



Shire of
Nannup
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Agenda

Special Meeting of Council

5:00pm Thursday 30 July in
Council Chambers, Adam Street

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Agenda

1. DECLARATION OF OPENING / ACKNOWLEDGMENT OF COUNTRY / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(previously approved)

Cr Brown has a Leave of Absence (previously approved) from this special meeting of Council.

3. PUBLIC QUESTION TIME

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. PETITIONS/DEPUTATIONS/PRESENTATIONS

6. DECLARATIONS OF INTEREST

The Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

Members should make any declarations at the start of the meeting but may declare an interest before the resolution of any agenda item.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9. REPORTS OF OFFICERS

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9.2	Budget Adoption 2020/21	7

10. CLOSURE OF MEETING

AGENDA NUMBER:	9.1
SUBJECT:	Rate in the Dollar 2020-21
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC3
AUTHOR:	Susan Fitchat – Acting Manager of Corporate Services
REPORTING OFFICER:	David Taylor - Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	23 July 2020

BACKGROUND:

Section 6.32 of the Local Government Act 1995 requires that:

When adopting the annual budget, a local government —

(a) in order to make up the budget deficiency, is to impose a general rate on rateable land within its district, which rate may be imposed either —

(i) uniformly; or

(ii) differentially;

(b) may impose on rateable land within its district —

(i) a specified area rate; or

(ii) a minimum payment; and

(c) may impose a service charge on land within its district.

A minimum rate can only be imposed in conjunction with a general rate and if the minimum rate is more than \$200 it cannot be imposed on more than 50% of rated properties. This limit applies separately to those properties classed as Gross Rental Value (GRV) or Unimproved Value (UV).

The draft budget is included on today’s agenda. Council endorsed at a meeting in April 2020 the COVID-10 Community Relief Package is to include a zero-dollar increase in rates. The proposed budget requires a sum of \$1,774,609.79 to be raised from rates, giving an increase of 0.01%. This variation is a result of changes in property valuations.

COMMENT:

Council’s rating model for 2019-20 was

Rate Type	Minimum Rate in \$	Rate in \$	Yield
GRV	\$1,013	0.08898	941,576
UV	\$1,133	0.004638	829,942
			\$1,771,518

Principles for Rate Modelling

The rating methodology to be followed is set out in Council resolution 8946 from the meeting of 18 April 2013.

This states:

In preparing rate models for Council consideration officers should:

1. *adopt the principle that future rate increases should be at or above CPI and more closely linked to the LGCI (Local Government Cost Index) given that the latter has more relevance to local governments' costs; and*
2. *the current balance of payment between UV and GRV properties be maintained; and*
3. *the rate in the dollar for UV and GRV properties be adjusted up or down, as the case may be, to compensate for general increases or reductions in rateable values for each class of property before applying new rate models.*

Revaluations

Unimproved Valuations (UV) - are adjusted annually to reflect what the current market price of land within the local government. In making these valuations different trends are analysed to arrive at the final valuation figure for a locality. According to Mr John Benson the local Landgate Valuer for this land type these trends vary from soil type, land usage and market value. The state-wide unimproved values program for 2020-21 will be undertaken with a date of valuation of 1 August 2020.

Gross Rental Valuations (GRV) - in accordance with the Valuation of Land Act 1978 the Valuer General determines the frequency of general valuations. It is not practical to undertake a general valuation of GRVs for properties within the Shire of Nannup in 2020-21. For the upcoming 2020-21 year this means that there is no increase shown. The Shire will continue to levy rates based on the GRV's previously determined.

Workshop Outcomes

During workshops completed this year, one model was submitted for Councillor consideration due to the zero rates increase being endorsed in April 2020, therefore the rates model as follows was proposed.

It is important to ensure that ratepayers have an understanding that rates are not raised to cover costs associated with any one property. They are instead raised to cover the costs associated with creating and maintaining a sustainable community, for the community. Rates are an annual payment made by property owners to cover costs associated with that locality. Rates are a simple and effective way of paying for the delivery of vital community services and infrastructure, such as roads, footpaths, cemetery, bridges, parks and gardens, street lighting, library and other public facilities. Based on the summary above the following proposed model is put forward for adoption.

RATING INFORMATION - 2020-21 FINANCIAL YEAR

RATE TYPE	Rate in Dollar \$	Number of Properties	Rateable Value \$	2020-21 Budget Total Revenue \$
Differential General Rate				
GRV - General	0.088980	454	5,432,192	483,356
UV - General	0.004638	397	153,977,400	714,147
GRV Special Rural	0.088980	299	3,094,452	275,344
GRV Rural Tourism	0.088980	2	401,856	35,757
GRV Industrial	0.088980	2	293,500	26,116
UV - Mining	0.004638	17	466,759	2,165
Sub-Totals		1,171	163,666,159	1,536,885
Minimum Rates	Minimum \$			
GRV - General	1013	247		87,663
UV - General	1133	187		96,675
GRV Special Rural	1013	94		36,290
UV Mining	1133	17		17,096
Sub-Totals		545	0	237,724
				1,774,609

Waste Avoidance and Resource Recovery Act

The Waste Avoidance and Resource Recovery Act 2007 (WARR) has been used within the Shire of Nannup budgets from the 2014-15 financial year onwards.

This financial year 2020-21 there will be no increase in the WARR fee per landowner, and the fee shall remain at \$98 per land owner.

The total WARR budgeted income will be \$112,406.

Emergency Service Levy

The Emergency Services Levy (ESL) is a State Government charge applicable to all properties in WA, which is invoiced and collected by local governments on behalf of the Department of Fire and Emergency Services (DFES). The ESL provides funding for and local government BFBs and SES units.

The amount of ESL to be collected, and the applicable rates and charging parameters, are declared annually by the Minister for Emergency Services.

The Minimum charge for Vacant Land, Residential, Commercial, Industrial and other properties is \$84.

In response to COVID-19, the 2020-21 ESL rates have been frozen.

Penalty Interest

In May 2020 the Minister for Local Government, Heritage, Culture and the Arts modified and suspended provisions of the Local Government Act 1995 in response to the State of Emergency declaration due to the COVID-19 pandemic.

The Local Government (COVID-19 Response) Order 2020 made provisions for Ratepayers that are experiences financial hardship due to the pandemic.

In summary

If Council has a COVID-19 policy in place, from the 1/7/2020:

- a) Ratepayers that have been classified as in Financial Hardship:
 - i. No Penalty Interest
 - ii. No Instalment Interest
 - iii. No Instalment Admin Fee
 - iv. No Special Arrangement Admin Fee

- b) Rate payers that have not been classified as in hardship
 - i. Up to a maximum of 8% Penalty Interest, as adopted by Council.
 - ii. Up to a maximum of 5.5% Instalment Interest, as adopted by Council
 - iii. Instalment Admin Fee, as adopted by Council
 - iv. Special Arrangement Admin Fee, as adopted by Council

CONCLUSION:

The budget is centred around engaged and resilient communities, smart asset management and economic stimulus leading to growth.

Due to the uncertainty regarding the long-term impacts of COVID-19 - Council has worked closely with Recovery Committees and we understand the impacts of COVID-19 on our economy and community, therefore the freezing of our rates for 2020-21 financial year has been incorporated. This means that ratepayers with the same property valuation in Rural and Residential land categories will not pay more in general rates or service charges than they did last year.

External state and federal government funding will provide Council with some support for the year ahead.

Despite the current uncertainty regarding the long-term impacts of COVID-19, the Shire of Nannup is delivering a budget that is economically effective and sustainable.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 6.32.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The resolution on the rate in the dollar is required to fund the 2020-21 budget.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION: – Rate in the Dollar and Minimum rates applied:

That Council endorse the following Rates model for the 2020-2021 financial budget;

RATING INFORMATION - 2020-21 FINANCIAL YEAR

RATE TYPE	Rate in Dollar \$	Number of Properties	Rateable Value \$	2020-21 Budget Total Revenue \$
General Rate				
GRV - General	0.088980	454	5,432,192	483,356
UV - General	0.004638	397	153,977,400	714,147
GRV Special Rural	0.088980	299	3,094,452	275,344
GRV Rural Tourism	0.088980	2	401,856	35,757
GRV Industrial	0.088980	2	293,500	26,116
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Sub-Totals		1,171	163,666,159	1,536,885
	Minimum \$			
Minimum Rates				
GRV - General	1013	247		87,663
UV - General	1133	187		96,675
GRV Special Rural	1013	94		36,290
UV Mining 1133	17		17,096	
Sub-Totals		545	0	237,724
				1,774,609

VOTING REQUIREMENTS:

Absolute Majority.

AGENDA NUMBER:	9.2
SUBJECT:	2020-21 Budget Adoption
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 3
AUTHOR:	Susan Fitchat – Acting Manager of Corporate and Community Services
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	23 July 2020
ATTACHMENTS:	9.2.1 – Statutory Budget Report 2020-21 9.2.2 - Fees & Charges 2020-21 9.2.3 – Drought Grants 9.2.4 – Community Grants

BACKGROUND:

The 2020-21 Budget is presented to Council for adoption and setting of rating levels. This recommended budget is the product of budget workshops completed by both Councillors and staff members. These workshops have examined all areas of committed and uncommitted income and expenditure with the outcome from this process providing the guidance to officers on which items should be included or excluded from the final budget submission for 2020-21.

COMMENT:

Budget Assumptions

In compiling the base budget an assessment of probable levels of cost trends. Reasonable account has been taken of known or anticipated price freezes, estimates and other committed expenditure.

Council has a degree of control over the main areas of uncertainty in the budget and should therefore be able to moderate its exposure to significant variations through the decisions taken during the budget process. However, the unpredictability of many of the factors influencing the Council’s budget remains a risk and this is addressed through prudent estimates.

There are three factors affecting the revenue budget:

- (a) The base budget for 2020-21 includes income from fees and charges of approximately \$446,733.26 however these are not guaranteed revenue streams.
- (b) Council receives income from investment interest. Interest rates are fluid and in the current economic climate, have decreased. In this regard Council has no control over actual income received through investment interest. For the 2020-21 period, a conservative approach has been undertaken. For the 20-21 year, 50% of Federal Assistance Grants was received as an early payment within the 19-20 year; this appears to be a trend. This has the benefit to Council of freeing up Council’s cash

- (c) flow for the initial period where rates have not been raised. In terms of the effect of interest earned, included within the current budget is an amount of \$31,044 interest received based on this analogy. This is lower than the prediction for the previous year based on the downward trend in interest rates at this point in time.
- (d) Council does not maintain a general level of working balances which can absorb unexpected fluctuations in its income and expenditure. In the event that there are significant adverse variations during the year money would need to be released from other earmarked reserves to cover any shortfall.

In the light of the assumptions made in compiling these estimates and reflected in the recommendation it is considered that the budget as presented is sufficient to meet the liabilities facing the Council during 2020-21

Changes to the Base Budget

Initially, at the beginning of the budgeting workshops Council looked at the cost of carrying out the same level of activity as in 2019-20.

There was also analysis made of projects and expenditure that due to time constraints, COVID-19 other priorities or review into the necessity of the works have resulted in a surplus carried forward/opening balance for the 2020-21 financial year. This figure has been included into the upcoming budget to enable a zero freeze on Rates and Charges. The combination of all of these considerations has now formed the 20-21. Budget included today for Council consideration.

Reserves

The budget process provides an opportunity for Council to assess the adequacy of its reserves. Council maintains a number of Reserves set up for specific purposes. The table shown below details the Reserve position as reflected in the recommended budget.

Included within the 2020-21 budget are new reserves. These are the Trails Reserve and a Footpath Reserve. If Nannup is to continue in the pursuit of becoming a “Trails Town” and have the opportunity to attract external funding to aid in the provision of new trails, there will be the expectation that there will be ‘buy-in’ from the community via Council. By committing funds to this reserve for the next few years Council will be in a better position to achieve this.

Reserve	Opening Balance 1 Jul 2020 \$	Transfers In \$	Transfers Out \$	Closing Balance \$
Leave Reserve	202,702	20,000		222,702
Plant Reserve	575,405	30,000		605,405
Recreation Centre Reserve	575	-		575
Equipment Reserve	130,093	35,000		165,093
Asset Management	844,958	50,000		894,958
Main Street Upgrade Reserve	60	-		60

Landfill Reserve	159,377	20,000		179,377
Emergency Management Reserve	59,299	2,000		61,299
Aged Housing Reserve	391,036	6,500		397,536
Gravel Pit Reserve	142,000	21,000		163,000
Community Bus Reserve	30,704			30,704
Infrastructure Reserve	165,000	15,000		180,000
Strategic Reserve	308,000	-	200,000*	108,000
Youth Reserve	16,250	-		16,250
Trails Reserve	30,000	30,000	-	60,000
Footpath Reserve	10,000	10,000	-	20,000
Total	3,065,459	239,500	200,000	3,104,959

Transfer out Reserve

Strategic Initiative \$200,000* – Depending on REDs funding being approved.

Funding Corporate Priorities

Funding priorities for the 2020-21 year were analysed within the budget workshops. Priorities identified during this process include:

Infrastructure Network

Planned Infrastructure works for the upcoming period have been consolidated, with the outcome that, where possible, roadworks are to be completed by Council employees rather than contractors. What this will mean to the overall program is less sealing works and more gravel, road shoulders and drainage works. Roads that have been identified for improvement are:

1. Johnston Road
2. Governor Broome Road;
3. Cundinup South Road
4. Four Acres Road
5. Bridgetown Road

Council's Road program is subsidised by way of Federal and State Funding. Subsidized funding for this period is possible through:

- Roads to Recovery Income (\$306,800) – fully funded program not requiring addition of Council contributions; and
- Regional Road Works Funding (\$210,000). - Requires a 1/3 Council contribution

The following infrastructure improvements have been included into the budget:

Town Hall – New Air conditioner	\$ 14,000
Dunnet Road House Upgrades	\$ 20,000
Cemetery Niche Wall	\$ 18,000
Major Bridge Works – Main Roads requirement	\$112,000
Old Roads Board Building – Artwork Paving	\$ 21,000
Oval Pump Shed	\$ 9,000
Pound Sound Reduction	\$14,000

GRANT FUNDING

Grant Revenue

Funding that is anticipated to be received within the 2020-21 financial year are shown below:

Schedule	Funding Body	Tied/Untied	Amount
General Purpose	Local Grants Commission	Untied	\$1,319,283* Roads and Administration Financial Assistance
Law & Order	DFES Operating Grants	Tied	\$120,000*
	CESM Grant	Tied	\$85,000 indicative 70:30 split
	DFES SES Op Grant	Tied	\$24,780
	Fire Mitigation Activity Funding	Tied	Grant application pending
	Capital Grant – Cundinup VBFB	Tied	\$262,730 Construction Grant carry over
Education & Welfare	Seniors	Tied	\$2,000, If funding unavailable no expenditure
	LDAG	Tied	\$29,465
Recreation	Trails	Tied	\$46,881
	Drought funding	Tied	\$1,000,000
	LRCIF funding	Untied	\$343,000
	Public library	Tied	\$5,073
Transport	Regional Road Works	Tied	\$210,000
	Roads to Recovery	Tied	\$306,800
	Direct Grants	Untied	\$118,877
			\$ 3,873,889

*Note – An advance payment has been paid towards the Financial Assistance Grant and DFES Operational and is included in the actual Surplus opening balance for 2019-2020.

Funding that is anticipated to be expensed

Drought funding (\$1,000,000) and LRCIF (\$343,000) funding supports communities and shall be invested in valuable local infrastructure and relief projects for a total of \$1,343,000; to support the economic development and promotion of the Shire of Nannup.

\$200,000 is to be transferred from the Strategic Reserve.

Refer to Attachment 6.2.3 for more detail consideration of agreed expenditure.

Community Requests

There were numerous Community group requests for contributions to ensure that their service could be continued to encourage visitors to the region. These have all been considered on a case by case basis and wherever possible funding to continue to support these groups has been included within the budget.

The list below represents applications received from community groups seeking financial assistance for 2020-21.

Description	Type	Amount
Nannup Music Festival	Sponsorship	\$10,000
Nannup Flower & Garden	Sponsorship	\$10,000
Cycling Adventures WA SEVEN and ToMR	Sponsorship	\$ 6,000
Community Grants – Council Consideration	Grants	\$ 6,591

Refer to Attachment 6.2.4 for more detail consideration of Community Grants \$6,591.

Plant Purchases

This financial year there is carry over in the budget for the purchase of a Grader Mounted Roller. This purchase should allow increased efficiencies to be built into Council’s Work’s Program. Currently there is a requirement for both a Grader and a Roller to be taken to jobs.

Full details of the plant replacement program are as follows

Plant number	Description	Purchase \$	Trade \$	Net Cost \$
P239	Toyota Hilux	39,615	24,545	15,070
WRITTEN-OFF	Crane Truck	98,818	0	98,818
NEW	Scania Prime Mover	185,672	0	185,672
NEW	Tri-Axle Side Tipper	95,000	0	95,000
P313	Scania Tipper	0	53,000	(53,000)
P312	Scania Tipper	0	53,000	(53,000)
NEW	Rolla Lawn Mower	9,100	N/A	9,100
	Waste handler tracked loader	355,480		355,480
Total		780,685	130,545	650,140

Capital Major Works Program – excluding Roads

There are a number of major capital works inclusions within this budget. The table below highlights the program that the works relate to and details of what the works will cover.

Capital Works Per Program			
Program	Works	Council Contribution	Grant Funded
Governance			
	Upgrade Telephone System	16,000	
	Software/hardware	50,000	
Law & Order			
	Cundinup VBFB – Shed		262,730
Housing			
	30 Dunnet Road, kitchen upgrade and cladding	25,350	
Program	Works	Council Contribution	Grant Funding
Community Amenities			
	Regional Arts fund	4,217	20,759
Economic			
	Trails – Masterplan	5,000	60,000
	Local Roads and Community Infrastructure Forum		343,000
	Pathway Extension Tank 7/8, carry over grant funds from 2019-20	95,000	46,881
	SWDC Reds Mountain Bike – Transfer in from Strategic Reserves if grant approved	200,000	200,000
	SWDC Cycle Trail Network	10,000	20,000
	Drought Communities		1,000,000

Abnormal Operating Expenses/Revenue

The COVID-19 impacts are impacting the revenue component of the budget via;

- Waiving of fees and charges between 1 April to 30 June 2020 (impacting the surplus going forward).
- Endorsing a \$0 rates increase for 2020/21.
- Endorsing a 0% increase to discretionary fees and charges.

There is an increased level of expenditure this financial year due to receiving two significant grants – Drought Communities and Local Roads and Community Infrastructure Funding totalling \$1,343,000.

Thirdly, provision has been made for the possibility of Councils grant funding application for \$200,000 from the South West Development Commission for Trails being successful.

Delivering these projects will put a high level of pressure on existing staff to meet deadlines.

Waste Management

Included within this budget is the inclusion of a piece of plant; namely a Waste handler tracked loader - which is being purchased via a loan received from the form Western Australian Treasury Corporation for \$370,000 during 2019-20. These funds are being carried over from 2019-20 to this financial year 2020-21.

Financial Overview

This year's budget continues to look at what the needs are of the community and keeping a balance between the economic outlook and funding available. These needs are endeavoured to be accommodated while at the same time not creating financial burden to individual ratepayers now and in the future.

Overall Community Strategic Planning Inclusions

As part of ensuring compliance with Integrated Planning, there is a requirement for Council to consider the wants and needs of the broader community when preparing a budget. With this in mind the budget has been created to incorporate outcomes of the current Community Strategic Plan 2017 – 2027. These include:

Priority One

- Walk Bike Trails – Build trails Tank7 and Tank8

Priority Two

- Sustainability
- Tourism – Nannup Destination Marketing
- Tourism – Banners on Warren
- Maintenance of Footpaths.

Priority Three

- Disability and Inclusion Plan improvements:

Town Hall Toilets

Foreshore Park Toilets

Marinko Tomas Toilets

Recreation Centre Disabled Toilet

Priority Four

- Festival Sponsorship
 - – Sponsorship of Flower and Garden, Music Festival and Cycling Adventures
- Annual Christmas Lights
- Scholarships for Nannup High School
- Councillor training

Priority Five

- Management of finances
 - Addressing operating ratios and Long Term Financial Plan
 - OAG audit of financial activities
 - Reserve contributions
- Recreation Centre upgrade
- Skate Park lighting
- Young Adult Activities
- Improved Library facilities
 - ongoing library activities both young children and adults
 - Home library program and activities

CONCLUSION:

The proposed rate requirement is \$1,774,609 an increase of 0.01% on 2019-20. With reference to the Rates Setting Statement, the budget presented for adoption overall assumes a balanced budget, with a predicted surplus opening balance of approximately \$2,337,941. Contributing to this current surplus is the prior surplus at the beginning of 2019-20 being \$1,984,261. This surplus has been included within the budget for 2020-21 to offset total budgetary requirements. It is made up of budgeted items brought forward (to be completed within the upcoming period) and savings made wherever possible.

The final surplus figure brought forward/opening balance will not be known until the Annual Financial Statements have been completed and audited by our external auditors. This may show movement between the predicted surplus brought forward and the actual. The reason for the uncertainty is as a result of actual spending for the current year still being received and accounting accruals/provisions as required by accounting standards. As with all other unknown outcomes at this point, any savings identified will be included within the budget review process. It is Officer recommendation that should savings above those known come to fruition that these savings be placed in to our Reserve accounts.

The proposed 2020-21 budget is considered, after taking all the above factors into account, sufficient to meet the liabilities facing the Council during 2020-21.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 6.2 of the Local Government Act 1995 stipulates that no later than 31 August each financial year or such extended time as the Minister allows each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year ending on the next following 30 June.

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

A rate requirement for 2020-21 of \$1,774,609

STRATEGIC IMPLICATIONS:

The adoption of the proposed 2020-21 budget is the cornerstone of developing the long term financial sustainability of the Shire.

RECOMMENDATION:

That the following proposed recommendations be endorsed by Council.

VOTING REQUIREMENTS: Absolute Majority

Recommendation One – Dates for payments in full and by instalments

Pursuant to Section 6.45 of the Local Government Act 1995 and regulations 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full by instalments:

- Full Payment and 1st instalment due: 05/11/2020
- 2nd Quarterly Instalment due 05/01/2021
- 3rd Quarterly Instalment due 08/03/2021
- 4th Quarterly Instalment Due 10/05/2021

Recommendation Two – Interest and Penalties

- Financial Hardship due to the COVID-19 pandemic. No penalty or instalment interest, no admin fee.
- Council charge up to a maximum of 8% penalty charge per annum, calculated by simple interest on rates paid after the 35th day of service of the rates notice in accordance with the Local Government Act 1995;
- Council charge a \$5 Administration Fee per remittance notice, per instalment, for rates levied in the 2020-21 financial year in accordance with the Local Government Act 1995;
- Council charge a 5.5% interest charge per annum, calculated by simple interest on instalment payments for rates levied in the 2020-21 financial year in accordance with the Local Government Act 1995.

Recommendation Three – Waste Management Levy

1. That Council set the following rate under S66 of the Waste Avoidance and Resource Recovery Act 2007 to cover costs associated with management of the Waste Management Facility for 2020-21:

2.

	Rate in the Dollar	Minimum Rate
GRV	0.000324	\$98
UV	0.000082	\$98

Recommendation Four – Rubbish Service Charges:

That Council set rubbish service charges at \$300.00 per service for the 2020-21 year and recycling service charge at \$180.00 per service for the 2020-21 year for all users within the Shire of Nannup.

Recommendation Five – Fees & Charges:

That Council adopts the 2020-21 Shire of Nannup Schedule of Fees and Charges as per Attachment 2.

Recommendation Six – Elected Members Fees and Allowances for 2020-21

1. Pursuant to Section 5.99 of the Local Government Act 1995 and Regulations 34 of the Local Government (Administration) Regulations 1996, Council adopts the following sitting fees for individual meeting attendance:
 - a. Shire President \$150 per Council meeting
 - b. Shire President \$65 per Committee meeting
 - c. Councillors \$130 per Council meeting
 - d. Councillors \$65 per Committee meeting

2. Pursuant to Section 5.99A of the Local Government Act 1995 and regulation 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:

- a. Travel Allowance

Regular Car	Cents / Km
Up To 1600cc	0.51
1601cc – 2600cc	0.654
Over 2600 Cc	0.91

- b. IT Allowance \$1,100 per annum

3. Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual Local Government Allowance to be paid in addition to the meeting attendance fees:

- a. Shire President \$8,000
- b. Deputy Shire President \$2,000

Recommendation Seven – Statutory Compliance:

That Council confirms that it is well satisfied with the services and facilities it provides. Council will continue to:

- a) Integrate and co-ordinate, as far as practicable, with any provided by the Commonwealth, State or any other public body;
- b) Will not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private and;
- c) Be managed efficiently and effectively.

In accordance with Section 3.18(3) of the Local Government Act 1995.

Recommendation Eight – Material Variance Reporting 2019/20:

In accordance with Regulation 34(5) of the Local Government Financial Management Regulations 1996 and AASB 1031 Materiality, the level to be used in statements of financial activity in 2020-21 for reporting material variances shall be +/- 10% or \$30,000, whichever is greater.

Recommendation Nine – Ordinary Citizen Transactions:

That Council endorse the exclusion of the following transactions from any Related Party Disclosures required under AASB 124 for Key Management Personnel (KMP) for the financial year 2020-21 on the basis that these transactions represent arm's length transactions similar in nature to any transactions between Council and any Ordinary Citizen of the Shire of Nannup.

- Paying rates
- Fines
- Use of Shire of Nannup owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)
- Attending council functions that are open to the public

Where these services were not provided at arm's length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the Related Party Disclosures - Declaration form about the nature of any discount or special terms received.

Recommendation Ten – Budget Document:

That Council adopt the 2020-21 Shire of Nannup budget as presented.

VOTING REQUIREMENT:

Absolute Majority.



Agenda Attachments

Item	Attach	Title
9.2	1	Statutory Budget Report 2020-21
	2	Fees & Charges 2020-21
	3	Drought Grants
	4	Community Grants