



# **MINUTES**

**Unconfirmed Copy**

**Special Council Meeting to be held  
12, February 2026**

**2.45 pm in Council Chambers, Adam Street Nannup**

The purpose of the special meeting is for Council to adopt Funding to support the Nannup WA GEO Park

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## Risk Management:

The Shire of Nannup considers risk management to be an essential management function in its operations. It recognises that the risk management responsibility for managing specific risks lies with the person who has the responsibility for the function, service or activity that gives rise to that risk.

## Assessing Risk:

Shire Nannup Consequence Guide							
Rating Level	Health	Financial	Reputational	Compliance	Service disruption	Assets	Environment
<b>Low (Minor)</b>	First Aid Injury	Less than \$5,000	Unsubstantiated No real impact	Negligible statutory impact	Little disruption	Inconsequential Damage	Contained and minimal
<b>Medium (Moderate)</b>	Lost Time Injury <30 days	\$25,001 to \$100,000	Substantial public embarrassment moderate news profile	Short term but significant regulatory imposts	Temporary interruption and additional resources needed	Localised damage requiring external sources to rectify	Contained reversible impact with external agencies
<b>High (Major – Extreme)</b>	Lost time injury >30 days or a fatality	\$100,001 To \$500,000+	Substantiated prolong public embarrassment with widespread news	Non-Compliance resulting in litigation or criminal charges	Prolonged interruption greater than 1 month+	Excessive damage to complete loss of asset.	Uncontained irreversible impact

Shire Nannup Likelihood Guide			
Level	Rating	Description	Frequency
5	<b>Almost Certain</b>	The event is expected to occur in most circumstances	More than once per year
4	<b>Likely</b>	The event will probably occur in most circumstances	At least once per year
3	<b>Possible</b>	The event should occur sat sometimes	At Least three per year
2	<b>Unlikely</b>	The event could occur at some time	At least once in 10 years
1	<b>Rare</b>	The event may occur in exceptional circumstances	Less than once in 15 years

Shire Nannup Risk Matrix			
Likelihood \ Consequence	Low (1)	Medium (2)	High (3)
5 – Almost Certain	Medium (5)	High (10)	Extreme (15)
4 – Likely	Medium (4)	High (8)	High (12)
3 – Possible	Low (3)	Medium (6)	High (9)
2 – Unlikely	Low (2)	Medium (4)	Medium (6)
1 – Rare	Low (1)	Low (2)	Medium (3)

Shire Nannup Acceptance Criteria Guide			
Rating Level	Description	Criteria	Responsibility
<b>Low (Minor)</b>	<b>Acceptable</b>	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Operations Managers and Coordinators
<b>Medium (Moderate)</b>	<b>Attention Required</b>	Risk Acceptable with excellent controls, managed by senior staff subject to regular (1-3 Month) monitoring	Manager Corporate Services/CEO
<b>High (Major – Extreme)</b>	<b>Unacceptable</b>	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level authority and subject to continuous monitoring	CEO and Council

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## A G E N D A

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

The Deputy Shire President declared the meeting open at 2.45 pm and welcomed the public gallery.

The Deputy Shire President to acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

#### **Audio Recording**

The Presiding Member to advise that the meeting is being audio recorded in accordance with the Local Government Act 1995 and will be published on the Shire's website within 14 days.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.

### 2. ATTENDANCE/APOLOGIES:

#### 2.1 ATTENDANCE

Councillor	Vicki Hansen
Councillor	Lynette Curtis
Councillor	Cr Patricia Fraser
Councillor	Nancy Tang
Chief Executive Officer	David Taylor
Executive Manager Works and Services	Damon Lukins
Executive Support Officer	Lisa Atkinson

#### 2.2 APOLOGIES

Councillor	Anthony (Tony) Dean
Councillor	Cr Cheryl Brown
Executive Manager Corporate	Kim Dolzadelli

#### PUBLIC GALLERY

Mark White.

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### 3. PUBLIC QUESTION TIME:

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Nil.

### 4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

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Cr Timothy Sly is on approved leave of absence.

### 5. CONFIRMATION OF MINUTES:

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5.1 Special Council Meeting – 29 January 2026

#### EXECUTIVE RECOMMENDATION:

That the minutes from the Shire of Nannup Special Council Meeting held on 29 January 2026 be confirmed as a true and correct copy (Attachment 5.1).

#### COUNCIL RESOLUTION 120226.1

**MOVED: CR CURTIS**

**SECONDED: CR TANG**

*That the minutes from the Shire of Nannup Special Council Meeting held on 29 January 2026 be confirmed as a true and correct copy (Attachment 5.1).*

**CARRIED**

**TOTAL VOTES FOR: 4**

*Cr Hansen, Cr Curtis, Cr Fraser, Cr Tang*

**TOTAL VOTES AGAINST: 0**

### 6. ANNOUNCEMENTS FROM PRESIDING MEMBER:

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Nil.

### 7. DISCLOSURE OF INTEREST:

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Cr Tang declared an Impartiality Interest in agenda item 10.1 Nannup Geopark Funding Support Request.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

### 8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

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Nil.

### 9. PRESENTATIONS/DEPUTATIONS/PETITIONS:

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Mark White made a presentation to agenda item 10.1 - Nannup Geopark Funding Support Request.

## 10. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	10.1 – Nannup Geopark Funding Support Request
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Nannup WA Geopark
FILE REFERENCE:	FNC 8
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	26 January 2026
PREVIOUS MEETING REFERENCE	Nil
ATTACHMENTS:	10.1.1 – Nannup Geopark Letters

**\*Cr Brown declared a Financial Interest and left the room at**

**\*Cr Tang declared an Impartial Interest and remained in the room\***

### BACKGROUND:

The Nannup Geopark are seeking a financial cash contribution from the Shire of Nannup in support of their other funding applications.

The total project estimate is \$850,000 and is to be funded entirely by external funding sources.

Talison Lithium has committed \$200,000 and the group are in discussion with Lotterywest for a funding contribution of between \$350 - \$400,000 with Lotterywest advising they may consider increasing this contribution to \$562,000 if Nannup Geopark can achieve funding from other sources.

### COMMENT:

The funding request is only redeemable if Nannup Geoparks are successful in their \$562,000 Lotterywest funding application.

It is expected that this funding confirmation will be by the end of the 2025/26 financial year.

Nannup Geoparks are refining the design and have reduced costs by \$96,000.

They are seeking a \$20,000 cash commitment from the Shire of Nannup to support their negotiations with Lotterywest to increase their funding to \$562,000.

### STATUTORY ENVIRONMENT:

Local Government Act 1995.

### POLICY IMPLICATIONS:

Nil.

### FINANCIAL IMPLICATIONS:

\$20,000 cash commitment which is only redeemable if successful to achieve the additional Lotterywest funding.

**RISK MANAGEMENT MATRIX:**

The Shire, through its adopted Risk Management Framework, has identified a number of risk areas that need to be assessed and where necessary treated, like, but not limited to:

Audit risks	Financial and credit risks
Operational risks	Technological and IT risks
Compliance and regulatory risks	Environmental risks
Legal risks	Strategic risks
Political risks	Sustainability and security risks

Officers have undertaken a Risk Assessment which is shown below:

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>	<b>Risk Description</b>	<b>Mitigation/Controls</b>
Lotterywest funding application unsuccessful	3 – Possible	2 – Medium (Financial impact: potential loss of strategic opportunity, reputational concern)	Medium	if the \$562,000 Lotterywest application is unsuccessful, the Shire's support does not leverage the intended outcome, and the project may not proceed.	Make contribution strictly conditional on Lotterywest success Require written confirmation from Nannup Geopark before releasing Regular progress updates from the group
Shire's \$20,000 contribution does not significantly influence Lotterywest decision	3 – Possible	2 – Medium (Reputational: perceived ineffective investment)	Medium	The Shire's contribution may not materially strengthen the case, creating reputational risk if the funding fails.	Require evidence that the Shire contribution is a defined criterion for increased Lotterywest funding public communication plan clarifying conditional nature of support
Project cost estimates change despite reduction	2 – Unlikely	2 – Medium (Financial)	Medium	Although costs have been refined (reduced by \$96,000), future changes may impact deliverability and funding adequacy.	Request detailed project budget and contingency Require updated costings before release of Shire funds Ongoing monitoring milestones

Reputational risk if project does not proceed after Shire commitment	3 – Possible	2 – Medium (Reputational impact due to public visibility of contribution)	Medium	If the broader project fails despite Shire support, community may question value of the \$20,000 commitment.	Clear messaging that funds are only released after successful Lotterywest approval • Transparent Council reporting on decision rationale
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#### STRATEGIC IMPLICATIONS:

The Shire's conditional \$20,000 contribution would strengthen Nannup Geopark's ability to secure up to \$562,000 in Lotterywest funding, providing a high return on a small investment. The contribution enhances the Shire's reputation as a proactive partner in regional initiatives and supports tourism, place-making and economic diversification objectives. As the funding is only released if the Lotterywest application is successful, financial risk to the Shire is low, though clear communication is required to manage community expectations.

#### VOTING REQUIREMENT:

Simple Majority

#### OFFICER RECOMMENDATION

That Council support the Nannup Geoparks request for a \$20,000 financial commitment to support their application to Lotterywest and that this commitment is redeemable on the successfully confirmation of the additional Lotterywest funds.

#### COUNCIL RESOLUTION 120226.2

**MOVED: CR CURTIS**

**SECONDED: CR TANG**

***That Council support the Nannup Geoparks request for a \$20,000 financial commitment to support their application to Lotterywest and that this commitment is redeemable on the successfully confirmation of the additional Lotterywest funds.***

**CARRIED**

**TOTAL VOTES FOR: 4**

***Cr Hansen, Cr Curtis, Cr Fraser, Cr Tang***

**TOTAL VOTES AGAINST: 0**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

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Nil.

**12. MEETING MAY BE CLOSED:**

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Nil.

**13. CLOSURE OF MEETING:**

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Deputy Shire President declared the meeting closed at 2.54pm.

**Attachment**

Item #	Attach	Title
10.1.1		Nannup Geopark Letters