



MINUTES

Council Meeting held
on Thursday 24 May 2012

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 22 were confirmed by
Council on 28 June 2012 as a true and accurate record.

.....
Tony Dean
SHIRE PRESIDENT

Index

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
4	PUBLIC QUESTION TIME	1
5	APPLICATIONS FOR LEAVE OF ABSENCE	2
6	PETITIONS/DEPUTATIONS/PRESENTATIONS	2
7	DECLARATIONS OF INTEREST	2
8	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	8770 Confirmation of Previous Minutes	2
9	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	2
10	REPORTS BY MEMBERS ATTENDING COMMITTEES	2
11	REPORTS OF OFFICERS	

Meeting No	Agenda No.	Description	Page No.
8771	11.1	Consequential Amendment of Building Related Policies	3
8772	11.2	Proposed closure of unnamed road reserves – submitted to initiate road closure process	6
8773	11.3	Local Emergency Management Arrangement	9
8774	11.4	Registration of Voting Delegates - WALGA Annual General Meeting	12
8775		Procedural motion	13
8776		Procedural motion	13
8777	11.5	Budget Monitoring 2011/12 – March 2012	
8778	11.6	Accounts for Payment – April 2012	17

12	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	18
	(a) OFFICERS	
8779	Procedural motion	18
8780	Procedural motion	
8781	12 (a).1 Request for Quotation Award – Nannup Main Street Project	18
8782	Procedural motion	18
	(b) ELECTED MEMBERS	
13	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	19
14	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	19
15	CLOSURE OF MEETING	19

MINUTES

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The Chairperson declared the meeting open at 16.17 hrs.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:
(previously approved)

PRESENT:

Councillors; Dean, Camarri, Dunnet, Gilbert, Longmore, Mellema, Steer and Lorkiewicz.

Robert Jennings - Chief Executive Officer
Vic Smith - Manager Corporate Services
Chris Wade - Manager Infrastructure

VISITORS: 4

APOLOGIES: Nil.

LEAVE OF ABSENCE: Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

4. PUBLIC QUESTION TIME:

Mr M Loveland

Q1. Asked about the missing drainage plans.

A1. Manager Corporate Services explained that there were no missing plans. There had never been any plans for the stormwater drainage scheme and plans for the infill sewerage scheme were with Water Corp. A copy of these plans had been obtained by the Manager Development Services in March 2011 and forwarded to Mr Loveland. The Shire has not kept a copy of these plans.

Q2. Was consultation taken out regarding the community garden?

The question was taken on notice.

Ms P Fraser

Q3. Will it be possible to have questions after the meeting?

A3. Shire President responded that there is no scope under the Act but can do this informally if agreed upon.

- Q4. Why didn't the Shire do the Black spot upgrade Graphite Road?
- A4. Manager Infrastructure responded that the Shire didn't have the resources for Graphite Road this year.
- Q5. Were the new vehicles that were purchased for Mr Jennings and Mr Smith?
- A5. Shire President confirmed the cars were for the Chief Executive Officer and Manager Corporate Services.

Mr M Loveland

Asked if his questions were read and confirmed. The Shire President ruled this question out of order and was not accepted.

5. **APPLICATIONS FOR LEAVE OF ABSENCE:** Nil.

6. **PETITIONS/DEPUTATIONS/PRESENTATIONS:** Nil.

7. **DECLARATIONS OF INTEREST:**

Received by the Shire President: Nil.

8. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

8770 STEER/LONGMORE

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 March 2012 be confirmed as a true and correct record.

CARRIED 8/0

9. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

10. **REPORTS BY MEMBERS ATTENDING COMMITTEES**

Department of Lands and Regional Development meeting
Bill Marmion meeting
Recreation Centre Upgrade meeting
Bushfire Advisory Committee meeting
Chinese Consulate meeting
Southern Forest Food Council Advisory meeting
Road Inspection
South West Emergency Management meeting
Friends of Foreshore Park meeting

11. REPORTS OF OFFICERS

AGENDA NUMBER: 11.1
SUBJECT: Consequential Amendment of Building Related Policies
LOCATION/ADDRESS: N/A
FILE REFERENCE: ADM 9
AUTHOR: Wayne Jolley – Building Surveyor
AUTHORISING OFFICER: Chris Wade – Manager Infrastructure
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 28 April 2012

SUMMARY:

At Council's request this report is provided to authorise the consequential changes to Council policies and delegations arising from the introduction of the Building Act 2011. Whilst the full policies are not reproduced as part of this report Councillors can view these if they wish by contacting the Executive Officer.

The recently introduced building legislation has changed the terminology and the legislative references used in relation to the building approval process. A number of consequential amendments are now recommended to update relevant Council policies.

BACKGROUND:

Last year, a new Building Act 2011 was introduced replacing the Local Government (Miscellaneous Provisions) Act 1960 and on 2 April 2012 new Building Regulations 2012 were introduced, replacing their 1989 predecessor. As a consequence some of the terminology has been changed (e.g. Building License has been changed to Building Permit).

In order to ensure that Council Policies are current, the Consolidated Policy Manual has been reviewed accordingly.

COMMENT:

Many, but only minor discrepancies were found. The main change required is the change in terminology from "building license" to "building permit". This was identified variously throughout the following policies:

1. LPP 001 - Cut & Fill and Retaining Wall;
2. LPP 006 - Standard Development Conditions & Grounds of Refusal and Subdivision Comments; and
3. LPP 009 - Relocated Dwellings.

The other changes necessary are references to the old legislation (i.e. Local Government (Miscellaneous Provisions) Act 1960 and Building Regulations 1960),

which should be changed to Building Act 2011 and Building Regulations 2012, respectively. This has been identified in LPP 009 - Relocated Dwellings.

While reviewing the Policy Manual, two other minor discrepancies were discovered within LPP 006 - Standard Development Conditions & Grounds of Refusal and Subdivision Comments:

Foot note 3 (fn3) under General Footnotes

This standard condition requires that "drawings submitted for a building license are to be properly drawn and certified by a practising structural engineer". In reality, it is not necessary to have an engineer certify all plans for all buildings. The Building Regulations 2012 empower the Building Surveyor to require whatever documentation is necessary to ensure compliance with the Building Code of Australia, including engineered drawings. It is therefore recommended that this standard condition is modified to reflect that the engineered drawings must be provided as required by the Building Surveyor.

Planning condition (pc57) under Tourist Accommodation

This standard condition stipulates that no more than 2 rooms shall be used for a bed & breakfast, which is contrary to Policy LPP 004 Bed & Breakfast, which stipulates a maximum of 3 rooms. A minor change is recommended to change the standard condition to reflect Policy LPP 004 (i.e. change to 3 rooms).

STATUTORY ENVIRONMENT: Building Act 2011, Building Regulations 2012

POLICY IMPLICATIONS:

Minor amendment of some policies and delegations are indicated.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

SUSTAINABILITY IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

1. That wherever the term "building license" is used in Council Policies and delegations, it is replaced with the term "building permit".
2. That wherever reference is made to the Local Government (Miscellaneous Provisions) Act 1960 in Council Policies and delegations, it is replaced with Building Act 2011.
3. That wherever reference is made to the Building Regulations 1989 in Council Policies and delegations, it is replaced with Building Regulations 2012.

4. That standard condition fn3 of Policy LPP 006 is changed to:
"Where required by the Building Surveyor, the drawings submitted for a building permit are to be properly drawn and certified by a practising structural engineer to confirm that they comply with the requirements of the Building Code of Australia."
5. That in standard condition pc57 of Policy LPP 006, the figure "2" (representing 2 bedrooms) be replaced with the figure "3".

8771 DUNNET/GILBERT

1. That wherever the term "building license" is used in Council Policies and delegations, it is replaced with the term "building permit".
2. That wherever reference is made to the Local Government (Miscellaneous Provisions) Act 1960 in Council Policies and delegations, it is replaced with Building Act 2011.
3. That wherever reference is made to the Building Regulations 1989 in Council Policies and delegations, it is replaced with Building Regulations 2012.
4. That standard condition fn3 of Policy LPP 006 is changed to:
"Where required by the Building Surveyor, the drawings submitted for a building permit are to be properly drawn and certified by a practising structural engineer to confirm that they comply with the requirements of the Building Code of Australia."
5. That in standard condition pc57 of Policy LPP 006, the figure "2" (representing 2 bedrooms) be replaced with the figure "3".

CARRIED 8/0

AGENDA NUMBER: 11.2
SUBJECT: Proposed closure of unnamed road reserves – submitted to initiate road closure process
LOCATION/ADDRESS: Perks Road, Cundinup
NAME OF APPLICANT: Nannup Surveys
FILE REFERENCE: TPL9.136217
AUTHOR: Steve Thompson – Consultant Planner
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Edge Planning & Property receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of the Local Government Act 1995
DATE OF REPORT: 14 May 2012

Attachment: 1. Correspondence and plans from applicant
2. Location Map

BACKGROUND:

An application has been made to permanently close various unconstructed and unnamed road reserves, as outlined in Attachment 1, marked as “A”, “B” and “C”.

The Western Australian Planning Commission (WAPC) granted conditional approval to a subdivision application on 24 June 2008. Condition 4 stated:

“The subdivider initiating with Council the closure of any unnecessary portions of road reserves with the subject land. (Local Government)”

The location of the road reserves is shown in Attachment 2. The area is approximately 10 kilometres north-north east of the Nannup townsite.

COMMENT:

It is recommended that Council initiate permanent road closure action for the areas marked as “A” and “B” in Attachment 1 given that:

- the road reserves are now superfluous with the creation of the new road reserve and construction of Credence Ridge Road. With the realignment of lot boundaries, the requested road reserve closure will not create additional “land locked lots” without direct access to a gazetted road reserve;
- road reserve “A” is not connected to any other road reserve;
- road reserve “B”:
 - (western section) only impacts the adjoining State Forest to the west. The State Forest has direct access to Cundinup Road;
 - the applicant advises that road reserve “B” (eastern section) is never likely to be constructed due to steep topography to the east. Adjoining Lot 1331 has separate direct access to a gazetted road reserve;
 - it will assist in effective management of the road reserves with it being amalgamated into adjoining rural land; and
 - the proposed road closure is consistent with the WAPC condition.

Following discussions with the applicant, it is suggested that the road reserve marked as "C" in Attachment 1 should not be closed at this time. While not constructed, this road reserve provides gazetted road access to lots to the south.

Subject to the Council's decision, the Shire administration will next:

- write to and invite comments from adjoining/nearby landowners;
- write to and invite comments from relevant State Government and servicing authorities;
- place a public notice in local newspapers; and
- have information available on the Shire website and at the Shire office.

Following this, the Shire administration will report back to Council. The Council will then determine whether or not it will agree to the road reserve closure request and whether it will advise the Minister for Regional Development and Lands to permanently close the road reserves.

STATUTORY ENVIRONMENT:

Land Administration Act and Land Administration Regulations. A Council resolution is required to initiate the road closure process.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

The applicant has paid the application fee in accordance with the Council's fees and charges.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That Council:

1. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close the unnamed road reserves marked as "A" and "B" as set out in Attachment 1;
2. Note the Shire administration will invite submissions on the road reserve closure request for a period of six (6) weeks; and
3. Will reconsider the road reserve closure request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Regional Development and Lands closes the road reserves.

8772 DUNNET/MELLEMA

1. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close the unnamed road reserves marked as “A” and “B” as set out in Attachment 1;
2. Note the Shire administration will invite submissions on the road reserve closure request for a period of six (6) weeks; and
3. Will reconsider the road reserve closure request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Regional Development and Lands closes the road reserves.

CARRIED 8/0

Public Copy

AGENDA NUMBER: 11.3
SUBJECT: Local Emergency Management Arrangements
LOCATION/ADDRESS: NANNUP
NAME OF APPLICANT: N/A
FILE REFERENCE: ASS 23
AUTHOR: Terese Levick-Godwin
REPORTING OFFICER: Chris Wade – Manager Infrastructure
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 14 May 2012

Attachment 1. LEMC minutes from 2 April 2012
Attachment 2. Email from Nannup Police on Terrorism policy
Attachment 3. Parts A & B - Emergency Management Arrangements: as
Separate Cover

BACKGROUND:

A grant of \$9,180 was received from AWARE (Agencies Working at Reducing Emergencies) to develop Local Emergency Management Arrangements for the Shire of Nannup and Wendy Trow was appointed as Project Manager.

COMMENT:

The purpose of the Emergency Arrangements is to address all hazards across the Shire of Nannup; these plans will address and create arrangements to cover Prevention, Preparation, Response and Recovery.

Part A contains the Risk Register, Risk Management strategies and Risk Treatments and Part B contains the Emergency Contacts and Resources. These documents form the basis of the Emergency Management Arrangements.

Parts C and D will be completed in the future when further funding has been sourced. It is hoped that this will be in the 2012 - 2013 financial year. Part C will contain the Emergency Response Plans and Part D will address Evacuation of the impacted community during an emergency.

Parts A and B of the Local Emergency Management Arrangements, (attachment 3) are now complete and were presented to the Local Emergency Management Committee for discussion and adoption (Refer Attachment 1 for resolution) before now being presented to Council for its consideration and adoption.

In compiling the attached documents, a community survey was carried out in December 2009 and 101 responses were received. As a result of this survey and consideration of the document by the Local Emergency Management Committee (LEMC), the following risks were identified in the Shire (these are listed in priority order, where 1 is the highest priority):

Priority	Identified Risk	Hazard Management Authority (HMA)
1	Rural Fire	FESA
2	Flood	FESA
3	Severe Storm / Tempest / Cyclone	FESA
4	House (Urban) Fire	FESA
5	Road Transport Emergency	WA POL
6	Hazardous Materials Incident	FESA – Chemical Health/FESA – Radiation Health – Biological
7	Animal and Plant Biosecurity	Agriculture
8	Dam Break	Water Corp (public dams)
9	Earthquake/landslide	FESA
10	Human Epidemic	Health
11	Air Transport Accident	WAPOL
12	Marine Search and Rescue	WAPOL

Discussions with WA Police indicate that terrorism was seen as a very low threat in the Shire of Nannup and it was suggested that Marine Search and Rescue was a more likely risk. Therefore terrorism has been deleted from the Local Emergency Management Arrangements and replaced by Marine Search and Rescue. An email from Sergeant Taylor of Nannup Police (attachment 2) was sent out to the LEMC members with the agenda for the last LEMC meeting and Terrorism was noted but left off the Risk Statements.

Additionally, advice has been sought from the Western Australian Local Government Association (WALGA) on the documents which are attached. The response from WALGA was that the document met the standards of similar documents.

Because of the number and severity of fires in the Shire of Nannup this year, a strategic review of the Emergency Arrangements, which includes an assessment of procedures both at the Shire and Brigade level, is being carried out by Shire Officers.

Councillors should note that Part B of the Emergency Arrangements will not be available to the general public as the document contains confidential information.

STATUTORY ENVIRONMENT: Emergency Management Act 2005.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council adopt Part A and Part B of the Local Emergency Management Arrangements.

8773 DUNNET/LONGMORE

That Council adopt Part A and Part B of the Local Emergency Management Arrangements.

CARRIED 8/0

Public Copy

AGENDA NUMBER: 11.4
SUBJECT: Registration of Voting Delegates - WALGA Annual General Meeting
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: DEP 14
AUTHOR: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 14 May 2012

Attachment: Letter from WA Local Government Association

BACKGROUND:

The WALGA Annual General Meeting (AGM) is to be held in Perth on Wednesday 1 August 2012. Council is entitled to be represented by two voting delegates. In the event that either or both of the two voting delegates are unable to attend, Council is able to also nominate two proxy delegates. The four positions need to be registered with WALGA prior to the event.

Crs Dean and Mellema, in their roles as Shire President and Deputy Shire President are attending the AGM on behalf of the Shire of Nannup. The selection of two proxy nominations is required to be made. In addition, all Councillors are invited to attend the meeting if they wish.

COMMENT: Nil.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Councillors _____ and _____ be registered as the Shire of Nannup proxy voting delegates for the WA Local Government Association 2012 Annual General Meeting.

8774 MELLEMA/GILBERT

That Councillors Dean and Longmore be registered as the Shire of Nannup voting delegates for the WA Local Government Association 2012 Annual General Meeting.

That Councillors Steer and Dunnet be registered as the Shire of Nannup proxy voting delegates for the WA Local Government Association 2012 Annual General Meeting.

CARRIED 8/0

8775 DUNNET/CAMARRI

That standing orders be suspended at 17.00 hrs for an open discussion.

CARRIED 8/0

The meeting was suspended.

8776 CAMARRI/MELLEMA

That standing orders resume at 17.12 hrs.

CARRIED 8/0

The meeting was resumed.

AGENDA NUMBER: 11.5 SUBJECT: Budget Monitoring 2011/12 – March 2012 LOCATION/ADDRESS: Nannup NAME OF APPLICANT: FILE REFERENCE: FNC15 AUTHOR: Tracie Bishop - Finance Officer REPORTING OFFICER: Vic Smith – Manager Corporate Services DISCLOSURE OF INTEREST: Nil DATE OF REPORT: 8 May 2012
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Attachments:

1. Table Showing Detailed Variances for 2011/12
2. Table showing non-capital variances for 2011/12
3. Monthly Financial Statements for the period ending 31 March 2012

BACKGROUND:

It is a statutory requirement that Council report monthly on the financial activity from all the various operating and capital divisions. Previously this has resulted in all variances of 10% being identified and reported. While this achieved the objective of showing these variances as at the date of the report, a lot were actually a result of timing as opposed to actual variances which will carry through to the end of year figures. This report focuses attention on only those variances which we envisage will impact on the end of year position.

The report format does not reflect the detailed requirements as set out in Section 34(1) of the Local Government (Financial Management) Regulations 1996. In order to comply with legislation these statements are provided in attachments 1 – 3. This covering report identifies all of the major variations; other variations as shown in the statutory statements are due to timing differences.

The report has been broken down showing over and underspends in both operating and capital divisions. The second column shows the current variances and column three shows the anticipated final figures.

COMMENT:

Gross savings that are anticipated for the end of this financial year are expected to be \$1,494,497. The vast majority of this saving relates to capital projects where expenditure lags the receipt of income to fund the project. For example projects such as the Brockman Street caravan park upgrade, the recreation centre upgrade and the main street upgrade are dependent on income from Royalties for Regions; this income is only now being received. The expenditure relating to these types of projects will therefore be carried forward into 2012/13.

After removing these amounts from the overall savings we anticipate that the actual carried forward figure for this year will be \$172,797. This is shown in the table below.

	<i>Savings</i> \$
Gross saving expected for the year	
Income	477,182
Expenditure	1,017,315
Total Gross Saving	1,494,497
Less: Savings to be carried forward income	-1,051,700
Less: Savings to be carried forward expenditure	-270,000
Net saving at end of the year	172,797

Full details of all variances, including all the savings which will be carried forward, are contained within Attachment 1. There are significant savings found within fuels and oils, building approvals and the health area. These are primarily the result of efficiency savings achieved during the year in that the health officer has not been in place for the majority of this financial year and the shorter distances travelled as a result of the construction of Mowen Road has saved on fuel expenditure.

Income variances are primarily as a result of funding from grants being received later than expected and additional interest. In other areas transaction volumes have been higher than expected for example, interim rates, commission received from Department of Transport, town planning income and venue hire. There has been a higher than anticipated level of private works generating additional income of \$95,000, offset by additional expenditure of \$60,000.

Interest received is higher than expected because of large grant payments being received and retained in the Council's bank account until expenditure is incurred at some future point. It was also expected at the time that the budget was compiled that interest rates would fall as a result of the poor economic conditions. However the Australian economy has remained relatively buoyant and interest rates have reduced more slowly than expected.

As a result of the lag in receipt of grant income we anticipate that capital expenditure will be lower than originally budgeted. Projects that will be carried forward and included in the 2012/13 budget include the Recreation Centre upgrade, Brockman

Council will already be aware that the cost of the Mileyanup fire is unlikely to be recovered and the cost of such events will inevitably have to be borne by ratepayers. One of the options being considered for inclusion in the 2012/13 budget will be a reserve of \$50,000 to cope with such emergencies. This reserve could be established from the savings arising in the current year and thus avoid having to raise rates to cover this expenditure.

Council also has a number of high profile projects, such as the recreation centre and main street upgrades for which funds are still being sourced. It is suggested that any remaining surplus funds could be allocated to the reserves to fund these projects. Whilst the recreation centre reserve stands at approximately \$464,000 the main street upgrade reserve is lower at approximately \$64,000 because the funding stream for this project is still being sourced. The exact level of any reserve contributions will be determined as part of the closure of accounts but will seek to balance the funds available for the projects with the timescales for implementation.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority

RECOMMENDATION:

It is recommended that:

1. the Monthly Financial Statements for the period ending 31 March 2012 be received;
2. Savings of \$50,000 arising during 2011/12 be used to establish and Emergency Reserve; and
3. Any remaining savings arising from the 2011/12 budget be allocated to the recreation centre and main street reserves.

8777 LONGMORE/DEAN

It is recommended that:

1. the Monthly Financial Statements for the period ending 31 March 2012 be received;
2. Savings of \$50,000 arising during 2011/12 be used to establish and Emergency Reserve; and
3. Any remaining savings arising from the 2011/12 budget be allocated to the recreation centre and main street reserves.

CARRIED 8/0

AGENDA ITEM: 11.6
SUBJECT: Accounts for Payment – April 2012
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Finance Officer
AUTHORISING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 9 May 2012

Attachment: Schedule of Accounts for Payment.

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

COMMENT:

If councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

Municipal Account

Accounts paid by	EFT 3534 - 3611	\$574,020.83
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Accounts paid by cheque Vouchers 18869 – 18886		\$ 32,266.19
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Trust Account

Accounts Paid by Cheque Voucher – Nil		\$ 0.00
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STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$606,287.02 in the attached schedule be endorsed.

8778 MELLEMA/DUNNET

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$606,287.02 in the attached schedule be endorsed.

CARRIED 8/0

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

8779 DUNNET/MELLEMA

That Council introduce new business of an urgent nature from Cr Dean regarding;

12 (a).1 Request for Quotation Award – Nannup Main Street Project.

CARRIED 8/0

8780 STEER/MELLEMA

(Procedural Recommendation)

That the meeting be closed to members of the public in accordance with Sections 5.23 (2) of the Local Government Act 1995.

Pursuant to Section 5.23 (2) of the Local Government Act 1995 the following item deals with:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

and hence Council is advised to close the meeting to members of the public by resolution.

CARRIED 8/0

The meeting was closed to the public at 17.15 hrs.

AGENDA NUMBER: 12(a).1 SUBJECT: Mainstreet Design and Documentation RFQ 06/11 LOCATION/ADDRESS: Warren Road, Nannup NAME OF APPLICANT: Shire of Nannup FILE REFERENCE: WRK 33 AUTHOR: Bret Howson (Consultant Project Manager) REPORTING OFFICER: Robert Jennings — Chief Executive Officer DISCLOSURE OF INTEREST: Nil. DATE OF REPORT: 15th May 2012
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8781 STEER/MELLEMA

That the Council award Request for Quotation Number 06/11 Design and Documentation for the Nannup Mainstreet Project to MPM Development Consultants Pty Ltd for the sum of \$121,600 (+GST).

CARRIED 8/0

BY ABSOLUTE MAJORITY

8782 GILBERT/DUNNET

(Procedural Recommendation)

That the meeting be opened to members of the public in accordance with Sections 5.23(2) (a) of the Local Government Act 1995.

CARRIED 8/0

The meeting was opened to the public at 17.19 hrs.

(c) **ELECTED MEMBERS**

Nil.

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil.

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

15. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 17.21 hrs.