



Agenda

Council Meeting to be held
on Thursday 25 May 2017
Commencing at 4.15pm

A g e n d a

1. DECLARATION OF OPENING

2. RECORD OF ATTENDANCE/APOLOGIES/VISITORS
(previously approved)

3. APPLICATIONS FOR LEAVE OF ABSENCE
Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

5. PUBLIC QUESTION TIME

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

7. DECLARATIONS OF INTEREST

The Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

Members should make any declarations at the start of the meeting but may declare an interest before the resolution of any agenda item.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 27 April 2017 be confirmed as a true and correct record.

9. MINUTES OF COUNCIL COMMITTEES

9.1 Western Australian Local Government Association – South West Zone

That the Minutes of the WALGA South West Zone meeting held on Friday 28 April 2017 be received.

9.2 Bush Fires Advisory Committee

That the Minutes of the Bush Fires Advisory Committee meeting held on Monday, 1 May 2017 be adopted.

9.3 Local Emergency Management Advisory Committee

That the Minutes of the Local Emergency Management Committee meeting held on Wednesday, 3 May 2017 be adopted.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

12. REPORTS OF OFFICERS

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13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

13.2 ELECTED MEMBERS

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17. CLOSURE OF MEETING

CEO DEPARTMENT

AGENDA NUMBER:	12.1
SUBJECT:	Nannup Visitor Service Contract
LOCATION/ADDRESS:	Warren Road and Forrest Street, Nannup
NAME OF APPLICANT:	Heather Walford, Jeanne Llewellyn and Linda Maher – Proprietors of “A Taste of Nannup”
FILE REFERENCE:	ASS 21
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 May 2017

BACKGROUND:

Mrs Heather Walford on behalf of the owners of “A Taste of Nannup” has written to Council requesting a review of the current contract and term for Visitor Servicing from their business premises.

Mrs Walford requests that Council gives consideration to a three (3) year Contract for Visitor Servicing to assist the owners in feeling confident in their ability to invest time and finances into the new Clock attraction and visitor service project. Mrs Walford advises that it is their plan to have the Nannup Visitor Service support and manage the Clock tourist attraction which they estimate to be an enormous boost to Nannup’s economic base.

Mrs Walford advises that as Council is aware, as they are also the owners of the building on 500 Forrest Street, and that they will be building at this location and are offering the Visitor Service space to be a more ‘stand-alone’ service for visitor needs and that of the Clock. Mrs Walford advises that in moving the service, although small, it will incur costs and the new building will require some fit-out and infrastructure to facilitate the new tourist attraction.

Mrs Walford advises that the owners look forward to working with Council on this fantastic and exciting project.

COMMENT:

Council has engaged the proprietors of “A Taste of Nannup” to provide Visitor Information Services from their premises in the 2015/2016 and 2016/2017 financial years at a cost of \$10,000 per annum. “A Taste of Nannup” had previously sought an increase in the 2017/2018 financial year for these services and this is currently being considered in the 2017/2018 Budget deliberations.

In relation to the request for an extension of the term of the Contract for a period of three (3) years, Council must be mindful that it is currently committed to the process with the Warren Blackwood Alliance of Councils for the proposed establishment of a Local Tourism Organisation (LTO) which could change the way in which tourism services are delivered in Nannup and the region.

As Council would be aware, the Warren Blackwood Alliance of Councils is currently in the process of establishing a Steering Committee to progress the development of an LTO for the region and a commitment to “A Taste of Nannup” for an additional three (3) years for the Visitor Information Services may have a financial impact upon the Shire of Nannup if it is also committed to the eventual outcomes in the establishment of the LTO.

The current agreement for the delivery of Visitor Information Services between the Shire of Nannup and “A Taste of Nannup” has worked well for both parties. The Shire of Nannup has secured a base for the regular delivery of these services and “A Taste of Nannup”, with the Shire’s support, has received funding for improvements to their premises in the supply of these services.

With the current uncertainty for the delivery of Tourist Information Services in future years, a medium to long term commitment to “A Taste of Nannup” may be considered premature.

STATUTORY ENVIRONMENT:

Nil.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

A financial commitment beyond the 2017/2018 financial year to “A Taste of Nannup” may see a duplication of Visitor Information Services, although this being dependent upon the eventual outcomes of the LTO structure.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2017-2027 – Our Economy - Strategy 2.2 Tourism/Recreation – Support the provision of a Visitor Centre Service and work with Warren Blackwood Alliance of Councils in the establishment of a Local Tourism Organisation or alternative structure in the delivery of Visitor Services

RECOMMENDATION:

That Council congratulates the proprietors of “A Taste of Nannup” in securing the Wooden Clock as a means to promote and increase visitation to Nannup and that in respect to a “A Taste of Nannup” providing Visitor Information Services into the future, Council advises that it is committed to a further one (1) year agreement until 30 June 2018 for the services but advises the proprietors of “A Taste of Nannup” that at this stage it is reluctant to commit to an extension of the agreement until investigations have concluded into the establishment of a Local Tourism Organisation for the Warren Blackwood region.

VOTING REQUIREMENTS:

Simple Majority

ECONOMIC & COMMUNITY DEVELOPMENT SERVICES

AGENDA NUMBER:	12.2
SUBJECT:	Review of Disability Access and Inclusion Plan
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	WLF 5
AUTHOR:	Louise Stokes – Community Development Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	8 May 2017
ATTACHMENT:	12.2.1 Draft Disability Access and Inclusion Plan

BACKGROUND:

The Disability Services Act 1993 requires Local Governments to develop and implement Disability Access and Inclusion Plans. Council adopted its revised Disability Access and Inclusion Plan at the November 2013 meeting.

COMMENT:

The documentation has recently been reviewed by Council Officers, service providers and community representatives. The subsequent review process has resulted in the development of the attached Disability Access and Inclusion Plan which will assist forward planning for the period 2017 – 2020.

Consultation in reviewing this document has been undertaken with the Local Area Coordinator, Disability Services Commission, Nannup Community Resource Centre and community individuals.

STATUTORY ENVIRONMENT:

Disability Services Act 1993.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Plan 2017 – 2027:

6.2 *Our Council Leadership: To do what is right for the people-for betterment of the majority of community*

RECOMMENDATION:

1. That Council receive the updated Disability Access and Inclusion Plan and advertise for public comment for thirty days with copies made available at the Shire Office and on the Shire website.
2. Based on feedback received in the public comment period, that the Disability Access and Inclusion Plan is presented to Council for adoption.

FINANCE & ADMINISTRATION

AGENDA NUMBER:	12.3
SUBJECT:	Workforce Plan 2017 / 2027
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 29C
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 May 2017
ATTACHMENTS:	12.3.1 Workforce Management Plan 2017 - 2027

BACKGROUND:

Local Governments face increasing and diverse challenges in providing local services and facilities for their communities. To meet these challenges, local governments need to have staff with appropriate knowledge skills and expertise. This perceived skills shortage in the local government sector has highlighted the need for concerted Workforce Planning processes.

“A continuous process of shaping the workforce to ensure that it is capable of delivering organisational objectives now and in the future.”

(Australian National Audit Office (ANAO) 2004)

The above definition highlights the key elements of Workforce Planning.

Workforce Planning:

- is continuous, not a one-off activity;
- is a process, not a static action or set of actions;
- is about shaping the workforce with a clearly identified purpose and to bring about particular changes;
- has its purpose linked with organisational objectives; and
- applies not just to the current workforce but anticipates future workforce requirements.

The benefits of Workforce Planning are many and include:

- The ability for a local government to respond more quickly and strategically to change by recognising emerging challenges;

- Improving efficiencies, effectiveness and productivity as a result of having employees with the right knowledge and skills and who are a good fit for the position;
- Assisting with identifying and managing people with the knowledge critical for efficient and effective business operations and managing corporate memory; and
- Strengthening the local government industry through stronger career pathways and staff development.

COMMENT:

The Shire of Nannup's Workforce Plan 2017/2017 (*WP*) identifies the human resources and skills required to deliver the community's priorities over the next ten years.

In essence, the *WP* maximises the capacity of this organisation's workforce and its ability to respond to challenges through strategic planning.

Local Government engages both office based and outdoor staff. A high level of technical training is required in some roles (such as town planning and corporate services), whilst government legislation and standard organisational knowledge are important to most positions. Customer service is a significant element to all roles, with most staff viewing the role as a service to the community.

In 2017, Council's permanent workforce consists of up to 25 individual employees or 23.83 full time equivalent (FTEs) staff. This represents around 4% of the total workforce population of 620 people in the Shire of Nannup based on current statistical data available. The organisation is one of the largest single employers in the Shire.

The key workforce challenges and trends facing the Shire of Nannup in the next 10 years include:

- Ageing workforce;
- Increased responsibilities and services to be provided;
- Possibility of a decreased number of new people entering into the market;
- Increased competition for specialist skills;
- Increased importance on staff retention and satisfaction;
- Increased importance on attracting staff and resources from alternate sources;
- Achieving financial sustainability;

- Increasing demand for more flexible work arrangements;
- Workforce will be increasingly highly skilled and specialist information is confined to key individuals; and
- Technology to take a greater role in service delivery.

This proposed current plan is a continuation and a progression of the original Workforce Plan adopted by Council in 2013. It is similar in nature to the original with further emphasis on the need to look at what this local government can offer to both current and prospective employees that will enable this sector to be seen as an attractive alternative career pathway. These incentives will most likely be in the form of longevity and security within positions, looking at flexible working arrangements to better suit the work/play balance and through the usage of salary sacrificing options to offset the pay gap between local government wages and those of the private sector.

STATUTORY ENVIRONMENT:

The Local Government Act 1995 provides the statutory framework for strategic planning in local government.

POLICY IMPLICATIONS:

Delegation 44 - Staff - Conferences, Seminars & Training Courses

ADM 6 - Conference Attendance and Training – Elected Members, Senior Management and Employees

PSN 1 – Superannuation

PSN 2 – Service Pay

PSN 3 – Study Leave

FINANCIAL IMPLICATIONS:

Annual contributions included within the Annual budget to cover staff costs and training opportunities identified within the Workforce Plan.

STRATEGIC IMPLICATIONS:

The Workforce Plan sets out Council's strategic approach to the management of its human resource assets over the next ten years.

RECOMMENDATION:

That Council adopts the Shire of Nannup's Workforce Plan 2017/27 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.4
SUBJECT:	Asset Management Plan 2017 / 2027
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ADM 29
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	9 May 2017
ATTACHMENTS:	12.4.1 Asset Management Plan 2017 - 2027

BACKGROUND:

The effective management of local government assets is crucial to the sustainable delivery of services to meet the current and future needs of the community. Local governments are typically asset rich and income poor, managing a large stock of long lived assets. Asset management planning is therefore essential to ensure that the assets are maintained and replaced at appropriate intervals to ensure continuity of services in line with community expectations.

As a result of the August 2011 amendment to the Local Government Act 1995, the Act now incorporates a statutory requirement for local government in Western Australia to produce a set of strategic planning documents through an integrated planning process. As part of this process there is a requirement to complete four yearly reviews of each component of the integrated planning process. The following report addresses the revision process for Council's Asset Management Plan.

COMMENT:

The Asset Management Plan 2017/2027 (*AMP*) is a review of the original plan adopted by Council in June 2013. In line with the integrated planning framework the original document has been expanded to now encompass all asset classes.

The key challenges and trends facing the Shire of Nannup within the next 10 years in relation to the *AMP* are largely financial in character and include:

- An annual investment of \$97,800 is required from the Annual Budget to maintain building infrastructure at a serviceable level.
- An annual investment of \$191,740 is from the Annual Budget to maintain plant and equipment at a serviceable level.
- An annual investment of \$26,192 is required with from the Annual Budget to maintain office equipment at a serviceable level.

- Figures used in the points above as annual investments required per class of assets have been calculated using present value of the Australian Dollar and will need revision in coming years based on the future value of the dollar.
- Investment in Council's infrastructure assets consisting of roads, drainage and footpaths will be secured by way of external funding with any deficit between funding received and investment required being made up by rate revenue determined each financial year.

Finally, acknowledgement is made that as the asset base grows this may also see an increase in the investment level needed to maintain all assets at a serviceable level. This will continue to be monitored and adjusted as and when required.

Based on the research and findings of the Asset Management Plan, the following priority task is required to ensure that the organisation's assets are maintained and meet the expectations of our community:

- The assurance that Council continue to maintain the road network to a competent level with regular maintenance works carried out. This will ensure that the condition will not materially depreciate in the near future.

Overall, after the analysis and research into this plan had been completed the findings at this point in time are that our assets are in good working condition, and do not require major funding in any one area to achieve a service level that matches user expectations.

STATUTORY ENVIRONMENT:

The Local Government Act 1995 provides the statutory framework for strategic planning in local government.

POLICY IMPLICATIONS:

ADM 17 – Asset Management Policy.

FINANCIAL IMPLICATIONS:

Annual contributions included within the Annual budget to the Office Replacement Reserve, the Plant Reserve and the Asset Management Reserve.

STRATEGIC IMPLICATIONS:

The Asset Management Plan sets out Council's strategic approach to the management of its assets, including the need to fund an asset investment profile over the next ten years.

RECOMMENDATION:

That Council adopts the Shire of Nannup's Asset Management Plan 2017/27 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

VOTING REQUIREMENTS: Simple Majority

AGENDA NUMBER:	12.5
SUBJECT:	Budget Monitoring – April 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Prime – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	17 May 2017
ATTACHMENT:	12.5.1 Financial Statements for the period ending 30 April 2017

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.5.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period ending 30 April 2017 for a detailed analysis of our end of year position, as found in Note 2.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

The attached Financial Statements detail projected financial outcomes for 2016/17.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

Monthly Financial Statements for the period ending 30 April 2017 be received.

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AGENDA NUMBER:	12.6
SUBJECT:	Monthly Accounts for Payment - April 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	17 May 2017
ATTACHMENT:	12.6.1 Accounts for Payment – April 2017

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 April 2017 to 30 April 2017 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	9294 – 9372	225,892.82
Accounts paid by cheque	20158 – 20170	18,226.37
Accounts paid by Direct Debit	DD9828.1 – DD9831.6	17,073.80
Sub Total Municipal Account		<hr/> \$261,192.99

Trust Account

Accounts paid by EFT	0.00
Accounts Paid by cheque	0.00
SubTotal Trust Account	<hr/> \$50.00
Total Payments	<hr/> \$261,192.99 <hr/>

STATUTORY ENVIRONMENT: LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple majority

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$261,192.99 1 April 2017 to 30 April 2017 in the attached schedule be endorsed.

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

13.1 OFFICERS

13.2 ELECTED MEMBERS

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

**15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS
BEEN GIVEN**

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17. CLOSURE OF MEETING



Agenda Attachments

Item	Attach	Title
8.1	1	April 2017 Minutes Shire of Nannup Council Meeting
9.1	1	WALGA South West Zone 28 April 2017 Minutes
9.2	1	Bushfires Advisory Committee 1 May 2017 Minutes
9.3	1	LEMC 3 May 2017 Minutes
12.2	1	Draft Disability Access and Inclusion Plan
12.3	1	Workforce Management Plan 2017 - 2027
12.4	1	Asset Management Plan 2017 - 2027
12.5	1	Financial Statements for the period ending 30 April 2017
12.6	1	Accounts for Payment – April 2017



Minutes

Public Copy

Council Meeting held Thursday 27 April 2017

Unconfirmed

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Minutes

1. DECLARATION OF OPENING

The Shire President declared the meeting open at 4.15pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/VISITORS

ATTENDANCE:

Shire President: Cr A Dean

Councillors: R Mellema, C Gilbert, R Longmore, N Steer, A Slater, C Stevenson and P Fraser

Peter Clarke – Chief Executive Officer
Jon Jones – Manager Infrastructure
Tracie Bishop – Manager Corporate Services
Jane Buckland – Development Services Officer

APOLOGIES:

Nil

LEAVE OF ABSENCE:

Nil

VISITORS:

Rita Stallard, Sandy and Rick Bruce, Peter Archdall, Ian Gibb, Julie Kay, Kerry Firth, Heather Walford, Rob Marshall, Len Gilchrist, Scott Hedley.

3. APPLICATION FOR LEAVE OF ABSENCE:

Cr Slater be granted has applied in writing for Leave of Absence for the 27 July 2017 Ordinary meeting of Council.

17057 STEVENSON/STEER

That Cr Slater be granted Leave of Absence for the 27 July 2017 Ordinary meeting of Council.

CARRIED (8/0)

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.

Nil

5. PUBLIC QUESTION TIME

The Shire President invited questions from the Public at 4.15pm.

Rita Stallard

Q 1 Are there any plans by Council to undertake rehabilitation works at the Gussies Mill site in the near future as this request has been raised over a number of years? The site is the responsibility of Council and is a public access area which is littered with rubbish and debris. Surely there are opportunities to source grant funds to undertake these works?

A 1 **The Shire President deferred this question to the CEO who advised that at this stage no rehabilitation works were proposed for the Gussies Mill site and such works had not been identified in the Draft 2017/2018 Budget. The CEO also advised that he was not aware of funding opportunities available for such works but would further investigate potential funding opportunities.**

Q 2 Now that the Basketball season has come to a close, is it possible for the Shire to paint the semi-circle on the court in accordance with WA Basketball Association requirements and could this be achieved prior to the 2017/2018 season?

A 2 **The Shire President deferred this question to the CEO who advised that Shire staff would liaise with the Nannup Basketball Club regarding this matter.**

Q 3 East Nannup Road has all types of walkers, cars, trucks etc., with an open speed limit to Uranium Road and as there are residences within the town site boundary on East Nannup Road, is there a possibility of signs being erected to warn motorists to alert them of walkers on this section of road?

A 3 **The Shire President deferred this question to the CEO who advised that Shire staff will investigate potential signage options.**

Q 4 Are you aware of when the Rally Debrief will be held?

A 4 **The Shire President deferred this question to the CEO who advised that no date has been set at this stage.**

Len Gilchrist

Q 1 I raised with the Manager Infrastructure the need for works to be undertaken in the Greenwood River Drive area, especially the removal of saplings to make the road safe for motorists and these works have yet to be completed and I would question why our North Ward

representative, who just lives across the road from me, has not noticed this as a safety issue as someone could be seriously injured?

- A 1 The Shire President responded and advised Mr Gilchrist that the Manager Infrastructure would investigate this matter further and take the appropriate action to ensure that the road is safe and secondly, suggested that Mr Gilchrist should talk to his Ward representative regarding such issues.**

Mr Gilchrist did make further comments but it was considered that it was not as a question to Council and therefore did not warrant a response.

Kerry Firth

- Q 1** What happened on the weekend was a disgrace and how people were treated, streets blocked, cyclists in town and clashing with rally cars plus the relocation of the markets to the Caravan Park, what will be done about this?

- A 1 The Shire President deferred this question to the CEO who advised that Ms Firth was obviously referring to the Forest Rally and whilst there was some inconvenience to residents over the weekend, the Rally is an important event for Nannup. In respect to the Rally and the Rotary Club of Bridgetown's cycling event, both organisations liaised with each other prior to the event and were continually in contact with each other during the conduct of both events on the Saturday. In respect to the Markets relocation, this was a one-off.**

Cheryle Brown

- Q 1** I noted that the Agenda on line had listed the attachments yet the actual attachments were not available and would ask why this was the case? When referring to a particular Agenda item without that the attachments provided little meaning to same.

- A 1 The Shire President deferred this question to the CEO who advised that as the attachments were a significantly large it was considered that they were too big to upload but apologised for this and indicated that attachments would appear on future Agendas posted on-line.**

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

The Shire President advised that Mrs Heather Walford had made a late request to make a presentation to Council and that he had agreed to same.

The Shire President welcomed Mrs Walford to the Chamber.

Mrs Walford introduced herself as a part-owner of "A Taste of Nannup" and was providing this presentation and announcement on behalf of the owners. Mrs Walford advised that she was pleased to announce that the owners had

been working closely with the Bird Family to house the Timewood Clock in Nannup and the negotiations have been fruitful and planning had commenced with the engagement of an architect to develop building plans to house the Clock at the "A Taste of Nannup" site for eventual presentation to Council for approval.

Mrs Walford advised that it was the intentions of the owners to apply for a Tourism WA grant to assist with the development and would seek Council's support in auspicing the grant as a private business is not eligible to apply for these funds. This project will become a major tourist attraction for the South West and in particular Nannup. Mrs Walford indicated that it is proposed to house the Visitor Information services in the new building.

In respect to the Visitor Information services, Mrs Walford advised that the owners of "A Taste of Nannup" will be seeking a long term commitment from Council to provide these services rather than the current year to year agreement and would also be seeking an increase in the annual financial contribution currently being supplied by the Shire of Nannup. Mrs Walford indicated that "A Taste of Nannup" is only a small business that does struggle financially to provide the Information Services.

Mrs Walford advised that the owners will be liaising closely with Council during the planning phase of the project and would welcome Council's support as they progress this important development for Nannup.

The Shire President thanked Mrs Walford for her presentation and congratulated her and her co-owners in their negotiations with the Bird family. The Shire President advised that Council looks forward the ongoing development of the project.

7. DECLARATIONS OF INTEREST

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

17058 STEER/FRASER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 23 March 2017 be confirmed as a true and correct record.

CARRIED (8/0)

9. MINUTES OF COUNCIL & OTHER COMMITTEES

17059 LONGMORE/MELLEMA

That the Minutes of the Warren Blackwood Alliance of Councils meeting held on Tuesday 4 April 2017 be received.

CARRIED (8/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
28/03/2017	Road Inspection	All Councillors
26/04/2017	LDAG	Slater, Stevenson
	Cuppa with a Copper	Slater
04/04/2017	WBAC	Dean, Longmore
11/04/2017	LCDC	Longmore
12/04/2017	Blackwood Basin Group	Longmore

AGENDA NUMBER:	12.1
SUBJECT:	Warren Blackwood Alliance of Councils – Regional Stock Route/Trails Project
LOCATION/ADDRESS:	Shires of Nannup, Bridgetown-Greenbushes and Manjimup
NAME OF APPLICANT:	Warren Blackwood Alliance of Councils and Department of Parks and Wildlife
FILE REFERENCE:	
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	18 April 2017
ATTACHMENT:	12.1.1 – Regional Trails Projects Update April 2017

BACKGROUND:

At the meeting of the Warren Blackwood Alliance of Councils meeting held at the Shire of Bridgetown-Greenbushes on Tuesday, 4 April 2017, a report on the progress of the Regional Stock Route/Trails Project was presented by a representative of the Working Group appointed by the Alliance to progress the project. The report provided background on the project and the current status in relation to its development.

COMMENT:

As indicated in Attachment 12.1.1, the Shire of Bridgetown-Greenbushes, the lead agency in the project on behalf of the Alliance, has secured funding of \$222,483.50 from the South West Development Authority's Regional Grants Program along with funds from Lotterywest, Tourism WA and Alliance members to progress Stage 3, being the Trail Marking and Camp Site construction.

At the Alliance meeting, Ms Anna Oades, Acting CEO of SWDC, advised that the announcement of the above funding was made by the previous Government prior to the State Election and that the new incoming Government has put on hold all funding approvals until it has assessed the level of commitments the previous Government made. Ms Oades indicated that this should not deter the Shire of Bridgetown-Greenbushes or the Alliance progressing further with planning for the project.

At the above meeting a Draft Memorandum of Understanding (MOU) between the Warren Blackwood Alliance of Councils and the Department of Parks and Wildlife (DPaW) was presented for consideration.

DPaW had prepared the Draft MOU in relation to the willingness of the parties to collaborate with the planning, development, maintenance and management of the Warren Blackwood Stock Route (WBSR). The following is an extract of the MOU in relation to the rationale for the MOU:-

“The MOU seeks to establish the highest standards of cooperation and understanding between the collaborating parties for the planning, construction and maintenance of the WBSR. In particular it defines the functions and responsibilities of the Department, the Shires and the Warren Blackwood Alliance of Councils.

The MOU is intended to be an administrative document which seeks to ensure mutually beneficial working arrangements, and to clarify the relationship between all parties”.

The MOU is attached for Councillors perusal.

The Alliance members considered the content of the MOU but also considered that it should be referred to individual Shires as there were insurance implications associated with the Stock Route. In the section of the MOU relating to the Shires of Bridgetown-Greenbushes, Manjimup and Nannup’s obligations, the following points are listed for Councils attention:-

- (b) The WBSR will be incorporated into each of the Shire’s infrastructure maintenance and management program for the camp sites and trail.*
- (f) Public liability cover for visitors on Shire managed land.*

At each of the four (4) stopping points (camp sites) in the Shire of Nannup, the following infrastructure will be provided:-

- 9 x 6 metre 3 sided shelter;
- Rain water tank; and
- 6 x 6 metre post and rail horse yard.

Council insurers were contacted seeking their input into (b) and (f) above and whether this will have financial implications upon Council in respect to insurance portfolios. Advice from LGIS indicated that the structures would be included on Council’s Asset Register once completed and the usual rate would be applied accordingly based on their values. As a basic structure, this would have minimal impact on the insurance premiums.

In respect to potential financial impact on Council’s Liability Protection policy, LGIS has indicated that this will form part of Council’s normal operations and therefore the protection policy will be extended automatically for no additional charge.

STATUTORY ENVIRONMENT:

Signed Memorandum of Understanding between DPaW and the Warren Blackwood Alliance of Councils.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

Annual maintenance costs of the infrastructure and insurance implications on the infrastructure and public liability cover.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Economy - Strategy 2.2 Tourism/Recreation – Increased and Varied Trails throughout the District.

RECOMMENDATION:

That Council, as a member of the Warren Blackwood Alliance of Councils and supporter of the construction of the Warren Blackwood Stock Route, acknowledges its responsibility for infrastructure maintenance and public liability cover associated with the camp sites and trails within the Shire of Nannup and in doing so, authorises the CEO to sign the Memorandum of Understanding with the Department of Parks and Wildlife on the proviso that other Alliance member Councils are also signatories to the MOU.

VOTING REQUIREMENTS: Simple Majority

17060 LONGMORE/MELLEMA

That Council, as a member of the Warren Blackwood Alliance of Councils and supporter of the construction of the Warren Blackwood Stock Route, acknowledges its responsibility for infrastructure maintenance and public liability cover associated with the camp sites and trails within the Shire of Nannup and in doing so, authorises the CEO to sign the Memorandum of Understanding with the Department of Parks and Wildlife on the proviso that other Alliance member Councils are also signatories to the MOU.

CARRIED (8/0)

Councillor Mellema left the Meeting at 4.37pm.

Councillor Mellema returned to the Meeting at 4.38pm.

AGENDA NUMBER:	12.2
SUBJECT:	Shire of Nannup Community Strategic Plan Review - 2017-2027 Draft Plan
LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	
AUTHOR:	Peter Clarke – Chief Executive Officer

REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	18 April 2017
ATTACHMENT:	12.2.1 - Draft 2017-2027 Community Strategic Plan

BACKGROUND:

At the January 2017 Ordinary meeting of Council the Draft Community Strategic Plan 2017-2027 was presented to Council for consideration with the view of either further workshopping the Plan or putting it out for further community comment.

Council resolved the following at the above meeting:-

17006 LONGMORE/SLATER

That Council advertises the Draft Community Strategic Plan 2017-2027 for a six (6) week consultation period inviting residents to have further input into the development of the document. At the conclusion of the six (6) week advertising period submissions received be presented to Council for consideration and possible inclusion into the Plan prior to formal adoption.

CARRIED (7/0)

A Community Survey, Key Stakeholder Interviews and Community Workshop were conducted in late 2016 as part of the requirement to consult with the community and the further 6 week advertising period afforded residents the opportunity of reviewing the draft Plan.

COMMENT:

Advertisements were placed in the “*Telegraph Newsletter*” in the March and April 2017 editions calling for submissions on the content of the Draft Plan with a close of submission period being Tuesday, 18 April 2017. Residents were encouraged to obtain a copy of the Draft Plan to view its contents.

At the close of the advertising period no submissions were received. It is therefore assumed the residents are satisfied with the Draft Plan’s contents having had the opportunity of participating in the community survey and workshop.

STATUTORY ENVIRONMENT:

Section 5.56 of the *Local Government Act 1995* and Section 19C of the *Local Government (Administration) Regulations 1996* relating to Planning for the Future.

Section 19C of the *Local Government (Administration) Regulations 1996* sets out the following processes in relation to the development of a Strategic Community Plan:-

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to sub regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

POLICY IMPLICATIONS:

As per Policy ADM 19 in relation to processes for Community Consultation for major plans with Shire wide impacts.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Community Leadership - Strategy 5.1, Lead, Listen, Advocate, Represent and Provide – Listen to People.

RECOMMENDATION:

That Council notes that no comments and/or submissions were received in relation to the six (6) week advertising on the Draft Shire of Nannup Community Strategic Plan 2017-2027 and therefore, in consideration of the community consultation undertaken to date in the development of the Plan, Council formally adopts the Plan as part of Council's Integrated Planning processes.

VOTING REQUIREMENTS: Absolute Majority

17061 STEVENSON/LONGMORE

That Council notes that no comments and/or submissions were received in relation to the six (6) week advertising on the Draft Shire of Nannup Community Strategic Plan 2017-2027 and therefore, in consideration of the community consultation undertaken to date in the development of the Plan, Council formally adopts the Plan as part of Council's Integrated Planning processes.

CARRIED BY ABSOLUTE MAJORITY (8/0)

AGENDA NUMBER:	12.3
SUBJECT:	Notice of 2017 Annual General Meeting and Local Government Convention
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Western Australian Local Government Association (WALGA)
FILE REFERENCE:	DEP 14
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT	18 April 2017

BACKGROUND:

The CEO of WALGA, Ricky Burgess, has advised in writing that the AGM for WALGA will be held on **Wednesday, 2 August 2017** as part of the Local Government Convention at the Perth Convention Exhibition Centre between Wednesday, 2 and Friday, 4 August 2017.

Ms Burgess advises that the closing date for submissions of motions for the AGM is **Monday, 5 June 2017**. Ms Burgess also advises that any motions proposing alterations or amendments to the Association's Constitution must be received by **Friday, 12 May 2017**.

Ms Burgess further advises that the 2017 Local Government Convention is the premier event for Elected Members and Officers within Local Government. The Association's AGM, as an integral part of this event, is a critical forum for mobilising the views of Western Australian Councils, confronting emerging issues and developing directions forward for our sphere of government.

COMMENT:

Should Council wish to submit notices of motions, the guidelines attached should be followed in the formulation of motions.

This is also an ideal time for Councillors to consider whether they wish to attend the Local Government Convention. The draft 2017/2018 Budget has provision for four (4) Councillors plus the CEO to attend this year's Conference.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

An allocation for Conference fees and associated accommodation expenses are provided for in Council's normal Budget process.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Council Leadership - Strategy 6.1 Provide a Stable, Consistent and honest Government

RECOMMENDATION:

That Council:-

1. Considers whether it wishes to submit motion/s to the Annual General Meeting of the Western Australian Local Government Association to be held on Wednesday, 2 August 2017 and if so, provide same to the CEO for submission to WALGA by 6 June 2017; and
2. Councillors interested in attending the Local Government Convention, nominate themselves accordingly to enable staff to organise registrations and accommodation for the 3 day Convention.

VOTING REQUIREMENTS: Simple Majority

17062 SLATER/STEER

That Council:-

1. ***Considers whether it wishes to submit motion/s to the Annual General Meeting of the Western Australian Local Government Association to be held on Wednesday, 2 August 2017 and if so, provide same to the CEO for submission to WALGA by 6 June 2017; and***
2. ***That Councillors Dean, Longmore, Steer and Slater together with the CEO be authorised to represent Council at the Convention.***

CARRIED (8/0)

AGENDA NUMBER:	12.4
SUBJECT:	Proposed Telstra Telecommunications Infrastructure
LOCATION/ADDRESS:	Lot 11091 (7956) Brockman Hwy, East Nannup
NAME OF APPLICANT:	Visionstream
FILE REFERENCE:	A505 & DEP22
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	30 March 2017
PREVIOUS MEETING REFERENCE:	25 January 2017
ATTACHMENTS:	12.4.1 - Development plans from applicant 12.4.2 - Location map & site photographs 12.4.3 - Submissions 12.4.4 - Statement addressing Guiding Principles of State Planning Policy <i>SPP5.2 – Telecommunications Infrastructure</i> 12.4.5 - Environmental EME Report

BACKGROUND:

The application seeks approval to construct Telstra telecommunications infrastructure at Lot 11091 (7956) Brockman Highway, East Nannup to form part of the Telstra network. The proposed infrastructure entails the following:

- Installation of 1 concrete monopole measuring 40m from natural ground level and set back approximately 53m from the eastern boundary;
- A circular headframe mounted on the monopole at a height of 37m;
- Four (4) antennas mounted on the circular headframe and two (2) tower mounted amplifiers mounted on the monopole;
- One (1) parabolic antenna mounted on the monopole at an elevation of 37m;
- A low impact equipment shelter that is not higher than 3m with a base area of not more than 7.5m²;
- Associated underground utility cable(s) and legal road;
- Installation of a new stock-proof fence (12m x 15m) surrounding the compound, with a 3m wide access gate; and
- Clearing of the site, including a 5m clearance buffer surrounding the facility.

Detailed plans of the proposal are shown in Attachment 12.4.1.

The subject site is zoned “Agriculture” and is located approximately 6km southeast of the Nannup townsite as shown in Attachment 12.4.2. The north eastern corner of the property contains a single dwelling, associated outbuildings and a dam, with the

remainder of the property covered in native vegetation. The proposed Telstra lease area comprises a 180m² fenced compound.

The nearest residences are located on land zoned "Agriculture" approximately 220m to the northeast, 770m to the northwest and 800m to the northwest.

The use proposed in the Development Application is classified as "Telecommunications Infrastructure" under *Local Planning Scheme No.3* (LPS3) and is a "D" use in this zone which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

Telecommunications Infrastructure means any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use, in or in connection with a telecommunications network.

The Shire administration invited public comment on the Development Application by writing to all landowners within a 1.5km radius of the proposed location, placing details on the Shire website and at the Shire office.

The Shire received 2 submissions on the Development Application which are set out in Attachment 12.4.3. Both submissions raised no objections, with one submitter commenting that they welcomed improved mobile coverage in the area.

COMMENT:

Western Australian Planning Commission State Planning Policy *SPP5.2 – Telecommunications Infrastructure* acknowledges the importance of providing telecommunications services to the community through the rollout of new networks but seeks for these to be developed in a manner that minimises the visual impact within the locality.

The proposed facility is setback approximately 45m from Brockman Highway and behind native bushland therefore it will be shielded from motorists' and nearby residents' views.

The applicant examined a range of possible deployment options in the area before concluding that a new telecommunications facility at Lot 11091 Brockman Hwy would be the most appropriate solution to provide necessary mobile phone coverage to East Nannup and surrounding areas as part of the Federal Government's mobile Black Spot Programme. In accordance with the Communications Alliance Ltd *Industry Code C564:2011-Mobile Phone Base Station Deployment*, Telstra attempts to utilise, where possible, any existing infrastructure or co-location opportunities. There is an identified lack of telecommunications facilities within the vicinity of the proposed installation, with the nearest existing facilities being more than 4.9km northwest of the proposed facility in East Nannup. As such, there were no suitable co-location opportunities to provide the required radio frequency coverage objectives.

While not the applicant's preferred location, the site is considered to be the best location to achieve the required coverage whilst minimising the impact to nearby

residents and motorists. Attachment 12.4.4 lists the Guiding Principles of SPP5.2 and the applicant's comments stating how the principles have been addressed.

The Development Application is consistent with the siting criteria in SPP5.2 including that rural areas are a favoured location for telecommunication infrastructure. The policy states in section 5.1 that "unless it is impractical to do so, telecommunications towers should be located within commercial, business, industrial and rural areas and areas outside identified conservation areas".

The Shire of Nannup endorsed Local Planning Strategy makes no reference to either upgrading of infrastructure or communications, however the draft Local Planning Strategy states the following;

"6.1 Hard Infrastructure

Aim

The aims are to:

- a) Seek the timely provision of infrastructure to service the demands of growing communities and to facilitate planned growth.

Strategy

- b) ensure that essential infrastructure is appropriately maintained and expanded to accommodate timely growth and development;
- f) seek increased investment locally in in high-speed communications infrastructure.

The proposed telecommunications infrastructure will form part of the Telstra NextG mobile network and will deliver increased mobile services and high-speed wireless internet to East Nannup and surrounding areas.

It is acknowledged that some people are genuinely concerned about the possible health effects of electromagnetic energy (EME) from mobile phone base stations and the applicant has stated that they are committed to addressing these concerns responsibly.

The regulation of electromagnetic energy levels does not fall under the Western Australian planning legislation, but is regulated and managed under a Commonwealth statutory framework. The Australian Communications and Media Authority (ACMA) requires all telecommunications providers to strictly adhere to Commonwealth Legislation and associated regulations regarding mobile phone facilities and equipment. This includes compliance with the Australian Standard *Radiocommunications (Electromagnetic Radiation – Human Exposure) Standard 2003* which places limits on the strength of the signal that can be transmitted to and from telecommunication towers.

The EME report submitted by the applicant and shown in Attachment 12.4.5 states that the maximum calculated EME level from the site will be 0.0065% of the public exposure limit which is substantially within the allowable limit under the standard.

Based on this understanding and the explanation provided in the application, it is understood that the electromagnetic energy levels will be maintained within prescribed limits in the interest of public safety. The proposed electromagnetic energy levels are all within the standards set by the ACMA and the Australian Radiation Protection and Nuclear Safety Agency.

Following the Shire administration's assessment against SPP5.2, LPS3, the *Guidelines for the Location, Siting and Design of Telecommunications Infrastructure*, both the endorsed and draft Local Planning Strategies, considering the views of the submitters and information provided by the applicant, it is therefore recommended that the Council approve the proposed Telstra telecommunications infrastructure at Lot 11091 Brockman Highway, East Nannup.

STATUTORY ENVIRONMENT:

Telecommunications Act 1997, Telecommunications (Low Impact Facilities) Determination 1997, Planning and Development Act 2005, Planning and Development (Local Planning Scheme) Regulations 2015, State Planning Policy SPP5.2 – Telecommunications Infrastructure, Telecommunications Code of Practice, Guidelines for the Location, Siting and Design of Telecommunications Infrastructure, Visual Landscape Planning in Western Australia Manual and Local Planning Scheme No.3.

POLICY IMPLICATIONS:

The Shire does not have a telecommunications policy however LPS3 cites specific matters to be taken into consideration for the assessment of all Development Applications. State Planning Policy *SPP5.2 - Telecommunications Infrastructure* lists similar matters to the Scheme, and includes references to 'communications needs of the community' and 'visual impact on the character and amenity of the surrounding area'.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

The proposal aligns with Strategy 3.3 of the Strategic Community Plan which is to improve all forms of communication within the Shire.

RECOMMENDATION:

That Council approve the proposed Telstra telecommunications infrastructure at Lot 11091 (7956) Brockman Highway, East Nannup subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.
2. This development approval shall lapse and be of no further effect if the development hereby permitted has not been substantially commenced within 36 months of the date hereof. Where the Development Approval has lapsed, no further development is to be carried out.
3. Any lighting devices are to be positioned and shielded so as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries, in accordance with Australian Standard AS4282/1997.

Advice

- A. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

Prior to consideration of the above matter the Shire President advised that Council had received a late submission from Mr Scott Headley objecting the proposed siting of the telecommunications facility and indicated that the letters of objection were before Councillors in hard copy.

VOTING REQUIREMENTS: Simple Majority

17063 GILBERT/DEAN

That Council approve the proposed Telstra telecommunications infrastructure at Lot 11091 (7956) Brockman Highway, East Nannup subject to the following conditions:

- 1. The development hereby approved must be carried out in accordance with the plans and specifications submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.***
- 2. This development approval shall lapse and be of no further effect if the development hereby permitted has not been substantially commenced within 36 months of the date hereof. Where the Development Approval has lapsed, no further development is to be carried out.***

3. *Any lighting devices are to be positioned and shielded so as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries, in accordance with Australian Standard AS4282/1997.*

Advice

- B. *If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*

CARRIED (7/1)

Voting against the Motion: Cr Mellema

AGENDA NUMBER:	12.5
SUBJECT:	Review of Shire of Nannup Local Planning Strategy – Consideration of submissions
LOCATION/ADDRESS:	All of district
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	TPL 3A
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	4 April 2017
PREVIOUS MEETING REFERENCE:	28 August 2014
ATTACHMENTS:	12.5.1 – Modified Draft Shire of Nannup Local Planning Strategy 12.5.2 – Shire of Nannup Bushfire Hazard Level Report (previously provided electronically) 12.5.3 – Submissions 12.5.4 – Schedule of Submissions

BACKGROUND:

The purpose of this report is to consider the submissions and seek Council support for the modified draft Local Planning Strategy (LPS) with the goal being final endorsement by the Western Australian Planning Commission (WAPC).

The LPS is set out in Attachment 12.5.1 and primarily consists of aims, strategies (policies) and actions, and the corresponding Strategy Plans. The version of the LPS report in Attachment 12.5.1 shows suggested modifications in highlight and/or strikeout to the publicly advertised version. The modifications seek to address submissions and recent changes to State Government policies.

An associated Bushfire Hazard Level Report, produced for the Shire of Nannup by Lush Fire (Attachment 12.5.2), was required to accompany the LPS under *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) and provides a bushfire hazard assessment for the proposed townsite growth precincts identified in the LPS.

By way of background, the current LPS was endorsed by the Western Australian Planning Commission (WAPC) on 6 December 2007. In this report, the current LPS will be called “LPS 2007”. LPS 2007 incorporates the *Nannup Townsite Strategy* that was formulated in the 1990s and endorsed by the WAPC in 2000. Accordingly, the last time there was a major review of planning and associated community/stakeholder input for the Nannup townsite and nearby areas was in the late 1990s. There have been a number of key changes since the 1990s including changes to the demographics, community expectations, the economy and the approach to bushfire management.

The LPS, when endorsed, will set the strategic land use direction for the district for the next 10 – 15 years. The LPS is the main framework for land use planning at the local level to enable the Council to plan for the future. The LPS expresses the strategic vision, policies and proposals of the Council and reflects local needs and aspirations. The LPS is also the key instrument for translating State and regional plans and policies to the local level and to provide the strategic framework and rationale for the zones and other provisions for a Local Planning Scheme.

The LPS is primarily concerned with “spatial” or “land use” considerations including the location, distribution and relationship of land uses, subdivision, development and associated infrastructure. The LPS considers wide ranging economic, natural resource management, environmental and social considerations at a strategic level. It is however highlighted that various issues are beyond the scope of the LPS and land use planning e.g. decisions relating to education funding and levels of service. Non-spatial matters will be addressed by the Council, State Government agencies and other organisations through other programmes, projects and activities. The non-spatial issues provide opportunities for further discussion, involvement and lobbying between the community, representative groups, the local government and other agencies.

The process to formulate the LPS included:

- reviewing the 2013 community survey results which included support for growth in and around the Nannup townsite provided it retains the area’s character, requiring future rural living (rural residential/rural smallholding) subdivision to be located close to the Nannup townsite, wanting to expand services/facilities, and support for job creation;
- obtaining input and feedback from Councillors and the Department of Planning;
- assessing wide ranging information including State, regional and local planning policies, strategies and documents;
- an assessment of key opportunities and constraints (physical, environmental, economic, social and infrastructure); and
- preparation of the Bushfire Hazard Level Report.

At its meeting of 28 August 2014, Council resolved to:

- 1. Adopt the draft Shire of Nannup Local Planning Strategy, outlined in Attachment 1, pursuant to Regulation 12A(1) of the Town Planning Regulations 1967.**
- 2. Note the associated Background and Context Report outlined in Attachment 2.**
- 3. Refer the draft Local Planning Strategy to the Western Australian Planning Commission for certification in accordance with Regulation 12A of the Town Planning Regulations 1967 to facilitate advertising of the Local Planning Strategy in accordance with Regulation 12B of the Town Planning Regulations 1967.**

- 4. Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning and other stakeholders and make modifications to the draft Local Planning Strategy if directed to by the Western Australian Planning Commission.**
- 5. Note that following Western Australian Planning Commission certification, the draft Local Planning Strategy will be advertised to meet the requirements of the Town Planning Regulations 1967 including an extended public comment period of 90 days compared to the minimum of 21 days required by the Town Planning Regulations 1967.**

Following Council's decision, the Shire administration requested the WAPC certify the draft LPS and authorise it for public advertising. The WAPC requested some minor modifications be made to the LPS however more notably, due to the introduction of SPP3.7 during the WAPC certification process, the WAPC required the Shire to undertake a Bushfire Hazard Level (BHL) Report to assess the bushfire risk of the proposed growth precincts surrounding the Nannup townsite. The Shire engaged Lush Fire & Planning to undertake the assessment and produce the BHL Report which was then forwarded to the WAPC for consideration. The WAPC certified the LPS and approved it for advertising on 12 September 2016.

Following the WAPC's certification, the Shire met and exceeded the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* by advertising the LPS for a 90 day period through:

- placing a public notice in the Busselton Dunsborough Times and the Nannup Telegraph;
- writing to relevant agencies, community groups and other stakeholders;
- placing details on the Shire website; and
- making the LPS and associate BHL report available at the Shire office.

The Shire received 13 submissions on the LPS which are set out in Attachment 12.5.3 and summarised in the Schedule of Submissions in Attachment 12.5.4.

COMMENT:

Overview

Overall, the submissions received were in support of the LPS and therefore it is suggested that only minor modifications are required to be made to the publicly advertised version. Only one main issue was raised by a submitter which regards Lot 9823 Vasse Hwy, Nannup and is discussed below.

All comments made in the submissions are summarised in the Schedule of Submissions.

Issues

1. Lot 9823 Vasse Highway, Nannup

The property at Lot 9823 currently has a dual zoning under LPS3 of “Industry” and “Agriculture”. The lot adjoins the Sexton Way light industrial area which is the only industrial estate in the Shire. The estate accommodates light and general industry and is well located in relation to transport access and convenience to the Nannup townsite. The land has been identified in the LPS as an “Industry Investigation Area” as it is considered strategically important to the longer term development of Nannup unless industrial land is made available on a portion of the Nannup Timber Mill site.

The submitter does not support the re-classification to “Industry Investigation Area” and would prefer to see the site classified as “Residential” or “Rural Residential”. The reasons provided by the submitter include that:

- there is a lack of demand for industrial land;
- there is an alternative supply of land at the Nannup Timber Mill site;
- industrial development would be unprofitable; and
- there is an existing development proposal for the site.

As noted in the Local Government comments in the Schedule of Submissions, the Shire administration has acknowledged all of the above reasons put forward by the submitter and has amended the LPS *Strategy Plan - Nannup Townsite & Surrounds* and Section 5.2 of the LPS to support the investigation of Lot 9823 for a combination of both industry and residential uses. This could see a transition from additional industrial only lots through to ‘composite’ lots (combination of industrial and residential uses) and then residential/rural residential lots.

It should also be noted that should the mill owners support the identification of surplus land for industrial and compatible purposes, which then gains the necessary approvals, the Shire could seek a minor amendment to the LPS to reclassify Lot 9823 Vasse Highway to “Residential”. At this stage there is however no indication from the mill owners that they are progressing with planning to make surplus land on the mill site available for industrial and other compatible purposes.

2. Bushfire Risk

Prior to certifying the LPS, the WAPC required the removal of the re-subdivision potential of rural residential lots to the west of the Nannup townsite (precincts F & G

in the Land Supply Plan - the West Nannup and Thomas Road areas) due to bushfire hazard risks.

In relation to these precincts, Lush Fire & Planning in part state in Table 8 that 'Land at the southern end of Dean Road is not recommended for additional subdivision and vulnerable/ high-risk development due to the single access.'

The WAPC have advised the Shire that while these precincts will not be included for re-subdivision potential in the endorsed LPS, if the Shire can reduce the bushfire risk in these areas, amendments can be made to the LPS in the future.

The Shire will investigate methods for reducing the bushfire risk in the rural residential areas to the west of the Nannup townsite including securing a second link to Mowen Road via Gracillis Road.

Other Considerations

1. Plantations

State Planning Policy 2.5 Rural Planning (SPP2.5) and the associated *Rural Planning Guidelines* were released in December 2016. In summary, SPP2.5 is generally supportive of tree farming (which includes planting of trees for harvest and for carbon sequestration) provided it does not occur on priority agricultural land.

Section 9.3 of the LPS is recommended to be modified as outlined in Attachment 12.5.1. The suggested modifications seek to address SPP2.5 along with responding to local circumstances and expectations. In particular, the modifications outline that:

- a Development Application is required for any plantings of trees above 1 hectare on land zoned 'Priority Agriculture' in the *Shire of Nannup Local Planning Scheme No. 4* (LPS4) unless the purpose is for natural resource management purposes and not for tree crop purposes;
- a Development Application is required for land zoned 'Rural' in LPS4 where the tree farm, for tree crop purposes, has a minimum aggregate planted area of 10 hectares; and
- a Development Application is not required for land zoned 'Rural' in LPS4, where the total planted area is below 10 hectares.

The Council may wish to review the above including the threshold as to when a Development Application is required for plantings in the proposed 'Rural' zone in LPS4.

As outlined in Attachment 12.5.1, it is suggested the Council, in time, support the preparation of a Local Planning Policy on tree farming and where the planting is for natural resource management purposes. This will assist to provide increased certainty for all stakeholders regarding Council's requirements.

2. Special Character Area

The Council has previously, via Amendment 16 to Local Planning Scheme No.3 (LPS3), attempted to provide a statutory "head of power" to enable the local

government to require a Development Application for single houses that are inconsistent with the area's character.

The amendment was forwarded to the WAPC in March 2015 for final approval however due to the introduction of the *Planning and Development (Local Planning Scheme) Regulations 2015* in October 2015 the Minister for Planning subsequently refused to grant final approval to the amendment for the following reasons:

- i) *the proposal seeks to introduce development control provisions in a manner that is inconsistent with the Planning and Development (Local Planning Scheme) Regulations 2015 by the introduction of a provision that would have the effect of varying a Deemed Provision.*
- ii) *development approval for a single house, which is otherwise exempt under a Deemed Provision, cannot be varied so as to be a "use" which requires the approval of the Local Government under the Scheme.*

The WAPC subsequently advised the Shire that development controls for single houses in special character areas, and the need to obtain development approval, could be considered via a Special Control Area in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*.

In order to retain Nannup's "village character", Section 7.3 of the LPS has been modified to introduce a Special Control Area which would then provide the Shire with a mechanism to achieve appropriate development standards for buildings in specified areas of LPS3 or incorporated into proposed LPS4.

3. Government Sewerage Policy

The State Government is reviewing the *Government Sewerage Policy*. While it is currently in draft form, it will have implications on certain subdivisions and development in Nannup. In summary, the Policy outlines that connection to reticulated sewerage is considered to be the 'most reliable, efficient and environmentally acceptable means of sewerage disposal.' The Scott Coastal Plain is classified as a 'sewerage sensitive area'.

The LPS promotes subdivision and development into areas that can either be connected to reticulated sewerage or where conditions are overall suitable for on-site effluent disposal.

The Shire administration will inform Council as to when the Policy is finalised and will outline implications for Nannup and the district.

4. Shire of Nannup Local Planning Scheme No. 4

A key component of implementing the LPS is through the local government's Local Planning Scheme. The LPS outlines that LPS3 will be replaced by LPS4. Amongst matters, LPS4 will:

- introduce new zones e.g. Rural Smallholdings and Environmental Conservation;
- delete the Special Residential, Mixed Use and Cluster Farming zones;

- rename various zones;
- add Special Control Areas including around the wastewater treatment plant and a special design/character area;
- modify residential densities as broadly set by the LPS;
- reduce duplication of provisions (such as for individual Special Rural zones);
- seek to address various anomalies in LPS3;
- review permissibility of uses in different zones;
- introduce provisions relating to natural resource management and design; and
- address the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Next Steps

The modified LPS is recommended for Council support. Should Council agree with the officer recommendation, the next step is to seek endorsement of the LPS from the WAPC. The WAPC will consider the submissions and the Council's final adopted version of the LPS and, in time, the WAPC will endorse the LPS.

Following WAPC endorsement of the LPS, LPS 2007 and the *Nannup Townsite Strategy* (2000) will be revoked.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and *Planning and Development (Local Planning Scheme) Regulations 2015*. The Act and Regulations require a local authority to review its Local Planning Scheme and prepare an accompanying LPS. Regulation 11(2) of the *Planning and Development (Local Planning Scheme) Regulations 2015* sets out that:

“A Local Planning Strategy must:

- a) set out the long-term planning directions for the local government; and
- b) apply any State or regional planning policy that is relevant to the strategy; and
- c) provide the rationale for any zoning or classification of land under the local planning scheme.”

The Local Planning Strategy will guide the review and amendments of the Local Planning Scheme, the formulation of relevant planning policies and assessment of development proposals and subdivisions.

POLICY IMPLICATIONS:

Policy implications are outlined in the LPS. The endorsement of the LPS will increase certainty for everyone with an interest in the matters raised and should assist in more consistent decision making.

FINANCIAL IMPLICATIONS:

The LPS raises the prospect of the local government needing to fund more detailed strategies and plans, however it is difficult to accurately predict costs at this stage. It

may have other direct and indirect financial implications on the local government in the next 10–15 years. Opportunities for working in partnership should be explored. The Council should in time, adequately increase budgets to ensure that necessary additional and/or expanded infrastructure and services are appropriately funded and maintained.

Developers/subdividers are required to meet the cost of new development/subdivision in accordance with State Planning Policy 3.6 and Council's *Local Planning Policy 20 - Developer and Subdivider Contributions Policy*.

The Shire will be required to meet the cost of advertising the endorsed LPS including placing notices in papers.

STRATEGIC IMPLICATIONS:

The LPS (and the associated Local Planning Scheme) will establish Council's land use planning framework for the district. Accordingly, it is highlighted that the finalised LPS will have significant implications on development and subdivision in the district along with influencing infrastructure coordination, economic development and managing natural resources.

RECOMMENDATION:

That Council resolves to:

1. Support the modified draft Shire of Nannup Local Planning Strategy, outlined in Attachment 12.5.1, pursuant to 14(2)(b) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
2. Note the associated Bushfire Hazard Level Report produced by Lush Fire outlined in Attachment 12.5.2.
3. Refer the modified Local Planning Strategy to the Western Australian Planning Commission for final endorsement in accordance with Regulation 14(3) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
4. Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning and to make modifications to the Local Planning Strategy if directed to by the Western Australian Planning Commission.
5. Support the revocation of the *Shire of Nannup Local Planning Strategy (2007)* following Western Australian Planning Commission endorsement of the modified Local Planning Strategy.
6. Support the revocation of the *Nannup Townsite Strategy (2000)* following Western Australian Planning Commission endorsement of the modified Local Planning Strategy.

7. Acknowledge all submitters in writing, thanking them for their submissions which have been taken into account in the modification of the Local Planning Strategy and advise of the next steps in the endorsement process.

VOTING REQUIREMENTS: Simple Majority

17064 DEAN/SLATER

That Council resolves to:

1. ***Support the modified draft Shire of Nannup Local Planning Strategy, outlined in Attachment 12.5.1, pursuant to 14(2)(b) of the Planning and Development (Local Planning Scheme) Regulations 2015.***
2. ***Note the associated Bushfire Hazard Level Report produced by Lush Fire outlined in Attachment 12.5.2.***
3. ***Refer the modified Local Planning Strategy to the Western Australian Planning Commission for final endorsement in accordance with Regulation 14(3) of the Planning and Development (Local Planning Scheme) Regulations 2015.***
4. ***Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning and to make modifications to the Local Planning Strategy if directed to by the Western Australian Planning Commission.***
5. ***Support the revocation of the Shire of Nannup Local Planning Strategy (2007) following Western Australian Planning Commission endorsement of the modified Local Planning Strategy.***
6. ***Support the revocation of the Nannup Townsite Strategy (2000) following Western Australian Planning Commission endorsement of the modified Local Planning Strategy.***
7. ***Acknowledge all submitters in writing, thanking them for their submissions which have been taken into account in the modification of the Local Planning Strategy and advise of the next steps in the endorsement process.***

CARRIED (8/0)

AGENDA NUMBER:	12.6
SUBJECT:	Proposed dedication of Poison Swamp Road and closure of unnamed road reserve - submitted to initiate road dedication and road closure process
LOCATION/ADDRESS:	Poison Swamp Road, Darradup
NAME OF APPLICANT:	Alan Boynton on behalf of R&S Bruce, N&A Hamilton and J&I Gouldney (owners of Lot 11864 Poison Swamp Road)
FILE REFERENCE:	ROA083
AUTHOR:	Steve Thompson – Consultant Planner
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
DATE OF REPORT:	18 April 2017
PREVIOUS MEETING REFERENCE:	21 December 2006
ATTACHMENT:	12.6.1 - Correspondence and Concept Plan from applicant 12.6.2 - Location map 12.6.3 - Cadastral map of locality 12.6.4 - Correspondence from the Department of Parks and Wildlife

BACKGROUND:

The applicant, on behalf of the owners of Lot 11864 Poison Swamp Road, seeks Council support to initiate the road dedication and permanent road reserve closure process as outlined in Attachment 12.6.1. In particular, the applicant seeks the following:

- the existing forestry track known as 'Poison Swamp Road' is formally created (dedicated) as a public road with a reserve width of 10 metres. This would result in the existing track being taken out of the Milyeannup State Forest, managed by the Department of Parks and Wildlife (DPaW), and incorporated into a road reserve vested and managed by the Shire;
- a road reserve is extended to Lot 2042 which would result in land being taken out of the State Forest and into a road reserve vested and managed by the Shire; and
- a superfluous section of an unnamed road reserve, which does not contain a constructed track, is permanently closed and is added to the State Forest.

The Concept Plan (Attachment 12.6.1) also outlines that legal vehicular access be provided to Lot 2883 via an easement over Lot 2042 and legal vehicular access be provided to Lot 10622 via an easement over Lot 2042.

The location of Poison Swamp Road is shown in Attachment 12.6.2 which is approximately 23 kilometres south-west of the Nannup townsite. Attachment 12.6.3 outlines a cadastral map of the locality. This shows that Lot 11864 is 'land locked' given there is no gazetted public road connecting the property to Brockman Highway. As outlined above, Poison Swamp Road is a forestry track located on land managed by DPaW.

A search through Shire files suggests there were previous attempts to dedicate Poison Swamp Road in the late 1970s and in the early 1980s. While the Shire records are not complete for this period, it is clear that the road dedication process was not finalised.

The Council at its meeting on 21 December 2006 (resolution 7606) in part resolved:

'That Council dedicates a 15 metre road reserve along the road formation named Poison Swamp Road linking Brockman Highway to Nelson Location 11864 and a 10 metre road reserve linking the western portion the above mentioned road reserve to Nelson Location 2883.'

Attachment 12.6.4 sets out correspondence from DPaW on 24 June 2014 and 23 October 2015 which provided DPaW's in-principle and conditional support for the proposed gazettal (dedication) of Poison Swamp Road between Brockman Highway and Lot 11864. Conditions of DPaW's support included that there is no loss of land from the DPaW estate which will require off-sets (land swaps) to address the land taken from the State Forest to create the road reserve.

There has been a number of discussions and correspondence with various owners of Lot 11864 in recent years relating to the road dedication and closure process. While noting this, the formal request to dedicate Poison Swamp Road and the associated permanent road reserve closure was submitted by the applicant to the Shire on 27 March 2017.

In addition to the road dedication and road closure request, the applicant has recently submitted a survey-strata subdivision application to the Western Australian Planning Commission which is considered in item 12.7 of this agenda.

COMMENT:

It is suggested that the Council initiates the road dedication and permanent road reserve closure process based on the Concept Plan set out in Attachment 12.6.1. This will start the process of addressing Lot 11864 being land-locked and in-turn assist to provide legal vehicular access to nearby Lots 2042, 2883, 3946 and 10622. The unnamed road reserve, which does not contain a constructed track is superfluous and is supported to be permanently closed and added to the State Forest.

While noting the above, considerations with the request include:

- A) Based on information provided by the applicant on the Concept Plan, the proposed road reserve dedication of Poison Swamp Road and extending the road reserve to Lot 2042 has an area of approximately 10,500m². In comparison, the road reserve to be closed is approximately 4,500m². This would result in the loss of approximately 6000m² from the State Forest. Based on previous DPaW advice, it is expected that DPaW will require that there is no net loss of land from the DPaW estate arising from the proposal.
- B) It is expected that the applicant will need to identify approximately 6000m² of freehold land, owned by the applicant, which is added to DPaW managed land. This could, for instance, be addressed through taking land from Lot 11864 and adding it to a widened Blackwood River foreshore. Assuming the Council initiates the road dedication/closure process, it is expected that DPaW will either reconfirm or clarify its position. This includes whether DPaW requires that there is no net loss of land from the DPaW estate and it outlines the preferred freehold land to be added to the DPaW estate.
- C) Providing legal vehicular access to Lot 11864, through dedicating the Poison Swamp Road reserve, is the circuit breaker to enabling the Western Australian Planning Commission to consider a survey-strata subdivision application on Lot 11864.
- D) While the Council at its meeting on 21 December 2006 required Poison Swamp Road to have a reserve width of 15 metres, the Shire administration and DPaW are now supportive of the reserve width being reduced to 10 metres.
- E) The Concept Plan is supported in proposing to address legal vehicular access to Lot 2883 and 10622 via an easement over Lot 2042. Prior to the matter again being reported to Council post the consultation period, it is also suggested that the applicant outlines how legal and practical vehicular access will be provided to Lot 3946 and outlines the preferred alignment for the proposed easement. This would progress addressing another historic land-locked lot.
- F) Based on other comparable proposals, the interrelated road dedication and road reserve closure processes will take a considerable time to be completed (in the order of years). Most of the process and associated time is associated with addressing the requirements of State Government agencies.

- G) There is a need to address the standard of Poison Swamp Road. *Local Planning Policy LPP013 Car Parking and Vehicular Access* outlines that where a new public road is created through the subdivision process, the Council will accept unsealed roads for lots between 4ha - 9.99ha where 4 or less lots are created. There may be a need for the subdivider to make a proportionate financial or in-kind contribution to the upgrading of Poison Swamp Road before the road reserve is vested with the Shire. This could include upgrading the road to meet the standards set in *Guidelines for Planning in Bushfire Prone Areas*.
- H) The proposed road reserve between Poison Swamp Road and Lot 2042 (this short section of also likely to be called 'Poison Swamp Road') also needs to be appropriately constructed prior to being vested with the Shire. To reduce the net loss of DPaW land and to limit the clearing of native vegetation, the road reserve may need to be created out of Lot 11864 rather than taken from the State Forest.

If Council agrees with the officer recommendation, the Shire administration will seek comments on the proposed road dedication/closure processes for a period of at least 35 days. This will include through writing to and inviting comments from stakeholders and government agencies, placing a public notice in a newspaper circulating in the district, placing details on community noticeboards, placing details on the Shire website and having details at the Shire office. Following the close of the consultation period, the Shire administration will consider the submissions and will report back to Council. The Council will then determine whether or not it will agree to the road dedication and road reserve closure request and whether it will advise the Minister for Lands to dedicate Poison Swamp Road and permanently close the unnamed road reserve.

STATUTORY ENVIRONMENT:

Land Administration Act 1997 and *Land Administration Regulations 1998*. A Council resolution is required to initiate the road closure process.

POLICY IMPLICATIONS:

Local Planning Policy LPP013 Car Parking and Vehicular Access, *LPP015 Dedication of Road Access* and *LPP 020 Developer and Subdivider Contributions* are non-statutory documents which are designed to provide guidance to assist the Council in its decision making.

FINANCIAL IMPLICATIONS:

The applicant has paid the application fee in accordance with the Council's fees and charges. The applicant (owners of Lot 11864) are required to meet all costs associated with the road dedication and road closure processes including survey,

land acquisition, State Government administration fees and associated survey strata subdivision fees.

The proposed road reserve between Poison Swamp Road and Lot 2042, needs to be appropriately constructed prior to being vested with the Shire. There may be a requirement for the applicant to make a financial contribution or provide in-kind assistance for the upgrading of Poison Swamp Road.

STRATEGIC IMPLICATIONS:

Subject to gaining necessary approvals and formalising easements to Lots 2883, 3946 and 10622, the proposal addresses various land-locked lots in the district.

RECOMMENDATION:

That Council:

1. Supports the width of the proposed Poison Swamp Road reserve being '10 metres instead of '15' metres and the proposed road reserve being extended to Lot '2042' instead of being extended to Lot '2883'.
2. Agrees to initiate permanent road reserve closure action, under section 58 of the *Land Administration Act 1997*, to close an unnamed road reserve and support associated road reserve dedication of Poison Swamp Road and the road reserve connecting Poison Swamp Road to Lot 2042 as set out in Attachment 12.6.1.
3. Notes the Shire administration will invite submissions on the dedication of Poison Swamp Road and the associated closure of the unnamed road reserve for a period of six (6) weeks.
4. Will reconsider the road reserve dedication and closure request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Lands permanently closes and dedicates the road reserve.
5. Requires the applicant to provide an updated Concept Plan and set out in writing and how legal and practical vehicular access will be provided to Lot 3946 and when this is intended to be provided.

VOTING REQUIREMENTS: Absolute Majority

17065 MELLEMA/SLATER

That Council:

- 1. Supports the width of the proposed Poison Swamp Road reserve being '10' metres instead of '15' metres and the proposed road reserve being extended to Lot '2042' instead of being extended to Lot '2883'.***
- 2. Agrees to initiate permanent road reserve closure action, under section 58 of the Land Administration Act 1997, to close an unnamed road reserve and support associated road reserve dedication of Poison Swamp Road and the road reserve connecting Poison Swamp Road to Lot 2042 as set out in Attachment 12.6.1.***
- 3. Notes the Shire administration will invite submissions on the dedication of Poison Swamp Road and the associated closure of the unnamed road reserve for a period of six (6) weeks.***
- 4. Will reconsider the road reserve dedication and closure request following the close of the public submission period and will determine whether or not it will agree to request that the Minister for Lands permanently closes and dedicates the road reserve.***
- 5. Requires the applicant to provide an updated Concept Plan and set out in writing and how legal and practical vehicular access will be provided to Lot 3946 and when this is intended to be provided***

CARRIED BY ABSOLUTE MAJORITY (8/0)

AGENDA NUMBER:	12.7
SUBJECT:	Survey-Strata Subdivision Application
LOCATION/ADDRESS:	Lot 11864 Poison Swamp Road, Darradup
NAME OF APPLICANT:	Roger Machin
FILE REFERENCE:	192-17 and A191
AUTHOR:	Steve Thompson – Consultant Planner
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the Local Government Act 1995)
DATE OF REPORT:	7 April 2017
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.7.1 - Location map 12.7.2 - Cadastral map of locality 12.7.3 - Correspondence and plans from applicant

BACKGROUND:

The Western Australian Planning Commission (WAPC) has referred Survey Strata Subdivision No. 192-17 to the Shire for comment. The site's location is shown in Attachment 12.7.1, while Attachment 12.7.2 outlines a cadastral map of the locality.

Information provided by the applicant is outlined in Attachment 12.7.3 which provides a history of the site and outlines reasons in support of the application. The application is to subdivide the property to create four survey strata lots of 11.84 hectares (ha), 5ha, 4.75ha and 6.29ha plus common property (road access leg) of 9564m².

Lot 11864 is 28.83ha hectares in area and the property is owned by a number of tenants in common. The property is zoned 'Agriculture' and is within 'Additional Use (A5)' in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3). The provisions set out for A5 are outlined below:

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NO.	DESCRIPTION	ADDITIONAL	CONDITIONS
A5.	Nelson Location 11864 Brockman Highway	Additional Dwellings (to allow for maximum 4 dwellings).	<ol style="list-style-type: none"> 1. Existing tree cover is to be retained unless the removal of trees is authorised by the local government in a particular instance to carry out approved development or comply with the provisions of the Bush Fires Act. 2. All stormwater and sewerage is to be disposed of on-site and leach drains shall not be constructed closer than 50 metres to any river, stream or other surface water body. 3. In considering any applications for subdivision of the land the local government's recommendation to the Commission will be to only support applications proposing a maximum of four lots with a minimum lot size of five hectares. 4. At the time of considering any applications for subdivision of the subject land the local government will consider requesting the Commission impose conditions addressing the following matters: <ol style="list-style-type: none"> i) upgrading of feeder roads servicing the land; and ii) the need for a fire management plan.

The *Shire of Nannup Local Planning Strategy (2007)* recognises there are some historic rural-multiple occupancies in rural areas. The Local Planning Strategy conditionally supports subdivision to address issues with multiple occupancy, including for the application site, provided a minimum lot size of 5 hectares is achieved.

As outlined in Attachment 12.7.2, Lot 11864 is currently 'land locked' given there is no gazetted public road connecting the property to Brockman Highway. Poison Swamp Road is a forestry track, located on land managed by the Department of Parks and Wildlife (DPaW), and is not a gazetted public road.

The site is classified as a Bushfire Prone Area as set out at <https://maps.slip.wa.gov.au/landgate/bushfireprone2016/>

COMMENT:

It is highlighted that the WAPC makes the decision on survey-strata subdivision applications with the Shire of Nannup providing advice to the WAPC.

The key issue with the application, from the Shire's perspective, is that it is proposing to create new lots that do not have legal vehicular access, via a gazetted public road, which is inconsistent with WAPC policies and long-established WAPC practice. The application is considered premature given the associated road dedication and road reserve closure processes have only just been submitted to the Shire (refer to item 12.6 in this agenda).

Based on other comparable proposals, the interrelated road dedication and road reserve closure processes will take a considerable time to be completed (in the order of years). Most of the process and associated time is associated with addressing the requirements of DPaW and the Department of Lands. This is in part due to DPaW seeking to ensure that any road dedication process does not result in a loss of land

that it manages (including State Forest). Based on comparable proposals, DPaW have required that there is a land swap which in part can be addressed through permanently closing some road reserves and adding these to the State Forest. It may also require the subdivider to provide some additional land (such as a widening the Blackwood River foreshore) to ensure there is no loss of DPaW managed land.

The road dedication and road reserve closure processes are separate to the survey-strata application process with different legislation and decision-makers. Accordingly, the WAPC is expected to be reluctant to conditionally approve the application requiring the dedication of a public road on DPaW managed land based on timing and risk issues.

The application is inconsistent with the WAPC's *DC Policy 1.1 Subdivision of Land – General Principles* which in part states that a policy objective is 'To ensure constructed vehicular access from the gazetted road system to each new lot.' Section 3.7.1 further outlines that new lots will only be created 'where each lot has, or can be, provided with direct frontage access to a constructed public road, which is connected to the road system of the locality.' Creating additional land-locked lots is also inconsistent with the *Shire of Nannup Local Planning Strategy*.

The Shire administration and senior officers from the Department of Planning are not aware of any cases where the WAPC has approved a subdivision/survey-strata without access to a gazetted road. Accordingly, the Shire understands that finalising the road dedication and interrelated road reserve closure processes, to address legal vehicular access, is the circuit breaker for subdivision/strata subdivision. Once a new public road is created, the landowners are able to apply to the WAPC seeking survey-strata subdivision approval.

Other considerations with the application include:

1. Bushfire risks – if the application wasn't seeking to address an historic situation, it is suggested the WAPC would refuse the application given it is inconsistent with current WAPC requirements including creating rural lifestyle (rural smallholding) lots in a relatively isolated area with a high bushfire risk. In particular, the application is inconsistent with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* and the associated *Guidelines for Planning in Bushfire Prone Areas*. This includes that new subdivisions are provided with two access routes. The applicant in Attachment 12.7.3 has outlined reasons to waive the requirement for a bushfire assessment.

Notwithstanding this, recent advice from the Department of Planning reveals they have advised the applicant to arrange a Bushfire Management Plan to support the survey strata application. The Department advises that the application will not progress until the Bushfire Management Plan is finalised and endorsed by the Department of Fire and Emergency Services. This will be a 'test case' given the nature of the proposal, the site's location and the associated bushfire hazards.

2. Zoning – previous discussions with the Department of Planning reveal that the current zoning is not an impediment to the survey-strata subdivision. While the site is zoned 'Agriculture', the 'Additional Use (A5)' classification is supportive of

applications proposing a maximum of four lots with a minimum lot size of five hectares. The site's zoning will be reviewed as part of preparing the *Shire of Nannup Local Planning Scheme No. 4*.

3. Based on the conditions in A5, it is suggested that all proposed lots are at least 5 hectares in area to ensure consistency with LPS3.
4. The standard of Poison Swamp Road - *LPP013 Car Parking and Vehicular Access* outlines that where a new public road is created through the subdivision process, the Council will accept unsealed roads for lots between 4ha - 9.99ha where 4 or fewer lots are created. There may be a need for the subdivider to make a proportionate financial or in-kind contribution to the upgrading of Poison Swamp Road before the road reserve is vested with the Shire. This could include upgrading the road to meet the standards set in *Guidelines for Planning in Bushfire Prone Areas*.
5. The WAPC may require a widened foreshore reserve based on its policies. As outlined earlier, it is expected that DPaW will require no net loss of land from the DPaW estate arising from the proposal. This could involve taking land from the proposed 11.84ha lot to widen the Blackwood River foreshore.

Given the above, it is suggested the Council advise the WAPC that it recommends the applicant withdraws application 192-17 until there is suitable legal access between Lot 11864 and Brockman Highway.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3.

POLICY IMPLICATIONS:

Local Planning Policy LPP013 Car Parking and Vehicular Access, LPP015 Dedication of Road Access, LPP 020 Developer and Subdivider Contributions and *LPP021 Bush Fire Management* are non-statutory documents which are designed to provide guidance to assist the Council in its decision making and in providing advice to the WAPC.

FINANCIAL IMPLICATIONS:

Should the WAPC approve the survey-strata subdivision application, there may be a requirement for the subdivider to make a financial contribution or provide in-kind assistance for the upgrading of Poison Swamp Road.

STRATEGIC IMPLICATIONS:

Subject to landowners meeting necessary costs, there are opportunities to progressively address various land-locked lots in the district.

RECOMMENDATION:

That Council advise the Western Australian Planning Commission that in relation

to Survey-Strata Subdivision 192-17 for Lot 11864 Poison Swamp Road, Darradup that:

1. The applicant withdraw the application or seek a deferral from the WAPC. If the deferral is not accepted by the WAPC, given the expected length of time to address the associated road dedication and road reserve closure processes, advise the WAPC to refuse the application given the proposed lots do not have legal vehicular access.
2. The WAPC advise the applicant that they are encouraged to submit a new survey strata subdivision application once Poison Swamp Road is gazetted and there is suitable legal access between Lot 11864 and Brockman Highway. Any new application should ensure that all lots are at least 5 hectares in area to be consistent with Additional Use A5 of Schedule 2 from the *Shire of Nannup Local Planning Scheme No.3*.

VOTING REQUIREMENTS: Simple Majority

17066 MELLEMA/STEVENSON

That Council advise the Western Australian Planning Commission that in relation to Survey-Strata Subdivision 192-17 for Lot 11864 Poison Swamp Road, Darradup that:

1. ***The applicant withdraw the application or seek a deferral from the WAPC. If the deferral is not accepted by the WAPC, given the expected length of time to address the associated road dedication and road reserve closure processes, advise the WAPC to refuse the application given the proposed lots do not have legal vehicular access.***
2. ***The WAPC advise the applicant that they are encouraged to submit a new survey strata subdivision application once Poison Swamp Road is gazetted and there is suitable legal access between Lot 11864 and Brockman Highway. Any new application should ensure that all lots are at least 5 hectares in area to be consistent with Additional Use A5 of Schedule 2 from the Shire of Nannup Local Planning Scheme No.3.***

CARRIED (8/0)

AGENDA NUMBER:	12.8
SUBJECT:	Proposed Partial Closure of the Cundinup West Road Reserve - Submitted for Endorsement
LOCATION/ADDRESS:	Lot 12408 Cundinup West Road, Cundinup
NAME OF APPLICANT:	Mario Camarri
FILE REFERENCE:	A197
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	18 April 2017
PREVIOUS MEETING REFERENCE:	25 January 2017
ATTACHMENTS:	12.8.1 – Correspondence and plan from applicant 12.8.2 – Location map 12.8.3 – Submissions

BACKGROUND:

An application has been made to permanently close a portion of the Cundinup West Road reserve which adjoins Lot 12408 Cundinup West Road, Cundinup and once closed, for it to be amalgamated into Lot 12408. The applicant's request is outlined in Attachment 12.8.1.

The location of the road reserve is shown in Attachment 12.8.2. The area is approximately 20 kilometres north-northwest of the Nannup townsite.

At its ordinary meeting on 25 January 2017, the Council passed the following motion at minute No. 17011:

“That Council agree to initiate a request for permanent partial road reserve closure action, under section 58 of the Land Administration Act 1997 subject to the closed partial road reserve being amalgamated into adjoining Lot 12408 on Plan 164775.”

In accordance with the Council resolution, the *Land Administration Act* and the *Land Administration Regulations*, the Shire administration advertised the proposed road closure for a period of 35 days through the Shire administration:

- writing to and inviting comment from adjoining/nearby landowners;
- writing to and inviting comment from relevant State Government and servicing authorities;
- placing a public notice in the Busselton-Dunsborough Times;
- placing details on the Shire website; and
- having information available at the Shire office.

The Shire received 2 submissions on the proposed closure which are set out in Attachment 12.8.3. All submissions raised no objections.

The Shire is still awaiting comments from Department of Parks and Wildlife and these will be presented to Council verbally should they be received prior to the meeting.

COMMENT:

As no objections were received, it is suggested that Council can now finalise its position on the closure. It is recommended that Council agree to a permanent partial closure of the road reserve shown in Attachment 12.8.1 given the existing road reserve is substantially wider than is required for the current alignment of Cundinup West Road. The land is largely cleared and by closing this section of road reserve and amalgamating it into Lot 12408, the historical issue of existing farm infrastructure being located in the road reserve could be resolved.

Subject to the Council's decision, the Minister for Lands will determine whether to permanently close the road reserve. Should the Minister agree and should associated valuation and other matters be acceptable to the applicants/landowners, the portion of the Cundinup West Road reserve which adjoins Lot 12408 Cundinup West Road, Cundinup will be amalgamated into the adjoining Lot 12408.

STATUTORY ENVIRONMENT:

The *Land Administration Act* and *Land Administration Regulations* require the Shire to seek comment for at least 35 days. The Shire administration has met this requirement through writing to adjoining/nearby landowners, relevant servicing authorities and State Government agencies and inviting comments from the wider community through the public notice in a local paper.

The Council now needs to formally resolve to finalise the closure and indemnify the Department of Lands against any costs that may arise (survey documentation, stamp duty etc.). It is recommended that these costs should be borne by the applicant/landowner.

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

That Council:

1. Agree to permanently close the portion of the Cundinup West road reserve adjoining Lot 12408 Cundinup West Road, Cundinup as shown in Attachment 12.8.1.

2. *Request the Minister for Transport, Planning and Lands to permanently close the portion of the Cundinup West road reserve shown in Attachment 12.8.1 with the road reserve being amalgamated into Lot 12408.*
3. *Indemnifies the Department of Lands against any costs in the process, with these costs being borne by the applicant/landowner.*
4. *Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Lands, other agencies and the applicant/landowner regarding the closure of the road reserves, including the signing and sealing of all documentation required.*

VOTING REQUIREMENTS: Simple Majority

17067 MELLEMA/FRASER

That Council:

1. ***Agree to permanently close the portion of the Cundinup West road reserve adjoining Lot 12408 Cundinup West Road, Cundinup as shown in Attachment 12.8.1.***
2. ***Request the Minister for Regional Development and Lands to permanently close the portion of the Cundinup West road reserve shown in Attachment 12.8.1 with the road reserve being amalgamated into Lot 12408.***
3. ***Indemnifies the Department of Lands against any costs in the process, with these costs being borne by the applicant/landowner.***
4. ***Delegate authority to the Shire's Chief Executive Officer to progress matters with the Department of Lands, other agencies and the applicant/landowner regarding the closure of the road reserves, including the signing and sealing of all documentation required.***

CARRIED (6/2)

Voting for the Motion Cr's Dean, Mellema, Longmore, Fraser, Stevenson and Steer.

Voting against the Motion Cr's Gilbert and Slater.

Point 2 of the above resolution has been corrected from "Minister for Regional Development and Lands" to "Minister for Transport, Planning and Lands" to reflect the portfolio of the new Minister.

AGENDA NUMBER:	12.9
SUBJECT:	Budget Monitoring – March 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Prime – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	10 April 2017
ATTACHMENT:	12.9.1 – Financial statements for the period ending 31 March 2017.

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.9.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period ending 31 March 2017 for a detailed analysis of our end of year position, as found in Note 2.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: A potential surplus of \$643 for 2016/17.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 March 2017 be received.

VOTING REQUIREMENTS: Simple Majority.

17068 SLATER/FRASER

That the Monthly Financial Statements for the period ending 31 March 2017 be received.

CARRIED (8/0)

AGENDA NUMBER:	12.10
SUBJECT:	Monthly Accounts for Payment - March 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT:	10 April 2017
ATTACHMENTS:	12.10.1 – Accounts for Payment – March 2017 12.10.2 – Credit Card Transactions – March 2017

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 March 2017 to 31 March 2017 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	9218 – 9293	230,777.52
Accounts paid by cheque	20149 – 20157	1,340.07
Accounts paid by Direct Debit	DD9787.1 – DD9813.7	37,652.33
Sub Total Municipal Account		<hr/> \$269,769.92

Trust Account

Accounts paid by EFT	50.00
Accounts Paid by cheque	0.00
SubTotal Trust Account	<hr/> \$50.00
Total Payments	<hr/> \$269,819.92 <hr/>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$269,819.92 1 March 2017 to 31 March 2017 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple Majority

17069 STEER/LONGMORE

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$269,819.92 1 March 2017 to 31 March 2017 in the attached schedule be endorsed.

CARRIED (8/0)

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

13.2 ELECTED MEMBERS

The Shire President advised that Cr Stevenson had submitted an item of new business which she considered to be of an urgent nature based on the development of the 2017/2018 Budget. The Shire President advised that Council would need to consider whether the new business could be introduced.

17070 STEVENSON/LONGMORE

That Council allows Cr Stevenson to introduce new business of an urgent nature that relates to the development of the 2017/2018 Budget.

CARRIED (8/0)

PROPOSED INSTALLATION OF SOLAR PANELS TO ADMINISTRATION OFFICES AND SHIRE DEPOT

17071 STEVENSON/SLATER

That the CEO prepare a report on the feasibility of the installation of solar panels for both the Shire Administration Offices and the Shire Works Depot to become self-sufficient or as close to self-sufficiency as possible. Further that the possibility of sharing the energy generated by the panels between the two (2) Shire buildings also be investigated.

This report be at least two quotes detailing total cost, possible staged installation process and possible funding mechanism. This report to be prepared in time for this year's round of budget considerations.

CARRIED (8/0)

The Shire President, with the approval of Council altered the Order of Business to allow the following matter to be heard before considering Item 14 behind Closed Doors.

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

As circulated by the CEO, Cr Steer has submitted the following Notice of Motion of Rescission of Minute No.17046 (Item 12.7) of the Ordinary Council Meeting held on Thursday, 23 March 2017.

Cr Steer has stated that his reasons for submitting the Rescission Motion are based on the email distributed by the Shire President on Friday, 7 April 2017 in which he acknowledged that he was not in possession of all of the facts concerning the matter which caused him to be a little excessive in his condemnation of the proposal and this may have been the situation with other Councillors.

“That the Council consider rescinding Minute 17046 (Item 12.7) from the 23 March 2017 Council meeting (Hotel signs) to consider an alternative motion”

Cr Steer has advised that he has obtained the support of Cr’s Longmore and Dean in accordance with the provisions of Section 5.25(1)(e) of the *Local Government Act 1995* and Section 10 of the *Local Government (Administration) Regulations 1996* relating to revoking or changing decisions made at Council or Committee meetings.

For Councillors information, the following is the defeated motion (Minute 17046) from the March 2017 Ordinary meeting:-

17046 STEER/LONGMORE

That Council approve the Development Application for four 2000mm x 800mm banner-style advertising signs at the Nannup Hotel located at Lots 3 & 4 (12) Warren Road, Nannup subject to the following conditions:

- 1. The approval for the signs is limited to 23 March 2020.***
- 2. The approved design for the four signs is that shown in Attachment 12.7.4 and date stamped 27th February 2017.***
- 3. The signs are to be designed with suitable colours, complementary to the heritage area, to the satisfaction of the local government. Details of the colour scheme are to be approved by the local government prior to the signs being installed.***
- 4. No sign is to be illuminated.***
- 5. All signs are well maintained to the satisfaction of the local government.***

Advice

- A) In relation to Condition 1, a new Development Application will be required should the applicant seek to extend the approval for the signs beyond 23 March 2020.***
- B) In relation to Condition 3, the applicant is to provide true colour samples to the Shire for approval prior to the installation of the signs.***
- C) In relation to Condition 5, this includes promptly addressing any possible graffiti or damage to the signs.***
- D) Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.***

MOTION LOST (2/5)

VOTING FOR THE MOTION Councillors Steer & Longmore.

VOTING AGAINST THE MOTION Councillors Dean, Slater, Gilbert, Mellema and Fraser

17072 STEER/LONGMORE

That the Council consider rescinding Minute 17046 (Item 12.7) from the 23 March 2017 Council meeting (Hotel signs) to consider an alternative motion.

MOTION WAS LOST (2/6)

Voting for the Motion Cr's Steer and Longmore.

Voting against the Motion Cr's Dean, Mellema, Slater, Gilbert, Fraser and Stevenson.

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

CONFIDENTIAL ITEM

PROCEDURAL RECOMMENDATION:

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.

(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government)

17073 STEVENSON/MELLEMA

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.

(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government).

CARRIED (8/0)

The meeting was closed to the public at 5.27pm.

PROCEDURAL RECOMMENDATION

That the meeting be opened to members of the public in accordance with Sections 5.23(1)(a) of the Local Government Act 1995.

17078 LONGMORE/STEER

That the meeting be opened to members of the public in accordance with Sections 5.23(1)(a) of the Local Government Act 1995.

CARRIED (8/0)

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 5.43pm.



**WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION**

SOUTH WEST ZONE

MINUTES

DATE Friday 28 April 2017

COMMENCING AT 9.00 am

VENUE Shire of Manjimup Council Offices
37-39 Rose St Manjimup

PROGRAM	9.00 am	Opening & Host Presentation
	9.05 am	Business as per agenda
	9.15 am	Presentations
	10.00 am	Morning Tea
	10.15 am	Meeting resumes

AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format.

The State Council Agenda was emailed separately to members

E R Fisher
Executive Officer

Distribution Lists (by Email to the following addressees)

M Archer G Henley C Frewing T King	D Blurton W Sanford	A Brian M Steck	A Campbell	Capel (Info) Paul Sheedy M Scott
Cathy Lee M Bennett	P Clarke T Dean	T Clynch T Pratico	G Evershed I Earl	A Lamb M Giles
M Parker Debbie Brown	B Rose	M Degebrot (WALGA)	Vern McKay (Audit)	

Please advise EO of any changes required

1. Opening

1.1 The Zone President opened the meeting at 9.05 am and welcomed all present.

2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr I Earl	Apology	Mr. G Evershed	Present
Shire of Boyup Brook	Cr M Giles	Present	Mr. A Lamb	Present
Shire of Bridgetown-Greenbushes	Cr T Pratico	Apology	Mr. T Clynch	Apology
City of Bunbury	Cr M Steck	Present	Mr M Osborne	Present
City of Busselton	Cr T Best	Apology	Mr C Frewing	Present
Shire of Capel	Cr M Scott	Present	Mr. P Sheedy	Present
Shire of Collie	Cr W Sanford	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Present	Mr. M Chester Mr. L Botica	Apology Present
Shire of Donnybrook-Balingup	Cr A Logiudici	Apology	Mr B Rose	Apology
Shire of Harvey	Cr T Jackson	Apology	Mr. M Parker	Apology
Shire of Manjimup	Cr P Omedei	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean	Present	Mr P Clarke	Present
Executive Officer			Mr. E Fisher	Present

3. Visitors:

WALGA: Ms Vanessa Jackson, Policy Manager & Improvement

7.1 Report by State Council Delegate

The Zone representative Cr Sanford reported on the following items

Rescission of Investment Policy – proposal

State Council did not support this

Bio-Security Groups –Amendment to the BAM Act

State Council supported the recommendation by the SWZ

Long Term Developer Contributions

The 10-20 year time frame was conceded most appropriate which supports the position of the SWZ

7.2 Letter from Central Country Zone

THAT

1 The Zone President and the Executive Officer be authorized to negotiate with the LG Grain Freights Group to finalise the matter of monies claimed from the SWZ.

2. Cr Sanford be authorized to conduct further discussions with the Chairman of the group (Cr Strange) regarding the matter.

Moved	Cr W Sanford	Seconded	Cr M Steck	Carried
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7.3 Annual Program of Topics for Discussion by Councils

The Executive Officer has invited both the Hon Minister for Local Government and the Hon Minister for Regional Development to attend a meeting of the Zone. Unfortunately neither are able to attend at this time. Further invitations will be extended in 2018.

Members are invited to suggest topics on which they would like to hear presentations. This will enable the Executive Officer to arrange suitable speakers well in advance.

Location	Meeting Date	Suggested Topics
Shire of Nannup	23 June 2017	Cr Dean will liaise with the EO on this.
City of Busselton	Friday 25 th August	Peron Naturaliste Partnership
Shire of Donnybrook-Balingup	Friday 24 th November	

7.4 State President's Report

State/Local Government Partnership Agreement

Primary in our State Election Campaign priorities was the need for the new State Government to sign a Partnership Agreement with the sector inclusive of a Communication and Consultation Protocol to provide Local Government with adequate time for consultation on legislation and issues effecting Local Government.

Following the election and together with the President of Local Government Professionals (WA), I wrote to the Premier proposing a draft agreement and requesting the establishment of a process for formal establishment of the partnership.

I am pleased to advise that at the recent meeting I had with the Local Government Minister, The Hon David Templeman, he advised that the Government is keen to advance the Partnership Agreement. Work is currently underway to bring this to fruition.

Local Government Act Review

A further Election Campaign priority was for a commitment to comprehensively review the Local Government Act. Minister Templeman has also agreed to this request.

WALGA has requested a consultative process for an Act review. A process involving WALGA, Local Government Professionals (WA), the Department of Local Government and Communities and the Office of the Minister for Local Government is proposed. As part of the process WALGA would regularly consult the sector for its views on particular issues. Key issues that the sector has already asked be considered relate to the retention of the General Competence principle and consideration of a size and scale compliance regime.

WALGA is hosting a roundtable for Local Governments on Wednesday, 17 May from 9:00am to 1:00pm to consider and discuss the potential impacts and opportunities of the National Disability Insurance Scheme on the sector.

In July 2017, the National Disability Insurance Scheme (NDIS) will be formally launched in WA. It is the most significant social service reform since Medicare was introduced in 1975.

WALGA is working towards establishing a base of evidence to better understand the implications of the NDIS system for Local Government and to inform policy and future advocacy.

Shadow Local Government Spokesperson

WALGA representatives met recently with the new Shadow Local Government Spokesperson, Tony Krsticevic, to brief him on the status of the sector. He was receptive to our commentary and looking to engage the sector in the evolving agenda.

PRESIDENT'S CONTACTS

During the December - April period, contacts that have occurred or are scheduled to take place prior to the next **State Council** meeting are as follows:

State Government Relations:

- State **Roads Funds** to Local **Government Advisory Committee**
- Hon. David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts
- Mr Tony Krsticevic MLA, Shadow Minister for Local **Government**; Heritage; Culture and the Arts; Citizenship and Multicultural Affairs

Local Government Relations

- ALGA Board Meeting x 2
- LGIS Board x 2
- Visit City of Cockburn, Mayor Logan Howlett, Deputy Mayor Cr Carol Reeve-Fowkes\CEO Mr Stephen Cain
- Visit Town of Claremont, Mayor Jock Barker, CEO **Stephen Goode**
- Visit Shire of Peppermint Grove, President Rachel Thomas, CEO John Merrick
- Visit Town of Mosman Park, President Ron Norris, CEO Mark Goodlet
- Visit Town of Cottesloe, Mayor Jo Dawkins, CEO Mat Humfrey
- Visit Shire of Mundaring, President David Lavelle, CEO Johnathon Throssell
- Visit Shire of Kalamunda, President Andrew Waddell, CEO Rhonda Hardy
- Visit Shire of Esperance, President Victoria Brown, CEO Matthew Scott
- Visit Shire of Dundas, President Jacquie Best, CEO Doug Stead
- Visit City of Kalgoorlie, Mayor John Bowler, CEO John Walker
- Mr Dale Park, President, WA Farmers

Conferences / Workshops / Public Relations

9 Zone Status Report for April

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2017 February 24 Zone Agenda Item 10.1 Hazard Reduction on Highway Reserves	That WALGA consult with Main Roads Western Australia seeking the development of some clear standards for roadside hazard reduction noting that this summer has seen a significant reduction in such hazard reduction within the South-West Region.	A letter has been sent to the Executive Director, Metropolitan and Southern Regions and to the Regional Manager setting out the concerns of the Zone and seeking a response from Main Roads WA.	April 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2017 February 24 State Council Agenda Item 5.12 Post Border Biosecurity Policy Position & Recommendations to the State Government	That WALGA: 1. Endorse the proposed post-border biosecurity policy position subject to amending policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters. 2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the Biosecurity and Agriculture Management Act 2007 as a priority.	STATE COUNCIL RESOLUTION MARCH 2017 That WALGA: 1. Endorse the proposed post-border biosecurity policy position with: a) The adoption of a recommendation for the re-instatement of an appropriately resourced Agriculture Protection Board; and, b) An amended policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters. 2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of	April 2017	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

	State Planning Policy 3.6 – Development Contributions for Infrastructure		<p>expectations for delivery of the components of the development contribution plan. However longer time frames than the 5-10 years proposed in the State Planning Policy (ie 10-20 years) would provide a more realistic set of parameters. It is possible to review the operation of the Development Contribution Plan at the end of its 'term' and either remove the plan as the subdivision has been developed, or endorse a new Development Contribution Plan only for the remaining land that is still being developed.</p> <p>STATE COUNCIL RESOLUTION MARCH 2017</p> <p>That the interim submission to the WA Planning Commission on State Planning Policy 3.6 – Development Contributions for Infrastructure be endorsed.</p>		
Sth West C	<p>2016 November 25</p> <p>Zone Agenda Item 10.4 Shire of Collie Submission – Charitable Rating Status</p>	<p>That WALGA;</p> <ol style="list-style-type: none"> Express concern to the Department of Housing regarding the proliferation of organisations (quite often managing properties on behalf of the Housing Authority) claiming charitable status and seeking to avoid paying rates. This has and will lead to a diminishing unsustainable rate base for local governments and urgent attention is required to address this matter, Seek agreement from the 	<p>A review of the charitable land use rate exemption provisions under Section 6.26(2) (g) of the Local Government Act is a long-standing advocacy position of the Association. WALGA calculates the loss in revenue due to the exemption is over \$17m per year. State Government's outsourcing of Department of Housing stock to be registered not for profit organisations that manage the community housing program will be included in the advocacy for a review of this provision continues.</p>	April 2017	<p>James McGovern Manager Governance 9213 2093 jmcgovern@walga.asn.au</p>

	Biosecurity and Agriculture Management Act	and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	Biosecurity Council and the A/Director General when discussion the new Biosecurity Policy position of the Association.		mbatty@walga.asn.au
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Note:

The EO will bring a report to the next meeting of all matters referred to State Council over the last 12 months to establish what matters remain outstanding.

12. Accounts

12.1 Payments

Executive Officer

\$1400

Moved	Cr M Bennett	Seconded	Cr M Steck	Carried
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MOTION:

That the financial report be received, and accounts be approved for payment

Moved	Cr M Bennett	Seconded	Cr M Steck	Carried
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13. Schedule of meetings 2017

Shire of Nannup	Friday 23 rd June 2017
City of Busselton	Friday 25 th August
Shire of Donnybrook-Balingup	Friday 24 th November

15. Closure

The Deputy President thanked members for their attendance and the Shire of Manjimup and their staff for the hospitality extended to the Zone delegates. Closed 11.35 am



Shire of Nannup

Bush Fire Advisory Committee Meeting

Committee Meeting held
Monday 1st May 2017
at 7.30pm in Council Chambers
at the Nannup Shire Office

BUSHFIRE ADVISORY COMMITTEE MINUTES

1. DECLARATION OF OPENING

Chairperson opened the meeting 7:35pm

2. RECORD OF ATTENDANCE/APOLOGIES

Attendance

Cr Patricia Fraser (PF) – Shire of Nannup Councillor (Deputy Chairperson)
Cr Robin Mellema (RM) – Chief Bush Fire Control Officer
Ashley Kidd (AK) – Deputy CBFCO
Mark Scott (MS) – Balingup Road FCO
Geoff Wilson (GW) – Carlotta FCO
Gerald Brown (GB) – Cundinup FCO
Danny Mosconi (DM) – DFES LSW District Officer Capes
Vic Lorkiewicz (VL) – East Nannup FCO
Peter Dickens (PD) – Nannup Brook
Paul Lamers (PL) – North Nannup FCO
John Gaunt (JG) – Peerabeelup FCO
John Dunnet (JD) – Scott River FCO
Rob Bootsma (RB) – Community Emergency Services Officer
Peter Clarke (PC) – Shire of Nannup Chief Executive Officer
Jonathon Jones (JJ) – Shire of Nannup Manager Infrastructure
Chris Lloyd (CL) – Bushfire Risk Planning Coordinator
Ian Wishart (IW) – Carlotta Bush Fire Brigade Captain
Greg Hodgson (GH) – FPC Community Forest Advisor
Scott Hedley (SH)
Tamara Hedley (TH)

Apologies

Cr Cate Stevenson (CS) – Shire of Nannup Councillor (Chairperson)
Ed Hatherly (EH) – DPaW Forest Officer Blackwood
Jeff Bennett (JB) – DPaW Forest Officer Warren
John Patman (JP) – Darradup FCO
Carey Curtis (CC) – Nannup Brook FCO

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Greg Hodgson-FPC

(GH) introduced himself to the committee stating that his role has come about from FPC improving relations with land holders where in the past has relied on DEC now DPaW to provide the liaising with land holders. He informed the committee that there is a signed document a Memorandum of Understanding with plantation managers in the South West with sharing resources. These resources include fire protection equipment and in case of a fire a phone call to the relevant Duty Officers will instigate mobilisation of resources to assist. (GH)

left behind booklets that DFES developed for plantation managers “Guidelines for Plantation Fire Protection” providing specifications for minimum standards. (GH) encouraged FCO’s to take a booklet and read through to help them understand the plantation management industry requirements. (GH) concluded by offering any assistance to FCO’s and potential plantation owners simply by phoning him to clarify any misunderstandings or a site visit.

Chris Lloyd-BRPC

(CL) informed the committee at the last meeting that a submission for the Bush Fire Management Plan had been completed and he would send the plan to the Office of Bushfire Risk Management. He is waiting for the plan approval from OBRM.

(CL) informed the committee that local BFB’s and the Water Corporation are planning to conduct a prescribed burn on Water Corp land between Dunnet Rd & Carey St to reduce the fuel loads and part of their FMP.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The Minutes of the Bushfire Advisory Meeting of the Shire of Nannup held in the Council Chambers on 6th February 2017 be confirmed as a true and correct record.

Moved:	(Mark Scott)	CARRIED
Seconded:	(Ashley Kidd)	

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

(RM) asked about the Vehicle Identification Stickers and the outcome of the uptake with brigades. (RB) informed the committee to date only Balingup Rd, Cundinup & Scott River brigades are the only brigades that have provided information as to the distribution of VIS to members and their vehicles. Currently the shire has a spreadsheet with all VIS numbers and vehicle/owner Information.

(RM) asked at the last meeting a motion was put forward to Council regarding writing to ministers to increase DPaW employees at the their Nannup depot.

(PC) informed the committee a letter had been written with other issues for the relevant Ministers to consider and a recently proposed restructuring of government departments from the newly elected Labor Party; indicated that this was the likely reason for no response being received to date.

6. REPORTS

6.1 Chief Bush Fire Control Officer – Report attached

6.2 Deputy Chief Fire Control Officer – Report attached

- 6.3 Community Emergency Services Officer/Training Coordinator – Report attached.
- 6.4 Brigade's FCO Report
 - 6.4.1 Balingup Road FCO (MS)

Wrote some permits with an absentee owner wanting to burn without permits due to time constraints while attending their property. (MS) said writing permits with conditions provides control with inexperienced land owners wanting to burn. Other than that it was relatively quiet.
 - 6.4.2 Carlotta FCO (GW)

Some permits written same as (MS) otherwise quiet.
 - 6.4.3 Cundinup FCO (GB)

Permits required consideration with grape growers in the area. (GB) had one fire with no permit he liaised with the owner and explained the permit process and provided information to assist the owner for future reference. (GB) mentioned a R2R submission was submitted for a new shed and a Light Tanker for the Cundinup BFB.
 - 6.4.4 Darradup FCO (JP)

Absent from meeting no report provided.
(JP) mentioned to (RB) over the phone he had written 50-60 permits this season.
 - 6.4.5 East Nannup FCO (VL)

All quiet after the fires around Christmas and the New Year.
 - 6.4.6 Nannup Brook FCO (CC)

Two new members joined the brigade with MR licenses, this will benefit the brigade with mobilisation.
 - 6.4.7 North Nannup FCO (PL)

Written 20 permits otherwise quiet.
 - 6.4.8 Peerabeelup FCO (JG)

Nothing to report.
 - 6.4.9 Scott River FCO (JD)

Some permits written. A 200 Ha controlled fire in the Scott River area occurred last Saturday 29-04-2017 all went well the fire pushed up some smoke.
- 6.5 Department of Fire and Emergency Services – Report attached
- 6.6 Volunteer Fire and Rescue Service – No report

6.7 Department of Parks and Wildlife
Blackwood Report attached

7. GENERAL BUSINESS

(MS) expressed concerns over DPaW prescribed burns being postponed due to possible considerations with grape growers this season with a late harvest. (MS) would like BFAC consider writing to DPaW that the community has priority with safety over grape grower concerns. (PD) explained as a grape grower himself that he was notified by DPaW of a pending burn some 3 weeks ago and replied he had harvested his grapes and that that particular burn has not preceded. DPaW are required to notify grape growers in the possible smoke affected areas of a pending burn. (MS) said grape growers were provided priority over community safety. The committee discussed the issue with mixed opinions but the majority agreed that no letter be written to highlight this sentiment at this stage. (PC) informed the committee he could raise the issue of smoke taint if and when the Ministers liaise or meet the shire regarding the other matters. The committee agreed this would assist the concerns of members.

(GW) discussed concerns over shortening the permit season especially that it is very dry in the bush and grasses. The majority of FCO's all agreed that it may cause extra work for FCO's writing permits but at least it can be controlled and inexperienced permit holders have conditions to assist with reduced fire escapes at these times when the weather may not be conducive to a controlled burn.

(VL) asked about the Telstra Tower with the outcome of Council meeting last week. (PF) stated Council agreed to the location provided by Vision Stream survey. (VL) did not agree with the location from Vision Stream. (PC) said Council commented on the Tower Rd location to Telstra, they were concerned with other antenna services therefore not the preferred site. (PC) said that the antenna preferred site as selected would only have a 40m monopole and other services in the area were readily available. Vision Stream contacted neighbouring property owners for securing the site for the antenna. (VL) was not convinced that this is the best location and had received a phone call from Boyd Brown – Telstra SW Manager inferring that Telstra had no information with the location selected. (PC) informed (VL) that Council acted on the knowledge that Vision Stream was the professional organisation with providing the preferred site for the Telstra antenna based on their survey.

(RM) encouraged committee members to read through the documents provided by Greg Hodgson – FPC and liaise with Greg with any queries.

(JD) asked whether the meetings during the colder months start earlier; the committee agreed to start at 7:00pm at the next meeting on the 7th August 2017.

8. DATE FOR NEXT MEETINGS PROPOSED

Monday 7th August 2017 at 7:00pm

9. CLOSURE OF MEETING

Chairperson closed the meeting at 8:46pm.

**BFAC Meeting 01-05-2017
CESO Report**

10-03 Submitted three R2R submissions to DFES LSW Regional Office; Cundinup BFB, Darradup BFB & Nannup Brook BFB. Also submitted LGGS Operating Grant for 2017-2018.

Assisted Scott River BFB with repairs to brigade shed from a break-in. Organised Margaret River Glass to repair broken window. Notified Police of the break-in; no items stolen from initial investigation. Received a quote to install stainless steel mesh guards to windows.

29-03 Presented an awareness session for caravan owners with fire safety in and around caravans at the Nannup Caravan Park. There were 50 in attendance with good interaction and feedback for future sessions.

31-03 Commenced holidays returned to work on the 26-04-2017.

27-04 Attended an eAcademy Report workshop at DFES LSW Office.

**BFAC Meeting 01-05-2017
Training Coordinator Report**

Discussions with Jonathon Jones that I arrange Introduction to Fire Fighting and Bush Fire Fighting courses for Shire Depot employees. Two separate courses will be necessary to allow employees to continue with normal depot duties.

06-05 Assisting DFES LSW with presenting Pump Operations course in the Shire of
07-05 Donnybrook/Balingup.

22-07 On Road Driving course in Nannup at the Nannup SES facility as per Nannup
23-07 BFS Calendar awaiting nominations.

05-08 Off Road Driving course in Nannup at the Nannup SES facility as per Nannup
06-08 BFS Calendar awaiting nominations.

I have liaised with DPaW staff to be included in their Heavy Tanker Off Road Driving course. The course is nationally accredited and Nannup BFB members have expressed interest with participating.

Rob Bootsma

To: Shire of Nannup
From: Blackwood District, Parks and Wildlife.
Date: 1 May 2017
Subject: Bush Fire Advisory Committee.

- Priority Burns remain the same in the Nannup Shire for Autumn 2017 although the department has been restricted in undertaking prescribed burning whilst the wine industry harvests their produce. The burns are-
 - a. Cambray BWD_050 6443 hectares
 - b. Barrabup - BWD_049 130 hectares remaining
 - c. McGregor- Millbrook BWD_102 17546 hectares
 - d. Nelson - BWD_039 2651 hectares. (adjoining NP Shire)
- The remaining planned burn program in the Shire of Nannup – for 2017:
 - Beaton – BWD_004 654 hectares
 - Jalbarragup – BWD_013 683 hectares
 - Chester- Moonah BWD_080 14825 Ha
- District has seen 59 bushfires totalling around 500ha.
- District has plans for 77,558 ha of Autumn burning which appears highly unlikely but does leave us in a good position with all planning and preparation being completed.
- Up until the 27th April the district has only been able to undertake 1 prescribed burn in the Camballin area north of Boyup Brook consisting of approx. 600 ha. The district continued to seek approval to undertake prescribed burns but have been unsuccessful mainly due to the harvest activities associated with the wine industry. It is acknowledged that the department does have legislative authority to undertake prescribed burns but believe it prudent to –
 - Acknowledge a change in government and possible shift in thinking
 - take a long term approach to consulting with stakeholders and their concerns.

- and by doing so , not compromise ongoing funding to undertake a raft of bushfire mitigation measures. There is still 2 years of funding available from government to implement bushfire mitigation measures. We hope this be continued post the 2 year period.
- Over the weekend of 28-30 April we have been able to burn 100 ha at Nelson west of Bridgetown and east of Nannup on Brockman Hway and a small section of bush off Sears Rd which got a bit willing causing a cessation to operations.
- a. Beaton (Gold Gully / Leeuwin Loop road) remains on the program for the 5th year running. It is likely to be escalated in priority now that adjoining fuels and the backlog have been reduced.
- b. The Blackwood District has consolidated our 1 and 3 year burn plans. As always, if there are any special areas that are considered high risk and that need to go onto the burn program please contact me as soon as possible to discuss.

Mark Moore

Fire Operations officer, Blackwood District
Department of Parks and Wildlife

Deputy CBFCO Ashley Kidd – Report for BFAC Meeting 01 May 2017

I attended a Lower South West ROAC Meeting on 22nd March 2017 at Manjimup Operations Centre Training Room. A lot of items were discussed and many will have an impact on the operations in our Shire and are of interest to everyone in general. These were:

- There has been a presentation in Nannup concerning minimisation of the impact on smoke taint in grapes and the wine produced from them. This impact was further discussed in this forum.
- Graham Swift, DFES Assistant Commissioner Country Operations gave a presentation and included various items
 - o There is to be a national prescribed burn forum held in August this year in Busselton. Further details will become available prior to this time.
 - o The fire mitigation works in the Kimberly's is behind requirements and it is proposed that a request will be made to form teams from South West Brigades to assist in this work. This work is likely to be carried out in August or September.

- o AVL on the fire ground is being rolled out in various areas with the intention that
this will be complete before the next fire season. It is expected at this stage that
Chiefs and Deputies will have access to this system
 - o Once again the importance of maintaining a personal diary was discussed as support in case of later health issues.
 - o Western Power grants are now available up to a value of \$5,000 to cover the purchase of equipment or undertaking capital works on stations and appliances. Shire to maintain records.
- Tony, Association of Volunteer Bush Fire Brigades, spoke on the formation of a rural fire service and advised that it may contain a staff of 100 with 50 in head office.
- Parks and Wildlife presented their indicative prescribed burn program for the remainder of 2017.
- Apparently some fire fighters are applying for a course before being on the correct pathway.
- There is an AVL presentation on the volunteer portal.
- A warning was provided that the hand held internal halogen lights now installed in cabs may cause a fire if not turned off and mounted in their cradle. Alternatives are being researched for those appliances affected, i.e. LED lights or safety trigger grips.



Ashley Kidd
Deputy CBFCO



NANNUP SHIRE LEMC MINUTES

Meeting held 3rd May 2017

CESO

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 10 were confirmed by LEMC
Chairperson 3rd May 2017 is a true and accurate record.

.....

Cr Tony Dean (Shire President)

SHIRE OF NANNUP

Local Emergency Management Advisory Committee

**Wednesday 3rd May 2017
Held at the Council Chambers**

MINUTES

1. OPENING

Mr Tony Dean chaired the meeting and declared the meeting open at 3:01pm

2. ATTENDANCE & APOLOGIES

Attendance:

Mr Tony Dean (TD) – Shire President/Chairman
Mr Peter Clarke (PC) – Chief Executive Officer
Mr Rob Bootsma (RB) – Nannup CEO Executive Officer
Mr Bob Longmore (BL) – Shire of Nannup Councilor
Mrs Louise Stokes (LS) – Nannup Recovery Coordinator
Mrs Sally Shaw (SS) – Nursing Unit Manager - Nannup Hospital
Mr Ian Guthridge – Department of Agriculture and Food WA
Mr Peter Thomas (PT) – DFES LSW District Officer Emergency Management
Ms Roma Boucher (Ms RB) – Department of Child Protection & Family Support

Apologies were received from:

Mrs Felicity Dear – Nannup District Senior High School Principle
Mr Andrew Wright (AW) – DFES Area Officer Geographe
Mr Vik Cheema (VC) – Office of Emergency Management
Mr Chris Lloyd (CL) – Local government Bushfire Risk Planning Coordinator
Mr Ross Croft (RC) – Nannup St Johns Ambulance
Mrs Cheryle Brown (CB) – Nannup CRC Manager
Mr Simon Bickers (SB) – Nannup Police Sergeant
Mr Jonathon Jones (JJ) – Manager Infrastructure
Mr Leon Gardiner (LG) – DFES LSW

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

(TD) introduced Mr Peter Thomas and asked if he could provide an explanation with his new appointment in the region.

(PT) informed the meeting the position came about from the Ferguson Report into the Waroona Fire. The report highlighted the need to better support communities and emergency responders with emergency management. There

are two positions in the South West; (PT) was successful in the Lower South West region based in the Manjimup office and Mr Andrew Wright secured the position in the South West and he will be based in the Bunbury office. (PT) said he will work closely with Local Governments assisting with their emergency management requirements.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

(IG) ask that from previous minutes Department of Agriculture and Farming WA be changed to Department of Farming and Food WA. (RB) will correct the minutes.

That the meeting minutes of Local Emergency Management Advisory Committee meeting held Wednesday 1st February 2017 be confirmed as true and correct.

Moved – (Sally Shaw)

Seconded – (Bob Longmore)

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES –

No business discussed from the previous minutes.

6. REPORTS

6.1 (RB) - Report attached

6.2 (PT) - several fires reported in the LSW with a couple of escaped burns in the Shire of Manjimup. Bridgetown had a significant fire involving all agencies all worked well together to extinguish the fire. Donnybrook had a threatening fire although with organized community groups and volunteer brigade support reduced the fire to losing some sheds and vehicles with no houses or large structures being destroyed by fire. The Donnybrook fire involved two Local Governments and two DFES regions and was managed very well a credit to LG's and DFES staff.

(PT) informed the meeting that crew protection to all appliance has been completed with a few more installations required for the newly implemented Automated Vehicle Locator device which allows incident management the ability to track all appliances on the fire ground and elsewhere. This is an excellent for occupational, health & safety for volunteers, career and staff attending incidents.

6.3 (SS) - said Western Australian Community Health Service had a emergency management meeting and it was decided to inform their staff and the community of the high fire risk associated with the low rainfall. (SS) asked DFES was there any notification process to notify the community or public from the DFES Media. (PT) indicated other than particular weather information provided from the Bureau of Meteorology

nothing that comes to mind but that may change. (SS) raised this so WACHS does not advertise incorrect messages to their members/clients. (PT) said some LG's had opened their fire season and also said DFES were encouraging the community and public with getting involved in the Winter Burning Program which was run by DFES encouraging LG's to host such events.

6.4 (LS) - the Shire of Nannup has put out notices i.e. permits, camp fires etc. on the community website to assist with distributing information.

6.5 (Ms RB) – Report attached

6.6 (IG) – Report attached

7. GENERAL BUSINESS AROUND TABLE

(BL) informed the meeting he was on ABC radio and regarding the potatoe crop bacterial disease he mentioned that DAFWA were running trials to ascertain the disease existence and locations. (IG) provided an in-depth explanation of the process of the trial and the effects of the disease to the industry. (BL) said there was some concern of the treatment to the disease with wildlife and farming animals. WA has a good monitoring program and the remainder of Australia is free of the disease for the moment. (IG) said the introduction of the disease was not known but usually the eastern seaboard is affected first especially if the produce was imported from New Zealand.

(RB) informed the meeting it was time to perform another emergency exercise. Discussion with the type of exercise continued until it was decided that (RB), (PT) & (LS) liaise with each other the exercise scenario and notify all LEMC members the emergency exercise details.

8. NEXT MEETING

Wednesday 2nd August 2017 at 3:00pm, venue to be notified.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 3:54pm.

LEMC Meeting 03-05-2017
EO Report

21-02 Nannup hosted the South West Emergency Management Alliance meeting. Members at the meeting provided reports;

Neville Blackburn-Child Protection Family Support talked about the Great Southern floods and the impact on communities and freight and general vehicle movement, the extensive damage to properties and the process of assisting them.

Vik Cheema-Office of Emergency Management discussed the role of OEM with relocating the office to Dumas House on the same floor as OBRM.

Chris Widmer-City of Bunbury discussed the process that City of Bunbury are adopting to ascertain 'assets at risk'. Chris has some reservations of the effectiveness of the BRMP currently being developed by DFES. The City of Bunbury has applied the 'whole of risk' approach and developed an independent risk tool.

Lauren McDonnell-DFES Community Engagement Officer SW Bunbury introduced herself as the replacement for Selina Young. Very keen with establishing more Bushfire Ready Groups in the SW region.

Glen Norris Shire of Bridgetown-Greenbushes reported a fire on the 25 January and the evacuation centre was opened for a short period due to fire being contained and controlled within a couple of days. The recent flood waters also provided some concern with river bank being compromised.

Dean Freeman-Shire of Capel reported on the Capel/Donnybrook fire. This fire involved two shires and two DFES regions. Dean thanked all brigades that attended. Capel BFB's were having a meeting to discuss the Rural Bush Fire Service proposal to develop a submission to send to WALGA.

Chris Lloyd-Shire of Augusta-Margaret River presented a report from Nathan Hall with Local Emergency Management Arrangements have been revised and going through the process of acceptance. AMR had completed their internal pre-season recovery meeting with new and existing staff. Two shire representatives attended the State Risk Project in Capel and await the next phase of the project. The shire has responded to the Economic Regulation Authority with the WALGA survey, the timeframe was very short and therefore not adequate time with stakeholder feedback.

Andrew Dover-Shire of Collie provided a submission regarding the ESL. He pointed out that a Rural Fire Service would be beneficial for rural brigades. Discussions with Water Corporation and a 1 in 100 year flood event exercise, seeking AWARE funding for the project.

Bob Longmore-Shire of Nannup Councillor stated the flood in Nannup became a tourist attraction. The river peaked at 7m which is approximately just above the 1941 flood tree level mark. Nannup have had a number of fires with a couple of fires being suspicious. These fires may have been arson and are concerning.

Chris Widmer-City of Bunbury the City of Bunbury is more than happy to share the presentation that was provided a year ago on their Business Continuity Plan, this tool is good to look at triggers for all types of emergencies and inter-agency action. Bunbury BFB and SES have been restricted to one unit. Both units have

reported filling out more paperwork than actual work, interesting exercise with what are volunteers required to do. City of Bunbury has got a \$750,000 to undertake a flood study, funded equally from City of Bunbury and grant funds.

Rob Bootsma-Shire of Nannup provided a report on the fires, monitoring rising river levels, Rural Urban Interface exercise, appliance suitability with environment, last BFAC meeting members asked that the shire write to relevant Ministers for additional resources at DPaW Nannup Depot.

21-03 Attended an OH&S Workshop organised by DFES LSW Manjimup Office.

31-03 to 26-04 Annual leave.

22-04 The Forest Rally 2017 event in Nannup was supported by 5 Nannup BFB's

23-04 attending 2 shifts over the 2 days. No report of injuries some damaged to competing rally vehicles.

27-04 The radio network was non-operational for about 1.5 weeks and the shire had no keys to the cabinets or locked gate at Tower Road. Shire of Nannup staff contacted DFES LSW Manjimup Office they informed us to call DJ Communications located in Manjimup to organise a visit. DJ Communications found that ants had caused the problem. LG are looking at obtaining a set of keys to assist with future issues.

01-05 Nannup BFAC was held and several matters raised; telecommunication tower location concerns, postponed DPaW prescribed burns, changing restricted permit season.

Rob Bootsma

**SOUTH WEST
DISTRICT EMERGENCY SERVICES OFFICER'S
QUARTERLY REPORT
4th Quarter – 01April to 30June 2017**

Meeting: Shire of Nannup

Date: Wednesday, 3rd May 2017

1. Workers from CPFS Emergency Services Unit were recently seconded to support the Queensland recovery work, and I was included with the 1st team departing on Sunday 9th April 2017. We travelled to Mackay via Brisbane and following a briefing, were transported by car approximately 200kms north to Bowen and were based at the local TAFE operating as the recovery hub.

- We were advised 80 recovery teams were working in the affected areas;
 - Following some training we travelled to and attended the homes of affected residents offering outreach services in conjunction with Lifeline and Red Cross;
 - 5 different types of financial assistance was available from the Queensland State Government, however we were mainly dealing with 2 types – Immediate Hardship and the Essential Services Grant. The other 3 types – Essential Household Contents, Structural Assistance and Essential Services Safety and Reconnection Schemes were income tested and required further inspection and assessment.
 - Local residents described the cyclone as not being so bad and some previous experiences being worse, but the subsequent torrential rainfall (described by BOM as 'phenomenal') with 48 hour accumulations exceeding 1,000mm (39in) caused greater problems.
 - As at 8th April, 6 deaths have been reported and two people are listed as missing in Queensland, and another 6 deaths were reported in NSW. (ref Wikipedia 01May2017)
 - The weather was warm and humid and I was grateful it was April and not Jan/Feb as per the last activation in 2011. We were also advised to wear long sleeves etc and were supplied with insect repellent and sunscreen.
 - Four of our team of eight returned on Saturday 15th April and I appreciated the experience including the opportunity to work with Lifeline in particular, with some challenging visits to people indicating suicide and another being highly traumatised following their experience. I was also mindful of the logistics involved in sustaining 80 recovery teams and how WA would cope if a similar event occurred over an area of 1,800 kms of our State coastline.
2. I have recently commenced a round of Emergency Welfare Coordination Group meetings and the Shire of Nannup meeting was held on Monday 3rd April 2017 with 7 attendees. Items reviewed at the meeting were:
- CPFS updates
 - Agency Roles and Responsibilities handout
 - Waroona Complex Bushfires update and Special Inquiry Report by Euan Ferguson
 - Gwindinup Bushfire activation and lessons learnt
 - Agency updates including Equine Welfare
 - CPFS Annual Welfare Field Exercise – 2016 @ Margaret River, planning for 2017 @ Busselton
3. CPFS now has a supply of 50 x air mattresses/blankets/towels and toiletries stored in our ES trailer at the Bunbury office in readiness, for an event in the SW District.
4. I will be attending our Emergency Services Unit Conference from the 9-11th May in Perth. The agenda will cover a review of the year's activations for the State; Yarloop in Recovery; Questions on notice and our Queensland deployment.

Roma Boucher

LOCAL EMERGENCY MANAGEMENT COMMITTEE DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT

State News

Ferguson report - Implementation update

The SEMC and the OEM (former SEMC Secretariat) have made substantial progress on most of their recommendations and/ or opportunities for improvement. The SEMC noted all the recommendations and opportunities, assigned to the SEMC and OEM, that have been completed. The status of the remaining items is:

Community sirens:

- The OEM has developed draft guidelines and an associated discussion paper. These have been circulated widely for comment. Discussions are continuing with local governments who are interested in piloting the guidelines and/or proceed to install one or more sirens.

Farmer and Forestry fire-fighting units:

- The OEM has prepared a discussion paper for wide circulation and has commenced discussions with the WA Farmers, Pastoralists and Graziers Association, Forest Industries Association and other stakeholders.

The SEMC noted the progress made in relation to assessing the applicability of strategic control priorities for fire being applied to all hazards. The SEMC Response Capability Subcommittee has discussed relevance to, and benefit of, applying strategic control priorities to all hazards. Further clarification and analysis is underway and will be presented to the SEMC once completed.

It is anticipated that the responsibility for monitoring the progress of Ferguson Report recommendations will transfer from the Department of Premier and Cabinet to OEM in April or May 2017.

2017 Australasian Natural Hazards Management Conference (ANHMC)

The 2017 Australasian Natural Hazards Management Conference will be hosted by the Office of Emergency Management and will take place from 30 October to 3 November 2017. The main venue will be The University Club of Western Australia. The theme of the conference is "Translating Research into Practice". The website is up and running and an email has been sent to all stakeholders announcing the conference.

<http://anhmc.org/>

SW District News

State Risk Project – Local Risk

In 2013, the State Emergency Management Committee (SEMC) initiated the State Risk Project, which was designed to gain a comprehensive and consistent understanding of the risks faced at state, district and local levels.

To date work has concentrated on the state and district levels, however the focus is now firmly on the local level, and the roll out of this phase of the project began late in 2016.

The project aims to;

- ☐ Help local governments to understand their risk
- ☐ Assist local governments to complete the emergency risk management (ERM process as required by existing policy)
- ☐ Allow the state to gain a comprehensive understanding of current risks at the local level
- ☐ Provide information to enable future mitigation at all levels which will reduce the future cost of disasters.

The local level component of the project has begun. Thus far, group workshops have been held in the Great Southern and South West, involving 33 local governments. The aim of the local level phase is to provide training, support and tools to local governments to assist them to undertake the emergency risk management process (as required by existing policy).

Planning is currently underway to facilitate combined group workshops for the local governments in the South West EM district.

For further information on the State Risk Project – Local, and a list of frequently asked questions, please use this link to website: <https://www.oem.wa.gov.au/Pages/Risk-Local.aspx>

South West DEMC meeting schedule

- ☐ 2 May 2017
- ☐ 10 Oct 2017

**District Emergency Management Advisor
South West
Office of Emergency Management**

Vik Cheema

Department of Agriculture and Food, Western Australia

DAFWA staff has been working on a Level 3 Biosecurity Incident response since early February 2017.

The response is to an insect pest incursion of Tomato Potato Psyllid (TPP; *Bactericera cockerelli*), discovered in the Perth metro area in early February. This is the first detection of this insect pest in Australia. The insect is known to occur in New Zealand, Norfolk Island and USA.

TPP is a vector of a potato disease known as Zebra chip (*Candidatus Liberabacter solanacearum* CLso), which causes potato tubers to go brown when cooked.

Host plants of TPP include Potatoes, Tomatoes, Chillies, Sweet Potato , Capsicums, Eggplant and Tamarillos. In addition common weed species such as Nightshade and Boxtorn are also hosts.

DAFWA is leading the response and working closely with industry and both the National Management Group and Cooperative Centre Emergency Plant Pests (CCEAP) on this response.

Dafwa has forward command posts in the south west region at Bunbury, Manjimup and Albany offices. Working within the guidelines of the Emergency Plant Pest Response Deed, DAFWA has been conducted a rigorous surveillance program for TPP and extensive testing of both plants and any detected psyllids for CLso.

Statewide DAFWA has surveyed 1427 properties, detected TPP on 56 properties in the metro area and 18 in the regions.

There has been NO detection of CLso in Western Australia to date.

The National Management Group has determined that eradication of TPP in WA is not technically feasible, and recommends a transition to management for the pest.

DAFWA response to continue with major focus on increased surveillance for CLso.

The major impact on industry and growers is bans on interstate movement of horticultural produce; more specifically in the Manjimup and Albany regions the non-movement of seed potatoes has severely impacted horticultural businesses. Interstate movement bans are also impacting producers of non-TPP host crops as there are movement restrictions on crops that have been deemed as possible “carriers “of TPP. DAFWA and industry representatives are continuing to work on protocols to recommence interstate trade.

DAFWA LEMC representative and Manjimup Forward Control Post TPP Manager ,Ian Guthridge thanked Perter Clarke, Nannup Shire CEO and the Nannup Shire customer service staff for their assistance with the residential trapping collections in the Nannup Shire. Nannup residents have been very supportive of the response and actively participated in the surveillance.

Regards
Ian

Ian Guthridge | Area Manager

Manjimup Horticultural Research Institute | Manjimup RSU | Vasse Research Centre
Southern Region
Department of Agriculture and Food, Western Australia



DISABILITY ACCESS AND INCLUSION PLAN

JULY 2017- 2020

This plan is available in alternative formats such as large print, on compact disc or electronic format by email on request.
This plan is available on the Shire website: www.nannup.wa.gov.au

Effective From:	1/12/2013
Expires on:	1/6/2020
Next Review:	1/6/2018
Adopted by Council:	28 NOVEMBER 2013 RES 9050 ADOPTED BY COUNCIL ON 28 NOVEMBER 2013

BACKGROUND

The Shire of Nannup

Nannup is a scenic community of 1302 people nestled in the beautiful Blackwood River Valley 300 kilometres south of Perth, and centrally located between the towns of Busselton, Margaret River, Manjimup and Bridgetown.

Historically, Nannup was a timber milling town and, while timber is still a major industry, the area's natural beauty, together with its unique character and heritage, is becoming a popular tourist draw card in the South West region.

The Shire of Nannup manages and maintains public infrastructure facilities including roads, paths, drains, community buildings and recreation spaces. The Shire also provides a range of services such as shire staffed office services, library, community and recreation facilities and programs. The quality of this infrastructure is vital to the social and economic well-being of the shire as a whole community, as it enhances the lives of all people, especially those community members and visitors that have disabilities and diverse needs.

People with Disability in the Shire of Nannup

The residential population of the Shire of Nannup is currently estimated at 1302 (2011 Census) with a 0.8% annual growth. According to the Australian Bureau of Statistics (ABS Survey of Disability, Aging and Carers (2006), 20.6% of Australians, or more than 1 in 5 people, identify themselves as having some form of disability. In the past two years there has been a 60% increase in the number of families moving to the Shire with children with disability who are registered with DSC or currently being assessed.

Planning for Better Access and Inclusion for People with Disabilities

The Shire of Nannup Disability Access & Inclusion Plan (DAIP) for 2017-2020 has been designed to meet the requirements of the Western Australian Disability Services Act (1993 amended 2004), the Commonwealth Disability Discrimination Act (1992) and the Equal Opportunity Amendment Act, Western Australia (1998, amended 1988). It responds to new initiatives by the State and Federal governments in recent years and sets the stage for responding to diversity by expanding upon previous disability service plans and the Disability Service Disability Access & Inclusion Plan 2011-2016 to incorporate the needs of all members of the community. It has a particular focus on nurturing a community where diversity, difference and a sense of identity is respected and valued. These values are underpinned by a commitment from the council to the creation of fair and equitable access for all residents and visitors to the shire. The plan is subject to annual review and may be amended and extended as priorities and needs change.

The vision of the DAIP is for an accessible and inclusive community and the format will concentrate on seven key areas:

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and facilities of a public authority.

Outcome 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Outcome 4: People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

The Shire of Nannup's role in Access & Inclusion

The Shire of Nannup is responsible for a range of functions, facilities and services in the region including:

Services to property:

Construction and maintenance of council owned buildings
Construction and maintenance of roads, footpaths and cycle facilities
Land drainage and development
Waste collection and disposal
Litter control and street cleaning
Planting and caring for street trees
Bush fire control.

Regulatory services:

Planning of road systems, sub-divisions and town planning schemes
Building approvals for construction, additions or alterations to buildings
Ranger services, including dog control
The development, maintenance and control of parking.
Provision and maintenance of outdoor playing areas, parks, gardens, reserves
Provision and maintenance of facilities for sporting and community groups
Public library and information services
Environmental health services

General administration:

Provision of general information to the public and the lodging of complaints and payment of fees including rates and dog licences.

Processes of government:

Ordinary and special council and committee meetings

Electors meetings and election of council members

Community consultations.

Responsibilities in relation to external developers:

A key responsibility of the Shire of Nannup is that of ensuring that developers meet the mandatory access requirements of:

- Building Code of Australia
- Disability (Access to Premises Buildings) Standards 2010, under the Disability Discrimination Act 1992
- Australian Standard 1428 – Design for Access and Mobility

Responsibility for Implementing the Disability Access & Inclusion Plan

It is a requirement of the Disability Services Act that public authorities must take all practical measures to ensure that the Disability Access and Inclusion Plan is implemented by its officers, employees, agents and contractors. Implementation of the Disability Access and Inclusion Plan is the responsibility of all areas of Council. Some actions in the Action Plan will apply to all areas of Council while others will apply to a specific area. The Action Plan sets out who is responsible for each action.

Review of the 2011 – 2013 Disability Access & Inclusion Plan

Outcomes of the 2011- 2013 Disability Access & Inclusion Plan includes:

- A large print section has been integrated into the main library with individual spine signage,
- Audio books, e books and music CD's have been purchased for library.
- Discussion has been held with the hospital for residents to access library on weekly basis or to initiate a book delivery service to the hospital.
- Free internet is offered in the Shire library
- An audit of the town site footpaths has been completed and priorities for upgrading, replacement and construction have been identified and included in the Nannup Bike & Footpath Plan.
- Sensor lighting has been erected around the Shire building.
- An audible loop has been installed into Council Chambers.
- Line marking has been undertaken on all ACROD bays in the townsite.
- The Shire office front door has been modified so that it is not as heavy when opening and closing.

- The FROGS Early Learning Centre has been completed to BCA standards. The carpark has one universal access bay and ramps have been incorporated into the design.
- The Shire has participated in the 'You're Welcome' program and education sessions have been rolled out to business operators.
- Traffic management plans for events now include consideration for ACROD parking and people with disabilities.
- Workshops have been held for staff on "Dealing with Challenging Behaviours" and "Enhancing Access".
- Press releases have been issued in the Nannup Telegraph and on the Shire website to advise that information is available in different formats. Agencies that liaise with families and people with disability have also received this information.
- An electronic door and new ramp has been installed at the front entrance to Council offices.

Consultation

The Access & Inclusion Plan 2017-2020 replaces the previous plan and was developed with input sought from:

- Shire of Nannup elected members
- Shire of Nannup staff
- Agencies and organisations working with or supporting people with disability or aged and their carers who live or work in the Shire of Nannup
- Families of People with disability, aged and their carers who live or work in the Shire of Nannup
- Residents and ratepayers of the Shire of Nannup.

Comment on the Access & Inclusion Plan 2017-2020 was sought by way of written submissions, during public consultation, a community workshop or by appointment with the author. The opportunity to comment on the Plan was promoted through media releases, public notices, the Shire's website and direct mail to identified stakeholders. The adopted Plan is available for download from the Shire's website, for viewing at all Shire public libraries, and copies made available on request. The adoption of the new Plan was promoted through media releases, public notices and the Shire's website.

Communicating the Disability Access and Inclusion Plan to Staff and People with Disabilities

- Council has a copy of the Disability Access and Inclusion Plan available on the Shire of Nannup website. The plan is available by alternative formats such as large print, on compact disc or electronic format by email on request.
- The adoption of the new Plan was promoted through media releases, public notices and the Shire's website.

Review, Reporting and Evaluation Mechanisms

Review and Reporting

- An appointed Council Officer will undertake an annual review of the Disability Access and Inclusion Plan in consultation with people with disability within the community, community groups and organizations that provide direct and indirect services to people with disability, event management organizers and Council staff.
- Prior to 31 July each year, an annual report will be lodged with the Disability Services Commission reporting on progress made by the local government authority and any agents/contractors in relation to achieving the seven desired Disability Access and Inclusion outcomes and strategies employed by Council to inform its agents/contractors of its Disability Access and Inclusion Plan.
- Contractors and agents will be provided a copy of the DAIP with the signing of their contract or as part of their induction process. There will also be information in the contract that the DAIP is located on the Shire website.
- Council will fulfil the Disability Services Act requirement to lodge a copy of any amendments to the Disability Access and Inclusion Plan with the Disability Services Commission.

Evaluation

- Council will receive any status reports on the Community Access and Inclusion Planning process to be used in seeking feedback from the community.
- Elected members of Council and Council officers will also be requested to provide feedback on how well they believe the strategies are working and to make suggestions for improvement.

OUTCOME 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.

STRATEGY	BARRIERS	ACTION	TIMEFRAME	RESPONSIBILITY
Library	People not aware that Shire staff will provide assistance in the library	Place sign on main counter indicating that assistance is available.	Ongoing	MCS
		Shire staff move around counter to help borrowers.	Ongoing	MCS
		Integrate large print section into main library with individual spine signage	Ongoing	MCS
		Direct customers to CRC to access government information on large touch screen	Ongoing	MCS
		Continue to purchase audio books, e books and music CD's for library.	Ongoing	MCS
		Investigate opportunity for hospital residents to access library on weekly basis or delivery service to hospital and Danjangerup Cottages	Ongoing	MCS

STRATEGY	BARRIERS	ACTION	TIMEFRAME	RESPONSIBILITY
Building Standards	Counter is too high	Staff to assist people with disability around public side of counter	Ongoing	MCS
		Check plans prior to approval for compliance with Australian Standards as best practice.	Ongoing	CEO
Australia Day Breakfast	Access	Ensure event is accessible and people with disability are encouraged to attend	Ongoing	ECDO
NDIS	Education about program	NDIS will roll out as per Government specifications in 2017. Education and awareness will be undertaken as appropriate	Ongoing from 2018	NDIS and Associated governing body
Keys for Life, driver learning	Access	Investigate opportunities through disability support services for Keys for Life and driver learning programs	Ongoing	Roadwise committee, DSC, ECDO, families

OUTCOME 2: People with disability have the same opportunities as other people to access the buildings and facilities of a public authority.

STRATEGY	BARRIERS	ACTIONS	TIMEFRAME	RESPONSIBILITY
Footpaths	Existing footpaths not user friendly to people with mobility problems	Continue to upgrade footpaths as part of the maintenance program and construct new footpaths to BCA standards	Ongoing	MI
	Lack of tactile markers	Tactile markers to be purchased and laid onto footpaths	2017	MI
		Line marking on cycle paths to be completed on regular basis	Ongoing	MI
Main Shopping Precinct	Traffic speed through town	Request for Police/Main Roads to undertake speed monitoring at irregular times of day throughout the year.	2017-18 and ongoing	MI
		Request to Police/Main Roads that during major events traffic speed is reduced to 40km per hour in CBD	2017-18 and ongoing	MI
		Investigate pedestrian handrails to be installed at key crossover points of footpaths in CBD	2019	MI
				CEO

		Ensure BCA standards applied with the Main Street upgrade		
Access to Council Facilities	Difficult to load/unload stores and catering supplies	Ensure when Recreation Centre upgrade occurs, consideration is given to car-parking, toilets, showers and entrance	2017	CEO
	Heavy door at entrance to recreation centre difficult to open	Investigate installing electronic door at front entrance to Recreation Centre	2019	CEO
	Access	Upgrade to toilets and showers to be constructed to Australian standards	2018	CEO
Tenders and Contractors		Ensure tender documents and contractors agreements have relevant planning and legislative information relating to Disability codes	Ongoing	ALL SENIOR STAFF
Playground upgrades	Lack of 'All Abilities' play equipment	Any new playground development to consider universally accessible and sensory equipment Water playground and nature playground to be considered in future development.	Ongoing	MI
Ablution Upgrades	Limited disabled access to public facilities	All new and redeveloped ablution and shower facilities to have BCA standard facilities	Ongoing	MI

OUTCOME 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

STRATEGY	BARRIERS	ACTIONS	TIMEFRAME	RESPONSIBILITY
Accessible toilets	Signage	Ensure signage is installed appropriate and maintained at facilities	Ongoing	MI
ACROD Parking Bays	Faint line marking on bays	Directional signage for toilets installed along main street	2018	MI
		Line marking to be undertaken on all ACROD bays in the townsite.	Ongoing	MI
		More ACROD parking available in town during events	Ongoing	MI/Event holders
Events	Language	Event applications are written in language that is clear and easily understood.	Ongoing	CDO
	Access	Assistance is provided to people with disability to complete the application	Ongoing	CDO

		<p>form if requested</p> <p>Traffic management plans for events include consideration for ACROD parking and people with disability</p> <p>Portable disabled parking signs provided to event managers</p>	Ongoing	MI
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Customer Service	People with access issues not readily able to locate facilities which are access friendly	Appropriately market throughout community that alternative formats can be made available including large print, computer disc, etc	Ongoing	MCS
		Undertake You're Welcome Initiative and ensure page is updated regularly	Ongoing	MCS
		Incorporate universally accessible public facilities onto the Everything Nannup website.	Ongoing	CEO
		Ensure the Shire of Nannup website is updated regularly	Ongoing	MCS
		Include strategic direction in Shire's Community Strategic Plan relevant to review and implementation of Disability Access and Inclusion Plan	When plan is reviewed	CEO

OUTCOME 4: People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

STRATEGY	BARRIERS	ACTIONS	TIMELINE	RESPONSIBILITY
Customer Service	Potential for Council Officers and Councillors to be unsure of how to deal with people with certain disability	All staff and Councillors are provided with the information required to understand their obligations in equitable customer service for people with a disability as part of their induction	Ongoing	MCS/MI
		Workshops held bi-annually for Council staff and residents "Dealing with Challenging Behaviours" and "Enhancing Access"	Ongoing	MCS

OUTCOME 5: People with disability have the same opportunities as other people to make complaints to a public authority

STRATEGY	BARRIERS	ACTIONS	TIMELINE	RESPONSIBILITY
Ensure grievance mechanisms are accessible	Language	Consult with Service Providers to ensure clients are aware of process for making grievance and any assistance they may require.	Ongoing	MCS
		Regularly advertise in Shire Notes that Council information can be made available in alternative formats upon request.	Ongoing	MCS
		Advertise on the Shire website that Council information can be made available in alternative formats upon request.	Ongoing	MCS
		Council staff meet on regular basis with Nannup Community Care and Disability Services Commission	Ongoing	ECDO/NCC/DSC

OUTCOME 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

STRATEGY	BARRIERS	ACTIONS	TIMELINE	RESPONSIBILITY
Ensure people with disability have access to public consultation	Access to documentation	Enquire with CRC if assistance for residents to access Shire website is available from computers	2017	MCS
		Regularly advertise in Shire Notes that Council information can be made available in alternative formats upon request.	Ongoing	All Staff
		Information forwarded to Nannup Community Care and Disability Services Commission to be sent to clients direct.	Ongoing	All Staff

OUTCOME 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

STRATEGY	BARRIERS	ACTIONS	TIMELINE	RESPONSIBILITY
Recruitment strategies	Awareness of positions available	The Shire's equal employment opportunity plan is reviewed annually to ensure the recruitment processes meet the needs of people with disability	Ongoing	MCS
		Adaptive equipment and work processes are provided to staff or prospective staff where reasonable and practical	Ongoing	MCS
Opportunities for employment	Awareness of positions available	All job vacancies are promoted via the supported employment network	Ongoing	MCS
Volunteer opportunities		In consultation with DSC and families volunteer opportunities to be considered where possible to people with disability	Ongoing	MCS



Workforce Plan 2017-2027

"We are a unique town that role models sustainability, friendliness, that takes the time to celebrate our heritage and festivals. We are surrounded by amazing nature, with charming historic and built fabric. Our leaders provide for and listen to us all."

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1 Executive Summary

In essence, the Workforce Plan maximises the capacity of our organisation's workforce and our ability to respond to challenges through strategic planning.

Local Government engages both office based and outdoor staff. A high level of technical training is required in some roles (such as town planning and corporate services), whilst government legislation and standard organisational knowledge are important to most positions. Customer service is a significant element to all roles, with most staff viewing the role as a service to the community.

In 2017, Council's permanent workforce consists of up to 25 individual employees or 23.83 full time equivalent (FTEs) staff. This represents around 4% of the total workforce population of 620 people in the Shire of Nannup based on current statistical data available. The organisation is one of the largest single employers in the Shire.

The key workforce challenges and trends facing the Shire of Nannup in the next 10 years include:

- Ageing workforce;
- Increased responsibilities and services to be provided;
- Possibility of a decreased number of new people entering into the market;
- Increased competition for specialist skills;
- Increased importance on staff retention and satisfaction;
- Increased importance on attracting staff and resources from alternate sources;
- Achieving financial sustainability;
- Increasing demand for more flexible work arrangements;
- Workforce will be increasingly highly skilled and specialist information is confined to key individuals; and
- Technology to take a greater role in service delivery.

Based on the research and findings of the Workforce Plan, the following priority tasks are required to maximise the capacity of our organisation's workforce and our ability to respond to challenges through strategic planning:

- Human Resources policies and processes require ongoing review;
- Critical skills and capabilities need to be identified and targeted;
- Further investigation of career pathways for staff;
- Review Emergency Management workforce in line with legislative requirements;

- Increased use of flexible work arrangements to attract new staff and retain current work force.

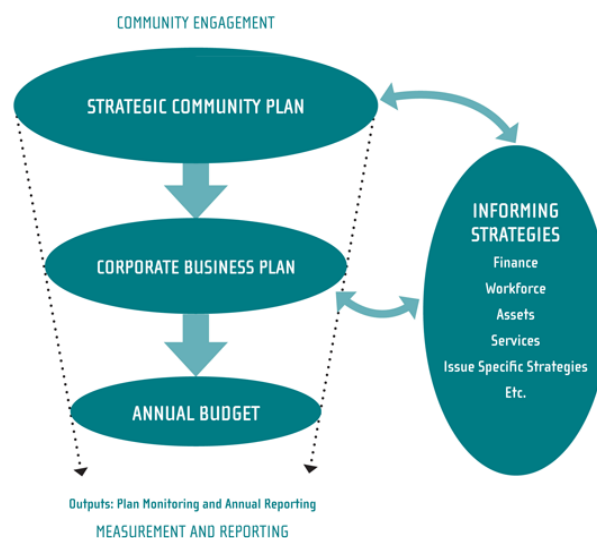
2 Why are we doing this?

The Shire of Nannup Workforce Plan 2017-2027 (referred to as the 'Workforce Plan' in this document) identifies the human resources and skills required to deliver our community's priorities for the next ten years. The community's priorities (as summarised in Appendix 2) and their method of delivery are set out in the Shire of Nannup Community Plan and Corporate Business Plan documents.

The Community Strategic Plan and Corporate Business Plan are the primary documents that form part of the integrated planning and reporting framework that are a State Government initiative giving communities the opportunity to shape their own future. The Community Strategic Plan sits at the top of the Framework supported by the Corporate Business Plan, Asset Management Plan, Long Term Financial Plan and Workforce Plan (refer Appendix 1 for all related plans).

Planning Framework

The diagram below illustrates the relationship between the Shire's strategic and operational documents, highlighting the position of the Workforce Plan within this planning hierarchy.



Integrated Planning Model image courtesy of Department of Local Government

Workforce Planning enables local government to:

- Respond quickly and strategically to change by recognising emerging challenges;
- Improve efficiency, effectiveness and productivity by having employees with the right knowledge and skills and who are a good fit for the job they are in;

- Facilitate strategic staffing and planning for future workforce requirements by identifying these in a timely manner, monitoring staff turnover and making arrangements to fill key vacancies;
- Strengthen our organisation's capacity to achieve the outcomes of the Strategic Community Plan and Corporate Business Plan;
- Encourage understanding of our organisation's workforce profile so that existing workforce capacity can be maximised and the future workforce shaped as needed;
- Assist with identifying and managing people with the knowledge critical for efficient and effective business operations, and managing organisational memory;
- Adapt and integrate management and business processes, technology and systems and adjust organisational structure to use resources most effectively;
- Monitor costs and directly link workforce expenditure against business outputs and outcomes, and
- Strengthen the organisation's career paths and staff development.

In essence, the Workforce Plan maximises the capacity of our organisation's workforce and our ability to respond to challenges through strategic planning.

3 Analysis of Internal and External Environment and Workforce

Organisational Structure and Current Workforce Analysis

As mentioned in the introduction, Local Government engages both office based and outdoor staff with a high level of technical training required in some roles. Additionally, government legislation and standard organisational knowledge (such as OSH and risk management) are key factors to consider in all roles. Customer service remains the significant element to all roles, with most staff viewing all positions within Council as a service to the community.

The organisation is currently divided into three departments:

1. CEO Department:

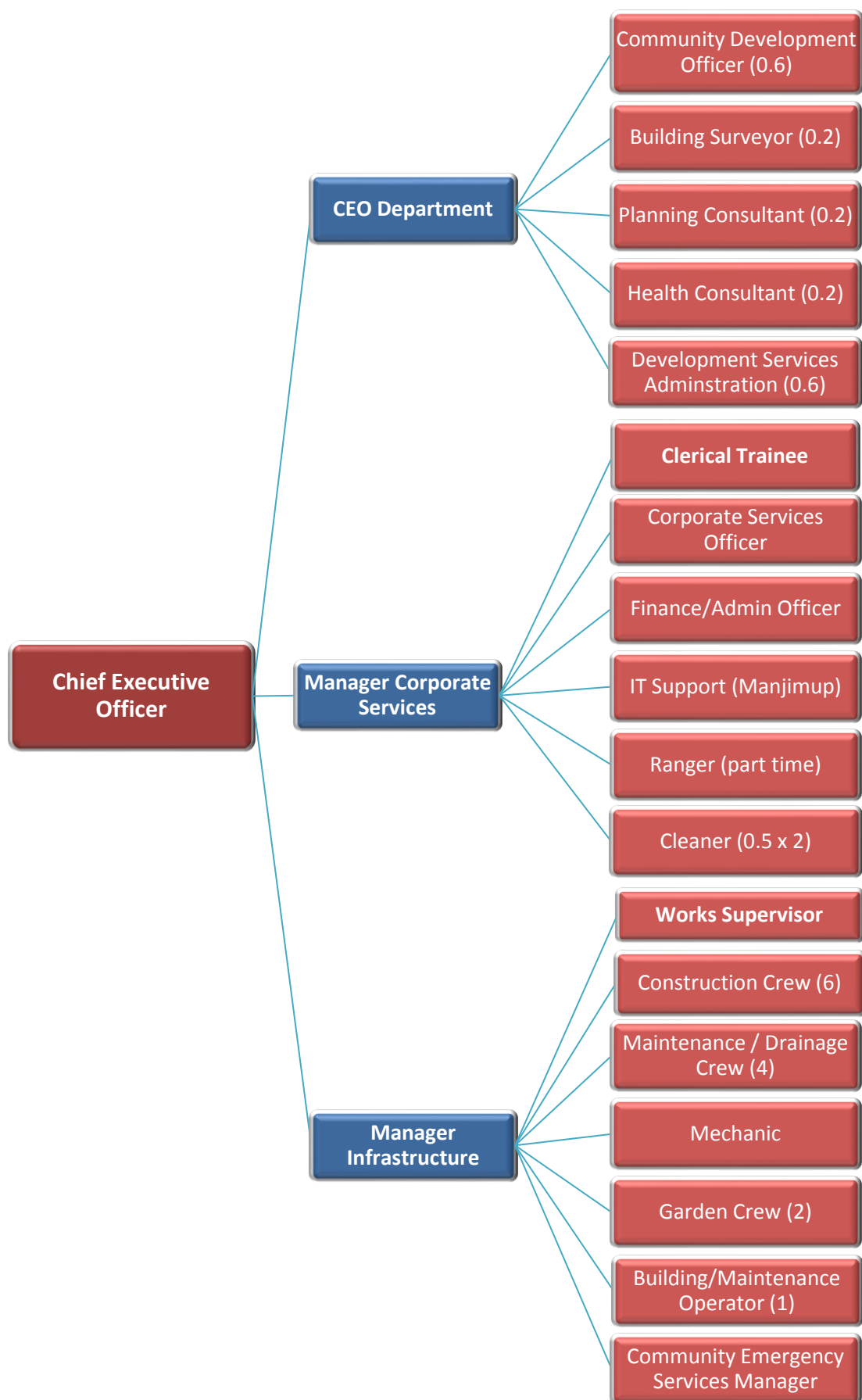
- This department covers a range of areas from Economic and Community Development, Planning, Building, Environmental Health, Tourism and Caravan Park Services.
- Five people are employed in this department, including two specialist consultants.
- The CEO has overall responsibility for the organisation and has powers delegated by the Council.

2. Corporate Services Department:

- This department manages the governance, finances, library, licencing, cleaning, ranger and customer service areas of the organisation.
- Six people are employed in this department, excluding the periodic specialist ranger service from Busselton, IT services from Manjimup and the Regional Risk Coordinator.
- The Manager Corporate Services is responsible for this area.

3. Infrastructure Department

- This department is mainly external in nature, dealing with roads, waste, landscaping, bridges and recreation construction and maintenance. An Emergency Management unit has been integrated into this department.
- Sixteen people are employed in this department.
- The Manager Infrastructure is responsible for this area.



Organisational Structure as at April 2017 (Excludes casual workforce and volunteers)

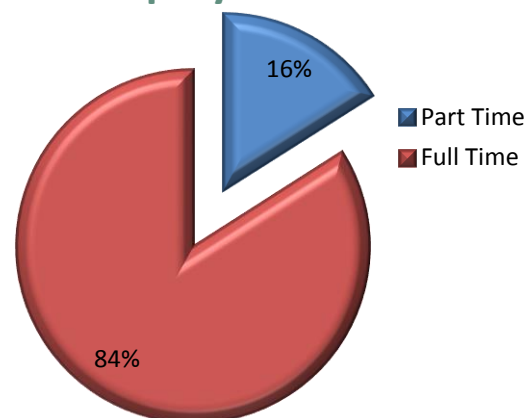
Being a small shire, a number of consultants and casual employees are employed. Consultants are engaged to provide specialist services such as higher level ranger services as required, IT, Planning and Health. These consultants are generally engaged from the surrounding municipalities. Casual employees are engaged for seasonal roles or short and long term projects as and when required.

In breaking down some of the other elements of the workforce composition we find:

Tenure of Employment

Part-time employment (not working for the full week) accounts for 16% of the permanent workforce. Females make up 24% of the full-time workforce and 25% of the part-time workforce.

Shire of Nannup - Tenure of Employment 2017



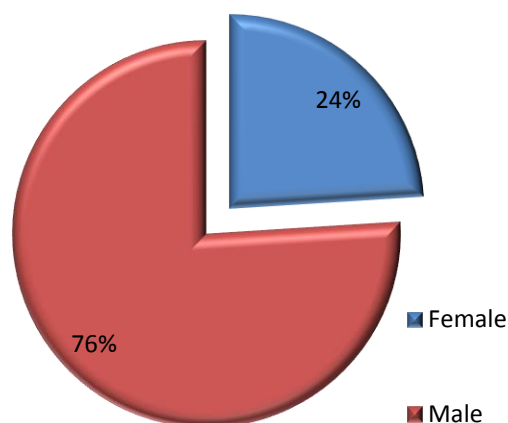
Paid to Volunteer Ratio

Although not part of an in depth analysis, volunteers account for a significant proportion of the people outside of the workforce, with around 190 registered bushfire volunteers making the majority of this number. Other volunteers can be found in the Youth and Community Development areas.

Gender Ratio

Female employees make up 24% of the permanent workforce. Male employees make up the 76% of the workforce in the works and external services units.

Shire of Nannup - Gender Ratio 2017



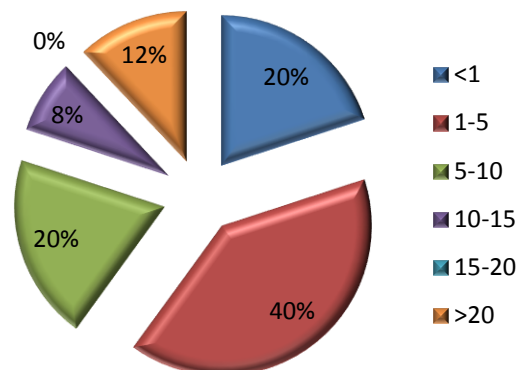
Turnover

Historically staff turnovers within the Shire of Nannup are low. Within the 2016/17 financial year current turnovers do not reflect this statement however this was due to qualifying circumstances. Of the current 25 positions within the 2016/17 year we have had a turnover of 5 employees or 20%. This is made up of the following circumstances:

Number of Staff turnovers	Reason
2	Retirement
1	Leaving the country
1	Leaving the district
1	Another position within community

The number of years of employment with the Council provides a measure of turnover. From the table it can be seen that the 60% of staff have served for less than 5 years. According to research completed by Chandler Macleod in their White Paper titled “*Unleashing Potential – Welcome to Work*”, this is in keeping with the national average which is reportedly showing the national average tenure in a job is 3 years and 4 months and falling.¹

Years of Employment



Diversity

The Shire of Nannup has a low diversity figure on most fronts with one indigenous person currently employed, comparable to the Nannup average of 1.2% and WA average of 3.1%. Diversity is also displayed in the gender ratios and ethnic backgrounds of staff. The Shire of Nannup has low diversity in both these areas.

Greater diversity of staff is often seen as an advantage in creating a healthy workplace and in dealing with and relating to the diverse elements of the community. The older demographic and largely Australian/ British origins of the Nannup community lessens these benefits, but the balance of the male/female ratio could be considered after merit aspects of the employees have been demonstrated.

Financial Analysis

The total annual payroll for the Shire of Nannup in 2015/16 was \$1.6M which includes all associated costs of superannuation. This figure accounts for 33% of the total budget expenditure of \$4.83M.

¹ http://www.chandlermacleod.com/media/chandler-macleod-2013/white%20papers/cm2819_11.15_welcome%20to%20work_research%20article_v4.pdf

The average yearly remuneration is around \$1190/ week (\$61,880 per annum). A recent comparison in wages of adjoining Councils shows that Nannup is on a par or ahead of most of its neighbouring Councils.

A more detailed explanation of the figures can be found in the Annual Budget and the Long Term Financial Plan.

Knowledge and understanding of your local government

As part of the workforce plan process, the CEO and managers, through annual performance appraisals review the current position descriptions for each position and assess whether these descriptions and skills required are still relevant. This process helps in two regards:

1. Employees can have input into where their position has changed over time and if the skills currently held are on a par to what the position requires.
 - This can then help to identify any skills gap that may be in place and can be used to plan future training requirements that may be needed.
2. From an organisational point of view it allows management to gain a better understanding of where roles are changing and the impact that these changes will have on the organisation. This allows strategic planning to ensure that as the business world Council operates in changes, Council is also evolving and is ready to take on the new challenges as and when required.
 - An example of this is the part time ranger position that first was included within Council in 2015/16. Initially this was expected to cover townsite dog and cat management only however it is anticipated that over time the expectations of the community will be that the Ranger Services within Nannup will cover the full range of Ranger Services including firebreaks, camping, large animals etc. In order to be ready for this change Council is currently providing training to this employee in these additional areas so that compliance can be met as and when required.

Overall performance reviews are conducted annually with all employees between March to June each year. From managements' perspective these reviews are perceived to be well received by employees and are an opportunity to ensure that communication through all levels of the organisation is flowing. It is however noted that given the size of this organisation any concerns that arise throughout the year should be addressed by both employees and management as and when they occur and not held until the annual performance review. Based on the positive results experienced within these reviews this appears to be the case. The summarised versions of the results were that:

- The vast majority of employees enjoy their work environment and the company of their colleagues;

- The vast majority of the employees have respect for their managers;
- Processes, equipment and working environment on the whole work well;
- Employees have constructive ideas of what would make their job more efficient or effective and are able to express these ideas freely; and
- Additional training in some areas would be useful. Areas identified range from dealing with aggressive community members to more in depth software package training.

Knowledge and understanding of the external environment

The Shire of Nannup has a population of 1262 people with a projected growth per annum of between 0.4% - 1.4% and a median age of 49 years. This compares to a median age of 36 years in the state.²

The biggest industries in the Shire of Nannup are agriculture (13.6%), forestry (7.3%), education (6.1%) and accommodation (4.1%). The largest individual employers are the Nannup Timber Processing mill, the Shire of Nannup and the Nannup District High School. Volunteer levels are very high in Nannup, with around 32% of the population donating their services in some capacity.

Beyond work requirements, lifestyle choices are a driver for many people choosing to live in Nannup. For the organisation, this has resulted in older staff that often have strong life skills and are less likely to relocate for work.

Comparisons have been made throughout this section between the statistics for the Council and the Nannup community and Western Australia. This data is as a result of the Census 2011 as relevant data from the 2016 Census is still to be released.

Current risks associated with the business we are in

Some of the key risks associated with this type of business include:

Key Risk 1 Ageing workforce
Risk level Medium

- Historically it has been stated that as the workforce ages and enters retirement there will also be a decreased number of people entering the workforce throughout Western Australia and from the interest of this plan, within Nannup. From studies by the Australian National University, this shrinkage of the market was anticipated to begin in 2017 when the first time exits from the workforce exceeded the entries.

² Based on Bureau of Statistics Data 2011. New Census Data not released until July 2017.

While this has not been proven to be the case within the Shire of Nannup, strategies will need to be considered to expand the organisation's employee base to ensure sustained service delivery, should this trend begin to emerge. All positions advertised within the 2016/17 financial year have been well responded to with many applications for each position being over and above positions available.

- In regards to the outside workforce and the initial forecast of shrinkage of candidates, with the receding of the mining industry within Western Australia this has resulted in positions within organisations such as local government being seen as attractive due to the longevity available for each position which is not a trait of the volatile mining industry.
- There is however a need to ensure that positions that operate within a niche e.g. grader driving and rates officers do have strategies in place to ensure that as operators/officers leave the organisation there is someone able to step into these positions to ensure that continuity of service.

Key Risk 2 Under supply and competition for appropriately skilled resources

Risk level Medium

- Local government work has areas of specialty related to Planning, Building, Health and administration of Local Government legislation. These services must be provided by all Councils and consequently there are limited resources across the state. Councils that are away from larger population centres often struggle to attract these resources. In the Shire of Nannup, consultants have been engaged to provide the level of services required.
- As a smaller Council with lesser resources, the Shire of Nannup's capacity to attract staff is reduced in line with the capacity to compete in terms of remuneration with larger Councils.
- With similar services required to be provided by all Councils, the smaller number of staff are often required to multi-task.
- Attracting senior management staff with the right attitude, experience and skill set is a particular concern.
- In previous years, the demand for human resources required by the mining boom has been a draw on the pool of people available for outdoor staff roles. Often staff would be trained and then leave with the skills they have gained for mining roles. This situation has eased in the past few years with the mining downturn.
- Environmental sustainability skills are currently not represented in the Shire of Nannup workforce.

Key Risk 3 Growing handover of responsibilities from State to Local Government

Risk level Medium

- Where there is no alternative to the handover, Councils must advocate for appropriate remuneration for the responsibilities passed from the State and Federal governments.

Key Risk 4 Not meeting community expectations with regard to delivery of services and infrastructure

Risk level Low

- With the higher expectations of people shifting from the metropolitan areas with regard to the provision of services and the expected increase in population to the regions, consideration must be given to this issue.

Key Risk 5 Not matching operational cost rises to service delivery

Risk level Low

- Ongoing increases are forecast for the Local Government CPI for the next ten years that must be allowed for in budget and resource deliberations. This has been factored into the Long Term Financial Plan.

Key Risk 6 Not meeting requirements of increasing legislative compliance

Risk level Low

- The current societal trend towards increasing legislative compliance has provided for an increase in local government jurisdiction. Examples of this trend can be found in emergency management, health, planning, finance, and governance and building units.

Current and future operating environment

Local Government currently provide a wide range of services across a number of fields, with the expectation that these services will increase over time. This increase is not necessarily accompanied by an increase in funding or workforce of sufficient expertise to provide these services. Consequently, the strategies listed in the next section will be the key to providing the most effective and efficient services possible.

The challenges and trends arising from the analysis above include:

- Ageing workforce;
- Increased responsibilities and services to be provided;
- Possibility of a decreased number of new people entering into the market;
- Increased competition for specialist skills;
- Increased importance on staff retention and satisfaction;
- Increased importance on attracting staff and resources from alternate sources;
- Achieving financial sustainability;
- Increased focus on Councillor training and remuneration;
- Increasing demand for more flexible work arrangements;
- Workforce will be increasingly highly skilled and specialist information is confined to key individuals; and
- Technology to take a greater role in service delivery.

5 Strategies to Meet Future Workforce Needs

Policies and processes which support integration of workforce considerations

A number of policies and processes are already in place that supports the identified workforce considerations:

- The integrated planning process itself has prompted the considered planning for workforce needs in alignment with financial and service level demands
- The current lower turnover in the workforce is as a result of development of staff beyond standard business training including mentoring and providing special projects to suit promising employees
- Flexible workforce arrangements including work during school hours for staff, considerable part-time employment, apprentices, traineeships and on-the-job training for people with the right attitude
- Strong, effective team building with a sense of purpose supports the attraction and retention of employees
- Active senior team focus on providing an effective workforce
- Use of on-line systems to reduce administrative workloads
- Use of shared resources for rangers, building inspections and IT
- Ongoing Councillor training
- Retaining corporate knowledge by producing and testing checklists of financial, planning and emergency management processes.

Other strategies that need to be further explored to support the identified workforce considerations include:

- Developing more career pathways for staff
- Developing working relationships for childcare availability and other flexible arrangements
- Critical skills and capabilities identified and targeted
- Monitor costs and directly link workforce expenditure against business outputs and outcomes
- Innovative use of existing resources by combining roles where appropriate
- Greater apprenticeships for outdoor workforce with agreed periods of employment after completion

Performance measurement information

Performance management of staff is a priority area. A performance review process is in place that allows a more thorough mapping of the employee's performance, training requirements, goal setting and review to occur.

Developing workforce resources

Ongoing training for all staff relevant to the job has been and will continue to be identified in performance management processes. This will increasingly include technology training for each role.

6. Monitoring and Evaluating Outcomes

Council needs to implement strategies that will attract and retain talented staff. As an industry local government is constrained by a salary system in place as a result of funding through public monies, Council therefore needs to offset this by ensuring that the working conditions are of the highest standard allowable and that wherever possible family friendly policies are in place to benefit all staff.

Number	Strategy	Action	Date	Responsible	Cost
1	Succession Planning	Identify critical dependencies and age profile and focus on training for replacement, mentoring and coaching	Ongoing	Management of each business unit	Nil
2	Recruitment and retention	Advertise locally and regionally for positions in a variety of different media mediums.	Ongoing	Senior management	Costs associated with advertising incorporated into annual budget
		Investigate opportunities for flexible working conditions for employees where appropriate.	Ongoing	Senior management	Nil
		Investigate options available for salary sacrificing as an incentive for workers.	2018/19	MCS	Nil
3	Performance enhancement	Recognition of good performance management, identify development opportunities for employees and identifying capacity of positions	Ongoing	Senior Management / Supervisors	Costs associated with training courses included within annual budget
		Implement a strategic training plan to identify training needs required for succession planning, and career development for purpose of retention	2020/21	Senior Management	Nil
4	Competency based training for certification and accreditation	Targeted specifically to infrastructure staff to ensure that they are correctly trained with current certification in High Risk, Working at Heights, Traffic Management and the like.	Ongoing	Manager of Infrastructure/Works Supervisor	Costs associated with training courses included within annual budget

5	Occupational Safety and Health	Ensure that all staff are inducted at start of their employment and have refresher training to ensure that legislative requirements are met.	Ongoing	Senior Management	\$8,000 included within 2017/18 budget to cover these costs.
		Promotion of a healthy work culture that promotes safe working environment as the highest echelon ahead of production in the first instance.	Ongoing	Senior management/supervisors	
6	Youth Employment Opportunities	Promotion of youth employment and training through the provision of traineeships within the corporate services	Ongoing	Manager Corporate Services	\$31,616 salary \$1,000 Training Fees
		Investigation into the possibilities of reinstating an apprenticeship in Parks & Gardens	2020/21	Manager Infrastructure	Costs associated with new position would be included in annual budget.
7	Professional Development for Council	Up to date training provision for all Councillors and Staff to ensure legislative compliance.	Ongoing	Chief Executive Office	Included within training budget annually

7 About this Document

Effective From:	1 July 2017
Expires on:	30 June 2027
Next Review:	2019
Adopted by Council:	25 May 2017

APPENDIX 1 – RELATED DOCUMENTS

APPENDIX 2 – OUR FOCUS AREAS

APPENDIX 3 – METHODOLOGY

APPENDIX 4 – SERVICES CURRENTLY PROVIDED BY COUNCIL

APPENDIX 1 – RELATED DOCUMENTS

The Key Documents - A bit about Integrated Plans

Community Strategic Plan – 10 years

The Community plan is the Shire's long term strategic planning document, which outlines our commitment to achieving the vision and aspirations of its community and regional stakeholders. It has a 10 year duration and is subject to minor reviews every two years and major reviews every four years. The Plan is structured around six Key Focus areas resulting in 17 outcomes that are summarised in Appendix 2.

Corporate Business Plan – 4 years

Identifies and prioritises the principal strategies and activities that Council will undertake in response to the aspirations and objectives stated in the Community Plan. It sets out in greater detail the resources required to deliver our priorities.

Long Term Financial Plan- 10 years

Long Term Financial Plan is a continuous ten year plan that informs the Corporate Business Plan to implement the Community Strategic Plan priorities. It indicates long term financial sustainability and identifies issues and impacts in certain areas. The Council approves the Long Term Financial Plan in relation to the Corporate Business Plan, including operational, capital and investing priorities. This plan is monitored and reviewed in conjunction with the Community Strategic Plan on an annual basis to ensure Council approval with changes.

Asset Management Plan- 10 years

The Asset Management Plan is informed by the Community Strategic Plan and assists the development and delivery of the operational plans in the Corporate Business plan. It assigns an agreed service level and a strategy together with the required investment to maintain that asset at the agreed level for the whole of its life.

Annual Budget- 1 year

The annual budget sets the resources for Council's day-to-day operations and capital projects. It outlines both income and expenditure that are related to the Corporate Business Plan activities. This is required by the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. The budget shows the Council reliance on external sources of funding to deliver its priorities.

APPENDIX 2 – OUR FOCUS AREAS

The Strategic Community Plan identified the following key priorities:

Our Community

We are a unique town that role models sustainability, friendliness and take the time to celebrate our heritage and festivals

- ❖ We will retain our pride in being a small, friendly town that is a nice place to live and full of wonderful people
- ❖ We role model self sufficiency and sustainability as a community
- ❖ We respect and value our aged
- ❖ Our youth are important and we will focus our energy to give them reasons to stay in Nannup (or come back)

Our Economy

Sustainability is the key to Nannup's future

- ❖ We will have a sustainable, innovative and equitable economy
- ❖ We will work together to attract people to our amazing Shire

Our Built Environment

Keep the charm and fabric of Nannup

- ❖ Keep the charm and fabric of our unique shire and upgrade the amenity
- ❖ Providing a quality planning outcome for community benefit through good consultation
- ❖ Increase coverage of our communication systems

Our Natural Environment

We are surrounded by amazing nature, from our magnificent forests and bush land, to our pristine coastlines

- ❖ We will protect our amazing nature, magnificent forests, managed bush land, rivers, agriculture and our pristine coastline
- ❖ Keep our beautiful combination of natural landscapes and built environments to retain our community and amenity
- ❖ To achieve a green clean future

Our Community Leadership

We listen to our community leaders

- ❖ To listen and partner with our community leaders and all our diverse groups.
- ❖ To have community groups working together

Our Council Leadership

A listening leadership that provides for and represents all

- ❖ A listening leadership that provides and represents all
- ❖ To do what is right and fair for the people

APPENDIX 4 – SERVICES CURRENTLY PROVIDED BY COUNCIL

	Shire Services supporting our objectives	Projects / Activities in Place	Our Key Partners
Community	<ul style="list-style-type: none"> • Cemetery • Community Development • Emergency Management • Events • Facility Hire • Health Services • Library • Licensing • Private Works • Ranger Services • Waste • Website Management • Youth Advisory Council 	<ul style="list-style-type: none"> • Aged Accommodation Facility Project • Dog Registrations • Emergency Management • Family Fun Day • Firebreak inspections • Main Street gardening program • Nannup Connect • School Holiday Activity Program • Wellbeing Program • Youth Projects 	<ul style="list-style-type: none"> • Cemetery Board • Dept of Child Protection • Dept of Education • Dept of Environment Regulation • Dept of Fire & Emergency Services • Dept of Health • Dept of Sport & Recreation • Dept of Transport • Local Drug Action Group • Lotterywest • Main Roads WA • Shire of Manjimup • Shire of Bridgetown/Greenbushes • South West Development Commission • State Library • WA Police • Waste Authority of Australia
Economy	<ul style="list-style-type: none"> • Building Services • Economic Development • Events • Planning Services 	<ul style="list-style-type: none"> • Food Bowl Identity • Main Street Upgrade • Nannup Branding • Trails Hub • Visitor Service • Local Tourism Organisation • 	<ul style="list-style-type: none"> • BigN • Building Commission • Dept of Agriculture • Dept of Commerce • Dept of Planning • Main Roads • South West Development Commission • WA Police

Environment Built	<ul style="list-style-type: none"> • Building Services • Bridges • Caravan Park • Construction Program • Emergency Management • Health Services • Maintenance Program • Parks and Gardens • Planning Services • Waste 	<ul style="list-style-type: none"> • Caravan Park • Main Street Upgrade • Recreation Centre Upgrade • Sustainable Coastal Development (Quannup) 	<ul style="list-style-type: none"> • Building Commission • Caravan Park Association • Department of Agriculture and Food • Dept of Finance • Dept of Parks and Wildlife • Dept of Fire & Emergency Services • Dept of Health • Dept of Planning • Dept of Regional Development • Dept of Lands • Dept of Water • Main Roads WA • South West Development Commission • Tourism WA • Waste Authority of Australia • Water Corporation
Environment Natural	<ul style="list-style-type: none"> • Emergency Management • Health • Parks and Gardens • Planning Services 	<ul style="list-style-type: none"> • Environmental advocacy and strategy • Trails Hub • Waste Strategy 	<ul style="list-style-type: none"> • Dept of Agriculture • Dept of Parks and Wildlife • Dept of Fire & Emergency Services • Dept of Health • Dept of Planning • Dept of Regional Development and Lands • Dept of Water • Water Corporation
Leadership Community	<ul style="list-style-type: none"> • Community Development • Customer Service • Governance 	<ul style="list-style-type: none"> • Community Grant Scheme • Community Consultation Program • Events Forum • Australia Day Breakfast • Informing the Community • Emergency Management Recovery 	<ul style="list-style-type: none"> • Business Initiative Group Nannup (Big N) • Dept of Agriculture • Dept of Education • Dept of Parks & Wildlife • Dept of Fire & Emergency Services • Nannup Community Resource Group • Various Community groups

<p>Leadership – Council</p>	<ul style="list-style-type: none"> • Customer Service • Finance • Governance • Integrated Planning • Records Management 	<ul style="list-style-type: none"> • Integrated Planning Framework • Community Engagement • Regional Partnerships 	<ul style="list-style-type: none"> • Dept of Agriculture • Dept of Finance • Dept of Child Protection • Dept of Local Government and Communities • Dept of Planning • Dept of Regional Development and Lands • Dept of the Premier and Cabinet • South West Development Commission • WA Treasury Corp • Warren Blackwood Alliance of Councils
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Asset Management Plan

2017-2027

"The Council's vision is "to foster a community that acknowledges its heritage, values and lifestyles whilst encouraging sustainable development."

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1. Executive Summary

The Asset Management Plan (AMP) allows Council to manage its resources and plan for investment, to ensure that the assets of the Community are maintained and are meeting the expectations and aspirations of the Community stakeholders both now and into the future. It ensures that when looking at Community expectations and the assets required in the form of workforce, plant, or infrastructure the Shire of Nannup can strategically plan for what is currently required as well as looking at what are the needs for the next ten years. This information can then be used to ensure Council is operating at a financial level that will allow longevity and sustainability into the future.

Local Governments are unique in that the assets held are, in some instances, specialised and as a result the methods used to arrive at fair value and expected life expectancies will be unlike methods used by other organisations. Unlike many other organisations, local governments need to maintain and provide many infrastructure assets that are not available for purchase or sale in any other industry. These assets require a significant portion of investment per year to ensure that they are safe and useable to the stakeholders not just of the community but also of those people who will visit our region from time to time. Because of their nature there are challenges in ensuring that they are kept appropriately and adequately measured in relation to current service levels held.

The key challenges and trends facing the Shire of Nannup within the next 10 years in relation to the Asset Management Plan are largely financial in character and include:

- An annual investment of \$97,800 is required from the Annual Budget to maintain building infrastructure at a serviceable level.
- An annual investment of \$191,740 is required from the Annual Budget to maintain plant and equipment at a serviceable level.
- An annual investment of \$26,192 is required from the Annual Budget to maintain office equipment at a serviceable level.
- The figures that have been used in the points above as annual investments required per class of assets have been calculated using present value of the Australian Dollar and will need revision in coming years based on the future value of the dollar.
- Investment in Council's infrastructure assets consisting of roads, drainage and footpaths will be secured by way of external funding with any deficit between funding received and investment required being made up by rate revenue determined each financial year.
- Acknowledgement is made that as the asset base grows this may also see an increase in the investment level needed to maintain all assets at a serviceable level.
- Acknowledgement that those assets currently shown as disposable have not been included within the above calculations. Should the Community expectation change towards these assets there will be an added burden on the Council's investment strategy.

Based on the research and findings of the Asset Management Plan, the following priority task is required to ensure that the Shire of Nannup's assets are maintained and meet the expectations of the community:

- The assurance that Council continue to maintain the road network to a competent level with regular maintenance works carried out. This will ensure that the condition will not materially depreciate in the near future.

Overall, after the analysis and research into this plan had been completed the findings at this point in time are that the assets are in good working condition, and do not require major funding in any one area to achieve a service level that matches user expectations.

2. Why Are We Doing This?

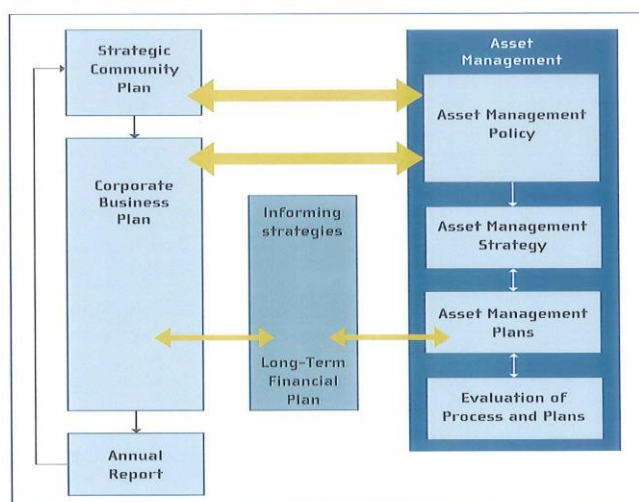
Local Government assets deliver important community services. Their effective management is crucial to the sustainable delivery of those services to meet community needs and aspirations now and in the future.

The Shire of Nannup's Asset Management Plan 2017-2027 is the key document that determines the current and future requirements for the Council's assets. To achieve this it contains:

- a detailed description of the major assets used in service delivery;
- their current condition broken down across individual components;
- the asset lives, both absolute and remaining lives;
- their replacement cost and current value;
- their operational costs;
- the future investment needed to maintain them to an acceptable level of service; and
- the methodology for carrying out asset condition surveys.

The Asset Management Plan uses this data to produce a projection of investment requirements over a ten year period. This is used to define the contributions required in the Annual Budget to ensure that the investment needs are met. This information is also a key driver in the Council's Long Term Financial Plan.

FIG 1 ELEMENTS OF WA ASSET MANAGEMENT FRAMEWORK



2.1 Vision

The Council’s vision is “to foster a community that acknowledges its heritage, values and lifestyles whilst encouraging sustainable development.”

2.2 Linkage to Shire of Nannup’s Strategic Community Plan

This plan sets out Council’s overall approach to asset management. The Asset Management Plan, and the linked Asset Improvement Strategy, sit below the Community Strategic Plan and inform the Long Term Financial Plan. Together, these documents will inform the annual budget.

2.3 Linkage to Shire of Nannup’s Workforce Plan

When looking at the current assets held and then planning for the future requirements of these assets, consideration is taken as to what pieces of plant and equipment will be required by Council’s workforce to ensure that community expectations are met. This requires consultation with the Workforce Plan so that along with planning for assets required Council also ensures that employees are suitably trained and qualified to operate these assets as and when required.

2.4 Asset Management Policy

The objective of the Asset Management Policy is to ensure that services delivered by the Shire of Nannup will continue to be sustainably delivered. This will be achieved by ensuring that Council assets are able to function at the level needed to support all service areas as determined by Council, with consultation from the community. This policy was formally adopted by Council at its general meeting of the 25 August 2011 and is revised annually with the annual policy review. This was last completed in January 2017ⁱ.

Within the Asset Management Policy, it sets out:

- the roles and responsibilities for asset management
- the associated reporting requirements
- the key processes in developing and maintaining the Asset Management Plan
- the need to engage the community in the asset planning process

2.5 Asset Management Strategy

The Asset Management Strategy is the process of managing assets throughout their lifecycle from acquisition to disposal. The Shire of Nannup's Asset Management Strategy was formally adopted by Council at its general meeting of 23 May 2013ⁱⁱ.

To help make this vision a reality the Asset Management Strategy has the following objectives:

- To ensure that asset management practices are applied consistently across the organisation
- To enable the Council to plan and fund its work programs effectively
- To enable the Council to deliver services to its community
- To enable the Council to maintain its assets to deliver an agreed level of service

2.6 Objectives

The Shire of Nannup is committed to ensuring the following objectives are met within the Asset Management Plan:

- Stewardship - To ensure the protection of assets for current and future generations;
- Optimisation - To ensure the asset portfolio maximises desired social, environmental and economic outcomes for the community at least cost, risk and impact in a sound governance and open decision making framework; and
- Relevance - To continuously improve the contribution of assets to enhanced service delivery and maintain the relevance of assets as service demands change.

3 Methodology Used

To complete the Asset Management Plan the following methodology was used:

- the current road and drainage network was valued within the ROMAN system;
- a Certified Practising Valuer was used to arrive at fair values of all freehold land and buildings;
- an independent consultant was engaged to assess buildings conditions and rate estimated remaining life of buildings;
- an experienced Information Technology (IT) professional was approached and reviewed all of the proposed IT replacements.

All of this information was then collated to arrive at an overall plan of when costs are anticipated to be needed within the life of all assets.

3.1 Assumptions

- The Shire of Nannup's three individual Asset classes were initially valued in December 2011. Currently as per Department of Local Government guidelines the three separate categories of assets are revalued on a rotating schedule. As at April 2017 the following plans were last reviewed as per table below:

Name of Plan	Last reviewed	Next Review
Land & Buildings	2015/16	2018/19
Plant & Equipment	2016/17	2019/20
Infrastructure	2017/18	2020/21

- All estimates have been determined by previous expenditure at the Shire of Nannup.
- Land and Building replacement costs are based on the financial values given after inspections by Griffin Valuations in June 2015.
- All costs exclude any legal fees.
- All costs exclude the relocation of services other than those indicated in the estimates.
- All costs exclude allowances for charges and costs levied by Authorities, Councils and Service Bodies other than the Shire of Nannup.
- The format utilized for documenting each of the assets is to list by program. This essentially makes it user friendly in terms of inclusion within the Corporate Business Plan and for budgetary projections.

3.2 Definitions of Assets

Core - This is infrastructure that is required to maintain a core level of service and governance in the community and the district. Core infrastructure needs to be replaced when due.

Non-Core – This is infrastructure that is not considered core business of Council; however it does play a role in good governance of the community and within the district. This infrastructure needs to be considered for replacement when due.

Disposable – This is infrastructure which shall be considered for disposal when replacement is due, or when major expenses may be due. Disposable infrastructure is infrastructure that has no impact on the community of district governance.

3.3 Building Inspection Ratings

Ratings applied to the buildings in terms of scores for each component have been rated as per an independent consultant's evaluation. These ratings were then used as the basis for scoring each building to arrive at a trigger point for capital investment decisions. Full details of what current score means in terms of individual components can be viewed in Appendix 1 at conclusion of this document. For actual scores achieved by each individual building please refer to Appendix 4.

3.4 Approach to Asset Life

Within the Asset Management Plan the approach chosen to base calculations on is the "Whole of Life" approach. This is based upon the planned replacement of assets at or near the end of their life, or in the case of roads, intervention before the road has deteriorated to a point where it is not able to be saved.

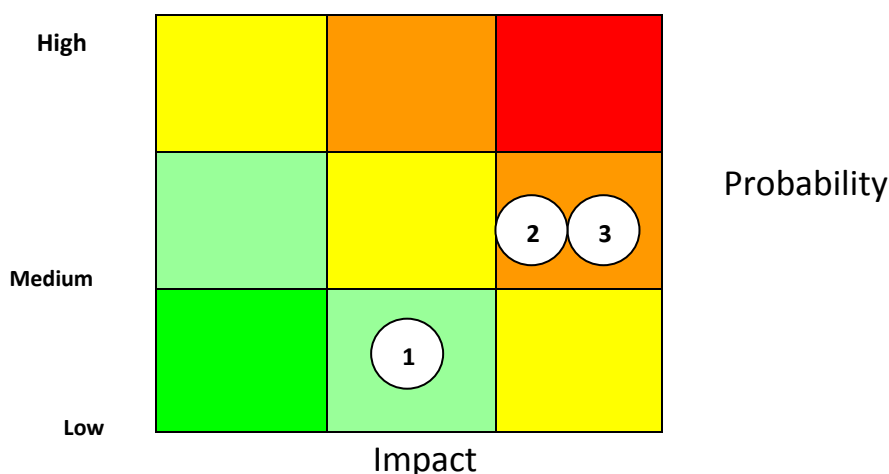
3.5 Risk Management

An assessment of risks associated with the service delivery from infrastructure assets is used to identify potential risks to Council. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, developing a risk rating, evaluating the risk and developing a risk treatment plan for non-acceptable risks.

Critical risks, being those assessed as 'High' - require immediate corrective action.

Asset at Risk	What Can Happen	Risk Rating .	Impact	Risk Treatment Plan
1 Infrastructure Buildings	Asset not properly maintained - will not achieve service levels expected .	Low	Medium	By maintaining the AMP this should be mitigated.
2 All Assets	Council has insufficient funds to implement the AMP	Medium	High	Including the required investment into the Long Term Investment Plan.
3 Roads	State or Government funding reduced or curtailed.	Medium	High	Because this is provided from an external source, only treatment is to monitor current trends and build projections into Long Term Financial Plan

RISK MATRIX



4 Levels Of Service

Levels of service are the measures that can be used to inform decisions about allocation of resources.

Community levels of service relate to how residents/visitors/stakeholders are satisfied with the services. This information can identify potential over and under servicing of service activities and inform and lead to more effective budget allocations between service areas.

Technical levels of service are the measures that the organisation uses to provide the service. Managers use these measures to allocate resources within the service activity budget and to indicate potential for transfer to another service activity indicated by the community service level performance information.

The process of developing service levels is generally completed within two stages:

- Firstly to identify and document current levels of service, and
- Secondly, to use these measures to consult with the community on future service levels and costs of providing these services.

4.1 Current Levels of Service

Current levels of service are monitored by various methods. These include using the General Request forms that community stakeholders complete when there is a deficiency noted with any of our services and / or any reporting of accidents or incidents.

The time taken from the acceptance of these forms from a community member to the resolution of the deficiency will be used as a marker to measure the allocation of resources to community expectations. . Full details of the matrix used to measure these service levels can be found at appendix 2.

4.2 Target Levels of Service

These indicators of the target levels are used as a benchmark on which to analyse the current performance level. The levels are set by comparing service requests, comparing Australian Standards for the component where appropriate, feedback from Councillors, staff and residents. Details for these targets are included within Appendix 2.

5 Overview Of Costs / Capital Projects

Costs associated with the Shire of Nannup's Asset Management have been broken down into the following two categories.

5.1 Maintenance Costs:

The costs associated with regular maintenance of the Shire of Nannup's assets are included within the operating costs of the annual budget each year. These costs are estimated prior to each budget based on actual costs of the previous year.

Fees and charges collected from hiring out of Council assets are used in conjunction with other revenue streams to cover these maintenance costs annually.

5.2 Capital Costs

Renewal / Replacement

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is upgrade/expansion or new works expenditure.

Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. It is assumed that all of these capital projects will only be undertaken on the basis that funding secured meets all of costs associated with their creation/acquisition/upgrade.

Capital costs will be as a result of Reserve Contributions or external funding.

5.3 Recent Capital Projects

Recent capital projects that have been completed since the inception of the original Asset Management Plan and now forming part of our Asset Base include:

- Upgrade to the Recreation Centre – this is a project that was funded by Royalties for Regions, Lottery West, Shire of Nannup, Community Groups and other minority funding bodies. Total Cost of this project was \$2,273,772. The new Function Room was officially opened in December 2015.
- Main Street Upgrade – The first phase in this project was also completed in December 2015. Stage One of this project addressed the varying curbing heights that were previously in place, the wearing footpaths and parking areas within the main business district. Stage Two of this upgrade has resulted in the revitalisation of the next section of Warren Road from the Corner of Adam Street to the intersection of Cross Street. This section was completed in March 2017. It is anticipated that the final Stage Three will see the section of Warren Road from the intersection of Cross Street to the intersection of Kearney Street completed within the 2017/18 financial year. Funding bodies for this capital upgrade have been Royalties for Regions, Main Roads, Shire of Nannup and other minority funding bodies.

5.4 Capital Project Considerations for future years

Identified within the planning stages of the Community Strategic Plan for 2017/27 is the consideration of Stage Two of the Recreation Centre Upgrade. Capital Projects for inclusion within this upgrade were initially considered as a result of Community expectations acknowledged within the Community Strategic Plan. Projects submitted for Councillor consideration within an Asset Management Workshop were as follows:

- Extension of current recreation hall;
- Relocation of the bowling rink from current location to recreation precinct;
- Upgrade of community change rooms
- Upgrading of current storage facilities.

The Strategic Asset Management Workshop was held in January 2017. At this workshop Councillors assessed the projects using the Project Appraisal Methodology to arrive at a hierarchy that projects may be undertaken based on perceived benefit to the community. The results of these assessments are shown below:

Project	Prioritisation
1. Upgrade to Recreation facilities Change rooms / Storage / Stage Area	Prioritised for inclusion within the 2017/18 financial year
2. Foreshore Park Walk Trail	For Budgetary consideration in 2017/18
3. Bowling Green – Synthetic Turf	For Budgetary consideration in future periods
3. Water Playground	For consideration in 17/18 budget
4. Perimeter Walk – Recreation Precinct	For Budgetary consideration in future periods

It is noted that there are two projects listed as third on the list. This is the result of Councillors having separate views as to importance of these projects resulting in both projects scoring equally. It is also noted that Water Playground although ranked third has been placed within budgetary considerations

for the 17/18 financial year. This is as a result of correspondence from the community after the workshop. Which collimated with Councillors deciding to assess if there is an option to begin this project as a staged project finances permitting. However once costings were made available it was decided that this project would need to be held over until some point in the future when finances permitted.

6 Capital Investment Decisions

New assets and upgrades/expansion of existing assets are identified from various sources including councillor or community requests, proposals identified by strategic planning or partnerships with other organisations.

Each proposal is inspected to verify the need and to develop a preliminary renewal estimate. Additionally, each individual asset has been awarded an individual trigger point which will vary dependent on the class definition of the asset. I.e. Core assets will be upgraded when overall building score reaches a score of 4; non-core a score of 6 and disposal will not be replaced based on their classification. Actual scores achieved by individual assets can be seen at Appendix 4.ⁱⁱⁱ

A project appraisal methodology is therefore a key element in determining the need for the asset and its whole life cost of delivery. A project appraisal will therefore consider:

- Alternative methods of delivering the service, other than by direct provision through asset acquisition or construction
- What impact will this investment have on reduced/increased running costs over the life of the asset?
- If there are reduced running costs as a result of question 2, Will these costs offset the increased investment?
- What are the investment needs of the asset over the asset's useful life? E.g. Internal fitout/structural/Mechanical/Other
- What would be the cost of the disposal or replacement of the asset at the end of its useful life? (Not applicable to Core and Non-Core buildings)
- A review of investment decisions.

6.1 Evaluating the Progress of Asset Management Plan – Ratios

Council needs to be able to measure and evaluate the effectiveness of the plans and strategies in achieving and meeting community expectations in relation to asset management. This is achieved by building mechanisms into the overall asset management program to evaluate the plans and strategy and ascertain if targets are being met. These mechanisms need to meet accounting standards and be independently audited.

As part of the Integrated Planning strategy implemented by the Local Government Department, there are a series of key performance indicators that allow Council to more readily measure and report their overall asset management sustainability. The following three ratios are the key performance indicators used to evaluate our assets.

Asset Consumption Ratio

This ratio shows the written down current value of the Shire of Nannup's depreciable assets relative to their 'as new' value. It highlights the aged condition of the stock of physical assets and the potential magnitude of capital outlays required in future to preserve their service potential.

Where Council is responsibly maintaining and renewing or replacing assets then the Asset Consumption Ratio may be relatively low and/or declining. This should not be cause for concern – providing that Council is operating sustainability.

Target Measurement: between 50% – 75%

Asset Consumption Ratio - Buildings	
Disposable Buildings	32.76%
Non-Core Buildings	56.42%
Core Buildings	58.92%
All Buildings	49.36%

The results of this ratio suggest that the Shire of Nannup is currently just outside the target range when looking at the current renewal/regeneration amounts spent on buildings to ensure that they remain 'fit for purpose and use'. This has dropped slightly from the previous report and is as a result of buildings being moved from disposable to non-core. Council will continue to monitor this ratio and may find that it is necessary to either increase capital spends on building renewal/replacement or the need to revisit the asset classes and move items back to the disposable classification based on budgetary constraints and the communities appetite for rate increases.

When the individual categories are broken down into the three categories of assets i.e. core, non-core and disposable the breakdown reveals the following:

- core assets - these are being adequately maintained and remain within target range. This is at the low end of this range and capital investment in these assets needs to be monitored to ensure the measurement remains within target range.
- non-core assets – As per core assets this class of assets are being maintained within target. Comments remain as per above, and
- there is no action required for our disposable assets based on the asset management's definitions where disposable assets are disposed of when major expenses are due.

Asset Consumption Ratio - Infrastructure Assets	63.10%
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This ratio suggests that current level of investment is adequate to maintain this class of assets in relation to preserving their service levels.

Asset Consumption Ratio - Plant & Equipment Assets	
Council Owned	53.21
Emergency Management	36.23
All Plant & Equipment	44.72%

This ratio suggests that Council is just below target for this class of asset as a whole. However contained within this class are assets that, while under our control and as such included within the asset base, are assets that are replaced/renewed by ESL funding with no co-contribution from Council included. When this group of assets are removed from the equation the ratio becomes 53.21% which falls within the target category.

Asset Sustainability Ratio

This ratio indicates whether the Shire of Nannup is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the rate of depreciation of assets for the same period.

Target Measurement: Between 90% - 110%

Annual Report 2015/16: 148%

This ratio ignores the expenditure relating to the construction of Function Room as this represents the creation of a new asset, rather than the maintenance of an existing asset.

Asset Renewal Funding Ratio

This ratio indicates the ability of the Shire of Nannup to fund its projected asset renewal and replacements in the future. It is tied to the Long Term Financial Plan that makes annual provision to renew assets where their condition has degraded beyond the acceptable threshold. This requirement will vary from year to year and as a result can potentially create differing short term and long term renewal funding needs.

Target Measurement: Between 95% to 105%

Annual Report 2015/16: 121%

This ratio exceeds target measurement. The value represents the intention of the Council to continue to ensure that the funding requirements for asset renewal are met.

6.2 Buildings - Asset Details

Schedule 4 – Governance And Administration

Asset Name	Shire Administration	Asset Number	B10	Core, Non-Core or Disposable
Type (B, L or E)	B	Asset Level	Core	
Address	5 Adam Street	Asset Condition	2	
Location	Nannup	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	29142	Reserve Class:		
DOLA Plan	P186227	DOLA Pin		
Assessment No:	A962	Legal Area		
Aerial View	R29142	MAP View		
Replacement Value	\$ 2,000,000.00	As at:	30/06/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 835,000	Contact Details	08 9328 3800	
Ownership Held	Reserve	Expiry/Renewal Date:	1/07/2065	
Remaining Life	Remaining Life 50 Years			
Description	Timber weatherboard and iron clad air conditioned administration offices and library on concrete footings with timber floors.			
Comments	Shire administration building consists of Library, Council Chambers, Function Room and Offices			



Schedule 5 – Law Order And Public Safety

Asset Name	SES Shed	Asset Number	B47	
Type (B, L or E)	B	Asset Level	Core	Core, Non-Core or Disposable
Address	Sexton Way, Nannup	Asset Condition	3	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R45178	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 325,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 220,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2065	
Remaining Life	50 Years			
Description	Iron and iron clad general purpose shed on concrete footings and slab with office and amenities			
Comments	Emergency Service Sheds are considered Core business. However funding for renewal of assets will most likely be sourced from ESL funding and have no impact on Asset Management Reserves held at Council.			



Asset Name	Darradup Fire Station	Asset Number	B34	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Johnston Road, Darradup	Asset Condition	3	
Location	NANNUP	Acceptable Condition		
Reserve No:	R43352	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	0.1215	
Aerial View		MAP View		
Replacement Value	\$ 285,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 185,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Remaining Life	50 Years			
Description	Iron & Iron Clad emergency services depot on concrete footings and slab with single sliding door. Includes store shed, patios, paving, bbq and rainwater tanks.			
Comments	Emergency Service Sheds are considered Core business. However funding for renewal of assets will most likely be sourced from ESL funding and have no impact on Asset Management Reserves held at Council.			



Asset Name	North Nannup Fire Station	Asset Number	B36	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Dean Road	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R46845	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	0.1171	
Aerial View		MAP View		
Replacement Value	\$ 70,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 44,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Remaining Life	50 years			
Description	Iron and Iron Clad emergency services depot on concrete footings and slab with single roller door. Includes patio attached, ablutions paving and rainwater tanks.			
Comments	Emergency Service Sheds are considered Core business. However funding for renewal of assets will most likely be sourced from ESL funding and have no impact on Asset Management Reserves held at Council.			



Asset Name	Nannup Brook Fire Station	Asset Number	B39	
Type (B, L or E)	B	Asset Level	Core	Core, Non-Core or Disposable
Address	East Nannup Road	Asset Condition	3	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R21220	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 105,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 77,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Remaining Life	50 years			
Description	Iron & Iron Clad emergency services depot on concrete footings with slab and two roller doors. Includes kitchenette, ablutions patio and concrete hard stand.			
Comments	Vested land that is used by both Depot and Nannup Brook brigade. Emergency Service Sheds are considered Core business. However funding for renewal of assets will most likely be sourced from ESL funding and have no impact on Asset Management Reserves held at Council.			



Asset Name	Scott River/Jasper Fire Shed	Asset Number	B46	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Governor Broome Road	Asset Condition	3	
Location	NANNUP	Acceptable Condition		
Reserve No:	R46141	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 82,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 75,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Remaining Life	50 Years			
Description	Iron and Iron Clad emergency services depot on concrete footings and slab with single roller door. Includes kitchenette, training room, ablutions and rainwater tank.			
Comments	Emergency Service Sheds are considered Core business. However funding for renewal of assets will most likely be sourced from ESL funding and have no impact on Asset Management Reserves held at Council.			



Schedule 8 – Education and Welfare

Asset Name	Men's Shed – Former Preschool	Asset Number	B9	
Type (B, L or E)	B	Asset Level	Non Core	Core, Non-Core or Disposable
Address	Cnr Adam Street & Grange Road	Asset Condition	3	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin	647630	
Assessment No:	A3021	Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 430,000.00	As at:	30/6/2015	
Built Year	Circa 1930 - Municipal Inventory 1996	Inspected:	Griffin Valuations	
Fair Value	\$ 125,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2065	
Remaining Life	50 Years			
Description	Brick, jarrah weatherboarded and iron clad, air conditioned kindergarten on concrete footings with timber floors.			
Comments	This building is listed within the Municipal Inventory (3.5.5) as originally being constructed as the first stage of the proposed new Nannup Primary School.			



Asset Name	Frogs Early Learning Centre	Asset Number	B24	
Type (B, L or E)	B	Asset Level	Non-Core	Core, Non-Core or Disposable
Address	Grange Road	Asset Condition	0	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 540,000.00	As at:	30/6/2013	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 264,000.00	Contact Details		
Ownership Held		Expiry/Renewal Date:	1/7/2034	
Remaining Life:	21 Years			
Description	New Refurbishment of Grange Road Duplex Pair as at 2011/12.			
Comments				



Schedule 9 – Housing

Asset Name	Dunnet Road House – CEO Residence	Asset Number	B25	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Lot 234 Dunnet Road	Asset Condition	4	
Location	NANNUP	Acceptable Condition		
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 445,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 250,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:		
Lease Details	Residency Agreement			
Description	Three bedroom cedar weatherboard and iron clad air conditioned house on concrete footings and slab with a double carport and store under main roof.			
Comments				



Asset Name	Staff Housing	Asset Number	B41	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non-Core	
Address	29 Carey Street	Asset Condition	3	
Location	NANNUP	Acceptable Condition		
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 305,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 220,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	
Lease Details	Residency Agreement			
Description	Three bedroom fibro weatherboard and iron clad air conditioned house on concrete footings and slab with a single carport under main roof.			
Comments				



Asset Name	MI Residence	Asset Number	B33	
Type (B, L or E)	B	Asset Level	Non-Core	Core, Non-Core or Disposable
Address	28 Carey Street	Asset Condition	3	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$355,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 240,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:		1/12/2066
Lease Details	Residency Agreement			
Description	Four Bedroom two bathroom fibro weatherboard and iron clad air conditioned house on concrete footings and slab with double carport under main roof.			
Comments				



Schedule 10 – Community Amenities

Asset Name	Community Storage Sheds	Asset Number	B44	
Type (B, L or E)	B	Asset Level	Disposable	Core, Non-Core or Disposable
Address	Kearney Street	Asset Condition	2	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 170,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 135,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2065	
Remaining Life	50 Years			
Description	Iron and iron clad general purpose shed on concrete footings and slab with five roller doors.			
Comments	Includes bottle storage bins, oil receivable pad, rainwater tanks and boundary fencing.			



Schedule 11 – Recreation and Culture

Asset Name	Old Roads Building	Asset Number	B1	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non-Core	
Address	Warren Road	Asset Condition	4	
Location	NANNUP	Acceptable Condition		
Reserve No:	R1788	Reserve Class:		
DOLA Plan Assessment No:		DOLA Pin		
Aerial View		Legal Area		
		MAP View		
Replacement Value	\$ 410,000	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 120,000	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Remaining Life:	50 years			
Description	Cement block and iron clad museum on concrete footings with timber floors			
Comments				



Asset Name	Town Hall	Asset Number	B3	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Warren Road	Asset Condition	6	
Location	NANNUP	Acceptable Condition		
Reserve No:	R3708	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$1,500,000	As at:	30/6/2015	
Built Year	1903	Inspected:	Griffin Valuations	
Fair Value	480,000	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2031
Remaining Life:	16 years			
Description	Weatherboard timber and iron clad hall on timber footings with timber floors.			
Comments				



Asset Name Type (B, L or E)	Nannup Lesser Hall	Asset Number	B4	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
	B	Asset Level	Non Core	
Address	Warren Road	Asset Condition	4	
Location	NANNUP	Acceptable Condition		
Reserve No:	R3708	Reserve Class:		
DOLA Plan Assessment No:		DOLA Pin		
Aerial View		Legal Area MAP View		
Replacement Value	\$ 485,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 145,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2065
Lease Details	Leased by Nannup Music Club			
Description	Timber Weatherboard and iron clad air conditioned centre and office on timber footings with timber floors			
Comments	Expenses for Lesser hall have been combined with Town Hall expenditure historically.			



Asset Name	Community Meeting Room	Asset Number	B12	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Warren Road	Asset Condition	5	
Location	NANNUP	Acceptable Condition		
Reserve No:	R9185	Reserve Class:		
DOLA Plan Assessment No:		DOLA Pin		
Aerial View		Legal Area MAP View		
Replacement Value	870,000.00 \$	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	557,000.00 \$	Contact Details	08 9328 3800	
Ownership Held	Shire of Nannup	Expiry/Renewal Date:	1/12/2046	
Lease Details	Nannup Sports Association			
Description	Brick and Iron Clad community centre on concrete footings with concrete and timber floors			
Comments	Includes patio, pot belly stove and paving			



Asset Name	Nannup Recreation Centre	Asset Number	B13	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Warren Road	Asset Condition	7	
Location	NANNUP	Acceptable Condition		
Reserve No:	R9185	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 2,510,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 950,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2065	
Lease Details				
Description	Brick and Iron Clad recreation centre on concrete footings with timber floors			
Comments	Includes paving, cricket practice nets, oval floodlights and scorer's shelter. Costings include cost of maintenance of oval.			



Asset Name	Function Centre – Nannup Recreation Precinct	Asset Number	B29	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Warren Road	Asset Condition	0	
Location	NANNUP	Acceptable Condition		
Reserve No:	R9185	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 2,273,211	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 2,273,211	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2065	
Lease Details				
Description	New function facility built 2015.			
Comments	.			



Asset Name	Cundinup Community Hall	Asset Number	B14	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Disposable	
Address	Cundinup South Road	Asset Condition	10	
Location	11887 Cundinup, NANNUP	Acceptable Condition		
Reserve No:	R22979	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	1.214 ha	
Aerial View		MAP View		
Replacement Value	235,000.00 \$	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	23,000.00 \$	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/07/2020
Lease Details				
Description	Timber framed weatherboard and iron clad community hall on timber footings with timber floors			
Comments	Includes detached weatherboard/iron shelter, toilet and rainwater tanks. Originally school for district. Is considered a risk management threat in relation to asbestos condition. Currently in state of disrepair. Included within the asbestos register.			



Asset Name	Carlotta Community Hall	Asset Number	B15	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Disposable	
Address	Vasse Highway	Asset Condition	9	
Location	Carlotta, Nannup	Acceptable Condition		
Reserve No:	R20915	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	2.0324 ha	
Aerial View		MAP View		
Replacement Value	\$ 190,000.00	As at:	30/6/2015	
Built Year	7/02/1952	Inspected:	Griffin Valuations	
Fair Value	\$ 57,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2030	
Lease Details				
Description	Asbestos and iron clad community hall on timber footings with timber floors.			
Comments	Asbestos considered being in good condition. Included within the Asbestos register.			



Asset Name	Bowling Club	Asset Number	B23	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Disposable	
Address	Warren Road	Asset Condition	4	
Location	NANNUP	Acceptable Condition		
Reserve No:	R3708	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	56.836	
Aerial View		MAP View	0	
Replacement Value	\$790,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$235,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/07/2030	
Lease Details	Nannup Bowling Club			
Description	Timber weatherboard and iron clad air conditioned clubrooms on concrete footings and slab.			
Comments	Includes 7 rink grass bowling green, reticulation, floodlights, viewing shelters, attached patio and paving.			



Asset Name	Community House - Brockman Street	Asset Number	B27	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Disposable	
Address	Lot 107 Brockman Street	Asset Condition	5	
Location	NANNUP	Acceptable Condition		
Reserve No:	R865	Reserve Class:		
DOLA Plan Assessment No:		DOLA Pin		
Aerial View		Legal Area MAP View		
Replacement Value	335,000.00 \$	As at:	30/6/2015	
Built Year	1923	Inspected:	Griffin Valuations	
Fair Value	\$ 67,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2020	
Lease Details				
Description	Timber weatherboard and iron clad community craft centre on timber footings with timber floors. Includes detached garage, garden portico, paving and fencing.			
Comments	Registered within Municipal Inventory (3.5.17) with management of site being listed as high level of protection appropriate.			



Asset Name	Skate park, Ablution Block and Sporting Facilities	Asset Number	B38 & IA5	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B L E	Asset Level	Non Core	
Address	Warren Road	Asset Condition	6	
Location		Acceptable Condition		
Reserve No:	R9185	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View	0	
Replacement Value	\$ 325,000.00	As at:	30/6/2013	
Built Year		Inspected:	Griffin Valuations	
Fair Value	Ablution Block - \$78,000 Tennis Courts - \$25,000 Skate Park Bowl - \$58,000	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2035	
Lease Details				
Description	Brick and iron clad toilet block on concrete footings and slab. Includes concrete skate park, gazebo with attached patio, a tennis court, basketball fencing, backboards, floodlights and paving.			
Comments				



Asset Name	Marinko Tomas Playground	Asset Number	IA8	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B, L & E	Asset Level	Non Core	
Address	Warren Road	Asset Condition	3	
Location		Acceptable Condition		
Reserve No:	R9185	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 250,000	As at:	30/6/2013	
Built Year		Inspected:	Griffin Valuations	
Fair Value	Picnic/Skate Park shelters - \$45,000 Playground Fitout - \$25,000	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2080	
Lease Details				
Description	Includes playground equipment, picnic shelters and facilities. Timber framed and iron clad picnic shelter on concrete footings and slab.			
Comments				



Asset Name	Foreshore Amphitheatre	Asset Number	B53	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	BL	Asset Level	Non Core	
Address	Brockman Street	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R24774	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 160,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 130,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2056	
Lease Details				
Description	Amphitheatre consists of steel framed vinyl clad amphitheatre on stone and concrete footings with raised concrete stage.			
Comments				



Asset Name	Foreshore Park Picnic Shelters	Asset Number	B52	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	BL	Asset Level	Non Core	
Address	Brockman Street	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R24774	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 115,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 94,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/12/2056
Lease Details				
Description	Picnic shelters consist of eight timber framed and iron clad picnic shelters on stone and concrete footings with turf flooring. Includes two information bays and new picnic shelter with bbq.			
Comments				



Schedule 12 – Transport and Buildings

Asset Name	Works Depot Sign Shed	Asset Number	B60	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address		Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	145,000.00 \$	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	80,000.00 \$	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2040	
Lease Details				
Description	Iron & Iron Clad general purpose shed on concrete footings and slab with sliding doors			
Comments				



Asset Name	Depot Tractor & Machinery Shed	Asset Number	B8	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	1	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 115,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 76,000.00	Contact Details	08 9328 3800	
Ownership Held			Expiry/Renewal Date:	1/12/2040
Lease Details				
Description	Iron and iron clad general purpose open fronted shed on a concrete footing and slab.			
Comments	Includes concrete hardstand.			



Asset Name	Depot Amenities & Crib Room	Asset Number	B7	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	5	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 225,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 150,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2040	
Lease Details				
Description	Asbestos and iron clad amenities building on concrete footing and slab			
Comments	Includes attached patio, paving barbeque water cooler and poly rain tank.			



Asset Name	Works Depot Administration Office	Asset Number	B61	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	4	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$28,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 4,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2025	
Lease Details				
Description	Iron & Iron Clad air conditioned transportable office on steel footings with timber floors.			
Comments	Includes attached patio. Need to check as this is currently not being depreciated.			



Asset Name	Works Depot Chemical Store Shed	Asset Number	B62	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	1	
Location	NANNUP	Acceptable Condition		
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin	648461	
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 14,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 9,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2045	
Lease Details				
Description	Iron and iron clad single garage on concrete footings and slab with roller door			
Comments	Not shown on depreciation schedule.			



Asset Name	Works Depot - Gardeners Shed & Office	Asset Number	B63	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 27,000	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	19,000	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2047	
Lease Details				
Description	Iron and iron clad general purpose shed on concrete footings and slab with sliding doors.			
Comments	Includes garden shed, carport attached, transportable office, shade houses and storage. Not shown on depreciation schedule.			



Asset Name	Works Depot - Fire Tank Store	Asset Number	B64	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:		Reserve Class:		
DOLA Plan		DOLA Pin	648463	
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 22,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 19,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2054	
Lease Details				
Description	Iron and iron clad open ended general purpose shed on concrete footings with concrete bitumen floors, loading dock.			
Comments	Not included within depreciation schedule			



Asset Name	Works Depot Truck Store Building	Asset Number	B65	Core, Non-Core or Disposable Good 0 - 10 Poor Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Core	
Address	Kearney Street	Asset Condition	2	
Location	NANNUP	Acceptable Condition		
Reserve No:	R22637	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 105,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 93,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2055	
Lease Details				
Description	Iron and iron clad open ended general purpose shed on concrete footings with part bitumen ad part gravel floors.			
Comments	Not included within depreciation schedule			



Schedule 13 – Economic Services

Asset Name	Caravan Park Administration Building	Asset Number	B16	
Type (B, L or E)	B	Asset Level	Non Core	Core, Non-Core or Disposable
Address	Brockman Road	Asset Condition		Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R865	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 550,000.00	As at:	30/6/2015	
Built Year	Circa 1923	Inspected:	Griffin Valuations	
Fair Value	\$ 161,000.00	Contact Details	08 9328 3800	
Ownership Held	Caravan Park Administration Building	Expiry/Renewal Date:		1/12/2040
Lease Details				
Description	Timber weatherboard and iron clad air conditioned tourist centre on timber footings with timber floors			
Comments	Includes fencing, paving, shelter BBQ and three tables with seats. Part of Municipal Inventory and has heritage status. Formerly known as the Nannup Police Station.			



Asset Name	Brockman Street Caravan Park Ablution Block	Asset Number	B18	
Type (B, L or E)	B	Asset Level	Non Core	Core, Non-Core or Disposable
Address	Brockman Street Caravan Park	Asset Condition	4	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R865	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 225,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 135,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2045	
Lease Details				
Description	Brick and iron clad ablution block on concrete footings and slab.			
Comments	Includes patio and paving			



Asset Name	Brockman Street Caravan Park + Camp Kitchen	Asset Number	B19	
Type (B, L or E)	B L	Asset Level	Non Core	Core, Non-Core or Disposable
Address	Brockman Street Caravan Park	Asset Condition	4	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R865	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 36,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 21,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2045	
Lease Details				
Description	Timber weatherboard and iron clad campers kitchen on concrete footings and slab.			
Comments	Includes gas bbq, paving and three picnic tables with seats. ***Value of actual caravan park not recorded to date. Needs Updating***			



Asset Name	Brockman Street Playground Shelter	Asset Number	B55	
Type (B, L or E)	E	Asset Level	Disposable	Core, Non-Core or Disposable
Address	Brockman Street Playground	Asset Condition	3	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R20333	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 27,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 20,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2029	
Lease Details				
Description	Includes steel framed and shade sail cloth clad shade shelter.			
Comments				



Asset Name	Brockman Street Caravan Park Timber Toilets	Asset Number	B20	
Type (B, L or E)	B	Asset Level	Disposable	Core, Non-Core or Disposable
Address	Brockman Street	Asset Condition	4	Good 0 - 10 Poor
Location	NANNUP	Acceptable Condition		Good 0 - 10 Poor
Reserve No:	R20333	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area		
Aerial View		MAP View		
Replacement Value	\$ 30,000.00	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 6,000.00	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:		1/12/2025
Lease Details	Nannup Caravan Park			
Description	Timber Weatherboard and Iron Clad toilet block on timber footings with concrete footings			
Comments				



Asset Name	Riverbend Caravan Park Infrastructure	Asset Number	B45	Core, Non-Core or Disposable Good 0 - 10 Poor
Type (B, L or E)	B	Asset Level	Non Core	
Address	Lot 57 Balingup Road	Asset Condition	0	
Location	NANNUP	Acceptable Condition		
Reserve No:	R24762	Reserve Class:		
DOLA Plan		DOLA Pin		
Assessment No:		Legal Area	3.2375 ha	
Aerial View		MAP View		
Replacement Value	\$ 300,000	As at:	30/6/2015	
Built Year		Inspected:	Griffin Valuations	
Fair Value	\$ 255,000	Contact Details	08 9328 3800	
Ownership Held		Expiry/Renewal Date:	1/12/2058	
Lease Details				
Description	Timber framed and iron clad gazebo on concrete footings and slab.			
Comments	Includes stone bbq, picnic table and seats. To date no value has been applied for the park itself. Valuation centres on gazebo only.			



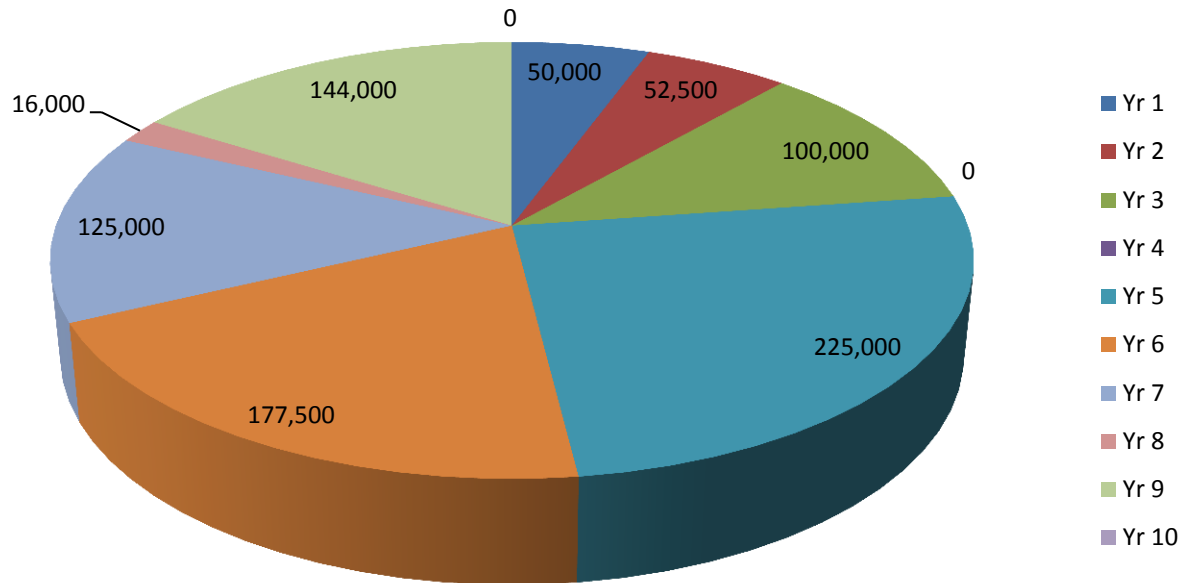
6.3 Asset Management Plan Detail of Investment Requirement – Buildings

Asset No.		Annualised Capital Requirement \$	Yr 1 2017/18 \$	Yr 2 2018/19 \$	Yr 3 2019/20 \$	Yr 4 2020/21 \$	Yr 5 2021/22 \$	Yr 6 2022/23 \$	Yr 7 2023/24 \$	Yr 8 2024/25 \$	Yr 9 2025/26 \$	Yr 10 2026/27 \$	Capital Expenditure Total \$
	Governance												
B10	Shire Offices	28,800	38,000	0	50,000	0	100,000	0	50,000	0	50,000		288,000
		28,800	38,000	0	50,000	0	100,000	0	50,000	0	50,000		288,000
	Community Amenities												
B40	Waste Management Facility	1,600	0	0	0	0	0	0	0	16,000		0	16,000
B42	Public Toilets - Foreshore Park	5,250	0	52,500	0	0	0	0	0	0	0	0	52,500
		6,850	0	52,500	0	0	0	0	0	16,000	0	0	68,500

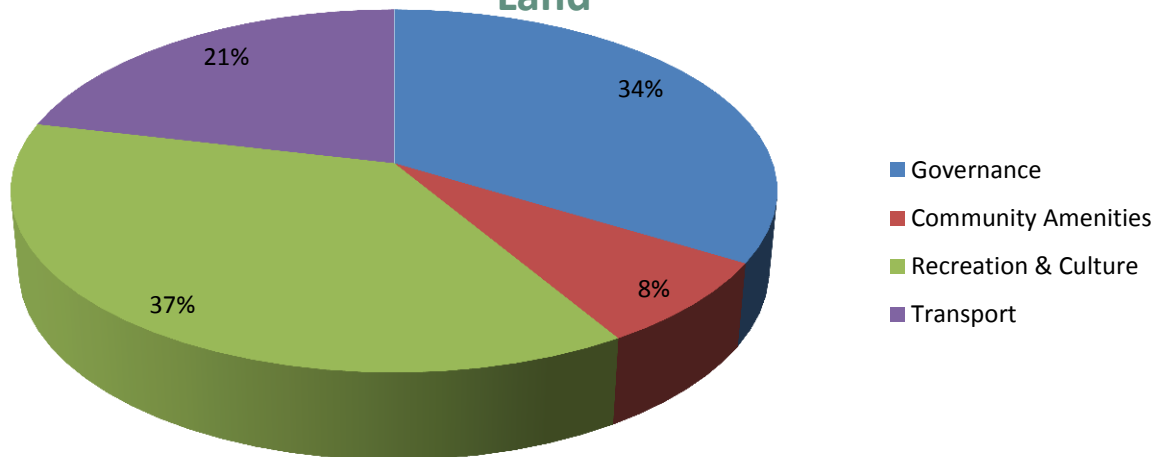
Asset No.		Annualised Capital Requirement \$	Yr 1 2017/18 \$	Yr 2 2018/19 \$	Yr 3 2019/20 \$	Yr 4 2020/21 \$	Yr 5 2021/22 \$	Yr 6 2022/23 \$	Yr 7 2023/24 \$	Yr 8 2024/25 \$	Yr 9 2025/26 \$	Yr 10 2026/27	Capital Expenditure Total \$
	Recreation & Culture												
B3	Town Hall	7,500	0	0	0	0	0	0	0	0	75,000	0	75,000
B4	Lesser Hall (Supper Room)	11,250	0	0	0	0	112,500	0	0	0	0	0	112,500
B56	Marinko Tomas Playground	5,000	0	0	50,000	0	0	0	0	0	0	0	50,000
	Change Rooms	10,000	100,000	0	0	0	0	0	0	0	0	0	100,000
B1	Old Roads Building	9,500	0	0	0	0	0	0	75,000	0	19,000	0	94,000
		43,150	0	0	50,000	0	112,500	0	75,000	0	76,000	0	431,500
	Transport												
B7	Shire Depot Amenities & Crib Room	5,250	0	0	0	0	0	52,500		0	0	0	52,500
B6	Shire Depot Maintenance Shed	12,500	0	0	0	0	0	125,000	0	0	0	0	125,000
B67	Storage Shed – Depot	1,250	0	0	0	0	12,500	0	0	0	0	0	12,500
		19,000	0	0	0	0	12,500	177,500	0	0	0	0	190,000
		97,800	138,000	52,800	100,000	0	225,000	177,500	125,000	16,000	144,000	0	978,000

Capital Investment required annually: \$97,800

Capital Expenditure by Year - Buildings and Land



Capital Expenditure by Schedule - Buildings & Land



6.4 Roads and Infrastructure – Asset Detail

The current Shire’s inventory of roads consists of the following:

Total number of roads:	130.00	
<u>Roads</u>		
Cross Section	Lengths (km)	Areas (sq.m)
Unformed	13.66	539,55.00
Formed	83.93	379,844.00
Paved	279.25	1,513,452.00
Seal width less than 4.00m	0.62	2,117.00
Seal width 4.00-4.99m	13.10	53,271.00
Seal width 5.00-5.99m	2.22	11,826.00
Seal width 6.00-6.99m	155.39	949,060.00
Seal width 7.00 or more	36.29	273,706.00
Total sealed	207.62	1,289,980.00
Total built roads	584.46	3,237,231.00
Unbuilt roads (Xsect=0)	22.81	0.00
Total all roads	607.27	3,396,135.00






Specific Work Tasks

ROMAN produces a series of graphs which show a visual representation of the condition of the Shire’s network. These graphs give a general indication of the types of works required for future budgets, and also any work techniques which can be addressed.

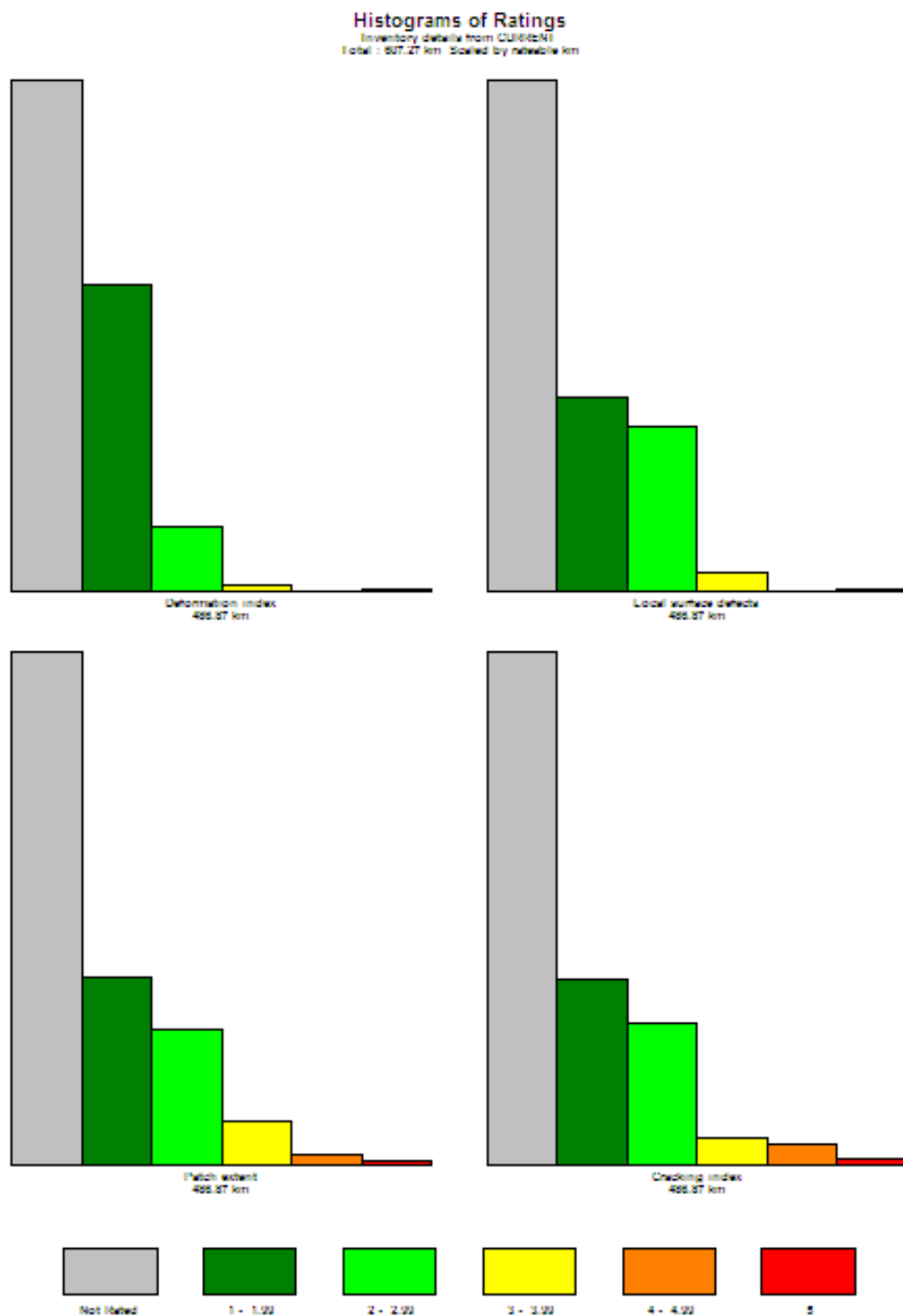
The graphs produced are for resealing, gravel resheeting, maintenance grading, reconstruction, and maintenance of edges, shoulder and drains.

The overall theme for Nannup Shire is “Business as Usual” with emphasis on improving the current type of works to increase specific preservation works for road reseals and shoulder and drain maintenance, and then a slight increase to routine grading, gravel resheeting and widening existing seals.

The ratings are shown in colours from 1 to 5. These colours represent the following priorities:

Rating	Priority
	5 (red) suggests that works need to be carried out in the next few years.
	4 (orange) suggests planning for works in within 2 to 5 years,
	3 (yellow) should be included for works within the next 5 to 10 years,
	1 & 2 (green) generally indicates there is no real problem and should be subject to normal routine maintenance procedures.
	Not rated – this indicates that the surface is within current road standards.

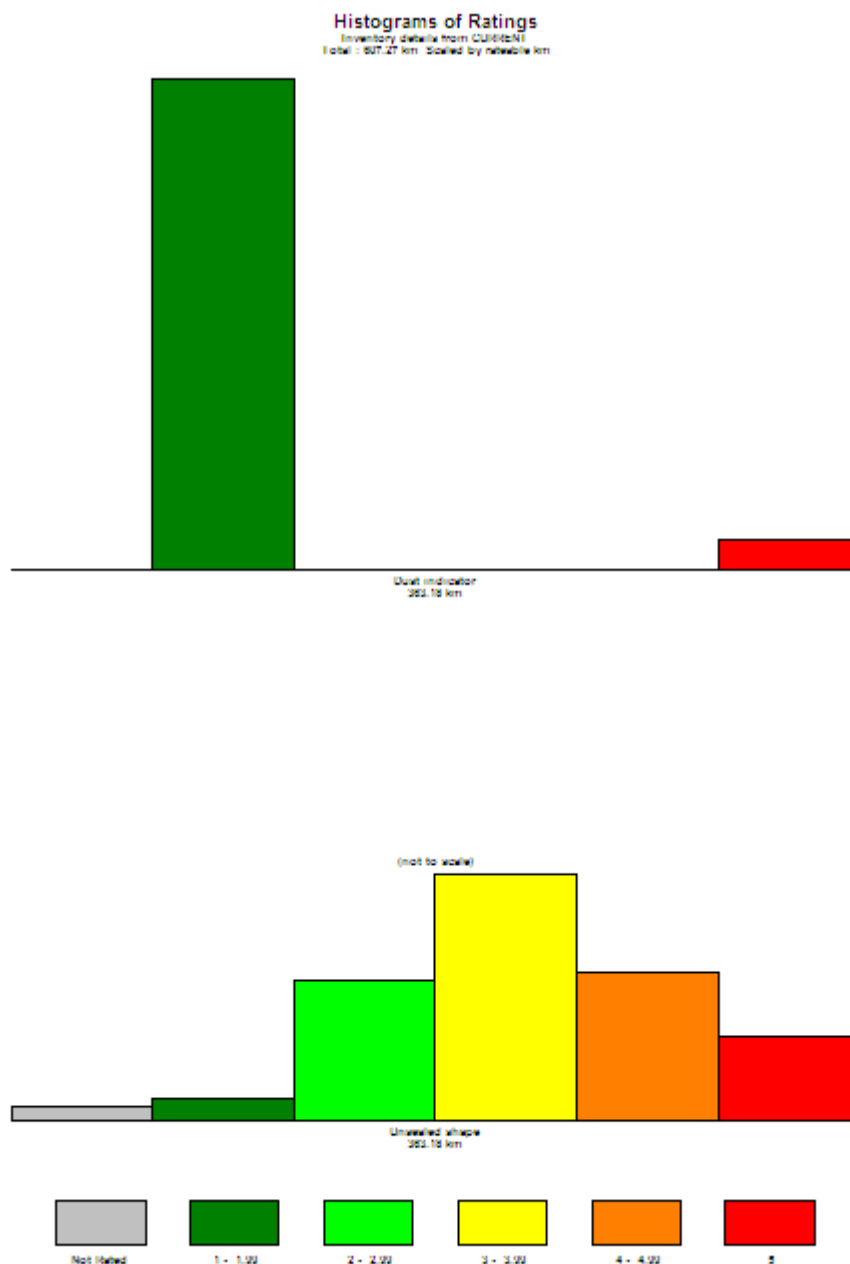
Graph A - Reconstruction



This graph indicates that our sealed road network is showing little sign of major failure within the next 5 years. However it does indicate the network contains small amount of isolated pavement cracking and associated sub grade failures. This could be attributed to a number of scenarios, but most likely the increase of heavy vehicles in combination with specific wet area of sub grade.

It is recommended that an annual program be developed to address localise cracking and pavement failures. The Shire may consider pavement crack repairs and or stabilisation depending on the situation.

Graph B – Gravel Resheeting



This graph indicates that parts of the unsealed road network require improvement by re-sheeting with gravel.

The ratings of 4 (Orange) and 5 (Red) for the road shape indicate that future improvement work is required to resurface a worn or water damaged road or possibly form up a sub-standard road structure prior to re-sheeting.

The benefits this work achieves are prevention of water damage to the roads surface, improvement to the driving surface and driver safety and allow proper follow up road maintenance due to there being in situ gravel material available to the road maintenance team.

To achieve this it is recommended:

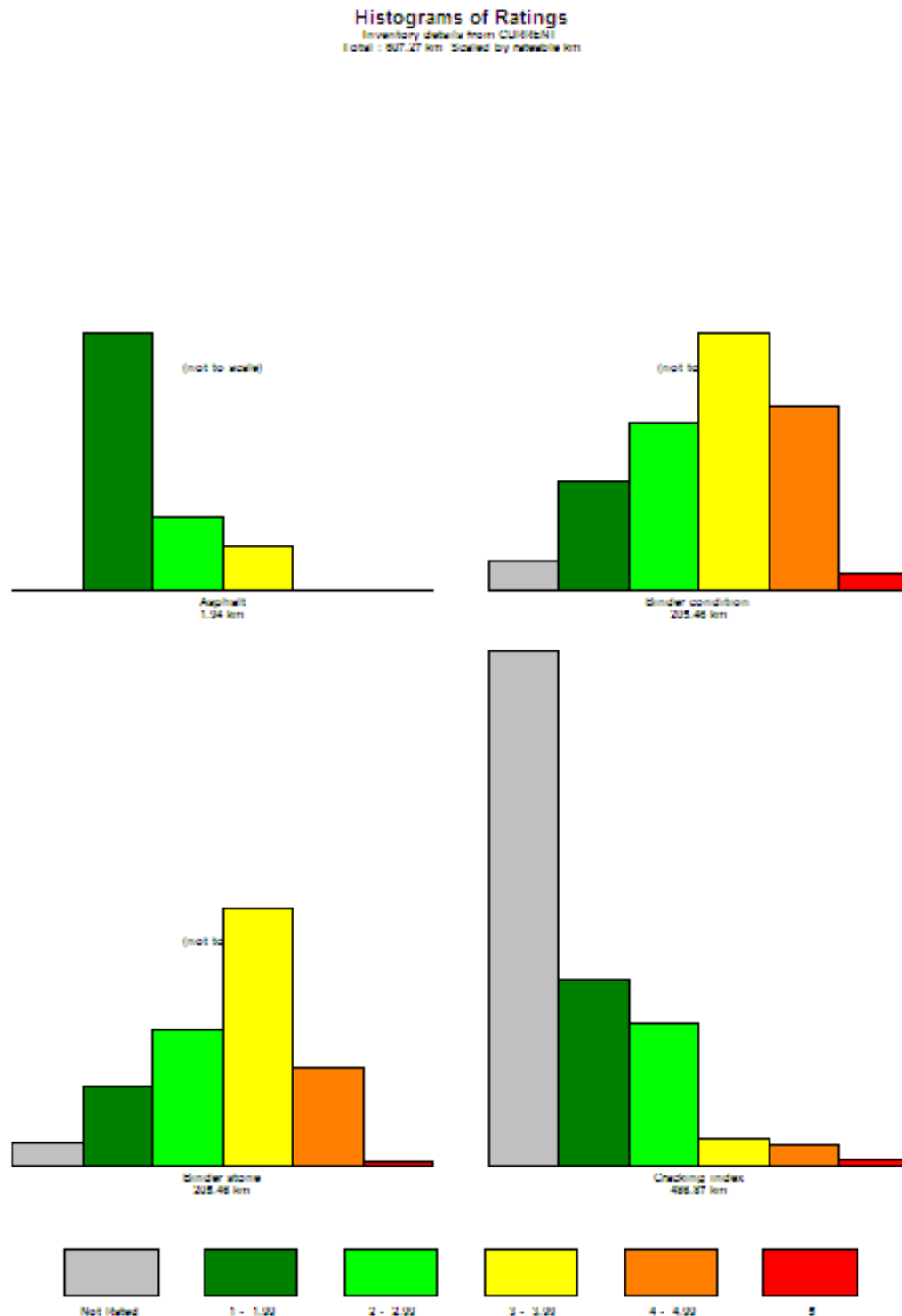
1. A Ten Year "Road Re-sheeting" or "Improvement Program" be developed and attached to the Council's existing "Road Construction Schedule 2017 – 2027" that can address immediate

unsealed road condition issues and offer a longer term sustainable unsealed road improvement solution for those roads not identified or included in the Road Construction Schedule.

2. An annual “Unsealed Road Maintenance Schedule” be developed and introduced to ensure all roads identified are maintained to a *minimum standard, that continues to meet community expectation and is financially sustainable. This would include but not be limited to – maintenance grading, surface drainage maintenance, shoulder maintenance and road verge debris clearing.

*Minimum standard to be determined.

Graph C – Reseals

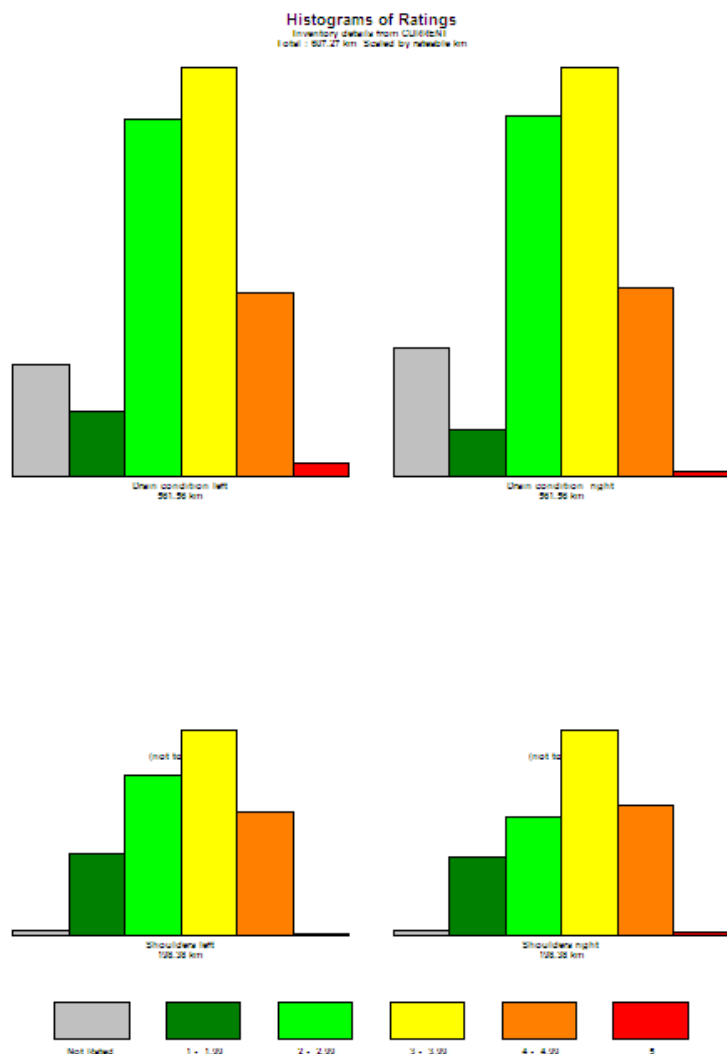


This graph indicates that our network contains some seal stripping which seems to be equally attributed to binder and stone application specification. It is recommended that the Shire review its binder and stone application specifications individually with each project. Attention should be paid to traffic type, seasonal influences and bitumen specification.

Note: Council has recently addressed all these parameters and does now specify what materials are to be used, how they are applied and where it also requires a warranty for works completed.

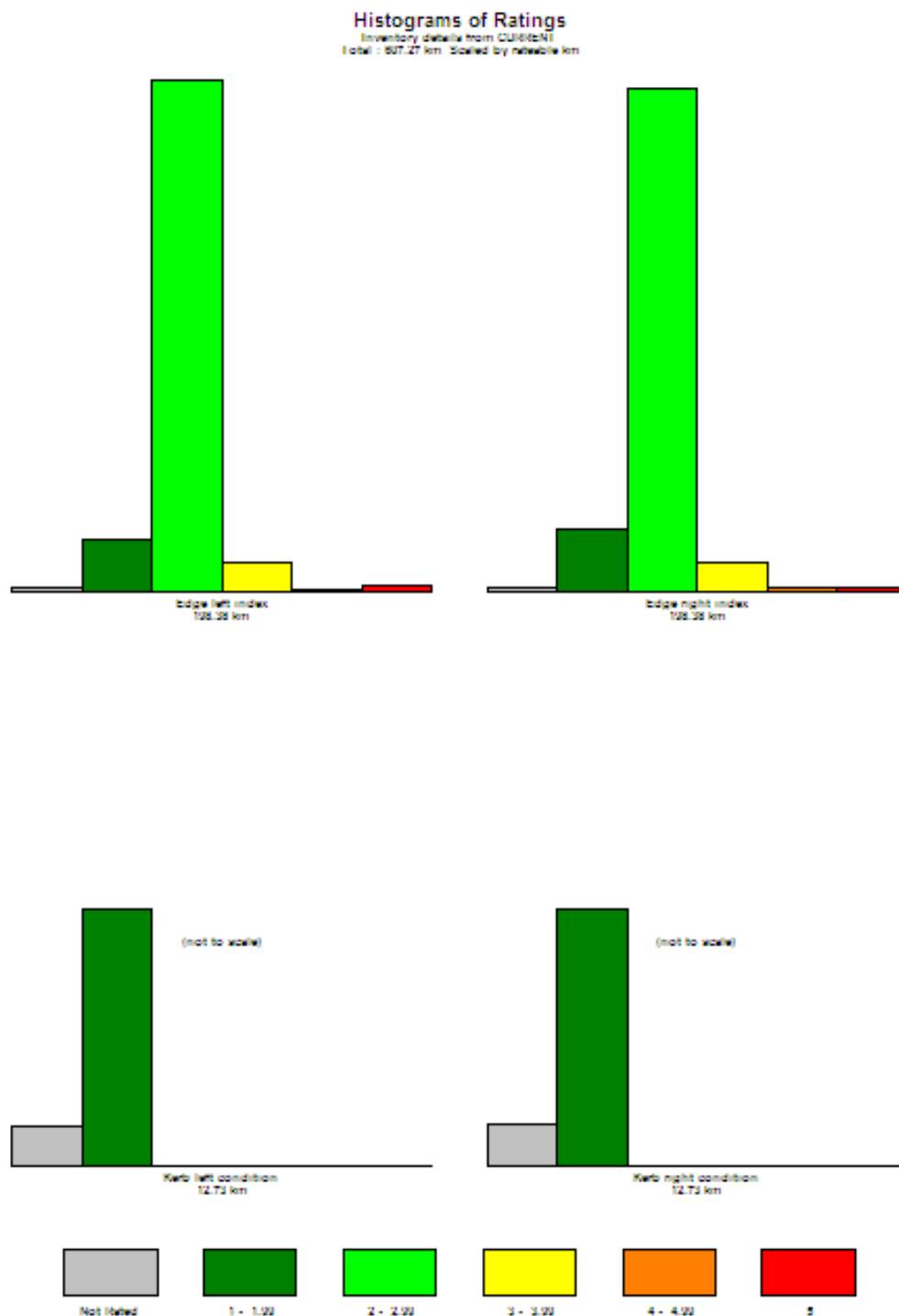
These graphs also indicate that the Shire should prepare a 5 year reseal program to address future failures.

Graph D – Maintenance – Drainage and Shoulders



This graph indicates that our network requires some table drain maintenance in the next few years. The drainage maintenance program should be complimented by a shoulder grading program. Management consider that table drains should be maintained as part of the Road Maintenance Program with any works identified while completing these maintenance works included. This philosophy should ensure that table drains are maintained in a good working condition so that there is little or no adverse impact on the actual roads themselves.

Graph E – Maintenance – Edges and Kerbing



This graph indicates that our network requires small amount of seal edge maintenance in the next few years. The seal edge maintenance program should be complimented by a shoulder grading program.

It is recommended that the Shire prepare a 5 year seal edge maintenance program to address the future seal edge failures.

Note: This work is to be carried out within the Road Construction Schedule when possible with Officers noting the recommendation, however due to resources and lack of materials on the road; these suggested works are not always possible.

6.5 Drainage – Asset Detail

Drainage	
Type	Lengths (m)
Table Drains	1,121,210
Pipe Drains	12,044
Underground Piping	17,356
Other	0


Total **1,150.61 kilometres**


A full schedule of current valuations of this class of asset can be found within the appendix.


6.6 Plant & Equipment – Asset Listing

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Radio Communication Network	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	861	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	1997	\$42,800.00	
Replacement Cost (New)	Residual Value		
\$52,500.00	\$0.00		
Remaining Useful Life	15 year		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Ford Ranger 4WD Utility	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	P239	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3017	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
90,237 Kms	2012	\$15,000.00	
Replacement Cost (New)	Residual Value		
\$35,000.00	\$14,000.00		
Remaining Useful Life	1 years		


Asset Photo	Plant Description	Asset Condition Rating	
	Flat Bed Plant Trailer	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	555	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	ITBF 126	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2004	\$12,000.00	
Replacement Cost (New)	Residual Value		
\$34,500.00	\$0.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Slasher With Fixed Skids	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	818	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2011	\$1,200.00	
Replacement Cost (New)	Residual Value		
\$5,000.00	\$0.00		
Remaining Useful Life	10 years	Under Capital Threshold – no depreciation charged	

Asset Photo	Plant Description	Asset Condition Rating	
	Ford Transit Single C/C	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	P 238	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3010	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
21,500 Kms	2012	\$22,000.00	
Replacement Cost (New)	Residual Value		
\$48,600.00	\$16,000.00		
Remaining Useful Life	2 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	John Deere Ride On Mower X534	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	655	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3016	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
89 Hrs	2006	\$4,800.00	
Replacement Cost (New)	Residual Value		
\$9,300.00	0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Bob Cat Ride On Mower	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	244	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
607 Hrs	2012	\$3,000.00	
Replacement Cost (New)	Residual Value		
\$10,200.00	\$0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Lighting Tower	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	618	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2013	\$9,800.00	
Replacement Cost (New)	Residual Value		
\$18,000.00	\$0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Howard Porter Pig Trailer	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	200	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 2366	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2007	\$20,000.00	
Replacement Cost (New)	Residual Value		
\$45,000.00	\$0		
Remaining Useful Life	10 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Howard Porter Pig Trailer	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	316	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1TCI 563	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2012	\$24,000.00	
Replacement Cost (New)	Residual Value		
\$45,000.00	\$0		
Remaining Useful Life	10 Years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Howard Porter Pig Trailer	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	201	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	BY 82376	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2010	\$22,000.00	
Replacement Cost (New)	Residual Value		
\$45,000.00	\$0		
Remaining useful Life	10 Years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Scania Tip Truck 10 T P420	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	252	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3005	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading		Year of Manufacture	
280,000 Kms		2010	
Replacement Cost (New)		Residual Value	
\$233,500.00		\$75,000.00	
Remaining Useful Life		Assessed Market Value (Fair Value)	
		\$108,000.00	


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Fuso Tipper	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	315	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3004	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
149,500 Kms	2012	\$75,000.00	
Replacement Cost (New)	Residual Value		
\$200,000.00	\$65,000.00		
Remaining Useful Life	4 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Scania Tip Truck 10 T P420	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	253	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3003	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
274,000 Kms	2010	\$108,000.00	
Replacement Cost (New)	Residual Value		
\$233,500.00	\$75,000.00		
Remaining useful life	4 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Ford Courier Single Cab	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	226	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3014	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading		Year of Manufacture	
150,256 Kms		2005	
Replacement Cost (New)		Residual Value	
\$25,200.00		\$0.00	
Remaining Useful Life		10 years	
			Assessed Market Value (Fair Value)
			\$4,200.00

Asset Photo	Plant Description	Asset Condition Rating	
	Nissan Navara King Cab 4x4	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	257	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3018	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
30,000 Kms	2013	\$16,000.00	
Replacement Cost (New)	Residual Value		
\$47,700.00	\$12,000.00		
Remaining Useful Life	3 years		


Asset Photo	Plant Description	Asset Condition Rating	
	Isuzu Water Truck	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	P 254	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1COA 936	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
467,200 Kms	2012	\$60,000.00	
Replacement Cost (New)	Residual Value		
\$185,000.00	\$5,000.00		
Remaining Useful Life	10 years		


Asset Photo		Plant Description		Asset Condition Rating	
		Volvo Backhoe	Rank	Description of Condition	
			1	Very Good - (all component in near new condition)	
		Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)	
		558	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)	
		Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)	
		NP 3012	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)	
Odometer or Hour Reading		Year of Manufacture		Assessed Market Value (Fair Value)	
2,589 Hrs		2012		\$100,000.00	
Replacement Cost (New)		Residual Value			
\$175,000.00		\$60,000.00			
Remaining Useful Life		6 years			


Asset Photo	Plant Description	Asset Condition Rating	
	Ford Ranger PK XL 4x4 Super Cab	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	P 240	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 0000	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
74,500 Kms	2012	\$16,000.00	
Replacement Cost (New)	Residual Value		
\$50,400.00	\$15,000.00		
Remaining Useful Life	1 year		


Asset Photo	Plant Description	Asset Condition Rating	
	Isuzu FSS 550 2.4 R	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	58	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1DMM 027	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
9000 Kms	2007	\$105,000.00	
Replacement Cost (New)	Residual Value		
\$311,400.00	\$77,850.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Toyota Land Cruiser Fire Unit	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	57	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1DFZ 535	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
5,962 Kms	2010	\$50,000.00	
Replacement Cost (New)	Residual Value		
\$97,200.00	\$24,300.00		
Remaining Useful Life	10 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Toyota Hilux 4x4	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	262	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3460	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
29,455 Kms	2014	\$20,000.00	
Replacement Cost (New)	Residual Value		
\$50,400.00	\$14,000.00		
Remaining Useful Life	3 years		


Asset Photo		Plant Description		Asset Condition Rating	
		509E John Deere Tractor		Rank	Description of Condition
		Asset Number		1	Very Good - (all component in near new condition)
				2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
		263		3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
		Registration Number		4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
		NP 3200		5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading		Year of Manufacture		Assessed Market Value (Fair Value)	
760 Hrs		2014		\$55,000.00	
Replacement Cost (New)		Residual Value			
\$90,000.00		\$35,000.00			
Remaining Useful Life		9 years			

Asset Photo	Plant Description	Asset Condition Rating	
	Sewell Road Broom	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	604	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2014	\$2,000.00	
Replacement Cost (New)	Residual Value		
\$6,000.00	\$0.00		
Remaining Useful Life	10 years	Under threshold – no depreciation	

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Hamm 3414 Steel Drum Roller	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	502	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3024	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
3,293 Hrs	2007	\$55,000.00	
Replacement Cost (New)	Residual Value		
\$120,000.00	\$0.00		
Remaining Useful Life	15 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Ammann Multi Tyred Roller	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	619	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3547	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
987 Hrs	2013	\$70,000.00	
Replacement Cost (New)	Residual Value		
\$160,000.00	\$0.00		
Remaining Useful Life	15 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Hino 300	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	259	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3019	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
38,714 Kms	2013	\$30,000.00	
Replacement Cost (New)	Residual Value		
\$52,650.00	\$25,000		
Remaining Useful Life	6 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Hino 300	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	258	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3006	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
37,553 Kms	2013	\$30,000.00	
Replacement Cost (New)	Residual Value		
\$52,650.00	\$25,000		
Remaining Useful Life	6 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Isuzu 2.4 B	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	54	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1CJN 579	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
11,562 Kms	2006	\$153,000.00	
Replacement Cost (New)	Residual Value		
\$311,400.00	\$77,850.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Volvo FE Loader L170F	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	264	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3007	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
1,777 Hrs	2014	\$150,000.00	
Replacement Cost (New)	Residual Value		
\$260,000.00	\$90,000.00		
Remaining Useful Life	7 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	John Deere 670G Grader	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	407	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3001	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading		Year of Manufacture	
5,029 Hrs		2010	
Replacement Cost (New)		Residual Value	
\$365,000.00		\$120,000.00	
Remaining Useful Life		5 years	
		Assessed Market Value (Fair Value)	
		\$175,000.00	

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Isuzu 3.4 Fire Unit	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	44	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3020	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
25,123 Kms	1998	\$78,300.00	
Replacement Cost (New)	Residual Value		
\$311,400.00	\$37,850.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Fast Attack S/H Land Cruiser	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	61	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3391	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading		Year of Manufacture	
5,962 Kms		2013	
Replacement Cost (New)		Residual Value	
\$97,200.00		\$24,300.00	
Remaining Useful Life		Assessed Market Value (Fair Value)	
		\$52,500.00	


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	60KVA Emergency Generator	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	823	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2014	\$12,000.00	
Replacement Cost (New)	Residual Value		
\$25,000.00	\$0.00		
Remaining Useful Life	10 years		


Asset Photo	Plant Description	Asset Condition Rating	
	20KVA Generator	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	824	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2014	\$7,200.00	
Replacement Cost (New)	Residual Value		
\$10,500.00	\$0.00		
Remaining Useful Life	15 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Komatsu Grader GD555	Rank	Description of Condition
	Asset Number	1	Very Good - (all component in near new condition)
	404	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	Registration Number	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	NP 3002	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
450 Hrs	2015	\$200,000.00	
Replacement Cost (New)	Residual Value		
\$320,000.00	\$100,000.00		
Remaining Useful Life	7 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Isuzu Fire Unit 3.4	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	45	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3021	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
24,100 Kms	1998	\$78,300.00	
Replacement Cost (New)	Residual Value		
\$311,400.00	\$37,850.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Hyundai Sonata 2.0T	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	170	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 0	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
12,000 Kms	2015	\$28,784.00	
Replacement Cost (New)	Residual Value		
\$33,300.00	\$15,000.00		
Remaining Useful Life	2 years		


Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Toyota Prado GX Wagon 4x4	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	171	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 00	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
11,000 Kms	2015	\$50,348.00	
Replacement Cost (New)	Residual Value		
\$54,000.00	\$40,000.00		
Remaining Useful Life	2 years		

Asset Photo		Plant Description		Asset Condition Rating	
	Toyota Camry	Rank	Description of Condition		
		1	Very Good - (all component in near new condition)		
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)		
	172	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)		
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)		
	NP 000	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)		
Odometer or Hour Reading		Year of Manufacture		Assessed Market Value (Fair Value)	
1,500 km		2016		\$34,200.00	
Replacement Cost (New)		Residual Value			
\$36,000.00		\$15,000.00			
Remaining Useful Life		2 years			

Asset Photo	Plant Description	Asset Condition Rating	
	Toyota Land Cruiser Fire Unit – Scott River	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	608	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1DME 583	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2007	\$14,500.00	
Replacement Cost (New)	Residual Value		
\$35,000.00	\$0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	SES Trailer	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	610	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
		5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2013	\$4,500.00	
Replacement Cost (New)	Residual Value		
\$6,000.00	\$0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
		Rank	Description of Condition
	Toyota Hi-Ace Commuter Bus	1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	173	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 3534	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2015	\$47,984.00	
Replacement Cost (New)	Residual Value		
\$50,000.00	\$10,000		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Metro Counter	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	202	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	N/A	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2015	\$5,000.00	
Replacement Cost (New)	Residual Value		
\$7,500.00	\$0.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Nissan Navara RX	Rank	Description of Condition
	Asset Number	1	Very Good - (all component in near new condition)
	257	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	Registration Number	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	NP 3018	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
		5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2013	\$16,000.00	
Replacement Cost (New)	Residual Value		
\$36,000.00	\$12,000.00		
Remaining Useful Life	2 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Toyota Hi-Lux	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	261	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	NP 413	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2013	\$28,000.00	
Replacement Cost (New)	Residual Value		
\$45,000.00	\$15,000.00		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Water Trailer	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	317	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1TLJ 293	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2003	\$2,000.00	
Replacement Cost (New)	Residual Value		
\$5,000.00	0		
Remaining Useful Life	2 years	Under Capital Threshold – no depreciation charged	

Asset Photo	Plant Description	Asset Condition Rating	
	Plant Trailer	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	555	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
	1TBF 176	5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2004	\$12,000.00	
Replacement Cost (New)	Residual Value		
\$24,000.00	0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Billy Goat Lawn Mower	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	609	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
		5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2009	\$4,000.00	
Replacement Cost (New)	Residual Value		
\$7,000.00	0		
Remaining Useful Life	10 years		

Asset Photo	Plant Description	Asset Condition Rating	
	Forklift	Rank	Description of Condition
		1	Very Good - (all component in near new condition)
	Asset Number	2	Good - (all components are in line with normal machine use, for ages and hours, and do not impact the fair value of the unit as a whole)
	620	3	Fair - (all components are serviceable, however age and machine hours are approaching end of usable life)
	Registration Number	4	Poor - (all components have been worn or disturbed and in need of refurbishment to remain serviceable)
		5	Very Poor - (all components in need of major repair/replacement, and the item is mostly unserviceable)
Odometer or Hour Reading	Year of Manufacture	Assessed Market Value (Fair Value)	
N/A	2009	\$2,500.00	
Replacement Cost (New)	Residual Value		
\$27,000.00	0		
Remaining Useful Life	10 years		

6.7 Asset Management Plan Detail of Investment Requirement – Plant & Equipment

Asset No.	Annualised Capital Requirement \$	Yr 1 2017/18 \$	Yr 2 2018/19 \$	Yr 3 2019/20 \$	Yr 4 2020/21 \$	Yr 5 2021/22 \$	Yr 6 2022/23 \$	Yr 7 2023/24 \$	Yr 8 2024/25 \$	Yr 9 2025/26 \$	Yr 10 2026/27 \$	Capital Expenditure Total \$	
	Governance												
170	NP 0	7,500	15,000	0	15,000	0	15,000	0	15,000	0	15,000		75,000
172	NP000	7.500	15,000		15,000		15,000		15,000		15,000		75,000
		15,000	30,000	0	30,000	0	30,000	0	30,000	0	30,000		150,000
	Law, Order & Public Safety												
		0	0	0	0	0	0	0	0			0	
		0	0	0	0	0	0	0	0			0	
		0											
		0	0	0	0	0	0	0	0	0	0	0	0
	Transport												
		176,740	184,000	156,000	218,000	148,700	250,000	190,000	167,000	55,000	303,700	95,000	1,767,400
		176,740	184,000	156,000	218,000	148,700	250,000	190,000	167,000	55,000	303,700	95,000	1,767,400

Capital Investment required annually for plant replacement/renewal – all schedules: \$191,740

6.8 Asset Management Plan Detail of Investment Requirement – Furniture & Equipment

The majority of office furniture currently in use within the Shire of Nannup falls under the depreciation threshold. For this reason there is no inventory shown. Contained within Appendix 5 is the current listing of furniture and equipment.

The Shire of Nannup has an Office Reserve fund set up to cover costs associated with the replacement program of this group of assets. Below is the replacement plan that will utilise this Reserve for the next 10 year period.

Asset	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Office Chairs						\$7,500				
Photocopier		\$13,000					\$13,000			
Airports			\$1,000			\$1,000			\$1,000	
Network switch	\$2,000			\$2,000			\$2,000			
Computer station s x 3	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 2	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 3	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 4		\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 5		\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 6		\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 7			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 8			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 9			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 10			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 11			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Computer station 12			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Office Laptop		\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413
Depot Laptop			\$413	\$413	\$413	\$413	\$413	\$413	\$413	\$413

Asset	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Ipad 1 – W/Sup		\$800			\$800			\$800		
Ipad 2 - Ranger		\$800			\$800			\$800		
Ipad 3 - CEO			\$1,100			\$1,100			\$1,100	
Ipad 4 - MI			\$1,100			\$1,100			\$1,100	
Ipad 5 - MCS			\$1,100			\$1,100			\$1,100	
Server	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881	\$4,881
Backup System			\$4,500			\$4,500			\$4,500	
Sophos Firewall	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524	\$1,524
Purchase Order Module	7,000									
Totals:	16,643	23,896	20,574	13,774	13,787	28,487	26,774	13,787	20,987	12,197

Total Office replacement – 10 years : \$190,897

Yearly Reserve contribution required: \$19,090

7 Funding for Asset Renewal

The Shire of Nannup has included within its Annual Budget reserve contributions to enable replacement and renewal of assets as and when required. Shown below is the balance of these Reserve Accounts as at 1 July 2016 and the annual reserve contributions anticipated to ensure that the replacement/renewal programs shown within this plan are achievable. Final decisions relating to actual reserve contributions each year will be analysed dependent on other budgetary considerations for the period.

	Plant Reserve		Office Reserve		Asset Management Reserve	
Balance 1/7/2016	\$ 370,993		\$ 66,677		\$ 445,700	
Contributions	In	Out	In	Out	In	Out
Yr 1 - 2017/18 requirement	\$ 150,000	-\$ 184,000	\$ 15,000	-\$ 23,896	\$ 89,000	-\$ 138,000
Yr 2 - 2018/19 requirement	\$ 154,500	-\$ 156,000	\$ 16,000	-\$ 20,574	\$ 90,000	-\$ 52,500
Yr 3 - 2019/20 requirement	\$ 159,135	-\$ 218,000	\$ 17,000	-\$ 13,774	\$ 91,000	-\$ 100,000
Yr 4 - 2020/21 requirement	\$ 214,909	-\$ 148,700	\$ 18,000	-\$ 13,787	\$ 92,000	\$ 0
Yr 5 - 2021/22 requirement	\$ 168,826	-\$ 250,000	\$ 19,000	-\$ 28,487	\$ 93,000	-\$ 225,000
Yr 6 - 2022/23 requirement	\$ 173,891	-\$ 190,000	\$ 20,000	-\$ 26,774	\$ 94,000	-\$ 177,500
Yr 7 - 2023/24 requirement	\$ 179,108	-\$ 167,000	\$ 21,000	-\$ 13,787	\$ 95,000	-\$ 125,000
Yr 8 - 2024/25 requirement	\$ 184,481	-\$ 55,000	\$ 22,000	-\$ 13,787	\$ 96,000	-\$ 16,000
Yr 9 - 2025/26 requirement	\$ 190,016	-\$ 303,700	\$ 23,000	-\$ 20,987	\$ 97,000	-\$ 144,000
Yr 10 - 2026/27 requirement	\$ 195,716	-\$ 95,000	\$ 24,000	-\$ 12,197	\$ 98,000	\$ -0
	\$ 1,770,581	-\$ 1,767,400	\$ 195,000	-\$ 190,706	\$ 1,034,000	-\$ 978,000
Closing Balance:	\$ 374,174		\$ 63,518		\$ 501,100	

8 Implications

The implications as a result of the Asset Management Plan for the Shire of Nannup are as follows:

- The information that has been collated relating to our building assets is of a comprehensive nature and suggests that in order to maintain the assets at a serviceable level Council needs to incorporate an annual investment of \$97,800. To achieve this Council will start with a base year of \$89,000 and an annual increase of \$1,000 per annum. This will ensure that all costs currently acknowledged as required within the next 10 years will be covered as well as a modest contingency amount to cover the unforeseeable costs that may also arise.
- Within the Office reserve a similar annual increase of \$1,000 has been factored in to cover all costs within this class of asset.

- Within Plant reserve a 3% cumulative reserve contribution has been factored in to cover all plant replacement costs.
- These reserve funds has been calculated using present value of the Australian Dollar and will need revision in coming years based on future value of the dollar.
- This level of investment between the three reserves should ensure that all capital expenses are met to allow assets to remain at serviceable levels.
- Overall, Council's assets are in good working condition, and do not require major funding in any one area to achieve a service level that matches user expectations.
- The road network is being maintained at a competent level and it is envisaged that the regular scheduled maintenance works will ensure that the condition will not materially depreciate in the near future.
- Costs associated with the upkeep and maintenance of our infrastructure assets will be completed by way of external funding and annual contributions from the rate revenue received. No reserve fund has been established to cover these costs.

About this document

Effective From:	1 July 2017
Expires on:	30 June 2027
Next Review:	2019
Adopted by Council:	24 May 2017

9 Appendices

Appendix 1 - Building Condition Reports

<i>General facilities condition (Score = 1 - 10)</i>		<i>Toilet Condition (Score = 1 - 10)</i>	
10	High usage, facility is used every day, public toilets in high profile areas	10	Looks brand-new and in perfect condition
8	Facility is used most days,	8	Looks good, no obvious defects
6	Facility is used once or twice per week, public toilets in low profile areas	6	Functionally OK but looking a bit tired
4	Facility is used once or twice per month	4	Needs a revamp, tiles falling off the wall, old style toilet / cistern
2	Facility is used three or four times per year, public toilets in remote areas	2	Toilet is functional, but it's so old and disgusting I'd prefer not to use it
1	Facility is rarely (if ever) used	1	Toilet is no longer functional
<i>Alternative facilities (score = 1-10)</i>		<i>Kitchen Condition (Score = 1 - 10)</i>	
10	There are no alternative facilities in this suburb / area	10	Looks brand-new and in perfect condition
8	There are alternative facilities, but they are heavily utilised	8	Looks good, no obvious defects
6	There are alternative facilities, but they are very unsuitable	6	Functionally OK but cupboard doors don't always shut properly, looking a bit tired
4	There are alternative facilities, but they are not ideal	4	Needs a revamp, tiles falling off the wall, old looking cupboard doors
2	There is at least one suitable alternative nearby	2	Kitchen is functional, but most things don't work properly
1	There are several suitable alternatives that are under utilised	1	Kitchen is no longer functional
<i>Car Park condition (score = 1-10)</i>		<i>Internal Walls Condition (Score = 1 - 10)</i>	
10	Looks brand-new and in perfect condition	10	Looks brand-new and in perfect condition
8	Only minor maintenance is required	8	In good condition, no obvious defects
6	Structurally OK, but needs a spruce up - a few potholes need filling	6	Generally good condition, but showing signs of furniture damage and abrasion
4	Showing structural damage, bitumen is badly cracked, has major potholes	4	Small areas of damage / holes in walls
2	Severely damaged - I can get my car in, but the potholes are so deep my car hits if I'm not careful	2	Significant damage over a wide area
1	Unserviceable - I can't even get my car in here	1	Lining is falling off / has multiple major holes

<i>Driveway condition (score = 1-10)</i>	<i>Paint Condition (Score = 1 - 10)</i>
10 Looks brand-new and in perfect condition	10 Looks brand-new and in perfect condition
8 Only minor maintenance is required	8 Paint is in good condition, will last a long time yet, no obvious defects
6 Structurally OK, but needs a spruce up - a few potholes need filling	6 Generally good condition, but showing signs of fading / abrasion
4 Showing structural damage, bitumen is badly cracked, has major potholes	4 Fair condition, looks dated and old, widespread fading and abrasion
2 Severely damaged - I can get my car in, but the potholes are so deep my car hits if I'm not careful	2 Looks tatty, in need of a re-paint
1 Unserviceable - I can't even get my car in here	1 Paint is severely faded and peeling, wide exposure to structure underneath
<i>External paint condition (score = 1-10)</i>	<i>Ceilings - Water leaks Condition (Score = 1 - 10)</i>
10 Looks brand-new and in perfect condition	10 No evidence of water leaks
8 Paint is in good condition, will last a few years yet, no obvious defects	8 Some evidence there has been minor leakage in the past
6 Generally good condition, but showing signs of weathering	6 Minor leakage still leaking, superficial damage only
4 Paint is badly weathered, in need of a re-paint	4 Minor - medium leak, still leaking with some damage to structure
2 Paint is blistering, some minor peeling	2 Medium - major leak, damage to structure potentially serious
1 Paint is severely weathered and peeling, damage to structure underneath	1 Major leakage, still leaking, serious damage to structure evident
<i>External cladding condition (score = 1-10)</i>	<i>Ceiling - general Condition (Score = 1 - 10)</i>
10 Looks brand-new and in perfect condition	10 Looks brand-new and in perfect condition
8 In good condition, no obvious defects	8 In good condition, no obvious defects
6 Generally good condition, but showing signs of weathering or movement	6 Generally good condition, but some trim has come loose
4 Cracking and movement is obvious	4 Fair condition, some trim has fallen off
2 Some damage, allowing weather / vermin in a few places	2 Sheets / lining boards coming away, potential for fall-in
1 Severely damaged, and falling off / crumbling	1 Significant part of ceiling has fallen in
<i>Foundation condition (Score = 1-10)</i>	<i>Painting Condition (Score = 1 - 10)</i>
10 Looks brand-new and in perfect condition	10 Looks brand-new and in perfect condition
8 In good condition, no obvious defects	8 Paint is in good condition, will last a long time yet, no obvious defects
6 Generally good condition, but showing signs of movement	6 Generally good condition, but showing signs of fading / water marks
4 Cracking and movement is obvious, damage in some areas	4 Fair condition, looks dated and old, widespread fading and water marks
2 Significant damage in a few areas, generally poor condition	2 Looks tatty, in need of a re-paint
1 Severely damaged, and in danger of collapse / crumbling	1 Paint is severely faded and peeling, wide exposure to structure underneath

External stairs condition - No of stairways, construction (Score = 1-10)	External Doors - Condition (Score = 1 - 10)
10 Looks brand-new and in perfect condition 8 In good condition, no obvious defects 6 Generally good condition, but a few minor defects 4 Fair condition, needs a tidy up 2 Generally poor condition, urgently in need of maintenance 1 Severely damaged, too dangerous to use	10 Looks brand-new and in perfect condition 8 In good condition, no obvious defects 6 Generally good condition, but some minor maintenance / adjustment needed 4 Fair condition, doors warped, split, or cracked 2 Doors still shut, but are damaged beyond repair 1 Damaged beyond repair and no longer shut (or cannot open)
Roof condition (Score = 1-10)	Windows Condition (Score = 1 - 10)
10 Looks brand-new and in perfect condition 8 Some minor movement, no obvious defects 6 Generally good condition, but showing signs of weathering or movement 4 Rusting and movement is obvious, loose screws 2 Rusting is significant in a few places, sheets are loose 1 Severely damaged, and not weatherproof	10 Looks brand-new and in perfect condition 8 In good condition, no obvious defects 6 Generally good condition, but some minor maintenance / adjustment needed 4 Fair condition, windows bent, warped, split, or cracked 2 Windows still shut, but are damaged beyond repair 1 Damaged beyond repair and no longer shut (or cannot open)
Gutters (type, condition (Score = 1-10))	Air Conditioner/ Ventilation Condition (Score = 1 - 10)
10 Looks brand-new and in perfect condition 8 Some minor twisting, no obvious defects 6 Generally good condition, but showing signs of weathering or movement 4 Rusting and movement is obvious 2 Rusted out in a few places 1 Severely damaged, and falling off	10 Looks brand-new and in perfect condition 8 In good condition, no obvious defects 6 Generally good condition, but minor servicing needed 4 Fair condition, rattles, casing damaged 2 Some, but not all functions still work, needs more than minor servicing to fix 1 Doesn't work and can't be fixed
Flooring condition (Score = 1-10)	Switchboard Condition (Score = 1 - 10)
10 Looks brand-new and in perfect condition 8 Looks good, no obvious defects 6 Generally good condition, some minor defects 4 Defects in some areas, but still safe to walk on, needs maintenance 2 Damage is widespread, needs replacement 1 Severely damaged, not safe to walk on	10 Looks brand-new and in perfect condition 8 In good condition, no obvious defects 6 Generally good condition, but looks a bit old and tired 4 Some things in here look a bit loose 2 Bare wires exposed 1 No longer usable

<i>Floor covering type & condition (Score = 1-10)</i>		<i>Roller Doors / Shutter Condition (Score = 1 - 10)</i>	
10	Looks brand-new and in perfect condition	10	Looks brand-new and in perfect condition
8	Looks good, no obvious defects	8	In good condition, no obvious defects
6	Signs of wear in a few areas	6	Generally good condition, but some minor maintenance / adjustment needed
4	Significant wear in large areas, danger of tripping hazards on carpet	4	Fair condition, Opens & closes with some difficulty
2	Wear is widespread, multiple trip hazards on carpet, needs replacement	2	Doors still shut, but are damaged beyond repair
1	Severely damaged, not safe to walk on	1	Damaged beyond repair and no longer shut (or cannot open)

Appendix 2 - Service Level Indicators



Service Levels - Asset Management Plan


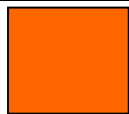
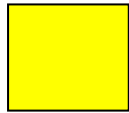
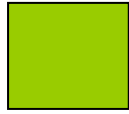
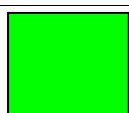
		Level	Location	Reporting
Roads	Regional	Where available, every property has access to legal road/including tracks	All roads within Shire Boundaries	Regional inspections annually
	Local District	Regional Roads sealed		All other roads annually
	Access	Gravel Roads graded twice per year		Roads will be kept open 350 days per year
	Tracks	Tracks graded once per year		Obstructions cleared as soon as practicable
Drainage		Flood path for 100 years at Average Return Interval (ARI)	All drainage with Shire Boundaries	Blockages cleared before 31 March annually
		Provide drainage to 1 in 5 year flood path pattern		Annual Inspections of drainage system
		Drains kept clear of rubbish		
Parks + Playgrounds		To provide recreation opportunities for the Aged/Adults/Children/Sporting pursuits/Wildlife	Located within Townsite	Playgrounds inspected weekly to comply with Australian Standards ensuring that no site will have greater than 10 defects
		All Parks to be built for purpose		Sports Clubs are happy with outcomes
		Safe for all users		

Service Levels - Asset Management Plan Continued...

		Level	Location	Reporting
Pathways		<i>To provide safety to pedestrians on busy roads</i>	<i>Within townsite, busy roads and connecting facilities</i>	<i>Inspect Annually with no more than 10 non conformities</i>
		<i>Access to facilities</i>		<i>Provide universal access</i>
				<i>Report obstructions</i>
				<i>Pathways cleared within 12 hours wherever practicable.</i>
Buildings		<i>Fit for purpose; cleaned regularly; comply with Health Act 1911</i>	<i>All Council owned/controlled buildings</i>	<i>Buildings inspected annually to comply with Australian Standards ensuring that no site will have greater than 10 defects</i>
				<i>User groups happy with facilities</i>
Plant, Furniture & Equipment		<i>Fit for purpose, maintained regularly, comply with Occupational Health & Safety Regulations</i>	<i>All Council owned/controlled plant, furniture and equipment</i>	<i>Inspected regularly</i>
				<i>Serviced and replaced as required</i>

Appendix 3 – Network Ratings Used

Score Criteria

Rating	Score
	1 to 2 <ul style="list-style-type: none"> • Poor network preservation practices are occurring • Works <u>need</u> to be carried out next financial year • Will require addition funding
	3 to 4 <ul style="list-style-type: none"> • Attention should be directed at network preservation practices • Start planning for works to be carried out next financial year • Will require addition funding
	5 to 6 <ul style="list-style-type: none"> • Attention should be paid to network preservation practices • Prepare 5 year plan for improvement within 12 months • May require addition funding, however work improvements should be addressed initially
	7 to 8 <ul style="list-style-type: none"> • Good network preservation practices • Prepare 5 year preservation plan to compliment current practices • Business as usual, however it is suggested investigating some work task improvement to add value to practices.
	9 to 10 <ul style="list-style-type: none"> • Sound network preservation practices • Plans are in place and supported by resources and funding • Business as usual

Appendix 4 - Building Fit Out Scores

	Trigger Points						Actual Score						
Asset Class	Struct.	Roof	Mech	Fit Out	Name of Asset	Renewal Value	Struct	Roof Struct	Mech	Fit Out	Overall	Design Life - Structure	Remaining Life - Building
N	10	9	6	6	Old Roads Board Building	\$410,000	5	2	3	4	4	120	50
N	10	9	6	6	Town Hall	\$1,500,000	6	6	4	9	6	80	16
N	10	9	6	6	Lesser Hall	\$485,000	5	5	3	3	4	80	50
C	10	9	4	4	Works Depot Sign Shed	\$145,000	2	2	2	2	2	120	2
C	10	9	4	4	Works Depot Tractor & Machinery Shed	\$115,000	1	1	1	1	1	120	25
C	10	9	4	4	Works Depot Amenities Building	\$225,000	5	5	5	5	5	120	25
C	10	9	4	4	Works Depot Admin Office	\$28,000	3	3	2	2	3	120	10
C	10	9	4	4	Works Depot Maint Shed	\$490,000	2	2	2	2	2	120	34
C	10	9	4	4	Works Depot Chemical Store	\$14,000	1	1	1	1	1	120	30
C	10	9	4	4	Works Depot Gardeners Shed	\$27,000	2	2	2	2	2	120	32
C	10	9	4	4	Works Depot Fire Tank Store	\$22,000	2	2	2	2	2	120	39
C	10	9	4	4	Works Depot Truck Store	\$105,000	2	2	2	2	2	120	40
N	10	9	6	6	Men's Shed – Formerly Kindergarten	\$430,000	4	3	3	2	3	80	50
N	10	9	6	6	FROGS	\$540,000	0	0	0	0	0	80	80
C	10	9	4	4	Shire Admin Offices	\$2,000,000	3	3	3	2	3	80	34
N	10	9	6	6	Public Toilets - Shire Offices	\$45,000	7	6	N	6	6	120	29
N	10	9	6	6	Community Meeting Room	\$557,000	6	5	4	3	5	120	31
N	10	9	6	6	Recreation Centre	\$2,510,000	7	6	6	7	7	120	50
N	10	9	6	6	Function Room – Recreation Precinct	\$2,273,000	0	0	0	0	0	80	80
D	10	10	10	10	Cundinup Hall	\$235,000	9	10	10	10	10	80	5

	Trigger Points						Actual Score						
Asset Class	Struct.	Roof	Mech	Fit Out	Name of Asset	Renewal Value	Struct	Roof Struct	Mech	Fit Out	Overall	Design Life - Structure	Remaining Life - Building
D	10	10	10	10	Carlotta Hall	\$190,000	8	9	9	9	9	80	15
N	10	9	6	6	Visitor Centre	\$550,000	5	6	5	7	6	80	25
N	10	9	6	6	Toilets - Visitor Centre	\$125,000	5	6	5	5	5	120	44
N	10	9	6	6	Caravan Park Ablution Block	\$225,000	5	4	4	3	4	120	30
N	10	9	6	6	Caravan Park Camp Kitchen	\$36,000	5	3	4	5	4	80	30
N	10	10	10	10	Caravan Park Timber Toilets	\$30,000	3	3	4	5	4	80	10
N	10	10	10	10	Bowling Club	\$790,000	3	4	3	3	3	80	15
N	10	9	6	6	House - 30 Dunnet Rd	\$445,000	3	5	4	4	4	80	50
D	10	10	10	10	Community House	\$335,000	4	6	5	5	5	80	5
N	10	9	6	6	Marinko Tomas - Ablution Block and facilities	\$325,000	5	8	6	3	6	120	20
N	10	9	6	6	Marinko Tomas - Picnic Facilities and Playground	\$250,000	4	5	N	1	3	80	75
C	10	9	4	4	Darradup Fire Shed	\$285,000	4	5	3	1	3	120	50
N	10	9	6	6	House - 29 Carey Street	\$305,000	4	2	4	2	3	80	30
N	10	9	6	6	Toilets - Town Hall	\$135,000	6	2	4	2	4	80	54
C	10	9	4	4	North Nannup Fire Shed	\$70,000	3	2	2	2	2	120	50
C	10	9	4	4	Nannup Brook Fire Shed	\$105,000	3	2	3	2	3	120	50
N	10	9	6	6	House - 28 Carey Street	\$355,000	4	3	3	3	3	80	55
C	10	9	4	4	Waste Management Facility	\$320,000	2	2	3	2	2	120	53
N	10	9	6	6	Foreshore Park Picnic Shelters	\$105,000	2	2	N	2	2	80	55
N	10	9	6	6	Foreshore Park Amphitheatre	\$160,000	4	6	N	5	5	120	35

	Trigger Points						Actual Score						
Asset Class	Struct.	Roof	Mech	Fit Out	Name of Asset	Renewal Value	Struct	Roof Struct	Mech	Fit Out	Overall	Design Life - Structure	Remaining Life - Building
D	10	10	10	10	Community Storage Sheds	\$170,000	2	3	1	1	2	120	50
N	10	9	6	6	Foreshore Park Ablution Block	\$210,000	5	5	6	6	6	120	67
N	10	9	6	6	Riversbend Ablution Block -	\$300,000	3	3	3	3	3	120	43
C	10	9	4	4	SES Shed	\$325,000	2	2	2	2	2	120	50
C	10	9	4	4	Scott River Fire Shed	\$82,000	3	3	3	3	3	120	50
N	10	10	10	10	Brockman Street Playground	\$27,000	3	3	3	3	3	50	16
N	10	9	6	6	Riversbend Caravan Park Infrastructure	\$10,000	7	7	5	5	6	50	10

Total Asset Renewal Costs: \$18,421,000

SHIRE OF NANNUP

16/17 Asset Register by Group - Detailed

BUILDINGS		Current Valuation	Total Accum. Depreciation	Written Down Value
B1	OLD ROAD BOARD OFFICE (1898?)	120,000.00	3,096.97	116,903.03
B10	SHIRE OFFICES CHAMBERS LIBRARY ETC	835,000.00	21,549.85	813,450.15
B11	SHIRE OFFICE PUBLIC TOILETS	8,000.00	206.45	7,793.55
B12	COMMUNITY CENTRE NANNUP	603,990.30	58,193.71	545,796.59
B13	RECREATION CENTRE NANNUP	950,000.00	24,517.79	925,482.21
B14	COMMUNITY HALL CUNDINUP	23,000.00	593.58	22,406.42
B15	COMMUNITY HALL CARLOTTA	57,000.00	1,471.05	55,528.95
B16	TOURIST CENTRE BUILDING	161,000.00	17,837.21	143,162.79
B17	TOURIST CENTRE PUBLIC TOILETS	48,000.00	1,238.79	46,761.21
B18	TOURIST PARK ABLUTION BLOCK	209,583.86	4,503.26	205,080.60
B19	TOURIST PARK CAMPERS KITCHEN	21,000.00	541.96	20,458.04
B20	TOURIST PARK OLD TOILETS	6,000.00	154.83	5,845.17
B22	BALINGUP RD CVAN PARK GAZEBO	1,000.00	27.04	972.96
B23	BOWLING CLUB NANNUP	235,000.00	6,064.92	228,935.08
B24	FROGS LOT 247 GRANGE ROAD	264,000.00	13,658.59	250,341.41
B25	HOUSE LOT 234 DUNNETT RD	254,557.63	6,046.61	248,511.02
B26	CARAVAN PARK MANAGERS ACCOMODATION	45,000.00	1,385.74	43,614.26
B27	COMMUNITY HOUSE BROCKMAN ST	67,000.00	1,729.14	65,270.86
B29	FUNCTION CENTRE - RECREATION PRECINCT	2,273,772.11	32,190.83	2,241,581.28
B3	TOWN HALL NANNUP (1903)	480,000.00	23,486.52	456,513.48
B30	MARINKO TOMAS PARK STATUE	24,750.00	14,852.79	9,897.21
B32	WAR MEMORIAL	2,000.00	1,199.05	800.95
B33	HOUSE LOT 233 (29) CAREY ST	220,000.00	5,677.79	214,322.21
B34	DARRADUP BFB FIRE STATION	182,221.32	4,702.79	177,518.53
B35	TOWN HALL TOILET BLOCK	81,000.00	2,090.45	78,909.55
B36	NORTH NANNUP VBFB STATION	68,673.54	1,135.55	67,537.99
B37	TANK DARRADUP BFB - KING RD	2,778.68	1,195.26	1,583.42
B38	MARINKO TOMAS TOILET BLOCK	78,000.00	3,581.74	74,418.26
B39	NANNUP BROOK VBFB FIRE STATION	77,000.00	1,987.21	75,012.79
B4	LESSER HALL NANNUP (1937)	145,000.00	3,742.18	141,257.82
B40	WASTE MANAGEMENT FACILITY	195,000.00	5,032.58	189,967.42
B41	HOUSE LOT 1302 (28) CAREY ST	240,000.00	6,193.96	233,806.04
B42	FORESHORE PARK ABLUTION BLOCK	210,000.00	5,419.71	204,580.29
B44	COMMUNITY STORAGE SHED	135,000.00	3,484.10	131,515.90
B45	RIVERSBEND C/PARK ABLUTION BLOCK	255,000.00	6,581.08	248,418.92
B46	SCOTT RIVER VBFB SHED	75,000.00	1,935.60	73,064.40
B47	SES FIRE SHED	220,000.00	5,677.79	214,322.21
B48	CARLOTTA FIRESHED	82,000.00	2,116.26	79,883.74
B50	EAST NANNUP FIRE SHED	32,540.35	4.34	32,536.01
B51	MARINKO TOMAS PICNIC SHELTER & FACILITIES	40,000.00	1,984.07	38,015.93
B52	FORESHORE PARK PICNIC SHELTERS	94,000.00	2,425.96	91,574.04
B53	FORESHORE PARK AMPHITHEATRE	130,000.00	3,355.05	126,644.95
B55	BROCKMAN STREET PLAYGROUND	20,000.00	665.74	19,334.26
B56	MARINKO TOMAS PLAYGROUND	16,250.00	3,047.39	13,202.61
B6	MAINTENANCE SHED DEPOT	150,000.00	3,946.00	146,054.00
B60	SHIRE DEPOT SIGN SHED	80,000.00	2,104.53	77,895.47
B61	SHIRE DEPOT - ADMINISTRATION OFFICE	4,000.00	123.16	3,876.84
B62	SHIRE DEPOT CHEMICAL STORAGE SHED	9,000.00	236.75	8,763.25
B63	SHIRE DEPOT GARDENERS SHED & OFFICE	19,000.00	499.82	18,500.18
B64	SHIRE DEPOT FIRE TANK STORE	19,000.00	499.82	18,500.18
B65	SHIRE DEPOT TRUCK STORE	93,000.00	2,446.52	90,553.48
B66	MARINKO TOMAS GAZEBO	25,000.00	1,231.26	23,768.74
B67	STORAGE SHED - SHIRE DEPOT	7,818.18	390.87	7,427.31
B7	AMENITIES BUILDING DEPOT	150,000.00	3,946.00	146,054.00
B8	MACHINERY SHED DEPOT	76,000.00	1,999.31	74,000.69
B9	PRE-SCHOOL CENTRE NANNUP	125,000.00	3,226.01	121,773.99
Total BUILDINGS		10,046,935.97	327,233.33	9,719,702.64

FURNITURE OFFICE EQUIPMENT		Current Value	Total Accum Depreciation	Written Down
F1	CMI SAFE	500.00	0.00	500.00
F2	LIBRARY FURNITURE	1,500.00	0.00	1,500.00
F25	REFRIGERATOR 390L COMMUNITY CENTRE	200.00	0.00	200.00
F3	PLANNING OFFICER DESK	2,135.00	35.68	2,099.32
F30	AIRCONDITIONING TO CHAMBERS AND FUNCTION ROOM	200.00	0.00	200.00
F36	STOVE EUROLEC GAS - TOWN HALL	200.00	0.00	200.00
F4	WALL UNIT S/C OFFICE	200.00	0.00	200.00
F40	TELEPHONE SYSTEM - NEC	500.00	0.00	500.00
F41	STOVE EUROLEC GAS COMMUNITY CENTRE	500.00	0.00	500.00
F43	12 X CHAMBER CHAIRS	1,200.00	0.00	1,200.00
F44	CHAMBERS TABLES	1,500.00	0.00	1,500.00
F5	WALL UNIT CHAMBERS	200.00	0.00	200.00
F6	SEBEL OPTIMA CHAIRS (36)	1,800.00	0.00	1,800.00
F67	SHREDDER FELLOWES 380C	100.00	0.00	100.00
F7	OLD COUNCIL TABLE	250.00	0.00	250.00
F81	HP DESKTOP PC & SCREEN S/N SAUD239010H	500.00	0.00	500.00
F82	HP DESKTOP PC S/N SAUD239010S	500.00	0.00	500.00
F83	HP DESKTOP PC & SCREEN S/N SAUD239010Z	500.00	0.00	500.00
F84	HP DESKTOP PC & SCREEN S/N SAUD239011D	500.00	0.00	500.00
F85	HP DESKTOP PC & SCREEN S/N SAUD2390118	500.00	0.00	500.00
F86	AUDIO EQUIPMENT CONCIL CHAMBER PSIQ589	1,500.00	0.00	1,500.00
F88	KONICA MINOLTA C554E PHOTOCOPIER	5,395.00	1,223.75	4,171.25
F89	FIREWALL	500.00	0.00	500.00
F90	TAPE DRIVE	1,500.00	74.79	1,425.21
F91	DELL POWEREDGE SERVER	7,296.00	363.80	6,932.20
Total FURNITURE OFFICE EQUIPMENT		29,676.00	1,698.02	27,977.98

FREEHOLD LAND		Current Value	Total Accum Depreciation	Written Down
L1	LOT 202 BLYTHE (DEC 91)	120,000.00	0.00	120,000.00
L10	LOT 211 DUNNET (DEC 91)	140,000.00	0.00	140,000.00
L11	LOT 212 DUNNET (DEC 91)	140,000.00	0.00	140,000.00
L12	LOT 213 DUNNET (DEC 91)	140,000.00	0.00	140,000.00
L13	LOT 233 CAREY (JUL 65)	80,000.00	0.00	80,000.00
L14	LOT 1302 (28) CAREY STREET	110,000.00	0.00	110,000.00
L15	LOT 234 DUNNET (JUL 65)	140,000.00	0.00	140,000.00
L16	LOT 294 CAREY (SEP 85)	80,000.00	0.00	80,000.00
L18	LOT 248 GRANGE (SEP 75)	110,000.00	0.00	110,000.00
L2	LOT 203 BLYTHE (DEC 91)	120,000.00	0.00	120,000.00
L21	LOT 82 WILSON (JAN 08)	80,000.00	0.00	80,000.00
L3	LOT 204 BLYTHE (DEC 91)	120,000.00	0.00	120,000.00
L4	LOT 205 BLYTHE (DEC 91)	120,000.00	0.00	120,000.00
L5	LOT 206 CAREY (DEC 91)	120,000.00	0.00	120,000.00
L6	LOT 207 CAREY (DEC 91)	120,000.00	0.00	120,000.00
L7	LOT 208 CAREY (DEC 91)	120,000.00	0.00	120,000.00
L8	LOT 209 CAREY (DEC 91)	120,000.00	0.00	120,000.00
L9	LOT 210 DUNNET (DEC 91)	140,000.00	0.00	140,000.00
Total FREEHOLD LAND		2,120,000.00	0.00	2,120,000.00

PLANT & EQUIPMENT		Current Value	Total Accum Depreciation	Written Down
170	HYUNDAI SONATA LF 2.0P ELITE TURBO	28,783.85	1,720.27	27,063.58
171	TOYOTA PRADO DSL WAGON 10/2015	50,348.30	1,072.05	49,276.25
172	TOYOTA CAMRY NP000	34,200.00	0.00	34,200.00
173	TOYOTA HIACE 3.0L T/D C/BUS A/T SWB NP3534	47,984.51	4,798.45	43,186.06
200	TRAILER PIG NP2366	20,000.00	498.63	19,501.37
201	TRAILER PIG BY82376	22,000.00	365.29	21,634.71
202	METRO COUNT 5600 PLUS	5,000.00	0.00	5,000.00
226	UTILITY COURIER 4X4 NP3014	4,200.00	104.71	4,095.29
244	BOBCAT RIDE ON MOWER	3,000.00	0.00	3,000.00
252	TRUCK SCANIA P420 NP3005	108,000.00	2,056.84	105,943.16
253	TRUCK SCANIA P420 NP3003	108,000.00	2,742.19	105,257.81
257	NISSAN NAVARRA RX TRAY TOP NP3018	16,000.00	332.38	15,667.62
258	HINO 300 SERIES 617 LONG CREW NP3006	30,000.00	207.67	29,792.33
259	HINO 300 SERIES 917 XLONG	30,000.00	207.67	29,792.33
261	TOYOTA HILUX 4 X 4 NP413	28,000.00	0.00	28,000.00
262	TOYOTA HILUX 4 X 4 NP3460	20,000.00	498.58	19,501.42
263	JOHN DEERE 5093E TRACTOR NP3200	55,000.00	553.97	54,446.03
264	VOLVO L90F LOADER NP3007	150,000.00	2,136.13	147,863.87
315	FUSO 10T TIPPER NP3004	75,000.00	623.28	74,376.72
316	PIG TRAILER	24,000.00	598.35	23,401.65
317	TRAILER WATER	2,000.00	0.00	2,000.00
404	KOMATSU GRADER GD555	200,000.00	4,401.79	195,598.21
407	JOHN DEERE 670G GRADER	175,000.00	2,742.46	172,257.54
44	FIRE UNIT 3.4 ISUZU DARRADUP VBFB	78,300.00	2,681.89	75,618.11
45	FIRE UNIT 3.4 ISUZU NORTH NANNUP VBFB	78,300.00	2,681.89	75,618.11
502	ROLLER HAMM 3414 NP3024	55,000.00	913.24	54,086.76
54	FIRE TRUCK ISUZU CARLOTTA	153,000.00	1,873.60	151,126.40
555	PLANT TRAILER 1TBF176	12,000.00	299.17	11,700.83
558	BACKHOE LOADER VOLVO 2012 BL71B	100,000.00	1,661.43	98,338.57
57	FIRE UNIT TOYOTA LANDCRUISER NANNUP BROOK	50,000.00	640.73	49,359.27
58	FIRE TRUCK - ISUZU FSS550 EAST NANNUP BRIGADE	105,000.00	676.89	104,323.11
60	TRAILER TANDEM 8X5 300MM SIDES NP2403	500.00	0.00	500.00
602	SLIP ON FIRE FIGHTING WATER TANKER 450L	500.00	0.00	500.00
604	ROADBROOM SEWELL	2,000.00	0.00	2,000.00
605	2 X 600L SLIP ON UNITS	500.00	0.00	500.00
607	FIRE FIGHTING TRAILER	800.00	0.00	800.00
608	TOYOTA LANDCRUISER	14,500.00	0.00	14,500.00
609	LAWN MOWER BILLY GOAT	4,000.00	0.00	4,000.00
61	TOYOTA LIGHT TANKER NP3391	52,500.00	703.06	51,796.94
610	SES TRAILER	4,500.00	0.00	4,500.00
616	COASTMAC BT85 TRAILER 1TND317	1,800.00	0.00	1,800.00
618	LIGHTING TOWER	9,800.00	244.32	9,555.68
619	AMMANN TYRE ROLLER NP3547	70,000.00	1,162.30	68,837.70
620	FORKLIFT	2,500.00	0.00	2,500.00
655	RIDE ON MOWER JOHN DEERE X5354 NP3016	4,800.00	0.00	4,800.00
700	AIR CONDITIONERS - SHIRE OFFICES	500.00	0.00	500.00
818	SLASHER WITH FIXED SKIDS	1,200.00	0.00	1,200.00
823	GENERATOR 60KVA EMERGENCY - DEPOT	12,000.00	299.17	11,700.83
824	GENERATOR 20KVA - SHIRE OFFICE	7,200.00	118.47	7,081.53
861	RADIO COMMUNICATION NETWORK	42,800.00	2,850.48	39,949.52
P238	FORD TRANSIT SINGLE C/C NP3010	22,000.00	747.94	21,252.06
P239	FORD RANGER PX SUPER CAB XL NP3017	15,000.00	124.65	14,875.35
P240	FORD RANGER PX SUPER CAB XL NP0000	16,000.00	249.31	15,750.69
P254	ISUZU WATER TRUCK 1COA936	60,000.00	1,371.23	58,628.77
Total PLANT & EQUIPMENT		2,213,516.66	44,960.48	2,168,556.18

INFRASTRUCTURE ASSETS		Current Value	Total Accum Depreciation	Written Down Value
IA1	CLEAR & EARTHWORKS		0.00	33,058,322.74
IA2	PAVEMENT	35,206,488.92	203,416.48	35,003,072.44
IA20	NANNUP BROOK BRIDGE	702,284.00	4,217.55	698,066.45
IA21	DRY BROOK BRIDGE	923,310.00	5,544.91	917,765.09
IA22	ELLIS CREEK BRIDGE	629,655.00	7,562.76	622,092.24
IA23	PADBURY BROOK BRIDGE	450,564.00	2,705.85	447,858.15
IA24	EAST NANNUP BRIDGE	973,655.00	5,847.26	967,807.74
IA25	ST JOHN BROOK BRIDGE	414,000.00	2,486.26	411,513.74
IA26	DONELLY RIVER BRIDGE	1,503,792.00	9,030.99	1,494,761.01
IA27	MAIDMENTS BRIDGE	2,888,843.00	17,348.88	2,871,494.12
IA28	ROBERTS BRIDGE	3,015,463.00	36,218.59	2,979,244.41
IA29	SCOTT RIVER BRIDGE	999,789.00	6,004.21	993,784.79
IA3	SEAL	41,235,082.06	525,723.05	40,709,359.01
IA30	AGG ROAD BRIDGE	3,389,695.00	20,356.74	3,369,338.26
IA31	MCATEE BROOK BRIDGE	718,255.00	4,313.46	713,941.54
IA32	JALBARRAGUP BRIDGE	2,785,071.00	16,725.68	2,768,345.32
IA33	OLD RAILWAY BRIDGE	3,453,160.00	41,475.76	3,411,684.24
IA4	KERBS	877,560.00	7,332.20	870,227.80
IA5	SKATEPARK	53,766.00	746.68	53,019.32
IA6	DRAINAGE	0.00	0.00	0.00
IA7	TOWNSITE FOOTPATHS	1,050,476.00	11,950.81	1,038,525.19
IA8	PARKS AND GARDENS	12,669.00	348.93	12,320.07
IA9	MARINKO TOMAS TENNIS COURTS	41,097.00	3,398.48	37,698.52
IAS10	DRAINAGE - UNDERGROUND	2,822,440.00	7,606.49	2,814,833.51
IAS8	DRAINAGE - OPEN TABLE DRAINS	10,259,320.00	27,350.65	10,231,969.35
IAS9	DRAINAGE - PIPE	2,632,736.03	17,234.90	2,615,501.13
Total INFRASTRUCTURE ASSETS		150,097,493.75	984,947.57	149,112,546.18

10 References

ⁱ Shire of Nannup Asset Management Policy ADM 17

ⁱⁱ Shire of Nannup Asset Management Strategy ADM 29

ⁱⁱⁱ Finance & Rates\Asset Management Plan\Building Condition Report



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2017

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NANNUP
Information Summary
For the Period Ended 30 April 2017

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 30 April 2017 of \$895,137.

Items of Significance

The material variance adopted by the Shire of Nannup for the 2016/17 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	81% -	\$ 1,888,640	-\$ 1,888,640	-\$ 1,521,245
Non-operating Grants, Subsidies and Contributions	78% -	\$ 928,100	-\$ 928,100	-\$ 720,824
	80% -	\$ 2,816,740	-\$ 2,816,740	-\$ 2,242,069
Rates Levied	100%	\$ 1,531,469	\$ 1,531,469	\$ 1,533,473

% Compares current ytd actuals to annual budget

		Prior Year 30 June 2016	Current Year 30 June 2017	Note
Financial Position				
Adjusted Net Current Assets	181%	\$ 509,965	\$ 920,696	3
Cash and Equivalent - Unrestricted	0%	\$ -	\$ -	3 & 4
Receivables - Rates	88%	\$ 161,080	\$ 142,292	3 & 6
Receivables - Other	54%	\$ 105,897	\$ 56,731	3 & 6
Payables	3%	\$ 138,405	\$ 4,081	3

% Compares current ytd actuals to prior year actuals at the same time

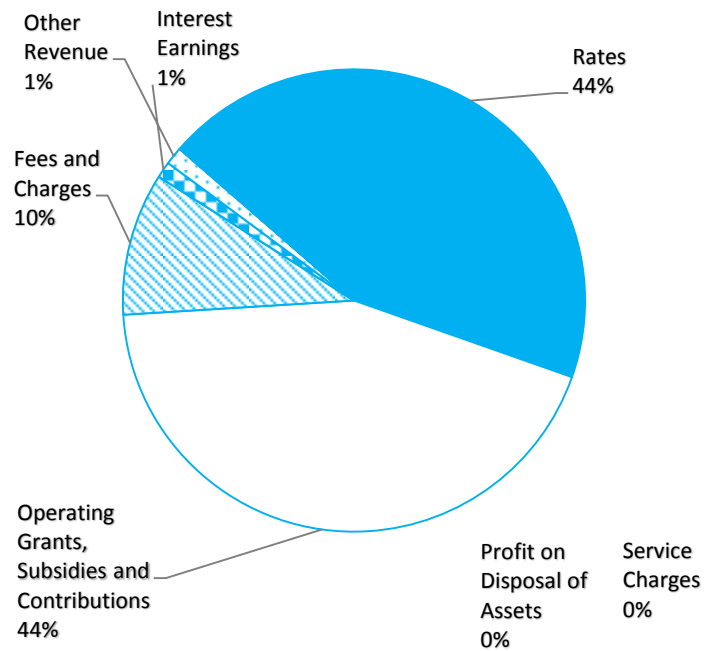
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

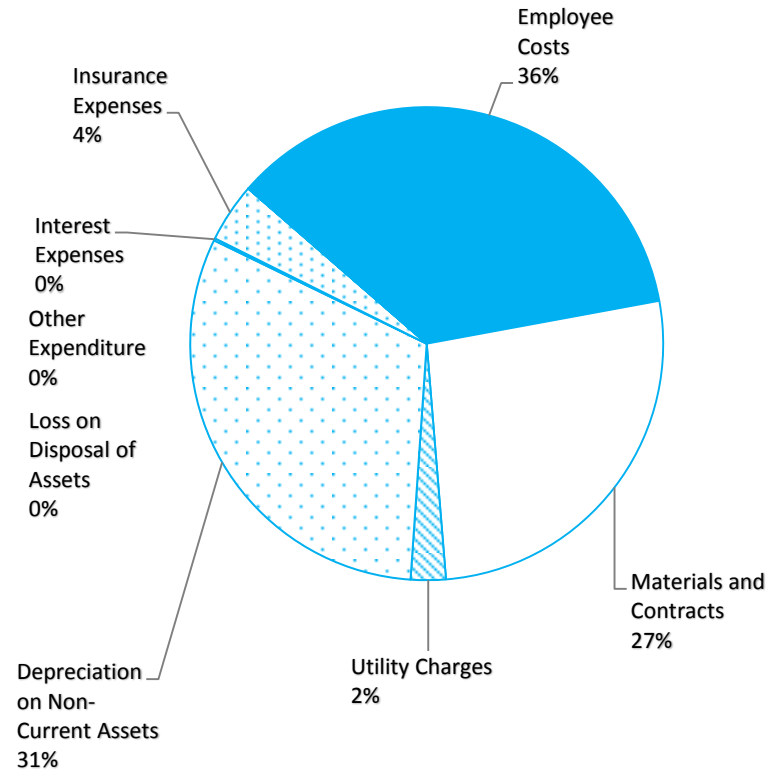
Prepared by: Robin Prime
Reviewed by: Tracie Bishop
Date prepared: 17/05/2017

SHIRE OF NANNUP
Information Summary
For the Period Ended 30 April 2017

Operating Revenue



Operating Expenditure



SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2017

			YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)	Var.
Note	Annual Budget						
	\$	\$		\$	\$	%	
Opening Funding Surplus(Deficit)	3	366,373	366,373	366,373	0	0%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	1,531,469	1,531,469	1,533,473	(121,644)	(10%)	
General Purpose Funding - Other		1,422,027	1,185,023	1,063,379	27,944	17%	
Law, Order and Public Safety		194,763	162,303	190,246	27,944	17%	
Health		7,885	6,571	14,573	8,003	122%	
Education and Welfare		48,969	40,808	94,103	53,296	131%	
Housing		31,720	26,433	13,605	(12,828)	(49%)	
Community Amenities		185,237	154,364	207,029	52,665	34%	
Recreation and Culture		29,446	24,538	30,012	5,474	22%	
Transport		367,284	306,070	304,029	(2,041)	(1%)	
Economic Services		24,270	20,225	24,883	4,658	23%	
Other Property and Services		30,000	25,000	10,598	(14,402)	(58%)	
Profit on Disposal of Assets	8	0	0	0	0		
		3,873,069	3,482,802	3,485,930			
Expenditure from operating activities							
Governance		(312,361)	(260,301)	(396,579)	(136,278)	(52%)	
General Purpose Funding		(163,289)	(136,074)	(97,533)	38,541	28%	
Law, Order and Public Safety		(449,363)	(374,469)	(375,352)	(883)	(0%)	
Health		(65,078)	(54,232)	(47,042)	7,190	13%	
Education and Welfare		(179,963)	(149,969)	(125,913)	24,056	16%	
Housing		(48,012)	(40,010)	(15,087)	24,923	62%	
Community Amenities		(509,139)	(424,282)	(299,049)	125,233	30%	
Recreation and Culture		(630,723)	(525,602)	(328,095)	197,507	38%	
Transport		(2,649,204)	(2,207,670)	(1,841,045)	366,625	17%	
Economic Services		(167,783)	(139,820)	(112,806)	27,014	19%	
Other Property and Services		100,177	83,481	(70,048)	(153,529)	184%	
		(5,074,737)	(4,228,948)	(3,708,549)			
Financing Costs							
Community Amenities		(4,650)	(3,875)	(4,419)	(544)	14%	
Transport		0	0	(121)	(121)		
		(4,650)	(3,875)	(4,540)			
Operating activities excluded from budget							
Add back Depreciation		1,708,888	1,424,073	1,154,930	(269,144)	(19%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		502,570	674,053	927,771			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	926,000	771,667	720,824	(50,843)	(7%)	
Proceeds from Disposal of Assets	8	0	0	0	0		
Land Held for Resale		0	0	0	0		
Land and Buildings	13	0	0	(79,718)	(79,718)		▼
Infrastructure Assets - Roads	13	(1,314,737)	(1,095,614)	(935,250)	160,364	15%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(154,300)	(128,583)	(78,442)	50,142	39%	▲
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(543,037)	(452,531)	(372,586)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(15,460)	(12,883)	(15,460)	(2,577)	(20%)	
Transfer to Reserves	7	(34,932)	(29,110)	(10,962)	18,148	62%	▲
Amount attributable to financing activities		(50,392)	(41,993)	(26,422)			
Closing Funding Surplus(Deficit)	3	275,515	545,903	895,137			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2017

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	366,373	366,373	366,373	0	0%	
Revenue from operating activities							
Rates	9	1,531,469	1,531,469	1,533,473	2,004	0%	
Operating Grants, Subsidies and Contributions	11	1,888,640	1,573,867	1,521,245	(52,621)	(3%)	
Fees and Charges		349,071	290,893	347,952	57,059	20%	▲
Service Charges		0	0	0	0		
Interest Earnings		66,048	55,040	39,487	(15,553)	(28%)	
Other Revenue		37,841	31,534	43,775	12,240	39%	
Profit on Disposal of Assets	8	0	0	0	0		
		3,873,069	3,482,802	3,485,931			
Expenditure from operating activities							
Employee Costs		(1,685,355)	(1,404,463)	(1,325,927)	78,536	6%	
Materials and Contracts		(1,400,888)	(1,167,406)	(987,730)	179,676	15%	
Utility Charges		(95,832)	(79,860)	(88,751)	(8,892)	(11%)	
Depreciation on Non-Current Assets		(1,708,888)	(1,424,073)	(1,154,929)	269,145	19%	▲
Interest Expenses		(4,650)	(3,875)	(5,554)	(1,679)	(43%)	
Insurance Expenses		(183,475)	(152,896)	(149,999)	2,897	2%	
Other Expenditure		(300)	(250)	(200)	50	20%	▲
Loss on Disposal of Assets	8	0	0	0	0		
		(5,079,387)	(4,232,823)	(3,713,090)			
Operating activities excluded from budget							
Add back Depreciation		1,708,888	1,424,073	1,154,930	(269,144)	(19%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		502,570	674,053	927,771			
Investing activities							
Grants, Subsidies and Contributions	11	926,000	771,667	720,824	(50,843)	(7%)	
Proceeds from Disposal of Assets	8	0	0	0	0		
Land Held for Resale		0	0	0	0		
Land and Buildings	13	0	0	(79,718)	(79,718)		▼
Infrastructure Assets - Roads	13	(1,314,737)	(1,095,614)	(935,250)	160,364	15%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(154,300)	(128,583)	(78,442)	50,142	39%	▲
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(543,037)	(452,531)	(372,586)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(15,460)	(12,883)	(15,460)	(2,577)	(20%)	
Transfer to Reserves	7	(34,932)	(29,110)	(10,962)	18,148	62%	▲
Amount attributable to financing activities		(50,392)	(41,993)	(26,422)			
Closing Funding Surplus (Deficit)	3	275,515	545,903	895,137	349,235	64%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

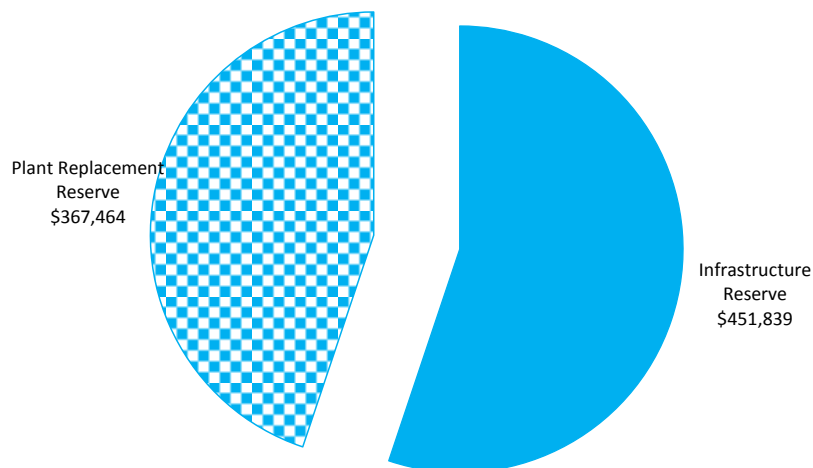
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2017

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(79,718)	0	0	0	(79,718)	(79,718)
Infrastructure Assets - Roads	13	(935,250)	0	(1,314,737)	(1,314,737)	(935,250)	379,487
Infrastructure Assets - Public Facilities	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Heritage Assets	13	0	0	0	0	0	0
Plant and Equipment	13	(78,442)	0	(154,300)	(154,300)	(78,442)	75,858
Furniture and Equipment	13	0	0	0	0	0	0
Capital Expenditure Totals		(1,093,410)	0	(1,469,037)	(1,469,037)	(1,093,410)	375,627
Capital acquisitions funded by:							
Capital Grants and Contributions				0	0	0	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				0	0	0	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve		0	0	\$451,839	0	0	(451,839)
Plant Replacement Reserve		0	0	\$367,464	0	0	(367,464)
Council contribution - operations				(2,288,340)	(1,469,037)	(1,093,410)	
Capital Funding Total				(1,469,037)	(1,469,037)	(1,093,410)	

Capital



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they **Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	30 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Water Supply Piping and Draing Systems	75 years	Straight Line

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected

(p) Nature or Type Classifications**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges,

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses,

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

GENERAL PURPOSE FUNDING**Objective:**

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY**Objective:**

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH**Objective:**

To provide an operational framework for good community health.

Activities:

Food quality, building sanitation and sewage.

EDUCATION AND WELFARE**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Operation of pre-school, provision of youth support.

HOUSING**Objective:**

Help ensure adequate housing.

Activities:

Maintenance of staff and rental housing.

COMMUNITY AMENITIES**Objective:**

To provide services required by the community.

Activities:

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of

RECREATION AND CULTURE**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of halls, recreation centre and various reserves; operation of library.

TRANSPORT**Objective:**

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

ECONOMIC SERVICES**Objective:**

To help promote the shire and its economic wellbeing.

Activities:

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

OTHER PROPERTY AND SERVICES**Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

Activities:

Private works operations, plant repairs and operations costs.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2016/17 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$		
NON-PAYMENT PENALTY	\$2,000.00	Permanent	\$2,000 under-receive anticipated - over-estimated in budget for penalty interest.
INSTALMENT INTEREST	-\$700	Permanent	\$700 Over-Receive anticipated- More uptake of Instalment Option
DEPT OF TRAN. COMMISSION	\$2,000	Permanent	\$2,000 Under-receive anticipated - DOT over the counter transactions over-estimated.
SUNDRY INCOME	\$2,000	Permanent	Amount Received includes Insurance Dividend against this budget, total to date \$17,745. Under Receive anticipated of \$2,000. Refer line below
D.O.T. LICENSING EXPENSES	\$1,500	Permanent	\$1,500 Under-Receive anticipated - Dept of Transport commission estimated to be lower.
INTEREST ON INVESTMENTS - GENERAL	\$1,300	Permanent	\$1,300 Under-Receive anticipated
INTEREST ON INVESTMENTS - RTR	\$0	Permanent	Slight variance anticipated
INTEREST ON RESERVE FUNDS	\$13,000	Permanent	\$13,000 under-receive anticipated
STRATEGIC FIREBREAK - COCKATOO VALLEY (INC	\$1,000	Permanent	\$1,000 under-receive anticipated due to historical overstatement of expected income.
CAT REGISTRATION FEES	-\$200	Permanent	\$200 over-receive anticipated.
FINES AND PENALTIES	-\$3,500	Permanent	\$3,500 Over-Received, more fines issued than originally budgeted for.
GENERAL LICENSE FEES	-\$6,200	Permanent	\$6,200 surplus in this account, as a result of more fees and charges collected
RENTAL	\$15,000	Permanent	\$15,000 under-received due to rental taken up by staff member, rather than privately rented.
PLANNING FEES	-\$2,000	Permanent	\$2,000 surplus identified, higher planning fees than budgeted
CEMETERY FEES	-\$3,400	Permanent	\$3,400 surplus identified, higher cemetery fees than budgeted
TOWN HALL HIRE	-\$1,000	Permanent	\$1,000 Over-Received, surplus anticipated.
SALE OF MATERIAL	-\$1,600	Permanent	\$1,600 over-received, higher than anticipated.
CARAVAN PARKS INCOME	-\$2,200	Permanent	\$2,200 over-received, due to higher rental than anticipated.
	<u>\$17,000</u>		
Operating Expense			
STRATEGIC/COMMUNITY PLANNING	-\$4,000	Permanent	\$4,000 Under-Spend anticipated. Savings Identified
REFRESHMENTS & FUNCTIONS - COUNCIL	-\$3,000	Permanent	\$3,000 under-spend anticipated. Staff Christmas Party cancelled due to unforeseen circumstances.
SUBSCRIPTIONS	\$7,000	Permanent	\$7,000 Over-Spend Identified, WBAC Projects.
BUILDING & GDNS OPER&MTCE	-\$5,000	Permanent	\$5,000, Under-Spend Anticipated. Savings Identified.
COMPUTER MAINTENANCE	\$5,700	Permanent	\$5,700 Over-Spend anticipated. More Computer Maintenance required.
PRINTING & STATIONERY	-\$5,000	Permanent	\$7,000 under-spend anticipated. Savings identified.
EQUIPMENT REPAIR & MTCE	\$2,000	Permanent	\$2,000 Overspend anticipated - offset by savings within other areas
ADVERTISING	-\$1,000	Permanent	\$1,000 under-spend anticipated. Savings identified.
AUDIT FEES	\$3,200	Permanent	\$3,200 over-spend anticipated - higher audit fees than budgeted for.
LEGAL EXPENSES	\$20,000	Permanent	\$20,000 over-spend anticipated - Offset by underspend in Public Conveniences
SUNDRY EXPENSES	\$600	Permanent	\$600 Over-spend anticipated. Offset by savings within other areas.
FRINGE BENEFIT TAX	-\$10,000	Permanent	\$10,000 under-spend anticipated. Over-estimated budgetary requirement.
RECRUITMENT EXPENSES	-\$900	Permanent	Slight savings of \$900
CESO UNIFORMS	-\$500	Permanent	\$500 under-spend anticipated. Uniforms provided by DFES
CESM TRAINING	-\$1,224	Permanent	\$1,224 under-spend anticipated. Training provided by DFES
RANGERS EXPENSES	\$500	Permanent	Slight overspend \$500
EMERGENCY RESPONSE	\$10,500	Permanent	\$10,500 over-spend due to Rural Numbering expense.
WATER TESTING FEES	-\$850	Permanent	\$850 Over-received, due to account is dual-use.
CDO ADVERTISING & PROMOTION	-\$1,660	Permanent	This Account is no longer in use, savings anticipated of \$1,660
CDO TRAINING	-\$5,500	Permanent	\$5,500 under-spend, savings anticipated.
LEASED PROPERTY EXPENSES	-\$4,000	Permanent	\$4,000 under-spend, maintenance of leased properties not as much as originally budgeted.
MOBILE BIN CHARGES	-\$7,500	Permanent	\$7,500 Savings Identified in Contract for Waste Bin Pick Up.
RECYCLING CHARGES	-\$4,000	Permanent	\$4,000 Savings Identified in Contract for Recycling Bin Pick Up.
TOWN PLANNING SERVICES	-\$1,000	Permanent	\$1,000 savings identified, planning expenses lower than anticipated.
TOWN PLANNING SCHEME	\$0	Permanent	Offset in other areas - General Purpose.
PUBLIC CONVENIENCES	-\$20,000	Permanent	\$20,000 Under-spend predicted, offset by overspend in Legal Expenses.
TOWN HALL	-\$2,000	Permanent	\$2,000 Savings of maintenance identified
RECREATION CENTRE	-\$17,000	Permanent	\$17,000 Savings of maintenance identified.
COMMUNITY MEETING ROOM	-\$1,500	Permanent	\$1,500 Savings of maintenance identified
CROSSOVERS	-\$3,000	Permanent	\$3,000 under-spend, crossovers not constructed as budgeted for.
AUSTRALIA DAY CELEBRATION	\$1,300	Permanent	\$1,300 over-spend, expenditure higher than anticipated.
ELECTRIC CAR RECHARGE	\$396	Permanent	Not originally included in 2016/17 Budget, overspend in its total.
REGIONAL PROMOTION	-\$1,000	Permanent	\$1,000 Savings identified in Materials and Contracts.
TOURISM PROMOTION	\$10,000	Permanent	Review required - originally \$10,000 overspend, primarily due to preliminary works required for Quannup
LICENSES	\$9,000	Permanent	\$9,000 over-spend anticipated.
FUEL & OIL	-\$37,000	Permanent	\$37,000 Savings identified, Total includes a \$35k Fuel Rebate Credit. - Excess surplus used in Roads Materials overspend.
	<u>-\$66,438.00</u>		
Capital Expenses			
BRIDGE MAINTENANCE	\$30,000	Permanent	\$30,000 overspend due to Baker Road Bridge Maintenance. Unforeseen expenditure. Works still yet to be completed.
FOOTPATH PROGRAM	\$16,000	Permanent	\$16,000 overspend due to Hitchcock Drive maintenance. Unforeseen expenditure.
	<u>\$46,000.00</u>		

Gross Deficit / (Surplus) Expected	2016/17
Revenue	\$ 17,000.00
Expenditure	-\$ 66,438.00
Capital	\$ 46,000.00
Projected Deficit / (Surplus)	-\$ 3,438.00

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
03	General Purpose Funding	0041	LEGAL FEES	\$5,000.00	\$1,236.40	75.27%	-\$3,763.60	Variance in expenditure offset by variance in income.
		0060	LEGAL FEES CHARGED	-\$5,000.00	-\$1,236.40	75.27%	\$3,763.60	Variance in expenditure offset by variance in income.
		0061	NON-PAYMENT PENALTY	-\$12,000.00	-\$8,911.67	25.74%	\$3,088.33	\$2,000 under-receive anticipated - over-estimated in budget for penalty interest.
		0091	EQUALISATION GRANT	-\$838,887.00	-\$629,165.25	25.00%	\$209,721.75	No year end variance anticipated
		0261	INSTALMENT INTEREST	-\$4,500.00	-\$5,221.76	-16.04%	-\$721.76	\$700 Over-Receive anticipated- More uptake of Instalment Option
		0291	LOCAL ROAD GRANT	-\$459,756.00	-\$344,817.00	25.00%	\$114,939.00	No year end variance anticipated
		0472	RATING VALUATIONS	\$10,050.00	\$1,556.71	84.51%	-\$8,493.29	No year end variance anticipated
		0523	DEPT OF TRAN. COMMISSION	-\$20,000.00	-\$15,524.92	22.38%	\$4,475.08	\$2,000 Under-receive anticipated - DOT over the counter transactions over-estimated.
		0533	SUNDRY INCOME	-\$22,852.00	-\$9,249.50	59.52%	\$13,602.50	Amount Received includes Insurance Dividend against this budget, total to date \$17,745. Under Receive anticipated of \$2,000. Refer line below
		0535	INSURANCE DIVIDEND	\$0.00	-\$10,782.45	NA	-\$10,782.45	Amount Received included in Sundry Income Budget, Total to date \$\$17,745
		4872	D.O.T. LICENSING EXPENSES	\$30,649.00	\$7,871.78	74.32%	-\$22,777.22	\$1,500 Under-Receive anticipated - Dept of Transport commission estimated to be lower.
		4873	INTEREST ON INVESTMENTS - GENERAL	-\$5,000.00	-\$3,687.33	26.25%	\$1,312.67	\$1,300 Under-Receive anticipated
		4883	INTEREST ON INVESTMENTS - RTR	-\$5,000.00	-\$5,249.92	-5.00%	-\$249.92	Slight variance anticipated
		MULTI	INTEREST ON RESERVE FUNDS	-\$34,000.00	-\$10,961.92	67.76%	\$23,038.08	\$13,000 under-receive anticipated
04	Governance	0122	STRATEGIC/COMMUNITY PLANNING	\$10,000.00	\$3,971.54	60.28%	-\$6,028.46	\$4,000 Under-Spend antiapted. Savings Identified
		0142	REFRESHMENTS & FUNCTIONS -COUNCIL	\$15,509.00	\$8,511.39	45.12%	-\$6,997.61	\$3,000 under-spend anticipated. Staff Christmas Party cancelled due to unforeseen circumstances.
		0162	GRANTS	\$33,900.00	\$43,712.00	-28.94%	\$9,812.00	No budget impact increase revenue received matches increase expenditure
		0172	COUNCILLOR ALLOWANCES	\$58,400.00	\$44,578.89	23.67%	-\$13,821.11	No year end variance anticipated
		0182	SUBSCRIPTIONS	\$34,164.00	\$27,389.20	19.83%	-\$6,774.80	\$7,000 Over-Spend Identified, WBAC Projects.
		0192	CONFERENCE EXPENSES	\$4,100.00	\$3,408.18	16.87%	-\$691.82	No year end variance anticipated
		0202	INSURANCE	\$20,187.00	\$1,927.01	90.45%	-\$18,259.99	No year end variance anticipated
		0272	SALARIES (ADM)	\$375,117.00	\$319,804.52	14.75%	-\$55,312.48	No year end variance anticipated
		0312	FURN & EQUIP MINOR	\$2,040.00	\$596.31	70.77%	-\$1,443.69	No year end variance anticipated
		0362	BUILDING &GDNS OPER&MTCE	\$66,780.00	\$25,793.93	61.37%	-\$40,986.07	\$5,000, Under-Spend Anticipated. Savings Identified.
		0372	COMPUTER MAINTENANCE	\$49,235.00	\$54,951.16	-11.61%	\$5,716.16	\$5,700 Over-Spend anticipated. More Computer Maintenance required.
		0382	PRINTING & STATIONERY	\$20,427.00	\$13,814.86	32.37%	-\$6,612.14	\$7,000 under-spend anticipated. Savings identified.
		0392	TELEPHONE	\$15,114.00	\$10,346.01	31.55%	-\$4,767.99	No year end variance anticipated
		0402	EQUIPMENT REPAIR & MTCE	\$3,150.00	\$4,734.69	-50.31%	\$1,584.69	\$2,000 Overspend anticipated - offset by savings within other areas
		0412	POSTAGE	\$5,900.00	\$4,932.40	16.40%	-\$967.60	No year end variance anticipated
		0433	VEHICLE EXPENSES - ADMINISTRATION	\$4,000.00	\$2,828.17	29.30%	-\$1,171.83	No year end variance anticipated
		0452	ADVERTISING	\$5,825.00	\$3,762.28	35.41%	-\$2,062.72	\$1,000 under-spend anticipated. Savings identified.
		0462	AUDIT FEES	\$18,030.00	\$16,520.00	8.37%	-\$1,510.00	\$3,200 over-spend anticipated - higher audit fees than budgeted for.
		0482	LEGAL EXPENSES	\$1,000.00	\$18,761.02	-1776.10%	\$17,761.02	\$20,000 over-spend anticipated - Offset by underspend in Public Conveniences
		0492	STAFF TRAINING EXPENSES	\$10,000.00	\$7,079.75	29.20%	-\$2,920.25	No year end variance anticipated
		0502	SUNDRY EXPENSES	\$300.00	\$881.22	-193.74%	\$581.22	\$600 Over-spend anticipated. Offset by savings within other areas.
		0532	DONATIONS	\$4,000.00	\$1,788.90	55.28%	-\$2,211.10	No year end variance anticipated
		0542	TRANSFER FROM LSL EXPENSE ADMIN	\$13,149.00	\$0.00	100.00%	-\$13,149.00	No year end variance anticipated
		0552	FRINGE BENEFIT TAX	\$19,750.00	\$6,907.25	65.03%	-\$12,842.75	\$10,000 under-spend anticipated. Over-estimated budgetary requirement.
	Capital	0584	FURNITURE & EQUIPMENT	\$15,600.00	\$3,133.64	79.91%	-\$12,466.36	No year end variance anticipated. No budget impact, expenses funded via reserve contributions
		0812	RECRUITMENT EXPENSES	\$3,000.00	\$2,081.69	30.61%	-\$918.31	Slight savings of \$900

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
05	Law, Order, Public Safety	0602	ASSISTANCE TO BFB'S	\$29,928.00	\$208.23	99.30%	-\$29,719.77	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0632	CESO MOTOR VEHICLE RUNNING EXPENSES	\$15,706.00	\$11,244.22	28.41%	-\$4,461.78	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0652	MAINTENANCE OF FIRE BREAKS	\$7,572.00	\$427.31	94.36%	-\$7,144.69	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0653	STRATEGIC FIREBREAK - COCKATOO VALLEY (INCOME)	-\$2,500.00	-\$1,408.95	43.64%	\$1,091.05	\$1,000 under-receive anticipated due to historical overstatement of expected income.
		0662	MINOR PLANT & EQUIPMENT < \$1200	\$500.00	\$2,305.60	-361.12%	\$1,805.60	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0703	FESA LEVY DFES	-\$86,651.00	-\$80,800.00	6.75%	\$5,851.00	Grant Funding to match the DFES Comprehensive Expenditure. Nil Impact.
		0712	MANAGEMENT SALARIES - FIRE BREAK INSPECTIONS	\$7,322.00	\$33,089.39	-351.92%	\$25,767.39	No year end variance anticipated
		0714	FIREBREAKS SUPERANNUATION	\$675.00	\$2,239.63	-231.80%	\$1,564.63	No year end variance anticipated
		0722	COMMUNITY EMERGENCY SERVICES OFFICER	\$115,485.00	\$66,574.26	42.35%	-\$48,910.74	No year end variance anticipated
		0731	CESO SUPERANNUATION	\$9,819.00	\$5,922.78	39.68%	-\$3,896.22	No year end variance anticipated
		0742	CESO UNIFORMS	\$510.00	\$0.00	100.00%	-\$510.00	\$500 under-spend anticipated. Uniforms provided by DFES
		0755	CESM TRAINING	\$1,224.00	\$0.00	100.00%	-\$1,224.00	\$1,224 under-spend anticipated. Training provided by DFES
		0762	MTCE PLANT & EQUIPMENT	\$1,500.00	\$1,762.24	-17.48%	\$262.24	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0801	ANIMAL CONTROL SALARIES	\$13,723.00	\$12,721.17	7.30%	-\$1,001.83	No year end variance anticipated
		0802	RANGERS EXPENSES	\$21,500.00	\$21,837.99	-1.57%	\$337.99	Slight overspend \$500
		0803	ANIMAL CONTROL SUPERANNUATION	\$1,268.00	\$1,372.36	-8.23%	\$104.36	No year end variance anticipated
		0832	MAINTENANCE OF BRIGADE VEHICLES	\$14,918.00	\$14,704.48	1.43%	-\$213.52	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0834	CAT REGISTRATION FEES	-\$300.00	-\$534.08	-78.03%	-\$234.08	\$200 over-receive anticipated.
		0842	MTCE LAND & BUILDINGS	\$1,500.00	\$10,293.35	-586.22%	\$8,793.35	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0843	FINES AND PENALTIES	-\$100.00	-\$3,835.30	-3735.30%	-\$3,735.30	\$3,500 Over-Received, more fines issued than originally budgeted for.
		0852	CLOTHING & ACCESSORIES	\$500.00	\$15,560.66	-3012.13%	\$15,060.66	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0862	UTILITIES RATES & TAXES	\$1,800.00	\$4,156.70	-130.93%	\$2,356.70	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0872	OTHER GOODS & SERVICES	\$5,000.00	\$31,712.24	-534.24%	\$26,712.24	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0905	SES UTILITIES RATES & TAXES	\$2,800.00	\$2,856.50	-2.02%	\$56.50	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0922	SES INSURANCE	\$1,117.00	\$928.07	16.91%	-\$188.93	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
		0942	EMERGENCY RESPONSE	\$26,000.00	\$36,541.27	-40.54%	\$10,541.27	\$10,500 over-spend due to Rural Numbering expense.
		0963	FESA LEVY SES	-\$20,700.00	-\$13,162.50	36.41%	\$7,537.50	Grant Funding to match the DFES Comprehensive Expenditure. Nil Impact.
		0975	SES OTHER GOODS & SERVICES	\$7,481.00	\$561.33	92.50%	-\$6,919.67	Comprehensive expenditure in this area matched by Grant Funding - nil impact.
	Capital	0995	SES PLANT PURCHASES	\$9,300.00	\$1,699.05	81.73%	-\$7,600.95	No year end variance anticipated
		9062	DEPRECIATION FIRE PREVENTION	\$44,129.00	\$21,996.96	50.15%	-\$22,132.04	Variance relating to change in valuation - no cash impact on budget
07	Health	1262	HEALTH INSPECTION	\$45,175.00	\$38,355.43	15.10%	-\$6,819.57	No year end variance anticipated
		1282	SUPERANNUATION	\$1,272.00	\$1,093.94	14.00%	-\$178.06	No year end variance anticipated
		1322	HEALTH ADMIN EXPENSES	\$2,091.00	\$497.12	76.23%	-\$1,593.88	No year end variance anticipated
		1383	GENERAL LICENSE FEES	-\$6,492.00	-\$12,704.33	-95.69%	-\$6,212.33	\$6,200 surplus in this account, as a result of more fees and charges collected
		1393	WATER TESTING FEES	\$510.00	-\$329.07	164.52%	-\$839.07	\$850 Over-received, due to account is dual-use.

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
08	Education & Welfare	0992	PRE-SCHOOLS MTCE	\$7,404.00	\$3,330.15	55.02%	-\$4,073.85	Under review
		0993	RENTAL INCOME - FROGS	-\$7,069.00	-\$5,232.04	25.99%	\$1,836.96	No year end variance anticipated
		1022	FAMILY FUN DAY EXPENSES	\$1,100.00	\$4,956.77	-350.62%	\$3,856.77	Overspend mitigated by grant funding
		1024	COMMUNITY EVENTS SUPPORT	\$5,693.00	\$1,386.06	75.65%	-\$4,306.94	No year end variance anticipated
		1063	KIDS SPORT - EXPENDITURE	\$35,000.00	\$11,973.64	65.79%	-\$23,026.36	No year end variance anticipated
		1123	COMMUNITY DEVELOPMENT GRANTS	-\$2,750.00	-\$56,042.88	-1937.92%	-\$53,292.88	No year end variance anticipated
		1124	KIDS SPORT - INCOME	-\$35,000.00	-\$10,000.00	71.43%	\$25,000.00	No year end variance anticipated
		1132	YOUTH PROGRAMS AND PLANNING	\$5,000.00	\$21,952.28	-339.05%	\$16,952.28	No year end variance anticipated
		1153	SCHOOL HOLIDAY PROGRAMS CONTRIBUTIONS	-\$2,050.00	-\$8,919.52	-335.10%	-\$6,869.52	Additional revenue will be offset by higher expenditure
		1163	FAMILY FUN DAY INCOME	-\$2,000.00	-\$7,926.50	-296.33%	-\$5,926.50	Refer to Family Fun Day expenses above.
		1612	SENIORS ACTIVITIES	\$2,100.00	\$0.00	100.00%	-\$2,100.00	Nil Effect, Grant funding not received.
		1616	CULTURAL PLAN	\$2,000.00	\$1,200.00	40.00%	-\$800.00	No year end variance anticipated
		1642	COMMUNITY DEV. OFFICER	\$75,635.00	\$55,197.20	27.02%	-\$20,437.80	No year end variance anticipated
		1645	CDO ADVERTISING & PROMOTION	\$1,738.00	\$77.55	95.54%	-\$1,660.45	This Account is no longer in use, savings anticipated of \$1,660
		1647	CDO TRAINING	\$5,500.00	\$11.46	99.79%	-\$5,488.54	\$5,500 under-spend, savings anticipated.
		1653	GRANTS - SENIORS	-\$2,100.00	-\$54.54	97.40%	\$2,045.46	Nil Effect, Grant funded expenditure not expended.
		9092	DEPRECIATION EDUCATION	\$7,780.00	\$1,030.26	86.76%	-\$6,749.74	Variance relating to change in valuation - no cash impact on budget
09	Housing	1712	STAFF HOUSING MAINTENANCE	\$14,970.00	\$13,336.59	10.91%	-\$1,633.41	No year end variance anticipated
		1713	LEASED PROPERTY EXPENSES	\$5,661.00	\$40.13	99.29%	-\$5,620.87	\$4,000 under-spend, maintenance of leased properties not as much as originally budgeted.
		1723	RENTAL	-\$31,720.00	-\$13,604.90	57.11%	\$18,115.10	\$15,000 under-received due to rental taken up by staff member, rather than privately rented.
		9232	DEPRECIATION STAFF HOUSING	\$14,291.00	\$1,710.52	88.03%	-\$12,580.48	Variance relating to change in valuation - no cash impact on budget
10	Community Amenities	1032	LOAN 37 INTEREST	\$34.00	\$0.00	100.00%	-\$34.00	No year end variance anticipated
		1034	SELF SUPPORTING LOAN INCOME INTEREST	-\$4,616.00	-\$3,911.58	15.26%	\$704.42	No year end variance anticipated
		1172	OTHER LABOUR EXPENSES	\$28,729.00	\$0.00	100.00%	-\$28,729.00	Nil Effect. Salaries spent in other areas.
		1762	DOMESTIC COLLECTION	\$42,735.00	\$28,371.18	33.61%	-\$14,363.82	No year end variance anticipated
		1765	RECYCLING COLLECTION	\$42,735.00	\$31,718.01	25.78%	-\$11,016.99	No year end variance anticipated
		1772	RUBBISH SITE CONTRACT	\$117,119.00	\$84,140.13	28.16%	-\$32,978.87	No year end variance anticipated
		1803	MOBILE BIN CHARGES	-\$68,387.00	-\$75,989.81	-11.12%	-\$7,602.81	\$7,500 Savings Identified in Contract for Waste Bin Pick Up.
		1805	RECYCLING CHARGES	-\$38,088.00	-\$42,402.29	-11.33%	-\$4,314.29	\$4,000 Savings Identified in Contract for Recycling Bin Pick Up.
		1824	STREET BIN PICKUPS	\$9,463.00	\$5,900.01	37.65%	-\$3,562.99	No year end variance anticipated
		2132	TOWN PLANNING SERVICES	\$66,117.00	\$55,837.09	15.55%	-\$10,279.91	\$1,000 savings identified, planning expenses lower than anticipated.
		2142	PLANNING ADMIN EXPENSES	\$10,328.00	\$3,446.03	66.63%	-\$6,881.97	No year end variance anticipated
		2152	LSL EXPENSE	\$1,615.00	\$0.00	100.00%	-\$1,615.00	No year end variance anticipated
		2162	SUPERANNUATION	\$3,799.00	\$3,281.63	13.62%	-\$517.37	No year end variance anticipated
		2172	TOWN PLANNING SCHEME	\$12,650.00	\$0.00	100.00%	-\$12,650.00	Offset in other areas - General Purpose.
		2192	ANNUAL LEAVE EXPENSE	\$4,462.00	\$0.00	100.00%	-\$4,462.00	No year end variance anticipated
		2212	LPS AMENDMENT EXPENSES	\$1,530.00	\$1,850.32	-20.94%	\$320.32	Offset by admin expense.
		2253	PLANNING FEES	-\$6,426.00	-\$8,449.00	-31.48%	-\$2,023.00	\$2,000 surplus identified, higher planning fees than budgeted
		2302	CEMETERY OPER & MTCE-NP	\$24,853.00	\$16,728.53	32.69%	-\$8,124.47	No year end variance anticipated
		2322	PUBLIC CONVENIENCES	\$60,730.00	\$35,478.69	41.58%	-\$25,251.31	\$20,000 Under-spend predicted, offset by overspend in Legal Expenses.
		2373	CEMETERY FEES	-\$3,300.00	-\$6,706.35	-103.22%	-\$3,406.35	\$3,400 surplus identified, higher cemetery fees than budgeted
		9262	DEPRECIATION EXPENSE REFUSE	\$4,475.00	\$671.91	84.99%	-\$3,803.09	Variance relating to change in valuation - no cash impact on budget
		9312	DEPRECIATION PUBLIC TOILETS	\$6,965.00	\$1,293.03	81.44%	-\$5,671.97	Variance relating to change in valuation - no cash impact on budget

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
11	Recreation And Culture	1732	COMMUNITY HOUSE	\$2,415.00	\$3,494.72	-44.71%	\$1,079.72	\$1,000 over-spend anticipated. Offset by Lesser Hall.
		2422	TOWN HALL	\$13,533.00	\$9,636.76	28.79%	-\$3,896.24	\$2,000 Savings of maintenance identified
		2432	RECREATION CENTRE	\$48,194.00	\$29,246.77	39.31%	-\$18,947.23	\$17,000 Savings of maintenance identified.
		2442	COMMUNITY MEETING ROOM	\$4,745.00	\$3,198.39	32.59%	-\$1,546.61	\$1,500 Savings of maintenance identified
		2462	LESSER HALL (SUPPER ROOM)	\$2,512.00	\$962.99	61.66%	-\$1,549.01	\$1,000 under-spend anticipated. Offset by Community House
		2472	OLD ROADS BOARD BUILDING	\$3,624.00	\$2,343.85	35.32%	-\$1,280.15	No year end variance anticipated
		2482	BOWLING CLUB	\$7,627.00	\$3,063.41	59.83%	-\$4,563.59	No year end variance anticipated - works still to be completed.
		2492	CUNDINUP HALL	\$653.00	\$559.88	14.26%	-\$93.12	No year end variance anticipated
		2502	CARLOTTA HALL	\$535.00	\$456.85	14.61%	-\$78.15	No year end variance anticipated
		2576	LEASE INCOME - COMMUNITY CENTRE	-\$2,586.00	-\$5,000.00	-93.35%	-\$2,414.00	No year end variance anticipated
		2642	PUBLIC PARKS GDNS & RESER	\$281,201.00	\$167,923.55	40.28%	-\$113,277.45	Roads Materials budget overspent - surplus in this area allocated to roads.
		2842	PUBLIC ART MAINTENANCE	\$8,986.00	\$839.95	90.65%	-\$8,146.05	No year end variance anticipated
		2902	SALARIES (LIB)	\$23,541.00	\$8,332.65	64.60%	-\$15,208.35	No year end variance anticipated
		2922	LIBRARY OFFICE EXPENSES	\$5,148.00	\$2,877.04	44.11%	-\$2,270.96	No year end variance anticipated
		2993	LOST BOOK CHARGE	-\$200.00	-\$31.26	84.37%	\$168.74	No year end variance anticipated
		7053	TOWN HALL HIRE	-\$6,630.00	-\$3,975.89	40.03%	\$2,654.11	\$1,000 Over-Received, surplus anticipated.
		7432	FORESHORE PARK	\$19,649.00	\$9,886.84	49.68%	-\$9,762.16	Savings Anticipated. Review Required by MI.
		9242	DEPRECIATION COMMUNITY HOUSE	\$1,340.00	-\$0.11	100.01%	-\$1,340.11	Variance relating to change in valuation - no cash impact on budget
		9292	DEPRECIATION COMMUNITY SHEDS	\$2,700.00	\$821.23	69.58%	-\$1,878.77	Variance relating to change in valuation - no cash impact on budget
		9302	DEPRECIATION CARLOTTA HALL	\$1,140.00	\$456.62	59.95%	-\$683.38	Variance relating to change in valuation - no cash impact on budget
		9322	DEPRECIATION REC CENTRE	\$66,738.00	\$17,779.60	73.36%	-\$48,958.40	Variance relating to change in valuation - no cash impact on budget
		9332	DEPRECIATION TOWN HALL	\$4,800.00	\$1,194.52	75.11%	-\$3,605.48	Variance relating to change in valuation - no cash impact on budget
		9333	LESSER HALL DEPRECIATION	\$2,900.00	\$373.28	87.13%	-\$2,526.72	Variance relating to change in valuation - no cash impact on budget
		9334	BOWLING CLUB DEPRECIATION	\$4,700.00	\$1,269.17	73.00%	-\$3,430.83	Variance relating to change in valuation - no cash impact on budget
		9342	DEPRECIATION PARKS & GARDENS	\$11,088.00	\$5,766.40	47.99%	-\$5,321.60	Variance relating to change in valuation - no cash impact on budget
		9353	COMMUNITY ROOM DEPRECIATION	\$12,080.00	\$1,552.72	87.15%	-\$10,527.28	Variance relating to change in valuation - no cash impact on budget
		9362	DEPRECIATION OLD ROADS BOARD	\$2,400.00	\$298.63	87.56%	-\$2,101.37	Variance relating to change in valuation - no cash impact on budget
		9392	DEPRECIATION CUNDINUP HALL	\$460.00	\$42.00	90.87%	-\$418.00	Variance relating to change in valuation - no cash impact on budget
12	Transport, Capital	3160	BRIDGE MAINTENANCE	\$46,084.00	\$0.00	100.00%	-\$46,084.00	\$30,000 overspend due to Baker Road Bridge Maintenance. Unforseen expenditure. Works still yet to be completed.
		3170	LOCAL ROAD CONSTRUCTION	\$1,043,759.00	\$753,305.92	27.83%	-\$290,453.08	Overspend in Materials Budget offset by Underspend in materials Budget in Roads Maintenance 133800
	Capital	3210	FOOTHPATH PROGRAM	\$14,978.00	\$7,614.78	49.16%	-\$7,363.22	\$16,000 overspend due to Hitchcock Drive maintenance. Unforseen expenditure.
		3230	CROSSOVERS	\$5,000.00	\$1,167.69	76.65%	-\$3,832.31	\$3,000 under-spend, crossovers not constructed as budgeted for.
		3240	TRAFFIC SIGNS & CONTROL	\$193.00	\$668.39	-246.32%	\$475.39	Over-spend offset by Crossovers
		3261	ROADS TO RECOVERY GRANT	-\$728,000.00	-\$513,299.00	29.49%	\$214,701.00	\$214,701 Year end carry-forward identified. No Budget Impact.
		3281	MRD BRIDGEWORK GRANT	-\$256,000.00	-\$192,000.00	25.00%	\$64,000.00	No year end variance anticipated
		3311	CROSSOVER CONTRIBUTION	-\$1,000.00	\$0.00	100.00%	\$1,000.00	No year end variance anticipated
		3380	LOCAL ROAD MAINTENANCE	\$772,057.00	\$582,543.87	24.55%	-\$189,513.13	Under-spend in Materials offset by Overspend in Materials in Road Construction 131700
		3410	ROADVERGE MAINTENANCE	\$102,775.00	\$46,781.93	54.48%	-\$55,993.07	No year end variance anticipated
		3420	LIGHTING OF STREETS	\$24,007.00	\$17,299.55	27.94%	-\$6,707.45	No year end variance anticipated
		3440	CONTRACT STREET SWEEPING	\$9,000.00	\$6,240.00	30.67%	-\$2,760.00	No year end variance anticipated
		3450	TRAFFIC COUNTER PLACEMENT	\$4,667.00	\$1,817.84	61.05%	-\$2,849.16	No year end variance anticipated
		3470	SAFETY MEASURES WORKS	\$6,000.00	\$3,453.28	42.45%	-\$2,546.72	No year end variance anticipated
		4012	GRAVEL PIT REHABILITATION	\$86,000.00	\$20,000.00	76.74%	-\$66,000.00	No year end variance anticipated
		4263	SALE OF MATERIAL	-\$1,000.00	-\$2,745.38	-174.54%	-\$1,745.38	\$1,600 over-received, higher than anticipated.
		7120	ROMANS ROAD INV. SYSTEM	\$8,500.00	\$5,556.05	34.63%	-\$2,943.95	No year end variance anticipated
		8392	PROF/LOSS ON SALE ASSETS	\$18,000.00	\$14,875.35	17.36%	-\$3,124.65	No year end variance anticipated
		8393	INCOME SALE OF ASSETS	-\$35,000.00	-\$20,000.00	42.86%	\$15,000.00	No year end variance anticipated
		9372	DEPRECIATION ROADS & FOOTPATHS	\$1,306,579.00	\$807,813.26	38.17%	-\$498,765.74	Variance relating to change in valuation - no cash impact on budget

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
13	Economic Services	0102	AUSTRALIA DAY CELEBRATION	\$1,200.00	\$2,461.75	-105.15%	\$1,261.75	\$1,300 over-spend, expenditure higher than anticipated.
		3824	ELECTRIC CAR RECHARGE	\$0.00	\$395.69	NA	\$395.69	Not originally included in 2016/17 Budget, overspend in its total.
		3862	FUNCTIONS/EVENTS SUPPORT	\$8,117.00	\$2,842.69	64.98%	-\$5,274.31	No year end variance anticipated
		3864	VISITOR CENTRE UPGRADE	\$0.00	\$13,670.30	NA	\$13,670.30	Nil effect on budget. Fully grant funded
		3932	CARAVAN PARKS MAINTENANCE	\$23,505.00	\$16,924.67	28.00%	-\$6,580.33	No year end variance anticipated
		3933	CARAVAN PARKS INCOME	-\$10,500.00	-\$12,700.00	-20.95%	-\$2,200.00	\$2,200 over-received, due to higher rental than anticipated.
		3962	REGIONAL PROMOTION	\$5,000.00	\$3,986.54	20.27%	-\$1,013.46	\$1,000 Savings identified in Materials and Contracts.
		3964	TOURISM PROMOTION	\$23,000.00	\$2,893.80	87.42%	-\$20,106.20	Review required - originally \$10,000 overspend, primarily due to preliminary works required for Quannup
		4052	LSL EXPENSE BUILDING	\$1,348.00	\$0.00	100.00%	-\$1,348.00	No year end variance anticipated
		4062	BUILDING CONTROL SALARY	\$47,198.00	\$26,204.45	44.48%	-\$20,993.55	No year end variance anticipated
		4072	BUILDING CONTROL SUPERANNUATION	\$4,349.00	\$3,195.87	26.51%	-\$1,153.13	No year end variance anticipated
		4082	A/LEAVE EXP BUILDING	\$3,724.00	\$0.00	100.00%	-\$3,724.00	No year end variance anticipated
		4092	BUILDING CONTROL EXPENSES	\$3,243.00	\$1,647.67	49.19%	-\$1,595.33	No year end variance anticipated
		4153	CHGES & FEES BUILD PERMIT	-\$12,240.00	-\$10,429.44	14.79%	\$1,810.56	No year end variance anticipated
		9452	DEPRECIATION CARAVAN PARK	\$15,437.00	\$5,340.74	65.40%	-\$10,096.26	No year end variance anticipated
14	Other Property And Services	4321	ACCRUED SALARIES & WAGES - WORKS	\$3,236.00	\$0.00	100.00%	-\$3,236.00	No year end variance anticipated
		4322	LSL EXPENSE WORKS	\$26,055.00	\$1,081.58	95.85%	-\$24,973.42	No year end variance anticipated
		4323	PRIVATE WORKS -INCOME	-\$30,000.00	-\$10,598.41	64.67%	\$19,401.59	No year end variance anticipated
		4332	SALARIES (PWO)	\$141,999.00	\$159,729.23	-12.49%	\$17,730.23	No year end variance anticipated
		4352	A/LEAVE EXP WORKS	\$79,235.00	\$0.00	100.00%	-\$79,235.00	No year end variance anticipated
		4402	SICK LEAVE	\$32,125.00	\$25,068.61	21.97%	-\$7,056.39	No year end variance anticipated
		4432	INSURANCE ON WORKS	\$62,334.00	\$52,750.47	15.37%	-\$9,583.53	No year end variance anticipated
		4452	PROTECTIVE CLOTHING	\$10,000.00	\$8,353.38	16.47%	-\$1,646.62	Underspend offset by expenditure within OSH
		4462	OCCUP. HLTH. SAFETY EXPEN	\$4,500.00	\$5,840.53	-29.79%	\$1,340.53	Overspend offset by savings within protective clothing
		4472	PLANT OVERHEADS WAGES	\$69,004.00	\$61,224.72	11.27%	-\$7,779.28	No year end variance anticipated
		4482	TYRES & BATTERIES	\$32,000.00	\$10,401.85	67.49%	-\$21,598.15	Review required by MI
		4492	LICENSES	\$21,090.00	\$15,687.16	25.62%	-\$5,402.84	\$9,000 over-spend anticipated.
		4512	LESS POC ALLOCATED TO W&S	-\$726,100.00	-\$175,385.95	75.85%	\$550,714.05	No year end variance anticipated
		4982	FUEL & OIL	\$215,000.00	\$56,432.29	73.75%	-\$158,567.71	\$37,000 Savings identified, Total includes a \$35k Fuel Rebate Credit. - Excess surplus used in Roads Materials overspend.
		4992	SUNDRY TOOLS & STORES	\$4,000.00	\$1,320.36	66.99%	-\$2,679.64	No year end variance anticipated
		6802	PARTS AND EXTERNAL WORK	\$60,000.00	\$50,451.80	15.91%	-\$9,548.20	No year end variance anticipated
		7672	RECRUITMENT EXPENSES	\$2,000.00	\$1,794.35	10.28%	-\$205.65	No year end variance anticipated
		9382	DEPRECIATION WORKS PLANT	\$148,560.00	\$80,561.47	45.77%	-\$67,998.53	Variance relating to change in valuation - no cash impact on budget
		9562	DEPRECIATION WORKS	\$13,444.00	\$4,850.59	63.92%	-\$8,593.41	Variance relating to change in valuation - no cash impact on budget

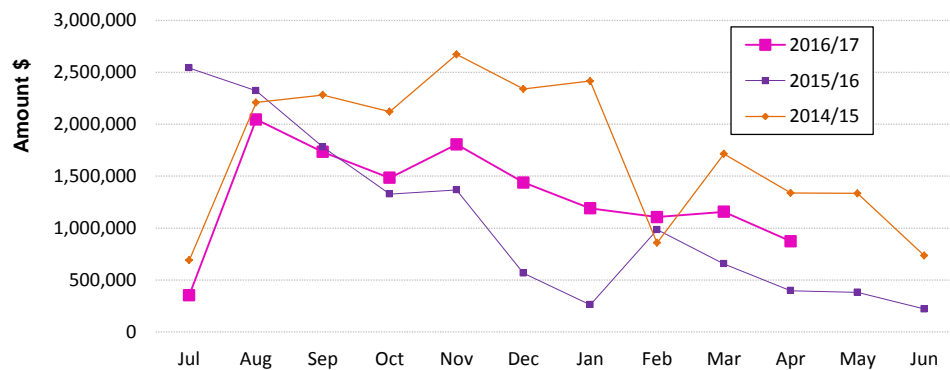
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2016	29 Apr 2016	30 Apr 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	561,645	433,402	904,190
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	1,478,612	1,843,601	1,489,574
Receivables - Rates	6	110,720	161,080	142,292
Receivables - Other	6	46,935	105,897	56,731
Interest / ATO Receivable/Trust		49,982	40,372	56,391
Inventories		6,240	6,240	6,240
		2,254,135	2,590,591	2,655,418
Less: Current Liabilities				
Payables		(138,405)	(15,269)	(4,081)
Provisions		(355,919)	(257,460)	(274,371)
		(494,325)	(272,729)	(278,452)
Less:				
Cash Reserves	7	(1,478,612)	(1,843,601)	(1,489,574)
Restricted Assets		(34,349)	(35,849)	(34,333)
Unspent Grand Funding		0	0	0
YAC Committee		(16,250)	(17,266)	(16,273)
ATO Liability		6	(41,661)	(31,324)
Current Loan	10	(92,393)	(76,933)	(15,460)
		(1,621,598)	(2,015,310)	(1,586,963)
Add:				
Current Proportion of Long Term Borrowing		92,393	76,933	15,460
Cash Backed Long Service Leave		135,769	130,479	115,233
		228,162	207,412	130,693
		366,373	509,965	920,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Unspent Grant Funding yet to be determined. Economic Development Officer to advise.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	903,940			903,940	CBA	Tiered	At Call
Reserve Bank Account		739,574		739,574	CBA	Tiered	At Call
Trust Bank Account			115,244	115,244	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
(b) Term Deposits							
Municipal				0	-		-
Reserves		750,000		750,000	WBC	2.10%	09-Jun-17
Total	904,190	1,489,574	115,244	2,509,008			

Comments/Notes - Investments

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus		366,373		366,373
	Permanent Changes						
	Opening surplus adjustment						366,373
	Capital Expenditure						366,373
	Transport						366,373
132100	Footpath Construction- Hitchcock Drive		Capital Expenses		(16,000)		350,373
131800	Bridge Construction		Capital Expenses		(30,000)		320,373
							320,373
	Capital Income						320,373
	General Purpose						320,373
148730 - 156620	Interest Earnings		Capital Revenue			(14,300)	306,073
							306,073
	Operating Income						306,073
	General Purpose		Operating Revenue		700	(7,500)	299,273
	Law & Order		Operating Revenue		3,700	(1,000)	301,973
	Health		Operating Revenue		6,200		308,173
	Housing		Operating Revenue			(15,000)	293,173
	Community Amenities		Operating Revenue		5,400		298,573
	Recreation & Culture		Operating Revenue		1,000		299,573
	Transport		Operating Revenue		1,600		301,173
	Economic Services		Operating Revenue		2,200		303,373
							303,373
	Operating Expenditure						303,373
	Governance		Operating Expenses		26,900	(36,500)	293,773
	Law & Order		Operating Expenses		1,724	(11,000)	284,497
	Health		Operating Expenses		850		285,347
	Education & Welfare		Operating Expenses		7,160		292,507
	Housing		Operating Expenses		4,000		296,507
	Community Amenities		Operating Expenses		32,500		329,007
	Recreation & Culture		Operating Expenses		20,500		349,507
	Transport		Operating Expenses		3,000		352,507
	Economic Services		Operating Expenses		1,000	(11,696)	341,811
	Other Property & Services		Operating Expenses		37,000	(9,000)	369,811
							369,811
				0	475,807	(105,996)	369,811

Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

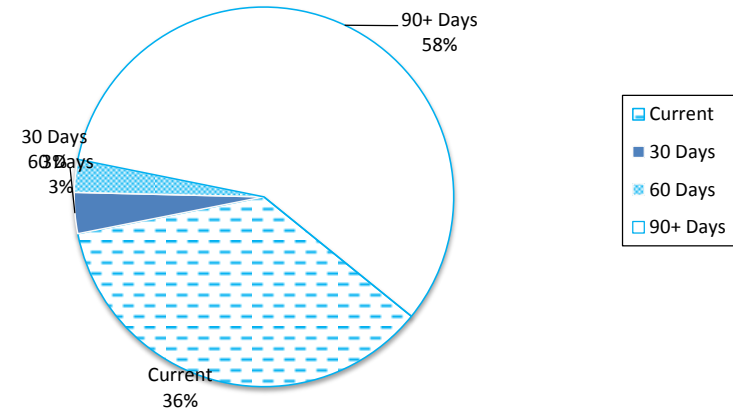
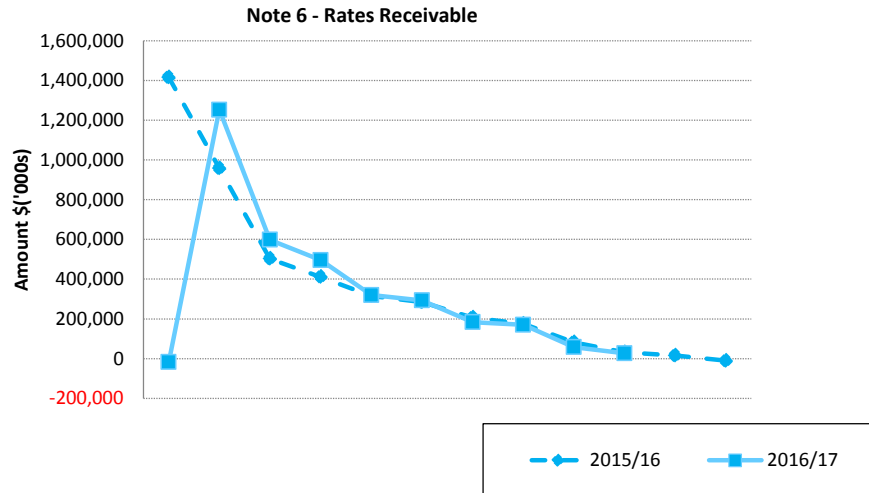
Note 6: Receivables

Receivables - Rates Receivable	30 Apr 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	78,115	88,799
Levied this year	1,533,473	1,459,639
Less Collections to date	(1,506,392)	(1,470,323)
Equals Current Outstanding	105,196	78,115
Net Rates Collectable	105,196	78,115
% Collected	98.23%	94.96%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	20,865	2,022	1,611	33,372	57,870
Balance per Trial Balance					
Sundry Debtors					56,731
Receivables - Other					56,391
Total Receivables General Outstanding					113,122
				Error Check	0.00

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



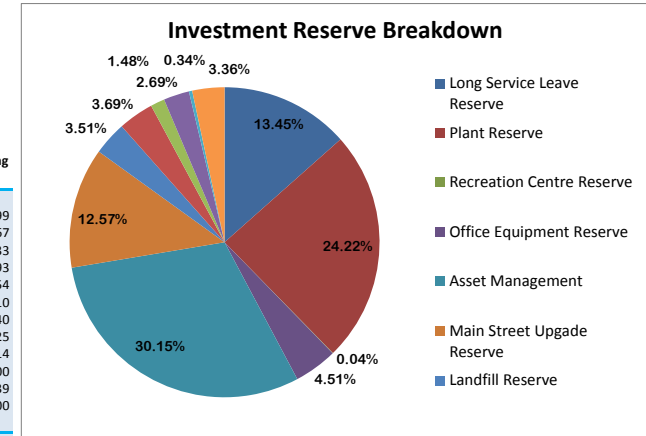
Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

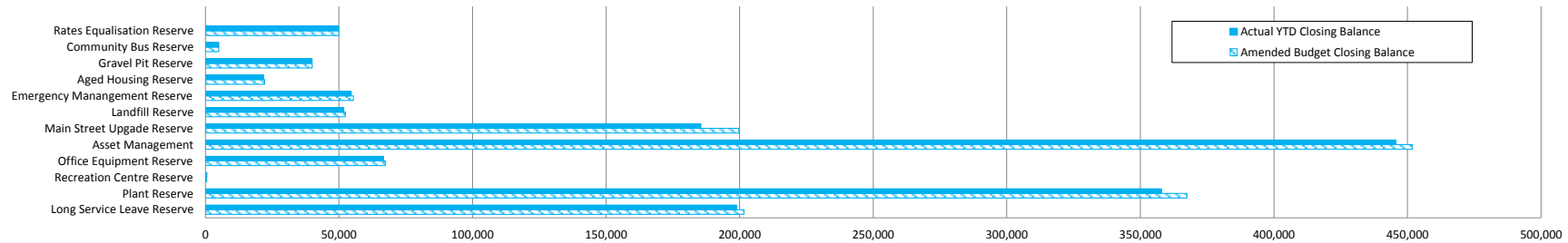
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 7: Cash Backed Reserve

Name	Opening Balance 1/7/2015	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	198,858	2,768	1,541	0	0	0	0	201,626	200,399
Plant Reserve	357,993	9,471	2,774	0	0	0	0	367,464	360,767
Recreation Centre Reserve	529	0	4	0	0	0	0	529	533
Office Equipment Reserve	66,677	740	517	0	0	0	0	67,417	67,193
Asset Management	445,701	6,138	3,453	0	0	0	0	451,839	449,154
Main Street Upgrade Reserve	185,569	14,123	1,641	0	0	0	0	199,692	187,210
Landfill Reserve	51,839	601	402	0	0	0	0	52,440	52,240
Emergency Manangement Reserve	54,602	779	423	0	0	0	0	55,381	55,025
Aged Housing Reserve	21,845	312	169	0	0	0	0	22,157	22,014
Gravel Pit Reserve	40,000	0	0	0	0	0	0	40,000	40,000
Community Bus Reserve	5,000	0	39	0	0	0	0	5,000	5,039
Rates Equalisation Reserve	50,000	0	0	0	0	0	0	50,000	50,000
	1,478,612	34,932	10,962	0	0	0	0	1,513,544	1,489,574



Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
		0	0	0	0	0	0	0	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	7.8950	412	6,611,776	522,000	22,957	0	544,957	522,000			522,000
UV	0.4480	206	107,008,000	479,396	0	0	479,396	479,396			479,396
UV Pastoral				0	0	0	0		0	0	0
Sub-Totals		618	113,619,776	1,001,396	22,957	0	1,024,353	1,001,396	0	0	1,001,396
Minimum Payment	Minimum										
	\$										
GRV	820.00	304	1,845,182	249,280	0	0	249,280	249,280	0	0	249,280
UV	1,050.00	205	26,430,391	215,250	0	0	215,250	215,250	0	0	215,250
Sub-Totals		509	28,275,573	464,530	0	0	464,530	464,530	0	0	464,530
		1,127	141,895,349	1,465,926	22,957	0	1,488,883	1,465,926	0	0	1,465,926
Concession							0				0
Amount from General Rates							1,488,883				1,465,926
Ex-Gratia Rates							43,828				43,828
Specified Area Rates							0				0
Totals							1,532,710				1,509,753

Comments - Rating Information

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2016	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Governance								
Loan 37 NCRC	82,435		15,460	15,460	67,565	67,565	4,616	4,616 *
							-	0
Recreation and Culture								
					0	0	-	0
	82,435	0	15,460	15,460	67,565	67,565	4,616	4,616

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

* Per SSL 2016_17

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General Equalisation	WALGGC	Operating	0	(838,887)	0	(838,887)	(838,887)		(838,887)	(629,165)	629,165	0
Grants Commission - Roads	WALGGC	Operating	0	(459,756)	0	(459,756)	(459,756)		(459,756)	(344,817)	344,817	0
Law, Order and Public Safety												
FESA LEVY DFES	Dept. of Fire & Emergency Serv.	Operating	0	(86,651)	0	(86,651)	(86,651)		(86,651)	(80,800)	80,800	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	(20,700)	0	(20,700)	(20,700)		(20,700)	(13,163)	13,163	0
CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(79,512)	0	(79,512)	(79,512)		(79,512)	(80,242)	80,242	0
Education and Welfare												
Grants - Community Bus	Contributions	Operating	0	(2,100)	0	(2,100)	(2,100)		(2,100)	0	0	
Old Railway Bridge	LotteryWest	Non-operating	0	0	0	0	0		0	(17,525)	17,525	
Family Fun Day	Dept. Regional Development	Operating	0	0	0	0	0		0	(6,007)	6,007	0
Community Development Grants	Dept. Regional Development	Non-operating	0	0	(2,000)	(2,000)	(2,000)		(2,000)	0	0	0
Community Development Grants	Dept. Regional Development	Operating	0	(750)	0	(750)	(750)		(750)	(55,768)	55,768	0
Kidsport	Dept. Regional Development	Operating	0	(35,000)	0	(35,000)	(35,000)		(35,000)	(10,000)	10,000	0
Recreation and Culture												
Transport												
MRD Bridgework Grants	Main Roads WA	Operating	0	(256,000)	0	(256,000)	(256,000)		(256,000)	(192,000)	192,000	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(728,000)	(728,000)	(728,000)		(728,000)	(513,299)	513,299	0
MRD Grants - Capital Projects	Regional Road Group	Operating	0	(109,284)	0	(109,284)	(109,284)		(109,284)	(109,284)	109,284	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(196,000)	(196,000)	(196,000)		(196,000)	0	0	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	0	0	0		0	(190,000)	190,000	0
			0	(1,888,640)	(928,100)	(2,816,740)	(2,816,740)	0	(2,816,740)	(2,242,069)	2,242,069	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	(1,888,640)	0	(1,888,640)	(1,888,640)	0	(1,888,640)	(1,521,245)	1,521,245	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(928,100)	(928,100)	(928,100)	0	(928,100)	(720,824)	720,824	0
TOTALS			0	(1,888,640)	(928,100)	(2,816,740)	(2,816,740)	0	(2,816,740)	(2,242,069)	2,242,069	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 12: Trust Fund


























Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2016	Amount Received	Amount Paid	Closing Balance 30 Apr 2017
	\$	\$	\$	\$
BCITF Levy	28,798	6,518	0	35,316
BRB Levy	30,321	8,640	0	38,961
Bonds	34,032	6,277	(450)	39,859
Nomination Deposit	80	0	0	80
Donation Rec Centre Deposit	250	0	0	250
Nannup Community Bus	777	0	0	777
	94,259	21,435	(450)	115,244.01

115,244
Error 0.00

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
Buildings								
Law, Order And Public Safety								
 East Nannup Fire Shed	0751	74,856	0	74,856	0	0	74,856	
 Buildings	0754	4,862	0	4,862	0	0	4,862	
Law, Order And Public Safety Total		79,718	0	79,718	0	0	79,718	
Recreation And Culture								
 Capital Works Recreation Centre	2574	0	0	0	0	0	0	
 Community Meeting Room	2444	0	0	0	0	0	0	
Recreation And Culture Total		0	0	0	0	0	0	
Buildings Total		79,718	0	79,718	0	0	79,718	
Drainage/Culverts								
Drainage/Culverts Total		0	0	0	0	0	0	
Footpaths								
Footpaths Total		0	0	0	0	0	0	
Furniture & Office Equip.								
Governance								
 Shire Office	0254	0	0	0	0	0	0	
Governance Total		0	0	0	0	0	0	
Furniture & Office Equip. Total		0	0	0	0	0	0	
Heritage Assets								
Heritage Assets Total		0	0	0	0	0	0	
Plant , Equip. & Vehicles								
Governance								
 Vehicle purchases - Office Staff	0544	0	0	0	0	0	0	
Governance Total		0	0	0	0	0	0	
Law, Order And Public Safety								
 Ses Plant Purchases \$1200 - \$5000	0995	1,699	0	1,699	9,300	9,300	(7,601)	
 BLANK		0	0	0	0	0	0	
Law, Order And Public Safety Total		1,699	0	1,699	9,300	9,300	(7,601)	
Transport								
 Purchase Of Plant	3564	76,743	0	76,743	145,000	145,000	(68,257)	
 Loan Repayments L38	3604	0	0	0	0	0	0	
Transport Total		76,743	0	76,743	145,000	145,000	(68,257)	
Plant , Equip. & Vehicles Total		78,442	0	78,442	154,300	154,300	(75,858)	
Public Facilities								
Economic Services								
 Caravan Park Upgrade	4024	0	0	0	0	0	0	
Economic Services Total		0	0	0	0	0	0	
Public Facilities Total		0	0	0	0	0	0	
Roads (Non Town)								
Transport								
 Mowen Road	3130	(32)	0	(32)	0	0	(32)	
 Local Road Construction	3170	753,306	0	753,306	1,043,759	1,043,759	(290,453)	
 Mrd Special Bridgeworks	3180	(6,156)	0	(6,156)	256,000	256,000	(262,156)	
 Footpath Program	3210	7,615	0	7,615	14,978	14,978	(7,363)	
Transport Total		754,733	0	754,733	1,314,737	1,314,737	(560,004)	
Roads (Non Town) Total		754,733	0	754,733	1,314,737	1,314,737	(560,004)	
Streetscapes								
Economic Services								
 Mainstreet Upgrade	3264	180,517	0	180,517	0	0	180,517	
Economic Services Total		180,517	0	180,517	0	0	180,517	
Streetscapes Total		180,517	0	180,517	0	0	180,517	
Town Streets								
Town Streets Total		0	0	0	0	0	0	
Capital Expenditure Total		1,093,410	0	1,093,410	1,469,037	1,469,037	(375,627)	
<div>  Level of Completion Indicators <div>  0%  20%  40%  60%  80%  100%  Over 100% </div> </div>								
Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.						30/04/2017		

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - APRIL 2017				
EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT9295	04/04/2017	NANNUP PHARMACY	FIRST AID SUPPLIES	1232.29
EFT9296	04/04/2017	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1882.10
EFT9297	04/04/2017	DEAN GUJA	ENVIRONMENTAL HEALTH OFFICER	3400.00
EFT9298	04/04/2017	IAN PILLAGE	INJURY MANAGEMENT	24.85
EFT9299	04/04/2017	OFFICEWORKS	STATIONERY SUPPLIES	98.19
EFT9300	04/04/2017	BRIKMAKERS	GRANDPAVE 60 PEBBLED	33380.83
EFT9301	04/04/2017	BCP LIQUID WASTE	VAC TRUCK HIRE FOR SEPTIC WASTE - NANNUP CARAVAN PARK	1505.50
EFT9302	04/04/2017	PROLINE KERBING	KERBING STAGE 2 MAIN ST UPGRADE	7458.00
EFT9303	04/04/2017	DARREL SKEY	NORTH NANNUP VBFB EQUIPMENT	333.06
EFT9304	04/04/2017	BUNNINGS- BUSSELTON	MINOR EQUIPMENT	18.85
EFT9305	04/04/2017	BRIDGETOWN MEDICAL GROUP	INJURY MANAGEMENT - OUTDOOR STAFF	495.70
EFT9306	04/04/2017	DARRADUP VOLUNTEER BUSH FIRE BRIGADE	REPLACEMENT OF STOLEN GOODS & REPAIRS TO DOOR	200.00
EFT9307	04/04/2017	DO YOUR BLOCK CONTRACTING	BASE PREP FOR KERBING ON MAIN ST	2695.00
EFT9308	04/04/2017	HOWSON MANAGEMENT PTY LTD	ROAD VALUATION INFRASTRUCTURE REPORT & WALGA RETURN 2017	3135.00
EFT9309	04/04/2017	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	75.26
EFT9310	04/04/2017	JASON SIGNMAKERS	SIGNAGE EXPENSES	64.90
EFT9311	04/04/2017	WAYNE G H JOLLEY	BUILDING SURVEYOR - ANNUAL CONTRACT ALLOWANCE	389.96
EFT9312	04/04/2017	NANNUP HARDWARE	CARLOTTA VBFB - BOOTS	538.00
EFT9313	04/04/2017	NANNUP LIQUOR STORE	COUNCIL REFRESHMENTS	111.58
EFT9314	04/04/2017	SYNERGY	ELECTRICITY EXPENSES	5050.00
EFT9315	04/04/2017	SUGAR MOUNTAIN ELECTRICAL SERVICES	TEST RCD'S & REPAIRS TO LIGHTS	716.33
EFT9316	04/04/2017	STEWART & HEATON CLOTHING CO. PTY LTD	CUNDINUP VBFB - UNIFORMS	63.40
EFT9317	04/04/2017	ST.JOHN AMBULANCE	CONTRIBUTIONS MARCH 2017	85.00
EFT9318	04/04/2017	WORTHY CONTRACTING	WASTE MANAGEMENT FACILITY FEBRUARY 2017	11183.33
EFT9319	13/04/2017	CIVIC LEGAL	LEGAL EXPENSES	5725.93
EFT9320	13/04/2017	LGIS RISK MANAGEMENT	SOUTHWEST REGIONAL RISK COORDINATION PROGRAMME	2698.30
EFT9321	13/04/2017	EDGE PLANNING & PROPERTY	PLANNING SERVICES	2041.60
EFT9322	13/04/2017	JOHN PATMAN	PHONE REIMBURSEMENT	45.00
EFT9323	13/04/2017	COVS PARTS	10 LITRES OIL	269.54
EFT9324	13/04/2017	BLUEHOUSE B&B	BUILDING SURVEYOR - ACCOMMODATION	140.00
EFT9325	13/04/2017	PICKLE & O	CATERING	117.00
EFT9326	13/04/2017	FIRE & SAFETY WA	PROTECTIVE EQUIPMENT	1306.80
EFT9327	13/04/2017	CITY & REGIONAL FUELS	FUEL EXPENSES	6351.49
EFT9328	13/04/2017	SCOPE BUSINESS IMAGING	PHOTOCOPIER SERVICE PLAN	781.58
EFT9329	13/04/2017	NANNUP DELI	REFRESHMENTS	56.00
EFT9330	13/04/2017	LEIGH FLETCHER	REIMBURSEMENT FOR EXPENSES DURING TRAINING	293.00
EFT9331	13/04/2017	ARTISAN PAVING	MAIN STREET UPGRADE	26565.00
EFT9332	13/04/2017	SOUTH WEST GROUP OF AFFILIATED AGRICULTURAL	SPONSORSHIP OF DISPLAY AT 2017 PERTH ROYAL SHOW	250.00
EFT9333	13/04/2017	CLEANAWAY	WASTE PICKUP CONTRACT	8993.92
EFT9334	13/04/2017	DUNSBOROUGH ASPHALT	ASPHALT FOR FOREST ROAD.	21540.00
EFT9335	13/04/2017	REDGATE LIME	SCREENED ROADBASE	1443.75
EFT9336	13/04/2017	JOHN BROUGH	REIMBURSEMENT OF EXPENSES	52.20
EFT9337	13/04/2017	ALL ABOUT CANVAS	BANNER IN THE TERRACE CANVAS	118.80
EFT9338	13/04/2017	NORTH REGIONAL TAFE	TRAINEE'S TAFE FEES	905.40
EFT9339	13/04/2017	LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT EXPENSES- MAINSTREET UPGRADE	28062.38
EFT9340	13/04/2017	RED FEATHER BOOKS	FLYER DESIGN	200.00
EFT9341	13/04/2017	SARAH DEAN	REIMBURSEMENT OF EXPENSES	140.60
EFT9342	13/04/2017	TRULINE AUSTRALIA	RINGS & NETS	1191.08
EFT9343	13/04/2017	COMMON GROUND TRAILS	PUMP TRACK CONSULTANCY	1100.00
EFT9344	13/04/2017	BUBBLE SOCCER SOUTH WEST	BUBBLE SOCCER HIRE	600.00
EFT9345	13/04/2017	AUSTRALIAN TAXATION OFFICE	MARCH BAS PAYMENT	17418.00
EFT9346	13/04/2017	BULLIVANTS	TRANSPORT CHAINS	153.27
EFT9347	13/04/2017	BOC LIMITED	HANDIGAS	66.58
EFT9348	13/04/2017	BRIDGETOWN MEDICAL GROUP	INJURY MANAGEMENT - OUTDOOR STAFF	75.05
EFT9349	13/04/2017	GEOGRAPHE SAWS & MOWERS	MINOR EQUIPMENT MAINTENANCE	345.40
EFT9350	13/04/2017	LANDGATE	GROSS RENTAL VALUATIONS	102.60
EFT9351	13/04/2017	EVERYDAY POTTED PLANTS	GARDENING SUPPLIES	239.84
EFT9352	13/04/2017	JR & A HERSEY PTY LTD	MINOR EQUIPMENT AND TOOLS	268.54
EFT9353	13/04/2017	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	79.51
EFT9354	13/04/2017	K & C HARPER	PLUMBING WORK AT DOG COMPOUND AT DEPOT	2092.97
EFT9355	13/04/2017	KLEENHEAT GAS PTY. LTD.	FROGS YEARLY FACILITY FEES	151.80
EFT9356	13/04/2017	METAL ARTWORK CREATIONS	NAME BADGE - NEW STAFF MEMBER	14.30
EFT9357	13/04/2017	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS	245.74
EFT9358	13/04/2017	PRESTIGE PRODUCTS	CLEANING PRODUCTS	58.19
EFT9359	13/04/2017	SYNERGY	ELECTRICITY	1908.70
EFT9360	13/04/2017	SHIRE OF MANJIMUP	IT CONSULTANCY	675.00
EFT9361	24/04/2017	SUZANNE HAY	1 YEAR DOG REGO REFUND AS PER STERILISATION REGULATIONS	30.00
EFT9362	24/04/2017	QUICK CORPORATE AUSTRALIA	ARCHIVE BOXES	41.90
EFT9363	24/04/2017	COVS PARTS	CITRA-FORCE 20LT	347.69
EFT9364	24/04/2017	OFFICEWORKS	STATIONERY SUPPLIES	206.95
EFT9365	24/04/2017	BCP LIQUID WASTE	VAC TRUCK HIRE FOR SEPTIC WASTE SERVICES AT CARAVAN PARK.	592.30
EFT9366	24/04/2017	LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT MAIN STREET UPGRADE	8232.40
EFT9367	24/04/2017	ARROW BRONZE	CEMETERY EXPENSES	445.39
EFT9368	24/04/2017	BUNNINGS- BUSSELTON	PINCER POST HOLE	89.80
EFT9369	24/04/2017	BUSSELTON REWINDS	ZENIT EFFLUENT PUMP & ZENGR BLUE P200T X2	5789.86
EFT9370	24/04/2017	JASON SIGNMAKERS	WARNING SIGNS	488.29
EFT9371	24/04/2017	NANNUP COMMUNITY RESOURCE CENTRE	APRIL TELEGRAPH ADVERT 2 FULL PAGES	384.25
EFT9372	24/04/2017	WORK CLOBBER	PROTECTIVE CLOTHING	222.00
				\$ 225,892.82
20158	04/04/2017	DEPARTMENT OF TRANSPORT	COMMUNITY BUS - REGISTRATION	384.30
20159	13/04/2017	MARKETFORCE EXPRESS	ADVERTISE REVIEW OF LOCAL LAWS	316.94
20160	13/04/2017	RICHARD LINDEN	HIRE OF PA SYSTEM	50.00
20161	13/04/2017	ORIGIN	LP GAS FACILITY FEES	69.00
20162	13/04/2017	NANNUP MEN'S SHED	CATERING FOR YOUTH WEEK FUNCTION	200.00
20163	13/04/2017	AUSTRALIA POST	PO BOX RENEWAL	36.00

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - APRIL 2017				
EFT/ Cheque	Date	Name	Invoice Description	Amount
20164	13/04/2017	DEPARTMENT OF SPORT AND RECREATION	CONTRIBUTION LOWER S/W FACILITIES PLAN	2200.00
20165	13/04/2017	NANNUP GARDEN VILLAGE COMMITTEE	BOUNCY CASTLE HIRE BASKETBALL ASSOCIATION	90.91
20166	13/04/2017	NANNUP HISTORICAL SOCIETY	HERITAGE TRAILS BOOKLETS	60.05
20167	13/04/2017	TELSTRA	NORTH NANNUP VBFB	59.63
20168	13/04/2017	WATER CORPORATION	STANDPIPE	6031.11
20169	24/04/2017	DEPARTMENT OF TRANSPORT	CARLOTTA VBFB - REGISTRATION	8711.55
20170	24/04/2017	TELSTRA	DARRADUP VBFB	16.88
			Total Municipal Account Cheque Payments:	\$ 18,226.37
DD9828.1	26/04/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	8026.56
DD9828.2	26/04/2017	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	925.33
DD9828.3	26/04/2017	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	270.05
DD9828.4	26/04/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	455.54
DD9828.5	26/04/2017	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	97.02
DD9828.6	26/04/2017	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	184.11
DD9831.1	30/04/2017	WESTNET	WESTNET APRIL 2017	184.84
DD9831.2	30/04/2017	CALTEX AUSTRALIA	CALTEX APRIL 2017	919.94
DD9831.3	30/04/2017	TELSTRA	TELSTRA APRIL 2017	2764.42
DD9831.4	30/04/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 APRIL 2017	1666.06
DD9831.5	30/04/2017	SGFLEET	SGFLEET APRIL 2017	1234.44
DD9831.6	30/04/2017	BP AUSTRALIA	BP APRIL 2017	345.49
			Total Municipal Account Direct Debit Payments:	\$ 17,073.80
			Total Trust Account Payments:	\$ -
			TOTAL MUNICIPAL PAYMENTS FOR PERIOD	\$ 261,192.99
			TOTAL TRUST PAYMENTS FOR PERIOD	\$ -
			TOTAL PAYMENTS FOR PERIOD:	\$ 261,192.99