



Shire of
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Agenda

Council Meeting to be held
on Thursday 25 August 2016
Commencing at 4.15pm

Agenda

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
(previously approved)

At the April 2016 Council meeting, Council resolved to approve Cr Slater's Leave of Absence for this August 2016 Ordinary Council Meeting.

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
Nil
4. **PUBLIC QUESTION TIME**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
Nil
6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**
Nil
7. **DECLARATIONS OF INTEREST**

The Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

Members should make any declarations at the start of the meeting but may declare an interest before the resolution of any agenda item.

8. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 28 July 2016 be confirmed as a true and correct record.

9. **MINUTES OF COUNCIL COMMITTEES**

9.1 Business Initiative Group Nannup

That the Minutes of the Business Initiative Group Nannup meetings held on Thursday 14th July and Thursday 4th August 2016 be received.

9.2 Nannup Shire LEMC Minutes

That the Draft Minutes of the Nannup Shire LEMC meeting held on Wednesday 3rd August be received.

9.3 Warren Blackwood Alliance of Councils

That the Minutes of the Warren Blackwood Alliance of Councils held Wednesday 10th August 2016 be received.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

12. REPORTS OF OFFICERS

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- 15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
- 16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**
Nil
- 17. CLOSURE OF MEETING**

CEO DEPARTMENT

AGENDA NUMBER:	12.1
SUBJECT:	Review of Wards and Representation
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Western Australian Local Government Advisory Board
FILE REFERENCE:	ADM18
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	10 August 2016
ATTACHMENT:	12.1.1 – Draft Public Discussion Paper – Shire of Nannup Wards and Representation Review

BACKGROUND:

Mr Chris Berry, A/Manager Executive Support of the Executive Support Branch at the Department of Local Government and Communities, has written on behalf of the Local Government Advisory Board to advise that the Board has identified that the Shire of Nannup has not conducted a review of its Wards and Representation within the required timeframes and that the Board will be considering whether to instruct the Shire to undertake a review in early September 2016, which would then require it to be submitted to the Board for consideration no later than **31 March 2017**.

The March deadline will allow for all statutory requirements to be completed in time for gazettal of any changes required by 30 June 2017.

COMMENT:

Schedule 2.2 of the *Local Government Act 1995* states the following in respect to Wards and Representation reviews:-

6. Local government with wards to review periodically

- (1) A local government the district of which is divided into wards is to carry out reviews of —
 - (a) its ward boundaries; and
 - (b) the number of offices of councillor for each ward,

from time to time so that not more than 8 years elapse between successive reviews.

- (2) A local government the district of which is not divided into wards may carry out reviews as to —
- (a) whether or not the district should be divided into wards; and
 - (b) if so —
 - (i) what the ward boundaries should be; and
 - (ii) the number of offices of councillor there should be for each ward,

from time to time so that not more than 8 years elapse between successive reviews.

- (3) A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so.

7. Reviews

- (1) Before carrying out a review a local government has to give local public notice advising —
- (a) that the review is to be carried out; and
 - (b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6 weeks after the notice is first given.
- (2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

8. Matters to be considered in respect of wards

Before a local government proposes that an order be made —

- (a) to do any of the matters in section 2.2(1), other than discontinuing a ward system; or
- (b) to specify or change the number of offices of councillor for a ward,

or proposes under clause 4(2) that a submission be rejected, its council is to have regard, where applicable, to —

- (c) community of interests; and
- (d) physical and topographic features; and
- (e) demographic trends; and
- (f) economic factors; and
- (g) the ratio of councillors to electors in the various wards.

[Clause 8 amended by No. 49 of 2004 s. 68(7).]

9. Proposal by local government

On completing a review, the local government is to make a report in writing to the Advisory Board and may propose to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.

At the May 2014 Ordinary meeting of Council Information Session, a report was presented to Council on the processes of a review and possible outcomes which was re-presented at a Budget Workshop held in February 2015. No action was taken by Council on each occasion. It is likely that the Local Government Advisory Board will instruct Council to formally undertake a review of its Wards and Representation and therefore it is considered that it should be proactive in this regard and commence the Review prior to formal notification.

The CEO has prepared a Draft Discussion Paper for consideration by Council. If Council is satisfied with the content of the Discussion Paper, it is required to formally resolve that the process be undertaken and then give local public notice that the review is to be carried out and that submissions may be made to Council within six (6) weeks from the date of the first notice.

STATUTORY ENVIRONMENT:

Schedule 2.2 of the *Local Government Act 1995* as it relates to Wards and Representation reviews

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Council Leadership – Strategy 6.1 Lead, Listen, Advocate, Represent and Provide.

RECOMMENDATION:

That Council, in accordance with the Local Government Advisory Board's advice regarding a possible directive to conduct a Review of the Shire of Nannup's Wards and Representation as per Schedule 2.2 of the *Local Government Act 1995*, Council acknowledges the need for such a Review to commence and endorses the Discussion Paper prepared by the CEO to which submissions from the community can be made.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.2
SUBJECT:	Agg, Butte and Glacier Roads
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Mr Mark Scott – Director, Nannup Fresh Fruit
FILE REFERENCE:	WRK3
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	11 August 2016

BACKGROUND:

Mr Scott writes to Council regarding the maintenance of Agg, Butte and Glacier Roads. Mr Scott understands that the Shire of Nannup has only limited resources to carry out road maintenance and as such, Nannup Fresh Fruit carries out preventative maintenance on all of these roads and in the past has supplied gravel at no charge for the re-sheeting of Glacier Road. The Forest Products Commission also carries out works generally before and after they use the road during harvest operations.

Mr Scott indicates that the only other major user of the roads is the Forest Rally during their transport section to their stages. This sees hundreds of vehicles using the roads for the four days of the Rally and course inspection on top of the setting of the course far more than all other users for the year. Whilst the Forest Rally do carry out some works on the race course, they do not do work on the transport sections. Mr Scott therefore requests that the Shire, should they give the Rally permission to use the roads as part of the rally, allocate funds for the ongoing maintenance and re-sheeting of these roads.

Agg Road

Mr Scott advises that part of the issue with Agg Road is that the section from Reveley Bridge to the corner of block portion of Tannjanerup Agricultural lots 2 and 3 has not been gazetted. When the decision was made to only build one bridge to replace both Reveley and Dudinalup bridges, it was the stated aim to gazette Agg Road south and re-align Agg Road north as part of the process. One of the main reasons Reveley Bridge was chosen to rebuild was that Agg Road south is of a suitable grade for large trucks to be used should the Nannup Town Bridge be closed (flood or fire damage or a load falling off a truck as happened in the 1990's). Unfortunately this process has stalled due to Council choosing to fund other projects.

Mr Scott believes that most land owners had agreed to the resumption of land to provide for the road as they currently do not have surveyed road access. Mr Scott requests that this project be returned to the Shire of Nannup's list for completion.

Glacier Road

Mr Scott advises that in the past Nannup Fresh Fruit have supplied gravel at no charge to the Shire to re-sheet this road as they have an agricultural airstrip on Blocks Nelson 6145 and 7544 and Tannjanerup Agricultural Area Lot 10. Nannup Fresh Fruit uses Butte and Glacier Roads to cart semi-trailer loads of fertiliser for aerial fertilising of farm land that is too steep and dangerous to use tractors on. This year 120 tonne of fertiliser was applied off this strip for the Brockman, Harris, Dunnet and Scott families farming operations. Nannup Fresh Fruit allows their neighbours to use this strip at no cost as there are very few appropriate places to construct airstrips in the valley.

Mr Scott advises that Glacier Road is a surveyed road however, he is aware that the grade of this road makes maintenance and re-sheeting of the steepest parts very expensive. As a long term solution, Mr Scott advises that Nannup Fresh Fruit would be open to negotiate to purchase the existing road reserve from Balingup Road to the Butte Road intersection in return for money being spent on the surveying and gazettal of Butte Road. Mr Scott advises that Butte Road is of a grade that is suitable for large trucks to transport on.

Mr Scott advises that in addition to the two families who manage Nannup Fresh Fruit, they currently provide employment for 3 permanent staff, 4 part time staff and up to 15 casuals during their busiest times.

Mr Scott indicates that Agg, Butte and Glacier Roads are important to Nannup Fresh Fruit for the operation of their business and as such would welcome working with the Shire of Nannup to achieve a situation that benefits all parties.

COMMENT:

The proposals put forward by Mr Scott were presented to Council at its Information Session at the July Ordinary Council meeting and to allow Councillors to be familiar with the proposals, the Manager Infrastructure has taken Councillors at various times throughout the course of the month on an inspection of the roads in question.

Council has appreciated the level of support that Nannup Fresh Fruit has provided in the past with the supply of gravel for maintenance on Agg and Glacier Roads.

Glacier Road is the only road in question that is totally a gazetted road reserve, with Butte Road being a forestry access road and Agg Road only being partially gazetted.

Whilst it is acknowledged that the proposals put forward by Mr Scott would improve Nannup Fresh Fruit's business operations and improve access for neighbouring landholders, it could be argued as to the benefits that would be derived for the Shire of Nannup, especially the proposal to gazette Butte Road which would entail significant costs to bring this road to an acceptable standard. The section of Glacier Road from the Balingup Road to the Butte Road intersection does have gradient

issues but it is considered that it would be more cost effective to improve this section rather than de-gazettal and the creation of Butte Road as a fully gazetted road reserve.

In respect to Agg Road South, non-gazetted sections vary from 3 metre wide overgrown sections to 5 metre wide well maintained gravel formations. Again, costs would be prohibitive to bring the road to an acceptable standard as a significant section of the road is along the Warren-Blackwood River and even with agreed land resumptions, major alignments would have to be undertaken to meet acceptable guidelines.

It is considered that Council should be endeavouring to maintain its current road network and not increasing its commitment.

STATUTORY ENVIRONMENT:

Should Council agree with Mr Scott's proposals, land resumptions and gazettal of road reserves would need to be finalised prior to road upgrades being undertaken.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Significant financial implications would have to be considered in future Budgets for road upgrades.

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

That Council advises Mr Scott that it does not support his proposals in respect to Butte, Glacier and Agg South Roads and that Council will undertake road maintenance works to Glacier Road from the Balingup Road intersection to improve access and drainage.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.3
SUBJECT:	Nannup Men's Shed
LOCATION/ADDRESS:	Nannup District High School – Reserve 26684
NAME OF APPLICANT:	Department of Education
FILE REFERENCE:	RES26684
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	12 August 2016
ATTACHMENT:	12.3.1 – Sketch of proposed Lot A for excision from Reserve 26684

BACKGROUND:

Mr Philip Newnham, Strategic Asset Planning Division at the Department of Education, writes to advise that in December 2015 the Shire of Nannup sought input from the Department regarding the availability of surplus land at the Nannup District High School for the purpose of establishing a Nannup Men's Shed. In response, the Department outlined it would be prepared to enter into a ground lease for a proposed usage, whereby that proposed usage would not impede or impose any restrictions on the school's operations.

Mr Newnham advises that whilst initial enquiries with the school may have led to the assumption that land defined in the Shire's December 2015 correspondence was considered surplus to the school's requirements, further examination has concluded this land is required by the school for its ongoing operations.

However, in viewing the school in its entirety, Mr Newnham advises that the Department is now of the opinion that an additional parcel of land, referenced as Lot A on the attached sketch, could be excised from the current Reserve for the proposed Men in Shed purpose.

Mr Newnham advises that the Department would support such an excision and transfer of the new site to either the Nannup Men in Sheds or the Shire of Nannup at nil cost, subject to the approval of the Ministers for Education and Lands. Should this proposal be deemed acceptable, the Department would provide all required documentation to enable the excision from Reserve 26684 thereby resulting in the creation of a new Reserve for proposed use.

COMMENT:

The above correspondence was supplied to the Nannup Men's Shed in order that they could inspect the site to consider whether the land was suitable for their purposes. The Nannup Men's Shed have responded to advise that the land would be ideal for their purposes and seek Council's support as they move forward in acquiring the land.

Council staff have been assisting the Nannup Men's Shed in identifying suitable land within the Nannup town site and do not see it as Council's responsibility to have ownership or lease responsibilities associated with the ongoing operations of the Men's Shed activities. The Nannup Men's Shed are an incorporated body and are affiliated with the State Mens Shed organisation. The Nannup Men's Shed should be encouraged to deal directly, with Shire staff assistance, to acquire the land through the Department of Education.

Obviously the land in question would have to be cleared and Council could assist in this regard as a contribution to the establishment of the Men's Shed. All other infrastructure associated with the establishment of their operations would be grant dependent and Council's Economic and Community Development Officer could assist them in the submission of funding applications to appropriate funding bodies.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Should Council assist the Men's Shed with clearing the site, funds would need to be allocated for this purpose, most likely in the 2017/2018 financial year.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Community – Strategy 1.2 Our Aged.

Shire of Nannup Community Strategic Plan 2013-2023 – Our Community Leadership – Strategy 5.1 Support existing and emerging community groups.

RECOMMENDATION:

That Council supports the Nannup Men's Shed in acquiring portion of Reserve 26684 for Men's Shed operations. In respect to financial support, Council indicates that assistance would be provided in clearing the required land for buildings but infrastructure costs would have to be grant driven.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.4
SUBJECT:	Waiving of Community Meeting Room Hire Fees
LOCATION/ADDRESS:	Nannup Recreation Centre
NAME OF APPLICANT:	Joanne Homer – Freespirit Trapeze
FILE REFERENCE:	ADM30
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	15 August 2016

BACKGROUND:

Joanne Homer from Freespirit Trapeze writes to Council requesting Council to waive the hire fees on the use of the Community Meeting Room at the Nannup Recreation Centre on Saturday, 17 September 2016 as part of the Annual Student Performance.

Ms Homer advises that she has been regularly using the Recreation Centre main hall for her Freespirit Trapeze classes for 5 years and pays appropriate hire fees for this facility. On Saturday, 17 September Freespirit Trapeze will be conducting the Annual Student Performance (with about 40 local students) and this year will be coordinating a fundraising show to raise money for new crash mats which are desperately needed.

COMMENT:

This year Ms Homer would like to utilise the Community Meeting Room for the students to get ready and await their performance. Previous years students have utilised the storeroom which is not ideal for their preparation prior to performances.

Ms Homer is seeking approval for the waiving of hire fees for the Meeting Room **only** and would be paying hire fees for the Main Hall as per normal.

The Freespirit Trapeze has been an excellent program for the local youth to be involved in and the waiving of the hire fee for the Community Meeting Room would be seen as Council supporting this worthwhile activity for the youth of the district.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS:

Council Policy No.BLD 1 relating to the "Use/Hire of Community Facilities" states:-

"Should a "not for profit" community group/organisation seek the waiving of any fees and charges imposed for use/hire of a community facility, an application in writing is to be submitted and presented to Council for consideration".

FINANCIAL IMPLICATIONS:

The normal hire fee for a ½ day hire of the Community Meeting Room is \$52.00.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Community Leadership
– Strategy 5.1 Support existing and emerging community groups.

Shire of Nannup Community Strategic Plan 2013-2023 – Our Youth – Strategy 1.3
Create a Youth friendly town.

RECOMMENDATION:

That in recognising the importance of the Freespirit Trapeze program for the youth of the district, Council waives the hire fees for the use of the Community Meeting Room at the Nannup Recreation Centre for the Annual Student Performance on Saturday, 17 September 2016 on the proviso that Hall Hire fees are paid for the Main Hall of the Recreation Centre.

VOTING REQUIREMENTS: Simple Majority

FINANCE & ADMINISTRATION

AGENDA NUMBER:	12.5
SUBJECT:	Budget Monitoring – June 2016
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	17 August 2016
ATTACHMENTS:	12.5.1 – Financial Statements for the period ending 30 June 2016 12.5.2 – Table Showing Detailed Variances for June 2016

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.5.1

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outcome at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

As part of Council's statutory compliance an annual review of the financial budget was completed in February 2016. All trends identified were monitored throughout the year with only new variances reported each month. As this is the final monitoring for the 2015/16 year a summary is provided of the anticipated outcome for each schedule.

Overall, the gross surplus that is anticipated for the end of this financial year is expected to be \$15,661 this is shown in the table below.

OPERATING BY PROGRAM:

General Purpose Funding:

\$15,210 predicted Deficit in this Program.

\$51,000 within interest on investments under received, offset by over received of sundry income of \$14,080 , \$8,900 worth of Rates and \$5,800 worth of Penalty Interest. Also counter balanced by savings made in D.O.T Licensing Expenses of \$6,589.

Governance:

\$8,786 predicted Surplus in this Program.

Higher printer maintenance costs of \$3,800, Accommodation and Travel Expense \$3,500 higher than anticipated, and \$5,000 legal expenses, \$3,850 worth of vehicle maintenance exceeded the Accommodation & Travel Budget, this was due to vehicle maintenance inclusion, 2016/17's budget will see these expenses separated. An overspend in the Strategic Planning area resulted in a \$2,500 overspend. Overspends in both the Audit Fees of \$3,700 and Legal Fees of \$6,100 attributes to the overspend however there was a \$7,500 savings made in IT Costs and \$725 savings in Election Costs and \$5,300 saved through Councillor Allowances and \$4,000 saved from Subscriptions. Telephone expenditure was also lower by \$3,300. Savings also was made in the Fringe Benefits Tax by \$7,400. Followed by savings in Insurance expense \$9,500 less than budgeted.

Law & Order:

\$17,900 predicted Deficit in this Program.

Firebreak contractor \$1,800, Ranger Salaries \$8,000 Ranger Expenses \$9,200 and Maintenance of Fire Breaks \$2,500 all overspent in expenses, added to by the under received Cockatoo Valley Fire Break fees \$1,000 under received, DFES Reimbursement CESM \$3,000. These overspends and under received offset by over received amounts of Dog Registration Fees of \$2,000, Fines and Penalties \$1,900 and Savings made in Brigade Vehicle Maintenance of \$2,150.

Health:

\$7,740 predicted Surplus in this Program.

General License Fees increase of budget by \$6,600, this is a new fee, not previously accounted for. Health Admin Expenses were down by \$1,300.

Education and Welfare:

\$1,800 predicted Surplus in this Program.

Superannuation \$1,800 Overspent, coupled with a seniors Grant never received of \$2,100, also Pre-School maintenance was overspent by \$1,500, all offset by Community Development Officer Savings from Youth Officer \$4,500.

Housing:

\$1,900 predicted Surplus in this program.

Staff Housing Maintenance \$8,000 under spent, and Rental lease under received by \$9,900.

Community Amenities:

\$86,600 predicted Surplus in this Program.

Positives in each identified area, \$9,100 more in Tip Fees, \$8,300 in Planning Fees, all offset by lower town planning expenditure of \$69,000.

Recreation & Culture:

\$7,700 predicted Deficit in this Program.

Due to the Recreation Centre having more costs associated with Upgrade than budgeted, by \$7,696.

Transport:

\$3,950 predicted Surplus in this Program.

Purchase of Minor Equipment Savings of \$1,000 coupled with over receive of Sale of Materials of \$2,950.

Economic Services:

\$16,200 predicted Surplus in this Program.

Caravan Park income \$3,000 more than budgeted, coupled with \$5,200 savings in Building Control Expenses. Regional Promotion Overspend absorbed by Tourism Promotion Underspend, Balance a savings of \$13,000. Caravan Parks maintenance overspent by \$4,800.

Other Property & Services:

\$5,000 predicted Surplus in this Program.

Occupational Health & Safety underspent by \$1,500 and Licences underspend of \$3,500.

CAPITAL

Governance:

\$2,000 to be spent acquiring Lot 66 – Laneway linking Walter street to Adam Street, Nannup.

Recreation & Culture:

\$46,990 has been spent upgrading the Community Meeting room.

Economic Services:

\$20,000.00 has been paid to the lessees of the Caravan Park to cover costs associated with building the ablution block and removal of asbestos shed, as per Council Meeting held in October 2015 Item 12.5 resolution 9300.

Attachment 12.5.2 provides detailed breakdowns of income and expenditure incurred within the period 1 July 2015 and 30 June 2016 and the associated annual budgets. These are broken down into five columns. The annual budget within the schedule, the budgeted year to date figures, actual spend to date and variance between budgeted year to date and actual percentage and dollar value. Items highlighted in yellow indicate Capital Expenditure.

	(Surplus)/Deficit \$
Gross (surplus)/deficit expected for the year	
Income – under received	-\$26,967
Expenditure – underspent	-\$57,684
Capital	\$68,990
Projected surplus at end of the year	-\$15,661

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

It is recommended that the Monthly Financial Statements for the period ending 30 June 2016 be received.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.6
SUBJECT:	Monthly Accounts for Payment - July 2016
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT:	17 August 2016
ATTACHMENTS:	12.6.1 – Accounts for Payment – July 2016 12.6.2 – Credit Card Transactions – July 2016

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund to 30 June 2016 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	8503 – 8572	\$207,654.35
Accounts paid by cheque	20054 – 20069	\$14,521.29
Accounts paid by Direct Debit	DD9643.1 – DD9646.7	\$23,725.20
Sub Total Municipal Account		<u>\$245,900.64</u>

Trust Account

Accounts paid by EFT	\$0.00
Accounts Paid by cheque	<u>\$200.00</u>
SubTotal Trust Account	<u>\$0.00</u>
Total Payments	<u>\$246,100.64</u>

STATUTORY ENVIRONMENT: LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$246,100.64 for period 1 July 2016 to 31 July 2016 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple majority



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Agenda Attachments

Item	Attach	Title
8		Shire of Nannup Council July Meeting Minutes
9	1	BIGN Minutes
	2	LEMC Minutes
	3	Warren Blackwood Alliance of Councils Minutes
12.1.	1	Draft Public Discussion Paper – Shire of Nannup Wards and Representation Review
12.3	1	Sketch of proposed Lot A for excision from Reserve 26684
12.5	1	Financial Statements for the period ending 30 June 2016
	2	Table Showing Detailed Variances for June 2016
12.6	1	Accounts for Payment – July 2016
	2	Credit Card Transactions – July 2016



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Minutes

Council Meeting held Thursday 28 July 2016

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 25 were confirmed by
Council on 25 August 2016 as a true and accurate record.

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Tony Dean

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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4:15pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE:

Shire President: Cr A Dean

Councillors: C Gilbert, R Longmore, N Steer, A Slater and P Fraser

Peter Clarke – Chief Executive Officer

Chris Wade – Manager Infrastructure

Tracie Bishop – Manager Corporate Services

APOLOGIES:

LEAVE OF ABSENCE:

Cr C Stevenson was granted approval for Leave of Absence for this meeting at the 2016 April Council Meeting.

Deputy Shire President Cr R Mellema was granted approval for Leave of Absence for this meeting at the 2016 May Council Meeting.

VISITORS:

Mrs Rita Stallard, Ms Julie Kay, Mrs Heather Roach and Mr Ian Gibb

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.

Mrs Rita Stallard, Lot 104 East Nannup Road, Nannup

The following questions were taken on notice at the Ordinary Council meeting of 23 June 2016. Mrs Stallard was provided with a response from the Manager Infrastructure on 29 June 2016. The response from the Shire is recorded accordingly:-

Question:

Does the Waste Management Facility accept plastic shopping bags for recycling and if not, why not?

Response:

The Nannup Waste Management Facility does not accept plastic shopping bags for recycling due to the fact that the Warren Blackwood Waste materials Resource facility is not geared up to process them and if received are diverted back into the landfill waste stream.

Question:

What is Nannup's current recycling percentage?

Response:

The percentage of total waste received by both bulk and kerbside collection that is diverted to recycling is 21% (2014/15). The figure has increased from the previous year which was 5% (2013/14). The rate changes due to market demand for recycled materials and also from better education on recyclable goods.

Question:

Can Council look at the Old Fire Track and the current suitability for access for caravans?

Response:

Officers believe the access is suitable for caravans. The new kerbing installed is mountable but also assists with drainage issues.

4. PUBLIC QUESTION TIME:

The Shire President invited questions from the Public at: 4.16:pm.

Mrs Rita Stallard, Lot 104 East Nannup Road, Nannup

Question

Is Council aware that there is a rumour circulating Nannup regarding the inability of some residents not being able to vote at the Federal Election due to frail aged/disabled access at the RSL Hall.

Response

Shire President advised that he was aware of the rumour however this is not a Council responsibility but Council will pass on the concerns to the Australian Electoral Commission for their consideration at future elections.

Public Question Time finished at 4.18pm

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7. DECLARATIONS OF INTEREST

Two Proximity Declaration of Interests were received.

1. Councillor Anthony Dean - Item 15.1 on the ground of being an adjacent lessee of property
2. Councillor Charles Gilbert - Item 15.1 and 15.2 on the ground of being an adjacent landowner

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

16097 STEER/FRASER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 26 May 2016 be confirmed as a true and correct record.

CARRIED (6/0)

9. MINUTES OF COUNCIL & OTHER COMMITTEES

16098 LONGMORE/STEER

That the following Minutes be received and noted:-

9.1 Risk Management Advisory Committee

That the Minutes of the Risk Management Advisory Committee held in Council Chambers on 7 June 2016 be received.

9.2 Business Initiative Group Nannup

That the Minutes of the Business Initiative Group Nannup meetings held on Thursday 5th May and Thursday 2nd June 2016 be received.

9.3 Warren Blackwood Alliance of Councils

That the Minutes of the Warren Blackwood Alliance of Councils held Tuesday 7th June 2016 be received.

9.4 WALGA South West Zone

That the Minutes of the WALGA South West Zone held Thursday 23rd June 2016 be received.

CARRIED (6/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
13/07/2016	Cuppa with a Copper	Fraser
20/07/2016	Local Drug Action Group	Fraser
22/07/2016	Frackman movie presentation	Fraser and Longmore
27/07/2016	Warren Blackwood Alliance of Council	Longmore

AGENDA NUMBER:	12.1
SUBJECT:	Waiving of Town Hall Hire Fees
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Mrs Heather Roach – Nannup Gentle Gym
FILE REFERENCE:	ADM 30
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	4 July 2016

BACKGROUND:

Heather Roach, Secretary of Nannup Gentle Gym, has written to Council requesting that it waives Town Hall Hire fees for the Gentle Gym group.

Mrs Roach advises that the group uses the Hall for a period of one (1) hour on Wednesday mornings, with no wear and tear on the property. The Gentle Gym group is a small band of seniors who meet for exercise and socialising to keep fit, mobile and healthy. This program has the added benefit to the community of keeping seniors active and encourages them to stay in their own homes for as long as possible.

Mrs Roach advises that the group contributes to the community through a variety of ways and over the years has donated funds, time and effort to many organisations within the Shire.

Mrs Roach indicates that a favourable response to the above request would also be seen as a gesture of good faith to valuable members of the community – our seniors.

COMMENT:

The hourly fee for the Town Hall last financial year was \$24.00. Whilst not a significant amount, contributions by participants is dependent upon numbers attending each Gentle Gym session.

Activities undertaken by our seniors to promote health and well-being should be supported by Council and to waive the fee over the course of a 12 month period would have little effect on Council's overall income stream.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS:

Council Policy No.BLD 1 relating to the "Use/Hire of Community Facilities" which states:-

"Should a "not for profit" community group/organisation seek the waiving of any fees and charges imposed for use/hire of a community facility, an application in writing is to be submitted and presented to Council for consideration".

FINANCIAL IMPLICATIONS:

Revenue on hall hire fees will be reduced marginally.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Community – Strategy1.2
Our Aged – Provide an Aged Friendly Environment.

RECOMMENDATION:

That Council acknowledges the Gentle Gym program undertaken by the Senior's and the benefits that this brings to their health and well-being and therefore approves of the waiving of Hall Hire Fees associated with the Gentle Gym Group effective from 1 July 2016.

VOTING REQUIREMENTS: Simple Majority

16099 SLATER/FRASER

That Council acknowledges the Gentle Gym program undertaken by the Senior's and the benefits that this brings to their health and well-being and therefore approves of the waiving of Hall Hire Fees associated with the Gentle Gym Group effective from 1 July 2016.

CARRIED (6/0)

AGENDA NUMBER:	12.2
SUBJECT:	Appointment - Manager for Infrastructure Position
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Peter Clarke – Chief Executive Officer
FILE REFERENCE:	PSN22
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	19 July 2016
CONFIDENTIAL	12.2.1 Contract of Employment – Manager
ATTACHMENT:	Infrastructure

BACKGROUND:

With the resignation of Mr Chris Wade being received upon the CEO's return from annual leave, advertising for the position was undertaken immediately. Applications for the position closed on Monday, 11 July 2016 after advertising appeared in the "West Australian" newspaper and "Seek" and "LGMA" websites.

The CEO and Manager Corporate Services conducted interviews on Friday, 15 July 2016. Seven (7) prospective candidates were interviewed for the position from the 28 applications received.

COMMENT:

Following the interview process and appropriate reference checks being undertaken, the Interview Panel selected Mr Jonathon Jones as the preferred candidate for the position. Mr Jones has extensive local government experience over a 30 year period in supervisory and Works Management roles.

In accordance with Section 5.37 of the *Local Government Act 1995*, which relates to the appointment of designated senior employees, the CEO is to inform Council of the proposal to employ a person to this position.

Mr Jones has been advised that whilst he is the preferred candidate, official confirmation of appointment would not be forthcoming until Council had approved the appointment at its July Ordinary meeting of Council.

STATUTORY ENVIRONMENT:

5.37. Senior employees

- (1) A local government may designate employees or persons belonging to a class of employee to be senior employees.
- (2) The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.
- (3) Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (4A) Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
- (4) For the avoidance of doubt, subsection (3) does not impose a requirement to advertise a position where a contract referred to in section 5.39 is renewed.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

That in accordance with Section 5.37 of the *Local Government Act 1995*, Council appoints Mr Jonathon Jones to the position of Manager Infrastructure of the Shire of Nannup for a period of three (3) years commencing on Monday, 22 August 2016 in accordance with the Contract of Employment as presented to Council.

VOTING REQUIREMENTS: Simple Majority

16100 SLATER/LONGMORE

That in accordance with Section 5.37 of the Local Government Act 1995, Council appoints Mr Jonathon Jones to the position of Manager Infrastructure of the Shire of Nannup for a period of three (3) years commencing on Monday, 22 August 2016 in accordance with the Contract of Employment as presented to Council.

CARRIED (6/0)

AGENDA NUMBER:	12.3
SUBJECT:	Request for Financial Assistance – “Festival Fromage” Perth
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Mr Tom Wilde – Cambray Cheese & Cambray Cottages
FILE REFERENCE:	FNC3
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	19 July 2016
ATTACHMENT:	12.3.1 Promotional Information Pack on Festival Fromage

BACKGROUND:

Mr Tom Wilde of Cambray Cheese and Cambray Cottages writes to Council with a proposal for funding assistance that he believes will benefit tourism in Nannup and showcase the produce of the region.

Mr Wilde advises that Cambray Cheese has been approached by festival directors of the “Festival Fromage”, a two day festival showcasing all things cheese to be held in Perth between 11 – 13 November 2016. The Festival plans to promote Western Australian cheese companies to create awareness of the industry and in turn, benefit tourism to those areas that are represented at the Festival.

Mr Wilde advises that in attending the Festival, it will expose the Cambray Cheese brand to a wider audience and in turn, receive larger numbers of visitors to the farm and the area, which will also benefit the Nannup district.

Mr Wilde advises that unfortunately, the cost to attend the Festival is far too much for a small family run business to afford. The cost to have a stall alone is \$1,200 and then to include costs of transporting the cheese from Nannup, staffing, accommodation and any equipment hire, it turns into a significant financial commitment.

Mr Wilde believes that the Festival Fromage will be a fantastic opportunity to shine a light on the dairy industry in Western Australia, in particular cheese. It will also provide an opportunity to showcase the Nannup area and what it has to offer to visitors.

Mr Wilde advises that if the Shire of Nannup is interested in providing financial assistance for Cambray Cheese to become part of the festival, they would also help

promote the Nannup district on that weekend as much as possible in the form of flyers or other marketing material.

COMMENT:

The Festival Directors offer to Cambray Cheese to participate in the inaugural "Festival Fromage" is a wonderful opportunity to showcase their cheese to a wider audience. It is a considerable financial commitment for Cambray Cheese to participate in the Festival and their offer to also promote the district in handing out flyers and other marketing material during the course of the Festival is appreciated.

As with requests of this nature, it can set a precedent and other Nannup producers promoting their wares at Festivals could seek similar funding requests from Council. The only difference on this occasion is the potential exposure, not only for Cambray Cheese, but also for the Nannup district as a whole.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Council has a minimal allocation in it's 2016/2017 Budget for promotional/tourism opportunities and the financial assistance recommended does not have major impacts on the allocation.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Economy – Strategy 2.1 – Encourage and support more industry, businesses and employment into the Shire.

Shire of Nannup Community Strategic Plan 2013-2023 – Tourism/Recreation – Strategy 2.2 – Marketing and branding of our Shire to promote regional produce and services.

RECOMMENDATION:

That Council congratulates the owners of Cambray Cheese for being selected to showcase their produce at the inaugural "Festival Fromage" in Perth and in acknowledging the potential benefits that could be realised in Cambray Cheese also promoting the district as a whole at the Festival, Council contributes \$200.00 sponsorship to Cambray Cheese in attending the Festival.

VOTING REQUIREMENTS: Simple Majority

16101 LONGMORE/DEAN

That Council congratulates the owners of Cambray Cheese for being selected to showcase their produce at the inaugural "Festival Fromage" in Perth and in acknowledging the potential benefits that could be realised in Cambray Cheese also promoting the district as a whole at the Festival, Council contributes \$200.00 sponsorship to Cambray Cheese in attending the Festival.

CARRIED (5/1)

VOTING AGAINST THE MOTION: SLATER

AGENDA NUMBER:	12.4
SUBJECT:	Donnelly Village – Jack’s Shack
LOCATION/ADDRESS:	Part of Lot 301 Wheatley land
NAME OF APPLICANT:	Cindy Spight – Chair – Friends of Donnelly Village (FODV)
FILE REFERENCE:	A1654
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	20 July 2016
ATTCHMENT:	12.4.1 Map of Donnelly Village

BACKGROUND:

Ms Cindy Spight, Chair of the FODV writes to Council regarding the shack known as “Jack’s Shack” which is located partially on Wheatley Lot 301 and also within the Shire of Nannup road reserve of Sears Road.

Ms Spight advises that as she understands, the shack and its resident, Ivan (Jack) Surina, had a long notable history with Donnelly Village and the Mill and he lived in the shack until his death in 1999 at the age of 98. The FODV had received a letter requesting that the shack be saved and that her organisation agrees that the shack should be conserved/restored.

Ms Spight also advises that the FODV recently received correspondence from Ray Dixon of Department of Lands and Callum Crofton, Executive Manager Local Government Services of the State Heritage Office, querying location and ownership of the shack.

Ms Spight advises that the FODV are hoping to progress conservation/restoration of the shack and that they have the approval of the Wheatley Village to undertake this project.

The FODV therefore enquires as to whether the shack requires relocation as it sits partially on the Sears Road reserve and in addition, would the Shire of Nannup be willing to fund a Conservation Management Strategy (CMS) for the future conservation of the shack. Ms Spight advises that a CMS would then provide the FODV with the basis of seeking grant funding for the conservation/restoration, if need be.

COMMENT:

It has been confirmed by the Manager Infrastructure that the shack is partially located on the Sears Road Reserve however, the shack's location does not impact upon Sears Road itself and it would not require relocation if conservation/restoration works were proposed.

With regards to the request for Council to fund a Conservation Management Strategy for the shack, the CEO sought from Ms Spight the expected cost of such a Strategy, but also advised that the FODV had to bear in mind that Council had already adopted its 2016/2017 Budget with expenditure for the coming year identified with minimal opportunity to manoeuvre costs.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

The costs associated with the preparation of a Conservation Management Strategy have not been included in the 2016/2017 Budget.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council advises the Friends of Donnelly River that the partial location of "Jack's Shack" on the Sears Road Reserve would not impact upon the proposed conservation/restoration works to the Shack and whilst Council supports the development of a Conservation Management Strategy to identify the conservation/restoration works required, Council is unable to fund the Strategy in its 2016/2017 Budget.

VOTING REQUIREMENTS: Simple Majority

16102 GILBERT/FRASER

That Council advises the Friends of Donnelly River that the partial location of "Jack's Shack" on the Sears Road Reserve would not impact upon the proposed conservation/restoration works to the Shack and whilst Council supports the development of a Conservation Management Strategy to identify the conservation/restoration works required, Council is unable to fund the Strategy in its 2016/2017 Budget.

CARRIED (6/0)

AGENDA NUMBER:	12.5
SUBJECT:	Trails Signage
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	TRS 1
AUTHOR:	Louise Stokes – Community Development Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	14 June 2016
ATTACHMENT:	12.5.1 – Trails Signage

BACKGROUND:

Funding within the Tourism WA Visitor Centre grant has been allocated to design and install visitor information signage at the front of the visitor service (A Taste of Nannup) building on Warren Rd.

In consultation with tourism operators and members of the Trails Reference Group the highest priority for visitor information was determined to be promotion of existing trails.

Quotes were sought for the design and the work was assigned to Brandino, who has recently completed the Heritage Trail project.

COMMENT:

Consultation for this project has included the Nannup Historical Society, BigN, Tourism operators and DPaW.

The sign will be the same size as the free standing interpretive Heritage Trail signs to ensure continuity in the main street.

In discussion with DPaW, an opportunity has arisen to install a second copy of the trail map into the trailhead information bay at the Foreshore Park.

All design, construction and installation costs for this project are contained within the Tourism WA grant.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

1. Ongoing maintenance costs of signage. A budget has been established for maintenance of tourism signs.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Plan 2013 – 2023:

3. *Our Built Environment. Shire and Streetscape*

RECOMMENDATION:

That Council accept the trail map sign for installation at the front of the Nannup Visitor Service and in the trail head information bay at the Foreshore Park.

VOTING REQUIREMENTS: Simple Majority.

16103 FRASER/SLATER

That Council accept the trail map sign for installation at the front of the Nannup Visitor Service and in the trail head information bay at the Foreshore Park.

CARRIED (6/0)

AGENDA NUMBER:	12.6
SUBJECT:	Remembrance Plaque
LOCATION/ADDRESS:	Warren Road
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	WRK 33
AUTHOR:	Chris Wade – Manager Infrastructure
REPORTING OFFICER:	Chris Wade – Manager Infrastructure
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	15 July 2016

BACKGROUND:

The Nannup main street upgrade for stage 1 has been completed and it also included the installation of numerous new pieces of street furniture.

COMMENT:

Council has received a request from the family of Mr Tom Longbottom seeking permission to install a small remembrance plaque on the bench seat next door to Nannup EziWay (Wendy's).

"I am just writing to ask if we may be able to have a plaque in recognition for my father Tom Longbottom, as he was a resident in Nannup all his life being born in the Nannup Hospital and having so much to do with the community and his stall on market day in the church grounds. What I am asking is can we either put a little bronze plaque approx. 8 inches by 5 inches in size on the seat near Wendy's supermarket or we could make a bench seat with a plaque on it that could be placed in the church park in his memory. Please advise, there would be no cost to you as we would take care of that.

Thank you"

After initial discussions between the Manager Infrastructure and Mrs Geni Andrew (request writer) regarding costs and setting precedents, the second part of the request was developed.

Contact has been made with representatives from the Anglican Church who will discuss the matter further and liaise with Longbottoms.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

Council support the installation of a seat and plaque in remembrance of Mr Tom Longbottom to be installed in the gardens surrounding the Anglican Church.

VOTING REQUIREMENTS: Simple Majority

16104 SLATER/STEER

Council support the installation of a seat and plaque in remembrance of Mr Tom Longbottom to be installed in the gardens surrounding the Anglican Church.

CARRIED (6/0)

AGENDA NUMBER:	12.7
SUBJECT:	Monthly Accounts for Payment - June 2016
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT:	13 July 2016
ATTACHMENTS:	12.7.1 – Accounts for Payment – June 2016 12.7.2 – Credit Card Transactions – June 2016

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund to 30 June 2016 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	8389 - 8502	\$366,776.11
Accounts paid by cheque	20044 – 20053	\$8,678.29
Accounts paid by Direct Debit	DD9614.1 – DD9628.7	\$22,104.68
Sub Total Municipal Account		<u>\$397,559.68</u>

Trust Account

SubTotal Trust Account	<u>\$0.00</u>
Total Payments	<u>\$397,559.68</u>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$397,559.68 for period 1 June 2016 to 30 June 2016 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple Majority

16105 LONGMORE/FRAER

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$397,559.68 for period 1 June 2016 to 30 June 2016 in the attached schedule be endorsed.

CARRIED (6/0)

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS
Nil

13.2 ELECTED MEMBERS
Nil

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED
Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC
Nil

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

At the June 2016 Ordinary meeting of Council, Cr Dean submitted the following Notices of Motion:-

15.1 "That this Council run a public competition for the naming of the new laneway purchased from the Catholic Church."

15.2 "That this Council seek to construct and seal the CBD Laneway (Rear of Chemist)"

As Cr Dean was absent from the meeting, Council resolved the following in respect to the Motions submitted:-

16096 SLATER/STEVENSON

That the above Notices of Motions lay on the table until the next Ordinary Meeting of Council.

CARRIED (7/0)

Staff Comment:

Motion 15.1

In respect to naming of roads, Council does have a comprehensive list of road names (18 in total), that have been approved by the Department of Lands Geographic Names Committee and it is considered that this list should be considered prior to a public competition being undertaken.

Motion 15.2

The CEO and Manager Infrastructure did advise Council at the June meeting that inclusion of the construction of the laneway would require changes to the endorsed 2016/17 Road Program and due to the nature/complexity of the construction and seal of the laneway, it would be considered appropriate to undertake necessary planning in order that prepared costings could be presented to Council for consideration in the 2017/2018 Road Works Program.

15.1 NAMING OF LANEWAY

Two Proximity Declaration of Interests were received.

1. Councillor Anthony Dean - Item 15.1 on the ground of being an adjacent lessee of property
2. Councillor Charles Gilbert - Item 15.1 and 15.2 on the ground of being an adjacent landowner

16106 DEAN/GILBERT

That this Council run a public competition for the naming of the new laneway purchased from the Catholic Church."

EQUALITY OF VOTES (3/3)
THE SHIRE PRESIDENT EXERCISED HIS RIGHT FOR A CASTING VOTE
THE MOTION WAS CARRIED
VOTING AGAINST THE MOTION: SLATER/GILBERT/LONGMORE

16107 DEAN/GILBERT

15.2 CONSTRUCTION AND SEALING OF CBD LANEWAY

That this Council seek to construct and seal the CBD Laneway (Rear of Chemist)

EQUALITY OF VOTES (3/3)
THE SHIRE PRESIDENT EXERCISED HIS RIGHT FOR A CASTING VOTE
THE MOTION WAS CARRIED
VOTING AGAINST THE MOTION: SLATER/GILBERT/LONGMORE

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN **Nil**

17. CLOSURE OF MEETING

There being no further business to discuss the Deputy Shire President declared the meeting closed at 5:03pm.

MINUTES OF AGM MEETING
BUSINESS INITIATIVE GROUP NANNUP
Nannup Bowling Club

DATE: Thursday 14th July 2016
OPENED: 6:05pm

ATTENDANCE: Phil Laird, Diane Ness, Bob Longmore, Jean Vinicombe, Tony Mitchell, Peter Clarke, Laraine and Grant Raynel, Jeanne Llewellyn & Cheryle Brown.

Apologies Jean Petersen, Jim & Isabel Green, Paul Martin and Maggie Longmore.

CONFIRMATION OF PREVIOUS MINUTES: Bob Longmore and Tony Mitchell

Confirmation of Previous AGM Minutes: Di Ness Tony Mitchell

CORRESPONDENCE OUT: Map information

CORRESPONDENCE IN: Map information

All Committee Members Stood Down and Tony Mitchell was appointed speaker for AGM

Phil Laird Nominated Di Ness for President – Di Ness accepted – all agreed

There was no nomination of Secretary – Position to be filled at future date

Di Ness nominated Cheryle Brown as Treasurer – Cheryla Accepted – All Agreed

Committee Members: Jeannie Llewelyn, Phil Laird and Graeme Ness

TREASURERS REPORT: As tabled at meeting. Passed by Bob Longmore and 2nd by Di Ness.

Di proposed that we do not increase membership fees for this year. 2nd by Phil Laird All agreed.

Cheryle Brown is to send out invoices for membership for this year.

Sign Boards to remain at \$75 for two and \$50 for one. Members receive a flat \$10 discount.

Di proposed that invoices are to be sent out 1st of July each year for sign boards and membership. Cheryle to send out renewals for this year. 2nd Phil Laird – All agreed.

Invoices for renewal for this year being 2016/2017. 2nd Phil Laird – All agreed.

Cheryl is going to get Dave Boulter to check out and report on accounts.

Di Proposed that Cheryl buy chocolates for Bob in appreciation. 2nd Bob Longmore - All agreed.

CLOSED: 6:35

NEXT MEETING Thursday 4th of August 2016 – Nannup Bowling Club.

Business Initiative Group Nannup

PO Box 209
NANNUP WA 6275

Balance Sheet

As of June 2016

14/07/2016
5:19:15 PM

Assets		
Current Assets		
Cash On Hand		
Cheque Account		
Total Cash On Hand	\$3,037.04	
Trade Debtors	\$3,037.04	
Total Current Assets	\$897.50	
Total Assets		\$3,934.54
Liabilities		
Net Assets		
		\$3,934.54
Equity		
Retained Earnings		
Current Year Earnings	\$1,146.28	
Historical Balancing	\$877.15	
Total Equity	\$1,911.11	
		\$3,934.54

Business Initiative Group Nannup
PO Box 209
NANNUP WA 6275

Profit & Loss [Cash]

July 2015 through July 2016

14/07/2016
5:20:54 PM

Income	
Memberships	
Signage boards	\$1,250.00
Total income	\$207.50
	<u>\$1,457.50</u>
Cost of Sales	
Total Cost of Sales	<u>\$0.00</u>
Gross Profit	<u>\$1,457.50</u>
Expenses	
Admin	
Advertising	\$77.10
Venue Hire	\$13.75
Insurance	\$400.00
Christmas Lights Competition	\$587.00
Total Expenses	\$400.00
	<u>\$1,477.85</u>
Operating Profit	<u>-\$20.35</u>
Other income	
Other Expenses	
Net Profit (Loss)	<u>-\$20.35</u>

MINUTES OF MEETING
BUSINESS INITIATIVE GROUP NANNUP
Nannup Bowling Club

Date: 04-08-2016
Opened: 6:00p.m.
Attendance: Jean Vinicombe, Tony Mitchell, Jeanne Llewellyn ,
Di Ness, Isabell and Jim Green and Cheryle Brown.
Apologies: Maggie and Bob Longmore, Peter Clark, Phil Laird and Jean
Petersen.
Confirmation of Previous Minutes: Jean Vinicombe 2nd Cheryle Brown
Correspondence Out: None
Correspondence In: None
Treasurers Report: Nothing has changed since last month.
Presidents Report: Big ideas can save a small town from fading away.

Have A Go – It's an old Australian motto but it's one that might prevent country towns losing industry and population. Rural and city areas are just doing it a little tough at the moment but I believe individuals with big ideas can hold the solution to staving off decline. I doesn't need to be outsiders, it can be local people. You just need to encourage that enthusiasm. Then it's a matter of having that enthusiasm and to have some dollars behind you. You have to get out there and make it happen yourself sometimes. So what is it that we as the B.I.G.N want to put our stamp on? Let's all think about this and come up with an idea or two for a project for next year. For the last part of this year I would like us to focus on the Xmas Lights completion.

General Business: Di suggested that we hold the markets in the Town Hall over the winter months. The fees could go up to \$10 a stall with \$5 still going to community groups and the other \$5 to the hire of the hall. Community groups could also sell tea, coffee and cakes to make some money. Sausage sizzles could be held under the awning. The B.I.G.N could subsidise the outstanding money for rent of the hall. We could trail it for next winter. Di to talk to Peter Clarke and Val Gazzola in regards to this idea. Di to report back at next committee meeting.

Cheryl suggested that next year we fundraise for Xmas decorations for the main street. Pingelli found an organisation that sells second hand Xmas decorations and they got them very cheap. Di will call Lee Steele at the CRC in Pingelli to find out where they brought them from.

Cheryle said that the sign boards will be good visual impact for the B.I.G.N Group when they are finished. There will be sign to say to advertise here please contact the B.I.G.N

Cheryle showed us the final maps that will go to Hopper for pricing.

Cheryl and Phil have done a lot of work in getting the final map sign done. We all thank you for that.

Cheryl suggested that we get two quotes for painting the rails that the signs go onto. Tony Mitchel will do this. One quote from Rod Lindorph and Brandenburge. (Pretty sure this is incorrect spelling) We will order the paint from the Hardware. We all agreed that the colour should be the same as the hotel.

Cheryle has revamped our lease letter for the sign boards. She will be sending out invoices for payment by the 30th August 2016. If not paid by then we give them another week's leeway then the sign will come down.

We will advertise in the Telegraph that there are spots available for signs for the 2016/2017 year. Size of signs are

1mt 550ml. Cost are \$75 for two and \$50 for one and there is a \$10 discount for B.G.N. members. Di will put add in the Telegraph.

Cheryle suggested that we go to the hotel for our next social meeting and send out invites to new and old businesses. A great time to talk about Xmas lights involvement. Di proposes that we allow \$100 for nibbles for that night. 2nd Jim Green.

Di asked where are the Xmas trees.”? I will make an appointment at the school to ask them to decorate the trees for the main street. Robin Mellama is away at the moment but I will talk to him when he gets back.

Jeanne said that a lot of people coming to town would like to see a tall Jarrah tree. Also Bridgetown has a booklet with 18 walks in it. She would like to see something like that for Nannup. We need more walks, mountain bike trails and 4 wheel drive trails. We will send a letter from the B.I.G.N asking them to look into this.

Around the Table:

Jim: New membership for Men’s Shed is going well. Requests for jobs are coming in and we have been getting some new equipment. Some of the grant money has been spent on new BBQ’s for sausage sizzles so that we can raise more money for the Men’s Shed. We have been helping the Bowling Club with bank improvements. We have also taken on the cleaning of the Community Bus. Bunnings have been coming good on giving discounts for tools and equipment. We will also be having a sausage sizzle there soon. Busselton high school gave us some of their old equipment.

Isabel: Lions are having a sausage sizzle on the Saturday and Sunday of the Flower and Garden Festival. The hearing Van is coming on Saturday 27th August 2016. If you would like an appointment please call Isabel.

- Tony: We have bought a bridge – Very happy with it. Shop is in its normal June, July and August where everything slows down a bit. A lot of people are away on holiday at this time of year. Cheryl asked Tony and Jean what happens to the mail when someone goes on holidays. They hold the mail for their customers. Cheryl suggested that the CRC could offer a service for travellers to have their mail collected scanned then sent off to their email. Cheryl needs to check regulations for this.
- Jean: We are going to Perth to buy Australia Post Xmas things for this year.
- Jeanne Everything is going fine. We have our new front doors. They look great. We are getting organised for the Flower and Garden Festival.
- Cheryle: CRC Telephone directory is at final proof. This will be the first time that we print it for ourselves. Cuppa with a couple of coppers has gone very well and we will be doing it again. We have a government subsidised computer for free use for anyone who needs to use it for the Census night next Tuesday.
- Di: We have been very busy. We have been contemplating what we can do with the function centre. Maybe lease it out as a restaurant. Still mulling over. I will organise our Xmas dinner at the Bridge Café.
- Closed: 7:15pm
- Next Meeting: September 1st – Nannup Hotel for Social Meeting – 5.30 for a 6p.m. start.
-



NANNUP SHIRE LEMC MINUTES

Meeting held 3rd August 2016

CESO

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 7 were confirmed by LEMC
Chairperson 2nd November 2016 is a true and accurate record.

.....

Cr Tony Dean (Shire President)

SHIRE OF NANNUP

Local Emergency Management Advisory Committee

Wednesday 3rd August 2016
Held at the Council Chambers

MINUTES

1. OPENING

Mr Rob Bootsma chaired the meeting and declared the meeting open at 3:05pm
Members introduced themselves to the meeting as some were new or a proxy for the actual sitting member.

2. ATTENDANCE & APOLOGIES

Attendance:

Mr Rob Bootsma (RB) – Executive Officer
Mrs Patricia Fraser (PF) – Shire Councilor
Mrs Facility Dear – Nannup District Senior High School Principle
Mr Andy Thompson (AT) – DFES LSW Acting District Officer Capes Region
Mr Simon Bickers – Nannup Police Sergeant
Mrs Sally Shaw (SS) – Nursing Unit Manager - Nannup Hospital
Mr Jason Dearle – Department of Agriculture and Food WA
Ms Roma Boucher – Department of Child Protection and Family Support
Mr Martin Dearlove – Department of Child Protection and Family Support

Apologies were received from:

Mr Tony Dean (TD) – Shire President/Chairman
Mr Peter Clarke (PC) – Shire of Nannup Chief Executive Officer
Mr Bob Longmore (BL) – Shire of Nannup Councilor
Mr Robin Mellema - Nannup Shire Vice President (Chairperson)
Mrs Anne-Maree Martino (AM) – Nannup Hospital
Mr Ray Deall – Western Power Corporation
Mr Ed Hatherley - Department of Parks and Wildlife - Blackwood
Mr Danny Mosconi – DFES LSW Capes District Officer
Mrs Cheryle Brown (CB) – Nannup CRC Manager
Mrs Louise Stokes (LS) – Community Recovery Coordinator
Mr Leon Gardiner (LG) – DFES LSW SES District Officer
Mrs Rachel Couper (RC) – Water Corporation
Mr Ross Croft (RC) – St Johns Ambulance Nannup
Mrs Gloria Milward (GM) – Country Womens Association Nannup Branch
Mrs Kate Happ (KP) – Country Womens Association Nannup Branch
Mrs Barbara Dunnet – St Johns Ambulance Nannup
Mrs Judy Kemp – Country Womens Association Nannup Branch

Mr Brian Smith (BS) – Department of Agriculture and Farming WA
Mr Ashley Kidd (AK) – Shire of Nannup Deputy Chief Bush Fire Control Officer

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the meeting minutes of Local Emergency Management Advisory Committee meeting held Wednesday 4th May 2016 be confirmed as true and correct.

(Mrs RB) stated the minutes may be incorrect in that (DM) was not in attendance and it was (LG). Other members who were in attendance agreed (RB) to correct the minutes of May 2016.

Moved – (Sally Shaw)

Seconded – (Roma Boucher)

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES – Action list

(RB) informed the committee to look at the Action List.

(RB) stated the exercise originally planned has not been finalized. (AT) said the exercise does not need to be a large exercise it could be incorporated with an Rural Urban Interface (RUI) exercise where community members are required to evacuate and initiate the Recovery Plan and setup the Evacuation Centre. Members discussed a preferred date and time for the emergency exercise to maximise LEMC committee attendance. Members will be notified of the emergency exercise details.

6. REPORTS

6.1 (RB) report attached. Executive Officer (EO)

6.2 (FD) said the school are reviewing their Fire Management Plans otherwise nothing to report.

6.3 (AT) was the committee aware of the new SEMC website. Also in the Ferguson Report that the SEMC be a separate entity and report to directly to the Department of Premier and Cabinet.

RUI exercise was performed in Jalbarragup hosted by DFES, LG at the Darradup Volunteer Bush Fire Brigade. Department of Parks and Wildlife

were in attendance together with Volunteer Fire and Rescue Service. The exercise provided valuable information for crews and the community. The RUI highlighted the process Stay and Defend or Go Early and the need to set up a Evacuation Centre.

- 6.4 (Mrs RB) report attached.
- 6.5 (SS) said the Nannup Hospital is reviewing their Emergency Plans and that National Accreditation is occurring.
- 6.6 (SB) said he had some concerns with security at Volunteer Brigade Sheds, is there any discussion of providing security to these remote buildings. The fire sheds have the standard methods of security but not monitored at the moment. The SES facility in the Local Industrial Area (LIA) has monitored security system.
- 6.7 (JD) DAFWA performed an exercise regarding a foot and mouth disease exercise named Apollo. This exercise has been acclaimed as the bench mark for emergency management with DAFWA members. DAFWA members have endorsed an Emergency Management Diploma from NSW and are nationally accredited. DAFWA employees have the opportunity to complete this Diploma for further qualifications with understanding EM and as part of their requirement for compliance.

7. GENERAL BUSINESS AROUND TABLE

(JD) asked the question with Vehicle Identifying Stickers; are they transferable between Shires for major incidents. How are they obtained and is there a register to enable VIS to be accepted across the state. Should all his DAFWA have a sticker in case it is required and not get caught up in the confusion during an incident.

(SB) stated it would defeat the purpose of the VIS if everyone had one and be very difficult to manage. When there is an incident obtain one from the effected Shire. But it is also up to the Incident Controller to have conditions of entry to an incident and this information given to the Vehicle Control Point.

(AT) mentioned it is a requirement to gain access through VCP's and it is not a guarantee for access depending if it is a Partial or Total Road Closure. PRC allows some vehicles access, whereas TRC does not allow any vehicles through including emergency vehicles.

(RB) to follow up and provide agencies with an explanation with the registration and distribution of VIS.

8. NEXT MEETING

Wednesday 2nd November 2016 at 15:00 (3:00pm)

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 15:54 (3:54pm).

LEMC Meeting 03-08-2016 EO Report

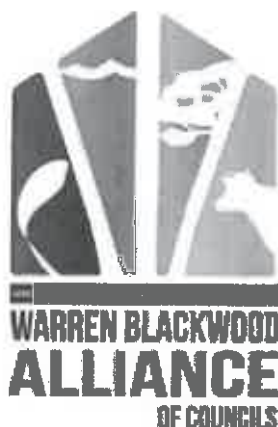
- DFES LSW Manjimup has completed the commissioning of the Critical Infrastructure Structural Protection Trailer for deployment anywhere within our Region or if requested further afield, for example the recent Waroona Fire. The trailer has the capabilities to setup impact sprinklers to protect structures during a fire incident. The trailer can be mobilised through the Regional Duty Coordinator.
- Shire of Bridgetown/Greenbushes has received a Bulk Water Tanker 12.2, similar to Shire of Augusta/Margaret River and City of Busselton. This will provide the region with added capacity for bulk water during incidents.
- Winter Burning Demonstration was performed in the locality of Barrabup in The Shire of Nannup hosted by DFES LSW & Shire of Nannup at Loose Goose. 20 community members attended and listened to Danny Mosconi and Rob Bootsma while viewing a DVD showing how to burn during winter. A practical demonstration was performed with fire lighting techniques. Community members went away with a better understanding of control burning with literature to assist them.
- Shire of Nannup Bush Fire Brigade appliances have nearly finished their upgrades prior to the fire season commencing. The upgrades are predominantly safety issues which entail added crew protection, signage, vehicle GVM upgrades, tyre pressures and replacing damaged items from fires. Further training with brigades is required prior to the fire season to enable fire fighters to become competent to operate the appliances with the upgrades.
- Darradup and North Nannup brigades have received their new appliances as part of the appliance replacement program. Darradup BFB received a 4.4B (Broadacre) single cab appliance and North Nannup received a 4.4B dual cab appliance.

- East Nannup BFB new Fire Shed is at lock up stage with further work required before the East Nannup 2.4 appliance can be housed there. The aim is to have the appliance located at the new facility prior to the fire season in December.
- North Nannup BFB shed extension is progressing well and they hope to have the shed ready for the commencement of the fire season. The majority of the work performed is by volunteer members within the brigade.

Rob Bootsma

Shire of Nannup Local Emergency Management Committee Action List

ItemNo. (Date)	Action/Recommendation (Details)	Responsibility Name/Agency	Status Report	Completion Date
7 (4-05-16)	RB to finish the emergency exercise desktop and contact committee members	RB/LG	Not complete	Nov '16



MINUTES

**WARREN BLACKWOOD ALLIANCE OF COUNCILS BOARD MEETING
5.30PM, WEDNESDAY 10 AUGUST 2016 HOST: SHIRE OF MANJIMUP**

Meeting opened: 5.33pm

Attendance:

Cr Tony Pratico – Chair
Cr Tony Dean
Cr Wade DeCampo
Cr John Nicholas
Cr Dean Bavich
Tim Clynch

Peter Clarke
Andrew Campbell
Billy Wellstead
Anna Oades
Katie Drummond (EO)

Guests:

Robyn Fenech
Elizabeth Denniss
Gaye Burrridge

Apologies:

Cr Bob Longmore – in the absence of Cr Longmore CEO Peter Clarke was accorded voting rights in line with the WBAC constitution.

1. LTO presentation – Robyn Fenech, Edge Tourism & Marketing

Robyn gave a presentation of 'LTO report draft 3' including the scope of investigation, the aims of the LTO, the current operator profile and the visitor centre memberships. Robyn gave a summary of the recommendations that refer to the delivery model and membership fee, accountability, the LTO structure and objectives, the funding and the sustainability. Robyn spoke about the implementation of an LTO which included a 9 month lead in, undertaking the visitor service business plan and exploring icon development.

Robyn expressed that the model identified in the report can work if adequately resourced.

Cr DeCampo expressed his disappointment with some content of the report as there are no transition plans, nor has there has been enough industry and stakeholder consultation and

not enough model investigation which it is not a 'warts and all' report on tourism as it should be. Members debated the contents of the report but decided the focus needs to be on what has been done; we need to move forward with the model identified in the report and develop a plan to engaging with industry.

Robyn Fenech and Gaye Burridge left the meeting.

2. Trails funding update – Elizabeth Denniss, Coordinator of Trail project

Elizabeth advised that the recent funding application to the South West Development Commission (SWDC) for the Regional Bridle Trail project has been unsuccessful. Feedback from the commission stated that auditors had concerns with the report, the leveraging funding was not secured, it was not project ready, there were small budget errors, there was no evidence of local government cash contributions and there was no evidence of capacity to meet ongoing operational costs. All of these issues have been addressed and the project now includes the Nannup to Scott River loop.

The options are to:

- a) resubmit the application to SWDC – if successful the project will start in the 2017-2018 financial year
- b) abandon the project
- c) reduce the scope of the project and move forward with the funding already secured.

The WBAC resubmits the application to the SWDC, with the necessary amendments and the addition of the Nannup to Scott River loop. The Shires of Manjimup and Nannup to pay their contributions for the project to the Shire of Bridgetown-Greenbushes who will hold the funds in reserve until the project commences.

Moved: Cr Wade DeCampo

Seconded: Cr John Nicholas

Carried

Elizabeth Denniss left the meeting.

3. Minutes of last meeting & matters arising

No matters arising.

Minutes acknowledged to be true and correct.

Moved: Cr Wade DeCampo

Seconded: Cr Dean Bavich

Carried

4. Correspondence

Correspondence circulated:

- a) Letter from Ballingup TA regarding the LTO
- b) Visitor Service Business Plan grant application to Tourism WA
- c) Acquitted SWDC grant
- d) Article in the paper regarding the Premier's visit
- e) Invitation to SW Focus Conference on 29th September at Pan Pacific
- f) Request from Curtin university for Tourism interview on Friday 12th Aug, 11am
- g) Invitation to WA Trails Strategy Blueprint regional forum on Thursday 18th August at DSR Bunbury

EO to respond to the Ballingup and Districts Tourism Association to acknowledge their letter, that the WBAC will include them in the next stages of the LTO development and the WBAC would welcome their involvement in the future.

Moved: Cr Dean Bavich

Seconded: Peter Clarke

Carried

5. Financial report

- a) 2015.2016 end of year financials
- b) 2016.2017

On income line 'WBAC project' have a breakdown of where the money comes from – i.e. 3 LG's and SWDC.

Moved: Cr Wade DeCampo

Seconded: Cr John Nicholas

Carried

6. Executive Officer work report

Moved: Cr Wade DeCampo

Seconded: Cr Dean Bavich

Carried

7. LTO Draft 3 Strategy

Acting CEO of SWDC wanted WBAC to note that she was not aware that the SWDC had been approached for a contribution towards the WBAC LTO development. The SWDC tourism development officer should be able to support WBAC with the development of the Visitor Service Business Plan (VSBP).

The steps for moving the LTO forward are proposed to be:

- accept the LTO report draft 3 tonight
- Robyn to produce LTO Summary - EO and CEO's will work with Robyn to finalise by October meeting
- find out if we were successful with the VSBP
- EO write a report on how we should move forward for October WBAC meeting
- widely circulate the LTO Summary to industry after October WBAC meeting
- engage with industry and gauge interest in LTO.

The WBAC board adopt the "Investigation report: A sustainable Local Tourism Organisation Model for the Warren Blackwood Alliance" draft 3 report to become the final report.

Moved: Cr Wade DeCampo

Seconded: Cr Tony Dean

Carried

8. Trails Website

- a) Screen shots of the redeveloped website were circulated for information.
- b) The Shire of Manjimup is renewing the Total Trails banner in the main street of Manjimup for a further 3 years, this is an in-kind donation to the WBAC.

9. Sub Committee board representatives

It is proposed that a board member sits on the trails and tourism sub committees.

Executive Officer to write terms of reference for the two sub committees:

- ***Tourism***
- ***Trails***

Moved: Cr Wade DeCampo

Seconded: Cr John Nicholas

Carried

10. General Business

a) Anna Oades – Acting CEO of SWDC

Anna gave an update of SWDC funding and regional development forum. The members spoke to Anna about the significant need to develop an icon to improve visitation to the area, it was proposed that it could be the 3rd icon development site as identified in the South West Regional Blueprint. Anna advised that any proposal needs to be in line with key national and regional funding areas. The board asked Anna if the SWDC could help in a leadership role for the icon development.

b) Katie away from 14th September – 6th October but still on emails

11. Next meeting & AGM – Tuesday 11th October at Shire of Bridgetown-Greenbushes.

Meeting closed: 7.28pm

SHIRE OF NANNUP

WARDS AND REPRESENTATION REVIEW

AUGUST 2016

SHIRE OF NANNUP

REVIEW OF WARDS AND REPRESENTATION

The Shire of Nannup is conducting a review of its Wards and Representation and invites public participation in the review process.

Ward boundaries and the number of offices of Councillor for each Ward will be reviewed against the following factors:

- Community of Interest
- Physical and topographical features
- Demographic trends
- Economic factors
- Ratio of Councillors to Electors in the various Wards.

A Discussion Paper is available from the Shire office outlining the current situation and several alternative Ward structures and Councillor representation options.

Public submissions are invited and must be submitted to the Shire of Nannup at:-

Adam Street, NANNUP WA 6275

Email: nannup@nannup.wa.gov.au

Submissions must be received by the close of business on ~~XXXXXXXXXXXXXXXXXX~~

For further information and a copy of the Discussion Paper, please contact the undersigned on 9756 1018

Peter Clarke

CHIEF EXECUTIVE OFFICER

DISCUSSION PAPER REVIEW OF WARDS AND REPRESENTATION

BACKGROUND

Schedule 2.2 of the Local Government Act 1995 states the following in respect to the above review process:-

Local government with wards to review periodically

- (1) A local government the district of which is divided into wards is to carry out reviews of —
 - (a) its ward boundaries; and
 - (b) the number of offices of councillor for each ward,from time to time so that not more than 8 years elapse between successive reviews.
 - (2) A local government the district of which is not divided into wards may carry out reviews as to —
 - (a) whether or not the district should be divided into wards; and
 - (b) if so —
 - (i) what the ward boundaries should be; and
 - (ii) the number of offices of councillor there should be for each ward,from time to time so that not more than 8 years elapse between successive reviews.
 - (3) A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so.
- [Clause 6 amended by No. 49 of 2004 s. 68(5) and (6).]*

Reviews

- (1) Before carrying out a review a local government has to give local public notice advising —
 - (a) that the review is to be carried out; and
 - (b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6 weeks after the notice is first given.
- (2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

Matters to be considered in respect of wards

Before a local government proposes that an order be made —

- (a) to do any of the matters in section 2.2(1), other than discontinuing a ward system;
or
 - (b) to specify or change the number of offices of councillor for a ward,
- or proposes under clause 4(2) that a submission be rejected, its council is to have regard, where applicable, to —
- (c) community of interests; and
 - (d) physical and topographic features; and
 - (e) demographic trends; and
 - (f) economic factors; and
 - (g) the ratio of councillors to electors in the various wards.

Proposal by local government

On completing a review, the local government is to make a report in writing to the Advisory Board and may propose* to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.

** Absolute majority required.*

The last official review was undertaken in 2002 although Council conducted an interim review in 2014 and 2015 but did not progress the matter further. This current review is also being undertaken following Council being contacted by the Western Australian Local Government Advisory Board, who advised that Council would most likely be directed to undertake the review and provide a report and recommendations to the Board prior to 31 March 2017. It was therefore considered by Council that a formal review should be undertaken. The timeframe is to allow appropriate timelines for Gazettal of intended changes by 30 June 2017 for the October 2017 Council Elections.

CURRENT STRUCTURE

Currently the Shire of Nannup has eight (8) Councillors elected from three (3) Wards.

Table: Shire of Nannup elector to councillor ratios

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
North	411	3	1:137	+11.4%
South	227	2	1:114	-7.32%
Central	345	3	1:115	-6.5%
TOTAL	983	8	1:123	N/A

The % ratio deviation gives a clear indication of the % difference between the average councillor/elector ratio for the whole of the Shire and the councillor/elector ratio for each ward.

It is understood that in considering a ward review of a local government, the Local Government Advisory Board look favourably at a proposal submitted by a local government where the variations in the elector/councillor ratio is less than plus or minus 10%.

It can be seen from the above Table that there is an imbalance in all three Wards, but generally all fall within or close to the ratio of plus or minus 10%.

REVIEW PROCESS

The review process involves the following steps:-

- The Council resolves to undertake the review (Council Meeting 25 August 2016 – Minute No.????);
- Public Submission period opens;
- Information provided to community for discussion;
- Public Submission period closes (DATE);
- The Council considers all submissions and relevant factors and makes a decision;
- The Council submits a report to the Local Government Advisory Board for its consideration; and
- If a change is proposed, the Board submits a recommendation to the Minister for Local Government.

Any places approved by the Minister will be in place for the next Ordinary Election where possible. The Ordinary Election is due on the 3rd Saturday in October 2017.

SCENARIO'S FOR CONSIDERATION

SCENARIO 1 (Attachment 1)

Retain the status quo

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
North	411	3	1:137	+11.4%
South	227	2	1:114	-7.32%
Central	345	3	1:115	-6.5%
TOTAL	983	8	1:123	N/A

- **Community of Interest**

The current Ward structure maintains the Community of Interest between urban and rural areas of the Shire.

- **Physical and Topographical Features**

The Central Ward, which comprises the town site of Nannup, is bound by the Warren Blackwood River and major arterial roads and clearly differentiates the urban and rural areas of the Shire.

- **Demographic Trends**

Elector numbers in the Shire of Nannup have remained fairly stagnant. Elector numbers in 2002, being the last major review undertaken by Council, totalled 892. In 14 years there has been an increase of only 91 Electors, which equates to an increase of 6.5 Electors per year.

WARD	ELECTORS		COUNCILLORS		COUNCILLOR: ELECTOR RATIOS		VARIATION %	
	2002	2013	2002	2013	2002	2013	2002	2013
NORTH	342	391	3	3	1:114	1:130	+2.7	+7.4
SOUTH	196	221	2	2	1:98	1:110	-11.7	-9.1
CENTRAL	353	355	3	3	1:118	1:118	+6.3	+2.5
TOTAL	892	967	8	8	1:111	1:121	-	-

- **Economic Factors**

The current Ward boundaries reflect the economic factors of the district by distinguishing rural/special rural and urban areas.

- **Ratio of Councillors to Electors in the various Wards**

The Councillor/Elector ratio in the existing structure does not adequately address this factor but the ratios do fall very close to the plus or minus 10% deviation.

SCENARIO 2 (Attachment 2)

Abolish the Central Ward and use Warren Road in the Nannup town site as the boundary for North and South Wards and retain 8 Councillors.

180 residents to South Ward and 165 residents to North Ward (Total 345 ex-Central Ward)

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
North	576	5	1:115	-6.50%
South	407	3	1:136	+10.5%
TOTAL	983	8	1:123	N/A

FACTORS TO BE CONSIDERED FOR SCENARIO 2

- Community of Interest**

The abolition of the Central Ward would split the town of Nannup and may not be seen as the ideal scenario as residents of Nannup in endeavouring to meet Councillor/Elector ratios. One could question whether this split has merit when the Nannup town is located in the northern section of the Shire and Central Ward residents have no community of interest with the existing Wards.

- Physical and Topographical Features**

Warren Road/Vasse Highway is the main arterial road through the Nannup town site and appears to be the logical split to achieve a balance of Councillor/Elector ratios.

- Demographic Trends**

Elector numbers in the Shire of Nannup have remained fairly constant. Elector numbers in 2002, being the last major review undertaken by Council, totalled 892. In 14 years there has been an increase of only 91 Electors, which equates to an increase of 6.5 Electors per year.

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NORTH	342	391	3	3	1:114	1:130	+2.7	+7.4
SOUTH	196	221	2	2	1:98	1:110	-11.7	-9.1
CENTRAL	353	355	3	3	1:118	1:118	+6.3	+2.5
TOTAL	892	967	8	8	1:111	1:121	-	-

- **Economic Factors**

The current Ward boundaries reflect the economic factors of the district by distinguishing rural/special rural and urban areas. Scenario 1 proposes to separate the urban population into the rural/special rural environment and could be seen as detrimental to these divisions if they were to be accepted.

- **Ratio of Councillors to Electors in the various Wards**

The Councillor/Elector ratio in Scenario 2 does not adequately address this factor with the % deviation similar to the existing structure, albeit that one Ward has been removed.

SCENARIO 3 (Attachment 3)

This option is similar to Scenario 2 but reduces the Elected Member numbers to 7 to achieve the desired ratios.

Abolish the Central Ward and use Warren Road in the Nannup town site as the boundary line for North and South Wards. Reduce Councillor representation to seven (7)

180 residents to South Ward and 165 residents to North Ward (Total 345 ex-Central Ward)

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
North	576	4	1:144	+2.8%
South	407	3	1:136	-2.8%
TOTAL	983	7	1:140	N/A

FACTORS TO BE CONSIDERED FOR SCENARIO 3

The factors of Community of Interest, Physical and Topographical Features, Demographic Trends and Economic Factors are the same as Scenario 1.

- **Ratio of Councillors to Electors in the various Wards**

The Councillor/Elector ratio in Scenario 2 adequately addresses this factor with the % ratio deviation, but proposes a reduction in Councillor numbers from 8 to 7. Reducing Councillor numbers to 7 indicates a Councillor/Elector ratio of 1:140, which is similar to that which already exists in the current structure of the North Ward (1:137).

The 1:140 Councillors/Elector ratio is not considered to be significant and a review of neighbouring South West Local Government authorities had the lowest at 1:354 with the highest at 1:981.

It could also be argued that a reduction in Councillor numbers will reduce Elector Member costs annually through travelling, meeting and IT expenses.

SCENARIO 4

Dispense with Wards and retain existing Elected Member representation or reduce Councillor representation to seven (7).

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
TOTAL	983	8	1:123	N/A

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio	% Ratio Deviation
TOTAL	983	7	1:140	N/A

The representation ratio of 1:140 is currently equivalent to that which currently exists in the North Ward.

It can be argued that Wards have no relevance when Section 2.10 of the *Local Government Act 1995* relating to the Role of Councillors states that:-

A councillor —

- (a) represents the interests of electors, ratepayers and residents of the district; and
- (b) provides leadership and guidance to the community in the district; and
- (c) facilitates communication between the community and the council; and
- (d) participates in the local government's decision-making processes at council and committee meetings; and
- (e) performs such other functions as are given to a councillor by this Act or any other written law.

Councillors can also be elected to Wards that they do not reside in and the Shire of Nannup has examples of where this takes place.

FACTORS TO BE CONSIDERED FOR SCENARIO 4

- **Community of Interest**

Community of interest is not reflected by the local government boundary.

- **Physical and Topographical Features**

There is no relevance in physical and topographical features of the district when no Wards are in place.

- **Demographic Trends**

Elector numbers in the Shire of Nannup have remained fairly stagnant. Elector numbers in 2002, being the last major review undertaken by Council, totalled 892. In 14 years there has been an increase of only 91 Electors, which equates to an increase of 6.5 Electors per year.

- **Economic Factors**

The district boundary does not reflect the areas of economic activity.

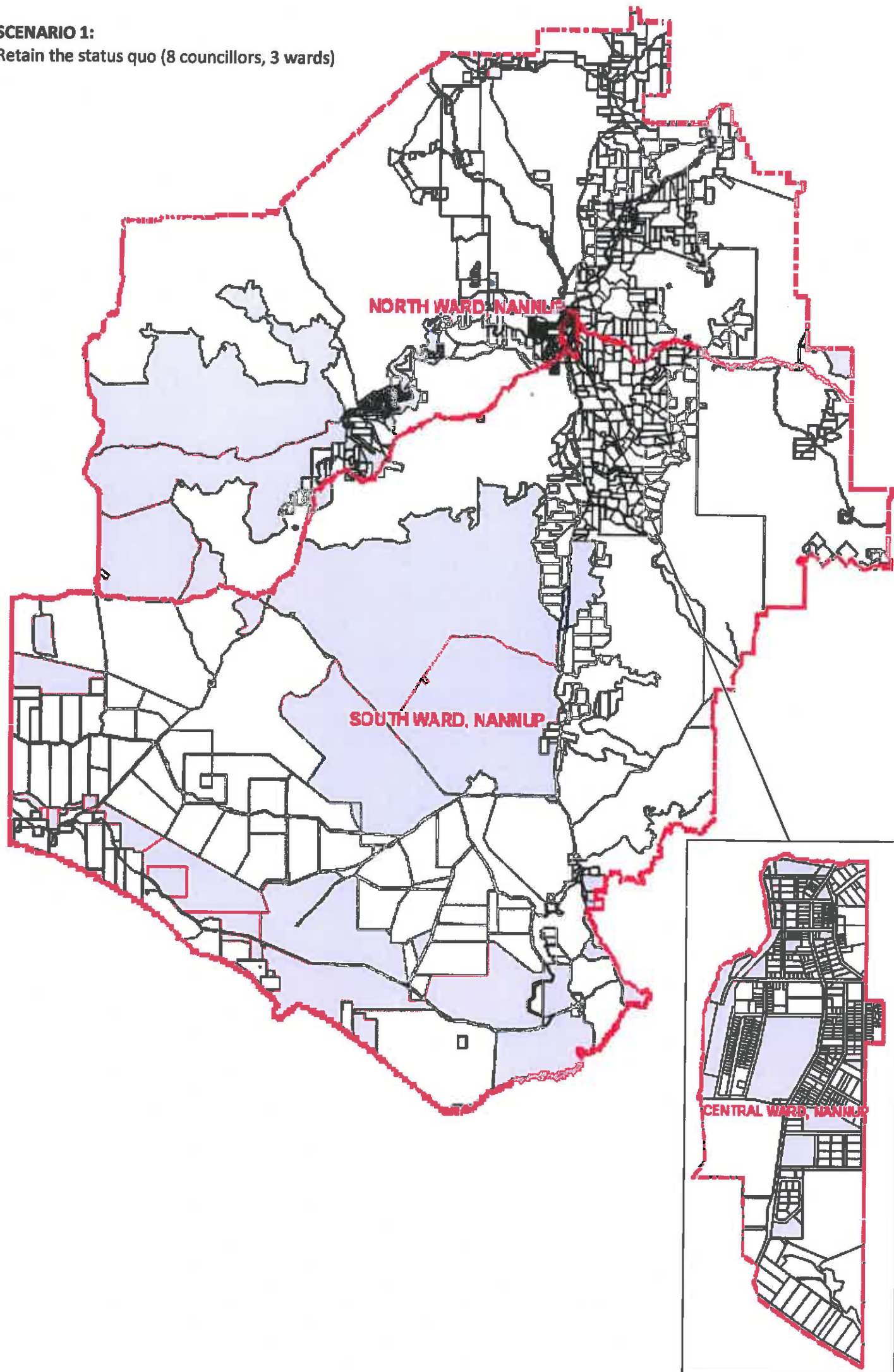
PREFERRED SCENARIO'S

Scenario	Community of Interest	Physical Topographical	Demographic Trends	Economic Factors	C:E Ratio
Scenario 1 – Status Quo	Yes	Yes	Yes	Yes	No
Scenario 2 – 2 Wards, 8 Councillors	No	Yes	No	No	No
Scenario 3 – 2 Wards, 7 Councillors	No	Yes	No	No	Yes
Scenario 4 – No Wards 7 or 8 Councillors	No	No	No	No	Yes

Scenarios 3 and 4 are considered to be the preferred options as they provide the balanced representation across the Shire. Scenario 1 in retaining the status quo could also be argued for retention as the ratio deviations are minimal to the plus or minus 10%.

SCENARIO 1:

Retain the status quo (8 councillors, 3 wards)

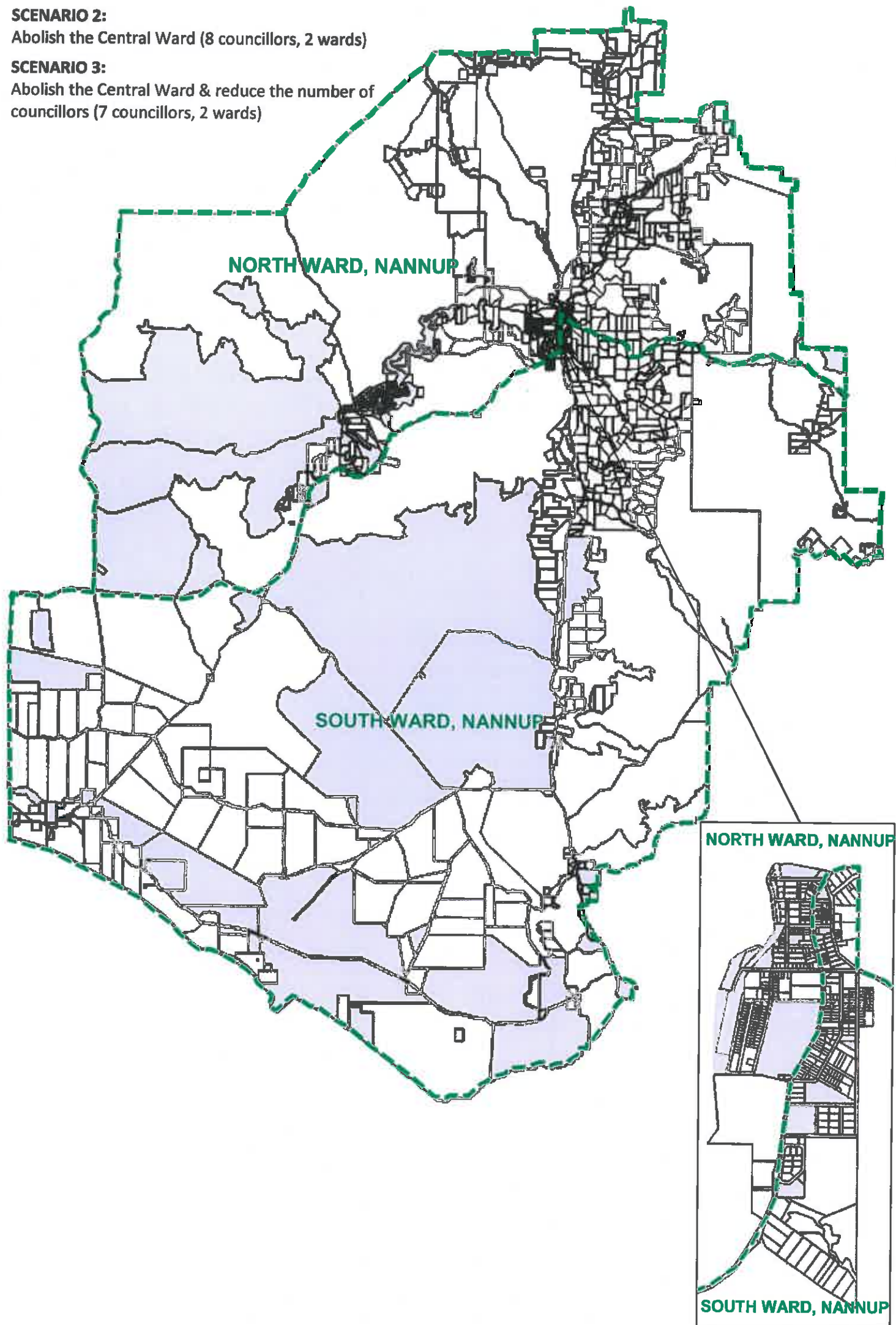


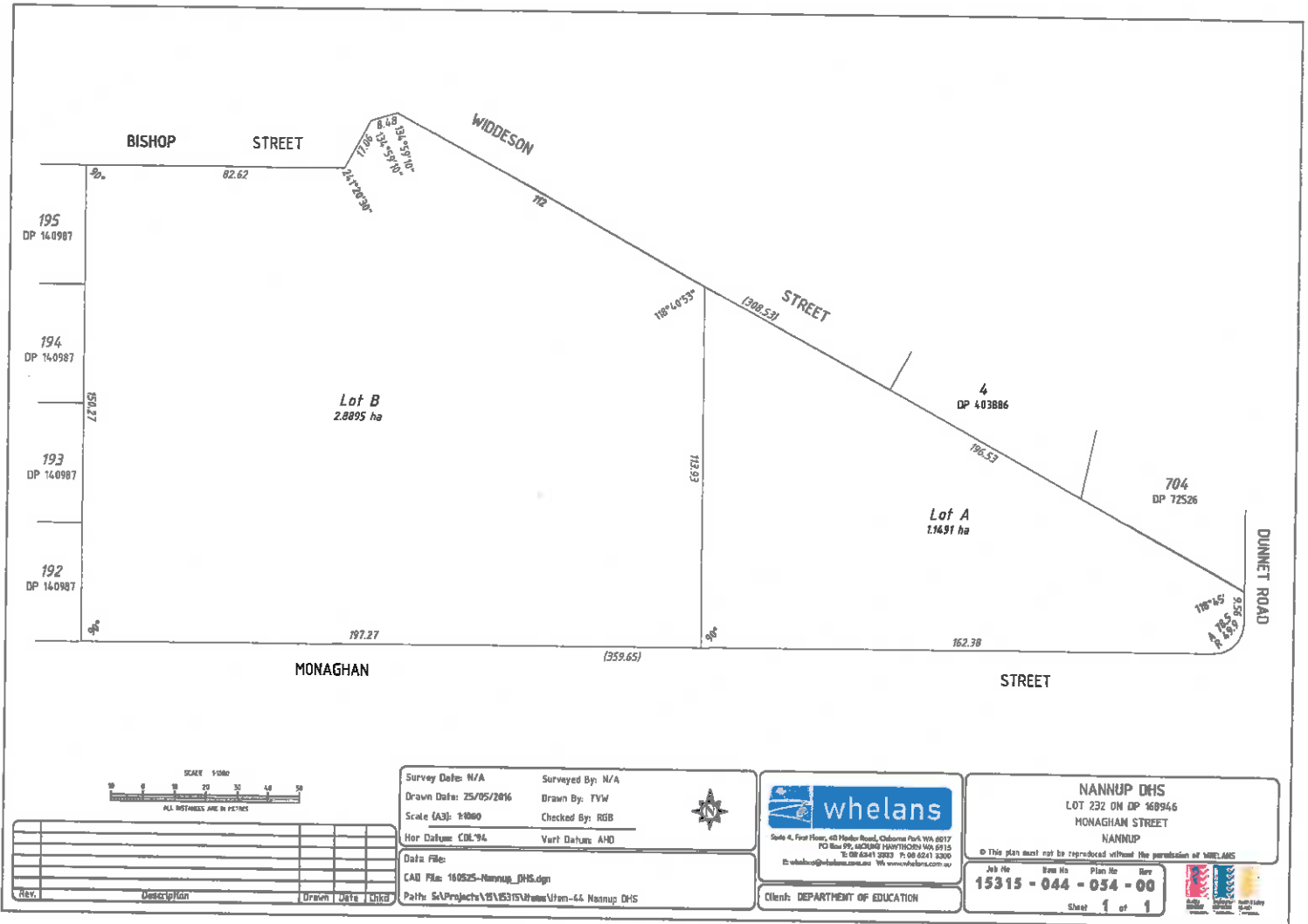
SCENARIO 2:

Abolish the Central Ward (8 councillors, 2 wards)

SCENARIO 3:

Abolish the Central Ward & reduce the number of councillors (7 councillors, 2 wards)





SHIRE OF NANNUP

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NANNUP
Information Summary
For the Period Ended 30 June 2016

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2016 of \$9,071,026.

Items of Significance

The material variance adopted by the Shire of Nannup for the 2015/16 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Governance	\$	2,000	Laneway acquisition yet to be spent, not in budget
Recreation And Culture	\$	46,990	Refurbishment of Community Room
Economic Services	\$	20,000	Caravan Park - Our contribution to Ablutions

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
East Nannup Fire Shed	0%	\$ -	\$ -	-\$ 32,540
Buildings	0%	\$ -	\$ -	-\$ 24,674
Capital Works Recreation Centre	0%	\$ -	\$ -	-\$ 1,210,102
Community Meeting Room	0%	\$ -	\$ -	-\$ 46,990
Shire Office	0%	\$ -	\$ -	-\$ 2,135
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	64%	-\$ 2,017,997	-\$ 2,017,997	-\$ 1,287,554
Non-operating Grants, Subsidies and Contributions	238%	-\$ 926,000	-\$ 926,000	-\$ 2,203,762
	119%	-\$ 2,943,997	-\$ 2,943,997	-\$ 3,491,316
Rates Levied	101%	\$ 1,450,786	\$ 1,450,786	\$ 1,459,639

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 30 June 2015	Current Year 30 June 2016	Note
Adjusted Net Current Assets	42%	\$ 631,617	\$ 267,499	3
Cash and Equivalent - Unrestricted	50%	\$ 1,131,026	\$ 561,645	3 & 4
Cash and Equivalent - Restricted	59%	\$ 2,510,330	\$ 1,478,612	3 & 4
Receivables - Rates	95%	\$ 128,018	\$ 121,428	3 & 6
Receivables - Other	46%	\$ 133,011	\$ 61,558	3 & 6
Payables	80%	\$ 403,425	\$ 322,903	3

% Compares current ytd actuals to prior year actuals at the same time

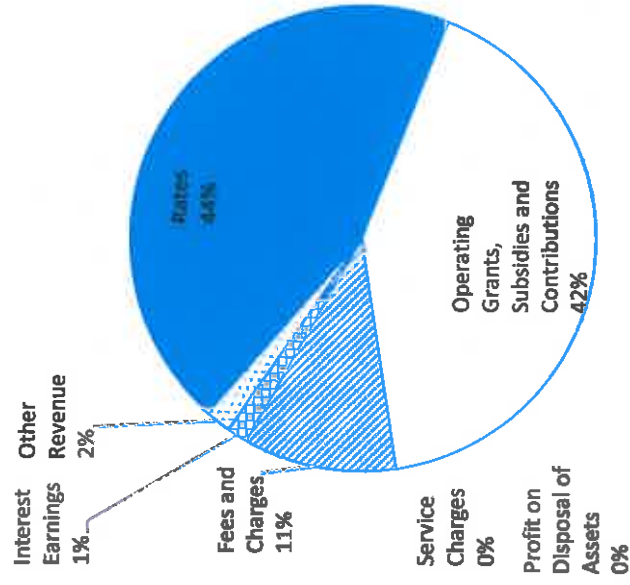
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

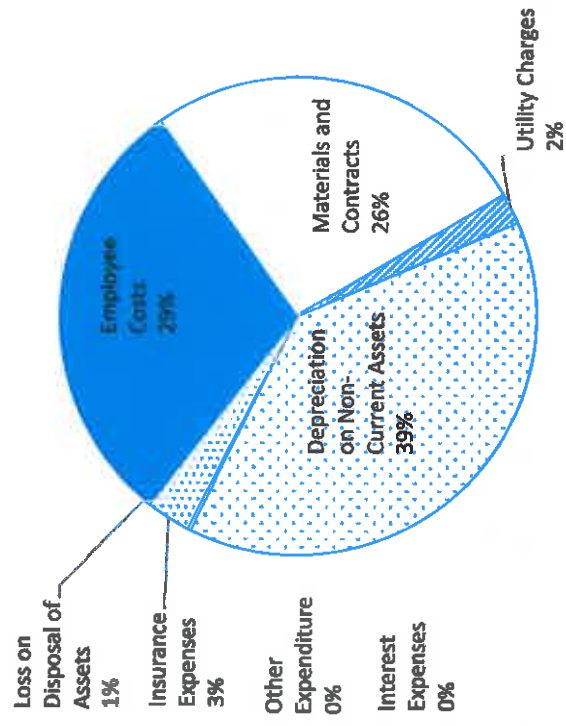
Prepared by: Robin Prime
Reviewed by: Tracie Bishop
Date prepared: 17/08/2016

SHIRE OF NANNUP
Information Summary
For the Period Ended 30 June 2016

Operating Revenue



Operating Expenditure



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	30 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Office Equipment	5 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed roads and streets		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation:	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Water Supply Piping and Draining Systems	75 years	Straight Line

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Objective:

To provide an operational framework for good community health.

Activities:

Food quality, building sanitation and sewage.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Operation of pre-school, provision of youth support.

HOUSING

Objective:

Help ensure adequate housing.

Activities:

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of halls, recreation centre and various reserves; operation of library.

TRANSPORT

Objective:

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

OTHER PROPERTY AND SERVICES

Objective:

To accurately allocate plant and labour costs across the various programs of Council.

Activities:

Private works operations, plant repairs and operations costs.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2016

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	645,222	645,222	645,222	0	0%	
Revenue from operating activities							
Governance		0	0	79	79		
General Purpose Funding - Rates	9	1,450,786	1,450,786	1,459,639	(640,199)	(45%)	
General Purpose Funding - Other		1,423,384	1,423,384	783,185	(23,198)	(12%)	!!!!
Law, Order and Public Safety		194,763	194,763	171,565	(23,198)	(12%)	
Health		7,885	7,885	9,164	1,279	16%	
Education and Welfare		48,969	48,969	62,622	13,653	28%	
Housing		31,720	31,720	25,490	(6,230)	(20%)	
Community Amenities		185,237	185,237	175,964	(9,273)	(5%)	
Recreation and Culture		29,446	29,446	31,982	2,536	9%	
Transport		495,284	495,284	459,314	(35,970)	(7%)	
Economic Services		24,270	24,270	28,460	4,190	17%	
Other Property and Services		30,000	30,000	29,044	(956)	(3%)	
Profit on Disposal of Assets	8	27,727	27,727	0	(27,727)	(100%)	
		3,949,470	3,949,470	3,236,508			
Expenditure from operating activities							
Governance		(312,812)	(312,812)	(265,648)	47,164	15%	
General Purpose Funding		(163,570)	(163,570)	(178,402)	(14,832)	(9%)	
Law, Order and Public Safety		(417,961)	(417,961)	(492,069)	(74,108)	(18%)	▼
Health		(65,113)	(65,113)	(60,423)	4,690	7%	
Education and Welfare		(180,028)	(180,028)	(231,250)	(51,222)	(28%)	▼
Housing		(48,046)	(48,046)	(43,656)	4,390	9%	
Community Amenities		(509,295)	(509,295)	(380,312)	128,983	25%	▲
Recreation and Culture		(630,979)	(630,979)	(568,916)	62,063	10%	
Transport		(2,648,146)	(2,648,146)	(2,548,951)	99,195	4%	
Economic Services		(167,854)	(167,854)	(134,584)	33,270	20%	▲
Other Property and Services		102,746	102,746	251,585	148,839	(145%)	
		(5,041,056)	(5,041,056)	(4,652,626)			
Financing Costs							
Community Amenities		(4,650)	(4,650)	(5,258)	(608)	13%	
Transport		0	0	(1,713)	(1,713)		
		(4,650)	(4,650)	(6,971)			
Operating activities excluded from budget							
Add back Depreciation		1,708,888	1,708,888	2,003,436	294,548	17%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(27,727)	(27,727)	0	27,727	(100%)	
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		584,925	584,925	580,347			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	926,000	926,000	2,203,762	1,277,762	138%	▲
Proceeds from Disposal of Assets	8	146,534	146,534	146,534	0	0%	
Land Held for Resale		0	0	0	0		
Land and Buildings	13	1,635,494	1,635,494	1,314,306	(321,188)	(20%)	
Infrastructure Assets - Roads	13	2,611,886	2,611,886	2,657,584	45,698	(2%)	
Infrastructure Assets - Public Facilities	13	0	0	20,000	20,000		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	543,173	543,173	546,351	3,178	(1%)	
Furniture and Equipment	13	0	0	2,135	2,135		
Amount attributable to investing activities		5,863,086	5,863,086	6,890,671			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	806,000	0	1,375,119	1,375,119		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(76,933)	(79,955)	(76,933)	3,022	4%	
Transfer to Reserves	7	(39,398)	(75,420)	(343,400)	(267,980)	(355%)	▼
Amount attributable to financing activities		689,669	(155,375)	954,786			
Closing Funding Surplus(Deficit)	3	7,782,902	6,937,858	9,071,026			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2016

	Note	Amended Annual Budget \$	Amended YTD Budget \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	3	645,222	645,222	645,222	0	0%	
Revenue from operating activities							
Rates	9	1,450,786	1,450,786	1,459,639	8,853	1%	
Operating Grants, Subsidies and Contributions	11	2,017,997	2,284,097	1,287,554	(996,543)	(44%)	▼
Fees and Charges		349,071	349,071	347,298	(1,773)	(1%)	
Service Charges		0	0	0	0		
Interest Earnings		66,048	66,048	83,525	17,477	26%	
Other Revenue		37,841	37,841	58,492	20,651	55%	
Profit on Disposal of Assets	8	27,727	27,727	0	(27,727)	(100%)	
		3,949,470	4,215,570	3,236,508			
Expenditure from operating activities							
Employee Costs		(1,678,793)	(1,678,793)	(1,284,470)	394,323	23%	▲
Materials and Contracts		(1,375,422)	(1,375,422)	(1,095,949)	279,473	20%	▲
Utility Charges		(94,178)	(94,178)	(108,202)	(14,025)	(15%)	
Depreciation on Non-Current Assets		(1,708,888)	(1,708,888)	(2,003,436)	(294,548)	(17%)	▼
Interest Expenses		(4,650)	(4,650)	(8,546)	(3,896)	(84%)	
Insurance Expenses		(183,475)	(183,475)	(158,993)	24,482	13%	▲
Other Expenditure		(300)	(300)	(1)	299	100%	▲
Loss on Disposal of Assets	8	0	0	0	0		
		(5,045,706)	(5,045,706)	(4,659,597)			
Operating activities excluded from budget							
Add back Depreciation		1,708,888	1,708,888	2,003,436	294,548	17%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(27,727)	(27,727)	0	27,727	(100%)	
Amount attributable to operating activities		584,925	851,025	580,347			
Investing activities							
Grants, Subsidies and Contributions	11	926,000	926,000	2,203,762	1,277,762	138%	▲
Proceeds from Disposal of Assets	8	146,534	0	146,534	146,534		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	1,635,494	1,635,494	1,314,306	(321,188)	20%	
Infrastructure Assets - Roads	13	2,611,886	2,611,886	2,657,584	45,698	(2%)	
Infrastructure Assets - Public Facilities	13	0	0	20,000	20,000		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	543,173	543,173	546,351	3,178	(1%)	
Furniture and Equipment	13	0	0	2,135	2,135		
Amount attributable to investing activities		5,863,086	5,716,553	6,890,671			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	806,000	0	1,375,119	1,375,119		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(76,933)	0	(76,933)	(76,933)		▼
Transfer to Reserves	7	(39,398)	0	(343,400)	(343,400)		▼
Amount attributable to financing activities		689,669	0	954,786			
Closing Funding Surplus (Deficit)	3	7,782,902	7,212,800	9,071,026	1,858,226	26%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

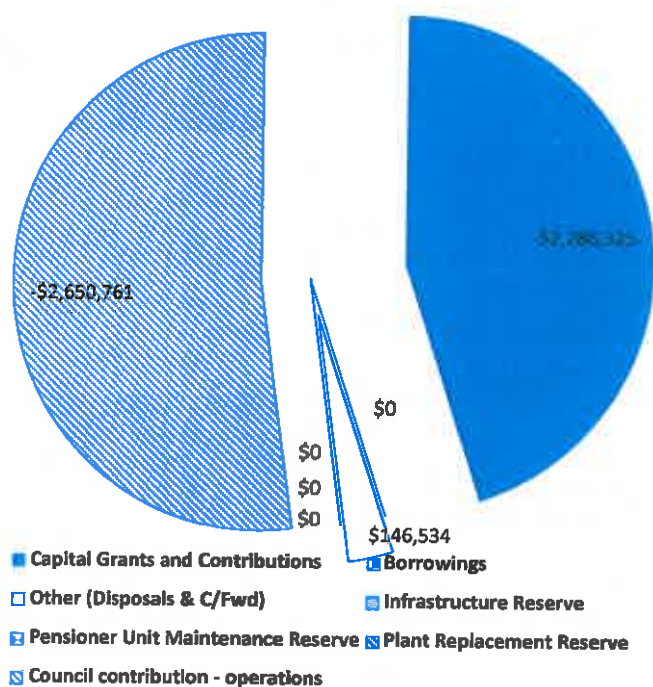
SHIRE OF NANNUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2016

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(1,314,306)	521,974	(1,635,494)	(1,635,494)	(1,314,306)	321,188
Infrastructure Assets - Roads	13	(2,657,584)	543,039	(2,611,886)	(2,611,886)	(2,657,584)	(45,698)
Infrastructure Assets - Public Facilities	13	(20,000)	651,636	0	0	(20,000)	(20,000)
Infrastructure Assets - Footpaths	13	0	37,020	0	0	0	0
Infrastructure Assets - Drainage	13	0	90	0	0	0	0
Heritage Assets	13	0	20,141	0	0	0	0
Plant and Equipment	13	(546,351)	228,295	(543,173)	(543,173)	(546,351)	(3,178)
Furniture and Equipment	13	(2,135)	11,860	0	0	(2,135)	(2,135)
Capital Expenditure Totals		(4,540,376)	2,014,055	(4,790,553)	(4,790,553)	(4,540,376)	250,177

Capital acquisitions funded by:

Capital Grants and Contributions	0	0	0
Borrowings	0	0	0
Other (Disposals & C/Fwd)	146,534	146,534	146,534
Council contribution - Cash Backed Reserves			
Infrastructure Reserve	0	0	0
Pensioner Unit Maintenance Reserve	0	0	0
Plant Replacement Reserve	0	0	0
Council contribution - operations	(4,937,086)	(4,937,086)	(4,686,910)
Capital Funding Total	(4,790,553)	(4,790,553)	(4,540,376)



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2015/16 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$		
Governance	(12,656)	Permanent	
General Purpose Funding	21,800	Permanent	
Law, Order, Public Safety	(306)	Permanent	
Health	(6,443)	Permanent	
Education & Welfare	2,100	Permanent	
Housing	9,866	Permanent	
Community Amenities	(17,389)	Permanent	
Recreation And Culture	0	Permanent	
Transport	(2,914)	Permanent	
Economic Services	(21,025)	Permanent	
Other Property And Services	0	Permanent	
	<u>(26,967)</u>		
Operating Expense			
Governance	3,870	Permanent	
General Purpose Funding	(6,589)	Permanent	
Law, Order, Public Safety	18,299	Permanent	
Health	(1,300)	Permanent	
Education & Welfare	(1,186)	Permanent	
Housing	(8,010)	Permanent	
Community Amenities	(69,206)	Permanent	
Recreation And Culture	7,696	Permanent	
Transport	(1,033)	Permanent	
Economic Services	4,795	Permanent	
Other Property And Services	(5,020)	Permanent	
	<u>(57,684)</u>		
Capital Expenses			
Governance	2,000	Permanent	
Recreation And Culture	46,990	Permanent	
Economic Services	20,000	Permanent	
	<u>68,990</u>		

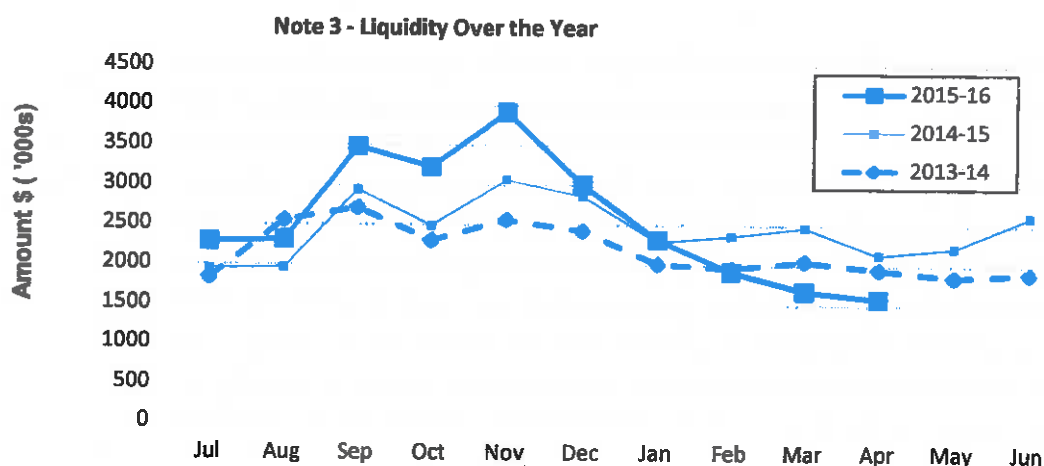
Gross Deficit / (Surplus) Expected	2015/16
Revenue	-\$26,967
Expenditure	-\$57,684
Capital	\$68,990
Projected Deficit / (Surplus)	-\$15,661

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2015	30 Jun 2015	30 Jun 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,131,026	1,131,026	561,645
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	2,510,330	2,510,330	1,478,612
Receivables - Rates	6	128,018	128,018	121,428
Receivables - Other	6	133,011	133,011	61,558
Interest / ATO Receivable/Trust		(50)	(50)	14,560
Inventories		6,240	6,240	6,240
		3,908,577	3,908,577	2,244,044
Less: Current Liabilities				
Payables		(403,425)	(322,903)	(322,903)
Provisions		(329,046)	(277,165)	(277,165)
		(732,471)	(600,068)	(600,068)
Less:				
Cash Reserves	7	(2,510,330)	(2,510,330)	(1,478,612)
Restricted Assets		(151,075)	(151,075)	(34,349)
Unspent Grand Funding		(102,045)	(102,045)	
YAC Committee		(16,250)	(16,250)	(17,382)
ATO Liability		40,436	40,436	(0)
Current Loan	10	(14,560)	(14,560)	76,933
		(2,753,825)	(2,753,825)	(1,453,410)
Add:				
Current Proportion of Long Term Borrowing		76,933	76,933	76,933
Cash Backed Long Service Leave		146,008		
		222,941	76,933	76,933
Net Current Funding Position		645,222	631,617	267,499



Comments - Net Current Funding Position

Unspent Grant Funding yet to be determined. Economic Development Officer to advise.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	561,395			561,395	CBA	Tiered	At Call
Reserve Bank Account				0	CBA	Tiered	At Call
Trust Bank Account			94,259	94,259	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
(b) Term Deposits							
Municipal Gold		1,478,612		1,478,612	CBA	4.25%	30-Jun-16
Trust				0	BANK	4.25%	30-Jun-16
Total	561,645	1,478,612	94,259	2,134,516			

Comments/Notes - Investments

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
	Permanent Changes		Opening Surplus				0
	Opening surplus adjustment						
	<u>Capital Expenditure</u>						0
140240.6	Caravan Park Upgrade	9121	Capital Expenses			(20,000)	(20,000)
250.2.98	Administration Doors	9319	Capital Expenses			(5,000)	(25,000)
153.3.98	Purchase of land - laneway	16008	Capital Expenses			(1,000)	(26,000)
697.2.98	Purchase of Grader	09/987	Capital Expenses		47,500		21,500
125740	Recreation Centre Upgrade		Capital Expenses			(159,460)	(137,960)
	<u>Capital Income</u>						
	Transfer from Asset Management Fund		Non Cash Item		159,000		21,040
	Plant Reserve - Change over price less than anticipated		Non Cash Item			(47,500)	(26,460)
	<u>Operating Income</u>						
	<u>General Purpose</u>						
100110	Increase in Rate revenue		Operating Revenue		2,000		(24,460)
148720	Decrease in DOT Commission received		Operating Revenue			(5,000)	(29,460)
148730	Decrease in investment income		Operating Revenue			(25,000)	(54,460)
148830	Decrease in investment income		Operating Revenue			(25,000)	(79,460)
	<u>Governance</u>						
103630	Hire fees reduction - Shirely Humble Room		Operating Revenue			(500)	(79,960)
	<u>Law & Order</u>						
107730	Infringements Issues - firebreaks		Operating Revenue			(500)	(80,460)
108330	Dog Registrations - higher takeup		Operating Revenue		2,000		(78,460)
108430	Ranger Infringements		Operating Revenue		1,500		(76,960)
	<u>Health</u>						
113830	General license fees		Operating Revenue		5,000		(71,960)
	<u>Housing</u>						
	Lease fees - staff fluctuations resulted in houses remaining empty for period		Operating Revenue			(8,000)	(79,960)
	<u>Community Amenities</u>						
118030	Mobile Bin Charges - more bins in circulation		Operating Revenue		3,000		(76,960)
118050	Recycling Bin Charges - more bins in circulation		Operating Revenue		1,000		(75,960)
	<u>Economic Services</u>						
139330	Caravan Park Lease Income		Operating Revenue		3,000		(72,960)
	<u>Operating Expenditure</u>						
	<u>Governance</u>						
105320	Donations to fire affected regions		Operating Expenses			(3,000)	(75,960)
101120	Election expenses		Operating Expenses		700		(75,260)
101220	Strategic Community Planning - desktop only this year		Operating Expenses		4,000		(71,260)
102720	Administration salaries - decrease in staff numbers				10,000		(61,260)
	Computer maintenance costs - installation of server/internet						
109720	Issues		Operating Expenses			(5,000)	(66,260)
104120	Increase postal fees		Operating Expenses			(1,000)	(67,260)
104320	Accommodation and vehicle costs		Operating Expenses			(2,000)	(69,260)
	<u>Law & Order</u>						
104520	Advertising costs higher than anticipated - centralised cost		Operating Expenses			(3,000)	(72,260)
	<u>Law & Order</u>						
106520	Maintenance of firebreaks - savings made		Operating Expenses		5,000		(67,260)
	CESO fuel expenses		Operating Expenses				(67,260)
108020	Rangers expenses		Operating Expenses			(6,000)	(73,260)
	<u>Health</u>						
113930	Water testing expenses - not included in original budget		Operating Expenses			(200)	(73,460)
	<u>Education & Welfare</u>						
116420	Salaries & Wages - reduction in staff - Youth Officer		Operating Expenses		20,000		(53,460)
	<u>Community Amenities</u>						
121320	Town Planning Services		Operating Expenses		60,000		(48,460)
123020	Cemetery Operations & Maintenance		Operating Expenses		5,000		(48,460)
	<u>Recreation & Culture</u>						
124720	Old Roads Building maintenance costs		Operating Expenses			(4,000)	(23,460)
126420	Public Parks & Gardens		Operating Expenses		25,000		(22,860)
	Rental of Community Sheds - no included in original budget		Operating Expenses		600		(22,860)
	<u>Transport</u>						
132120	Depot Maintenance		Operating Expenses		5,000		(21,860)
142630	Sale of materials - slight increase		Operating Expenses		1,000		(21,860)
	<u>Economic Services</u>						
139320	Caravan Park Maintenance - agreed maintenance prior to lease need to be complete		Operating Expenses			(4,000)	(21,860)
	<u>Other Property & Services</u>						
144520	Protective Clothing underspend		Operating Expenses		2,500		3,140
149820	Fuel underspend		Operating Expenses		25,000		18,140
168020	Parts & External works		Operating Expenses		15,000		20,140
176720	Recruitment expenses		Operating Expenses		2,000		20,140
					404,800	(325,160)	99,780

Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

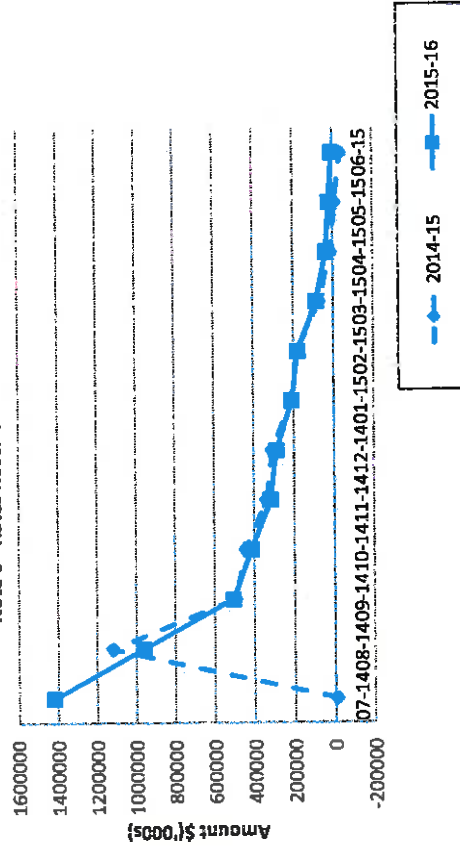
Note 6: Receivables

Receivables - Rates Receivable	30 Jun 2016	30 June 2015	Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	100,358	128,951						
Levied this year	1,468,820	1,353,018						
Less Collections to date	(1,471,745)	(1,381,611)						
Equals Current Outstanding	97,434	100,358	Receivables - General	57,972	749	212	2,625	61,558
			Balance per Trial Balance					
			Sundry Debtors					61,558
			Receivables - Other					14,560
			Total Receivables General Outstanding					76,118

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)

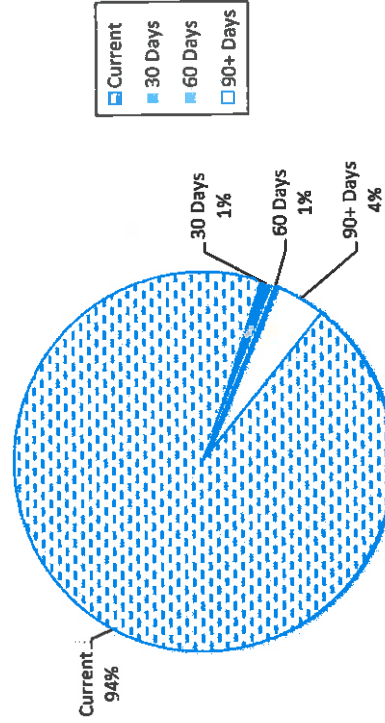
Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

July 2014 Started in excess showing a below zero figure as rates were not raised until August of 2014. Rates Income and Rates Raised are matched, so overall total reflects remaining balance. Rates Levied of \$1,370,071 and Interims of \$11258, less write offs. Rates Received Less Rates Reimbursements, Excess Receipts, and Pensioner Deferrals current year.

Comments/Notes - Receivables General

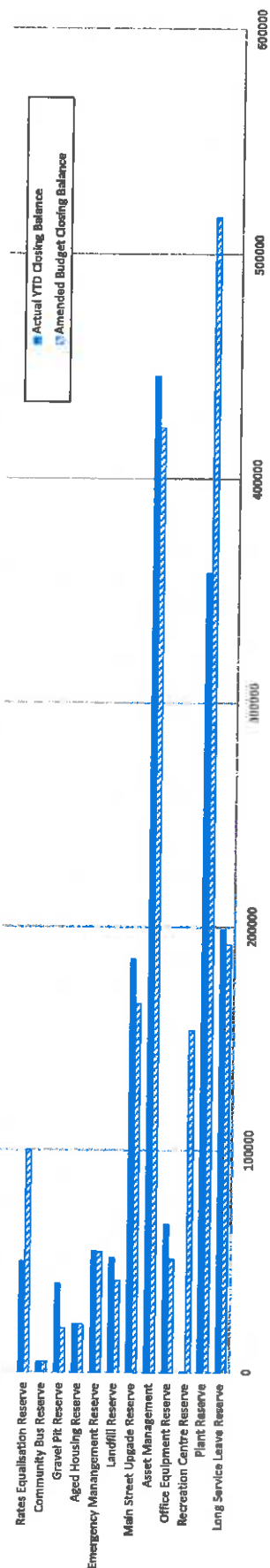


SHIRE OF NAWNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

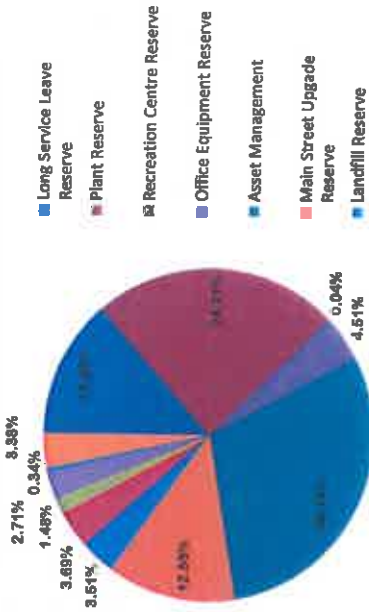
Note 7: Cash Backed Reserve

Item	Opening Balance 1/7/2015	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	189,395	2,649	3962.68	0	25,000	0	(19,500)	192,044	198,838
Plant Reserve	506,991	8,973	12502.21	0	92,000	0	(253,500)	515,964	357,993
Recreation Centre Reserve	141,080	12,573	13623.79	0	0	0	(154,175)	153,653	529
Office Equipment Reserve	50,669	657	1007.61	0	15,000	0	0	51,326	66,677
Asset Management	420,020	2,690	5571.07	0	130,000	0	(109,890)	422,700	445,702
Main Street Upgrade Reserve	966,416	5,145	7207.24	0	0	(806,000)	(789,054)	165,560	185,569
Landfill Reserve	41,140	415	699.17	0	10,000	0	0	41,555	51,838
Emergency Management Reserve	53,298	933	1903.55	0	0	0	0	54,231	54,602
Aged Housing Reserve	21,322	975	523.04	0	0	0	0	21,696	21,845
Gravel Pit Reserve	20,000	0	0	5,000	20,000	0	0	20,000	40,000
Community Bus Reserve	0	0	0	0	5,000	0	0	5,000	5,000
Rates Equalisation Reserve	100,000	0	0	0	0	0	(50,000)	100,000	50,000
	2,910,390	34,398	46,400	5,000	237,000	(806,000)	(1,373,119)	1,743,728	1,478,812

Note 7 - Year To Date Reserve Balance to End of Year Estimate



Investment Reserve Breakdown 30 June 2015



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
Plant and Equipment							
P405	Grader Volvo G930 NP3002	83,183	75,000	(8,183)	83,183	75,000	(8,183)
P654	Ride-On Mower John Deere NP3016	4,428	3,806	(622)	4,428	3,806	(622)
P167	Toyota Prado NP00	40,439	40,000	(439)	40,439	40,000	(439)
P168	Suzuki Grand Vitara NP0	21,947	14,545	(7,401.64)	21,947	14,545	(7,402)
P169	Toyota Camry NP000	20,434	13,182	(7,251.79)	20,434	13,182	(7,252)
P168	Suzuki Grand Vitara NP0	0	14,545	14,545	0	14,545	14,545
P169	Toyota Camry NP000	0	13,182	13,182	0	13,182	13,182
P168	Suzuki Grand Vitara NP0	0	(14,545)	(14,545)	0	(14,545)	(14,545)
P169	Toyota Camry NP000	0	(13,182)	(13,182)	0	(13,182)	(13,182)
B49	WAEI	6,225	0	(6,225)	6,225	0	(6,225)
F87	FURNITURE CARAVAN PARK MAN. ACCOM	7,969	0	(7,969)	7,969	0	(7,969)
B54	CARAVAN PARK GARAGE & SHED	2,923	0	(2,923)	2,923	0	(2,923)
B31	NANNUP PUBLIC OVAL	1,114	0	(1,114)	1,114	0	(1,114)
		170,432	146,534	27,727	188,663	146,534	27,727
				(69,857)			(69,857)

SHIRE OF NANNUP

Note 9: Rating Information

Note 9: Rating Information											
	Rate in \$	Number of Properties	YTD Actual				Amended Budget				
			Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	9.8339	368	4,839,742	475,935	479	0	476,414	475,935	479	0	476,414
UV	0.4155	197	110,798,000	460,366	2,705	4,005	467,075	460,366	2,705	4,005	467,075
UV Pastoral				0	0	0	0		0		0
Sub-Totals	Minimum	565	115,637,742	936,301	3,183	4,005	943,489	936,301	3,183	4,005	943,489
Minimum Payment											
GRV	\$ 793.00	352	1,832,874	279,136	0	0	279,136	146,127	0	0	276,626
UV	1,039.00	189	27,848,139	196,371	0	0	196,371	7,270	0	0	196,371
Sub-Totals		541	29,681,013	475,507	0	0	475,507	153,397	0	0	472,997
		1,106	145,318,755	1,411,808	3,183	4,005	1,418,996	1,089,698	3,183	4,005	1,416,486
Concession											
Amount from General Rates							0				0
Ex-Gratia Rates							1,418,996				1,416,486
Specified Area Rates							41,488				41,488
Totals							0				0
							1,460,484				1,457,974

Comments - Rating Information

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2015	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Governance								
Loan 37 NCRC	96,995		14,560	14,560	53,005	53,005	5,433	5,433
								0
Transport								
Loan 38	62,373		62,373	62,373	59,010	59,010	0	0
								0
Recreation and Culture								
					0	0		0
	159,368	0	76,933	76,933	112,015	112,015	5,433	5,433

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

* Per SSL 2014_15

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 11: Grants and Contributions

Grant Provider	Type	Opening Balance (a)	Amended Operating	Amended Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expenditure) (c)	Unspent Grant (a)+(b)+(c)
		\$	\$	\$	\$			\$	\$	\$
General Purpose Funding										
Grants Commission - General Equalisation	Operating	0	(800,000)	0	(800,000)	(800,000)		(800,000)	(415,105)	0
Grants Commission - Roads	Operating	0	(500,000)	0	(500,000)	(500,000)		(500,000)	(212,036)	0
Law, Order and Public Safety										
FESA LEVI DFES	Operating	0	(86,651)	0	(86,651)	(86,651)		(86,651)	(94,544)	0
Grant FESA - SES	Operating	0	(20,700)	0	(20,700)	(20,700)		(20,700)	(14,438)	0
CESM MOA Grant	Operating	0	(79,512)	0	(79,512)	(79,512)		(79,512)	(59,606)	0
Return of Cat Registration Grant	Operating	0	0	0	0	0		0	(7,000)	0
Education and Welfare										
Grants - Community Bus	Operating	0	(2,100)	0	(2,100)	(2,100)		(2,100)	0	0
Grants - Community Bus	Non-operating	0	0	0	0	0		0	(56,026)	0
Family Fun Day	Operating	0	0	0	0	0		0	(800)	0
Community Development Grants	Non-operating	0	0	(2,000)	(2,000)	(2,000)		(2,000)	(500)	0
Community Development Grants	Operating	0	(750)	0	(750)	(750)		(750)	(12,626)	0
Kidsport	Operating	0	(35,000)	0	(35,000)	(35,000)		(35,000)	(30,000)	0
Recreation and Culture										
Grants - Recreation and Culture	Non-operating	0	0	0	0	0		0	(867,610)	0
Grants - Youth Activities	Non-operating	0	0	0	0	0		0	(19,773)	0
Grants - Youth Activities	Operating	0	0	0	0	0		0	0	0
Transport										
Mowen Road	Non-operating	0	0	0	0	0		0	0	0
MRD Bridgework Grants	Non-operating	0	0	0	0	0		0	(150,000)	0
MRD Bridgework Grants	Operating	0	(384,000)	0	(384,000)	(384,000)		(384,000)	(118,000)	0
Roads To Recovery Grant - Cap	Non-operating	0	0	(728,000)	(728,000)	(728,000)		(728,000)	(354,000)	0
MRD Grants - Capital Projects	Operating	0	(109,284)	0	(109,284)	(109,284)		(109,284)	(630,785)	0
Grant - Regional Road Group	Operating	0	0	0	0	0		0	(101,400)	0
Grant - Regional Road Group	Non-operating	0	0	(196,000)	(196,000)	(196,000)		(196,000)	0	0
Economic Services										
Main Road Heart of Nannup	Non-operating	0	0	0	0	0		0	(153,121)	0
Visitor Centre Upgrade	Non-operating	0	0	0	0	0		0	(18,947)	0
TOTALS		0	(2,017,997)	(926,000)	(2,943,997)	(2,943,997)	0	(2,943,997)	(3,491,316)	0
SUMMARY										
Operating Grants, Subsidies and Contributions		0	(2,017,997)	0	(2,017,997)	(2,017,997)	0	(2,017,997)	(1,287,554)	0
Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0
Non-operating Grants, Subsidies and Contributions		0	0	(926,000)	(926,000)	(926,000)	0	(926,000)	(2,203,762)	0
TOTALS		0	(2,017,997)	(926,000)	(2,943,997)	(2,943,997)	0	(2,943,997)	(3,491,316)	0
CROSS CHECK										
		0						(2,203,762)	2,203,762	0
							Error:	(0)	0	

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2015	Amount Received	Amount Paid	Closing Balance 30 Jun 2016
	\$	\$	\$	\$
BCITF Levy	22,386	6,412	0	28,798
BRB Levy	19,124	11,197	0	30,321
Bonds	33,632	800	(400)	34,032
Nomination Deposit	80	0	0	80
Donation Rec Centre Deposit	15,250	0	-15,000	250
Nannup Community Bus	0	777.28	0	777
	90,472	19,187	(15,400)	94,258.69

94,259

Error

0.00

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Community Amenities								
BLANK		0	0	0	0	0	0	
Community Amenities Total		0	0	0	0	0	0	
Governance								
BLANK		0	0	0	0	0	0	
Governance Total		0	0	0	0	0	0	
Housing								
BLANK		0	0	0	0	0	0	
Housing Total		0	0	0	0	0	0	
Law, Order And Public Safety								
East Nannup Fire Shed	0751	32,540	0	32,540	0	0	32,540	
Buildings	0754	24,674	0	24,674	0	0	24,674	
Law, Order And Public Safety Total		57,214	0	57,214	0	0	57,214	
Recreation And Culture								
Capital Works Recreation Centre	2574	1,210,102	0	1,210,102	1,635,494	1,635,494	(425,392)	
Community Meeting Room	2444	46,990	0	46,990	0	0	46,990	
Recreation And Culture Total		1,257,092	0	1,257,092	1,635,494	1,635,494	(378,402)	
Transport								
BLANK		0	0	0	0	0	0	
Transport Total		0	0	0	0	0	0	
Buildings Total		1,314,306	0	1,314,306	1,635,494	1,635,494	(321,188)	
Drainage/Culverts								
Transport								
BLANK		0	0	0	0	0	0	
Transport Total		0	0	0	0	0	0	
Drainage/Culverts Total		0	0	0	0	0	0	
Footpaths								
Transport								
BLANK		0	0	0	0	0	0	
Transport Total		0	0	0	0	0	0	
Footpaths Total		0	0	0	0	0	0	
Furniture & Office Equip.								
Governance								
Shire Office	0254	2,135	0	2,135	0	0	2,135	
BLANK		0	0	0	0	0	0	
Governance Total		2,135	0	2,135	0	0	2,135	
Recreation And Culture								
BLANK		0	0	0	0	0	0	
Recreation And Culture Total		0	0	0	0	0	0	
Transport								
BLANK		0	0	0	0	0	0	
Transport Total		0	0	0	0	0	0	
Furniture & Office Equip. Total		2,135	0	2,135	0	0	2,135	
Heritage Assets								
Recreation And Culture								
BLANK		0	0	0	0	0	0	
Recreation And Culture Total		0	0	0	0	0	0	
Heritage Assets Total		0	0	0	0	0	0	

Plant , Equip. & Vehicles							
Governance		C	0	0	0	0	C
Vehicle purchases - Office Staff	0544	63,303	0	63,303	31,500	31,500	31,803
Governance Total		63,303	0	63,303	31,500	31,500	31,803
Law, Order And Public Safety							
Ses Plant Purchases \$1200 - \$5000	0095	2,273	0	2,273	4,300	4,300	(2,027)
BLANK		0	0	0	0	0	0
Law, Order And Public Safety Total		2,273	0	2,273	4,300	4,300	(2,027)
Recreation And Culture							
BLANK		0	0	0	0	0	0
Recreation And Culture Total		0	0	0	0	0	0
Transport							
Purchase Of Plant	3564	418,402	0	418,402	445,000	445,000	(26,598)
Loan Repayments L38	3604	62,373	0	62,373	62,373	62,373	(0)
BLANK		0	0	0	0	0	0
Transport Total		480,775	0	480,775	507,373	507,373	(26,598)
Plant , Equip. & Vehicles Total		546,351	0	546,351	543,173	543,173	3,178
Public Facilities							
Community Amenities							
BLANK		0	0	0	0	0	0
Community Amenities Total		0	0	0	0	0	0
Economic Services							
Caravan Park Upgrade	4024	20,000	0	20,000	0	0	20,000
Economic Services Total		20,000	0	20,000	0	0	20,000
Recreation And Culture							
BLANK		0	0	0	0	0	0
Recreation And Culture Total		0	0	0	0	0	0
Transport							
BLANK		0	0	0	0	0	0
Transport Total		0	0	0	0	0	0
Public Facilities Total		20,000	0	20,000	0	0	20,000
Roads (Non Town)							
Transport							
Mowen Road	3130	163,418	0	163,418	0	0	163,418
Local Road Construction	3170	1,068,827	0	1,068,827	838,162	838,162	230,665
Mrd Special Bridgeworks	3180	451,061	0	451,061	708,000	708,000	(256,939)
Footpath Program	3210	22,942	0	22,942	15,263	15,263	7,679
Transport Total		1,706,247	0	1,706,247	1,561,425	1,561,425	144,822
Roads (Non Town) Total		1,706,247	0	1,706,247	1,561,425	1,561,425	144,822
Streetscapes							
Economic Services							
Mainstreet Upgrade	3264	951,337	0	951,337	1,050,461	1,050,461	(99,124)
Economic Services Total		951,337	0	951,337	1,050,461	1,050,461	(99,124)
Streetscapes Total		951,337	0	951,337	1,050,461	1,050,461	(99,124)
Town Streets							
Transport							
BLANK		0	0	0	0	0	0
Transport Total		0	0	0	0	0	0
Town Streets Total		0	0	0	0	0	0
Capital Expenditure Total		4,540,376	0	4,540,376	4,790,553	4,790,553	(250,177)
Level of Completion Indicators							
<div> <div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div> <div>100%</div> <div>Over 100%</div> </div>							
Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.							

30/06/2016

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
03	General Purpose Funding							
		0011	RATES LEVIED ALL AREAS	\$1,150,748.00	\$1,459,459.38	-0.61%	\$3,054.38	Revaluations impact. Slight increase in revenue as result
		0001	NON-PAYMENT PENALTY	\$12,000.00	\$17,802.36	-48.35%	\$5,802.36	Result of Ratepayers paying later in year incurring penalty interest and paying in full.
		0001	EQUALISATION GRANT	\$384,886.00	\$415,125.00	-48.11%	\$304,886.00	Carry forward item received in 2014/15
		0201	LOCAL ROAD GRANT	\$287,964.00	\$312,036.00	-57.69%	\$24,072.00	Carry forward item received in 2014/15
		0422	RECOVERABLE EXPENSES	\$10,000.00	\$31,129.36	-211.29%	\$21,129.36	Nil budget impact offset by income received 105730
		0503	SUNDRY INCOME	\$19,600.00	\$33,680.04	-71.84%	\$14,080.04	Income Exceeds Expectations estimated at start of year, however larger uptake by community than anticipated
		4802	WRITE OFFS	\$100.00	\$0.00	100.00%	-\$100.00	No write offs for 2015/16 has not met budget.
		4872	D.O.T. LICENSING EXPENSES	\$18,156.00	\$11,566.89	36.28%	\$6,589.11	Original budget included small portion of MCS wages, not met budget. Offset by Salaries and Wages
		4873	INTEREST ON INVESTMENTS - GENERAL	\$30,000.00	\$3,584.18	88.05%	\$26,415.82	Loss of income of \$25,000
		4883	INTEREST ON INVESTMENTS - RTR	\$30,000.00	\$5,739.41	80.87%	\$24,260.59	Loss of income of \$25,000
04	General Purpose Funding Total							
		0112	ELECTION & POLL EXPENSES	\$2,500.00	\$1,775.14	28.99%	\$724.86	Fully expended. Savings made
		0122	STRATEGIC/COMMUNITY PLANNING	\$4,000.00	\$6,565.00	-64.13%	\$2,565.00	Valuations required as per integrated planning, higher than anticipated
		0172	COUNCILLOR ALLOWANCES	\$36,200.00	\$30,813.43	14.60%	\$5,386.57	Savings made due to Councilors forgoing payments.
		0182	SUBSCRIPTIONS	\$25,547.00	\$21,495.50	15.69%	\$4,051.50	Savings made through prudent expenditure.
		0182	CONFERENCE EXPENSES	\$4,100.00	\$3,645.44	11.09%	\$454.56	Savings made through prudent expenditure.
		0202	INSURANCE	\$16,682.00	\$7,188.12	58.81%	\$9,493.88	This figure has been offset by overpays in other areas
		0303	HIRE FEES - SHIRLEY HUMBLE ROOM	\$900.00	\$78.09	84.18%	\$821.91	Reduction of income due to phasing out of this Hire Space
		0372	COMPUTER MAINTENANCE	\$41,697.00	\$32,866.63	21.55%	\$8,830.37	IT Costs lower than anticipated. Equipment Repair & Mice absorbed here
		0382	TELEPHONE	\$14,125.00	\$10,940.55	23.25%	\$3,184.45	Lower telephone usage than anticipated
		0402	EQUIPMENT REPAIR & MTCE	\$3,150.00	\$6,604.29	-118.18%	\$3,754.29	Printer maintenance costs, higher than anticipated Exceeded Budget
		0432	ACCOMMODATION AND TRAVEL	\$6,000.00	\$9,856.19	-64.27%	\$3,856.19	Exceeds budget due to vehicle maintenance included 2016/17 will see separate line item
		0452	ADVERTISING	\$4,825.00	\$7,688.24	-59.34%	\$2,863.24	Merged Account budget not accounted for savings made in other schedules
		0462	AUDIT FEES	\$11,300.00	\$15,097.00	-33.25%	\$3,797.00	Higher audit requirements than anticipated
		0482	LEGAL EXPENSES	\$1,000.00	\$7,100.98	-610.10%	\$6,100.98	Current legal actions has resulted in overspend
		0492	STAFF TRAINING EXPENSES	\$9,000.00	\$12,666.94	-40.78%	\$3,666.94	Offset in Planning Area, training received by Planning Officer.
		0502	SUNDRY EXPENSES	\$300.00	\$2,184.55	-628.18%	\$1,884.55	Exceeded budget expectations by \$674, as \$1,384 offset by Sundry Income due to Bussellton Agn Services Banking Error
		0544	VEHICLES & PLANT GENERAL ADMIN	\$31,500.00	\$63,303.09	-100.96%	\$31,803.09	Vehicle purchased as per Budget. Overspend offset by Income from Sale of Assets COA
		0552	FRINGE BENEFIT TAX	\$19,750.00	\$12,368.00	37.38%	\$7,382.00	Final FBT Return due in May 2016. Savings made
		8053	INCOME SALE OF ASSETS	\$30,000.00	\$27,727.27	7.58%	\$2,272.73	Vehicle sale income offset by purchase of office staff vehicle
		6221	FREEHOLD LAND	\$0.00	\$0.00	NA	\$0.00	Laneway acquisition yet to be spent, not in budget
05	Law, Order, Public Safety							
		0602	ASSISTANCE TO BFB'S	\$29,928.00	\$0.00	100.00%	-\$29,928.00	Offset over various COAs within Law & Order
		0622	FIREBREAK INSPECTIONS	\$10,000.00	\$11,781.58	-17.82%	\$1,781.58	Fire break contractor overspent by this amount, \$1,781
		0632	CESO MOTOR VEHICLE RUNNING EXPENSES	\$11,398.00	\$12,866.90	-12.86%	\$1,468.90	CESO Vehicle Running costs all reimbursed by DFES, no budgetary impact.
		0652	MAINTENANCE OF FIRE BREAKS	\$12,211.00	\$14,690.17	-20.30%	\$2,479.17	More expenses in this area than anticipated.
		0653	STRATEGIC FIREBREAK - COCKATOO VALLEY (INCOME)	\$2,500.00	\$1,408.95	43.64%	\$1,091.05	Involved all properties \$1,550 in May 2016 for 2016/17 FY, expected to be Under Received by
		0662	MINOR PLANT & EQUIPMENT < \$1200	\$500.00	\$10,039.41	-1907.86%	\$9,539.41	Covered within Operating Grant. No budgetary impact
		0704	DFES GRANT FOR CSM	\$78,512.00	\$59,605.62	25.04%	\$18,906.38	No impact on Budget all costs are reimbursed. Remaining Grant to be received in 2016/17 FY.
		0712	MANAGEMENT SALARIES - FIRE BREAK INSPECTIONS	\$33,346.00	\$27,957.98	16.16%	\$5,388.02	Only \$17,000 due to be received
		0714	FIREBREAKS SUPERANNUATION	\$3,276.00	\$2,680.06	18.80%	\$615.94	No impact, offset by salary contributions in other areas.
		0762	MTCE PLANT & EQUIPMENT	\$1,500.00	\$3,239.26	-115.95%	\$1,739.26	Similar circumstance as above item COA 107120
		0773	FINES	\$500.00	-\$750.00	-50.00%	-\$250.00	Higher maintenance requirements than anticipated. However no impact, offset by assistance to BFB's
		0775	RECOVERABLE EXPENSES (EXPENSE)	\$0.00	\$394.00	NA	\$394.00	Quantity of fines issued increased
		0801	ANIMAL CONTROL SALARIES	\$7,644.00	\$15,600.98	-104.09%	\$7,956.98	No impact, offset by Recoverable Income.
		0802	RANGERS EXPENSES	\$6,500.00	\$15,724.04	-141.91%	\$9,224.04	New Ranger Position, exceeded budgetary requirements as First Year on record
		0832	MAINTENANCE OF BRIGADE VEHICLES	\$16,394.00	\$14,241.09	13.13%	\$2,152.91	Overspend associated with purchase of key pieces of equipment for new Ranger role
		0833	DOG REGISTRATION FEES	\$3,500.00	-\$5,615.55	-80.44%	-\$9,115.55	Less maintenance required this Financial Year. Savings Made.
		0834	CAT REGISTRATION FEES	\$6,836.37	\$6,836.37	1487.27%	\$0.00	Increase in Revenue, Direct result of new Ranger
		0842	MTCE LAND & BUILDINGS	\$1,500.00	\$1,251.27	16.59%	\$248.73	\$7,398.37 \$7,000 worth of Grant Funding refunded. Carry forward for three previous Financial Years.
		0843	FINES AND PENALTIES	\$100.00	-\$100.00	-1840.00%	-\$200.00	Offset by Assistance to BFB's COA 106020. No budgetary impact
		0852	CLOTHING & ACCESSORIES	\$500.00	\$28,244.78	-5543.96%	\$27,744.78	Quantity of Fines issued increased. Direct result of new Ranger Position.
		0862	UTILITIES RATES & TAXES	\$1,800.00	\$7,152.83	-267.39%	\$5,352.83	Funded via ESL Operating Grant
		0872	OTHER GOODS & SERVICES	\$5,000.00	\$23,010.68	-380.21%	\$18,010.68	Funded via ESL Operating Grant
		0922	SES INSURANCE	\$1,084.00	\$909.93	14.49%	\$174.07	Funded via ESL Operating Grant
		0925	SES MINOR PLANT & EQUIPMENT < \$1200	\$0.00	\$1,321.87	NA	\$1,321.87	Funded via ESL Operating Grant

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
07	Law, Order, Public Safety Total	0985	SES MAINT OF PLANT & EQUIPMENT	\$0.00	\$4,108.07	NA	\$4,108.07	Funded via ESL Operating Grant
		0942	EMERGENCY RESPONSE	\$1,000.00	\$0.00	100.00%	-\$1,000.00	No expenses required for this area.
		0945	SES VEHICLE MAINTENANCE	\$0.00	\$411.82	NA	\$411.82	Funded via ESL Operating Grant
		0955	SES MAINT OF LAND & BUILDINGS	\$0.00	\$480.00	NA	\$480.00	Funded via ESL Operating Grant
		0975	SES OTHER GOODS & SERVICES	\$5,238.00	\$1,239.38	76.33%	-\$3,998.62	Funded via ESL Operating Grant
		9082	DEPRECIATION FIRE PREVENTION	\$116,658.00	\$88,705.04	23.86%	-\$27,952.96	Funded via ESL Operating Grant
		1282	HEALTH INSPECTION	\$48,658.00	\$46,291.35	6.78%	-\$2,366.65	Slight savings, Environmental Health Officer contract slightly lower than anticipated
		1282	SUPERANNUATION	\$2,008.00	\$1,177.80	41.34%	-\$830.20	No budgetary impact
		1322	HEALTH ADMIN EXPENSES	\$2,050.00	\$750.00	63.41%	-\$1,300.00	Less expenses than anticipated
		1353	SEPTIC TANK APPLICATION FEE	\$1,365.00	-\$1,179.97	13.56%	\$185.03	Less applications received than expected at start of Financial Year.
08	Education & Welfare	1383	GENERAL LICENSE FEES	-\$1,365.00	-\$7,992.59	-485.54%	-\$6,627.59	New Fee not originally budgeted for
		0982	PRE-SCHOOLS MICE	\$7,274.00	\$8,839.53	-21.52%	\$1,565.53	Due to change of use of Pre-Primary Building, accompanied by unexpected expenditure.
		0993	RENTAL INCOME - FROGS	-\$6,930.00	-\$8,986.50	-25.35%	-\$1,756.50	Exceeds budget due to FROGS paying 6 months Rent of prior Financial year in 2015/16
		1022	FAMILY FUN DAY EXPENSES	\$1,100.00	\$7,952.91	-625.72%	\$6,852.91	Overspend will be offset by YAC own source funds.
		1024	COMMUNITY EVENTS SUPPORT	\$5,693.00	\$1,205.04	78.93%	-\$4,487.96	Youth officer savings.
		1063	KIDS SPORT - EXPENDITURE	\$35,000.00	\$21,785.07	37.76%	-\$13,214.93	Carry forward item into 2016/17.
		1065	HERITAGE TRAIL	\$0.00	\$12,440.11	NA	\$12,440.11	Offset to a degree by Lotterywest grant.
		1074	COMMUNITY SHEDS EXPENDITURE	\$0.00	\$687.25	NA	\$687.25	Offset by income received from Shed Rentals.
		1123	COMMUNITY DEVELOPMENT GRANTS	-\$2,750.00	-\$18,359.69	-803.99%	-\$16,609.69	No budgetary impact due to all grant funding expended. This amount not known at time of original budget.
		1124	KIDS SPORT - INCOME	-\$35,000.00	-\$30,000.00	14.29%	\$5,000.00	No impact, expenditure matches this income. Balance of net income carried forward as per COA 110630
09	Education & Welfare Total	1132	YOUTH PROGRAMS AND PLANNING	\$5,000.00	\$18,737.72	-274.75%	\$13,737.72	Expenditure matched by Community Development Grants. No budgetary impact
		1143	YOUTH ADVISORY COUNCIL INCOME	\$0.00	-\$282.46	NA	-\$282.46	Income used to offset spend within this area.
		1153	SCHOOL HOLIDAY PROGRAMS CONTRIBUTIONS	-\$2,050.00	-\$2,666.34	82.13%	\$1,683.66	Community uptake less than anticipated.
		1163	FAMILY FUN DAY INCOME	-\$2,000.00	-\$2,618.18	-30.91%	-\$618.18	Slightly higher funding received than anticipated.
		1173	CONTRIBUTIONS - COMMUNITY BUS	\$0.00	-\$1,020.00	NA	-\$1,020.00	Nil effect on budget, income used to offset spending.
		1613	COMMUNITY BUS PROJECT	\$0.00	\$32,706.40	NA	\$32,706.40	Self-funded no impact from rate income.
		1616	CULTURAL PLAN	\$5,000.00	\$80.00	98.40%	-\$4,920.00	Cultural planning not undertaken this financial year.
		1642	COMMUNITY DEV. OFFICER	\$95,170.00	\$98,783.15	-3.80%	\$3,613.15	Savings identified result of part-time youth officer position vacant more than half a year.
		1643	CDO SUPERANNUATION	\$6,318.00	\$8,053.99	-27.48%	\$1,735.99	Absorption of youth officer work at higher rate equals higher superannuation payments.
		1647	CDO TRAINING	\$5,500.00	\$4,938.18	10.21%	-\$561.82	Within estimated budgetary requirements.
10	Community Amenities	1653	GRANTS - SENIORS	-\$2,100.00	\$0.00	100.00%	\$2,100.00	No grant received as expected.
		3664	COMMUNITY BUS GRANT	-\$2,100.00	-\$55,026.00	-2587.60%	-\$53,926.00	Grant funding towards Community Bus Project, \$16,000 put to Reserve Funds and Trust.
		1712	STAFF HOUSING MAINTENANCE	\$23,070.00	\$15,060.13	34.72%	-\$8,009.87	Savings identified as result of less maintenance required
		1713	LEASED PROPERTY EXPENSES	\$0.00	\$71.08	NA	\$71.08	No major expenses identified.
		1723	RENTAL	-\$35,356.00	-\$25,490.38	27.90%	\$9,865.62	Properties not fully leased. Income lower
		1782	DOMESTIC COLLECTION	\$40,000.00	\$48,922.34	-22.31%	\$8,922.34	Refuse collection costs higher than anticipated. Offset by lower recycling costs. COA 117850
		1785	RECYCLING COLLECTION	\$40,000.00	\$24,566.98	38.50%	-\$15,433.02	Recycling collection costs lower than anticipated.
		1813	TIP FEES	-\$6,000.00	-\$15,132.75	-152.21%	-\$9,132.75	Income higher than budgeted due to refuse facilities utilised more.
		1824	STREET BIN PICKUPS	\$122,761.00	\$53,574.93	56.37%	-\$69,206.07	More Bin Pickups required, no impact, outdoor wages lower in other areas
		2132	TOWN PLANNING SERVICES	\$8,926.00	\$2,089.23	76.95%	-\$6,836.77	Expenses lower than Budgeted. Savings of \$89,206.
11	Community Amenities Total	2142	PLANNING ADMIN EXPENSES	\$7,500.00	\$0.00	100.00%	-\$7,500.00	Planning Officer training costed to General Admin training COA. No impact on budget.
		2172	TOWN PLANNING SCHEME	\$1,500.00	\$486.87	68.74%	-\$1,013.13	No work completed for this area.
		2212	LPS AMENDMENT EXPENSES	-\$6,300.00	-\$14,556.59	-131.06%	-\$8,256.59	Surplus of \$8,256 due to unanticipated income levels.
		2253	PLANNING FEES	-\$3,300.00	-\$5,794.53	-75.59%	-\$2,494.53	Start of budget estimated figures used. Fees proven to be more than anticipated.
		2373	CEMETERY FEES	\$1,365.00	\$2,305.33	-68.89%	-\$940.33	More maintenance required than anticipated.
		1732	COMMUNITY HOUSE	\$37,965.78	\$45,662.27	-20.27%	-\$7,696.49	More maintenance associated with upgrade
		2432	RECREATION CENTRE	\$3,591.00	\$2,984.65	18.89%	-\$606.35	New community space, actual maintenance and cleaning lower than anticipated
		2442	COMMUNITY MEETING ROOM	\$0.00	\$46,990.30	NA	\$46,990.30	Returbishment of Community Room
		2462	LESSER HALL (SUPPORT ROOM)	\$1,464.00	\$936.79	36.01%	-\$527.21	Less maintenance required than anticipated
		2472	OLD ROAD BOARD BUILDING	\$1,632.00	\$5,118.84	-234.13%	\$3,586.84	Installation of sink and higher maintenance due to age of building
2502	SALARIES (LIE)	2482	BOWLING CLUB	\$2,968.00	\$2,505.37	16.43%	-\$462.63	Less maintenance required than anticipated
		2492	GUNDUP CLUB	\$925.00	\$544.85	12.86%	-\$380.15	Less maintenance required than anticipated
		2502	CARLOTTA HALL	\$513.00	\$435.72	15.09%	-\$77.28	Less maintenance required than anticipated
		2502	PUBLIC ART MAINTENANCE	\$8,908.00	\$10,762.07	-20.81%	-\$1,854.07	Offset by lower outdoor staff wages in other areas
				\$15,839.00	\$10,505.81	33.67%	-\$5,333.19	Offset by lower indoor staff salaries in other areas

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
2822	LIBRARY OFFICE EXPENSES			\$9,910.00	\$2,482.27	72.37%	-\$7,427.73	Carry forward for new operating system not acquired in 2015/16
2893	LOST BOOK CHARGE			\$200.00	-\$52.03	73.08%	\$147.97	Fewer lost books than anticipated
7043	REC CENTRE HIRE FEES			-\$6,500.00	-\$9,837.83	-12.21%	-\$1,037.83	Higher Centre usage, more monies collected
7053	TOWN HALL HIRE			-\$6,500.00	-\$7,410.88	-14.02%	-\$810.88	Higher Hall usage, more monies collected
7432	FORESHORE PARK			\$11,623.00	\$12,933.90	-11.28%	\$1,310.90	Offset by lower outdoor staff wages in other areas
7703	GRANTS			\$0.00	-\$19,772.73	NA	-\$19,772.73	
	Recreation And Culture Total							
3212	DEPOT OFFICE MTCE			\$41,401.00	\$49,344.61	-19.19%	\$7,943.61	Security measures and CCTV installation as result of break-ins.
3230	CROSSOVERS			\$5,000.00	\$800.00	84.00%	-\$4,200.00	Fewer crossover applications than anticipated.
3281	ROADS TO RECOVERY GRANT			-\$728,000.00	-\$630,785.00	13.35%	\$97,215.00	Error in Budgeted Amount, Under receive amount is correct, this grant has been acquired with ROR. Expenditure Matched for funding, no budget impact.
3281	MRD BRIDGEWORK GRANT			-\$384,000.00	-\$472,000.00	-22.92%	-\$88,000.00	Carry Forward Grant fund from 2014/15, works completed by Main Roads. \$21,000 to be carried forward to 2016/17.
3410	ROADVERGE MAINTENANCE			\$77,869.00	\$85,886.13	-10.58%	\$8,217.13	Offset by Lighting of Streets savings
3420	LIGHTING OF STREETS			\$32,436.00	\$24,452.33	24.61%	-\$7,983.67	Offset by Over expenditure on Roadverge Maintenance
3440	CONTRACT STREET SWEEPING			\$9,000.00	\$4,485.48	50.16%	-\$4,514.52	Main street works absorbed one half of expenditure. No budget impact.
3450	TRAFFIC COUNTER PLACEMENT			\$4,911.80	\$5,506.74	-12.11%	\$594.94	Within estimated budgetary requirements.
3572	PURCHASE OF MINOR EQUIP.			\$9,000.00	\$4,987.18	17.21%	-\$1,032.82	Savings made within this area.
4283	SALE OF MATERIAL			-\$1,000.00	-\$3,914.16	-287.42%	-\$2,914.16	More sales than anticipated.
	Transport Total							
	Economic Services							
0102	AUSTRALIA DAY CELEBRATION			\$1,200.00	\$1,512.22	-26.02%	\$312.22	Within estimated budgetary requirements.
1373	SEPTIC TANK INSPECTION FEE			-\$1,500.00	-\$1,286.00	13.47%	\$202.00	Within estimated budgetary requirements.
3884	VISITOR CENTRE UPGRADE			\$0.00	-\$18,947.18	NA	-\$18,947.18	No Budget Impact.
3932	CARAVAN PARKS MAINTENANCE			\$1,433.33	\$6,228.47	-334.55%	\$4,795.14	Completion of works agreed to in original contract
3933	CARAVAN PARKS INCOME			-\$7,500.00	-\$10,319.30	-37.59%	-\$2,819.30	Higher rental charges due to 5% contract agreement. Second year estimation
3964	TOURISM PROMOTION			\$2,500.00	\$10,688.35	-320.73%	\$8,188.35	Offset by Tourism Promotion Underspend
3964	REGIONAL PROMOTION			\$28,000.00	\$8,877.14	75.44%	-\$21,122.86	Absorbed by Regional Promotion Overspend. Balance savings
4024	CARAVAN PARKS BUILDING MUN			\$0.00	\$20,000.00	NA	\$20,000.00	Caravan Park - Our contribution to Abudons
4082	BUILDING CONTROL EXPENSES			\$3,916.00	\$2,978.42	23.94%	-\$937.58	Within estimated budgetary requirements.
4153	CHGES & FEES BUILD PERMIT			-\$12,000.00	-\$17,251.06	-43.78%	-\$5,251.06	More building permits issued than anticipated
	Economic Services Total							
14	Other Property And Services							
4312	TRAINING			\$10,070.00	\$18,238.51	-61.27%	\$8,168.51	Higher training costs than anticipated.
4462	OCCUP. HLTH. SAFETY EXPEN			\$4,549.00	\$3,087.58	32.13%	-\$1,461.42	Savings made
4472	PLANT OVERHEADS WAGES			\$84,353.51	\$32,986.04	48.73%	-\$31,367.47	Offset by outdoor wages in other areas.
4492	LICENCES			\$20,304.93	\$18,836.36	17.45%	-\$3,558.57	Savings made on licenses.
4982	FUEL & OIL			\$215,000.00	\$148,021.02	31.15%	-\$66,978.98	Identified Savings as per Budget Review. This account savings has been used to cover overspends in other areas.
6782	PUBLIC HOLIDAY PAY			\$37,449.05	\$41,228.19	-10.09%	\$3,779.14	Within estimated budgetary requirements.
6802	PARTS AND EXTERNAL WORK			\$80,000.00	\$75,050.54	-25.08%	\$15,050.54	Fuel & Oil Savings partially absorbed within this COA.
7672	RECRUITMENT EXPENSES			\$2,000.00	\$513.38	74.33%	-\$1,486.62	Less recruitment required.
	Other Property And Services Total							

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - JULY 2016				
EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT8503	07/07/2016	CITY & REGIONAL FUELS	FUEL EXPENSES	2855.60
EFT8504	07/07/2016	SCOPE BUSINESS IMAGING	PHOTOCOPIER SERVICING	770.29
EFT8505	07/07/2016	NANNUP DELI	FUEL EXPENSES	126.05
EFT8506	07/07/2016	OFFICEWORKS	WHITE BOARD	411.20
EFT8507	07/07/2016	HESKETH QUARRY'S PTY LTD	CRUSHED GRAVEL CONTRACT	66000.00
EFT8508	07/07/2016	BUSSELTON MECHANICAL	VEHICLE REPAIRS - GLOBES	18.68
EFT8509	07/07/2016	J BLACKWOOD & SON PTY LIMITED	EQUIPMENT MAINTENANCE COSTS	587.59
EFT8510	07/07/2016	LANDGATE	RURAL UV INTERIM VALUATION	143.00
EFT8511	07/07/2016	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	157.24
EFT8512	07/07/2016	NANNUP HARDWARE & AGENCIES	SAFETY EQUIPMENT PURCHASE - WELDING HELMET	173.90
EFT8513	07/07/2016	PRESTIGE PRODUCTS	COMMUNITY & STAFF AMENITY PURCHASE	360.80
EFT8514	07/07/2016	SYNERGY	ELECTRICITY EXPENSE	1053.55
EFT8515	07/07/2016	SHIRE OF MANJIMUP	BRIDGE MAINTENANCE	6771.25
EFT8516	20/07/2016	CUTTING EDGE EQUIPMENT PARTS	EQUIPMENT PURCHASE	348.15
EFT8517	20/07/2016	GREENLINE AGRICULTURE	EQUIPMENT PURCHASE	512.83
EFT8518	20/07/2016	METRO COUNT	TRAFFIC COUNTER HARDWARE	534.60
EFT8519	20/07/2016	ARBOR GUY	BALINGUP - NANNUP ROAD PRUNING	11000.00
EFT8520	20/07/2016	LORRAINE LEARMOND	YOUTH ACTIVITY - SUPERVISION	125.00
EFT8521	20/07/2016	BATTERY ALL TYPES	EQUIPMENT PURCHASE - AMP & TESTER CLIPS	326.65
EFT8522	20/07/2016	BRC - BUILDING SOLUTIONS	REPAIRS TO DAMAGED LOCKS FUNCTION ROOM	391.99
EFT8523	20/07/2016	CATHERINE STEVENSON	COUNCIL MEETING ATTENDANCE	1304.08
EFT8524	20/07/2016	COVS PARTS	MINOR EQUIPMENT PURCHASE, VARIOUS TOOLS	353.72
EFT8525	20/07/2016	DRACOM SERVICES	RURAL NUMBERING FEES	2400.00
EFT8526	20/07/2016	AUSTRALIA'S SOUTHWEST	BLACKWOOD RIVER VALLEY/SOUTHERN FORESTS CAMPAIGN 2016	1225.00
EFT8527	20/07/2016	CAPE TO CAPE EXPLORER TOURS	NANNUP SURVIVAL CAMP JULY 2016	5225.00
EFT8528	20/07/2016	LEWIS HORNE	LEGO WORKSHOP 04.07.2016	200.00
EFT8529	20/07/2016	IT VISION GROUP INC	MEMBERSHIP 2016/2017	715.00
EFT8530	20/07/2016	OFFICEWORKS	OFFICE SUPPLIES AND AMENITIES	185.92
EFT8531	20/07/2016	DIANE MULVANEY	DEPARTMENT OF TRANSPORT PLATE CHANGE FOR BFB VEHICLE.	39.00
EFT8532	20/07/2016	MARGARET RIVER BUSSELTON TOURISM ASSOC.	ASSOCIATION/INDUSTRY BODY 2016-2017 MEMBERSHIP	170.00
EFT8533	20/07/2016	RIVERWOOD RETREAT	BUILDING OFFICER EXPENSES	110.00
EFT8534	20/07/2016	REBECCA DORANT	AFTER SCHOOL ART TERM 2	350.00
EFT8535	20/07/2016	LUSH FIRE AND PLANNING	COMPLETION & SUBMITTAL OF DRAFT BHL REPORT	1760.00
EFT8536	20/07/2016	RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT & MAINTENANCE FEE TO 30/06/2017	6111.66
EFT8537	20/07/2016	SAMANTHA TRURAN	YOUTH SUPERVISION 10 PIN BOWLING	110.00
EFT8538	20/07/2016	BUSSELTON PRINT IT	SIGNS A TASTE OF NANNUP	325.00
EFT8539	20/07/2016	BRIDGETOWN MEDICAL GROUP	MECHANIC MEDICAL	88.00
EFT8540	20/07/2016	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	217.77
EFT8541	20/07/2016	MANJIMUP TOYOTA & MITSUBISHI	VEHICLE REPAIR & MAINTENANCE	360.68
EFT8542	20/07/2016	NANNUP HARDWARE & AGENCIES	COMMUNITY GRANTS NANNUP COMMUNITY FOOD GARDEN	250.00
EFT8543	20/07/2016	NANNUP NEWSAGENCY	POSTAGE JUNE 2016	288.72
EFT8544	20/07/2016	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS JUNE 2016	343.50
EFT8545	20/07/2016	NANNUP COMMUNITY RESOURCE CENTRE	ECONOMIC DEVELOPMENT WORKSHOPS & CULTURAL PLANNING	1425.00
EFT8546	20/07/2016	NANNUP MUSIC CLUB INC	COMMUNITY GRANTS	25300.00
EFT8547	20/07/2016	NANNUP TIMBER PROCESSING	WEATHERBOARDS	1027.40
EFT8548	20/07/2016	NANNUP LIQUOR STORE	REFRESHMENTS	191.44
EFT8549	20/07/2016	PRESTIGE PRODUCTS	CLEANING SUPPLIES	22.00
EFT8550	20/07/2016	SW PRECISION PRINT	LETTERHEAD PAPER	681.00
EFT8551	20/07/2016	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PAPER SUPPLIES	243.71
EFT8552	20/07/2016	SYNERGY	STREETLIGHTING	2261.55
EFT8553	20/07/2016	SUGAR MOUNTAIN ELECTRICAL SERVICES	FROGS EMERGENCY EXIT SIGNS	495.00
EFT8554	20/07/2016	SOUTHWEST TYRE SERVICE	SUPPLY & FIT 4 TYRES	1044.00
EFT8555	20/07/2016	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	848.49
EFT8556	20/07/2016	IT VISION	RENEW SYNERGYSOFT & UNIVERSE ANNUAL LICENSE FEES TO 30/06/2017	23596.10
EFT8557	20/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSN.	WALGA SUBSCRIPTIONS 01/07/2016 - 30/06/2017	18538.81
EFT8558	20/07/2016	WARREN BLACKWOOD WASTE	BIN PICKUPS JUNE 2016	7511.23
EFT8559	20/07/2016	WORK CLOBBER	PROTECTIVE CLOTHING	508.00
EFT8560	20/07/2016	CHRIS WADE	REIMBURSEMENT OF EXPENSES	154.97
EFT8561	26/07/2016	BATTERY ALL TYPES	POWER BATTERIES	179.90
EFT8562	26/07/2016	EDGE PLANNING & PROPERTY	PLANNING SERVICES 26/06/2016 - 23/07/2016	829.40
EFT8563	26/07/2016	BUSSELTON BEARING SERVICES	AIR HOSE FITTINGS	82.72
EFT8564	26/07/2016	COVS PARTS	EQUIPMENT PURCHASE - TOOL BOXES	2384.27
EFT8565	26/07/2016	DUNSBOROUGH SETTLEMENTS	SETTLEMENT FEES ASSOCIATED WITH PURCHASE OF LANEWAY	1859.44
EFT8566	26/07/2016	BULLIVANTS	CHAIN & SHACKLES	59.71
EFT8567	26/07/2016	EVERYDAY POTTED PLANTS	POTTED PLANTS, LARGE LILLY PILLY TREE	492.36
EFT8568	26/07/2016	TOLL IPEC ROAD EXPRESS PTY LTD	RURAL NUMBERING STEEL PICKETS DELIVERY	503.99
EFT8569	26/07/2016	INSIGHT CCS PTY LTD	OVERCALLS JUNE 2016	35.04
EFT8570	26/07/2016	JASON SIGNMAKERS	STREETNAME PLATE & BRACKET	78.65
EFT8571	26/07/2016	SYNERGY	SES 12/05 - 12/07/2016	277.00
EFT8572	28/07/2016	RAY WHITE NANNUP	RETURN OF RENT PAID IN ADVANCE - 28 CAREY STREET, NANNUP	2217.75
Total Municipal Account EFT Payments:				\$ 207,654.35
20054	07/07/2016	CITY OF BUNBURY	SWEMA ADMINISTRATION ANNUAL FEE 2016/2017	\$ 350.00
20055	20/07/2016	NANNUP SPORTS & RECREATION ASSOC	KIDSPORT VOUCHERS	\$ 2,375.00
20056	20/07/2016	NANNUP FILM SOCIETY	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 500.00
20057	20/07/2016	SOUTH WEST CYCLE CLUB	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 550.00
20058	20/07/2016	BADEN HAPP	COMMUNITY BUS VOLUNTEER DRIVING LICENSE	\$ 253.40
20059	20/07/2016	JEAN ROSS	COMMUNITY BUS VOLUNTEER DRIVING LICENSE	\$ 170.30
20060	20/07/2016	SOUTH WEST FOODBOWL FESTIVAL	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 1,100.00
20061	20/07/2016	TOUR OF MARGARET RIVER	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 1,650.00
20062	20/07/2016	BLACKWOOD COUNTRY GARDENS	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 250.00

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - JULY 2016				
EFT/ Cheque	Date	Name	Invoice Description	Amount
20064	20/07/2016	NANNUP GARDEN VILLAGE COMMITTEE	COMMUNITY GRANTS SHIRE OF NANNUP	\$ 6,600.00
20065	20/07/2016	NANNUP DISTRICT HIGH SCHOOL	COMMUNITY GRANTS	\$ 200.00
20066	20/07/2016	TELSTRA	NORTH NANNUP VBFB 28/05 - 27/06/2016	\$ 49.95
20067	20/07/2016	WATER CORPORATION	TRADE WASTE PERMIT 52063 - ANNUAL CHARGE 01/07/16 - 30/06/2017	\$ 330.27
20068	26/07/2016	DEPARTMENT OF TRANSPORT	NP3391 12 MTHS REGO - INSURANCE	\$ 82.10
20069	26/07/2016	TELSTRA	NANNUP BROOK VBFB RENTAL JULY, AUGUST 2016	\$ 60.07
Total Municipal Account Cheque Payments:				\$ 14,521.09
DD9643.1	06/07/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION	6375.36
DD9643.2	06/07/2016	LIFETRACK SUPERANNUATION	SUPERANNUATION	267.41
DD9643.3	06/07/2016	AUSTRALIAN SUPER	SUPERANNUATION	863.41
DD9643.4	06/07/2016	AMP LIFE LTD	SUPERANNUATION	114.72
DD9643.5	06/07/2016	HOSTPLUS SUPER	SUPERANNUATION	62.54
DD9643.6	06/07/2016	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION	182.31
DD9644.1	20/07/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION	7824.21
DD9644.2	20/07/2016	LIFETRACK SUPERANNUATION	SUPERANNUATION	270.05
DD9644.3	20/07/2016	AUSTRALIAN SUPER	SUPERANNUATION	879.75
DD9644.4	20/07/2016	AMP LIFE LTD	SUPERANNUATION	71.63
DD9644.5	20/07/2016	HOSTPLUS SUPER	SUPERANNUATION	41.51
DD9644.6	20/07/2016	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION	184.11
DD9644.7	20/07/2016	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION	268.89
DD9646.1	31/07/2016	WESTNET	INTERNET EXPENSES	184.84
DD9646.2	31/07/2016	CALTEX AUSTRALIA	FUEL EXPENSES	499.83
DD9646.3	31/07/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENT	2084.98
DD9646.4	31/07/2016	TELSTRA	TELEPHONE EXPENSES	1438.95
DD9646.5	31/07/2016	SGFLEET	CESO VEHICLE EXPENSES	1164.90
DD9646.6	31/07/2016	BP AUSTRALIA	FUEL EXPENSES	210.26
DD9646.7	31/07/2016	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CREDIT CARD TRANSACTIONS JULY 2016	735.54
Total Municipal Account Direct Debit Payments:				\$ 23,725.20
22798	20/07/2016	GIFTS FOR KIDS BOUTIQUE	BOND REFUND RE HIRE OF COMMUNITY ROOM 16.07.16	\$ 200.00
Total Trust Account Payments:				\$ 200.00
TOTAL MUNICIPAL PAYMENTS FOR PERIOD				\$ 245,900.64
TOTAL TRUST PAYMENTS FOR PERIOD				\$ 200.00
TOTAL PAYMENTS FOR PERIOD:				\$ 246,100.64

SHIRE OF NANNUP			
CREDIT CARD TRANSACTIONS -JUNE 2016			
	Supplier	Description	Amount
4/7/2016	SHIRE OF NANNUP	FIRE TRUCK EXPENSES	50.60
6/7/2016	SURVEYMONKEY.COM	COMMUNITY SURVEY	228.00
18/7/2016	SHIRE OF NANNUP	FIRE TRUCK EXPENSES	33.00
25/7/2016	BUSSELTON HYUNDAI	VEHICLE SERVICE	268.99
26/7/2016	BGS TO GO FACTORY	YOUTH EXPENSE	154.95
		<i>Total Credit Card Purchase - Peter Clarke</i>	<i>\$ 735.54</i>