



Shire of
Nannup
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Agenda Attachments

Ordinary Meeting of Council to be held
on Thursday 16 September 2021
Commencing at 5.30pm
in Council Chambers

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Minutes

**Council Meeting held Thursday 26 August 2021
5.30pm in Council Chambers, 15 Adam Street, Nannup**

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SHIRE OF NANNUP ORDINARY COUNCIL MEETING MINUTES 26 AUGUST 2021

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY:

The Shire President declared the meeting open at 5.30pm and welcomed the public gallery.

The Shire President acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people; paying respects to Elders past, present and emerging.

2. ATTENDANCE/APOLOGIES:

2.1 ATTENDANCE

<i>Councillors</i>	<i>Staff</i>
Cr Tony Dean (Shire President)	David Taylor – Chief Executive Officer
Cr Cheryle Brown	Sarah Dean – Governance Officer (Minute Taker)
Cr Chris Buckland	Jane Buckland – Development Services Officer
Cr Patricia Fraser	
Cr Vicki Hansen	
Cr Cate Stevenson	

Public Gallery

Rita Stallard, Isabel Green, Jim Green, Wayne Leece, Ian Gibb, Davina Gibb, Ming Zhuo, Brett Fowler, Melissa Bell, Corrie Scheepers.

2.2 APOLOGIES

Cr Mellema was an apology.

3. PUBLIC QUESTION TIME:

3.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Attachment 3.1.1 – Response to question taken on notice at July Ordinary Meeting of Council.

Attachment 3.1.2 – Response to question taken on notice at July Ordinary Meeting of Council.

3.2 PUBLIC QUESTION TIME

Mrs Rita Stallard, East Nannup Road

Q 1 Who are the Shires that are involved in the Climate Change group and what is their progress update?

Shire President response: The Warren Blackwood Alliance of Councils are all members – the Shire’s of Nannup, Manjimup, Donnybrook, Bridgetown, Boyup Brook. The Climate Change Group is currently in the process of recruiting a part time Executive Officer. The group has a Terms of Reference. The focus is on mitigation and programs to alleviate climate change.

Q 2 I have been marking the rubbish piles at Gussie’s Mill site, can you tell me when this rubbish will be removed? I have also marked large areas of invasive weeds; will that also be dealt with?

A 2 Shire President deferred the question to Chief Executive Officer. Mr Taylor thanked Mrs Stallard for bringing this issue to Council’s attention. The rubbish will be disposed of, as Council’s intention is to remove all the rubbish and clean up the site. The weed area is an issue we are aware of and will be dealt with in due course.

Q 3 I have seen people collecting firewood on the Gussie’s Mill site; can you tell me if this is permitted? Also what responsibility does the Department of Biodiversity, Conservation & Attractions for rubbish that is dumped on their site and was it easy to differentiate whose land was whose in the area of Gussies Mill.

A 3 The Shire President responded that it was probably not permitted to collect firewood on a shire reserve. Shire President also told Mrs Stallard that the CEO could correspond with DBCA to make them aware of the rubbish on DBCA managed land and requesting that it be removed.

He deferred the second part of Mrs Stallard’s question to the Chief Executive Officer. Mr Taylor responded that the Shire staff had access to mapping software to see the property boundaries clearly. Mr Taylor told Mrs Stallard the Shire are considering blocking access to vehicles to the reserve in an attempt to stop illegal dumping of rubbish.

4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

4.1 APPROVED LEAVE OF ABSENCE

Nil.

4.2 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

5. CONFIRMATION OF MINUTES:

5.1 and 5.2 MOVED EN BLOC - COUNCIL RESOLUTION 21093

MOVED: CR HANSEN	SECONDED: CR BUCKLAND
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5.1 That the Minutes from the Ordinary Meeting of Council held 22 July 2021 be confirmed as a true and accurate record (attachment 5.1).

5.2 That the Minutes of the meeting of Special Council meeting held 10 August 2021 be confirmed as a true and accurate record (attachment 5.2).

CARRIED EN BLOC (6/0)

5.3 COUNCIL RESOLUTION 21094

MOVED CR STEVENSON	SECONDED CR FRASER
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That the Minutes of the Local Drug Action Group committee meeting held 14 July 2021 be received (attachment 5.3).

CARRIED (6/0)

6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

The Shire President drew the winner from the participants in the Nannup Community Strategic Plan survey raffle – the winner receives a \$250 discount on their rates. The winner was a J Flynt.

7. DISCLOSURE OF INTEREST:

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the Shire of Nannup and its community.

Cr Fraser declared an Impartiality Interest in agenda item 14.1 as she has a family member employed at the childcare centre.

Chief Executive Officer David Taylor declared a Financial Interest in the late agenda item CEO Performance Review as it pertains to his employment contract.

8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

9. PRESENTATIONS:

9.1 PETITIONS

Nil.

9.2 PRESENTATIONS

Nil.

9.3 DEPUTATIONS

Corrie Scheepers and Melissa Bell; representing Ampersand Estate; made a deputation to Council regarding agenda item 12.5 - Development Application for a Cellar Door, Café, Micro-Distillery, Reception Centres & Chalets.

10. URGENT BUSINESS:

Nil.

11. REPORTS BY MEMBERS ATTENDING COMMITTEES:

Councillor	Committee/Working Group	Date
Buckland	Nannup Chamber of Commerce & Industry	4 August
Hansen, Dean	Warren Blackwood Alliance of Councils	3 and 23 August
Fraser, Stevenson	Bush Fire Advisory Committee	2 August
Dean, Hansen	Warren Blackwood Alliance of Councils - Climate Change Group	23 August
Dean	South West Development Commission	26 August
Dean	WALGA - South West Zone	20 August

12. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	12.1 – Delegated Planning Decisions for July 2021
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	2 August 2021
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in July 2021 is presented in Attachment 12.1.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During July 2021, six (6) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for July 2021 compared to July 2020:

	July 2020	July 2021
Delegated Decisions	3 (\$42,500)	6 (\$3,660,800)
Council Decisions	1 (\$1,000)	0
Total	4 (\$43,500)	6 (\$3,660,800)

100% of all approvals issued in the month of July were completed within the statutory timeframes of either 60 or 90 days.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS3.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for July 2021 as per Attachment 12.1.1.

COUNCIL RESOLUTION 21095**MOVED CR HANSEN****SECONDED CR BUCKLAND**

That Council receives the report on Delegated Development Approvals for July 2021 as per Attachment 12.1.1.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.2 - Statement of Financial Activity – 30 June 2021
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Kim Dolzadelli – Manager Corporate and Community Services
REPORTING OFFICER:	Kim Dolzadelli – Manager Corporate and Community Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	16 August 2021
ATTACHMENT:	12.2.1 – Statement of Financial Activity for the period ending 30 June 2021

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

As at 30 June 2021, the Shire's closing position presents a Closing Surplus Position of \$2.078m which has come about due to a combination of factors such as the Advanced Payment of Financial Assistance Grants (portion for 2021/22 received 8 June 2021), uncompleted Capital Projects (Carried Forward into the adopted 2021/22 Budget) and operation Savings.

Reporting on Material Variances can be found on Page 4 of Attachment 12.2.1.

STATUTORY ENVIRONMENT:

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council receives the statutory Statement of Financial Activity for the period ending 30 June 2021, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

COUNCIL RESOLUTION 21096**MOVED CR STEVENSON****SECONDED CR BROWN**

That Council receives the statutory Statement of Financial Activity for the period ending 30 June 2021, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.3 – Monthly Accounts for Payment – July 2021
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Susan Fitchat - Corporate Services Coordinator
REPORTING OFFICER:	Kim Dolzadelli
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	17 August 2021
ATTACHMENTS:	12.3.1 – Accounts for Payment July 2021

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 July to 31 July 2021 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently three corporate credit cards in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	13773 to 13848	565,622.42
Accounts paid by cheque	20518	110.00
Accounts paid by Direct Debit	11183.1 to 11219.13	47,124.02
<i>Sub Total Municipal Account</i>		<u>\$612,856.44</u>

Trust Account

Accounts paid by EFT	13841, 13842	988.31
<i>Sub Total Trust Account</i>		<u>988.31</u>
Total Payments		<u><u>\$613,844.75</u></u>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

None.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal and Trust Account fund totalling \$613,844.75 1 July 2021 to 31 July 2021 in the attached schedule(s) be endorsed.

COUNCIL RESOLUTION 21097

MOVED CR STEVENSON

SECONDED CR BUCKLAND

That the List of Accounts for Payment for the Nannup Shire Municipal and Trust Account fund totalling \$613,844.75 1 July 2021 to 31 July 2021 in the attached schedule(s) be endorsed.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.4 - Development Application for a Camping Ground (3 x Glamping Tent Sites with ensuites) and a laundry
LOCATION/ADDRESS:	Lot 88 on DP96616 (No. 9844) Vasse Highway, Peerabeelup
NAME OF APPLICANT:	BH Fowler Pty Ltd
FILE REFERENCE:	A1581
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	16 August 2021
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.4.1 - Location map 12.4.2 - Original plans and information from applicant 12.4.3 - Submissions 12.4.4 - Modified plans from applicant and applicant's response to submissions 12.4.5 - Planning framework: extracts from key documents

BACKGROUND:

BH Fowler Pty Ltd (Brett Fowler & Wenke Maehler) have lodged a Development Application for a camping ground comprising 3 glamping tent sites with ensuites plus a laundry, to be located at Lot 88 (No. 9844) Vasse Highway, Peerabeelup as shown in Attachment 12.4.1.

The site is located approximately 40 kilometres south of the Nannup townsite and is 16.3 hectares in area, largely cleared, and contains a dwelling, six chalets, shed and an established avocado orchard. The site is bordered by the Donnelly River to the south, reserve land managed by Department of Biodiversity, Conservation and Attractions (DBCA) to the west and private property to the east. The property currently operates as Stargazers Cottage Accommodation & Farm and has been operating as short-term holiday accommodation under various names since around 1992.

Attachment 12.4.2 outlines the original details provided by the applicant, which were the plans subject to public consultation. This includes a Bushfire Management Plan (BMP) and Bushfire Emergency Evacuation Plan (BEEP) prepared by Bushfire West Pty Ltd. The original plans proposed a nature-based caravan park comprising 12 sites, each with an ensuite, and a separate laundry facility.

Consultation

The Shire administration undertook consultation through inviting public comment on the Development Application for a period of 42 days by writing to 8 adjoining/nearby landowners, Department of Fire and Emergency Services (DFES), DBCA, Department of Health, Main Roads

WA, and Nannup Chamber of Commerce and Industry, placing details on the Shire website and having details available at the Shire office.

The Shire received 5 submissions on the Development Application as outlined in Attachment 12.4.3. In summary:

- The submission from Mr & Mrs Johnson had no objections to the proposal while the submission from DBCA had no objections but suggested changes to the Bushfire Management Plan.
- The submission from Mr Pearce raised issues with maintaining the biosecurity of neighbouring properties, personal privacy and general amenity, and the increased risk to traffic due to vehicles entering and exiting the property.
- The submission from DFES does not support the proposal due to non-compliance with the requirements of *State Planning Policy 3.7 Planning in Bushfire Prone Areas*.
- The submission from Main Roads also does not support the proposal due to concerns regarding the available sight lines from the entry and exit points to the property and the increased traffic that will be generated by the development.

In relation to the Main Roads WA submission, the Council on 28th January 2021 resolved at minute number 21006 as follows relating to speed zoning in Peerabeelup:

“That Council direct the Chief Executive Officer to liaise with the Peerabeelup community to develop a submission from the Shire of Nannup to Main Roads WA requesting a speed limit reduction for a 4km section of road from 90km/hr to 70km/hr within the Peerabeelup locality. This speed reduction is in alignment with the Shire of Nannup’s strategic tourism development within the Shire.”

Revised plans

In accordance with established practice, the Shire administration has liaised with the applicant since the receipt of submissions. The applicant in turn has provided their response to the issues raised and has modified the proposal as shown in Attachment 12.4.4. In summary, the modified proposal is for a camping ground comprising 3 glamping tent sites only, each with an ensuite building, and a separate laundry facility. No caravan sites are proposed.

The revised plans replace the original plans. The revised plans, set out in Attachment 12.4.4 are the plans being assessed in this report by the Shire administration and the Council.

Planning framework

The property is zoned “Agriculture” in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3). Other key planning documents related to the proposal include the draft *Local Planning Scheme No.4* (LPS4), *Local Planning Policy LPP12 Tourist Accommodation in Rural Areas*, and *Local Planning Policy LPP13 Car Parking and Vehicular Access*.

“Camping ground” is an “A” use in the Agriculture Zone as set out in the LPS3 Zoning Table meaning the Council has the legal power under LPS3 to approve the Development Application after first giving special notice in accordance with Clause 64 of the Deemed Provisions. Camping ground is also an “A” use in the Rural Zone in draft LPS4.

The application and the site are subject to a range of planning, environmental, bushfire and servicing policies and documents. This includes *State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP3.7)*, *Guidelines for Planning in Bushfire Prone Areas* and the *Shire of Nannup Local Planning Strategy*. In summary, the documents require effective natural resource management, addressing risk/safety and seeking to diversify the local economy including through supporting tourism.

The *Guidelines for Planning in Bushfire Prone Areas* outline that the proposed use would be considered a “vulnerable land use”. This includes uses, such as short stay accommodation or tourist development uses that involve people who are unaware of their surroundings, who may require assistance or direction in the event of a bushfire, and people who may be less able to respond in a bushfire emergency.

The entire property is located within a bush fire prone area as designated by the Fire and Emergency Services Commissioner.

The *Shire of Nannup Strategic Community Plan 2017 – 2027* identifies tourism as one of the strategic drivers, it seeks to attract more people to the district and it supports a diversified economic base.

Attachment 12.4.5 sets out the relevant planning framework which are extracts from LPS3, Draft LPS4, Local Planning Strategy, LPP12 and LPP13.

COMMENT:

A) Overview

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be generally consistent with LPS3, strategies and policies.

It is recommended that Council conditionally approve the Development Application (based on the revised plans outlined in Attachment 12.4.4) given:

- it is overall consistent with the planning framework;
- it supports diversifying and growing the local economy, supporting job creation and supports tourism;
- it is a modest increase in development and traffic compared to the scale of the approved and existing development;
- no clearing of native vegetation is proposed;
- there are expected to be manageable environmental impacts given the land is cleared and wastewater disposal is required to comply with Shire and Department of Health requirements;

- there are no objections from other Shire officers/units;
- the application generally addresses the *Guidelines for Planning in Bushfire Prone Areas*; and
- development conditions can assist to control the use and management of the development.

B) Key issues

While noting the above, the key issues with the application are outlined below.

Bushfire & Emergency Management

Tourist development is a vulnerable land use and there are times when there will be approximately 40 visitors on the property. There are significant risks to visitors and guests staying at the property who may be unfamiliar with the area and unaware that bushfire poses a significant risk to people and properties in the area. While noting this, subject to implementation and on-going review of the BMP and BEEP, it appears that associated risks can be managed. It is recommended that the BMP and BEEP are updated by Bushfire West Pty Ltd prior to the development commencing to address the comments made by DBCA and DFES.

Vehicle access and safety

Vasse Highway is a major road under the control of Main Roads WA. The current crossover to the property is unsealed.

The main issue raised by Main Roads WA relates to vehicle sight distances when viewed from the crossover along with the safety of road users through turning traffic.

In response to the Main Roads WA submission, the applicant has deleted the proposal for caravan sites and the resulting use of vehicles pulling caravans entering and leaving the property.

The proposed revised development will not substantially increase traffic volumes and impacts in the immediate area. The proposed 3 glamping sites are a modest increase in development and traffic compared to the scale of the approved and existing development. However, the officer recommendation includes a condition requiring the applicant to drain and seal the crossover to the property to a length of 10 metres to provide a safer vehicle entry and exit point.

Servicing

The development is not connected to a reticulated sewerage system and therefore the proposed effluent disposal systems will need to be located and designed to minimise off-site environmental impacts.

As there is also no reticulated water supply, the applicant will need to ensure a potable water supply is available at all times in accordance with Australian drinking water standards.

On-going Management

The responsibility for appropriate on-going management rests with the operator/manager to ensure that visitors are responsible and do not create inappropriate impacts, including noise and trespass, to adjoining/nearby properties. Various development conditions are recommended to minimise land use impacts and encourage appropriate neighbourly relations. This includes the requirement to prepare and gain approval for an appropriate Management Plan.

C) Conclusion

Based on the above and the information provided by the applicant, it is recommended that Council approve the Development Application subject to conditions. The Council could alternatively choose to defer making a decision on the matter and seek additional information or it may determine to refuse the Development Application.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, LPS3 and draft LPS4.

Subject to the Council's decision, the applicant separately needs to obtain a Building Permit, On-site Wastewater Approval, and meet additional requirements.

POLICY IMPLICATIONS:

Local Planning Policies are relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application.

Additionally, there are various State Planning Policies which are relevant in assessing the Development Application including *SPP 3.7 Planning in Bushfire Prone Areas*.

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

The proposed camping ground (3 glamping sites plus ensuites) plus a laundry is consistent with aims of the Local Planning Strategy and is important to the development of tourism in the Shire of Nannup. The development has the potential to draw additional visitors to the

Shire which supports local businesses and employment which is consistent with the *Shire of Nannup Community Strategic Plan 2017-2027*.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council approve the Development Application for a camping ground comprising 3 glamping tent sites with ensuites plus a laundry, at Lot 88 on Deposited Plan 96616 (No. 9844) Vasse Highway, Peerabeelup, subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two (2) years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and documentation set out in Attachment 12.4.4, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. Other than the owner/caretaker, no person is permitted to stay on the property for a period of more than 3 months in any 12 month period. In this regard, the owner/caretaker is to maintain a register of guests and the duration of their occupation to the satisfaction of the local government. The register shall be made available for perusal by Shire officers on demand.
4. An adequate on-site potable water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to commencement of the development.
5. A waste water disposal system approved by the local government and/or the Department of Health is installed prior to commencement of the development.
6. A Bushfire Management Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.
7. A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this,

measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.

8. The applicant is to submit and gain local government approval for a Management Plan, prior to commencement of the development, which addresses the responsibility for the behaviour of guests/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.
9. The applicant shall not erect any advertising or signage at the site without the prior approval of the local government.
10. The crossover between the front property boundary and Vasse Highway is designed, sealed to a minimum length of 10 metres and drained at the applicant's cost to the satisfaction of the local government and Main Roads WA prior to commencement of the development.

Advice

- A) The applicant is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) In relation to Condition 4, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.
- C) In relation to Conditions 6 and 7, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.
- D) In relation to Condition 8, the Management Plan is to:
 - (i) address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;
 - (ii) outline the approach to maximise the safety and security of guest and visitors including to the adjacent Donnelly River;
 - (iii) seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks; and
 - (iv) acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated.
- E) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the *Environmental Protection (Noise) Regulations 1997*.

- F) The applicant is advised that the approved development must comply with the *Caravan Park and Camping Ground Regulations 1995*, including the requirement to obtain an annual licence for the camping ground, and the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
- G) The applicant is advised that the approved development must comply with other statutory requirements including the *Public Health Act 2016*, *Health (Miscellaneous Provisions) Act 1911* and the *Shire of Nannup Health Local Laws*.
- H) In relation to Condition 9, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.
- I) The applicant is to retain appropriate Public Liability Insurance to cover the entire area the subject of this approval to the satisfaction of the local government.
- J) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the applicant may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

COUNCIL RESOLUTION 21098

MOVED CR HANSEN	SECONDED CR BROWN
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That Council approve the Development Application for a camping ground comprising 3 glamping tent sites with ensuites plus a laundry, at Lot 88 on Deposited Plan 96616 (No. 9844) Vasse Highway, Peerabeelup, subject to the following conditions:

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two (2) years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved is to be carried out in accordance with the plans and documentation set out in Attachment 12.4.4, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.***

- 3. Other than the owner/caretaker, no person is permitted to stay on the property for a period of more than 3 months in any 12 month period. In this regard, the owner/caretaker is to maintain a register of guests and the duration of their occupation to the satisfaction of the local government. The register shall be made available for perusal by Shire officers on demand.**
- 4. An adequate on-site potable water supply is provided in accordance with the Australian Drinking Water Guidelines 2004 prior to commencement of the development.**
- 5. A waste water disposal system approved by the local government and/or the Department of Health is installed prior to commencement of the development.**
- 6. A Bushfire Management Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.**
- 7. A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.**
- 8. The applicant is to submit and gain local government approval for a Management Plan, prior to commencement of the development, which addresses the responsibility for the behaviour of guests/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.**
- 9. The applicant shall not erect any advertising or signage at the site without the prior approval of the local government.**
- 10. The crossover between the front property boundary and Vasse Highway is designed, sealed to a minimum length of 10 metres and drained at the applicant's cost to the satisfaction of the local government and Main Roads WA prior to commencement of the development.**

Advice

- A) The applicant is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.**
- B) In relation to Condition 4, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.**
- C) In relation to Conditions 6 and 7, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.**
- D) In relation to Condition 8, the Management Plan is to:**
- (i) address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;**
 - (ii) outline the approach to maximise the safety and security of guest and visitors including to the adjacent Donnelly River;**
 - (iii) seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks; and**
 - (iv) acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated.**
- E) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the Environmental Protection (Noise) Regulations 1997.**
- F) The applicant is advised that the approved development must comply with the Caravan Park and Camping Ground Regulations 1995, including the requirement to obtain an annual licence for the camping ground, and the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.**
- G) The applicant is advised that the approved development must comply with other statutory requirements including the Public Health Act 2016, Health (Miscellaneous Provisions) Act 1911 and the Shire of Nannup Health Local Laws.**
- H) In relation to Condition 9, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.**

- l) The applicant is to retain appropriate Public Liability Insurance to cover the entire area the subject of this approval to the satisfaction of the local government.***

- J) Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the applicant may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.***

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.5 - Development Application for a Cellar Door, Café, Micro-Distillery, Reception Centres & Chalets
LOCATION/ADDRESS:	Lot 159 on DP246150 (No. 9883) Vasse Highway, Peerabeelup
NAME OF APPLICANT:	Ampersand Estates Pty Ltd
FILE REFERENCE:	A1481
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	3 August 2021
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.5.1 - Location map 12.5.2 - Original information from applicant 12.5.3 - Submissions 12.5.4 - Modified plans from the applicant and applicant's response to submissions 12.5.5 - Planning framework: extracts from key documents 12.5.6 - Environmental Noise Impact Assessment

BACKGROUND:

The Shire has received a Development Application from the owners of Lot 159 (No. 9883) Vasse Highway, Peerabeelup for a cellar door, café, micro-distillery, two reception centres and three chalets.

The site, shown in Attachment 12.5.1, is located approximately 40 kilometres south of the Nannup townsite. The site is 16.1 hectares in area, largely cleared, and contains a former cellar door, barn, shearing shed, three dwellings and established grape vines. The site is bordered by the Donnelly River to the north, reserve land managed by Department of Biodiversity, Conservation and Attractions (DBCA) to the south and private property (also owned by the applicant) to the east which is 40.49 hectares. The property was formerly known as Donnelly River Wines which ceased operating in mid-2020.

Details of the original proposal are outlined in Attachment 12.5.2. In summary, the applicant proposes a change of use of the existing buildings on the property to a cellar door, café, micro-distillery, reception centres and three chalets. No additional buildings are proposed for the site as all proposed uses can occur in the existing buildings subject to renovation.

Consultation

The Shire administration undertook consultation through inviting public comment on the Development Application for a period of 42 days by writing to 12 adjoining/nearby landowners, Department of Fire and Emergency Services (DFES), DBCA, Department of Health, Department of Water and Environmental Regulation (DWER), Main Roads WA, and Nannup Chamber of Commerce and Industry, along with placing details on the Shire website.

The Shire received four submissions on the Development Application, which are set out in Attachment 12.5.3. The submission from DBCA raised no issues but commented on the proximity of the development to the adjoining Beedelup State Forest and nearby agricultural land. The remaining three submissions raised concerns regarding the development as follows:

The submission from DWER raised concerns with the applicant's right to draw water and the separation distance from the wastewater systems of the proposed development to both groundwater and the Donnelly River. The right to draw water is a licensing requirement and not a planning consideration while the separation distances will be dealt with as part of the on-site waste water application.

The submission from DFES does not support the proposal due to non-compliance with the requirements of *State Planning Policy 3.7 Planning in Bushfire Prone Areas*.

The submission from Main Roads also does not support the proposal due to concerns regarding the available sight lines from the entry and exit points to the property and the increased traffic that will be generated by the development.

Revised plans

In accordance with established practice, the Shire administration has liaised with the applicant since the receipt of submissions. The applicant in turn has provided their response to the issues raised and has modified the proposal as shown in Attachment 12.5.4.

The revised site plan replaces the original site plan. The revised site plan, set out in Attachment 12.5.4 and stamped 18 August 2021 is the site plan being assessed in this report by the Shire administration and the Council. All other plans in the original submission remain unchanged except where they refer to the vehicle entry and exit points.

Included in the applicant response are comments from Ecosystem Solutions which address the issues raised by DFES. Ecosystem Solutions are updating the submitted Bushfire Management Plan (BMP) and the Bushfire Emergency Evacuation Plan (BEEP) as indicated in their comments and the updated plans will be provided to the Shire for review either prior to or shortly following Council's determination of the application.

Planning framework

The property is zoned “Agriculture” in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3). “Café”, “reception centre” and “chalet” are all “A” uses in the Agriculture Zone as set out in the LPS3 Zoning Table. “Cellar Door” and “micro-distillery” are both uses which are not specifically listed in the Zoning Table therefore Clause 3.4.2 of LPS3 applies as follows:

- 3.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:
- a) Determine that the use is consistent with the objectives of the particular zone and is therefore permitted; or
 - b) Determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of Clause 64 of the Deemed Provisions in considering an application for development approval; or
 - c) Determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

The Council has the legal power under LPS3 to approve the Development Application after first giving special notice in accordance with Clause 64 of the Deemed Provisions.

The application and the site are subject to a range of planning, environmental, bushfire and servicing policies and documents. This includes *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP3.7), *State Planning Policy 5.4 Road and Rail Noise* (SPP54.), *Guidelines for Planning in Bushfire Prone Areas*, *Draft Shire of Nannup Local Planning Scheme No. 4* (LPS) and *Shire of Nannup Local Planning Strategy*. In summary, the documents require effective natural resource management, addressing risk/safety and seeking to diversify the local economy including through supporting tourism.

Draft LPS4 sets out that proposes uses can be considered on land zoned “Rural”. This includes brewery “A” use, holiday accommodation “A” use and reception centre “A” use.

The *Guidelines for Planning in Bushfire Prone Areas* outline that all of the proposed uses would be considered a “vulnerable land use”. This includes uses, such as short stay accommodation or tourist development uses that involve people who are unaware of their surroundings, who may require assistance or direction in the event of a bushfire, and people who may be less able to respond in a bushfire emergency.

The entire property is located within a bush fire prone area as designated by the Fire and Emergency Services Commissioner.

Attachment 12.5.5 sets out the relevant planning framework which are extracts from LPS3, Draft LPS4, Shire of Nannup Local Planning Strategy, LPP12 and LPP13.

The *Shire of Nannup Strategic Community Plan 2017 – 2027* identifies tourism as one of the strategic drivers, it seeks to attract more people to the district and it supports a diversified economic base.

COMMENT:

D) Overview

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be generally consistent with LPS3, strategies and policies.

It is recommended that Council conditionally approve the Development Application given:

- it is overall consistent with the planning framework;
- it supports diversifying and growing the local economy, supporting job creation and supports tourism;
- the extent of previously approved development;
- no clearing of native vegetation is proposed;
- there are expected to be manageable environmental impacts given the land is cleared and wastewater disposal is required to comply with Shire and Department of Health requirements;
- there are no objections from other Shire officers/units;
- the application generally addresses the *Guidelines for Planning in Bushfire Prone Areas* and Ecosystem Solutions are prepared to update and sign off the BMP and BEEP; and
- development conditions can assist to control the use and management of the development.

E) Key issues

While noting the above, the key issues with the application are outlined below.

Bushfire & Emergency Management

Tourist development is a vulnerable land use and there are times when there will be a large number of visitors on the property. There are significant risks to day visitors and guests staying at the property who may be unfamiliar with the area and unaware that bushfire poses a significant risk to people and properties in the area. While noting this, based on the advice from Ecosystem Solutions and subject to implementation and on-going review of the BMP and BEEP, it appears that associated risks can be managed. It is recommended that the BMP and BEEP are updated by Ecosystem Solutions, along with associated undertaking of works prior to the development commencing. This includes gating the current main access and adding signage that it is available for emergency use only.

Vehicle access and safety

Vasse Highway is a major road under the control of Main Roads WA. The current crossover to the property is unsealed.

The main issue raised by Main Roads WA relates to vehicle sight distances when viewed from the crossover along with the safety of road users through turning traffic.

In response to the Main Roads WA submission, the applicant has agreed to close the existing crossover (which will only be available for emergency use only) and to construct a new crossover on the southern boundary (see site plan stamped 18 August 2021 in Attachment 12.5.4).

The proposed development will increase traffic volumes and impacts in the immediate area including in relation to former development on the property.

The officer recommendation includes a condition requiring the applicant to drain and seal the new crossover to the property to a minimum length of 10 metres to provide a safer vehicle entry and exit point.

Parking

Currently, there are no formally constructed car parking bays on the site however there is a gravel parking area adjacent to the proposed cellar door and there are informal spaces servicing the existing buildings.

The car parking requirements for the proposed development are expected to be greater than compared to previous operations and the applicant has proposed the following increase in car parking which is consistent with the requirements of Schedule 6 of LPS3:

Cellar door & Cafe	8 parking bays
Micro-distillery	4 parking bays
Reception centre (Wooden Barn)	25 parking bays
Reception centre (Amphitheatre)	25 parking bays
Chalet (Settlers House)	2 parking bays
Chalet (Homestead Residence)	2 parking bays
Chalet (House on the Hill)	2 parking bays

Shire of Nannup Local Planning Policy *LPP13 Car Parking and Vehicular Access* includes a requirement that parking bays and vehicle access be appropriately unsealed and drained by the applicant/landowner. The applicant/landowner is however required to effectively manage dust.

Flood Risk

While there is no flood level data available for this section of the Donnelly River, the site is expected to be partially within the flood plain with some of the existing structures constructed below the required minimum floor level to protect against flooding.

Council policies adopt a precautionary approach to flood risk and approving development in flood risk area does present risks for the Shire.

On balance, given that DWER had no objections to the proposal based on flood risk and the proposed development does not propose the construction of new habitable buildings, it is suggested that the change of use of the existing buildings is acceptable.

Risks can be mitigated through obtaining an indemnification agreement with the applicant, and the applicant obtaining and holding necessary flood risk insurances.

Noise & Amenity

The proposal involves activities which have the potential to generate noise which may impact on nearby properties, in particular noise associated with ceremonies, music and dining patrons.

The applicant commissioned Herring Storer Acoustics to carry out an Environmental Noise Impact Assessment of noise emissions associated with the proposed development (Attachment 12.5.6) who determined that the noise levels associated with the proposal would comply with the relevant assigned noise levels stipulated by the Environmental Protection (Noise) Regulations 1997 for all operating periods.

There is a separate need to gain necessary approvals from the Department of Local Government, Sport and Cultural Industries (liquor licencing) with regards to opening hours and the service and sale of liquor.

Servicing

The development is not connected to a reticulated sewerage system and therefore the proposed effluent disposal systems will need to be located and designed to minimise off-site environmental impacts.

As there is also no reticulated water supply, the applicant will need to ensure a potable water supply is available at all times in accordance with Australian drinking water standards.

On-going Management

The responsibility for appropriate on-going management rests with the operator/manager to ensure that visitors are responsible and do not create inappropriate impacts, including noise, to adjoining/nearby properties. Various development conditions are recommended to minimise land use impacts and encourage appropriate neighbourly relations. This includes the requirement to prepare and gain approval for an appropriate Management Plan.

F) Conclusion

Based on the above and the information provided by the applicant, it is recommended that Council approve the Development Application subject to conditions. The Council could alternatively choose to defer making a decision on the matter and seek additional information or it may determine to refuse the Development Application.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, LPS3 and draft LPS4.

Subject to the Council's decision, the applicant separately needs to obtain a Building Permit, On-site Wastewater Approval, and meet additional requirements.

POLICY IMPLICATIONS:

Relevant Local Planning Policies include *LPP12 Tourist Accommodation in Rural Areas, LPP13 Car Parking and Vehicular Access, LPP20 – Developer and Subdivider Contributions and LPP21 Bushfire Management.*

Local Planning Policies are relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to the policies in determining the Development Application.

Additionally, there are various State Planning Policies which are relevant in assessing the Development Application including *SPP 2 Environment and Natural Resources Policy, SPP 2.9 Water Resources, SPP 3.4 Natural Hazards and Disasters, SPP 3.7 Planning in Bushfire Prone Areas and SPP 5.4 Road and Rail Noise.*

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

The application, if approved and implemented, will assist to support a more diversified economic base. The proposed development is consistent with aims of the Local Planning Strategy and is important to the development of tourism in the Shire of Nannup. The development has the potential to draw visitors to the Shire which supports local businesses and employment which is consistent with the *Shire of Nannup Community Strategic Plan 2017-2027.*

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council approve the Development Application for a cellar door, café, micro-distillery, reception centre and 3 chalets at Lot 159 on Deposited Plan 246150 (No. 9883) Vasse Highway, Peerabeelup, subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of three (3) years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and specifications set out in Attachment 12.5.2 and the site plan set out in Attachment 12.5.4 stamped 18 August 2021, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. Other than the owner/caretaker, no person is permitted to stay on the property for a period of more than 3 months in any 12 month period. In this regard, the owner/caretaker is to maintain a register of guests and the duration of their occupation to the satisfaction of the local government. The register shall be made available for perusal by Shire officers on demand.
4. An adequate on-site potable water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to commencement of the camping.
5. A waste water disposal system approved by the local government and/or the Department of Health is installed prior to commencement of the development.
6. A Bushfire Management Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.
7. A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.
8. The applicant is to submit and gain local government approval for a Management Plan, prior to commencement of the development, which addresses the responsibility for the behaviour of guests/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.

9. The applicant shall not erect any advertising or signage at the site without the prior approval of the local government.
10. The crossover between the property and Vasse Highway is located (as per Attachment 12.5.4), designed, sealed to a minimum length of 10 metres and drained at the applicant's cost to the satisfaction of the local government and Main Roads WA prior to commencement of the development.
11. The reception centres (the Wooden Barn and the Amphitheatre) are limited to a maximum of one hundred (100) persons each under this approval.
12. The applicant is required to provide and permanently maintain disabled car parking in accordance with the requirements of the Building Code of Australia to the satisfaction of the local government. Detailed plans and specifications illustrating the means by which compliance with this condition is to be achieved are to be submitted to and approved by the local government in conjunction with the Building Permit application.
13. The vehicle access ways, vehicle manoeuvring areas and car parking spaces are designed, constructed and drained to the satisfaction of the local government prior to occupation of the development.
14. A Section 70A Notification pursuant to the *Transfer of Land Act 1893* (or as amended) must be placed on the Certificate of Title, at the full cost of the applicant, alerting landowners to the existence of the approved Bushfire Management Plan and advising landowners of their obligations in respect to the use and ongoing management of the land.
15. The applicant is to provide a letter, to the satisfaction of the local government, prior to occupation of the development acknowledging possible flood risks and which indemnifies the local government.

Advice

- A) The applicant is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) In relation to Condition 4, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.
- C) In relation to Conditions 6 and 7, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.
- D) In relation to Condition 8, the Management Plan is to:

- (v) address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;
 - (vi) outline the approach to maximise the safety and security of guest and visitors including to the adjacent Donnelly River;
 - (vii) seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks; and
 - (viii) acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated.
- E) In relation to Condition 9, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.
- F) In relation to Condition 10, the landowner/applicant is required to maintain sight lines from the agreed crossover via verge vegetation clearing.
- G) In relation to Condition 10, the width of the crossover should be able to accommodate turning traffic including buses/coaches.
- H) In relation to Condition 13, the applicant is to effectively manage dust from vehicle accessways, manoeuvring areas and parking areas at all times.
- I) In relation to Condition 14, the notification is to state as follows:
“This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land.”
- J) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the *Environmental Protection (Noise) Regulations 1997*. This includes the use of amplified music.
- K) The applicant is advised that the approved development must comply with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* and the *Health (Public Buildings) Regulations 1992*.
- L) The applicant is advised that the approved development must comply with other statutory requirements including the *Public Health Act 2016*, *Health (Miscellaneous Provisions) Act 1911*, *Food Act 2008* and the *Shire of Nannup Health Local Laws*.
- M) The Department of Water and Environmental Regulation advises that the property is located in the Donnelly River surface water area as proclaimed under the *Rights in Water and Irrigation (RIWI) Act 1914*. Whilst the taking of surface water for stock watering and domestic uses is exempt from licencing under the RIWI Act, the taking

of water for commercial and tourism purposes is not, therefore the applicant will need to apply for a 5C licence to take surface water.

- N) In accordance with Clause 5.2.1.6 of the Shire of Nannup Local Planning Scheme No.3 relating to flood risk land, the scheme states “Any decision made by the Shire in pursuance of this clause is deemed to be a decision made in ‘good faith’ and the Shire is hereby forever indemnified against any claim made by any person and relating to any loss whatsoever arising from such a decision”.
- O) The applicant is to retain appropriate Public Liability Insurance to cover the entire area the subject of this approval to the satisfaction of the local government.
- P) The applicant is encouraged to advise neighbours in the area when events are being held in the reception centre.
- Q) The applicant is advised that the property, in particular the Settlers Cottage, may be impacted by road noise. *State Planning Policy 5.4 Road and Rail Noise* and the associated Guidelines provide advice on mitigation measures and the applicant may consider advising patrons pre-booking especially for overnight accommodation.
- R) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the applicant may wish to take professional advice to determine whether such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

COUNCIL RESOLUTION 21099

MOVED CR BUCKLAND

SECONDED CR HANSEN

That Council approve the Development Application for a cellar door, café, micro-distillery, reception centre and 3 chalets at Lot 159 on Deposited Plan 246150 (No. 9883) Vasse Highway, Peerabeelup, subject to the following conditions:

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of three (3) years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved is to be carried out in accordance with the plans and specifications set out in Attachment 12.5.2 and the site plan set out in Attachment 12.5.4 stamped 18 August 2021, addressing all conditions, or otherwise amended by the local government and shown on the approved plans and these shall***

not be altered and/or modified without the prior knowledge and written consent of the local government.

3. *Other than the owner/caretaker, no person is permitted to stay on the property for a period of more than 3 months in any 12 month period. In this regard, the owner/caretaker is to maintain a register of guests and the duration of their occupation to the satisfaction of the local government. The register shall be made available for perusal by Shire officers on demand.*
4. *An adequate on-site potable water supply is provided in accordance with the Australian Drinking Water Guidelines 2004 prior to commencement of the camping.*
5. *A waste water disposal system approved by the local government and/or the Department of Health is installed prior to commencement of the development.*
6. *A Bushfire Management Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.*
7. *A Bushfire Emergency Evacuation Plan is to be approved by the local government and then implemented prior to commencement of the development. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.*
8. *The applicant is to submit and gain local government approval for a Management Plan, prior to commencement of the development, which addresses the responsibility for the behaviour of guests/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.*
9. *The applicant shall not erect any advertising or signage at the site without the prior approval of the local government.*
10. *The crossover between the property and Vasse Highway is located (as per Attachment 12.5.4), designed, sealed to a minimum length of 10 metres and drained at the applicant's cost to the satisfaction of the local government and Main Roads WA prior to commencement of the development.*
11. *The reception centres (the Wooden Barn and the Amphitheatre) are limited to a maximum of one hundred (100) persons each under this approval.*
12. *The applicant is required to provide and permanently maintain disabled car parking in accordance with the requirements of the Building Code of Australia to the satisfaction of the local government. Detailed plans and specifications illustrating the*

means by which compliance with this condition is to be achieved are to be submitted to and approved by the local government in conjunction with the Building Permit application.

- 13. The vehicle access ways, vehicle manoeuvring areas and car parking spaces are designed, constructed and drained to the satisfaction of the local government prior to occupation of the development.**
- 14. A Section 70A Notification pursuant to the Transfer of Land Act 1893 (or as amended) must be placed on the Certificate of Title, at the full cost of the applicant, alerting landowners to the existence of the approved Bushfire Management Plan and advising landowners of their obligations in respect to the use and ongoing management of the land.**
- 15. The applicant is to provide a letter, to the satisfaction of the local government, prior to occupation of the development acknowledging possible flood risks and which indemnifies the local government.**

Advice

- A) The applicant is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.**
- B) In relation to Condition 4, the local government may require water samples to be taken and independently analysed. Should the local government be required to arrange the testing, it will be at the cost of the landowner/operator.**
- C) In relation to Conditions 6 and 7, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.**
- D) In relation to Condition 8, the Management Plan is to:**
 - (i) address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;**
 - (ii) outline the approach to maximise the safety and security of guest and visitors including to the adjacent Donnelly River;**
 - (iii) seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks; and**
 - (iv) acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated.**

- E) *In relation to Condition 9, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.*
- F) *In relation to Condition 10, the landowner/applicant is required to maintain sight lines from the agreed crossover via verge vegetation clearing.*
- G) *In relation to Condition 10, the width of the crossover should be able to accommodate turning traffic including buses/coaches.*
- H) *In relation to Condition 13, the applicant is to effectively manage dust from vehicle accessways, manoeuvring areas and parking areas at all times.*
- I) *In relation to Condition 14, the notification is to state as follows:
 “This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is subject to a Bushfire Management Plan.
 Additional planning and building requirements may apply to development on this land.”*
- J) *The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the Environmental Protection (Noise) Regulations 1997. This includes the use of amplified music.*
- K) *The applicant is advised that the approved development must comply with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 and the Health (Public Buildings) Regulations 1992.*
- L) *The applicant is advised that the approved development must comply with other statutory requirements including the Public Health Act 2016, Health (Miscellaneous Provisions) Act 1911, Food Act 2008 and the Shire of Nannup Health Local Laws.*
- M) *The Department of Water and Environmental Regulation advises that the property is located in the Donnelly River surface water area as proclaimed under the Rights in Water and Irrigation (RIWI) Act 1914. Whilst the taking of surface water for stock watering and domestic uses is exempt from licencing under the RIWI Act, the taking of water for commercial and tourism purposes is not, therefore the applicant will need to apply for a 5C licence to take surface water.*
- N) *In accordance with Clause 5.2.1.6 of the Shire of Nannup Local Planning Scheme No.3 relating to flood risk land, the scheme states “Any decision made by the Shire in pursuance of this clause is deemed to be a decision made in ‘good faith’ and the Shire is hereby forever indemnified against any claim made by any person and relating to any loss whatsoever arising from such a decision”.*

- O) *The applicant is to retain appropriate Public Liability Insurance to cover the entire area the subject of this approval to the satisfaction of the local government.***

- P) *The applicant is encouraged to advise neighbours in the area when events are being held in the reception centre.***

- Q) *The applicant is advised that the property, in particular the Settlers Cottage, may be impacted by road noise. State Planning Policy 5.4 Road and Rail Noise and the associated Guidelines provide advice on mitigation measures and the applicant may consider advising patrons pre-booking especially for overnight accommodation.***

- R) *Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the applicant may wish to take professional advice to determine whether such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.***

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.6 - Rates Discount - Prize Draw –Strategic Community Plan Survey Participation
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	RAT 9
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	17 August 2021
ATTACHMENTS:	Nil.

BACKGROUND:

The Shire of Nannup offered a Rates Discount Prize for any participant that completed the Nannup Strategic Plan Review survey earlier this year.

COMMENT:

There were 94 respondents in total, 77 respondents left their name and details making them eligible to go into the prize draw.

The process for preparing the prize draw was to place each name into a folded piece of paper which will then be drawn from a hat by the Shire President at the Council meeting.

The Shire of Nannup and Councillors would like to extend their appreciation to all that participated in the survey and having their say into the future of Nannup.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Rates Discount Prize - \$250 – to be applied against the 2021/22 Annual Rates Notice of the winner.

STRATEGIC IMPLICATIONS:**VOTING REQUIREMENTS:**

Simple Majority.

OFFICER RECOMMENDATION:

That Council;

- a. Endorse and congratulate Joanne Flynt for being the prize winner of \$250 rates discount to be applied against the 2021/22 annual rates notice and;
- b. Extend their appreciation to everyone who took part in the survey and having their say into the future of Nannup.

COUNCIL RESOLUTION 21100

MOVED CR BROWN	SECONDED CR STEVENSON
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That Council;

a. Endorse and congratulate Joanne Flynt for being the prize winner of \$250 rates discount to be applied against the 2021/22 annual rates notice and;

b. Extend their appreciation to everyone who took part in the survey and having their say into the future of Nannup.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.7 – Resignation from Council – Cr Vincent Corlett
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 18
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	17 August 2021
ATTACHMENTS:	Nil

BACKGROUND:

The Chief Executive Officer on the Tuesday 3rd August 2021 received notification of Cr Corlett’s resignation from the Shire of Nannup Council.

COMMENT:

Cr Corlett’s resignation is mid-term and creates an extraordinary vacancy.

Per the Local Government Act 1995, the extraordinary vacancy will be held over and included within the 2021 election process.

The vacancy to be filled as part of the election will be a 2-year term.

Please note that this item is to make Councillors and the public aware of the resignation, there is no statutory obligation involved.

STATUTORY ENVIRONMENT:Resignation of an Elected Member

Local Government Act 1995 Section 2.31 (2)

Local Government Act 1995 Section 2.32 (b)

Postponement of election to allow consolidation

Local Government Act 1995 Section 4.16(2)(3)

Local Government Act 1995 Section 4.17(1)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil – minimal – additional costs for filling the vacancy will be included within the 2021 election.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION:

That Council note the resignation of Cr Corlett from the Shire of Nannup Council effective from 3rd August 2021.

COUNCIL RESOLUTION 21101

MOVED CR STEVENSON

SECONDED CR BROWN

That Council note the resignation of Cr Corlett from the Shire of Nannup Council effective from 3rd August 2021.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	12.8 – Reconciliation Action Plan (RAP)
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 29H
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	17 August 2021
ATTACHMENTS:	Nil

BACKGROUND:

At the Ordinary Meeting of Council held on the 27 May 2021 endorsed the following Motion

“COUNCIL RESOLUTION 21054

MOVED: CR STEVENSON

SECONDED: CR MELLEMA

For the Shire of Nannup to appropriately and respectfully recognise the traditional custodianship of the land on which the Shire of Nannup is situated and contribute to reconciliation internally and within the community that:

- 1. The Shire of Nannup develop and adopt a “RESPECT” Reconciliation Action Plan (RAP) utilising Reconciliation Australia’s RAP Framework.*
- 2. Based on the CEO’s advice, an appropriate funding allocation for the development and implementation of the “RESPECT” RAP be included in the budget considerations for the 2021 – 2022 financial year.*
- 3. The CEO provide a report to the August 2021 Council meeting on the recommended process and timeline for the development of the “RESPECT” RAP, including process for identification of key stakeholders.*

CARRIED (1/6)

Cr Dean voted against the motion”

The development and adoption of a Reconciliation Action Plan (RAP) will assist the Shire of Nannup to appropriately and respectfully recognise the traditional custodianship of the land on which the Shire of Nannup is situated and contribute to reconciliation both internally and within the community.

The RAP will provide a strategic and structured framework for Councillors and Officers of the Shire to work within and enhance the work the Council and Shire undertakes. The RAP will

build on the work and actions already undertaken by the Shire including the Acknowledgment of Country, support for the Reconciliation Pathway and inclusion of interpretive signage reflecting our Aboriginal history and continuing culture.

Reconciliation Australia describe a Reconciliation Action Plan (RAP) as:

“... a strategic document that supports an organisation’s business plan. It includes practical actions that will drive an organisation’s contribution to reconciliation both internally and in the communities in which it operates.

The RAP Program contributes to advancing the five dimensions of reconciliation by supporting organisations to develop respectful relationships and create meaningful opportunities with Aboriginal and Torres Strait Islander peoples.”

[\(https://www.reconciliation.org.au/reconciliation-action-plans/\)](https://www.reconciliation.org.au/reconciliation-action-plans/).

The RAP Framework includes four RAP types (Reflect, Innovate, Stretch, Elevate) designed to suit organisations at different stages of the reconciliation process. Each type outlines the elements required to build strong relationships, respect and opportunities within the organisation and community. The development of a “Reflect” RAP will provide a base level for the Shire to work from and identify actions for future RAPs.

A “Reflect” RAP

“... clearly sets out the steps you should take to prepare your organisation for reconciliation initiatives in successive RAPs. Committing to a Reflect RAP allows your organisation to spend time scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on your vision for reconciliation and exploring your sphere of influence, before committing to specific actions or initiatives. This process will help to produce future RAPs that are meaningful, mutually beneficial and sustainable”

[\(https://www.reconciliation.org.au/reconciliation-action-plans/\)](https://www.reconciliation.org.au/reconciliation-action-plans/)

COMMENT:

The Economic and Community Development Officer (ECDO) met with the City of Busselton Cultural Officer on Friday 16 July to achieve background information and discuss the REFLECT RAP process and Aboriginal engagement protocol as the City has been through the process previously.

A Respect RAP clearly sets out the steps you should take to prepare an organisation for reconciliation initiatives in successive RAPs. Committing to a Reflect RAP allows an organisation to spend time scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on a vision for reconciliation and exploring the sphere of influence, before committing to specific actions or initiatives. This process will help to produce future RAPs that are meaningful, mutually beneficial and sustainable.

Get Started

The first step is to lodge an expression of interest via an intake portal on the Reconciliation Action Plan website.

Completing an expression of interest will give you access to information about the RAP development process and help you decide if a RAP is a good fit for your organisation.

Registration

When an organisation has determined that a RAP is right for the organisation, and ready to begin drafting, a registration process needs to be completed.

After registering and paying the RAP development fee, the organisation will receive templates and resources that will help begin the drafting of the RAP.

The development fee for the Shire of Nannup would be \$750 + GST. The Development Fee covers;

Access to templates and guides for drafting and developing your RAP.

- RAP Officer support
 - Provides feedback on the draft RAP, ensuring it meets the RAP program standards and is strategically aligned to the organisation's core business.
 - Assists with the organisation's RAP development as needed.
 - Guides the RAP towards full endorsement.
- RAP accreditation
 - Endorsement from Reconciliation Australia gives your organisation the relevant RAP logo* so you can publicly promote your RAP and commitment to reconciliation.
- Recognition and promotion as a member of the RAP network
 - The RAP will be featured on Reconciliation Australia's website alongside all endorsed RAPs.
 - The organisation will be included in Reconciliation Australia's RAP network events.

Submission

Once drafted, the RAP will need to be submitted to Reconciliation Australia through the submission portal.

This will start the review and development process, where feedback is received from your RAP Officer at Reconciliation Australia. Dependent on the feedback, further amendment may be required.

This is to determine if a RAP is right for the organisation and offers templates and resources to enable the drafting of the RAP. An organisation needs to purchase the template in order to commence drafting a RAP.

Speaking with other local governments, the RAP process for their organisations has taken a number of year, with some being up to 5 years. It's estimated that the Shire of Nannup RAP would take approximately 2 years to complete.

Stakeholder engagement initially would be the South West Aboriginal Land and Sea Council who will connect the Shire to the elders of the Nannup area, from there we will identify whom else needs consultation.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

A \$5,000 funding allocation has been included within the 2021/22 annual budget to commence the process.

STRATEGIC IMPLICATIONS:

Our Community - We are a unique town that role models sustainability and taking the time to celebrate our heritage and festivals.

Our Community Leadership –

- 5.1 Listen to listen and partner with our community leaders and all our diverse groups and
- 5.2 Working Together to have united community groups working together”

Our Council Leadership - A listening leadership that provides for and represents all.

VOTING REQUIREMENTS:

Simple Majority.

OFFICER RECOMMENDATION

That Council;

- a. endorse Officers to register and commence the process of developing the RAP, and;
- b. pay the RAP development fee payable to Reconciliation Australia, and;
- c. acknowledge that the timeline to finalise a RAP for the Shire of Nannup will take approximately 2 years.

COUNCIL RESOLUTION 21102

MOVED CR HANSEN	SECONDED CR STEVENSON
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That Council;

- a. endorse Officers to register and commence the process of developing the RAP, and;***
- b. pay the RAP development fee payable to Reconciliation Australia, and;***
- c. acknowledge that the timeline to finalise a RAP for the Shire of Nannup will take approximately 2 years.***

CARRIED (6/0)

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

COUNCIL RESOLUTION 21103

MOVED CR STEVENSON	SECONDED CR BUCKLAND
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That the two late items be accepted for Council consideration.

CARRIED (6/0)

AGENDA NUMBER & SUBJECT:	13.1 - WALGA Annual General Meeting – Voting Delegate Nominations
LOCATION/ADDRESS:	Not Applicable
NAME OF APPLICANT:	Western Australian Local Government Association
FILE REFERENCE:	DEP 14
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	26 August 2021

BACKGROUND:

WALGA writes to advise that all Member Councils are entitled to be represented by two (2) voting delegates at the Annual General meeting of WALGA to be held at the Perth Convention Centre on **Wednesday, 21st September 2021**.

WALGA is therefore seeking the names of the voting delegates together with proxy voting delegates.

COMMENT:

WALGA seeks the above nominations in writing and only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

RECOMMENDATION:

That Council nominates the Shire President and Cr Hansen as its Voting Delegates to the 2021 Western Australia Local Government Association Annual General with the Chief Executive Officer being appointed as the proxy delegates.

COUNCIL RESOLUTION 21104

<i>MOVED CR BUCKLAND</i>	<i>SECONDED CR BROWN</i>
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That Council nominates the Shire President and Cr Hansen as its Voting Delegates to the 2021 Western Australia Local Government Association Annual General with the Chief Executive Officer being appointed as the proxy delegates.

CARRIED (6/0)

AGENDA NUMBER:	13.2 - Bush Fire Advisory Committee – AGM – Appointment of Committee Members
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FRC 1
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	26 August 2021

BACKGROUND:

The Bush Fire Advisory Committee (BFAC) met on the 2nd of August 2021 and part of the agenda was to recommend endorsement of the Darradup Fire Control Officer.

COMMENT:

The following motion was carried at the meeting:

Motion

BFAC recommendation to Council that Steve Mulvaney be endorsed as the Darradup Fire Control Officer

Moved: Mark Scott

Seconded: Carey Curtis

Carried

STATUTORY ENVIRONMENT:

“Part 5 – Administration” of the Local Government Act 1995 details the operation of Committees of Council.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority.

OFFICER RECOMMENDATION:

That Council endorse the appointment of Steve Mulvaney as the Darradup Fire Control Officer.

COUNCIL RESOLUTION 21105

MOVED CR STEVENSON	SECONDED CR FRASER
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That Council endorse the appointment of Steve Mulvaney as the Darradup Fire Control Officer.

CARRIED BY ABSOLUTE MAJORITY (6/0)

14. MEETING MAY BE CLOSED:**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED:****COUNCIL RESOLUTION 21106**

MOVED CR STEVENSON	SECONDED CR FRASER
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Procedural Motion – That the meeting be closed to the public.

CARRIED (6/0)

The meeting was closed to the public at 6.16pm.

COUNCIL RESOLUTION 21107**MOVED CR STEVENSON****SECONDED CR BUCKLAND*****That standing orders be suspended.*****CARRIED (6/0)**

AGENDA NUMBER & SUBJECT:	14.1 - Assignment of Leased premises at 248 Grange Road, Nannup WA from Nannup Occasional Childcare Association Inc. to Regional Early Education Development Inc. (REED)
LOCATION/ADDRESS:	32 Grange Road, Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	Legal 156
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 August 2021
ATTACHMENTS:	14.1.1 - Current lease to be assigned

AGENDA NUMBER & SUBJECT:	14.2 - Confidential Item - CEO Performance Review Procedure
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	Employee File
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Financial – Chief Executive Officer
DATE OF REPORT:	26 August 2021
ATTACHMENT:	Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC:

Nil.

15. CLOSURE OF MEETING:

The Shire President declared the meeting closed at 6.49pm.

Attachment 5.2



Shire of
Nannup
rest • connect • grow

Bush Fire Advisory Committee Meeting

Committee Meeting held
Monday 2nd August 2021
at 7.00pm in Council Chambers
15 Adam Street

1. DECLARATION OF OPENING AND ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

Cr Cate Stevenson declared BFAC meeting open at 7:05pm (1905hrs), acknowledging the Traditional Custodians.

2. RECORD OF ATTENDANCE/APOLOGIES

Attendees

Cr Catherine Stevenson (Chair) – Councillor
Cr Patricia Fraser - Councillor
Mark Scott– Deputy Chief BFCO
John Patman – Deputy Chief BFCO
Steve Mulvaney – Darradup FCO
Peter Hastie – Carlotta FCO
Gerald Brown – Cundinup FCO
Vik Lorkiewicz – East Nannup FCO
Carey Curtis – Nannup Brook FCO
Andrew McNab – Scott River FCO
Mike Vasey – North Nannup FCO
Brett Fowler – Peerabeelup FCO
Peter Thomas – DFES District Officer
Leigh Fletcher – Acting CESM
Ed Hatherley – DBCA Blackwood
Helen Holzheuer – DBCA Blackwood
Stephen Miles – DBCA – Donnelly

Apologies

Robin Mellema – CBFCO
Greg Hodgson – FPC

The Chair welcomed Mark Pipkin (North Nannup Captain), and Roz Edwards (Shire Ranger) as a guests to the meeting.

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Motion

“The Minutes of the Shire of Nannup Bushfire Advisory Committee Meeting of the Shire of Nannup held in the Council Chambers on 3rd May 2021 be confirmed as a true and correct record”. It was noted that wording in the Motion accepting the February 2021 BFAC Minutes should have read that the Minutes were accepted at the March 2021 Council meeting not endorsed at the April 2021 meeting..

Moved: John Patman

Seconded: Mike Vasey

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

NIL

6. REPORTS

6.1 Chief Bush Fire Control Officer

Apology

6.2 Deputy Chief Bush Fire Control Officer

Mark Scott Advised nothing to report

6.3 Deputy Chief Bush Fire Control Officer

John Patman Attended the 27th August ROAC mentioned the DFES Fleet presentation and inspection.

6.4 FCO Reports

6.4.1 Balingup Road Mark Scott

Advised nothing to report

6.4.2 Carlotta Peter Hastie

Advised nothing to report

6.4.3 Cundinup Road Gerald Brown

Advised nothing to report

6.4.4 Darradup Steve Mulvaney

Advised nothing to report

6.4.5 Nannup Brook Carey Curtis

Advised nothing to report

6.5.6 North Nannup Mike Vasey
Advised nothing to report

6.4.7 Scott River Jasper Andrew McNab
Advised nothing to report

6.5 Councillor
Nil

6.6 Forest Products Commission Greg Hodgson
Apology

6.7 Community Emergency Services Manager Leigh Fletcher
Refer to Attached

6.8 Department of Fire and Emergency Services Peter Thomas
Refer to Attached

6.9 Department of Biodiversity Conservation and Attractions
DBCA Blackwood Ed Hatherly

- Informed BFAC and presented mapped DBCA spring burning program and briefed on the introduction of Satellite Burning Severity Mapping. - (Attachment)

DBCA Warren Steve Mills

- Informed BFAC and presented mapped DBCA spring burning program and briefed on the introduction of Satellite Burning Severity Mapping. - (Attachment)

Motion

“The reports are accepted as read”

Moved: Gerald Brown
Seconded: Carey Curtis

CARRIED

7. STANDING ITEMS

7.1 ESL 2020/21
VBFB Operational Grant - \$153072.00
Actual Expenditure - \$ 167854.00

Gerald Brown queried the over expenditure of the ESL and who covered the over spend. Leigh Fletcher noted that request to DFES to cover this was in process. Cr Stevenson responded that if the overspend was not approved by DFES then the Shire would need to cover the overspend from Shire funds.

7.2 Resolution Tracker – operational and updated

7.3 2020/21 MAF – As per CESM Report

8 GENERAL BUSINESS

8.1 Cundinup Shed Build

Gerald Brown Asked for a progress report on the Cundinup BFB shed Leigh Fletcher stated that the plans are currently in the engineering phase.

8.2 SMS Broadcast

Refer to CESM Report

It was noted that a number of FCOs had not received the test messages sent previously. Cr Cate Stevenson mentioned the requirement for further testing due to messages not reaching several recipients listed on the FCO group platform. Leigh Fletcher noted that further testing is required and will follow up. Spreadsheet and Database still under development.

8.3 Fuel Hazard reduction and firebreak notice review

Refer to attached

Roz Edwards Request members of BFAC to review the tabled sections of the fuel hazard reduction and firebreak notice. Mark Scott mentioned planning issues concerning fire management plans with respect to plantation managers and owners. Roz Edwards requested that Council endorse FMP. Cr Cate Stevenson noted that it is not Council's role to *endorse* FMP but to require them as part of planning processes.

Mark Scott, Peter Hastie and Carey Curtis to review sections referred to.

Carey Curtis voiced concerns within the notice to land owners and the clearing of private property. Roz Edwards clarified that the information within the notice remains relevant to special rural property requirements.

8.4 Volunteer I.D Cards

Leigh Fletcher acknowledged that volunteer Bushfire Brigade cards are available and will be issued to members as soon as practicable. Cr Cate Stevenson queried the progress of provision of I.D cards for the Chief, Deputies & FCOs for use when undertaking activities under the Bush Fires Act (eg Variations) as requested at a previous BFAC meeting. A number of FCOs have already provided photos, others requested to do so. Leigh Fletcher to follow up.

8.5 Councillor representation on BFAC

Cr Cate Stevenson acknowledged that it is election year for Council and that Council nominates members for each Council committee following the election. She advised that that she is not seeking re-election and therefore at least one of the Councillor representatives on BFAC will change. November BFAC will require the election for the presiding Chair. Cr Cate Stevenson thanked all BFAC members; the members of the Brigades and their families for their commitment to the community.

8.6 Appointment of Darradup FCO

John Patman relinquished his position as Darradup FCO at the last Brigade AGM and that Steve Mulvaney was appointed FCO.

Motion

BFAC recommendation to Council that Steve Mulvaney be endorsed as the Darradup Fire Control Officer.

Moved: Mark Scott

Seconded: Carey Curtis

CARRIED

8.7 Appointment of Peerabeelup FCO

John Gaunt had relinquished his position as Peerabeelup FCO and that Brett Fowler was appointed FCO.

Motion

BFAC recommendation to Council that Brett Fowler be endorsed as Peerabeelup Fire Control Officer with the requirement that he successfully complete the required FCO training.

Moved: Mark Scott

Seconded: Andrew McNab

CARRIED

8.8 **Beyondrup Falls fuel reduction**

Refer to Attached

Mark Scott noted that residents along Balingup Road have expressed concerns for parcels of DBCA land that have had no treatment program for an extended period with increased fuel loads and the level threat to lives and property it poses. Ed Hatherley noted the concerns and mentioned that planned burns had been carried out in surrounding locations reducing the threat from indirect attack. These concerns could be raised via a letter from the Shire to DBCA for a response. r. DBCA will take in to consideration the environmental and topographical issues and work to a resolve. Mark Scott request a motion for DBCA to resolve. BFAC to follow up.

Motion

Committee recommendation to Council that BFAC seeks Shire assistance by means of formal letters to DBCA requesting a resolve to community concerns surrounding Beyondrup Falls.

Moved: Mark Scott

CARRIED

Seconded: Carey Curtis

8.9 **Balingup Road verge mitigation**

Refer to Attached

Mark Scott Raised concerns with excessive fuel loads along Balingup Road verge and question if it had been considered for the next round of the Mitigation Activity Fund.

Leigh Fletcher confirmed that the Council was aware of the issue and had planned to have it scheduled for the next available round of MAF funding. Leigh Fletcher is to provide BFAC Members with the MAF treatment schedule also a letter of acknowledgement to the Balingup Road residents of their concerns.

8.10 **Work Health & Safety with Local Governments & Volunteers**

Refer to Attached

Mike Vasey raised concerns and questions concerning working at heights, Vik Lorkiewicz and Mark Scott raised concerns with who is responsible and litigation surrounding injuries occurring on a fire ground and whether the *Bushfire Act 1954* provisions override the Occupational Health and Safety Act.

Peter Hastie questioned the crew leader course and the implementation of the safety circulars. Mark Scott requested a motion

for clarification and a review of the OHS Act and the Acting in Good Faith clause in the Bushfires Act. Leigh Fletcher and Peter Thomas to follow up.

Motion

Committee recommendation to Council that the Shire receives legal advice seeking clarification of the relationship between the OH&S Act and the Bushfires Act in relation to liability if injuries occur.

Moved: Mark Scott

CARRIED

Seconded: Gerald Brown

8.11 DFES Lower Southwest Combined Bushfire Brigade/Volunteer Fire and Rescue Services Leader's Forum

Refer to Attached

Peter Thomas Announced the DFES Leaders Forum Scheduled for the 18th of September. Location is the Donnelly River village. R.S.V.Ps by the 16th August.

8.12 Fleet and Reporting Damages

Peter Thomas briefed BFAC on the importance of the timely reporting of damages to appliances for insurance and safety purposes.

8.13 Radio and Communications Upgrade

Mike Vasey Mentioned proposed WAERN and Hand Held radio and communications upgrades VHF/UHF. Peter Thomas to provide further information.

8.14 DFES Fleet Program

Andrew McNab asked on the progress of the DFES Fleet Program and the status of the pending 1.4 appliance. Leigh Fletcher stated that the Fleet program had suffered setbacks due to financial restructuring within the program. Will keep informed. An update will be provided to committee members when available.

8.15 Carlotta Captain Position

Peter Hastie stated that Lincoln Kay has relinquished his position as Carlotta Captain and a Captain is to be appointed.

8.16 Logging Signs

Vik Lorkiewicz mentioned FPC logging signs on roads still in place with no actual operations. Leigh Fletcher is to follow up.

- 9. DATE FOR NEXT MEETINGS PROPOSED**
Monday 1st November 2021 at 7:00pm.
- 10. CLOSURE OF MEETING**
The meeting was declared closed at 8.50pm.



South West Country Zone Minutes

20 August 2021

**Shire of Collie
87 Throssell Street
Collie**

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South West Country Zone

Meeting to be held at

Shire of Collie, 87 Throssell Road, Collie

Commenced at 9.00am, Friday 20 August 2021

Minutes

1. OPENING AND WELCOME

The Chair opened the meeting at 9:06am.

1.1 Acknowledgement of Country

The South West Country Zone of WALGA acknowledged the Kaniyang Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Augusta Margaret River President Cr Ian Earl
Ms Stephanie Addison-Brown, Chief Executive Officer non-voting delegate

Shire of Boyup Brook President Cr Richard Walker
Mr Dale Putland, Chief Executive Officer non-voting delegate

Shire of Bridgetown-Greenbushes President Cr John Nicholas JP
Ms Elizabeth Denniss, Executive Manager Community Services non-voting delegate

City of Bunbury Cr Tresslyn Smith
Mr Mal Osborne, Chief Executive Officer non-voting delegate

City of Busselton Mayor Grant Henley
Mr Mike Archer, Chief Executive Officer non-voting delegate

Shire of Capel President Cr Michael Southwell
Mr Gordon MacMile, Chief Executive Officer non-voting delegate

Shire of Collie President Cr Sarah Stanley
Mr Stuart Devenish, Chief Executive Officer non-voting delegate

Shire of Dardanup President Cr Michael Bennett
Mr Phil Anastakis, Deputy Chief Executive Officer non-voting delegate
Cathy Lee, Manager Governance and HR non-voting delegate

Shire of Donnybrook-Balingup	Cr Jackie Massey Mr Ben Rose, Chief Executive Officer non-voting delegate
Shire of Harvey	Cr Wendy Dickinson Mr Rick Lotznicker, Acting Chief Executive Officer
Shire of Manjimup	Hon President Cr Paul Omodei Mr Andrew Campbell, Chief Executive Officer non-voting delegate
Shire of Nannup	President Cr Tony Dean (SC) CHAIR Mr David Taylor, Chief Executive Officer non-voting delegate
WA Local Government Association Secretariat	Mr Tim Lane, Manager, Strategy and Association Governance (executive officer) Ms Tania Narkevich, Procurement Specialist
South West Development Commission	Ms Mellisa Teede, Chief Executive Officer Mr Ashley Clements, Director Regional Development Ms Robyn Fenech, Consultant
RDA South West	Mr Charles Jenkinson, Director Regional Development
Guests	Hon John Carey MLA, Minister for Housing; Local Government Member for Collie-Preston, Ms Jodie Hanns MLA Sam McLeod, Office of Minister for Housing; Local Government Ben Johnson, Office of Minister for Housing; Local Government

Apologies

Shire of Donnybrook-Balingup Shire of Harvey	President Cr Brian Piesse President Cr Paul Gillett
Shire of Bridgetown-Greenbushes City of Busselton Shire of Dardanup Shire of Harvey	Mr Tim Clynych, Chief Executive Officer Mr Tony Nottle, Director Finance and Corporate Services Mr Andre Schonfeldt, Chief Executive Officer Ms Annie Riordan, Chief Executive Officer
Member for Forrest Member for O'Connor	Hon Nola Marino MP Mr Rick Wilson MP

3. DECLARATIONS OF INTEREST

Nil.

4. ANNOUNCEMENTS

4.1 Attachments

The following were provided as attachments to the agenda:

1. South West Country Zone Minutes 25 June 2021
2. Correspondence – Letter from the Minister for Local Government – Transit Parks
3. Draft Federal Election Advocacy Priorities Brochure
4. Registration Form – South West Future Jobs and Skills Forum
5. WALGA President’s Report
6. State Council Agenda – via link only: <https://walga.asn.au/getattachment/21f4dc26-8534-4bf2-a18c-bacdfbfe7d4/State-Council-Agenda-3-September-2021.pdf>

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Shire of Collie

President Cr Sarah Stanley and Chief Executive Officer Stuart Devenish provided an update to the meeting on priorities, opportunities and key projects.

5.2 Hon John Carey MLA – Minister for Housing; Local Government

Hon John Carey MLA, Minister for Housing; Local Government, addressed the meeting on priorities for the Local Government and Housing portfolios.

6. MINUTES

6.1 Confirmation of Minutes from the South West Country Zone meeting held Friday 25 June 2021 (Attachment 1)

The Minutes of the South West Country Zone meeting held on Friday 25 June 2021 were previously circulated to Member Councils and were provided as an attachment to the agenda.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Michael Bennett

That the minutes of the South West Country Zone meeting held Friday 25 June 2021 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.1.1 Business Arising

6.1.1.1 – Correspondence

Correspondence has been received from the Minister for Local Government in relation to maximum stays in transit parks.

NOTED

7. ZONE BUSINESS

7.1 Federal Election Advocacy

The Zone, at the June 2021 meeting, discussed a proposed approach to advocacy for the upcoming Federal Election campaign based on three key strategic issues:

- Local Roads and Community Infrastructure Program
- Busselton Margaret River Airport
- Future Industries Precinct

A draft of an Election Priorities brochure is attached.

Creative ADM has provided an estimate for designing and printing a four-page (A3 folded in half) brochure. Indicative costs would be \$1,500-\$2,000 for design and approximately \$250 in printing (500 copies) to a total of \$1,750-\$2,250. A pdf web version of the document would also be provided.

It is proposed that a working group be formed to finalise the content of the campaign brochure, and guide the campaign in terms of writing to, and meeting with, candidates and other stakeholders.

It will also be important to ensure that the Working Group comprises representation from the Federal electorates of the South West region.

Direction is sought from the Zone regarding the content of the material, the budget allocation for designing and printing the Election Priorities brochure, and the establishment of a working group to guide the campaign.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Paul Omodei

That the South West Country Zone of WALGA:

- 1. Approve spending up to \$2,500 on design and printing of the Election Priorities brochure, and**
- 2. Form a working group of the following representatives to guide the Federal Election campaign project on behalf of the Zone:**
 - **President Cr Tony Dean, Shire of Nannup**
 - **President Cr Brian Piesse, Shire of Donnybrook-Balingup**
 - **Mr Mal Osborne, City of Bunbury**

CARRIED

7.2 South West Future Jobs and Skills Forum

The registration form for the South West Future Jobs and Skills Forum, to be held on Tuesday, 28 September 2021 from 11:00am until 7:00pm at the Bunbury Regional Entertainment Centre, is attached.

Tim Lane, Manager Strategy and Association Governance, and Toby Costanzo, Contract Manager, from WALGA will attend the forum. Tim Lane and Toby Costanzo will promote Local Government from an employment and careers perspective to forum attendees.

In addition, Tim Lane will prepare a report the November 2021 Zone meeting in line with the Zone's decision to sponsor the Forum.

Member Local Governments have the opportunity to provide attendees as well as marketing material for the event.

In addition, as per the registration form, it is recommended the Zone make a budget allocation to cover incidental costs associated with equipment hire and catering for Zone representative attendees.

RESOLUTION

Moved: President Cr Michael Southwell

Seconded: President Cr Ian Earl

That the South West Country Zone of WALGA:

- 1. Approve spending of up to \$350 for equipment hire and catering for the Zone Exhibit at the South West Future Jobs and Skills Forum, and**
- 2. Encourages member Local Governments to liaise with the Zone executive officer regarding provision of marketing material and attendance at the Forum**

CARRIED

7.3 2021 Census

Every five years, the Australian Bureau of Statistics counts every person and household in Australia – through the Census of Population and Housing.

The Census is the most comprehensive snapshot of the country and tells the story of how we are changing. It includes around 10 million households and over 25 million people. Census data tells us about the economic, social and cultural make-up of the country.

The Census is a crucial tool in guiding Government decision making in relation to funding for infrastructure and services.

There have been anecdotal reports that Census information has not been delivered to households and businesses in a number of communities in the region.

It is suggested that the Zone collate issues and concerns at a regional level through the executive officer to engage the ABS.

RESOLUTION

Moved: President Cr Paul Omodei
Seconded: Mayor Grant Henley

That:

1. **Member Local Governments provide issues and concerns relating to the 2021 Census to the Executive Officer for collation; and**
2. **The South West Zone write to the Australian Bureau of Statistics outlining issues and concerns, and requesting the Australian Bureau of Statistics to provide solutions to the issues raised.**

CARRIED

7.4 Regional Telecommunications

By Jo Burges, Senior Advisor Intergovernmental Relations and Risk, WALGA

BACKGROUND

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The full Terms of Reference for the Review are at Appendix B of the Issues Paper.

The Consultation Period runs from 6 July, 2021 09:00 to September 30, 2021 with WALGA receiving submissions until COB Thursday 16 September 2021.

WALGA Engagement Process

Local Governments were advised in mid-July, via Councillor Direct, of the appointment of the Committee and the release of the Issues Paper, and that WALGA would be developing a sector wide submission.

WALGA, in developing a submission to this important review is seeking the views of members to address the wide range of telecommunications issues outlined by the Committee in the Regional Telecommunications Review 2021 – Issues Paper (the Issues Paper) <https://www.communications.gov.au>

Local Governments have been requested to provide their submissions or information to inform the sector wide submission to the Association to ensure all matters are addressed.

This agenda item provides a Zone level opportunity to provide feedback to the WALGA submission to assist in ensuring all Local Governments have had a chance for input.

COMMENT

Zones are requested, however not limited to, consider the items outlined at the dot points and /or the individual questions outlined at the end of each section or at Appendix A of the Issues Paper or provide input on any related matter for inclusion in the submission.

By way of example the WALGA Submission will include, in part, commentary on Question 12 that asks:

‘How can different levels of Government, the telecommunications industry and regional communities better co-ordinate their efforts to improve telecommunications in regional Australia?’

The Association response will include an example of the Regional Telecommunications Resilience Working Group established in May comprising key planning/technical staff from Telstra, Optus, Western Power, Horizon Power, WALGA, DFES and DPIRD. This working group will share data more openly to allow robust and coordinated planning which results in better overall service delivery and value for money for all concerned. The working group began its work in June 2021 and have scheduled monthly meetings that increase as Funding programs or issues emerge.

WALGA advocates on specific issues identified by its members at the Working Group, in particular to explore opportunities for sustainable solutions e.g. Stand Alone Power provision, utilising a combination of solar, batteries and generators.

The Association is keen to provide a comprehensive submission on this important matter and welcomes Zone input.

RESOLUTION

Moved: Mayor Grant Henley
Seconded: President Cr Richard Walker

That the South West Country Zone:

- 1. Notes the Regional Telecommunication Review 2021; and**
- 2. Encourages individual Local Governments to provide input to the WALGA submission.**

CARRIED

7.5 Social Housing Economic Recovery Package Grant Funding

By Kelly McManus, Principal Policy and Advocacy

Background

The \$319 million [Social Housing Economic Recovery Package \(SHERP\)](#) is part of the State Government's COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities.

The next round of SHERP funding opens on Monday 1 September 2021.

Comment

Further information on the eligibility requirements and application process for the SHERP grants will be provided by the Department of Communities at a webinar to be hosted by WALGA on **Monday 1 September** from 1.30pm – 2.30pm.

Local Government officers wishing to attend the register for the Webinar [here](#) or through the [WALGA events page](#).

The Livestream presentation from the 11th August is available to view on the Department of Communities website and provides valuable information about the grant process.

In preparation for the session, we encourage local governments to: Visit the Department of Communities website on the 1st September to familiarise yourself with the grant guidelines, application process and frequently asked questions.

Submit any questions you have in advance through the registration form. There will also be the opportunity to ask additional questions on the day.

Further information on the SHERP program is available on the [Department of Communities website](#) or by contacting Kelly McManus, Principal Policy and Advocacy, WALGA on 0429 483 273 or kmcmanus@walga.asn.au.

RESOLUTION

Moved: President Cr Ian Earl
Seconded: President Cr Michael Bennett

That the South West Country Zone notes that:

- 1. Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government's Social Housing Economic Recovery Package (SHERP) Program.**
- 2. The next round of SHERP grants open on Monday 1 September 2021.**
- 3. The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Monday 1 September.**

CARRIED

7.6 2021 Local Government Elections – Zone Office Bearer Elections

By Tim Lane, Zone Executive Officer

BACKGROUND

With the bi annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of **1 December 2021**.
- New State Council will take office at the Ordinary Meeting of State Council on **1 December 2021**.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone delegates are eligible to nominate. The time period for the receipt of nominations is to be **one week prior** to the Zone meeting at which the election will be held.*
2. *Zone Executive Officer to receive written nominations from Zone delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.*
3. *Elections are to be held at the next Zone meeting as the first item of business. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to delegates.*
4. *All voting delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.*
5. **Tied vote** – *in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.*
6. *Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.*

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Manager Governance and Organisational Services on 9213 2051 or email tbrown@walga.asn.au.

RESOLUTION

Moved: President Cr Sarah Stanley
Seconded: Mayor Grant Henley

That the South West Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.

CARRIED

Meeting adjourned at 10:28am for morning tea, and resumed at 10:50am.

8. WALGA BUSINESS

8.1 WALGA Status Report

By Tim Lane, Zone Executive Officer

BACKGROUND

Status Report for August 2021 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
2021 23 April Zone Agenda Item 7.1 Weather Station Upgrade Request	That the South West Country Zone of WALGA: 1. Notes the concerns of the Shire of Augusta Margaret River's Bush Fire Advisory Committee in relation the need for accurate weather forecasting. 2. Requests that WALGA write to the Bureau of Meteorology requesting upgrades to the weather stations in the South West Corner to include a weather radar to improve weather forecasting in the Lower South West region.	WALGA wrote to BOM requesting upgrades to the weather stations in the South West Corner to include a weather radar to improve weather forecasting in the Lower South West region On 2 June 2021 (2/06/21). WALGA wrote to BOM seeking an update on 26 July 2021.	August 2021	Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039
2021 19 February Zone Agenda Item 7.3 Asset Preservation Model	That the South West Country Zone of WALGA: 1. Supports option one of the options presented 2. Requests that discussion on this issue be referred to Regional Road Groups 3. Request Chris Berry, or an appropriate officer from the WA Local Government Grants Commission, to present to the Zone on the Asset Preservation Model methodology	At the May 2021 meeting WALGA State Council resolved to: <ul style="list-style-type: none"> Seek support from the WA Local Government Grants Commission to provide presentations on the inputs, operation of and outputs of the Road Asset Preservation Model at Zone or Regional Road Group meetings where requested; and Advocate to the WA Local Government Grants Commission to improve the formatting and labelling of the model and make it available via the Commission's website. A formal letter has been sent to the WA Local Government Grants Commission accordingly. Dr Chris Berry has confirmed his availability to present at the November 2021 Zone meeting.	June 2021	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
2019 March 22 Zone Agenda Item 7.7 Funding	1. That the South West Zone of WALGA adopts an advocacy	The Infrastructure Policy Team requested that the Association investigate the need for and feasibility of developing a road project advocacy tool to support Local	Ongoing	Ian Duncan

<p>Commitment Towards Strategic Transport Network Infrastructure In South West Western Australia</p>	<p>position of seeking a commitment to funding from:</p> <ol style="list-style-type: none"> a. Western Australian State Government; and/or b. Australian Federal Government; and/or c. Private industry to better manage the ever increasing numbers of heavy vehicle haulage and light vehicle users within the south-west (particularly including South Western Highway), including the possibility of re-instating and re-opening the disused South West Railway, as well as the future expansion and improvements of our road networks for the south-west region as part of the investment of our future infrastructure and road networks. <p>2. That the South West Zone of WALGA requests the WALGA State Council to consider adopting the advocacy position outlined in Recommendation 1, above.</p>	<p>Governments and Zones in their advocacy for specific road developments given the large number of potential projects across the State.</p>		<p>Executive Manager Infrastructure iduntan@walga.asn.au 9213 2031</p>
<p>2020 25 June Zone Agenda Item 7.1 Regulation of Park Homes / Manufactured Homes / Lifestyle Villages</p>	<p>That the South West Zone seek WALGA's support to request that the State Government urgently amend the Caravan Parks Legislation to allow the continued lawful placement of new manufactured homes on caravan park sites, until approximately 2030, providing regulatory certainty in the short term to the industry, its customers and local governments, and providing time in which more comprehensive regulatory reform can be undertaken.</p>	<p>State Council Resolution at the September meeting.</p> <p>That WALGA urgently requests the State Government to undertake a full review of the Caravan Parks and Camping Grounds Act 1995 and associated legislation and regulations, to address manufactured homes on caravan park sites.</p> <p>RESOLUTION 116.4/2020</p> <p>Correspondence and the background information has been sent to the Minister for Local Government for consideration of an urgent review of the <i>Caravan Parks and Camping Grounds Act 1995</i>.</p> <p>A letter has been received from the Minister (as attached), stating that <i>"Government is considering a broader review of the regulatory system regarding lifestyle villages; however, its legislative priority will not be considered until after the 2021 election."</i></p> <p>WALGA met with the Minister for Planning's office in April 2021 and raised this as an ongoing issue for the sector.</p> <p>WALGA has subsequently been informed that further amendments to the Camping and Caravan Act and Regulations to address the issue of manufactured park homes remains on the State Governments legislative agenda for this term. (26/05/2021)</p>	<p>Ongoing</p>	<p>Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039</p>
<p>2019 June 28 Zone Agenda Item 7.2 Community Newspaper Awards</p>	<p>The Zone requests WALGA support a regional annual award program to recognize the significant contribution of community news publications.</p>	<p>Given the Local Government Minister has foreshadowed initiating an awards program for the sector, the Local Government Convention executive organizing committee has postponed consideration of any expansion of the WALGA honors and awards program until the Minister's awards have been defined.</p>	<p>September 2021</p>	<p>Zac Donovan Executive Manager, Finance and Marketing zdonovan@walga.asn.au 9213 2038</p>

RESOLUTION

Moved: President Cr Michael Bennett
Seconded: President Cr Michael Southwell

That the South West Country Zone WALGA August 2021 Status Report be noted.

CARRIED

8.2 Review of WALGA State Council Agenda

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/21f4dc26-8534-4bf2-a18c-bacdffbfe7d4/State-Council-Agenda-3-September-2021.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 External Oversight of Local Level Complaints

That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.

5.2 Tender Exemption Provisions – General Practitioner Services

That WALGA:

1. Adopt a new Advocacy Position Statement under ‘Local Government Legislation - Tender Exemption General Practitioner Services’:

WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and

2. Undertake additional research in support of the Advocacy Position with the following aims:
 - a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and
 - b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.

5.3 Phase 2 Planning Reform Submission

That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.

Matters for Noting

6.1 Stop Puppy Farming Legislation

6.2 Regional Telecommunications Resilience

6.3 Report Municipal Waste Advisory Council (MWAC)

6.4 2021-22 State Budget Submission

6.5 WALGA Submission: Inquiry into the Delivery of Ambulance Services in Western Australia

Key Activity Reports

7.1.1 Report on Key Activities, Commercial and Communications Unit

7.1.2 Report on Key Activities, Governance and Organisational Services

7.1.3 Report on Key Activities, Infrastructure

7.1.4 Report on Key Activities, Strategy, Policy and Planning

7.2 Policy Forum Report

RESOLUTION

Moved: President Cr Michael Bennett

Seconded: President Cr Paul Omodei

That the South West Zone supports Item 5.1.

CARRIED

RESOLUTION

Moved: President Cr Mick Bennett

Seconded: President Cr Paul Omodei

That the South West Zone supports Item 5.2.

CARRIED

RESOLUTION

Moved: Mayor Grant Henley

Seconded: President Cr John Nicholas

That the South West Zone supports Item 5.3.

CARRIED

RESOLUTION

Moved: President Cr Michael Bennett
Seconded: Mayor Grant Henley

That the South West Country Zone notes the matters for noting and key activity reports contained in the 3 September 2021 State Council Agenda.

CARRIED

8.3 WALGA President's Report

The WALGA President's Report was noted.

NOTED

9. AGENCY REPORTS / PRESENTATIONS

9.1 South West Development Commission – Proposed South West Infrastructure Committee (30 minutes)

Chief Executive Officer, Mellisa Teede, and consultant Robyn Fenech, presented to the Zone on the proposed South West Infrastructure Committee.

NOTED

9.2 Regional Development Australia – South West

Director of Regional Development, Charles Jenkinson, provided an update to the Zone.

NOTED

9.3 Department of Local Government, Sport and Cultural Industries

The Department of Local Government, Sport and Cultural Industries was an apology to the meeting.

NOTED

10. FINANCIAL REPORT

Payments since the last Zone meeting are as follows:

Date	Description	Bank accounts		Total Cash Held
		Term Deposit	Current Account	
17/06/2021	Opening balance	\$ -	\$ 9,070.68	\$ 9,070.68
15/07/2021	Bank charges		-\$ 5.42	\$ 9,065.26
				\$ 9,065.26

Invoices for **Subscriptions** totalling **\$7,200** (\$600 per Local Government) have been sent which will bring the Zone’s cash position to:

\$16,265.26

Proposed Budget Allocations

Federal election brochure	\$2,500
South West Future Jobs and Skills Forum incidentals	\$350

Total Funds remaining if budget expended: **\$13,415.26**

RESOLUTION

Moved: President Cr Michael Bennett
Seconded: President Cr Paul Omodei

That the Financial Report be noted.

CARRIED

11. EMERGING ISSUES

11.1 Invitations to Future Meetings

WA Local Government Grants Commission

Dr Chris Berry will present to the November 2021 meeting on the Asset Preservation Model methodology, as per the Zone’s February 2021 resolution (in part), as follows:

That the South West Country Zone of WALGA request Chris Berry, or an appropriate officer from the WA Local Government Grants Commission, to present to the Zone on the Asset Preservation Model methodology.

NOTED

Office of the Auditor General

The Office of the Auditor General has offered to present at a future Zone meeting, as follows:

The Office of the Auditor General is now responsible for all WA Local Government and regional council financial audits. If your zone has any questions about our financial audit process or performance audit program/reports, we would be happy to provide a presentation at one of your future meetings.

A decision from the Zone is sought as to whether to invite the Office of the Auditor General to present to the Zone.

The Zone agreed to invite the Office of the Auditor General to present at the February 2021 Zone meeting.

NBN Local

Peta Greening, Community Engagement Manager (South West Region), wrote to the Executive Officer offering to present to the Zone in relation to the following:

- Nbn Local's role
- Regional connectivity
- Disaster preparedness communications / Project STAND
- Regional Co-Investment Fund

The Zone agreed to invite NBN Local to present at the February 2021 Zone meeting.

11.2 Role of the Department of Local Government

City of Bunbury

RESOLUTION

Moved: Cr Tresslyn Smith
Seconded: President Cr Richard Walker

That the South West Country Zone requests WALGA to advocate for additional resources to be provided to the Department of Local Government to enable the Department to provide greater compliance and regulatory framework support to the Local Government sector.

CARRIED

11.3 AICD Training Offering

City of Busselton

Mayor Grant Henley tabled an offering from the Australian Institute of Company Directors (AICD) to provide governance training for Elected Members in the region.

NOTED

11.4 Shire of Capel – Climate Change Declaration

The Chair, President Cr Tony Dean, presented President Cr Michael Southwell, Shire of Capel, with a signed climate change declaration certificate on behalf of WALGA.

12. DATE, TIME AND PLACE OF NEXT MEETINGS

12.1 2021 and 2022 Meeting Dates

Proposed meeting dates for 2022 have been added to the table below.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday 19 February 2021	Bunbury
Friday 23 April 2021	Augusta Margaret River
Friday 25 June 2021	Capel
Friday 20 August 2021	Collie
Friday 19 November 2021	Dardanup
Friday 18 February 2022	Donnybrook-Balingup
Friday 22 April 2022	Harvey
Friday 24 June 2022	Manjimup
Friday 26 August 2022	Nannup
Friday 25 November 2022	Augusta Margaret River

12.2 Next Meeting

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, 19 November 2021	Shire of Dardanup

13. CLOSURE

There being no further business the Chair declared the meeting closed at 11:45am.



Minutes

**WARREN BLACKWOOD ALLIANCE OF COUNCILS BOARD MEETING
MONDAY 23 AUGUST 2021, 2PM
HOST: SHIRE OF BRIDGETOWN - GREENBUSHES**

Meeting opened: 2.00pm

1. Welcome

Attendance:

Voting:

Cr Tony Dean SON (Chair)
Cr Vicki Hansen SON
Cr Leanne Wringe SODB
Cr Paul Omodei SOM
Cr Jayde Darin SOM
Cr John Nicholas SOBG
Cr Barbara Johnson SOBG
Cr Richard Walker SOBB
Cr Helen O'Connell SOBB
Ben Rose SODB

Non-voting:

Andrew Campbell SOM
Dale Putland SOBB
Katie McDonnell Executive Officer (EO)

Apologies

Cr Brian Piesse SODB
Tim Clynch SOBG
David Taylor SON
Billy Wellstead, SWDC

2. Declarations of Interest

No additional declarations disclosed.

3. Minutes of last meeting

Minutes of WBAC board meeting on 03.08.2021 are confirmed as true and correct.

Moved: Cr Paul Omodei
Seconded: Cr Vicki Hansen

Carried 10/0

4. Southern Forests & Valleys Tourism Association

a) Future of Tourism proposition

- It is proposed that this tourism model is implemented from 1st July 2023.
- If the current SFBVTA board chooses, the WBAC can utilise funding allocated to the SFBVTA for the 2021/22 and 2022/23 financial years to progress this proposed tourism model within the whole WBAC region from this current financial year (2021/2022).
- If the SFBVTA chooses to wind up and the proposed model is to be implemented this financial year, a new budget will be developed and presented to the WBAC for endorsement.

WBAC tourism proposal effective from 1st July 2023:

WBAC will no longer allocate funding to the Southern Forests Blackwood Valley Tourism Association (SFBVTA) Incorporated, instead they will employ a project officer for the whole WBAC region whose responsibilities will include:

- Industry coordination
- Developing content for marketing
- Developing and management of website content (SFBVTA and Total Trails)

The five WBAC Local Governments will fund the project officer, then all marketing campaigns and opportunities will be presented to the WBAC for Local Government buy in.

The WBAC will manage all finances for the project officer, this includes approving invoices and tracking the tourism portfolio on the WBAC MYOB. The WBAC board will appoint CEOs to undertake performance reviews and the project officers' contract will be adjusted or renewed on the CEOs recommendation.

The project officer will have their own ABN, will work from home and report to the WBAC at board meetings. The WBAC executive officer will be the project officer's point of contact and support.

SFBVTA

If the SFBVTA chooses to wind up the WBAC intends to:

- Take ownership and manage the Southern Forests Blackwood Valley branding
- Take ownership and manage the SFBVTA website (financial implications for this to be confirmed)
- Receive all funds from SFBVTA bank account
- Conduct a handover with SFBVTA board members and staff (preferably once WBAC project officer has been appointed).

Warren Blackwood Stock Route

Between the WBAC Executive Officer and the Project Officer, they will manage the Warren Blackwood Stock Route.

- EO: Operations and Maintenance
- PO: Marketing, promotion and point of contact

Budget from 1st July 2023

Income: Base rate of \$10,000 per Shire then \$580 per population percentage:

• Shire of Bridgetown - Greenbushes	\$22,180.00
• Shire of Manjimup	\$33,780.00
• Shire of Nannup	\$13,480.00
• Shire of Donnybrook Balingup	\$24,500.00
• <u>Shire of Boyup Brook</u>	<u>\$14,060.00</u>
Total income:	\$108,000.00

Expenditure:

• Project Officer: 25 hours per week @ \$38.00 per hour	\$ 49,400.00
• Travel Allowance: 500km's per month @ \$0.78 per km	\$ 4,680.00
• Electronics allowance: \$20.00 per month	\$1,040.00
• SFBVTA & Total Trails website upkeep	\$20,000.00
• Media for marketing (photography, videos etc)	\$8,000.00
• Meeting / Workshop costs	\$3,000.00
• Miscellaneous costs	\$6,280.00
• <u>Contingency</u>	<u>\$15,600.00</u>
Total expenditure:	\$108,000.00

Noted

- SFBVTA acting CEO has a contract until September 2021
- SFBVTA admin officer has a contact for a further 4 months (December 2021)
- SFBVTA AGM scheduled for late October
- SFBVTA RED grants still to be acquitted
- SFBVTA board meeting on 31st August 2021 where is proposition will be discussed.

WBAC to send a formal letter to the SFBVTA outlining the intentions for the future of tourism within the WBAC region from 1st July 2023 and request feedback on beginning this concept earlier.

Moved: Cr John Nicholas

Seconded: Cr Paul Omodei

Carried 10/0

b) ASW meeting, 5pm 30.08.2021 Pemberton

ASW have invited the CEOs and Presidents of the WBAC Shires to attend the Forest Lodge, Pemberton, on Monday 30th August at 5pm (prior to a tourism business networking event at 6pm) to strategically discuss working more closely together.

WBAC Executive Officer to RSVP with the following attending:

- Cr Jayde Darin
- Cr Vicki Hansen
- Cr Richard Walker
- Dale Putland
- Katie McDonnell

Katie to follow up with Shire of Bridgetown – Greenbushes and Donnybrook Balingup for RSVP's.

5. WBAC Climate Change Impact Reference Group (CCIRG)

a) Request for Executive Officer (10 hours per month)

The CCIRG have requested the support of an Executive Officer for 10 hours per month as there is currently no administrative support for the group to take minutes and follow up on actions.

- \$500 per LG gives a total allocation of \$2,500
- 10 hours per month / 10 months = \$25 per hour (+ GST if applicable)

WBAC approves the request for an Executive Officer for the Climate Change Impact Reference Group until the end of the current financial year.

- ***Each LG to contribute \$500 each to support the position.***
- ***WBAC CEOs to explore possible candidates, if unsuccessful then a public recruitment will take place.***

Moved: Cr Jayde Darin

Seconded: Cr Richard Walker

Carried 10/0

Additionally, the WBAC Executive Officer can support the CCIRG in writing and submitting grants as required.

b) Invite to Local Government Climate Change Collaborative

WALGA's Environment Policy Team coordinates a Local Government Climate Change Collaborative, as WBAC were involved in the regional climate alliance process we have been invited to join the collaborative.

- Each WBAC Local Government has also been invited so the WBAC does not need to have additional representation.

6. General Business

a) SWDC Infrastructure: Robyn Fenech

Robyn did not attend the last WBCA meeting as planned, therefore she has requested some feedback from each of the WBAC local governments. Executive Officer to circulate her questions to CEOs who can respond directly to Robyn if appropriate.

b) James Hayward MLC

James is a Member for the South West as well as the Shadow Minister for Local Government; Water; Regional Cities.

- WBAC to invite James to attend a WBAC meeting.

7. Date of next meetings

- AGM - Tuesday 5th October, Shire of Manjimup
- Tuesday 7th December, Shire of Boyup Brook

Meeting closed: 2.31 pm

Attachment 12.1.1

Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Proposed cost of development	Date Received	Advertised	Issue Date	Authority
2021/19	Joel Hebert	Joel Hebert	A3	Lot 7996 Savage Rd, Cundinup	Change of use (bed & breakfast)	Use	\$5,000.00	10/05/2021	Yes - 2 weeks	9/08/2021	Delegated - CEO
2021/36	Nannup Men's Shed	Nannup Men's Shed	RESS3247	Lot 251 Monaghan St, Nannup	Development in a Reserve	Works	\$8,000.00	15/07/2021	No - low impact & no affected neighbours	12/08/2021	Delegated - CEO
2021/38	Lyndon & Elizabeth Crouch	Mark Tomas	A728	Lot 1 (464) Cundinup South Rd, Cundinup	Oversize outbuilding	Works	\$28,000.00	19/07/2021	Yes - 2 weeks	4/08/2021	Delegated - CEO
2021/39	Roger & Wendy Cawsey	Sheds Down South	A673	Lot 22 (178) Johnston Rd, Jalbarragup	Oversize outbuilding with a reduced setback	Works	\$26,000.00	2/08/2021	No - no affected neighbours	3/08/2021	Delegated - CEO
2021/40	Sunlink Holdings Pty Ltd	Salaman Pty Ltd	A1612	Lot 44 (6) Redtail Ramble, Nannup	Oversize outbuilding	Works & Use	\$43,370.00	6/08/2021	Yes - 2 weeks	24/08/2021	Delegated - CEO
2021/41	Michelle Allenby	Michelle Allenby	A1333	Lot 53 (43) Carey St, Nannup	Dwelling with BAL-FZ	Works & Use	\$150,000.00	6/08/2021	No - does not require referral & no affected neighbours	12/08/2021	Delegated - CEO
2021/42	Colin Bishop	Colin Bishop	A982	Lot 267 (24) Sexton Way, Nannup	Storage units - Industry Zone	Works & Use	\$60,000.00	19/08/2021	No - not required as a 'P' use in LPS3	31/08/2021	Delegated - CEO

Attachment 12.2.1



Blackwood Valley Wine Industry Association Inc.
PO Box 104
Boyup Brook WA 6244
www.blackwoodvalleywine.com.au

10th August 2021

Chief Executive Officer
Attention: David Taylor
Shire of Nannup
NANNUP WA 6275
Via email: david.taylor@nannup.wa.gov.au

Dear David

RE: 2021 SPONSORSHIP OF BVWIA WINE SHOW

I am writing to you with a request for the Shire of Nannup to provide some sponsorship money towards the 2021 Blackwood Valley Wine Region Wine Show.

For almost twenty years, the Blackwood Valley Wine Industry Association (BVWIA) has conducted an annual wine show, which the Nannup Shire has sponsored in the past. For a number of years, the show has been extended to include three wine shows in one: Blackwood Valley Wine Show, Western Australian Boutique Wine Show and the Western Australian Single Vineyard Wine Show. As a result, this has attracted more wine producers throughout WA. The wine show provides an opportunity to highlight the premium wines being produced by smaller wineries and growers across the State, as well as promoting the Blackwood Valley Wine Region. In 2020, the wine show attracted over 310 entries; our highest number of exhibitors to date and we are hoping to achieve similar results this year.

The Blackwood Valley Wine Region covers towns over 4 Shires: Nannup, Balingup, Boyup Brook and Bridgetown. The wine show has traditionally been held in Bridgetown with the Shire of Bridgetown-Greenbushes sponsoring the use of the town hall for the event and one of our major sponsors is the Bridgetown Hotel, whereby they provide accommodation for the wine judges over the 3 day event.

This year, the Bridgetown Town Hall is being renovated and the timeframe for completion has been extended beyond our required dates, thereby, the Committee is seeking to find an alternative venue. It had always been considered that the wine show should/could be rotated around the 4 Shires, pending suitable facilities. The delay in renovations has given us the opportunity to consider Nannup as an alternative venue.

The facilities required to conduct the wine show are to have access to a large room for the judging panels, a room to store over 1200 bottles of wine and sort into Classes, access to a glass washer and kitchen. I have found the Nannup Function Centre is very suitable for the judging of wines, with the kitchen, glass washer and toilet facilities. The Nannup Community Meeting Room is also very suitable for the storage of show wines and for the volunteers to sort wines ready for judging and administration of wine results. I have spoken to both parties involved in these two centres and have obtained costs and pencilled in dates.

The other consideration is accommodation for the judges which the wine show provides to 6 judges as part of their services. I have approached Holberry House to check availability and cost. There are 4 associate judges in addition, for which they pay their own accommodation costs. We will recommend Poppy's Place and the Bootmaker House, close to Holberry House. Meals will be at the Nannup Hotel and private catering at Holberry House.

As stated above, the venue hire and accommodation in Bridgetown has previously been funded by our generous sponsors, obviously, sponsorship for these venues will not be available this year. Therefore, by moving the event to Nannup will mean that we incur costs that have not been budgeted/sponsored for and hence, my request to the Shire of Nannup for some sponsorship towards our costs. I have attached a spreadsheet of potential costs for your consideration.

Due to COVID-19 restrictions, like many other businesses, local wine producers have been impacted. The BVWIA is looking to continue its promotion of the wine region and wine producers, in line with our strategic plan.

We look to incur costs for venue hire and accommodation in Nannup of \$3,279. If sponsorship is available the Shire of Nannup will be provided with the following:

- Sponsorship of Blackwood Valley Wine Show, Western Australian Boutique Wine Show & Western Australian Single Vineyard Wine Show
- Sponsor of a wine show category trophy (17 trophies in total)
- 3 x mixed carton of show wines
- Use of Shire logo on event promotional material, as well as entry forms
- Exclusive promotional opportunities within the Shire of Nannup
- #Nannup will be used for wine show posts and promotional posts

The wine shows will be held on the 23rd-25th November 2021. We see this as a timely opportunity to move the event to Nannup and possibly continue to host future wine shows/functions in Nannup.

I would appreciate your consideration of this sponsorship request at your earliest. If you would like to discuss this proposal in further detail, please do not hesitate to contact me on 0417 003 235.

Kind Regards



Maree Tinker
Committee Member
Blackwood Valley Wine Industry Association

Attachment 12.3.1

SHIRE OF NANNUP - ACCOUNTS FOR PAYMENT

August 2021

* Please note that most Fire, Road, Economic and Community Expenditure are funded externally.
The following figures are inclusive of GST where applicable

Chq/EFT	Date	Name	Description	
EFT13849	03/08/2021	LGIS BROKING (JLT)	Annual Shire Insurance	\$ 524.48
EFT13850	03/08/2021	LGISWA	Annual Shire Insurance	\$ 141,173.79
EFT13851	03/08/2021	JP REPAIRS	Plant and vehicle repairs	\$ 4,925.00
EFT13852	03/08/2021	SOUTHERN LOCK & SECURITY	Keys	\$ 90.75
EFT13853	03/08/2021	EDGE PLANNING & PROPERTY	Draft Local Planning Scheme No 4	\$ 2,722.50
EFT13854	03/08/2021	JC PLUMBING & GAS PTY LTD	Plumbing services	\$ 440.00
EFT13855	03/08/2021	DRACOM SERVICES	Website	\$ 250.00
EFT13856	03/08/2021	PICKLE & O	Functions and refreshments	\$ 292.00
EFT13857	03/08/2021	LEWIS HORNE	Funded - Living with Emus Sculpture	\$ 10,000.00
EFT13858	03/08/2021	CITY & REGIONAL FUELS	Diesel Fuel	\$ 9,085.81
EFT13859	03/08/2021	SOS OFFICE EQUIPMENT	Consumables	\$ 217.64
EFT13860	03/08/2021	SEEK LIMITED	Recruitment advertising	\$ 764.50
EFT13861	03/08/2021	KEYBROOK UTILITY SERVICES	Building maintenance	\$ 550.00
EFT13862	03/08/2021	JONATHAN JONES	Reimbursement as per contract	\$ 2,300.00
EFT13863	03/08/2021	CHUBB FIRE & SECURITY	Monthly Fire detection	\$ 168.76
EFT13864	03/08/2021	NANNUP CARAVAN PARK T/AS MAY LEECE PTY LTD	Funded - accommodation	\$ 5,040.00
EFT13865	03/08/2021	ABRUS CONSULTING PTY LTD	Roadverge maintenance	\$ 1,587.50
EFT13866	03/08/2021	NANNUP LIQUOR STORE	Refreshments and functions	\$ 152.94
EFT13867	03/08/2021	NANNUP MEDICAL CENTRE	Recruitment medical	\$ 154.00
EFT13868	03/08/2021	KELADRY FARM	Plants	\$ 51.90
EFT13869	03/08/2021	MIRANDA FREE ARTIST	School program	\$ 400.00
EFT13870	03/08/2021	PARKWOOD MAINTENANCE	Building maintenance	\$ 853.60
EFT13871	03/08/2021	JACK IN THE BOX CORPORATION PTY LTD	Community engagement	\$ 5,247.00
EFT13872	03/08/2021	FRANCES ANDRIJICH PHOTOGRAPHER PTY LTD	Regional promotion	\$ 104.50
EFT13873	03/08/2021	BUSSELTON AUTO ELECTRICS	Vehicle maintenance	\$ 336.00
EFT13874	03/08/2021	SIMPLE BEN STORIES	Funded - regional promotion	\$ 322.00
EFT13875	03/08/2021	LOOSE GOOSE CHAETS	Accommodation	\$ 480.00
EFT13876	03/08/2021	CREATIVE HEART COUNSELLING	School program	\$ 300.00
EFT13877	03/08/2021	BUSSELTON HYDRAULIC SERVICES	Plant maintenance	\$ 190.72
EFT13878	03/08/2021	SOILS AIN'T SOILS BUSSELTON	Sand	\$ 405.00
EFT13879	03/08/2021	BUSSELTON PEST & WEED CONTROL	Monthly pest control	\$ 528.00
EFT13880	03/08/2021	LANDGATE	Annual mapping subscription	\$ 2,364.00
EFT13881	03/08/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Annual service fee	\$ 509.30
EFT13882	03/08/2021	NANNUP COMMUNITY RESOURCE CENTRE	First aid training	\$ 540.00
EFT13883	03/08/2021	PRESTIGE PRODUCTS	Consumables	\$ 266.75
EFT13884	03/08/2021	FULTON HOGAN INDUSTRIES PTY LTD	Road maintenance	\$ 1,795.20
EFT13885	03/08/2021	THE PAPER COMPANY OF AUSTRALIA PTY LTD	Paper	\$ 123.75
EFT13886	03/08/2021	SETON AUSTRALIA PTY LTD	Road maintenance	\$ 1,495.52
EFT13887	16/08/2021	MARKETFORCE PTY LTD	Advertising draft Local Planning 4	\$ 244.61
EFT13888	16/08/2021	JP REPAIRS	Plant maintenance	\$ 2,257.00
EFT13889	16/08/2021	METRO COUNT	Metro count	\$ 340.45
EFT13890	16/08/2021	BP NANNUP	Stationery	\$ 288.02
EFT13891	16/08/2021	BATTERY ALL TYPES	Batteries	\$ 999.00
EFT13892	16/08/2021	BUNBURY TRUCKS SALES & SERVICE CENTRE	Plant maintenance	\$ 1,634.20
EFT13893	16/08/2021	CITY & REGIONAL FUELS	Diesel Fuel	\$ 8,465.36
EFT13894	16/08/2021	NANNUP DELI	Fuel and consumables	\$ 352.51
EFT13895	16/08/2021	AMPAC	Legal fees	\$ 998.03
EFT13896	16/08/2021	KEYBROOK UTILITY SERVICES	Building maintenance	\$ 4,950.00
EFT13897	16/08/2021	PRESTON POWER EQUIPMENT	Consumables	\$ 57.00
EFT13898	16/08/2021	FAIRTEL PTY LTD	SES - NBN	\$ 154.81
EFT13899	16/08/2021	DS MILLING	Funded - playground construction	\$ 254.10
EFT13900	16/08/2021	BRIDGETOWN BOARDING KENNELS & CATTERY	Ranger fees	\$ 200.00
EFT13901	16/08/2021	PARKWOOD MAINTENANCE	Building maintenance	\$ 132.00
EFT13902	16/08/2021	NANNUP HARDWARE & AGENCIES	Consumables, PPE	\$ 3,412.04
EFT13903	16/08/2021	BUSSELTON PEST & WEED CONTROL	Monthly pest control	\$ 2,777.50
EFT13904	16/08/2021	DELL AUSTRALIA PTY LTD	Computer equipment	\$ 16,518.70
EFT13905	16/08/2021	MOORE AUSTRALIA (WA) PTY LTD	Budget Support	\$ 924.00
EFT13906	16/08/2021	JASON SIGNMAKERS	Signage	\$ 279.14
EFT13907	16/08/2021	LGISWA	Annual insurance	\$ 3,957.61
EFT13908	16/08/2021	FULTON HOGAN INDUSTRIES PTY LTD	Premix x 3 tonne for Milyeannup Coast Road	\$ 721.45
EFT13909	16/08/2021	ST JOHN'S AMBULANCE - NANNUP	Memberships	\$ 361.00
EFT13910	16/08/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Annual subscription	\$ 25,268.57
EFT13911	20/08/2021	MARKETFORCE PTY LTD	Advertising draft Local Planning 4	\$ 3,629.10
EFT13912	20/08/2021	JP REPAIRS	Plant maintenance	\$ 405.00
EFT13913	20/08/2021	CIVIC LEGAL	Professional fees	\$ 3,678.13
EFT13914	20/08/2021	NANNUP PHARMACY	Vaccinations	\$ 172.00
EFT13915	20/08/2021	EDGE PLANNING & PROPERTY	Planning Services	\$ 1,536.15
EFT13916	20/08/2021	AUSTRALIA'S SOUTHWEST	Memberships	\$ 395.00
EFT13917	20/08/2021	SOS OFFICE EQUIPMENT	Stationery	\$ 70.40
EFT13918	20/08/2021	OFFICEWORKS	Stationery	\$ 833.70
EFT13919	20/08/2021	BUSSELTON CIVIL & PLANT	Plant maintenance	\$ 385.50
EFT13920	20/08/2021	DAVID TAYLOR	Reimbursement	\$ 200.00
EFT13921	20/08/2021	TAZ MECH	Plant maintenance	\$ 473.70
EFT13922	20/08/2021	NATURE BASED PLAY	Funded - playground construction	\$ 35,200.00

EFT13923	20/08/2021	NANNUP FAMILY BAKERY	Catering	\$ 695.90
EFT13924	20/08/2021	AUSTRALIAN TAXATION OFFICE - BAS - ATO	BAS - July 2021	\$ 2,411.00
EFT13925	20/08/2021	BLUEWATER PRINT	Nannup community plan	\$ 627.00
EFT13926	20/08/2021	NANNUP ELECTRICAL SERVICES	VFBB -Scott River	\$ 2,306.70
EFT13927	20/08/2021	DO YOUR BLOCK CONTRACTING	Funded - Sand for playground	\$ 275.00
EFT13928	20/08/2021	K & C HARPER	Plumbing services	\$ 99.00
EFT13929	20/08/2021	NANNUP NEWSAGENCY	postage	\$ 262.85
EFT13930	20/08/2021	PRESTIGE PRODUCTS	Cleaning products	\$ 220.11
EFT13931	20/08/2021	ROD'S AUTO ELECTRICS	Plant maintenance	\$ 499.05
EFT13932	20/08/2021	SHIRE OF MANJIMUP	Annual IT support	\$ 11,000.00
EFT13933	20/08/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Staff training	\$ 1,136.00
			TOTAL EFT PAYMENTS	\$ 338,811.30
20519	03/08/2021	SHIRE OF DARDANUP	Consumables	\$ 25.00
20520	16/08/2021	DAVID WOOD	Reimbursement	\$ 61.65
			TOTAL CHEQUE PAYMENTS	\$ 86.65
DD11261.2	06/08/2021	AWARE SUPER	Payroll deductions	\$ 75.60
DD11262.2	06/08/2021	AWARE SUPER	Payroll deductions	\$ 136.80
DD11271.1	11/08/2021	CORPORATE CREDIT CARD - SHIRE OF NANNUP	Corporate Card - June	\$ 3,131.88
DD11274.1	06/08/2021	AWARE SUPER	Superannuation contributions	\$ 5,998.33
DD11275.1	06/08/2021	AWARE SUPER	Superannuation contributions	\$ 5,998.33
DD11276.1	06/08/2021	AWARE SUPER	Superannuation contributions	\$ 6,989.69
DD11276.2	06/08/2021	HOSTPLUS SUPER	Superannuation contributions	\$ 664.97
DD11276.3	06/08/2021	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	\$ 547.37
DD11276.4	06/08/2021	JOLLEY SUPERANNUATION FUND	Superannuation contributions	\$ 101.49
DD11276.5	06/08/2021	AMG SUPER	Superannuation contributions	\$ 435.96
DD11276.6	06/08/2021	PRIME SUPER	Superannuation contributions	\$ 217.98
DD11276.7	06/08/2021	ONEPATH MASTERFUND	Superannuation contributions	\$ 178.84
DD11276.8	06/08/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	\$ 138.48
DD11276.9	06/08/2021	AUSTRALIAN SUPER	Superannuation contributions	\$ 447.86
DD11278.1	01/08/2021	CORPORATE CREDIT CARD - SHIRE OF NANNUP	Corporate Card - July	\$ 101.65
DD11285.1	01/08/2021	CORPORATE CREDIT CARD - SHIRE OF NANNUP	Corporate Card - July	\$ 879.95
DD11291.1	06/08/2021	AWARE SUPER	Superannuation contributions	\$ 67.79
DD11292.1	20/08/2021	AWARE SUPER	Payroll deductions	\$ 7,436.12
DD11292.2	20/08/2021	HOSTPLUS SUPER	Superannuation contributions	\$ 636.77
DD11292.3	20/08/2021	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation contributions	\$ 547.37
DD11292.4	20/08/2021	JOLLEY SUPERANNUATION FUND	Superannuation contributions	\$ 101.49
DD11292.5	20/08/2021	AMG SUPER	Superannuation contributions	\$ 435.96
DD11292.6	20/08/2021	PRIME SUPER	Superannuation contributions	\$ 217.98
DD11292.7	20/08/2021	ONEPATH MASTERFUND	Superannuation contributions	\$ 228.69
DD11292.8	20/08/2021	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	\$ 155.79
DD11292.9	20/08/2021	AUSTRALIAN SUPER	Superannuation contributions	\$ 447.86
DD11296.1	24/08/2021	WATER CORPORATION	Water permits	\$ 564.97
DD11298.1	31/08/2021	CALTEX AUSTRALIA NOW AMPOL AUSTRALIA PTY LTD	Monthly fuel	\$ 327.55
DD11298.2	31/08/2021	TELSTRA	Monthly telephone/mobile fees	\$ 879.13
DD11298.3	31/08/2021	SG FLEET AUSTRALIA P/L	VFBB - Lease vehicle	\$ 1,558.55
DD11298.4	31/08/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 39A	\$ 2,862.53
DD11298.5	31/08/2021	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	Monthly overcall fees	\$ 196.63
DD11298.6	31/08/2021	AUSSIE BROADBAND - DIRECT DEBIT	NBN Monthly Fee	\$ 168.00
DD11298.7	31/08/2021	WESTNET	VFBB - Internet	\$ 69.90
DD11298.8	31/08/2021	SYNERGY	Monthly electricity charges	\$ 2,888.04
DD11298.9	31/08/2021	CLEANAWAY	Refuse removal	\$ 9,555.95
DD11276.10	06/08/2021	MARITIME SUPER	Superannuation contributions	\$ 52.33
DD11292.10	20/08/2021	MARITIME SUPER	Superannuation contributions	\$ 58.49
DD11298.10	31/08/2021	GO GO MEDIA * DIRECT DEBIT*	On hold messages	\$ 75.90
DD11298.11	31/08/2021	TOLL TRANSPORT PTY LTD	Freight charges	\$ 462.39
DD11298.12	31/08/2021	BOC LIMITED	VFBB - oxygen	\$ 241.01
			TOTAL DIRECT DEBITS	\$ 56,282.37
			TOTAL MUNICIPAL ACCOUNT	\$ 395,180.32
TRUST ACCOUNT				
EFT13934	20/08/2021	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND (CTF)	CTF Fees	\$ 175.75
EFT13935	20/08/2021	DEPARTMENT OF MINES, INDUSTRY & RESOURCES - BUILDING COMMISSION (BSL)	Building permits	\$ 755.21
			TOTAL TRUST ACCOUNT	\$ 930.96

TOTAL PAYMENTS JULY 2021	
Municipal Payments	\$ 395,180.32
Trust Payments	\$ 930.96
	\$ 396,111.28

CREDIT CARD PAYMENTS - August 2021

CEO CREDIT CARD	Supplier	Description	Amount
06.08.21	Shredders Direct	Shredding bags	124
10.08.21	Melo Velo Nannup	Coffee - Meeting - Shire President	14.1
17.08.21	Puma Energy	Fuel - CEO vehicle	168.1
17.08.21	Melo Velo Nannup	Coffee - Meeting - Shire President	13
18.08.21	Reece	Trex Sealent	\$98.21
24.08.21	Melo Velo Nannup	Coffee - Meeting - Shire President	\$11.00
26.08.21	Post Nannup	Munda Bidli promotional flyers	\$96.35
27.08.21	Spotlight	Cloth for project	\$55.00
			\$579.76

MCCS CREDIT CARD	Supplier	Description	Amount
20.08.21	VRBO	Accomodation - Kim	\$241.90
19.08.21	Post Nannupj	Mail - project	\$96.35
31.07.21		Refund of Annual fee	-\$40.00
			\$298.25

CESO CREDIT CARD	Supplier	Description	Amount
		Nil	\$0.00
			\$0.00

Attachment 12.4.1

SHIRE OF NANNUP

Statement of Financial Activity 2021/2022

31/07/2021



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SHIRE OF NANNUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
Statement of Financial Activity 2021/2022

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
Rates	1,863,527	0	1,863,527	155,231	0
Operating Grants	1,078,935	0	1,078,935	87,396	13,500
Subsidies and Contributions		0		0	0
Fees and Charges	551,143	0	551,143	45,892	9,325
Service Charges	0	0	0	0	0
Interest Earnings	30,240	0	30,240	3,030	490
Other Revenue	35,409	0	35,409	4,903	3,981
Revenue	3,559,254	0	3,559,254	296,452	27,297
EXPENSES					
Employee Costs	(2,254,244)	0	(2,254,244)	(187,752)	(162,042)
Materials and Contracts	(1,975,404)	0	(1,975,404)	(164,450)	(123,678)
Utility Charges	(110,693)	0	(110,693)	(9,209)	(6,360)
Depreciation	(1,522,380)	0	(1,522,380)	(126,803)	0
Interest Expenses	(10,214)	0	(10,214)	(849)	(546)
Insurance Expenses	(187,742)	0	(187,742)	(15,619)	(104,871)
Other Expenditure	(132,016)	0	(132,016)	(10,992)	0
Expense	(6,192,693)	0	(6,192,692)	(515,674)	(397,497)
NET	(2,633,439)	0	(2,633,438)	(219,222)	(370,201)
Non-Operating Grants	5,263,316	0	5,263,316	438,431	50,000
Subsidies and Contributions	0	0	0	0	0
Profit on Asset Disposals	58,439	0	58,439	4,867	0
Loss on Asset Disposals	(8,007)	0	(8,007)	(666)	0
NET RESULT	2,680,309	0	2,680,310	223,410	(320,201)
Other Comprehensive Income					
Changes on Revaluation of non-current a	0	0	0	0	0
Total Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	2,680,309	0	2,680,310	223,410	(320,201)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NANNUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
Statement of Financial Activity 2021/2022

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
Governance	9,331	0	9,331	777	0
General Purpose Funding	2,559,541	0	2,559,541	213,200	6,423
Law, Order, Public Safety	466,163	0	466,163	38,827	105
Health	16,050	0	16,050	1,335	332
Education and Welfare	43,000	0	43,000	3,579	14,591
Housing	20,000	0	20,000	1,666	1,600
Community Amenities	380,937	0	380,937	31,727	2,427
Recreation and Culture	1,192,825	0	1,192,825	99,355	50,706
Transport	4,021,292	0	4,021,292	334,971	0
Economic Services	159,300	0	159,300	13,266	1,113
Other Property and Services	12,570	0	12,570	1,047	0
	<u>8,881,009</u>	<u>0</u>	<u>8,881,009</u>	<u>739,750</u>	<u>77,297</u>
EXPENSES EXCLUDING FINANCE COSTS					
Governance	(594,833)	0	(594,833)	(49,527)	(60,468)
General Purpose Funding	(239,928)	0	(239,928)	(19,981)	(10,901)
Law, Order, Public Safety	(741,893)	0	(741,893)	(61,770)	(59,172)
Health	(90,602)	0	(90,602)	(7,542)	(2,660)
Education and Welfare	(275,270)	0	(275,270)	(22,917)	(20,075)
Housing	(23,422)	0	(23,422)	(1,948)	(4,662)
Community Amenities	(608,422)	0	(608,422)	(50,663)	(41,227)
Recreation & Culture	(631,329)	0	(631,329)	(52,555)	(42,176)
Transport	(2,601,931)	0	(2,601,931)	(216,724)	(91,788)
Economic Services	(179,642)	0	(179,642)	(14,951)	(9,151)
Other Property and Services	(213,427)	0	(213,427)	(17,759)	(55,218)
	<u>(6,200,700)</u>	<u>0</u>	<u>(6,200,700)</u>	<u>(516,337)</u>	<u>(397,497)</u>
NET RESULT	<u>2,680,309</u>	<u>0</u>	<u>2,680,309</u>	<u>223,413</u>	<u>(320,201)</u>
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	<u>2,680,309</u>	<u>0</u>	<u>2,680,309</u>	<u>223,413</u>	<u>(320,201)</u>

SHIRE OF NANNUP
RATE SETTING STATEMENT
Statement of Financial Activity 2021/2022

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUES					
Governance	9,331	0	9,331	777	0
General Purpose Funding	2,559,541	0	2,559,541	213,200	6,423
Law, Order, Public Safety	466,163	0	466,163	38,827	105
Health	16,050	0	16,050	1,335	332
Education and Welfare	43,000	0	43,000	3,579	14,591
Housing	20,000	0	20,000	1,666	1,600
Community Amenities	380,937	0	380,937	31,727	2,427
Recreation and Culture	1,192,825	0	1,192,825	99,355	50,706
Transport	4,021,292	0	4,021,292	334,971	0
Economic Services	159,300	0	159,300	13,266	1,113
Other Property and Services	12,570	0	12,570	1,047	0
	8,881,009	0	8,881,009	739,750	77,297
EXPENSES					
Governance	(594,833)	0	(239,928)	(49,527)	(60,468)
General Purpose Funding	(239,928)	0	(594,833)	(19,981)	(10,901)
Law, Order, Public Safety	(741,893)	0	(741,893)	(61,770)	(59,172)
Health	(90,602)	0	(90,602)	(7,542)	(2,660)
Education and Welfare	(275,270)	0	(275,270)	(22,917)	(20,075)
Housing	(23,422)	0	(23,422)	(1,948)	(4,662)
Community Amenities	(608,422)	0	(608,422)	(50,663)	(41,227)
Recreation & Culture	(631,329)	0	(631,329)	(52,555)	(42,176)
Transport	(2,601,931)	0	(2,601,931)	(216,724)	(91,788)
Economic Services	(179,642)	0	(179,642)	(14,951)	(9,151)
Other Property and Services	(213,427)	0	(213,427)	(17,759)	(55,218)
	(6,200,699)	0	(6,200,699)	(516,337)	(397,497)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(50,432)	0	(50,432)	(4,201)	0
Depreciation on Assets	1,522,380	0	1,522,380	126,803	0
Movement in Non Current Employee Provisions	0	0	0	0	0
Movement in Non Current Lease Liabilities	0	0	0	0	0
Movement in Deferred Pensioner Rates (Non Current)	0	0	0	0	0
Capital Expenditure and Revenue					
Governance	(186,960)	0	(186,960)	(15,572)	0
General Purpose Funding	0	0	0	0	0
Law, Order, Public Safety	(150,000)	0	(150,000)	(12,495)	0
Health	0	0	0	0	0
Education and Welfare	0	0	0	0	0
Housing	0	0	0	0	0
Community Amenities	(20,000)	0	(20,000)	(1,666)	0
Recreation & Culture	(1,786,216)	0	(1,786,216)	(148,778)	(114,000)
Transport	(4,589,226)	0	(4,589,226)	(379,978)	(210)
Economic Services	(41,552)	0	(41,552)	(3,460)	0
Other Property and Services	0	0	0	0	0
Proceeds from Disposal of Assets	225,091	0	225,091	0	0
Repayment of Debentures	(63,592)	0	(63,592)	(546)	0
Proceeds from New Debentures	0	0	0	0	0
Self Supporting Loan Advances	0	0	0	0	0
Principal elements of financial lease payments	(17,002)	0	(17,002)	(1,417)	(1,417)
Self-Supporting Loan Principal Income	28,164	0	28,164	0	2,317
Transfers (To)/From Reserves (Restricted Assets)	370,501	0	370,501	(26,790)	0
Less Expenses not yet realised					
Estimated Surplus/(Deficit) July 1 B/Fwd	2,078,538	0	2,078,538	2,078,538	2,078,538
Estimated Surplus/(Deficit) June 30 C/Fwd	2	0	2	1,835,268	1,646,444

MATERIAL VARIANCE REPORTING
SHIRE OF NANNUP
Statement of Financial Activity 2021-2022
31/07/2021

Material Variance Reporting Adopted by Council 10 August 2021

"In accordance with Regulation 34(5) of the Local Government Financial Management Regulations 1996 and AASB 1031 Materiality, the level to be used in statements of financial activity in 2020-21 for reporting material variances shall be +/- 10% or \$30,000, whichever is greater."

Material Variances Operations

Material Variances Operations:

Income

	Variance	Comment
General Purpose Funding	\$ 206,777	Timing - Rates notices issued in August
Law Order Public Safety	\$ 38,722	Timing - Bushfire grants to be received
Community Amenities	\$ 29,300	Timing - Rates Sanitisation services fees issued in August
Recreation and Culture	\$ 48,649	Timing - grant funds to be received
Transport	\$ 334,971	Timing - grant funds to be received

Expenditure

Transport	-\$ 124,936	Timing - Plant purchases, procurement to commence
Other Property and Services	\$ 37,459	Timing - overhead review

Material Variances Capital Expenditure and Revenue

Governance	\$ 15,572	Timing- vehicle purchases
Law, Order, Public Safety	\$ 12,495	Timing - Fire Shed delay
Recreation & Culture	\$ 34,778	Timing - mountain bike trails Tank 7 & 8
Transport	\$ 379,768	Timing - Road and plant purchases as per budget
Transfers (To)/From Reserves (Restricted Assets)	\$ 26,790	Timing - Transfers to be undertaken at the end of the year

Non Cash Items

Non-Cash Expenditure and Revenue

Depreciation on Assets	-\$ 126,803	Timing - pending audit finalisation of assets.
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APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
General Purpose Funding						
Rate Revenue - Expenditure						
41	LEGAL FEES	3,000	0	3,000	249	0
80	RATES WRITTEN OFF	5,000	0	5,000	416	0
366	GENERAL PURPOSE INCOME- ADMIN REALLOCATION	144,111	0	144,111	12,004	7,766
Total Operating Income Rate Revenue		152,111	0	152,111	12,669	7,766
General Purpose Funding						
Rate Revenue - Income						
0011	RATES LEVIED ALL AREAS	(1,863,527)	0	(1,863,527)	(155,231)	0
0060	LEGAL FEES CHARGED	(3,000)	0	(3,000)	(249)	0
0061	NON-PAYMENT PENALTY	(7,000)	0	(7,000)	(583)	99
0261	INSTALMENT INTEREST	(3,740)	0	(3,740)	(311)	0
0271	INTEREST ON DEFERRED RATES	0	0	0	0	0
0361	INSTALMENT ADMINISTRATION	(2,300)	0	(2,300)	(191)	0
Total Operating Income Rate Revenue		(1,879,567)	0	(1,879,567)	(156,565)	99
General Purpose Funding - Schedule 3						
Other General Purpose Funding - Expenditure						
422	RECOVERABLE EXPENSES	12,000	0	12,000	999	789
472	RATING VALUATIONS	36,000	0	36,000	2,997	0
4872	D.O.T. LICENSING EXPENSES	39,817	0	39,817	3,316	2,346
Total Operating Expenditure General Purpose Funding		87,817	0	87,817	7,312	3,135
General Purpose Funding - Schedule 3						
Other General Purpose Funding - Income						
91	EQUALISATION GRANT	(391,117)	0	(391,117)	(32,580)	0
291	LOCAL ROAD GRANT	(218,857)	0	(218,857)	(18,230)	0
523	DEPT OF TRAN. COMMISSION	(16,000)	0	(16,000)	(1,332)	(1,761)
533	SUNDRY INCOME	(22,000)	0	(22,000)	(1,832)	(4,696)
573	RECOVERABLE EXPENSES INCOME (I)	(12,000)	0	(12,000)	(998)	372
583	COMMISSION - B.I.C.T.F. & BSL	(500)	0	(500)	(40)	(33)
594	ST JOHN'S CONTRIBUTIONS	0	0	0	0	(361)
4863	INTEREST ON RESERVES	(15,000)	0	(15,000)	(1,249)	0
4873	INTEREST ON INVESTMENTS - GENERAL	(4,500)	0	(4,500)	(374)	(44)
4883	INTEREST ON RTR	0	0	0	0	0
5452	ASSET MANAGEMENT RESERVE INTEREST EARNED	0	0	0	0	0
Total Operating Income General Purpose Funding		(679,974)	0	(679,974)	(56,635)	(6,523)
Summary of Operations - General Purpose Funding						
Rate Revenue						
Sub Total Operating Expenditure		152,111	0	152,111	12,669	7,766
Sub Total Operating Income		(1,879,567)	0	(1,879,567)	(156,565)	99
		(1,727,456)	0	(1,727,456)	(143,896)	7,865
Other General Purpose Funding						
Sub Total Operating Expenditure		87,817	0	87,817	7,312	3,135
Sub Total Operating Income		(679,974)	0	(679,974)	(56,635)	(6,523)
		(592,157)	0	(592,157)	(49,323)	(3,388)
Total Operating Expenditure		239,928	0	239,928	19,981	10,901
Total Operating Income		(2,559,541)	0	(2,559,541)	(213,200)	(6,423)
Program (Surplus)/Deficit		(2,319,613)	0	(2,319,613)	(193,219)	4,477

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Governance - Schedule 4						
Members of Council - Expenditure						
112	ELECTION & POLL EXPENSES	8,000	0	8,000	666	0
122	STRATEGIC/COMMUNITY PLANNING/ENGAGEMENT	75,000	0	75,000	6,247	4,770
142	REFRESHMENTS & FUNCTIONS -COUNCIL	15,000	0	15,000	1,249	497
0143	BUDGET CONTINGENCY	0	0	0	0	0
162	GRANTS COUNCIL	32,000	0	32,000	2,665	0
0163	SOUTHERN FORESTS BLACKWOOD VALLEY TOURISM ASSOCIATION CONTRIBUTION	33,342	0	33,342	2,777	0
172	COUNCILLOR ALLOWANCES	80,800	0	80,800	6,729	0
0182	SUBSCRIPTIONS	40,000	0	40,000	3,331	0
192	CONFERENCE EXPENSES	8,000	0	8,000	666	0
202	INSURANCE	12,018	0	12,018	1,001	4,326
212	CEO REMUNERATION REVIEW	5,500	0	5,500	458	0
254	FURNITURE AND EQUIPMENT	16,000	0	16,000	1,332	1,477
466	GOVERNANCE - ADMIN REALLOCATION	249,173	0	249,173	20,756	13,428
532	DONATIONS/GRANTS - COMMUNITY	20,000	0	20,000	1,665	0
						0
Total Operating Expenditure Members of Council		594,833	0	594,833	49,542	24,498
Governance - Schedule 4						
Members of Council - Income						
5362	INTEREST EARNED - LONG SERVICE LEAVE RESERVE	0	0	0	0	0
5422	OFFICE EQUIPMENT RESERVE INTEREST EARNED	0	0	0	0	0
Total Operating Income Members of Council		0	0	0	0	0

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Governance - Schedule 4						
Administration - Expenditure						
242	A/LEAVE EXP ADMIN	0	0	0	0	0
272	SALARIES (ADM)	475,852	0	475,852	39,638	28,546
273	ACCRUED SALARIES & WAGES	0	0	0	0	0
282	SUPERANNUATION	77,200	0	77,200	6,430	6,657
292	INSURANCE	19,783	0	19,783	1,647	10,424
312	FURN & EQUIP MINOR	6,000	0	6,000	499	0
362	BUILDING & GDNS OPER&MTCE	50,000	0	50,000	4,162	1,397
372	COMPUTER SYSTEM MAINTENANCE & MINOR ASSET PURCHASES	50,000	0	50,000	4,164	0
0373	SOFTWARE LICENCING & INTERNET	78,000	0	78,000	6,500	32,596
382	PRINTING & STATIONERY	27,000	0	27,000	2,249	536
392	TELEPHONE	16,500	0	16,500	1,374	1,041
402	EQUIPMENT REPAIR & MTCE	0	0	0	0	0
412	POSTAGE	6,500	0	6,500	541	0
432	ACCOMMODATION AND TRAVEL	8,000	0	8,000	666	0
433	VEHICLE EXPENSES - ADMINISTRATION	20,210	0	20,210	1,683	872
442	BANK CHARGES	10,000	0	10,000	833	2,349
452	ADVERTISING	11,000	0	11,000	915	0
462	AUDIT FEES	25,000	0	25,000	2,082	0
482	LEGAL EXPENSES	45,000	0	45,000	3,747	0
492	STAFF TRAINING EXPENSES	28,000	0	28,000	2,330	58
493	LOSS ON SALE OF ASSETS - ADMINISTRATION	4,816	0	4,816	401	0
502	CONSULTANTS (INCLUDING BUSINESS CASES)	58,350	0	58,350	4,859	0
522	UNIFORMS-COUNCIL CONTRIB	2,000	0	2,000	166	0
542	TRANSFER FROM LSL EXPENSE ADMIN	0	0	0	0	0
552	FRINGE BENEFIT TAX	50,000	0	50,000	4,165	8,808
577	ADMIN COSTS REALLOCATED TO SERVICES	(1,078,672)	0	(1,078,672)	(89,853)	(58,128)
702	SUNDRY DEBTORS WRITE OFF	0	0	0	0	0
812	RECRUITMENT EXPENSES	1,000	0	1,000	83	849
4404	COVID 19 - CORONA	0	0	0	0	(35)
9052	DEPRECIATION ADMIN BUILDINGS	8,462	0	8,462	704	0
Total Operating Expenditure Administration		(0)	0	(0)	(15)	35,969
Governance - Schedule 4						
Administration - Income						
5362	INTEREST EARNED - LONG SERVICE LEAVE RESERVE	0	0	0	0	0
5422	OFFICE EQUIPMENT RESERVE INTEREST EARNED	0	0	0	0	0
592	PROFIT ON ASSET SALE	(9,331)	0	(9,331)	(777)	0
Total Operating Income Administration		(9,331)	0	(9,331)	(777)	0
Summary of Operations - Governance Program						
Members of Council						
Sub Total Operating Expenditure		594,833	0	594,833	49,542	24,498
Sub Total Operating Income		0	0	0	0	0
		594,833	0	594,833	49,542	24,498
Administration						
Sub Total Operating Expenditure		(0)	0	(0)	(15)	35,969
Sub Total Operating Income		(9,331)	0	(9,331)	(777)	0
		(9,331)	0	(9,331)	(792)	35,969
Total Operating Expenditure		594,833	0	594,833	49,527	60,468
Total Operating Income		(9,331)	0	(9,331)	(777)	0
Program (Surplus)/Deficit		585,502	0	585,502	48,750	60,468

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Expenditure						
566	LAW & ORDER- ADMIN REALLOCATION	81,655	0	81,655	6,801	4,400
602	ASSISTANCE TO BFB'S	135,597	0	135,597	11,294	6,936
632	CESO MOTOR VEHICLE RUNNING EXPENSES	22,000	0	22,000	1,832	1,026
642	INSURANCE - BUILDINGS & VEHICLES	17,000	0	17,000	1,416	30,468
652	MAINTENANCE OF FIRE BREAKS	6,000	0	6,000	495	66
662	MINOR PLANT & EQUIPMENT < \$5000	0	0	0	0	0
712	MANAGEMENT SALARIES - FIRE BREAK INSPECTIONS	40,000	0	40,000	3,330	2,070
714	FIREBREAKS SUPERANNUATION	3,972	0	3,972	330	311
722	COMMUNITY EMERGENCY SERVICES OFFICER	118,130	0	118,130	9,838	7,693
731	CESO SUPERANNUATION	12,600	0	12,600	1,049	0
732	FMO ANNUAL LEAVE	0	0	0	0	0
734	LONG SERVICE LEAVE - CESO	0	0	0	0	0
762	MTCE PLANT & EQUIPMENT	0	0	0	0	0
775	RECOVERABLE EXPENSES (EXPENSE)	0	0	0	0	0
842	MTCE LAND & BUILDINGS	0	0	0	0	0
852	CLOTHING & ACCESSORIES	0	0	0	0	0
862	UTILITIES RATES & TAXES	0	0	0	0	0
0864	Shared Bushfire Risk Mitigation Officer Contribution	10,000	0	10,000	833	0
0865	Shared Bushfire Risk Mitigation Officer Vehicle Expenses - Contribution	5,400	0	5,400	449	0
872	COUNCIL ASSISTANCE FIRE FIGHTING & EMERGENCY RESPONSE AND RECOVERY	10,000	0	10,000	830	0
9062	DEPRECIATION FIRE PREVENTION	75,671	0	75,671	6,303	0
Total Operating Expenditure Fire Prevention		538,025	0	538,025	44,800	52,969
Law, Order & Public Safety - Schedule 5						
Fire Prevention - Income						
653	STRATEGIC FIREBREAK - COCKATOO VALLEY (INCOME)	(2,227)	0	(2,227)	(185)	0
703	FESA LEVY BFB DFES	(121,266)	0	(121,266)	(10,101)	0
704	DFES GRANT FOR CESM	(101,190)	0	(101,190)	(8,429)	0
746	DFES CAPITAL GRANT	(145,000)	0	(145,000)	(12,078)	0
773	FINES	(400)	0	(400)	(33)	0
774	RECOVERED EXPENSES (INCOME)	(1,276)	0	(1,276)	(106)	0
783	FIRE BREAK MAINTENANCE INCOME	0	0	0	0	0
Total Operating Income Fire Prevention		(371,359)	0	(371,359)	(30,932)	0
Law, Order & Public Safety - Schedule 5						
Animal Control - Expenditure						
802	RANGERS EXPENSES	45,000	0	45,000	3,742	4,554
803	ANIMAL CONTROL SUPERANNUATION	3,690	0	3,690	307	0
805	ANIMAL CONTROL LSL EXPENSE	0	0	0	0	0
Total Operating Expenditure Animal Control		48,690	0	48,690	4,049	4,554
Law, Order & Public Safety - Schedule 5						
Animal Control - Income						
833	DOG REGISTRATION FEES	(5,600)	0	(5,600)	(466)	(105)
834	CAT REGISTRATION FEES	(109)	0	(109)	(9)	0
843	FINES AND PENALTIES	(200)	0	(200)	(16)	0
863	KENNEL LICENSES	0	0	0	0	0
Total Operating Income Animal Control		(5,909)	0	(5,909)	(491)	(105)

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Expenditure						
900	ASSISTANCE TO SES	17,000	0	17,000	1,415	839
902	EMERGENCY MANAGEMENT	0	0	0	0	0
905	SES UTILITIES RATES & TAXES	300	0	300	24	0
922	SES INSURANCE	1,691	0	1,691	140	810
925	SES MINOR PLANT & EQUIPMENT <\$5000	1,000	0	1,000	83	0
942	EMERGENCY RESPONSE	0	0	0	0	0
952	ADVERSE EVENT PLAN	35,000	0	35,000	2,915	0
973	BUSHFIRE MITIGATION WORKS	100,187	0	100,187	8,344	0
976	FIRE MITIGATION FUNDS EXPENDITURE	0	0	0	0	0
995	SES PLANT PURCHASES \$1200 - \$5000	0	0	0	0	0
Total Operating Expenditure Other Law, Order & Public Safety		155,178	0	155,178	12,921	1,649
Law, Order & Public Safety - Schedule 5						
Other Law, Order & Public Safety - Income						
784	GRANT - FIRE MITIGATION ACTIVITY FUNDING	(71,895)	0	(71,895)	(5,988)	0
963	FESA LEVY SES	(17,000)	0	(17,000)	(1,416)	0
Total Operating Income Other Law, Order & Public Safety		(88,895)	0	(88,895)	(7,404)	0
Law, Order & Public Safety - Schedule 5						
Fire Prevention Brigades (ESL) - Expenditure						
		0	0	0	0	0
Total Operating Expenditure Fire Prevention Brigades (ESL)		0	0	0	0	0
Law, Order & Public Safety - Schedule 5						
Fire Prevention Brigades (ESL) - Income						
		0	0	0	0	0
Total Operating Income Fire Prevention Brigades (ESL)		0	0	0	0	0
Law, Order & Public Safety - Schedule 5						
Law & Order State Emergency Services - Expenditure						
		0	0	0	0	0
Total Operating Expenditure L & O - State Emergency Services		0	0	0	0	0
Law, Order & Public Safety - Schedule 5						
Law & Order State Emergency Services - Income						
		0	0	0	0	0
Total Operating Income L & O - State Emergency Services		0	0	0	0	0
Law, Order & Public Safety - Schedule 5						
Community Emergency Services Manager - Expenditure						
		0	0	0	0	0
Total Operating Expenditure Community Emergency Serv. Man.		0	0	0	0	0
Law, Order & Public Safety - Schedule 5						
Community Emergency Services Manager - Income						
	Reimbursement CESM from FESA	0	0	0	0	0
Total Operating Income Community Emergency Serv. Man.		0	0	0	0	0

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Summary of Operations - Law, Order & Public Safety Program						
Fire Prevention						
	Sub Total Operating Expenditure	538,025	0	538,025	44,800	52,969
	Sub Total Operating Income	(371,359)	0	(371,359)	(30,932)	0
		166,666	0	166,666	13,868	52,969
Animal Control						
	Sub Total Operating Expenditure	48,690	0	48,690	4,049	4,554
	Sub Total Operating Income	(5,909)	0	(5,909)	(491)	(105)
		42,781	0	42,781	3,558	4,449
Other Law, Order & Public Safety						
	Sub Total Operating Expenditure	155,178	0	155,178	12,921	1,649
	Sub Total Operating Income	(88,895)	0	(88,895)	(7,404)	0
		66,283	0	66,283	5,517	1,649
	Total Operating Expenditure	741,893	0	741,893	61,770	59,172
	Total Operating Income	(466,163)	0	(466,163)	(38,827)	(105)
	Program (Surplus)/Deficit	275,730	0	275,730	22,943	59,067
Health - Schedule 7						
Health Inspection & Administration - Expenditure						
766	HEALTH- ADMIN REALLOCATION	18,230	0	18,230	1,518	982
1242	INSURANCE	132	0	132	10	109
1262	HEALTH INSPECTION	65,000	0	65,000	5,413	909
1272	LSL EXPENSE HEALTH	0	0	0	0	0
1282	SUPERANNUATION	1,740	0	1,740	144	152
1292	OFFICE EXPENSES	500	0	500	41	0
1322	HEALTH ADMIN EXPENSES	5,000	0	5,000	416	508
	Total Operating Expenditure Health Inspection & Admin	90,602	0	90,602	7,542	2,660
Health - Schedule 7						
Health Inspection & Administration - Income						
1353	SEPTIC TANK APPLICATION FEE	(2,000)	0	(2,000)	(166)	(118)
1383	GENERAL LICENSE FEES	(13,500)	0	(13,500)	(1,124)	(214)
1393	WATER TESTING FEES	(550)	0	(550)	(45)	0
	Total Operating Income Health Inspection & Administration	(16,050)	0	(16,050)	(1,335)	(332)
Summary of Operations - Health Program						
Health Inspection & Administration						
	Sub Total Operating Expenditure	90,602	0	90,602	7,542	2,660
	Sub Total Operating Income	(16,050)	0	(16,050)	(1,335)	(332)
		74,552	0	74,552	6,207	2,328
	Total Operating Expenditure	90,602	0	90,602	7,542	2,660
	Total Operating Income	(16,050)	0	(16,050)	(1,335)	(332)
	Program (Surplus)/Deficit	74,552	0	74,552	6,207	2,328
Education & Welfare Schedule 8						
Senior Citizens - Expenditure						
1612	SENIORS ACTIVITIES	3,570	0	3,570	297	0
1613	COMMUNITY BUS PROJECT	12,000	0	12,000	997	387
	Total Operating Expenditure Senior Citizens	15,570	0	15,570	1,294	387
Education & Welfare Schedule 8						
Senior Citizens - Income						
1173	CONTRIBUTIONS - COMMUNITY BUS	(1,000)	0	(1,000)	(83)	0
1653	GRANTS - SENIORS	0	0	0	0	0
	Total Operating Income Senior Citizens	(1,000)	0	(1,000)	(83)	0

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Education & Welfare Schedule 8						
Pre Schools - Expenditure						
992	PRE-SCHOOLS MTCE	7,500	0	7,500	624	2,454
9092	DEPRECIATION EDUCATION	673	0	673	56	0
Total Operating Expenditure Pre Schools		8,173	0	8,173	680	2,454
Education & Welfare Schedule 8						
Pre Schools - Income						
993	RENTAL INCOME - FROGS	0	0	0	0	0
Total Operating Income Pre Schools		0	0	0	0	0
Education & Welfare Schedule 8						
Other Education - Expenditure						
866	EDUCATION & WELFARE - ADMIN REALLOCATION	33,331	0	33,331	2,776	1,796
1022	FAMILY FUN DAY EXPENSES	14,000	0	14,000	1,164	0
1024	COMMUNITY EVENTS SUPPORT	2,000	0	2,000	166	0
1122	LDAG EXPENSES	30,000	0	30,000	2,497	3,054
1132	YOUTH PROGRAMS AND PLANNING	7,000	0	7,000	581	925
1162	YOUTH ADVISORY COUNCIL EXPENDITURE	0	0	0	0	0
1616	CULTURAL PLAN	20,000	0	20,000	1,666	0
1642	COMMUNITY DEVELOPMENT SALARIES	119,596	0	119,596	9,961	11,459
1648	COMMUNITY DEVELOPMENT Superannuation	11,600	0	11,600	966	0
1649	COMMUNITY DEVELOPMENT VEHICLE EXPENSES	10,000	0	10,000	833	0
1645	CDO LONG SERVICE LEAVE	0	0	0	0	0
1647	CDO TRAINING	4,000	0	4,000	333	0
Total Operating Expenditure Other Education		251,527	0	251,527	20,943	17,234
Education & Welfare Schedule 8						
Other Education - Income						
1123	COMMUNITY DEVELOPMENT GRANTS	0	0	0	0	0
1133	LDAG INCOME	(30,000)	0	(30,000)	(2,498)	0
1153	SCHOOL HOLIDAY PROGRAMS CONTRIBUTIONS	(5,500)	0	(5,500)	(457)	(1,091)
1163	YOUTH GRANTS INCOME	(6,500)	0	(6,500)	(541)	(13,500)
Total Operating Income Other Education		(42,000)	0	(42,000)	(3,496)	(14,591)
Summary of Operations - Education & Welfare Program						
Senior Citizens						
Sub Total Operating Expenditure		15,570	0	15,570	1,294	387
Sub Total Operating Income		(1,000)	0	(1,000)	(83)	0
		14,570	0	14,570	1,211	387
Pre Schools						
Sub Total Operating Expenditure		8,173	0	8,173	680	2,454
Sub Total Operating Income		0	0	0	0	0
		8,173	0	8,173	680	2,454
Other Education						
Sub Total Operating Expenditure		251,527	0	251,527	20,943	17,234
Sub Total Operating Income		(42,000)	0	(42,000)	(3,496)	(14,591)
		209,527	0	209,527	17,447	2,643
Total Operating Expenditure		275,270	0	275,270	22,917	20,075
Total Operating Income		(43,000)	0	(43,000)	(3,579)	(14,591)
Program (Surplus)/Deficit		232,270	0	232,270	19,338	5,484

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Housing - Schedule 9						
Housing Council Staff - Expenditure						
1712	STAFF HOUSING MAINTENANCE	20,000	0	20,000	1,663	4,662
9232	DEPRECIATION STAFF HOUSING	3,422	0	3,422	285	0
Total Expenditure Council Staff		23,422	0	23,422	1,948	4,662
Housing - Schedule 9						
Housing Council Staff - Income						
1723	RENTAL	(20,000)	0	(20,000)	(1,666)	(1,600)
Total Income Council Staff		(20,000)	0	(20,000)	(1,666)	(1,600)
Summary of Operations - Housing Program						
Housing Council Staff						
Sub Total Operating Expenditure		23,422	0	23,422	1,948	4,662
Sub Total Operating Income		(20,000)	0	(20,000)	(1,666)	(1,600)
		3,422	0	3,422	282	3,062
Total Operating Expenditure		23,422	0	23,422	1,948	4,662
Total Operating Income		(20,000)	0	(20,000)	(1,666)	(1,600)
Program (Surplus)/Deficit		3,422	0	3,422	282	3,062
Community Amenities - Schedule 10						
Sanitation-Household Refuse - Expenditure						
1762	DOMESTIC COLLECTION	50,000	0	50,000	4,165	3,155
1765	RECYCLING COLLECTION	75,000	0	75,000	6,247	4,237
1772	RUBBISH SITE OPERATION	172,893	0	172,893	14,401	11,939
1774	INTEREST ON LOAN - LOAN 40	4,045	0	4,045	336	0
1824	STREET BIN PICKUPS	8,500	0	8,500	705	258
1825	STREET LITTER BIN MTC/IMPROVEMENT	6,000	0	6,000	499	0
9262	DEPRECIATION EXPENSE REFUSE	10	0	10	0	0
Total Expenditure Sanitation Other		316,448	0	316,448	26,353	19,590
Community Amenities - Schedule 10						
Sanitation-Household Refuse - Income						
1803	MOBILE BIN CHARGES	(115,920)	0	(115,920)	(9,656)	0
1805	RECYCLING CHARGES	(62,320)	0	(62,320)	(5,191)	0
1813	TIP FEES	(33,000)	0	(33,000)	(2,748)	(640)
1816	TIP PASS INCOME	(300)	0	(300)	(24)	0
1817	WARR INCOME	(135,228)	0	(135,228)	(11,264)	0
Total Income Sanitation Other		(346,768)	0	(346,768)	(28,883)	(640)
Community Amenities - Schedule 10						
Town Planning & Regional Development - Expenditure						
2132	TOWN PLANNING SERVICES	83,750	0	83,750	6,975	5,467
2142	PLANNING ADMIN EXPENSES	4,000	0	4,000	331	2,365
2152	LSL EXPENSE	0	0	0	0	0
2162	SUPERANNUATION	4,690	0	4,690	390	455
2172	TOWN PLANNING SCHEME	4,500	0	4,500	374	0
Total Expenditure Town Planning & Regional Development		96,940	0	96,940	8,070	8,287
Community Amenities - Schedule 10						
Town Planning & Regional Development - Income						
2253	PLANNING FEES	(19,000)	0	(19,000)	(1,582)	(441)
Total Income Town Planning & Regional Development		(19,000)	0	(19,000)	(1,582)	(441)

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Community Amenities - Schedule 10						
Other Community Amenities - Expenditure						
1066	COMMUNITY AMENITIES - ADMIN REALLOCATION	79,498	0	79,498	6,622	4,284
2302	CEMETERY OPER & MTCE-NP	21,000	0	21,000	1,747	821
2322	PUBLIC CONVENIENCES	85,000	0	85,000	7,078	7,700
2352	NEW SIGNAGE POLICY	1,000	0	1,000	83	0
2362	INTEREST REPAYMENTS - LOAN 37	0	0	0	0	0
2562	INTEREST REPAYMENTS - SSL 39 MUN	6,169	0	6,169	513	546
9312	DEPRECIATION PUBLIC TOILETS	2,367	0	2,367	197	0
Total Expenditure Other Community Amenities		195,034	0	195,034	16,240	13,351
Community Amenities - Schedule 10						
Other Community Amenities - Income						
1033	SELF SUPPORTING LOAN 37 PRINCIPAL INCOME	0	0	0	0	0
1034	SELF SUPPORTING LOAN 37 INCOME INTEREST	0	0	0	0	0
1044	SELF SUPPORTING LOAN 39 PRINCIPAL INCOME MUN	0	0	0	0	0
1045	SSL 39 INCOME INTEREST MUN	(6,169)	0	(6,169)	(513)	(546)
2373	CEMETERY FEES	(9,000)	0	(9,000)	(749)	(800)
Total Income Other Community Amenities		(15,169)	0	(15,169)	(1,262)	(1,346)
Summary of Operations - Community Amenities Program						
Sanitation-Household Refuse						
Sub Total Operating Expenditure		316,448	0	316,448	26,353	19,590
Sub Total Operating Income		(346,768)	0	(346,768)	(28,883)	(640)
		(30,320)	0	(30,320)	(2,530)	18,950
Town Planning & Regional Development						
Sub Total Operating Expenditure		96,940	0	96,940	8,070	8,287
Sub Total Operating Income		(19,000)	0	(19,000)	(1,582)	(441)
		77,940	0	77,940	6,488	7,846
Other Community Amenities						
Sub Total Operating Expenditure		195,034	0	195,034	16,240	13,351
Sub Total Operating Income		(15,169)	0	(15,169)	(1,262)	(1,346)
		179,865	0	179,865	14,978	12,005
Total Operating Expenditure		608,422	0	608,422	50,663	41,227
Total Operating Income		(380,937)	0	(380,937)	(31,727)	(2,427)
Program (Surplus)/Deficit		227,485	0	227,485	18,936	38,801

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Expenditure						
1732	COMMUNITY HOUSE	1,200	0	1,200	97	568
2422	TOWN HALL	23,000	0	23,000	1,913	3,163
2432	RECREATION CENTRE	62,000	0	62,000	5,162	5,969
2442	COMMUNITY MEETING ROOM	4,500	0	4,500	374	2,458
2462	LESSER HALL (SUPPER ROOM)	1,200	0	1,200	99	771
2472	OLD ROADS BOARD BUILDING	3,000	0	3,000	249	682
2482	BOWLING CLUB	6,000	0	6,000	498	2,063
2492	CUNDINUP HALL	1,200	0	1,200	98	948
2502	CARLOTTA HALL	1,200	0	1,200	99	359
2503	COMMUNITY STORAGE SHEDS	1,000	0	1,000	83	0
9292	DEPRECIATION COMMUNITY SHEDS	878	0	878	73	0
9302	DEPRECIATION CARLOTTA HALL	89	0	89	7	0
9322	DEPRECIATION REC CENTRE	5,446	0	5,446	453	0
9332	DEPRECIATION TOWN HALL	592	0	592	49	0
9333	LESSER HALL DEPRECIATION	984	0	984	81	0
9334	BOWLING CLUB DEPRECIATION	1,331	0	1,331	110	0
9362	DEPRECIATION OLD ROADS BOARD	335	0	335	27	0
9392	DEPRECIATION CUNDINUP HALL	20	0	20	1	0
Total Expenditure Public Halls & Civic Centres		113,974	0	113,974	9,473	16,981
Recreation & Culture - Schedule 11						
Public Halls & Civic Centres - Income						
2577	LEASE INCOME SUPPER ROOM	(2,600)	0	(2,600)	(216)	(218)
2578	COMMUNITY MEETING ROOM INCOME	(200)	0	(200)	(16)	0
2833	RENTAL COMMUNITY STORAGE SHEDS	(818)	0	(818)	(68)	0
7043	REC CENTRE HIRE FEES	(7,500)	0	(7,500)	(624)	(98)
7044	Music Festival Camping Fees	(6,000)	0	(6,000)	(499)	0
7053	TOWN HALL HIRE	(5,800)	0	(5,800)	(483)	(335)
Total Income Public Halls & Civic Centres		(22,918)	0	(22,918)	(1,906)	(651)
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Expenditure						
1166	RECREATION & CULTURE - ADMIN REALLOCATION	131,382	0	131,382	10,944	7,080
2642	PUBLIC PARKS GDNS & RESER	281,000	0	281,000	23,405	14,483
2644	RESERVE REHABILITATION	20,000	0	20,000	1,665	0
2841	MUNDABIDI HALFWAY TOWN PROJECT	23,740	0	23,740	1,977	0
2842	PUBLIC ART MAINTENANCE	1,200	0	1,200	97	0
7432	FORESHORE PARK	6,000	0	6,000	497	918
2722	Friends of Community House	0	0	0	0	0
2732	Drought Funding Audit Costs	10,000	0	10,000	833	0
9242	DEPRECIATION COMMUNITY HOUSE	70	0	70	5	0
9342	DEPRECIATION PARKS & GARDENS	1,980	0	1,980	164	0
9345	FORESHORE PARK DEPRECIATION	1,000	0	1,000	83	0
Total Expenditure Other Recreation & Sport		476,372	0	476,372	39,670	22,481

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Recreation & Culture - Schedule 11						
Other Recreation & Sport - Income						
2576	LEASE INCOME - COMMUNITY CENTRE (NSRA)	(5,000)	0	(5,000)	(416)	0
2863	Local Roads and Community Infrastructure Funding - Extension Program	(79,653)	0	(79,653)	(6,635)	0
2873	Local Roads and Community Infrastructure Funding - Federal	(33,744)	0	(33,744)	(2,810)	0
2883	Drought Communities Program Extension	(100,000)	0	(100,000)	(8,330)	0
3003	LOTTERYWEST GRANTS	0	0	0	0	0
3013	CONTRIBUTION POS WAPC133232	0	0	0	0	0
3033	USER CHARGES	0	0	0	0	0
3043	GRANTS CAPITAL RRP (SWDC)	(860,000)	0	(860,000)	(71,638)	0
2884	GRANTS CAPITAL DōT WA BNG	(91,415)	0	(91,415)	(7,614)	(50,000)
Total Income Other Recreation & Sport		(1,169,812)	0	(1,169,812)	(97,443)	(50,000)
Recreation & Culture - Schedule 11						
Libraries - Expenditure						
2902	SALARIES (LIB)	34,982	0	34,982	2,914	2,078
2922	LIBRARY OFFICE EXPENSES	6,000	0	6,000	498	636
Total Expenditure Libraries		40,982	0	40,982	3,412	2,715
Recreation & Culture - Schedule 11						
Libraries - Income						
2992	LIBRARY GRANTS	0	0	0	0	0
2993	LOST BOOK CHARGE	(20)	0	(20)	(1)	0
Total Income Libraries		(20)	0	(20)	(1)	0
Recreation & Culture - Schedule 11						
Other Culture - Income						
3123	HISTORY OF NANNUP INCOME	(38)	0	(38)	(3)	0
7574	SALE OF HERITAGE TRAIL BOOKS-RECOVERABLE	(11)	0	(11)	0	0
Total Other Culture Income		(49)	0	(49)	(3)	0

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Recreation & Culture - Schedule 11						
Recreation & Culture - Income						
7575	SALE OF LIBRARY BOOKS	(25)	0	(25)	(2)	(55)
Total Recreation - Rec Centre - Income		(25)	0	(25)	(2)	(55)
Summary of Operations - Recreation & Culture Program						
Public Halls & Civic Centres						
	Sub Total Operating Expenditure	113,974	0	113,974	9,473	16,981
	Sub Total Operating Income	(22,918)	0	(22,918)	(1,906)	(651)
		91,056	0	91,056	7,567	16,330
Other Recreation & Sport						
	Sub Total Operating Expenditure	476,372	0	476,372	39,670	22,481
	Sub Total Operating Income	(1,169,812)	0	(1,169,812)	(97,443)	(50,000)
		(693,440)	0	(693,440)	(57,773)	(27,519)
Libraries						
	Sub Total Operating Expenditure	40,982	0	40,982	3,412	2,715
	Sub Total Operating Income	(20)	0	(20)	(1)	0
		40,962	0	40,962	3,411	2,715
Other Culture						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	(49)	0	(49)	(3)	0
		(49)	0	(49)	(3)	0
Recreation & Culture						
	Sub Total Operating Expenditure	0.00	0.00	0.00	0	0
	Sub Total Operating Income	(25)	0	(25)	(2)	(55)
		(25)	0	(25)	(2)	(55)
	Total Operating Expenditure	631,329	0	631,329	52,555	42,176
	Total Operating Income	(1,192,825)	0	(1,192,825)	(99,355)	(50,706)
	Program (Surplus)/Deficit	(561,496)	0	(561,496)	(46,800)	(8,530)
Transport - Schedule 12						
Streets, Roads, Bridges & Depot Maintenance - Expenditure						
3160	BRIDGE MAINTENANCE	80,000	0	80,000	6,662	0
3212	DEPOT OFFICE MTCE	40,000	0	40,000	3,329	6,731
3240	TRAFFIC SIGNS & CONTROL	5,000	0	5,000	416	1,554
7120	ROMANS ROAD INV. SYSTEM	6,500	0	6,500	541	6,713
3232	Revaluation of Infrastructure Road Assets	26,000	0	26,000	2,165	0
1266	TRANSPORT - ADMIN REALLOCATION	305,480	0	305,480	25,446	16,462
3230	CROSSOVERS	3,000	0	3,000	249	0
3380	LOCAL ROAD MAINTENANCE	825,000	0	825,000	68,720	56,622
3410	ROADVERGE MAINTENANCE	65,000	0	65,000	5,412	1,588
3420	LIGHTING OF STREETS	24,000	0	24,000	1,999	2,119
3440	CONTRACT STREET SWEEPING	5,000	0	5,000	416	0
3450	TRAFFIC COUNTER PLACEMENT	0	0	0	0	0
9372	DEPRECIATION ROADS & FOOTPATHS	1,054,000	0	1,054,000	87,798	0
9374	DEPRECIATION - BRIDGES	155,760	0	155,760	12,974	0
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure		2,594,740	0	2,594,740	216,127	91,788

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Transport - Schedule 12						
Streets, Roads, Bridges & Depot Maintenance - Income						
3221	MRD DIRECT GRANTS	(118,580)	0	(118,580)	(9,877)	0
3231	REGIONAL ROAD GROUP GRANTS	(210,000)	0	(210,000)	(17,493)	0
3261	ROADS TO RECOVERY GRANT	(306,800)	0	(306,800)	(25,556)	0
3322	BLACKSPOT FUNDING	(119,714)	0	(119,714)	(9,972)	0
3332	REGIONAL ROAD SAFETY PROGRAM GRANT	(3,216,990)	0	(3,216,990)	(267,975)	0
4263	SALE OF MATERIAL	(100)	0	(100)	(8)	0
Total Streets, Roads, Bridges & Depot Mtc. - Income		(3,972,184)	0	(3,972,184)	(330,881)	0
Transport - Schedule 12						
Road Plant Purchases - Expenditure						
3470	SAFETY MEASURES WORKS	3,000	0	3,000	249	0
3572	PURCHASE OF MINOR EQUIP.	1,000	0	1,000	83	0
9245	LOSS ON SALE ASSETS	3,191	0	3,191	265	0
Total Road Plant Purchases - Expenditure		7,191	0	7,191	597	0
Transport - Schedule 12						
Road Plant Purchases - Income						
8392	PROFIT ON SALE ASSETS	(49,108)	0	(49,108)	(4,090)	0
Total Road Plant Purchases - Income		(49,108)	0	(49,108)	(4,090)	0
Transport - Schedule 12						
Transport - Income						
5342	PLANT RESERVE - INTEREST EARNED	0	0	0	0	0
Total Traffic Control - Income		0	0	0	0	0
Summary of Operations - Transport Program						
Streets, Roads, Bridges & Depot Maintenance						
Sub Total Operating Expenditure		2,594,740	0	2,594,740	216,127	91,788
Sub Total Operating Income		(3,972,184)	0	(3,972,184)	(330,881)	0
		(1,377,444)	0	(1,377,444)	(114,754)	91,788
Road Plant Purchases						
Sub Total Operating Expenditure		7,191	0	7,191	597	0
Sub Total Operating Income		(49,108)	0	(49,108)	(4,090)	0
		(41,917)	0	(41,917)	(3,493)	0
Transport						
Sub Total Operating Expenditure		0	0	0	0	0
Sub Total Operating Income		0	0	0	0	0
		0	0	0	0	0
Total Operating Expenditure		2,601,931	0	2,601,931	216,724	91,788
Total Operating Income		(4,021,292)	0	(4,021,292)	(334,971)	0
Program (Surplus)/Deficit		(1,419,361)	0	(1,419,361)	(118,247)	91,788

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Tourism & Area Promotion - Expenditure						
3824	ELECTRIC CAR RECHARGE	281	0	281	23	0
3862	FUNCTIONS/EVENTS SUPPORT	7,000	0	7,000	581	985
3912	CARAVAN PARKS SALARIES	0	0	0	0	0
3932	CARAVAN PARKS MAINTENANCE	10,000	0	10,000	831	1,330
3952	VISITOR CENTRE SUPPORT	15,500	0	15,500	1,291	0
3962	REGIONAL PROMOTION	40,000	0	40,000	3,330	1,070
3964	TOURISM PROMOTION	0	0	0	0	450
3965	QUANNUP EXPENSES	0	0	0	0	0
3982	Experience Nannup APP		0	0		0
3992	Nannup Trail Town Business Case		0	0		0
3966	TRAILS	0	0	0	0	0
9452	DEPRECIATION CARAVAN PARK	4,517	0	4,517	376	0
Total Tourism & Area Promotion - Expenditure		77,298	0	77,298	6,432	3,835
Economic Services - Schedule 13						
Tourism & Area Promotion - Income						
3834	ECONOMIC DEVELOPMENT GRANTS AND CONTRIBUTIONS	0	0	0	0	0
3843	SWDC Business Case Grant	0	0	0	0	0
3853	SWDC RED Round 3 Grant	(100,000)	0	(100,000)	(8,330)	0
3813	Road Safety Commision	0	0	0	0	0
3835	ECONOMIC DEVELOPMENT GRANTS AND CONTRIBUTIONS - CARRYOVER (2019-2020)	0	0	0	0	0
3933	CARAVAN PARKS INCOME	(28,000)	0	(28,000)	(2,332)	0
Total Tourism & Area Promotion - Income		(128,000)	0	(128,000)	(10,662)	0
Economic Services - Schedule 13						
Building Control - Expenditure						
4052	LSL EXPENSE BUILDING	0	0	0	0	0
4062	BUILDING CONTROL SALARY	46,000	0	46,000	3,831	2,729
4072	BUILDING CONTROL SUPERANNUATION	4,600	0	4,600	383	304
4082	A/LEAVE EXP BUILDING	0	0	0	0	0
4092	BUILDING CONTROL EXPENSES	2,000	0	2,000	165	353
4132	SUNDRY OTHER EXPENSES	2,500	0	2,500	206	0
Total Building Expenditure		55,100	0	55,100	4,585	3,386
Economic Services - Schedule 13						
Building Control - Income						
1373	SEPTIC TANK INSPECTION FEE	(1,500)	0	(1,500)	(124)	(118)
4153	CHGES & FEES BUILD PERMIT	(20,000)	0	(20,000)	(1,666)	(927)
4164	RURAL NUMBER PURCHASE	(500)	0	(500)	(41)	(68)
Total Building Income		(22,000)	0	(22,000)	(1,831)	(1,113)
Economic Services - Schedule 13						
Other Economic Services - Expenditure						
112010	Other Expenses - Lime Quarry					
102	AUSTRALIA DAY CELEBRATION	4,000	0	4,000	333	0
1366	ECONOMIC SERVICES- ADMIN REALLOCATION	35,812	0	35,812	2,983	1,930
9492	DEPRECIATION EXPENSE OES	0	0	0	0	0
3920	SCOTT RIVER FEASIBILITY STUDY - EXPENSE	0	0	0	0	0
3927	Water Standpipe Water Use	6,552	0	6,552	545	0
3928	Water Standpipe Cards	880	0	880	73	0
Total Other Economic Services -Expenditure		47,244	0	47,244	3,934	1,930

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Economic Services - Schedule 13						
Other Economic Services - Income						
4274	AUSTRALIA DAY INCOME	0	0	0	0	0
4275	WATER STAND PIPE CHARGES	(7,800)	0	(7,800)	(649)	0
4276	WATER STAND PIPE Sale of Cards	(1,500)	0	(1,500)	(124)	0
Total Other Economic Services - Income		(9,300)	0	(9,300)	(773)	0
Summary of Operations - Economic Services						
Program						
Tourism & Area Promotion						
	Sub Total Operating Expenditure	77,298	0	77,298	6,432	3,835
	Sub Total Operating Income	(128,000)	0	(128,000)	(10,662)	0
		(50,702)	0	(50,702)	(4,230)	3,835
Building Control						
	Sub Total Operating Expenditure	55,100	0	55,100	4,585	3,386
	Sub Total Operating Income	(22,000)	0	(22,000)	(1,831)	(1,113)
		33,100	0	33,100	2,754	2,273
Other Economic Services						
	Sub Total Operating Expenditure	47,244	0	47,244	3,934	1,930
	Sub Total Operating Income	(9,300)	0	(9,300)	(773)	0
		37,944	0	37,944	3,161	1,930
	Total Operating Expenditure	179,642	0	179,642	14,951	9,151
	Total Operating Income	(159,300)	0	(159,300)	(13,266)	(1,113)
	Program (Surplus)/Deficit	20,342	0	20,342	1,685	8,038
Other Property & Services - Schedule 14						
Private Works Expenditure						
4292	PRIVATE WORKS - EXPENDITURE	11,427	0	11,427	950	0
Total Private Works - Expenditure		11,427	0	11,427	950	0
Other Property & Services - Schedule 14						
Private Works Income						
4323	PRIVATE WORKS -INCOME	(12,570)	0	(12,570)	(1,047)	0
Total Private Works - Income		(12,570)	0	(12,570)	(1,047)	0
Other Property & Services - Schedule 14						
Public Works Overheads - Expenditure						
4312	TRAINING	30,000	0	30,000	2,497	0
4321	ACCRUED SALARIES & WAGES - WORKS	0	0	0	0	24,095
4322	LSL EXPENSE WORKS	10,000	0	10,000	832	0
4332	SALARIES (PWO)	188,000	0	188,000	15,660	14,071
4352	A/LEAVE EXP WORKS	80,000	0	80,000	6,663	6,142
4362	OCCUPATIONAL SUPER	95,000	0	95,000	7,913	6,902
4402	SICK LEAVE	30,000	0	30,000	2,498	2,270
4432	INSURANCE ON WORKS	55,819	0	55,819	4,649	30,571
4444	TRAINEESHIP (E)	0	0	0	0	0
4452	PROTECTIVE CLOTHING	9,000	0	9,000	749	0
4462	OCCUP. HLTH. SAFETY EXPEN	13,000	0	13,000	1,080	0
4562	RDO ACCRUAL	0	0	0	0	271
4612	WORKERS COMP. PAID	0	0	0	0	0
6792	PUBLIC HOLIDAY PAY	44,000	0	44,000	3,664	0
7422	LESS PWO ALLOCATED TO W&S	(559,092)	0	(559,092)	(46,572)	(43,034)
7672	RECRUITMENT EXPENSES	1,500	0	1,500	124	0
9562	DEPRECIATION WORKS	2,773	0	2,773	231	0
Total Public Works Overheads - Expenditure		0	0	0	(12)	41,288

APPENDIX I 2021/2022 Budget - Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
Other Property & Services - Schedule 14						
Public Works Overheads - Income						
4423	INSURANCE REIMBURSEMENT	0	0	0	0	0
4443	TRAINEESHIP (I)	0	0	0	0	0
Total Public Works Overheads - Income		0	0	0	0	0
Other Property & Services - Schedule 14						
Plant Operation Costs - Expenditure						
4472	PLANT OVERHEADS WAGES	40,000	0	40,000	3,330	1,324
4482	TYRES & BATTERIES	36,011	0	36,011	2,999	0
4492	LICENSES	45,000	0	45,000	3,748	21,256
4512	LESS POC ALLOCATED TO W&S	(316,011)	0	(316,011)	(26,323)	(28,025)
4982	FUEL & OIL	115,000	0	115,000	9,579	9,865
4992	SUNDRY TOOLS & STORES	0	0	0	0	0
6802	PARTS AND EXTERNAL WORK	80,000	0	80,000	6,662	9,511
9382	DEPRECIATION WORKS PLANT	202,000	0	202,000	16,826	0
Total Expenditure Plant Operation Costs		202,000	0	202,000	16,821	13,930
Summary of Operations - Other Property & Services						
Program						
Private Works						
	Sub Total Operating Expenditure	11,427	0	11,427	950	0
	Sub Total Operating Income	(12,570)	0	(12,570)	(1,047)	0
		(1,143)	0	(1,143)	(97)	0
Public Works Overheads						
	Sub Total Operating Expenditure	0	0	0	(12)	41,288
	Sub Total Operating Income	0	0	0	0	0
		0	0	0	(12)	41,288
	Program (Surplus)/Deficit	200,857	0	200,857	16,712	55,218
Grand Total All Programs (Surplus)/Deficit						
		(2,680,310)	0	(2,680,310)	(223,413)	320,201

Statement of Financial Activity 2021/20: Capital Expenditure by Program

SOURCE OF FUNDS 2021/2022

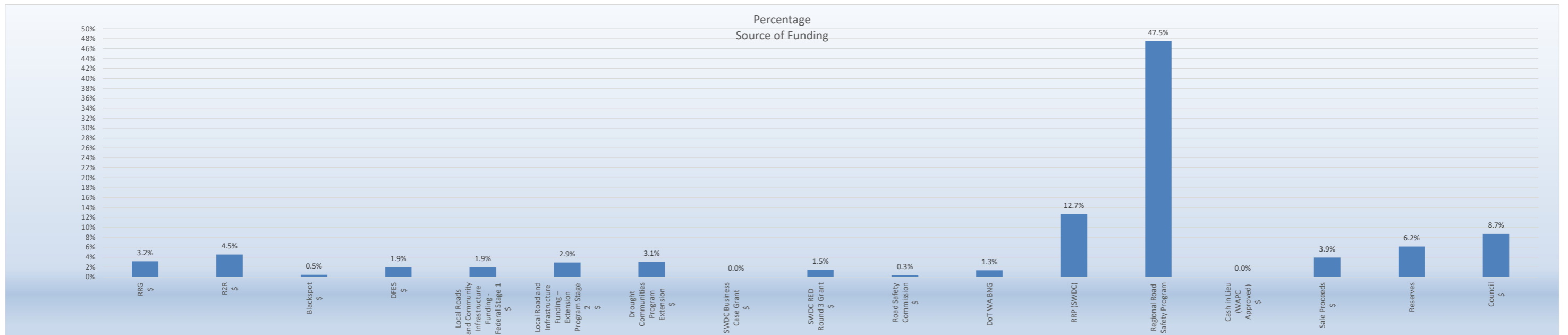
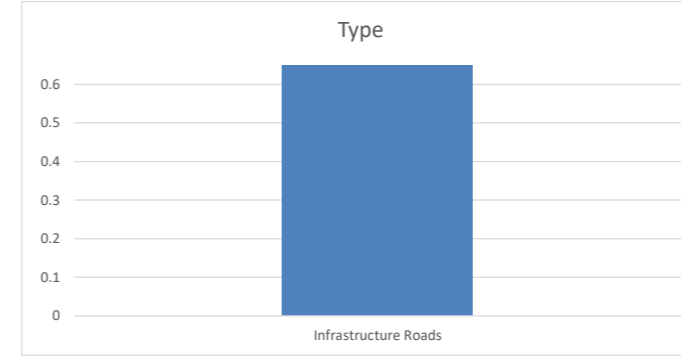
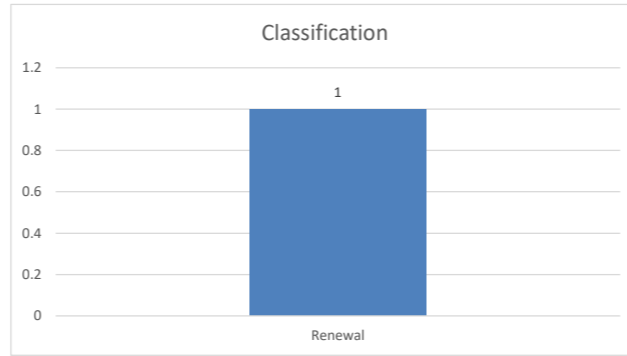
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New	Asset Class	RRG \$	R2R \$	Blackspot \$	DFES \$	Local Roads and Community Infrastructure Funding - Federal Stage 1 \$	Local Road and Infrastructure Funding - Extension Program Stage 2 \$	Drought Communities Program Extension \$	SWDC Business Case Grant \$	SWDC RED Round 3 Grant \$	Road Safety Commission \$	DoT WA BNG	RRP (SWDC)	Regional Road Safety Program	Cash in Lieu (WAPC Approved) \$	Sale Proceeds \$	Reserves	Council \$	Total Funding \$	
Transport																											
3171	Balingup Road Clear Zone Improvements	46,498	0	46,498	3,873	0	Renewal	Infrastructure Roads			31,392														15,106	46,498	
3170	LOCAL ROAD CONSTRUCTION	0	0	0	0	136	Renewal	Infrastructure Roads																		0	
3173	Bridgetown Nannup Road - Reseal RRG	90,000	0	90,000	7,497	0	Renewal	Infrastructure Roads	60,000																30,000	90,000	
3174	Cudiniup South Road - Reseal RRG	105,000	0	105,000	8,746	0	Renewal	Infrastructure Roads	70,000																35,000	105,000	
3175	Fouracres Road - Reform and Resheet RRG	126,986	0	126,986	10,577	0	Renewal	Infrastructure Roads	84,657																42,329	126,986	
3176	GOVERNOR BROOME ROAD - Reform and Gravel Resheet R2R	0	0	0	0	0	Renewal	Infrastructure Roads																		0	
3177	JONSTON ROAD - Widen, Formation and Seal R2R	28,453	0	28,453	0	0	Renewal	Infrastructure Roads																	28,453	28,453	
3181	Brockman Highway (Bridgetown - Nannup Road)	2,035,776	0	2,035,776	169,648	0	Upgrade	Infrastructure Roads		306,800											1,728,976					2,035,776	
3182	Mowen Road	1,488,014	0	1,488,014	123,952	0	Upgrade	Infrastructure Roads													1,488,014					1,488,014	
3180	MRD SPECIAL BRIDGEWORKS (to be reallocated to Bridge Mtc)	0	0	0	0	0	Renewal	Infrastructure Bridges																		0	
3210	FOOTPATH PROGRAM	50,000	0	50,000	4,166	73	Renewal	Infrastructure Footpaths																	50,000	50,000	
6880	DEPOT Refurbish Smoko/Wash Rooms and Kitchen	14,000	0	14,000	1,166	0	Renewal	Buildings																	14,000	14,000	
3564	PURCHASE OF PLANT	463,000	0	463,000	38,567	0	Renewal	Plant & Equipment															134,000	215,000	114,000	463,000	
3183	GARRISON GATE	30,000	0	30,000	2,499	0	New	Infrastructure Other																	30,000	30,000	
3184	Old Railway Bridge	101,500	0	101,500	8,454	0	Renewal	Infrastructure Bridges																51,500	50,000	101,500	
3185	Traffic Counters	10,000	0	10,000	833	0	New	Plant & Equipment																	10,000	10,000	
		4,589,226	0	4,589,226	379,978	210			214,657	306,800	31,392	0	0	0	0	0	0	0	0	0	3,216,990	0	134,000	266,500	418,888	4,589,227	
Economic Services																											
4026	TOWN LRCI FUND EXP	0	0	0	0	0	Renewal	Infrastructure Other																		0	
3274	Water Standpipe	0	0	0	0	0	New	Infrastructure Other																		0	
3275	Banners on Warren	3,552	0	3,552	295	0	New	Infrastructure Other							3,552											3,552	
3276	VEHICLES & PLANT Economic Development	38,000	0	38,000	3,165	0	New	Plant & Equipment																	32,000	6,000	38,000
		41,552	0	41,552	3,460	0			0	0	0	0	0	0	3,552	0	0	0	0	0	0	0	0	0	32,000	6,000	41,552
Other Property																											
	Grand Totals Capital	6,773,955	0	6,773,955	561,949	114,210			214,657	306,800	31,392	131,818	130,270	199,409	208,552	0	100,000	21,707	91,415	860,000	3,216,990	0	265,091	417,500	588,354	6,773,955	
Percentage of Total Funding Sources									3.2%	4.5%	0.5%	1.9%	1.9%	2.9%	3.1%	0.0%	1.5%	0.3%	1.3%	12.7%	47.5%	0.0%	3.9%	6.2%	8.7%	100.0%	

Activity Classification

Renewal	1,374,845	0	1,374,845	112,149	212
Upgrade	3,638,565	0	3,638,565	303,159	3
New	1,760,544	0	1,760,544	146,641	113,995
6,773,955	0	6,773,955	561,949	114,210	

Activity Type

Infrastructure Roads	3,920,726	0	3,920,726	324,293	136
Infrastructure Bridges	101,500	0	101,500	8,454	0
Infrastructure Footpaths	50,000	0	50,000	4,166	73
Infrastructure Other	1,563,319	0	1,563,319	130,213	113,998
Plant & Equipment	618,960	0	618,960	51,558	0
Furniture & Equipment	0	0	0	0	0
Land	0	0	0	0	0
Buildings	519,449	0	519,449	43,265	2
6,773,955	0	6,773,955	561,949	114,210	



APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Plant Replacement Program 2021/2022

Plant Description/Program	Acquisitions							
	Type	Purchase Price \$	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Administration								
CEO Vehicle (Carryover)	Existing	69,960	59,091	10,869	65,329	1,422	63,907	4,816
MCCS - Rav Trade for Replacement Vehicle	Existing	38,000	40,000	(2,000)	38,925	8,256	30,669	(9,331)
	Sub Total	107,960	99,091	8,869	104,254	9,678	94,576	(4,515)
Transport								
MI - Toyota Prado GX (Carryover)	Existing	54,000	46,000	8,000	48,000	16,108	31,892	(14,108)
John Deere Tractor	Existing	100,000	45,000	55,000	55,000	6,809	48,191	3,191
Toyota Hilux Auto Dual Cab (Leading Hand)	Existing	48,000	35,000	13,000			0	(35,000)
8 x 5 Tandem Axle Trailer "Braked"	New	6,000	0	6,000			0	0
8.0m Reach Arm Mower	New	95,000	0	95,000			0	0
140kw Tractor	New	160,000	0	160,000			0	0
	Sub Total	463,000	126,000	337,000	103,000	22,917	80,083	(45,917)
Economic Services								
Toyota Rav 4 - CDM Trade-in for new vehicle	Existing	38,000		38,000			0	0
	Sub Total	38,000	0	38,000	0	0	0	0
Grand Totals		608,960	225,091	383,869	207,254	32,595	174,659	(50,432)

Funding

Proceeds From Sale		(225,091)
Reserves		(215,000)
Funding Required from Municipal Budget		(168,869)
		(608,960)
Profit on Sale of Assets		(58,439)
Loss on Sale of A	2	8,007
Net Profit on Sale of Assets		(50,432)

**SHIRE OF NANNUP
RESERVES
Statement of Financial Activity 2021/2022**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
5451 ASSET MANAGEMENT RESERVE	\$899,552	\$0	\$0	\$899,552	\$0	\$899,552
0353 Transfer To/From Reserve	\$0	-\$151,000	\$0	-\$151,000	\$12,583	\$0
5453 TRANSFER INTEREST TO ASSET MANAGEMENT RESERVE	\$0	\$4,062	\$0	\$4,062	-\$340	\$0
	\$899,552	-\$146,938	\$0	\$752,614	\$12,243	\$899,552
5341 PLANT MACHINERY RESERVE	\$609,241	\$0	\$0	\$609,241	\$0	\$609,241
3682 Transfer To/From Reserve	\$0	-\$215,000	\$0	-\$215,000	\$17,917	\$0
5343 TRANSFER INTEREST TO PLANT MACHINERY RESERVE	\$0	\$2,748	\$0	\$2,748	-\$230	\$0
	\$609,241	-\$212,252	\$0	\$396,989	\$17,687	\$609,241
5510 AGED HOUSING RESERVE	\$399,663	\$0	\$0	\$399,663	\$0	\$399,663
0657 Transfer To/From Reserve	\$0	\$0	\$0	\$0	\$0	\$0
5513 TRANSFER INTEREST TO AGED HOUSING RESERVE	\$0	\$1,805	\$0	\$1,805	-\$151	\$0
	\$399,663	\$1,805	\$0	\$401,468	-\$151	\$399,663
5464 STRATEGIC INITIATIVES RESERVE	\$309,675	\$0	\$0	\$309,675	\$0	\$309,675
5466 TRANSFER TO/FROM STRATEGIC INITIATIVES RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5667 TRANSFER INTEREST TO STRATEGIC INITIATIVES RESERVE	\$0	\$1,398	\$0	\$1,398	\$0	\$0
	\$309,675	\$1,398	\$0	\$311,073	\$0	\$309,675
5361 LONG SERVICE LEAVE RESERVE	\$223,802	\$0	\$0	\$223,802	\$0	\$223,802
4730 TRANSFER TO/FROM LONG SERVICE LEAVE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5363 TRANSFER INTEREST TO LONG SERVICE LEAVE RESERVE	\$0	\$1,011	\$0	\$1,011	\$0	\$0
	\$223,802	\$1,011	\$0	\$224,813	\$0	\$223,802
5461 INFRASTRUCTURE RESERVE	\$180,897	\$0	\$0	\$180,897	\$0	\$180,897
0355 TRANSFER TO/FROM INFRASTRUCTURE ASSET RESERVE	\$0	-\$51,500	\$0	-\$51,500	\$3	\$0
5666 TRANSFER INTEREST TO INFRASTRUCTURE RESERVE	\$0	\$817	\$0	\$817	-\$69	\$0
	\$180,897	-\$50,683	\$0	\$130,214	-\$66	\$180,897
5601 LANDFILL RESERVE	\$180,243	\$0	\$0	\$180,243	\$0	\$180,243
1832 TRANSFER TO/FROM LAND FILL SITE RESERVE	\$0	\$20,000	\$0	\$20,000	-\$1,668	\$0
5603 TRANSFER INTEREST TO RESERVE LANDFILL	\$0	\$814	\$0	\$814	-\$69	\$0
	\$180,243	\$20,814	\$0	\$201,057	-\$1,737	\$180,243
3480 GRAVEL PIT REHABILITATION RESERVE	\$163,772	\$0	\$0	\$163,772	\$0	\$163,772
4011 TRANSFER TO/FROM GRAVEL PIT RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5665 TRANSFER INTEREST TO GRAVEL PIT RESERVE	\$0	\$740	\$0	\$740	-\$63	\$0
	\$163,772	\$740	\$0	\$164,512	-\$63	\$163,772
5421 OFFICE EQUIPMENT RESERVE	\$165,092	\$0	\$0	\$165,092	\$0	\$165,092
0354 TRANSFER TO/FROM OFFICE EQUIPMENT RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5423 TRANSFER INTEREST TO RESERVE OFFICE EQUIPMENT	\$0	\$749	\$0	\$749	-\$63	\$0
	\$165,092	\$749	\$0	\$165,841	-\$63	\$165,092

**SHIRE OF NANNUP
RESERVES
Statement of Financial Activity 2021/2022**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
Cash Backed Reserves - continued						
5471 EMERGENCY MANAGEMENT RESERVE	\$61,621	\$0	\$0	\$61,621	\$0	\$61,621
0930 TRANSFER TO/FROM EMERGENCY MANAGEMENT RESERVE	\$0	\$2,000	\$0	\$2,000	-\$168	\$0
5483 TRANSFER INTEREST TO EMERGENCY MANAGEMENT RESERVE	\$0	\$278	\$0	\$278	-\$24	\$0
	\$61,621	\$2,278	\$0	\$63,900	-\$192	\$61,621
5662 COMMUNITY BUS RESERVE	\$30,871	\$0	\$0	\$30,871	\$0	\$30,871
5663 TRANSFERS TO/FROM COMMUNITY BUS RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5664 TRANSFER INTEREST TO COMMUNITY BUS RESERVE	\$0	\$139	\$0	\$139	\$0	\$0
	\$30,871	\$139	\$0	\$31,010	\$0	\$30,871
5463 TRAIL RESERVE	\$30,163	\$0	\$0	\$60,163	\$0	\$30,163
0456 TRANSFER TO/FROM RESERVES - TRAILS RESERVE	\$30,000	\$0	\$0	\$0	\$0	\$0
5668 TRANSFER INTEREST TO TRAIL RESERVE	\$0	\$272	\$0	\$272	-\$24	\$0
	\$60,163	\$272	\$0	\$60,435	-\$24	\$30,163
5672 YOUTH RESERVE	\$16,339	\$0	\$0	\$16,339	\$0	\$16,339
1165 TRANSFER TO/FROM YOUTH RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5669 TRANSFER INTEREST TO YOUTH RESERVE	\$0	\$74	\$0	\$74	\$0	\$0
	\$16,339	\$74	\$0	\$16,413	\$0	\$16,339
5462 FOOTPATH RESERVE	\$20,054	\$0	\$0	\$20,054	\$0	\$20,054
0656 TRANSFER TO/FROM RESERVES - FOOTPATH RESERVE	\$0	\$10,000	\$0	\$10,000	-\$834	\$0
5670 TRANSFER INTEREST TO FOOTPATH RESERVE	\$0	\$91	\$0	\$91	-\$9	\$0
	\$20,054	\$10,091	\$0	\$30,145	-\$843	\$20,054
5381 RECREATION CENTRE RESERVE	\$577	\$0	\$0	\$577	\$0	\$577
5382 TRANSFER TO/FROM RECREATION CENTRE RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5383 TRANSFER INTEREST TO RECREATION CENTRE RESERVE	\$0	\$3	\$0	\$3	-\$1	\$0
	\$577	\$3	\$0	\$580	-\$1	\$577
5470 MAIN STREET UPGRADE RESERVE	\$60	\$0	\$0	\$60	\$0	\$60
5472 TRANSFER TO/FROM MAIN STREET RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
5473 TRANSFER INTEREST TO MAIN STREET RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
	\$60	\$0	\$0	\$60	\$0	\$60
Grand Totals	\$3,321,624	-\$370,501	\$0	\$2,951,123	\$26,790	\$3,291,624
Total Transfers To/(From) Reserve	\$0	-\$370,501	\$0	-\$370,501	\$26,790	\$0

SHIRE OF NANNUP
INFORMATION ON BORROWINGS
Statement of Financial Activity 2021/2022

Debenture Repayments

Particulars	Principal 1-Jul-21 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			2021/22 Budget \$	2021/22 Actual \$	2020/21 Budget \$	2021/22 Actual \$	2020/21 Budget \$	2021/22 Actual \$
Waste Facility Machine Loan 40	335,024	0	35,411		299,613		4,045	
Nannup Music Club Loan 39 - Self Supporting	221,270	0	28,181	2,317	193,089	193,089	6,169	546
	556,294	0	63,592		492,702		10,214	546

Received YTD Actual			
Income - Self Supporting Loans	Principal	Interest	Total
Nannup Music Club Loan 39 - Self Supporting	-\$2,317	-\$546	-\$2,863
Total	-\$2,317	-\$546	-\$2,863

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community

SHIRE OF NANNUP
Statement of Financial Activity 2021/2022

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2020 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31/07/2021 \$
BCITF - Levy	758	5,468	5,826	400
BRB Levy	1,074	11,876	9,768	3,182
Bonds	22,218	650	0	22,868
Nomination Deposits	0	0	0	0
Donations Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
Trust Accrued Expenses	0	0	0	0
	24,050	17,994	15,594	26,450

Attachment 12.5.1



Masked Owl. Photo S Castan

PLEASE... DON'T MAKE MY DINNER A HEALTH HAZARD!

SOME OF THE MOST COMMON RAT BAITS ARE LETHAL TO MASKED OWLS AND OTHER WILDLIFE THROUGH 'SECONDARY POISONING' FROM THEIR BAITED PREY.

- > USE traps rather than baits to control rats and mice without harming wildlife.
- > USE only the less harmful baits containing the active ingredient coumatetralyl (e.g. Racumin) or warfarin and carefully follow package instructions.
- > DO NOT USE 'second generation anticoagulant rodenticides' with difenacoum, brodifacoum, bromadiolone or difethialone.
- > Take great care with storing and placing baits so that pets and wildlife such as possums in your garden can't reach them.
- > Live traps rather than lethal traps enable release of any unintended wildlife captures.



OWL FRIENDLY MARGARET RIVER REGION

"MAKING THE AUGUSTA MARGARET RIVER REGION A SAFE HAVEN FOR OWLS AND OTHER WILDLIFE FROM RODENTICIDE POISONING"

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Attachment 12.5.2

7.2 Item 12.1 Endorsement of Rodenticide Action Group's Owl Friendly Margaret River Region Campaign – Mr Boyd Wykes

Mr Boyd Wilkes, Coordinator Rodenticide Action Group Margaret River Region, addressed the meeting in relation to Item 12.1 Endorsement of Rodenticide Action Group's Owl Friendly Margaret River Region Campaign.

Council then moved on to consider Item 12.1:

12.1 Endorsement of Rodenticide Action Group's Owl Friendly Margaret River Region Campaign – Cr McLeod

At the 28 October 2020 Ordinary Council Meeting, Cr McLeod gave notice of the following motion:

MOTION

That Council endorses the Rodenticide Action Group's Owl Friendly Margaret River Region Campaign vision 'that the Margaret River Region is a safe haven for owls and other wildlife from rodenticide poisoning' by:

- a) Committing to actions where possible within the Shire's areas of responsibility and influence; and
- b) Supporting Rodenticide Action Group's community engagement activities to educate the community.

BACKGROUND

Rodenticide Action Group's 'Owl Friendly Margaret River Region Campaign' vision:

'That the Margaret River Region is a safe haven for owls and other wildlife from rodenticide poisoning'

Excerpts from Owl Friendly Margaret River Region website <https://owlfriendly.org.au/>:

'Owl Friendly Margaret River Region is a volunteer project to tackle an insidious problem – poisoning of nocturnal birdlife and other fauna by rodenticides.

Alerted by Edith Cowan University researcher Mike Lohr that Boobooks are succumbing to secondary poisoning from eating rats and mice as they die from baits (rodenticides), three Margaret River region Masked Owls were also sent for testing, one found fatally injured from unknown cause and two hit by cars. All three proved to have high rodenticide exposure with one at near lethal levels.

Just as we were finding and celebrating our region as a strong-hold for the charismatic Masked Owl, we realised that people are inadvertently killing this dedicated rodent predator through secondary poisoning from rat baits.'

OFFICER COMMENTS

The Shire is currently undertaking the following actions:

- Specifying preferred rodenticide treatments in commercial pest operator contracts;
- Investigating conditions that could be included to assist with rat control and protection of Western Ringtail Possums in demolition licences;
- Distributing owl friendly information fliers; and
- Featuring owl friendly displays in the Margaret River and Augusta libraries.

The Shire's pest control contractor utilises first generation rodenticide that metabolises quickly and so dead animals contain very low residues of poison. This method significantly decreases the risk of secondary poisoning of wildlife and pets.

MOTION

That Council endorses the Rodenticide Action Group's Owl Friendly Margaret River Region Campaign vision 'that the Margaret River Region is a safe haven for owls and other wildlife from rodenticide poisoning' by:

- a) Committing to actions where possible within the Shire's areas of responsibility and influence; and
- b) Supporting Rodenticide Action Group's community engagement activities to educate the community.

MOTION / COUNCIL DECISION

CR MCLEOD, CR CRISTOFFANINI OM2020/214

That Council endorses the Rodenticide Action Group's Owl Friendly Margaret River Region Campaign vision 'that the Margaret River Region is a safe haven for owls and other wildlife from rodenticide poisoning' by:

- a) **Committing to actions where possible within the Shire's areas of responsibility and influence; and**
- b) **Supporting Rodenticide Action Group's community engagement activities to educate the community.**

CARRIED 7/0

Council then moved on to consider item 7.1:

7.1 Item 11.2.1 Proposed Additional Nine (9) Chalets – Lot 2 Armstrong Road, Cowaramup – Mr Peter Gleed

Shire President, Cr Earl, disclosed a financial interest at 3.1 and left Chambers at 5.50pm.

Deputy Shire President, Cr McLeod, took position of Chair.

Mr Peter Gleed of 65 Connelly Road, Margaret River, addressed the meeting in relation to Item 11.2.1 Proposed Additional Nine (9) Chalets – Lot 2 Armstrong Road, Cowaramup.

Council then moved on to consider item 11.2.1.

Attachment 12.5.3

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Media Release



Shire declared owl friendly

The Shire of Augusta Margaret River has declared itself “owl friendly” and is backing a local campaign to protect wildlife by discouraging the use of a troubling class of rodenticides.

Councillors passed the motion at Wednesday night’s meeting, signalling the Shire’s official support for the Rodenticide Action Group and its Owl Friendly campaign.

The group's vision is to make the Margaret River region a haven for owls and other wildlife from rodenticide poisoning, and specifically centres on second-generation anti-coagulant rodenticides.

Shire Coordinator Environment Landcare Services John McKinney said the particular class of rodenticide threatened wildlife through direct and non-direct consumption, and the Shire was proud to back the initiative.

"Not only can non-target animals eat these baits, they can also be harmed – and often killed – when they eat a mouse or rat that has died or is moving slowly from the poison," he said.

"But by publicly declaring the region owl friendly, we hope to discourage the use of these rodenticides and increase the uptake of more humane, environmentally-sensitive methods and products."

Some of the animals at risk include nocturnal birds like the Masked and Barn Owls, Boobook and Tawny Frogmouth, as well as diurnal birds of prey, Quenda, Possums, Chuditch and Phascogales.

The Shire already undertakes owl friendly pest management, but will expand its actions by reaching out to Shire-owned premises that coordinate their own rodent control, investigating how owl friendly measures can be incorporated into demolition requirements, distributing owl friendly information to businesses, and erecting owl friendly displays at Shire-owned libraries.

Rodenticide Action Group Coordinator Boyd Wykes said second-generation anti-coagulant

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nocturnal birdlife and other fauna.

“The Margaret River community is rightfully proud and protective of its extraordinarily rich environment and wildlife,” Dr Wykes said.

“We know that our residents and businesses would be horrified to find out that the poisons many are using to control rats and mice are also killing a wide range of wildlife, including owls that are our natural allies in controlling these pests.”

Owl Friendly Margaret River has a wealth of resources on owl friendly rodent control at owlfriendly.org.au

The group is also hosting an event on 27 November from 5.30-7pm at Margaret River HEART. It will include information on owl friendly rodent control as well as illustrated talks, art, a book display and complimentary nibbles. Register at bit.ly/36uMAEq.



*The region's elusive Masked Owl is the face of the owl friendly campaign. Picture: Steve Castan
For a high resolution version or more images, click [here](#).*

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