



Shire of  
**Nannup**  
rest • connect • grow

# MINUTES

Council Meeting Held  
Thursday 23 August 2012  
Commencing at 4.15pm

## CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 50 were confirmed by  
Council on 27 September 2012 as a true and accurate record.

.....  
Tony Dean  
SHIRE PRESIDENT

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# Minutes

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting open at 16:15 hrs

### **ATTENDANCE:**

Councillors; Dean, Camarri, Dunnet, Longmore, Lorkiewicz, Mellema, and Steer

Robert Jennings - Chief Executive Officer  
Vic Smith - Manager Corporate Services  
Chris Wade – Manager Infrastructure

### **VISITORS: 6**

### **APOLOGIES:**

None

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)**

Cr Gilbert application received for the period;  
28<sup>th</sup> July 2012 - 24<sup>th</sup> September 2012.

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Ms P Fraser

Q1. Has the Council left itself open to be sued if firebreaks are approved by Council and there is a fire?

A1. The question was taken on notice.

The purpose of a fire break is only to slow a fire down if possible and provide access to emergency vehicles. Council's insurance company would defend any legal actions against Council.

## **4. PUBLIC QUESTION TIME**

Ms P Fraser

Q1. When will waste changes come out?

A1. Manager Corporate Services replied that the tip pass administration is currently being developed. Information will be issued with the rate notices. Tip passes will need to be purchased from the Shire. If using the tip without a pass a fee will need to be paid at the gate. This money is paid over to the Shire by the contractor operating the tip.

Q2. Why did we not apply for wild pig control grants?

A2. Shire President responded there was an increase in the State budget for feral pig control and the Southwest Catchments Group received the funding.

Q3. Are the toilets at the rear of the Shire heritage listed?

A3. CEO responded that the toilets aren't currently listed on the Municipal Inventory but the Shire is calling for community feedback regarding heritage for the district.

Ms R Stallard

Q4. Is it council's belief that there is no Municipal Inventory?

A4. CEO responded that there is an inventory but that he is not aware that it is classed as a State asset. He will confirm the existence of the inventory register.

Q5. Are you aware the Shire toilets are the last of the old school and they are used by tourists, stall holders and others. What's the real story?

A5. Shire President: responded that we will put the matter forward for public comment. I am not aware of any plan to move or demolish them.

Q6. Is it true that parties were given licenses to hunt feral pigs in Manjimup and Bridgetown but not Nannup?

A6. Shire President responded that is not our responsibility.

Ms H Roach

Q7. What are we doing about the poor quality of the recent work to the Vasse Highway?

A7. The CEO replied we will be writing to Main Roads. We encourage concerned individuals to contact Main Roads directly.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

None

**7. DECLARATIONS OF INTEREST**

Received from the Shire President; None

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**8821 LONGMORE/STEER**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 26 July 2012 be confirmed as a true and correct record.

**CARRIED 7/0**

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

None

**10. REPORTS BY MEMBERS ATTENDING COMMITTEES**

Board Meeting Australia South West  
Warren Blackwood Alliance of Councils  
Recreation Centre User Group Meeting  
South West Food Bowl  
WALGA Annual Conference  
Dairy Council Annual Conference  
WALGA AGM & Conference

## **11. REPORTS OF OFFICERS**

AGENDA NUMBER: 11.1  
SUBJECT: Proposed closure of unnamed road reserves – submitted for endorsement to permanently close  
LOCATION/ADDRESS: Perks Road, Cundinup  
NAME OF APPLICANT: Nannup Surveys  
FILE REFERENCE: TPL9, 136217  
AUTHOR: Steve Thompson – Consultant Planner  
REPORTING OFFICER: Robert Jennings – Chief Executive Officer  
DISCLOSURE OF INTEREST: Edge Planning & Property receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.70 of the Local Government Act 1995  
DATE OF REPORT: 10 August 2012

Attachment: 1. Correspondence and plans from applicant  
2. Location Map  
3. Submissions

### **BACKGROUND:**

The applicant seeks permanent closure of various unmade and unnamed road reserves, outlined in Attachment 1, marked as "A", "B" and "C".

The location of the road reserves is shown in Attachment 2. The area is approximately 10 kilometres north-north east of the Nannup townsite.

The Council at its meeting on 24 May 2012 passed the following motion at minute number 8772:

1. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close the unnamed road reserves marked as "A" and "B" as set out in Attachment 1;
2. Note the Shire administration will invite submissions on the road reserve closure request for a period of six (6) weeks; and
3. Will reconsider the road reserve closure request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Regional Development and Lands closes the road reserves.

In accordance with the Council resolution, the Land Administration Act and the Land Administration Regulations, the Shire administration consulted extensively for a six week period through the Shire administration:

- writing to and inviting comments from adjoining/nearby landowners;

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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- writing to and inviting comments from relevant State Government and servicing authorities (Department of Indigenous Affairs, Department of Planning, Fire and Emergency Services Authority, Department of Agriculture and Food, Department of Environment and Conservation, Forest Products Commission, Western Power, and Telstra);
- placing a public notice in the Busselton-Dunsborough Times and the Nannup Telegraph;
- placing details on the Shire website; and
- having information available at the Shire office.

The Shire received six submissions on the proposed closure which are set out in Attachment 3. All submissions raise no objection.

Previously, the Western Australian Planning Commission (WAPC) granted conditional approval to a subdivision application on 24 June 2008. Condition 4 stated:

*"The subdivider initiating with Council the closure of any unnecessary portions of road reserves with the subject land. (Local Government)"*

**COMMENT:**

Given no objections were received, it is suggested that Council is now in a position to finalise its position on the closure. It is recommended that Council agree to a permanent closure of the road reserves marked as "A" and "B" in Attachment 1 given:

- the road reserves are now superfluous with the creation of the new road reserve and construction of Credence Ridge Road. With the realignment of lot boundaries, the requested road reserve closure will not create additional "land locked lots" without direct access to a gazetted road reserve;
- road reserve "A" is not connected to any other road reserve;
- road reserve "B" (western section) only impacts the adjoining State Forest to the west. The State Forest has direct access to Cundinup Road;
- the applicant advises that road reserve "B" (eastern section) is never likely to be constructed due to steep topography to the east. Adjoining Lot 1331 has separate direct access to a gazetted road reserve;
- it will assist in effective management of the road reserves with it being amalgamated into adjoining rural land; and
- the proposed road closure is consistent with the WAPC condition.



It is recommended that the road reserve marked as "C" in Attachment 1 should not be closed. While not constructed, this road reserve provides gazetted road access to lots to the south including to Lot 3. The submission from Mrs Rosemary Medrala (Attachment 3) reiterates the need to keep road reserve "C" open.

Subject to the Council's decision, the Minister for Regional Development and Lands will determine whether to permanently close the road reserves. Should the Minister agree and should associated valuation and other matters be acceptable to adjoining owners, the road reserves marked "A" and "B" will be amalgamated into adjoining properties.

**STATUTORY ENVIRONMENT:**

The *Land Administration Act* and *Land Administration Regulations* require the Shire to seek comment for at least 35 days. The Shire administration has met this requirement through writing to adjoining/nearby landowners, relevant servicing authorities and State Government agencies and inviting comments from the wider community through the public notices in local papers.

The Council now needs to formally resolve to finalise the closure and indemnify the Department of Regional Development and Lands against any costs that may arise (survey documentation, stamp duty etc.). It is recommended that these costs should be borne by the applicant/landowner.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

The applicant has paid the application fee in accordance with the Council's fees and charges.

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Simple Majority.

**RECOMMENDATION:**

That Council:

1. Agree to permanently close the unnamed road reserves marked as "A" and "B" as set out in Attachment 1. The road reserve marked as "C" is to remain open.

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Ordinary Council Meeting Minutes: August 2012**

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2. Request the Minister for Regional Development and Lands to permanently close the road reserves marked as "A" and "B" as set out in Attachment 1 with the road reserves being amalgamated into adjoining properties.
3. Indemnifies the Department of Regional Development and Lands against any costs in the process, with these costs being borne by the applicant/landowner.
4. Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Regional Development and Lands, other agencies and the applicant/landowner regarding the closure of the road reserves, including the signing and sealing of all documentation required.

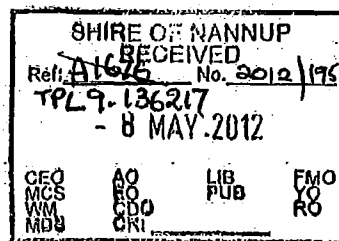
**8822 DUNNET/MELLEMA**

That Council:

1. Agree to permanently close the unnamed road reserves marked as "A" and "B" as set out in Attachment 1. The road reserve marked as "C" is to remain open.
2. Request the Minister for Regional Development and Lands to permanently close the road reserves marked as "A" and "B" as set out in Attachment 1 with the road reserves being amalgamated into adjoining properties.
3. Indemnifies the Department of Regional Development and Lands against any costs in the process, with these costs being borne by the applicant/landowner.
4. Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Regional Development and Lands, other agencies and the applicant/landowner regarding the closure of the road reserves, including the signing and sealing of all documentation required.

**CARRIED 7/0**

**NANNUP SURVEYS  
LICENSED SURVEYORS**



Andrew Pash L.S. M.S.S.S.I  
13 Cockatoo Drive Nannup WA 6275  
ABN 53 389 651 401  
Email: andrew.pash@bigpond.com

TEL 9756 0901  
FAX 9756 0902  
MOB 0432 110 940

Mr C Wade  
The Manager of Infrastructure  
Shire of Nannup  
15 Adam Street  
Nannup WA 6275

07/02/2012

Dear Mr Wade

I act on behalf of the owners of Credence Estate lot 902 on DP 63590 Perks Road Cundinup, Shayne and Bobby Brown in applying for the part closure of existing roads within the parcel to comply with condition 4 of their subdivision application WAPC ref 136217.

The roads are shown highlighted red and blue on the attached DP 69041  
It is intended in the future to amalgamate the closed road coloured red with lot 905 and the section coloured blue with lot 906.  
Areas and dimensions of proposed closed roads are shown on this plan.

I would be grateful if you could progress the road closure process and present this application to Council.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Pash'.



If there is no agency/authority or Local Government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any site works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or Local Government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or Local Government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or Local Government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or Local Government.

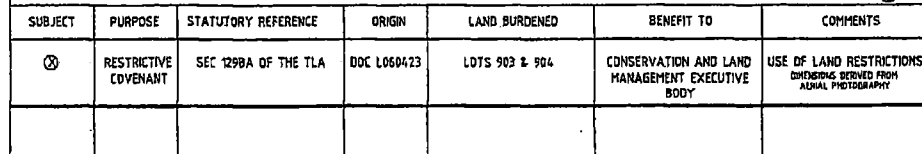
The condition(s) of this approval, with accompanying advice, are:

**CONDITION(S):**

1. The subdivider is to prepare and implement a Fire Management Plan that demonstrates that the requirements of the 'Planning for Bush Fire Protection' have been satisfied, with respect to meeting the contained fire protection performance criteria. (Fire and Emergency Services Authority)
2. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost. As an alternative the WAPC is prepared to accept the applicant/owner paying to the Local Government the cost of such road works as estimated by the Local Government subject to the Local Government providing formal assurance to the WAPC confirming that the works will be completed within a reasonable period as agreed by the WAPC. (Local Government)
3. Suitable arrangements being made with the Local Government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision. (Local Government)
4. The subdivider initiating with Council the closure of any unnecessary portions of road reserves within the subject land. (Local Government)
5. A Conservation Covenant with the Department of Environment and Conservation, pursuant to section 129BA of the Transfer of Land Act 1893 (as amended), is to be placed on the Certificates of Title of proposed lots B,C & F advising of the existence of a restriction on the use of the land to protect areas identified for conservation. Notice of this restriction is to be included on the Deposited Plan. (DEC)

LIMITED IN DEPTH TO 60.96 METRES  
AS TO LOT 9798 ONLY

LIMITED IN DEPTH TO 609.6 METRES  
AS TO LOTS 1331, 1114, 1233 & 1479 ONLY.



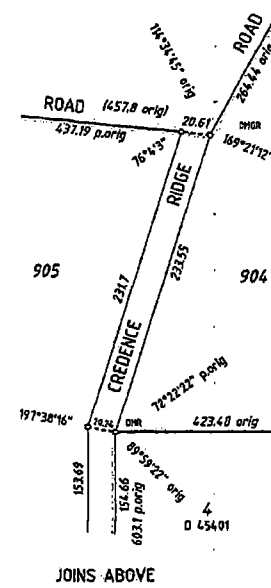
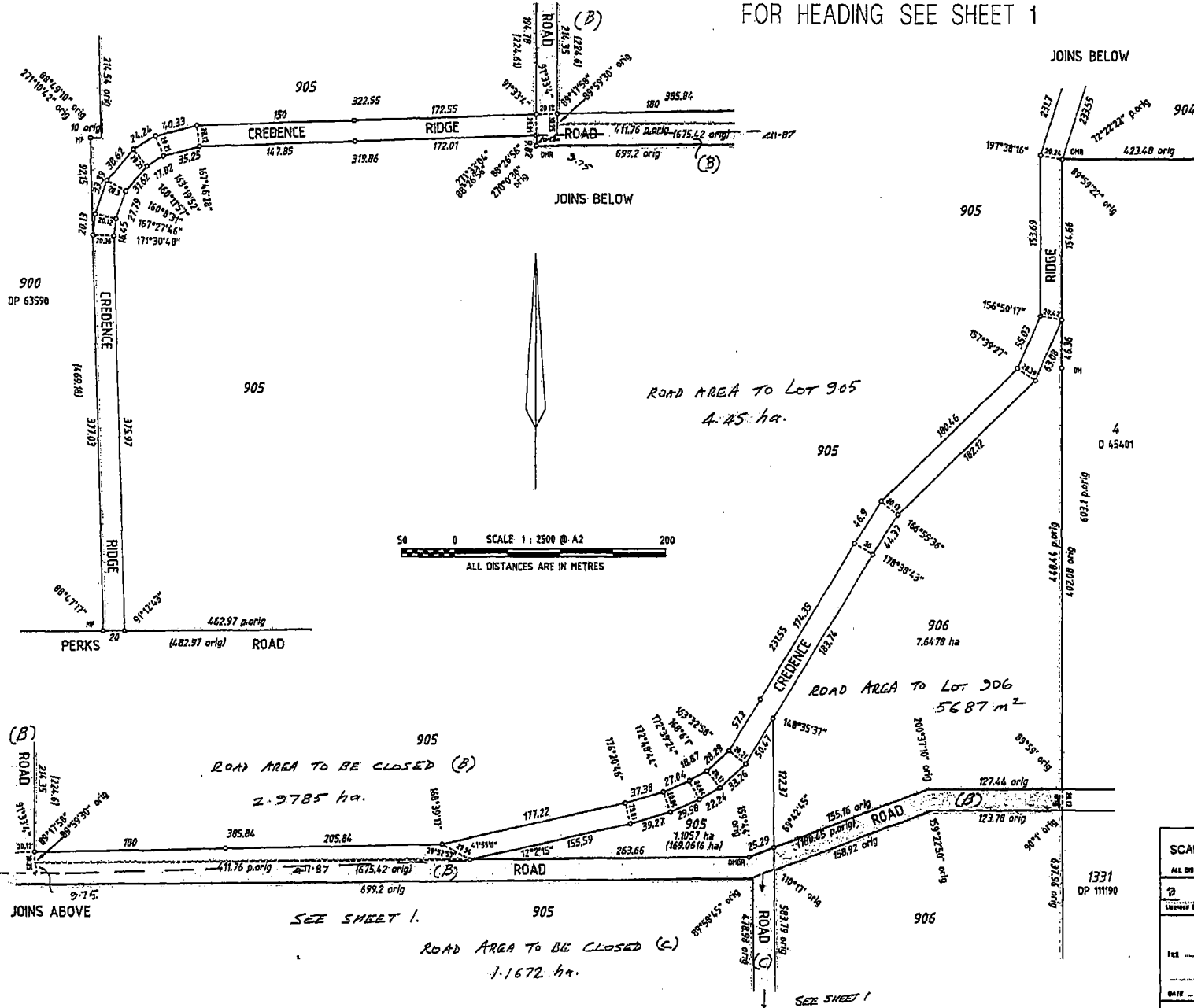
TYPE		FREEHOLD	
PURPOSE		SUBDIVISION	
PLAN OF			
LOTS 903 - 906 (INCL) AND ROAD			
DISTRICT TOWNSITE	NELSON	SSA - NO	
FILE	CUNDINUP	FORMER TENURE	
LOCALITY	SQUIRE SHIRE OF NANNUP	LOT 902 DP 63590 CT 2726/579	
INDEX	BALINGUP SW (ZS)	FIELD BOOK	114807
SCALE 1 : 10000 @ A2			
ALL DISTANCES ARE IN METRES			
SURVEYOR'S CERTIFICATE - Reg 34 <i>(Andrew Pash)</i> I hereby certify that the plan & Certificate are as a correct representation of the actual measurements from measurement, and/or if insufficient measurements were taken at the time of the survey, such other measurements as have been made since the date of the original survey. Witness my hand and seal at Perth Western Australia this _____ day of _____ 20____ <i>Andrew Pash</i> REGISTERED SURVEYOR			
SURVEY FROM Nannup Surveys			
LOGGED	DATE	TYPE OF VALUATION	APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION
PET FILED	ASSENT No.	FILE	RELEVANT UNDER S.A.P. 11 ANNO
IN ORDER FOR DEALINGS			
DIRECT TO			
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER			
APPROVED			
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER			
Landgate Western Australian Land Information Authority			
DEPOSITED PLAN 69041			
SHEET	1	OF	3 SHEETS
VERSION	1		

1

**Nannup Surveys**  
13 Cockatoo Drive NANNUP WA 6275  
Phone: 9756 0901 Fax: 9756 0902  
Mobile: 0432 110 940

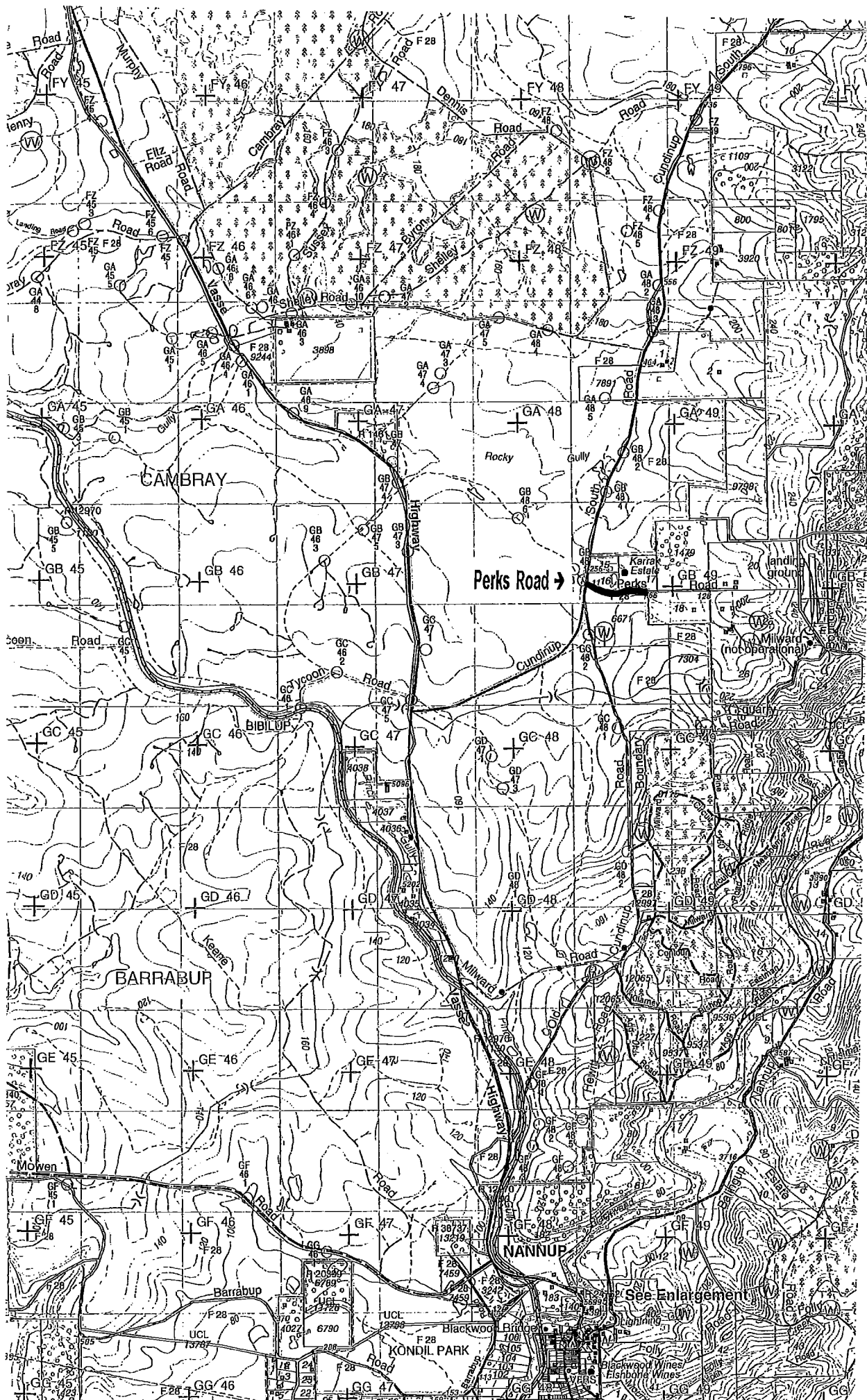
FOR HEADING SEE SHEET 1

JOINS BELOW



SCALE 1:2500 @ A2	
ALL DISTANCES ARE IN METRES	
<p>APPROVED BY</p> <p>WESTERN AUSTRALIAN</p> <p>PLANNING COMMISSION</p> <p>136217</p>	
<p>DATE</p> <p>13/07/2010</p>	
<p>DEPOSITED PLAN</p> <p>69041</p>	
<p>SHEET 2 OF 3 SHEETS</p> <p>VERSION 1</p>	

A2 ORIGINAL





Government of **Western Australia**  
Department of **Environment and Conservation**

Your ref:

Our ref: 2012/004531-1

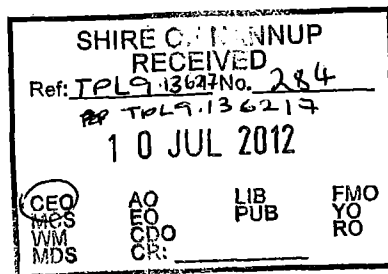
Enquiries: John Carter

Phone: 08 9752 5555

Fax: 08 9752 1432

Email: blackwood@dec.wa.gov.au

Chief Executive Officer  
Shire of Nannup  
PO Box 11  
NANNUP WA 6275



*WENDY*

Dear Rob

**PROPOSED PERMANENT CLOSURE OF UNNAMED ROAD RESERVES – NEAR PERKS ROAD, CUNDINUP TOWER**

Thank-you for your letter of 14<sup>th</sup> June 2012 in which you are seeking the department's submission on the proposed closures.

The department has no objections to the proposed closures.

If you require clarification on any point, please contact John Carter on 9752 5555.

Yours sincerely

John Carter  
A/DISTRICT MANAGER

6 July 2012





Government of Western Australia  
Department of Planning

SHIRE OF NANNUP RECEIVED	
Ref: <u>4</u>	No. <u>2012/252</u>
20 JUN 2012	
CEO MCS VWM MAB	AO EO CDO CR: <u>Wendy</u>
LIB PUB	FMO YOR

Planning Implementation  
South West Region

Our ref: DP/10/00767/1  
Your ref: \* - TPL9.136217  
Enquiries: Matt Cuthbert

Chief Executive Officer  
Shire of Nannup  
PO Box 11  
NANNUP WA 6275

Dear Sir/Madam

**PROPOSED PERMANENT CLOSURE OF UNNAMED ROAD RESERVES - NEAR PERKS  
ROAD, CUNDINUP**

I refer to your letter dated 14 June 2012, and accompanying plan, seeking Department of Planning comment regarding the above-mentioned proposal.

This Department of Planning has no objection to the above proposal in accordance with the plan supplied.

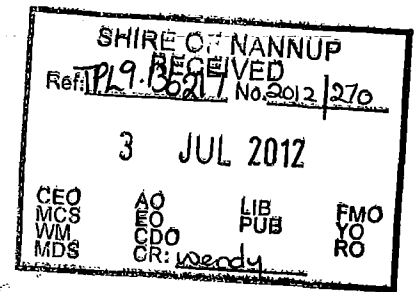
If you have any questions in relation to the above, please contact Matt Cuthbert of this office in 9791 0577.

Yours sincerely

**Matt Cuthbert**  
Senior Project Planner  
South West Statutory Planning

18 June 2012

84/12 Tamunda Drive  
Rivervale, WA 6103



Robert Jennings  
Shire of Nannup  
5 Adam Street  
PO Box 11  
Nannup  
WA 6275

Dear Sir,

Proposed permanent closure of unnamed road reserves -  
near Perkes Road, Curdinup.

Thank you for your letter of 14th June 2012 and enclosures  
of Shire of Nannup Ordinary Council Meeting Agenda: May 2012  
and maps.

We have no objection to the closure of Roads A and B  
as set out in the meeting agenda, provided that the  
Road Reserve marked as C remains open. Road C is  
the access road to our property, Lot 3 Perkes Road.

Yours faithfully,  
Rosemary Medraba

P. ROBERT TOWIE



Government of Western Australia  
Department of Indigenous Affairs

SHIRE CUNDINUP	
RECEIVED	
Ref: TPL9.136217	No. 298
25 JUL 2012	
CEO MCS WM MDS	AO EO CDO CR: <i>WEM</i>
LIB PUB	FMO YO RO

ENQUIRIES : Aidan Ash - Ph (08) 6551 8040

OUR REF: 04/0057-02

YOUR REF: TPL9.136217

Mr Robert Jennings  
Chief Executive Officer  
Shire of Nannup  
PO BOX 11  
NANNUP WA 6275

Dear Mr Jennings

**PROPOSED PERMANENT CLOSURE OF UNNAMED ROAD RESERVES - NEAR PERKS ROAD, CUNDINUP**

Thank you for your letter dated 14 June 2012 regarding the proposed road closure of an unnamed road near Perks Road, Cundinup.

I have reviewed the information you provided and advise, based on that information, there are no Aboriginal heritage sites on the Department of Indigenous Affairs (DIA) database within the proposed road closure area as depicted in the map attached to your correspondence titled "Attachment 2".

Please find below a link to our Cultural Heritage Due Diligence Guidelines that will assist you in determining whether any proposed development may impact Aboriginal sites.

[http://www.dia.wa.gov.au/Documents/HeritageCulture/Heritage%20management/AHA Due Diligence Guidelines.pdf](http://www.dia.wa.gov.au/Documents/HeritageCulture/Heritage%20management/AHA_Due_Diligence_Guidelines.pdf)

Should cultural material or a new site be discovered while undertaking development there is an obligation under section 15 of the Aboriginal Heritage Act 1972 to report the information to the Registrar of Aboriginal sites.

If you have any further queries regarding this matter please do not hesitate to contact Senior Heritage Officer Aidan Ash on 08 6551 8040.

Kind Regards

Christine Lewis  
Manager - Heritage South

25 July 2012



Government of **Western Australia**  
Fire & Emergency Services Authority



480 Hay Street  
Perth Western Australia 6000  
PO Box 1174 Perth WA 6844  
Telephone (08) 9323 9300  
Facsimile (08) 9323 9384  
Email [fesa@fesa.wa.gov.au](mailto:fesa@fesa.wa.gov.au)  
[www.fesa.wa.gov.au](http://www.fesa.wa.gov.au)

SHIRE OF NANNUP			
RECEIVED			
Ref: <u>TP19.136217</u> No. <u>297</u>			
26 JUL 2012			
CEO	AO	LIB	FMO
MCS	EO	PUB	YO
WM	CDO		RO
MDS	CR: <u>WEMM</u>		

24<sup>th</sup> July 2012

Dear Mr Jennings,

Thank you for your correspondence on the 14<sup>th</sup> of June 2012, relating to the closure of the unnamed road reserves near Perks Road Cundinup.

Please be advised that FESA has no objection to this action being taken.

Yours faithfully,

**DANIEL AUSTIN**  
**DISTRICT OFFICER**

## Wendy Kennedy

---

**From:** Tim Hunter [Tim.Hunter@westernpower.com.au]  
**Sent:** Thursday, 12 July 2012 3:10 PM  
**To:** Wendy Kennedy  
**Subject:** Proposed Permanent Closure of Unnamed Road Reserves - Near Perks Road Cundinup  
**Attachments:** 201206141538536600001.pdf; ATT00723.jpg

Wendy,

Please note that Western Power does not have any objection to the proposed road closures.

regards,

**Tim Hunter**  
Regional Manager - SW  
Country  
Western Power - Lot 2 & 3 South West Highway Picton WA 6229 [\[map\]](#)

**T:** (08) 9780 6378 | **M:** 0437901458 | **F:** (08) 9780 6354  
**E:** [tim.hunter@westernpower.com.au](mailto:tim.hunter@westernpower.com.au)  
**W:** [westernpower.com.au](http://westernpower.com.au)  
**Twitter:** [twitter.com/westernpowerwa](https://twitter.com/westernpowerwa)

 Please consider the environment before you print this email.

----- Forwarded by Tim Hunter/JKT/Western\_Power on 12/07/2012 03:07 PM -----

From:

----- Forwarded by Sarah Little/PER/Western\_Power on 24/06/2012 10:36 PM -----

From: "Wendy Kennedy" <[wendy@nannup.wa.gov.au](mailto:wendy@nannup.wa.gov.au)>  
To: <[enquiry@westernpower.com.au](mailto:enquiry@westernpower.com.au)>,  
Date: 14/06/2012 03:43 PM  
Subject: Proposed Permanent Closure of Unnamed Road Reserves - Near Perks Road Cundinup

---

To Western Power Enquiries,

Please see attached letter and attachments regarding "Proposed Permanent Closure of Unnamed Road Reserves - Near Perks Road Cundinup - for your comment.

If you have any queries regarding the attached information, please do not hesitate to contact me.

Kind regards,

AGENDA NUMBER: 11.2  
SUBJECT: Proposed closure of Agg Road (portion of northern section) – submitted to initiate road closure process  
LOCATION/ADDRESS: Agg Road (northern section), Nannup  
NAME OF APPLICANT: None  
FILE REFERENCE: ROA132  
AUTHOR: Steve Thompson – Consultant Planner  
REPORTING OFFICER: Robert Jennings – Chief Executive Officer  
DISCLOSURE OF INTEREST: Edge Planning & Property receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.70 of the Local Government Act 1995  
DATE OF REPORT: 10 August 2012

Attachment: Proposed section of Agg Road (northern section) to be closed

### **BACKGROUND:**

Agg Road (northern section) is approximately 9 kilometres north-northeast of the Nannup townsite (see Attachment 1). A portion of the existing formed track is located outside of the Agg Road reserve on freehold land. To ensure there is practical and legal vehicular access, the Council supported the dedication of a new road reserve to follow the existing formed track. When the road dedication (creation) process is complete, the formed track will be located in the road reserve with the road becoming the responsibility of the Shire.

The Council at its 21 December 2006 meeting passed the following motion, in part, at minute number 8772:

*"That Council dedicates a 15 metre road reserve along the road formation named Agg Road (north section) linking Revelly Bridge to Nelson Location 1274."*

The road dedication process for Agg Road (northern section) is nearly complete. While the road dedication process is nearly complete, there is an associated need to permanently close redundant sections of road reserve. A search through the files, Council resolutions and liaising with staff from the Department of Regional Development and Lands (RDL) reveals the road closure process was not initiated by the Council.

Attachment 2 shows the agreed road reserve to be dedicated on the existing track formation and the proposed section of road reserve to be permanently closed. Assuming the road closure process is finalised, redundant land will be amalgamated into adjoining properties and this will enable RDL to finalise the road dedication process.

Matters associated with Agg Road (northern section) are separate to road dedication matters for Agg Road (southern section) that have and are being separately considered by the Council including through the 2012/13 budget.

**COMMENT:**

*Permanent road reserve closure*

It is recommended that Council initiate permanent road closure action for a portion of Agg Road (northern section) outlined in Attachment 2. This is because this section of road reserve is superfluous with the proposed creation of the new road reserve on the alignment of the existing formed track. The requested road reserve closure will not create additional "land locked lots" without direct access to a gazetted road reserve. Completion of the road closure process will complement the road dedication process and finally see an historic issue being completed.

*Next steps*

Subject to the Council's decision, the Shire administration will next:

- write to and invite comments from adjoining/nearby landowners;
- write to and invite comments from relevant State Government and servicing authorities;
- place a public notice in local newspapers; and
- have information available on the Shire website and at the Shire office.

Following this, the Shire administration will report back to Council. The Council will then determine whether or not it will agree to the road reserve closure request and whether it will advise the Minister for Regional Development and Lands to permanently close the road reserve. Assuming all necessary support and approvals are obtained, and that associated valuation and other matters are acceptable to adjoining owners, the road reserve will be amalgamated into adjoining properties at the same time as the new road reserve is formally created.

*Department of Environment and Conservation freehold land*

Separate to this road reserve closure request, there are some historic freehold lots in the locality and close to Agg Road which are owned by the Department of Environment and Conservation (DEC), such as Lot 8537 on Deposited Plan 210734. Some of these freehold lots are unusual given they are narrow elongated land parcels which have the appearance of road reserves. It is suggested that DEC investigate and progress with land rationalisation to sell these lots on the condition that:

- DEC liaise with the Shire, RDL and relevant departments/servicing agencies;
- no additional land locked lots are created (ideally DEC addresses historic land locked lots created by its predecessors); and
- the lots are amalgamated into adjoining properties and the narrow elongated DEC titles are not sold off separately.

**STATUTORY ENVIRONMENT:**

*Land Administration Act* and *Land Administration Regulations*. A Council resolution is required to initiate the road closure process.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

The Council has previously allocated and spent funds associated with the road dedication process for Agg Road (northern section) through a partnership with RDL. The Shire will meet advertising costs associated with public comment on the road reserve closure.

**STRATEGIC IMPLICATIONS:**

Agg Road is an important strategic link that provides access to properties on the western side of the Blackwood River in the locality.

**VOTING REQUIREMENTS:** Simple Majority.

**RECOMMENDATION:**

That Council:

1. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close a portion of Agg Road (northern section) as set out in Attachment 2.
2. Note the Shire administration will invite submissions on the road reserve closure request for a period of six (6) weeks.
3. Will reconsider the road reserve closure request following the close of the public submission period and will determine whether or not it will agree to the request that the Minister for Regional Development and Lands permanently closes the road reserve.



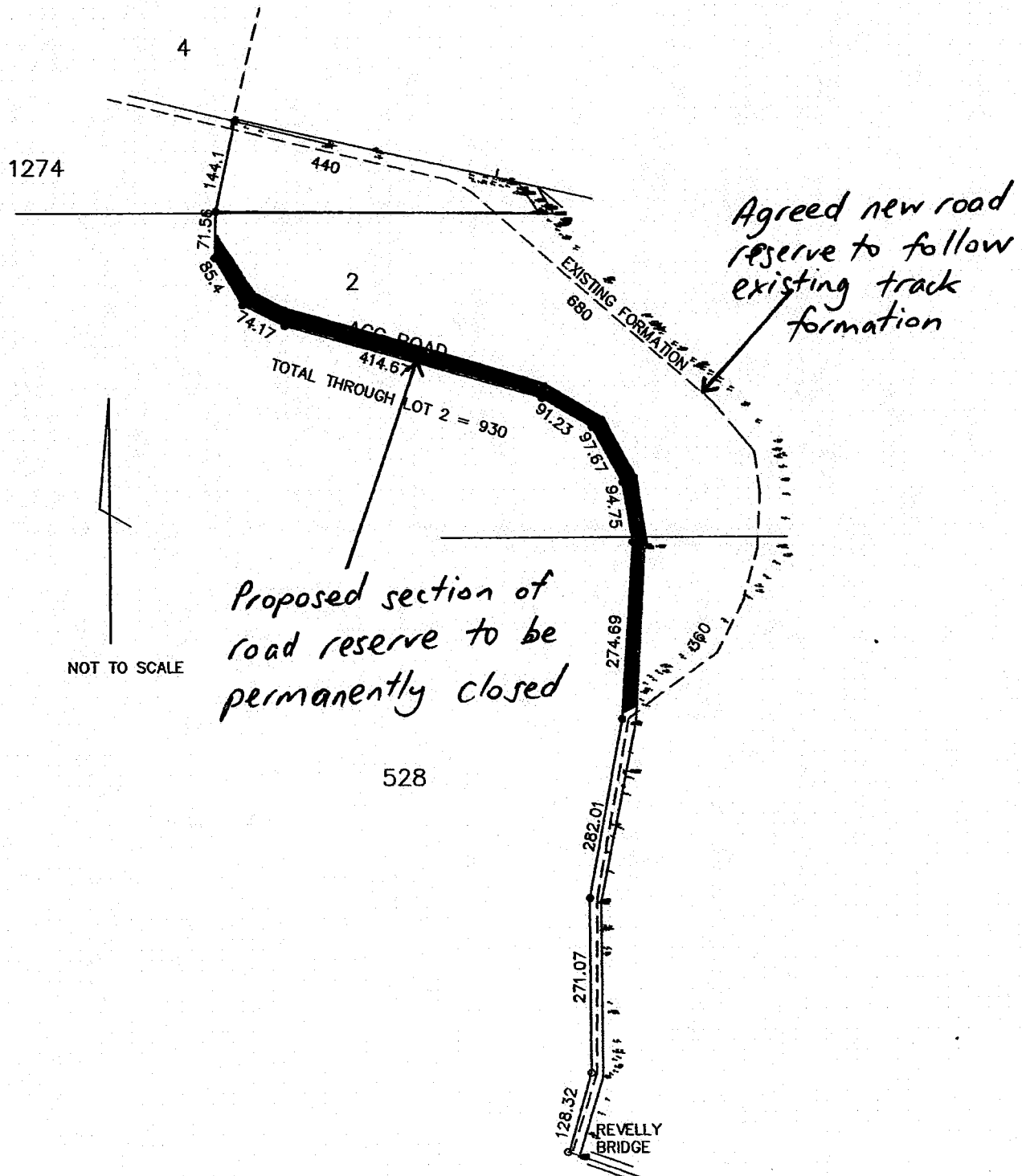
4. Request the Department of Environment and Conservation (DEC) to investigate and progress land rationalisation of freehold lots in the Shire of Nannup, that have the appearance of road reserves, such as Lot 8537 on Deposited Plan 210734. This is subject to:
  - a. DEC liaising with the Shire, Department of Regional Development and Lands, relevant State Government departments and servicing agencies;
  - b. No additional land locked lots being created (ideally DEC addresses historic land locked lots created by its predecessors); and
  - c. The lots being amalgamated into adjoining properties.

#### **8823 DUNNET / CAMARRI**

That Council:

1. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close a portion of Agg Road (northern section) as set out in Attachment 2.
2. Note the Shire administration will invite submissions on the road reserve closure request for a period of six (6) weeks.
3. Will reconsider the road reserve closure request following the close of the public submission period and will determine whether or not it will agree to the request that the Minister for Regional Development and Lands permanently closes the road reserve.
4. Request the Department of Environment and Conservation (DEC) to investigate and progress land rationalisation of freehold lots in the Shire of Nannup, that have the appearance of road reserves, such as Lot 8537 on Deposited Plan 210734. This is subject to:
  - a. DEC liaising with the Shire, Department of Regional Development and Lands, relevant State Government departments and servicing agencies;
  - b. No additional land locked lots being created (ideally DEC addresses historic land locked lots created by its predecessors); and
  - c. The lots being amalgamated into adjoining properties.

**CARRIED 7/0**



REPEG WESTERN BOUNDARY-AGG ROAD NANNUP  
 SURVEYED 25-30/05/08  
 CLIENT; SHIRE OF NANNUP  
 PO NUMBER 9923  
 JOB NO: 0845

NANNUP SURVEYS  
 PO BOX 339 NANNUP WA 6275  
 PH 9756 0901  
 FX 9756 0902

AGENDA NUMBER: 11.3 SUBJECT: New Building Policy – HAB 6 Kerb Bond LOCATION/ADDRESS: NAME OF APPLICANT: Shire of Nannup FILE REFERENCE: ADM 9 AUTHOR: Chris Wade – Manager Infrastructure DISCLOSURE OF INTEREST: DATE OF REPORT: 13 August 2012
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**BACKGROUND:**

Council currently does not have a policy relating to a Kerb Bond.

**COMMENT:**

It has become apparent in recent times that Council requires the development of a Kerb Bond to maintain its current infrastructure. Issues of both footpath and kerb damage have become more regular as Council's footpath infrastructure is increased. Currently there are issues on Warren Road, Kearny Street and Hitchcock Drive where heavy vehicles or earth moving equipment have damaged footpaths and kerbs.

The principal of the bond will be required at the time of submission of the building permit application. The Kerb Bond will be lodged and held by Council until all work is completed. The bond will then either be returned to the applicant or used to make good any damage to Council infrastructure including the following;

- Footpaths
- Kerbs
- Shire roads
- Verges

The amount of bond charged by Council will become part of the fees and charges schedule and reviewed annually. Based on research and current costings, a bond of \$1,000 for a domestic singular building application and \$2,000 for a commercial or multiple building application would be suitable.

Proposed Policy

<b>POLICY NO.</b>	HAB 6
<b>POLICY TYPE</b>	<b>Building Permits</b>
<b>POLICY NAME</b>	Kerb Bond
<b>POLICY OWNER</b>	Infrastructure Manager

**Objective**

To provide a mechanism for the recovery of any likely damage to roads, kerbing, footpaths and verges as a result of building works.

**Statement**

It is Council policy to require recipients of a building permit to lodge a bond to cover any likely damage that may be caused to Council's roads, kerbs, footpaths and verges during the time of construction. The bond will be lodged prior to the issue of a building permit.

Council will establish the amount of bond and include the same in its annual schedule of fees and charges. The amount of bond will be reviewed annually as part of the budget process.

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**STATUTORY ENVIRONMENT:** None.

**POLICY IMPLICATIONS:** Implementation of a Kerb Bond policy.

**FINANCIAL IMPLICATIONS:**

A Kerb Bond fee will be added to Council's Fees and Charges Schedule

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Simple majority.

**RECOMMENDATION:**

Council adopt the Kerb Policy, as below with the initial bond of;

\$1,000 - domestic singular building application

\$2,000 – commercial or multiple building application

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<b>POLICY NO.</b>	HAB 6
<b>POLICY TYPE</b>	<b>Building Permits</b>
<b>POLICY NAME</b>	Kerb Bond
<b>POLICY OWNER</b>	Infrastructure Manager

**Objective**

To provide a mechanism for the recovery of any likely damage to roads, kerbing, footpaths and verges as a result of building works.

**Statement**

It is Council policy to require recipients of a building permit to lodge a bond to cover any likely damage that may be caused to Council's roads, kerbs, footpaths and verges during the time of construction. The bond will be lodged prior to the issue of a building permit.

Council will establish the amount of bond and include the same in its annual schedule of fees and charges. The amount of bond will be reviewed annually as part of the budget process.

**8824 LORKIEWICZ / LONGMORE**

Council adopt the Kerb Policy, as below with the initial bond of;

\$1,000 - domestic singular building application

\$2,000 - multiple domestic building application

\$3,000 – commercial building application

<b>POLICY NO.</b>	HAB 6
<b>POLICY TYPE</b>	<b>Building Permits</b>
<b>POLICY NAME</b>	Kerb Bond
<b>POLICY OWNER</b>	Infrastructure Manager

**Objective**

To provide a mechanism for the recovery of any likely damage to roads, kerbing, footpaths and verges as a result of building works.

**Statement**

It is Council policy to require recipients of a building permit to lodge a bond to cover any likely damage that may be caused to Council's roads, kerbs, footpaths and verges during the time of construction. The bond will be lodged prior to the issue of a building permit.

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Council will establish the amount of bond and include the same in its annual schedule of fees and charges. The amount of bond will be reviewed annually as part of the budget process.

**CARRIED 7/0**

Reason for change - To allow for adequate funds for repairs if necessary.

**8825 DEAN/MELLEMA**

That council suspend standing orders.

**CARRIED 7/0**

Standing orders were suspended at 17:20 hrs

**8826 MELLEMA/STEER**

That standing orders be resumed.

**CARRIED 7/0**

Standing orders were resumed at 17:40 hrs

AGENDA NUMBER: 11.4  
SUBJECT: Rate in the Dollar 2012/13  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT: N/A  
FILE REFERENCE: FNC 3  
AUTHOR: Vic Smith, Manager Corporate Services  
DISCLOSURE OF INTEREST: None  
DATE OF REPORT: 31 July 2012

**BACKGROUND:**

Section 6.32 of the Local Government Act 1995 requires that:

*When adopting the annual budget, a local government —*

- (a) in order to make up the budget deficiency, is to impose a general rate on rateable land within its district, which rate may be imposed either —
  - (i) uniformly; or*
  - (ii) differentially;**
- (b) may impose on rateable land within its district —
  - (i) a specified area rate; or*
  - (ii) a minimum payment; and**
- (c) may impose a service charge on land within its district.*

A minimum rate can only be imposed in conjunction with a general rate and if the minimum rate is more than \$200 it cannot be imposed on more than 50% of rated properties. This limit applies separately to those properties classed as Gross Rental Value (GRV) or Unimproved Value (UV).

The draft budget was approved by Council at its meeting on 24 June 2012.

**8797 DEAN/STEER**

*That Council adopt the proposed budget as set out in the Attachment.*

**CARRIED 6/2**

The proposed budget requires a sum of \$1,236,189 to be raised from rates, giving an average increase of 10.65%. If Council changes the total required yield from rates as a result of the adoption of the 2012/13 budget, then this figure will need to be amended.

Council must now determine the rate in the dollar to be applied to the different categories of rates so as to raise the budgeted rate income.

**COMMENT:**

**Current Position**

Council's rating model for 2011/12 was:

	RATE IN THE \$	MINIMUM RATE	BUDGETED YIELD
GRV - GENERAL	0.083328	\$610	\$581,820
UV - GENERAL	0.002885	\$800	\$535,394
			\$1,117,214

Actual rate income for 2011/12 is expected to be \$1,128,415.

**Principles for Rate Modelling**

The rating methodology to be followed is set out in Council resolution 2670 from the meeting of 26 April 2007.

This states:

- 1. That Council not have differential rating categories for the 2007/08 financial year, leaving only a general Unimproved Valuation rate in the dollar and a general Gross Rental Valuation rate in the dollar, however investigations be undertaken to introduce differential rating for future years.*
- 2. That Council discount the rate in the dollar by the average change in valuation as provided by the Valuer General due to the general revaluation of all properties when determining its rates in the dollar.*

Council's current resolutions concerning rate modelling are unchanged from resolutions C1, C2 and C2a of minute number 8243 of Council meeting of 27 August 2009, which reads as follows:

- C1 That the Council adopt the principle that future rate increases should be at or above CPI and more closely linked to the LGCI (Local Government Cost Index) given that the latter has more relevance to local governments' costs,*



*and that Council actively seek to achieve the Grants Commission overall assessed rate capacity by reasonable incremental rate increases.*

*C2 That the Council review the relativities in rate contributions from the GRV and UV sectors to bring these more in line with the Local Government Grants Commission's assessment of the Shire's rating capacity and with rates levied by neighbouring and regional local governments.*

*C2a Council also analyse and assess the minimum rate against operating revenue to achieve the required benchmark for a local government of this size.*

These resolutions should be reviewed to more clearly inform future policy; this will be addressed in 2012/13 as part of the work to develop the 2013/14 budget.

### **Assessment of Current Compliance with Rate Modelling Principles**

With reference to resolution C1 above, the LGCI for the twelve months to March 2012 was 3%. The Western Australian Local Government Grants Commission has not reviewed the formula for assessed rates capacity since 2007/08, although a methodology review has been carried out. In the absence of this data the Council was advised that the assessed capacity should be extrapolated out to the current year utilising the state average; this would give an assessed rates capacity for 2012/13 of \$1,124,698. This would indicate that the objective behind resolution C1 has been achieved.

Resolution C2 seeks to analyse the assessed rates capacity between GRV and UV elements. Budgeted GRV rate income is \$581,820 compared to the assessed capacity for GRV of \$416,111 (i.e. 139.8%) Budgeted UV rate income is \$535,394 compared to the assessed capacity for UV of \$708,586 (i.e. 75.6%). This analysis would indicate that to comply with resolution C2 rate income from UV rated properties would need to be increased at a higher rate than GRV rated properties.

Resolution C2a cannot be assessed at the current time as there is no data upon which to base an assessment.

Revised UV valuations have been received from the Valuer General; these show a fall in UV values of \$12,493,480 (7.4%). There has been a marginal increase of \$4,084 (0.6%) in GRV values on 2011/12. If rates remained at their current rate in the dollar and minimums, the rate yield due to the council would fall by \$9,904 and individual bills for UV properties would reduce between 1% and 8.9%. There would be 51.7% of properties paying the minimum rate for UV following the revaluation; this would not comply with legislative requirements. To rebalance the impact of the reduction in UV valuations the rate in the dollar for UV properties would need to increase by 2.7% to 0.002962, leaving the minimum rate unchanged. Individuals' bills would still be between 1% and 6% lower for UV properties.

### Compliance with Resolution C2

In order to comply with resolution C2 the rate in the dollar would need to be frozen for GRV properties as these already produce a yield equivalent to the assessed capacity for GRV. The entire rate increase for 2012/13 would need to be borne by UV property owners under this scenario.

The following models provide indicative rates in the dollar to achieve this outcome.

Model 01: All of the increase borne by UV property owners not on the minimum rate

This model is based on the total rate revenue required to achieve a balanced budget for 2012/13 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less than 50%. In this model all of the required increase would be raised from UV properties not on the minimum rate.

	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.082790	\$610	\$594,618	49.16%
UV	0.003857	\$800	\$641,555	35.28%
			\$1,236,173	

There would be 258 rateable properties facing an increase in their rate bill for 2012/13, with 222 of these being more than the projected budget increase of 10.65%. The remaining 837 rateable properties would face no rate increase. Of the 222 properties facing an increase of more than 10.65% the vast majority would be between 25% and 28%.

The range of increases can be broken down as follows:

Up to \$50	17	0% - 5%	14
\$50 - \$100	17	5% - 11%	20
\$100 - \$150	11	11% - 15%	5
\$150 - \$250	60	15% - 20%	11
\$250 - \$500	87	20% - 25%	28
\$500 - \$750	26	25% - 30%	175
\$750 - \$1,000	15	30% - 50%	2
Over \$1,000	25	Over 50%	0

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Model 02: All of the increase borne by UV property owners

This model is based on the total rate revenue required to achieve a balanced budget for 2012/13 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less than 50%. In this model all of the required increase would be raised from all UV properties, with the impact evenly balanced between those on the minimum rate and those above it.

	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.082790	\$610	\$594,618	49.16%
UV	0.003682	\$950	\$641,578	46.42%
			\$1,236,196	

There would be 388 rateable properties facing an increase in their rate bill for 2012/13, with 377 of these being more than the projected budget increase of 10.65%. The remaining 707 rateable properties would face no rate increase.

Of the 388 properties facing an increase of more than 10.65% the vast majority would be between 15% and 22%. The range of increases can be broken down as follows:

Up to \$50	7	0% - 5%	6
\$50 - \$100	1	5% - 11%	2
\$100 - \$150	178	11% - 15%	6
\$150 - \$250	85	15% - 20%	205
\$250 - \$500	70	20% - 25%	164
\$500 - \$750	16	25% - 30%	1
\$750 - \$1,000	23	30% - 50%	1
Over \$1,000	8	Over 50%	0

Model 03: GRV Properties with a CPI increase with remainder borne by UV property owners

This model seeks to move towards compliance with resolution C2 but to raise some additional rates from GRV properties. The model is based on the total rate revenue required to achieve a balanced budget for 2012/13 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less

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than 50%. In this model GRV property rates would be increased by 2% with the balance being raised from all UV properties (with the impact evenly balanced between those on the minimum rate and those above it).

	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.084644	\$625	\$608,346	49.30%
UV	0.003575	\$950	\$627,808	48.54%
			\$1,236,154	

There would be 1,093 rateable properties facing an increase in their rate bill for 2012/13, with 374 of these being more than the projected budget increase of 10.65%.

Of the 374 properties facing an increase of more than 10.65% the vast majority would be between 15% and 19%.

The range of increases can be broken down as follows:

Up to \$50	705	0% - 5%	711
\$50 - \$100	6	5% - 11%	5
\$100 - \$150	206	11% - 15%	3
\$150 - \$250	85	15% - 20%	368
\$250 - \$500	52	20% - 25%	2
\$500 - \$750	20	25% - 30%	0
\$750 - \$1,000	13	30% - 50%	1
Over \$1,000	6	Over 50%	0

**Model 04: GRV Properties with a 5% increase with remainder borne by UV property owners**

This model seeks to move towards compliance with resolution C2 but over a longer timeframe. In order to extend the timeframe it would be necessary to raise some additional rates from GRV properties. The model is based on the total rate revenue required to achieve a balanced budget for 2012/13 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less than 50%.

In this model GRV property rates would be increased by 5% with the balance being raised from all UV properties (with the impact evenly balanced between those on the minimum rate and those above it).

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	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.086929	640	\$624,033	49.16%
UV	0.003465	940	\$612,132	49.87%
			\$1,236,165	

There would be 1,093 rateable properties facing an increase in their rate bill for 2012/13, with 374 of these being more than the projected budget increase of 10.65%.

Of the 374 properties facing an increase of more than 10.65% the vast majority would be between 15% and 18%.

The range of increases can be broken down as follows:

Up to \$50	661	0% - 5%	705
\$50 - \$100	42	5% - 11%	12
\$100 - \$150	260	11% - 15%	183
\$150 - \$250	59	15% - 20%	188
\$250 - \$500	38	20% - 25%	0
\$500 - \$750	23	25% - 30%	1
\$750 - \$1,000	7	30% - 50%	0
Over \$1,000	3	Over 50%	1

### **Adopting an Even Percentage Increase**

Council could choose to ignore its policy as set out in C2 above and to instead adopt a rate in the dollar that achieves a broadly equal percentage increase across all groups based on the proposed budget increase of 10.65%.

### **Model 05: Equal Percentage Increase Across All Groups**

This model is based on the total rate revenue required to achieve a balanced budget for 2012/13 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less than 50%. In this model all rate bills would increase by approximately 10.65%.

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	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.091602	\$675	\$657,642	49.16%
UV	0.003280	\$885	\$578,549	49.60%
			\$1,236,191	

There would be 1,092 rateable properties facing an increase in their rate bill for 2012/13, with 13 of these being more than 11%; in all of these cases this is the result of valuation changes during 2011/12 independent of the general UV revaluation.

The range of increases can be broken down as follows:

Up to \$50	4	0% - 5%	4
\$50 - \$100	906	5% - 11%	1,072
\$100 - \$150	90	11% - 15%	7
\$150 - \$250	44	15% - 20%	1
\$250 - \$500	40	20% - 25%	2
\$500 - \$750	1	25% - 30%	1
\$750 - \$1,000	4	30% - 50%	1
Over \$1,000	3	Over 50%	1

### **Conclusion**

Rate increases for individual ratepayers varied significantly for 2011/12 and if the Council's adopted policy of bringing the rate yield of GRV and UV properties into line with the WALGOC assessed rate capacity is followed this will continue.

Officers are constrained in the recommendation by Council's existing policy to bring the rate yield from UV and GRV properties more into line with the Local Government Grants Commission assessments. The recommendation seeks to achieve this over a number of years as set out in Model 04; this model is therefore recommended for adoption.

### **Alternative Proposals**

Councillors are free to propose alternative rates in the dollar. Any proposals will need to comply with the statutory requirements as set out in the Local Government Act 1995 regarding the proportions of properties subject to the minimum rate. Councillors are encouraged to contact the Manager Corporate Services to check that any individual proposals are compliant with these requirements. In the event

that any proposals are tabled at the meeting the Shire President will adjourn the meeting to allow the proposals to be examined for statutory compliance.

Any proposals that do not generate sufficient rates to fund the budget would require the adopted budget to be amended and Council resolution 8797 to be rescinded.

### **Specified Area Rates**

As set out in the information report, officers have been seeking a more effective way of recouping the cost of implementing strategic firebreaks in Cockatoo Valley and Jalbarragup. This could be achieved by imposing a specified area rate for these localities.

Section 6.37 of the Local Government Act 1995 sets out the powers and constraints for imposing a specified area rate:

#### ***6.37. Specified area rates***

- (1) A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —
  - (a) have benefited or will benefit from;
  - (b) have access to or will have access to; or
  - (c) have contributed or will contribute to the need for, that work, service or facility.
- (2) A local government is required to —
  - (a) use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or
  - (b) to place it in a reserve account established under section 6.11 for that purpose.
- (3) Where money has been placed in a reserve account under subsection (2)(b), the local government is not to —
  - (a) change the purpose of the reserve account; or
  - (b) use the money in the reserve account for a purpose other than the service for which the specified area rate was imposed, and section 6.11(2), (3) and (4) do not apply to such a reserve account.
- (4) A local government may only use the money raised from a specified area rate —
  - (a) to meet the cost of providing the specific work, service or facility for which the rate was imposed; or

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- (b) to repay money borrowed for anything referred to in paragraph (a) and interest on that money.
- (5) If a local government receives more money than it requires from a specified area rate on any land or if the money received from the rate is no longer required for the work, service or facility the local government —
  - (a) may, and if so requested by the owner of the land is required to, make a refund to that owner which is proportionate to the contributions received by the local government; or
  - (b) is required to allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.

Works to maintain strategic firebreaks at Cockatoo Drive and Griffiths Road will be carried out in 2012/13 with a recharge to all area residents of approximately \$1,550. A specified area rate of \$0.007204 would be required to raise this sum.

Works to maintain strategic firebreaks at Hovea Place, Leschenaultia Drive and Orchid Place will be carried out in 2012/13 with a recharge to all area residents of approximately \$1,550. A specified area rate of \$0.010200 would be required to raise this sum.

Total income of \$2,690 will be received from the specified area rates.

**STATUTORY ENVIRONMENT:** Local Government Act 1995 Division 6.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:** The resolution on the rate in the dollar is required to fund the approved 2012/13 budget.

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Absolute Majority.

**RECOMMENDATION:**

1. That Council agree to the following rates in the dollar and minimum rates for the 2012/13 financial year:

	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.086929	640	\$624,033	49.16%
UV	0.003465	940	\$612,132	49.87%
			\$1,236,165	



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2. That a specified area rate of \$0.007204 be imposed for properties at the following locations:
  - (a) Cockatoo Drive
  - (b) Griffiths Road
3. That a specified area rate of \$0.010200 be imposed for properties at the following locations:
  - (a) Hovea Place
  - (b) Leschenaultia Drive
  - (c) Orchid Place

**8827 DUNNET / CAMARRI**

1. That Council agree to the following rates in the dollar and minimum rates for the 2012/13 financial year:

	Rate in the Dollar	Minimum Rate	Yield	Minimums
GRV	0.091602	675	\$657,642	49.16%
UV	0.003280	885	\$578,549	49.60%
			\$1,236,191	

2. That a specified area rate of \$0.007204 be imposed for properties at the following locations:
  - (a) Cockatoo Drive
  - (b) Griffiths Road
3. That a specified area rate of \$0.010200 be imposed for properties at the following locations:
  - (a) Hovea Place
  - (b) Leschenaultia Drive
  - (c) Orchid Place

**CARRIED 6/1**

Voting for the motion: Dean, Dunnet, Longmore, Lorkiewicz, Mellema & Steer.

Voting against the motion: Camarri

Reason for the change – It was more equitable for rate payers.

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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CR Camarri left the meeting at 17.45 hours

CR Lorkiewicz left the meeting at 17.45 hours

CR Lorkiewicz returned to the meeting 17.47 hours

AGENDA NUMBER: 11.5 SUBJECT: Adoption of 2012/13 Budget LOCATION/ADDRESS: Nannup NAME OF APPLICANT: N/A FILE REFERENCE: FNC 3 AUTHOR & REPORTING OFFICER: Vic Smith, Manager Corporate Services DISCLOSURE OF INTEREST: None DATE OF REPORT: 6 August 2012
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Attachment 1: 2012/13 Budget

Attachment 2: Schedule of Fees & Charges

**BACKGROUND:**

Section 5.2 of the Local Government Act 1995 stipulates that no later than 31 August each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year.

At its meeting on 24 June 2012 Council resolved that the draft 2012/13 budget be accepted with the deficit of \$1,236,189 being the rate requirement.

**COMMENT:**

Section 6.2 of the Local Government Act 1995 and Financial Management Regulations Part 3 stipulate the requirements for the content of the budget and these are reflected in Attachment 1.

Councillors will note that the comparative figures for 2011/12 are estimates only as the end of year has not been finalised; however this has no bearing on the adoption of the budget itself. At its meeting on 24 May 2012 Council resolved to transfer any surplus funds into the reserves for the Recreation Centre upgrade and the Main Street upgrade; there is therefore not expected to be any unallocated surplus for 2011/12.

Whilst the Rate Setting Statement shows a surplus on 2011/12 of just over \$1 million this is primarily made up of grants received in 2011/12 where the expenditure will be incurred in 2012/13; these funds will therefore be carried forward into the next financial year.

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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The budget also reflects Council resolutions 8816 and 8817 in relation to Fees and Charges. The full schedule is set out in Attachment 2 and formal adoption is required by section 6.16 of the Local Government Act 1995 as part of the approval of the annual budget.

Any queries Councillors have with the format of the budget can be explained prior to or at the meeting.

**STATUTORY ENVIRONMENT:** Local Government Act 1995 Part 6.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:** 2012/13 budget.

**STRATEGIC IMPLICATIONS:**

This budget forms the basis for the Long Term Financial Plan.

**VOTING REQUIREMENTS:** Absolute Majority.

**RECOMMENDATION:**

That Council adopt the budget papers for 2012/13 as set out in Attachments 1 and 2.

**8828 MELLEMA / STEER**

That Council adopt the budget papers for 2012/13 as set out in Attachments 1 and 2.

**CARRIED 6/0**



**BUDGET  
FOR THE YEAR ENDED  
30 JUNE 2013**

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**STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE  
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2012/13 Actual \$	2011/12 Actual \$	2011/12 Budget \$
<b>Revenue</b>				
Rates	8	1,236,189	1,128,415	1,117,214
Operating Grants, Subsidies and Contributions		1,416,802	1,533,431	1,330,936
Fees & Charges	13	493,538	290,205	233,910
Service Charges	10	0	0	0
Interest Earnings	2(a)	135,609	154,447	48,552
Other Revenue		49,947	23,379	34,200
<b>Total Revenue</b>		<b>3,332,085</b>	<b>3,129,877</b>	<b>2,764,812</b>
<b>Expenses</b>				
Employee Costs		(1,230,581)	(1,370,837)	(1,174,305)
Materials and Contracts		(3,635,284)	(1,125,592)	(2,648,814)
Utility Charges		(81,559)	(61,140)	(69,950)
Depreciation on Non-Current Assets	2(a)	(1,818,318)	(1,847,813)	(1,602,427)
Interest Expenses	2(a)	(20,368)	(24,359)	(25,683)
Insurance Expenses		(197,531)	(197,928)	(201,325)
Other Expenditure		(300)	(154)	(200)
<b>Total Expenses</b>		<b>(6,983,941)</b>	<b>(4,627,823)</b>	<b>(5,722,704)</b>
		<b>(3,651,856)</b>	<b>(1,497,946)</b>	<b>(2,957,892)</b>
Non-Operating Grants, Subsidies and Contributions		9,251,946	7,267,061	8,013,441
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0
Profit on Asset Disposals		0	2,466	0
Loss on Asset Disposals	4	(19,500)	0	(8,344)
<b>NET RESULT</b>		<b>5,580,590</b>	<b>5,771,581</b>	<b>5,047,205</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of Non-Current Assets		0	0	0
<b>Total Other Comprehensive Income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>5,580,590</b>	<b>5,771,581</b>	<b>5,047,205</b>

This statement should be read in conjunction with the accompanying notes.

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM  
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
<b>Revenue</b>				
Governance		1,000	0	0
General Purpose Funding		2,647,565	2,494,042	2,264,568
Law, Order, Public Safety		18,230	14,771	12,110
Health		4,818	3,244	2,000
Education & Welfare		13,760	16,000	27,000
Housing		16,796	17,741	21,560
Community Amenities		122,270	109,874	99,900
Recreation & Culture		29,054	12,723	6,200
Transport		235,698	412,345	286,474
Economic Services		216,000	24,137	20,000
Other Property & Services		26,894	25,000	25,000
<b>Total Revenue</b>		<b>3,332,085</b>	<b>3,129,877</b>	<b>2,764,812</b>
<b>Expenses Excluding Finance Costs</b>				
Governance		(326,083)	(344,565)	(365,034)
General Purpose Funding		(2,104,164)	(186,619)	(1,452,915)
Law, Order, Public Safety		(382,058)	(356,097)	(333,619)
Health		(60,416)	(46,575)	(43,691)
Education & Welfare		(262,042)	(230,751)	(130,057)
Housing		(32,223)	(52,386)	(56,893)
Community Amenities		(432,294)	(394,856)	(465,232)
Recreation & Culture		(474,805)	(495,732)	(487,239)
Transport		(2,559,631)	(2,380,337)	(2,167,016)
Economic Services		(358,353)	(149,574)	(173,589)
Other Property & Services		28,496	34,028	(21,736)
<b>Total Expenses</b>		<b>(6,963,573)</b>	<b>(4,603,464)</b>	<b>(5,697,021)</b>
<b>Finance Costs</b>				
Governance		(100)	0	(100)
Housing		0	(104)	0
Community Amenities		(7,912)	(8,620)	(8,608)
Transport		(12,356)	(15,635)	(16,975)
	5	<b>(20,368)</b>	<b>(24,359)</b>	<b>(25,683)</b>
<b>Non-Operating Grants, Subsidies &amp; Contributions</b>				
General Purpose Funding		1,547,362	381,625	1,270,306
Law, Order & Public Safety		332,503	257,048	257,048
Education & Welfare		60,000	324,347	210,710
Recreation & Culture		0	0	0
Transport		7,312,081	6,288,081	6,265,081
Economic Services		0	15,960	10,296
		<b>9,251,946</b>	<b>7,267,061</b>	<b>8,013,441</b>

**Profit/(Loss) on Disposal of Assets**

Governance		0	0	0
Health		0	0	0
Community Amenities		0	0	0
Transport	4	(19,500)	2,466	(8,344)
Economic Services		0	0	0
		<b>(19,500)</b>	<b>2,466</b>	<b>(8,344)</b>

**NET RESULT**

<b>5,580,590</b>	<b>5,771,581</b>	<b>5,047,205</b>
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**Other Comprehensive Income**

Changes on Revaluation of Non-Current Assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOTAL COMPREHENSIVE INCOME**

<b>5,580,590</b>	<b>5,771,581</b>	<b>5,047,205</b>
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This statement should be read in conjunction with the accompanying notes.



**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
<b>Cash Flows from Operating Activities</b>				
<b>Receipts</b>				
Rates		1,236,189	1,128,415	1,117,214
Operating Grants, Subsidies and Contributions		1,416,802	1,533,431	1,330,936
Fees & Charges		493,538	290,205	233,910
Service Charges		0	0	0
Interest Earnings		135,609	154,447	48,552
Other Revenue		49,947	23,379	34,200
<b>Total Receipts</b>		<b>3,332,085</b>	<b>3,129,877</b>	<b>2,764,812</b>
<b>Payments</b>				
Employee Costs		(1,047,440)	(1,191,484)	(990,196)
Materials and Contracts		(3,635,284)	(1,125,592)	(2,648,814)
Utility Charges		(81,559)	(61,140)	(69,950)
Insurance Expenses		(197,531)	(197,928)	(201,325)
Interest expenses		(17,949)	(24,359)	(23,264)
Other Expenditure		(300)	(154)	(200)
<b>Total Payments</b>		<b>(4,980,063)</b>	<b>(2,600,657)</b>	<b>(3,933,749)</b>
<b>Net Cash Provided by/(Used in) Operating Activities</b>	15(b)	<b>(1,647,978)</b>	<b>529,220</b>	<b>(1,168,937)</b>
<b>Cash Flows from Investing Activities</b>				
Payments for Purchase of Property, Plant & Equipment		(1,120,983)	(710,896)	(703,740)
Payments for Construction of Infrastructure		(7,744,000)	(6,482,395)	(6,373,081)
Advances to Community Groups		0	0	0
Non-Operating Grants, Subsidies & Contributions used for the Development of Assets		9,251,946	7,267,061	8,013,441
Proceeds from the Sale of Plant & Equipment		140,000	78,661	46,000
<b>Cash Provided by/(Used in) Investing Activities</b>		<b>526,963</b>	<b>152,431</b>	<b>982,620</b>
<b>Cash Flows from Financing Activities</b>				
Repayment of Debentures		(64,982)	(75,082)	(61,572)
Proceeds from Self- Supporting Loans		19,722	20,076	19,722
Proceeds from New Debentures		0	0	0
<b>Net Cash Provided by/(Used in) Financing Activities</b>		<b>(45,260)</b>	<b>(55,006)</b>	<b>(41,850)</b>
<b>Net Increase/(Decrease) in Cash Held</b>		<b>(1,166,275)</b>	<b>626,645</b>	<b>(228,167)</b>
Cash at Beginning of Year		3,049,396	2,422,751	2,313,477
<b>Cash &amp; Cash Equivalents at End of Year</b>	15(a)	<b>1,883,121</b>	<b>3,049,396</b>	<b>2,085,310</b>

This statement should be read in conjunction with the accompanying notes.

**RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
<b>Revenue</b>				
Governance		1,000	0	0
General Purpose Funding		2,958,738	1,747,252	2,417,660
Law, Order, Public Safety		350,733	271,819	269,158
Health		4,818	3,244	2,000
Education & Welfare		73,760	340,347	237,710
Housing		16,796	17,741	21,560
Community Amenities		122,270	109,874	99,900
Recreation & Culture		29,054	12,723	6,200
Transport		7,547,779	6,700,426	6,551,555
Economic Services		216,000	40,097	30,296
Other Property & Services		26,894	25,000	25,000
<b>Total Revenue</b>		<b>11,347,842</b>	<b>9,268,523</b>	<b>9,661,039</b>
<b>Expenses</b>				
Governance		(326,083)	(344,565)	(365,034)
General Purpose Funding		(2,104,264)	(186,619)	(1,453,015)
Law, Order, Public Safety		(382,058)	(356,097)	(333,619)
Health		(60,416)	(46,575)	(43,691)
Education & Welfare		(262,042)	(230,751)	(130,057)
Housing		(32,223)	(52,490)	(56,893)
Community Amenities		(440,206)	(403,476)	(473,840)
Recreation & Culture		(474,805)	(495,732)	(487,239)
Transport		(2,591,487)	(2,393,506)	(2,192,335)
Economic Services		(358,353)	(149,574)	(173,589)
Other Property & Services		28,496	34,028	(21,736)
<b>Total Expenses</b>		<b>(7,003,441)</b>	<b>(4,625,357)</b>	<b>(5,731,048)</b>
<b>Net Operating Result Excluding Rates</b>		<b>4,344,401</b>	<b>4,643,166</b>	<b>3,929,991</b>

<b>Net Operating Result Excluding Rates</b>		<b>4,344,401</b>	<b>4,643,166</b>	<b>3,929,991</b>
<b>Adjustments for Cash Budget Requirements</b>				
<b>Non-Cash Expenditure &amp; Revenue</b>				
(Profit)/Loss on Asset Disposals	4	19,500	(2,466)	8,344
Depreciation and Amortisation on Assets	2(a)	1,818,318	1,847,813	1,602,427
Leave Provisions		166,708	167,227	167,227
Accruals		18,852	12,126	19,301
<b>Capital Expenditure &amp; Revenue</b>				
Purchase Land Held for Resale		0	0	0
Purchase Land & Buildings	3	(609,633)	(352,022)	(552,740)
Purchase Infrastructure Assets	3	(7,744,000)	(6,482,395)	(6,373,081)
Purchase Plant & Equipment	3	(493,900)	(333,874)	(126,000)
Purchase Furniture & Equipment	3	(17,450)	(25,000)	(25,000)
Proceeds from Disposal of Assets	4	140,000	78,661	46,000
Repayment of Debentures	5	(64,982)	(75,082)	(61,572)
Proceeds from New Debentures	5	0	0	0
Self-Supporting Loan Principal Repayments		19,722	20,076	19,722
Transfers (to)/from Reserves (Restricted Assets)	6	85,264	(607,183)	50,998
 ADD: Estimated Surplus/(Deficit) July 1 B/fwd		 1,081,011	 1,072,750	 163,125
LESS: Estimated Surplus/(Deficit) June 30 C/fwd		0	1,081,011	(14,044)
 <b>Amount to be Required to be Raised from Rates</b>	<b>8</b>	 <b>(1,236,189)</b>	 <b>(1,117,214)</b>	 <b>(1,117,214)</b>

This statement should be read in conjunction with the accompanying notes.

## **NOTES TO AND FORMING PART OF THE BUDGET**

### **FOR THE YEAR ENDING 30TH JUNE 2013**

#### **1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this budget are:

##### **(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

##### **(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget document.

##### **(c) 2011/12 Actual Balances**

Balances shown in this budget as 2011/12 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

##### **(d) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

##### **(e) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

##### **(f) Goods and Services Tax**

Revenues, expenses and assets capitalised are stated net of any GST recoverable.

Receivables and payables in the statement of financial position are stated inclusive of applicable GST.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables on payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(g) Superannuation**

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

**(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

**(i) Trade and Other Receivables**

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(j) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(k) Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Initial Recognition***

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

***Revaluation***

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity; all other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact that Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

### **Depreciation of Non-Current Assets**

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years	Straight Line
Furniture and Equipment	10 years	Straight Line
Office Equipment	5 years	Straight Line
Plant and Equipment	10 years	Reducing Balance
Sealed roads and streets		
• formation		Not Depreciated
• pavement	50 years	Straight Line
• seal		
- bituminous seals	15 years	Straight Line
- asphalt surfaces	15 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Footpaths - slab	50 years	Straight Line
Water supply piping and drainage systems	50 years	Straight Line

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

### **Capitalisation Threshold**

Expenditure on items of equipment under \$1,000 is not capitalised.

## **(I) Financial Instruments**

### **Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

### **Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.



(i) *Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading.

A financial asset is classified in this category if acquired principally for the purpose of selling in the short term.

Derivatives are classified as held for trading unless they are designated as hedges.

Assets in this category are classified as current assets.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(ii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

***Impairment***

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in profit or loss. Any cumulative decline in fair value is reclassified to profit or loss at this point.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) **Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) **Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(o) Employee Benefits**

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(q) Provisions**

Provisions are recognised when:

- a) The Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle.

In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Council's intentions to release for sale.

**(s) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(t) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**2. REVENUE AND EXPENSES**

**(a) Net Result**

The Net Result includes:

	<b>2012/13 Budget \$</b>	<b>2011/12 Actual \$</b>	<b>2011/12 Budget \$</b>
(i) Charging as an Expenses:			
<b>Amortisation</b>			
Capitalised Leased Assets	0	0	0
<b>Auditors Remuneration</b>			
- Audit	9,200	13,450	8,200
- Other Services	2,417	3,950	3,500
	<b>11,617</b>	<b>17,400</b>	<b>11,700</b>
<b>Depreciation</b>			
<u>By Program</u>			
Governance	20,795	22,392	19,553
General Purpose Funding	0	0	0
Law, Order & Public Safety	61,448	67,978	41,916
Health	0	2,687	2,472
Education & Welfare	1,364	1,364	1,364
Housing	9,039	11,790	11,586
Community Amenities	9,057	9,057	9,057
Recreation & Culture	25,459	22,808	22,720
Transport	1,507,388	1,507,388	1,295,648
Economic Services	6,641	6,641	6,640
Other Property & Services	177,127	195,708	191,471
	<b>1,818,318</b>	<b>1,847,813</b>	<b>1,602,427</b>
<u>By Class</u>			
Land & Buildings	72,011	72,011	69,939
Infrastructure Assets - Roads	1,508,968	1,508,968	1,297,229
Plant & Equipment	231,915	259,297	229,600
Furniture & Equipment	5,424	7,537	5,659
	<b>1,818,318</b>	<b>1,847,813</b>	<b>1,602,427</b>
<b>Interest Expenses (Finance Costs)</b>			
Debentures (refer Note 5(a))	20,268	24,359	25,583
	<b>20,268</b>	<b>24,359</b>	<b>25,583</b>



	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
(ii) Crediting as Revenue:			
<b>Interest Earnings</b>			
Investments			
- Reserve Funds	16,109	15,649	19,052
- Other Funds (DOTARS, RTR & General)	110,000	127,261	20,000
Other Interest Revenue (refer note 26)	9,500	11,537	9,500
	<b>135,609</b>	<b>154,447</b>	<b>48,552</b>

**(b) Statement of Objectives**

Vision

To foster a community that acknowledges its heritage, values and lifestyles, whilst encouraging sustainable development.

Mission Statement

The Shire of Nannup will deliver quality services, facilities and representation in order to achieve our Vision.

Council operations as disclosed in this report encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to allow for the provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Objective: To provide services to help ensure a safer community.

Activities: Supervision of various by-laws, fire prevention, emergency services and animal control.

## HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality, building sanitation and sewage.

## EDUCATION AND WELFARE

Objective: To provide services to disadvantaged persons, the elderly, children and youth.

Activities: Operation of pre-school, provision of youth support.

## HOUSING

Objective: Help ensure adequate housing.

Activities: Maintenance of staff and rental housing.

## COMMUNITY AMENITIES

Objective: Provide services required by the community.

Activities: Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of public conveniences.

## RECREATION AND CULTURE

Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, recreation centre and various reserves; operation of library.

## TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

## ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic wellbeing.

Activities: Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

## OTHER PROPERTY AND SERVICES

Objective: To accurately allocate plant and labour costs across the various programs of Council.

Activities: Private works operations, plant repairs and operations costs.

### 3. ACQUISITION OF ASSETS

	2012/13 \$
<b>By Program</b>	
<u>Governance</u>	
Plant & Equipment	4,000
Furniture & Equipment	17,450
<u>Law, Order, Public Safety</u>	
Land & Buildings	68,210
Plant & Equipment	79,900
<u>Recreation and Culture</u>	
Land & Buildings	521,423
<u>Transport</u>	
Land & Buildings	20,000
Infrastructure Assets - Roads	7,744,000
Plant & Equipment	410,000
<b>Total Assets</b>	<b>8,864,983</b>

<b>By Class</b>	
Land Held for Resale	0
Land & Buildings	609,633
Infrastructure Assets - Roads	7,744,000
Plant & Equipment	493,900
Furniture & Equipment	17,450
<b>Total Assets</b>	<b>8,864,983</b>

### 4. DISPOSALS OF ASSETS - 2012/13 FINANCIAL YEAR

The following assets are budgeted to be disposed of during the year:

By Program	Net Book Value 2012/13 Budget \$	Sale Price 2012/13 Budget \$	Profit (Loss) 2012/13 Budget \$
<u>Transport</u>			
Backhoe	73,400	60,000	(13,400)
Isuzu 14 T Tipper	86,100	80,000	(6,100)
<b>Total</b>	<b>159,500</b>	<b>140,000</b>	<b>(19,500)</b>
<b>By Class</b>			
<u>Plant &amp; Equipment</u>			
Backhoe	73,400	60,000	(13,400)
Isuzu 14 T Tipper	86,100	80,000	(6,100)
	<b>159,500</b>	<b>140,000</b>	<b>(19,500)</b>
<b>Summary</b>			
Profit on Asset Disposals			0
Loss on Asset Disposals			(19,500)
			<b>(19,500)</b>



## 5. INFORMATION ON BORROWINGS

### (a) Repayments - Debentures

Particulars	Principal 01 July 12 \$	New Loans \$	Principal Repayments		Principal		Interest Repayments	
			2012/13 Budget \$	2011/12 Actual \$	30/6/13 Actual \$	30/6/12 Budget \$	2012/13 Budget \$	2011/12 Actual \$
<b>Housing</b>								
L36 Carey Street	0	0	0	8,786	0	0	0	104
<b>Community Amenities</b>								
L37 S/S Community Resource Centre <sup>1</sup>	134,800	0	12,163	11,458	122,637	134,800	7,912	8,620
<b>Transport</b>								
L32 Underground Power	0	0	0	4,868	0	0	0	431
L38 Plant - Grader	203,986	0	52,819	49,970	151,167	203,986	12,356	15,204
	<b>338,786</b>	<b>0</b>	<b>64,982</b>	<b>75,082</b>	<b>273,804</b>	<b>338,786</b>	<b>20,268</b>	<b>24,359</b>

1. Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

### (b) New debentures

The Council will not be raising any new debentures in 2012/13.

### (c) Unspent Debentures

The Council had no unspent debenture funds as at 30 June 2012, nor is it expected to have unspent debenture funds as at 30 June 2013.

### (d) Overdraft

Council does not have an overdraft facility and does not anticipate that an overdraft facility will be required during 2012/13.

## 6. RESERVES - CASH BACKED

	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
<b>Civic Building Reserve - Recreation Centre</b>			
Opening Balance	915,930	462,457	462,457
Amount Set Aside / Transfer to Reserve	0	566,584	0
Interest Earned	10,077	9,889	13,873
Amount Used / Transfer from Reserve	(359,423)	(123,000)	(203,000)
	<b>566,584</b>	<b>915,930</b>	<b>273,330</b>
<b>Long Service Leave Reserve</b>			
Opening Balance	125,663	97,354	97,353
Amount Set Aside / Transfer to Reserve	10,000	25,000	25,000
Interest Earned	3,371	3,309	2,927
Amount Used / Transfer from Reserve	0	0	0
	<b>139,034</b>	<b>125,663</b>	<b>125,280</b>
<b>Plant &amp; Machinery Reserve</b>			
Opening Balance	282,557	125,317	125,317
Amount Set Aside / Transfer to Reserve	340,000	353,000	328,000
Interest Earned	259	254	67
Amount Used / Transfer from Reserve	(289,500)	(196,014)	(116,014)
	<b>333,316</b>	<b>282,557</b>	<b>337,370</b>
<b>Civic Building Reserve - Kindergarten Extension</b>			
Opening Balance	0	100,000	100,000
Amount Set Aside / Transfer to Reserve	0	0	0
Interest Earned	0	0	0
Amount Used / Transfer from Reserve	0	(100,000)	(100,000)
	<b>0</b>	<b>0</b>	<b>0</b>
<b>Office Equipment Reserve</b>			
Opening Balance	(5,150)	8,689	8,690
Amount Set Aside / Transfer to Reserve	25,000	0	0
Interest Earned	202	197	266
Amount Used / Transfer from Reserve	(17,450)	(14,036)	(14,036)
	<b>2,602</b>	<b>(5,150)</b>	<b>(5,080)</b>
<b>Main Street Upgrade Reserve</b>			
Opening Balance	65,821	63,821	63,821
Amount Set Aside / Transfer to Reserve	0	0	0
Interest Earned	2,000	2,000	1,919
Amount Used / Transfer from Reserve	0	0	0
	<b>67,821</b>	<b>65,821</b>	<b>65,740</b>
<b>Land Fill Site Reserve</b>			
Opening Balance	10,000	0	0
Amount Set Aside / Transfer to Reserve	10,000	10,000	10,000
Interest Earned	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Emergency Management Reserve</b>			
Opening Balance	50,000	0	0
Amount Set Aside / Transfer to Reserve	0	50,000	0
Interest Earned	200	0	0
Amount Used / Transfer from Reserve	0	0	0
	<b>50,200</b>	<b>50,000</b>	<b>0</b>

**Aged Housing Reserve**

Opening Balance	20,000	0	0
Amount Set Aside / Transfer to Reserve	0	20,000	0
Interest Earned	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<b>20,000</b>	<b>20,000</b>	<b>0</b>

**Asset Management Reserve**

Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	180,000	0	0
Interest Earned	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<b>180,000</b>	<b>0</b>	<b>0</b>

<b>1,379,557</b>	<b>1,464,821</b>	<b>806,640</b>
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All of the reserve accounts are supported by money held in financial institutions and match the amounts shown as restricted cash of this financial report.

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

Recreation Centre Reserve: to be used for the construction of a new recreation centre.

Long Service Leave Reserve: to be used to fund long service leave requirements.

Plant & Machinery Reserve: to be used for the purchase of major plant.

Civic Building Kindergarten Extension Reserve: to be used for the construction of the FROGS Early Learning Centre.

Office Equipment Reserve: to be used to ensure that the administration office and computer system is maintained.

Main Street Upgrade Reserve: to be used for the provision of underground power in the main street.

Land Fill Site Reserve: to be used for the rehabilitation of the Nannup Waste Management site.

Emergency Management Reserve: to be used for non-recoverable expenditure incurred in dealing with emergencies.

Aged Housing Reserve: to be used to support the development of aged housing within the Shire.

Asset Management Reserve: to be used for the maintenance of the Council's assets in accordance with the Asset Management Plan.

## 7. NET CURRENT ASSETS

### Composition of Estimated Net Current Asset Position

	Note	2012/13 Budget \$	2011/12 Actual \$
<b>Current Assets</b>			
Cash - Unrestricted	15(a)	442,312	1,523,323
Cash – Restricted	15(a)	1,440,809	1,526,073
Receivables		50,000	382,302
Inventories		0	0
<b>Total Current Assets</b>		<b>1,933,121</b>	<b>3,431,698</b>
<b>Current Liabilities</b>			
Payables & Provisions		492,312	824,614
<b>Net Current Asset Position</b>		<b>1,440,809</b>	<b>2,607,084</b>
Less: Cash Restricted Reserves	6	1,379,557	1,464,821
Less: Cash Restricted Municipal		61,252	61,252
<b>Estimated Surplus/Deficiency Carried Forward</b>		<b>0</b>	<b>1,081,011</b>

The estimated surplus/(deficiency) carried forward in the 2011/12 actual column represents the surplus/(deficit) brought forward as at 1 July 2012.

The estimated surplus/(deficiency) carried forward in the 2012/13 budget column represents the surplus/(deficit) carried forward as at 30 June 2013.

# 8. RATING INFORMATION - 2010/11 FINANCIAL YEAR

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	2012/13 Rate Revenue	2012/13 Interim Rates	2012/13 Back Rates	2012/13 Total Revenue	2011/12 Actual Total Revenue
	\$		\$	\$	\$	\$	\$	\$
<b>General Rate</b>								
Gross Rental Valuation	0.086929	365	4,548,232	395,373	37	0	395,410	380,158
Unimproved Valuation	0.003280	189	114,698,000	397,429	37	0	397,466	391,557
<b>Sub Totals</b>		<b>554</b>	<b>119,246,232</b>	<b>792,802</b>	<b>24</b>	<b>0</b>	<b>792,876</b>	<b>771,715</b>
	<b>Minimum \$</b>							
<b>Minimum Rates</b>								
Gross Rental Valuation	640	353	1,878,723	225,920	0	0	225,920	212,890
Unimproved Valuation	940	188	30,377,520	176,720	0	0	176,720	143,810
		<b>541</b>	<b>32,256,243</b>	<b>402,640</b>	<b>0</b>	<b>0</b>	<b>402,640</b>	<b>356,700</b>
<b>Sub-Totals</b>							1,195,516	1,094,640
Ex-Gratia Rates							37,983	33,775
Specified Area Rate (note 23)							2,690	0
<b>Sub Total</b>							<b>1,236,189</b>	<b>1,128,415</b>
Discounts (note 25)							0	0
<b>Totals</b>							<b>1,236,189</b>	<b>1,128,415</b>

All land except exempt land in the Shire of Nannup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services and facilities.

#### **9. SPECIFIED AREA RATE - 2012/13 FINANCIAL YEAR**

Specified area rates for the year ending 30 June 2013 will be applied for the following works:

	Rate In \$	Rateable Value \$	2012/13 Budgeted Revenue \$	Budget Applied To Costs \$	2011/12 Actual \$
Strategic Firebreaks Cockatoo Valley	0.007204	215,162	1,550	1,550	0
Strategic Firebreaks Jalbarragup	0.010200	111,760	1,140	1,140	0

#### **10. SERVICE CHARGES - 2012/13 FINANCIAL YEAR**

The Shire of Nannup does not propose to impose any service charges for the year ending 30 June 2013.

#### **11. INTEREST CHARGES AND INSTALMENTS - 2012/13 FINANCIAL YEAR**

An interest rate of 11% will be charged on all rate payments that are late.

Two options are available to ratepayers for payment of their rates:

##### Option 1 – Full Payment

The full amount of rates and charges, including arrears, to be paid on or before 28 October 2012 or 35 days after the issue date of the notice, whichever is the later.

##### Option 2 – Four Instalments

The first instalment, including arrears to be received on or before 28 October 2012 or 35 days after the issue date of the notice, whichever is later. Subsequent payments to be made at intervals of two months from the date of the first instalment. The cost of the instalment plans will comprise simple interest of 5.5% per annum calculated from the date that the first instalment is due, together with an administration fee of \$5 for each instalment notice (i.e. \$15 in total).

Actual instalment dates are as follows:

Instalment 1	28 October 2012
Instalment 2	23 December 2012
Instalment 3	17 February 2013
Instalment 4	13 April 2013

## **12. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS - 2011/12 FINANCIAL YEAR**

### **1. Council Buildings Hire**

Currently Council policy ADM7 details the criteria and the list of local organisations for which hire charges for the use of the function room are waived. A copy of this policy can be viewed on request.

### **2. Incentive Scheme – Rates**

The Council does not offer an incentive scheme for the early payment of rates.

### **3. Discounts**

No discount is offered in relation to any rates, service charge or fees and charges.

### **4. Write Offs**

The budget includes sums for the write off of irrecoverable income. A sum of \$100 is budgeted for rates and \$200 for library books.

## **13. FEES & CHARGES**

	<b>2012/13 Budget \$</b>	<b>2011/12 Actual \$</b>
Governance	1,000	0
General Purpose Funding	56,446	94,714
Law, Order, Public Safety	9,500	4,661
Health	4,818	3,244
Education and Welfare	6,760	0
Housing	16,796	17,741
Community Amenities	122,270	109,874
Recreation and Culture	29,054	12,723
Transport	4,000	6,014
Economic Services	216,000	16,234
Other Property and Services	26,894	25,000
	<b>493,538</b>	<b>290,205</b>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

#### 14. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the Shire President.

	2012/13	2011/12
	Budget	Actual
	\$	\$
Meeting Fees	13,650	11,760
President's Allowance	8,000	10,608
Deputy President's Allowance	2,000	4,000
Travelling Expenses	10,000	8,860
Telecommunications Allowance	9,000	8,800
	<b>42,650</b>	<b>44,028</b>

#### 15. NOTES TO THE STATEMENT OF CASH FLOWS

##### (a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2012/13	2011/12	2011/12
	Budget	Actual	Budget
	\$	\$	\$
Cash - Unrestricted	442,312	1,523,323	1,245,386
Cash - Restricted	1,440,809	1,526,073	839,924
	<b>1,883,121</b>	<b>3,049,396</b>	<b>2,085,310</b>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Recreation Centre Reserve	566,584	915,930	125,280
Long Service Leave Reserve	139,034	125,663	214,370
Plant & Machinery Reserve	333,316	282,557	353,330
Kindergarten Extension Reserve	0	0	0
Office Equipment Reserve	2,602	(5,150)	(5,080)
Main Street Upgrade Reserve	67,821	65,821	65,740
Land Fill Site Reserve	20,000	10,000	10,000
Emergency Management Reserve	50,200	50,000	0
Aged Housing Reserve	20,000	20,000	0
Asset Management Reserve	180,000	0	0
Restricted Assets	61,252	61,252	76,284
	<b>1,440,809</b>	<b>1,526,073</b>	<b>839,924</b>



**(b) Reconciliation of Net Cash Provided by Operating Activities to Net Result**

	<b>2012/13 Budget \$</b>	<b>2011/12 Actual \$</b>	<b>2011/12 Budget \$</b>
Net Result	5,580,590	5,771,581	5,047,205
Amortisation	0	0	0
Depreciation	1,818,318	1,847,813	1,602,427
(Profit)/Loss on Sale of Assets	19,500	(2,466)	8,344
(Increase)/Decrease in Receivables			
(Increase)/Decrease in Inventories	0	0	0
Increase/(Decrease) in Payables	2,419	0	2,419
Increase/(Decrease) in Employee Provisions	183,141	179,353	184,109
Grants/Contributions for the Development of Assets	(9,251,946)	(7,267,061)	(8,013,441)
<b>Net Cash from Operating Activities</b>	<b>(1,647,978)</b>	<b>529,220</b>	<b>(1,168,937)</b>

**(c) Undrawn Borrowing Facilities**

	<b>2012/13 Budget \$</b>	<b>2011/12 Actual \$</b>	<b>2011/12 Budget \$</b>
<b>Credit Standby Arrangements</b>			
Bank Overdraft limit	0	0	0
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	0	0	0
Credit Card Balance at Balance Date	0	0	0
<b>Total Amount of Credit Unused</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Loan Facilities</b>			
Total Facilities in Use at Balance Date	273,805	338,787	365,814
<b>Unused Loan Facilities at Balance Date</b>	<b>0</b>	<b>0</b>	<b>0</b>

**16. TRUST FUNDS**

Estimated movement in funds held over which the Shire has no control and which are not included in the financial statements are as follows:

	<b>Balance 1 July 12 \$</b>	<b>Estimated Amounts Received \$</b>	<b>Estimated Amounts Paid \$</b>	<b>Estimated Balance 30 June 13 \$</b>
Building and Construction Industry Training Fund Levy	4,844	12,850	(17,694)	0
Builders Registration Board of WA Levy	1,568	2,750	(4,318)	0
Bonds	1,960	2,500	(4,460)	0

8,372	18,100	(26,472)	0
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#### **17. MAJOR LAND TRANSACTIONS**

Council does not propose to engage in any major land transactions during the 2012/13 financial year.

#### **18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated that any trading undertakings or major trading undertakings will occur in the 2012/13 financial year.



# **Schedule of Fees & Charges 2012/13**

## Attachment 2

SERVICE	UNIT	STATUTORY	GST	2012/13
<b>HISTORY BOOKS</b>				
HISTORY OF NANNUP (EXTRACTS OF MINUTES ETC.)	EACH	N	N	\$7.00
WAR CLOUDS OVER NANNUP (MR. A HARTLEY)	EACH	N	N	\$7.00
<b>PROPERTIES REPORT (UN BOUND)</b>				
LIST OF ALL OWNERS, ADDRESS, PROPERTY DESCRIPTIONS ETC.	EACH	N	Y	\$110.00
LIST OF ALL OWNERS, ADDRESS, PROPERTY DESCRIPTIONS ETC. ELECTRONIC (EMAIL)	EACH	N	Y	\$22.00
<b>COUNCIL MINUTES AND AGENDAS</b>				
COPY OF ORDINARY MINUTES - HARD COPY	PER YEAR	N	Y	\$205.00
	PER MEETING	N	Y	\$21.50
COPY OF ORDINARY AGENDAS - HARD COPY	PER YEAR	N	Y	\$205.00
	PER MEETING	N	Y	\$21.50
COPY OF INFORMATION REPORT - HARD COPY	PER YEAR	N	Y	\$205.00
	PER MEETING	N	Y	\$21.50
COPY OF ORDINARY AGENDA - ELECTRONIC (EMAIL)	PER YEAR	N	Y	\$26.00
COPY OF ORDINARY MINUTES - ELECTRONIC (EMAIL)	PER YEAR	N	Y	\$26.00
COPY OF INFORMATION REPORT - ELECTRONIC (EMAIL)	PER YEAR	N	Y	\$26.00
<b>PHOTOCOPIES</b>				
ONLY APPLICABLE TO COMMUNITY NOT - FOR - PROFIT ORGANISATIONS				
A4 COPY	EACH	N	Y	\$0.70
A4 COPY DOUBLE SIDED	EACH	N	Y	\$0.90
A3 COPY	EACH	N	Y	\$0.90
A3 COPY DOUBLE SIDED	EACH	N	Y	\$1.00
OWN PAPER SUPPLIED - A4	EACH	N	Y	\$0.20
OWN PAPER SUPPLIED - A4 DOUBLE SIDED	EACH	N	Y	\$0.25
OWN PAPER SUPPLIED - A3	EACH	N	Y	\$0.25
COLOUR COPIES - ADDITIONAL \$0.25 PER COPY				
<b>FACSIMILES</b>				
(SENDING AND RECEIVING)				
WITHIN W.A.	PER PAGE	N	Y	\$4.50
WITHIN AUSTRALIA	PER PAGE	N	Y	\$6.50
OVERSEAS - FIRST PAGE	PER PAGE	N	Y	\$20.50

## Attachment 2

- EACH ADDITIONAL PAGE	PER PAGE	N	Y	\$12.00
<b>MISCELLANEOUS ADMINISTRATION</b>				
PRODUCTION OF MISC. COMPUTER REPORTS, OTHER INFORMATION REQUIRING DEDICATED STAFF TIME	PER 15 MINS		Y	\$25.00
	PER HOUR		Y	\$90.00
ACCOUNT ENQUIRIES - RATES ONLY	PER ENQUIRY		Y	\$45.00
FREEDOM OF INFORMATION REQUESTS (as set by FOI Regulations 1993 Schedule 1)				
- APPLICATION FOR FOI	PER APPLICATION	Y	N	\$30.00
- STAFF TIME DEALING WITH APPLICATION	PER HOUR (PRO RATA)	Y	N	\$30.00
- ACCESS TIME SUPERVISED BY STAFF	PER HOUR (PRO RATA)	Y	N	\$30.00
- PHOTOCOPYING:				
- STAFF TIME TO COPY INFORMATION	PER HOUR (PRO RATA)	Y	N	\$30.00
- COST PER COPY		Y	N	\$0.20
<b>LIBRARY</b>				
OVERDUE LIBRARY BOOK FEE	PER BOOK	N	Y	\$8.00
<b>SHIRLEY HUMBLE ROOM</b>				
BOND FOR ALL BOOKINGS (EXCEPT EXEMPTED COMMUNITY GROUPS)	PER HIRE	N	N	\$200.00
FUNCTION ROOM	PER HOUR	N	Y	\$11.00
	PER HALF DAY	N	Y	\$32.50
	PER DAY	N	Y	\$60.00
<b>TOWN HALL</b>				
BOND FOR ALL BOOKINGS (EXCEPT PASSIVE USE)	PER HIRE	N	N	\$200.00
HOURLY RATE	PER HOUR	N	Y	\$23.00
SESSION RATE - MORNING (8 AM - 12 NOON)	PER SESSION	N	Y	\$60.00
- AFTERNOON (12 NOON - 5 PM)	PER SESSION	N	Y	\$60.00
- EVENING (AFTER 5PM)	PER SESSION	N	Y	\$60.00
DAILY RATE	PER DAY	N	Y	\$105.00
LONG TERM HIRE (PASSIVE USE ONLY) - TWO DAYS	PER DAY	N	Y	\$90.00
- THREE - FIVE DAYS	PER DAY	N	Y	\$75.00
- MORE THAN FIVE DAYS	PER DAY	N	Y	\$65.00
SURCHARGE FOR ALCOHOL CONSUMPTION	PER SESSION	N	Y	\$50.00
<b>RECREATION HALL</b>				

## Attachment 2

BOND FOR ALL NON RECREATIONAL BOOKINGS	PER HIRE	N	N	\$1,000.00
BOND FOR RECREATIONAL BOOKINGS	PER HIRE	N	N	\$200.00
SPORTING EVENTS - HOURLY	PER HOUR	N	Y	\$20.00
SPORTING EVENTS - DAILY	PER DAY	N	Y	\$90.00
SPORTING EVENTS - DAILY - WITH COMMUNITY CENTRE	PER DAY	N	Y	\$170.00
OTHER FUNCTIONS (SOCIAL, CABARET, WEDDING, OVERNIGHT EVENTS, ETC.)	PER DAY	N	Y	\$220.00
OTHER FUNCTIONS (SOCIAL, CABARET, WEDDING, OVERNIGHT EVENTS, ETC.) - WITH COMMUNITY CENTRE	PER DAY	N	Y	\$350.00
LONG TERM HIRE - TWO DAYS	PER DAY	N	Y	\$165.00
- THREE - FIVE DAYS	PER DAY	N	Y	\$115.00
- OVER FIVE DAYS (MAX 10)	PER DAY	N	Y	\$80.00

CHANGE ROOMS	PER DAY PER CH / ROOM	N	Y	\$27.00
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### COMMUNITY CENTRE

BOND FOR ALL BOOKINGS	PER HIRE	N	N	\$200.00
SOCIAL FUNCTIONS	PER DAY	N	Y	\$110.00
MEETINGS / CLASSES	PER HOUR	N	Y	\$21.50

### MISCELLANEOUS EQUIPMENT

HIRE OF TRESTLES	EACH	N	Y	\$4.00
HIRE OF POLYPROPYLENE CHAIRS - INDIVIDUAL	EACH	N	Y	\$0.13
HIRE OF POLYPROPYLENE CHAIRS - MAXIMUM		N	Y	\$130.00
HIRE OF PUBLIC ADDRESS (PA) EQUIPMENT	PER DAY	N	Y	\$6.00

### OVALS

#### FOOTBALL / CRICKET OVAL

COMMUNITY SPORTING GROUPS	PER DAY	N	Y	\$60.00
OTHER GROUPS (\$200 BOND REQUIRED)	PER DAY	N	Y	\$60.00
SEASONAL CHARGE	PER YEAR	N	Y	\$465.00
CHANGE ROOMS	PER DAY PER CH / ROOM	N	Y	\$27.00

#### HOCKEY FIELD

COMMUNITY SPORTING GROUPS	PER DAY	N	Y	\$60.00
OTHER GROUPS (\$165 BOND REQUIRED)	PER DAY	N	Y	\$60.00
CHANGE ROOMS	PER DAY PER CH / ROOM	N	Y	\$27.00

#### TENNIS COURTS

HIRE CHARGE	PER HOUR	N	Y	\$5.50
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### OVERFLOW CAMPING AREAS

## Attachment 2

NO FACILITIES REQUIRED	PER PERSON	N	Y	\$12.00
FACILITIES REQUIRED (\$250.00 BOND FOR GROUP BOOKING)	PER PERSON	N	Y	\$12.50

### FORESHORE PARK

BOND FOR ALL BOOKINGS	PER HIRE	N	Y	\$650.00
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#### ALL FACILITIES - NO POWER

NOT FOR PROFIT INCORPORATED LOCAL COMMUNITY GROUPS

PER DAY	N	Y	\$75.00
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ALL OTHER COMMUNITY GROUPS

PER DAY	N	Y	\$300.00
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COMMERCIAL USE

PER DAY	N	Y	\$350.00
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#### ALL FACILITIES

NOT FOR PROFIT INCORPORATED LOCAL COMMUNITY GROUPS

PER DAY	N	Y	\$150.00
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ALL OTHER COMMUNITY GROUPS

PER DAY	N	Y	\$750.00
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COMMERCIAL USE

PER DAY	N	Y	\$900.00
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### CONSUMER POLES

EACH POLE	PER DAY	N	Y	\$32.50
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NOTE: ACTUAL COST OF THE ACCOUNT FOR THE PERIOD WILL BE CHARGED WHEN BEING USED FOR MORE THAN JUST STREET STALLS

### FIRE CONTROL

APPLICATION FOR SUSPENSION OF PROHIBITED BURNING PERIOD

PER APPLICATION	N	Y	\$410.00
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Application for Fire Break Variation

- One (1) Year

PER LOT APPLIED FOR	N	Y	\$90.00
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- Five (5) Year

PER LOT APPLIED FOR	N	Y	\$230.00
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### ENVIRONMENTAL HEALTH

#### FOOD PREMISES ANNUAL FEE:

HIGH RISK	EACH	N	N	\$250.00
MEDIUM RISK	EACH	N	N	\$150.00
LOW RISK	EACH	N	N	\$50.00
EXEMPT	EACH	N		NIL

#### FOOD PREMISES OTHER FEES:

NOTIFICATION	EACH	N	N	\$45.00
REGISTRATION	EACH	N	N	\$105.00
INSPECTION ON REQUEST - HIGH/MEDIUM RISK	EACH	N	Y	\$150.00
INSPECTION ON REQUEST - LOW RISK	EACH	N	Y	\$100.00
VERIFICATION CERTIFICATE	EACH	N	Y	\$50.00
TRANSFER OF OWNERSHIP	EACH	N	Y	\$50.00
FIT OUT APPROVAL - HIGH/MEDIUM RISK (Includes	EACH	N	N	\$200.00

## Attachment 2

## Notification)

FIT OUT APPROVAL - LOW RISK (Includes Notification)	EACH	N	N	\$150.00
FOLLOW UP INSPECTIONS <30 MINS OFFICER TIME	EACH	N	Y	\$50.00
FOLLOW UP INSPECTIONS 30 MINS OR MORE OFFICER TIME	EACH	N	Y	\$75.00
FOOD SPOILT (WRITTEN CONFIRMATION OF DISPOSAL)	EACH	N	N	\$85.00
HAIRDRESSING FIT OUT APPROVAL	EACH	N	Y	\$100.00
BEAUTY THERAPY/SKIN PIERCING FIT OUT APPROVAL	EACH	N	Y	\$100.00
LODGING HOUSE FIT OUT APPROVAL	EACH	N	Y	\$150.00

**TEMPORARY FOOD PREMISES:**

NOTIFICATION	EACH	N	Y	\$25.00
REGISTRATION	EACH	N	Y	\$50.00

**WATER TESTING:**

BACTERIOLOGICAL TESTING	PER TEST	N	Y	\$120.00
CHEMICAL TESTING (PLUS COST OF ANALYSIS)	PER TEST	N	Y	\$120.00
REGULAR WATER TESTING (6 PER YEAR)		N	Y	\$500.00

**HEALTH (TREATMENT OF SEWERAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) REGULATIONS 1994****SEPTIC TANKS:**

APPLICATION FEE	EACH	N	Y	\$120.00
INSPECTION FEE	EACH	N	Y	\$120.00
COPY OF SEPTIC TANK PLANS	EACH	N	Y	\$20.00

**CARAVAN & CAMPING FEES HEALTH ACT 1911 SECTION 344C**

CARAVAN AND CAMPING FACILITY MINIMUM FEE	PER SITE	Y	N	\$200.00
SHORT & LONG STAY CARAVAN PARK	PER SITE	Y	N	\$6.00
CAMP SITE	PER SITE	Y	N	\$3.00
OVERFLOW SITE	PER SITE	Y	N	\$1.50
APPLICATION FOR CARAVAN ANNEXES OR PARK HOME APPROVAL	EACH	Y	N	\$80.00
TRANSFER OF FACILITY LICENSE (CARAVAN PARK/CAMP GROUND)	EACH	Y	N	\$100.00
TEMPORARAY LICENSE FACILITY	EACH	Y	N	\$100.00
LODGING HOUSES				\$140.00

**OTHER ENVIRONMENTAL HEALTH CHARGES:**

FOOD SAMPLING RESULTS (COPY)	EACH	N	Y	\$50.00
SEIZED FOOD ANALYSIS CERTIFICATE	EACH	N	Y	\$50.00
SECTION 39 (LIQUOR LICENSING) CERTIFICATES	EACH	N	N	\$85.00
NOISE MONITORING - NON COMPLYING EVENT	EACH	N	Y	\$500.00
LOCAL GOVERNMENT REPORT FEE	EACH	Y	N	\$150.00
WRITTEN REPORT TO SETTLEMENT AGENCY	EACH	N	Y	\$90.00

**HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976:**

SLAUGHTERHOUSES	PER APPLICATION	Y	N	\$285.00
PIGGERIES	PER APPLICATION	Y	N	\$285.00
ARTIFICIAL MANURE DEPOTS	PER APPLICATION	Y	N	\$202.00
BONE MILLS	PER	Y	N	\$163.00



## Attachment 2

	APPLICATION			
	PER			
PLACES FOR STORING, DRYING OR PRESERVING BONES	APPLICATION	Y	N	\$159.00
FAT MELTING, FAT EXTRACTION OR TALLOW MELTING	PER			
ESTABLISHMENTS	APPLICATION	Y	N	\$159.00
	PER			
BUTCHER SHOPS AND SIMILAR	APPLICATION	Y	N	\$163.00
	PER			
BLOOD DRYING	APPLICATION	Y	N	\$163.00
	PER			
GUT SCRAPING, PREPARATION OF SAUSAGE SKINS	APPLICATION	Y	N	\$163.00
	PER			
FELLMONGERIES	APPLICATION	Y	N	\$163.00
	PER			
MANURE WORKS	APPLICATION	Y	N	\$202.00
	PER			
FISH CURING ESTABLISHMENTS	APPLICATION	Y	N	\$202.00
	PER			
LAUNDRIES, DRYCLEANING ESTABLISHMENTS	APPLICATION	Y	N	\$140.00
	PER			
BONE MERCHANT PREMISIES	APPLICATION	Y	N	\$163.00
	PER			
FLOCK FACTORIES	APPLICATION	Y	N	\$163.00
	PER			
KNACKERIES	APPLICATION	Y	N	\$285.00
	PER			
POULTRY PROCESSING ESTABLISHMENTS	APPLICATION	Y	N	\$285.00
	PER			
POULTRY FARMING	APPLICATION	Y	N	\$285.00
	PER			
RABBIT FARMING	APPLICATION	Y	N	\$285.00
	PER			
FISH PROCESSING ESTABLISHMENTS IN WHICH WHOLE	APPLICATION	Y	N	\$285.00
FISH ARE CLEANED AND PREPARED	PER			
SHELLFISH AND CRUSTACEAN PROCESSING	APPLICATION	Y	N	\$285.00
ESTABLISHMENTS	PER			
	APPLICATION	Y	N	\$285.00
	PER			
ANY OTHER OFFENSIVE TRADE NOT SPECIFIED	APPLICATION	Y	N	\$285.00
<b>HEALTH (PUBLIC BUILDINGS) REGULATIONS 1992:</b>				
FEE EQUAL TO THE COST OF CONSIDERING THE	PER			
APPLICATION UP TO	APPLICATION			
	PER			
INSPECTION OF PREMISES ON REQUEST	APPLICATION	N	Y	\$150.00
	PER			
ENVIRONMENTAL ASSESSMENT & REPORTS ON REQUEST	APPLICATION	N	Y	\$150.00
	PER			
PUBLIC BUILDING APPROVAL <1,000 PEOPLE	APPLICATION	N	N	\$250.00
	PER			
PUBLIC BUILDING APPROVAL 1,000 PEOPLE OR MORE	APPLICATION	N	N	\$500.00

## BUILDING CONTROL

### BUILDING REGULATIONS 2012

#### BUILDING PERMIT

UNCERTIFIED APPLICATION CLASS 1 OR CLASS 10  
BUILDING/STRUCTURE - MINIMUM FEE

PER			
APPLICATION	Y	N	\$90.00
			0.19% of
			estimated
			value of
			building work

UNCERTIFIED APPLICATION CLASS 1 OR CLASS 10  
BUILDING/STRUCTURE - SCALE FEE

PER			
APPLICATION	Y	N	

#### CERTIFIED APPLICATION:

- CLASS 1 OR CLASS 10 BUILDING/STRUCTURE - MINIMUM PER Y N \$90.00

## Attachment 2

FEE	APPLICATION			
- CLASS 1 OR CLASS 10 BUILDING/STRUCTURE - SCALE FEE	PER APPLICATION	Y	N	0.19% of estimated value of building work
- CLASS 2 TO 9 BUILDING/STRUCTURE - MINIMUM FEE	PER APPLICATION	Y	N	\$90.00
- CLASS 2 TO 9 BUILDING/STRUCTURE - SCALE FEE	PER APPLICATION	Y	N	0.09% of estimated value of building work
<b>BUILDING LICENSE EXTENSION</b>				
MAJOR REASSESSMENTS (ESTIMATED VALUE OF CONSTRUCTION REMAINING):				
- CLASS 1 OR CLASS 10 BUILDING/STRUCTURE - MINIMUM FEE		Y	N	\$90.00
- CLASS 1 OR CLASS 10 BUILDING/STRUCTURE - SCALE FEE		Y	N	0.32% of value of construction
- CLASS 2 TO 9 BUILDING/STRUCTURE - MINIMUM FEE		Y	N	\$90.00
- CLASS 2 TO 9 BUILDING/STRUCTURE - SCALE FEE		Y	N	0.19% of value of construction
EXTENSION OF TIME FOR BUILDING APPROVAL CERTIFICATE	EACH	Y	N	\$90.00
<b>DEMOLITION PERMIT</b>				
CLASS 1 OR CLASS 10 BUILDING/STRUCTURE	EACH	Y	N	\$90.00
CLASS 2 TO 9 BUILDING/STRUCTURE	PER STOREY PER APPLICATION	Y	N	\$90.00
EXTENSION OF TIME		Y	N	\$90.00
PERFORMANCE BOND - SITE CLEAN-UP AND VERGE INCLUDING FOOTPATHS				\$750.00
<b>OCCUPANCY PERMIT &amp; BUILDING APPROVAL CERTIFICATE</b>				
OCCUPANCY PERMIT FOR A COMPLETED BUILDING	EACH	Y	N	\$90.00
TEMPORARY PERMIT FOR INCOMPLETE BUILDING	EACH	Y	N	\$90.00
MODIFICATION FOR ADDITIONAL USE OF BUILDING ON TEMPORARY BASIS	EACH	Y	N	\$90.00
REPLACEMENT PERMIT FOR PERMANENT CHANGE OF BUILDING USE	EACH	Y	N	\$90.00
BUILDING APPROVAL APPLICATION CERTIFICATE (STRAT) - MINIMUM FEE	PER APPLICATION	Y	N	\$100.00
BUILDING APPROVAL APPLICATION CERTIFICATE (STRAT) - SCALE FEE	EACH STRATA UNIT	Y	N	\$10.00
OCCUPANCY PERMIT WHERE UNAUTHORISED WORK HAS BEEN DONE - MINIMUM FEE	EACH	Y	N	\$90.00
OCCUPANCY PERMIT WHERE UNAUTHORISED WORK HAS BEEN DONE - SCALE FEE	EACH	Y	N	0.18% of estimated value of building work
BUILDING APPROVAL CERTIFICATE WHERE UNAUTHORISED WORK HAS BEEN DONE	EACH	Y	N	0.38% of estimated value of building work
REPLACEMENT OCCUPANCY CERTIFICATE FOR EXISTING BUILDING	EACH	Y	N	\$90.00
BUILDING APPROVAL CERTIFICATE WHERE UNAUTHORISED WORK HAS NOT BEEN DONE	EACH	Y	N	\$90.00
EXTENSION OF TIME FOR OCCUPANCY PERMIT	EACH	Y	N	\$90.00

## Attachment 2

### OTHER APPLICATIONS

DECLARATION THAT A BUILDING STANDARD DOES NOT APPLY

EACH Y N \$2,000.00

### OTHER BUILDING CHARGES

TEMPORARY ACCOMMODATION APPROVAL

EACH N Y \$105.00

EXTENSION OF TEMPORARY ACCOMMODATION APPROVAL

EACH N Y \$105.00

MONTHLY BUILDING STATISTICS REPORT

PER YEAR N Y \$175.00

PER MONTH N Y \$40.00

COPY OF ARCHIVED BUILDING PLANS

EACH N Y \$30.00

0.2% of value  
of  
construction  
> \$20,000

### CONSTRUCTION TRAINING FUND LEVY (CTF)

Y N

### BUILDING SERVICES LEVY

APPLIES TO BUILDING & DEMOLITION APPLICATIONS

FOR WORKS UP TO \$45,000 (INC GST)

PER APPLICATION Y N

\$40.50

FOR WORKS OVER \$45,000 (INC GST)

PER APPLICATION Y N

0.09% of  
value of  
construction

### BUILDING PLAN SEARCHES AND RESEARCH FEE

BUILDING PLANS

N N \$55.00

PROVIDE COPY OF HOUSING INDEMNITY INSURANCE POLICY

N N \$55.00

### BUILDING INSPECTION AND REPORTS

HOUSING INDEMNITY INSURANCE REPORT

Y \$1,110.00

BUILDING CALL OUT FEE. FEE APPLIES WHERE WORK FOR WHICH AN INSPECTION IS REQUESTED, WAS NOT READY FOR INSPECTION

Y \$75.00

WEEKEND CALL OUT FEE - PER HOUR (MINIMUM OF ONE HOUR)

Y \$110.00

### DOG REGISTRATION

(CONCESSIONS APPLY)

STERILISED - 1 YEAR

EACH Y N \$10.00

STERILISED - 3 YEAR

EACH Y N \$18.00

UNSTERILISED - 1 YEAR

EACH Y N \$30.00

UNSTERILISED - 3 YEAR

EACH Y N \$75.00

### WASTE MANAGEMENT

#### Refuse Collection

KERBSIDE RUBBISH COLLECTION

PER BIN N N \$175.00

KERBSIDE RECYCLING COLLECTION

PER BIN N N \$125.00

#### Refuse Disposal

## Attachment 2

TIP PASS	PER PASS	N	N	\$20.00
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### TIP FEES - No Tip Pass

CAR / STATION WAGON	EACH	N	Y	\$5.00
VAN / UTILITY / TRAILER NOT EXCEEDING 1.8 X 1.2M	EACH	N	Y	\$7.50
LARGE TRAILER	EACH	N	Y	\$30.00
SMALL TRUCK UP TO 4T	EACH	N	Y	\$85.00
MEDIUM TRUCK 4 - 8T	EACH	N	Y	\$135.00
LARGE TRUCK 8 - 14T	EACH	N	Y	\$170.00
SEMI TRAILER	EACH	N	Y	\$200.00
< 3M³ SKIP BIN	EACH	N	Y	\$35.00
3M³ - 6M³ SKIP BIN	EACH	N	Y	\$65.00
6M³ - 10M³ SKIP BIN	EACH	N	Y	\$100.00
> 10M³ SKIP BIN	EACH	N	Y	\$135.00
ASBESTOS	PER M³	N	Y	\$65.00

### TIP FEES - TYRES/RIMS

PASSENGER TYRE	EACH	N	Y	\$5.00
LIGHT TRUCK & 4 x 4 TYRE	EACH	N	Y	\$7.50
TRUCK TYRE	EACH	N	Y	\$15.00
SUPER SINGLE TRUCK	EACH	N	Y	\$17.50
PASSENGER TYRE ON RIM	EACH	N	Y	\$7.50
LIGHT TRUCK & 4 x 4 TYRE ON RIM (NOT SPLIT RIM)	EACH	N	Y	\$10.00
SUPER SINGLE TRUCK TYRE ON RIM	EACH	N	Y	\$30.00
SMALL FORKLIFT TYRE UP TO 30 cm	EACH	N	Y	\$7.50
MEDIUM FORKLIFT TYRE 30cm to 45cm	EACH	N	Y	\$10.00
LARGE FORKLIFT TYRE 45cm to 60cm	EACH	N	Y	\$15.00
SOLID FORKLIFT TYRE SMALL TO 30cm	EACH	N	Y	\$15.00
SOLID FORKLIFT TYRE MEDIUM 30cm to 45cm	EACH	N	Y	\$17.50
SOLID FORKLIFT TYRE LARGE 45cm to 60cm	EACH	N	Y	\$20.00
SOLID FORKLIFT TYRE EXTRA LARGE 60cm to 1m	EACH	N	Y	\$80.00
SOLID FORKLIFT TYRE 1m AND ABOVE (PER TONNE)	EACH	N	Y	\$150.00
TRACTOR TYRE SMALL UP TO 1m	EACH	N	Y	\$30.00
TRACTOR TYRE LARGE 1m to 1.5m	EACH	N	Y	\$80.00
TRACTOR TYRE 1.5m to 2.2m	EACH	N	Y	\$150.00
BOBCAT TYRE	EACH	N	Y	\$10.00
EARTHMOVER TYRE SMALL UP TO 1m	EACH	N	Y	\$90.00
EARTHMOVER TYRE MEDIUM 1m to 1.5m	EACH	N	Y	\$125.00
EARTHMOVER TYRE LARGE 1.5m to 2m	EACH	N	Y	\$180.00
GRADER TYRE	EACH	N	Y	\$80.00

## DEPOT SERVICES

SUPPLY OF USED AGGREGATE EX DEPOT - LOADED	PER TRAILER	N	Y	\$40.00
SUPPLY OF NEW AGGREGATE EX DEPOT - LOADED	PER TRAILER	N	Y	\$95.00

ONLY THE PLANT LISTED BELOW IS AVAILABLE FOR HIRE.  
ALL PLANT MUST BE HIRED WITH AN OPERATOR

### WEEKDAY HIRE

4.5T TRUCK	PER STD HOUR	N	Y	\$120.00
14T TRUCK	PER STD HOUR	N	Y	\$150.00
BACKHOE	PER STD	N	Y	\$135.00

## Attachment 2

	HOUR			
GRADER	PER STD HOUR	N	Y	\$170.00
LOADER	PER STD HOUR	N	Y	\$150.00
ROLLER	PER STD HOUR	N	Y	\$125.00
TRACTOR	PER STD HOUR	N	Y	\$120.00

### WEEKEND HIRE

4.5T TRUCK	PER STD HOUR	N	Y	\$155.00
14T TRUCK	PER STD HOUR	N	Y	\$185.00
BACKHOE	PER STD HOUR	N	Y	\$170.00
GRADER	PER STD HOUR	N	Y	\$200.00
LOADER	PER STD HOUR	N	Y	\$185.00
ROLLER	PER STD HOUR	N	Y	\$185.00
TRACTOR	PER STD HOUR	N	Y	\$185.00

### OTHER HIRE CHARGES

HIRE OF PIG TRAILER	PER STD HOUR	N	Y	\$55.00
HIRE OF FLOAT	PER STD HOUR	N	Y	\$55.00

### LABOUR CHARGES

WEEKDAY	PER STD HOUR	N	Y	\$55.00
WEEKEND	PER STD HOUR	N	Y	\$85.00

### OTHER WORKS

QUOTATIONS CAN BE OBTAINED FOR SMALL JOBS THESE  
WILL BE CHARGED AT AN APPROPRIATE HOURLY RATE

### HIRE OF TEMPORARY FENCING

- BOND		N	N	\$500.00
- FOR OTHER LOCAL GOVERNMENTS FOR EXTENDED PERIODS ONLY	PER METRE/WEEK	N	Y	\$15.00
- ERECTED AND DISMANTLED WITHIN NANNUP TOWNSITE	PER METRE/WEEK	N	Y	\$30.00

### WATER FROM BROCKMAN ST AND DEPOT STAND PIPE:

- COMMERCIAL USERS	PER K/L	N	Y	\$18.50
- LOCAL RESIDENTS FOR DOMESTIC PURPOSES	PER K/L	N	Y	\$6.00
HEAVY HAULAGE AGREEMENT	EACH	N	Y	\$210.00

## TOWN PLANNING

ALL FEES OTHER THAN FOR RESIDENTIAL DWELLINGS ARE TO BE PAID UPON  
APPLICATION AND ARE NON REFUNDABLE

## Attachment 2

### ADVERTISING FEES TO BE RECOUPED WHERE APPLICABLE

#### PART 1

##### DEVELOPMENT APPLICATIONS

Determination of a development application (other than for an extractive industry) where the estimated cost of the development is -

(a) not more than \$50,000	PER APPLICATION	Y	N	\$139.00 0.32% of the estimated cost of development
(b) more than \$50,000 but not more than \$500,000	PER APPLICATION	Y	N	\$1600 + 0.257% for every \$1 in excess of \$500,000
(c) more than \$500,000 but not more than \$2.5 million	PER APPLICATION	Y	N	\$6,740 + 0.206% for every \$1 in excess of \$2.5 million
(d) more than \$2.5 million but not more than \$5 million	PER APPLICATION	Y	N	\$11,890 + 0.123% for every \$1 in excess of \$5 million
(e) more than \$5 million but not more than \$21.5 million	PER APPLICATION	Y	N	\$32,185
(f) more than \$21.5 million	PER APPLICATION	Y	N	\$32,185
Note: If the development has commenced or being carried out prior to approval, an additional amount, by way of penalty that is twice the amount of the maximum fee payable for determination of the application under Parts (a), (b), (c), (d), (e) and (f).				
(g) second dwelling for rural purposes		N	N	\$139
Single Dwelling (where Planning Approval required)		N	N	\$139.00
Additions to Single Dwelling (where Planning Approval required)		N	N	\$139.00
Ancillary Accommodation/Granny Flat/Caretaker's Dwelling				\$139.00

#### Notes:

- Applications that are subject to Development Assessment Panels will attract an additional fee at the rate set out in Schedule 1 to the Planning and Development (Development Assessment Panels) Regulations 2011
- Applicants are to provide details of estimated cost of development (includes any car parking, effluent disposal, landscaping features, etc).
- Delegated Authority has been provided to the CEO to determine the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC WAMA) for determination.
- The costs of advertising and any specialist reports will be an additional cost

#### CHANGE OF USE

Change of Use (Other than if Stipulated Below)	PER APPLICATION	Y	N	\$278.00
Retail / Shop (use only)	PER APPLICATION	N	N	\$69.00
Home Occupation (including Cottage Industry)	PER APPLICATION	Y	N	\$209.00
Home Occupation Renewal	PER APPLICATION	Y	N	\$69.00
Bed & Breakfast Accommodation (additional fees if notification req'd)	PER APPLICATION	N	N	\$275.00
Farm Stay/Holiday Cottage (in existing residence)	PER APPLICATION	N	N	\$275.00

## Attachment 2

Alfresco Dining	PER APPLICATION	N	N	\$275.00
Consulting Rooms	PER APPLICATION	N	N	\$176.00
Light/General/Service/Rural Industry (use only)	PER APPLICATION	N	N	\$69.00

### MISCELLANEOUS DEVELOPMENT APPLICATIONS

Extractive Industry	PER APPLICATION	Y	N	\$696.00
Plantations	PER APPLICATION	N	N	0.32% of est. value
Aquaculture	PER APPLICATION	N	N	\$400.00
Building Envelope Relocation	PER APPLICATION	N	N	\$115.00
Setback Reductions	PER APPLICATION	N	N	\$115.00

#### Notes:

1. The estimated value of plantations will be calculated at a rate of \$1,300 per hectare of planted area.

### PART 2: SCHEME AMENDMENTS

Minor Amendment	PER FCT	N	N	\$2,550.00
Major Amendment - determined by CEO	PER FCT	N	N	\$4,500.00
Structure Plan - if previously addressed through scheme amendment	PER APPLICATION	N	N	\$500.00
Structure Plan (separate to scheme amendment process)	PER FCT	N	N	\$4,500.00
Revised minor structure plan	PER APPLICATION	N	N	\$500.00
Revised major structure plan (separate to scheme amendment process) - determined by CEO	PER FCT	N	N	\$2,550.00
Detailed area plans	PER APPLICATION	N	N	\$750.00
Revised detailed area plans	PER APPLICATION	N	N	\$350.00

#### Notes:

1. Details of the calculation used to derive the fee is to be made available to the applicant upon request
2. Any specialist external studies (soil reports, land capability analysis, engineering reports, etc) are to be provided by the applicant at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
3. If an applicant is not satisfied that the fee calculated by the Shire are a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WAMA) for determination.
4. Fees are not payable where the sole purpose of the amendment is to achieve consistency between a region scheme and a local planning scheme

### PART 6

#### ADVERTISING/NOTIFICATION OF PROPOSALS (NOT SCHEME AMENDMENTS) - GST EXEMPT

Local newspaper advertising	\$175.00
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#### Notes:

1. Advertising and/or notification fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule)
2. Advertising or nearby land owner notification may be required to comply with Council's town planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire officers.

### SUBDIVISIONS

CLEARANCE CERTIFICATES - UP TO 5 LOTS	PER LOT	Y	N	\$69.00
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## Attachment 2

CLEARANCE CERTIFICATES - 6 TO 195 LOTS	PER LOT	Y	N	\$35.00
CLEARANCE CERTIFICATES - MORE THAN 195 LOTS	PER APPLICATION	Y	N	\$6,959.00

### OTHER FEES ADDRESSING APPLICATIONS PROCESSED

Issue of written planning advice		Y	Y	\$75.90
Zoning Certificate		Y	N	\$69.00
Replying to a Property Settlement questionnaire		Y	Y	\$75.90
Road Closure Application		N	Y	\$500.00
Copy of Local Planning Scheme Text		N	Y	\$70.00
Copy of Local Planning Strategy		N	Y	\$70.00
Copy of Townsite Strategy		N	Y	\$70.00
Copy of Municipal Inventory		N	Y	\$70.00
Erection of sign at Information bay		N	Y	\$70.00
Application for advertising signage		N	Y	\$70.00
Section 40 (Liquor Licensing) Certificates		N	Y	\$70.00
Erection of tourism directional sign (excludes cost of sign)		N	Y	\$130.00

### SIGNS

DEVELOPMENT	PER APPLICATION	N	N	\$130.00
HOARDING	PER APPLICATION	N	N	\$120.00
WALL SIGN	PER APPLICATION	N	N	\$55.00
FREE STANDING SIGN	PER APPLICATION	N	N	\$85.00
ROOF SIGN	PER APPLICATION	N	N	\$55.00
SALE SIGN	PER APPLICATION	N	N	\$55.00
SEMAPHORE	PER APPLICATION	N	N	\$55.00
SERVICE STATION SIGN	PER APPLICATION	N	N	\$55.00
TOWER SIGN	PER APPLICATION	N	N	\$110.00
VERANDAH SIGN	PER APPLICATION	N	N	\$55.00
RENEWAL OF SIGN LICENSE	PER APPLICATION	N	N	\$55.00

STRATA TITLE CERTIFICATES (FORM 7 CERTIFICATE)	PER APPLICATION			\$0.20 per square metre of building floor area (min. \$100)
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### CEMETERY

#### RIGHT OF BURIAL

GRANT OF EXCLUSIVE RIGHT OF BURIAL - 25 YEAR PERIOD	EACH	N	Y	\$700.00
GRANT OF EXCLUSIVE RIGHT OF BURIAL NICHE WALL/ROSE GARDEN - 25 YEAR PERIOD	EACH	N	Y	\$165.00
RENEWAL OF GRANT OF EXCLUSIVE RIGHT OF BURIAL - 25 YEAR PERIOD	EACH	N	Y	\$140.00
REGISTRATION OF TRANSFER OF FORM OF GRANT OF RIGHT OF BURIAL	EACH	N	Y	\$25.00



## Attachment 2

### INTERMENT TO A DEPTH OF 2.1M

ANY PERSON TENS YRS OF AGE OR OLDER	EACH	N	Y	\$1,000.00
ANY PERSON UNDER TENS YEARS OF AGE	EACH	N	Y	\$850.00
A STILLBORN CHILD	EACH	N	Y	\$570.00
ADDITIONAL FEE - INTERMENT WITHOUT DUE NOTICE	EACH	N	Y	\$110.00
ADDITIONAL FEE - INTERMENT NOT IN USUAL HOURS	EACH	N	Y	\$110.00
ADDITIONAL FEE - INTERMENT ON A SATURDAY, SUNDAY OR P/ HOLIDAY	EACH	N	Y	\$500.00

### ASHES

INTERMENT OF ASHES	EACH	N	Y	\$200.00
PLACEMENT OF ASHES WITHIN NICHE WALL (INCLUDES PLAQUE WITH STANDARD INSCRIPTION)	EACH	N	Y	\$400.00
PLACEMENT OF ASHES IN ROSE GARDEN (INCLUDES PLAQUE WITH STANDARD INSCRIPTION AND CONCRETE BASE)	EACH	N	Y	\$460.00
PLACEMENT OF ASHES IN ROSE GARDEN - NO PLAQUE	EACH	N	Y	\$250.00

### MEMORIALS

DEDICATED MEMORIAL ROSE BUSH / SHRUB (EXCLUSIVE FAMILY USE, MAXIMUM OF 8 INTERMENTS, SHRUB SELECTION TO BE APPROVED BY CEO AS PER COUNCIL PLAN

- INITIAL PLACEMENT (INCLUDES PLAQUE WITH STANDARD INSCRIPTION AND CONCRETE BASE	EACH	N	Y	\$725.00
- SUBSEQUENT SINGLE PLACEMENTS	EACH	N	Y	\$350.00
PERMISSION TO ERECT HEADSTONE, KERBING OR MONUMENT	EACH	N	Y	\$40.00

### LICENSE FEES

UNDERTAKERS ANNUAL LICENSE FEE	EACH	N	Y	\$110.00
UNDERTAKERS SINGLE LICENSE FEE (FOR ONE INTERMENT)	EACH	N	Y	\$25.00

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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AGENDA ITEM: 11.6  
SUBJECT: Accounts for Payment  
LOCATION/ADDRESS: Nannup Shire  
FILE REFERENCE: FNC 8  
AUTHOR: Tracie Bishop – Finance Officer  
AUTHORISING OFFICER: Vic Smith – Manager Corporate Services  
DISCLOSURE OF INTEREST: N/A  
DATE OF REPORT: 8 August 2012

Attachment: Schedule of Accounts for Payment

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

**COMMENT:**

If councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

**Municipal Account**

Accounts paid by EFT	3818 – 3889	\$261,851.06
Accounts paid by cheque	18926 - 18950	\$ 76,774.41
Accounts paid by direct credit	99323 – 99328	\$ 18,718.81

**Trust Account**

Accounts Paid by Cheque	None	\$0.00
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**STATUTORY ENVIRONMENT:** LG (Financial Management) Regulation 13.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:** As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Simple majority.

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$357,344.28 in the attached schedule be endorsed.

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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**8829 DUNNET / STEER**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$357,344.28 in the attached schedule be endorsed.

**CARRIED 6/0**

**Shire of Nannup**  
**Accounts For Payment - August 2012**

**Municipal Bank Account**

Chq/EFT	Name	Description	Amount
EFT3818	BLACKWOOD VALLEY BUS SERVICE	NANNUP CONNECT TO BUNBURY	\$480.00
EFT3819	BP NANNUP	JUNE FUEL ACCOUNT	\$581.32
EFT3820	SCANIA AUSTRALIA - BUNBURY OFFICE	TRUCK SERVICE	\$3,747.12
EFT3821	ROBERT JENNINGS	REIMBURSEMENT OF EXPENSES	\$193.70
EFT3822	PJ & VL LAMERS	BUS HIRE JULY	\$300.00
EFT3823	EDGE PLANNING & PROPERTY	PROFESSIONAL FEES	\$2,405.70
EFT3824	SQUIRE SANDERS	LEGAL COSTS NATIVE TITLE CLAIMS	\$143.74
EFT3825	BUSSELTON MULTI SERVICE	3 KEYS CUT	\$27.50
EFT3826	DEAN GUJA	HEALTH SERVICES	\$2,400.00
EFT3827	SOUTH WEST MACHINING CENTRE	SUPPLY STEEL PLATE 'NANNUP CEMETERY'	\$528.00
EFT3828	ALS LIBRARY SERVICES P/L	LIBRARY BOOKS	\$113.87
EFT3829	THE ESTUARY DRY CLEANING & LAUNDRY SERVICE	DRYCLEANING OF SAFETY WEAR	\$312.50
EFT3830	AMD CHARTERED ACCOUNTANTS	AUDIT FEES	\$638.00
EFT3831	COURIER AUSTRALIA	FREIGHT CHARGES	\$489.93
EFT3832	D & J COMMUNICATIONS	INSTALL RADIO	\$4,694.80
EFT3833	GEOGRAPHE SAWS & MOWERS	FEED CHIPPER AND ACCESSORIES	\$6,734.00
EFT3834	CORPORATE EXPRESS	STATIONERY	\$102.04
EFT3835	D & J MILLER (DO YOUR BLOCK CONTRACTING)	2 X CROSSEOVERS - HITCHCOCK DRIVE	\$1,364.00
EFT3836	FTE ENGINEERING	SUNDRY PARTS	\$252.27
EFT3837	K & C HARPER	BROKEN WATER MAIN R/O TELECENTRE	\$271.15
EFT3838	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY BOOKS	\$58.30
EFT3839	LOCAL GOVERNMENT MANAGERS AUSTRALIA	BREAKFAST SEMINAR	\$40.00
EFT3840	MCCAYS TOP GUN COMPUTERS	WIRELESS ACCESS POINT	\$145.00
EFT3841	NANNUP HARDWARE & AGENCIES	DEADBOLT	\$59.90
EFT3842	NANNUP NEWSAGENCY	STATIONERY AND PRINTING EXPENSES	\$406.85
EFT3843	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$98.75
EFT3844	NANNUP COMMUNITY RESOURCE CENTRE	LAMINATES FOR LIBRARY	\$6.25
EFT3845	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$209.83
EFT3846	RICOH BUSINESS CENTRE	ADDITON OF FAX COMPONENT & MONTHLY LEASE	\$2,113.46
EFT3847	SOUTH WEST FIRE	NOZZLE & COUPLINGS	\$782.41
EFT3848	SYNERGY	ELECTRICITY EXPENSES	\$64.20
EFT3849	WESTRAC EQUIPMENT	PARTS	\$126.06
EFT3850	WARREN BLACKWOOD WASTE	REFUSE COLLECTION JUNE	\$6,004.76
EFT3851	WORTHY CONTRACTING	MONTHLY WASTE MANAGEMENT FACILITY CONTRACT	\$9,463.33
EFT3852	LGIS INSURANCE BROKING	PERSONAL ACCIDENT & SICKNESS INSURANCE RENEWAL	\$26,785.58
EFT3853	RICOH AUSTRALIA	ANNUAL RENEWAL FOR RICOH SOFTWARE PLAN	\$77.00
EFT3854	B & B STREET SWEEPING PTY LTD	HIRE SUMP SUCKER	\$1,430.00
EFT3855	CAMERON BARKER	CLAY WORKSHOP	\$550.00
EFT3856	BLACKWOOD VALLEY BUS SERVICE	NANNUP CONNECT TO MARGARET RIVER	\$922.50
EFT3857	TIGER SHACK	SHIRE OFFICE BENCH TOP MODIFICATIONS	\$800.00
EFT3858	NANNUP BRIDGE CAFE	CATERING	\$750.00
EFT3859	SCANIA AUSTRALIA - BUNBURY OFFICE	CARRY OUT SERVICE TRUCK	\$3,747.12
EFT3860	BUSSELTON BITUMEN SERVICE & CIVIL	CONSTRUCT PARKING AREA FOR FROGS GRANGE ROAD	\$16,086.87
EFT3861	CALTEX ENERGY WA	OIL SUPPLIES	\$1,799.16
EFT3862	BUSSELTON BEARING SERVICES	6207 2RS DEEP GROOVE BEARING	\$9.90
EFT3863	SWZWALGA	MEMBERSHIP OF THE SOUTH WEST ZONE 2012/13	\$500.00
EFT3864	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	BUSH FIRE HAZARD STRATEGY - PROJECT: SBN11188.01	\$1,545.50
EFT3865	ALYKA PTY LTD	GOVERNMENT WEB EDITOR TRAINING	\$900.00
EFT3866	LGISWA - BUSH FIRE	BUSH FIRE INSURANCE	\$17,737.50
EFT3867	LGISWA - CASUAL HIRERS	CASUAL HIRERS INSURANCE	\$1,870.00
EFT3868	LGISWA - FIDELITY GUARANTEE	FIDELITY GUARANTEE INSURANCE	\$676.06
EFT3869	BOC LIMITED	OXYGEN INDUSTRIAL SIZE G 1 SUPPLIED, 1 RETURNED	\$42.15
EFT3870	D & J COMMUNICATIONS	RADIO MAINTENANCE	\$816.75
EFT3871	CORPORATE EXPRESS	STATIONARY SUPPLIES	\$158.98
EFT3872	FIRE AND EMERGENCY SERVICES AUTHORITY	RECOUP INSURANCE CLAIM FOR DARRADUP LT DB5930	\$31,700.00
EFT3873	JASON SIGNMAKERS	DOUBLE SIDED FINGER BOARD	\$93.50
EFT3874	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2012-13 MEMBERSHIP	\$418.00
EFT3875	LGIS PROPERTY	PROPERTY COVER	\$12,656.23
EFT3876	LGIS WORKCARE	WORKERS COMPENSATION COVER	\$34,305.04
EFT3877	LGIS LIABILITY	LIABILITY PROTECTION	\$6,862.72
EFT3878	NANNUP EZIWAY SELF SERVICE STORE	2 X GAS BOTTLES	\$652.12
EFT3879	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH ADVERT JULY 2012	\$572.00
EFT3880	NICHOLLS MACHINERY	ASSORTED PARTS	\$224.35
EFT3881	SOUTH WEST FIRE	SUPPLY 5 FIREBUGS	\$1,453.93
EFT3882	SYNERGY	LOT 1 WARREN RD - CONSUMER POLE	\$119.20
EFT3883	SCOTT RIVER JASPER BUSH FIRE BRIGADE	FIRE SHED HIRE - SCHOOL HOLIDAY ACTIVITIES	\$55.00

**Shire of Nannup**  
**Accounts For Payment - August 2012**

EFT3884	SOUTH WEST STEEL PRODUCTS	GALVANISED PIPE & FLAT BARS	\$910.22
EFT3885	B.J. & F.H. TOMAS	DEPOSIT FOR EXTENSIONS TO SES SHED	\$12,000.00
EFT3886	IT VISION	ANNUAL LICENSE FEE IT VISION SOFTWARE	\$19,019.00
EFT3887	WALGA	MARKETFORCE ADVERTISING JUNE 2012	\$355.09
EFT3888	AUSTRALIAN TAXATION OFFICE	JUNE BAS REVISION	\$7,821.00
EFT3889	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$10,069.85
<b>Total EFT Payments for month:</b>			<b><u>\$261,851.06</u></b>

18926	IIML ACF IPS APPLICATION TRUST	RETURNED SUPERANNUATION CONTRIBUTIONS	\$327.60
18927	SULLIVANS HOTEL	ACCOMODATION	\$1,104.00
18928	BRC - BUILDING SOLUTIONS	FROGS EARLY LEARNING CENTRE FINAL	\$50,543.22
18929	NANNUP TOURIST ASSOCIATION	REIMBURSEMENT OF INV 4387	\$96.00
18930	FORPARK AUSTRALIA	TODDLER SWING	\$59.62
18931	KILLARNEY LAWNS PTY LTD	LANDSCAPING DONE AT FROGS	\$8,709.40
18932	JOHN MCGINTY	REIMBURSEMENT OF EXPENSES	\$303.00
18933	DEPARTMENT FOR TRANSPORT	TO BRING INTO LINE WITH FLEET LICENSING	\$414.40
18934	SHIRE OF NANNUP	BUILDING SERVICES LEVY FOR FROGS	\$40.50
18935	WATER CORPORATION	ANNUAL SERVICE CHARGES	\$1,922.65
18936	PETER BLYTHE	ROUTING & PAINTING OF JALBARRAGUP BRIDGE" SIGN	\$175.00
18937	ARTS MARGARET RIVER INC.	YAC ACTIVITY	\$21.00
18938	BLACKWOOD RIVER MARKETING ASSOCIATION	COMMUNITY GRANT	\$600.00
18939	CITY OF BUNBURY	EMERGENCY MANAGEMENT CONFERENCE	\$1,078.00
18940	NANNUP GARDEN VILLAGE COMMITTEE	COMMUNITY GRANT	\$3,500.00
18941	KINGS PARK MOTEL	ACCOMMODATION	\$170.00
18942	NANNUP DISTRICT HIGH SCHOOL	COMMUNITY GRANT	\$200.00
18943	NANNUP HISTORICAL SOCIETY	COMMUNITY GRANT	\$1,750.00
18944	RSL - NANNUP	COMMUNITY GRANT	\$1,500.00
18945	SHIRE OF NANNUP	PLATE REMAKE	\$42.00
18946	WATER CORPORATION	ANNUAL SERVICE CHARGES	\$1,655.30
18947	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,370.36
18948	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$615.40
18949	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$369.60
18950	CHALLENGER	SUPERANNUATION CONTRIBUTIONS	\$207.36
<b>Total Cheque Payments for month:</b>			<b><u>\$76,774.41</u></b>

99323	SG FLEET AUSTRALIA P/L	LEASE VEHICLE CESM	\$637.29
99324	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 REPAYMENT	\$1,672.98
99325	BP AUSTRALIA	FUEL EXPENSES JULY 12	\$14,265.90
99326	CALTEx AUSTRALIA	FUEL EXPENSES JULY 2012	\$285.56
99327	TELSTRA	TELEPHONE EXPENSES	\$1,752.19
99328	WESTNET	INTERNET USAGE JULY 12	\$104.89
<b>Total Direct Debits for month:</b>			<b><u>\$18,718.81</u></b>

**Total Municipal Payments for Month: \$357,344.28**  
**Total Trust Payments for Month: \$0.00**  
**Total Payments: \$357,344.28**

**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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CR Camarri returned to the meeting at 17.50 hours

AGENDA NUMBER: 11.7  
SUBJECT: Community Group Grants  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 9  
AUTHOR: Vic Smith, Manager Corporate Services  
REPORTING OFFICER: Robert Jennings, Chief Executive Officer  
DISCLOSURE OF INTEREST: Maree Smith is employed by Nannup Music Club  
DATE OF REPORT: 17 August 2012

**BACKGROUND:**

Council considered the allocation of community grants at its meeting on 26 July 2012. At that time it was advised that a further report would be submitted to council to cover the remaining applications that did not have a recommendation from the Community Grants Panel; these were the Nannup Music Club and the Carlotta Progress Association.

**COMMENT**

The two applications were as follows:

Organisation	Reason For Request	Requested \$
Nannup Music Festival	Shire venue hire, Council planning assistance from management & general staff assistance.	\$35,000
Carlotta Progress Association	Upgrade patio over outdoor meeting area	\$12,955
<b>Total</b>		<b>\$42,955</b>

In the approved budget a sum of \$32,550 was allocated to fund community grants and \$7,550 of this was allocated on 26 July, leaving \$25,000 available. There would therefore be insufficient funding remaining to satisfy both requests in full.

Although the request from the Carlotta Progress Association relates to a council-owned building no maintenance budget has been provided in 2012/13 as the building has been classed as "disposable" in the Asset Management Plan. This request would provide an opportunity to discuss the possible transfer of the building to a community group and it is suggested that the Chief Executive be authorised to explore this possibility. This option could remove the future liability

for the maintenance of the building from the council but may require some investment first.

No recommendation was made by the grants panel in respect of the request from the Nannup Music Festival. Nannup Music Club was awarded a grant of \$25,000 in 2011/12 and it is recommended that a similar sum be awarded in 2012/13.

**STATUTORY ENVIRONMENT:** Nil

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

Approving the recommendation would use up the budgetary allocation for community grants for 2012/13.

**STRATEGIC IMPLICATIONS:** Nil

**VOTING REQUIREMENTS:** Simple Majority.

**RECOMMENDATION:**

That Nannup Music Club be awarded a grant of \$25,000 and that the Chief Executive Officer be authorised to discuss the disposal of Carlotta Hall to a community group on terms to be agreed.

**LORKIEWICZ / CAMARRI**

Write letter to Nannup Music Club advising that we will be reducing the amount we offer with a view to them becoming financially independent of Council.

**LOST 1/6**

Voting for the motion: Lorkiewicz

Voting against the motion: Camarri, Dean, Dunnet, Longmore, Mellema, Steer

**8830 LONGMORE / DEAN**

That Nannup Music Club be awarded a grant of \$25,000 and that the Chief Executive Officer be authorised to discuss the disposal of Carlotta Hall to a community group on terms to be agreed.

**CARRIED 7/0**

AGENDA NUMBER: 11.8 SUBJECT: Kidsport Grant LOCATION/ADDRESS: N/A NAME OF APPLICANT: N/A FILE REFERENCE: FNC 6a AUTHOR: Louise Stokes – Community Development Officer REPORTING OFFICER: Robert Jennings – Chief Executive Officer DISCLOSURE OF INTEREST: None. DATE OF REPORT: 31 July 2012
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**BACKGROUND:**

Funding acknowledgement has been received of \$30,000 from the Department of Sport & Recreation through their Kidsport program. As this funding is over \$5,000, Council is required to accept the funding as per Council policy FNC 6.

The grant funding is a two year program to increase participation of young people aged 5-18 years in physical recreation.

**COMMENT:**

This program adds to the youth activity program and seeks to build capacity and increase recreational opportunities for young people. There is a funding allocation within the program of \$5,000 per year for administration over the two years.

Funding of \$200 per eligible young person is paid upon successful application for club fees and equipment. The funds are paid directly to the club.

The criteria for participation is health care card holder or by referral from the Shire or Nannup Police.

Participation in this program opens opportunity for clubs to apply for equipment grants through the Department of Regional Development of \$5,000.

**STATUTORY ENVIRONMENT:** None.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:** None.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Forward Plan 2010/11 – 2014/15:



**Shire of Nannup  
Ordinary Council Meeting Minutes: August 2012**

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*Program 11.2D Continue to develop and implement recreation programs as funding becomes available.*

**VOTING REQUIREMENTS:** Simple majority.

**RECOMMENDATION:**

That Council accept the funding of \$30,000.00 from the Department of Sport & Recreation to undertake the Kidsport program.

**8831 STEER / MELLEMA**

That Council accept the funding of \$30,000.00 from the Department of Sport & Recreation to undertake the Kidsport program.

**CARRIED 7/0**

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF MEETING**

**(b) OFFICERS**

12a.1 Confidential Item

12a.2 Community Sporting and Recreation Facilities Fund Application

**8832 MELLEMA/DUNNET**

That Council introduce new business of an urgent nature.

**CARRIED 6/1**

Voting for the motion: Dean; Dunnet, Longmore, Lorkiewicz, Mellema & Steer.

Voting against the motion: Camarri

12a.1 Confidential Item

**Note:** *Local Government Act 1995 s5.23 applies:*

*(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*

*(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*

*(e) a matter that if disclosed, would reveal —*

*(ii) information that has a commercial value to a person; or*

*(iii) information about the business, professional, commercial or financial affairs of a person*

**8833 MELLEMA/STEER**

The Council close the meeting to the public.

**CARRIED 7/0**

The meeting was closed to the public at 18.05 hrs.

The public left the meeting.

AGENDA NUMBER: 12a.1  
SUBJECT: Nannup Waste Management Facility Management Contract  
LOCATION/ADDRESS: Beggars Road  
NAME OF APPLICANT: N/A  
FILE REFERENCE: HLT2  
AUTHOR: Vic Smith, Manager Corporate Services  
DISCLOSURE OF INTEREST: NIL  
DATE OF REPORT: 17 August 2012

**8834 MELLEMA / DEAN**

It is recommended that the contract for the management of the Nannup Waste Management Facility be awarded to Worthy Contracting.

**CARRIED 7/0**

PUBLIC COPY

### **8835 DUNNET/MELLEMA**

That council suspend standing orders.

**CARRIED 7/0**

Standing orders were suspended at 18:16 hrs

### **8836 MELLEMA/DUNNET**

That standing orders be resumed.

**CARRIED 7/0**

Standing orders were resumed at 18:40hrs

AGENDA NUMBER: 12a.2  
SUBJECT: Recreation Centre Upgrade  
LOCATION/ADDRESS: N/A  
NAME OF APPLICANT: N/A  
FILE REFERENCE: REC2a  
AUTHOR: Louise Stokes- Community Development Officer  
REPORTING OFFICER: Robert Jennings – Chief Executive Officer  
DISCLOSURE OF INTEREST: None  
DATE OF REPORT: 21 August

#### **Attachments:**

1. Recreation Centre Precinct Drawings Option1
2. Recreation Centre Precinct Drawings Option2
3. Recreation Centre Precinct Drawings Option 3
4. Cost Estimates-Edwin Bollig Design

### **BACKGROUND**

The Recreation Centre Precinct project has now been underway for some years and has been identified as the highest priority project for the Shire of Nannup in the Forward Plan 2010/11-2014/15 and a number of other strategic documents.

At the November 2011 meeting, it was resolved:

1. *That Council adopt a cost effective integrated facility design for the Recreation Centre Precinct to suit the budget of around \$1.4M by means of a user group consultation process to obtain their approval in principal. The*

*user group is to include all current and future clubs and users who wish to participate in the concept design process.*

As a result of an EOI and evaluation process in March/ April 2012, the Bollig Group have been appointed as the successful Architect and have been undertaking the design and user group consultation process for the upgrade of the Recreation Centre.

## **COMMENT**

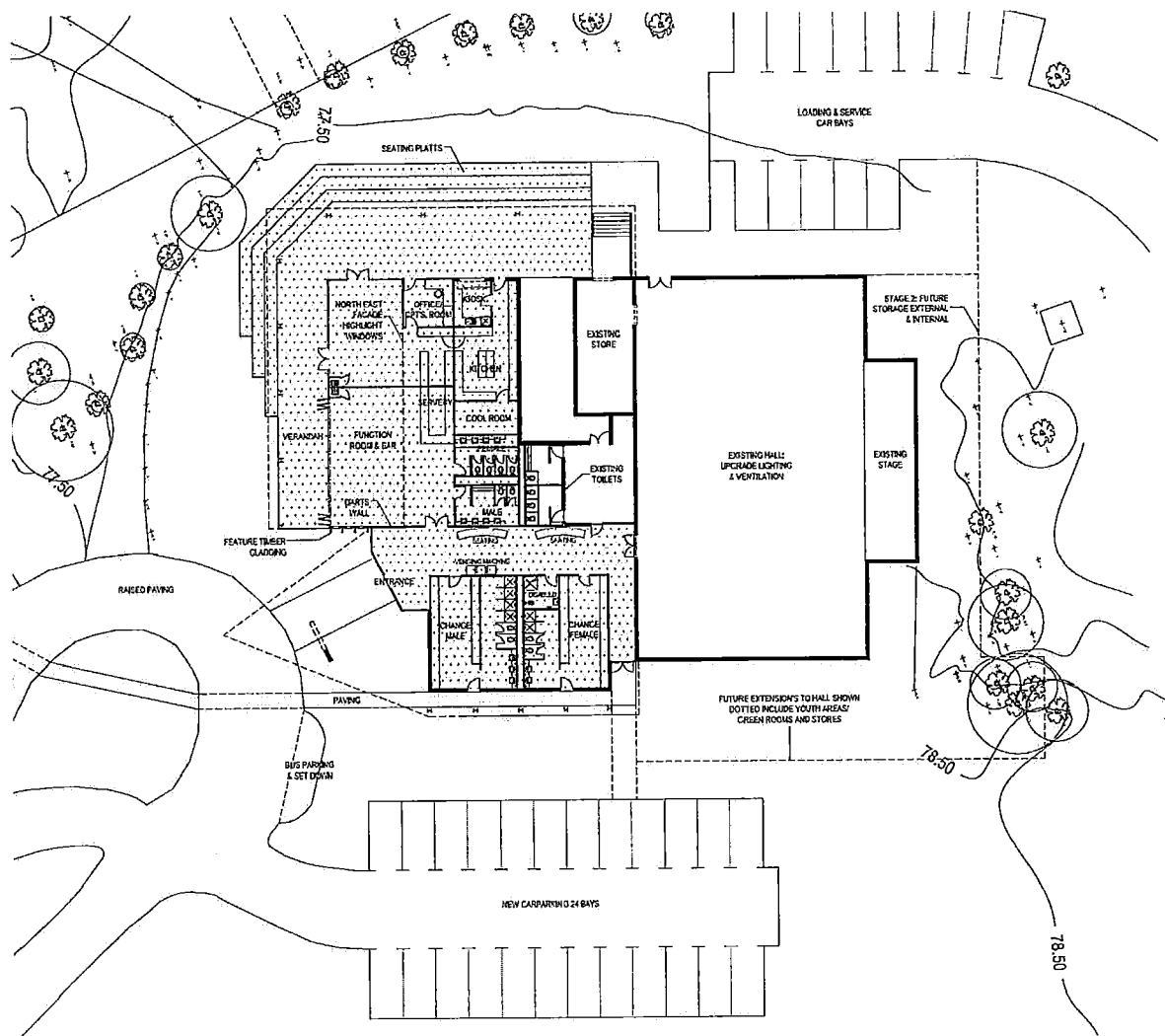
Consultation has been undertaken with a range of user groups including members of the Basketball, Cricket, Football, Darts, Nannup Music Association, Sports Association, other interested Nannup groups and citizens and individual sports facilitators. This is a three stage project with the first stage to construct the club rooms, change rooms, storage, toilets and community office space. The second stage of the project is the upgrade to the main recreation hall including the addition of storage, green rooms, youth space, wellness centre (gym) and crèche. Stage three is the construction of a bowling rink.

The project has evolved and there are now three sets of plans which have been discussed with user groups.

### **Option 1**

An integrated building solution with the new facility verandah opening up to the south west. Options 1 and 2 share many characteristics, including costing, strengths and weaknesses.

Cost of Stage 1	\$2,552,230
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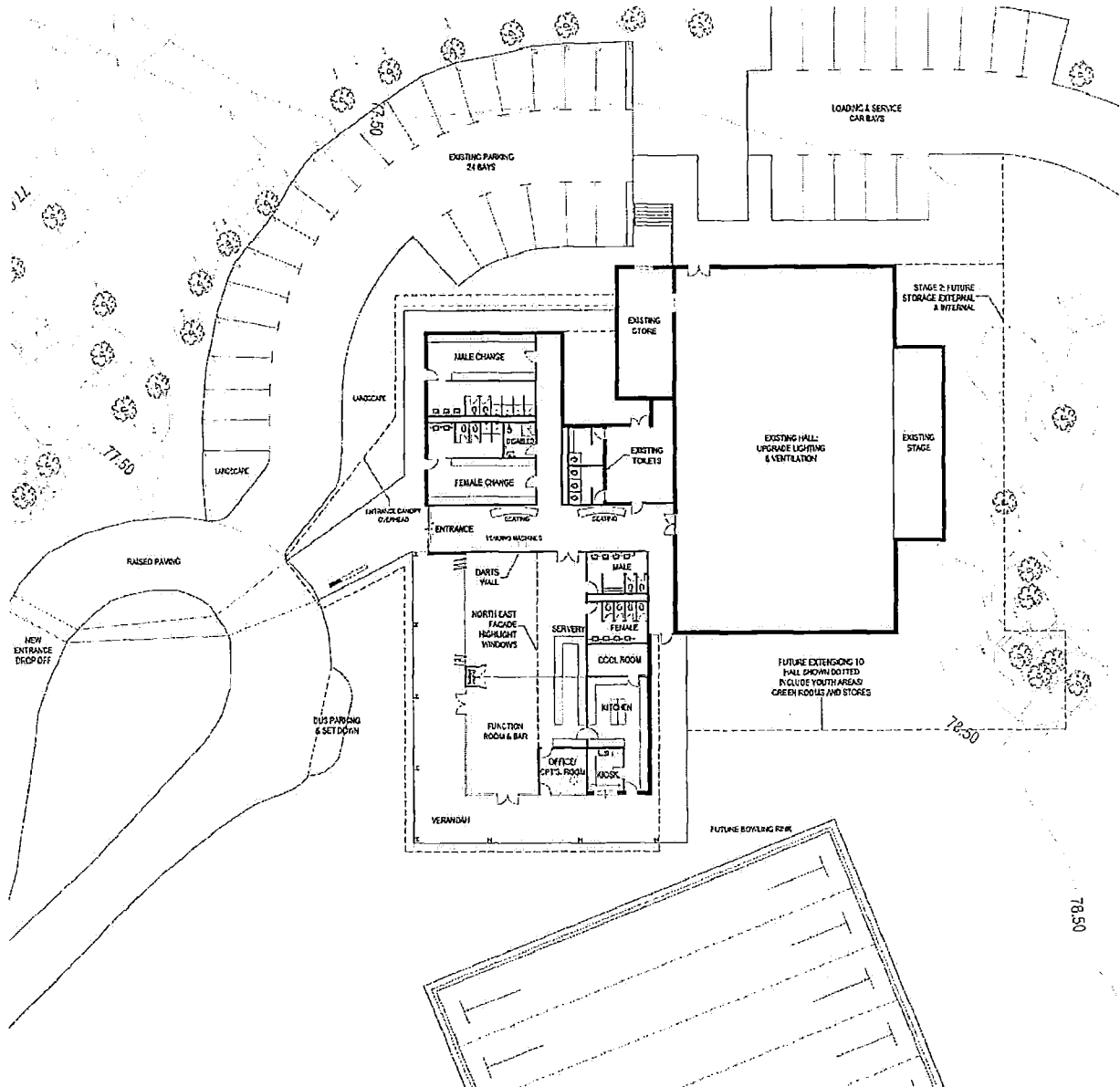


## Option 2

During consultation with user groups there was consensus that the function room opening up to the south east would better service the sports currently offered and not impinge on the golf course. This solution is provided through Option 2.

Cost of Stage 1

\$2,552,230



Option 2

### **Strengths of Options 1 and 2**

- Integrated solution with shared toilets/ change rooms and increased main hall amenity using upgraded toilets and facilities
- Shared toilets/ change rooms have an associated Asset Management Plan cost reduction
- \$140,000 cheaper

### **Weaknesses of Options 1 and 2**

- Loss of existing building for other community uses/ options
- Community amenity impact during construction – likely to be 8 to 10 months

It was then considered by the user groups that a stand alone facility for stage one would ensure that sporting activities could continue during construction, hence a third design was undertaken.

### **Option 3a**

A separate building solution with the facilities opening up to the east. Retain and minor upgrade to the existing southern rooms in Stage 1.

Cost of Stage 1                      2,692,230

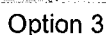
### **Strengths of Option 3a**

- Minor impact on users during the construction phase
- Retains the shell of the existing southern facilities, providing options for use of existing facility attached to main hall

### **Weaknesses of Option 3a**

- Increased construction cost - \$140,000
- Lack of integration of new facilities to main hall, existing facility lower service level retained
- Increased Asset Management Plan costs for older facility component
- No kitchen facilities available for main hall usage without use of new building (lease and potential distance issues) - the design is being altered to mitigate some of this weakness





At the meeting of 17 August 2012, the reference group voted unanimously to proceed with Option 3a, providing that a further \$100,000 could be used on the existing facilities adjoining the main hall to achieve further upgrades. This new option, Option 3b, has the same plan, strengths and weaknesses as Option 3a, with an increased construction cost of \$240,000 as opposed to the \$140,000 of Option 3a.

Based on the Quantity Estimates the costs for either Option 1 or 2 are \$2,552M whilst the cost for Option 3a is \$2.692M and Option 3b is \$2.792M. The quantity estimates do not include GST, escalation, car parking, loose furniture and fit-out or the bowling rink.

Item Cost	Option 1 or 2 Stage 1 Upgrade (\$)	Option 3a Stage 1 Upgrade (\$)	Option 3b Stage 1 Upgrade (\$)
Building Construction	1,835,000	1,975,000	1,975,000
Additional renovation to existing facilities			100,000
Landscaping (reduced from quote)	30,000	30,000	30,000
Professional fees, at this stage	216,000	216,000	216,000
Location Allowance	250,800	250,800	250,800
Roadworks and parking, (reduced from quote)	100,000	100,000	100,000
Project Signage	400	400	400
Contingency	120,030	120,030	120,030
<b>Total</b>	<b>2,552,230</b>	<b>2,692,230</b>	<b>2,792,230</b>

Organisation	Budget for Option 1 + 2 (\$)	Budget for Option 3a (\$)	Confirmed
Royalties for Regions CLGF 2011/12	140,000	140,000	Yes
RCLIP Drainage	30,000	30,000	Yes
Nannup Sports Association	170,000	170,000	Yes
Shire of Nannup Reserve	462,457	462,457	Yes
Lotterywest	80,000	80,000	No
DSR CSRFF grant	660,000	660,000	No
Shire of Nannup surplus 2011/12	400,000	400,000	No
Corporate sponsorship	250,000	250,000	No
Shire of Nannup carparking and roadworks	60,000	60,000	Yes
Community fundraising	200,000	240,000	No
Shire of Nannup Council budget 2013/14	100,000	200,000	No
<b>Total</b>	<b>2,552,457</b>	<b>2,692,457</b>	

Note - Option 3b requires an additional contribution of \$100k by either Council or the community fundraising group

The budget has been substantially increased from the \$1.4M Council resolution as a result of the community consultation process and the successful work of the Community Development Officer (CDO) and Chief Executive Officer (CEO) to source additional funding. From the original budget estimates, additional funding of \$540k has been added to the project.

Considerable work has also been done to reduce the budget, whilst still retaining the intent of the building. To date, \$1.01M has been cut from the project budget. The final amount of \$2.55M appears to represent the minimum spending to achieve the aims of the brief in the current building market.

### **Funding**

As stated above, additional funding has been identified by the CDO and the CEO of \$540k from the original estimates. New funding sources include \$80k from Lotteries and \$460k from the Department of Sport and Recreation. Corporate Sponsorship and Community fundraising will have to add another \$350k to the project budget.

A funding application to the Community Sporting and Recreation Facilities Fund (CSRFF) is being developed to assist with the construction of the proposed Nannup Sports Clubrooms, being stage one of the Recreation Precinct Upgrade project.

CSRFF funds up to a third of a total project cost and submissions are to be received from Local Government by the Department of Sport and Recreation in early September 2012. Endorsement by Council is a requisite of the application. It is this deadline that determines the decision making timeline for this project at this meeting. As part of this application Life Cycle costs and a Management Plan for the Recreation Centre are being developed.

### **SUMMARY**

The preferred option based on the ability to fund the additional cost, following Council's previous determinations for an integrated facility and asset management planning principles is Option 2. In addition, it is worth noting that the funding from the Department of Sport and Recreation of \$660k was based on the integrated Option 2 design. These points are all strongly countered by the unanimous user reference group preference for Option 3b.

Whilst Option 2 must be recommended by Officers based on the above reasons, the desire of the community is a critical factor in the success of any project, and needs to be carefully considered by Councillors. To choose Option 3b, Councillors will need to allocate an additional \$300k from the 2013/14 budget to the project. Whilst a plan must go to the Department of Sport and Recreation after this meeting, it is possible that the overall community desire could be gauged from the public consultation period and any changes made after this time. It may also be determined that the community could raise additional funding themselves for the project by consultation with the user reference group.

**STATUTORY ENVIRONMENT:** None.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

Considerable financial implications are inherent with any new upgrade/construction in the form of the initial cost, but more particularly the life cycle cost which accounts for roughly 66% of the overall project cost.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Forward Plan 2011/12-2015/16 Program 11.A - Recreation and Culture. That Council undertake upgrade to the Recreation and Community Centre per adopted plans and funding available.

**VOTING REQUIREMENTS:** Simple Majority.

**RECOMMENDATION:**

1. That Council receive the plans and Quantity Estimates of Option 2 for the Recreation Centre and advertise the plans for a period of thirty days for public consultation.
2. That the CSRFF grant application of Stage 1, Option 2 be submitted by Council to the Department of Sport and Recreation.
3. That Council allocates \$100,000 as part of the 2013/14 budget for the purposes of construction of the Stage 1 Recreation Centre upgrade.

4. That Council agrees to cover any shortfall of funding for Stage 1, Option 2 if grants and corporate sponsorship allocations are not approved to a value of \$250,000.

#### **DUNNET / CAMARRI**

1. That Council receive the plans and Quantity Estimates of Option 2 for the Recreation Centre and advertise the plans for a period of thirty days for public consultation.
2. That the CSRFF grant application of Stage 1, Option 2 be submitted by Council to the Department of Sport and Recreation.
3. That Council allocates \$100,000 as part of the 2013/14 budget for the purposes of construction of the Stage 1 Recreation Centre upgrade.
4. That Council agrees to cover any shortfall of funding for Stage 1, Option 2 if grants and corporate sponsorship allocations are not approved to a value of \$250,000 and that the Nannup Sports and Recreation Association repay that sum over the agreed period.

**LOST 3/4**

Voting for the motion: Dunnet, Lorkiewicz,& Camarri

Voting against the motion: Dean, Mellema, Steer & Longmore

#### **8837 DEAN / MELLEMA**

1. That Council receive the plans and Quantity Estimates of Option 3 for the Recreation Centre and advertise the plans for a period of thirty days for public consultation.
2. That the CSRFF grant application of Stage 1, Option 3 be submitted by Council to the Department of Sport and Recreation.
3. That Council allocates \$100,000 as part of the 2013/14 budget for the purposes of construction of the Stage 1 Recreation Centre upgrade.
4. That Council agrees to cover any shortfall of funding for Stage 1, Option 3 if grants and corporate sponsorship allocations are not approved to a value of

\$250,000 and that the Nannup Sports and Recreation Association repay that sum over the agreed period..

**CARRIED 4/3**

Voting for the motion: Dean, Mellema, Steer & Longmore

Voting against the motion: Dunnet, Lorkiewicz,& Camarri

**(b) ELECTED MEMBERS**

None

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None

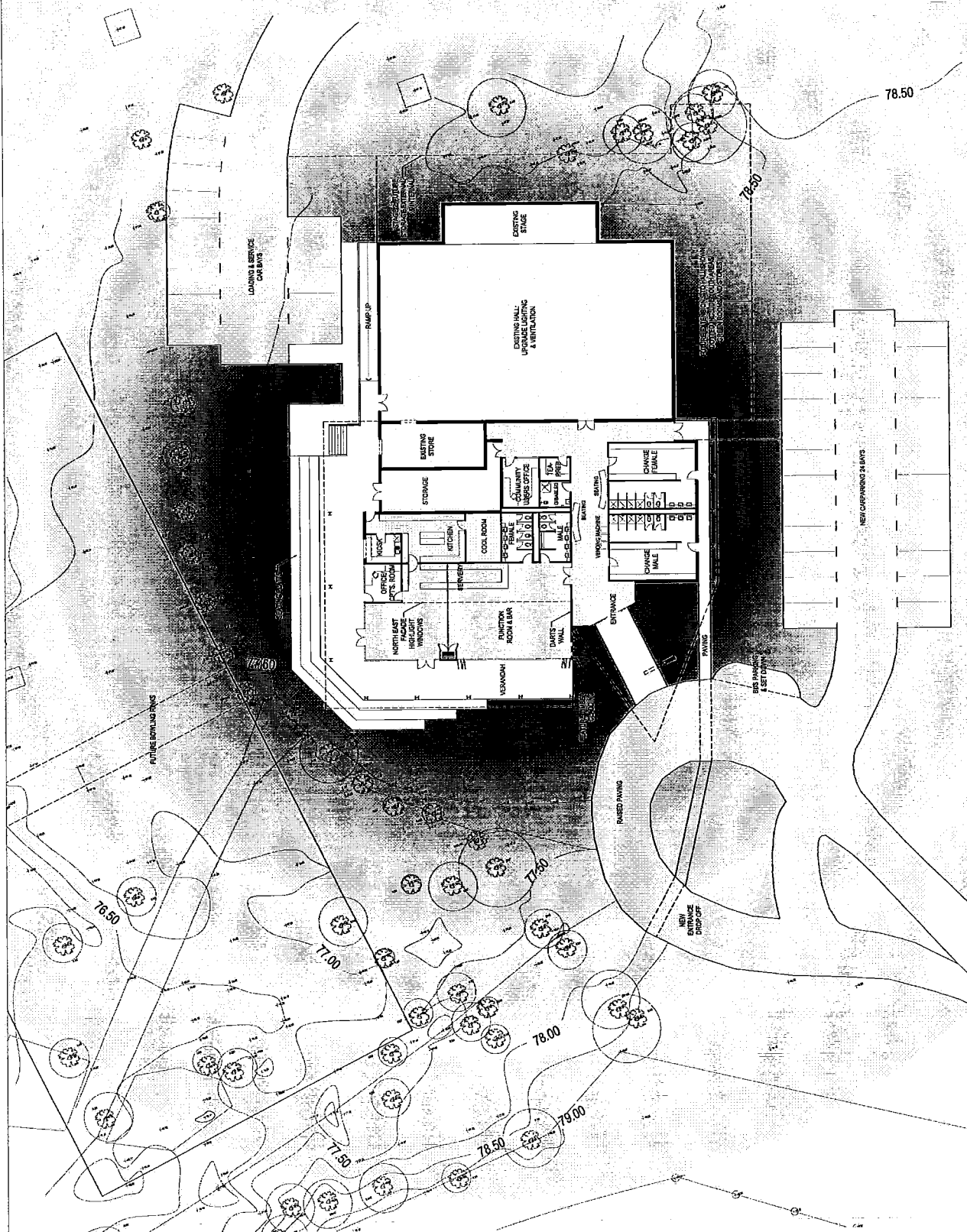
**14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

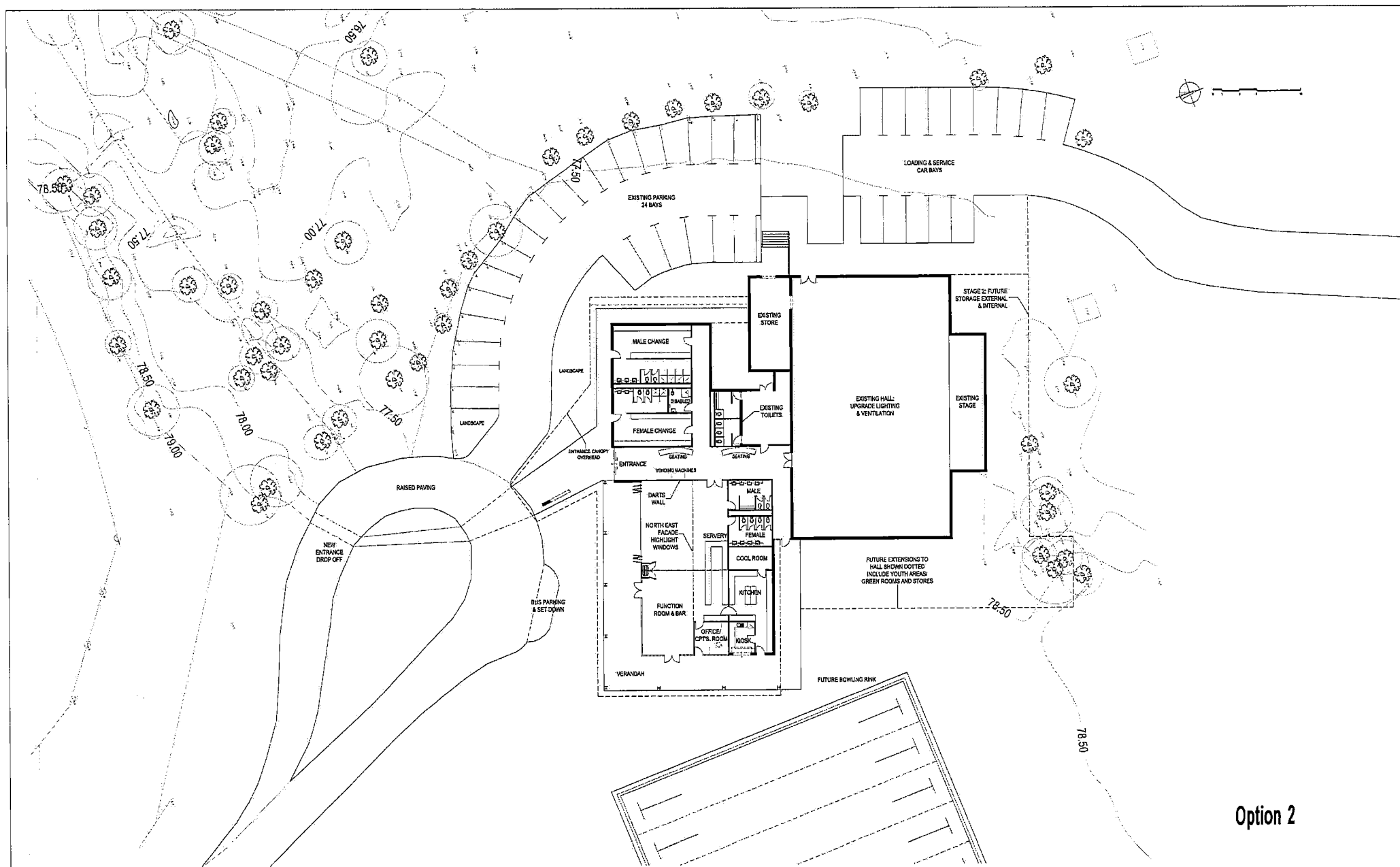
None

**15. CLOSURE OF MEETING**

There being no further business to discuss the Shire President declared the meeting closed at 19.05 hours.

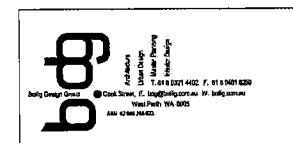
Option 1



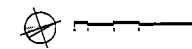


Option 2

RECREATION PRECINCT - STAGE 1 FOR SHIRE OF NANNUP  
 SK01 PLAN SCALE 1:200 @A1  
 JULY 2012 JOB NO. 1216



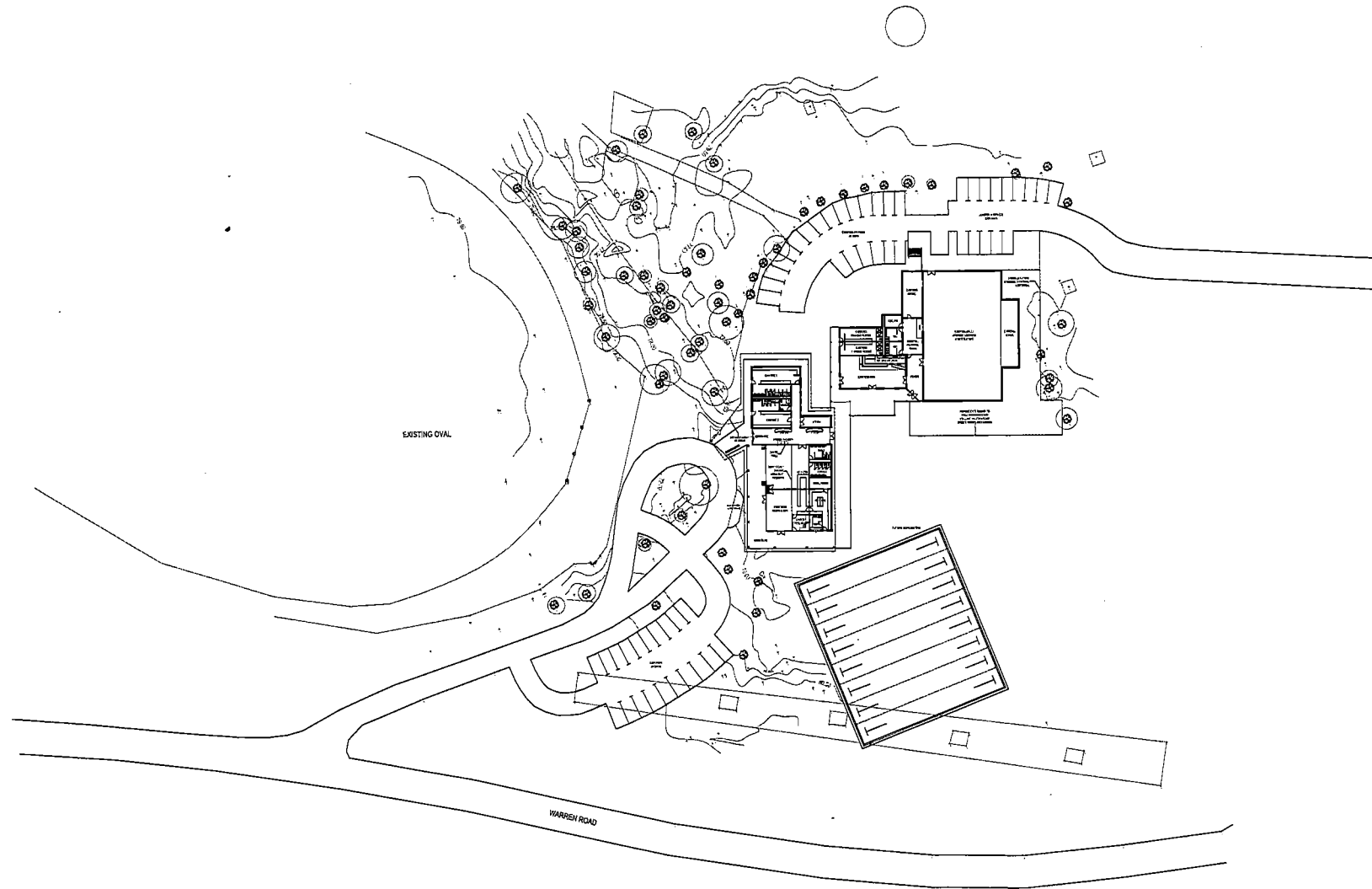




**bbg**

Architecture  
Urban Design  
Interior Planning  
Landscape Design

Bulldog Design Group ● 6000 Broadway, Suite 1000, New York, NY 10022  
Tel: 212 691 1000 Fax: 212 691 1001  
E: [info@bulldogdesign.com](mailto:info@bulldogdesign.com) W: [bulldogdesign.com](http://bulldogdesign.com)



Option 3

Site Plan

RECREATION PRECINCT - STAGE 1 FOR SHIRE OF NANNUP  
 SK00 SITE PLAN SCALE 1:500 @A1  
 AUGUST 2012 JOB NO. 1216

**bdg**

Architects  
 Urban Design  
 Master Planning  
 Project Management

111 R. 10211 4422 F. 01 9 9481 8220  
 111 R. 10211 4422 F. 01 9 9481 8220  
 111 R. 10211 4422 F. 01 9 9481 8220

**ORDER OF MAGNITUDE ESTIMATE****Scope****Option 1**

Alterations to existing hall and store - upgrade lighting and ventilation  
 Demolish balance of buildings  
 New sports room, bar, change rooms, etc  
 New verandah steps and entry canopy

**Exclusions**

Stage 2 works  
 All roadworks and parking  
 Loose furniture and equipment  
 Upgrading services to the site  
 External works  
 Professional fees  
 Escalation  
 GST

**Construction**

Demolish existing buildings, etc	Item			\$ 20,000 -
Upgrade hall lighting and ventilation	Item			50,000 -
Site preparation	m <sup>2</sup>	1,500	\$ 10	15,000 -
New building	m <sup>2</sup>	518	2,250	1,165,500 -
Kitchen and bar equipment	Item			100,000 -
Verandah	m <sup>2</sup>	223	500	111,500 -
Steps	m <sup>2</sup>	117	400	46,800
Canopy	m <sup>2</sup>	153	1,000	153,000 -
External services	Item			100,000 -
				<u>\$ 1,761,800</u>
Contingency 5%				88,200
				<u>\$ 1,850,000</u>
Nannup area loading 10%				185,000
<b>TOTAL EXCLUDING GST</b>				<u><u>\$ 2,035,000</u></u>



**ORDER OF MAGNITUDE ESTIMATE : STAGE 2 WORKS****Scope**

Alterations to existing space between Stage 1 and the hall  
 Extensions to remaining 3 sides of hall  
 Carpark extensions  
 Children's play area

**Exclusions**

Stage 1 works  
 Loose furniture and equipment  
 Upgrading services to the site  
 External works other than carpark  
 Bowling rink  
 Professional fees  
 Escalation  
 GST

**Construction**

Strip out existing buildings	m <sup>2</sup>	175	\$ 50	\$ 8,750
Site preparation	m <sup>2</sup>	2,500	10	25,000
New building	m <sup>2</sup>	756	2,250	1,701,000
Refurbish existing building	m <sup>2</sup>	175	1,500	262,500
Loading	m <sup>2</sup>	75	500	37,500
Ramp	m <sup>2</sup>	26	400	10,400
Play area and equipment	Item			50,000
Car parking	m <sup>2</sup>	1,000	75	75,000
External services	Item			50,000
				<u>\$ 2,220,150</u>
Contingency 5%				111,850
				<u>\$ 2,332,000</u>
Nannup area loading 10%				233,000
<b>TOTAL EXCLUDING GST</b>				<u><u>\$ 2,565,000</u></u>

15782-EST NANNUP RECREATION CENTRE

Option 3

PROJECT	PR	NANNUP RECREATION CENTRE
ESTIMATE	E1	ORDER OF MAGNITUDE ESTIMATE
BUILDING	BU	BUILDING
ELEMENT	GE	GENERAL ESTIMATING

Stage 1Existing Building

1	Minor upgrading existing clubroom area	Item		50,000.00	+
2	Upgrade hall lighting and ventilation	Item		50,000.00	-

New Building

3	Building	m2	554	2,250.00	1,246,500.00	-
4	Verandah (including paving under)	m2	251	400.00	100,400.00	-
5	Entry canopy	m2	63	1,000.00	63,000.00	-
6	Paving (paving under verandah included with verandah)	m2	150	80.00	12,000.00	-
7	Interface to existing building	Item			5,000.00	-
8	Site preparation	m2	1300	10.00	13,000.00	-
9	Excavate and remove existing soil (approx 1m)	m2	1018	30.00	30,540.00	-
10	Site fill	m3	2000	0.00	by council	
11	Retaining wall (max 1.5m high)	m	31	800.00	24,800.00	-
12	External services	Item			100,000.00	-

Contingency

13	Contingency 5%	Item			84,760.00	
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Location Loading

14	Nannup area loading 10%	Item			180,000.00	
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Stage 1	1,960,000.00
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Stage 2Existing Building

15	New extensions	m2	698	2,250.00	1,570,500.00	
16	Loading	m2	78	500.00	39,000.00	

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