



Special Council Meeting

MINUTES

2 December 2021

Held in the Council Chambers, 15 Adam Street, Nannup on
Thursday, 2 December 2021 at 5.00pm.

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SHIRE OF NANNUP

SPECIAL COUNCIL MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY

The Shire President declared the meeting open at 5.00pm and welcomed the public gallery.

The Shire President acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people; paying respects to Elders past, present and emerging.

2. ATTENDANCE/APOLOGIES

2.1 ATTENDANCE

<i>Councillors</i>	<i>Staff</i>
Cr Tony Dean (Shire President)	David Taylor – Chief Executive Officer
Cr Vicki Hansen(Deputy Shire President)	Jonathan Jones – Manager Infrastructure
Cr Cheryle Brown	
Cr Chris Buckland	
Cr Patricia Fraser	
Cr Ian Gibb	
Cr Charles Gilbert	

2.2 APOLOGIES

Nil.

3. PUBLIC QUESTION TIME

3.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3.2 PUBLIC QUESTION TIME

Nil.

4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE

4.1 APPROVED LEAVE OF ABSENCE

Nil.

4.2 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

5. CONFIRMATION OF MINUTES

Nil.

6. ANNOUNCEMENTS FROM PRESIDING MEMBER

Nil.

7. DISCLOSURE OF INTEREST

Nil.

8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

9. PRESENTATIONS

9.1 PETITIONS

Nil.

9.2 PRESENTATIONS

Nil.

9.3 DEPUTATIONS

Nil.

10. REPORTS BY MEMBERS ATTENDING COMMITTEES

Nil.

11. REPORTS BY OFFICERS

AGENDA NUMBER & SUBJECT:	11.1 - Tender Acceptance - RFT No: TEN PO4_21 Nannup Recreational Centre Sports Hall Roof Modification and Recladding
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	TEN 1
AUTHOR:	Jonathon Jones – Manager Infrastructure
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	17 November 2021
ATTACHMENTS:	Nil

BACKGROUND:

To advise Council of submission received in relation to Tender PO4_21 Nannup Recreational Centre Sports Hall Roof Modification and Recladding and recommend the most advantageous tender for the purpose of awarding a contract.

Works were required to be undertaken on the Nannup Recreational Centre due to recurrent water incursion occurring as a result of poor design in the shape and guttering system.

COMMENT:

Tenders were advertised in the Western Australian Newspaper and via the Shires Website for Nannup Recreational Centre Sports Hall Roof Modification closing 2:00pm Friday 22 October 2021.

Two tenders were received;

1. Safeway Buildings and Renovations \$ 252,770.00 + GST
2. Air Roofing Co. Pty Ltd \$ 806,981.82 + GST

Officers undertook a panel assessment of each tender and applied a scoring matrix to assist in determining a preferred tenderer. The following table details the panels assessment of the tenders received against qualitative evaluation criteria.

Tenderer	Organisational Capacity	Demonstrated Experience	Methodology	Value for Money
Weighting	30%	20%	20%	30%
Air Roofing Co. Pty Ltd	7	1	0	7
Safeway Buildings & Renovations	27	19	17	27

The submission received from Safeway Building & Renovations was determined as the preferred tender and adequately addressed the evaluation criteria.

Recreational Centre Sports Hall Roof Modification and Recladding Project Funding Breakdown

Component 1 Works – Roof Modification and Recladding

Preferred Tendered Price – Safeway Building and Renovations	-\$ 172,770 + GST
Local Road Community Infrastructure Program – Phase 1	\$ 62,000 + GST
Drought Funding Program	\$ 120,000 + GST*

Component 2 Works – Sports Hall Wall Sheeting Replacement

*Drought Funding Program – Carryover Funding Component 1	\$ 9,230 + GST
Preferred Tendered Price – Safeway Building and Renovations	-\$ 80,000 + GST
Local Road Community Infrastructure Program – Phase 3	\$ 70,770 + GST

Once fixed construction dates are known Sports Hall user groups will be contacted to relay works to be undertaken and potential disruption to affected parties.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Part 6 - Financial Management

Division 4. General Financial provisions

Local Government (Functions and General) Regulations 1996

Part 4 - Provision of goods and services

Division 1. Purchasing Policies

Division 2. Tenders for providing goods or services

POLICY IMPLICATIONS:

ADM 4 - Administration Policy - Purchasing

FINANCIAL IMPLICATIONS:

As part of the 2021/22 Annual Budget, Council adopted a budget allocation of \$182,000 to this project which was made of the following;

Local Roads and Community Infrastructure – Phase 1	\$62,000
<u>Drought Communities Program</u>	<u>\$120,000</u>
Total	\$182,000

The recommended tendered price is \$252,770 indicating a shortfall of \$70,770. The recommendation includes that this shortfall portion is funded from the Local Roads and Community Infrastructure Program – Phase 3 available funds.

Please note all figures are exclusive of GST.

STRATEGIC IMPLICATIONS:

Extract from Shire of Nannup Strategic Community Plan 2017 - 2027

Our Built Environment

- Keep charm and fabric of our shire and upgrade amenity.
- Providing a quality-planning outcome for community benefit through good consultation.

VOTING REQUIREMENTS:

Absolute majority.

OFFICER RECOMMENDATION:

That Council –

1. Awards Tender PO4_21 Nannup Recreational Centre Sports Hall Roof Modification and Recladding to Safeway Building and Renovations for \$252,770 plus GST.
2. Approve the additional funds of \$70,770 plus GST required be allocated from the Local Roads and Community Infrastructure Program – Phase 3.

COUNCIL RESOLUTION 21152

MOVED CR BROWN	SECONDED CR BUCKLAND
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That Standing Orders be suspended.

CARRIED (7/0)

COUNCIL RESOLUTION 21153

MOVED CR BROWN	SECONDED CR FRASER
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That Standing Orders be resumed.

CARRIED (7/0)

COUNCIL RESOLUTION 21154

MOVED CR HANSEN

SECONDED CR BROWN

That Council –

1. Awards Tender PO4_21 Nannup Recreational Centre Sports Hall Roof Modification and Recladding to Safeway Building and Renovations for \$252,770 plus GST.

2. Approve the additional funds of \$70,770 plus GST required be allocated from the Local Roads and Community Infrastructure Program – Phase 3.

CARRIED BY ABSOLUTE MAJORITY(7/0)

AGENDA NUMBER & SUBJECT:	11.2 - Tender Acceptance - RFT No: TEN PO2_21 Brockman Highway Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking Tender Acceptance - RFT No: TEN PO3_21 Mowen Road Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	TEN 1
AUTHOR:	Jonathon Jones – Manager Infrastructure
REPORTING OFFICER:	David Taylor –Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	29 November 2021
ATTACHMENTS:	None

BACKGROUND:

To advise Council of submissions received in relation to Tender PO2_21 Brockman Highway and Tender PO3_21 Mowen Road Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking

Both Mowen Road and Brockman Highway are pre - determined eligible and qualifying roads for the Regional Road Safety Program – Local Government Roads (RRSP – LGR) managed by Main Roads WA.

Main Roads WA advises both road projects are to be fully completed within the Tranche 3 timeframe 1st January 2022 and 30th June 2022.

COMMENT:

Tenders were advertised in the Western Australian Newspaper and via the Shires Website for both Brockman Highway and Mowen Road closing 2:00pm Friday 29 October 2021.

Fulton Hogan Industries PTY LTD submitted initial tenders for both Brockman Highway and Mowen Road that were priced well above that acceptable by Main Road WA.

The Manager Infrastructure and Chief Executive Officer worked with Main Roads WA and Fulton Hogan reviewing project scope and revising cost to meet MRWA predetermined maximum costs.

One revised tender for each road was received from Fulton Hogan Industries PTY LTD

1. TEN PO2_21 Brockman Highway \$1,993,935.41
2. TEN PO3_21 Mowen Road \$1,344,311.55

Officers undertook a panel assessment of the revised tenders and applied a scoring matrix to determine the tenderer met the scope. The following table details the panels assessment of the tenders received against qualitative evaluation criteria.

1. TEN PO2_21 Brockman Highway

Tenderer	Organisational Capacity	Demonstrated Experience	Methodology	Value for Money
Weighting	30%	20%	20%	30%
Fulton Hogan Industries PTY LTD	26	19	12	23

2. TEN PO3_21 Mowen Road

Tenderer	Organisational Capacity	Demonstrated Experience	Methodology	Value for Money
Weighting	30%	20%	20%	30%
Fulton Hogan Industries PTY LTD	26	19	12	23

The submission received from Fulton Hogan Industries PTY LTD was determined as the preferred tender and adequately addressed the evaluation criteria.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Part 6 - Financial Management

Division 4. General Financial provisions

Local Government (Functions and General) Regulations 1996

Part 4 - Provision of goods and services

Division 1. Purchasing Policies

Division 2. Tenders for providing goods or services

POLICY IMPLICATIONS:

ADM 4, Administration Policy; Purchasing

FINANCIAL IMPLICATIONS:

The Regional Road Safety Program – Local Government Roads (RRSP – LGR) is 100% fully funded however funding does not cover vegetation clearing or drainage which will be completed by the Shire.

\$253,446 has already been committed to Vegetation clearing under Roads To Recovery program with an estimated further contract tree removal at \$71'000 + Shire Works department staff time.

STRATEGIC IMPLICATIONS:

Our Built Environment

- Keep charm and fabric of our shire and upgrade amenity.

VOTING REQUIREMENTS:

Absolute majority.

OFFICER RECOMMENDATION:

That Council:

1. Awards Tender PO2_21 Brockman Highway Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking at \$1,993,935.41 and;
2. Awards Tender PO3_21 Mowen Road Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking at \$1,344,311.55 to Fulton Hogan Industries PTY LTD.

COUNCIL RESOLUTION 21155

MOVED CR BUCKLAND	SECONDED CR FRASER
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That Council:

- 1. Awards Tender PO2_21 Brockman Highway Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking at \$1,993,935.41 and;***

2. Awards Tender PO3_21 Mowen Road Prepare Rework and Seal Existing Unsealed Shoulders and Install Audible Edge Line Marking at \$1,344,311.55 to Fulton Hogan Industries PTY LTD.

CARRIED BY ABSOLUTE MAJORITY (7/0)

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13. URGENT BUSINESS

Nil.

14. ITEMS THAT THE MEETING MAY BE CLOSED FOR:

Nil.

15. CLOSURE OF MEETING

The Shire President declared the meeting closed at 5.26pm.