

Minutes UNCONFIRMED COPY

Council Meeting held Thursday 22 June 2017

22 June Ordinary Council Meeting

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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.00pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE:

Shire President: Cr A Dean

Councillors: R Mellema, C Gilbert, N Steer, A Slater, P Fraser; and C

Stevenson

Peter Clarke – Chief Executive Officer Mr Jon Jones – Manager Infrastructure Tracie Bishop – Manager Corporate Services Jane Buckland – Development Services Officer

APOLOGIES:

Cr Longmore was granted Leave of Absence from this meeting at the 23 March 2017 Ordinary Council Meeting.

VISITORS:

Kerry Firth, Rita Stallard, Julie Kay, Cheryle Brown.

3. APPLICATION FOR LEAVE OF ABSENCE:

The Shire President advised that Cr Stevenson has applied in writing for Leave of Absence from the July and August 2017 Ordinary Council Meetings.

17100 SLATER/MELLEMA

That Cr Stevenson be granted Leave of Absence from the July and August 2017 Ordinary Council Meetings

CARRIED (7/0)

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.

Nil

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5. PUBLIC QUESTION TIME Mrs Rita Stallard, East Nannup Road, Nannup

Mrs Stallard firstly thanked Council for placing the signage on East Nannup Road that she had previously requested.

- Q1. Could the Shire consider placing signage on the approaches to the Nannup Brook Bridge warning motorists that walkers and bicyclists also use the Bridge as a crossing because it is part of the Munda Bidi Trail. Mrs Stallard advised that without adequate warning signs the current practice is dangerous.
- A1. The Shire President deferred this question to the CEO who advised that the road and Bridge in question was the responsibility of Main Roads WA. The CEO indicated that a request would be forwarded to Main Roads to investigate the preferred method of warning motorists that other users were traversing the Bridge.
- Q2. Could a rubbish bin be placed in the pull-off bay near Mr Merv Longbottom's house to encourage motorists and others to dispose of their rubbish in a responsible manner.
- A2. The Shire President deferred this question to the CEO who advised that the staff would investigate the location requested by Mrs Stallard.
- 6. PETITIONS/DEPUTATIONS/PRESENTATIONS
 Nil
- 7. DECLARATIONS OF INTEREST
- 8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

17101 STEER/SLATER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 25 May 2017 be confirmed as a true and correct record.

CARRIED (7/0)

17102 STEER/SLATER

That the Minutes of the Special Meeting of Council Meeting of the Shire of Nannup held in Council Chambers on 15 June 2017 be confirmed as a true and correct record.

CARRIED (7/0)

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9. MINUTES OF COUNCIL & OTHER COMMITTEES

17103 MELLEMA/FRASER

That the Minutes of the Business Initiative Group of Nannup Meeting held Thursday 4 May 2017 be received.

That the Minutes of the Shire of Nannup Risk Management Advisory Committee Meeting held Tuesday 23 May 2017 be received.

That the Minutes of the Warren Blackwood Alliance of Councils Meeting held on Tuesday 6 June 2017 be received.

CARRIED (7/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION Nil

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
21 June	Quannup Working Party	Cr Fraser, Cr Gilbert, Cr Steer, Cr Slater, Dean
21 June	Trails Committee Meeting	Cr Gilbert
6 June	Warren Blackwood Alliance of	Cr Slater, Dean
	Councils	

The Shire President advised that on Friday, 23 June 2017 the Shire of Nannup was hosting the South West Zone of WALGA meeting, of which the 12 Local Government authorities in the South West attend, and invited Councillors to attend this meeting to listen to current issues of the Councils and WALGA in general.

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AGENDA NUMBER: 12.1

SUBJECT: Endorsement of The Draft Bushfire Risk

Management Plan

LOCATION/ADDRESS: Shire of Nannup

NAME OF APPLICANT: Chris Lloyd – Bushfire Risk Planning Coordinator

FILE REFERENCE: FRC 2

AUTHOR: Chris Lloyd – Bushfire Risk Planning Coordinator

REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 6 June 2017

ATTACHMENT: 12.1.1 - Shire of Nannup Draft Bushfire Management

Plan

12.1.2 – Letter of Approval from the Office of Bushfire

Risk Management Plan

BACKGROUND:

Under the State Emergency Management Plan for Fire (Westplan Fire), local governments with significant bushfire risk are required to develop an integrated Bushfire Risk Management Plan outlining a strategy to treat bushfire-related risk across all land tenures.

Emergency Risk Management Planning and Prevention Procedure 1 (Policy 3.2) – Emergency Risk Management Planning identifies AS/NZS ISO 31000:2009 Risk Management – Principles and guidelines as the standard for emergency risk management in Western Australia. While all local governments are required to develop and maintain an emergency risk management plan for the hazards relevant to their locality, Policy 3.2 identifies local government with high or extreme

level of bushfire risk that require a bushfire specific plan.

A Bushfire Risk Management Plan in a strategic document that:

- Describes the local context in order to complete risk assessments
- Documents the process to identify, analyse and evaluate risk
- Identifies bushfire-related risk at the strategic level and prioritises areas of the local government for further risk assessment
- Identifies assets of value that are at risk from bushfire, including communities, the built environment, infrastructure and economic, cultural and environmental assets;
- Determines risk priorities in order to develop a treatment plan
- Integrates bushfire risk management into the Shire's business processes as well as landowners and other agencies
- Provides a communications strategy for methods of consultation and communication with the community and stakeholders
- Identifies current bushfire risk mitigation activities and controls.

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COMMENT:

The Shire of Nannup is one of sixteen priority local governments identified by the Department of Fire and Emergency Services (DFES) to participate in the Bushfire Risk Management program.

Following on from the initial Pilot Program that was completed in 2014, the Shire's Bushfire Risk Planning Coordinator commenced in January 2016 to develop the plan for the local government area.

The Bushfire Risk Management Plan has been completed utilising a template supplied by DFES in conjunction with the *Guidelines for Preparing a Bushfire Risk Management Plan* (DFES, 2015).

The Office of Bushfire Risk Management (OBRM) approved the Shire of Nannup Draft Bushfire Risk Management Plan on the 16th May 2017.

The Draft Bushfire Risk Management Plan is now ready to be presented to Council for adoption.

The Asset Register, Risk Register and Treatment schedule are to be presented to the Bush Fire Advisory Committee and/or the Council bi- Annually (at a minimum) once the plan has been adopted by Council – separate to the submission of the Draft Bushfire Risk Management Plan.

Bushfire Risk Planning Coordinator

The Bushfire Risk Management Plan is presented to Council as the document detailing the process of how the Shire of Nannup and other relevant stakeholders will strategically identify, analyse and evaluate bushfire risk in the community. The plan is presented without the asset register, risk register and treatment schedule as it was left to the discretion of local governments whether or not to include them. The intention is to have the BRM Plan available to the public (via shire website) so, the concern is that risk assessment information on private properties may attract the unwanted attention of insurance companies and/or be accessed by other inappropriate parties. Further, the risk register and treatment schedule would increase the BRM Plan by over one hundred pages. The plan is very dynamic and therefore the information detailed within the asset/risk register and treatment schedule are likely to change frequently. Bi-annual or quarterly reporting is required to ensure the asset/risk register and treatment schedule information is reported.

STATUTORY ENVIRONMENT:

BRMP project aims to address (in full or in part) recommendations 15, 53, 38, 21 & 23 of 2011 Perth Hills Bushfire Review, State Emergency Management Plan for Fire (Westplan), Emergency Risk Management Planning and Prevention Procedure 1 (Policy 3.2) – Emergency Risk Management Planning Bush Fires Act 1954.

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POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Current funding for the position of Bushfire Risk Planning Coordinator and other incurred costs for participating in the Bushfire Risk Management Project have been extended until 30 September 2017. Post this date there has been no indication as to the future of the project and any future funding.

Treatments identified on Shire tenure may incur additional costs over the five- year life of the BRM Plan. There is approximately \$20,000 remaining in the budget for bushfire risk management activities but these will only cover treatments on Shire reserves for 2017/18.

It should be noted that additional funding for carrying out treatment of identified high risk assets could be applied for through the Office of Emergency Management, National Disaster Resilience Program (NDRP).

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2017 - 2027 - Our Natural Environment Strategy 4.1 - Our Sanctuary - Protect our range of natural assets.

RECOMMENDATION:

That Council endorses the Shire of Nannup Draft 2017 - 2022 Bushfire Risk Management Plan.

VOTING REQUIREMENTS: Simple Majority

17104 MELLEMA/STEVENSON

That Council endorses the Shire of Nannup Draft 2017 - 2022 Bushfire Risk Management Plan.

CARRIED (7/0)

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AGENDA NUMBER: 12.2

SUBJECT: Local Laws Review

LOCATION/ADDRESS: Whole of Shire NAME OF APPLICANT: Shire of Nannup

FILE REFERENCE: ADM 5

AUTHOR: Peter Clarke – Chief Executive Officer
REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 6 June 2017

ATTACHMENT: 12.2.1 – By-Laws Relating to the Nannup Public

Cemetery (1981)

12.2.2 – Local Laws Refuse Site (1990) 12.2.3 – Proposed Repeal Local Law 2017

12.2.4 - Proposed Dog Amendment Local Law 2017

BACKGROUND:

At the February 2017 Ordinary meeting of Council the following resolution was passed in respect to the undertaking of a the Review of the Shire of Nannup's Local Laws in accordance with Section 3.16 of the *Local Government Act 1995*.

17023 SLATER/STEVENSON

That Council initiates a Review of the Shire of Nannup's Local Laws in accordance with Section 3.16 of the Local Government Act 1995 and that it gives state wide and local public of its intent to undertake the Review. CARRIED (7/0)

Section 3.16 of the *Act* requires a local government to carry out periodic reviews to determine whether or not it considers that the Local Laws in place should remain unchanged, be repealed or amended.

In accordance with Section 3.16, public notice of the intention to undertake a review was advertised in the *Western Australian* newspaper on Wednesday, 1March 2017 and the local *Telegraph* newsletter in its April 2017 edition seeking submissions in respect to the Review.

The above advertisements indicated that the Shire of Nannup has the following gazetted Local Laws:-

Cemetery Gazette Date: 23/10/1981
Refuse Site Gazette Date: 26/11/1999
Health Gazette Date: 07/11/2003
Parking & Parking Facilities Gazette Date: 12/06/2007
Standing Orders Gazette Date: 04/05/2010
Dogs Gazette Date: 26/09/2014

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COMMENT:

At the close of submissions on Wednesday, 26 April 2017, one (1) submission was received (see attached) which generally stated that "Council should increase the areas where dogs are allowed to play and have a run around with each other..."

At the January 2017 Ordinary Council resolved to add *Part of Reserve 9185* (*Nannup Golf Course land*) daily between the hours of 5.00pm in the evening until 9.30am the following morning as a dog exercise area which was met with approval from the community.

The following action is recommended in regards to the above Local Laws:-

Cemetery (1981)
Refuse Site (1999)
Health (2003)
Parking & Parking Facilities (2007)
Standing Orders (2010)
Repeal
Repeal
Repeal
Repeal
No Change
No change

Dogs (2014) Amendments to include "Designated Dog

Exercise Areas".

Should Council support the recommended action in regards to the above Local Laws, then following the completion of the statutory processes, the Shire of Nannup would have the following Local Laws in place:-

Health
Parking and Parking Facilities
Standing Orders
Dogs

STATUTORY ENVIRONMENT:

The process to make a Local Law is in accordance with Section 3.12 of the *Act* which is as follows:-

- 3.12. Procedure for making local laws
- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

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- (3) The local government is to —(a) give Statewide public notice stating that
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.
 - * Absolute majority required.
- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - (c) advising that copies of the local law may be inspected or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any

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(8) In this section making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That Council, in respect to the conduct of the Local Laws Review conducted in accordance with Section 3.16 of the *Local Government Act 1995*, and in consideration of the one (1) submission received, undertakes the following:-

- 1. Council repeals the following Local Laws:-
- i) By-Laws Relating to the Nannup Public Cemetery (1981)
- ii) Local Laws Refuse Site (1999)
- 2. Council amends:-
- i) Dog Local Laws (2014)

Further, that Council, in accordance with Section 3.12 of the *Local Government Act* (1995) as detailed below, gives state wide public notice of the intention to make the following Local Laws in order to seek public comment regarding same and that the relevant Ministers be provided copies of the Draft Local Laws in accordance with Section 3.12 (3)(b) of the *Act -:*

Repeal Local Law (2017)

PURPOSE: To repeal superfluous and obsolete Local laws.

EFFECT: To allow more efficient and effective local government by removing outdated Local Laws from the public record.

Amendment Dog Local Laws - (2014)

PURPOSE: To incorporate into the Local Laws recently approved Designated Dog Exercise Areas with the Nannup town site.

EFFECT: To ensure that the community is aware of the Designated Dog Exercise Areas and that they are formally contained within the Local Laws.

VOTING REQUIREMENTS: Absolute Majority

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17105 SLATER/STEVENSON

That Council, in respect to the conduct of the Local Laws Review conducted in accordance with Section 3.16 of the Local Government Act 1995, and in consideration of the one (1) submission received, undertakes the following:-

- 1. Council repeals the following Local Laws:
 - i) By-Laws Relating to the Nannup Public Cemetery (1981)
 - ii) Local Laws Refuse Site (1999)
- 2. Council amends:
 - i) Dog Local Laws (2014)

Further, that Council, in accordance with Section 3.12 of the Local Government Act (1995) as detailed below, gives state wide public notice of the intention to make the following Local Laws in order to seek public comment regarding same and that the relevant Ministers be provided copies of the Draft Local Laws in accordance with Section 3.12 (3)(b) of the Act.:-

Repeal Local Law (2017)

PURPOSE: To repeal superfluous and obsolete Local laws.

EFFECT: To allow more efficient and effective local government by

removing outdated Local Laws from the public record.

Amendment Dog Local Laws - (2014)

PURPOSE: To incorporate into the Local Laws recently approved

Designated Dog Exercise Areas with the Nannup town site.

EFFECT: To ensure that the community is aware of the Designated Dog

Exercise Areas and that they are formally contained within the

Local Laws

CARRIED BY ABSOLUTE MAJORITY (7/0)

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AGENDA NUMBER: 12.3

SUBJECT: WALGA Annual General Meeting – Voting Delegate

Nominations

LOCATION/ADDRESS: NA

NAME OF APPLICANT: Western Australian Local Government Association

FILE REFERENCE: DEP 14

AUTHOR: Peter Clarke – Chief Executive Officer

REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 8 June 2017

ATTACHMENT: None

BACKGROUND:

WALGA writes to advise that all Member Councils are entitled to be represented by two (2) voting delegates at the Annual General meeting of WALGA to be held at the Perth Convention Centre on **Wednesday**, **2 August 2017**.

WALGA is therefore seeking the names of the voting delegates together with proxy voting delegates.

COMMENT:

WALGA seeks the above nominations in writing by **Monday**, **3 July 2017** and only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

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RECOMMENDATION:

That Council nominates the Shire President and Cr Steer as its Voting Delegates to the Western Australian Local Government Association Annual General meeting to be held on Wednesday, 2 August 2017 with Cr's Longmore and Slater being appointed as the proxy delegates.

VOTING REQUIREMENTS: Simple Majority

17106 SLATER/STEVENSON

That Council nominates the Shire President and Cr Steer as its Voting Delegates to the Western Australian Local Government Association Annual General meeting to be held on Wednesday, 2 August 2017 with Cr's Longmore and Slater being appointed as the proxy delegates.

CARRIED (7/0)

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AGENDA NUMBER: 12.4

SUBJECT: Department of Parks & Wildlife Resources in Nannup

LOCATION/ADDRESS: Whole of Shire

NAME OF APPLICANT: Minister for Environment – Hon. Stephen Dawson

MLC

FILE REFERENCE: DEP 5

AUTHOR: Peter Clarke – Chief Executive Officer

REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 9 June 2017

ATTACHMENT: None

BACKGROUND:

At the March 2017 Ordinary meeting of Council it was reported by the Shire President that there had been a number of concerns raised by residents, both to Councillors and staff, in respect to the current state of Department of Parks and Wildlife (DPaW) resources at its Nannup Deport and also other issues such as roads, gravel reserves and feral animal and weed control within the Shire and that with a new Government being elected, now is the opportune time for Council to approach the newly appointed Minister seeking a meeting with him to discuss issues concerning DPaW activities in the Shire.

Council therefore resolved the following at the above meeting:-

17056 DEAN/STEER

That Council writes to the newly appointed Minister for Forestry, the Hon. Dave Kelly, seeking a meeting with him to discuss Council's concerns relating to the following issues concerning Department of Parks and Wildlife (DPaW) activities in the Shire of Nannup;

- 1. The current state of DPaW responsible roads and the lack of regular maintenance being undertaken, especially those roads e.g., Barrabup Pool Road, that provide public access to sites of interest within DPaW land tenure;
- 2. The issue of non-dedicated access to a number of Titled lots within the Shire of Nannup and the requirement of DPaW to request land swap to accommodate gazetted roads;
- 3. The continuation in the reduction of services and staffing levels at the Nannup DPaW offices and depot; and
- 4. DPaW's lack of feral pest and weed control within its estate.

CARRIED (7/0)

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At the Bush Fires Advisory Committee meeting held on Monday, 6 February 2017 the following recommendation was put to Council, which was endorsed at the March 2017 Ordinary meeting of Council:-

Motion

That it be recommended to Council that it writes to the appropriate Ministers (Emergency Services and Forestry) regarding the ever decreasing resources allocated to the Nannup DPaW Depot and Council seeks assurances for additional permanent firefighting crews to be situated at the Nannup DPaW Depot in light of the fact that more than 80% of the Shire consists of State Forest controlled land.

Moved: Robin Mellema CARRIED

Seconded: Geoff Wilson

COMMENT:

A response by the Minister to Council's letter of 29 March 2017 was received at the Shire office on 9 June 2017 in which the Minister states the following:-

"Parks and Wildlife's Nannup depot is one of four work centres servicing the Department's Blackwood District and accommodates a highly mobile workforce which undertakes bushfire suppression, prescribed burning and other land management tasks. From time-to-time this workforce will be committed to bushfires or prescribed burning remote from the Blackwood District, leaving only a small workforce in the area. At these times, the Department and each of the local governments will rely on the network of volunteer bushfire brigades and relevant local government staff for initial bushfire suppression. The work of volunteer fire fighters is greatly appreciated and I am aware that workloads can sometimes place strain on volunteers.

In relation to roads on Parks and Wildlife-managed land, improvements are being made through the Forest Products Commission's timber harvesting program and Parks and Wildlife's enhanced prescribed burning program. In this regard maintenance and construction works are prioritised for roads on prescribed burn boundaries or those that are recognised as important strategic access ways.

I am advised that the issue of non-dedicated access to private properties involving Parks and Wildlife-managed land in the Shire of Nannup has been an issue for some time. Land transfers involving public land and changes of vesting are managed according to a systematic land administrative process, often involving multiple government agencies and community consultation. This can lead to land tenure changes taking extended periods of time to be resolved. Parks and Wildlife will continue to liaise with and keep the Shire of Nannup and its ratepayers informed on land tenure matters.

Parks and Wildlife manages feral animal and weed control within available resources and uses its "Good Neighbour Policy" to assist in determining priorities. Work according to these priorities will continue to be managed through the Department's South West Region and Blackwood District and I have asked the Department to engage with the Shire in developing and implementing these priorities.

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In relation to gravel resources in State Forest, the process to extract basic raw materials requires the material to be removed in a hygienic and environmentally responsible way to avoid the spread of Phytophthora dieback and the creation of other environmental problems. Parks and Wildlife will continue to work with the Shire of Nannup regarding this issue.

I appreciate you bringing these matters to my attention and I encourage the Shire of contact Mr Wayne Elliott, the Department's Blackwood District Manager to further discuss these issues."

The response by the Minister in relation to the resources at the Nannup Department of Parks and Wildlife Depot is no different to letters received from previous Ministers regarding this matter. It appears that the Minister, nor Departmental heads, have any intentions of increasing staffing levels at the Nannup DPaW Depot and believe that the current structure is suitable for the purposes of managing the forest estate in the Shire of Nannup.

In respect to the other issues raised, Council may wish to commence discussions with the Department's Blackwood District Manager, Mr Wayne Elliott, as suggested by the Minister.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Community Strategic Plan 2017-2027 – Our Council Leadership – Strategy 6.1 Lead, Listen, Advocate, Represent and Provide

RECOMMENDATION:

That the Minister for the Environment's correspondence be received and that it also be presented to the next meeting of the Bush Fires Advisory Committee for members information.

VOTING REQUIREMENTS: Simple Majority

17107 STEVENSON/MELLEMA

That the Minister for the Environment's correspondence be received and that it also be presented to the next meeting of the Bush Fires Advisory Committee for members information.

CARRIED (7/0)

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AGENDA NUMBER: 12.5

SUBJECT: Review of Disability Access & Inclusion Plan

LOCATION/ADDRESS: Shire of Nannup

NAME OF APPLICANT: N/A

FILE REFERENCE: WLF 5

AUTHOR: Louise Stokes – Community Development Officer

REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 12 June 2017

ATTACHMENT: 12.5.1 Draft Disability Access & Inclusion Plan

12.5.2 Draft DAIP Feedback

BACKGROUND:

The Disability Services Act 1993 requires Local Governments to develop and implement Disability Access and Inclusion Plans. Council adopted its revised Disability Access and Inclusion Plan at the November 2013 meeting.

COMMENT:

The Draft Disability Access & Inclusion Plan has been advertised for public comment for a period of 30 days. This was promoted through posters around town, on Council's website, notification in the Telegraph and in Council's e- newsletter.

Copies of the plan were forwarded to Disability Services Commission clients and stakeholder agencies. The plan has been available for download on Council's website and at the Shire front office.

Correspondence was received from Head Office of Disability Services Commission to advise that the plan has met all criteria.

STATUTORY ENVIRONMENT:

Disability Services Act 1993.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

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STRATEGIC IMPLICATIONS:

Shire of Nannup Community Plan 2017 – 2027:

6.2 Our Council Leadership: To do what is right for the people-for betterment of the majority of community

RECOMMENDATION:

That Council adopts the Shire of Nannup Disability Access and Inclusion Plan 2017-2020.

VOTING REQUIREMENTS: Simple Majority.

17108 SLATER/STEER

That Council adopts the Shire of Nannup Disability Access and Inclusion Plan 2017-2020.

CARRIED (7/0)

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AGENDA NUMBER: 12.6

SUBJECT: Corporate Business Plan 2017/2021

LOCATION/ADDRESS: Shire of Nannup

NAME OF APPLICANT: Shire of Nannup

FILE REFERENCE: ADM 29D

AUTHOR: Tracie Bishop – Manager Corporate Services
REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 9 May 2017

ATTACHMENT: 12.6.1 Corporate Business Plan 2017/2021

BACKGROUND:

The Shire of Nannup's Corporate Business Plan 2017 – 2021(*CBP*) is a four year internal business planning tool that translates Council priorities into operations within the resources available. The plan details the services, operations and projects a local government will deliver within a defined period. It also includes the processes for delivering these and the costs associated. From this planning process, annual budgets that are aligned to strategic objectives can be developed.

COMMENT:

The Shire of Nannup's Corporate Business Plan is an extension from the Community Strategic Plan (*CSP*). It sets out in finer detail the direction and specific actions required for our organisation using the communities' priorities for the next four years. It is aligned to the *CSP* and, as such is divided into the same six key themes within the *CSP*, supplying 16 key focus points (objectives) for our communities' future.

Each theme sets out in detail the financial resources required to deliver the priority, what the measure and targets are, which plans this strategy aligns with and who the responsible officer is.

Using the Community Strategic Plan together with the other informing strategies including, the Workforce plan, Long Term Financial plan and Asset Management plan and our corporate statements Council is able to arrive at a clear set of community objectives and the costs associated with achieving these objectives.

The Corporate Business Plan will be reviewed annually using the annual budget to set and prioritise our short term goals.

STATUTORY ENVIRONMENT:

The Local Government Act 1995 provides the statutory framework for strategic planning in local government.

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POLICY IMPLICATIONS:

There will be considerable policy implications regarding future budgets as a result of the objectives and projections in the Corporate Business Plan

FINANCIAL IMPLICATIONS:

Annual assessment of income available for inclusion within Annual budget and assessment/review of annual spending required to meet community expectations.

STRATEGIC IMPLICATIONS:

The Corporate Business Plan sets out Council's strategic approach to ensuring that the community's expectations are achieved in tandem with Council's financial abilities.

RECOMMENDATION:

That Council adopts the Shire of Nannup's Corporate Business Plan 2017/2021 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

VOTING REQUIREMENTS: Absolute Majority.

17109 SLATER/MELLEMA

That Council adopts the Shire of Nannup's Corporate Business Plan 2017/2021 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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AGENDA NUMBER: 12.7

SUBJECT: Related Parties Disclosure Policy

LOCATION/ADDRESS: Nannup Shire

NAME OF APPLICANT: N/A

FILE REFERENCE: ADM 23

AUTHOR: Tracie Bishop – Manager Corporate Services

REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 13 June 2017

ATTACHMENT: 12.7.1 "Related Parties Disclosure" Policy

12.7.2 "Related Parties Disclosure" Declaration

BACKGROUND:

The Australian Accounting Standards Board's (AASB) released the new AASB124 in March 2015. This new standard extended the scope of AASB 124 Related Party Disclosures to include application by not–for-profit entities. The operative date that this standard comes into effect for local governments is 1 July 2016, with the first reporting date for inclusion of AASB 124 being June 30 2017.

COMMENT:

As a result of this release, not-for-profit organisations now need to include within their Annual Financial Statements reference to any related party transactions. This will result in the objective of the standard being met and ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions being achieved.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. For each financial year, the Shire of Nannup must make an informed judgement as to who is considered to be a related party and what transactions need to be considered, when determining if disclosure is required.

The purpose of this policy is to stipulate the information to be requested from related parties to enable an informed judgement to be made and ensures that compliance is met within AASB 124.

STATUTORY ENVIRONMENT:

AASB 124

POLICY IMPLICATIONS:

Once endorsed ADM 23.

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FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 6.2 if the Local Government Act stipulates that no later than 31 August each financial year or such extended time as the Minister allows each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year ending on the next following 30 June.

RECOMMENDATION:

That Council endorse the implementation of ADM 23 – Related Parties Disclosure Policy within the current policies held at the Shire of Nannup in order to achieve compliance within AASB 124.

That Council endorse the requirement for the Related Parties Disclosure Return to be completed before 30 June 2017 and from this point forward on a quarterly basis for all Key Management Personnel including Councillors, the Chief Executive Officer and other Senior Managers as defined within AASB 124.

VOTING REQUIREMENTS: Absolute Majority

17110 STEER/GILBERT

That Council endorse the implementation of ADM 23 – Related Parties Disclosure Policy within the current policies held at the Shire of Nannup in order to achieve compliance within AASB 124.

That Council endorse the requirement for the Related Parties Disclosure Return to be completed before 30June 2017 and from this point forward on an annual basis for all Key Management Personnel including Councillors, the Chief Executive Officer and other Senior Managers as defined within AASB 124.

CARRIED BY ABSOLUTE MAJORITY (5/2)

For: Crs Dean, Mellema, Steer, Gilbert, Fraser

Against: Crs Slater, Stevenson

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REASON FOR ALTERATION TO RECOMMENDATION

The Manager Corporate Services advised Councillors that initial feedback was the Disclosure had to be submitted quarterly however on the advice of Council's Auditors and the Department of Local Government there was no set time as long as it was completed within a current financial year. Council therefore considered that an annual Disclosure was sufficient.

AGENDA NUMBER: 12.8

SUBJECT: 2017/2018 Budget Adoption

LOCATION/ADDRESS: Nannup

NAME OF APPLICANT: Shire of Nannup

FILE REFERENCE: FNC 3

AUTHOR: Tracie Bishop – Manager Corporate Services REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 14 June 2017

ATTACHMENT: 12.8.1 Budget Schedules 2017/18

12.8.2 Fees & Charges 2017/18

BACKGROUND:

The 2017/18 Budget is presented to Council for adoption and setting of rating levels. This recommended budget is the product of numerous budget workshops completed by both Councillors and staff members. These workshops have examined all areas of committed and uncommitted income and expenditure and the output from this process provided guidance to officers on which items should be included or excluded from the final budget submission for 2017/18.

COMMENT:

Further to the budget workshops and the Draft Budget meeting all changes have been incorporated into this document. The 2017/18 Budget has been prepared to include a 4.78% increase in the rate in the dollar.

The end result presented today is a balanced budget with an anticipated \$1641 surplus at year end having been prepared and converted into the required statutory format for final adoption.

Reasonable account has been taken of known or anticipated price increases and other committed expenditure. Inflation of 2.0% has been added to the base level of expenditure where confirmed price increases are not known.

Council has a degree of control over the main areas of uncertainty in the budget and should therefore be able to moderate its exposure to significant variations through the decisions taken during the budget process. However, the unpredictability of many of the factors influencing the Council's budget remains a risk and this is addressed through prudent estimates.

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There are three major factors affecting the revenue budget:

- (a) The base budget for 2017/18 includes income from fees and charges of approximately \$383,174 however these are not guaranteed revenue streams.
- (b) Council receives income from investment interest. As interest rates decline and grant income falls this has decreased from previous periods. A decrease of \$20,000 has been assumed in the draft 2017/18 budget in comparison to the 2016/17 budget. This loss of interest earnings is a direct result in capital projects being completed and as such reserve balances lowering.
- (c) Council does not maintain a general level of working balances which can absorb unexpected fluctuations in its income and expenditure. In the event that there are significant adverse variations during the year money would need to be released from other earmarked reserves to cover any shortfall.

In the light of the assumptions made in compiling these estimates and reflected in the recommendation it is considered that the budget as presented is sufficient to meet the liabilities facing the Council during 2017/18.

Funding Corporate Priorities

Funding priorities for the 2017/18 year were analysed within the budget workshops. Priorities identified during this process include:

As at the end of 2016/17, there remained one bridge still not included within our insurance schedule. This bridge has been included within the 2017/18 budget. This is in keeping with Council's decision to stage insurance coverage of bridges under the Shire of Nannup's control over a four year period. Council also considered that it is prudent to hold insurance coverage against cyberattacks that are becoming more prevalent in today's society. Despite increasing insurance coverage in the new financial year, Council was able to secure a reduction in insurance premiums overall. Biosecurity was an area that was again considered within the 2017/18 budget. Similar to the current financial year, a \$5,000 contribution towards the Feral Pig Program was included.

There were numerous Community group requests for contributions to ensure that their service could be continued these have all been considered on a case by case basis and wherever possible funding to continue to support these groups has been included within the budget where possible.

Prospects for the Future

The model underpinning the Long Term Financial Plan (LTFP) demonstrated that rates would need to increase by 4.78% in 2017/18. It is anticipated that further increases will be required annually. Forward projection based on this plan currently suggests that rate increases should be achievable of around 5% per annum. This will however remain dependent on future funding and expenditure modelling continuing at currently predicted levels. The actual level of increase will continue to be monitored and adjusted wherever possible. Of note is the fact that all projections are made with the assumption that current levels of Federal and State funding for our Roads Programs and Financial Assistance Grants remain as expected.

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It is pleasing to note that the indexation freeze imposed on local governments for the previous three years has now been reversed with indexation included from July 1, 2017. To date the impact that this will have on overall income is unknown but will be included within the Budget Review process in early 2018. Also included within the review process will be Council's annual review of its Long term Financial Plan.

Conclusion

It is noted that the increase in rates each year is a burden felt by the whole community however as costs increase it is inevitable that the Rate in the Dollar must also rise. Council needs to show that wherever possible it is taking steps to be sustainable.

The following observations are noted as impacting on the rate requirement this year:

- An additional impost as a result of State Government no longer allowing local and federal governments to have an exemption for motor vehicle stamp duty and licensing fees. The impact of this to a Council the size of Nannup is an approximate 2% rate increase.
- Utility increases introduced within the State budget have been noted as including a 7% increase in electricity expenses. For local governments this not only increases overall administration and running costs but also is impacted heavily with street lighting provision.
- To combat this increasing electricity expenditure, Council has decided to install solar panels to the administration building. While this will impact on the overall rate requirement in the short term, it is anticipated that by moving towards better energy efficiencies this will impact on future budgets in a positive manner.

The proposed rate requirement is \$1,581,936, an increase of 4.78% on 2016/17. The budget presented for adoption overall assumes a balanced budget, with a slight surplus of \$1,641. Current predictions of actual outcomes for the current year suggest that there may be a modest saving once the actual end of year processing has occurred. As with all other unknown outcomes at this point, any savings identified will be included within the budget review process.

The proposed 2017/18 budget is considered, after taking all the above factors into account, sufficient to meet the liabilities facing the Council during 2017/18.

The following recommendations are required by Council to formally adopt the 2017/18 Budget.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 6.2 if the Local Government Act stipulates that no later than 31 August each financial year or such extended time as the Minister allows each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year ending on the next following 30 June.

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POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS:

The financial implication is a rate requirement for 2017/18 of \$1,581,936. Actual rating income achievable based on model shown below equals \$1,583,577.

STRATEGIC IMPLICATIONS:

The adoption of the proposed 2017/18 budget is the cornerstone of developing the long term financial sustainability of the Shire.

RECOMMENDATION:

That the following proposed recommendations be endorsed by Council.

Recommendation One – Rate in the Dollar and Minimum rates applied:

That Council impose the following Rates & Charges

Rate Type	Minimum Rate in \$	Rate in \$	Yield
GRV	\$870	0.081670	\$ 807,786
UV	\$1050	0.004257	\$ 775,791
			\$1,583,577

Voting Requirements: Absolute Majority

17111 GILBERT/MELLEMA

Rate in the Dollar and Minimum rates applied

That Council impose the following Rates & Charges

Rate Type	Minimum Rate in \$	Rate in \$	Yield
GRV	\$870	0.081670	\$ 807,786
UV	\$1050	0.004257	\$ 775,791
			\$1,583,577

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Recommendation Two - Dates for payments in full and by instalments

Pursuant to Section 6.45 of the Local Government Act 1995 and regulations 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full by instalments:

Full Payment and 1st instalment due: 18/08/2017
2nd Quarterly Instalment due 18/10/2017
3rd Quarterly Instalment due 18/12/2017
4th Quarterly Instalment Due 19/02/2018

Voting Requirements: Absolute Majority

17112 STEVENSON/SLATER

Dates for payments in full and by instalments

Pursuant to Section 6.45 of the Local Government Act 1995 and regulations 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full by instalments:

Full Payment and 1st instalment due: 18/08/2017
2nd Quarterly Instalment due 18/10/2017
3rd Quarterly Instalment due 18/12/2017
4th Quarterly Instalment Due 19/02/2018

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Three – Interest and Penalties

- Council charge an 11% penalty charge per annum, calculated by simple interest on rates paid after the 35th day of service of the rates notice in accordance with the Local Government Act 1995;
- Council charge a \$5 Administration Fee per remittance notice, per instalment for rates levied in the 2017/18 financial year in accordance with the Local Government Act 1995;
- Council charge a 5.5% interest charge per annum, calculated by simple interest on instalment payments for rates levied in the 2017/18 financial year in accordance with the Local Government Act 1995;
- Council charge a 5.4% interest charge per annum, calculated by simple interest on deferred rates held after 1 July 2017 in accordance with the requirements stipulated by the Office of State revenue.

Voting Requirements: Absolute Majority

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17113 MELLEMA/STEER

Interest and Penalties

- Council charge an 11% penalty charge per annum, calculated by simple interest on rates paid after the 35th day of service of the rates notice in accordance with the Local Government Act 1995;
- Council charge a \$5 Administration Fee per remittance notice, per instalment, for rates levied in the 2017/18 financial year in accordance with the Local Government Act 1995;
- Council charge a 5.5% interest charge per annum, calculated by simple interest on instalment payments for rates levied in the 2017/18 financial year in accordance with the Local Government Act 1995;
- Council charge a 5.4% interest charge per annum, calculated by simple interest on deferred rates held after 1 July 2017 in accordance with the requirements stipulated by the Office of State revenue.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Four – Waste Management Levy

 That Council set the following rate under S66 of the Waste Avoidance and Resource Recovery Act 2007 to cover costs associated with management of the Waste Management Facility for 2016/17:

	Rate in the Dollar	Minimum Rate
GRV	0.000324	\$64
UV	0.000082	\$64

Voting Requirements: Absolute Majority

17114 MELLEMA/STEER

Waste Management Levy

1. That Council set the following rate under S66 of the Waste Avoidance and Resource Recovery Act 2007 to cover costs associated with management of the Waste Management Facility for 2016/17:

	Rate in the Dollar	Minimum Rate
GRV	0.000324	\$64
UV	0.000082	\$64

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Recommendation Five – Rubbish Service Charges:

That Council set rubbish service charges at \$230 per service for the 2017/18 year and recycling service charge at \$140.00 per service for the 2017/18 year for all users within the Shire of Nannup.

Voting Requirements: Absolute Majority

17115 MELLEMA/SLATER

Rubbish Service Charges:

That Council set rubbish service charges at \$230 per service for the 2017/18 year and recycling service charge at \$140.00 per service for the 2017/18 year for all users within the Shire of Nannup.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Six – Fees & Charges:

That Council adopts the 2017/18 Shire of Nannup Schedule of Fees and Charges as per Attachment 2.

Voting Requirements: Absolute Majority

17116 STEER/STEVENSON

Fees & Charges:

That Council adopts the 2017/18 Shire of Nannup Schedule of Fees and Charges as per Attachment 2.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Recommendation Seven – Elected Members Fees and Allowances for 2017/18

1. Pursuant to Section 5.99 of the Local Government Act 1995 and Regulations 34 of the Local Government (Administration) Regulations 1996, Council adopts the following sitting fees for individual meeting attendance:

a. Shire President
b. Shire President
c. Councillors
d. Councillors
\$150 per Council meeting
\$65 per Council meeting
\$130 per Council meeting
\$65 per Committee meeting

- 2. Pursuant to Section 5.99A of the Local Government Act 1995 and regulation 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:
 - a. Travel Allowance

Regular Car	Cents / Km
Up To 1600cc	0.51
1601cc – 2600cc	0.654
Over 2600 Cc	0.91

- b. IT Allowance \$1,300 per annum
- 3. Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual Local Government Allowance to be paid in addition to the meeting attendance fees:

a. Shire President \$8,000b. Deputy Shire President \$2,000

Voting Requirements: Absolute Majority

17117 STEVENSON/MELLEMA

Elected Members Fees and Allowances for 2017/18

1. Pursuant to Section 5.99 of the Local Government Act 1995 and Regulations 34 of the Local Government (Administration) Regulations 1996, Council adopts the following sitting fees for individual meeting attendance:

a. Shire President \$150 per Council meeting
b. Shire President \$65 per Committee meeting
c. Councillors \$130 per Council meeting
d. Councillors \$65 per Committee meeting

2. Pursuant to Section 5.99A of the Local Government Act 1995 and regulation 34A and 34AA of the Local Government (Administration)

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Regulations 1996, Council adopts the following annual allowances for elected members:

a. Travel Allowance

Regular Car	Cents / Km
Up To 1600cc	0.51
1601cc – 2600cc	0.654
Over 2600 Cc	0.91

b. IT Allowance

\$1,300 per annum

3. Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual Local Government Allowance to be paid in addition to the meeting attendance fees:

a. Shire President \$8,000b. Deputy Shire President \$2,000

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Eight – Statutory Compliance:

That Council confirms that it is well satisfied with the services and facilities it provides. Council will continue to:

- a) Integrate and co-ordinate, as far as practicable, with any provided by the Commonwealth, State or any other public body;
- b) Will not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private and;
- c) Be managed efficiently and effectively. In accordance with Section 3.18(3) of the Local Government Act 1995.

Voting Requirements: Absolute Majority

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17118 STEVENSON/MELLEMA

Statutory Compliance:

That Council confirms that it is well satisfied with the services and facilities it provides. Council will continue to:

- a) Integrate and co-ordinate, as far as practicable, with any provided by the Commonwealth, State or any other public body;
- b) Will not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private and;
- c) Be managed efficiently and effectively.

In accordance with Section 3.18(3) of the Local Government Act 1995.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Nine – Material Variance Reporting 2017/18:

In accordance with Regulation 34(5) of the Local Government Financial Management Regulations 1996 and AASB 1031 Materiality, the level to be used in statements of financial activity in 2017/18 for reporting material variances shall be +/- 10% or \$30,000, whichever is greater.

Voting Requirements: Absolute Majority

17119 MELLEMA/SLATER

Material Variance Reporting 2017/18:

In accordance with Regulation 34(5) of the Local Government Financial Management Regulations 1996 and AASB 1031 Materiality, the level to be used in statements of financial activity in 2017/18 for reporting material variances shall be +/- 10% or \$30,000, whichever is greater.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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Recommendation Ten – Ordinary Citizen Transactions:

That Council endorse the exclusion of the following transactions from any Related Party Disclosures required under AASB 124 for Key Management Personnel (KMP) for the financial year 2017/18 on the basis that these transactions represent arm's length transactions similar in nature to any transactions between Council and any Ordinary Citizen of the Shire of Nannup.

- Paying rates
- Fines
- Use of Shire of Nannup owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)
- Attending council functions that are open to the public

Where these services were not provided at arm's length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the Related Party Disclosures - Declaration form about the nature of any discount or special terms received.

Voting Requirements: Absolute Majority

17120 MELLEMA/FRASER

Ordinary Citizen Transactions:

That Council endorse the exclusion of the following transactions from any Related Party Disclosures required under AASB 124 for Key Management Personnel (KMP) for the financial year 2017/18 on the basis that these transactions represent arm's length transactions similar in nature to any transactions between Council and any Ordinary Citizen of the Shire of Nannup.

- Paying rates
- Fines
- Use of Shire of Nannup owned facilities such as Recreation Centre, Civic Centre, library, parks, ovals and other public open spaces (whether charged a fee or not)
- Attending council functions that are open to the public

Where these services were not provided at arm's length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the Related Party Disclosures - Declaration form about the nature of any discount or special terms received.

CARRIED BY ABSOLUTE MAJORITY (6/1)

For: Crs Dean, Mellema, Steer, Gilbert, Fraser, Stevenson

Against: Cr Slater

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Recommendation Eleven - Reserve Name Change

That Council changes the current Rate Equalisation Reserve fund name to Infrastructure Reserve Fund to more correctly reflect the purpose for this Reserve Fund.

Voting Requirements: Absolute Majority

17121 STEVENSON/SLATER

Reserve Name Change

That Council changes the current Rate Equalisation Reserve fund name to Infrastructure Reserve Fund to more correctly reflect the purpose for this Reserve Fund.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Recommendation Twelve – Budget Document:

That Council adopt the 2017/18 Shire of Nannup budget as presented. Financial implications being a cash budget inflow of \$1,583,577 and represents a 4.78% increase from previous year.

Voting Requirements: Absolute Majority

17122 MELLEMA/STEVENSON

Budget Document:

That Council adopt the 2017/18 Shire of Nannup budget as presented. Financial implications being a cash budget inflow of \$1,583,577 and represents a 4.78% increase from previous year.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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AGENDA NUMBER: 12.9

SUBJECT: Long Term Financial Plan 2017 / 2027

LOCATION/ADDRESS: Shire of Nannup

NAME OF APPLICANT: Shire of Nannup

FILE REFERENCE: ADM 29D

AUTHOR: Tracie Bishop – Manager Corporate Services

REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 9 May 2017

ATTACHMENT: 12.9.1 Long Term Financial Plan 2017 - 2027

BACKGROUND:

The Shire of Nannup's Long Term Financial Plan 2017 - 2027(LTFP) is a ten year rolling plan that informs the Corporate Business Plan in the activation of Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned to strategic objectives can be developed.

The *LTFP* is a key element of the Integrated Planning and Reporting Framework that enables local governments to set priorities, based on their resourcing capabilities, for the delivery of short, medium and long term community priorities. It is also an indicator of a local government's long term financial sustainability and allows for early identification of financial issues and their longer term impacts. The *LTFP* highlights linkages between specific plans and strategies and enhances the transparencies and accountability of the Council and the community.

COMMENT:

In essence, the *LTFP* is a forecasting document that aims to quantify the future impacts of current decisions and identify variances between revenues and expenditure. In this way, by using this forecasting tool Council can look at these perceived "gaps "and then look at how it will mitigate the impact currently forecast.

This proposed current plan is a continuation and a progression of the original *LTFP* adopted by Council in 2013. It is similar in nature to the original with further emphasis on observing where it is perceived the added pressure will come as a result of the gap between revenue and expenditure. The benefit that long term planning affords, therefore, is that through this forecasting Council can put in place steps to mitigate against these perceived funding shortfalls and/or identify ways in which spending can be matched to revenue received.

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STATUTORY ENVIRONMENT:

The Local Government Act 1995 provides the statutory framework for strategic planning in local government.

POLICY IMPLICATIONS:

There will be considerable policy implications regarding future budgets as a result of the projections in the Long Term Financial Plan including:

FNC 6 - Acceptance of Grant Funding

FNC 7 - Investment Policy

FINANCIAL IMPLICATIONS:

Annual assessment of capital grants available for inclusion within Annual budget and assessment /review of annual spending versus anticipated revenue to be received for the upcoming period.

STRATEGIC IMPLICATIONS:

The Long Term Financial Plan sets out Council's strategic approach to the management of its resourcing capabilities, for the delivery of short, medium and long term community priorities.

RECOMMENDATION:

Council adopts the Shire of Nannup's Long Term Financial Plan 2017/27 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

VOTING REQUIREMENTS: Absolute Majority

17123 STEER/FRASER

Council adopts the Shire of Nannup's Long Term Financial Plan 2017/27 in accordance with the requirements of the Local Government Act 1995 as set out in Attachment 1.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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AGENDA NUMBER: 12.10

SUBJECT: Budget Monitoring – May 2017

LOCATION/ADDRESS: Nannup Shire

NAME OF APPLICANT: N/A

FILE REFERENCE: FNC 15

AUTHOR: Robin Prime – Corporate Services Officer

REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: None

DATE OF REPORT: 14 June 2017

ATTACHMENTS: 12.10.1 - Financial Statements for the period ending 31

May 2017

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.10.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period ending 31 May 2017 for a detailed analysis of our end of year position, as found in Note 2.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The attached financial statements detail projected financial outcomes for 2016/17.

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STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 May 2017 be received.

VOTING REQUIREMENTS: Simple Majority

17124 MELLEMA/SLATER

That the Monthly Financial Statements for the period ending 31 May 2017 be received.

CARRIED (7/0)

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AGENDA NUMBER: 12.11

SUBJECT: Monthly Accounts for Payment – May 2017

LOCATION/ADDRESS: Nannup Shire

NAME OF APPLICANT: N/A

FILE REFERENCE: FNC 8

AUTHOR: Robin Prime – Manager Corporate Services

REPORTING OFFICER: Tracie Bishop – Manager Corporate Services

DISCLOSURE OF INTEREST: None PREVIOUS MEETING None

REFERENCE:

DATE OF REPORT: 14 June 2017

ATTACHMENTS: 12.11.1 - Accounts for Payment – May 2017

12.11.2 - Credit Card Transactions - May 2017

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 May 2017 to 31 May 2017 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT Accounts paid by cheque Accounts paid by Direct Debit	9373 – 9488 20171 – 20181 DD9840.1 – DD9870.7	154,481.90 5,460.94 28,700.44
Sub Total Municipal Account		\$188,643.28
Trust Account Accounts paid by EFT Accounts Paid by cheque SubTotal Trust Account Total Payments		0.00 0.00 \$0.00 \$188,643.28

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STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$188,643.28 1 May2017 to 31 May2017 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple Majority

17125 MELLEMA/STEER

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$188,643.28 1 May 2017 to 31 May2017 in the attached schedule be endorsed.

CARRIED (7/0)

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13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

Nil

13.2 ELECTED MEMBERS

Nil

14. MEETING CLOSED TO THE PUBLIC

(Confidential Items)

- 14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED
 Nil
- 14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC
- 15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 5:26pm.



Minutes

Special Council Meeting held Tuesday 18 July 2017

UNCONFIRMED

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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4:00pm advising that the purpose of the Special Meeting was to consider a confidential legal matter.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE:

Shire President: Cr A Dean

Deputy Shire President: Cr R Mellema

Councillors: C Gilbert, N Steer, A Slater, B Longmore and P Fraser

Peter Clarke - Chief Executive Officer

Tracie Bishop – Manager Corporate Services

VISITORS:

Nil

3. LEAVE OF ABSENCE:

Cr Stevenson was previously granted Leave of Absence from July and August Council meetings

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

5. PUBLIC QUESTION TIME:

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7. DECLARATIONS OF INTEREST

Nil

8. MEETING CLOSED TO THE PUBLIC - CONFIDENTIAL ITEM

CONFIDENTIAL ITEM

PROCEDURAL RECOMMENDATION

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (c) and (d) of the Local Government Act 1995.

(The following report is confidential in accordance with Section 5.23(2) (c) and (d) of the Local Government Act 1995 being a contract entered into, or which may be entered into, by the local government and which relates to matter to be discussed at a meeting and, legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at a meeting).

17126 MELLEMA/SLATER

That the meeting be closed to members of the public in accordance with Sections 5.23(2) (c) and (d) of the Local Government Act 1995.

CARRIED (7/0)

SUSPENSION OF STANDING ORDERS

17127 SLATER/MELLEMA

That Council Suspends Standing Orders to allow presentation and discussion on the Item presented by Council Officers.

CARRIED (7/0)

9. REPORTS OF OFFICERS

AGENDA NUMBER: 9.1

SUBJECT: Shire of Nannup vs Contraflow Pty Ltd Legal Dispute

LOCATION/ADDRESS: Nannup

NAME OF APPLICANT: Shire of Nannup

FILE REFERENCE:

AUTHOR: Peter Clarke – Chief Executive Officer

REPORTING OFFICER: Peter Clarke – Chief Executive Officer

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 14 July 2017

RESUMPTION OF STANDING ORDERS

17128 MELLEMA/SLATER

That Council Resumes Standing Orders.

CARRIED (7/0)

PROCEDURAL MOTION

That Council move from behind closed doors.

17130 LONGMORE/FRASER

That Council moved from behind closed doors.

CARRIED (7/0)

10. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 4.10pm.



WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

SOUTH WEST ZONE

MINUTES

DATE Friday 23 June 2017

COMMENCING AT 9.00 am

VENUE Shire of Nannup

Nannup Council Offices 15 Adam Street, Nannup

9.0 10 10 11	.05 am	Opening & Host Presentation Business as per agenda Morning Tea Meeting resumes Presentations Lunch
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AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format.

The State Council Agenda was emailed separately to members

E R Fisher Executive Officer

Distribution Lists (by Email to the following addressees)

M Archer G Henley C Frewing T King	D Blurton W Sanford	A Brian M Steck	A Campbell	Capel (Info) Paul Sheedy M Scott
Cathy Lee	P Clarke	T Clynch	G Evershed	A Lamb
M Bennett	T Dean	T Pratico	I Earl	M Giles
M Parker	B Rose	M Degebrodt	Vern McKay	
Debbie Brown		(WALGA)	(Audit)	

Please advise EO of any changes required

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1. Opening

- 1.1 The Zone President opened the meeting at 9.00 am and welcome all present.
- 1.2 Announcement Eric Lumsden, recently met with Ricky Burges and Lynne Craigie. During the meeting it was agreed that the Chair (and relevant WAPC Committee members) may attend some of WALGA's regional Council meetings; providing the opportunity for LGA's to ask questions of the WAPC on planning systems etc. WAPC are available to attend the following upcoming meeting: Friday 24 November 2017 @ 09.00 Donnybrook-Balingup

2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr I Earl	Present	Mr. G Evershed	Present
Shire of Boyup Brook	Cr G Aird	Present	Mr. A Lamb	Present
Shire of Bridgetown- Greenbushes	Cr T Pratico	Present	Mr. T Clynch	Present
City of Bunbury	Cr M Steck	Apology	Mr. M Osborne	Present
City of Busselton	Cr G Henley	Present	Mr. C Frewing	Present
Shire of Capel	Cr M Scott	Present	Mr. P Sheedy	Present
Shire of Collie	Cr W Sanford	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Apology	Mr. M Chester Mr. L Guthridge	Apology
Shire of Donnybrook- Balingup	Cr A Logiudici	Present	Mr. B Rose	Apology
Shire of Harvey	Cr T Jackson	Present	Mr. M Parker	Apology
Shire of Manjimup	Cr P Omedei	Apology	Mr. A Campbell	Apology
Shire of Nannup	Cr T Dean	Present	Mr P Clarke	Present
Executive Officer			Mr. E Fisher	Present

3. Visitors:

WALGA: Mr. Mark Batty, Executive Manager Environment & Waste Mr.

Christopher Green, Senior Planner and Ms. Nicola Smith, Road Safety

Officer

Other Guests

Cr N Green – Shire of Nannup Mr P Duncan – WA Forrest Community Network Ms M Haslam – Forrest Products Federation Vinnie Corlett - Nannup Timber Processes

4. Presentations:

4.1 Host Council Presentation

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members. President Tony Dean presented on behalf of the Shire of Nannup.

4.2 Presentation

The General Manager of Nannup Timber Processes, Vinnie Corlett will address the meeting on the subject of his plans for expansion of the Nannup site and the state of the hardwood industry in general.

4.3 Forrest Products Federation

Ms. M Haslam made a presentation on the issues relating to the negative impacts on the industry by the attempt to reduce available forests by the incremental expansion of national parks and explained the extensive forest management controls and agreements already in place to ensure sustainable forestry and protect both the environment and the industry.

5. Confirmation of Previous Minutes

Corrections - Nil

Moved	Cr. M Scott	Seconded	Cr. G Henley	Carried
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MOTION:

The minutes of the meeting held at the Shire of Manjimup on 28 April 2017 be confirmed as a true and correct record of the meeting

6. Business Arising

6.1 Letter from GE Country Zone and Central Country Zone - further action

President advised he had conducted discussions with President S Strange who has agreed to resolve the matter

6.2 Review of Actions in Zone status reports. A summary of Zone Status Reports was circulated to all members and CEO in May for consideration. Members were invited to raise items, which require further action. A copy of the report is attached at the end of the agenda.

No further action required

7 Report

7.1 Report by State Council Delegate

President congratulated Cr G Aird on his election as Shire president of Boyup Brook following the resignation of Cr M Giles and thanks for former service

RESOLVED:

THAT:

A letter of appreciation be sent to former Shire President M Giles for his previous service and membership of the SWZ.

MOVED

Moved Cr. T Jackson Seconded	Cr. I Earl	Carried
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THAT:

A letter be forwarded to Mr. Stuart Hicks outgoing chairman of the State planning Committee thanking him for his support for the South West while in his role as chairman.

7.2 Annual Program of Topics for Discussion by Councils

Members are invited to suggest topics on which they would like to hear presentations.

This will enable the Executive Officer to arrange suitable speakers well in advance.

Location	Meeting Date	Suggested Topics
City of Busselton	Friday 25 th August	Peron Naturaliste Partnership
Shire of Donnybrook- Balingup	Friday 24 th November	Mr. Eric Lumsden and WAPC members will attend
Shire of Harvey	February	Invite Minister for Tourism and DG Department of Tourism to attend.

7.4 State President's Report July 2017

Corruption Claims Not Supported in Evidence

WALGA has defended the integrity of Councils and the Local Government sector against claims by the Corruption and Crime Commission (CCC).

The CCC has extrapolated misconduct at one Local Government to "structural weakness in the sector." Any presumption that all regional Councils are mismanaged is unfair and inaccurate.

We extended an invitation to Mr McKechnie to attended a Special Meeting of the WALGA State Council and talk to his report and explain his public statements. Mr McKechnie was essentially unapologetic and it is probably fair to say that State Councillors remained equally unimpressed.

Notwithstanding, it is a timely reminder for all Local Governments to be reviewing their governance obligations and ensuring their compliance. Elected member training is available through WALGA's training service and I encourage you to utilise it.

RSL / WALGA ANZAC Award

A new RSL / WALGA ANZAC Award has been created to recognise Local Government contribution to the promotion and facilitation of community involvement in ANZAC Day commemorative events and initiatives.

The Award Panel, which will consist of senior WALGA and RSLWA representatives, will consider:
□ collaboration between the RSL and the Local Government in ensuring a successful commemoration
□ innovation by the Local Government in ensuring continued relevance of ANZAC Day commemorations in community life, and
□ involvement of the broader community, including young people, in ANZAC Day commemorations. The Award will be presented during the WALGA Annual General Meeting in August. Productivity Commission Inquiries The Commission has been busy of late, in areas that are of significance to local Government and the communities we serve and represent. They are currently conducting inquiries into;
☐ Australia's productivity;
☐ Horizontal Fiscal Equalisation — or in layman's terms, the principles that underpin the GST distribution to the States and Territories - and something that is close to my own community in the Pilbara;
$\ \square$ Transitioning of regional economies in the face of the resources sector down turn.

Improvements in national productivity grow our economy, expand employment, enable people and businesses to pay tax and ultimately enables governments to fund infrastructure and deliver services that benefit the wider community. It's in everyone's interests for us to examine ways to increase productivity to ensure that our standards of living can continue to improve in years to

come.

The GST distribution to WA has long been a sore point for our State. We know there are reasons for our low allocation and that the formula will adjust that distribution over time in a way that will improve our lot. But that process is slow and needs review.

We are told that WA's royalty collections mean we have a greater capacity to raise revenue, and we get penalised for that by the Grants Commission process. Yet this same process doesn't take into account the significant investment in infrastructure that is needed to develop these same resources.

At the same time the other states also get to keep their strong gambling revenues, which aren't taken into account in the GST distribution calculations. Both the application of mining royalties and the raising of gambling revenues are policy decisions by respective State governments, yet WA is penalised and the other states are not. Not fair.

The end of the resource investment boom is effecting communities across Australia and whilst some are adapting quickly to their new regional economic circumstances, others are proving less resilient. Whilst each region will have its peculiar set of circumstances, I'm sure that there is much that could be shared between us that might help lift up those who are struggling.

It is great to see the Productivity Commission exploring these issues and we will make sure the Local Government perspective is heard on each of them.

NAIDOC2017

It is NAIDOC Week between 2-9 July. WALGA encourages Local Governments to support national Aboriginal and Islander activities by bringing awareness and holding events to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

Further information is available at: http://www.naidoc.org.au/

National Regional Development Innovation Awards

The 2017 Award categories include the following:
☐ Economic Development Award
□ Planning and Building Award
☐ Environment and Sustainability Award
□ Community Development Award
□ Leadership Regional WA is a powerhouse of initiative and creativity and I encourage you to nominate deserving individuals and organisations for this important national recognition. Vehicle License Fee Concession The previous State Government removed Local Governments exemption from vehicle licensing fees. Whilst some candidates promised exemptions for Local Government's heavy vehicles during the election campaign, neither the then Premier nor Minister confirmed this as government or party policy. The Opposition indicated it would "review" the position if elected
As the new State Government hey have done so and declined to reverse the situation, due to

budget considerations,

The new regulations delete clause 69 (b) – the Local Government exemption – and add Local Government to 69(c), which effectively restricts any exemption to vehicles used for firefighting. Minister Saffioti has indicated in correspondence that "limited road use vehicles" and vehicles with an "approved wheelchair hoist/ramp" will achieve a concession, but our understanding is that this doesn't cover the core heavy vehicle fleet. The Association is continuing to advocate to members of Parliament that the existing concession continue after July 1.

A disallowance motion in relation to the regulation change has been tabled in the Legislative Council by Hon Rick Mazza MLC, but is yet to be debated. Following a discussion between the WALGA President and Mr Mazza, the Association has written to all Upper House MPs detailing why this disallowance motion should be supported. It is expected that this will be considered in Parliament during August.

All elected members are encouraged to continue to illustrate the impact of this decision to Members of the Legislative Council with the hope of a successful vote on the disallowance motion. We know that there is a huge financial problem confronting the new State Government, however every effort is being made to bring greater awareness of the significant impact this will have on Council budgets and inevitably on the community.

State Local Government Partnership Agreement

The State Government has committed to a new Partnership Agreement with the Local Government sector. WALGA has been liaising with the Department of Local Government and Communities and the Office of the Minister for Local Government to progress the completion of the new document.

2017 WA Local Government Convention

The 2017 WA Local Government Convention and Trade Exhibition will return to the Perth Convention and Exhibition Centre from Wednesday, 2 August to Friday, 4 August. Themed "Members First", the program reflects WALGA's fresh perspective on how to better understand and respond to the needs of Local Government by focusing on improving Member engagement and service.

Copies of the information and registration brochure are available in electronic format and can be downloaded from the WALGA website and registrations can be completed online by visiting the WALGA Registration Portal.

PRESIDENT'S CONTACTS

During the May - July period, contacts that have occurred or are scheduled to take place prior to the December State Council meeting are as follows:

State Government Relations:

Hon. David Templeman MLA Minister for Local Government; Heritage; Culture and the
Arts Leader of the House
Hon. Paul Papalia Minister for Tourism; Racing and Gaming; Small Business; Defence
Issues; Citizenship and Multicultural Interests
Hon. Simone McGurk Minister for Child Protection; Women's Interests; Prevention of

Hon. Mick Murray Minister for Seniors and Ageing; Volunteering; Sport and Recreation	n
 Hon. Alannah MacTiernan Minister for Regional Development; Agriculture and Foo- Minister assisting the Minister for State Development, Jobs and Trade 	d;
Local Government Relations	
☐ LGIS Board Meeting	
□ ALGA Board Meeting & National General Assembly	
□ Visit City of Greater Geraldton, Mayor Shane Van Styne, CEO Ken Diehm	
□ Visit Shire of Chapman Valley, President John Collingwood, CEO Maurice Battilana	
□ Visit Shire of Northampton, President Craig Simkin , CEO Garry Keeffe	
□ Visit Town of Victoria Park, Mayor Trevor Vaughan, CEO Anthony Vuleta	
☐ Kimberley/Pilbara/Northern Territory Local Government Forum	
☐ Mr Eric Lumsden, Chair, WAPC Conferences / Workshops / Public Relations	
☐ City of Swan Mayoral Dinner	
"Meet the Minister" Breakfast Hon. David Alan Templeman MLA Minister	
□ Members of Parliament Breakfast Zone meetings	

8. State Council Agenda

The State Council Agenda numbers and page numbers have been retained for easy reference.

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	5.2	Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads (05-006-03-0008 MB)	
	5.3	Single Use Plastic Bag Ban (05-070-01-0001 RNB)	15
	5.4	Interim Submission on the Australian Government's Review of Climate Change Policies (05-028-03-0018 LS)	
	5.5	Coordinated Corella Project (05-046-02-0003 MH)	47
	5.6	Productivity Commission Inquiry into Horizontal Fiscal Equalisation 05-001-00006 DM)	
	5.7	WALGA Draft Housing Strategy Guide and Housing and Community Profile Database (05-036-03-0020 CG)	74
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	6.2	Bushfire Risk Mitigation Program (05-24-02-0001 MP)	. 128
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	6.4	Short-Term Rental Accommodation and the Sharing Economy Discussion Paper (05-036-03-0016 CG)	. 134
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	6.6	Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)	. 148
7.	ORGA	NISATIONAL REPORTS	1
	7.1.1	Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB	165
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Excluded Items

Item 5.6 Productivity Commission Inquiries into Horizontal Fiscal Equalisation

Item 5.5 Coordinated Corella Project

Item 5.3 Single Use Plastic Bags

MOVED

THAT the recommendations be endorsed excluding the items listed above

Item 5.3 Single Use Plastic Bags

Discussion ensured on levels of consultation. WALGA advise Dept. of Environment will issue a paper for discussion and community consultation. It was noted that QLD Government this week introduced legislation for a state wide ban to compliment SA and NT.

Moved Cr.W Sanford Seconded Cr. T Jackson Carried

THAT:

The SW Zone reiterates position that That the South West Zone of WALGA advise the WA Local Government Association that it supports the principle of a ban on one use plastic bags, thin (supermarket) shopping bags, on the basis that a considered State-wide or National implementation and consultation plan is developed which covers issues such as community education, environmental alternatives and an equitable transition period.

Item 5.5 Coordinated Corella Project

Cr Jackson seeks to add that DPAWS provide adequate funding to support the project, as that is a wildlife control issue. As the costs of damage to infrastructure to the local government and other private property owners are extensive and the efforts made by the Shire of Harvey are not making a significant impact in controlling Corella numbers

Moved Cr. T Jackson Seconded Cr. T Pratico Carried	Moved	Cr. T Jackson	Seconded	Cr. T Pratico	Carried
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THAT:

The item be amended by the addition of a further point

That DPAWS provide adequate funding to support the project, as that is a wildlife control issue

President W Sanford and Cr Jackson departed the meeting.

Cr. SM Scott assumed the chair

5.6 Productivity Commission Inquiry into Horizontal Fiscal Equalisation

Moved	Cr. G Henley	Seconded	Cr. G Aird	Carried	
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THAT:

"That WALGA be requested to review its draft submission with a view to focusing on the existing methods of calculation of the GST as a matter of urgency rather than focusing on increasing the level of tax collected."

Summary of report:

The Productivity Commission is undertaking an Inquiry into Horizontal Fiscal Equalisation (HFE). This is the rationale for the distribution of the GST between the States and Territories. Anything that impacts the economic and financial viability of the State potentially impacts on Local Government as a result of flow on funding decisions. The Inquiry is an opportunity to express the need for better funding consideration for Local Government from the other spheres of government.

WALGA Recommendation:

That State Council endorse WALGA's submission to the Productivity Commission Inquiry into Horizontal Fiscal Equalisation in Australia.

City Officer Comment:

In recent times there has been much publicity about the inequitable distribution of GST by the Commonwealth Grants Commission to the Sates. In particular the distribution of GST to WA is at historically low levels and is currently at approx. 34c in the dollar. It seems that the Commonwealth acknowledges the inequitable distribution to WA and has now asked the productivity Commission to conduct and enquiry into the method of the distribution of the grant Australia wide.

In the Cities view the WALGA recommendation doesn't go far enough as it talks in a large part about widening the base on which GST is collected and increasing the rate of the current level of 10% whilst this may result in more revenue being collected in does not address the anomalies associated with the calculation and distribution of the GST. This issue will be taken up with WALA separately.

It is believed that the focus should be on reviewing existing formulas rather than increasing the amount of tax collected from the source.

City Officer Recommendation:

It is suggested that the following alternate motion be put

"That WALGA be requested to review its draft submission with a view to focusing on the existing methods of calculation of the GST as a matter of urgency rather than focusing on increasing the level of tax collected."

9. Zone Agenda Item submitted by WALGA

x.x 2018-19 State Budget Submission (05-088-03-0001 DM)

By Dana Mason, WALGA Policy Manager, Economics

Moved Cr. Cr T Pratico	Seconded	Cr. Cr T Dean	Carried
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MOVED:

THAT:

The key priorities as identified by WALGA as the the proposed priorities for WALGA's 2018-19 State Budget Submission be endorsed

In Brief

- Each year, WALGA prepares a submission to the State Government outlining the sectors' priorities for the upcoming budget. WALGA is seeking feedback from the Zones on its proposed approach for the 2018-19 State Budget Submission.
- Given the State's significant financial challenges, and the McGowan Governments
 focus on reducing spending, there is a significant risk that funding to the sector will be
 cut in coming years. It is therefore proposed that the submission primarily focusses on
 preserving important funding to the sector, rather than seeking any major new spending
 commitments.
- The submission will still reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.
- WALGA is specifically seeking the Zones' input to identify the key funding sources and grant programs that are critical for the sector, which must not be cut in an effort to improve the state's financial position.
- The submission will be prepared over coming months, and will be provided to State Council for endorsement at the September meeting.

Relevance to Strategic Plan

Key Strategies

Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- > Build a strong sense of WALGA ownership and alignment.

Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government:
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- > Foster economic and regional development in Local Government.

Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Promote WALGA's advocacy successes with the sector and the wider community;

- > Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- > Develop simple and consistent messages that are effectively articulated;
- > Promote WALGA's supplier agreements to assist Local Governments.

Background

- The State's financial position continues to deteriorate, with the latest projections contained in the 2016-17 Mid-Year Financial Projections Statement showing that WA is expected to record a net operating deficit of more than \$3 billion, while net debt is expected to rise to more than \$41 billion across the forward estimate period.
- Improving the budget has been an important focus for the McGowan Government since
 the election. It has spent its first few months in office identifying ways to address the
 state's significant financial challenges, and has announced that there will not be any
 new spending initiatives outside of its election commitments in this year's budget, which
 is to be handed down on 7 September 2017.
- It has also identified a range of savings measures aimed at improving the budget position. There is a risk that some of these measures will have an adverse impact on the Local Government sector.
- One key initiative that has been announced is a review into the public sector, with the aim to reduce its size by 40%. This is a significant task, and will likely result in substantial cuts to programs and grant funding. It is not yet known where any cuts are likely to be directed, with the findings of the review to be handed down in October. It is expected these savings will be included in the 2018-19 Budget.
- The Government has also flagged a range of increases to household fees and charges, including utility costs; changes to the public sector wages policy; and a reduction in the number of departments and agencies.
- The focus on restoring the budget is critical to the long term best interests of all Western Australians. Responsible budget management is in everyone's best interests. Prudent financial management means that there is less pressure to increase taxes and charges on households and businesses. It also means that funds are managed with an eye to the future service and infrastructure needs of the community.
- It will take a number of years to repair the state's finances. In this regard, there is not likely to be any funding available for new spending in the 2018-19 Budget, while savings measures are expected to remain a priority.
- A summary of WALGA's budget bids versus outcomes for the past year is below. While some of the initiatives received partial funding, this was not close to the scale of investment that the sector was seeking, despite being the last budget before the election.

Program	WALGA Request	Met?	Budget Commitment
Community Sport and	Return the fund to	Partially met.	A \$20 million
Recreation Facilities	\$20m per annum from	-	contribution will be
	2016-17 to 2020-21.		made to the fund in
	The fund was reduced		2016-17 and 2018-19,
	to \$7m per annum as		before dropping to
	part of the 2015-16		\$12m per annum from

	Budget.		2019-20.
Emergency Risk Management	Additional \$30m over four years for the Risk Assessment and Mitigation Works Program, and for implementation of the WAPC Policy – Bushfire Risk Management Planning. Increase the AWARE Fund to \$2m per annum ongoing, an increase of \$150,000 per year.	Partially met.	\$3m is provided in 2016-17 for bushfire risk management processes, including an increase of \$299,000 for the National Bushfire Mitigation Program.
Public Libraries Taskforce and South West Library Consortium	Additional \$1.5m over two years for the Public Library Taskforce and South West Library Consortium Project Manager.	Unclear.	An additional \$186,000 is included in the budget for the State Library of WA, though its intended use is not clear.
Local Infrastructure Assets Renewal and New Assets – Country Local Government Fund	Additional \$50m per annum ongoing.	Not met.	2016-17 Budget provides for the phasing out of the CLGF.
Capacity Building – Country Local Government Fund	Additional \$5m per annum from 2016-17 to 2018-19	Partially met.	\$1.5m in 2016-17 and \$2.3m in 2017-18 is allocated through the CLGF for capacity building, an increase of \$358,000 in the budget year.
Ageing Australia	Additional \$5m over five years for Age Friendly Strategies, and additional \$3m over three years for Age Friendly Community Infrastructure	Not met.	Not funded
Public Health Act	Additional \$2m over three years	Not met.	Not funded
Child Health Services	Additional \$10m in 2016-17	Not met.	Not funded
Childrens' Services Plan	Additional \$2m in 2016-17	Not met.	Not funded
Mental Health	Additional \$2m over three years	Not met.	Funding has not been provided for Local Government implementation of the Mental Health 2020 strategy.

			1
			Other initiatives that did receive funding were public hospital mental health (\$645m in 2016-17); mental health court diversion program (\$13.1m) and long stay community beds for adults with mental illness (\$2m over two years).
Community Connect Pilot	Additional \$2m over two years	Not met.	Not funded
Strategic waste management projects	\$40.5m in 2016-17	Partially met.	Programs being funded from the Waste Avoidance and Resource Recovery account include the Better Bins program (\$20 million) and the Recycled Construction Products Program (\$10 million).
Local Government Roads	Additional funding of \$48m in 2016-17 and \$37m in 2017-18.	Not met.	Given the State Road Funds to Local Government Agreement expires at the end of 2015-16, the budget contains indicative estimates for the next four years. An additional \$2m is provided in 2016-17, and a further \$24 million in 2017-18 compared to funding levels in 2015-16.
Reducing run off crashes on local roads	Total \$32m over four years from the Road Trauma Trust Account.	Partially met.	\$28 million is provided in 2016-17 for run-off crashes on regional roads.
Cycling infrastructure	Total funding of \$20m over four years, an increase of \$14m.	Partially met.	A further \$8.6 million is allocated for cycling infrastructure in 2016-17, for the Principal Shared Path network.
Underground power	Additional \$5m per annum through to 2019-20	Not met.	No additional funding was provided to the Department of Finance for the development of this program. However, there is still a significant capital funding for

			underground power projects through Western Power and Horizon Power. \$22.6m is allocated for the State Underground Power Program in 2016-17. \$29.5 million is allocated in 2016-17 and \$21.5 million in 2017-18 for the Pilbara Underground Power Project.
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Comment

- While the State Government is undertaking important work to repair the budget position, there is a significant risk that some of these measures will have adverse effects for the Local Government sector. In this regard, it is proposed that WALGA's 2018-19 State Budget Submission focuses on ensuring that the sector is not worse off, and that key sources of funding for the sector are maintained despite the challenging budget position.
- This is a different approach to previous State Budget Submissions, which have contained bids for new spending. The current fiscal climate means that this approach will not likely deliver any tangible outcomes for the sector, and may mean that the sector does not have a voice in the key areas of spending that should be protected during efforts to improve the budget.
- Based on the proposed strategy, the 2018-19 State Budget Submission would:
 - advocate for the current level of ongoing funding provided to the sector to be maintained, at a minimum;
 - identify grant programs that are critical to the sector and should be maintained;
 - o reinforce that the State Government must not shift costs onto Local Government as a way to shore up its own financial position; and
 - o identify that resources are required to support existing commitments that are already under way.
 - o reinforce the need for additional funding to support the sector to deliver important community services and infrastructure once the state's finances have improved.
- While this approach would mean that the upcoming budget submissions is focused on maintaining current levels of funding in the short term, this does not change WALGA's overall policy agenda.
- The Association will continue to pursue important policy objectives that will require additional funding over the longer term through other advocacy channels.

- Budget repair remains an important focus of the 2018-19 Budget. Any measures to reduce recurrent spending must look to eliminate areas of waste and inefficiency. All relevant stakeholders must be consulted as part of this process to ensure the broader impact of any spending reductions is fully taken into account.
- The State Government must not shift costs onto Local Government as a way to shore
 up its own financial position. A number of examples of cost shifting occurred in the last
 State Budget, including the abolition of the vehicle license concessions for Local
 Government, and removing property management services for community centres.
- Maintain ongoing funding to assist the Local Government sector to deliver important community services and infrastructure at current levels. In particular, this refers to funding through the:
 - State Road Funds to Local Government Agreement
 - Road Trauma Trust Account
 - o Community Sport and Recreation Facilities Fund
 - o DFES Local Government Grants Scheme
- Retain key grant programs for the Local Government sector.
 - Feedback is required from the Zones about which grant programs are critical to the sector, and what value they provide.
- Sufficient funding must be provided to progress key commitments that the State Government has made, including the:
 - o review of the Local Government Act 1995.
 - o introduction of the Container Deposit Scheme.
- Despite the budget challenges, the State Government should maintain a view to the long term and ensure that infrastructure investment remains a priority.
- While changes to the Royalties for Regionals fund are likely given that the State Government is currently borrowing to meet these existing obligations, funding must still be available to address the infrastructure backlog in regional WA.
- One the budget has improved, it is critical that additional funding is provided to support
 the sector to deliver important community services and infrastructure, including the
 unmet commitments from WALGA's previous budget submission and election policy
 platform.
- The Government should also commit to other measures that will support the financial sustainability of the sector, with minimal cost to the State Government. For example, the ERA should be tasked with undertaking an Inquiry into LG Fees and Charges.

7.2 Zone Item Submitted by the City of Bunbury

Regional Waste Facility - CLGF Funding Update

Submitted by the City of Bunbury on behalf of the Bunbury Wellington Group of Councils

MOTION

THAT:

The South West Zone notes the update and approach by the Bunbury Wellington Group of Councils to the Department of Regional Development regarding the use of the Country Local Government Funds for progressing with a South West Regional Waste Site.

Moved Mr. M Osborne	Seconded	Cr. A Logudice	Carried
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Background:

The Bunbury-Wellington Group of Councils, Capes Regional Organisation of Councils and the Warren Blackwood Group of Councils, collectively titled the South West Group, consist of the following Local Government Authorities (LGAs) as well as the Bunbury Harvey Regional Council.

- City of Busselton
- Shire of Augusta-Margaret River
- City of Bunbury
- Shire of Boyup Brook
- Shire of Capel
- Shire of Collie
- Shire of Dardanup
- Shire of Donnybrook-Balingup
- Shire of Harvey
- Shire of Bridgetown-Greenbushes
- Shire of Nannup
- Shire of Manjimup
- Bunbury Harvey Regional Council

Significant growth has been experienced across the Region particularly in the LGAs along the coastline. The South West Regional Blueprint forecasts that this growth will continue, reaching an estimated regional population of 500,000 by 2050. This population growth presents both a challenge and opportunity relating to waste management for the region.

Details:

It is widely regarded that regional collaboration is an effective solution for efficient waste management systems. Through collaboration, greater volumes of waste are generated, presenting economies of scale to support options that may not be feasible at an individual LGA level.

These collective options can provide best practice services and/or support compliance with Government legislation and policies.

- The issue of a regional approach to waste management has been under consideration for many years across the Bunbury-Wellington area.
- The Group has been actively exploring the development of a Regional Waste Facility and was successful in obtaining funding (currently \$4,561,663.16) under the CLGF Regional Funding Round to assist with the purchase and development of a site
- The group was required to provide the Department of Regional Development a new proposal on how we are to expend the funds provided by 31 December 2017.
- The group has agreed to a two-prong approach which would see the CLGF Funds being distributed between a new Regional Waste Site (Site 16) and a new lined cell at Stanley Road.

The Bunbury Wellington Group of Councils was successful in obtaining funding through the Country Local Government Funds in 2012/13 to progress with a South West Regional Waste Site.

Investigations for a suitable South West Regional Waste Site resulted in 37 sites (see Figure 01 attached) being explored. Site 16 – Goodwood Road, Capel, was the highest ranked Site with this location demonstrating a number of strengths over the other sites including a high level of compliance with the requirements for a modern waste management facility as well as:

- Favourable distance from any Sensitive Land Uses;
- Separation distance from Environmental Conservation Significant Areas;
- Environmental Management; and
- Site Suitably Screened.

Proposed Use of Funding

Ongoing preservation of the CLFG Funds is not guaranteed and to allow for development of a new site, the collective has determined its preferred option moving forward.

It should be noted that a failure to retain the CLGF may result in South West local governments pursuing their own sites, resulting in multiple landfill facilities across the region operating at lower standards. Some members have already indicated this is a likely outcome.

Rather than each regional local government pursuing individual sites, the collective supports a Regional Waste Site for the South West being established.

The Bunbury Wellington Group of Councils last met on 25 May 2017 to consider options regarding the the CLGF funding wherein they resolved

That the Bunbury Wellington Group of Councils:

- 1. Endorse the two-pronged approach (Option 1) as the recommended proposal to the Department of Regional Development as it is felt that this provides for the best long term outcome for the whole of the South West and it is considered the most appropriate course of action, noting that some funding has already been incurred for the preferred site selection.
- 2. Agree a deputation of Elected Members urgently meet with the relevant Ministers to seek approval to retain the funding to allow for the project to continue and to preserve the funds for their intended purpose.
- 3. Approach the South West Development Commission to assist with the facilitation process and take over the administration of the grant funds.

The two-pronged approach is recommended as it is felt that this is consistent with the original intent of the CLGF funding and will continue the development of a Regional Waste Facility. This approach will see the funding distributed between progressing the new Waste Site (Site 16) and a new lined cell at the Stanley Road facility, as follows:

SOUTH WEST WASTE SITE (SITE 16)						
Activity	Timing	Cost				
Multi criteria site evaluation final report	March 2017	\$14,000				
Project Officer Expenses	July 2017 – June 2020	\$360,000				
Hydrogeological and geotechnical survey	July/Sept. 2017	\$200,000				

Topographical survey	July/Sept. 2017	\$15,000
Flora and fauna surveys	Oct./Dec. 2017	\$50,000
Site groundwater monitoring (ongoing for a	July 2017/June 2018	\$70,000
year)	•	
Approvals applications	Jan./Sept. 2018	\$280,000
Set up of regional body corporate	Jan./Sept. 2018	\$200,000
Approval milestone	Sept. 2019	1
Engineering/design	Jan./Sept. 2019	\$175,000
Construction procurement and contracting	Oct. 2019/Dec. 2019	\$90,000
Total	\$1,454,000	

The remaining funds (approximately \$3.1M) from the CLGF will then be contributed towards development of a new lined cell at the Stanley Road facility which is indicatively costed at \$6.43M.

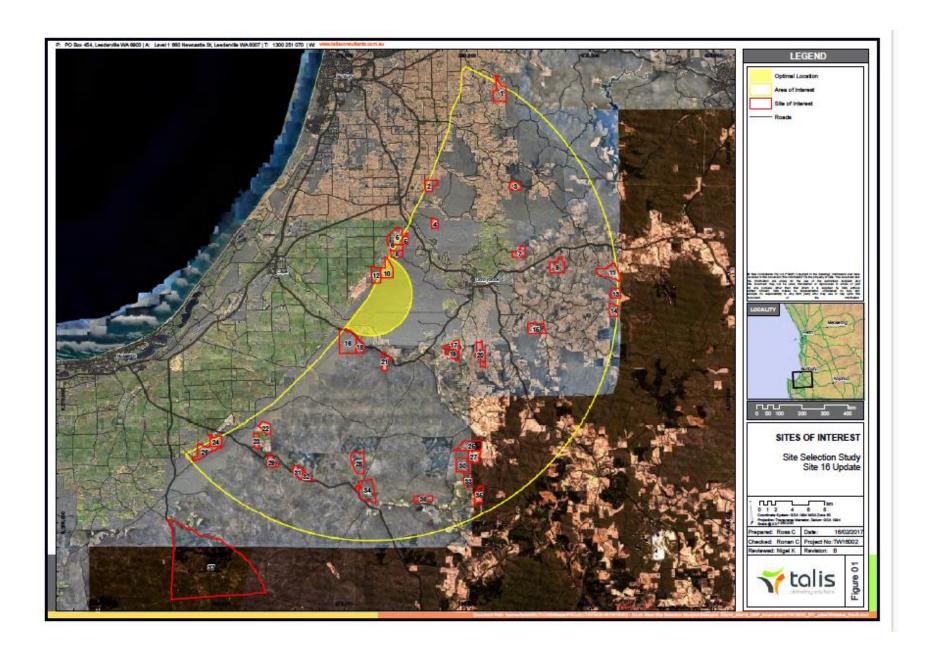
A breakdown of the funding sources and contributions towards the cost of construction of a new lined cell is listed below:

Activity			Funding Source	Contributions
Stanley Cell	Road	New	CLGF Funding	\$3.10M
			BHRC	\$3.33M
Total				\$6.43M

Since the meeting in May, an opportunity presented itself wherein the Minister for Environment, the Hon. Stephen Dawson, MCL was provided with an update on the project noting the following request for support:

- 1. Support in relation to the Bunbury Harvey Regional Council (Stanley Road Waste Site) New Cell Development to expedite approvals required for the construction of a new cell.
- 2. Support in progressing relevant Environmental and Planning Approvals required for both a new Cell at Stanley Road Waste Site as well as the preferred New Regional Waste Site on Goodwood Road in Capel.

It is felt that a failure to retain the CLGF Funds (which currently sit at \$4,561,663.16) may result in South West local governments pursuing their own sites, resulting in multiple landfill facilities across the region operating at lower standards. Some members have already indicated this is a likely outcome, but rather than each regional local government pursue individual sites, the collective would still like to see a Regional Waste Site for the South West to be established.



10 Zone Status Report for June

Zone	Agenda Item	Zone Resolution	WALGA Response	Up- date	WALGA Contact
Sth West C	2017 February 24 Zone Agenda Item 10.1 Hazard Reduction on Highway Reserves	That WALGA consult with Main Roads Western Australia seeking the development of some clear standards for roadside hazard reduction noting that this summer has seen a significant reduction in such hazard reduction within the South-West Region.	A letter has been sent to the Executive Director, Metropolitan and Southern Regions and to the Regional Manager setting out the concerns of the Zone and seeking a response from Main Roads WA.	April 2017	lan Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2017 February 24 State Council Agenda Item 5.12 Post Border Biosecurity Policy Position & Recommendations to the State Government	 Endorse the proposed postborder biosecurity policy position subject to amending policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the Biosecurity and Agriculture Management Act 2007 as a priority. 	That WALGA: 1. Endorse the proposed post-border biosecurity policy position with: a) The adoption of a recommendation for the re-instatement of an appropriately resourced Agriculture Protection Board; and, b) An amended policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters. 2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of	April 2017	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

			the Biosecurity and Agriculture Management Act 2007 as a priority. Copies of both the policy and the recommendations for State Government have been sent to the Chair of the Biosecurity Council, the A/Director General of DAWA, and the topic is on the agenda for the first meeting with the new Minister for Agriculture.		
Sth West C	2017 February 24 Zone Agenda Item 7.1 Divestment from Fossil Fuels	That WALGA State Council: 1. Rescind Investment Policy FS080 endorsed at the December 2016 State Council Meeting; 2. Revert to the previous version of this policy.	State Council considered a rescission motion in respect to WALGA's internal investment policy at the March 2017 State Council meeting. The rescission motion was lost and the current policy remains in place.	April 2017	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
Sth West C	2017 February 24 Zone Agenda Item 10.2 Annual Electors Meetings	That the South West Zone seeks the support of WALGA in lobbying the Department of Local Government and Communities to remove the requirement in the Local Government Act (S.5.27) to conduct Annual Electors Meetings as it is considered that Annual Electors Meetings have little relevance to the Electors when issues can be raised on a regular basis at Council meetings during Public Question Time.	The Zone position is consistent with WALGA's current advocacy position for section 5.27 of the Local Government Act should be amended so that Electors General Meetings are not compulsory. WALGA has listed this as an item to be considered in the upcoming Local Government Act review.	April 2017	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
Sth West C	2017 February 24 State Council Agenda Item 5.6 Interim Submission –	That the State Planning Policy 5.5 be amended to allow for an unlimited timescale on a Greenfield sites.	The resolution from the South West Country Zone was considered at the State Council meeting and the decision was, unlimited time frames unfairly disadvantage residents in terms of their	April 2017	Vanessa Jackson Policy Manager Planning and Improvement vjackson@walga.asn.au 9213 2064

	State Planning Policy 3.6 – Development Contributions for Infrastructure		expectations for delivery of the components of the development contribution plan. However longer time frames than the 5-10 years proposed in the State Planning Policy (ie 10-20 years) would provide a more realistic set of parameters. It is possible to review the operation of the Development Contribution Plan at the end of its 'term' and either remove the plan as the subdivision has been developed, or endorse a new Development Contribution Plan only for the remaining land that is still being developed. STATE COUNCIL RESOLUTION MARCH 2017 That the interim submission to the WA Planning Commission on State Planning Policy 3.6 – Development Contributions for Infrastructure be endorsed.		
Sth West C	2016 November 25 Zone Agenda Item 10.4 Shire of Collie Submission – Charitable Rating Status	That WALGA; 1. Express concern to the Department of Housing regarding the proliferation of organisations (quite often managing properties on behalf of the Housing Authority) claiming charitable status and seeking to avoid paying rates. This has and will lead to a diminishing unsustainable rate base for local governments and urgent attention is required to address this matter, 2. Seek agreement from the	A review of the charitable land use rate exemption provisions under Section 6.26(2) (g) of the Local Government Act is a long-standing advocacy position of the Association. WALGA calculates the loss in revenue due to the exemption is over \$17m per year. State Government's outsourcing of Department of Housing stock to be registered not for profit organisations that manage the community housing program will be included in the advocacy for a review of this provision continues.	April 2017	James McGovern Manager Governance 9213 2093 jmcgovern@walga.asn.au

Sth West C	2016 August 26 Zone Agenda Item 7.6 Withdrawal of DLGC Owned Buildings – Shire of Collie	Department of Housing that the outsourcing of the management of public housing to not for profit organisations will not adversely impact on Councils rating income. That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdrawal its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.	WALGA has continued to raise the issue with the Department including the President's column in the West Australian on 11 October 2017. The issue has been raised with the Minister's chief of staff and at a number of forums, however the State Government has been resolute in their position. WALGA has met with Linkwest to discuss their role with assisting centres in the transition. With the McGowan Labor Government now fully implemented, the Association will raise this issue with both the Minister for Local Government, David Templeman and the Minister for Community Services, Simone McGurk.	April 2017	Joanne Burges Executive Manager, Planning and Community Development jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018
Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the State Government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport, Hon Rita Saffioti. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	April 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2016 April 22 Zone Agenda Item 11.3 Review of	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies	The Association will include the issue of Government agency compliance with the BAM Act in its meetings with the Minister for Agriculture, the	April 2017	Mark Batty Executive Manager Environment and Waste 9213 2078

Biosecurity and Agriculture Management Act	and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	Biosecurity Policy position of the Association.	mbatty@walga.asn.au

11. Discussion Forum

Items submitted by Councils - Nil

12. Finance

12.1 Financial Report

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2017

DETAILS	2016/17 ANNUAL BUDGET \$	2016/17 ACTUAL \$
Opening Cash Funds at 1 July	13,394	<u>13,538</u>
Revenue Interest on Investment Member Council Contributions	50 7,200	91 7,200
Total Revenue	7,250	7,291
Expenditure Secretarial Service Secretarial Service Creditor 2015/16 Miscellaneous Expenses	(7,000) (0) (70)	(4,200) (1,400) (62)
Total Expenditure	(7,070)	(5,662)
Surplus (Deficit) for Period	180	1,629
Closing Funds at 31 May 2017	13,574	15,167

Closing Funds at 31 May 2017 Represented By:

Cheque Account	\$3,346	
Term Deposit 1.5% - Holding Investment	\$11,821	\$15,167
Olarian Franks at 04 May 0047		045.407
Closing Funds at 31 May 2017		\$15,167
Less Cheque for 28 April 2017 Meeting		
Secretarial Fee not yet presented		(\$1,400)

Funds Available at 31 May 2017		\$13,767

12.2 Payments

Executive Officer \$1400

MOTION:

THAT:

The financial report be received, and accounts be approved for payment

oved Cr I Earl	Seconded	Cr Pratico	Carried
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12.3 Budget

MOTION:

THAT:

The Budget for the Financial Year 2017-2018 as presented be adopted

Moved Cr. I Earl Seconded Cr. A Logudice	Carried	
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SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

ANNUAL BUDGET FOR THE YEAR ENDING 30 JUNE 2018

DETAILS	2016/17 ANNUAL BUDGET	2016/17 ACTUAL (EST)	2016/17 ANNUAL BUDGET
	\$	\$	\$
Opening Funds at 1 July	<u>13,394</u>	<u>13,538</u>	12,353
Revenue Interest on Investment Member Council Contributions	50 7,200	90 7,200	100 7,200
Total Revenue	7,250	7,290	7,300
Expenditure Secretarial Service Secretarial Service Creditor 2016/17 Miscellaneous Expenses	(7,000) (0) (70)	(7,000) (1,400) (75)	(7,000) (0) (100)
Total Expenditure	(7,070)	(8,475)	(7,100)
Surplus (Deficit) for Period	180	(1,185)	200
Closing Funds at 30 June	13,574	12,353	12,553

12.4 Annual Fees

MOTION:

THAT:

The Annual fees payable by Councils be set at \$600

Moved Cr. I Earl	Seconded	Cr. T Pratico	Carried
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13. Schedule of meetings 2017

City of Busselton	Friday 25 th August
Shire of Donnybrook-Balingup	Friday 24 th November

15. Closure

The President thanked members for their attendance and the Shire of Nannup and their staff for the hospitality extended to the Zone delegates.

Meeting closed 11.30am

SOUTH WEST ZONE - WALGA

REPORT

Background

At the April 2017 meeting of the South West Zone it was resolved that the Executive Officer provide a summary of the Zone reports for the preceding 12 monts to enable members to review the progress of items submitted to the State Council.

April 2017

Report

The following table provides a summary by month of those reports extracted from the minutes. The report will be presented to the next meeting of the Zone but is circulated prior to the Agenda to enable members time to review the issues contained in the summary.

April 2017

Zone	Agenda Item	Zone Resolution	WALGA Response	Up- date	WALGA Contact
Sth West C	2017 February 24 Zone Agenda Item 10.1 Hazard Reduction on Highway Reserves	That WALGA consult with Main Roads Western Australia seeking the development of some clear standards for roadside hazard reduction noting that this summer has seen a significant reduction in such hazard reduction within the South-West Region.	A letter has been sent to the Executive Director, Metropolitan and Southern Regions and to the Regional Manager setting out the concerns of the Zone and seeking a response from Main Roads WA.	April 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	24 State Council Agenda Item 5.12 Post Border Biosecurity Policy Position & Recommendations to the State Government	That WALGA: 1. Endorse the proposed post-border biosecurity policy position subject to amending policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance regarding biosecurity matters. 2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the Biosecurity and Agriculture Management	That WALGA: 1. Endorse the proposed post-border biosecurity policy position with: c) The adoption of a recommendation for the re-instatement of an appropriately resourced Agriculture Protection Board; and, d) An amended policy position 3.2 to state that "Local Government are not supportive of Recognised Biosecurity Groups". WALGA's policy position in item 3.2 is to call on the State Government to adequately fund DAFWA for biosecurity officers to be able to administer full compliance	April 2017	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

		Act 2007 as a priority.	regarding biosecurity matters. 2. Advocate for the State Government to implement the recommendations in the Position Paper, including a review of the operation and effectiveness of the Biosecurity and Agriculture Management Act 2007 as a priority. Copies of both the policy and the recommendations for State Government have been sent to the Chair of the Biosecurity Council, the A/Director General of DAWA, and the topic is on the agenda for the first meeting with the new Minister for Agriculture.		
Sth West C	2017 February 24 Zone Agenda Item 7.1 Divestment from Fossil Fuels	That WALGA State Council: 1. Rescind Investment Policy FS080 endorsed at the December 2016 State Council Meeting; 2. Revert to the previous version of this policy.	State Council considered a rescission motion in respect to WALGA's internal investment policy at the March 2017 State Council meeting. The rescission motion was lost and the current policy remains in place.	April 2017	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
Sth West C	2017 February 24 Zone Agenda Item 10.2 Annual Electors Meetings	That the South West Zone seeks the support of WALGA in lobbying the Department of Local Government and Communities to remove the requirement in the Local Government Act (S.5.27) to conduct Annual Electors Meetings as it is considered that Annual Electors Meetings have little relevance to the Electors when issues can be raised on a regular basis at Council meetings during Public Question Time.	The Zone position is consistent with WALGA's current advocacy position for section 5.27 of the Local Government Act should be amended so that Electors General Meetings are not compulsory. WALGA has listed this as an item to be considered in the upcoming Local Government Act review.	April 2017	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au
Sth West C	2017 February 24 State Council Agenda Item 5.6 Interim Submission – State Planning Policy 3.6 – Development	That the State Planning Policy 5.5 be amended to allow for an unlimited timescale on a Greenfield sites.	The resolution from the South West Country Zone was considered at the State Council meeting and the decision was, unlimited time frames unfairly disadvantage residents in terms of their expectations for delivery of the components of the development contribution plan. However longer time frames than the 5-10 years proposed in the State Planning Policy (ie 10-20 years) would provide a more realistic set	April 2017	Vanessa Jackson Policy Manager Planning and Improvement vjackson@walga.asn.au 9213 2064

	Contributions for Infrastructure		of parameters. It is possible to review the operation of the Development Contribution Plan at the end of its 'term' and either remove the plan as the subdivision has been developed, or endorse a new Development Contribution Plan only for the remaining land that is still being developed. STATE COUNCIL RESOLUTION MARCH 2017 That the interim submission to the WA Planning Commission on State Planning Policy 3.6 – Development Contributions for Infrastructure be endorsed.		
Sth West C	2016 November 25 Zone Agenda Item 10.4 Shire of Collie Submission – Charitable Rating Status	That WALGA; 3. Express concern to the Department of Housing regarding the proliferation of organisations (quite often managing properties on behalf of the Housing Authority) claiming charitable status and seeking to avoid paying rates. This has and will lead to a diminishing unsustainable rate base for local governments and urgent attention is required to address this matter, 4. Seek agreement from the Department of Housing that the outsourcing of the management of public housing to not for profit organisations will not adversely impact on Councils rating income.	A review of the charitable land use rate exemption provisions under Section 6.26(2) (g) of the Local Government Act is a long-standing advocacy position of the Association. WALGA calculates the loss in revenue due to the exemption is over \$17m per year. State Government's outsourcing of Department of Housing stock to be registered not for profit organisations that manage the community housing program will be included in the advocacy for a review of this provision continues.	April 2017	James McGovern Manager Governance 9213 2093 jmcgovern@walga.asn.au
Sth West C	2016 August 26 Zone Agenda Item 7.6 Withdrawal of DLGC Owned Buildings – Shire of Collie	That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdrawal its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.	WALGA has continued to raise the issue with the Department including the President's column in the West Australian on 11 October 2017. The issue has been raised with the Minister's chief of staff and at a number of forums, however the State Government has been resolute in their position. WALGA has met with Linkwest to discuss their	April 2017	Joanne Burges Executive Manager, Planning and Community Development jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018

Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road 2016 April 22 Zone Agenda Item 11.3 Review of	That WALGA lobby the State Government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project. That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the	Minister for Community Services, Simone McGurk. This matter will be added to the agenda for future discussions with the Minister for Transport, Hon Rita Saffioti. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport. The Association will include the issue of Government agency compliance with the BAM Act in its meetings with the Minister for Agriculture, the Biosecurity Council and	April 2017 April 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031 Mark Batty Executive Manager Environment and Waste 9213 2078
	Biosecurity and Agriculture Management Act	Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	for Agriculture, the Biosecurity Council and the A/Director General when discussion the new Biosecurity Policy position of the Association.		mbatty@walga.asn.au

February 2017

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 November 25 Zone Agenda Item 10.1 Submission by the Shire of Donnybrook- Balingup (Responsibility for Bridges)	THAT: 1. The Zone supports the proposal by the Shire of Donnybrook-Balingup that in the case of legal action occurring in regard to the situation of local government responsibility relevant to 3. 53 of the Act that WALGA consider coresponsibility for contesting the case, with or without the assistance of the State Solicitors Office and Department of Local Government and Communities, and 2. That WALGA request the Department	WALGA will consider supporting a legal case at the time when the situation arises. Section 3.53 of the Local Government Act is listed for consideration in any future review of the Act. The current State Government has given no commitment to a review of the Act.	February 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

Sth West C	2016 November 25 Zone Agenda Item 10.3 Shire of Harvey Submission – (Plastic Bags)	of Local Government and Communities to amend the Local Government Act 1995 to clarify local government responsibility under Section 3.53 That the South West Zone of WALGA advise the WA Local Government Association that it supports the principle of a ban on one use plastic bags, thin (supermarket) shopping bags, on the basis that a considered State-wide or National implementation and consultation plan is developed which covers issues such as community education, environmental alternatives and an equitable transition period.	The Association thanks the Zone for their consideration of this issue. The feedback from the Zone will be incorporated with other Local Government feedback to inform WALGA's advocacy on this issue.	February 2017	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	2016 November 25 State Council Agenda Item 5.3 Local Government Industrial Jurisdiction	THAT item 5.3 be amended as under; 1. Provide information and advice to Local Government to support their assessment of the appropriate industrial relations jurisdiction within which to operate 2. Advocate for modernization of the WA industrial relations framework with a view to achieve consistency with the predominant Federal industrial relations system	State Council accepted the Zones position. STATE COUNCIL RESOLUTION DECEMBER 2016 That WALGA: 1. Provide information and advice to Local Government to support their assessment of the appropriate industrial relations jurisdiction within which to operate; and 2. Advocate for modernization of the WA industrial relations framework with a view to achieve consistency with the predominant Federal industrial relations system.	February 2017	Scott Roffey Employee Relations Manager sroffey@walga.asn.au 9213 2014
Sth West C	2016 November 25 Zone Agenda Item 10.4 Shire of Collie Submission – Charitable Rating Status	That WALGA; 5. Express concern to the Department of Housing regarding the proliferation of organisations (quite often managing properties on behalf of the Housing Authority) claiming charitable status and seeking to avoid paying rates. This has and will lead to a diminishing unsustainable rate base for local governments and urgent attention is required to address this matter, 6. Seek agreement from the Department of Housing that the outsourcing of the management of public housing to not for profit	A review of the charitable land use rate exemption provisions under Section 6.26(2)(g) of the Local Government Act is a long-standing advocacy position of the Association. WALGA calculates the loss in revenue due to the exemption is over \$17m per year. State Government's outsourcing of Department of Housing stock to be registered not for profit organisations that manage the community housing program will be included in the advocacy for a review of this provision continues.	February 2017	James McGovern Manager Governance 9213 2093 jmcgovern@walga.asn.au

		organisations will not adversely impact on Councils rating income.			
Sth West C	2016 November 25 Zone Agenda Item 10.5 Responsible Cat Ownership – Shire of Dardanup	THAT the South West Zone of the WA Local Government Association: - 1. Encourage the South West Zone member Councils to: a. support a responsible cat ownership education campaign; b. participate in the campaign and manage their own education program on a regular basis through their own media functions. 2. Seek advice from the WA Local Government Association on the concept of a state wide responsible cat ownership campaign.	The Department of Local Government and Communities provides advice and guidance on responsible ownership for both cats and dogs, which reflects their administrative responsibility for the relevant Acts.	February 2017	James McGovern Manager Governance imcgovern@walga.asn.au 9213 2093
Sth West C	2016 August 26 Zone Agenda Item 7.6 Withdrawal of DLGC Owned Buildings – Shire of Collie	That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdrawal its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.	WALGA has continued to raise the issue with the department including the President's column in the West Australian on 11 October. The issue has been raised with the Minister's chief of staff and at a number of forums, however the State Government has been resolute in their position. WALGA has met with Linkwest to discuss their role with assisting centres in the transition. Ongoing	February 2017	Joanne Burges Executive Manager, Planning and Community Development jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018
Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the State Government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	February 2017	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	Zone Agenda Item 11.3 Review of Biosecurity and Agriculture Management Act	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	The Association has been making strong representations on behalf of the sector to the new Agriculture Minister, Director General of the Department of Agriculture and Food (DAFWA) and departmental officials. The Association met with the Agriculture Minister on 29 November. The key points from this meeting were: • That a review of the BAM Act should	February 2017	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

			 be undertaken in 2017 as a priority, not in 2022 as has been indicated by DAFWA; That more guidance and a strategic approach is required, such as that in the NSW Local Land Services Act 2013 model; There should be greater alignment of RBGs with existing NRM bodies; The need for greater compliance and enforcement activity by DAFWA; current arrangements could be improved through better communication, extension support to RBGs, instituting an annual forum and the development of an online project map. The Association released a Biosecurity Position Paper to the sector for comment in December. This paper followed on from the WALGA Biosecurity Discussion Paper released in December 2015, a series of workshops held in February 2016 and feedback from Councils. A recommendation and an updated biosecurity policy position has been sent to State Council as an Item for Decision for the March meeting. 		
Sth West C	November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: a) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and b) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire	WALGA continue to advocate for appropriate training of volunteer bushfire brigades and recognise that the Special Inquiry into the Waroona Fire Opportunity 23 states: When established, the Rural Fire Service, in conjunction with the Departments of Parks and Wildlife and Fire and Emergency Services, to establish a Western Australian Centre for Excellence in Rural and Forest Fire Management. The Centre to include a networked capability for research, planned burning, lessons learned and facilitating training for rural firefighters, especially for members of volunteer Brigades. The Minister Emergency Services has requested a meeting with WALGA to discuss the recommendations and opportunities from the report in November 2016 and to initiate	February 2017	Melissa Pexton Policy Manager Emergency Management mpexton@walga.asn.au 9213 2080

fighters, with the possibility of	consultation with WALGA.	
developing their skills as structural fire	DFES in response to Local Government	
fighters later on in their careers if that	concerns with the Volunteer Pathway have put	
is their choice.	in place a change to better accommodate the	
	training of Fire Control Officers as a stand-alone	
	or elective course to be offered separate from the	
	pathway.	
	This separation accommodates those Local	
	Governments who appoint a member of staff	
	(not a firefighter) to the role of FCO. The	
	training can now be undertaken in isolation of	
	the Pathway.	
	With regard to other improvements in the	
	delivery of training to volunteers, the Pathway	
	will remain until the creation of a Rural Fire	
	Service. WALGA continues to assist individual	
	Local Governments having specific issues with	
	the Pathway with liaison meetings with DFES.	
	DFES advises that the Volunteer Pathway	
	Training program is constantly being updated in	
	response to user feedback.	

November 2016

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 June 23 State Council Agenda Item 5.1 Local Government Gift Provisions	That item 5.1, item 2 recommendations be amended as follows; By the removal of the words "continue to develop suggested" in line 1 and replacement with "Engage in Drafting relevant" and the inclusion of the words following Officers in line 3 "and forward to the Government, Opposition and relevant ministers and Opposition spokesman.	The resolution from the South West Country Zone was included at the State Council meeting and resolved as follows: STATE COUNCIL RESOLUTION JULY 2016 That WALGA: 1. Seek commitment from the State Government and The Opposition to align Local Government Elected Members and employees with State Parliamentarians in respect to exempting gifts received in a genuine personal capacity; and 2. Engage in drafting relevant long term Act and Regulatory provisions relating to gifts to provide more logical and relevant provisions for Elected Members and Local	August 2016	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

			Government Officers. 3. As an interim measure, explore potential opportunities to amend the Local Government (Administration) Regulations to achieve exemption from disclosure of travel, accommodation and meals provided by ALGA, WALGA, LGMA and other Local Government professional associations. Information will be provided to the Government, Opposition and relevant Ministers and Opposition spokesman.		
Sth West C	2016 June 23 Zone Agenda Item 10.1 Speakers at WALGA AGM	THAT: SWZ seek that WALGA undertake a review of its annual conference including structure, format, content and cost,	The Local Government Convention and Exhibition was last reviewed following the 2015 convention. It is reviewed every second year in deference to the result of the survey of participating delegates. For example, a significant change to the 2016 program was to offer a speaker program more orientated around practical application than the previous balance of practical, motivational and inspirational. In addition pricing and pricing options for the convention and exhibition are maintained in reference to comparable events offered by similar organisations. The evolution of the convention is perpetual and insights for development are welcomed, especially from participating Members.	August 2016	Zac Donovan Executive Manager Finance and Marketing zdonovan@walga.asn.au 9213 2038
Sth West C	2016 June 23 Zone Agenda Item 10.2 Councillor Training Programs	That WALGA be advised that program as circulated is to be confirmed and that nominations from elected members will be sought by CEOs and advised directly to WALGA	Course dates, venue and trainers now finalised and enrolment forms available on WALGA website.	August 2016	Jacqueline Dodd Training Manager jdodd@walga.asn.au 9213 2090
Sth West C	Zone Agenda Item 10.1 DAFWA Recognised Biosecurity Groups – Shire of Capel	That: 1. The South West Zone WALGA call on the State Government to immediately reinstate adequate funding to DAFWA for biosecurity officers to enact full compliance regarding the control of declared weeds and feral animals across the South West: and	As per the AGM resolution, the Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council. It will also advocate to	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

		2. WALGA be requested to lobby the State Government and State Labour Party on this matter.	the State Labor Party and the Greens on this matter.		
Sth West C	Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the state government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	August 2016	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	Zone Agenda Item 11.3 Review of Biosecurity and Agriculture Management Act	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	The Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council.	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	Zone Agenda Item 11.1 BAL Mapping	That: That WALGA lobby DFES to undertake a review of Bushfire Attack Level (BAL) Mapping; Continue to lobby for mandatory accreditation (WALGA, Building Commission, WAPC)	State Council supports state-wide, minimum bushfire mitigation standards, specifically to: • Give legislative effect to bushfire guidelines • Improve guidance on design of subdivision and buildings • Provide policy guidance, model subdivision and development conditions • Establish an accreditation system for BAL assessments • Establish a training and education program. WALGA continue to monitor the implementation of the planning for bushfire risk management policy framework in support of the position adopted by State Council and advocate accordingly. Further updates will be provided in the Planning and Community Development Key Activity Report.	August 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080
Sth West C	2015 November 27 Zone Agenda	THAT: WALGA be requested to lobby the Minister for Local Government and the Department of	WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation.	August 2016	Tony Brown Executive Manager Governance and

	Item 9.3 Asset Valuations and Depreciation	Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This includes but is not limited to the following: A common methodology or framework being established to consistently identify and determine "fair value" of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.	This issue has been further highlighted by the information to be provided on the DLGC comparative website. The Zone will be kept informed as this issue progresses.		Organisational Services tbrown@walga.asn.au 9213 2051
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: c) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and d) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of developing their skills as structural fire fighters later on in their careers if that is their choice.	Further to WALGAs representation and advocacy to the Inter Agency Bushfire Training Subcommittee, where this issue has been raised, WALGA will be conducting workshops in the South West to address a range of emergency management issues of which training will be considered in detail. The workshop was originally scheduled for June, however was cancelled due to member commitments to an exercise in the region on the same day. WALGA will discuss a suitable date with the Zone. WALGA is planning to host workshops in September 2016 and will consult with the South West Zone for the best date. As part of this process WALGA is hosting a workshop with members to progress the Emergency Services Levy (ESL) Project on Tuesday 23 August at the Hyatt Hotel. This will follow the breakfast with Waroona Bushfire Special Inquirer, Euan Ferguson. Mr Ferguson will discuss the report, highlighting relevant recommendations and opportunities for Local Governments.	August 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080
Sth West C	2015 June 26	That the South West Zone of WALGA request	WALGA's Procurement team is currently	August	John Filippone

Zone Agenda Item 8.7 SAI Global – Australian Standards – Subscription Costs	the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	 investigating this issue and two options are being considered: 1. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. WALGA is in the process of engaging legal expertise to assist with the drafting of new standard contract terms and conditions for use by Members. This work will commence in August. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that wish to adopt the new WALGA General Conditions of Contract. 	2016	Executive Manager Business Solutions ifilippone@walga.asn.au 9213 2020
		2. For those Members that still wish to use the SA Terms and Conditions or have access to other Australian Standards through SAI Global, WALGA will investigate the opportunity to enter into a single statewide license agreement. Municipal Association of Victoria (MAV) has already undertaken some of this work and WALGA would look to build on what has already been achieved by MAV. This will remove the need for Members to individually enter into arrangements with SA.		

August 2017

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 June 23 State Council Agenda Item 5.1 Local Government Gift Provisions	That item 5.1, item 2 recommendations be amended as follows; By the removal of the words "continue to develop suggested" in line 1 and replacement with "Engage in Drafting relevant" and the inclusion of the words	The resolution from the South West Country Zone was included at the State Council meeting and resolved as follows: STATE COUNCIL RESOLUTION JULY 2016 That WALGA:	August 2016	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

		following Officers in line 3 "and forward to the Government, Opposition and relevant ministers and Opposition spokesman.	 Seek commitment from the State Government and The Opposition to align Local Government Elected Members and employees with State Parliamentarians in respect to exempting gifts received in a genuine personal capacity; and Engage in drafting relevant long term Act and Regulatory provisions relating to gifts to provide more logical and relevant provisions for Elected Members and Local Government Officers. As an interim measure, explore potential opportunities to amend the Local Government (Administration) Regulations to achieve exemption from disclosure of travel, accommodation and meals provided by ALGA, WALGA, LGMA and other Local Government professional associations. Information will be provided to the Government, Opposition and relevant Ministers and Opposition spokesman. 		
Sth West C	2016 June 23 Zone Agenda Item 10.1 Speakers at WALGA AGM	THAT: SWZ seek that WALGA undertake a review of its annual conference including structure, format, content and cost,	The Local Government Convention and Exhibition was last reviewed following the 2015 convention. It is reviewed every second year in deference to the result of the survey of participating delegates. For example, a significant change to the 2016 program was to offer a speaker program more orientated around practical application than the previous balance of practical, motivational and inspirational. In addition pricing and pricing options for the convention and exhibition are maintained in reference to comparable events offered by similar organisations. The evolution of the convention is perpetual and insights for development are welcomed, especially from participating Members.	August 2016	Zac Donovan Executive Manager Finance and Marketing zdonovan@walga.asn.au 9213 2038
Sth West C	2016 June 23 Zone Agenda Item 10.2 Councillor Training	That WALGA be advised that program as circulated is to be confirmed and that nominations from elected members will be sought by CEOs and advised directly to WALGA	Course dates, venue and trainers now finalised and enrolment forms available on WALGA website.	August 2016	Jacqueline Dodd Training Manager jdodd@walga.asn.au 9213 2090

	Programs				
Sth West C	2016 June 23 Zone Agenda Item 10.1 DAFWA Recognised Biosecurity Groups – Shire of Capel	That: 3. The South West Zone WALGA call on the State Government to immediately reinstate adequate funding to DAFWA for biosecurity officers to enact full compliance regarding the control of declared weeds and feral animals across the South West: and 4. WALGA be requested to lobby the State Government and State Labour Party on this matter.	As per the AGM resolution, the Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council. It will also advocate to the State Labor Party and the Greens on this matter.	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the state government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	August 2016	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2016 April 22 Zone Agenda Item 11.3 Review of Biosecurity and Agriculture Management Act	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	The Association will be making a comprehensive submission to the review of the Biosecurity and Agriculture Management Act 2007, and will advocate the submission recommendations to the Minister for Agriculture and Food, the Director General of DAFWA and the State Biosecurity Council.	August 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	2016 April 22 Zone Agenda Item 11.1 BAL Mapping	That: That WALGA lobby DFES to undertake a review of Bushfire Attack Level (BAL) Mapping; Continue to lobby for mandatory accreditation (WALGA, Building Commission, WAPC)	State Council supports state-wide, minimum <u>bushfire</u> mitigation standards, specifically to: • Give legislative effect to <u>bushfire</u> guidelines • Improve guidance on design of subdivision and buildings • Provide policy guidance, model subdivision and development conditions • Establish an accreditation system for BAL assessments • Establish a training and education program. WALGA continue to monitor the implementation	August 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080

Sth West C	2015 November 27 Zone Agenda Item 9.3 Asset Valuations and Depreciation	THAT: WALGA be requested to lobby the Minister for Local Government and the Department of Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This includes but is not limited to the following: A common methodology or framework being established to consistently identify and determine "fair value" of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.	of the planning for bushfire risk management policy framework in support of the position adopted by State Council and advocate accordingly. Further updates will be provided in the Planning and Community Development Key Activity Report. WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation. This issue has been further highlighted by the information to be provided on the DLGC comparative website. The Zone will be kept informed as this issue progresses.	August 2016	Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: e) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and f) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that	Further to WALGAs representation and advocacy to the Inter Agency Bushfire Training Subcommittee, where this issue has been raised, WALGA will be conducting workshops in the South West to address a range of emergency management issues of which training will be considered in detail. The workshop was originally scheduled for June, however was cancelled due to member commitments to an exercise in the region on the same day. WALGA will discuss a suitable date with the Zone. WALGA is planning to host workshops in September 2016 and will consult with the South West Zone for the best date.	August 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080

		volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of developing their skills as structural fire fighters later on in their careers if that is their choice.	As part of this process WALGA is hosting a workshop with members to progress the Emergency Services Levy (ESL) Project on Tuesday 23 August at the Hyatt Hotel. This will follow the breakfast with Waroona Bushfire Special Inquirer, Euan Ferguson. Mr Ferguson will discuss the report, highlighting relevant recommendations and opportunities for Local Governments.		
Sth West C	Zone Agenda Item 8.7 SAI Global – Australian Standards – Subscription Costs	That the South West Zone of WALGA request the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	 WALGA's Procurement team is currently investigating this issue and two options are being considered: 3. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. WALGA is in the process of engaging legal expertise to assist with the drafting of new standard contract terms and conditions for use by Members. This work will commence in August. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that wish to adopt the new WALGA General Conditions of Contract. 4. For those Members that still wish to use the SA Terms and Conditions or have access to other Australian Standards through SAI Global, WALGA will investigate the opportunity to enter into a single statewide license agreement. Municipal Association of Victoria (MAV) has already undertaken some of this work and WALGA would look to build on what has already been achieved by MAV. This will remove the need for Members to individually enter into arrangements with SA. 	August 2016	John Filippone Executive Manager Business Solutions ifilippone@walga.asn.au 9213 2020

June 2016

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 April 22 Zone Agenda Item 11.2 Bunbury Outer Ring Road	That WALGA lobby the state government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.	This matter will be added to the agenda for future discussions with the Minister for Transport. Will investigate with South West Zone representatives their interest in participating in a small delegation to the Minister for Transport.	June 2016	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2016 April 22 Zone Agenda Item 11.3 Review of Biosecurity and Agriculture Management Act	That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category. Furthermore a complete review of the act be undertaken.	The Association is meeting with the new Minister for Agriculture on June 15 th to discuss this issue, and to seek a commitment to review the Act in 2017.	June 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au
Sth West C	Zone Agenda Item 11.1 BAL Mapping	That: That WALGA lobby DFES to undertake a review of Bushfire Attack Level (BAL) Mapping; Continue to lobby for mandatory accreditation (WALGA, Building Commission, WAPC)	State Council supports state-wide, minimum bushfire mitigation standards, specifically to: Give legislative effect to bushfire guidelines Improve guidance on design of subdivision and buildings Provide policy guidance, model subdivision and development conditions Establish an accreditation system for BAL assessments Establish a training and education program. WALGA continue to monitor the implementation of the planning for bushfire risk management policy framework in support of the position adopted by State Council and advocate accordingly.	June 2016	Melissa Pexton Senior Policy Advisor Community mpexton@walga.asn.au 9213 2080
Sth West C	2016 April 22 State Council Agenda Item 5.1	That the recommendation in item 5.1 – Local Government Gift provisions be amended by the addition of a further point 4. Attendance at Government related functions	The South West Country Zone's amendment has been incorporated into the State Council resolution as follows.	June 2016	Tony Brown Executive Manager Governance and Organisational

	Local Government Gift Provisions	and events (local, State and Federal) that are principally sponsored or organised by Government entities. Further that this exemption should apply to travel contributions.	That WALGA urgently seek alignment in the interpretation of a gift as described in the WA Ministerial Code of Conduct and consequentially strongly request the Minister for Local Government to amend the Local Government (Administration) Regulations 1996 and the Local Government (Rules of Conduct) Regulations 2007 in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following; Gifts provided in a genuine personal capacity; Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and Regional Local Governments; Attendance at community events and functions provided by Community Groups; and Attendance at Government related functions and events (local, State and Federal) that are principally sponsored or organised by Government. That WALGA in conjunction with LGMA and DLGC conduct a complete review of the gift provisions of the Local Government Act 1995, Local Government (Administration) Regulations 1996 and Local Government (Rules of Conduct) Regulations 2007 including the ability for regular reviews of the value of notifiable gifts and prohibited gifts to arrive at a more logical understandable and relevant provisions applicable to Elected Members and Employees.		Services 9213 2051 tbrown@walga.asn.au
Sth West C	2016 February 26 Zone Agenda Item 9.3 Local Government Comparative Website	THAT: 1. The SWZ requests WALGA to advocate to DLGC for consultation on information to be incorporated on the Local Government Comparative website before implementation 2. Requests that implementation be deferred for a 12 month period to June 2017.	State Council considered the SW Zone's motion at their March meeting as an emerging issue and resolved as follows: That WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before further phases of the website are implemented. The Secretariat has written to the Director General of the Department of Local Government and Communities seeking Local Government	June 2016	Tim Lane Manager Strategy & Reform 9213 2029 tlane@walga.asn.au

			sector consultation prior to development of further phases of the Local Government comparative website.		
Sth West C	2016 February 26 Zone Agenda Item 9.2 State Council Agenda Items for amendment 5.8 WALGA Governance Review	That clause 33 be amended to read (ii) That the WALGA Governance Manager undertakes research into alternative executive/corporate structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine — 1. The positive and negative contingencies likely to result from formation of a new executive structure of the State Council, 2. The cost/benefit analysis of any alternative executive structure 3. Roles and responsibilities, including relationships between executive, zones and members.	An agenda item will be prepared for the 2016 June/July round of Zone and State Council meetings.	June 2016	Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: g) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and h) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of	WALGA await correspondence from the South West Zone. Further to WALGAs representation and advocacy to the Inter Agency Bushfire Training Subcommittee, where this issue has been raised, WALGA will be conducting workshops in the South West to address a range of emergency management issues of which training will be considered in detail. The workshop was originally scheduled for June, however was cancelled due to member commitments to an exercise in the region on the same day.	June 2016	Melissa Pexton A/Policy Manager Community 9213 2080 mpexton@walga.asn.au

		developing their skills as structural fire fighters later on in their careers if that is their choice.			
Sth West C	2015 November 27 Zone Agenda Item 9.3 Asset Valuations and Depreciation	THAT: WALGA be requested to lobby the Minister for Local Government and the Department of Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This includes but is not limited to the following: A common methodology or framework being established to consistently identify and determine "fair value" of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.	WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation. This issue has been further highlighted by the information to be provided on the DLGC comparative website. The Zone will be kept informed as this issue progresses.	June 2016	Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051
Sth West C	Zone Agenda Item 8.7 SAI Global – Australian Standards – Subscription Costs	That the South West Zone of WALGA request the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	 WALGA's Procurement team is currently investigating this issue and two options are being considered: 5. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that wish to adopt the new WALGA General Conditions of Contract. 6. For those Members that still wish to use the SA Terms and Conditions or have access to other Australian Standards 	June 2016	John Filippone Executive Manager Business Solutions jfilippone@walga.asn.au 9213 2020

	through SAI Global, WALGA will investigate the opportunity to enter into a single statewide license agreement. Municipal Association of Victoria (MAV) has already undertaken some of this work and WALGA would look to build on what has already been achieved by MAV. This will remove the need for Members to	
	This will remove the need for Members to individually enter into arrangements with SA.	

April 2016

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 February 26 Zone Agenda Item 9.3 Local Government Comparative Website	THAT: 1. The SWZ requests WALGA to advocate to DLGC for consultation on information to be incorporated on the Local Government Comparative website before implementation 2. Requests that implimentation be deferred for a 12 month period to June 2017.	State Council considered the SW Zone's motion at their March meeting as an emerging issue and resolved as follows: That WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before further phases of the website are implemented.	April 2016	Tim Lane Manager Strategy & Reform 9213 2029 tlane@walga.asn.au
Sth West C	2016 February 26 Zone Agenda Item 9.2 State Council Agenda Items for amendment 5.8 WALGA Governance Review	That clause 33 be amended to read (ii) That the WALGA Governance Manager undertakes research into alternative executive/corporate structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine – 1. The positive and negative contingencies likely to result from formation of a new executive structure of the State Council, 2. The cost/benefit analysis of any alternative executive structure 3. Roles and responsibilities, including	An agenda item will be prepared for the 2016 June/July round of Zone and State Council meetings.	April 2016	Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051

		relationships between executive, zones and members.			
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: i) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and j) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of developing their skills as structural fire fighters later on in their careers if that is their choice.	DFES is establishing a new Training Pathways Advisory Committee which will include 6 Local Government Volunteer representatives. WALGA made comments to the Public Inquiry into the January 2016 Waroona Fire Reference was made to the need for clarity on the roles and responsibilities of DFES, DPaW and Local Governments for the development and delivery of training for Local Government volunteers. This was provided in line with previous submission to the Department of Fire and Emergency Services for Emergency Services Legislation Review 2013. (Resolution 219.3/2013) Two specific recommendations were made in the Waroona Fire Submission regarding volunteer training: • That a clear policy statement about the roles and responsibilities of all agencies for the training of volunteers; the standards to which volunteers are required to be trained; the availability and location of training throughout the State; and recognition of prior learning/experience is developed. • A transparent and current training database be developed with online access.	April 2016	Melissa Pexton A/Policy Manager Community 9213 2080 mpexton@walga.asn.au
Sth West C	2015 November 27 Zone Agenda Item 9.3 Asset Valuations and Depreciation	THAT: WALGA be requested to lobby the Minister for Local Government and the Department of Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This includes but is not limited to the following: A common methodology or framework being established to consistently identify and	WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation. This issue has been further highlighted by the information to be provided on the DLGC comparative website. The Zone will be kept informed as this issue progresses.	April 2016	Tony Brown Executive Manager Governance and Organisational Services tbrown@walga.asn.au 9213 2051

		determine "fair value" of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.			
Sth West C	2015 June 26 Zone Agenda Item 8.7 SAI Global – Australian Standards – Subscription Costs	That the South West Zone of WALGA request the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	WALGA's Procurement team is currently investigating this issue and two options are being considered: 7. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that wish to adopt the new WALGA General Conditions of Contract. 8. For those Members that still wish to use the SA Terms and Conditions, WALGA will investigate the opportunity to enter into a single statewide license agreement. This will remove the need for Members to individually enter into arrangements with SA.	February 2016	John Filippone Executive Manager Business Solutions jfilippone@walga.asn.au 9213 2020
Sth West C	Zone Agenda Item 7 Clearing of Native Vegetation WAPC Policy alignment with DER Clearing Policy	That this item be retained on the Zone Status Report to ensure it is pursued in a timely manner. The Minister be asked to intervene to ensure this matter is brought to a speedy conclusion.	Further updates on this streamlining will be provided as they occur.	April 2016	Mark Batty Executive Manager Environment and Waste 9213 2078 mbatty@walga.asn.au

E R FISHER

Executive Officer SWZ-WALGA

27/06/17

ATT 12.1.1

Review of the Emergency Services Levy – Draft report

Template: Local Government position on recommendations

WALGA are facilitating a response to the ERA's draft report on the Review of the Emergency Services Levy on behalf of members. The first phase of consultation saw over 80% of councils participate and WALGA encourages Local Governments to again support the development of a sector position on the recommendations contained within the draft report.



Instructions:

- The following template lists all the recommendations from the report.
- The templates have been prefilled with a <u>suggested position</u> based on survey results from the first phase of consultation and previous submissions where a sector position was reached (i.e. DFES Concept Paper Review of the Emergency Services Acts).
- Each recommendation also has a WALGA comment.
- Local Governments are requested to respond in the shaded boxes your position and where necessary provide further comments. For example:

Recommendation 3 - The agency that advises the Minister for Emergency Services on ESL revenue and rates should not benefit from the ESL. (Chapter 8)	SUPPORT	WALGA support this recommendation as an important step to improve the transparency of the ESL funding distribution, and to restore confidence in the system.
Local Government position	Support	Local Government comment: It is critical that the agency allocating the ESL does not benefit from the ESL.

WALGA requires all templates completed and returned by C.O.B 26 JULY 2017 to mpexton@walga.asn.au

WALGA will then collate and analyse the responses to prepare a submission to the ERA by the closing date for public submission on 11 AUGUST 2017.

Local Government Name : SHIRE OF NANNUP insert LG name			
Completed by: PETER CLARKE insert name and po			
Contact email: Peter.Clarke@nannup.wa.gov.au	insert contact	email for person listed above	
Contact Number: 9756 1018 insert contact phone	number for pe	rson listed above	
KEY RECOMMENDATIONS	SUGGESTED	WALGA COMMENT	
RET RECOMMENDATIONS	POSITION		
Recommendation 1 - Basic Structure of the ESL system should be retained. (Ch6)	SUPPORT	WALGA supports the Economic Regulation Authority (ERA)'s assessment of the ESL structure against the key taxation principles of Equity, Efficiency and Fairness. While the ERA notes that the ESL is effective to the extent that it raises sufficient revenue to fund services because it is set by Department of Fire and Emergency Services (DFES)' budget each year, WALGA considers that additional investigation is necessary to ensure that the required level of revenue set by DFES is appropriate. WALGA considers that this is not likely to be the case, given that significant emergency management activities which meet the criteria for funding under the ERA's proposed framework (e.g. prevention activities) funded by Local Government from their own revenues.	
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments	
Recommendation 2 - Gross rental value should be retained as the basis for calculating ESL rates. (Chapter 6)	SUPPORT	WALGA members had raised the possibility of using Unimproved Value on some land areas and sought further investigation of the viability of this method by the ERA. WALGA accepts the findings of the ERA report that GRV remains the most appropriate method.	
		It is recognised that Unimproved Value is less equitable than other bases, since it does not take capacity to pay into account (on the basis that people with buildings and other property improvements will generally have a greater capacity to pay). Additionally, it ignores the fact that property owners with buildings and other property improvements also have more assets at risk.	
		WALGA also accepts that GRV is integrated with Local Government rating systems and therefore reduces administration costs.	
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments	
The second that advises	SUPPORT	WALGA support this recommendation as an important step to improve the transparency of	
Recommendation 3 - The agency that advises	SUFFURI	WALCA Support this recommendation as an imperior of	

the Minister for Emergency Services on ESL revenue and rates should not benefit from the ESL. (Chapter 8)		the ESL funding distribution, and to restore confidence in the system.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 4 - The Office of Emergency Management should be given the oversight functions for advising the Minister for Emergency Services on the amount of ESL revenue required, and the ESL rates. (Chapter 8)	SUPPORT	WALGA supports the Office of Emergency Management (OEM) assuming the role of advisory to the Minister for the ESL. The OEM is an appropriate body for this function to the extent that it is independent (as per recommendation 5 below), and can provide sector expertise in considering funding allocations and requirements. The Local Government sector will be interested to know if the OEM will be the single point of contact or will DFES still maintain the Local Government Grants Scheme?
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 5 - The Office of Emergency Management should be made independent of the Department of Fire and Emergency Services. It should report directly to the Minister for Emergency Services rather than the Fire and Emergency Services Commissioner. (Chapter 8)	SUPPORT	WALGA supports the independence of the OEM to support recommendation 4. This will also have other benefits for the Emergency Management (EM) sector with assurance and other functions being able to be undertaken by the OEM in a fully transparent environment.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 6 – the Office of Emergency Management should oversee how the Department of Fire and Emergency Services (and a rural fire service if established): a) Allocates ESL funds to stakeholders; and b) Spends its share of the ESL funds (Chapter 8)	SUPPORT	WALGA have advocated for ten years that the ESL should not be administered by the agency who is also a beneficiary. WALGA support that the OEM should oversee how the DFES (and a rural fire service if established): a) Allocates the ESL funds b) Spends its share of the ESL funds.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments

Recommendation 7 – The Office of Emergency Management should be the body of appeal for ESL related issues, and the Fire and Emergency Services Commissioner's appeal role should be revoked. (Chapter 8)	SUPPORT	WALGA support the OEM being the body of appeals for ESL related issues, creating independence from DFES and ensuring total transparency and confidence in the appeals system.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 8 – The Department of Treasury should undertake a review of the Department of Fire and Emergency Services' structure, resources and administration costs to determine whether services are efficiently delivered. (Chapter 8)	SUPPORT	Ensuring efficient service delivery is an important starting point to determine the appropriate level of ESL funding required. Improving the efficiency of DFES service delivery may mean that additional emergency services activities that are currently funded from Local Government's own revenue could be funded without raising the existing rate of the ESL. In consultation with members, there was overwhelmingly support for greater transparency around the administration and distribution of the ESL. Many respondents believed that all information should be made public. Some options to improve processes included auditing, annual reporting, or independent review.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 9 - The ESL should be used to fund prevention undertaken by the Department of Fire and Emergency Services, bush fire brigades and State Emergency Service units that have community-wide benefits or which involve coordination of prevention across land tenures. (Chapter 3)	SUPPORT	WALGA supports this recommendation to the extent that the Local Government Grants Manual is reviewed including the current eligible and ineligible items lists. The ERA have provided the following examples of prevention activities that might be funded by the ESL: • prevention planning – for example, undertaking risk assessments, the development of plans for conducting prevention, and developing and maintaining tenure-blind databases on where prevention activities need to be conducted; • oversight – such as covering the costs of ensuring that property owners are complying with their legal obligations; and • public infrastructure – providing infrastructure that protects communities at large (for example, community bushfire shelters), but not infrastructure that solely

		protects individual properties.
		Members are requested to provide examples from the sector on specific activities that would meet this criterion.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 10 - The ESL should be used to fund the preparedness activities of the Department of Fire and Emergency Services, the bush fire brigades and State Emergency Service units that have community-wide benefits. (Chapter 3)	SUPPORT	WALGA supports this recommendation to the extent that the Local Government Grants manual is reviewed including the current eligible and ineligible items lists. The ERA have recommended that the ESL should fund preparedness activities of the Department of Fire and Emergency Services, the Bush Fire Brigades and State Emergency Service units that have community-wide benefits including: emergency response plans, mutual aid agreements, public education and information and community refuge shelters. Further clarity on the agencies/organisations responsible for these activities is required.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 11 - The ESL should be used to fund the response activities of the Department of Fire and Emergency Services, the bush fire brigades and State Emergency Service units. (Chapter 3)	SUPPORT	WALGA supports this recommendation. While it is important that the landholders retain responsibility for prevention activities that deliver a private benefit, there is a need for funding to support the broader prevention activities such as coordination and community education. To achieve the benefits of a hypothecated tax, it is important that the ESL is set a a level that funds all emergency management activities as outlined in the reports introduction.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 12 - The ESL should not be used to fund the costs of recovery. (Ch3)	SUPPORT	WALGA supports this recommendation, given that recovery needs are ad-hoc in nature.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments

Recommendation 13 - The ESL should be used to fund the administration costs of the Department Fire and Emergency Services. (Chapter 3)	PARTIALLY SUPPORT	WALGA partially supports this to the extent that recommendation 8 is accepted and implemented. This would allow the Department of Treasury to undertake a review of the DFES structure, resources, and administration costs to determine whether services are being efficiently delivered. With the current findings of where ESL funds are going within DFES, the Local Government sector need assurance that the most important activities are being funded including administrative activities and at what cost.
Local Government position	PARTIALLY SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 14 – The ESL should be used to fund the full costs of the Community Emergency Services Managers in local government. However, it should not be used to fund the broader emergency service and management responsibilities of local government or the administration costs linked to bush fire brigades and State Emergency Service units. (Chapter 3)	UNDECIDED	Greater clarity on the responsibilities of the Community Emergency Services Manager (CESM) in its support of Local Governments would be required before support would be granted for this recommendation. Local Governments have mixed views on the role and value of the CESM with some Local Governments no longer supporting the program, withdrawing their portion of funding from this arrangement. Conversely some Local Governments within the program rely on the CESM to undertake a number of activities required of Local Governments. Table 29 and table 30 (pages 242 and 243) of the ERAs report, highlight that some CESMs are currently fully funded by the ERA and others are funded through cost sharing between Local Governments and DFES. There needs to be a consistent approach and standardised responsibilities, with clearly articulated expectations of this role, before, during and following an emergency. Should the full cost of the CESM be funded by the ESL there would need to be very clear guidelines as to the management of CESMs i.e. a CESM allocated to a Local Government or shared between Local Governments must serve those local governments exclusively.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup's CESM is funded on a 70% (DFES)/30% (Shire) basis and is an important role in a rural Shire with limited financial resources. The Shire of Nannup is the second largest Shire in area in the South West but with limited capacity for growth as 87% of its land mass is taken up by State Forest. The CESM's role is crucial in coordinating Brigade Volunteers (9 Bush Fire Brigades) and liaising with DFES and Department of Parks and Wildlife. Without the CESM role in place in Nannup this important role would be left with

Recommendation 15 - The Office of Emergency Management should compensate local government for the cost of collecting ESL revenue (including the costs of recovering unpaid debts and any ESL revenue that cannot be recovered). (Chapter 8)	SUPPORT	the Shire to fully fund. Council appreciates the 70% funding support of the CESM role but considers that this should be fully funded via ESL funds. Are you able to provide examples as per comment above? WALGA very interested in your views on the value of the CESM project and any alternative solutions you may have in resourcing the responsibilities for Local Government. Local Government's preference is not to collect the ESL on behalf of the State Government, due to the issues with community perceptions (many think it is a Local Government tax) and the considerable administrative costs that this imposes. It is however recognised that there are significant efficiency gains from including the ESL on Local Governments rates notices, and that this minimises the overall costs to the taxpayer as a result. If Local Governments are to continue to collect ESL revenue, WALGA supports the recommendation that the sector should be fully compensated for these costs, including the costs associated with collection of unpaid debts. This compensation should be regularly reviewed and indexed to an appropriate level to ensure the real value of compensation to the sector for this function is maintained.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 16 If a rural fire service is established, the ESL should be used to fund the efficient costs of: a. response activities; b. prevention and preparedness activities that have community wide benefits; and c. the administration costs of the rural fire service. (Chapter 7)	SUPPORT	WALGA supports this recommendation. The ESL is a hypothecated tax, and therefore to achieve the benefits of this it should be used to fund all emergency management activities, including the rural fire service.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 17 – New emergency services legislation should clarify the extent to which the Department of Fire and Emergency Services and	PARTIALLY SUPPORT	Page 56 of the ERA report offers that 'new emergency services legislation could address barriers to expenditure on prevention, by clarifying the responsibilities of DFES and Local Government.

local governments are obliged to undertake prevention activities, and whether these activities may be funded from the ESL. (Chapter 3)		WALGA's submission to DFES on the <i>Concept Paper: Review of Emergency Services Acts (June 2014)</i> partially supported this concept raising concerns of the cost implications on Local Government being assessed prior to legislative changes, that State government agencies should also have clear responsibilities articulated in legislation, including 'their obligations to take practicable steps to prevent and minimise the occurrence and /or spread of bushfires or other natural hazards on any land directly under its control, care or management'. Furthermore, a definition for 'any land directly under its control, care or management' would need to be clarified, including responsibility for Crown land, and responsibilities for gazetted town boundaries. (WALGA submission <i>Concept Paper: Review of Emergency Services Acts (June 2014), part 2, pg.5)</i>
Local Government position	<u>SUPPORT</u>	Local Government comment: Clarification needs to be made in respect to responsibilities for prevention activities but this should not be to the detriment of local governments (i.e., passing additional responsibilities onto local government). Council supports fire prevention activities being funded by the ESL.
METHOD FOR SETTING THE ESL		
Recommendation 18 - Grouping of properties should be discontinued for the purpose of calculating the ESL. (Chapter 6)	SUPPORT	WALGA supports this recommendation as a way to reduce inequity within the system. In the short term, it will impose additional costs on some landowners and further investigation is needed to determine whether transition arrangements will be required to phase in this approach.
		It is noted that abolishing grouping of properties would likely deliver a reduction in the ESL rates overall. However, there will be short term costs as Landgate is required to amend the property rolls provided to DFES, to ensure that no properties are grouped for the purpose of the ESL. This cost should be borne by the State Government and not passed onto Local Government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 19 - A levy on boat registrations should be introduced to fund the direct costs of the Volunteer Marine Rescue Services. (Chapter 6)	SUPPORT	WALGA supports this recommendation, to the extent that the Volunteer Marine Rescue Services is used by only a small proportion of the community. This recommendation will improve equity through the principle of user pays, by better aligning those who use the service with those that pay for it.

Local Government position	SUPPORT	Local Government comment:
		The Shire of Nannup supports WALGA's comments
Recommendation 20. Road crash rescue services should continue to be funded from the ESL. (Chapter 6)	SUPPORT	WALGA supports road crash rescue to continue to be funded from the ESL.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 21. Landgate should conduct another review of land classifications in the Swan Valley to ensure that vineyards are classified appropriately. (Chapter 6)	SUPPORT	WALGA supports this recommendation to the extent that it improves the land classifications and allows the appropriate costs to be applied under the ESL.
Local Government position	<u>IMPARTIAL</u>	Local Government comment:
		The Shire of Nannup supports WALGA's comments
DECISION MAKING FRAMEWORK		
Recommendation 22. The Department of Fire and Emergency Services should implement activity based costing to allow for robust analysis. (Chapter 5)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES and State government.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 23. The Department of Fire and Emergency Services should use its cost and incident data to determine the direct costs of providing emergency services to each of the five ESL categories. (Chapter 6)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES and State government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 24. The Department of Fire and Emergency Services should implement the	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES

ISO 31000 standard across its business activities. (Chapter 5)		and government. Further WALGA suggests that the ISO 31000 standard should also apply to the Risk to Resource (R2R) process used by DFES to allocate appliances under the Local Government Grants Scheme.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 25. The Department of Fire and Emergency Services should finalise and implement the Capability Framework. (Chapter 5)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES and State government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 26. The Department of Fire and Emergency Services should require cost-benefit analysis to be prepared for all major funding allocation decisions. (Chapter 5)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES and government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 27. The Department of Fire and Emergency Services should require post-project cost-benefit reviews to be presented to senior decision-makers to enable assessment of the effectiveness of past decisions. (Chapter 5)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process and recognise that this is a decision for DFES and State government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 28. Grants manuals should be made consistent between all volunteer organisations where it makes sense to do so. (Chapter 8)	SUPPORT	WALGA supports this recommendation to ensure consistency and equity amongst all volunteer groups to support emergency management arrangements within the state.

Local Government position	SUPPORT	Local Government comment:
		The Shire of Nannup supports WALGA's comments
SETTING ESL RATES		
Recommendation 29. The Office of Emergency Management should consult stakeholders when: a. determining the ESL revenue to be allocated to stakeholders; and b. advising the Minister for Emergency Services on ESL revenue and rates. (Chapter 8)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 30. The Office of Emergency Management should prepare a report to the Minister for Emergency Services recommending total ESL revenue and rates. The Minister should table the report in Parliament within 28 days of receiving it. (Chapter 8)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 31. The Department of Fire and Emergency Services (and a rural fire service if established) should provide a report to the Office of Emergency Management explaining how it has spent ESL funds and the rationale for this expenditure. (Chapter 8)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments

TRANSPARENCY		
Recommendation 32. The Office of Emergency Management should prepare and publish an annual report on the ESL. (Chapter 8)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 33. The Office of Emergency Management should prepare a brochure on the ESL and provide it to local governments to distribute with rate notices. The brochure should explain the purpose of the ESL and that it is a State Government levy, and describe how ESL revenue is raised and spent. (Chapter 8)	SUPPORT	WALGA supports further efforts to educate the community about the purpose of the ESL, but this should be funded by the State Government.
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 34. The Office of Emergency Management should prepare annual estimates of the funding required by the Department of Lands and the Department of Parks and Wildlife to conduct prevention activities on their estates. These estimates should be published in the annual report of each agency, along with the amount of funding provided by the State Government. (Chapter 3)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process
Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 35. The Department of Fire and Emergency Services should publish data in accordance with the State Government's Whole of Government Open Data Policy. (Chapter 8)	SUPPORT	WALGA supports these recommendations to the extent that they will improve the transparency and accountability of the process.

Local Government position	SUPPORT	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 36. The Office of Bushfire Risk Management should require local governments to publish their bushfire risk management plans and treatment strategies. (Chapter 3)	SUPPORT	Current policy states that Local Governments are the custodian of the tenure blind plans. The publication of these plans could improve transparency and accountability in line with the shared responsibility amongst all land owners for bushfire risk planning in the state.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments
Recommendation 37. The Department of Fire and Emergency Services should publish a capital grants manual for volunteer organisations it manages (for example the Volunteer Fire and Rescue Service). (Chapter 8)	SUPPORT	WALGA supports this recommendation to ensure consistency and equity amongst all volunteer groups supporting emergency management arrangements within the state. WALGA also encourage a consistent process for the allocation of funds to all volunteer groups.
Local Government position	<u>SUPPORT</u>	Local Government comment: The Shire of Nannup supports WALGA's comments

WALGA continue to analyse the report and will address themes or issues that are outstanding and/or require further comment. For example,

• Chapter 3, p 64 on Financial Assistance Grants:

The draft report notes that the Australian Government Financial Assistance Grants are allocated through a process that recognise that some local governments will incur higher emergency management costs. The report questions whether the local government grants commission process adequately recognises that some local governments face higher emergency services costs than others, and compensates these local governments accordingly. It also notes that local governments should not receive additional assistance through the ESL to fund emergency management activities simply because they have chosen to use Australian Government grants to fund other services.

There has been some suggestion that Financial Assistance Grants (FAGS) funding could be quarantined for emergency management activities based on the terrain disability, WALGA considers that this is not practical or desirable.

The disabilities considered in the allocation formula are not sources of funding. They are an assessment of the relative differences in the spending needs of each Local Government as a result of their physical/demographic attributes that are beyond their control, rather than an assessment of the actual spending

needs on a specific activity. In this regard, the terrain disability has some influence on the outcome of the distribution between individual Local Governments, but is not a direct source of funding for EM activities.

Further, any moves to tie Commonwealth funding to specific purposes works against the intention of the payments. The general purpose component of FAGs is untied funding, in recognition of the growing responsibilities of the sector. FAGS are untied to enable Local Governments to spend on priorities determined by their community — which may or may not be EM activities. There may be some Councils which choose to spend their FAGs on EM activities, and others where this is not needed.

In addition, Local Government is reliant on funding from the Commonwealth to meet community needs as a result of broader restrictions on Local Governments ability to raise own sourced revenue (through exemptions to the rates base, legislated fees and charges, etc.). Quarantining a proportion of FAGS funding for EM activities would have undesirable outcomes as it would likely see a reduction in other key services to the community given that in many cases the sector is unable to recover costs for these activities.

FAGs general purpose grants are and should also remain untied to reduce the risk of political direction from the Commonwealth Government, and to minimise the associated administration costs.

Please suggest any other comments/issues below you feel need to be made to the ERA on the draft report.

Local Government comment:

• The Shire of Nannup supports WALGA's comments





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ATT 12.3.1

Your Ref:

Our Ref: East Nannup 2 & Kearney 4 Enquiries: Jenieka Crombie-Wilson 9735 1000/0437 739 151

Fax: 9734 5649

The Chief Executive Officer Shire of Nannup PO Box 11 Nannup, WA 6275

Dear Sir/Madam,

APPLICATION FOR PLANNING APPROVAL - PLANTATION DEVELOPMENT

Please find attached an application for planning approval for radiata pine plantation at East Nannup 2 & Kearney 4:

Location	Deposited plan	Nett Ha Pine
Lot 137	DP 246151	32.6 ha
Lot 83	DP 23898	10.7 ha
Lot 86	DP 99143	43.1 ha
		86.4 ha

The proposed planting layout, showing tree areas, fire control information, access and other relevant information is attached in the Plantation Management Plan and shown on the Establishment map.

The Forest Products Commission (FPC) conducts all operations in accordance with the Code of Practice for Timber Plantations in Western Australia and the Guidelines for Plantation Fire Protection, and is certified under the Australian Forestry Standard®.

The FPC commits to the following in relation to the proposed plantation:

- The provision of a harvest management plan 2 years prior to any harvesting event
- Reimbursement to the shire of costs relating to the repair of shire roads where damage has resulted from heavy vehicle usage associated with management of the plantation

It would be greatly appreciated if you could have this proposal considered at the next appropriate meeting of Council and advise me of the outcome at your earliest convenience.

Should you have any queries in regard to this application please contact me on the above numbers.

Yours sincerely

Jenieka Crombie-Wilson Forester Forest Products Commission, Collie 07/06/2017







FPC421

Plantation Management Plan Private Property

Landowners: P&M Lindsay

East Nannup 2 & Kearney 4

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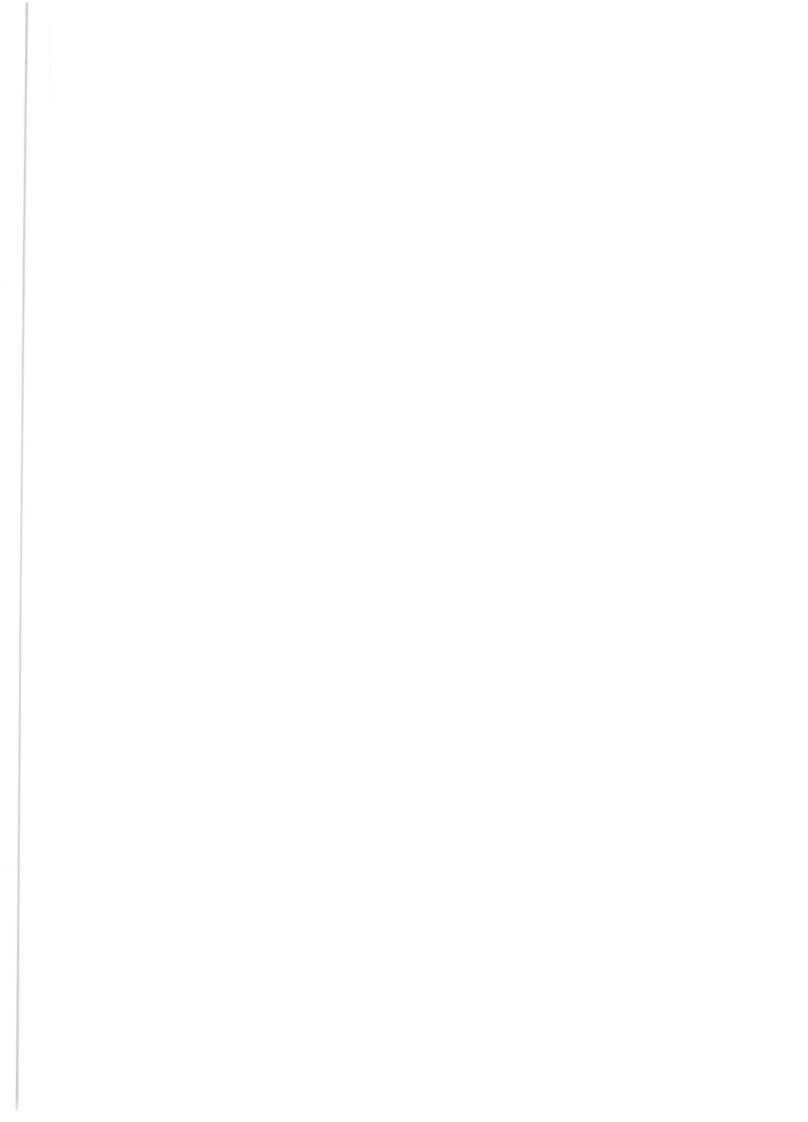


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All relevant maps and plans are attached.

The following maps and plans are attached:

Map 1:

Plantation Establishment map (P2017)

Table 1:

Guidelines for applying operation restrictions due to predicted high fire danger

Procedure 1: Contractor Procedure F1, Fire Requirements

Procedure 2: FPC's Burn Prescription

References:

- Code of Practice for Timber Plantations in Western Australia (FIFWA 2006)
- Guidelines for Plantation Fire Protection (FESA 2011)
- Local Authority Annual Firebreak Orders
- WA Planning and Development Regulations Local Planning Schemes (2015)
- WAPC SPP 3.7 Planning in Bushfire Prone Areas (2015)
- FPC Plantation Manuals, Procedures, Technical Specifications & Work Instructions
- Code of Practice for the use of agricultural and veterinary chemicals in Western Australia (2005)
- Forest Products Act WA (2000)
- Carbon Rights Act (2003)
- Environmental Protection (Clearing of Native Vegetation) Regulations (2004)
- Wildlife Conservation Act (1950)
- Environmental Protection and Biodiversity Conservation Act (1999)
- Soil and Land Conservation Act (1945)
- Bush Fires Act (1954)
- Occupational Health and Safety(1984)
- Safety and Health Code for Native Forest / Hardwood Logging and Plantation Logging (2006)





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1. INTRODUCTION

Nannup landowners Mr Michael and Mr Peter Lindsay own a property 6km southeast of the Nannup town site on the East Nannup Rd and propose to develop 86.4 ha of softwood timber in partnership with the Forest Products Commission (FPC) of WA. The three parcels of land have previously been utilised for timber in recent years and the landowners wish to maintain this land use in line with the Nannup Shires local Planning Scheme No 3.

Plantation land use is recognised as a Bush Fire Prone land use and such is subject to SPP 3.7 (2015), SPP2.5 Rural Planning (2016) and LPP 021 Bushfire Management. This Plantation management plan outlines how these responsibilities will be met by the landowners in conjunction with the FPC.

Engagement with stakeholders is an integral part of the FPC's operations and is embedded in its core values.

Stakeholders are those people and organisations who can influence FPC's outcomes, have an interest in, or are affected by the FPC's activities. Effective stakeholder engagement assists the FPC to achieve an environmentally sustainable, renewable and commercially viable forest products industry. It is also essential to ensure stakeholders' needs and interests are consistently, transparently and meaningfully considered in FPC's activities and to ensure the success of ongoing operations.

The plantations will be secured by FPC on behalf of the state of WA for a minimum of 30 years in accordance with the *Forest Products Act WA (2000)* under a Timber Share farming Agreement (*Profit a Prendre*). This document will be lodged along with a deposited plan with the registrar of titles at Landgate WA

This document outlines the following in relation to this plantation:

- 1. Introduction
- 2. Land information
- 3. Plantation Concept Plan
- 4. Tree Farm Tending Plan
- 5. Fire Management Plan
- 6. Timber Harvesting Plan (interim)
- 7. Authorisation

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2. LAND INFORMATION

2.1 Area

The properties are located approximately 6 km southeast of Nannup along East Nannup road. The three locations represent approximately 86.4 ha of proposed Pinus radiata plantation and are situated adjacent to the states softwood plantation (Folly).

Location	Deposited plan	Nett Ha Pine
Lot 137	DP 246151	32.6 ha
Lot 83	DP 23898	10.7 ha
Lot 86	DP 99143	43.1 ha
		86.4 ha

The freehold land is zoned for the purpose of agriculture, there are several plantations established in the nearby area.

The property is located in the Hardy Estuary – Blackwood River water catchment area having an annual rainfall of approximately 840 mm. This is not a Public Drinking Water Source Area (PDWSA)

2.2 Locality Map and Access roads

There is a Plantation Establishment map attached to this management plan that defines the extent of the proposed plantation in the context of neighbours and existing roads. Lot 137 is immediately adjacent to FPC's Folly Plantation and all access is via the road network to the east through the existing plantation and off Lindsay Rd that forms the perimeter of the existing state owned land. Lot 83 is accessible via an easement south onto East Nannup Rd and also off Lindsay Rd to the north of this location. Lot 86 is immediately south of East Nannup Rd and has several access gates into the property and an internal network of access roads used previously for plantation harvesting and management.

2.3 Natural features

2.3.1 Significant landscapes, streams, rivers, lakes, ponds, swamps, drains etc

A field assessment of the property has been completed by FPC staff with the landowner to identify any significant landscape features. The general landscape features of the property will be maintained and the proposed plantation will only be established in areas where previous plantations were grown. All remnant vegetation will be retained and defined waterways will be excluded from establishment and left undisturbed.

There are also a number of reliable dams/soaks throughout the properties that will be maintained with minimal earth breaks of 6m surrounding them to ensure access in the summer months.



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2.3.2 Principal soil types

The principal soil types consist of e.g. loamy duplexes (loam and clay loam over clay) with some areas of discontinuous granite and small pockets of gravel.

2.3.3 Areas of native vegetation with high or low natural integrity

There are isolated patches of slightly degraded Jarrah woodland from previous grazing within the proposed planting area and these areas will be retained as remnant vegetation.

2.3.4 Cultural and heritage values

The following actions have been taken to determine the presence of cultural and heritage sites on the property:

- The Shire's Municipal Historical Inventory has been checked for the presence of significant values;
- A search for Heritage Council registered sites has been completed;
- Department of Parks and Wildlife (DPaW) and/or Department of Indigenous Affairs (DIA) database's have been checked for registered indigenous sites;
- The owners have been consulted to identify cultural sites known to them.

No cultural sites located have been identified within 1 km of the planting area.

2.3.5 Threatened and Priority Species and Ecological Communities

Where activities related to this plantation are likely to directly or indirectly affect threatened and priority species of flora, fauna and ecological communities, the following Acts, Regulations and Plans will be complied with:

- Environmental Protection (Clearing of Native Vegetation) Regulations (2004)
- Wildlife Conservation Act (1950)
- Environmental Protection and Biodiversity Conservation Act (1999)

DPaW's FMB database has been checked with no threatened and priority species identified within 1 km of the proposed planting areas.

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2.4 Improvements

2.4.1 Buildings

A single Shed on Lot 86 is the only structure on the properties.

2.4.2 Roads, bridges, creek crossings

Unsealed road/track systems exist throughout the properties that provide adequate access during establishment and ongoing operational management of the plantation. A small creek crossing exists on Lot 83 and is serviceable to light traffic only. No further construction of access routes will be required during the establishment and management phase of the plantations however additional road surface upgrade may be required

once the harvesting phase commences to allow safe extraction of timber.

Fences, gates, powerlines, Telstra cables and dams 2.4.3

Fences are located both within and surrounding the properties. The plantation area will be fenced with access gates identified on the establishment map. Perimeter fences are adequate for stock exclusion from the planting area from neighbouring properties.

Power line easements

There is one power line within the proposed planation area on Lot 86, a firebreak consistent with Western Power guidelines will be left unplanted, as shown on the attached Establishment map.

Communication cables

There are no underground communications lines present within the planting area that have been either identified through ground truthing or in discussions with the landowner.

Water Supply Pipes

There are no water supply pipes within the proposed planting area.

2.4.4 Sensitive Areas

Identification of sensitive areas has occurred by completing a site inspection, speaking with the owner, interpreting aerial photographs and checking relevant databases.

Sensitivities that have been identified include the immediate neighbours on Lot 85, Lot 74, Lot 42 and Lot 84 and these will form the basis of this plantation's stakeholder data base and will be consulted and formally notified of plantation operations as they are scheduled to occur.

The status of sensitive areas and neighbours and the requirement to undertake precautionary measures will be reviewed prior to any spray event, to ensure measures are current and appropriate.

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3. PLANTATION ESTABLISHMENT PLAN

The proposed plantation seeks to maximise commercial viability while ensuring that environmental, social, aesthetic and cultural values are not compromised. Careful planting design and establishment aims to redress environmental problems associated with rising water tables and erosion issues.

3.1 Species to be planted and source of stock

The site is to be planted with Pinus Radiata seedlings sourced from the FPC Manjimup Nursery.

3.2 Areas to be planted, compartment sizes

The Establishment map details the size of the compartments ranging from 2.2 to 13.2 hectares These sizes are considerably smaller than the maximum limits recommended *Guidelines for Plantation Fire Protection (2011)*

3.3 Access roads and firebreaks

Access roads and firebreaks are shown on the Establishment map. External/perimeter firebreaks will be 15 metres wide with 6 metre wide internal firebreaks. Firebreak maintenance to local authority and industry standards is the responsibility of the landowner under this agreement and will be assessed annually by FPC to ensure they conform with LGA and FPC standards.

3.4 Site preparation and planting technique

Most areas will be machine mounded over old stump alignments, some areas are likely to be spot cultivated with a "braake cultivator" reducing disturbance to topsoil to minimise risk of erosion while still providing an adequate seedling bed.

Trees are to be manually planted by FPC contractors in June/July/August 2017 with a stocking rate to be applied of 1250 seedlings per hectare (sph) (a spacing of 2m×4m).

Seedlings will be supplied in boxes directly from the FPC West Manjimup Nursery. Boxed seedlings will be stored in a shed or under a tarp when in the field, prior to planting. FPC planting contractors will be responsible for transporting seedlings from a central distribution point within the property to sections within the proposed planting area by 4x4 utilities and All-Terrain Vehicles (ATV) motorbikes as approved by FPC.

3.5 Direction of planting lines in relation to contours and natural drainage

The planting areas consist of free draining loams without significant gradients in the high rainfall zone; therefore the erosion potential has been assessed as being relatively low. Planting lines follow original stump lines in most cases across the contour to facilitate extraction to existing access tracks and to minimise potential for erosion events.

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3.6 Description of weed control methods and buffer zones

Weed control will be carried out with the use of pesticides applied by FPC contractors with appropriate health department licences.

Depending on the weed species present and those predicted to germinate during the establishment phase, broad ground applications will be used where possible however aerial applications may be considered where access is restricted and application window is reduced. The status of sensitive areas/neighbours and the requirement to undertake precautionary measures will be reviewed prior to a spray event, to ensure measures are current and appropriate.

All prescriptions to be applied will adhere to FPCs technical specifications that are within pesticide label rates and have AVPMA permit approval for Forestry applications in WA.

3.7 Control of vermin and declared weeds

The site has been checked for the presence of vermin and it is anticipated that there will only be a minor impact on the planted area from rabbits & kangaroos.

3.8 Clearing of woody vegetation (native or exotic species), including paddock trees to be removed.

The removal of the current standing 2 year old *E. globulus* regrowth and post-harvest *Pinus* radiata debris will be removed in preparation for planting. Heaping and burning of debris will be completed in line with local fire season restrictions and will be carried out in autumn. All adjacent stakeholders including the Shire will be notified prior to and on the day of burning through FPC's Prescribed Burn Plan.

Please see attachment: Procedure 2 – FPC's Burn Prescription

No areas of remnant vegetation, notifiable under the Soil and Land Conservation Act of Western Australia are to be cleared as part of the proposed planting.

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PLANTATION MANAGEMENT PLAN PRIVATE PROPERTY

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4. TREE FARM TENDING PLAN

4.1 Fertilising schedule

FPC staff will take soil samples prior to planting to establish the need to apply additional fertilizer to the three sites. As all areas are coming out of a timber rotation there may be the need for an application shortly after establishment in the first year.

FPC will monitor the progress of the plantation over its lifetime and will prescribe fertiliser applications if nutrient deficiencies are identified from foliar sample analysis of retained stems and/or soil sampling

4.2 Weed management

Weed status will be monitored on a regular basis in the initial 6-7month establishment period leading into the summer months. Should additional planting be required in the 2nd year of establishment, Weed growth will be addressed on a needs basis with selective herbicides approved for Forestry use in WA and applied within FPC technical specifications.

4.3 Monitoring and contingencies for disease and pests

Plantings will be monitored on a weekly basis during the period September through to January during the first year after establishment and 3-6 monthly in subsequent years. Pests will be controlled as and when required using licensed pesticides approved for Forestry use in WA and applied by operators operating under all specifications as required by relevant authorities and acts.

4.4 Road and Firebreak maintenance

Firebreak maintenance to local authority and industry standards is the responsibility of the landowner under this agreement and will be assessed annually by FPC to ensure they conform with LGA and FPC standards. (*Refer: Fire Management plan responsibilities*)

4.5 Grazing strategy

The owners currently graze livestock on some locations however this will cease prior to and for a 3-4 year period after planting.

Following establishment, the site will be assessed to determine when the trees are of a height to allow for grazing by livestock. All associated grazing would be encouraged by FPC to reduce the fire hazard by keeping grass fuels to a minimum and generally occurs after year 3 depending on plantation development.

4.6 Firebreak Pruning

Plantation edges and access roads will be monitored by FPC staff with low/high pruning carried out on trees at age 3-5yo to ensure they conform with LGA and FPC standards.

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5. FIRE MANAGEMENT PLAN

The objective of the Fire Management Plan is to implement the infrastructure and systems in place to prevent fires entering or escaping from plantations and to determine the operational response in the event of a wildfire. It aims to firstly mitigate risk(s) and provide a framework for responders if a fire does occur.

All fire control activities must adhere to the *Bush Fires Act (1954)* and are guided by the *Guidelines for Plantation Protection (2011 DFES)* Forest Industry document.

5.1 Landowner property details

Name	Peter James Lindsay and Michael James Lindsay
Address	19 Dunkley St, Capel WA, 6271
Phone Number	0427 561 173
Location Number (s)	Lot 137 on deposited plan 246151 Lot 83 on deposited plan 23898
Species of Trees Planted	Pinus radiata
Total Area Planted	32.6 ha
Previous Land Use and Condition	Ex softwood and hardwood plantation
Adjacent Land Use	Grazing farmland to the west and state softwood plantation to the east

Name	Michael James Lindsay	
Address	19 Dunkley St, Capel WA, 6271	
Phone Number	0427 561 173	
	Lot 86 on diagram 99143	
Location Number (s)	Lot 83 on deposited plan 23898	
Species of Trees Planted	Pinus radiata	
Total Area Planted	53.8 ha	
Previous Land Use and Condition	Ex hardwood plantation	
Adjacent Land Use	Hardwood plantations, cattle grazing, short stay accommodation and small on farm apiary business	

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5.2 Property details of neighbouring locations

NAME	ADDRESS	PHONE NUMBER	LOCATION: NUMBER(S)
Michael Lindsay	19 Dunkley St Capel 6271	0427 561 173	70, 81
Patricia Fraser	PO Box 14, Nannup WA 6275	9756 1112	71, 73
Simon Green	Lot 85 East Nannup Rd, Nannup 6275	9756 0900	85
Graeme Ness	East Nannup Rd, Nannup WA 6275	9756 1562	74
Thomas Persey	PO Box 97, East Nannup WA 6275	9756 1188	41,42, 43
Wade Mazzucchelli	39 Gemini Way, Madeley WA 6065	No information provided by Shire	82
Department of Parks and Wildlife	Southwest Highway Kirup	9731 6232	934

5.3 Local fire agencies

AGENCY	ADDRESS	PHONE NUMBER	CONTACT PÉRSON/ POSITION
FPC Nannup	Warren Rd Nannup	9756 3788	Work Centre Manager
FPC Bunbury	Robertson Drive	9725 5288	Regional Manager
DPaW District	Blackwood/Kirup	9731 6232	Duty Officer
Shire Office - CESM	Nannup	9756 1018	Rob Bootsma
Chief Fire Control Officer	Nannup	0427 975 611	Robin Mellema
Fire Brigade	East Nannup	9756 1129	Vic Lorkiewicz
Department of Fire & Emergency Services	Lower South West	1800 198 140 9771 6820	Duty Coordinator / COMCEN

5.4 Risk of ignition

Potential ignition sources are mainly from lightning strikes, adjoining roads, recreationists and escapes from burning operations on surrounding lands.

FPC, with DPaW have a demonstrated comprehensive daily fire management notification system for plantation harvesting operations. This response is consistent with *Guidelines for*

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Plantation Fire Protection with all FPC operations also conforms with the DPaW's daily fire risk and operational restrictions.

Please refer to attachment: Table 1 outlining guidelines for applying operation restrictions due to predicted high fire danger and attachment: Procedure 1 – Contractor procedure F1, Fire Requirements

5.5 Detection of fires

FPC has a formal Fire Memorandum of Understanding (MoU) with DPaW across the Southwest that ensures the plantation assets are covered. This agreement ensures that FPC plantations/assets on private lands within 3km of the DPaW managed estate will fall into the DPaW detection (including Tower men and aeroplane spotter flights), notification and automatic response on behalf of FPC. FPC staff are imbedded in this DPaW response effort at various levels in many situations.

In the event of a fire on freehold private lands the Shire Chief Fire Control Officer would be immediately notified by the DPaW Duty Officer as part of the initial response. FPC Management would also be automatically notified by DPaW to initiate an integrated response between the landowner, local authority and DPaW resources depending on the fires predicted impact and resources required to manage the incident.

5.6 Location of fire control equipment

The FPC with DPaW has access to significant fire resources via operational agreements.

- > P&W Kirup has 5x Fire Truck 2000 L units, 2 x Bulldozers, 1x Loader 4x Light units
- > P&W Nannup has 3 Fire Truck 2000 L units + access to seasonally contracted machines
- > FPC Nannup/Bunbury has 1x 2000Lt Fire truck, 6 x 450 Light units with trained / experienced personal.
- > FPC Contractors with machinery suitable for fire line construction and suppression

The FPC is a signatory to the FIFWA Plantation industry Agreement which provides access to significant resource from 9 Plantation companies with suppression equipment and DFES/DPaW trained personal if required.

Through communication with the Nannup Shire, the FPC has established that the Shire has 2 graders, 1 x 14,000L water tanker and 1 x front-end loader, all available for use in community fire emergencies.

The East Nannup Bush Fire Brigade is the closest local brigade with 1 x 2.4 and 5 x 600L fire units.

The local landowners have 600L fire units, located at various locations throughout the shire.

5.7 Initial attacks on fires

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Under the FPCs MoU with DPaW a fire in the proposed plantation would demand an automatic immediate response from DPaW resources in Nannup and Kirup via the rostered Duty Officer. This could also trigger the use of aerial water bombing support depending on early status of the fire and it potential to spread rapidly. Nannup airstrip is part of DPaW's water bomber forward of control points allowing for minimal turnaround time in aerial suppression.

Experienced personnel from DPaW/FPC and Brigades will assess the fire behaviour and coordinate an appropriate response to address the following values in order of priority.

- 1. Human life:
- 2. Community assets, property or special values (including environmental values);
- 3. Cost of suppression in relation to values threatened.

With fire behaviour and all values considered a response strategy should follow this order of priority as a guide;

- 1. Direct attack on head fire where resources and conditions allow for safe suppression.
- 2. Indirect attack on headfire by extinguishing flank fire working towards the headfire;
- 3. Limit fire spread to pre-determined internal strategic firebreaks;
- 4. Limit fire spread to compartment breaks;
- 5. Limit fire spread to property boundary firebreaks:
- 6. Fall back to neighbouring properties, roads or where fire can be safely extinguished.

5.8 Fire breaks

Firebreaks will be constructed and maintained in accordance with *LGA Regulations* and the *Guidelines for Plantation Fire Protection (2011)*. The landowner will be responsible for maintaining firebreaks each year in September/October to ensure they meet local government and Industry guidelines prior to the fire season. A mineral earth brake of 15m on external boundaries and 6m on internal access roads will be required to be maintained by the landowner and will be monitored by FPC staff leading into the fire season.

5.9 Method of road, track and firebreak maintenance

Firebreaks and access roads already exist on the property and these will be graded / sprayed accordingly. Firebreak maintenance to local authority and industry standards is the responsibility of the landowner under this agreement and will be assessed by FPC staff to ensure they conform with LGA and FPC standards.

5.10 Water supplies

Existing water points will be maintained to provide permanent water within a 20 minute turnaround time. There are dam sites on both properties that are reliable during summer months and other options close by on East Nannup Rd. There is also a large dam on an adjacent location owned by the Lindsay family that will service fire suppression needs. The FPC has proposed in conjunction with the landowner to upgrade an already established water point on the western side of section 1 (please refer to – Section 1 of the attached

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FPC421

Establishment Map) Currently a small pond holding water with a spring supplying continuous water. FPC's intention is to upgrade access along northern boundary into water point and enlarge into a dam suitable for firefighting use through summer

The landowner is also proposing a standpipe with the local brigades either on his property below the sheds on the old road alignment or possibly at the junction of Uranium Rd /East Nannup Rd.

5.11 Direction indicators of water points, road signs and other features

All dams and other sources suitable for use as water points are marked on the establishment plan for this plantation.

Water points will be signposted with directional markers in the field to assist with locating in a fire event once the plantation is developed.

5.12 Measures to protect powerlines, gas pipelines and Telstra Cables

Plantation establishment will be adhere with all public utilities guidelines that determine easements be left around pipelines, power lines and cables. A significant powerline dissects the proposed plantings on Lot 137 crossing through the property from east to west. An 80m easement (40m from centre line each direction) will be left under this line as required for infrastructure of this level conforming with *Guidelines for Plantation Fire Protection (FESA 2011)*.

5.13 Surrounding fuels

Adjacent fuels to the proposed plantation consist of a mix of pastured grazing paddocks, native vegetation, pine and eucalypt plantations. At this stage there are no plans to carry out any fuel reduction burning on these properties. FPC will be willing to work in conjunction with LGA's and brigades to assist in any burning off surrounding the plantation.

During planned harvesting activities the FPC will harvest all available product (as the market allows) to reduce the amount of residue and therefore fuel load left on site at the completion of harvesting.





FPC421

TIMBER HARVESTING PLAN

6.1 Location of harvesting operation

Harvesting operations will occur over the entire area at intervals over a 30year period as per 6.2. Detailed harvesting plans will be developed by FPC 2yrs prior to any harvesting commencing with haulage routes and access roads being confirmed in consultation with the Shire and in accordance with the *Code of Practice for Timber Plantations Western Australia* (FIFWA 2006).

6.2 Harvest Schedule (to be confirmed prior to operations)

	Softwood Rotation	Age	Year
-	First Thinning's(T1)	Yr 12/13	2030
-	Second Thinning's (T2)	Yr 18/20	2036
-	Third Thinning's (T3)"optional"	Yr 24/45	2042
-	Final clear fell (CF)	Yr 30/32	2047

6.3 Harvesting operations

Harvesting will generally be carried out using conventional timber harvesting equipment which consisting of mechanical harvesters and forwarders for extraction and loading on to trucks. Initial thinning operations will occur around year 12 and reduces the stocking rate by 40-50% to 750sph and extraction systems will remove every 5th row to allow machine access. The second thinning will see the stocking reduced by similar amounts with a final crop retained at 200-250 trees/ha depending on site capacity. Should the site yield support a third thinning prior to clear fall, all extraction systems will be utilised as in the first and second thinning.

Harvesting will adhere to FPC Procedure 68 – Stakeholder engagement.

6.4 Machinery and transport

With further industry innovation over the plantation rotation, systems may alter however the current industry standards are as follows:

- Machine harvesters tracked excavators fitted with a felling/debarking head
- Forwarders all wheel drive rubber tyred tractor
- Chipper machine used for reducing wood into smaller woodchips
- Truck configurations these are variable and are dependent on accessibility of sites as well as Local Authority regulations and infrastructure capacity.

6.5 Environmental Measures

Harvesting operations will comply with all aspects of the Code of Practice for Timber Plantations in Western Australia (FIFWA 2006).

FPC operations are consistent with and managed under the AFS/01-21-13 system that requires monitoring and measurement of operational performance **a**gainst stringent environmental **s**tandards.

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All roads will be maintained during and after harvesting operations to minimize erosion, turbidity and protect water quality. All roads will be left in a state the same or better than prior to operation commencement.

The risk of introducing or spreading pests or diseases via harvesting activities will be assessed prior to harvesting and appropriate hygiene measures will be adopted as required for the area. Meeting the guidelines as stipulated in *Code of Practice for Timber Plantations in Western Australia (FIFWA 2006)*.

6.6 Safety

All associated operations will be as safe as possible and comply with *Occupational Health and Safety* and the *Safety and Health Code for Native Forest/ Hardwood Logging and Plantation Logging* will be observed. The AFS system requires operational management reporting and measurement in relation to safe working practices for its staff and contractors through the chain of custody protocols and legislation.

APPENDIX

7. AUTHORISATION

Management Plan Prepared by Forester Operations:

Adaption

216117

Jenieka Crombie Wilson

Endorsed by FPC Establishment Manager

26117

Graeme Hobson

Approved by: Regional Operations Manager - Central

616117

Joeri Mak

Final authorised copy filed at: FPC Bunbury

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FPC421

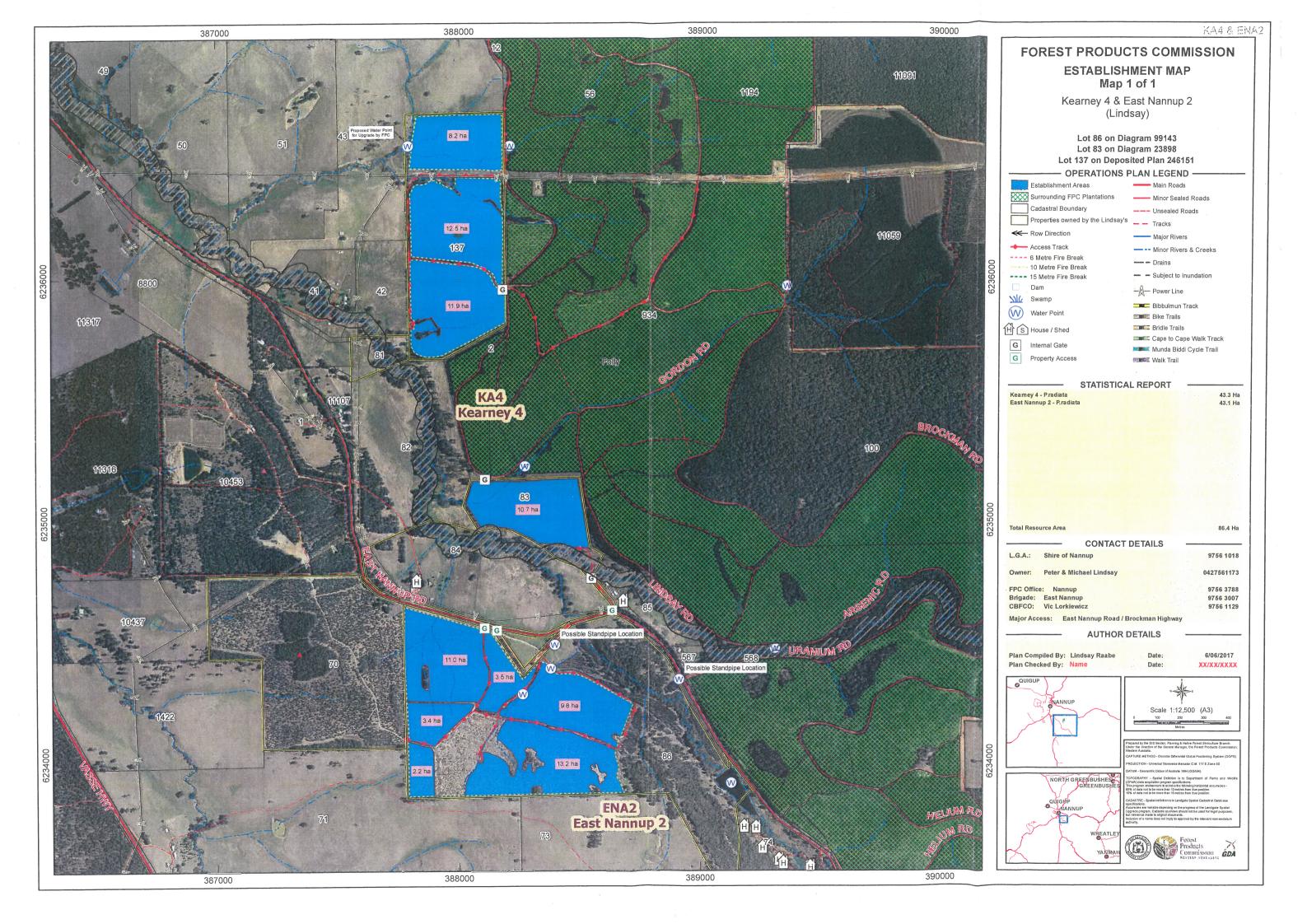
Copy/s sent to:

Landowner

Landowner
Shire of Nannup
Department of Parks & Wildlife, Blackwood Region

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GUIDELINES FOR APPLYING OPERATION RESTRICTIONS DUE TO PREDICTED HIGH FIRE DANGER 'SAMPLE ONLY'

			Perth Hills / Central Softwo	ood Plantations	
Fire Danger Index (FDI)	0 - 60	60 - 100	101-140	141+	Local Government Harvest and Vehicle Movement Ban
↓ Hazard Level ↓			High Risk Operations (Steel tracked machines, harvesters	s, excavators, bull dozers, chainsaws)	
Low site fire hazard Ground prepared for establishment (windrowed, heaping, crusher roller, mounded) Areas recently burnt < 3 years adjacent or within operational area		Minimum of 1 light unit / machine	Stop Unless: Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and		
High site fire hazard Heavy fuel loadings Extreme site fire Hazard Steep slopes > 14 degree Sites containing exposed rock Sites within very high fuel loads	Minimum of 1 light unit per machine	Stop Unless: Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and	inspect the site for 1 hour after machine comes to rest. Cease operations and inspect the site for 1 hour after machine comes to rest.	Cease operations and inspect the site for 1 hour after machine comes to rest.	Cease operations and inspect the site for 1 hour after machine comes to rest.
(includes cured harvesting debris / red tops)		inspect the site for 1 hour after machine comes to rest.			
↓ Hazard Level ↓			Wedium Risk Operations (Rubber tyred & rubber tracked machines, skido	ders, forwarders, front end loaders, in-forest chipping)	
Crow site fire hazard Ground prepared for establishment (windrowed, heaping, crusher roller, mounded) Areas recently burnt < 3 years adjacent or within operational area		Minimum of 1 light unit / machine Stop Unless:	Stop Unless:	Cease operations and inspect the site for 1 hour after machine stops work. EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned	
High site fire hazard . Heavy fuel loadings		Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Two light units on site.	Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and	light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest	Cease operations and inspect the site for 1 hour after machine comes to rest.
Extreme site fire Hazard Steep slopes > 14 degree Sites containing exposed rock Sites within very high fuel loads (includes cured harvesting debris / red tops)	Minimum of 1 light unit per machine	Stop Unless: Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and inspect the site for 1 hour after machine comes to rest. EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest	inspect the site for 1 hour after machine comes to rest. EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest	Cease operations and inspect the site for 1 hour after machine comes to rest.	
↓ Hazard Level ↓			Low Risk Operations (Graders, light vehicles & trucks on	· · · · · · · · · · · · · · · · · · ·	
Low site fire hazard Ground prepared for establishment (windrowed, heaping, crusher roller, mounded) Areas recently burnt < 3 years adjacent or within operational area High site fire hazard Heavy fuel loadings	No restrictions	No restrictions	No restrictions	Stop Unless: Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and inspect the site for 1 hour after machine comes to rest EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest. Cease operations and inspect the site for 1 hour after machine stops work. EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest.	Cease operations and inspect the site for 1 hour after machine comes to rest.
Extreme site fire Hazard Steep slopes > 14 degree Sites containing exposed rock Sites within very high fuel loads (includes cured harvesting debris / red tops)			Stop Unless: Operator can phone / radio contact supervisor (Supervisor in phone contact with DPaW Duty Officer and FPC). Minimum of 1 manned heavy duty fire unit and a minimum of 1 light unit/ machine, to be stationed on site and to remain and inspect the site for 1 hour after machine comes to rest. EXCEPTION: Loading and transporting logs from a cleared break or landing is permitted providing continuous radio contact between the DPaW Duty Officer and FPC. Minimum of 2 manned light units to be stationed on site and to remain and inspect the site for 15 minutes after machine comes to rest.	Cease operations and inspect the site for 1 hour after machine comes to rest.	Cease operations and inspect the site for 1 hour after machine comes to rest. Exception: Rubber tyred vehicles travelling along formed roads. Does not include machinery conducting road maintenance.
These restrictions are a guideline only. The Harvesting Manager may consider further restrictions if a particular situation warrants	1		Definitions On site - Access ignition point within 5 mins Manned heavy duty (1 x operator) - A 4 wheel drive truck with 2,700 Light Unit - 4 wheel drive vehicle with 400 litres of water & 5 hp pumple Log Landing - Refer to Procedures and Manuals These guidelines do not apply to fire suppression activities.		

Version control: V01/October2015 Authority: Fire Coordinator Responsible Officer: Fire Coordinator Security classification: Staff in confidence Uncontrolled when printed

CONTRACTOR PROCEDURE F1 Fire requirements



. PURPOSE / OBJECTIVES

- 1. Provide the skills and knowledge to carry out on-site fire suppression with contractor equipment.
- 2. Minimise the chance of fire or damage that an uncontrolled fire may have on life and property.

2. PROCEDURE

The Contractor must:

- Comply with the Bush Fires Act 1954, associated Regulations 1954 and the Forest Industries Federation Western Australia's (FIFWA) Safety and Health Code for Native Forest / Hardwood Logging and Plantation Logging, Section 10.
- 2. Adhere to this procedure during proclaimed limited burning times (both the restricted and the prohibited burning times) or when the FPC deems the fire season to have commenced, whichever occurs first.
- 3. Ensure all personnel and equipment complies with this procedure. Failure to comply may result in the suspension of services until the fault is rectified.
- 4. Take all necessary precautions to prevent the occurrence or spread of fire in their worksite.
- 5. Not light fires in any forest area without the permission of the FPC (CLMR 2002, 39).
- 6. Notify the Authorised Officer of their intent to work on weekends or public holidays on the preceding work day. The FPC will determine if the proposed work can occur.
- 7. Monitor the State's emergency broadcaster (ABC radio) and the Department of Fire and Emergency Services website (http://www.dfes.wa.gov.au/totalfirebans/Pages/default.aspx) for any Local Government imposed bans.

The Authorised Officer must:

(For all Operations on Parks and Wildlife managed land)

- 8. During the Restricted Fire Danger Period complete the appropriate form
 - FPC145 Summary of FPC forest operations restrictions due to predicted high fire danger -Native Forest
 - FPC146 Summary of FPC forest operations restrictions due to predicted high fire danger -Swan Coast Softwood Plantations
 - FPC147 Summary of FPC forest operations restrictions due to predicted high fire danger -Perth Hills / Central Softwood Plantations
- 9. Notify the contractor of any operational restrictions based on the predicted forest Fire Danger Index (FDI).
- 10. Notify the Contractor if their operation is suspended for the whole or part of the duration of a fire event.

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CONTRACTOR PROCEDURE F1 Fire requirements



- 11. Advise the Manager of the relevant Department of Parks and Wildlife (P & W) District of the intended worksite location of Contractor(s) during the Restricted and Prohibited period.
- 12. Consult with the P & W Duty Officer regarding the Contractor's intention to work on weekends or public holidays and any fire related requirements that may be necessary.
- 13. Determine whether the proposed work can occur, based on the consultation with the P & W Duty Officer

The Authorised Officer must:

(For Operations on Private Property)

- 14. Notify the contractor of any operational restrictions based on imposed Total Fire Bans, Local Government Harvest and Vehicle Movement Bans, or current fire events.
- 15. Provide the contractor with contact details for the relevant Chief Bush Fire Control Officer (CBFCO) and Captain of the brigade area in which they are working.

2.1 Vehicles and equipment

The Contractor must:

- Ensure all vehicles and equipment (including chainsaws) entering the forest must have:
 - Spark arrester fitted to the exhaust pipe (BFR 1954 24A.5(b)).
 - A sound exhaust system maintained in good working order (BFR 1954 24A.5).
 - A fire extinguisher in a sound and efficient condition; defined as a container filled with at least 7.5 litres of water and has a pump capable of discharging that water (BFR 1954 3).
 - · A fire rake or shovel.
 - For graders and bulldozers: exhaust systems that discharge emissions vertically upwards (BFR 1954 37A(b)).
- 2. Light vehicles must remain within 10 m of roads.
- 3. Daily machine start-up procedures should include a check that the machine is clean of combustible material, particularly the spaces between the engine and engine guards.

2.2 Fire-fighting appliance

During both the prohibited and restricted burning times the Contractor must:

Provide on-site, and maintain in good working order, a mobile fire-fighting unit comprising of a full water tank with a minimum capacity of 400 litres and / or any additional equipment identified in the Guidelines for Applying operational restrictions.

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CONTRACTOR PROCEDURE F1 Fire requirements



- 2. Place the fire-fighting unit within 500 m of any machines operating.
- 3. Ensure all personnel at the worksite can safely operate the fire-fighting unit.

2.3 Re-fuel sites

The Contractor may:

1. Establish in any forest area one fuel dump per harvesting unit on a site and of a size approved by the Authorised Officer but not exceeding 'Minor Storage' limits set in the Dangerous Goods Safety Act 2004. The ground around the dump will be clear at all times of vegetation or flammable material for a minimum distance of six (6) metres. Re-fuel sites will comply with all environmental requirements (refer to Contractor procedure E3 – Environmental compliance).

The Contractor must:

2. Not smoke within six metres of the closest point of a fuel dump.

2.4 Smoking

1. Is prohibited in all forest operations, except where the ground has been cleared of all vegetation of flammable material.

2.5 On-site maintenance - Hot Works

The Contractor must:

- Obtain authorisation from the Forest Products Commission (FPC) to conduct on-site maintenance during the fire season.
- Not undertake hot works on days when a Total Fire Ban has been imposed for the area of operation.
- Only conduct in-forest maintenance involving hot works when:
 - There is at least one fire-fighting unit on-site; and
 - The location is surrounded by a five (5) metre firebreak cleared of all combustible material.

The Authorised Officer must:

- Consult with the Manager / Duty Officer of the relevant P & W District of the intended timing and location of any hot works authorised during the Restricted and Prohibited period, for work on P & W-managed land.
- 5. Notify the Contractor if their operation is suspended for the whole or part of the duration of a fire event.

2.6 Fire suppression on or near the worksite

The Contractor must:

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CONTRACTOR PROCEDURE F1 Fire requirements



- 1. Notify the P&W district office and the nearest FPC office as soon as practicable after the start of a fire at the contact numbers in Table 1. Phone 000, <u>only</u> if there is imminent danger to life or property.
- 2. Ensure that machine operators conform to the minimum standards for Personal Protective Equipment (PPE) for fire operations as outlined in the P & W Standard Operating Procedure 73.

Table 1: DPaW district office and FPC office phone numbers

P & W District Office	Phone number
Swan Coastal (Wanneroo)	9303 7700
Perth Hills (Mundaring)	9290 6100
Perth Hills (Jarrahdale)	9526 1222
Perth Hills (Dwellingup)	9538 0000
Wellington (Collie)	9735 1988
Blackwood (Busselton)	9752 5555
Blackwood (Kirup)	9731 6232
Donnelly (Pemberton)	9776 1207
Frankland (Walpole)	9840 0400
South Coast (Albany)	9842 4500
South Coast (Esperance)	9083 2100

FPC Office	Phone number
Albany	9845 5630
Bunbury	9725 5288
Carnarvon	9941 4930
Collie	9735 1000
Esperance	9071 7255
Gnangara	9302 7488
Harvey	9782 4444
(algoorlie	9088 6030
Kensington	9363 4600
Manjimup	9777 0988
Vannup	9756 3788

- 3. Endeavour to suppress a fire starting on, or in the vicinity of, the worksite until fire crews arrive.
- 4. Be competent in and able to use the on-site suppression equipment to protect life and property and assist with the evacuation of personnel and equipment.
- 5. Pay for any costs incurred for suppressing a fire on their worksite that resulted from the Contractor's operations.

2.7 Guidelines for applying operation restrictions

- 1. Tables containing the guidelines for Plantations and Native Forest Operations are attached to this document and contained in the following tables, currently attached to the FPC145, FPC146 and FPC147.
 - Native Forest Operations Guidelines For Applying Operational Restrictions Due To Predicted High Fire Danger, and
 - Plantation Operations Guidelines For Applying Operational Restrictions Due To Risk Of Fire
 Northern Plantations

3. LEGISLATION AND OTHER REQUIREMENTS

- Bush Fires Regulations 1954 (BFR 1954)
- Bush Fires Act 1954 (BFA 1954)

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CONTRACTOR PROCEDURE F1 Fire requirements



- Dangerous Goods Safety Act 2004
- Forest Industries Federation Western Australia's (FIFWA) <u>Safety and Health Code for Native</u> <u>Forest / Hardwood Logging and Plantation Logging</u> (Section 10)
- Conservation and Land Management Regulations 2002 (CLMR 2002)
- Forest Management Regulations 1993 (FMR 1993)
- FPC Guideline Guidelines For Applying Operational Restrictions Due To Predicted High Fire Danger
- FPC Guideline Guidelines For Applying Operational Restrictions Due To Risk Of Fire Northern Plantations
- FPC145 Summary of FPC forest operations restrictions due to predicted high fire danger -Native Forest
- FPC146 Summary of FPC forest operations restrictions due to predicted high fire danger -Swan Coast Softwood Plantations
- FPC147 Summary of FPC forest operations restrictions due to predicted high fire danger Perth Hills / Central Softwood Plantations

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FPC PRESCRIBED BURN PLAN

District/Shire	Blackwood	d	Nannu	p
Name of Burn:	Kearney 4			•
Burn ID:	KEA4			
Location of Burn:	Lindsay Rd			
Compiling Officer:	Jenieka Crombie-Wilson			
Burn Area/Type:	84.4ha	Post-harvest heap bu	rn	
Season/year/month	Autumn	2017	A SE	May
Shire:	Nannup	Locality: 137, 83, 86	Restricte	ed period: ends 11/05/17

BACKGROUND

This burn area is within the Nannup Shire and owned by private land holdings. This area is ex farmland reforested in the 1990's and has more recently been occupied by commercial pulpwood plantation. The FPC, under agreement with the landowner will establish Softwood (Pine) plantations on this land to meet the WA Governments obligations to the timber industry.

PURPOSE OF BURN / STRATEGY

To reduce post-harvest slash fuels including regrowth and to create an ash bed condition for plantation re -establishment activities the following winter.

Burn only when moisture differential is present in surrounding forest fuels (SMC >25%)

Critical Stakeholders to be notified

Insert table of adjacent landowners and Shire contacts

Name/Agency	Contact Person	Contact Number	Prior to Burn (Initial)	Day of Burn (Initial)

ENDORSEMENTS / APPROVALS

Forest Products Commission FPC Area Manager I have prepared this prescription, prepared the burn area, met objectives to mitigate risk of escape and notified the appropriate stakeholders including the Neighbours, DPaW and Local Government authority in advance of this burn. Name: Jenieka Crombie-Wilson _____ Date: Signature: **FPC Regional Manager** I endorse this Burn Prescription and confirm it meets FPC Burn requirements and plantation establishment objectives while recognising associated stakeholders and risks including: Local Government, traffic management, neighbour notifications smoke impacts, other agencies. Name: Signature: Manager, Plantations Branch I endorse this Burn Prescription and confirm it meets FPC plantation establishment objectives while recognising risks and addressing associated stakeholders. Date: Signature:

PRESCRIBED BURN BRIEFING CHECKLIST

Kearney 4	84.4ha	Date:	OIC:

- Briefing Preparation
 Determine intent of briefing
 Identify audience to be briefed (Operations, Neighbours, Stakeholders)
- Identify (tick ✓) briefing points from checklist to be addressed (make notes if required)

Briefing Preliminaries

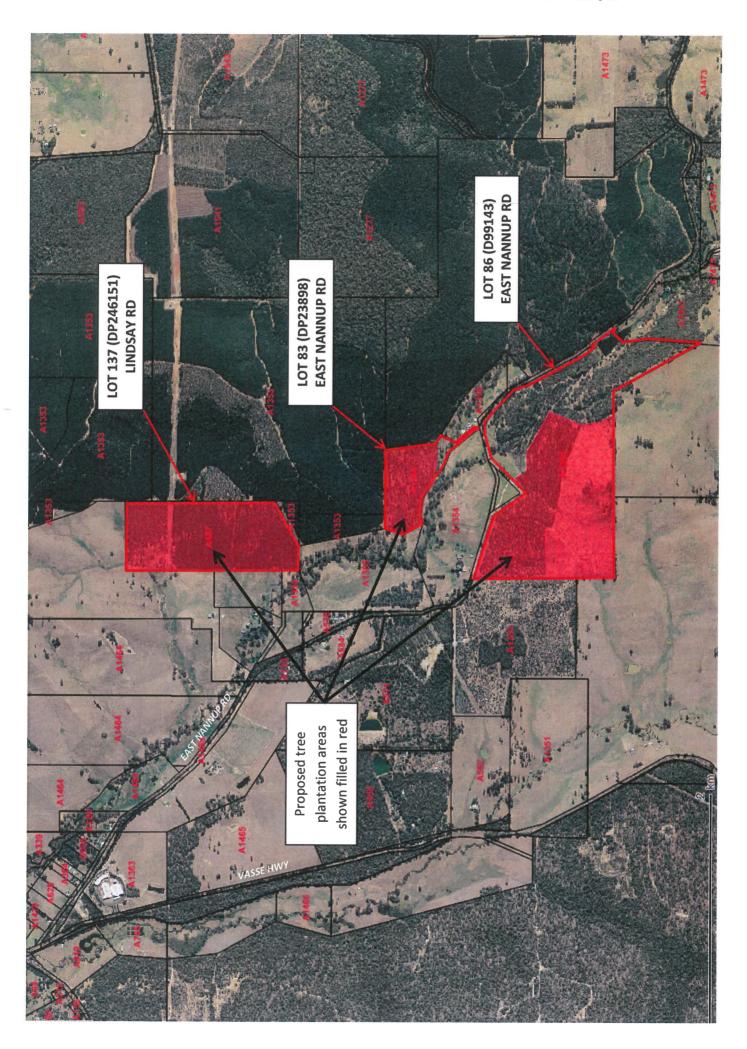
- Introduce yourself
- State the intent of the briefing
- Set the rules of the briefing (eg. questions during or at end of briefing)

0.01711471011	BRIEFING NOTES
S - SITUATION	
Overview of the Burn Area	Burning Slash/heaped areas only over several lightings
Fuel ages within and surrounding burn	Adjacent Native Forest is 740
Access around burn	Established graded tracks on all cell boundaries
Fire exclusion areas	Yes: Remnant Vegetation plantings within the creek systems to be excluded
Values in/adjacent to the burn	Adjacent Forest, Plantations and Private property
Weather –	Wind direction. NNE @ 15km/hr
Forecast Weather	TBC on days of burning (lighting may occur over several days)
M - MISSION	
Burn Objectives	Burn all debris stacks / windrows without escapes and to create ash bed for planting preparations
Burn Strategy	Confirm cell order of lighting (4 Cells to ignite)
E - EXECUTION - relevant to audien	
Organisational structure	OIC + 3 L/Units + + 1 Truck, 1 x lighting crew (5)
Lighting sequence based on forecast	Ignite cells based on northerly wind direction in order to minimise smoke over Brockman Highway and East Nannup Rd
Water points Identified	Dam on the north western edge of property/burn cells is accessible
Traffic Management issues considered	Signage not required
Known hazards and safety issues /PPE	Local traffic, etc
Traffic Management	Monitor if signage is required prior to burning.
A - ADMINISTRATION and LOGIS	
Diaries and record keeping	Record weather day of lighting & any issues contributing to result of burn
Operational Hours	Record hours of staff onsite and other personnel attending
C - COMMAND and COMMUNICA	TIONS
Organisational structure	Use UHF radios consistent with local BFCO in the area and around the burn
Radios / UHF	UHF Ch 38 (TBC) (Local BFB WAERN Channel XX)
BRIEFING SUMMARY	() () () () () () () () () ()
Confirm burn strategy with crew	Confirm forecast and ignition priorities / order
Confirm burn escape strategy with crew	Identify key values at risk and response
Confirm communication / individual roles	Confirm all units/staff have access to Radio channel

OPERATIONS OFFICER'S DAY OF BURN CHECKLIST

perations Officer: Date of Burn:				
-		Initial Box when complete		
	Pre Burn			
1	Check forecast, SMC and field conditions are suitable.			
2	Seek authority from FPC Regional Manager for burn ignition confirm: Start time, lighting pattern, resources & field conditions.	V		
3	Establish field operations point, arrange pre-ignition check of items listed in Pre- burn checklist	:		
4	Brief Personnel using briefing checklist. Arrange for post briefing inspection by key personnel.			
5	Field check fuel moisture reading, and fire behaviour with a test fire. Monitor and record weather conditions.			
6	Confirm position/roles of all Personnel / Units.	_		
7	Advise local FCO of burn start time and resources onsite.			
	During Burn			
8	Obtain / Monitor regular reports from operational units on fire behaviour, lighting priorities, and any problems.			
9	Adjust ignition and redeploy suppression resources as required.			
10	Inspect cells and mop-up and patrol are to standard.			
	Post Burn			
11	Ensure perimeter and all hazards removed is safe prior to departure.			
12	Ensure traffic signs are in place prior to departure from burn (if required).			
13	Notify FCO of monitoring / burn check progress			
Burn (Complete & Secure:(OIC)	(Time/D		
Comn	nents / Result:			

Attached: Locality Map and Establishment / Burn Operations map





Wadi Farm Equine Learning Centre

Kevin & Katherine Waddington 1127 East Nannup Road, Nannup (PO Box 333 Nannup WA 6275)

Ph: 9756 0709 Email: wadifarmelc@bordernet.com.au

SHIRE C. HANNUP
RECEIVED
Ref: PNG 1413514 No. 2011/300

m.au 2 0 JUN 2017

CEO AO LIB FMO MCS EO PUB YOUNG ROOM

20th June 2017

Peter Clarke Chief Executive Officer Shire of Nannup PO Box 11 Nannup WA 6275

ATTENTION: Jane Buckland

Dear Sir

DEVELOPMENT APPLICATION – ESTABLISHMENT OF PINE PLANTATION ON LOTS 83, 137 LINDSAY ROAD & PTN LOT 86 EAST NANNUP ROAD, EAST NANNUP

Thank you for the opportunity to make a submission on the above development proposal that may result in the planting of approx. 87Ha of pines on the above land parcels.

We continue to strongly object to this application.

Having reviewed the proposal submitted by the Forest Products Commission (the proposed plantation manager) on behalf of the landowners Peter & Mike Lindsay I would like to make the following comments taking into consideration the Shire of Nannup's letter to us dated 27th March 2017 (Your Ref: A487 & A1354) outlining the reasons a previous application for planning approval had being refused by Council.

In relation to the submitted Plantation Management Plan – Private Property (hereinafter referred to as the PMP);

• PMP Clause 2.4.2 - Roads, bridges, creek crossings

There is no mention of the impact this proposal may have on the use of the old road alignment that runs through part of Lot 86 that forms an emergency exit route for the Nannup Valley Chalets. In the case of a fire event occurring that necessitates the utilisation of this emergency exit, would the development of this plantation increase the threat to the residents of the Nannup Valley Chalets?

• PMP Clause 2.4.3 - Power line easements

There is no mention of the main Western Power transmission line that runs through Lot 137 and whether additional setback distances would be required?

PMP Clause 3.6 - Description of weed control methods and buffer zones

No buffer zones figures have been provided to provide nearby owners with any reassurance that they won't be affected by chemical weed control activities especially where one of the neighbours operates an apiary and (as I understand the current status) organic (certification pending) horticultural enterprise. Any aerial chemical spraying operations would involve

spray drift even on the calmest day as the slipstream from the aircraft would enable spray drift. This could also impact the stream lines within each proposed plantation area.

Wadi Farm Equine Learning Centre

Kevin & Katherine Waddington 1127 East Nannup Road, Nannup (PO Box 333 Nannup WA 6275)

Ph: 9756 0709 Email: wadifarmelc@bordernet.com.au

PMP Clause 5 – Fire Management Plan (FMP)

It is apparent from the FMP included as a part of the overall PMP that the proponent is still heavily reliant on the local volunteer bush fire brigade (supported by the Shire of Nannup's resources) to provide the first response in the event of a fire within or posing a threat to the plantation.

This is not acceptable.

There is no provision within the FMP for any appropriate and dedicated fire response resources to be permanently available on the property or in near proximity, once again reinforcing the impression that the proponent is relying on local resources to attend.

Council has already stated (in their letter dated 27th March 2017" points (a) through to (e) that the local community will be exposed to an increased risk of fire as a result of the applicant's intended approach to on-going fire management, that the FMP (February 2017) does not sufficiently demonstrate that the bush fire risks will be appropriately managed on an on-going basis as the landowners do not live in the district and there are insufficient arrangements in place to manage bush fire risks, that the development application was inconsistent with the objectives and provisions of Local Planning Policy 021 Bush Fire Management which seek to minimise bush fire risks and ensure there are appropriate fire management measures and processes in place to mitigate fire risk.

• PMP Clause 5.6 – Location of fire control equipment

The proposal that the first response for a fire that occurs within the proposed plantation will be provided by DPaW resources under an operational agreement is dubious to say the least as it is highly unlikely that:

- The 3 fire truck units DPaw has based in Nannup will be available as they are quite regularly deployed to other fires both within the Blackwood Division or wider afield depending on the priority of fire events;
- Any response from DPaw units based in Kirup would be at least 50 minutes to 1 hour before being onsite if they were available (see point a) above);
- c) Any response from FPC units based in Nannup/Bunbury would be at least 90 minutes before being onsite if they were available (see point a) above) as it is not clear within the BMP of any dedicated FPC Heavy Duty tanker units permanently based in Nannup.
- d) There is a heavy reliance on the resources of the Shire of Nannup whose ability to respond will be dependent on where those resources are deployed as part of their normal road construction & maintenance programs;
- e) The assumption that the East Nannup Volunteer Bush Fire Brigade resources and individual members personal fire-fighting resources will automatically be available is a presumption that is erroneous in that the brigade has limited active members available as numerous live or work away from the district and it may take considerable time to contact those members, have them return to the area in preparation to assist with any fire-fighting effort.

PMP Clause 5.7 – Initial attacks on fires

This clause once again places an unrealistic reliance on the ability for DPaw resources based in Nannup (limited and may not be available due to other deployments) and Kirup (tyranny

Wadi Farm Equine Learning Centre

Kevin & Katherine Waddington 1127 East Nannup Road, Nannup (PO Box 333 Nannup WA 6275)

Ph: 9756 0709 Email: wadifarmelc@bordernet.com.au

of distance and time for responding and availability due to other deployments). It also has the expectation that the local brigades will be first responders.

In our previous submission we emphasised the necessity that the landowner and/or land manager should provide sufficient resources within the immediate vicinity of the property to contain any fire event until it is decided that additional resources need to be deployed from other appropriately resourced agencies. Given that the proposed plantation is a commercial operation the resources required to respond to a fire emergency should be met in the first instance by the landowner/manager.

In summary, I would like to state that local governments need to act *immediately* to enforce safer and more adequate fire protection/management measures to protect the local communities (this was highlighted within the recommendations of the Fergusson Report on the Waroona fire), and therefore the Shire of Nannup should be looking to focus on *Best Practice* fire mitigation policies and procedures when considering planning development applications to ensure that there are reasonable buffer zones around built up areas in particular. If this requires the amending of existing Local Planning Schemes, then this should be seen as a priority to ensure the safety of residents of the shire.

Remember that East Nannup Road is a tourist drive and is a dedicated section of the Mundabiddi Trail. Cyclists regularly ride the road, all year 'round. The need to maintain this beautiful natural area and encourage safe passage for tourists should be paramount, particularly as this is in accordance with the Shire's Strategic Plan.

Lastly, I would like to point out that just because there was a blue gum plantation on the subject land previously should not be a valid reason to establish another plantation without taking into account the changing circumstances that make it imperative that we reassess how we deal with and prevent fire events occurring and the impact they may have on local communities in light of fire emergencies in the recent past (Margaret River, Nannup [Scott River] Northcliffe & Waroona).

Thank you for the opportunity to make a submission on the proposed plantation development application.

Yours sincerely

Kevin & Katherine Waddington

Cc: All Councillors

All members of East Nannup Volunteer Fire Brigade

POBOK 72 NANNUP 6275 384 GOLD GULLY RD NANNUP WA.6275 June 26 TH 2017. PH 97561017. JANE BUCKLAND DE VELOPNIENT SERVICES OFFICER. SHIRE OF NANNUED. WA DEAR JANE, THANK YOU FORYOUR LETTER OF THE 8TH JUN. 14 ADVISING OF THE. APPLICATION FOR PINE PLANTATIONS-LINDSAYS. WE SUPPORT THE LINDSAYS IN THEIR APPLICATION FOR PINE PLANTATIONS IN CON JUCTION WITH FOREST PRODUCTS COMMISSION WE EMBRACE PLANTATION TIMBER AND THE SUSTAINABILITY OF THIS INDUSTRY NOW AND IN THE FUTURE. ALSO WE BELIEVE IN THE RIGHT TO FARM SHIRE COLLANDP RECEIVED THANKING YOU 2 7 JUN 2017 JH + VJ NASH PER N.J Mash

Jane Buckland

From:

Peter Clarke

Sent:

Friday, 30 June 2017 2:18 PM

To:

Jane Buckland

Subject:

FW: Development Application

FYI

Kind Regards,

Peter Clarke

CHIEF EXECUTIVE OFFICER



Adam Street . PO Box 11 Nannup WA 6275

P: 9756 1018 . F: 9756 1275.

www.nannup.wa.gov.au

From: srfarm@bordernet.com.au [mailto:srfarm@bordernet.com.au]

Sent: Friday, 30 June 2017 2:17 PM

To: Peter Clarke

Subject: Development Application

Peter Clarke Chief Executive Officer Shire of Nannup Nannup WA 6275

Attention: Jane Buckland

DEVELOPMENT APPLICATION – ESTABLISHMENT OF PINE PLANTATION ON LOT 83 EAST NANNUP ROAD & LINDSAY ROAD, LOT 137 LINDSAY ROAD & LOT 86 EAST NANNUP ROAD, EAST NANNUP

We would like to submit our comments in support of the application.

We would also point out that we are not immediate neighbours & are related to the land owner although we do not have a financial interest in the land.

- 1. Pine timber is a product needed for building timber & fencing etc.
- 2. Plantation timber is also sustainable in replacing the logging of native timber.
- 3. Nannup is traditionally a "Timber Town" & this industry is needed to sustain the viability of Nannup.

- 4. Pine plantations require fewer chemical & fertilizer applications than some uses such as where runoff into waterways is a problem.
- 5. The area had been previously planted to Bluegums, therefore replanting with trees does not pose any new threat to neighbours provided fire regulations are complied with.
- 6. The Landowner has Cattle on the property & is therefore in regular attendance.
- 7. If a ban were to apply where there are absentee owners this would apply to most timber plantations & should be stated in the Town Plan that absentee owners are likely to be refused permission to have a plantation.

Jasper and Colleen Grugeon. 2368 Milyeannup Coast Road, Scott River East 6275 WA. 9758 2300





30/6/2017

Nannup Shire

Adam Street

Nannup 6275

TF Persey & CJ Carter

193 East Nannup Rd

Nannup 6275

Dear Sir,

Development Application Establishment of Pine Plantation on Lots 83 &137 Lindsay Rd and Lot 86 East Nannup Rd

East Nannup

We have been living on East Nannup Rd for over 20 years and back on to the plantation site. We have no objections to the plantations going ahead.

Yours Faithfully

TF Persey & CJ Carter

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(5)

Fire Management Plan Lindsay Pine Plantation

Risk of Ignition

- Potential ignition sources should also include logging operations, and deliberately lit fires in plantations.
- A high percentage of fires in the Shire in recent years have started in plantations.

Location of Fire Control Equipment

- Has permission been obtained in writing and recorded in a register of equipment, allowing commercial plantation operations to access private and/or Shire Owned equipment.
 - If so, have those private property owners and Shire Officers been asked whether or not their equipment, volunteers and employees will need to be made available in the event of an emergency?
- The Forest Products Commission does not have any firefighting capacity.
- The East Nannup Brigade is structured on volunteer support and availability.
- Forest Products Commission association with FIFWA even though providing strong advocacy to the timber industry also does not have any firefighting capacity.
- DPaW firefighting capabilities has diminished from 52 personal based in Nannup.

Initial Attacks on Fires

- All pine plantation fires are of an extreme intensity.
- The landowner who does not reside in the Shire of Nannup is listed as the initial responder. The response will then be expected to be provided by the Volunteer Fire Brigade who may be committed elsewhere.
- DPaW has only 2 crews based in Nannup and may also be committed 'to higher priorities' (as stated in the Fire Management Plan).
- What is the contingency plan should all the above not be available?

Water Supplies

- All water points (2 dams on the property) should be brought up to a standard to enable easy accessibility by firefighting equipment.
- Will the onus of maintenance of these water supplies be on the owner, if so, what are the repercussions for failure to maintain water sources/supplies to a certain available volume?

Further...

Since this property was first established as a blue gum plantation, the Shire of Nannup has endorsed the application and erection of a 33 bed chalet development, three habitable dwelling on a three acre block and two habitable dwellings on a 27 acre block and the applicant has a further two small blocks for sale all in close proximity to the plantation.

It should be noted that the findings of the enquiry into the Canberra fires recommended that plantations should be limited to a 15km buffer zone from built up areas so as to prevent possible loss of life and property.



Broadvale P.O. Box 872, Margaret River W.A. 6289

Peter Breidahl Ormseby Nominees 31 Anstey Street Claremont W.A. 6010

Peter Clarke Chief Executive Officer Nannup Shire P:O. Box 11 Nannup W.A. 6275

Attention: Jane Buckland
Development Services Officer



Re: Development Application by the Lindsay family to establish a pine plantation on Lots 83 and 137, Lindsay Rd and Pt Lot 86, East Nannup Rd

As a ratepayer of the Nannup Shire for 40 years (Nelson Location 11176, Gold Gully Rd) I feel compelled to write to you in support of the Mike Lindsay and his family's desire to lease a portion of their property on the East Nannup Road to the Forest Products Commission (FPC) to grow a crop of radiata pine. The Lindsay family have owned this property for over a century and Michael has owned it for more than 40 years and this lease will enable him and his family to continue to earn an income from the property, while enabling them to earn off-farm income as well. As I understand it the land in question has been growing tree crops (both blue-gum and pine) for almost 30 years and the new plantation will be professionally managed by FPC who have a long history of world class forest management in the Nannup Shire and throughout the south-west. I can see absolutely no reason why the Nannup Shire would not approve this development application.

As I am in my 90^{th} year if you would like any further information or clarification could you please contact my son Richard

Yours faithfully,

Peter Breidahl

Ormseby Nominees

Peter Kreidahl



7

Jane Buckland

From:

Mark Scott

Sent:

Monday, 17 July 2017 11:35 AM

To:

Jane Buckland

Subject:

Lindsay developement application.

Hi Jane,

We would like to express our support for the Lindsay planning application before the shire with regards to them planting pine plantation on their property. We believe it is the right of all agricultural zone land owners to choose what crop they should grow – be it pasture, trees or horticulture.

Regards

Mark and Catherine Scott





Jane Buckland

From:

Catherine Scott

Sent:

Monday, 17 July 2017 3:58 PM

To:

Jane Buckland

Subject:

Lindsay plantation redevelopment

Dear Jane,

We wish to register our support for the application before the Nannup Shire for planting trees on land owned by the Lindsay family. We feel agricultural land holders should be able to plant the crops of their choice on their land as long as they comply with the Nannup Shire guidelines.

Yours sincerely,

Chris and Catherine Scott

Sent from my iPad



MELLEMA Robin

From:

Deputy President <deputypresident@nannup.wa.gov.au>

Sent:

Wednesday, 19 July 2017 6:19 AM

To:

Subject:

Lindsay Development Application

Dear Jane,

RE: DEVELOPMENT APPLICATION - ESTABLISHMENT OF A PINE PLANTATION ON LOTS 83 & 137 LINDSAY ROAD AND LOT 86 EAST NANNUP ROAD, EAST NANNUP

Thank you for inviting me to comment on this application in my capacity as Chief Fire Control Officer.

I am satisfied with 3.3 Access Roads and Firebreaks

I am satisfied with 4.4 Road and Firebreak Maintenance and 4.6 Firebreak Pruning

I am satisfied with all of 5 FIRE MANAGEMENT PLAN

I would like to have FPC add into their draft CONTRACTOR PROCEDURE F1 for this application due to its location on private land:-

At 2.2 add in a statement encouraging the retention of the fire fighting unit for one hour after the cessation of works in these times.

At 2.6 alter 1 to read - Notify the (alter to suit the new Departmental names) and the nearest FPC office and 000 as soon as practicable after the start of a fire at the contact numbers in Table 1. removing the line "only if there is imminent danger to life or property" as this location is on private land and the use of this number activates all local brigades and the Shire through the CESM.

Yours faithfully

Robin Mellema

CFCO Nannup Shire

Sent from my iPad

Michael Lindsay 19 Dunkley Rd Capel, WA, 6271 Ph: 0427 561 173

Email: manddlindsay@bigpond.com

SHIRE OF MANNUP 2 8 JUN 2017

28th June 2017

Peter Clarke Chief Executive Officer Shire of Nannup PO Box 11 Nannup, 6275

ATTENTION: Jane Buckland

RE: DEVELOPMENT APLICATION - ESTABLISHMENT OF PINE PLANTATION ON LOTS 83, 137 Lindsay Rd & PTN LOT 86 East Nannup Rd

As the owner of Linden Farm, East Nannup Rd, Nannup the decision regarding the proposal for planting pines on portion of my property is of direct concern to me. There has been opposition to the proposal and I believe I have a right to explain and defend my position.

My wife, Denise, son, Peter and myself are a family partnership trading as MJ Lindsay & Co to operate the farming property known as Linden Farm alongside off-farm contract work. As part of our primary production we have been tree-farmers for 30 years with established blue gum and pine plots forming an important part of our farm production. I have chosen to continue with this income stream because it offers some security in an overall farming enterprise. As I get older tree farming enables me to continue to derive an income from farming without so much of the active physical work of my younger years. It allows Peter and myself to earn off-farm income to contribute to the partnership. Alongside tree-farming I continue to raise cattle making agro-forestry coupled with livestock production a viable business.

This current proposal would see re-planting of plots that have been growing plantation timber since 1989. No new areas are under consideration and no existing infrastructure including access roads, crossings or buffer strips adjacent to neighbours would be compromised in any way. FPC as the leaseholder would be the plantation manager with primary control of fire prevention, weed control, water points, etc and I believe they are in a strong position to manage these aspects well. However, I am also actively involved as the owner. I am at Linden regularly to check cattle, maintain fences and firebreaks, control weeds. I am not an absentee landowner/investor who is distant from his investment but an owner who retains a deep connection with the land of his father, grandfather and children and is actively involved in its ongoing management for his livelihood.

I was a long-time member of East Nannup Bushfire Brigade and understand that wherever a fire breaks out, whatever the property carries, be it trees, pasture or other crops, the local brigade is usually the closest to respond. I know that many members work off-farm and it is therefore not easy to get a crew together quickly. I know that FPC, as the plantation manager has the equipment and

personnel to respond having worked alongside them on many occasions. Neither Peter nor I may be resident on the property but we are only an hour away by phone and are trained and experienced and ready to assist in an emergency.

Nannup has been a timber town for a long time. The need for softwood timber in this State makes it a necessary commodity and we have the land for it to grow. It is a commercial crop that returns a modest income that can allow me to continue to farm this land that I love as I grow older. I believe it can be managed well by FPC given the stringent conditions of their management plan developed in conjunction with the Shire of Nannup in its quest for best practice. I ask that my perspective is considered as well as that of those who oppose.

Yours sincerely

Michael Lindsay





Bunbury office Robertson Drive East Bunbury Western Australia 6230

Postal address PO Box 236 Bunbury Western Australia 6231

Phone: (08) 9725 5288 Fax: (08) 9725 5270

www.fpc.wa.gov.au ABN 69 101 683 074 Your Ref:

Our Ref: ENA3 & KA4 Enquiries: Greg Hodgson

Phone: 9725 5288 Fax: 9725 5270

Jane Buckland
Development Services Officer
Shire of Nannup
PO Box 11
Nannup WA 6275

Dear Jane,

RE: Forest Products Commission response to issues raised by the Nannup Shires public submission process

Proposed plantation – Lots 137, 83 & 86 East Nannup (Lindsay's)

Summary of public objections received from Shire's consultation process (June 2017) and FPC response on behalf of the landowners Michael & Peter Lindsay

Issues arising:

DPaW is now DBCA and should be used in the management plan submitted

- At the time of the submission the FPC has not received formal instruction from the newly named "Department of Biosecurity, Conservation and Attractions" to alter the way it corresponds with the previous Department of Parks and Wildlife.
- Should this formal instruction from DBCA be forthcoming the plantation management plan (PMP) can be amended to reflect this change.

It is unfair a landowner can introduce risk to a community and not be prepared to provide any firefighting equipment

- The landowner proposing this plantation has engaged, and has formal
 agreements with a government agency (FPC) to help meet these
 community obligations. The FPC has a comprehensive agreement with
 the leading Hazard Management Authority for forest and plantation
 wildfire to ensure prompt and professional response to fires within and
 threatening the proposed plantation.
- The landowner's have provided access and encouraged the local brigade to a significant water source on his property for many years. The



landowner has also previously agreed to allow emergency access for the adjacent Chalet development to be constructed.

- The landowner has also proposed constructing a standpipe to assist local brigades on his property as identified on the plantation concept map.
- The proposed plantation is not a change of land use and has been used for timber production since 1989. The perceived additional risk to community needs to be considered in context with the mitigation and response requirements required by the state planning guidelines in relation to this type of development.
- While the landowner does not reside on the properties he regularly tends
 his livestock on adjacent locations and is often in the district with his
 working commitments within the plantation industry. The landowners
 are fourth generation farmers in the district who understand the threat
 of wild fire and have contributed to many local brigades efforts over a
 significant period of time.

The risk of ignition should include harvesting operations and deliberate lightings, a high percentage of fires have started within plantations

- FPC is aware of recent fires in and around plantations surrounding
 Nannup that have ignited from lightning and unknown sources. FPC is
 also aware of challenges at the time with absent private forest owners
 not meeting their community responsibilities, this is a broader issue for
 the Shire and that needs to be resolved by the appropriate authorities
 and FPC as a neighbour would be keen to support efforts to reduce the
 fire risk in the community.
- Deliberate lightings are a community threat that is well recognised and
 the multi-agency approach with improved faster suppression options has
 seen the response to these lightings be very effective over recent years.
 This is not to reduce the importance of local brigades and what they have
 done for the community for a long period of time is very important.
- Harvesting operations with FPC are closely controlled and monitored by DBCA and in the summer months stringent conditions in relation to fire risk and response are applied to FPC's operations to ensure all operations are managed according to the daily fire risk.
- FPC has recently installed and upgraded additional water drafting facilities and constructed helicopter landing sites for suppression efforts within the Blackwood Valley

It should be noted these operational restrictions in summer imposed on FPC are generally more restrictive than local fire movement constraints on other private lands. These daily restrictions and recently revised FPC contractor obligations and training contributed to the immediate suppression of the accidental fires created by plantation operational activities in the season just past.

Use of private Shire / Private plantation equipment on commercial plantations fires - (authorisation) & reliance on volunteers

- The use of fire suppression equipment in a community is managed by the local government in partnership with DFES and under the Bush Fires Act.
- The nominated fire manager is responsible for equipment under their control along with the suppression priorities as clearly directed by the recent SEMC Bulletin October 2016. (Strategic Control Priorities for the Prescribed Hazard of Fire)
- As outlined in the fire management plan submitted by FPC there are significant resources available for a fire response in the proposed plantation area via formal interagency networks with DBCA and FIFWA.
 FPC would ensure that a swift response by the most appropriate resource once notified of a fire. The aerial surveillance system provided by DBCA would trigger an automatic response to fires within FPC managed estate in this area.
- Volunteers provide a magnificent community role however it is not expected or fair that they be responsible entirely for incidents where other agencies have significant responsibility. It is certainly not the case here and the interagency network within the Shire is here to assist and manage incidents as needed to protect communities and the assets within them.

Forest Products Commission and FIFWA don't have any firefighting capacity

- This statement is incorrect and has been clarified in the fire management plan as to how this vast industry experience within both groups is embedded into an interagency fire and local government response that has been providing community fire protection for a number of years across the Southwest and Great Southern areas of WA including fires within the Nannup shire.
- Many FPC staff regularly fills roles in the states interagency "Incident Management Teams" during summer each year and have significant fire management experience at various levels over many years.

All pine fires are of "extreme" intensity and what is the "contingency plan"

- Fires in plantations in WA's Southwest can no doubt be of very high intensity given certain conditions and this is extremely well understood by companies, investors and agencies who manage these plantations within the industry.
- However it is also well understood by professional fire managers that a
 well-managed plantation with scheduled maintenance, appropriate
 access and a coordinated fire response reduces the risk to the asset and
 the community significantly.
- Fires can escalate quickly if not attended to promptly and may reach a level beyond the capacity of the initial efforts. There are well established protocols in place prepared by the office of emergency services to ensure contingency plans are available at every incident in WA using the appropriate agencies to respond.
- Responsible land management and preparedness is the essential element in meeting the fire mitigation and response responsibilities and these are covered by the state planning regulations and local bylaws to ensure all developments meet these standards. FPC and the landowner have worked closely and taken advice from the Nannup Shire in relation to this application to ensure all legal responsibilities have been addressed.

Nannup town site (15km Fire Buffer)

- There have been many recommendations made from several enquiries and reports into large fires in Australia in recent years. In WA DBCA, DFES, FPC and WALGA have all taken these recommendations into account for their specific areas and many changes have been made to improve community fire protection as a result.
- The Shire of Nannup has adopted some recommendations from these reports however at the time of the application does not have a 15km restriction on plantation development to its town site.

Lot 86 Emergency access Road for adjacent Chalet development

• The landowner of Lot 86 has previously approved formal access through his property to permit the Chalet development to go ahead. As there are no proposed changes in land use as there are no plans to change this agreement and this access will still be maintained as part of the existing plantation design and proposed establishment.

Western Power Easement Lot 137

Establishing trees near powerlines is clearly covered by the networks
providing power and the Guidelines for Planation Fire Protection that the
proponent has referred to in the PMP. The Planation concept plan clearly
identifies an appropriate easement through this location to meet these
requirements.

Plantation Buffers to neighbours and potential impact on adjacent landowners activities

- The proponent of the plantation FPC and the Landowner intend to meet all legal firebreak requirements according to the local shire firebreak notice.
- The establishment and growing of plantations will also be delivered in line with FPC Policies that include the Australian Forestry Standard (AS4708) stipulating responsible management practices including use of any pesticides. FPC's activities are monitored regularly and externally certified against the Environmental Management System ISO14001.
- All pesticide applications will be by licensed Health Department approved contractors and consistent with the Applicators Code of Practice.

Local Tourism - East Nannup

- FPC recognises the importance of tourism to all communities like Nannup in the southwest of WA. We have and are currently working with several tourism ventures to ensure compatible activities enjoy the plantation and forestry assets of the state.
- Pine plantations present many significant outdoor activities for people and are a critical part of our operational planning considerations.
- The safety and welfare of other plantation users is carefully monitored and accommodated where ever possible while meeting the primary timber supply needs of the mills that rely heavily on the resource being grown.
- Both industries are critical to the state's economic future and provide that regional employment for small communities like Nannup.

The Forest Products Commission is a State Government Authority with the responsibility of sustainable management of the WA's Native Forest, Sandalwood and Plantation industry for the commercial benefit of all West Australian's.

The FPC activities include industry development support, providing advice to the minister and performing the functions to deliver a commercial industry in growing, harvesting and selling forest products.

The plantation industry has contributed a significant part to the Nannup community over many years and FPC is very keen to see this partnership continue alongside other industries and land uses.

The state of WA has invested significant funds into establishing the softwood industry that has an exciting future as the global building trends shift to a low carbon and more sustainable product.

The Shire of Nannup has formally recognised this potential with other southwest councils in supporting the timber industry as a preferred development option ahead of other alternatives. The careful integration of plantations into communities is pivotal in taking advantage of the opportunities that lay ahead for future generations

Troy Sawyer

Manager Central Operations

13/07/2017

CC: Greg Hodgson

Jenieka Crombie Wilson

Richard Hartwell

5.6 Tree farming

Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms, i.e. integrated, chip logs or saw logs, require varied planning approaches.

WAPC policy in regard to tree farming is:

- (a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;
- (b) tree farming should generally not occur on priority agricultural land;
- (c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;
- (d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;
- (e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge,

visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;

- (f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and
- (g) the establishment of tree farms does not warrant the creation of new or smaller rural lots.

5.7 Animal premises

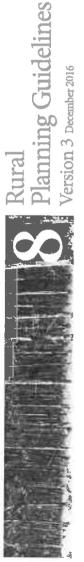
Animal premises are important contributors to the food needs of Western Australia's residents and to the State's economy. In order to operate effectively they require ready access to consumers, access to services and freight, appropriate environmental or climatic conditions, and the ability to respond to changes in the market. As a result, animal premises are generally located in the vicinity of road, rail and port infrastructure and population centres. Relocation of existing animal premises away from approaching urban fronts will not be possible for all businesses, nor is it a reasonable expectation.

Many animal premises are subject to environmental regulation, but others, most notably poultry farms, are not. Where animal premises are not subject to environmental regulation, planning decision-makers may need to consider a broader range of environmental factors and resolve potential land use conflict.

WAPC policy in regard to animal premises is:

- (a) animal premises are a rural land use, and are generally supported and encouraged on rural land provided rural amenity and environmental impacts can be effectively managed;
- (b) animal premises that require large sites or buffers, and could limit existing or potential industrial land uses, should generally not be located in State strategic industrial areas or within their buffers;
- (c) expansion of existing animal premises may be supported where off-site impacts (such as odour, dust or noise) are mitigated or managed to achieve maintenance or reduction of impacts, in accordance with an accepted code of practice;
- (d) in addition to environmental issues, planning decision-makers must consider the following matters in assessing proposals –
- (i) the staging of the proposal and ultimate design capacity;
- (ii) the transport of animals to and from the site;
- (iii) the handling and disposal of deceased or 'retired' animals on or off-site;
- (iv) the transport, handling and/or disposal of animal feed and/or waste on or off-site;
- (v) outdoor pens or roaming areas for animals;
- (vi) the potential impacts of operating hours;
- (vii) shed configuration, including rotation and/or automation;
- (Viii) servicing, including location and size of effluent disposal ponds; and





Planning for tree farms

The desirability of tree farms varies considerably between local government areas. Community views regarding tree farms can be obtained and be incorporated into a strategy to provide future direction for this land use. Where there is community support, strategy considerations could include:

- the areas / districts in which tree farming is most
- whether tree farms can be used to address environmental management issues or provide screening/improved landscapes;
- the use of tree farms as supplementary income for broadacre farmers; and
- tree farms as an economic development tool which may be combined with downstream processing.

The Code of Practice for Timber Plantations in Western Australia (2006) sets out standards for plantation establishment and management. It contains information on environmental care, silviculture, harvesting and relevant leoislation.

In areas where climate change is making traditional farming operations unviable, tree farms for the purpose of carbon sequestration may provide a viable alternative.

SPP 2.5 supports tree farms in rural areas and promotes local government approval regimes that respond to community views and local circumstances. The approvals regime can be used to encourage or discourage some or all forms of tree farming.

Matters to consider in relation to approval requirements include:

- the type of tree farm a tree farm that will be regularly harvested will have different impacts to a tree farm established for carbon sequestration;
- whether the land is general agriculture or priority agriculture – tree farms are generally not recommended on priority agricultural land;
- the type of trees being planted this will affect integration with the local environment or bushfire risk.
- whether there is an adequate transport strategy if the crop is to be harvested; and
- whether there is a maximum size of tree crop allowed prior to development approval being required. As a guide, under the Code of Practice for Timber Plantations in Western Australia (2006) published by the Forest Industries Federation WA Inc., a plantation is designated as a stand of trees 10 hectares or larger.

8.1 Fire management

Fire control and bushfire risk is a planning consideration governed by State Planning Policy 3.7 - Planning in Bushfire Prone Areas (SPP 3.7). Some densely planted tree farms may have a substantially higher fire risk than broadacre crops, so the implications of locating tree farms close to fire sensitive land uses such as hay plants, State forests and residential development needs to be considered. Applications for a proposed tree farm should identify and address bushfire hazard as if it already existed, in accordance with SPP 3.7.

A Notification on Title to the effect that the land is within a bushfire prone area and may be subject to a Bushfire Management Plan should be a condition of approval. The Bushfire Management Plan should set out the short, medium and long term management strategies for the bushfire hazard and represent an ongoing commitment by the landowner/proponent or responsible authority to undertake bushfire risk management measures for the life of the development.

8.2 Environmental benefit

A benefit from tree farms is their potential to address environmental issues, such as salinity, soil erosion, land degradation, waterlogging and other natural resource management (NRM) matters by replacing the tree cover that was removed through past agricultural practices. Integrated tree farms, as discussed in Part 8.4 in particular, address NRM objectives.

Consultation with the local NRM organisation about identifying areas suitable for rehabilitation is recommended. In many cases these groups have undertaken extensive studies and research into local catchments.



- e) not support scheme amendment requests to Residential, Rural Residential or Rural Smallholding for land shown as Rural or Priority Agriculture on the Strategy Plans;
- f) encourage the establishment of value-adding industries in appropriate locations to maximise economic advantages to the Shire;
- g) consider Animal Husbandry Intensive applications on their merits with proponents required to appropriately address matters including buffers, environmental impacts and land, water and bushfire management; and
- h) acknowledge and encourage implementation of the Hardy Inlet water quality improvement plan, August 2012 (WQIP)

Actions

The local government will:

- a) in the preparation of LPS4 make the following zoning name changes in accordance with SPP2.5 and Planning and Development (Local Planning Schemes) Regulations 2015:
 - i. rename 'Agriculture' to 'Rural':
 - ii. rename 'Agricultural Priority 1 Scott Coastal Plain' to 'Priority Agriculture' and include a Scott Coastal Plain Special Control Area to carry over specific controls; and
 - iii. rename 'Agricultural Priority 2' to 'Priority Agriculture'; and
 - iv. delete 'Cluster Farming' zone.

9.2 Dwellings in Rural Areas

Strategy

The local government's strategy is to:

- a) support only one dwelling per lot except as where justified by the proponent to manage the land for sustainable agricultural use or Heritage Protection purposes; and
- b) require all dwellings to be provided with a sustainable water supply for domestic, firefighting and land management purposes consistent with WAPC Policy DC3.4.

Actions

- a) In addition to existing criteria in LPS3 for workers accommodation in the Rural and Priority Agriculture zones, it is proposed to include the following considerations in LPS4:
 - i. a minimum lot size of 40 hectares for workers accommodation:
 - ii. consideration of up to three dwellings (consisting of a single house, workers accommodation and heritage dwelling) where a dwelling is listed on the Shire's adopted Heritage List and/or on the Heritage Council's State Heritage Register with agreement, to the satisfaction of the local government (in consultation if appropriate with the State Heritage Office), to conserve and appropriately maintain the heritage significance of the dwelling; and
 - iii. provide that approval of, or the existence of two or more dwellings, on one Title is not to be construed as justification for the subdivision whether under the *Planning and Development Act 2005* or the *Strata Titles Act 1985*.

9.3 Tree Plantations

Strategy

The local government's strategy in regard to tree plantations is to:

 a) support the establishment of plantations and farm forestry on land zoned Rural, and consider on its merits plantations and farm forestry on land zoned Priority Agriculture; and



b) require relevant planning considerations to be met including bushfire management, vermin management, identification of a suitable harvesting route and appropriate arrangements to ensure the local government roads are in a similar condition post harvesting as preharvesting.

Actions

The local government will:

- a) review definitions associated with tree farms and integrated tree farming based on SPP 2.5 and the Planning and Development (Local Planning Schemes) Regulations 2015;
- b) consider preparing a Local Planning Policy on tree farming and where the planting is for natural resource management purposes;
- c) require a Development Application for any plantings of trees above 1 hectare on land zoned 'Priority Agriculture' in LPS4 unless the purpose is for natural resource management purposes and not for tree crop purposes;
- d) require a Development Application for land zoned 'Rural' in LPS4 where the tree farm, for tree crop purposes, has a minimum aggregate planted area of 10 hectares subject to the assessment in accordance with:
 - i. WAPC policies and guidelines;
 - ii. 'Guidelines for Plantation Fire Protection'; and
 - 'Code of Practice for Timber Plantations in Western Australia (2006)';
- e) not require a Development Application for land zoned 'Rural' in LPS4, where the total planted area is below 10 hectares.

9.4 Scott Coastal Plain Special Control Area

Strategy

The local government's strategy is to:

- a) provide for the continued establishment of large-scale agricultural enterprises;
- b) accommodate growth and diversification in agriculture on the Scott Coastal Plain subject to addressing environmental impacts;
- c) maintain the productive capacity of the land and operational economy of scale, along with reducing the potential impacts of competing or conflicting land uses. Accordingly, there is a presumption against the creation of additional lots regardless of their current size; and
- d) recognise the potential for complementary diversification such as through tourism, agroforestry and extracting basic raw materials.

Actions

The local government will:

- a) in the preparation of LPS4, introduce a Special Control Area (SCA) over the Scott Coastal Plain area as identified within LPS3; and
- b) carryover, from LPS3, relevant provisions for inclusion within LPS4, relating to the Scott Coastal Plain area. These provisions relate to maintenance of large scale agricultural establishment, dwelling development and building setbacks.

9.5 Subdivision in Rural Areas

Strategy

The local government's strategy is to:



5.6 Tree farming

Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms, i.e. integrated, chip logs or saw logs, require varied planning approaches.

WAPC policy in regard to tree farming is:

- a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;
- (b) tree farming should generally not occur on priority agricultural land;
- (c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;
- (d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;
- (e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge,

visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;

- (f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and
- (g) the establishment of tree farms does not warrant the creation of new or smaller rural lots.

7 Animal premises

Animal premises are important contributors to the food needs of Western Australia's residents and to the State's economy. In order to operate effectively they require ready access to consumers, access to services and freight, appropriate environmental or climatic conditions, and the ability to respond to changes in the market. As a result, animal premises are generally located in the vicinity of road, rail and port infrastructure and population centres. Relocation of existing animal premises away from approaching urban fronts will not be possible for all businesses, nor is it a reasonable expectation.

Many animal premises are subject to environmental regulation, but others, most notably poultry farms, are not. Where animal premises are not subject to environmental regulation, planning decision-makers may need to consider a broader range of environmental factors and resolve potential land use conflict.

WAPC policy in regard to animal premises is:

- (a) animal premises are a rural land use, and are generally supported and encouraged on rural land provided rural amenity and environmental impacts can be effectively managed;
- (b) animal premises that require large sites or buffers, and could limit existing or potential industrial land uses, should generally not be located in State strategic industrial areas or within their buffers;
- (c) expansion of existing animal premises may be supported where off-site impacts (such as odour, dust or noise) are mitigated or managed to achieve maintenance or reduction of impacts, in accordance with an accepted code of practice;
- (d) in addition to environmental issues, planning decision-makers must consider the following matters in assessing proposals –
- (i) the staging of the proposal and ultimate design capacity;
- (ii) the transport of animals to and from the site;
- (iii) the handling and disposal of deceased or 'retired' animals on or off-site;
- (iv) the transport, handling and/or disposal of animal feed and/or waste on or off-site;
- (v) outdoor pens or roaming areas for animals;
- (vi) the potential impacts of operating hours,
- (vii) shed configuration, including rotation and/or automation;
- (viii) servicing, including location and size of effluent disposal ponds; and



Planning for tree farms

The desirability of tree farms varies considerably between local government areas. Community views regarding tree farms can be obtained and be incorporated into a strategy to provide future direction for this land use. Where there is community support, strategy considerations could include:

- the areas / districts in which tree farming is most
- whether tree farms can be used to address environmental management issues or provide screening/improved landscapes;
- the use of tree farms as supplementary income for broadacre farmers; and
- tree farms as an economic development tool which may be combined with downstream processing.

The Code of Practice for Timber Plantations in Western Australia (2006) sets out standards for plantation establishment and management. It contains information on environmental care, silviculture, harvesting and relevant legislation.

In areas where climate change is making traditional farming operations unviable, tree farms for the purpose of carbon sequestration may provide a viable alternative.

SPP 2.5 supports tree farms in rural areas and promotes local government approval regimes that respond to community views and local circumstances. The approvals regime can be used to encourage or discourage some or all forms of tree farming.

Matters to consider in relation to approval requirements include:

- the type of tree farm a tree farm that will be regularly harvested will have different impacts to a tree farm established for carbon sequestration;
- whether the land is general agriculture or priority agriculture – tree farms are generally not recommended on priority agricultural land;
- the type of trees being planted this will affect integration with the local environment or bushfire risk.
- whether there is an adequate transport strategy if the crop is to be harvested; and
- whether there is a maximum size of tree crop allowed prior to development approval being required. As a guide, under the Code of Practice for Timber Plantations in Western Australia (2006) published by the Forest Industries Federation WA Inc., a plantation is designated as a stand of trees 10 hectares or larger.

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Actions

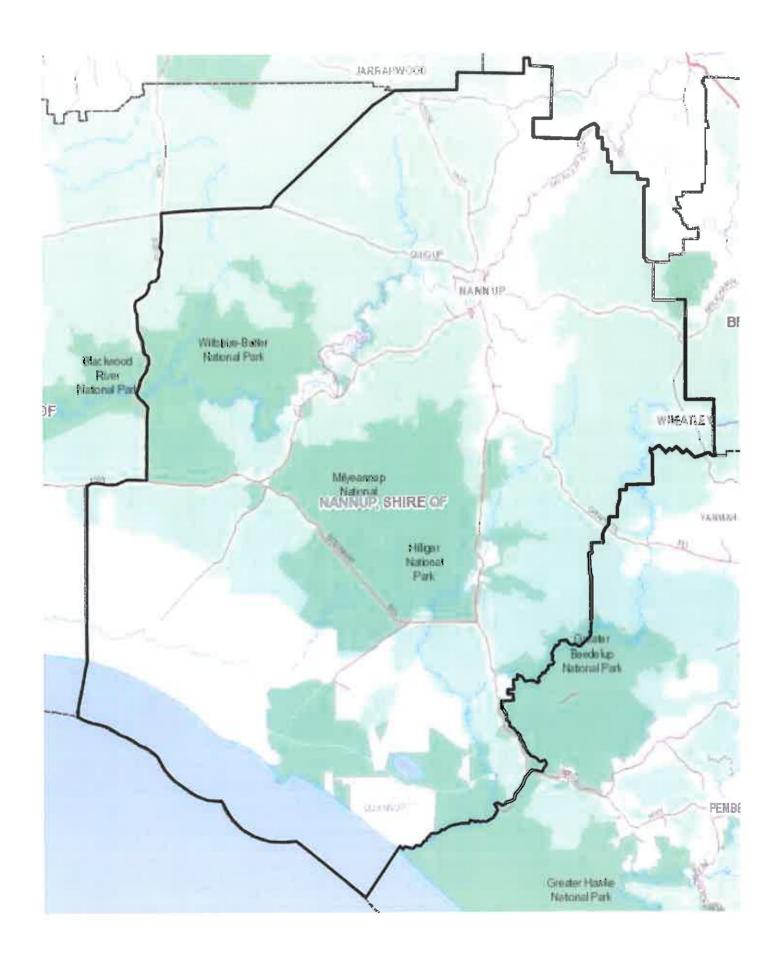
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9.5 Subdivision in Rural Areas

Strategy

The local government's strategy is to:





ATT 12.5.2

Owners: Rob Marshall and Heather Walford

Project: Proposed Clock Tower and Nannup Visitors Centre

Project Address: Lot 500 warren Road, Nannup WA.

Submission date. 18/5/2017

007-017 — Proposed Clock Tower and Nannup Visitors Centre
Nannup, Western Australia



INTRODUCTION.

The Design Team.

Paul Meschiati and Associates Pty Ltd is a local W.A well-established Architectural company operating since 1983. Projects range from up market single and multi residential, Commercial, Industrial, Interior design, Bars and Resorts with vast experience with maintaining character towns/ building design.

The Owners

Rob Marshall and Heather Walford are the current owners of lot 500 Warren Road and the buildings are currently used for CafØ,Retail Shop and Visitor Centre. (Class 6)

The Extension.

The current shop frontage is Warren Road and the new proposal is to extend the building onto and abutting Forrest Street to complete the corner aspect and fulfil the current need for more space.

The Clock

It is well known that Nannup is home to a unique "Wooden Clock" made by local craftsman, Kevin Bird. The clock face is approx. 2.1 m diameter and the clock mechanisms stand some 6 m tall. The entire clock is constructed with timber and as such is a Nannup icon in its own rights.

It currently stands in a shed at the Bird property in Nannup and should take pride in the town centre where it can be displayed and viewed as a tourist attraction.

The Clock Tower

The pure size of the clock requires a tower with a minimum of 6 M clear space between top of plinth base to the top of the working mechanisms above.

For the clock to be visible from all entry points of town, it should be reasonably prominent and in front of the building line if possible. A clock hidden behind shop facades is not feasible as an attraction and as such we propose to construct the tower over the footpath and in the same line already established with characteristic shop verandah and awnings along Warren Road.

Given the size and boundary orientation of the existing location (not a 90 degree corner), a portion of the tower would encroach slightly more than the standard verandah width evident in the town on most other commercial buildings. It would only be a small portion of approx. 10 M2 in one corner of the tower and would not impinge on vehicle visibility or pedestrian access. It in fact creates a more usable undercover pedestrian area that relates to the function of the visitor centre and clock tower exhibition.

The guidelines indicate that covered pedestrian access is of some priority in town and this helps in this regard. The structural components would be protected by bollards and other protective elements/structures.

The clock exhibition will be accessible via the corner (under the tower) by way of a straight flight of stairs.

The stairs have been increased to 1350 wide to accommodate a future platform lift if and when required. The area designated to the tower exhibition would accommodate approx. 15 -20 people at one time so that adequate exposure of the mechanisms can be seen by all comfortably.

If a tour bus (say approx. 40-45 people) were to do the tour then it is proposed that they spit the group into comfortable numbers each time. The waiting groups have seating along the Forrest Street verandah and space under the tower out of the weather.

Space for local fund raising and charity groups

Considering that the space under the tower would only be used intermittently for tour groups, there is potential for local charity and fundraising groups to use that space and still retain ample free space for pedestrian traffic. The standard verandah in town is used for this from time to time but can be a little crowded. The area would provide another alternative if and when need be.

ATM

It is proposed that an external ATM be installed on the corner as this is one item that is lacking in town form a visitor's perspective.

LPP 008 Local Planning Policy

8.0 Development Guidelines

This planning policy has been used as the guideline to the current design proposal but wish to highlight a few key points:

Garden Village and working timber town.

Given that the main street cannot accommodate much, if any garden fa³ade, Forrest Street has been used to create such a feel by retaining the existing trees and increasing the garden aspects by the introduction of raised planters that could accommodate a variety of plants and flowers at different times of the year. Tulips would be one such example along with other plants for various times of the year and festivals. The raised planters not only accommodate the plants with protection but also provide seating for the wary tourist and locals alike.

The verandah over the street would be cut around the trees thus making the area more inviting and encourage people to take the walk up a side street and to other shops.

Building form compatible with existing building form, character and materials.

The existing shops on Warren Road (Taste of Nannup and Pickle & O) will be retained and the new extension to the south (Forrest Street) will be constructed in a similar manner and with similar materials where possible and practical to maintain. Regardless of the use of practical materials, the aesthetics will reflect the existing doors and windows.

The new extension will reflect the simplistic building shapes and gable roof design in keeping with the heritage of the town.

The Clock Tower, although naturally tall, has been kept in line with the aesthetics, building bulk and height of the Nannup Hotel. We have included the Hotel in basic form on all drawings and 3D presentations so that the scale and relationship can be easily seen to work as a streetscape rather than considering the tower on its own. It is only a 2 storey building in essence.

The tower needs to be a min. of 5mx5m for room to accommodate the clock as well as visitors viewing around it once inside. To reduce the bulk (without making the tower proportionally higher) the corner posts have been grouped and opened in the corners to allow vision through them and reduce the

appearance of width compared to height. The recesses on the corners will be lit by concealed up/down lighting which will give the added attraction at night when entering Nannup town site. The lighting will be subtle but would enhance the large timber posts and introduce people to a "Timber Town". Considering that the existing timber clock has only one face, we have introduced tall narrow windows to the sides so that upon approach people can see something of interest, even though intentionally just a glimpse, and then return to look further. It would also make the approach into town at night more of an experience even if just passing through.

Outdoor Advertising

In keeping with the guidelines all advertising signage etc. has been kept to match existing and follow the criteria. Please refer to the drawings submitted for visual example.

Colours

Colour schemes have been kept to that demonstrated in the guidelines and / or existing heritage buildings (town hall for example). The new building extension will be of this colour pallet and the existing shops should be painted to match the new at that time.

The main large timber post clusters on the tower corners are proposed to be timber with a natural finish to compliment the "Timber Town" tradition of Nannup.

On Site Parking

Given the reasonably small areas to the new extension, parking has been allowed to be increased on site by 3 x commercial and 1 x residential bay/s as can be seen on the plans provided.

This will be established at the rear of the existing shops with access pathway to Forrest Street. The existing crossover will be used and made wider to accommodate as required.

Given that this may constitute a slight shortfall, it would be requested that the Council consider a reduction given the intended intermittent use of the clock tower display area (shown as mezzanine on plan) and the potential for reciprocal parking use for Visitor Centre /shop (patrons being taken up to the display area as the clock display is a booked group tour and not open to 'walk ins" as such. The clock display area is behind locked doors and by appointment only). The availability of the recently increased street parking immediately adjacent (see note below) is requested to be considered to assist any shortfall of on-site parking in this instance.

It is conceivable that many visitors to the clock display would already be in town, parked and meandering through the town on foot whilst browsing other shops/café's and attractions.

Street Parking

Although plans were not available when requested, there appears to be several parking bays created on Forrest Street by the shire. It is assumed (solely by space provided) that there may be allocation for 4-5 angle parking bays on the southern side of the street and 1-2 parallel bays on the northern side of the street (outside the new proposal). Given that there are new bays intended this should satisfy any overflow above the per M2 areas for buildings for the occasions that visitors are increased from time to time. We would like to request that the parallel bays be marked for short term parking of a tour bus and or loading bays. The area is well suited for a tour bus especially when considering access for aged or otherwise disadvantaged people.

Disabled Access

All buildings are designed for disabled access and in accordance with the BCA. Although the BCA does not necessarily require a lift or other device to a double storey class 6 building (E.g. stairs to upper floor) we have made provision for a platform lift that can be fitted to the side of the stairs to assist the aged and or disabled to have unbiased access to the upper floor display and offices.

The owners may consider separate funding for the purchase of the platform lift as it can be retrofitted.

Toilet facilities.

It is proposed that the existing toilet block to the rear of the existing buildings be used for /by the staff/others of the new extension. Signage will be provided as required.

Interconnection to the existing building.

It is conceivable to consider connection between the existing shop and the new visitors centre internally as a class 6 building.

If this was to occur then there would be double doors fitted so that the shops could be operated together or separately depending on the time of year and of course how busy the town got at one particular time.

CONCLUSION:

We hope that the submission for the new Clock Tower and Visitors Centre is clear and informative to all council members and authorities and I am more than happy to discuss or answer any questions that may arise during the approval process.

Being a new property owner in Nannup myself, I have personal interest in the town and its careful development that will enhance its versatility and livelihood of new generations without the need to become over commercialised and lose its charm of a small country town which makes Nannup so charming.

This was one reason we selected Nannup to purchase land and not any other over commercialised south west town.

However Nannup has potential to maintain itself and the Clock Tower is one example of a new building that we feel is sympathetic to the town's character, size and charm.

Please contact myself if you require any further information or references.

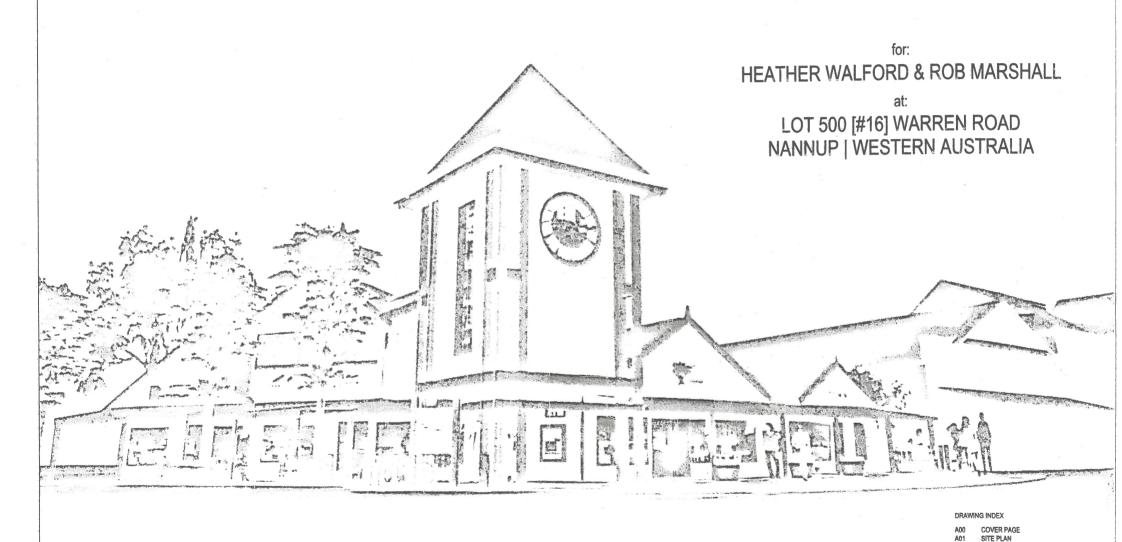
Regards

Paul Meschiati (MBDA) Managing Director

Paul Meschiati and Associates Pty Ltd.



PROPOSED CLOCK TOWER & NANNUP VISITORS CENTRE



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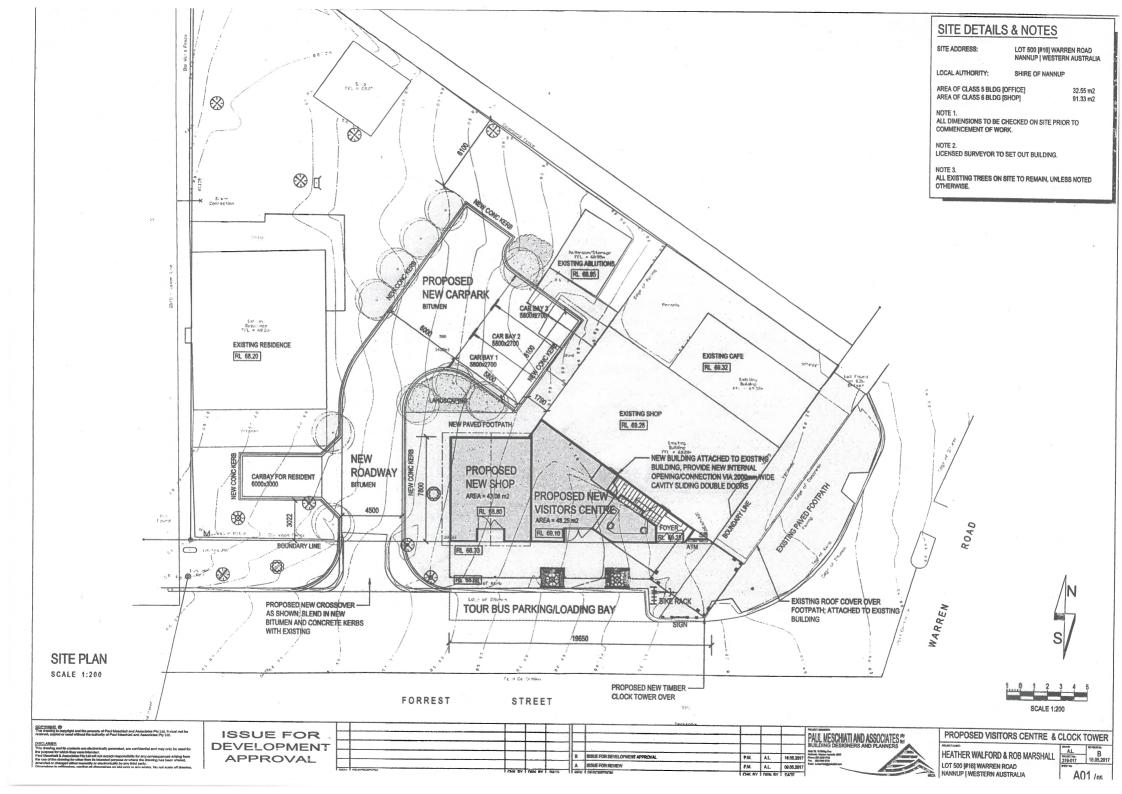
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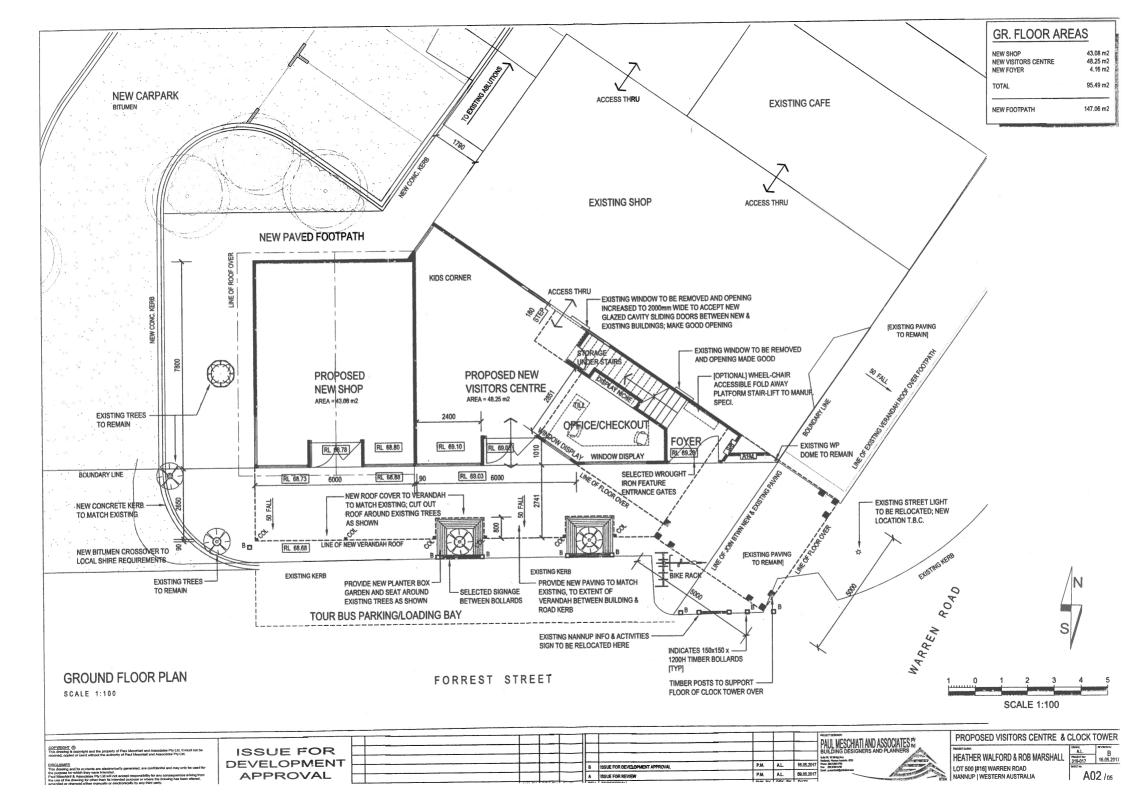
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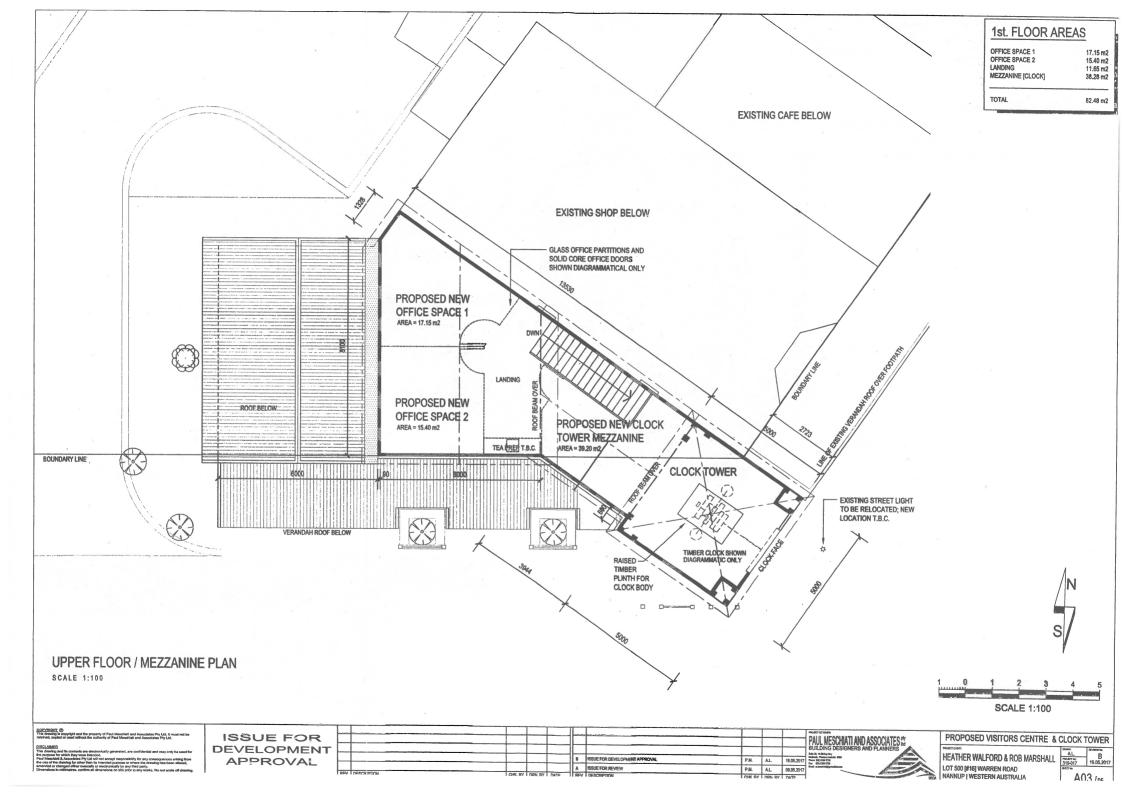
PROPOSED VISITORS CENTRE & CLOCK TOWER

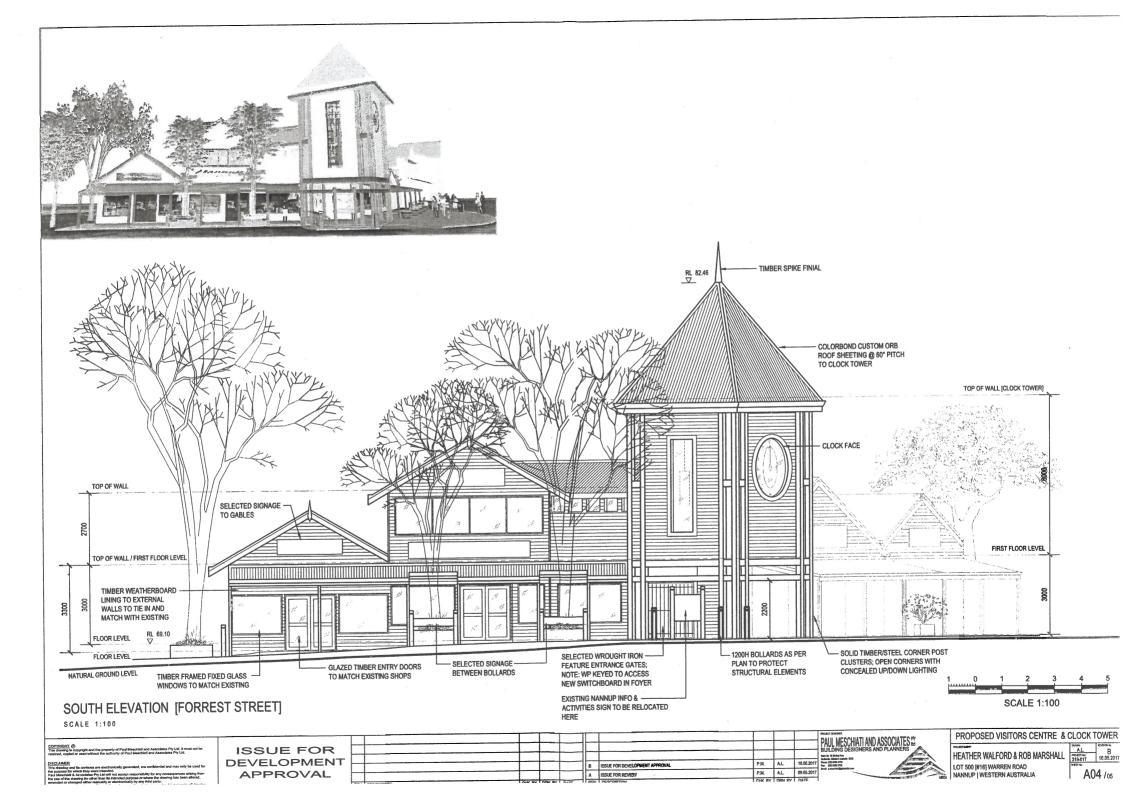
HEATHER WALFORD & ROB MARSHALL LOT 500 [#16] WARREN ROAD

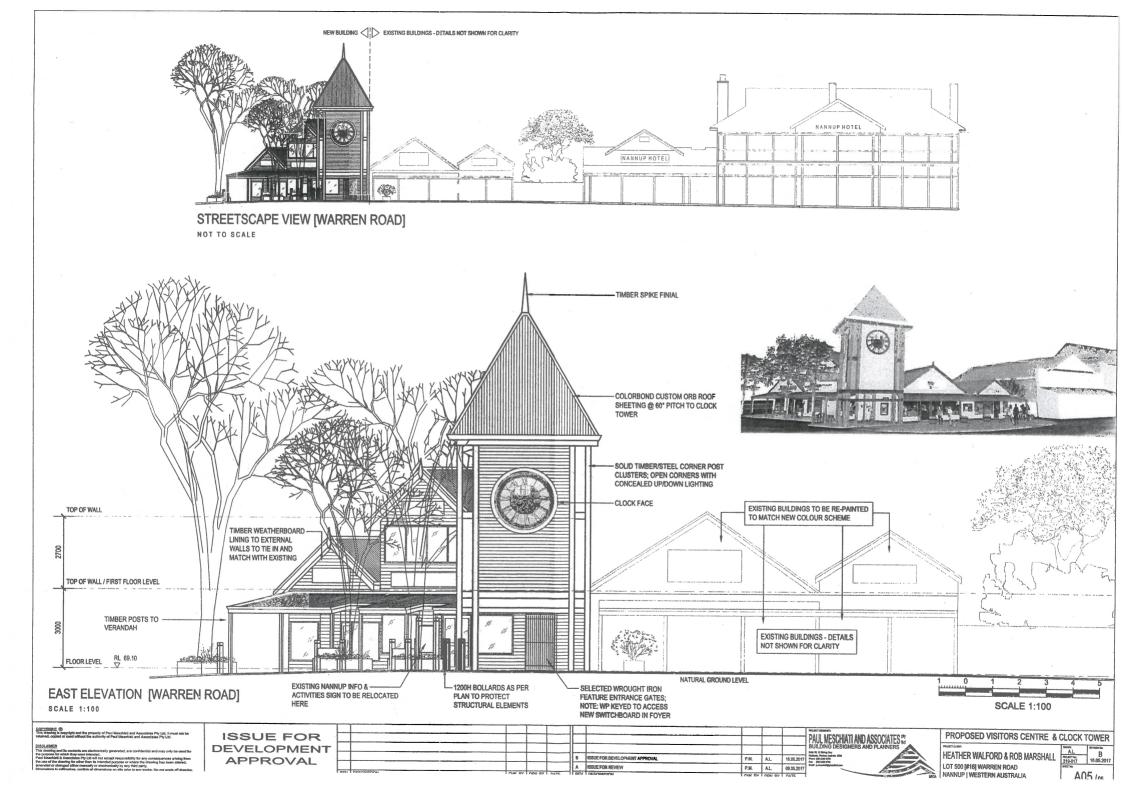












From:

Chris Roycroft <chris@nannuprealestate.com.au>

Sent

Tuesday, 23 May 2017 3:45 PM

To:

Jane Buckland

Subject:

Development Application - Lot 500 Warren Road, Nannup

Hi Jane

This development is an incredible piece of work.

Kim and I thoroughly approve of it and believe that the Clock Tower will be an incredible drawcard for tourists coming to Nannup. The design is very much in keeping with everything Nannup and this development will create a much need boost to our main street look.

The new visitor centre is a very good idea too. If felt it was very crowded push in with the shop and it will make a big difference to have a proper visitor centre for tourists to visits.

Kind Regards

Chris

Chris Roycroft

Principal/Licensee
Member of REIWA Rural Network Committee
Nannup Real Estate
1/36 Warren Road, NANNUP WA 6275
M 0428 320 837





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From:

Nannup Community Resource Centre <nannup@crc.net.au>

Sent:

Tuesday, 23 May 2017 5:28 PM

To:

Jane Buckland

Subject:

Development Application - Lot 500 Warren Rd, Nannup

Hi Jane

Thank you for the opportunity to comment on the Development Application – Lot 500 Warren Road, Nannup

The Nannup CRC has no objection to the Development Application for Lot 500 Warren Rd Nannup.

We support the applicant's expansion of premises to include the clock tower and clock and the overall design which complements the existing structure and nearby buildings.

We look forward to the additional business & economic benefits that this development will bring to the Nannup community.

Regards

Cheryle Brown

Manager

Nannup Community Resource Centre

10 Warren Road, Nannup WA 6275

http://www.nannup.crc.net.au

P 08 9756 3022 F 08 9756 3090

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From:

Wild Eyed Press <art@wildeyedpress.com.au>

Sent:

Thursday, 25 May 2017 9:41 AM

To:

Jane Buckland

Subject:

Clock Tower

Dear Jane,

I have read through the document for the proposed clock tower building. We think it all looks great and we both think that it is in keeping with the style that attracted myself and Leanne to Nannup.

Regards Mark & Leanne White

Mobile local: 0427 443807

Mobile International: +61 427 443807
Email art@wildeyedpress.com.au
Web www.wildeyedpress.com.au
33 Warren Road Nannup
Western Australia 6275



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NANNUP ARTS COUNCIL INC PO Box 318 NANNUP 6275

15 June 2017

Shire of Nannup Post Office Box 11 NANNUP 6275

DEVELOPMENT APPLICATION - LOT 500 WARREN ROAD, NANNUP PROPOSED SHOP, OFFICES, CLOCK TOWER & VISITORS' CENTRE

Thank you for your advice regarding the aforementioned development application. The Committee endorsed the proposal at the meeting held on 13 June 2017 and expressed confidence that the development would be an amazing addition to Nannup and its region. Also, such a tourist attraction would clearly be of benefit to visitor numbers through the Garage Gallery.

A perusal of the documentation which shows areas of allocated parking, raised some concerns at the meeting. NAC Inc Committee expressed the hope that Nannup Council will take into consideration the large volume of traffic consisting of multiple coaches, and visitor vehicles that such an attraction would promote. All of these vehicular units, are in addition to the parking that is required for the general operation of existing retail establishments within the townsite. As such, any increase of volume during peak times in particular, would create worrying inadequacies in parking availability.

We appreciate being informed by Nannup Council, and our Committee will follow the progress of this development application with great interest.

Yours faithfully

CAROLE PATCH

PRESIDENT
NANNUP ARTS COUNCIL INC

SHIRE C. NNUP
RECEIVED
Ref: Abyo No. 2017

1 6 JUN 2017

CEO AO LIB FMO
WM CDO PUB FMO
MDS CR: YANO RO



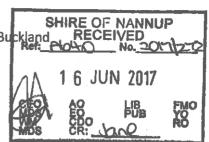
Ian Gibb

No 40 Rivergum Way

Darradup WA 6075

16th June 2017

Attention Jane Bu



Reference; Development Application Lot55 Warren Road Nannup WA

007-017- Proposed Clock Tower and Nannup Visitors Centre

Dear Jane

I wish to take the opportunity to comment on the above application as follows.

The Positives to this Project

First, I do applaud the fact that there is this proposal to have the clock remain here in Nannup

Second, I think the Architect has done an excellent job on the design of his building with so little to work with regarding available land. The building Facade will make for an excellent complement to the Iconic Wooden Clock

I also see the proposal provides for an ATM to front Warren Road, another good aspect.

Having said this, I have been linked to another proposal to support the Wooden Clock in Nannup together with common-sense I wish to make my further assessment of this proposal ..

Based on my research I believe that the Wooden Clock if supported with the appropriate infrastructure/Building design in a satisfactory location should attract in excess of 50,000 visitors and possibly up to 70,000 visitors per annum. Heather Walford at the council meeting on the 27th April 2017 advised council that she expected 10,000 visitors to view the clock

Business Model

This proposal provides several Key factors that mean this proposal will not exploit the full Tourist potential of the clock development here in Nannup . The development proposed will make for a very frustrating experience for visitors to Nannup , which I expect will reflect badly on our small town if it was to proceed as proposed. The Business model tells us that the internal design allows for up to just 20 visitors to view the clock at one time. The proposal plans to utilise the foot path to hold visitors on whilst they wait for the tour group before them to complete their Tour.

I need to provide the following scenario which I expect under the Proposal put forward will be play out time and time again

The Proposal tells us that visitations to the clock will be by appointment only

The Proposal tells us that a bus load of 40 to 45 visitors arrives by appointment apparently.

The bus group will be split into two groups, 15 to 20 visitors. The first group proceeds to view the clock while the second group remain outside under Forrest Street veranda and the space under the Tower Clock, out of the weather. Basically the visitors are to remain on the foot path. This takes no account of the more extremes in temperature like a very cold or very hot day, or in fact a windy day. (is this the best we can offer visitors to our town.)

Moving forward, one would expect that visitors would be given 25 to 30 minutes minimum to view the clock and hear about its history. I will use the 30 minutes analogy for this example. This bus load of visitors takes an hour to complete its tour. Other visitors have arrived let say four people from two different car and caravan combinations at some point while the Tourist Bus of visitors were doing their tour. They have not made the required appointment and then another bus turns up by appointment

The caravaners are asked to wait another Hour while the bus load of tourist with an appointment spend the next hour on their visit.

I have identified this scenario and I'm sure that there will be many similar scenarios which demonstrate the serious lack of planning gone into this part of the proposal.

At the end of the day it is Rob Marshall and Heather Walford Business Model but it is the town of Nannup that will carry most of the criticism in my assessment through the likes of media like Facebook, Twitter and the like.

It is my opinion that the building should be redesigned to provide much more space for visitors to the clock both during the viewing of the clock and waiting to view the clock. This extra area could come from the Proposed new visitors centre and the Proposed New Shop as detailed in the Proposed Development.

Parking

It is my opinion there is absolutely inadequate parking in the immediate area surrounding the Clock Project. The congestion of traffic with just 10,000 visitors will create major problems in this area, not to mention if the visitations are in the order of 50,000 plus.

The relationship of the clock tower to the corner of Forrest St and Warren Rd, I believe will become a Traffic Hazard and be a point of conflict between the tourist busses and the Clock Tower and is a risk not worth taking.

There has been a spate of Vehicles Verse's Shop verandas in recent time in Nannup and you can see in Bridgetown a Vehicle Verses Hotel veranda (with major damage to rebuild) of the exact type of Damage that can be expected. (Freemasons Hotel Corner South West Highway and Steere Street)

Traffic

With regards the overall traffic activity and if I'm anywhere near correct in expectations of visitations I believe that the developer will simply put it back on the council to sought out the traffic problems

One suggestion that I do have is with regards the designated Tourist Bus Parking Bay shown on the drawings. This parking bay is only used as a set down bay so bus passengers disembark from the bus and the Bus moves onto Brockman Street and waits there and then comes back to pick up the passengers once they have completed their tour. Jephson Street could become one way from Brockman Street left onto Forrest Street which is one way to Warren Road.

Observation

It is my observation that with the new LTO, the new airport that allows interstate visitors not to mention the International upgrade hosting international visitors and a concentrative effort to bring Tourist to our Town of Nannup the proposed building and business model is inadequate.

The development as proposed is trying to extract to much from such a small piece of land. I guess that the proposal is endeavouring to create a revenue stream of rental income. These new tenancy's one would expect will add to the parking congestion.

I 'm absolutely in support of the Clock in Nannup

I'm absolutely in support of the Architects design of the Clock Tower and its relationship to Warren Road

Having said this, the Proposed project needs to be reconsidered to be sustainable and to become the ICON this project should be to Nannup.

I have not just commented in a negative way but also offered were a proposal could look to address the short comings in particular with the building. However, I do not have an answer on the traffic congestion that I expect will eventually be played out. If called upon to explain further any of my comments please feel free to contact me......

Examples of other Tourist Attractions	Visitations	
Heritage Wall in Tasmania	70,000	2016
Stockman Hall of Fame Qld	43,000	2016
Qantas Museum Qld	40,000	2016
Tree Top Walk Denmark	140,000	2016
Cape to Cape Tourist Walk	90,000	2016

Yours Sincerely

lan Gibb



From:

Nannup Caravan Park <nannupcp@iinet.net.au>

Sent:

Sunday, 18 June 2017 3:20 PM

To:

Jane Buckland

Dear Jane,

We have received the Development application- Lot 500 Warren Road Nannup. After looking through the plans we are very excited with the prospect of having the Clock in town. It will be another draw for tourists to come.

It will be an improvement for town centre.

Extra shops will again add positive to town.

Warm regards,

Jo and Ton van Hattem Nannup Caravan Park

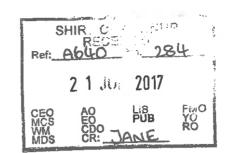
4 Brockman Street, Nannup, 6275

P: 9756 1211 .

E: nannupcp@iinet.net.au
nannupcaravanpark.com.au

(7)

2 Adam Street, Nannup, WA 6275.



Shire of Nannup

Adam Street,

Nannup WA 6275.

21 June 2017.

Dear Sirs,

<u>DEVELOPMENT APPLICATION – LOT 500 WARREN ROAD, NANNUP</u> <u>PROPOSED SHOP, OFFICES, CLOCK TOWER AND VISITORS' CENTRE</u>

We are happy with the above proposal.

ailsa W Pretchett

Yours faithfully,

Bruce and Ailsa Pritchett



From:

John Stanley

Sent:

Wednesday, 21 June 2017 12:41 PM

To:

ShireofNannup

Subject:

The Clock tower in Nanaup

Good afternoon

I would like to congratulate all concerned with the initiative of bringing the clock tower to the town of Nannup.

Tourism grows when a town or community can offer something unique that no other town has to offer. The clock tower provides that unique experience and as result all business in the town and surrounding area will benefit.

This is an opportunity for Nannup to attract both national and overseas tourists to the region Having seen the concept plans it is wonderful to see the architecture enhances the town landscape and provides an opportunity for growth in the town.

I look forward to seeing the clock tower being build and seeing the benefits spread through the community

Regards

John

John Stanley

The Retail Guru

John Stanley Associates

Helping you to step outside your business to look forward

Postal address: Chestnut Brae. PO Box 200, Nannup, Western Australia, 6275, Australia

Email: john@johnstanley.com.au Web: www.johnstanley.com.au Skype: johnstanley.retailguru

LinkedIn: www.linkedin.com/in/johnstanleyretailspeaker YouTube: www.youtube.com/user/johnstanleyguru Facebook: www.facebook.com/johnstanleyassociates

Twitter: twitter.com/john_stanley







Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

16 June 2017

YOUR REF OUR REF ENQUIRIES A640 P10646/43045 Karen Jackson (08) 6552 4150

Chief Executive Officer Shire of Nannup PO Box 11 NANNUP WA 6275

Attention: Jane Buckland



Dear Sir

Nannup Town Centre Precinct Proposed development at Lot 500 Warren Road, Nannup

Thank you for your letter of 22 May 2017 regarding the proposed development at Lot 500 Warren Road, Nannup, which is located in the Nannup Town Centre Precinct. The Heritage Council's Register Committee previously identified the Nannup Town Centre Precinct as a place warranting assessment for possible entry in the State Register of Heritage Places; however, a full assessment of its cultural heritage significance has not yet been undertaken.

We thank you for forwarding information on the proposed development, which will assist with the future assessment of the place for the State Register. We note the proposed development comprises a Clock Tower and Visitor's Centre, which will incorporate the existing shops oriented to Warren Road. We would appreciate being kept informed of the development proposal as it progresses through the planning stages.

Should you have any queries regarding this advice please contact Karen Jackson at karen.jackson@stateheritage.wa.gov.au or on 6552 4150.

Yours sincerely

Adelyn Siew

DIRECTOR HERITÄGE DEVELOPMENT

stateheritage.wa.gov.au info@stateheritage.wa.gov.au



Jane Buckland

From:

Warren Smith

Sent:

Thursday, 29 June 2017 11:10 AM

To:

ShireofNannup

Subject:

Proposed Clock Tower

To Nannup Shire

I have have has a good look at the plans for the proposed development of the Clock Tower. In my opinion this construction of the tower and associated works will be very beneficial to the town. The design shows that the construction, although a new one, will blend in very nicely to the surrounding buildings.

It will also provide extra interest to the visitors of Nannup.

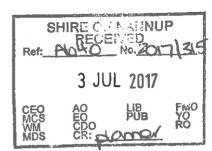
I approve of the development and hope it proceeds smoothly.

Regards Warren Smith 4 Thomas Rd Nannup









PO Box 184, Old Roads Board Building, Warren Road, Nannup, WA 6275.

30th June 2017

Shire of Nannup PO Box 11 Nannup WA 6275

Dear Jane

Re Proposed Clock Tower Development Application Lot 500 Warren Road, Nannup.

The Nannup Historical Society is of the opinion the "Wooden Clock" would be a great boon for increasing tourist numbers to Nannup should it be housed in town . The Society does not object to the design or the two storey height of the clock tower building. However the Society is most strongly against the new proposal of extending the clock tower building onto and over the public footpath in Warren Road . From the site plan it is estimated that about 90% or over 20 square metres of the proposed building to house the wooden clock would not be located on Lot 500 but on and over the public footpath and being supported by nine timber posts and several protecting bollards would certainly impede pedestrian thoroughfare. The plan shows that three of these timber support posts in the south east corner come right to the edge of the current footpath kerbing . Two bollards are shown to protect these three corner timber support posts from vehicles striking them. However these would hamper the expected large tour buses pulling out of the proposed parallel bus parking bay and they would have great difficulty when turning left into Warren Road so as not to hit the bollards or corner building timber supports as they would have to swing out wide onto the wrong side of Forrest Street to negotiate the tight turn left into Warren Road as there is also a raised concrete traffic island in the centre of the main street near this corner. With these long buses having to swing to the wrong side of Forrest Street certainly would create a traffic safety hazard for any vehicles turning into this street from Warren Road . As the clock tower building is designed to prominently display the one and only face the wooden clock has, the proposed clock tower building should be set back to the existing building boundary line of the other buildings on this lot and it would still face Warren Road and its two storey height would still be most prominent to any visitor walking or driving through town . No other building in Nannup is built over the public footpath with the exception of verandas.

The proposed relocation of the Nannup Information and Activities sign shows on the plan to be on the Forrest Street kerbing and would then be facing south and visitors to town would only be able to see it if they were walking north along Warren Road as it is only single faced. This sign together with two proposed bollards one each side of it would also block access to people wishing to cross over Forrest Street. This most helpful information sign should face Warren Road for visitors to more easily read coming from any direction in the main street as it does now.

As it is planned to bring in large four buses carrying some 45 plus visitors, the existing parallel parking area next to the proposed new building in Forrest Street appears not to be deep enough to allow these buses to be parked far enough off the driving part of Forrest Street. This could possibly create traffic safety hazards as to pass these wide buses vehicles driving east towards Warren Road would have to move to the middle of Forrest Street into the path of oncoming traffic. This proposed tour bus parking bay would also take up a lot of visitor and local parking spots which are already limited in Forrest Street. If the "Clock Tower" is not forthcoming with any additional street car parking bays to cope with the expected increase in visitor traffic numbers then the Shire of Nannup should look at the proposers paying for street parking bays as other country Shires do already.

In conclusion the Nannup Historical Society is not against the proposed Clock Tower building, but is emphatically opposed to ANY part of this new building being built onto or over the public footpath and should not be constructed in front of the existing building line of the other buildings already on this lot in Warren Road. To allow the two storey clock tower building to be constructed over the public footpath in Warren Road would spoil the aesthetics of this main street and set a precedence for other businesses in town to apply for a

similar building expansion exemption. If a development application was made to construct a two storey building with supports into and overhanging a neighbour's private property by several metres would it be approved by the Shire? If not why would a similar building get approval to be built and encroach onto and over a public footpath. It appears that too much proposed building is being sought for the Warren Road frontage of Lot 500 and any new proposed buildings should only be constructed on the area designated by the LEGAL Certificate Of Title of this lot. Because of all these aforementioned factors the Nannup Historical Society strongly recommends the Proposed Clock Tower Development Application in its present form not be approved by the Shire of Nannup.

Yours faithfully,

Neville Tanner

President of the Nannup Historical Society (Inc.)



Jane Buckland

From:

Pumphrey, Ron < Ron. Pumphrey@lands.wa.gov.au>

Sent:

Wednesday, 5 July 2017 2:59 PM

To:

Jane Buckland

Cc:

Monastra, Rosanna; Miller, Isabelle

Subject:

RE: Development Application - Lot 500 Forrest St (cnr Warren Rd), Nannup

Proposed shop, offices, clock tower and visitors' centre

Jane Buckland
Development Services Officer
Shire of Nannup

Good afternoon Jane

Our Ref: 00006-2017 (Job 164572)

The information as provided on the proposed development has been reviewed having regard for current policies for dealing with Crown land and the requirements of the *Building Act 2011* and *Building Regulations 2012* as they relate to Crown land. While, in principle the proposed development is supported I make the following comment:

- preferably the development on Lot 500 should be contained within the boundaries of that lot. However, it is noted that the development is proposed to, in part, provide covered pedestrian access and walkway;
- it is not clear as to the extent of the overall encroachment into the road reserve physically and airspace but that appears to be 10 to 12 square metres. Further information on whether it is intended to strata the development. Both issues may impact on what final authority or tenure this Department will require to accommodate the development;
- the proposed encroachment of the clock tower development does not fit within what maybe permitted by Regulation 45A and 45B of the Building Regulations 2012. Therefore a form of tenure under the Land Administration Act 1997 (LAA) will be required;
- based on the information available the tenure requirement can be achieved through a structure easement
 to the owner of Lot 500. Agreement of the Shire and support from MRWA will be required prior to the grant
 of an easement;
- the owner of Lot 500 will need to agree to meet all costs associated with the creation of the easement. These costs will include cost of preparation of a deposited plan for the creation of a Crown land title over the portion of road and easement sketch to enable registration of the easement, easement consideration (to be determined through valuation advice if the proposal proceeds), document preparation fee, Landgate registration fee, GST and stamp duty.

If the development is approved the landowner should approach this Department (quoting the reference above) so that agreement can be reached on the proposed tenure arrangement. Please note, an easement will not need to be in place prior to construction but certainly agreement to proceed in that manner will be required.

Happy to discuss as necessary.

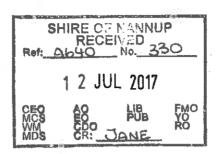
Regards

Ron Pumphrey | Manager | Case Management - South West and Great Southern Level 2, 140 William Street, Perth WA 6000 (08) 6552 4647 | 0438 851 230 ron.pumphrey@lands.wa.gov.au | www.dplh.wa.gov.au NO 14 Grange Rood, Nannup, Western Australia, 6275. PO Box 99, Nannut, WA 6275 T: 61 8 97 561 276 F: 6: 8 97 561 394

E: holberryhouse@wn.com.au www.holberryhouse.com

Peter Clarke PO Box 11 Nannup 6275

9 June 2017





Dear Peter,

We fully support the application of Heather Walford and Rob Marshall to extend the building 'A Taste of Nannup' to incorporate the Visitor Centre and clock tower.

We congratulate them on the initiative to secure this asset for Nannup and appreciate that the architecture is in keeping with the heritage theme of the streetscape.

Yours sincerely.

Louise and Chris Stokes



Jane Buckland

Original plans

From:

NAUDE Daniel (RCPM)

Sent:

Wednesday, 12 July 2017 12:47 PM

To:

Jane Buckland

Subject:

Reply: Development Application - Lot 500 Forrest St (cnr Warren Rd), Nannup -

Proposed shop, offices, clock tower and visitors' centre

Hi Jane,

I refer to the Shire's request for comment regarding the above and apologise for the delay in response.

Please be advised that Main Roads is not supportive of the proposal, specifically in relation to the type and level of projection of the building into the Highway reserve. Main Roads is generally supportive of minor building encroachments into the highway reserve and the erection of minor free-standing frangible structures and have previously supported roof-type structures such as projecting awnings to provide for protection/cover for pedestrians. However, the proposal constitutes a building being constructed in the Highway reservation.

In considering the above and the proposal, Main Roads is of the view that the building is not consistent with the purpose and use of the land/reservation for road corridor purposes. It is noted that Section 57 of the *Land Administration Act* gives the Minister for Lands power to lease land within a road reserve provided that the purpose of the lease is generally consistent with the use of the road by the public. The proposal is not seen to be consistent with this requirement.

It is also not clear whether the proposed structure, in relation to its structural support, may adversely impact the continued use of the reservation by utilities for installation and upgrading of infrastructure over time.

The public risk and potential liability issues are also required to be carefully considered in the assessment of the proposal. Main Roads is aware of a recent incident in a nearby country town where a structural column supporting a first floor veranda of a heritage building (on a corner property) was damaged in a vehicle collision. It is understood that only one column was damaged and sufficient structural support existed for the type and nature of the building/veranda causing it not to collapse, however, this incident demonstrates the potential risk and liability issue arising from structure located within the clear zone of roads.

Please call should you wish to discuss.

Regards,

Daniel Naude

Road Corridor Planning Manager Metropolitan and Southern Regions / South West p: 08 9724 5724 | m: w: www.mainroads.wa.gov.au













From: Jane Buckland [mailto:jane@nannup.wa.gov.au]

Sent: Tuesday, 11 July 2017 10:09 AM

Jane Buckland

Revised plans

From:

NAUDE Daniel (RCPM)

Sent:

Sunday, 16 July 2017 3:06 PM

To:

Jane Buckland

Subject:

Reply: Amended Development Application - Lot 500 Forrest St (cnr Warren Rd),

Nannup - Proposed shop, offices, clock tower and visitors' centr

Attachments:

tower SITE_LAYOUT.dwg Model (1.pdf; tower back from Warren.jpg

Hi Jane,

The amended floor detail, as depicted on the site layout plan, has removed the building from the highway reservation and as such Main Roads has no objection to the proposal.

It is recommended that appropriate measures be introduced on Forrest Street to provide protection to the supporting columns of the building to minimise public risk and liability arising from the exposed nature of the structural columns.

Regards,

Daniel Naude

Road Corridor Planning Manager Metropolitan and Southern Regions / South West p: 08 9724 5724 | m: w: www.mainroads.wa.gov.au













ATT 12.5.4



17th July 2017

Shire of Nannup Jane Buckland (Development Services Officer) PO Box 11 Nannup WA 6275

Dear Jane,

RE:

PROPOSED NANNUP CLOCK TOWER

LOT 500 (#16) WARREN ROAD - NANNUP (WA)

Response to Authority and Community Comments in relation to the Planning Application for the above project.

With regards to the responses received by 4th July 2017 in relation to the advertised period of the above project, we provide the following responses to assist the Shire of Nannup [*the Shire*] in proceeding with the application:

Please refer to specific letters for full details of KEY POINTS summarised below.

	KEY POINTS	Response from PM&A
1a.	The Nannup Historical Society is of the opinion the "Wooden Clock" would be a great boon for increasing tourist numbers to Nannup should it be housed in town.	Agreed. PM&A feel the location and accessibility of the Wooden Clock is important to the aim of increasing tourist numbers to Nannup.
1b.	The Society is most strongly against the new proposal of extending the clock tower building onto and over the public footpath in Warren Road.	It is noted that most buildings along Warren Road have structural columns located right to the edge of the footpath/roadway kerbing, which is a common practice in many instances in country towns throughout WA. For example, the Nannup Hotel ha major structural columns located right on the footpath/roadway kerbing. Therefore, the design of the proposal is in-keeping with the general streetscape of location.
1c.	The proposed relocation of the Nannup Information and Activities Sign shows on the plan to be on the Forrest St kerbing and would then be facing South. Together with the 2 proposed bollards, it would also block access to people wishing to cross over Forrest St.	The intention is for the sign to be identified by visitors travelling along the footpath of Warren Road. The artists' impression indicates the direction of the sign indicatively only, and it is not intended to be facing the street; rather the Nannup Information and Activities Sign shall face towards what PM&A hope to be the future Nannup meeting point, under the clock tower. Please note, the final location of the sign shall be determined/agreed by the owners and the Shire. The location of the protective bollards will not

		hamper the accessibility and manoeuvrability of tourist buses pulling out of the proposed parallel bus parking. The access to Warren Road from Forrest St is not hampered in any way by the introduction of new bollards, which are some 10m from the intersection, and located before the pedestrian kerb ramp. In fact, the location of the sign and bollards encourage pedestrians to use the designated pedestrian kerb-ramp/access point.				
1d.	The existing parallel parking area next to the proposed new building in Forrest St appears not to be deep enough to allow these buses to be parked far enough off the driving part of Forrest St.	The parallel parking area is existing. The final determination of this parking area shall be made in consultation with the Shire and the Owners.				
1e.	The proposed tour bus parking bay would also take up a lot of visitor and local parking spots which are limited on Forrest St.	The proposed tour bus parking bay would replace the 2 x parallel parking bays currently available (assumed 2 bays, as they are currently un-marked). It is understood that the Shire has already provided additional parking bays on Forrest St (across the road from the proposed site).				
2.	COMMENTS BY IAN GIBB					
	KEY POINTS	Response from PM&A				
2a.	Business Model. Additional space for visitors to the clock both during the viewing of the clock and waiting to view the clock.	The Business Model of the developers has no significant impact on the compliance of the development in regards to the BCA and Town Planning Scheme requirements. As Ian has identified, the proposal is for 15-20 visitors to view the clock at any one time. The extra space for visitors waiting their turn to view the clock is available in the proposed visitors centre, the proposed new shop, the existing café, the existing Nannup Hotel, and many of the other existing shops and establishments on Warren Road. Thus, visitors would typically park and meander through town to visit many of the establishments, and they should be encouraged to do so. Parking requirements for any development is				
2b.	Parking. It is my opinion there is absolutely inadequate parking in the immediate area surrounding the Clock Project.	stipulated within the local authority Town Planning Scheme and in accordance with the BCA The Business Model provided by the developers after their extensive research on visitor numbers appears reasonable.				
2c.	Traffic. Suggest using the designated bus parking bay is a drop off/pick up area only.	lan's suggestion of the bus parking bay being a drop off/pick up area only is reasonable and could be considered by the developers and the Shire.				

	Observation.					
2d.	With regards to the new LTO, the new airport that allows interstate visitors, not to mention the international upgrade hosting international visitors and a concentrative effort to bring tourist to our Town of Nannup, the proposed building and business model is inadequate.	The proposal will be an extension to the existing Nannup Visitor Centre, effectively increasing the floor space for tourists, as well as providing them with a unique experience in viewing and learning about the featured timber clock. It will also provide tourists with information on all of the other wonderful sites and experiences Nannup has to offer.				
3.	COMMENTS BY CAROLE PATCH [Nannup	s Arts Council Inc.]				
	KEY POINTS	Response from PM&A				
3a.	NAC express the hope that Nannup Council will take into consideration the large volume of traffic consisting of multiple coaches and visitors vehicles that such an attraction would promote.	The town of Nannup is home to a number of large festivals, such as the Nannup Music Festival and the Flower & Garden Festival, and it appears that such large numbers of visitors and vehicles to the town are accommodated without issue during these events.				
4.	COMMENTS BY RON PUMPHREY [Dept of	Planning, Lands & Heritage]				
	KEY POINTS	Response from PM&A				
4a.	In principle the proposed development is supported.	Noted.				
4b.	Preferably the development on Lot 500 should be contained within the boundaries of that lot. However, it is noted that the development is proposed to, in part, provide covered pedestrian access and walkway	Most commercial premises along Warren Road provide covered walkway/access via verandah roof covering or, in the case of the Nannup Hotel, balcony and roof cover over.				
4c.	It is not clear as to the extent of the overall encroachment into the road reserve physically and airspace but that appears to be 10 to 12 square metres. Further information on whether it is intended to strata the development. Both issues may impact on what final authority or tenure this Department will require to accommodate the development	The site plan indicates the Clock Tower (First Floor) structure extends into the Warren Road reservation by approx. 13m2, and consistent with the existing extent of encroachment with other buildings along Warren Road.				
5.		ads WA] <i>LATE SUBMISSION</i> [12.07]				
	KEY POINTS	Response from PM&A				
5a.	Main Roads is generally supportive of minor building encroachments into the highway reserve and the erection of minor free-standing frangible structures and have previously supported roof-type structures such as projecting awnings to provide for protection/cover for pedestrians. However, the proposal constitutes a building being constructed in the Highway reservation (ie- Warren Road reservation).	Following a telephone conversation between PM&A and Daniel, it was emphasised that the concern of Main Roads WA is the building being constructed in the road reservation of Warren Road. An amendment to the proposal has been provided by PM&A for Shire consideration, which shows the clock tower shifted back off the road reservation of Warren Road. This amendment to the proposal has been supported by Main Roads WA.				

5b.	In considering the above and the proposal, Main Roads is of the view that the building is not consistent with the purpose and use of the land/reservation for road corridor purposes. It is noted that Section 57 of the Land Administration Act gives the Minister for Lands power to lease land within a road reserve provided that the purpose of the lease is generally consistent with the use of the road by the public. The proposal is not seen to be consistent with this requirement.	As noted above, an amendment to the proposal has been provided by PM&A for Shire consideration, which shows the clock tower shifted back off the road reservation of Warren Road.
5c.	It is also not clear whether the proposed structure, in relation to its structural support, may adversely impact the continued use of the reservation by utilities for installation and upgrading of infrastructure over time.	Height clearance and structural columns along the footpath for access to utilities for installation and upgrading of infrastructure over time is similar to the existing structures along Warren Road, and presumed to provide sufficient access. Additionally, and as noted above, an amendment to the proposal has been provided by PM&A for Shire consideration, which shows the clock tower shifted back off the road reservation of Warren Road.

The above responses from PM&A are in relation to the proposed building and planning of the above development only.

Yours sincerely,

Andy Lochrie

PROPOSED CLOCK TOWER & NANNUP VISITORS CENTRE



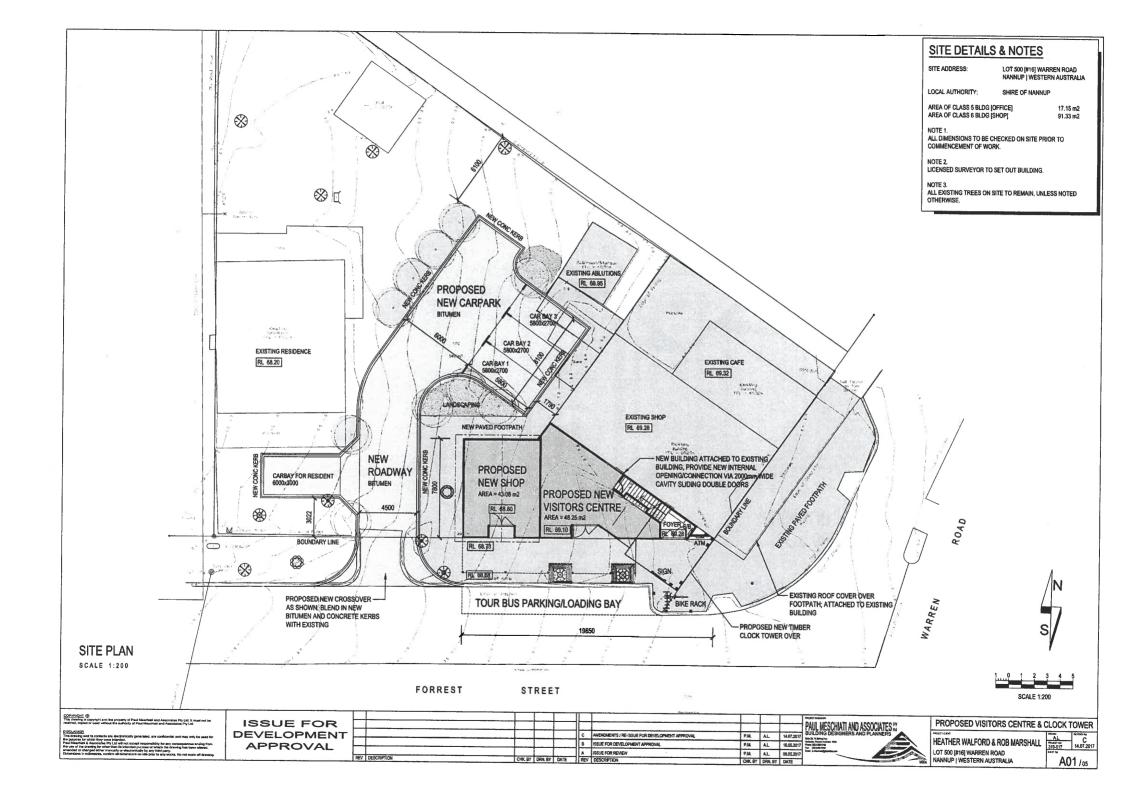
UPPER FLOOR / MEZZANINE PLAN SOUTH ELEVATION [FORREST STREET]
EAST ELEVATION [WARREN ROAD]

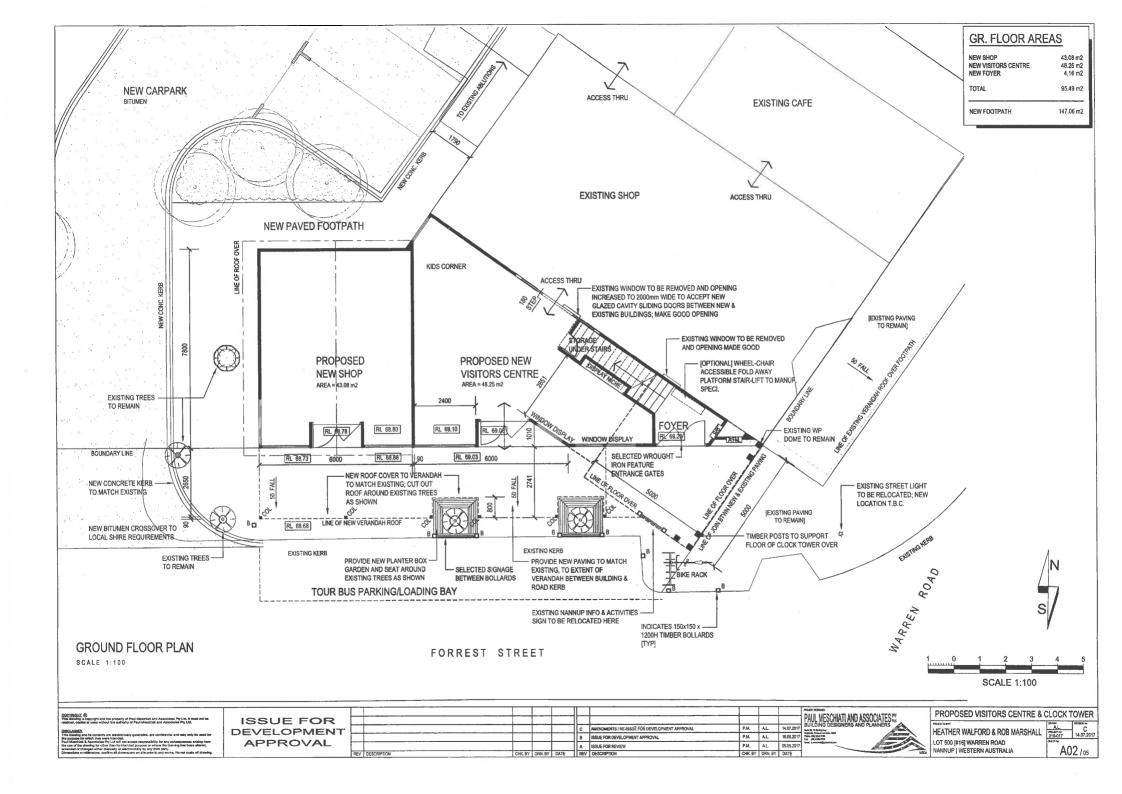
ISSUE FOR DEVELOPMENT **APPROVAL**

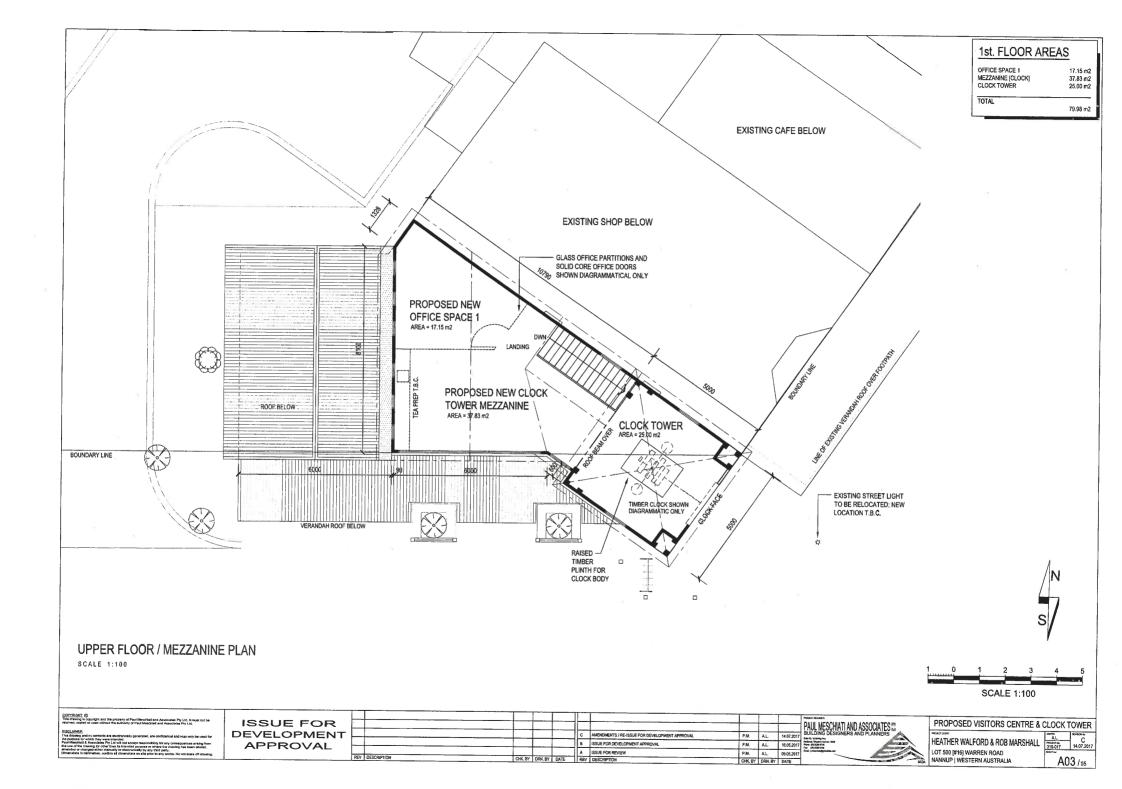
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					8	ISSUE FOR DEVELOPMENT APPROVAL	P.M.	A.L.	16.05.2017
					A	ISSUE FOR REVIEW	P.M.	AŁ.	09.05.2017
V	DESCRIPTION	CHK, BY	DRN. BY	DATE	REV	DESCRIPTION	CHK, BY	DRN. BY	DATE



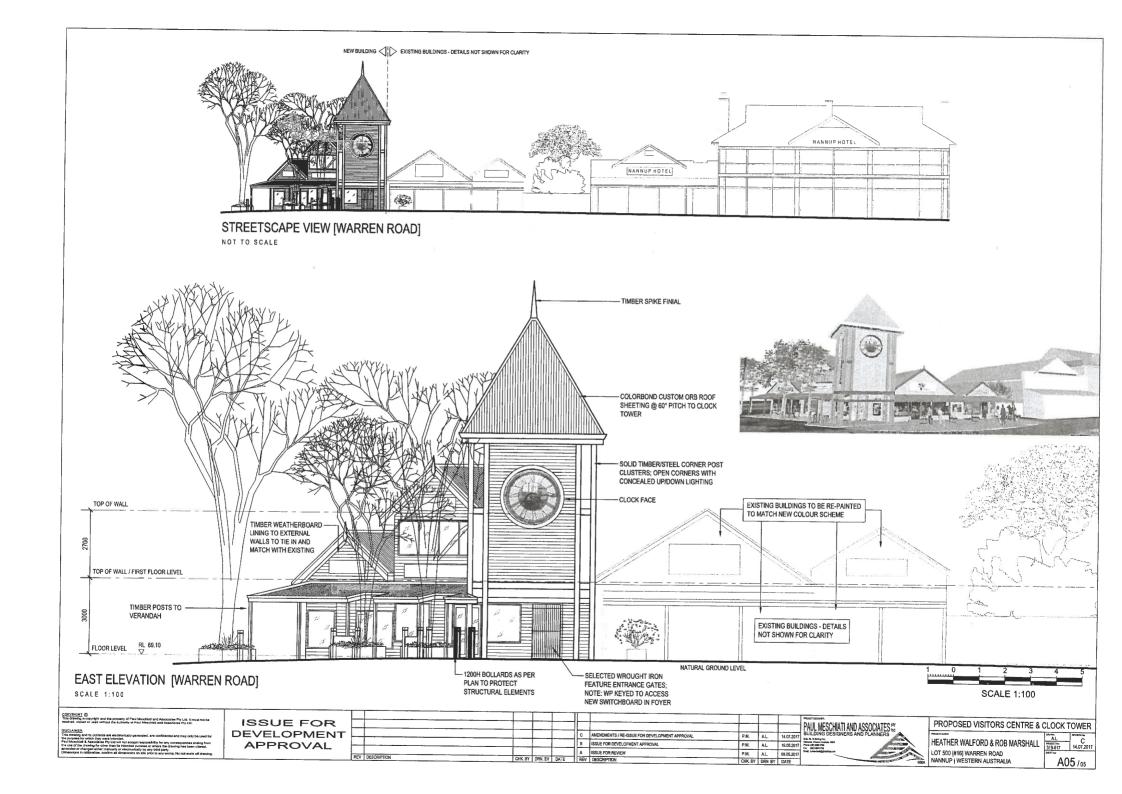












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4.13.10.5 Building Envelopes

- All development is to be sited within the building envelope shown on the approved structure plan.
- Where, for the purpose of retaining natural flora, sound environmental reasons or the physical constraints of a site dictate, the local government may approve an alternative building envelope.
- The local government, in considering an application for an alternative building envelope shall follow the procedures under sub-clause 9.4 prior to considering Planning Approval to the application.

4.13.10.6 **Building Setbacks**

Where a lot does not have an identified building envelope, all buildings shall be setback a minimum of 20 metres from all boundaries.

4.13.10.7 Fencing

Boundary fencing within the zone shall be post and minimum four strand wire, 1.0 to 1.3 metres high, or post and ring lock or similar approved by the local government. Solid fencing such as super six or pickets shall not be permitted on boundaries and shall only be permitted in proximity to buildings where the local government determines that it will not adversely affect the amenity of the area.

Subdivision 4.13.10.8

Subdivision within the zone is to be generally in accordance with the structure plan adopted by Council for the specific zone. No further subdivision of land within the zone, contrary to that shown on the approved structure plan, shall be supported.

4.13.10.9 **Special Provisions**

Schedule 12 sets out any special provisions applicable to the land to assist in achieving the objectives of the zone.

4.13.11 Town Centre Zone

4.13.11.1 Specific Objectives of the Zone

- To provide for the development or redevelopment of land within the zone for a broad range of uses which the local government considers is appropriate to the town centre serving the residents and visitors.
- To encourage new development within the zone to achieve a high (b) standard in relation to the historic character of Nannup to assist in promoting the town centre in terms of its own distinctive identity and attraction.
- To promote townscape improvement in accordance with any (c) adopted Townscape Plan.

4.13.11.9 Building Setbacks

- (a) Development may be provided with a nil setback to any street frontage within the zone.
- (b) Development may be provided with a nil setback to the side and rear boundaries of the subject land provided that the site does not adjoin any land used or zoned for residential purposes, in which case the development shall be setback in accordance with the Residential Planning Codes.

4.13.11.10 Development Standards

- (a) For the purpose of maintaining the existing streetscape, character and heritage significance of the Town Centre Zone, the local government may:
 - Require that on-site car parking bays be located at the rear of the development;
 - (ii) Require that access to car parking areas be provided from a secondary or rear street or right of way, where available, and/or
 - (iii) Reduce the required number of on-site car parking bays.
- (b) Notwithstanding clause 5.2, the development of land for residential purposes within the Zone is to conform to the provisions of the Residential Planning Codes with respect to the R20 density code, except where land is connected to a reticulated sewerage network, the R30 density code is to apply.
- (c) In considering an application for approval to demolish a building within the zone, the local government may:
 - Defer consideration of the application until it has received and approved an application for subsequent development of the site; or
 - (ii) Approve the application, subject to conditions including the retention, maintenance, reinstatement and re-positioning of any part of the building proposed to be demolished.

4.13.12 Future Development Zone

4.13.12.1 Special Objectives of the Zone:

- (a) To designate land considered to be generally suitable for future development purposes and to prevent such land being used or developed in a manner which could prejudice its possible;
- (b) To provide for the sustainable development of land in an orderly manner with appropriate levels of physical infrastructure and human services;
- (c) To require, as a pre-requisite to subdivision and development, the preparation and approval by the local government together with the endorsement by the Western Australian Planning Commission of a Structure Plan in accordance with the provisions of Schedules 14 and 16 of the Scheme.
- 4.13.12.2 Map Designation & Interpretation For the purpose of clause 4.13.12, unless the context otherwise requires:



SCHEDULE 11 - CAR PARKING REQUIREMENTS

Development	Minimum Number Of Spaces
Attached House	2 spaces per dwelling
Caravan Park	1.25 spaces per unit, bay or tent site
Child Care Centre	1 space per employee plus 2 extra spaces for the picking up and setting down of persons
Consulting Rooms	3 spaces per practitioner
Grouped Dwelling	2 spaces per dwelling
Hospital	1 space per patient and bed
Hotel "S"	1 space per bedroom plus 1 space per 25m ² of retail floor area
Industry	1 space per l00m ² of floor area
Office Additional Management of the Control of the	1 space per 30m² gross floor area
Place of Assembly	1 space per 4 persons accommodated
Public Worship	1 space per 4 persons accommodated
Restaurant	1 space per 25m ² of retail floor area
Retail/Commercial/Office (within the Town Centre zone)	1 space per 35m ² of gross leasable area
Retail Nursery	1 space per 100m ² of gross floor space
Service Station	2 spaces per service bay
Shop	1 space per 25m ² of retail floor area
Showroom	1 space per 50m ² of floor area
Tavern	1 space per 25m ² of retail floor area
Vehicle Sales Premises	1 space per 200m ² of site area
Warehouse	1 space per 100m ² of gross floor space

Note: Refer to Part 5 of the Scheme Text.



8.0 DEVELOPMENT GUIDELINES

Town Character

The Nannup community perceives the character of the town as contained in two major interlinking themes, which are:

- A "Garden Village", and
- A working timber town, originating primarily in the thirty years either side of 1900.

These concepts are to be used in a complementary manner as design parameters, and the main source of design inspiration for future development.

Objectives

All new development and redevelopment within the Nannup Main Street Heritage Area should contribute positively to the recognised heritage values and established townscape quality of Nannup's main street.

The Council requires that all proposals for new development and additions to existing development within the Heritage Area shall:

- add to the range of services and facilities available to the town residents and its visitors;
- ensure through appropriate design that the strong "Garden Village" character, and "working timber town" identity/role of the town is preserved, particularly in regard to development size, form, height and scale;
- be compatible with existing development, particularly in regard to building materials, shop front design, front setbacks, the use of colour, the application of advertising signage and the location and form of fencing;
- enhance the existing overall visual appearance of the Heritage Area;
- improve the provision of weather protection for pedestrians; and
- build upon the existing strong sense of community, and improve the economic viability of the town.

Land Uses

Land uses are directly controlled through Part 4 of Local Planning Scheme No. 3.

PLACES OF HERITAGE SIGNIFICANCE

The Shire of Nannup Municipal Inventory (Feb. 1996) records a number of places within the Nannup Main Street Heritage Area as having varying degrees of cultural heritage significance.

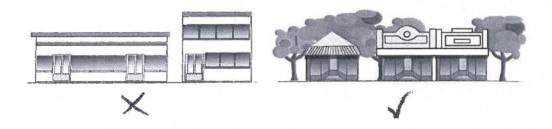
Some other places within the Area have lesser heritage significance, but nevertheless contribute to the town's overall heritage quality. Applicants are advised to discuss

heritage aspects with Shire staff at the earliest stage of planning and/or design development.

"Development" is defined under the Town Planning and Development Act and Heritage Act, and includes demolition, erection, construction or alteration of any building or structure or the land, the carrying out of excavation works, or the like. In the case of places registered by the Heritage Council of Western Australia, development includes anything likely to change the character or external appearance of any building, or irreversible alteration to the fabric.

BUILDING FORM

The form that a building takes is greatly influenced by the use which it houses. If the proposed use of a new building is compatible with neighbouring uses, then it is much more likely that the form of that building can also be "neighbourly".



Generally the emphasis of building form should be vertical or compact, rather than wide, low buildings which have a horizontal emphasis to their form and detailing.

Where large frontages are planned, the façade should be broken up by vertical elements, and where possible new floor levels, window positions and sizes, and verandahs, should complement those of adjacent buildings.

Although shops will wish to display their goods effectively, modern shop fronts with aluminium frames and floor to ceiling glass are not appropriate, and will not be encouraged in new developments. They should certainly not be included in alterations to existing historic buildings.

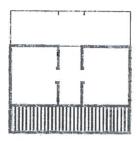
Additions or alterations to existing shop fronts in the Heritage Area should follow traditional window-door-verandah-gable forms in size, proportion and placement. The heights of these elements, especially the gable or parapet ends, the verandahs and the dwarf wall under the display window should follow those of adjacent original shop fronts.

PLAN FORM

The shapes of traditional plan forms in Nannup are characteristically simple. They are composed of basic rectangle and square combinations and are usually symmetrically

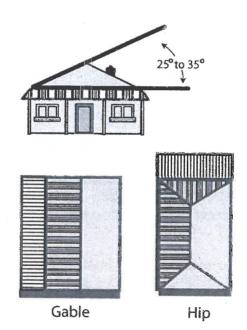
arranged around a central front door. Plans for new developments should reflect this where possible. Complex plans with walls that step in and out are not acceptable.

As is often the case with older commercial buildings, the front door may be recessed slightly from the remainder of the front façade, with the external entry floor abutting the footpath paved with decorative feature tiles or mosaics.



ROOF FORM

Main roofs in the Heritage Area have characteristically been clad with custom orb profile sheeting (i.e., corrugated iron – not tiles), and pitched between 25 and 35 degrees. The design configuration of the roof should be simple with rectangular plans and a combination of hipped or gabled roofs.



BUILDING HEIGHT

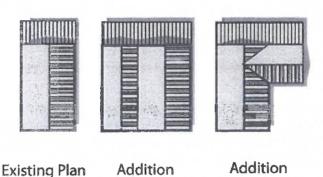
Apart from the Nannup Hotel, buildings within the Heritage Area are single storey. This can mean about 4 to 6 metres in height. Two storey buildings may be permitted where

the function of the proposed building makes it unavoidable. Three storey buildings will not be permitted.

ALTERATIONS & ADDITIONS

In altering and extending existing buildings in the Heritage Area, all of the general principles outlined for new development in these Development Guidelines shall be applied.

In making additions, care needs to be taken of the impact the changes may have on the building being extended, and on the character of the street as a whole. There are some simple ways in which additions can be carried out to reduce their impact, and some examples are illustrated below.



In carrying out external alterations to existing buildings, the principles established in these Development Guidelines in respect of materials, colour schemes and building details should be taken into consideration.

It is highly desirable that an architect with heritage conservation skills be engaged to assist in major alterations to existing heritage buildings. Advice should also be sought from the Heritage Council of WA.

INFILL DEVELOPMENT

This is a very important form of development because of its immediate relationship with, and impact upon, existing buildings and the streetscape.

Infill development does not need to imitate traditional buildings in every detail, but it should at least respect and reflect the scale, form, materials and emphasis of surrounding buildings.

Infill commercial development should seek to provide continuity and harmony with the existing streetscape by continuing the parapet height or gable height, the verandah height, window and door format, dado and stringing lines of adjacent traditional buildings.

MATERIALS & DETAILS

The most common original building material for walls within the Heritage Area is weatherboard. Red/orange bricks, and/or rendered finished masonry are also widespread. Some stone has been used, mostly associated with fencing. Custom orb ("corrugated iron" or zincalume) is a traditional material that is used widely for roofing, and for some walls.

Modern decorative bricks, pale-coloured bricks or tumble-finished bricks should be avoided, as should fibro cement planks and sheeting, and steel sheeting other than custom orb profile.

A broad representation of "Development Character" is illustrated in an Appendix to this Policy. It gives examples of appropriate colours for Nannup, and suggested approaches to material selection.

VERANDAHS & AWNINGS

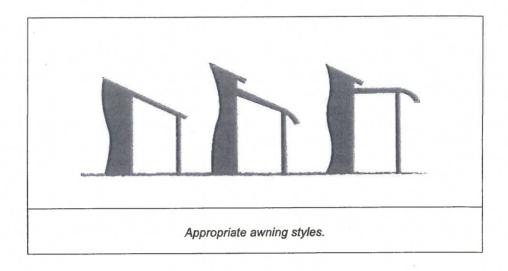
Verandahs and awnings provide shade and protection from the weather for footpaths and ground level shopfronts. Their provision on new buildings where the intended use of the proposed building makes it feasible will be strongly encouraged, especially where continuity with adjacent verandahs or awnings will result.

Roll-down blinds attached to the front edge of verandahs or awnings are useful for sun protection, and can double as advertising spaces. (See "Outdoor Advertising & Signage")

Both commercial and residential buildings in the Heritage Area have traditionally been built with verandahs or awnings. Those of commercial buildings have nearly all been located over the public footpath, with simple square profile "4x4" posts. Rustic "bush poles" for supports are not acceptable. If the posts are unprotected from vehicles they should be non-structural. If they can be adequately protected then they can be structural elements.

The addition of a verandah or awning to an existing building is acceptable, provided either that the building originally had a verandah or awning, or that one can be added without prejudicing the building's original character and details.

Where appropriate, additions and new buildings should follow precedent and adopt a veranda or awning style in keeping with local examples within the Heritage Area. Overly "bullnose"-style and concave verandahs and awnings are not a part of the Nannup streetscape and should be avoided.

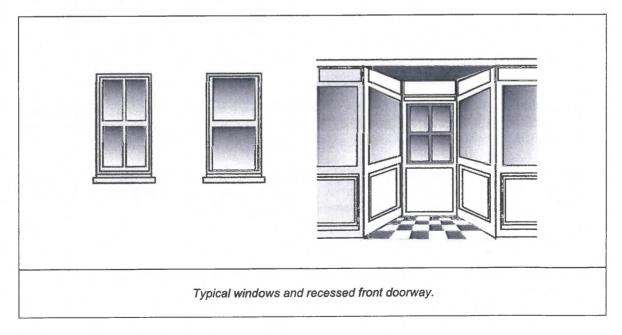


WINDOWS & DOORS

Traditionally, most windows and doors of Nannup's heritage buildings are rectangular with a vertical emphasis. The shopfront windows may be multi-paned or square. Large "picture windows" and floor-to-ceiling sliding glass doors should be avoided. Most windows have sills, and frames are made of timber or copper.

Door and window frames of new buildings which are visible from the street may be of timber, or commercial quality box aluminium framed, or copper, or timber to match existing, or of a material and form to match the period of the building being restored.

Door openings should have a vertical emphasis. Timber doors with a plain flush panel or vertical boards are preferred, as are timber door frames.

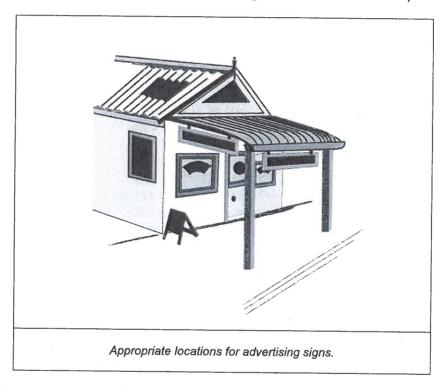


OUTDOOR ADVERTISING & SIGNAGE

The type and form of advertising and other signage on buildings should be respectful in scale, form and style to the character of the building itself, and the Heritage Area as a whole. Town identification should be paramount in the wording of signs.

Advertising signage should ideally be confined to those areas of buildings illustrated below. While it is not necessary to adopt an "olde worlde" approach to signage, signs which at least respect the scale and form of traditional signs are preferred. In particular, the use of under-verandah signs and "shingles" is encouraged.

If necessary, signs can be externally illuminated. Internally illuminated, flashing and "chasing"-style signs are inappropriate in the Heritage Area, and will not be permitted.



Large hoarding-style signs on the flank walls of buildings are potentially inappropriate and intrusive and should be avoided. Roof-mounted signs are not permitted. Signs painted directly onto roofs, verandahs or awnings may be permitted.

Advertising signs on roll-down blinds on verandahs or awnings may also be permitted, but only where the blinds obscure signage on the windows, and any signage must only be of a type and size of those on the window(s) being obscured.

Bunting and permanent banners are not permitted.

All signage is to comply with the provisions of the Shire of Nannup's Local Planning Policy LPP.018 Sign Policy.

A-frame signs (sandwich boards) may be permitted, provided they do not have a surface area (each of two faces) of more than 0.5 sq.m, and in any event a maximum width of 600mm and a maximum height of 900mm measured from the ground.

Each business is restricted to one A-frame sign. The sign must be placed immediately adjacent to the kerb, or to the front wall of the business, and must not be placed in close proximity to other items (tables, chairs, rubbish bins, etc.), so as to create a "pinch-point" on the footpath, thereby restricting free pedestrian movement.

THE USE OF COLOUR

As well as protecting and enhancing a building, its colour scheme can have a dramatic effect on the streetscape. A poor colour scheme can undermine architectural features and streetscape quality. This is particularly important in a small, visually cohesive town like Nannup. Buildings should therefore be painted to create a harmonious streetscape, while allowing for some individual expression.

The Shire of Nannup wants to encourage the application of a co-ordinated "palette" of colours to public buildings, privately-owned existing and new commercial buildings, and street furniture within the Main Street Heritage Area. These colours should be appropriate to the rural character and acknowledged heritage values of the town.

The use of natural colours appropriate to the Nannup locality is encouraged. These colours should reflect the hues of the local soils, rocks and vegetation.

However, where paint scrapings can determine original colours on older buildings, then these colours should be reinstated, or closely followed.

Previously unpainted brickwork on heritage buildings should not be painted over.

The preferred colours for roofing iron include zincalume in its natural state, or traditional red.

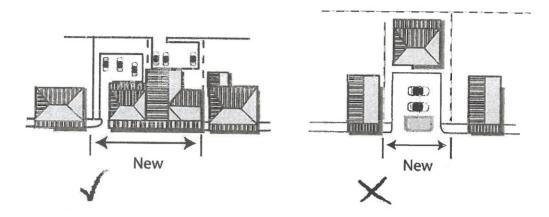
Appropriate colours for decorative elements (where they occur) such as cornices or moldings will be those which will provide either a darker or lighter contrast to the main colour of the building, either weatherboard, brick or render. Doors, windows, fascias and other trim can be contrasted in colours appropriate to the region's natural environment.

The Shire may seek professional advice on colour schemes appropriate to Nannup.

A "Character Sheet" is available at the Shire offices which gives examples of appropriate colours for Nannup, and suggested approaches to material and colour selection.

PARKING PROVISIONS & VEHICLE ACCESS (Including Service Vehicle Access)

Generally, private vehicle provision should be at the rear of buildings, or may be at the side. Open car parks at the front of buildings will not be permitted.

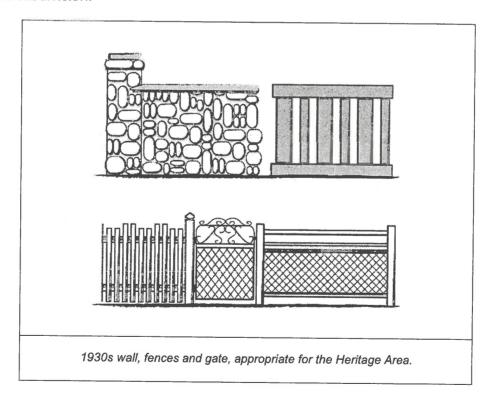


Where access to a rear car park is unavailable from the rear, access should be provided at the side of the building.

Service access shall preferably be provided to the side or rear of a commercial building. Service vehicle access shall be constructed so that vehicles using it may return to the street in a forward direction.

FENCES & GARDEN WALLS

It is important that the character of Nannup is not compromised or lost by the intrusion of fence types and heights that would transform its country town tenor into that of a suburban subdivision.



case, having regard to the degree of extensions and the nature of the altered land use.

Where redevelopment of an existing approved building is proposed, then the gross floor area of the existing building will be deleted from the gross floor area of the new building for determining additional car parking requirements (i.e. provided that existing parking bay numbers are retained, additional parking is only required for new floor space established). This provision is therefore not intended as a control or means to achieve retrospective provision of car parking to service an existing development, provided the land use remains the same (there is no intensification of car parking and traffic).

An applicant shall have regard, as appropriate, for the on-site provision of parking for owners/operators, staff, customers, people with disabilities, in addition to loading spaces and special purpose bays.

The local government may through issuing planning approvals or making recommendations on subdivision applications, require applicants to provide reciprocal rights of access to facilitate parking and access arrangements with adjoining owners.

Where a Planning Application proposes access to a road under the control of Main Roads Western Australia (which means the State Government's lead agency that is responsible for managing highways and the primary road network should it be renamed), the location and standard of access are to be to the satisfaction of the local government and Main Roads Western Australia.

Stormwater from impervious surfaces is to be designed and managed in accordance with the *Decision process of stormwater management in Western Australia* (DoW 2009) using systems as outlined in the *Stormwater management manual for Western Australia* (DoW 2007-2009).

2. Location and Availability

In most situations, car parking will be provided on-site. On-site car parking should be situated in locations readily accessible to staff, clients, residents and visitors, as the case may be to the satisfaction of the local government.

The number of on-site car parking spaces required to be provided for a particular development/use is are set out in Schedule 11 of LPS3 or in the R Codes. The local government reserves the right to define a car parking requirement for uses not detailed according to the merits of the particular development proposed.

Unless otherwise set out in LPS3, premises and/or proposals with more than one use will be determined on the basis of the floor area for the use.

Unless otherwise set out in LPS3, the car parking standard to be applied by the local government is gross floor area.

3. Residential Development

The R Codes, adopted into LPS3, specify parking and access requirements for residential development together with the requirement to provide landscaping for parking areas where the number of parking bays is 6 or more. The local government will require compliance with the 'deemed-to-comply' provisions or will provide a discretionary decision based on the 'design principles' of the R Codes.

The R Codes stipulate that provision be made on-site for vehicles to be able to leave a residential site without reversing onto the street where the driveway serves five or more dwellings.

For land subject to the R Codes, garages and carports are to be sited in accordance with the 'deemed-to-comply' provisions or the local government will provide a discretionary decision based on the 'design principles' of the R Codes.

All parking for residential development, whether free-standing or as a component of retail/commercial development, shall be provided on-site.

4. Non-Residential Development

LPS3 sets out the provision to be made for parking for various non-residential land uses. Except as otherwise provided in LPS3 and this Policy, the local government will expect compliance with these standards.

In the Town Centre and Mixed Use Zones, except for resident car spaces and staff car spaces expressly agreed to by the local government, all car parking areas must be freely available to the general public. Closure of car parks, at certain times, for reasons of security or other agreed reasons may be approved by the local government.

In in the Nannup town centre, preference is given to creating a continuous commercial facade fronting the street (usually with a nil/zero setback from the front property boundary) making the use of the rear part of the site, behind the building, suitable for parking. Where rear service lanes are available, this arrangement is particularly convenient. Unless constrained by existing development, the local government expects that car parking will be located at the rear of commercial lots where a lot adjoins a service lane.

In the Town Centre and Mixed Use Zones, the local government will require the loading and unloading areas for new development to be designed to ensure that loading/unloading occurs on-site (not on the street) and vehicles are able to exit and re-enter the street both in a forward gear.

In the Industry Zone, where front setbacks are normally applied, parking areas combined with site landscaping can be provided close to the street for the convenience of visitors, customers and employees.

In the cases of uses not included in Schedule 11 of LPS3 or where requested by the applicant, the local government will determine the number of parking spaces to be provided in each case having regard to:

- the nature of the proposed use;
- the number of employers and employees likely to be employed or engaged with the proposed use of the land;
- the likely demand for visitor parking;
- the orderly, proper and sustainable planning of the area in which the development is to occur;
- the times of peak usage and opportunities to share parking; and
- any other matter considered relevant by the local government.

5. Loading and Unloading Spaces

In addition to the provision of car parking spaces, the local government may also require loading and unloading to be provided on the subject land, where goods need to be despatched from or delivered to the premises by truck. The local government may require the provision of these spaces to be marked exclusively for the use of delivery and services vehicles.

Loading bays should be situated such that commercial vehicles can be positioned wholly within the bay when loading and that loading activities can occur without undue disruption to, or access to, other car parking spaces.

Parking dimensions for trucks and buses should be determined by using the swept path templates as appropriate.

The minimum dimensions to be provided for a sealed loading and unloading area should be at least 7 metres long and 3.5 metres wide with a minimum height clearance of 3.5 metres. Depending on the anticipated length of heavy haulage vehicles, the dimensions may need to be greater to ensure usability.

6. Special Purpose Bays

In addition to the provision of car parking spaces, the local government may where relevant require the provision of:

- areas for parking of vehicles for people with disabilities;
- parking bays marked exclusively for the use of motor cycles, delivery and services vehicles, taxis, buses, coaches, courier services and for other relevant forms of motorised transport; and
- bicycle racks to promote sustainable transport.

All disabled parking bays are to be designed and constructed in accordance with AS2890.1 – 1993 Carparking – Appendix C – Guidelines for the Provision of Parking Spaces for People with Disabilities (or any updates).

The local government will determine the number of special purpose bays to be allocated for vehicles listed above and bicycles racks depending on the nature of the development.

7. Off-Site Parking

Where parking cannot be provided on the lot the subject of the Planning Application, but where an opportunity exists to provide the required parking on adjoining or nearby land, the local government will consider whether or not to approve such an arrangement.

The prerequisite to any such arrangement is that the proponent of the development that gives rise to the need to provide parking:

- has control over the land (which is not the subject of the Planning Application);
- can set in place legally binding provisions that will ensure that the land will continue to be available for parking while the development operates and/or in perpetuity; and
- will enter into a legal agreement with the Shire to maintain the land for parking purposes and not to sell, lease or otherwise dispose of the land unless other equivalent provision is made elsewhere to the satisfaction of the local government.

The local government may be prepared to accept car parking on adjoining or nearby land in the same ownership, provided that the adjoining or nearby land is:

- appropriately zoned; and
- amalgamated with lands the subject of the proposed development; or
- subject of appropriate title restrictions to ensure its continued availability for the car parking use.

Specific local government approval is required for any such arrangement. Applicants are required to provide relevant information for planning approval under LPS3 setting out the full details of the way in which the above requirements will be met. The costs of preparing and adopting legal agreements under this provision will be borne by the applicant.

8. Cash-in-lieu of Car Parking

Clause 5.5 of LPS3 sets out the method of calculation of cash-in-lieu payments for car parking and vehicular manoeuvring. In summary, the payments relate to what it would have cost in terms of the land value along with sealing and draining the car parking spaces and vehicular manoeuvring areas.

The local government may accept a cash-in-lieu payment, in lieu of the provision of that required number of parking spaces and vehicular manoeuvring within any zone. Realistically, it is only expected that a cash-in-

lieu payment would apply in the Town Centre Zone or the Mixed Use Zone. The local government will consider cash-in-lieu of parking spaces on the lot as set in clause 5.5 of LPS3. Additionally, the applicant should demonstrate to the satisfaction of the local government that:

- the minimum vehicle parking requirements cannot reasonably be provided on the site, or
- in the interests of the town centre development, it would be better served by providing a portion or all of the vehicle parking requirement off site; and
- the surrounding parking facilities can accommodate the parking demand generated by the development to the satisfaction of the local government. This may require the preparation of a traffic/car parking management study by a suitably qualified professional.

Should the local government accept a cash-in-lieu payment, the following applies:

- the payment is not less than the estimated cost of constructing (sealing) and draining the car parking spaces and vehicle manoeuvring areas required by LPS3, R Codes or as determined by the local government, plus the value of the land which would have been occupied by the area required for parking and vehicular manoeuvring areas. Land values are determined through valuations provide by Landgate or by a licensed valuer at the developer's cost;
- the local government having purchased land for a car park, or having provided a public car park in close proximity, or have a firm commitment to do so; and
- payments made under this clause being paid into a special fund to be used for the provision of public car parking facilities and the local government using these funds to provide public car parks, including onstreet and off-street, in the vicinity of the land in respect of which the parking requirement arose (typically in the Nannup town centre).

The local government can set cost per car parking bay is set out in the local government's annual review of land value in its adopted Fees & Charges Manual (although this generally will not include vehicular manoeuvring areas).

Where desirable to facilitate the conservation of a heritage place, or to enhance or preserve heritage values of a place included on the Municipal List or within a Heritage Precinct, a cash-in-lieu payment may be provided up to a maximum of 100% of the car parking and vehicular manoeuvring costs.

The local government will consider options from the proponent to offset costs and partially meet off site car parking requirements, such as the proponent constructing the bays itself on local government land and/or reserves subject to the location and the detailed design being approved by the local government.

9. Reciprocal Parking

The local government may consider reciprocal parking arrangements where it is convinced that the demand for parking by the uses proposed will not coincide. This is where the applicant can suitably demonstrate that various uses, within a single property, or where justified in adjoining or nearby properties, operate at different times of the day/evening or different days of the week, such that the same parking areas can be used by more than one land use. Any such relaxation will be dependent upon the local government being satisfied that the arrangement will prevail for the duration of the uses concerned.

Where reciprocal parking is proposed, the local government must be satisfied that:

- the parking facilities serving the proposed uses will be located on the one lot, or that parking arrangements are permanent (e.g. legal agreement, easement, registering appropriate caveats on title or any other formal arrangement that the local government may require); and
- parking demand in the immediate and long term can be satisfied; and
- no conflict will occur in the operation of the land uses for which the joint use of parking facilities is proposed; and
- the uses being served by the parking arrangements are compatible (i.e. no overlap demand for parking facilities).

If land uses change, such that the parking area is in demand at the same time, then the local government may require revised parking arrangements to meet the changed circumstances to the satisfaction of the local government.

10. Modifying Development Standards and Requirements for Parking

Where, in the opinion of the local government, conditions are such as to render full compliance with the provisions of this Policy impractical, the local government may permit such departures as are considered to be warranted in the circumstances of the case.

Clause 5.6 of LPS3 allows the local government to modify the requirements of LPS3, including car parking standards, but may only do so where it is fully satisfied that:

- approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality; and
- the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.

In order for the local government to consider whether to modify a car parking requirement, it must determine that the above matters are met. It is also incumbent upon the local government to ensure that it acts in fairness and

equity between land owners and does not set an unreasonable precedent for similar applications from others.

Given the above, the local government will require the proponent to appropriately justify modifications to development standards and requirements for car parking provision.

The local government considers that the availability of adjoining and/or nearby on-street parking does not in itself constitute a reason to vary the Policy given circumstances and demands will change over time.

11. <u>Dimensions for Parking Spaces, Manoeuvring Aisles and Access</u> <u>Driveways</u>

The dimensions for parking bays and manoeuvring aisles in differing locations are set out in AS 2890 and Austroads Part 11 (February 2008) and any associated updates. To provide general guidance to prospective developers and applicants, a table and diagram of parking spaces and manoeuvring areas are found in Attachments 1 and 2 to this Policy.

For more specific information, proponents of new development proposing a small number of car parking bays (usually less than 10) should contact the Shire to determine the dimensions that should be used for the parking and access in their particular instances to ensure compliance. For larger car parking areas, proponents are encouraged to seek professional design services.

The dimensions detailed in this Policy are generally minimum requirements. Individual circumstances may require the use of dimensions different from those specified in order to provide satisfactory access, manoeuvrability conditions e.g. topography or the provision of special purpose bays.

12. Construction Standards for Parking Areas

There is a presumption in this Policy in favour of all parking areas being sealed, drained and line-marked to the satisfaction of the local government. With the exceptions set out below, all car parking areas, access driveways and crossovers will be required to be sealed, drained and as appropriate lined-marked or suitably defined to the satisfaction of the local government. The exceptions are parking for:

- development in Agricultural zones, the Special Residential Zone, the Special Rural Zone and other non-urban zones (although there is a requirement to seal crossovers that access sealed public roads);
- areas used for parking, circulation and manoeuvring of vehicles on Industry zoned land other than those areas required for customer parking, associated access ways and crossovers; and
- a single dwelling in the Residential Zone or areas classified as "Residential" in the Special Use Zone.

Car parking situated in yard areas or generally behind the front building line within the Industry Zone may be constructed to a suitable non-sealed standard e.g. gravel, subject to dust and drainage being effectively controlled. All car parking bays within front setbacks and/or associated with public use and/or showroom/front office use should be sealed and drained to the local government's satisfaction.

All car parking, vehicle access ways, loading and unloading bays and turning and manoeuvring areas in the Town Centre Zone and the Mixed Use Zone shall be sealed and drained to the specification and satisfaction of the local government.

Sealed car parking and vehicular access are required for home businesses and commercial uses in the Residential Zone or areas classified as "Residential" in the Special Use Zone.

Draining car parks may involve the provision of a sump connected to the local government's main drainage system or other arrangements to the satisfaction of the local government. The drainage design should seek to treat and detain water on-site so that as much water as possible will soak into the ground, with any surplus water being piped or directed off-site. The drainage shall not be connected to the local government's main drainage without the written authorisation of the local government and shall be constructed to the local government's satisfaction and standards.

Staff, resident and visitor car parking should be appropriately marked and/or signposted to the satisfaction of the local government.

For more detailed requirements on the construction of parking areas and width and construction of crossovers, these are set out in the adopted *Guidelines for Subdivisional Development* prepared by the Institute of Public Works Engineering Australia.

13. Pedestrian Movement between Parking Areas and Buildings

The local government will seek to ensure there are safe and convenient routes for pedestrians, including disabled persons, between car parks and buildings on each development site.

14. Vehicular Access/Crossovers

The local government requires that points of entry to and exit from properties/car parking areas onto the street suitably address the safety of all road users, road geometry, sight lines and visibility. The respective positions of street furniture such as poles, street lamps and street trees will also be taken into account.

The width of any such access ways/crossovers will be determined by matters including the numbers of vehicles proposed within the car park and the frequency of movements into and from the land in accordance with AS2890.

Generally, crossovers will be required to accommodate simultaneous traffic movements into and out of the land.

Unless appropriately justified by the applicant and agreed to by the local government, parking areas should generally be designed to enable a vehicle to manoeuvre within the site. An exception is where no more than two vehicles bays are provided and where there are safe sight distances in both directions.

The local government will require crossovers to be suitably located (to maximise sight distances and safety), constructed and drained. Any gates and fencing are to be suitably located and designed to ensure there are sufficient areas to enable vehicles to park in the crossover and/or on the property without impeding traffic or compromising safety onto the adjoining road.

Where new development is proposed, the local government will require sealed crossovers onto existing sealed roads:

- within the Nannup townsite;
- for land zoned Residential and Special Residential outside the Nannup townsite; or
- for major development, in the opinion of the local government, and for commercial development outside of the Nannup townsite.

The above applies unless the proponent demonstrates exceptional circumstances to the satisfaction of the local government.

The local government will not require crossovers to be sealed for minor development from sealed roads in the Special Rural Zone and for areas outside the Nannup townsite, although there is a requirement for the crossover to be suitably located, constructed, drained and maintained.

If the road is gravel, the local government will allow an unsealed crossover which will need to be constructed and drained to the local government's satisfaction.

A vehicular driveway (ingress and/or egress) should:

- be located such that any vehicle turning from the street into the driveway or into the street from the driveway can be readily seen by the driver of an approaching vehicle and be clear of all obstructions which may prevent drivers from having a timely view of pedestrians/cyclists;
- have separate entry/exit if it is likely that it will be used simultaneously by vehicles both entering and leaving the site and obstruction to traffic in the street could occur;
- be located to the street with the lowest traffic volume; and
- be at least 6 metres from an intersection.

Road safety and turning radii will be taken into account in deciding the position of a crossover.

Dual crossovers should be provided, wherever possible and practical.

Crossovers/access to main roads are required to be located, designed and constructed to the specifications and satisfaction of Main Roads Western Australia.

The access way should be not less than 4 metres in width, but if the size or shape of the lot makes the provision of any access way of that width impractical or unreasonable, the local government may permit a narrower access way but in no case less than 3 metres in width.

Where laneway access is provided to the rear of a site in the Town Centre or Mixed Use Zones which is not sealed, this is to be generally upgraded through new development and subdivision to provide an effective servicing function. This should be read in conjunction with *Local Planning Policy No. 20 Developer and Subdivider Contributions*.

Where there is conflict between a proposed crossover and public utilities services, such as drainage pits and structures, services inspection pits, power or light poles, traffic medians and street trees, the local government may set the position of the crossover access onto the road, require its construction and/or repair and maintain the crossover as provided for under Schedule 9.1 (7.2) of the *Local Government Act 1995*.

Any alterations for the removal/relocation of the conflicting public utilities will be at the owner's cost and subject to the approval of the service authority concerned.

Owners/designers are advised to take into account local government services, public utility services and street trees.

The Council will contribute (or subsidise) half the cost of a standard crossover up to a maximum of \$800 (one crossover to a property) or as set by the Council's adopted Fees and Charges. This is subject to the crossover being deemed by the local government to conform to the local government specifications. This is subject to the following:

- the subsidy applies to only one crossover per lot;
- proponents must make application for their crossover in writing to the local government and gain necessary approval/s for the location and design prior to any works being undertaken;
- the subsidy is claimed within 6 months of completion of the crossover;
- the local government will not meet the cost of culverts, alteration to services or tree removal;
- reconstruction of an existing crossover to a property will not attract a subsidy;

- applicants/landowners who received planning approval incorporating a condition relating to constructing or upgrading a crossover are not eligible for a subsidy; and
- subdividers are not eligible for a subsidy for freehold (green title) or strata title lots.

As required, the crossover subsidy rates will be set annually by the local government through its adopted fees and charges.

The landowner is responsible for the maintenance of crossovers to the satisfaction of the local government.

The local government will request, where considered appropriate, that the Western Australian Planning Commission impose a condition requiring the subdivider to construct crossovers prior to the clearance of titles. In particular, the local government will require that crossovers are sealed where the crossover accesses a sealed road, and/or suitably constructs/upgrades a crossover where access is from an unsealed road. The local government will seek to ensure crossovers are appropriately located and constructed by subdividers.

15. New public roads created through subdivisions

Where a subdivider proposes to create a new public road, the local government will require the road to be suitably designed by a professional engineer and then suitably constructed and drained to the satisfaction of the local government. The road is to be consistent with the *Guidelines for Subdivisional Development* prepared by the Institute of Public Works Engineering Australia and/or *Liveable Neighbourhoods*.

Where the proposed lots are 3.99 hectares or less, the road/s need to be suitably sealed and drained by the subdivider to the satisfaction of the local government.

For lots that are between 4 and 9.99 hectares, the local government will require that a sealed road is provided where more than 5 lots are created. For lots that are between 4 and 9.99 hectares, where 4 or less lots are created or have the potential to be created from the road, the local government will consider unsealed roads unless there is steeper topography or other ground conditions that create safety issues and/or higher levels of ongoing maintenance.

For lots that are 10 hectares or more, the local government will accept unsealed roads.

16. Battleaxe access legs

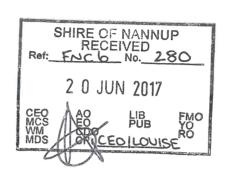
The local government will require sealed battleaxe access legs for lots in the Town Centre and Mixed Use zones and generally in the Industry, Residential, Future Development zones and for the Special Use Zone (within and



Minister for Seniors and Ageing; Volunteering; Sport and Recreation

Our Ref: 68-00721

Mr Peter Clarke Chief Executive Officer Shire of Nannup PO Box 11 NANNUP WA 6275



Dear Mr Clarke

AGE-FRIENDLY COMMUNITIES GRANTS PROGRAM

I am pleased to inform you that I have approved funding of \$17,486 for the Shire of Nannup to undertake the Nannup Home Maintenance Program project.

This funding is conditional on the successful negotiation of a grant agreement. The Department of Local Government and Communities will be in contact with your organisation shortly to develop the agreement for the project.

Should you require additional information, please contact Ms Gemma Turner, Senior Grants Officer at the Department, on (08) 6552 1643.

I wish you well with this worthwhile initiative.

Yours sincerely

HON MICK MURRAY MLA

MINISTER FOR SENIORS AND AGEING; VOLUNTEERING;

SPORT AND RECREATION

ATT 12.7.1

2.7.1



Government of **Western Australia**Department of **Sport and Recreation**

Office Use Only	
TRIM:	
Grant No:	
Project Coordinator.	
The second secon	_

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2018

All applications MU	ST be submitted to the cut off							al governm	ent to determin
DSR Contact: Troy J				Date:		and the San		ce: Nannup)
Appli cant's Details									
Organisation Name:	Shire of Nannup								
Postal Address:	PO Box 11								***************************************
Suburb:	Nannup	State:			WA		Po	stcode:	6275
Street Address:	15 Adam St		-				.1		
Suburb:	Nannup	State:			WA		Po	stcode:	6275
Preferred Contact All application corresp Name:		ected to t	his pe	erson			Title:	Dr Mr [⊠Mrs□ Ms□
Position Held:	Chief Executive O	fficer					1100		
Business Phone:				Face	simile:				
Mobile Phone:		- 1			Ema	Email: peter@nannup.wa.gov.a		.wa.gov.au	
Organisation Busi	ness Details:								
Does your organisation		Yes	\boxtimes	No		ABN	430381	60786	
ls your organisation re	M with the second of the second	Yes		No		* Not	* Note, in order to be eligible for funding you mu:		funding you must
ls your organisation n	ot-for-profit?	Yes	\boxtimes	No			attach a copy of the Incorporation Certificate. Exempt		n Certificate, LGAs
ls your organisation in	corporated?	Yes	\boxtimes	No		Incor	poration	#: 8113 *	
Bank details:		Bank	Com	monwe	nwealth BSB: 068508 A		A/c:	10185718	
Local Government	Authority Details	8.							
LGA:	Shire of Nannup								
Contact:	Peter Clarke						Title:	Dr Mr [⊠Mrs□ Ms□
Position Held:	Chief Executive O	fficer						1134	
Business Phone:	08 9756 1018			Fa	csimile):			
Mobile Phone:				En	nail:	-	peter@i	nannup.wa.g	lov.au

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PROJECT DETAILS

Project Title (brief and specific):

This project is to upgrade the existing change rooms and toilets in the Nannup Recreation Centre, including the disabled toilets.

Project Description:

In 2016 the Recreation Centre stage 1 project was completed, with a new community meeting room, function centre and commercial kitchen constructed. The main recreation hall lighting and ventilation was improved. The entire building was rendered and verandahs and universal access to all doors constructed. The area was landscaped and a full emergency management plan incorporated into the design for the premises to be used as a Welfare Centre.

The photos will demonstrate how the toilets and showers do not present a professional image for this centre and are antiquated.

The proposal is to upgrade the existing change rooms and toilets in the Nannup Recreation Centre, including the disabled toilets. This will be completed by demolishing the internal wall between the toilets and change rooms, and extending into the existing foyer, making one big space for toilets and change rooms. Originally built in 1974, the toilets, showers and change rooms will be upgraded to match the professional image of the rest of the complex. The existing disabled toilets will also be upgraded.

This will enable recreation participants to access the facilities from within the building, without having to exit into the carpark and back into the change rooms, minimising risk for sporting clubs, families and individuals.

How did you establish a need for your project?

The upgrade to the Recreation Centre has been a strategic priority for Council and the community, first identified with the development of the Shirley Barnes Recreational Facilities Strategic Plan in 2000 and followed up with the Jill Powell Nannup Recreation Centre Feasibility Study in 2008. The upgrade was the highest priority identified by residents at the 2009 Community Planning Day. This was reflected in the Council's Strategic Plan 2010/11 – 2014/15 which identified this project through the following actions:

Program 11 Recreation & Culture, Sub Program 11.2 Other Recreation and Sport, A: Complete business plan, needs analysis and site survey for proposed Recreation Centre upgrade

- B: Develop plans/design and seek funding for upgrade to the Recreation Centre
- D: That Council undertake the upgrade to the Recreation (and Community) Centre per adopted plans and funding available Appendix 4
- E: Develop and implement an appropriate management model (including a lease if required) for the operations of the Recreation Centre
- F: Develop a suitable capital replacement and maintenance plan for the upgraded Recreation Centre

Program 13 Economic Services and Tourism, Sub Program 13.2 Tourism and Area Promotion

The program for the upgrade of the Recreation Centre was revised due to budget constraints and a staged proposal was initiated. Stage 1 has been completed and Council is now in a position to commence planning and construction for the next part of the project.

As part of the Local Government Integrated Planning requirements, over the past two years the Shire of Nannup has been undertaking consultation and developing their Strategic Planning, Asset Management, Long Term Financial Plan and the Equipment and Plant Replacement Plan. These plans ensure that Council is undertaking strategic actions in response to the concerns, vision and values of the residents whilst considering the financial and long term financial consequences, economic and social benefits to the development of community infrastructure. The Shire's newly completed Community Strategic Plan includes Strategy 3.1 Well maintained quality infrastructure for our community and visitors and promote activity, Action Upgrade to Recreation Centre.

The current population of the Nannup Shire is 1328 people as per the 2016 Census. The past four years has seen a gradual increase in the number of people moving to the Shire and this growth is anticipated to continue with the demand for employment in the mining industry with the construction of the Margaret River Busselton Airport, enabling FIFO workers to fly from the South West to work sites.

The key to Nannup's sustainable growth will be to develop a localised economy with the provision of social and community infrastructure available to all residents. As transport costs increases, the costs of living will increase and it is imperative that rural and remote communities can thrive with a localised economy and social base. The key will be to provide infrastructure so that all residents can be active community participants.

What alternatives were considered and why were they rejected?

Originally the plan was to complete this project in the main centre upgrade in 2016. This was rejected due to costs and Council in the past two years has built up their reserve funds so that the project can now be completed. No other alternatives were considered, as this is the most cost effective solution to upgrade the existing facilities whilst

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addressing the Occup	pational, Health and Safety requirements of the c	entre.					
Project location:	Project location: Nannup Recreation Centre, Warren Rd, Nannup						
Land ownership:	Who owns the land on which your facility will be located? Shire of Norman						
Planning approvals	Not required as the existing use is not changing	If no,	provide th	ne date it	will be applied for:		
Where applicable, ha	is planning permission been granted? (LGA)	Yes	□No		//		
Department of Aborig	ginal Affairs? N/A	Yes	☐ No				
Department of Parks N/A	and Wildlife? (Environmental, Swan River)	Yes	□No				
Native Vegetation Cle	earing Permit? N/A	Yes	☐ No		//		
Please list any other	approvals that are required?	Yes	□No				
How will your project	increase physical activity?	L	and the same of th	**********			
in physical exercise. C	upational, Health and Safety requirements are mo currently parents do not like their children having d that with upgraded facilities, more parents will be Recreation Centre.	to exit t	the buildin	n to use t	he change room		
Nannup Music Festival	omic Plan and the Nannup Sport & Recreation Astilise the facilities. In the coming six months the , 'Tigerland' enduro mountain bike event and the ilities that are easy to clean, accessible and pres	'Smarte	er than Sm of Margare	oking For	rest Rally', the		
Several sporting groups communities for compe for these groups is impe	s in Nannup are now participating in regional con dition and social recreational activities at the Rec ortant for health and safety reasons, along with v nclude Nannup Tee Ball Association, Nannup Ba	npetition creation	ns and end Centre. F	gaging wi	th neighbouring suitable facilities		
Smoking History Forest which would encourage will be built within the R	en held with the Tour of Margaret River, Nannup t Rally' to develop infrastructure to enable these of greater sporting and recreational usage of the forecreational Precinct, encouraging youth in Nann d enduro tracks around Nannup.	organis acilities	ations to h	ave a bas	se in Nannup,		
Centre and current grou	cility with other groups? Yes ⊠ No ☐ ups that utilise the facilities includes: Nannup Bas Nannup District High School, Darts, Cricket and	skethall	Radminto	uncil own on, Golf, A	s the Recreation Auskick, Trapeze,		
ist the main sport and approximate % usage o	recreation activities (maximum of 3) which will b f the facility (or part of the facility relating to this r	enefit fr	rom your p	roposal.	Please indicate the		

Sport/community organisation	% use of the facility	Hours per week
Basketball	14%	8%
Trapeze	10%	6%
Blackwood River Clinic (all sports)	7%	5

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

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2014/15	300	2015/16	300	2016/17	300	
part of the app	Associations are involven planning you project lication process. A comt's website: http://www.	t, particularly in relatio plete list of State Spo	n to technical desig rting Associations a	n issues. They	should be cons	sulted on
What is the na	me of the State Sport	ting Association for y	our activity/sport	?		
N/A						
Have you disc	ussed your project w	ith your State Sporti	ng Association?	Yes 🗌	No [\boxtimes
Contact Name:			Date of contact:			

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PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	
Preparation of tender/quotes for the major works contract	Jan 2018
Issuing of tender for major works	February 2018
Signing of major works contract	February 2018
Site works commence	March 2018
Construction of project starts	March 2018
Project 50% complete	April 2018
Project Completed	June 2018
Project hand over and acquittal	June 2018

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details. No

GS1

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

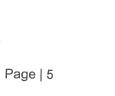
DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name:	Peter Clarke
Position Held:	Chief Executive Officer
Signature:	Dolais !
Date:	17 July 2017

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LODGEMENT OF YOUR APPLICATION

- Applications are to be received in hard copy and should be clipped at the top left-hand corner, please
 do not bind. In addition to the hard copy an electronic copy is encouraged to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All attachments and supporting documentation (see next section) should be clearly identified and securely attached to the application form.
- Applications must be submitted to your Local Government Authority by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

	Application form.
\boxtimes	Incorporation Certificate.
	Two written quotes. One quote received as per initial discussion with Troy Jones. Project will be tendered prior to construction.
\boxtimes	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
\boxtimes	the proposed facility is located in relation to other sport and recreation infrastructure
	Income and expenditure statements for the current and next financial years. (I GAs exempted)
\boxtimes	written confirmation of financial commitments from other sources including copies of council minutes. (If a club is contributing financially then evidence of their cash at hand must be provided)
	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
\boxtimes	Itemised project cost for components and identified on the relevant quote for each (including cost escalation).
	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

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DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category	Details
Geographical location	Regional/remote location Growth local government
Co-location	New Existing
Sustainability initiative	Water saving Energy reduction Other
Increased participation	New participants Existing participants – higher level Special interest Other

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PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).

Project Description (detailed breakdown of project to be supplied	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Tap on outside of building	216.00	237.60	Kerry Harper Plumbing
Demolition of cubicles and fittings,	4,030.00	4,433.00	BRC
Demolition of brick walls	2,750.00	3,025.00	BRC
Gyprock and plastering	16,200.00	17,820.00	BRC
Carpentry	13,808.00	15,188.00	BRC
Skylights	9,200.00	10,120.00	BRC
Vanity basins	2,550.00	2,805.00	BRC
Plumbing	18,510.00	20,361.00	BRC
Electrical	7,860.00	8,646.00	BRC
Cabinetwork/partitions	25,800.00	28,380.00	BRC
Tiling	10,380.00	11,418.00	BRC
Doors, frames, hardware, clothes hangers	3,320.00	3,652.00	BRC
Floorcoverings	10,800.00	11,880.00	BRC
Painting	10,200.00	11,220.00	BRC
Upgrade of disabled toilets	12,366	13,602.00	BRC
Sub Total	147,990.00	162,789.00	
Cost escalation	24,710.00	24,710.40	20% cost escalation of original project cost as indicated by Builder
a) Total project expenditure	187,499.00	187,499.00	

- At least two written quotes are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.

Projects that do not meet Australian Standards are ineligible for funding.

Our whole **Community wins**

PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	124,999.34	137,498.34	LGA cash and in-kind	Yes	Council reserve funds, Annual Report
Applicant cash			Organisation's cash		Countries (Vertical Report
Volunteer labour			Cannot exceed applicant cash		
Donated materials			and LGA contribution combined	No.	
Other State Government funding	and a contract of the second section of the contract of the co	The state of the s			
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF requested	62,499.66		up to 1/3 project cost	N	
Development Bonus			Up to ½ project cost	N	
b) Total project funding	187,499.00	206,247.00		1 4	

*Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

This project will go through a tender process. If funding approved is less than the requested amount, or if the project was more expensive then additional funds would be drawn down from Council's Reserve funds to cover the shortfall.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	187,499.00
b) Total project funding	187,499.00
c) Project variance*	0.00

*Balance between a) and b) should be \$0

Our whole Community wins

PROJECT ASSESSMENT SHEET

his pag	e is for the use of the relevant Local Government Authority to be used for both community and LGA
rojects.	Please attach copies of council minutes relevant to the project approval.

Name of Local Gove	ernment Authority: Shire of Nannup
Name of Applicant:	Peter Clarke

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided: (Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification			П
Planned approach			
Community input			
Management planning	\boxtimes		
Access and opportunity			
Design			
Financial viability	\boxtimes		
Co-ordination			
Potential to increase Physical activity			
Sustainability			

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location			n
Sustainability			i i
Co-Location		П	
Special Interest Group			

Section B

LGA – priority ranking of this project	
Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	
Have all planning and building approvals been given for this project?	⊠ Yes □ No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

rioject	rating (Please tick the most appropriate box to describe the project)	
Α	Well planned and needed by municipality	
В	Well planned and needed by applicant	
С	Needed by municipality, more planning required	
D	Needed by applicant, more planning required	
E	Idea has merit, more planning work needed	
F	Not recommended	

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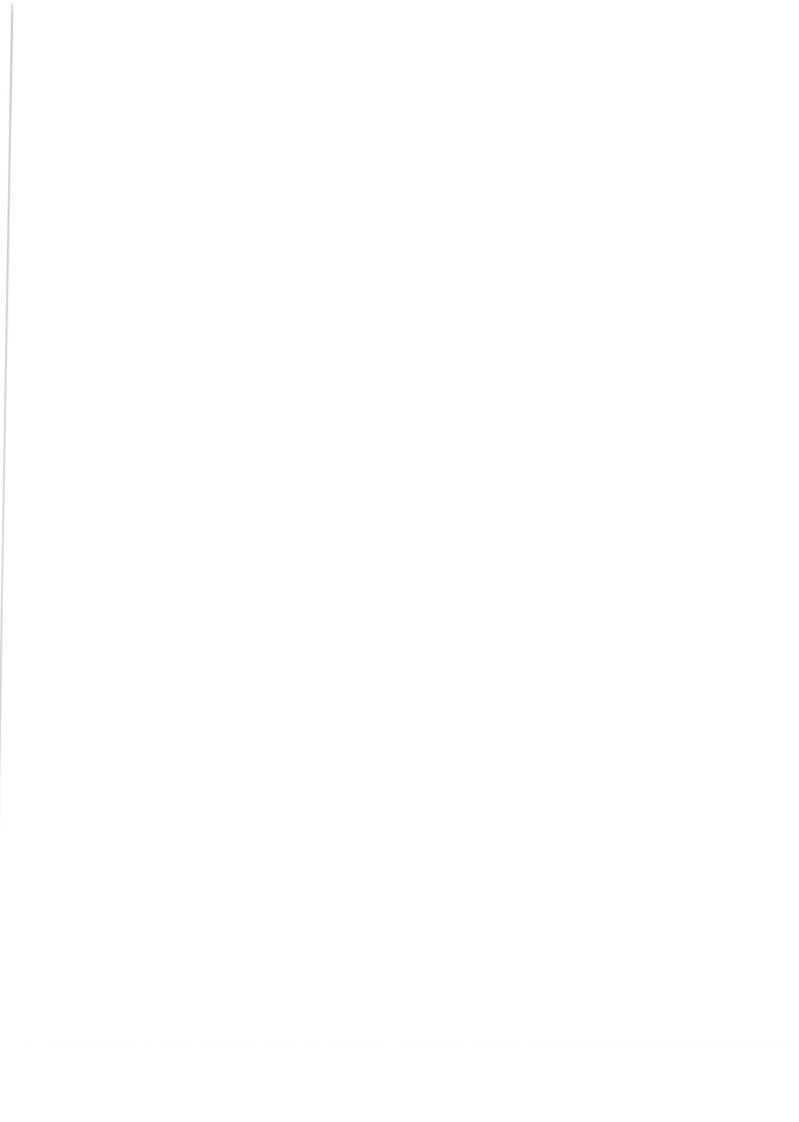
Sig	gned Position Chief Executive Officer Date 17/072017
	. , salas as a country and support for this application to be submitted was approved.
1	mproved facilities at the Recreation Centre precinct. This project was discussed at Council and support for this application to be submitted was approved.
· C	The upgrade of the change rooms and toilets improves infrastructure and facilities for Nannup residents and also encourages events to Nannup. The Tour of Margaret River is an example of an event that requires marroyed facilities at the Respection Contraction of the property of the Respection Contraction of the Property of the Respection Contraction of the Property
-	This project aligns with the strategic direction of Council in relation to the development of the Recreation Centre precinct.
	LGA comments (Required):

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

Our whole Community wins

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PERTH OFFICE

246 Vincent Street Leederville WA 6007 PO Box 329 Leederville WA 6903

Tel: (08) 9492 9700 Fax: (08) 9492 9711

PEEL

Suite 94 16 Dolphin Drive PO Box 1445 Mandurah WA 6210 Tel: (08) 9550 3100

Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex Dampier Hwy, Karratha PO Box 941

Karratha WA 6714 Tel: (08) 9182 2100 Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street PO Box 2662 Bunbury WA 6230 Tel: (08) 9792 6900 Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street Albany WA 6330 Tel: (08) 9892 0100 Fax: (08) 9892 0199

GASCOYNE

4 Francis Street PO Box 140 Carnarvon WA 6701 Tel: (08) 9941 0900 Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street PO Box 1036 Kalgoorlie WA 6430 Tel: (08) 9022 5800 Fax: (08) 9022 5899

KIMBERLEY - Broome

Unit 2, 23 Coghlan Street PO Box 1476 Broome WA 6725 Telephone (08) 9195 5750 Facsimile (08) 9166 4999 Mobile 0438 916 185

WHEATBELT - NORTHAM

298 Fitzgerald Street PO Box 55 Northam WA 6401

Tel: (08) 9690 2400 Fax: (08) 9690 2499

WHEATBELT - NARROGIN

Government Offices Level 2, 11-13 Park Street Narrogin WA 6312

Telephone 0429 881 369

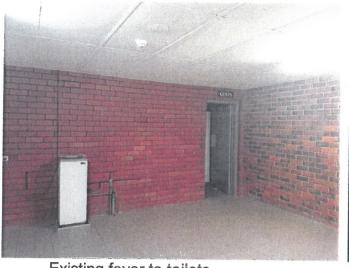
Facsimile (08) 9881 3363

MID-WEST

Level 1, 268-270 Foreshore Drive PO Box 135

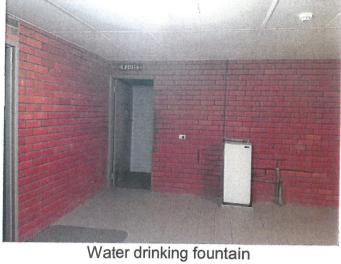
Geraldton WA 6530 Tel: (08) 9956 2100 Fax: (08) 9956 2199

CSRFF Funding Application Nannup Recreation Centre Toilets & Change rooms

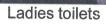




Existing foyer to toilets









Existing toilets



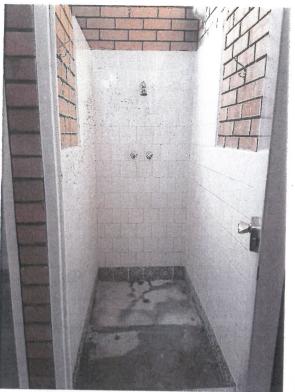
Drink water fountain







Disabled toilets

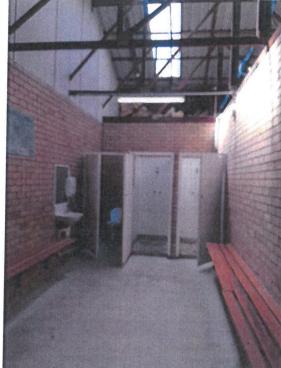




Existing showers

Sign to Ladies change rooms





Existing change rooms

SANKERE NO NO BATION

RESERVE FUND June 2017

		Julie 2017	
ASH BOOK			
461110	RECREATION CENTRE		\$535.01
461220	ASSET MANAGEMENT		\$530,974.96
461410	OFFICE EQUIPMENT		\$72,165.80
461510	LONG SERVICE LEAVE		\$188,371.08
462010	PLANT/MACHINERY		\$408,228.85
462200	GRAVEL PIT RESERVE		\$60,000.00
463010	MAIN STREET UPGRADE		\$116,423.48
464100	EMERGENCY MANAGEMENT RESERVE		\$55,247.96
465910			\$22,103.14
466010			\$74,452.20
466020	COMMUNITY BUS		\$9,244.09
461230	RATE EQUALISATION		\$50,000.00 \$1,587,746.5
ANIC OTATELIES	**************************************		
ANK STATEMEN 066-508	115		
10187908	COMMONWEALTH RESERVE A/C	\$1,587,746.	57
PLUS:			\$1,587,746.57
OUTSTAND	DING DEPOSITS & ADJUSTMENTS		
		-	\$0.00
1.500			
LESS: UNPRESEN	TED CHEQUES & ADJUSTMENTS		
			<u> </u>
			\$1,587,746.57
		DISCREPANCY	\$0.00
		Manager Corporate Service, Tracie Bishop Approved & Signed	d: Tracíe Bíshop
		Date	17/07/2017
			,,

BRC - BRIDGETOWN RESIDENTIAL CONTRACTORS

ABN: 29 314 253 646

* DOMESTIC & COMMERCIAL CONSTRUCTION

* BUILDING CONSULTANCY
& ESTIMATING SERVICES

P. CORRIGAN
Mob. 0417181799
Ph/Fax (08) 9761 2991
brc@westnet.com.au

QUOTATION:

DATE: 7th July 2017

ATTENTION:

Peter Clarke Chief Executive Officer Shire of Nannup

Scope of Works: Upgrade Changing Rooms, Toilets (as per Dobbin Design Plans)
(As per requested breakdown of sum total)

Demolish Fittings & Fixtures Demolish Partition Walls Gyprock Lining / Rendering Carpentry Works Supply & Install Skylights Supply of Vanity basins Plumbing Works Electrical Works Cubicle Partitions & Vanity Tops Levelling, Topping & Tiling Joinery & Second Fix Carpentry Vinyl Floorcoverings Sealing, Painting & Cleaning	\$4,030.00 \$2,750.00 \$16,200.00 \$13,808.00 \$9,200.00 \$2,550.00 \$18,510.00 \$7,860.00 \$25,800.00 \$10,380.00 \$3,320.00 \$10,200.00
	\$10,200.00 \$12,366.00

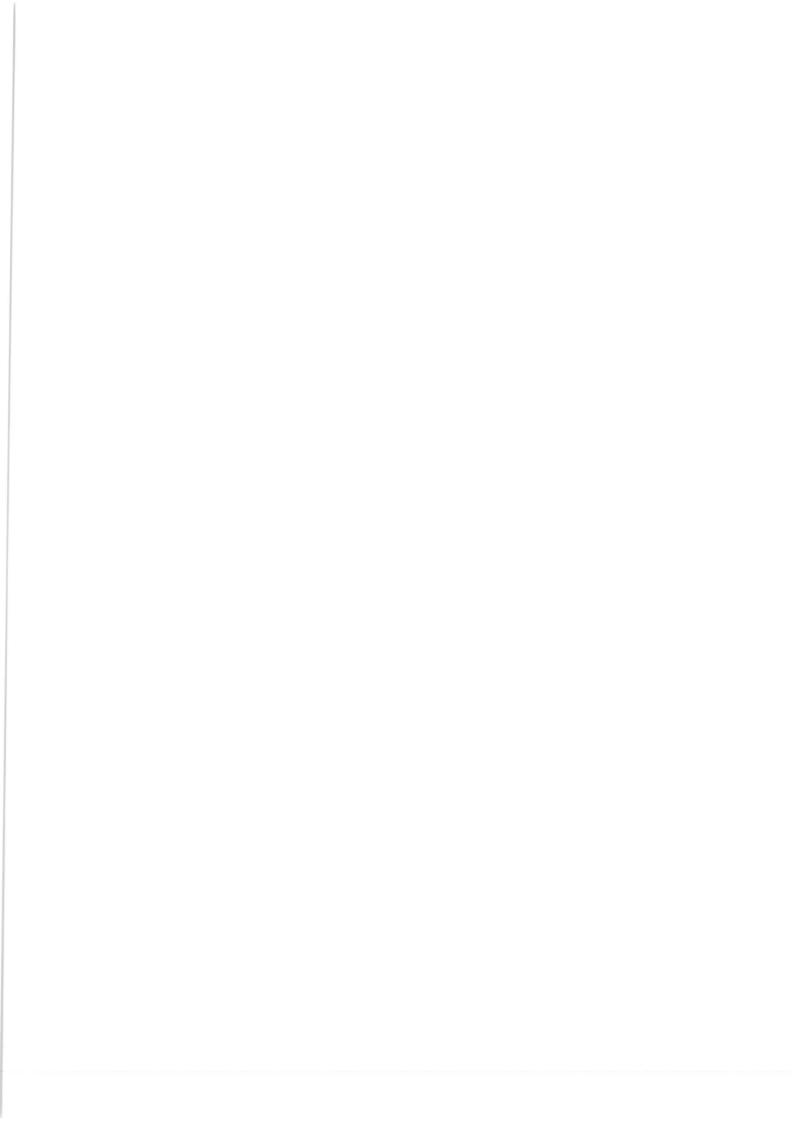
Cost of Works:

Materials & Labour: \$ 147,774.00 Exc GST

Please contact us should you require any further information or clarification on the above

Pat Corrigan

BRC - BUILDING SOLUTIONS PTY LTD 94 BLECHYNDEN STREET, BRIDGETOWN WA 6255



Louise Stokes

From:

Sent:

Pat

Pat <b

To: Subject: Attachments:

Hi Louise,

Please see attached.

Let me know if its not exactly what you want

Regards, Pat

On 12/07/2017 4:48 PM, Louise Stokes wrote:

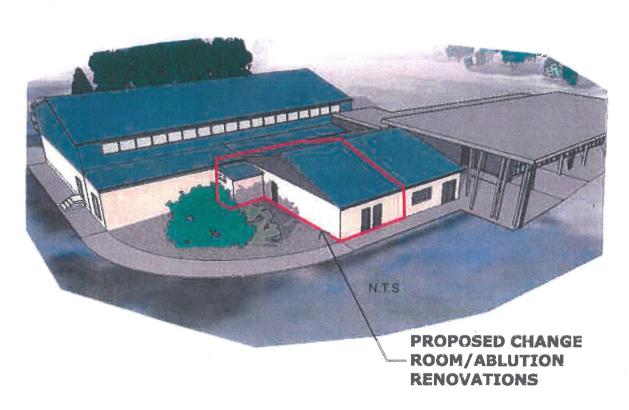
Project Description			Quote Used	
(detailed breakdown of project to be supplied	\$ Cost ex GST	\$ Cost inc GST	(list company name and quote no)	
ie Electrical Works	25,000	27,500	B & S Electrical	
Demolition of cubicles and fittings		5,280.00	BRC	
Demolition of brick walls	5,400.00	5,940.00	BRC	
Gyprock and plastering	6,000.00	6,600.00	BRC	
Carpentry	7,320.00	8,052.00	BRC	
Skylights	8000.00			
Vanity basins				
Plumbing	22,830.00	25,080.00	BRC	
Electrical	7,800.00	8,580.00	BRC	
Cabinetwork/partitions	27,000.00	29,700.00	BRC	
Tiling	27,600.00	30,360.00	BRC	
Doors, frames, hardware, clothes hangers				
Floorcoverings				
Painting	3,600.00	3,960.00	BRC	
Upgrade of disabled toilets	12,366			
Water cooler	1,985.00	2,183.50	Woodlands	
Delivery of water cooler to Nannup	228.00	250.80	Courier	
Installation of water cooler	557.00	612.70	Kerry Harper Plumbing	
Hire of toilets for duration of project	1,150.00	1,2650.00	Welcome Site	
Tap on outside of building	216.00	237.60	Kerry Harper Plumbing	
Sub Total				
Cost escalation	24,710.40	24,710.40	20% cost escalation as indicated by Builder	

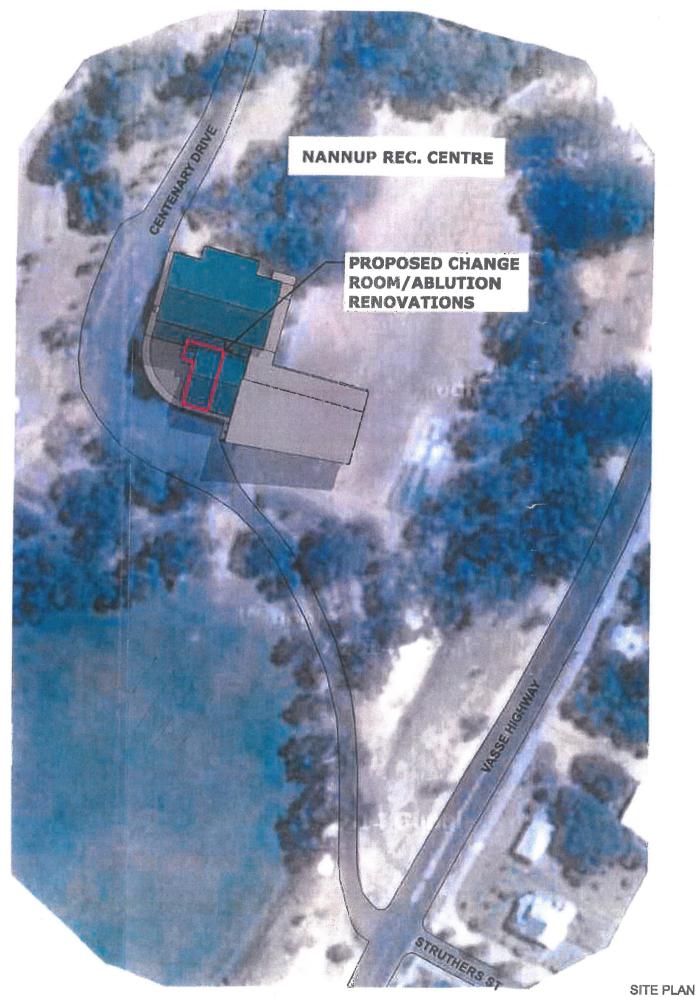
Total project expenditure

1

SITE PLAN







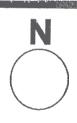


Gary Dobbin
PO Box 22
NANNUP WA 6275
dobbisdesign@westust.com
www.dobbindesign.com
0447 963157

Date: 14/06/2017 Drawn by: Gary Dobbin Client NANNUP SHIRE NANNUP 6275 WA

PROJECT:

TO CHANGE ROOM/TOILET
AREAS, NANNUP REC. CENTRE.
CENTENARY DR, NANNUP



SITE PLAN SCALE 1:1000

WD.01

SCALE 1:1000

EXISTING FLOOR PLAN

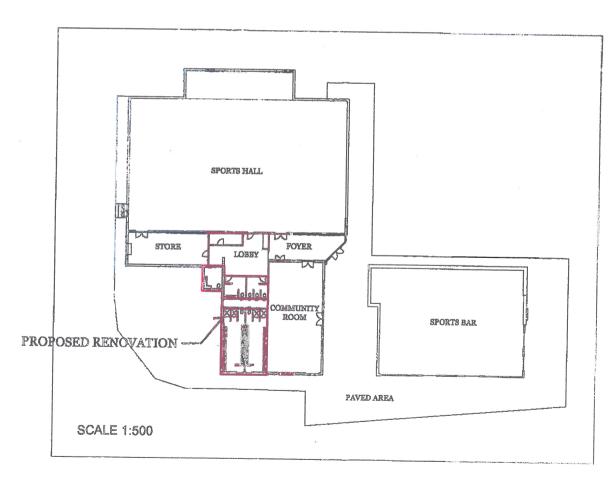
THE PROPOSAL

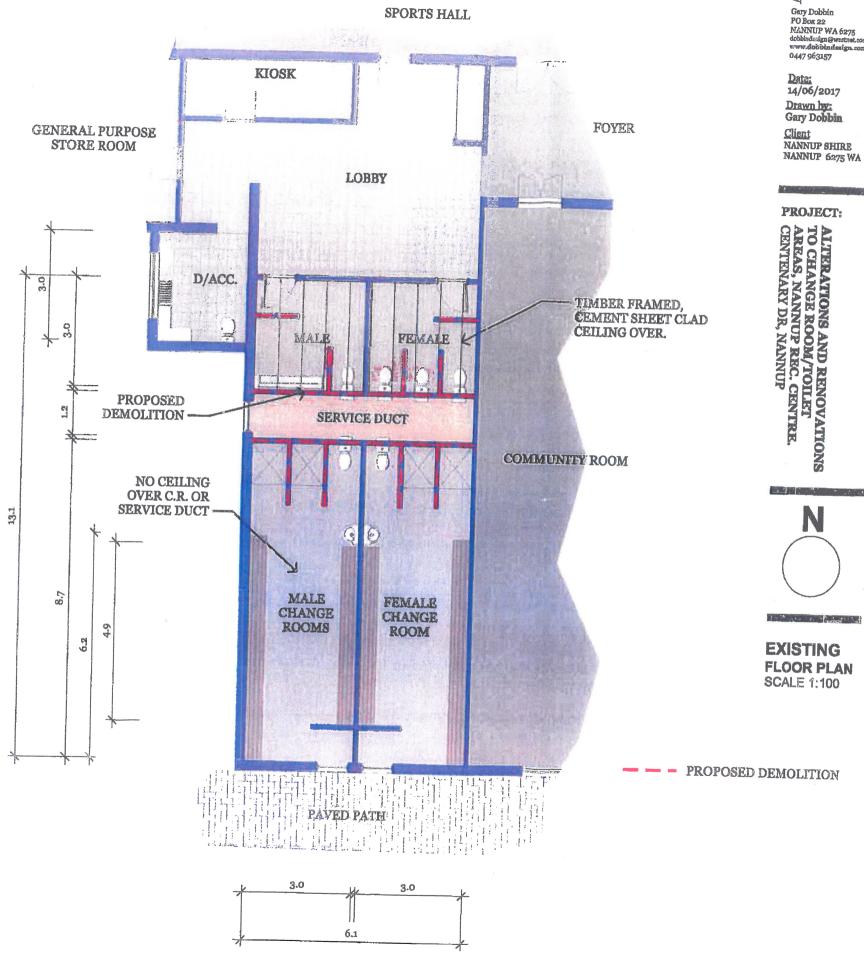
These working drawings and technical specifications are for the full renovation of the ablution, change room and D/Acc. areas of the Nannup Community Rec. Centre, located on Centenary Drive, (off Vasse Hwy), NANNUP WA.

Existing toilet and change rooms are constructed of 3m high single 'face' brick internal walls, 2.1 high single brick shower and toilet cubicles. Western external wall is double brick, ceiling in toilet area is timber framed clad in cement sheeting.

The D/Acc. toilet is double brick face painted brick with 2.4m ceiling level.

There are no ceilings over existing change rooms, the service duct, or the D/Acc. areas.





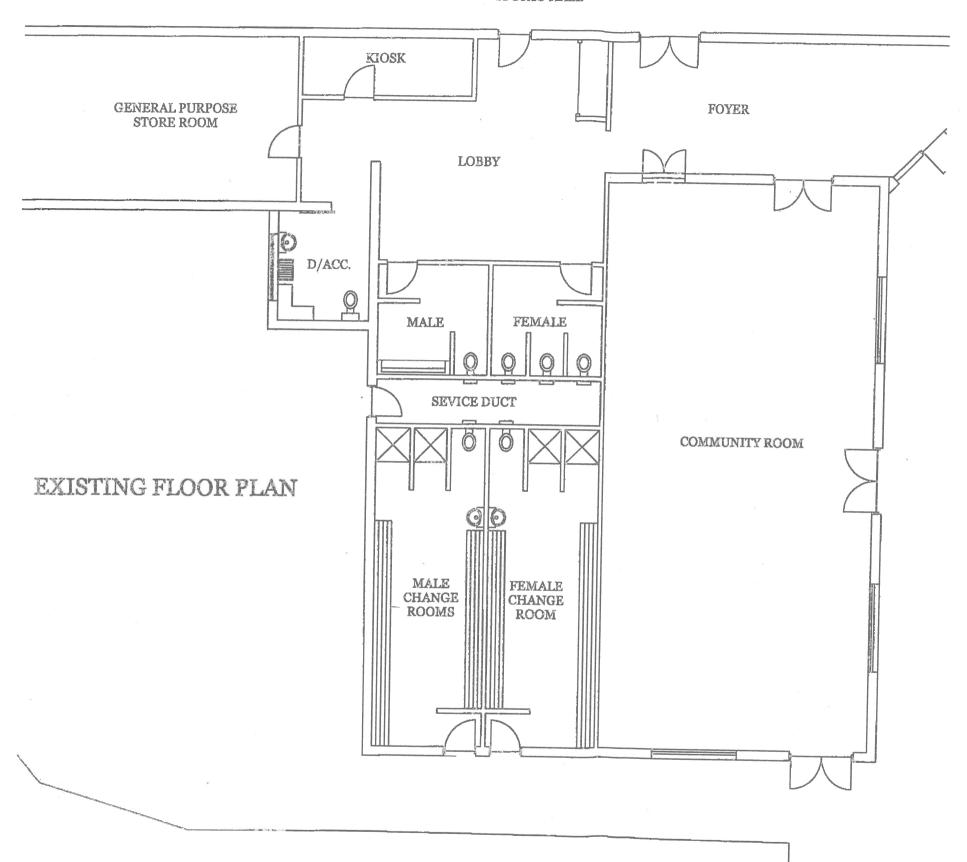
SPORTS HALL

EXISTING - FLOOR PLAN

WD.02

®DOBBINdesign

SCALE 1:100





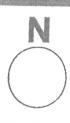
Gary Dobbin PO Box 22 NANNUP WA 6275 dobbindenign@westnet.com.tu www.dobbindenign.com 0447 963157

<u>Date:</u> 14/06/2017 Drawn hy: Gary Dobbin

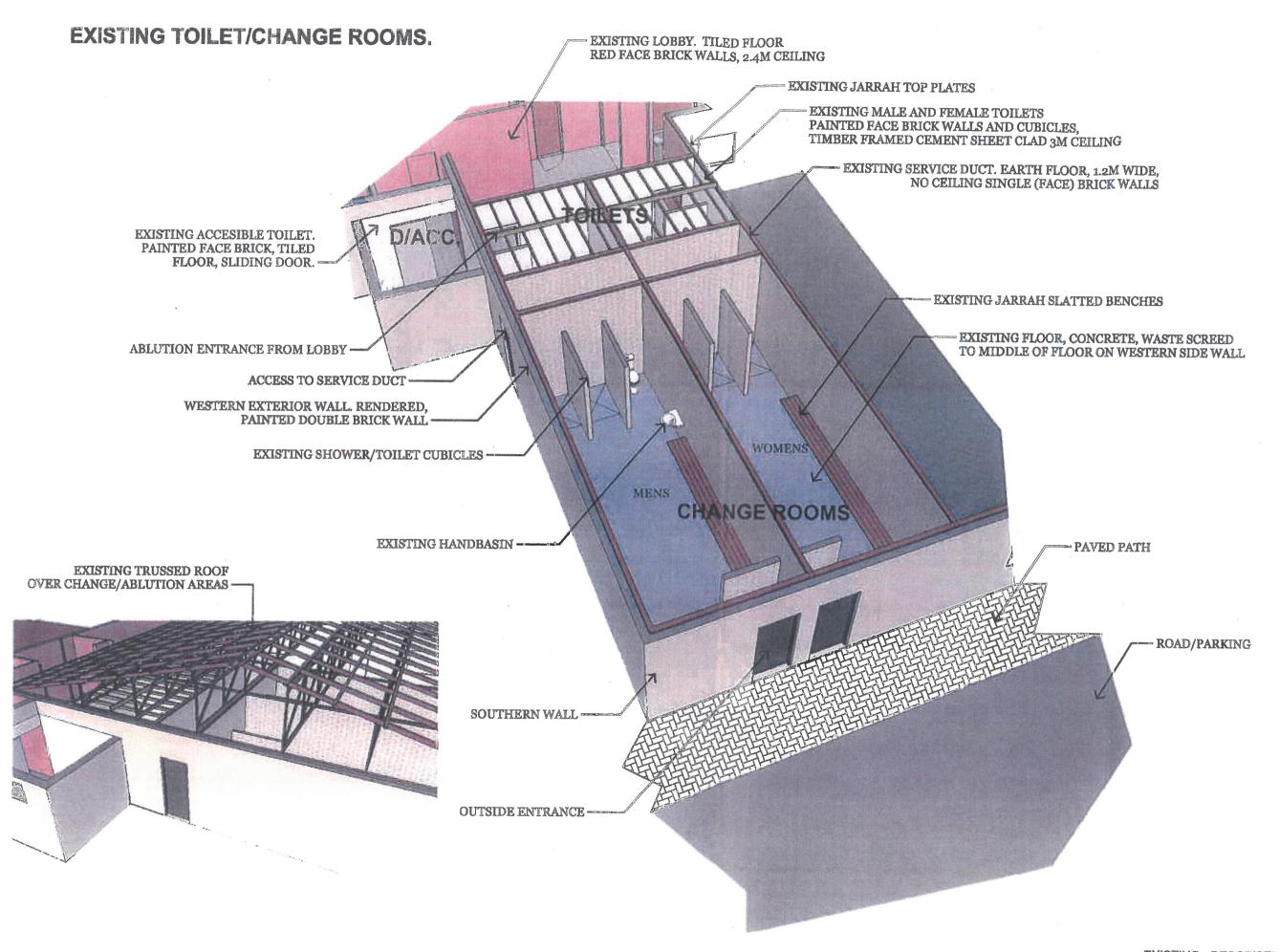
Client NANNUP SHIRE NANNUP 6275 WA

PROJECT:

ALTERATIONS AND RENOVATIONS
TO CHANGEROOMS AND TOILETS,
NANNUP REC. CENTRE.
CENTENARY DR, NANNUP



EXISTING FLOOR PLAN SCALE 1:100





Gary Dobbin
FO Box 22
NANNUP WA 6275
dobbindesign@westnet.co
www.dobbindesign.cox
0447 953157

Date: 14/06/2017 Drawn by: Gary Dobbin

Client NANNUP SHIRE NANNUP 6275 WA

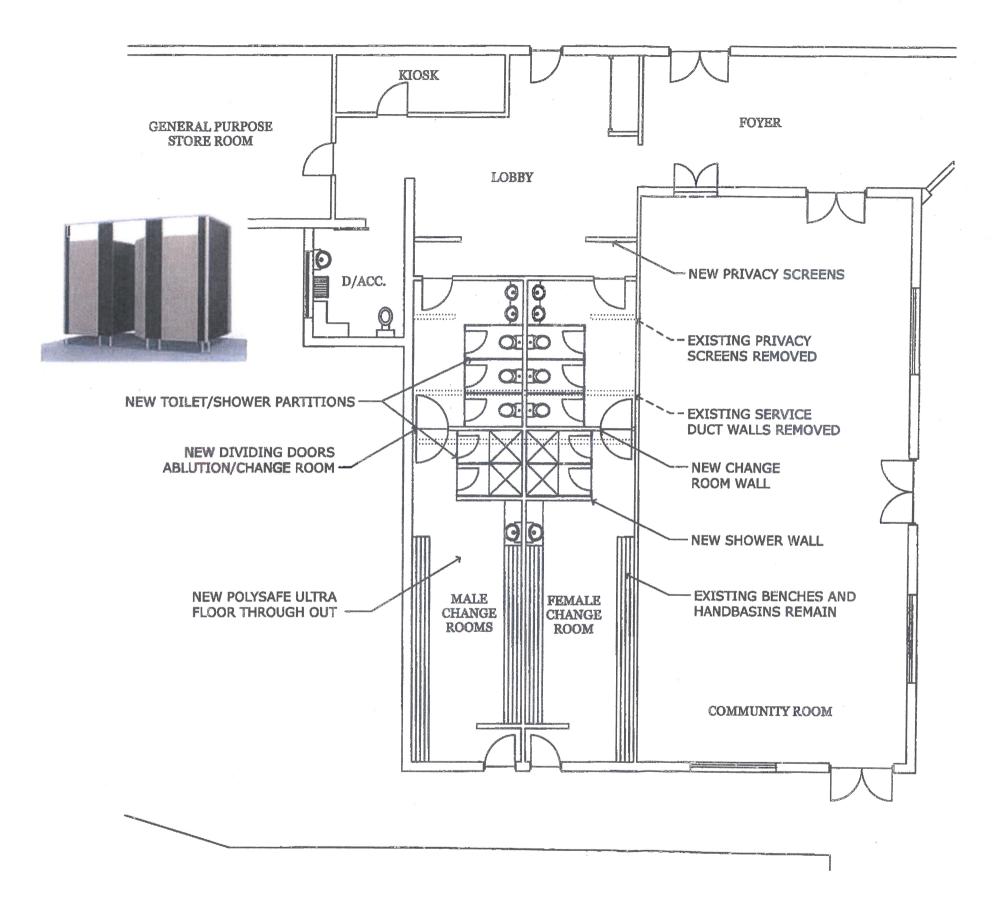
PROJECT:

ALTERATIONS AND RENOVATIONS
TO CHANGE ROOM/TOILET
AREAS, NANNUP REC. CENTRE.
CENTENARY DR, NANNUP

450000



EXISTING
DESCRIPTION
N.T.S



PROPOSED FLOOR PLAN



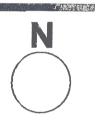
Gery Dobbin
PO Box 22
NANNUP WA 6275
dobbindesign@wattost.com.au
www.dobbindesign.com
0447 963157

<u>Date:</u> 14/06/2017 <u>Drawn by:</u> Gary Dobbin

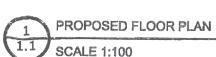
Client NANNUP SHIRE NANNUP 6275 WA

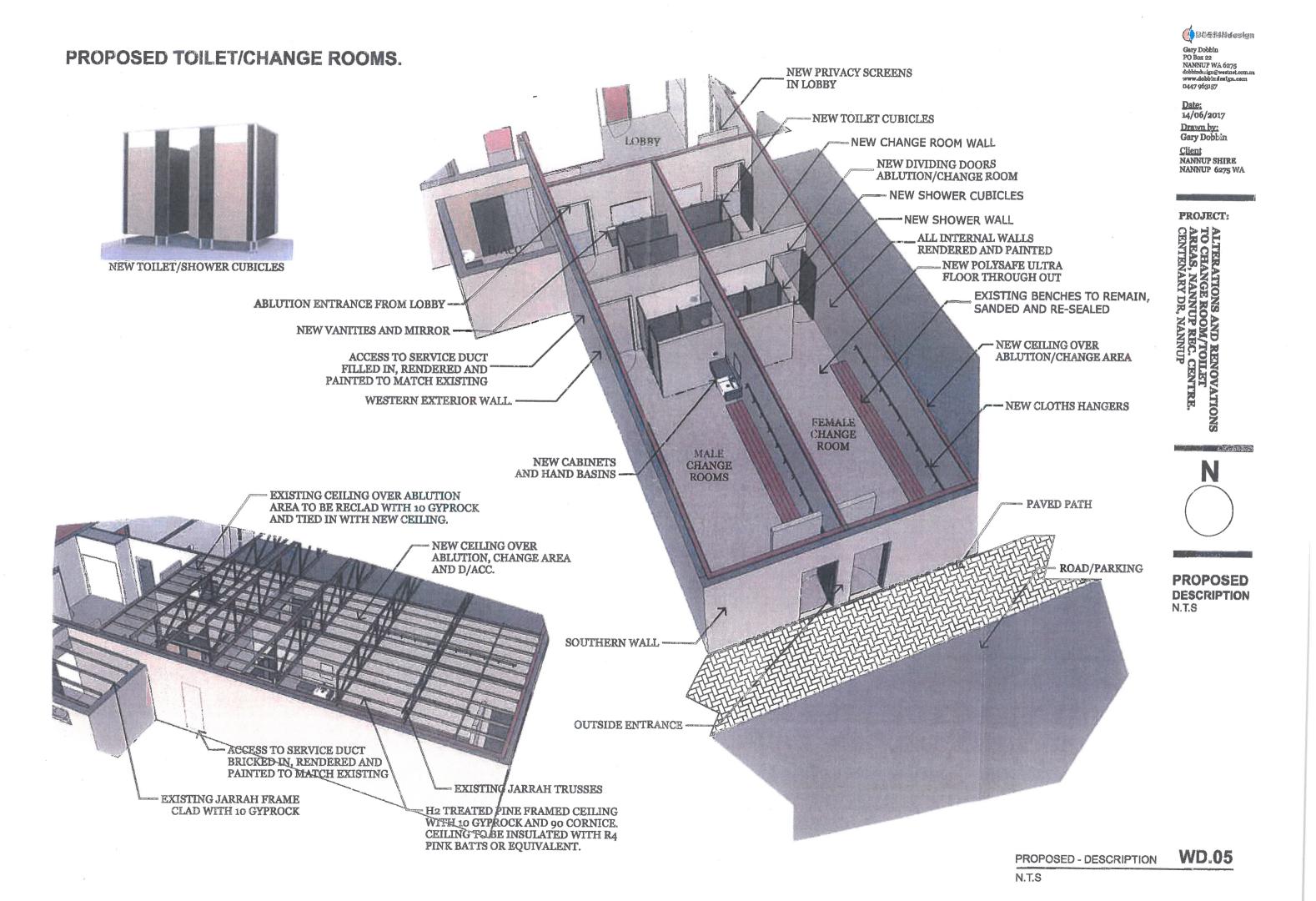
PROJECT:

TO CHANGEROOMS AND TOILES
NANNUP REC. CENTRE.
CENTENARY DR, NANNUP



PROPOSED FLOOR PLAN SCALE 1:100







Please quote
Our ref: BP 11005097/Approval

7 July 2017

Ms Tracie Bishop Manager Corporate Services Shire of Nannup PO Box 11 NANNUP WA 6275

Dear Ms Bishop

YOUR APPROVED LOTTERYWEST GRANT, APPLICATION: 421010588

I am pleased to advise you that your application for a grant has been recommended by the Lotterywest Board and approved by the Premier of Western Australia, the Hon Mark McGowan MLA.

The attached information will help guide you through the rest of the grant process and help you to meet your obligations. Please read this information carefully as it provides important details regarding the management, payment, acquittal and acknowledgement of your grant.

We encourage you to share the good news of your successful grant application via your own social media channels and connect with us on Twitter @Lotterywest and Facebook @Lotterywest.

We'd also like to acknowledge the contribution of Lotterywest players and retailers in making our support for your organisation possible. For every dollar spent on our games, over a third is returned to the community to support the things that make WA great.

The Premier, Board and all of us at Lotterywest congratulate you on your successful application.

Yours sincerely

SUSAN HUNT
Chief Executive Officer

Encl

T: 133 777

W: lotterywest.wa.gov.au
E: helio@lotterywest.wa.gov.au



ATT 12.9.1





Shire of Nannup Economic Development Strategy

Adopted by Council	

Table of Contents

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FOREWORD	3
BACKGROUND	3
ACRONYMS	4
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Fix: Activities and Infrastructure that are valued but need modifying for optimal benefit.	7
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PROMOTION & DISTRIBUTION	11
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Foreword

The aim of the Economic Development Strategy is to develop an action plan for Council and residents to attract new business, industry and innovation for the Shire. This strategy is an informing document for Council's Community Strategic Plan and an overview of economic development opportunities for businesses, industry and individuals.

The Economic Development Forum is an outcome under the program "Small Business Friendly Council" of the Small Business Development Corporation.

It is acknowledged that whilst Council has a critical role in economic development, its current resources and capacity to be the lead agency for development is limited. Lobbying, creating partnerships, facilitation and communication are areas that can assist growth in the private enterprise sector. Innovative thinking, creativity and partnerships are key to ensuring that the business fraternity, community and the shire remains vibrant, economically viable and sustainable.

Background

The Nannup Shire is located in the South West region of WA. It is surrounded by the Shires of Augusta-Margaret River to the west, Busselton to the north-west, Donnybrook-Balingup to the north-east, Bridgetown-Greenbushes to the east and Manjimup to the south-east. It also possesses coastline to the south.

It has a current population of 1,319 (2017). There is an annual growth rate of .02%. Nannup has had stable employment and an unemployment rate of 4.7% since 2007. Furthermore, it has a significant volunteer economy, indicating a highly cohesive, integrated and supportive community.

Nannup is becoming increasingly popular for young families, seeking a rural environment and safe community values to raise their children. This, combined with the idyllic setting and picturesque landscape, present opportunities for small business, tourism development and retirement living.

The local economy contributes \$65.40 million (in 2012-13) to Gross State Product and has been quite stable since 2006-07. The key sector driving the region is Agriculture (\$37 million) followed by forestry, fishing and manufacturing, which together account for over two-fifths of local jobs. Manufacturing and timber contributes \$20 million annually to the economy and the Nannup Timber Processing plant is undertaking a \$1.2 million expansion of drying kilns.

The total value of building approvals for the financial year to March 2016 was \$3.2 million while the financial year to March 2017 has seen a total value of approvals of \$4.3 million – a 34% increase in the value of buildings approved by Council over the past year.

Beyond key local industries, are also potential opportunities in the tourism sector with around 60,000 visitors per year. The local tourism market has consistent visitation and very low seasonality fluctuation relative to the rest of the South West. Visitation is dominated by holiday/ leisure tourists, particularly outdoor pursuits such as sightseeing/ looking around, bushwalking, visiting national parks/ state parks and fishing.

The expansion of the Busselton Margaret River airport and the sealing of Mowen Rd, linking the coast and Margaret River region to the inland are key strategic opportunities for development.

Nannup hosts several key events, including Nannup Music Festival, the Flower and Garden Festival, the Making Smoking History Forest Car Rally, and Arts festivals/events.

The Blackwood River, the Balingup-Nannup scenic drive, various river and forest walks, and wildflowers along with the world class Bibbulmun Track and Munda Biddi Trail present opportunities attracting greater regional visitation through partnerships and event promotion

Sources: SWDC 2017, Shire of Nannup AEC Report, 2015.

Acronyms

BigN Business Initiative Group Nannup DPaW Department of Parks & Wildlife FPC Forest Products Commission

LG Local Government

LTO Local Tourism Organisation

NAC Nannup Arts Council

NDHS Nannup District High School NMBC Nannup Mountain Bike Club

NSRA Nannup Sport & Recreation Association

NTP Nannup Timber Processing

NVRC Nannup Volunteer Resource Centre SWDC South West Development Commission

YAC Youth Advisory Council

Methodology

Council has undertaken extensive community consultation as part of the review of the Community Strategic Plan in 2016/17; this documentation was captured prior to the workshop and displayed for consideration.

The workshop was held out of principal office hours and was facilitated by Rebecca Cotton, Strategist & Facilitator. The methodology was based on the *Appreciative Enquiry Tool* model and participation was by invitation to business operators and managers within the Shire of Nannup across a field of agriculture, industry, creative arts, tourism, retail and small business.

A deliberate decision was made to exclude representation from Local and State Government Agencies in the workshop. The rationale was to ensure that the actions and outcomes do not become solely the responsibility of government.

Issues & Challenges

Identified barriers for economic development includes:

- Telecommunications: mobile coverage, internet speeds, NBN rollout
- Power supply: consistency, volume.
- Road access: primary industry
- Funding: reliance on grants, low capacity for applicant contribution to grant programs, small rate base of Council.
- Financial Institutions lending capacity for private enterprise projects: Low economic returns for some industries.

Keep, Fix, Start

The facilitator utilised the Keep, Fix, Start methodology, enabling participants to document cultural, environmental, economic and social values, infrastructure and opportunities. The action plan details these to be retained, modified for better outcomes, or commenced for community benefit.

Keep: Values, Infrastructure and Activities to be retained.

Streetscape Heritage architecture Nannup Timber Processing Wooden clock Nannup Music Festival Nannup Flower & Garden Festival Nannup Hospital Broad acre agricultural production Community spirit and volunteerism Community Resource Centre Natural environment Agricultural landscape (not all plantations) Nannup District High School Green belt around town Wineries Cheese factory Public gardens in town Public open space in town

Fix: Activities and Infrastructure that are valued but need modifying for optimal benefit.

Resource	Treatment	Responsibility
Infrastructure upgrades	Complete connections of power upgrade, NBN, sewer,	State & Federal Govt, LG, Main
	paths, roads, internet during events	Roads,
Agriculture & local produce	Promotion of produce & Food Trail	Private enterprise, LTO
Investment in Scott River	Complete Governor Broome Rd upgrade	LG
Coastal Plain		
Blackwood River Clinic	Engage and encourage local employment	BigN
Growth of Recreation Centre	Potential relocation of Bowling Club to Recreation Centre,	Bowling Club, LG, NSRA
Precinct	identify potential use/s for existing Bowling Club site	
Retail outlets opening hours	Extended trading hours for supermarket and restaurants	Private enterprise, BigN
	Skilled permanent positions created	Private enterprise, BigN, LG
Local workforce	Promote youth traineeships and apprenticeships	LG, CRC, NTP, BigN, DPaW
	Priority given to local employees and contractors	LG, Private enterprise
	Implementation of Health Act policy is consistent across	LG
	businesses in Shire	
Planning & health policies	Improved community consultation on planning issues	LG
	Encourage sustainable housing in Shire	LG
BigN	Be supported more by local businesses	Private enterprise, LG, BigN
	Support the school to promote as a school of choice for	NDHS, LG, Community
	young families	
Nannup District High School	Promote after school and sporting activities	NDHS, LG, YAC, Community,
		Sporting groups
	Support and promote work experience and pre-	NDHS, Industry, Private Enterprise,
	apprenticeship opportunities	LG
	Improve signage from neighbouring regional centres	LG
Tourism Signage	Develop a tourism brand for the region	LTO
	Establish a well signposted caravan pull in bay in CBD as	LG
	part of parking plan	

	Encourage and support DPaW to better promote natural	LG, BigN, DPaW		
DPaW Tourism attractions	assets under their jurisdiction (Munda Biddi, Bibbulmun,			
	Black Point, Barrabup, Lake Jasper etc)			
	Access and facilities improved at DPaW tourism locations	DPaW		
	(road access sealed to Barrabup, access to Black Point			
	etc)			
	Encourage 'social get togethers' of event holders	Event holders, NVRC		
	Improve traffic management at cycle events for vehicle	Event holders, BigN, LG		
Events	passing on rural roads			
	Investigate relocation of main st pit lane to alternate	LG, Forest Rally		
	location for Forest Rally (Brockman St or Foreshore Park)			
	Replace shell on stage at Nannup Amphitheatre	Event holders, LG		
	Integrate Farmer's Market concept into existing markets			
	promoting local produce (cooking demonstrations)	BigN, Private enterprise		
Fortnightly markets	Incorporate live entertainment into markets			
	Promote markets to regional towns			
	Source location for winter			
Environment	Establish a local environmental group to address bio	Community organisation		
	security, weed management			
Awareness of RAC Recharge	Support RAC to promote the Recharge Station,	LG, RAC, LTO		
station	incorporate into relevant print material			
	Investigate coastal camp facilities at mouth of Donnelly	DPaW, LG		
Coastal access	River			
	DPaW to improve access to Black Point	DPaW		
	Improve trail infrastructure and maintenance	DPaW, LG, Munda Biddi,		
		Bibbulmun, BigN		
Trails	Complete trail project along Blackwood River	LG, community groups,		
	Promote trails	LG, DPaW, community groups, BigN		
	Complete Master planning for downhill mountain bikes	LG, DPaW, NMBC, user groups,		
		FPC		

Start: Ideas, projects and businesses that would add value to Nannup and the region.

Resource	Opportunity	Responsibility
Bike hire business	Bike hire, maintenance, drop off/pick up, tours	Private enterprise
Tours	Wildflowers, forest, gardens, farm, coastal tours	Private enterprise
Wooden clock	Support the wooden clock project to remain in Nannup	Private enterprise, BigN, LG
Commercial bushtucker produce	Commercial bushtucker production	Private enterprise
Blackwood River	Make Blackwood River more accessible	LG, community groups, Department of Waters & Rivers
Water Park	Design and establish a water park	LG
Research & education	Develop partnerships with Universities, Department of Agriculture, TAFE and Industry to develop research and education programs in agriculture.	Universities, Department of Agriculture, TAFE, LG, Private enterprise, Industry
Cellar door outlet	Collaborative wine centre	Private enterprise
Cidery or Micro brewery	Cidery, micro-brewery, restaurant, bar	Private enterprise
Farmstay	Hosted or self-contained accommodation with opportunities for feeding animals	Private enterprise
Camping	Undertake feasibility on establishing "free camp" area in Nannup	LG
Hemp production facility	Regional hemp processing plant	Private enterprise
Coastal development	Investigate coastal access and low impact eco-tourism facility at Quannup	DPaW, LG, Private enterprise
Abattoir or meat production facility	Regional facility that meets the needs of producers	Private enterprise
Chocolate / Lolly shop	Business opportunity in main street	Private enterprise

Arts & Culture	Create and implement " large scale" art project that has synergy with the forest	NAC, Community groups		
	Promote the Nannup Tiger	Private enterprise, LTO, community		
	Ensure that quality public artwork and	Private enterprise, LG,		
	public open space is incorporated into			
	development applications and projects			



Promotion & Distribution

The Economic Development Strategy provides strategic direction for Local Government, industry, businesses, community groups and developers. The document will be available from Council's website, and copies forwarded to:

- South West Development Commission,
- Tourism WA,
- Regional Development Australia,
- South West Catchment Council,
- Lower Blackwood Catchment Group,
- BigN and
- Local Tourism Organisation (once established)

It is proposed that a presentation is undertaken to the BigN.

A promotional flyer incorporating recommendations and opportunities to be designed and distributed through Real Estate agents and the Nannup Visitor Service.

Engage with neighbouring Councils and key community groups to promote the strategy.

Recommendations

It is intended that this strategy will be implemented by business, industry, community groups, Local and State government.

Key recommendations of Council to support this implementation include:

- 1. Support BigN to become a voice for business and industry in the Shire of Nannup. This in itself will increase the profile and purpose of the organisation and promote investment into the region.
- 2. Develop a *Percent for Art* Policy for future large scale development applications.
- 3. Support the wooden clock project for Nannup.
- 4. Promote and support youth traineeships/apprenticeships with business and industry in Nannup.
- 5. Liaise with main street vacant lot landowners to promote and develop retail outlet opportunities.
- 6. Continue to liaise with service providers to complete connections in Nannup of NBN, telephone, water, sewer and power.
- 7. Support agri-tourism promotion.
- 8. Continue to implement regional directional signage to Nannup.
- 9. Continue to investigate the development of the Quannup project and camp/access facilities at Donnelly River in partnership with stakeholder agencies.
- 10. Continue to partner with stakeholder agencies and organisations in trails development, planning, construction and promotion.
- 11. Implement promotions and distribution of the Economic Development Strategy.

Appendixes

Attendees:

Davina & Ian Gibb Tony Dean Tracie Bishop **Greg Craig** Heather Walford Mark Scott Kevin & Marg Bird Barbara Dunnet Phaedra Watts Lilian & Paul Robbshaw Doug Poultney Mark White Mingqiang Wu Phil Laird **Geoff Wishart** Rob Marshall Mike Tucker Di Ness Simon Green John & Linda Stanley Vince Corlett Mandy Baron Chris Roycroft

Jean Petersen Courtney Treacher

Peter Clarke Louise Stokes

Louise Stokes

From:

Laraine Raynel <loosegoosechalets@gmail.com>

Sent:

Tuesday, 11 July 2017 10:34 AM

To:

Louise Stokes

Subject:

Re: Nannup's future

HI Louise,

yes, very happy. I knew as Community Development Officer you were part of the Economic Strategy Group and also part of the rrest of us interested in promoting Nannup. I also sent the email to Nola Marino, Terry Redman, Peter Clarke, Tony Dean, both real estate offices and Di Ness (BIGN).

It was just a bit of proof that what we all suspected was in fact true. These people were very keen to invest in the future of Nannup and the south west. The have a fair bit of finance behind them too.

cheers, Laraine

On 11 July 2017 at 08:55, Louise Stokes < louise@nannup.wa.gov.au> wrote:

Hi Lorraine,

Are you happy for me to use this as feedback for the Economic Development strategy?

I know we talked about this earlier, I contacted several banks and they assured me that they have no ruling, regulations or system for approving loans that goes on the location. They are saying that everything is about the purchaser and their capacity to repay the loan, which I don't entirely agree with, but couldn't get any further with it.

Kind regards,

Louise Stokes

Community & Economic Development Officer



Adam Street: PO Box 11 Nannup WA 6275

P: 9756 1018 . F: 9756 1275.

www.nannup.wa.gov.au

Mon, Tues, Wed 8-5

From: Laraine Raynel [mailto: loosegoosechalets@gmail.com]

Sent: Monday, 10 July 2017 10:16 AM



Louise Stokes

From:

Mark Scott <markpscott@bigpond.com>

Sent:

Friday, 23 June 2017 7:07 AM

To: Cc: Louise Stokes Peter Clarke

Subject:

RE: Draft Nannup Economic Development StrategyLouise Stokes

<louise@nannup.wa.gov.au>

Hi Louise,

Really disappointed about the recommendations. None of them tie the shire to do anything. The big fix items like sealing Governor Broome road and making sure regulation is being fairly and equally applied across all business's, both direct shire responsibilities are nowhere to be seen. A real missed opportunity – the recommendations given are meaningless as the Shire is passing off all of its responsibility.

Regards

Mark Scott

From: Louise Stokes [mailto:louise@nannup.wa.gov.au]

Sent: Tuesday, June 20, 2017 8:53 AM

To: Louise Stokes < louise@nannup.wa.gov.au >

Subject: Draft Nannup Economic Development Strategy

Hello,

Please find attached the draft Nannup Economic Development Strategy. Your comments, feedback and additional input is appreciated.

This strategy will be adopted at the July Council meeting so please send any comments etc to me prior to the 4th July so that they can be incorporated into the document.

Please feel free to contact me should you have any queries,

Kind regards,

Louise Stokes

Community & Economic Development Officer



Adam Street . PO Box 11 Nannup WA 6275

P: 9756 1018 . F: 9756 1275.

www.nannup.wa.gov.au

Mon, Tues, Wed 8-5

Louise Stokes

From:

Support <author@pickawoowoo.com>

Sent:

Monday, 3 July 2017 12:15 PM

To:

Louise Stokes

Subject:

RE: Economic Development Forum

Congratulations on looking over the issue of Economic Development Strategy.

The 'Keep, Fix, Start' methodology, although useful, may not expand the thinking of the participants but concentrates on the 'I know what I know—not out of the box, 'I don't know what I don't know' scenarios.

Small towns and rural communities throughout Australia (and worldwide) are looking for ways to strengthen their economies, provide better quality of life, and of course build on local assets. Slow-growing rural areas such as Nannup might find that policies are only one factor in the economic growth, but are integral to the larger picture. I hope the 'Keep, Fix, Start' methodology is a catalyst for change but in my opinion it needs to go beyond a talk fest of one's own agenda.

Many struggling towns are looking towards smart growth strategies that can help rural communities achieve their goals for growth and development while maintaining their distinctive rural character. Sometimes if key players are given a tool for creating economic growth they can think outside of box and work cohesively as a team. Strategies that impact the whole—that builds upon existing assets, takes incremental actions to strengthen communities, and builds long-term value to attract a range of investments. I would encourage the committee to look at the smart growth economic development tool step-by-step guide to building a place-based economic development strategy (see below link).

- Policies that protect the rural landscape help preserve open space, protect air and water quality, provide places for recreation, and create tourist attractions that bring investments into the local economy. (this has been mentioned in your plan)
- Planning where development should or should not proceed can help Nannup encourage growth in town, where businesses can thrive on a walkable main street and families can live close to their daily destinations. The further out a development occurs the less growth in town is seen. Town is the hub and therefore the perception or pinnacle for the towns affluence and economic strength. It's importance therefore is imperative.
- Customers are the life blood of any business, town or shire. Business promote their own business, shires promote their agenda's and town's try to pull together. However with a destination marketing plan it brings in the flavours of the whole not of the part ...destination marketing is all about bringing customers to a location. Without it many are doomed to struggle (unless a presence /online based company where customers are found globally). This too can be a strategy for the town (online or physical)... working collaboratively and co-operatively rather than individually and competitively.
- Perception is more important than reality the reality when you enter our town with a signage that shows local business which does nothing for the traveller (electrician, realestate etc) is just sad. Signage should show local assets 6 strong images such as Barrabup Pool (A natural resource); Quannup project

(forward thinking); Donnelly River; An image of the Coast (with a statement saying - yes Nannup has a coast), Graphite Road Karri Trees; An original cottage (showing heritage housing) etc. —This shows the Nannup shire and town as a tourism destination - not a town promoting sometimes struggling businesses (if still available). As one of the major landmarks entering into Nannup town centre it does not highlight the economic and tourism potential (only weathered business signs, a promotional tool of the past).

I wish I had attended the meeting so I could have voiced this earlier, so my apologies if it comes a little late.

General Resources to benchmark from.

- Framework for Creating a Smart Growth Economic Development Strategy: A Tool for Small Cities and Towns (2016): Step-by-step guide to building a place-based economic development strategy. It is intended for small and mid-sized cities, particularly those that have limited population growth, areas of disinvestment, and/or a struggling economy.
- Smart Growth Self-Assessment for Rural Communities (2015): Can help a community assess its policies, programs, and codes to determine whether they support the type of development the community wants.
- · How Small Towns and Cities Can Use Local Assets to Rebuild Their Economies: Lessons From Successful Places (2015): Includes case studies of small towns and cities that emphasized their existing assets and distinctive resources to build their economies.

Kind I	Regards
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Julie-Ann Harper

Managing Director

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ATT 12.11.1

Road Construction Schedule 2017 to 2027

Nodu Construction Schedu	2016 - 2017		2	017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027
RRG	21	310 - 2017		017 - 2018	2010 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 - 2023	2023 - 2020	2020 - 2027
Balingup Road	Ċ	75,000.00											
Cundinup South Road	Ċ	90,000.00	\$	105 000 00	\$ 105,000.00	\$ 105,000,00	\$ 105,000,00						
Fouracres Road	\$	120,000.00	\$			-	\$ 103,000.00	\$ 120,000,00	\$ 120,000.00	\$ 120,000,00	\$ 120,000,00	\$ 120,000,00	\$ 120,000.00
Bridgetown Road	٦	120,000.00	ç			\$ 90,000.00				\$ 90,000.00	\$ 90,000.00		\$ 90,000.00
Cundinup Kirup Road			Ş	30,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 105,000.00		\$ 105,000.00			\$ 105,000.00
BLACKSPOT								\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00
Balingup Road			\$	550,000.00									
RTR			Ą	550,000.00									
	ć	90,000,00											
East Nannup Road	۶ د	80,000.00											
Gold Gully Road Chalwell	\$	75,000.00 120,000.00	۲	75,000.00									
Forest Street	۶ د	-	Ş	75,000.00									
	\$ ¢	70,000.00	<u> </u>	E0 000 00	\$ 100,000.00	ć 100 000 00	ć 100 000 00						
Pneumonia SLK 11.5-12.5	\$	50,000.00	\$	· ·	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00						
Pneumonia SLK 0.00-4.00	<u> </u>	00 000 00	\$	100,000.00									
Oval	\$	80,000.00											
North	\$	40,000.00	۸.	400,000,00	<u> </u>								
King Road			\$	100,000.00	<u> </u>	4 422 222 22	Å 440.000.00	.	A 400 000 00				
Johnston Road				120 000 00	\$ 100,000.00	\$ 120,000.00	\$ 140,000.00	\$ 120,000.00	\$ 120,000.00				
Dunnet Road			\$	120,000.00			\$ 80,000.00						
Jephson to Adam Laneway			n	ot funded				.	A 400 000 00	Å =0.000.00			
Mt Lewin Loop								\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	±		
Jalbarragup Road										\$ 170,000.00	\$ 50,000.00		
Coronation Road											\$ 170,000.00	\$ 140,000.00	
River Road												\$ 80,000.00	\$ 80,000.00
Main Street Upgrade													
Main Street Upgrade	\$	242,000.00		173,940.00									
MRWA RRG Contribution	\$	190,000.00		-	-	-	-		\$ 210,000.00	-	-	-	-
Council RRG Contribution	\$	95,000.00		-	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00	\$ 105,000.00
Black Spot			\$	550,000.00									
MRWA Main St Contribution		120,000.00		110,000.00									
RTR	\$	506,384.00			\$ 225,000.00	\$ 220,000.00	\$ 320,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00
Main St - Council Reserve	\$	122,000.00	\$	63,940.00									
Total RRG	\$	285,000.00		-	-	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00	\$ 315,000.00
Total Blackspot	\$	-	\$	550,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total RTR	\$	515,000.00		-	\$ 225,000.00	\$ 220,000.00	\$ 320,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00
Total Main St Upgrade	\$	242,000.00		173,940.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1	1,042,000.00	\$ 1	1,483,940.00	\$ 540,000.00	\$ 535,000.00	\$ 635,000.00	\$ 535,000.00	\$ 535,000.00	\$ 535,000.00	\$ 535,000.00	\$ 535,000.00	\$ 535,000.00
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	<u>Ş</u>	503,732.00	\$	440,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00
Gravel Portion	4	50,000.00	\$	50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

_01,	- 2018 Works
Seal	orrection
ocu. c	up/Sheeting & seal works
	age culvert replacment and seal repair
	6
Tree	removal/Upgrade signs & delineators/Seal Correctio
Regra	de existing sheeting & apply final seals
<mark>Recon</mark>	struct, Formup and sheet
Recon	struct, Formup and sheet
<mark>Recon</mark>	struct and Widen, Formup and sheet
Recon	struct/Formup & sheet. Construct 2 coat seal + kerb
Survey	/Reconstruct/Drainage & Seal

KEY
Completed
Proposed
Programmed

ATT 12.13.1

		List of Accounts Due & Submitted to Committee ACCOUNTS FOR PAYMENT - JUNE 2017							
EFT/ Cheque	Date	Name	Invoice Description		Amount				
Shire of Na	nnup Municipal	<u>Fund</u>							
EFT9490	02/06/2017 B	3 & B STREET SWEEPING PTY LTD	PO 16386 - CLEANING DRAINS THROUGHOUT TOWNSITE	\$	1,501.50				
EFT9491	02/06/2017 C	CIVIC LEGAL	LEGAL FEES RE: CONTRAFLOW DISPUTE	\$	4,754.75				
EFT9492	02/06/2017 A		8 HOURS WET HIRE OF EWP	\$	1,144.00				
EFT9493 EFT9494	02/06/2017 D 02/06/2017 G	DEAN GUJA GEOGRAPHE COMMUNITY LANDCARE NURSERY	EH WORK AND TRAVEL (MAY 2017) NATIVE PLANTS NATIONAL RECONCILLIATION WEEK	\$ \$	2,380.00 500.00				
EFT9495	02/06/2017 C	DFFICEWORKS	STATIONERY SUPPLIES	\$	162.51				
EFT9496	02/06/2017 C	CHUBB FIRE & SECURITY	FIRE DETECTION SYSTEM FOR MAY 2017	\$	161.73				
EFT9497	02/06/2017 L		INTERIM VALUATIONS	\$	274.20				
EFT9498		ASON SIGNMAKERS	VARIOUS SIGNAGE	\$	1,489.79				
EFT9499 EFT9500		NANNUP HARDWARE NANNUP COMMUNITY RESOURCE CENTRE	SUNDRY SUPPLIES 3 X FULL PAGE BUSINESS ADVERT - MAY 2017	\$ \$	453.50 626.84				
EFT9501		THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$	115.50				
EFT9502	02/06/2017 S	SYNERGY	ELECTRICITY EXPENSES	\$	4,014.25				
EFT9503	02/06/2017 S	T.JOHN AMBULANCE	ST JOHN AMBULANCE FUND MEMBERSHIP PAYMENTS	\$	221.00				
EFT9504		3 & B STREET SWEEPING PTY LTD	HIRE PUMP SUCKER - SERVICE DRAINS/PITS	\$	1,430.00				
EFT9505		DEPARTMENT OF PREMIER AND CABINET	ADVERTISE AMENDMENT 18 IN GOV GAZETTE 23/05/2017	\$	172.80				
EFT9506 EFT9507		NORRISH FENCING ORRAINE LEARMOND	NATIONAL RECONCILLIATION WEEK FUN AND FRIENDSHIP ACTIVITIES APRIL - JUNE	\$ \$	99.00 100.00				
EFT9508		EDGE PLANNING & PROPERTY	PLANNING SERVICES MAY - JUNE 2017	\$	574.20				
EFT9509		VALJIN CONSULTANCY	NATIONAL RECONCILLIATION WEEK	\$	700.00				
EFT9510	09/06/2017 J	AMES CRAIG PLUMBING & GAS PTY LTD	ANNUAL BACKFLOW DEVICE TESTING - DEPOT	\$	299.20				
EFT9511	09/06/2017 0		TITAN TRUCKPLUS 152-40 205L	\$	1,877.07				
EFT9512		BUNBURY TRUCKS	2 X LUBE KIT 300E5 MAJOR	\$	516.67				
EFT9513 EFT9514	09/06/2017 P	FICKLE & O HOT TEMPERED	CATERED MORNING TEA & LUNCH - NANNUP SES SHED REPAIRS TO BIKE MAINTENANCE STAND - F'SHORE PARK	\$	470.00 500.00				
EFT9514		CITY & REGIONAL FUELS	1600L DIESEL	\$	2,156.00				
EFT9516		SCOPE BUSINESS IMAGING	PREVENTATIVE SERVICE PLAN	\$	1,102.08				
EFT9517	09/06/2017 N	NANNUP DELI	FUEL	\$	133.00				
EFT9518	09/06/2017 C		CLEAR 32 M RECYCLE BIN	\$	753.43				
EFT9519		GEOGRAPHE UNDERGROUND SERVICES	SERVICE LOCATION ON BISHOP STREET .	\$	528.00				
EFT9520 EFT9521		.GC TRAFFIC MANAGEMENT QC TECHNOLOGIES	4 X CONTROLLER 02/06/2017 DOG BOX FOR VEHICLE	\$ \$	2,191.20 795.00				
EFT9522		AMD CHARTERED ACCOUNTANTS	INTERIM AUDIT 2017	\$	3,923.70				
EFT9523		BUNNINGS- BUSSELTON	SUNDRY SUPPLIES	\$	1,040.57				
EFT9524	09/06/2017 T	OLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$	152.75				
EFT9525		ASON SIGNMAKERS	DOG EXERCISE SIGNS FOR GOLF COURSE	\$	333.30				
EFT9526		MANJIMUP MOTORS PTY LTD NANNUP HARDWARE	SERVICE SMALL ENGINE EQUIPMENT	\$ \$	723.27				
EFT9527 EFT9528		NANNUP HARDWARE NANNUP NEWSAGENCY	SUNDRY SUPPLIES POSTAGE AND STATIONERY	\$ \$	1,008.75 361.40				
EFT9529		NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING PRODUCTS	\$	187.90				
EFT9530	09/06/2017 P	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$	1,415.48				
EFT9531	09/06/2017 S		ELECTRICITY EXPENSES	\$	5,942.55				
EFT9532		SOUTHWEST TYRE SERVICE	TYRES	\$	9,862.00				
EFT9533 EFT9534		OUTHERN LOCK AND SAFE 3 & B STREET SWEEPING PTY LTD	PANIC PUSH BAR X 1 GENERAL SWEEP OF NANNUP CBD	\$	561.50 1,430.00				
EFT9535		DEPARTMENT OF PREMIER AND CABINET	ADVERTISE LAND USE CHANGE - EFFECTIVE 1 JULY 2017.	\$	129.60				
EFT9536		NANNUP BRIDGE CAFE	CATERING WBAC	\$	480.00				
EFT9537	21/06/2017 A	ARBOR GUY	TREE PRUNING AND STUMP REMOVAL	\$	12,529.00				
EFT9538		DGE PLANNING & PROPERTY	PLANNING SERVICES 4-17 JUNE 2017	\$	1,084.60				
EFT9539		CATHERINE STEVENSON	REFUND 1 YEAR DOG REGO	\$ ¢	30.00				
EFT9540 EFT9541	21/06/2017 V 21/06/2017 C	WARREN ELECTRICAL SERVICE	INSTALL AIR CONDITIONER TO SES MANAGERS OFFICE BATTERY 55D23LMF CENTURY	\$ \$	1,695.00 176.00				
EFT9542		CITY & REGIONAL FUELS	2000 LITRES DIESEL	\$	2,633.18				
EFT9543		NANNUP SPORTS & RECREATION ASSOC (INC)	KIDSPORTS - KARRAK KARATE	\$	390.00				
EFT9544	21/06/2017 V	ACUUM WORLD & ELECTRICAL APP. PARTS	2 X PACKS HENRY VACUUM BAGS	\$	60.00				
EFT9545		BCP LIQUID WASTE	EMPTY EFFLUENT TANK -CARAVAN PARK	\$	554.30				
EFT9546	21/06/2017 K		GRADER BLADES X 20	\$	1,580.04				
EFT9547 EFT9548	21/06/2017 S 21/06/2017 A	SAFEMASTER ANNE-MARIE JEFFS	RECERTIFICATION OF HEIGH SAFETY SYSTEM GROUNDS MAINTENANCE AT SES SHED.	\$ \$	1,342.00 60.00				
EFT9549		MARGARET RIVER NETBALL ASSOCIATION	KIDSPORT	\$	195.00				
EFT9550		PLAYGROUND CENTRE AUSTRALIA PTY LTD	1 X COMMANDO NET 3 METRE FITNESS STATION	\$	4,140.40				
EFT9551		AUSTRALIAN TAXATION OFFICE	BAS	\$	43,538.00				
EFT9552		BUNNINGS- BUSSELTON	SUNDRY SUPPLIES	\$	417.02				
EFT9553		BOYANUP BOTANICAL	ASSORTED PLANTS	\$	69.36				
EFT9554 EFT9555	21/06/2017 B 21/06/2017 B	BOREHAM VALLEY NURSERY	12 X ORNAMENTAL TREES GAS SUPPLIES	\$ \$	308.00 68.12				
EFT9556		EVERYDAY POTTED PLANTS	138 ASSORTED PLANTS	\$ \$	1,022.34				
EFT9557		OLL IPEC ROAD EXPRESS PTY LTD	STATIONERY SUPPLIES	\$	150.86				
EFT9558	21/06/2017 K		BROCKMAN STREET CARAVAN PARK	\$	136.95				
EFT9559		NANNUP COMMUNITY RESOURCE CENTRE	FIRST AID COURSE 10 JUNE 2017 DARRADUP VBFB	\$	1,050.00				
EFT9560		FULTON HOGAN INDUSTRIES PTY LTD	CORRECTOR BALINGUP ROAD	\$	39,065.40				
EFT9561	21/06/2017 S	YNEKGY	DARRADUP VBFB EXPENSES	\$	168.60				

	List of Accounts Due & Submitted to Committee ACCOUNTS FOR PAYMENT - JUNE 2017							
EFT/ Cheque	Date Name	Invoice Description		Amount				
EFT9562	21/06/2017 WORK CLOBBER	SAFETY WEAR	\$	150.00				
EFT9563	28/06/2017 WEST OZ LINEMARKING	LINE MARKING MAIN STREET	\$	1,146.20				
EFT9564	28/06/2017 MARKETFORCE PTY LTD	ADVERTISE PROPOSED LOCAL LAW AMENDMENTS	\$	1,050.52				
EFT9565	28/06/2017 BILL BUNBURY PRODUCTIONS	NATIONAL RECONCILLIATION WEEK ORAL HISTORY	\$	1,000.00				
EFT9566	28/06/2017 A TASTE OF NANNUP	2016/2017 ANNUAL VISITOR SERVICE AGREEMENT	\$	5,500.00				
EFT9567 EFT9568	28/06/2017 CATHERINE STEVENSON 28/06/2017 DEAN GUJA	COUNCILLOR FEES ENVIRONMENTAL HEALTH OFFICER WORK & TRAVEL	\$ \$	1,644.50 2,720.00				
EFT9569	28/06/2017 FIRE RESCUE SAFETY AUSTRALIA	PELICAN 9440 REMOTE AREA LIGHTING SYSTEM	\$	1,373.90				
EFT9570	28/06/2017 AUSTRALIA'S SOUTHWEST	ASW BRV & SF CAMPAIGN	\$	1,100.00				
EFT9571	28/06/2017 PICKLE & O	CATERING FOR WALGA SW ZONE MEETING 23/6/17	\$	387.50				
EFT9572	28/06/2017 GEOGRAPHE COMMUNITY LANDCARE NURSERY	NATIONAL RECONCILLIATION WEEK PLANTS	\$	489.33				
EFT9573	28/06/2017 ANNE SLATER	COUNCILLOR FEES	\$	777.50				
EFT9574	28/06/2017 NANNUP DELI	CATERING QUANNUP WORKING PARTY MEETING	\$	138.00				
EFT9575	28/06/2017 OFFICEWORKS	HP 14 CORE I5 LAPTOP	\$	918.22				
EFT9576	28/06/2017 ALISON KAY	YOUTH ACTIVITIES PROMOTION	\$	300.00				
EFT9577	28/06/2017 IONA BUNTAIN-BARRIE	TRAVEL REIMBURSEMENT GDT & LUPDATE TRAINING	\$	97.45				
EFT9578	28/06/2017 HESKETH QUARRY'S PTY LTD	GRAVEL CRUSHING	\$	42,185.00				
EFT9579 EFT9580	28/06/2017 REBECCA DORANT 28/06/2017 SANDGROPER CONTRACTING	JULY SCHOOL HOLIDAY AND AFTERSCHOOL WORKSHOPS SERVICE GREASE ARRESTOR -RECREATION CENTRE	\$ \$	1,465.00 440.00				
EFT9581	28/06/2017 SANDGROPER CONTRACTING 28/06/2017 RED FEATHER BOOKS	NEURAL KNITWORKS DESIGN, WORKSHOP, INSTALLATION	\$	1,220.38				
EFT9582	28/06/2017 COMMON GROUND TRAILS	LOTTERYWEST TRAILS GRANT PREPARATION	\$	1,650.00				
EFT9583	28/06/2017 ENVIRONMENTAL HEALTH AUSTRALIAN	3 X ASFA FOOD SAFETY ASSESSMENT CHECKLIST PADS	\$	130.55				
EFT9584	28/06/2017 GRAVITY ETC PTY LTD	SCHOOL HOLIDAY ACTIVITIES 11/7/17	\$	150.00				
EFT9585	28/06/2017 ENDURA PAINT PTY LTD	PAINT FOR NATIONAL RECONCILLIATION WEEK	\$	751.67				
EFT9586	28/06/2017 WATER2WATER	ZIP SITEMASTER FOUNTAIN COOLER, BUBBLER/CARAFE	\$	1,214.15				
EFT9587	28/06/2017 BUNNINGS- BUSSELTON	SCHOOL HOLIDAY PROGRAM SUPPLIES	\$	289.77				
EFT9588	28/06/2017 TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$	154.01				
EFT9589 EFT9590	28/06/2017 INSIGHT CCS PTY LTD 28/06/2017 NANNUP HARDWARE & AGENCIES	OVERCALL FEES FOR MONTH OF MAY 2017 NORTH NANNUP VBFB	\$ \$	73.65 1,554.24				
EFT9590	28/06/2017 SYNERGY	CAR RECHARGER STATION	\$	61.05				
EFT9592	28/06/2017 SHIRE OF MANJIMUP	IT CONSULTANCY SERVICES	\$	906.92				
EFT9593	28/06/2017 WORTHY CONTRACTING	NANNUP WASTE MANAGEMENT FACILITY - MAY 2017	\$	10,083.33				
EFT9594	30/06/2017 B & B STREET SWEEPING PTY LTD	CLEANING DRAINS IN TOWN SITE	\$	1,430.00				
EFT9595	30/06/2017 NANNUP BRIDGE CAFE	CATERING COUNCIL MEETING THURSDAY 22 JUNE 2017	\$	385.00				
EFT9596	30/06/2017 BUSSELTON TOYOTA	1 WHEEL TRIM FOR COMMUNITY BUS	\$	93.37				
EFT9597	30/06/2017 NORMAN STEER	COUNCILLOR FEES	\$	390.00				
EFT9598 EFT9599	30/06/2017 COVS PARTS 30/06/2017 WASSA'S FORMWORK & CONCRETE	2 X AIR FILTERS REPAIR 2 PATHS GRANGE RD PICNIC/BBQ AREA BROCKMAN ST	\$ \$	109.32 2,998.38				
EFT9600	30/06/2017 CLEANAWAY	RUBBISH AND RECYCLING PICKUP FEES	\$	6,868.13				
EFT9601	30/06/2017 CHUBB FIRE & SECURITY	FIRE DETECTION SYSTEM 1 JUNE 2017 - 30 JUNE 2017	\$	276.49				
EFT9602	30/06/2017 DOBBIN DESIGN	DESIGN, DRAFT TECH SPECS -CHANGE ROOMS REC CENTRE.	\$	4,950.00				
EFT9603	30/06/2017 CHARLES GILBERT	COUNCILLOR FEES	\$	1,640.00				
EFT9604	30/06/2017 JASON SIGNMAKERS	MISC. SIGNAGE	\$	556.64				
EFT9605	30/06/2017 WAYNE G H JOLLEY	REIMBURSMENT OF EXPENSES	\$	413.48				
EFT9606	30/06/2017 ROBIN MELLEMA	COUNCILLOR FEES	\$	975.00				
EFT9607	30/06/2017 NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$	8,087.47				
EFT9608	30/06/2017 FULTON HOGAN INDUSTRIES PTY LTD	PALLET OF EZISTREET COLD MIX	\$	1,795.20				
EFT9609	30/06/2017 IT VISION	EDIT RATE NOTICE TEMPLATE Total EFT Payments for period:	\$ \$	726.00 285,031.48				
20182	02/06/2017 NANNUP FILM SOCIETY	CINEFEST OZ CONTRIBUTION	\$	1,000.00				
20182	02/06/2017 NANNOP FILM SOCIETY 02/06/2017 ROBIN MELLEMA	ANNUAL REIMBURSEMENT - CBFCO	\$ \$	1,500.00				
20186	06/06/2017 NICOLE BLACKBURN	42 PLANTS FOR APRIL SCHOOL HOLIDAY ACTIVITIES	Ś	70.00				
20187	09/06/2017 MARKETFORCE PTY LTD	ADVERTISE ROAD CLOSURE	\$	225.37				
20188	09/06/2017 NORTHCLIFFE VISITOR CENTRE INC.	BLOOMING WILD	\$	1,430.00				
20189	09/06/2017 ABRUS CONSULTING PTY LTD	COMMUNITY ENGAGEMENT - NATIONAL RECON. WEEK	\$	200.00				
20190	09/06/2017 JIM GREEN	COMMUNITY SUPPORT NATIONAL RECONCILLIATION WEEK	\$	100.00				
20191	09/06/2017 WATER CORPORATION	WATER EXPENSES	\$	3,283.40				
20192	21/06/2017 LIVING FOUNDATION	DONATION TO YAC BAGS	\$ ¢	40.00				
20193 20194	21/06/2017 TELSTRA 28/06/2017 TIANA BORNATICI	NORTH NANNUP VBFB ELECTRICITY EXPENSES YOUTH ACITIVITY 2 HOUR	ې د	51.95 100.00				
20194	28/06/2017 HANA BORNATICI 28/06/2017 NANNUP DISTRICT HIGH SCHOOL	NATIONAL RECONCILLIATION WEEK ACTIVITIES	ب ج	1,500.00				
20195	28/06/2017 SHIRE OF NANNUP	PETTY CASH RIEMBURSMENTS	\$	96.90				
20197	28/06/2017 TELSTRA	NANNUP BROOK VBFB	, \$	19.84				
20198	30/06/2017 TONY DEAN	COUNCILLOR FEES	\$	1,420.00				
20199	30/06/2017 TELSTRA	TELEPHONE EXPENSES Total Cheque Payments for period:	\$ \$	24.30 11,061.76				
	24/22/22/2 1111/22			-				
DD9880.1	21/06/2017 WALGSF	SUPERANNUATION CONTRIBUTIONS	\$	8,747.00 925.33				
DD0000 3								
DD9880.2	21/06/2017 FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	\$ \$					
DD9880.2 DD9880.3 DD9880.4	21/06/2017 FIRST WRAP PLUS SUPERANNUATION FUND 21/06/2017 LIFETRACK SUPERANNUATION 21/06/2017 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	\$ \$ \$	623.91 455.54				

	List of Accounts Due & Submitted to Committee ACCOUNTS FOR PAYMENT - JUNE 2017						
EFT/	Date						
Cheque	Name	Invoice Description		Amount			
DD9881.1	07/06/2017 WALGSF	SUPERANNUATION CONTRIBUTIONS	\$	8,140.68			
DD9881.2	07/06/2017 FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	925.33			
DD9881.3	07/06/2017 LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	623.91			
DD9881.4	07/06/2017 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	455.54			
DD9881.5	07/06/2017 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$	67.99			
DD9889.1	30/06/2017 CALTEX AUSTRALIA	CALTEX JUNE 2017	\$	906.18			
DD9889.2	30/06/2017 WEST AUSTTREASURY CORPORATION	LOAN 37 JUNE 2017	\$	1,666.06			
DD9889.3	30/06/2017 SGFLEET	CESM VEHICLE LEASE	\$	1,257.48			
DD9889.4	30/06/2017 BP AUSTRALIA	BP AUSTRALIA JUNE 2017	\$	159.55			
DD9889.5	30/06/2017 CORPORATE CREDIT CARD	CORPORATE CREDIT CARD JUNE 2017	\$	2,508.85			
DD9891.1	30/06/2017 WESTNET	WESTNET JUNE 2017	\$	184.84			
DD9891.2	30/06/2017 TELSTRA	TELSTRA JUNE 2017 DD	\$	1,981.83			
		Total Direct Debit Payments for period:	\$	29,783.74			
Shire of Nar	nnup Trust Fund						
22804	02/06/2017 BCITF	NANNUP BCTIF FEES	\$	35,262.48			
EFT9489	02/06/2017 BUILDING COMMISSION	NANNUP BRB FEES	\$	38,329.88			
		Total Trust Payments for period:	\$	73,592.36			
		TOTAL MUNICIPAL PAYMENTS FOR PERIOD	\$	325,876.98			
		TOTAL TRUST PAYMENTS FOR PERIOD	\$	73,592.36			
		TOTAL PAYMENTS FOR PERIOD:	\$	399,469.34			

12.13.2

	SHIRE OF NANNUP								
	CREDIT CARD TRANSACTIONS -JUNE 2017								
Date	Supplier	Description	Amount						
31/05/2017	MYER	VACCUMN CLEANER - OFFICE	\$	799.00					
31/05/2017	APPLE ONLINE	KEYBOARD FOR IPAD AIR	\$	129.95					
1/06/2017	CBA - ANNUAL FEE	ANNUAL FEE	\$	40.00					
13/06/2017	JULIAN TECHNOLOGY	MOBILE PHONE - MCS	\$	353.90					
23/07/2017	NORM FLYNN	NP00	\$	500.00					
23/06/2017	ACMA	ANNUAL LICENCE FEE	\$	686.00					
		Total Credit Card Purchase - Peter Clarke	\$	2,508.85					