the 2021-2022 financial budget. Funds would need to be allocated for officer’s time and provide information to the community & business on owl friendly choices, public relations, marketing and printing promotional information.

STRATEGIC IMPLICATIONS:

Strategic Community Plan 2017 - 2027

- *“Our Natural Environment” – 4.1 Our Sanctuary We will protect our amazing nature, magnificent forests, managed bush land, rivers agriculture and our pristine coastline,*
- *“Our Natural Environment” – 4.3 Our Sustainable Future To achieve a green clean future*
- *“Our Community Leadership - 5.1 Listen To listen and partner with our community leaders and all our diverse groups and
5.2 Working Together To have united community groups working together”*

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That the Shire of Nannup adopt and implement “Owl Friendly” principles and practices within the Shire’s areas of responsibility and influence including:

1. Ensuring that rodenticide treatments used by the Shire for protection of its assets are “owl friendly”;
2. Specifying rodenticide treatments in commercial pest operator contracts;
3. Sourcing and providing information to the community & business on “owl friendly” choices for rodent control.
4. Environmental Health Officer to provide the attached flyer to all food businesses and caravan parks as part of their regular inspections.
5. The Shire contact Owl Friendly Margaret River and offer to support them through advertising, hosting info sessions within the Shire.

Cr Buckland moved an amended motion with changes made to point 4 of the recommendation specifically.

COUNCIL RESOLUTION 21119

MOVED: CR BUCKLAND	SECONDED: CR FRASER
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That the Shire of Nannup adopt and implement “Owl Friendly” principles and practices within the Shire’s areas of responsibility and influence including:

- 1. Ensuring that rodenticide treatments used by the Shire for protection of its assets are “owl friendly”;*
- 2. Specifying rodenticide treatments in commercial pest operator contracts;*
- 3. Sourcing and providing information to the community & business on “owl friendly” choices for rodent control.*
- 4. Develop a flyer for the Environmental Health Officer to provide to all food businesses and caravan parks as part of their regular inspections.*
- 5. The Shire contact Owl Friendly Margaret River and offer to support them through advertising, hosting info sessions within the Shire.*

CARRIED (6/0)

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil.

14. URGENT BUSINESS:

Nil.

15. CLOSURE OF MEETING:

The Shire President declared the meeting closed at 6.00 pm.