

Attachment 8.1



Minutes

UNCONFIRMED

Council Meeting held Thursday 28 September 2017

Contents

Item	Minute	Title	Page
1		Declaration of Opening/Announcement of Visitors	1
2		Record of Attendance/Apologies/Leave of Absence (Previously Approved)	1
3		Response to Previous Public Questions Taken on Notice	1
4		Public Question Time	4
5		Applications For Leave of Absence	4
6		Petitions/Deputations/Presentations	4
7		Declarations of Interest	4
8		Confirmation of Minutes of Previous Meetings	4
	17168	Confirmation of Previous Council Meeting Minutes	4
9		Minutes Of Council Committees	4
	17169-17171	Receive the Minutes of WALGA South West Zone and Warren Blackwood Alliance of Councils.	4
10		Announcements By Presiding Member Without Discussion	5
11		Reports By Members Attending Committees	5
12		Reports of Officers	
12.1	17172	Rating Objection – Lower Donnelly River Conservation Association	5
12.2	17173	2017 Local Government Elections	12
12.3	17174	Proposed Special Meeting of Council - For the purpose of Swearing-in Newly Elected Councillors, Election of Shire President and Deputy Shire President and Appointment of Committees	15
12.4	17175	Request to Waiving of Hire Fees	17
12.5	17176	Request for Reduction in Hire Fees – Nannup Recreation Centre	20
12.6	17177	Chief Executive Officer Contract of Employment Expiry – Proposed Negotiations for Extension of Term	25
12.7	17178	Warren Blackwood Stock Route – Memorandum of Understanding (MOU)	27

Shire of Nannup
Ordinary Council Meeting Agenda: 28 September 2017

12.8	17179	Development Application for a Change of Use from a Single Dwelling to a Chalet	29
12.9	17180	Development Application for a Single Dwelling Lot 515 on DP59099 McAlpine Mews, Nannup	38
12.10	17181	Nannup Community Bus Contract	44
12.11	17182	Budget Monitoring – July 2017 and August 2017	46
12.12	17183	Monthly Accounts for Payment - August 2017	48
13		New Business Of An Urgent Nature Introduced By Decision Of Meeting	49
14		Meeting Closed To The Public	49
15		Elected Members Motions Of Which Previous Notice Has Been Given	49
16		Question By Members Of Which Due Notice Has Been Given	50
17		Closure Of Meeting	50

Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.15pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE:

Shire President: Cr T Dean

Deputy Shire President: Cr R Mellema

Councillors: A Slater, C Gilbert, R Longmore, N Steer, P Fraser and C Stevenson

Peter Clarke – Chief Executive Officer

Jon Jones – Manager Infrastructure

Jane Buckland - Development Services Officer

Robin Prime - Corporate Services Officer

APOLOGIES:

Tracie Bishop – Manager Corporate Services

LEAVE OF ABSENCE:

Nil

VISITORS:

Chris Buckland, Jim & Joan Timms, Brad Russell, Kerry Firth, Julie Kay, Cheryle Brown, Paul & Marie Jeffrey.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following question was taken on notice at the Ordinary Council meeting of 24 August 2017. Mrs Ellie McKie was provided with a written response from the CEO on 28 August 2017. The response from the Shire is recorded accordingly:-

Question:

“In regards to the Shire of Nannup April 2015 Socio-Economic Review, what action has been led in the past two years since the document was released to realise the potential that it outlines for nature-based, including in particular forest-based tourism”?

Response to Question:

The Final Report titled “Socio-Economic Review – Shire of Nannup” that was presented to Council at its 28 May 2015 Ordinary meeting was only received and not formally adopted by Council. I have attached for your information the relevant pages of the above Minutes which detail the shortcomings of the Report.

In providing the above information, it is still considered that Council and staff have been active in promoting nature-based, including forest based-tourism opportunities, in the Shire of Nannup. The following details some of these initiatives:-

- **Mountain Bike Trails** – Council’s Economic and Community Development Officer has been working closely with the Department of Biodiversity Conservation and Attractions (DBCA) and the Nannup Mountain Bike Club to develop Mountain Bike Trails in State Forest and FPC controlled land;
- **Tour of Margaret River (TOMR) Cycling Events** – TOMR have established a separate identity called “Ride WA” and are currently in the development phase for an event titled “Seven” which will see Mountain Bike events conducted in the Shire;
- **Mountain Bike Master Plan** – The Shire of Nannup has contributed \$2,000 towards this Plan which is being developed in conjunction with the Nannup Mountain Bike Club and experienced Consultants in this field;
- **Warren Blackwood Bridle Trail** - The Warren Blackwood Alliance of Councils has received funding of \$368,554 from SWDC and Lotterywest to develop a Bridle Trail from Bridgetown to Broke Inlet and Bridgetown to the Scott River area that will see four campsites developed in the Shire of Nannup, some of which will be located on DBCA land. The Alliance has worked closely with DBCA and is currently negotiating a Memorandum of Understanding to utilise land for the individual campsites; and
- **Riverside Walk** – The Shire of Nannup has received \$134,748 in funding from Lotterywest to improve and further develop the Riverside Walk in Nannup from the Balingup Road Overflow Caravan Park to Kearney Street. The project includes construction of the walk, boardwalks, and interpretive signage.

Without external funding projects of this type could not be achieved. Council is always prepared to support projects and provide advocacy however, providing funding to undertake certain projects from its own financial resources is limited. It is considered that the projects listed above certainly are addressing the issues that you raise and Council will continue to provide support for additional projects in the future.

The following question was taken on notice at the Ordinary Council meeting of 24 August 2017. Mr Alwyn Mailes was provided with a written response from the CEO on 28 August 2017. The response from the Shire is recorded accordingly:-

Question:

My question relates to the following points:

My understanding is that as at approximately 4 years ago Johnston Road and Leschenaultia Drive were due for repairs. To date nothing has been done to these roads.

There are numerous examples of parts of these roads that are in disrepair which I believe creates fire hazards through native revegetation growth and a visual unsightliness overall. I have bought with me today photographs showing this disrepair that have been distributed to Councillors.

My question is, when will works commence on these roads?

Response to Question:

The Shire President did respond at the Council meeting by indicating that roadworks on Johnston Road were due to commence in the 2018/19 financial year for a period of 5 years with an overall estimated cost of \$600,000. The Shire President obtained this information directly from Council's Road Construction Schedule 2017-2027 and I have attached a copy of this schedule for your information.

In respect to other issues raised regarding fire hazards and native vegetation regrowth on road reserves, sight distances etc., Council's Manager Infrastructure will be carrying out an inspection of the areas highlighted by you and assessing a works program to address some of the immediate problems.

As highlighted to you at the meeting in my office a few days prior to the Council meeting, Council encourages local Bush Fire Brigades to undertake fire mitigation works in their immediate areas and will recompense the Brigade for such works. As you indicated it is also an excellent opportunity for Brigade Training and I will discuss this opportunity with the Shire's Community Emergency Services Manager, who liaises directly with the Brigades.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7. DECLARATIONS OF INTEREST

Cr Stevenson declared an Impartiality Interest in Item 12.10 relating to "Nannup Community Bus Contract" as she is an employee of the Nannup Community Resource Centre who administers the hiring of the Bus.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

17168 LONGMORE/SLATER

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 24 August 2017 be confirmed as a true and correct record.

CARRIED (8/0)

9. MINUTES OF COUNCIL COMMITTEES

9.1 Risk Management Advisory Committee

17169 STEER/STEVENSON

That Council receive the Minutes of the Shire of Nannup Risk Management Advisory Committee meeting held 23 August 2017.

CARRIED (8/0)

9.2 Warren Blackwood Alliance of Councils

17170 STEVENSON/STEER

That Council receive the Minutes of the Warren Blackwood Alliance of Councils meeting held 23 August 2017.

CARRIED (8/0)

9.3 WALGA South West Zone

17171 STEVENSON/STEER

That Council receive the Minutes of the Western Australian Local Government Association South West Zone meeting held 25 August 2017.

CARRIED (8/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Cr Steer	17/9 Attended Friends of the Donnelly Museum Opening
	Attended Launch of the Nannup Home & Garden Maintenance Program
Cr Fraser	17/9 Attended Friends of the Donnelly Museum Opening
	20/9 Attended Blackwood Biosecurity Inc. - Rodenator Rabbit Warren Destruction Demonstration
Cr Dean	20/9 Attended Friends of the Donnelly Museum Opening

12. REPORTS OF OFFICERS

AGENDA NUMBER:	12.1
SUBJECT:	Rating Objection – Lower Donnelly River Conservation Association
LOCATION/ADDRESS:	Donnelly River
NAME OF APPLICANT:	Mr Tony Ryan – Chairman Lower Donnelly River Conservation Association
FILE REFERENCE:	RAT 9
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	15 September 2016
ATTACHMENT:	Nil

BACKGROUND:

Correspondence has been received from Mr Tony Ryan, Chairman of the Lower Donnelly River Conservation Association (LDRCA) on behalf of the Hut Lessee's, to formally object to the Shire of Nannup charging rates and waste management fees on the lease properties at the Lower Donnelly River in accordance with Section 6.76 of the *Local Government Act 1995*.

Mr Ryan advises that the Association's reason for the objection is because the Lessee's are in a unique situation with the Department of Conservation Biodiversity and Attractions (DCBA), formally Department of Parks and Wildlife, regarding the lease fees, the leased area, terms and conditions of the lease and the ongoing cooperation with DCBA that is crucial to the continuation of the lease.

Furthermore, Mr Ryan advises that the Shire of Nannup is unable to provide any services whatsoever to the Lessee's.

COMMENT:

The above objection is a result of a meeting organised by Mr Ryan and two other LDRCA representatives with the CEO and Cr Mellema on Wednesday, 22 August 2017. Cr Mellema's involvement was at the request of the CEO as Mr Ryan had been liaising with Cr Mellema on the matter.

At the above meeting the representatives of the LDRCA indicated that as they already pay an annual lease fee of approximately \$1,000 to DCBA, they were of the opinion that the decision by the Shire of Nannup to also rate them by a similar amount, plus the imposition of the *WARR Act* fee was unjust. The representatives' argument was based on the fact that the rating by Council was unjust as they received no services at all from the Shire of Nannup.

At the 31 March 2016 Ordinary meeting of Council a report was presented by staff relating to the *"Inclusion of the Donnelly River Huts on the Shire of Nannup's Rate Base"*. At this meeting Council resolved the following:-

16043 STEER/SLATER

That the 33 leased properties forming part of the D'Entrecasteaux National Park Reserve number 36996 identified as being within the Shire of Nannup boundaries be included within the rateable properties from 1 July 2016 up until notification from the Department of Parks and Wildlife that the leases have expired.

CARRIED (8/0)

Following the above decision a deputation of Donnelly River Hut Lessee's, represented by Mr Tony Ryan, Chairman of the Lower Donnelly River Conservation Association, addressed Council at its Information Session on 23 June 2016 seeking a reversal of this decision. At the Ordinary meeting held on the same date, Council resolved the following:-

16083 GILBERT/MELLEMA

That Council, in having carefully considered the points raised by the deputation of the Donnelly River Conservation Association, which represents the Lease Holders of the Donnelly River, objecting to Council imposing Shire rates on the Donnelly River Hut Leases beyond 1 July 2016, resolves to continue with its previous decision to apply appropriate rating to the leases at Donnelly River.

CARRIED BY ABSOLUTE MAJORITY (7/0)

In respect to the Waste Management Levy that is imposed under the *Waste Avoidance and Resource Recovery Act 2007*, the Manager Corporate Services presented a report to Council at its 20 October 2016 Ordinary meeting following objections from Donnelly Hut Lessee's regarding the levy imposed.

In the report to Council at its October 2016 Ordinary meeting, the Manager Corporate Services made the following comments:-

“The decision for Council on whether or not to exempt these lessees from this fee needs to be considered carefully. By granting exemption to these 33 ratepayers, a precedent would be set which could see other property owners in the extremities of the Shire boundaries requesting a similar request. It has been noted in past years that the owners of properties within the Scott River area, for example, have long held that it is not reasonable to expect their contribution based on their distance from the facility the fee has remained within their rates assessment. For this reason the request to apply an exemption to these properties is not supported by officers”.

In view of the information provided to Council at its 20 October 2016 Ordinary meeting it resolved the following:-

16142 GILBERT/FRASER,

That Council advises those lessees of the Donnelly River properties who have sought exemption from the Waste Management Levy that has been applied to their rates assessment that it is deemed to be an appropriate charge and should remain based on the precedent set to all other ratepayers in similar situations.

CARRIED (8/0)

In Mr Ryan’s correspondence he refers to Section 6.76 of the *Local Government Act 1995* which states the following:-

Subdivision 7 — Objections and review
[Heading amended by No. 55 of 2004 s. 693.]

6.76. Grounds of objection

(15) A person may, in accordance with this section, object to the rate record of a local government on the ground —

(15) *that there is an error in the rate record —*

(15) *with respect to the identity of the owner or occupier of any land;*
or

(ii) *on the basis that the land or part of the land is not rateable land;*

or

(b) *if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.*

- (2) *An objection under subsection (1) is to —*
- (a) *be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and*
 - (b) *identify the relevant land; and*
 - © *set out fully and in detail the grounds of objection.*
- (3) *An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.*
- (4) *The local government may, on application by a person proposing to make an objection, extend the time for making the objection for such period as it thinks fit.*
- (5) *The local government is to promptly consider any objection and may either disallow it or allow it, wholly or in part.*
- (6) *After making a decision on the objection the local government is to promptly serve upon the person by whom the objection was made written notice of its decision on the objection and a statement of its reason for that decision.*

Further, Sections 6.77 – 6.82 deal with the ongoing process relating to such objections:-

6.77. Review of decision of local government on objection

Any person who is dissatisfied with the decision of a local government on an objection by that person under section 6.76 may, within 42 days (or such further period as the State Administrative Tribunal, for reasonable cause shown by the person, allows) after service of notice of the decision, apply to the State Administrative Tribunal for a review of the decision.

[Section 6.77 amended by No. 55 of 2004 s. 694.]

6.78. Review of decision to refuse to extend time for objection

A person who is dissatisfied with a decision of the local government to refuse to extend the time for making an objection against the rate record may apply to the State Administrative Tribunal for a review of the decision.

[Section 6.78 amended by No. 55 of 2004 s. 695.]

6.79. New matters raised on review

- (15) *Upon a review by the State Administrative Tribunal under section 6.77 or 6.78, the State Administrative Tribunal may consider —*
- (a) *grounds in addition to those stated in the notice of objection; and*

- (b) *reasons in addition to any reasons previously given for the local government's decision that is under review.*
- (2) *The State Administrative Tribunal is to ensure, by adjournment or otherwise, that each party and any other person entitled to be heard has a reasonable opportunity of properly considering and responding to any new ground or reason that the State Administrative Tribunal proposes to consider in accordance with subsection (1).*

[Section 6.79 inserted by No. 55 of 2004 s. 696.]

6.79B. *Written reasons for certain determinations to be given and published*

If the State Administrative Tribunal considers that an order it makes determining a matter coming before it on a reference under section 6.77 or 6.78 is of general interest or significance, it is to prepare written reasons for its order and give a copy of the reasons to each party and publish the written reasons.

[Section 6.79B inserted by No. 55 of 2004 s. 696.]

6.80. *Objections and reviews against valuations*

There is not to be an objection or review in respect of a valuation of rateable land appearing in a rate record except in accordance with the Valuation of Land Act 1978.

[Section 6.80 amended by No. 55 of 2004 s. 697.]

6.81. *Objection not to affect liability to pay rates or service charges*

The making of an objection under this Subdivision does not affect the liability to pay any rate or service charge imposed under this Act pending determination of the objection.

[Section 6.81 amended by No. 55 of 2004 s. 698.]

6.82. *General review of imposition of rate or service charge*

- (1) *Where there is a question of general interest as to whether a rate or service charge was imposed in accordance with this Act, the local government or any person may refer the question to the State Administrative Tribunal to have it resolved.*
- (2) *Subsection (1) does not enable a person to have a question relating to that person's own individual case resolved under this section if it could be, or could have been, resolved under section 6.76.*

- (3) *The State Administrative Tribunal dealing with a matter referred to it under this section may make an order quashing a rate or service charge which in its opinion has been improperly made or imposed.*

STATUTORY ENVIRONMENT:

Sections 6.76 – 6.82 of the *Local Government Act 1995*.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That Council advises Mr Tony Ryan, Chairman of the Lower Donnelly River Conservation Association (LDRCA), of the following decision of Council in respect to the objection raised on rating the Lessee's and the imposing of the Waste Management Levy under the *Waste Avoidance and Resource Recovery Act 2007*:-

1. That in accordance with Section 6.76(1)(ii) of the *Local Government Act 1995*, Council has given due consideration to the objection of Council rates being imposed on the Donnelly River Huts and that Council dismisses the objection as it considers that the Leased properties are rateable in accordance with Section 6.26 of the *Local Government Act 1995*;
2. That Council re-affirms its decision at the 20 October 2016 Ordinary meeting that the Waste Management Levy imposed under the *Waste Avoidance and Resource Recovery Act 2007* on the Lessee's of the Donnelly River Huts is deemed to be an appropriate charge and should remain based on the precedent set to all other ratepayers in similar situations within the Shire of Nannup;
3. That in accordance with Section 6.76(6) of the *Local Government Act 1995* Mr Ryan be advised in writing of Council's decision in relation to the above; and
4. That Council advises Mr Ryan of Section 6.77 of the *Local Government Act 1995* which details the further processes of appeal to the State Administrative Tribunal if the Donnelly River Hut Lessee's are dissatisfied with Council's decision.

VOTING REQUIREMENTS:

Absolute Majority

17172 SLATER/LONGMORE

That Council advises Mr Tony Ryan, Chairman of the Lower Donnelly River Conservation Association (LDRCA), of the following decision of Council in respect to the objection raised on rating the Lessee's and the imposing of the Waste Management Levy under the Waste Avoidance and Resource Recovery Act 2007:-

- 1. That in accordance with Section 6.76(1)(ii) of the Local Government Act 1995, Council has given due consideration to the objection of Council rates being imposed on the Donnelly River Huts and that Council dismisses the objection as it considers that the Leased properties are rateable in accordance with Section 6.26 of the Local Government Act 1995;***
- 2. That Council re-affirms its decision at the 20 October 2016 Ordinary meeting that the Waste Management Levy imposed under the Waste Avoidance and Resource Recovery Act 2007 on the Lessee's of the Donnelly River Huts is deemed to be an appropriate charge and should remain based on the precedent set to all other ratepayers in similar situations within the Shire of Nannup;***
- 3. That in accordance with Section 6.76(6) of the Local Government Act 1995 Mr Ryan be advised in writing of Council's decision in relation to the above; and***
- 4. That Council advises Mr Ryan of Section 6.77 of the Local Government Act 1995 which details the further processes of appeal to the State Administrative Tribunal if the Donnelly River Hut Lessee's are dissatisfied with Council's decision.***

CARRIED BY ABSOLUTE MAJORITY (6/2)

***Voting For the Motion; Crs Dean, Mellema, Slater, Steer, Stevenson, Longmore
Voting Against the Motion: Crs Gilbert, Fraser***

AGENDA NUMBER:	12.2
SUBJECT:	2017 Local Government Elections
LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	Peter Clarke – Returning Officer
FILE REFERENCE:	ADM 2
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 September 2017
ATTACHMENT:	Nil

BACKGROUND:

Nominations for the 2017 Council Elections closed on Thursday, 14 September 2017 at 4.00pm with the following nominations being received:-

North Ward

2 Vacancies 4 year terms

GIBB, Ian Richard
SLATER, Anne Michele
HANSEN, Vicki Jane
STEVENSON, Catherine Anne

South Ward

1 Vacancy 4 year term

MELLEMA, Robin Eric Brian
HEITMAN, Kimberley James

Central Ward

1 Vacancy 4 year term

BUCKLAND, Christopher

COMMENT:

Following the closure of nominations on Thursday, 14 September 2017 at 4.00pm, the CEO in his capacity as Returning Officer made the following declarations in respect to the nominations received:-

North Ward

2 Vacancies 4 year terms

GIBB, Ian
SLATER, Anne
HANSEN, Vicki
STEVENSON, Cate

In view of there being more nominations than the two vacancies required for North Ward, an election will be conducted on Saturday, 21 October 2017 to fill the above vacancies. A draw for positions on the Ballot Paper was conducted with the positions on the Ballot Paper indicated above.

South Ward

1 Vacancy 4 year term

MELLEMA, Robin
HEITMAN, Kim

In view of there being more nominations than the one vacancy required for South Ward, an election will be conducted on Saturday, 21 October 2017 to fill the above vacancy. A draw for positions on the Ballot Paper was conducted with the positions on the Ballot Paper indicated above.

Central Ward

1 Vacancy 4 year term

BUCKLAND, Christopher

In view of only one nomination being received for the one required vacancy for the Central Ward, Mr Christopher Buckland was duly elected unopposed to the position of Councillor for the Central Ward for the ensuing 4 years with his term expiring in October 2021.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Elections) Regulations 1997

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There will be financial implications associated with the conduct of an Election for the North and South Wards. Provision for such costs has been provided for in the 2017/2018 Budget.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Council Leadership – Strategy 6.1 Lead, Listen, Advocate, Represent and Provide.

RECOMMENDATION

That Council receives the report provided by the Returning Officer on the Nominations received and Election to be conducted on Saturday, 21 October 2017 for the North and South Wards.

VOTING REQUIREMENTS:

Simple Majority

17173 STEVENSON/SLATER

That Council receives the report provided by the Returning Officer on the Nominations received and Election to be conducted on Saturday, 21 October 2017 for the North and South Wards.

CARRIED (8/0)

AGENDA NUMBER:	12.3
SUBJECT:	Proposed Special Meeting of Council - For the purpose of Swearing-in Newly Elected Councillors, Election of Shire President and Deputy Shire President and Appointment of Committees
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Peter Clarke – Chief Executive Officer
FILE REFERENCE:	
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 September 2017
ATTACHMENT:	Nil

BACKGROUND:

With the Local Government Elections being held on Saturday, 21 October 2017, it is good policy to undertake the Swearing-in of newly Elected Members, the election of the Shire President and Deputy Shire President and appointment of Councillors to various Committees at a Special Meeting of Council rather than these processes being carried out as part of the normal monthly meeting, which is scheduled to be held on Thursday, 26 October 2017.

The scheduling of a Special Meeting allows Councillors families and friends to witness the process and then enjoy some fellowship following the meeting without the normal business of Council interfering in this important occasion.

COMMENT:

It is therefore proposed that Council schedules a Special Meeting on **Monday, 23 October 2017 commencing at 4.30pm** specifically for the purpose of swearing-in newly elected Councillors, election of the Shire President and Deputy Shire President position's and appointment of Councillors to various Committees etc.

The CEO, in consultation with the Shire President, has contacted Mr Ross Croft in his capacity as a Justice of the Peace inviting him to witness the Swearing-in process and Mr Croft has confirmed his availability.

STATUTORY ENVIRONMENT:

Sections 2.15, 2.29 and Schedule 2.3 Division 2 of the *Local Government Act 1995* relating to declarations of appointment and processes for the election of the Shire President and Deputy Shire President's positions.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023 – Our Council Leadership – Strategy 6.1 Lead, Listen, Advocate Represent and Provide.

RECOMMENDATION

That Council schedules a Special Meeting to be held on **Monday, 23 October 2017** commencing **at 4.30pm** in the Council Chambers for the purposes of swearing-in newly elected Councillors, election of the Shire President and Deputy Shire President position's and appointment of Councillors to various Committees etc.

VOTING REQUIREMENTS:

Simple Majority

17174 MELLEMA/LONGMORE

That Council schedules a Special Meeting to be held on Monday, 23 October 2017 commencing at 4.30pm in the Council Chambers for the purposes of swearing-in newly elected Councillors, election of the Shire President and Deputy Shire President position's and appointment of Councillors to various Committees etc.

CARRIED (8/0)

AGENDA NUMBER:	12.4
SUBJECT:	Request to Waiving of Hire Fees
LOCATION/ADDRESS:	Nannup Oval
NAME OF APPLICANT:	Nannup Tee-Ball and Baseball Association
FILE REFERENCE:	FNC 10
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 September 2017
ATTACHMENT:	Nil

BACKGROUND:

Mrs Lorraine Learmond Chairperson of the Nannup Tee-Ball and Baseball Association, writes to Council requesting that it waives hire fees for the Nannup Oval to assist the Association in establishing itself in Nannup.

Mrs Learmond advises that the Tee-Ball Club has been in place for several years but has previously operated under the Busselton Club registration banner. Mrs Learmond now believes that the Club has sufficient traction through an increase in membership to justify the formation of a purely Nannup team. A Nannup registered team would allow greater control in decision making and to utilise the Association's funding where it is needed to grow the club and benefit the members.

Mrs Learmond advises that ideally the Association would like to utilise the Oval for practice and match sessions and these would be scheduled for Friday afternoons between 4.30pm until 6.00pm during school terms. They would utilise 2 or 3 "diamonds" on the oval during practice, one for each of the different age groups. The season will close on 13 April 2018 (they will not operate over the school holidays, however will use the oval to train the state team during that same time).

Mrs Learmond advises that the Association will ensure that there is no damage to the Oval or its surrounds and they will have the children carry out an "emu bob" on the close of every session. The Association would also like to hold a fun day on the Oval on Sunday, 15 October from 1.00pm – 3.00pm which will provide an opportunity for new members to see what is involved and for everyone to have a bit of fun on the day.

COMMENT:

The Nannup Tee-Ball and Baseball Association should be congratulated for establishing the sport in Nannup.

The above request to utilise the Oval and for Council to waive hire fees is similar to that of the Nannup Auskick Club in 2016. The success of Auskick, just by the amount of children participating on a Sunday morning, should be replicated with the Nannup Tee-Ball and Baseball Association and if Council can assist through the waiving of fees to achieve greater participation in sporting activities and the well-being of our young people, then this should be fully supported.

The requested use of the Nannup Oval is 1.5 hours per week and Council does not have an hourly usage on its Fees and Charges Schedule. Fees for the Oval Usage are as follows:-

- \$65.00/day
- \$500.00 Seasonal fee
- \$30.00 Changerooms/Toilets.

Other users of the Recreation Centre facilities, other than the oval, are required to pay the appropriate fees and charges and it would be setting an unwanted precedent to waive these fees. The \$30.00 fee for use of the Changeroom/Toilets should not be a huge imposition on the organisers and users costs.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Policy BLD 1 – Relating to Use/Hire of Community Facilities:

“Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget.”

Should a “not for profit” community group/organisation seek the waiving of any fees and charges imposed for use/hire of a community facility, an application in writing is to be submitted and presented to Council for consideration”.

FINANCIAL IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2017-2027 – Our Community Leadership
- Strategy 5.1 Support Existing and Emerging Community Groups.

RECOMMENDATION

That Council advises Mrs Learmond, Chairperson Nannup Tee-Ball and Baseball Association, that Council is prepared to allow the use of the Nannup Oval free of charge to assist in the development and establishment of Tee-Ball and Baseball in Nannup however, fees for the use of the Nannup Recreation Centre Changerooms/Toilet facilities will be required to be paid at the rate of \$30.00 per session based on Council's Fees and Charges Schedule.

VOTING REQUIREMENTS:

Simple Majority

17175 LONGMORE/MELLEMA

That Council advises Mrs Learmond, Chairperson Nannup Tee-Ball and Baseball Association, that Council is prepared to allow the use of the Nannup Oval free of charge to assist in the development and establishment of Tee-Ball and Baseball in Nannup however, fees for the use of the Nannup Recreation Centre Changerooms/Toilet facilities will be required to be paid at the rate of \$30.00 per session based on Council's Fees and Charges Schedule.

CARRIED (8/0)

AGENDA NUMBER:	12.5
SUBJECT:	Request for Reduction in Hire Fees – Nannup Recreation Centre
LOCATION/ADDRESS:	Reserve 9185 - Nannup Recreation Centre
NAME OF APPLICANT:	Nannup Amateur Basketball Association
FILE REFERENCE:	REC 5
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	19 September 2017
ATTACHMENT:	Nil

BACKGROUND:

The Nannup Amateur Basket Association (NABA) writes to Council in regard to the request they made at the Nannup Shire meeting in August 2017 regarding Recreation Centre hire fees and advise that the 2017/18 season for the Nannup Amateur Basketball Association will be commencing 11th October 2017.

The Association advises that they are concerned that the increasing court hire fees are becoming exorbitant based on the fact that for the past three years, costs have increased each year by approximately \$1000. Combined with the demise of Kids Sport funding (will only help families with current healthcare cards), families will be struggling to afford the cost associated with their children playing sport.

The Association indicates that if fees continue to rise, basketball registration costs will rise with them. As one of the few sports that function in Nannup, we hope that Council takes into consideration that facilities for basketball have not altered, and we see no reason for the rising costs each year.

The Association advises that there has been no change in regard to the court. NABA has in the past requested a 'No Charge Semi-Circle Line' marked on the court at both ends, which has not happened.

The Association provides, for Council information, a rundown of their payments for court hire at the Nannup Recreation Centre over the past 3 seasons:

14/15 season \$1100
15/16 season \$1999.20
16/17 season \$3020

From 2015/16, the fees increased by 81%. 2016/17 fees increased by 51%. This represents a 174% increase over two years.

The Association reminds Council that they are a not for profit organisation and it is important that they keep children playing sport in Nannup rather than travelling to neighbouring areas, which will become their only option if NABA is unable to meet rising court hire fees.

NABA request that court hire fees be capped at \$2000. It is in everyone's interest to keep sport alive in this town. Besides, what good is the Recreation Centre if it becomes out of reach for the community.

COMMENT:

It is acknowledged that the Nannup Amateur Basketball Association is a strong organisation in Nannup that provides sport for both senior and juniors in the district.

The Association contends that it has had significant hire fees in recent years and that fees have risen substantially over this period. On paper this appears to be the case however, there are valid reasons for the increase in fees which has been researched by the Manager Corporate Services and which are listed below:-

The Shire of Nannup's Fees and Charges Schedule states the following in respect to Seasonal Hire:

- **Seasonal Booking Option - Basketball/Netball/Trapeze**
Based on 85% of hour hall hire, 1 hour per week x 10 weeks

2014/2015 Season	<p>\$1,100.00 Paid</p> <p>Based on hourly rate of \$20.00</p> <p>A reduction in annual fees, to those Fees and Charges set by Council for the 2014/2015, was approved by the then CEO. It is unknown why the reduction was granted.</p> <p>Payment should have been \$1,940.00.</p>
2015/2016 Season	<p>\$1,999.20 Paid</p> <p>112 Hours Court Hire for the season.</p> <p>\$204.00/session as per Fees and Charges – equates to \$20.40/hour</p> <p>A reduction in annual fees of \$816.00 was granted due to inconvenience associated with building works at the Recreation Centre.</p>

2016/2017 Season	\$3,020.00 Paid \$212.50/session as per Fees and Charges – equates to \$21.25/hour 142.5 Hours Court Hire for season (an increase of 30.5 hours from 15/16 season)
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NOTE: **There has been no increase in the Fees and Charges for the 2017/2018 financial year for the hire of the Basketball Court.**

In reality the increase in fees over 4 financial years has only seen an increase of \$1.25/hour i.e., a 6.25% increase over 4 years.

In respect to the following comment in the Association's correspondence:-

"The Association advises that there has been no change in regard to the court. NABA has in the past requested a 'No Charge Semi-Circle Line' marked on the court at both ends, which has not happened".

At the April 2017 Ordinary Meeting of Council Mrs Rita Stallard posed the following question at Public Question Time:-

- Q 2 Now that the Basketball season has come to a close, is it possible for the Shire to paint the semi-circle on the court in accordance with WA Basketball Association requirements and could this be achieved prior to the 2017/2018 season?
- A 2 **The Shire President deferred this question to the CEO who advised that Shire staff would liaise with the Nannup Basketball Club regarding this matter.**

At the May 2017 Information Session, the CEO provided the following information based on the above question:-

"At the April 2017 Ordinary meeting of Council, Mrs Rita Stallard at the Public Question Time Session queried as to when the Shire would be applying the new "charge lines" to the Basketball Court as it was difficult for umpires to determine the ruling without the appropriate markings and could this be undertaken prior to the 2017/2018 season. The CEO had responded by saying that he would liaise with the Nannup Basketball regarding this matter.

Information has come to hand that Mr Chris Wade, the previous Manager for Infrastructure had engaged Silkwood Sanding in January 2016 to undertake a reseal of the court at a cost of \$3,500. Apparently the Nannup Basketball Association had requested not long after these works had been undertaken to incorporate the new "charge lines". The Manager Infrastructure advised the Association that this was not possible and consideration would only be given when the court was again due for a reseal. Markings on the court are covered by the seal and installing new lineage over the existing seal is not recommended.

The CEO will be providing the above information to the Nannup Basketball Association”.

Following the above report, the CEO met with the then President of the Nannup Amateur Basketball Association, Mrs Ellie McKie, to explain the above reasoning. At that meeting Mrs McKie indicated that the “Charge Line” was not a priority and appreciated Council’s reasoning for not installing same at this time.

The CEO had also spoken to an Accredited State Umpire, who indicated that the although the “Charge Lines” were a rule within the code, it was primarily implemented for high level basketball to protect players when slam dunking, which rarely occurred in amateur basketball. It was also noted at the time that other Amateur Basketball Associations had not installed the “Charge Lines” and would only do so in the same circumstances as the Shire of Nannup.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Policy BLD 1 – Relating to Use/Hire of Community Facilities:

“Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget.

Should a “not for profit” community group/organisation seek the waiving of any fees and charges imposed for use/hire of a community facility, an application in writing is to be submitted and presented to Council for consideration”.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION

That Council advises the Nannup Amateur Basketball Association that it does not accept their account of hire fee increases based on the information provided by Council staff and in respect to discounts on usage received in the 2014/2015 and 2015/2016 seasons and therefore, Council advises the Association that the current Fees and Charges for use of the Nannup Recreation Centre remain as set for the 2017/2018 financial year.

In respect to “Charge Lines” being incorporated into the flooring lineage markings, Council advises the Association that this will only be carried out when a reseal of the Court is due to be undertaken. Alternatively, if the Basketball Association deems that the “Charge Lines” must be installed immediately, they may wish to fund such works under the direction of the Manager Infrastructure.

VOTING REQUIREMENTS:

Simple Majority

17176 STEER/SLATER

That Council advises the Nannup Amateur Basketball Association that it does not accept their account of hire fee increases based on the information provided by Council staff and in respect to discounts on usage received in the 2014/2015 and 2015/2016 seasons and therefore, Council advises the Association that the current Fees and Charges for use of the Nannup Recreation Centre remain as set for the 2017/2018 financial year.

In respect to “Charge Lines” being incorporated into the flooring lineage markings, Council advises the Association that this will only be carried out when a reseal of the Court is due to be undertaken. Alternatively, if the Basketball Association deems that the “Charge Lines” must be installed immediately, they may wish to fund such works under the direction of the Manager Infrastructure.

CARRIED (8/0)

AGENDA NUMBER:	12.6
SUBJECT:	Chief Executive Officer Contract of Employment Expiry – Proposed Negotiations for Extension of Term
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Peter Clarke
FILE REFERENCE:	Personal File
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	15 September 2017
ATTACHMENT:	12.6.1 - Local Government Operational Guidelines – Appointing a CEO

BACKGROUND:

The Shire President wrote to the CEO on 4 September 2017 advising that his Contract of Employment is due to expire on 3 March 2018 and as per Clause 2.2(a) and 2.2(b) of the Contract, it states the following:-

- (a) *“The Council shall invite the Officer in writing not later than six (6) months prior to the expiry of the Term to discuss the possibility of the parties entering into a new agreement for a further term with the intent of finalising those discussions not later than three (3) months prior to the expiry of the term; and*
- (b) *In the event that the Council and the officer agree to an extension of the Term, this Agreement shall continue to apply unless varied in writing by the parties.*

The Shire President had advised Mr Clarke that the purpose of Council’s correspondence was initially to seek Mr Clarke’s interest in potential negotiations for a further term and if so, the Shire President would present this interest to Council for its decision as to whether it wishes to entertain ongoing negotiations with the intent of finalising same not later than three (3) months prior to the expiry of the term.

COMMENT:

Mr Clarke has since responded in writing advising that it is not his intention to seek renegotiation for an extension beyond the current term and would therefore be terminating his position with the Shire of Nannup on or around the expiry date of 3 March 2018.

In view of Mr Clarke’s decision, Council will now need to commence processes for recruitment of a new Chief Executive Officer with the view to having the appointment made in late 2017 or early 2018 as the successful appointee may be required to give their employer the required 3 months’ notice.

Appointment processes for CEO's may well be one issue that is discussed in the upcoming review of the *Local Government Act* and therefore, it may be appropriate for Council to appoint a Consultant to assist it in the recruitment process to ensure that the necessary support, guidance, systems and processes are undertaken to help source and identify the most suitably qualified candidates for interview.

STATUTORY ENVIRONMENT:

Section 5.36(2)(a) and (b) of the *Local Government Act 1995* and Sections 18A, 18B, 18C, 18F and 19A of the *Local Government (Administration) Regulations 1996*.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There will be financial implications associated with the recruitment process of CEO, namely advertising costs, Consultant fees etc.

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION

That Council notes the decision of Mr Clarke in not seeking an extension of his current Contract of Employment beyond 3 March 2018 and in view of this decision, Council authorises the Shire President and Deputy Shire President to obtain quotations to consider the engagement of a suitably qualified Consultant to assist Council in the CEO recruitment process if it is deemed to be cost effective.

VOTING REQUIREMENTS:

Simple Majority

17177 STEER/MELLEMA

That Council notes the decision of Mr Clarke in not seeking an extension of his current Contract of Employment beyond 3 March 2018 and defers any action on the recruitment process until the 26 October 2017 Ordinary Council meeting.

CARRIED (8/0)

REASON FOR ALTERATION TO RECOMMENDATION

Council considered the recruitment process should be deferred until after the Council Election process on 21 October 2017 as newly Elected Councillors may wish to have input into the recruitment process.

AGENDA NUMBER:	12.7
SUBJECT:	Warren Blackwood Stock Route – Memorandum of Understanding (MOU)
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Warren Blackwood Alliance of Councils and Department of Biodiversity, Conservation and Attractions
FILE REFERENCE:	ASS 11
AUTHOR:	Peter Clarke – Chief Executive Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	9 September 2016
ATTACHMENT:	12.7.1 – Revised Draft Memorandum of Understanding

BACKGROUND:

At the April 2017 Ordinary meeting of Council a Draft MOU was presented to Council in relation to the Warren Blackwood Stock Route (WBSR), an initiative of the Warren Blackwood Alliance of Councils, to develop a Bridle Trail from Bridgetown to Broke Inlet in the Shire of Manjimup and from Bridgetown to the Scott River area in the Shire of Nannup.

Council resolved the following in respect to the MOU presented:-

17060 LONGMORE/MELLEMA

That Council, as a member of the Warren Blackwood Alliance of Councils and supporter of the construction of the Warren Blackwood Stock Route, acknowledges its responsibility for infrastructure maintenance and public liability cover associated with the camp sites and trails within the Shire of Nannup and in doing so, authorises the CEO to sign the Memorandum of Understanding with the Department of Parks and Wildlife on the proviso that other Alliance member Councils are also signatories to the MOU.

CARRIED (8/0)

COMMENT:

The Shires of Bridgetown-Greenbushes and Nannup had endorsed the MOU however, the Shire of Manjimup did have concerns in respect to specific clauses contained within the Draft MOU and some operational costs and route attributable to the Manjimup section of the Trail.

Therefore, the Shire of Manjimup was reluctant to sign the MOU without certain matters being addressed in the original Draft MOU.

Since April 2017 the Shire of Manjimup has been negotiating with Alliance members and the Department of Biodiversity, Conservation and Attractions Parks and Wildlife Division for some changes to the Shire of Manjimup's original route and also various changes to clauses contained within the MOU document.

The Chairman of the Alliance, Cr Paul Omodei, together with the three CEO's, Executive Officer and WBSR Steering Group members met in Bridgetown on Monday, 4 September 2017 to further discuss the above concerns. The discussions were fruitful in respect to the MOU alterations however, in relation to the Shire of Manjimup's proposed route changes, further discussions and approvals from DBCA and funding bodies were required and the Shire of Manjimup was to progress these and report back to the Alliance meeting on Tuesday, 3 October 2017 for consideration and approval.

STATUTORY ENVIRONMENT:

Signed Memorandum of Understanding between DPaW and the Warren Blackwood Alliance of Councils.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Annual maintenance costs of the infrastructure and insurance implications on the infrastructure and public liability cover.

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2017-2027 – Our Economy - Strategy 2.2 Tourism/Recreation – Increased and Varied Trails throughout the District.

RECOMMENDATION

That Council endorses the alterations to the Draft Memorandum of Understanding between the Warren Blackwood Alliance of Councils, the Department of Biodiversity, Conservation and Attractions and the Shires of Bridgetown-Greenbushes, Manjimup and Nannup in relation to the Warren Blackwood Stock Route and authorises the CEO to sign the MOU on behalf of Council subject to all other parties being signatories to the MOU.

VOTING REQUIREMENTS: Simple Majority

17178 STEVENSON/GILBERT

That Council endorses the alterations to the Draft Memorandum of Understanding between the Warren Blackwood Alliance of Councils, the Department of Biodiversity, Conservation and Attractions and the Shires of Bridgetown-Greenbushes, Manjimup and Nannup in relation to the Warren Blackwood Stock Route and authorises the CEO to sign the MOU on behalf of Council subject to all other parties being signatories to the MOU.

CARRIED (8/0)

AGENDA NUMBER:	12.8
SUBJECT:	Development Application for a Change of Use from a Single Dwelling to a Chalet
LOCATION/ADDRESS:	Lot 101 (1127) on DP29697 East Nannup Road, East Nannup
NAME OF APPLICANT:	Paul Meschiati and Associates Pty Ltd
FILE REFERENCE:	A1471
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	31 August 2017
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.8.1 - Location map 12.8.2 - Original information from applicant 12.8.3 - Submission 12.8.4 - Response from applicant and from owner of Lot 101 East Nannup Road 12.8.5 - BAL assessment 12.8.6 - Local Planning Policy LPP012 Tourist Accommodation in Rural Areas

BACKGROUND:

Paul Meschiati and Associates Pty Ltd have lodged a Development Application, on behalf of Kevin and Katherine Waddington, for the change of use of an existing single dwelling at Lot 101 (1127) East Nannup Road, East Nannup to a single chalet.

The site, as shown in Attachment 12.8.1, is located on East Nannup Road near the intersection with Gold Gully Road, with vehicular access via an unsealed crossover onto East Nannup Road. The site is 38.79 hectares in area and contains a dwelling, workshop, and horse stables.

Details of the proposal as provided by the applicant are shown in Attachment 12.8.2. In summary, the applicant proposes to convert the existing single dwelling, currently occupied by the property owners, into a chalet accommodating a maximum of four persons for short term accommodation.

The property owners intend to construct a new single dwelling elsewhere on the property as their own permanent accommodation. The proposed new dwelling is not part of this current Development Application for a change of use.

Consultation

The Shire administration undertook consultation through inviting public comment on the Development Application for a period of 14 days by writing to 7 adjoining/nearby landowners.

The Shire received 1 submission on the Development Application as outlined in Attachment 12.8.3.

In summary, the submitter (owner of 909 Gold Gully Road) objects to the proposed change of use for a range of reasons including that the proposed chalet will result in a loss of amenity to their property and result in an increase in traffic in the area. The submitter also raises a number of queries regarding the management of the proposed chalet.

In response to this submission, the applicant has provided a letter addressing the concerns which is set out in Attachment 12.8.4.

Planning framework

The property is zoned "Priority Agriculture 2" in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3).

"Chalet Development" is an "A" use in the Priority Agriculture 2 Zone as set out in the LPS3 Zoning Table. The Council has the legal power under LPS3 to approve the Development Application for a change of use to a chalet after first seeking comment for at least 14 days.

The property is partially within a bush fire prone area of Western Australia as designated by the Fire and Emergency Services Commissioner. The site of the proposed chalet is contained within the 100m buffer which surrounded a former pine plantation directly across East Nannup Road. It is noted that this plantation has been harvested and the land is being returned to pasture and the Shire will request an amendment to the bushfire mapping to reflect this change in vegetation during the annual review in May 2018. While noting the above, the BAL assessment reveals the rating is BAL-12.5 as shown in Attachment 12.8.5.

The draft *Local Planning Strategy* (LPS) states in Section 5.4 Tourism that its aims are to:

- a) Encourage the development of a wide range of tourist and recreation facilities, tourist accommodation and activities for visitors in appropriate locations within and near the Nannup townsite and in the rural areas of the Shire that appropriately address bushfire planning, environmental assets, landscape qualities and compatibility with adjoining land uses; and
- b) Encourage the establishment of businesses, which attract and promote the Nannup townsite and the Shire as a tourist destination; and

The *Shire of Nannup Strategic Community Plan 2017 – 2027* identifies tourism as one of the strategic drivers, the plan seeks to attract more people to the district and the plan supports a diversified economic base.

Local Planning Policy LPP012 Tourist Accommodation in Rural Areas has the objectives:

1. To minimise conflict between rural and non-rural landowners.
2. To establish suitable guidelines and controls for tourist accommodation to ensure that development approval does not become a basis for future unplanned urban development with consequent demands on the local government for additional services.
3. To establish suitable guidelines and controls for tourist accommodation outlining minimal infrastructure standards required by the local government for development approval to be granted.
4. To encourage links between tourist accommodation and established rural pursuits so as to diversify economic base and retain development at a low key nature.

LPP012 is set out in Attachment 12.8.6.

COMMENT:

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be generally consistent with LPS3, strategies and policies.

It is recommended that Council conditionally approve the Development Application given:

- it is overall consistent with the planning framework;
- the proposed chalet will complement the property owners' established equine behaviour education, Equine Facilitated Learning programs, equine handling workshops and other equine educational programs;
- it supports diversifying the local economy and supports tourism;
- the chalet is well setback from off-site agricultural operations;
- the chalet is approximately 440 metres from the property boundary with 909 Gold Gully Road and is separated by substantial bush;
- the site is readily accessible from East Nannup Road and Gold Gully Road, both of which are sealed and well-maintained, and the site has appropriate vehicular sight distances;
- no clearing of native vegetation is proposed;
- there are expected to be minimal environmental impacts;
- there are no objections from other Shire officers/units;
- it is suggested that bushfire management can be appropriately addressed; and
- development conditions can assist to control the use and management of the development.

A future dwelling on Lot 101 will be subject to the statutory and policy framework once a Building Permit is submitted. As a comment, based on the location outlined in the site plan (Attachment 12.8.2), it appears the new dwelling is consistent with the statutory and policy framework subject to assessing the BAL assessment. The future dwelling is located approximately 200 metres from the property boundary with 909 Gold Gully Road and is separately by substantial bush.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3.

POLICY IMPLICATIONS:

Local Planning Policy LPP012 Tourist Accommodation in Rural Areas is relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policy but is required to have regard to the policy in determining the Development Application.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The proposal, if approved and implemented, will assist to support a more diversified economic base.

RECOMMENDATION:

That Council approve the Development Application for a change of use from a single dwelling to a chalet on Lot 101 on Plan 29697 (No. 1127) East Nannup Road, East Nannup, subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the Shire and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.
3. No person is permitted to stay in the chalet for a period of more than 3 months in any 12 month period once the new dwelling has been completed and permanently occupied by the property owner.

4. No more than 4 persons are to be accommodated in the chalet at any one time.
5. An adequate on-site potable water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to occupation.
6. A smoke alarm must be installed in the chalet on or near the ceiling:
 - (i) in every bedroom in the; and
 - (ii) in every corridor or hallway associated with a bedroom or, if there is no corridor or hallway, in an area between the bedrooms and the remainder of the subject building.
7. A system of emergency lighting must be installed in the chalet to assist evacuation of occupants in the event of fire and this lighting must:
 - (i) be activated by a smoke alarm(s) (required by the previous Condition); and
 - (ii) consist of:
 - a. a light incorporated within the smoke alarm(s) itself; or
 - b. lighting located within the corridor, hallway or area served by the required smoke alarm(s).
8. The crossover is designed, constructed (sealed) and drained at the applicants' cost to the satisfaction of the Shire prior to occupation of the chalet by clients/visitors.
9. An Emergency Management and Evacuation Plan is to be prepared to the satisfaction of the Shire and then implemented prior to occupation of the chalet. All measures contained in the Plan are to be maintained to the satisfaction of the local government.
10. The landowner is to submit and gain local government approval for a Management Plan, prior to occupation of the chalet, which addresses the responsibility for the behaviour of clients/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.

Advice

- A) The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) In regards to Condition 3, until such time as a new residence is approved, constructed and occupied by the property owners, the property owners are permitted to stay in the chalet for a period of longer than 3 months.

- C) In relation to Condition 5, the Shire may require water samples to be taken and independently analysed. Should the Shire be required to arrange the testing, it will be at the cost of the landowner/operator.
- D) In relation to Condition 10, the Management Plan is to:
- address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;
 - outline the approach to maximise the safety and security of clients and visitors including to the nearby dam;
 - seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks;
 - acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated; and
 - set out that the operator and/or manager will live on the property.
- E) The proponent is advised that the approved development must comply with all relevant provisions of the *Health (Miscellaneous Provisions) Act 1911*, *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*, and the *Shire of Nannup Health Local Laws*.
- F) Signs may be erected or displayed to the specification and satisfaction of the Shire with details set out in *Local Planning Policy 18 Signs and Advertisements*.
- G) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the *Environmental Protection (Noise) Regulations 1997*.
- H) A low fuel area should be permanently maintained around the chalet at all times.
- I) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

VOTING REQUIREMENTS: Simple Majority

17179 MELLEMA/LONGMORE

That Council approve the Development Application for a change of use from a single dwelling to a chalet on Lot 101 on Plan 29697 (No. 1127) East Nannup Road, East Nannup, subject to the following conditions:

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the Shire and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.***
- 3. No person is permitted to stay in the chalet for a period of more than 3 months in any 12 month period once the new dwelling has been completed and permanently occupied by the property owner.***
- 4. No more than 4 persons are to be accommodated in the chalet at any one time.***
- 5. An adequate on-site potable water supply is provided in accordance with the Australian Drinking Water Guidelines 2004 prior to occupation.***
- 6. A smoke alarm must be installed in the chalet on or near the ceiling:***
 - (i) in every bedroom in the; and***
 - (ii) in every corridor or hallway associated with a bedroom or, if there is no corridor or hallway, in an area between the bedrooms and the remainder of the subject building.***
- 7. A system of emergency lighting must be installed in the chalet to assist evacuation of occupants in the event of fire and this lighting must:***
 - (i) be activated by a smoke alarm(s) (required by the previous Condition); and***
 - (ii) consist of:***
 - a. a light incorporated within the smoke alarm(s) itself; or***
 - b. lighting located within the corridor, hallway or area served by the required smoke alarm(s).***
- 8. The crossover is designed, constructed (sealed) and drained at the applicants' cost to the satisfaction of the Shire prior to occupation of the chalet by clients/visitors.***

9. ***An Emergency Management and Evacuation Plan is to be prepared to the satisfaction of the Shire and then implemented prior to occupation of the chalet. All measures contained in the Plan are to be maintained to the satisfaction of the local government.***
10. ***The landowner is to submit and gain local government approval for a Management Plan, prior to occupation of the chalet, which addresses the responsibility for the behaviour of clients/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.***

Advice

- A) ***The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.***
- B) ***In regards to Condition 3, until such time as a new residence is approved, constructed and occupied by the property owners, the property owners are permitted to stay in the chalet for a period of longer than 3 months.***
- C) ***In relation to Condition 5, the Shire may require water samples to be taken and independently analysed. Should the Shire be required to arrange the testing, it will be at the cost of the landowner/operator.***
- D) ***In relation to Condition 10, the Management Plan is to:***
 - ***address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;***
 - ***outline the approach to maximise the safety and security of clients and visitors including to the nearby dam;***
 - ***seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks;***
 - ***acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated; and***
 - ***set out that the operator and/or manager will live on the property.***
- E) ***The proponent is advised that the approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act 1911, Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, and the Shire of Nannup Health Local Laws.***
- F) ***Signs may be erected or displayed to the specification and satisfaction of the Shire with details set out in Local Planning Policy 18 Signs and Advertisements.***

- G) *The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the Environmental Protection (Noise) Regulations 1997.***

- H) *A low fuel area should be permanently maintained around the chalet at all times.***

- I) *Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.***

CARRIED (8/0)

AGENDA NUMBER:	12.9
SUBJECT:	Development Application for a Single Dwelling
LOCATION/ADDRESS:	Lot 515 on DP59099 McAlpine Mews, Nannup
NAME OF APPLICANT:	Milford Homes/Total Home Frames
FILE REFERENCE:	A1633
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	11 September 2017
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.9.1 - Location map 12.9.2 - Original information from applicant 12.9.3 - Submissions 12.9.4 - Response from applicant 12.9.5 - Revised plans 12.9.6 – Extract from the <i>Residential Design Codes</i> and completed checklist

BACKGROUND:

Milford Homes/Total Home Frames have lodged a Development Application, on behalf of Peter and Linda Rogers, for a single dwelling to be constructed at Lot 515 McAlpine Mews, Nannup.

The site, as shown in Attachment 12.9.1, is 768m² in area and is currently vacant.

Details originally submitted by the applicant are provided in Attachment 12.9.2. The original proposal was not consistent with the deemed-to-comply provisions of *State Planning Policy 3.1 Residential Design Codes* (the R-Codes) as it proposed a reduced boundary setback on the western side of the property which adjoins private residential properties.

The Shire administration wrote to 3 adjoining landowners on Dunnet Road and made the application available for viewing at the Shire office.

The Shire received 3 submissions on the Development Application which are outlined in Attachment 12.9.3. All submissions raised objections to the proposed dwelling based on its height and proximity to the adjoining properties on Dunnet Road and the effect this would have on the amenity of not only the adjoining properties but other nearby residential properties.

In accordance with established practice, the Shire administration has liaised with the applicant since the receipt of submissions. The applicant has in turn provided a response to the submissions as shown in Attachment 12.9.4 and plans for a revised design which are shown in Attachment 12.9.5.

This report considers only the revised plans submitted by the applicant dated 9th September 2017 and marked FINAL.

Planning framework

The property is zoned “Residential R10/15” in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3). The R15 code applies to the property given the proposed dwelling can be connected to the reticulated sewer system. It is subject to the requirements of both the R-Codes and LPS3.

The purpose of the R-Codes is to provide a comprehensive basis for the control of residential development throughout Western Australia. As per Part 2 Clause 2.2.1 of the R-Codes:

“A proposal for a single house that meets the deemed-to-comply provisions of the R-Codes does not require planning approval, unless otherwise required by the scheme or clause 2.3.”

Clause 2.3 refers to planning approval for single houses on lots smaller than 260m² and does not apply in this instance.

As per Clause 8.2(b) of LPS3 the following development does not require the development approval of the local government:

“The erection on a lot of a single house including any extension or ancillary outbuildings, except where the proposal:

- (i) requires the exercise of a discretion by the local government under the scheme to vary the provisions of the Residential Design Codes;
- (ii) is located in a Heritage Area designated under the scheme;
- (iii) requires the exercise of a discretion by the Council under the scheme to vary the setback provisions of a specific zone;
- (iv) is outside an approved building envelope or within a building exclusion area;
- (v) is within the Flood Risk Land Special Control Area;
- (vi) is within the Landscape Values Area; or
- (vii) is on a lot or location which does not have access to a dedicated and/or constructed road.”

An extract of from the R-Codes outlining the approval process for the decision-maker is included in Attachment 12.9.6 along with an R-Codes assessment checklist completed for the proposed dwelling.

COMMENT:

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be consistent with both the R-Codes deemed-to-comply provisions and LPS3.

The applicant has worked with the property owners to reduce the maximum wall height of the proposed dwelling from 6.25m to 5.45m. All major openings on the western side of the dwelling have been redesigned and both side verandahs have been removed to improve the visual privacy of the adjoining properties on Dunnet Road. These changes result in the proposed design now meeting the deemed-to-comply provisions of the R-Codes.

It is acknowledged that there will be some visual impact on the properties on Dunnet Road, however there is no statutory backing either in the form of a restrictive covenant or otherwise, which guarantees the view from these properties.

The Council has the discretion to approve or refuse the Development Application, however the Shire administration highlights the Development Application should be conditionally approved.

It is worth noting that if the applicant had presented the revised design to the Shire administration in place of the original, no development application would have been required.

STATUTORY ENVIRONMENT:

Council is required to exercise its quasi-judicial and statutory function in this matter with the key document, relevant for this Development Application, being the *Residential Design Codes*.

The Council has the discretion to approve or refuse the Development Application, however the Shire administration highlights the Development Application should be conditionally approved.

Should the Council determine to refuse the Development Application, it is highlighted that a refusal will be subject to a high level of external scrutiny. In particular, decisions not based on sound planning principles will not be upheld by the *State Administrative Tribunal* (SAT) should the matter be subject to a Right of Review.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

All costs associated with the development will be borne by the applicant. However, should the applicant be aggrieved by Council's decision and seek a review of that decision through the SAT, costs are likely to be imposed on the Shire through its

involvement in the review process. Additionally, the Shire could be liable for costs associated with defending the decision at a SAT hearing.

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That Council approve the Development Application for single dwelling to be constructed at Lot 515 on DP59099 McAlpine Mews, Nannup subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved must be carried out generally in accordance with the plans and specifications dated 9th September 2017 submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.
3. The provision of details as to how stormwater will be addressed for the proposed development (including stormwater from roofs, driveways and other impervious areas) to the satisfaction of Shire. The Shire will require that all stormwater from roofed and impervious areas shall be collected, detained and suitably treated on site to the satisfaction of the Shire prior to occupation.
4. The development is connected to the reticulated water system prior to occupation.
5. The development is connected to the reticulated sewer system prior to occupation.
6. The crossover is designed, constructed (sealed) and drained at the applicants' cost to the satisfaction of the Shire prior to occupation.
7. The applicant is to lodge a performance bond of \$3,000 with the Shire for the sealing of the crossover prior to the issue of a Building Permit.

Advice

- A) The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) In relation to Condition 3, stormwater is to be suitably detained on site (e.g.

rainwater tanks, soakwells).The Shire will support stormwater run-off being connected to a Shire stormwater legal point of discharge provided it is appropriately designed via a soakwell/silt pit to the satisfaction of the Shire.

- C) In relation to Condition 7, the crossover performance bond will be returned to the applicant once the building work has been completed and the crossover has been constructed to the satisfaction of the Shire.
- D) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

VOTING REQUIREMENTS:

Simple Majority.

17180 GILBERT/STEVENSON

That Council approve the Development Application for single dwelling to be constructed at Lot 515 on DP59099 McAlpine Mews, Nannup subject to the following conditions:

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved must be carried out generally in accordance with the plans and specifications dated 9th September 2017 submitted with the application and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.***
- 3. The provision of details as to how stormwater will be addressed for the proposed development (including stormwater from roofs, driveways and other impervious areas) to the satisfaction of Shire. The Shire will require that all stormwater from roofed and impervious areas shall be collected, detained and suitably treated on site to the satisfaction of the Shire prior to occupation.***
- 4. The development is connected to the reticulated water system prior to occupation.***
- 5. The development is connected to the reticulated sewer system prior to occupation.***

6. *The crossover is designed, constructed (sealed) and drained at the applicants' cost to the satisfaction of the Shire prior to occupation.*
7. *The applicant is to lodge a performance bond of \$3,000 with the Shire for the sealing of the crossover prior to the issue of a Building Permit.*

Advice

- A) *The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.*
- B) *In relation to Condition 3, stormwater is to be suitably detained on site (e.g. rainwater tanks, soakwells). The Shire will support stormwater run-off being connected to a Shire stormwater legal point of discharge provided it is appropriately designed via a soakwell/silt pit to the satisfaction of the Shire.*
- C) *In relation to Condition 7, the crossover performance bond will be returned to the applicant once the building work has been completed and the crossover has been constructed to the satisfaction of the Shire.*
- D) *Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.*

CARRIED (6/2)

**Voting For the Motion: Crs Dean, Mellema, Steer, Gilbert, Stevenson,
Longmore**

Voting Against the Motion: Slater, Fraser

Cr Stevenson declared an Impartiality Interest in Item 12.10 relating to “Nannup Community Bus Contract” as she is an employee of the Nannup Community Resource Centre who administers the hiring of the Bus.

The Shire President advised that as an Impartiality Interest Declaration, Cr Stevenson is permitted to remain in the Chamber, discuss and vote upon the matter.

AGENDA NUMBER:	12.10
SUBJECT:	Nannup Community Bus Contract
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	Louise Stokes- Economic & Community Development Officer
FILE REFERENCE:	WLF 8
AUTHOR:	Louise Stokes- Economic & Community Development Officer
REPORTING OFFICER:	Peter Clarke – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	19 September 2017
ATTACHMENT:	12.10.1 - Draft Nannup Community Bus Contract

BACKGROUND:

The Nannup Community Resource Centre currently administers the Nannup Community Bus under a contract with Council. The term of the contract has expired.

COMMENT:

It is proposed to renew the contract with the Nannup Community Resource Centre and to increase the annual administration fee from \$2,000 plus GST to \$2,500 plus GST. The increase in fees would cover the Nannup Community Resource Centre providing administration support and promotion for the Friends of the Community Bus outings. This has previously been undertaken by the ECDO.

Currently the contract is reviewed annually. It is proposed that if and when the agreement changes the contract is reviewed and referred to Council for a decision.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Community Strategic Plan 2013-2023

- Our Community – Strategy 1.1 All of us/Who we are- Support the development of a self-sufficient community
- Our Community – Strategy 1.3 Our Youth - Create a youth friendly town.

RECOMMENDATIONS:

That Council approves the Nannup Community Bus Contract.

VOTING REQUIREMENTS:

Simple Majority

17181 LONGMORE/STEER

That Council approves the Nannup Community Bus Contract.

CARRIED (8/0)

AGENDA NUMBER:	12.11
SUBJECT:	Budget Monitoring – July & August 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Prime – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Corporate Services Manager
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	19 September 2017
ATTACHMENT:	12.11.1 – Financial Statements for the period ending 31 July 2017 12.11.2 – Financial Statements for the period ending 31 August 2017

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.11.1 and 12.11.2

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period(s) ending 31 July 2017 and 31 August 2017 for a detailed analysis of our end of year position, as found in Note 2.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The attached financial statements detail financial outcomes for 2017/18.

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 July & 31 August 2017 be received.

VOTING REQUIREMENT: Simple Majority.

17182 FRASER/SLATER

That the Monthly Financial Statements for the period ending 31 July & 31 August 2017 be received.

CARRIED (8/0)

AGENDA NUMBER:	12.12
SUBJECT:	Monthly Accounts for Payment – August 2017
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Prime – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Corporate Services Manager
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	19 September 2017
ATTACHMENT:	12.12.1 – Accounts for Payment August 2017 12.12.2 – Credit Card Transactions August 2017

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 August 2017 to 31 August 2017 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	9683 – 9779	159,643.25
Accounts paid by cheque	20209 – 20216	42,087.80
Accounts paid by Direct Debit	DD9915.1 – DD9945.9	37,485.40
<i>Sub Total Municipal Account</i>		<u>\$239,216.79</u>

Trust Account

Accounts paid by EFT	-	0.00
Accounts Paid by cheque	22805-22805	500.00
<i>Sub Total Trust Account</i>		<u>\$500.00</u>
Total Payments		<u>\$239,716.79</u>

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

Nil

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$239,716.79 1 August 2017 to 31 August 2017 in the attached schedule be endorsed.

VOTING REQUIREMENTS: Simple Majority

17183 STEVENSON/LONGMORE

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$239,716.79 1 August 2017 to 31 August 2017 in the attached schedule be endorsed.

CARRIED (8/0)

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

Nil

13.2 ELECTED MEMBERS

Nil

14. MEETING CLOSED TO THE PUBLIC

(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Cr Gilbert submitted the following Questions on Notice to the CEO:-

1. *What substantiation does the Shire have for the river level that is displayed upon the "Flood Tree" at the Blackwood River for the year 1910?*

Response

The 1910 flood level depicted on the "Flood Tree" was provided by a community member. Council staff have previously been notified that the 1910 marker is not in the correct location and assurances have been provided that it will be rectified when there is opportunity.

There is no budget allocation for a cherry picker to come into town specifically for this job, and when a cherry picker does come into town for another shire job the plaque will be removed.

This was meant to happen at the 2017 Music Festival however the company supplying the cherry picker had to deliver a different model, which could not navigate the slope down to the river to access the tree.

Staff are aware of the situation and it will be resolved.

2. *What commitment has the Shire towards maintaining power supplies to hirers of community services at the Recreation Centre in the event of a power outage?*

Response

Cr Gilbert's question relates to the Operating Procedures and ongoing training of Council employees to ensure that they are competent when changing over from mains power to generators when power failures occur. It was evident during a recent power failure at the Administration Offices that regular training does not occur due to the time taken in transferring to generator power.

Operating Procedure sheets are available to guide staff through the changeover process but it is acknowledged that without regular simulated training, the changeover process can be delayed, which was evident on the above occasion.

To ensure that this does not occur in the future, regular training will be implemented at the both the Administration Office and Recreation Centre to ensure that appropriate staff are adept at changeovers.

Prior to officially closing the meeting the Shire President indicated that as this was the last meeting of the current Council, he wished to thank all Councillors for their support over the last 2 years and indicated that it has been a pleasure to work with such a committed and cohesive group.

The Shire President wished those Councillors seeking re-election the very best in the elections on Saturday, 21 October 2017.

The Shire President also wished to publicly thank Cr Gilbert, who had not sought re-election, for his commitment to the Shire of Nannup over 3 separate terms for a period of 19 years of service. The Shire President indicated that Cr Gilbert's local knowledge at the Chamber Table will be sorely missed and wished him the very best in his retirement from public duties.

17. CLOSURE OF MEETING

The meeting was declared closed at 5.24pm.



Minutes

LOCAL TOURISM ORGANISATION STEERING GROUP 3.00PM, WEDNESDAY 20 SEPTEMBER 2017 HOST: SHIRE OF NANNUP

Prior to the meeting there was be a walk down to the Nannup Visitor Services shop and site for the Clock tower developments.

Meeting opened: 3.06pm

Attendance:

Stuart Hutchinson (Chair)
Heather Walford
Diane Ness
Leon Buckley
Wendy Eiby
Mark Hudson
Tracey Hodgkins
Christine King
Peter Clarke, SON
Time Clynch, SOBG (Proxy)

Tim Foley, DBCA
Mark Exeter, SWDC
Catrin Alsop, ASW
Katie Drummond (WBAC)
Cr Wade DeCampo, SOM(arrived 3.40pm)

Apologies:

Roger Purnell
Cr John Nicholas, SOGB
Josh Whitelands, WAITCO

1. Minutes of last meeting & matters arising

- The website has been developed and all tourism stakeholders ~~and~~ have been requested to update their information on the web site.
- The domain names have been purchased, the business name registered and an ABN registered. Catrin informed the group that ASW have URL's for our region which they happy to share with the Steering Group
- The press release was in the Manjimup Bridgetown Times today, 20.09.17. Katie will now send to all community newsletters in the region.

The minutes are confirmed as true and correct.

Moved: Christine King

Seconded: Wendy Eiby

Carried

2. Financial report

The report detailed:

Total Income	\$ 30,000.00
Total Expenditure	\$ 837.25
Funding Available	\$ 29,162.75

The financial report is confirmed as true and correct.

Moved: Wendy Eiby
Seconded: Tracey Hodgkins **Carried**

3. Brand development: a. Stakeholder feedback

Catrin Alsop advised that ASW are officially changing the name of our region in their constitution from Blackwood River Valley Region and Southern Forest Region to the Southern Forests and Valleys Region.

Feedback from Pemberton and Northcliffe stakeholders is positive, they like the suggested name as it is in line with regional organisations. There has been some negative feedback regarding the timeframe of the LTO and the duration of the developments.

Christine received feedback from Grown Greenbushes, they are not in favour of the name as they feel it does not represent the region. They suggested the name South West Forests and Valleys. Katie to formally respond in writing to the group.

Overall the feedback has been that stakeholders are happy with the name, they are more concerned about the functions, value and cost of the LTO.

4. Membership

- a. How to manage tourism stakeholders
- b. Stakeholders management plan

The Steering Group needs to ensure stakeholders are on board from the beginning. They need to come on the development journey with the Group and feel valued throughout. The Steering Group needs to involve them at each stage of the LTO progression and ensure the views of all stakeholders are conveyed.

There are two groups of stakeholders within tourism:

Primary Stakeholders, including:

- Tourism Industry
 - Accommodation providers
 - Attraction managers
 - Tours organisers
 - Retail outlets
 - Hospitality
- Chambers of Commerce
- Event organisers
- Visitor Centres

Secondary stakeholder, including:

- Other organisations and community groups in region
- Tourism WA
- Community newsletters
- Media
- CTC's

All steering group members to consider who the primary and secondary stakeholders are in our region and forward lists to Katie. ASW to share their stakeholder 'categories' list with the group.

Throughout the stakeholder management progress, The Steering Group needs to ensure it is articulating the value of the organisation and sharing a consistent message to the stakeholders. To give a clear overview of the LTO, it would be useful to have a one-page infographic of who is involved with the project and information of the LTO; Katie to develop.

c. Communication plan

For the communication plan the Steering group needs to consider the:

- Audience
- Message Information
- Message Delivery
- Frequency
- Feedback

ASW will share their communication plan with Katie.

All steering groups members to speak with tourism industry stakeholders to ask how they would like to receive communication from the LTO and the desired frequency of the communication.

For both the stakeholder management plan and the communication plan there may need to be multiple versions of the plans, i.e. for during development of an LTO, for during implementation of an LTO and for when the LTO is established.

d. Network for information sharing

Once the Steering Group has information to share, the group would like to organise face to face events with the tourism stakeholders. Suggestions were to organise engagement events across the region to bring together tourism stakeholders in February or March 2018. At these events, there needs to be multiple ways to gain feedback from stakeholders.

Wade DeCampo arrived at 3.40pm.

In the future, there will be the collaboration of social media pages and website so stakeholders and tourist are receiving consistent and accurate information from one website, one Facebook page, one Instagram account, one linked in page etc.

Once there is information to share, the Steering Group to look at having a monthly update out to members, the format of this is still to be decided.

To have consistent messaging out to stakeholders across the Shires, Katie will put together a 'key messages' sheet for all steering group members.

e. Education needs for stakeholders

There are no education needs identified yet, as the Steering Group consult more with the stakeholders when needs will arise.

f. Database

The call for updated details from tourism stakeholders on the database has been sent out and currently around 60 responses have been received. There have been several bounce backs from emails which are no longer operating and some contacts don't have emails. Once a larger portion of responses have been received it will be cross referenced against the database and look at following up with those who have not responded.

For future mailouts Katie will investigate using an online mailing system, an expenditure limit of \$500 per year was approved by the steering group.

5. General Business

- a. SFFC Tour: Stuart gave feedback on the inaugural tour which took place in September, the tour was successful and is now scheduled to run on the first weekend of each month.
- b. DBCA have attraction packages, suggested itineraries and drive trails. Both these and the SFFC tour will be good models for the LTO to use when developing similar activities throughout the region.
- c. On the www.sfvta.com.au website, a suggestion was to put a FAQ section of the most commonly asked questions about the LTO including:
 - The reasons for developing an LTO?
 - What is the process?
 - How is it being undertaken

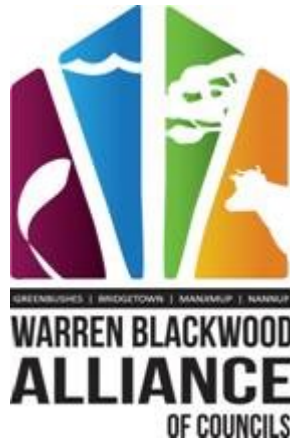
6. Date of next meeting

- a. 25th October, 3pm, Shire of Manjimup
Focus: Governance
Apologies: Peter Clarke.

Meeting closed: 4.32pm.

Actions from LTO Steering Group Meeting 20.09.17

- Katie circulate press release to all community newsletters.
- Catrin send Katie details of URL's they own for our region.
- Catrin send Katie ASW stakeholder management documents and communication plan.
- Respond to Grown Greenbushes
- Katie send Catrin stakeholder management summary paper.
- Primary and secondary stakeholders in our region - forward list to Katie.
- ASW to share their stakeholder 'categories' list and communication plan with Katie.
- Katie to develop a one-page infographic of who is involved with the project and information of the LTO.
- Katie to investigate the development of Stakeholder Plan and Communication plan: for during development of an LTO, for during implementation of an LTO and for when the LTO is established.
- All members to speak with tourism industry stakeholders to ask how they would like to receive communication from the LTO and the frequency of the communication.
- 'Key messages' sheet for all Steering group members.
- Continued work on the stakeholder database.
- Katie investigate online mailing systems.
- Katie put FAQ section on www.sfvta.com.au.



Att 9.2

Minutes of Annual General Meeting

5.30PM, TUESDAY 3 OCTOBER 2017

HOST: SHIRE OF BRIDGETOWN - GREENBUSHES

Meeting opened: 5.30pm

1. Attendance:

Cr Paul Omodei
Cr Tony Dean
Cr John Nicholas
Cr Tony Pratico
Cr Bob Longmore
Cr Dean Bavich

Tim Clynch
Peter Clarke
Andrew Campbell
Billy Wellstead
Katie Drummond (EO)

Apologies:

None

2. Minutes of the previous Annual General Meeting

The minutes of the previous Annual General Meeting, held on 11th October 2016 had been circulated.

The minutes of the previous Annual General Meeting, held on 11th October 2016, were true and correct.

Moved: Cr Tony Pratico
Seconded: Cr John Nicholas

Carried

3. Annual Chairman's Report

Cr Paul Omodei reported:

The 2016 – 2017 year for the Warren Blackwood Alliance of Council's has seen the partnerships between the alliance three shires grow and mature, which has posed challenges along the way. We have reached significant milestones within the year with the development of the Local Tourism Organisation and the Warren Blackwood Stock Route.

The Alliance were front and center of the most important step in tourism development over the past 30 years with the progression of the LTO. We should be proud that we have empowered our communities to take ownership of the future LTO as it is very rare that community groups take on

ownership of government led initiatives. It will be exciting to see the development of the LTO over the next 12 months.

Whilst the Stock Route has posed us challenges along the way, it has been a great opportunity for us to learn how to coexist together as the trail encompasses all three local governments and will be a partnership project for the foreseeable future.

The Stock Route is expected to be very popular within the equine world and adds another tourism niche to our region which will complement the existing Munda Biddi cycling trail and the Bibbulmun walking track. Once the Stock Route is completed we will be catering for a wider range of nature based tourism visitors.

From presenting to Premier Colin Barnett to further building our relationships with regional organisations, the previous year has been very successful for the alliance and I look forward to the advancements in the forthcoming year.

The chairman's reports was received by all members as a true account of the 2016-17 year.

Moved: Cr Tony Dean

Seconded: Cr Dean Bavich

Carried

4. Finance Report

The audited financial statements of accounts for the year ending 30 June 2017 had been circulated.

The audited financial statements of accounts for the year ending 30 June 2017 are received.

Moved: Cr Tony Pratico

Seconded: Cr John Nicholas

Carried

5. Election of the Board for 2017-18.

Cr Paul Omodei declared all Elected and Executive positions open, the Executive Officer took the Chair.

Chairperson: Cr Tony Dean

- **Nominated by:** Cr Tony Pratico
- **Seconded by:** Cr John Nicholas

Cr Tony Dean accepted and was elected unopposed. Cr Tony Dean took the chair.

Deputy Chairperson: Cr John Nicholas

- **Nominated by:** Cr Tony Dean
- **Seconded by:** Cr Tony Pratico

Cr John Nicholas accepted and was elected unopposed.

Secretary / Treasurer: Cr Dean Bavich

- **Nominated by:** Cr Tony Pratico
- **Seconded by:** Cr Paul Omodei

Cr Dean Bavich accepted and was elected unopposed.

6. Election of Office Bearers for 2017/2018

Resignations and Nominated Board Members and Office Bearers are as tabled below:

Name	Status	Composition
Resignations		
NIL		
Appointments		
Cr Tony Dean	Chairperson	WBAC Executive, Shire of Nannup President
Cr John Nicholas	Deputy Chairperson	WBAC Executive, Shire of Bridgetown – Greenbushes President
Cr Dean Bavich	Secretary / Treasurer	WBAC Executive, Shire of Manjimup
Cr Bob Longmore	Member	Delegate – Shire of Nannup
Cr Tony Pratico	Member	Delegate – Shire of Bridgetown – Greenbushes
Cr Paul Omodei	Member	Delegate – Shire of Manjimup President

All positions including Board Members and Officer Bearers be appointed as tabled above.

Moved: Cr Tony Pratico

Seconded: Cr John Nicholas

Carried

7. Appointment of Auditors for 2017/2018

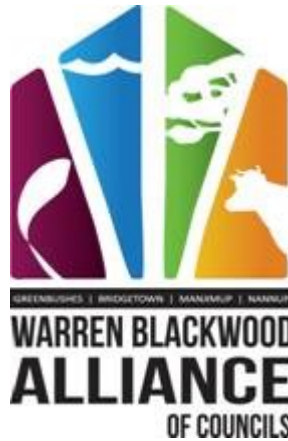
Hampton Partners Bridgetown are appointed as the auditors for the year ending 30 June 2018.

Moved: Cr Paul Omodei

Seconded: Cr Tony Pratico

Carried

Meeting closed: 5.38pm



Att 9.3

Minutes

WARREN BLACKWOOD ALLIANCE OF COUNCILS BOARD MEETING TUESDAY 3 OCTOBER 2017, After AGM HOST: SHIRE OF BRIDGETOWN - GREENBUSHES

Meeting opened: 5.39pm

1. Attendance:

Cr Paul Omodei
Cr Tony Dean
Cr John Nicholas
Cr Tony Pratico
Cr Bob Longmore
Cr Dean Bavich

Tim Clynych
Peter Clarke
Andrew Campbell
Billy Wellstead
Katie Drummond (EO)

Apologies:

None

2. Minutes of last meeting & matters arising

Minutes of WBAC board meeting on 31.07.17 confirmed as true and correct.

Moved: Cr Tony Pratico
Seconded: Cr Dean Bavich

Carried 6/0

3. Correspondence

None

4. Financial report

The WBAC 2017.2018 financial report is confirmed as true and correct.

Moved: Cr Paul Omodei
Seconded: Cr John Nicholas

Carried 6/0

5. Executive Officer work report

Report received by all members.

6. Local Tourism Organisation (LTO)

a. Meeting minutes of two LTOSG meetings

The minutes of the WBAC LTO Steering Group meetings on 23.08.17 and 20.09.17 were received by the WBAC.

Moved: Cr Tony Pratico
Seconded: Cr Paul Omodei

Carried 6/0

Cr John Nicholas and Peter Clarke, who sit on the WBAC LTO Steering Group, gave feedback to the WBAC board that the Steering Group has formed well, they are progressing positively and should be able to present to the WBAC in March with their progress.

The focus for the following meetings are:

- October: Governance
- November: Finance
- December: Online presence - audit and development

The Shire of Bridgetown – Greenbushes gave feedback to the WBAC that the proposed name has received negative feedback in their community. They will be holding a public information session with all tourism stakeholders and their industry representative to address this issue as well as explain the intent and benefits of having an LTO, and gain stakeholder feedback. It is hoped that this meeting will be scheduled for November.

As detailed in the WBAC LTO Steering Group minutes:

Once the Steering Group has information to share, the group would like to organise face to face events with the tourism stakeholders. Suggestions were to organise engagement events across the region to bring together tourism stakeholders in February or March 2018. At these events, there needs to be multiple ways to gain feedback from stakeholders.

b. Recommendations from WBAC LTO Steering Group

The draft name for the Local Tourism Organisation will be: 'Southern Forests and Valleys'.

The draft model and functions of the Southern Forests and Valleys LTO are as detailed below:

The LTO functions will be:

- Marketing
- Visitor Servicing
- Industry Development
- Product Development

The above functions will be prioritised into:

Stage one: Marketing
Visitor Servicing

Stage two: Industry Development
Product Development

Details of each function are as followed:

Marketing

The action or business of promoting and selling products or services, including market research and advertising.

Branding
<ul style="list-style-type: none">• Develop strong branding for the destination and apply across all digital and print communication mediums undertaken by the Southern Forests & Valleys Tourism Association.• Promote the brand in all marketing activity and encourage member and broader industry take-up of the brand.
Publications
<ul style="list-style-type: none">• Produce a destination Visitor Guide for the Southern Forests & Valleys region, an informational publication (towns, experiences, event etc.) with display advertising for members.• Investigate the production of a customised section of Australia South West's planner with destination wrapper and additional content pages.• Produce a destination map for entire Southern Forests & Valleys region where all members are given the opportunity to be included.• Produce product / experience / market specific brochures with member advertising: e.g. trails, culinary experiences, events, family activities etc.
Destination information
<ul style="list-style-type: none">• Collate and distribute destination images and suggested itineraries.• Update national information sites with general destination information, events calendar, member details etc. (Australian Tourism Data Warehouse, westernaustralia.com etc.)
Web and digital
<ul style="list-style-type: none">• Develop a website that is motivational, informational, user friendly and has a range of planning tools. It must be mobile friendly, has a booking facility, email marketing functionality, social media capability and able to support campaigns such as seasonal specials and themed promotions.• Website has search engine optimisation strategies in place, banner advertising, online activity is monitored and data reported. Site database is able to be managed in-house.• Investigate mobile phone app/s relevant to region e.g. theme based, industry based, location based etc.• Host bloggers related to appropriate destination themes and industry sectors.
Cooperative marketing
<ul style="list-style-type: none">• Members encouraged to participate in cooperative marketing: sector or campaign based, e.g. autumn campaign (intrastate leisure market), wedding venues and services (sectoral), events (daytrip and short breaks market).• Undertake joint consumer campaigns with Australia South West.• Develop sector specific visitation in conjunction with other organisations e.g. Southern Forests Food Council, Chamber of Commerce, Convention Bureau etc.• Provide advertising opportunities for members in publications and campaigns.
Familiarisations
<ul style="list-style-type: none">• Support industry and media familiarisations (famils) by others including Australia South West, Tourism WA, Australian Tourism Exchange famils program etc.• Instigate niche-specific industry and media famils.• Develop itineraries and themes for the famils.
PR strategy
<ul style="list-style-type: none">• Develop a media and PR strategy which includes regular stakeholder and industry communication and media releases.• Produce regular, targeted e-newsletters.
Trade shows
<ul style="list-style-type: none">• Provide destination information to Australia South West for representation at selected Trade shows in WA and interstate e.g. Australian Tourism Exchange, East Coast sales calls.• Collaborate with members and other organisation to organise joint trade stands.
Consumer shows
<ul style="list-style-type: none">• Attend selected Consumer shows to represent the destination e.g. WA Caravan and Camping Show.

Visitor Services

Providing visitors with information on the area's products, services and facilities. Can be achieved through websites, visitor information points, signage, interpretation, brochures, maps, websites, mobile device apps etc.

Information services
<ul style="list-style-type: none">• Provide efficient delivery of destination information to visitors.• Consider new technologies, trends in visitor behaviours and expectations, modes of delivery (digital, signage, interpretation, publications etc.) and associated costs.
Brochures
<ul style="list-style-type: none">• Provide opportunities for destination-wide distribution of member brochures and access to on-line brochures and listings.
Bookings
<ul style="list-style-type: none">• Provide an online booking service via a consolidated, destination-wide website.• Provide training and support to members to deliver live online booking capability.
Famils
<ul style="list-style-type: none">• Provide staff, volunteers and members involved with the provision of in-region visitor information with famils to key destination attractions and member product (accommodation, tours, events and services).
Management
<ul style="list-style-type: none">• Centralise all back of house functions: accounting, procurement, IT, marketing, HR systems, administrative functions etc.• Introduce multimedia platforms and develop a dynamic destination website, with booking facilities, to replace the 10 existing destination and Visitor Centre websites across the Southern Forests and Valley's region.• Include the use of touch screen technology introduced in select locations.• Co-locate Visitor Centres with other appropriate facilities throughout the region to share costs and benefits.

Industry Development

Identifying skill, knowledge and/or capacity needs in local operators and providing appropriate training and development to address gaps.

Training
<ul style="list-style-type: none">• Promote and facilitate training by others (Tourism Council WA, local Chambers, CRCs etc.).• Provide subsidies, if required, to enable appropriate industry training to be delivered in the Southern Forests & Valleys region.
Member famils
<ul style="list-style-type: none">• Run product famils of member properties for members to encouraging cross promotion, packaging and networking.• Run periodic member networking events e.g. a 'business after hours' format, hosted at member properties.
Industry famils
<ul style="list-style-type: none">• Compliment Australia South West and Tourism WA famils programs to the destination by providing in-destination hospitality, famils itinerary development support etc.
Communication
<ul style="list-style-type: none">• Provide a regular update to members including information on industry events, cooperative marketing opportunities, training and general industry news and information.• Distribute a regular email to members with details of markets, events, wildflowers etc. which can be promoted to visitors.
Advocacy
<ul style="list-style-type: none">• Advocate destination industry needs and participate in planning at the local, regional and state levels (with ASW, Tourism Council WA, South West Development Commission etc.).• Advise government on matters affecting tourism in the Southern Forests & Valleys region including infrastructure needs, land use, attractions, facilities etc.
Value of Tourism

- Investigate the development of a 'Value of Tourism' strategy (PR / media campaign, open days for locals etc.) to encourage local product / experience awareness and advocacy for tourism.

Research

- Undertake periodic surveying of in-destination visitors to obtain demographic information, spend patterns and feedback on the destination experience.
- Collect and distribute available industry data to members such as Tourism Research Australia and ASW data, in-destination visitor surveys, visitor trends, destination web site analytics etc.

Product Development

Develop and improve products and experiences to continually improve the visitor experience of the Southern Forests & Valleys region.

Packaging

- Develop itineraries and packages relevant to consumer markets.
- Develop itineraries and packages in consultation with members and stakeholders.
- Develop itineraries and packages in consultation with industry partners (Australia South West, Tourism WA, WA Indigenous Tourism Operators Council etc.)

Niche products and services

- Work cooperatively with other sectors including retail, agriculture and education to develop tourism products e.g. Southern Forests Food Group collaboration.

Event support

- Provide marketing advice and advertising packages to support strategic destination events.

The above recommendations from the LTO Steering Group were received by the WBAC.

Moved: Cr Tony Pratico

Seconded: Cr Bob Longmore

Carried 6/0

c. Messages to Stakeholders

The information detailed in item 6.b can be circulated by the WBAC LTO Steering Group to stakeholders as the draft name and model functions, with the final decision to be made following stakeholders consultation.

Moved: Cr John Nicholas

Seconded: Cr Paul Omodei

Carried 6/0

7. Regional Stock Route update

a. Minutes of Stakeholders meeting

The minutes of the WBAC Stock Route Shire Stakeholder meeting held on 04.09.17 were received by the WBAC.

Moved: Cr Paul Omodei

Seconded: Cr Tony Pratico

Carried 6/0

b. Project update (as agreed in WBAC Stock Route minutes):

c. Confirmed route with campsite locations.

d. Infrastructure requirements and budget for each campsite and stop over location.

e. Confirmation of DBCA standards.

f. Updated project management plan.

Recommendation were given on page 7 of the circulated report.

An additional handout from the Project Manager was given to each WBAC member at the meeting which stated:

List of documents required from Manjimup:

1. Copy of amendment to lease between WEC and SOM.
2. MOU (draft) between SOM and Quinninup Caravan Park.
3. SOM documented agreement to move Quinninup infrastructure at own cost and set up a like campsite if above MOU ceases.
4. Confirmation that Quinninup Caravan Park public liability covers Horses and riders.
5. Rationalization for size of Pick-up/drop off area (larger site may encourage campers).
6. How and when SOM will rectify inundation/water issues along WEC spur (needs to be sorted by the marking of the trail).
7. Documentation evidencing tenure of service road along rail corridor.
8. SOM agreement with WBAC to monitor the car park areas on DBCA land for campers and then determine a management strategy in consultation with DBCA if sites are being negatively impacted.
9. Determination of Broke Inlet site (this is not essential at this point but probably need a time frame).

Details that need to be decided/endorsed upon by Alliance so that we can send in grant variation documentation to SWDC and progress the project in early 2018.

Camping sites:

1. Agree to 60km between campsites is appropriate (instead of 40km).
2. If agreed, endorsement of the return of \$8,000 to SOM to invest in infrastructure at Quinninup Caravan Park (private land and business) remembering that the shire contributions are to the whole project not a portion of the project.
3. If agreed, endorse investing \$10,000 in Shannon Campgrounds equine area – already identified by DBCA as being funded by DBCA.
4. Subject to the decisions above, outline changes required to the Draft MOU (or alternative draft MOU) to reflect the ongoing status of WBAC infrastructure installed at Shannon (maintenance / insurance / ownership).

Drop off sites

5. WBAC agreement (minuted) to amend project budget to fund float and car park area instead of campsites (we don't have an issue with this).
6. SOM agreement with WBAC to monitor the car park areas on DBCA land for campers and then determine a management strategy in consultation with DBCA if sites are being negatively impacted (this is noted above at point 8 of SOM requirement list).

****Remembering we [project managers] have very little time to submit the variation request to both funding bodies and receive a response - until this happens we cannot begin with the project proper- if we submit variation request this week it will be at least December or January before we can go to tender and finalise the DBCA reports on each of the campsites and stop/over sites.**

Comments from WBAC board member discussions:

The Shire of Manjimup stated that at the Stock Route Shire Stakeholder meeting on 04.09.17 each local government was assigned actions, the Shire of Manjimup completed all their actions minuted and sent required information to the project manager by 12.09.17. The items detailed on the additional handout are new items or items that were discussed at the meeting, the Shire of Manjimup were not aware these items were due by the end of September, all items are very achievable and most are already in progress. The Shire of Manjimup has every intent to progress this project and believe this was the intent of the meeting on 04.09.17.

Representatives from the Shire of Nannup and Shire of Bridgetown-Greenbushes both indicated that they thought it was clear at the meeting held on 4.9.17 that the Shire of Manjimup would provide the relevant documentation by the end of September, but accepted that perhaps this could have been articulated more clearly and the Shire of Manjimup wasn't aware of this need.

The South West Development Commission (SWDC) noted that there are a few anomalies in the project manager's report regarding conversations with SWDC which are not factual. Specifically this is that the approval of the Minister isn't required, rather the Board would approve any variations and inform the Minister. As previously discussed with parties who have spoken to SWDC, as far as SWDC are concerned in regards to funding, where there is an option to peruse the project as a whole then there is an openness to look at how this can be achieved providing this is within the funding that has been granted. If there is an issue around how the milestones work or how it is staged within the funding, this is something that will be negotiated under the current grant agreement.

SWDC confirmed that as we are no longer able to use the original rail corridor route, any alignment is a new alignment, therefore the SWDC are not concerned about how many times we change the route internally, as long as there is only one variation to the grant agreement. However the WBAC were reminded that the grant was given on the proviso that the project was shovel ready.

Until WBAC goes to SDWC with an agreed proposal to vary, if this is what the WBAC choose to do, then SWDC will not be making any decisions. SWDC would like to see all three local governments of the WBAC progress with the project as much as possible within the original intent of the project. In terms to funding, timelines etc., this will require a formal variation, the degree of which that process becomes problematic will be determined on the degree of variation which is required. Any changes to the existing grant agreement will have to go through a formal SWDC board process then the minister will need to be advised. SWDC believe the project has great value from a regional perspective.

The Shire of Manjimup noted that within the original grant application, signed by Cr Tony Pratico in September 2016, included a draft MOU which put all responsibility for operations of the campsites onto DBCA, this was notified by the Project Manager to WBAC that this was a problem at the WBAC meeting on 08.12.16. Nothing more was heard until a minor update in February 2017 when the WBAC received a new MOU which changed the intent of campsite management and put onus onto local government, this is when the Shire of Manjimup raised concerns with project. The intent of the project was always for local government to have responsibility for their own campsites, however this is not what the original MOU submitted with the grant application detailed. The Shire of Bridgetown-Greenbushes representatives acknowledged this but stated that they believed it was clear from December 2016 onwards that the operational costs for campsites other than Shannon was to be met by the respective local governments and it is unclear why we are still debating this issue.

The Shire of Bridgetown-Greenbushes expressed that they need to determine their position in regards to continuing as the project managers of the Stock Route project, they believe this is a valued project and are happy to contribute funding but are unsure if their investment of staff time is warranted. If they withdraw the WBAC would need to investigate how the project could be managed and how this will be funded.

Route alignment

The route has changed from its original alignment as submitted in the grant agreement due to infrastructure restrictions on the rail corridor and the need to have DBCA approval of the route. A new DBCA conceptual route was given to the stakeholders at the Stock Route Stakeholder meeting on 04.09.17.

On the 02.10.17 the WBAC members received another new alignment from the project manager which saw the route alignment change considerably resulting in a 60km distance from Son Place to the Warren Equestrian Centre (WEC) campsite.

Clarity was given over the WEC campsite; it was originally planned for a campsite to be at Alco (3kms from WEC) but this was moved for a number of reasons. It was asked if there was an option to move the WEC campsite to a location nearer the new alignment, the Shire of Manjimup agreed that it could be moved if there was funding made available for the operation of the new site as WEC have a dedicated group that will run the site.

On receipt of the new route alignment on 02.10.17 the Shire of Manjimup investigated an alternative route (5.5km on DBCA land and the rest on Shire roads) from Donnelly Road onto Thornton Road, Tower Road, Gibellini Road, Palgarup Road and Kimber Road where WEC is situated. This proposed new alignment removes the 60km distance from Son Place to WEC and replaced it with an approximate distance from Son Place to WEC of 39km and a distance of 38km from WEC to Willow Springs. This route needs approval from DBCA which the Shire of Manjimup are happy to facilitate, they are also happy to put in staff resources to help the project manager finalise all details within their Shire however the proximity to Disease Risk Areas (DRA) need to be worked through.

From WEC the route would then go onto Barber Road (which the Shire of Manjimup have committed to clearing and arranging access to due to the neighbouring property fencing in a Shire thoroughfare) to Cosy Creek Road and re-joining the new alignment therefor taking out the spur to WEC.

The project managers were under the impression that DBCA would not consider west of the highway due to DRA however there are DRA areas along the route which had been approved by DBCA due to there being no alternative route. These were likely approved by DBCA as the route followed existing roads and the usage associated with the WBSR wouldn't greatly increase the risk to these areas. It was also reminded that the purpose of the route is not to find the shortest route but to find the best quality route for the users of the trail.

At Quinninup, as agreed at the Stock Route Shire Stakeholder meeting on 04.09.17:

- The Shire of Manjimup to have an agreement with the owners to include ownership of infrastructure and a notice period if they are to sell the park.
- If the owners sell the park, the Shire of Manjimup can relocate the infrastructure if new owners do not want to continue agreement. This clause is to be built into the above agreement.

Infrastructure and financial requirements for Shire of Manjimup campsites are:

- **Warren Equestrian Centre:** as budgeted, \$35,000 to build horse Yards, shelter and toilet.
- **Quinninup:** \$9,000 to Shire of Manjimup to build horse yards and water troughs on their land.
- **Shannon:** Provide \$10,000 to DBCA to provide horse yards and picnic table. If we do not provide this financial contribution then we are reliant on DBCA putting in infrastructure with future funding.

As there has been a reduction in the campsite numbers in the Shire Manjimup there is a surplus of funding which was budgeted for, this surplus will provide funding for the Shannon Campsite and Shire of Nannup campsites.

Shire of Manjimup stopover sites will be situated at Smeathers Road, Steve's Road and Broke Inlet. The size of the car parks at these stop overs has been based, by the Shire of Manjimup's engineers, on 5 cars with floats at any one time, however it was highlighted that not all potential trail users will have a car and float, some may have trucks which require a bigger turning circle. It was a concern of the WBAC that the larger these car parks are, it may attract people to camp there; DBCA have also expressed concerns about this. The Shire of Manjimup have discussed a partnership approach between the Shire and DBCA to monitor this, if it becomes problematic the Shire of Manjimup will send rangers to the stopover sites to monitor them as DBCA requests.

In regards to the site for Broke Inlet, DBCA identified the old refuse site as a potential area but the Shire of Manjimup does not feel this is appropriate as there is old metal and other objects in the ground and the potential of contamination, DBCA are now open to the option of using the corner of Chester Peak and Broke Inlet Road.

Once the route is finalised and DBCA requirements are confirmed for the campsites, we will need to revisit the costings for each campsite and drop off sites. If the route proposed by the Shire of

Manjimup is not viable then the new alignment from the project manager will be pursued as it has already been approved by DBCA excepting that the future of the campsite at WEC may have to be reviewed.

- 1. The Warren Blackwood Alliance of Councils agree to continue with the Warren Blackwood Stock Route project generally in accordance with the original project intent;**
- 2. The Project Manager, with the assistance of all Local Government project partners, finalise all Warren Blackwood Stock Route Project planning including route alignments, campsite infrastructure, MOU and any associated matters;**
- 3. The Shire of Manjimup will attempt to identify and obtain the necessary approvals from DBCA for an alternate route alignment west of South Western Highway to reduce the distance of the trail leg between Son Place and the Warren Equestrian Centre;**
- 4. The Warren Blackwood Alliance of Councils convene a special meeting to endorse the finalised planning documentation once it is completed; and**
- 5. The Project Manager seeks financial and other minor project amendments to the Financial Assistance Agreement from the South West Development Commission after the Warren Blackwood Alliance of Council's have considered the finalised planning documentation.**

Moved: Cr John Nicholas
Seconded: Cr Bob Longmore

Carried 6/0

Note: the Shire of Bridgetown-Greenbushes will consider whether to continue in the role of project manager once the above has been completed.

g. MOU for reconsideration.

The Shire of Manjimup recommended changes to the MOU which was previously adopted by the WBAC, these changes have now been endorsed by the Shire of Bridgetown – Greenbushes and the Shire of Nannup.

The WBAC adopt the amended MOU for the Warren Blackwood Stock Route Project.

Moved: Cr John Nicholas
Seconded: Cr Tony Pratico

Carried 6/0

The chair of the WBAC and the CEO's of each local government signed the MOU on behalf of their organisations and the MOU was returned to the project managers to be signed by DBCA.

8. General Business

NIL

9. Next meetings

- WBAC Special meeting to endorse the final planning documents for the Stock Route Project. Date and venue TBC.
- Tuesday 5 December, Shire of Nannup

Meeting ~~opened~~closed: 6.53pm



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 September 2017

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	2 - 3
Statement of Financial Activity by Program	4
Statement of Financial Activity By Nature or Type	5
Statement of Capital Acquisitions and Capital Funding	6
Note 1 Significant Accounting Policies	7 - 9
Note 2 Explanation of Material Variances	10 - 16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27

SHIRE OF NANNUP
Information Summary
For the Period Ended 30 September 2017

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 30 September 2017 of \$2,765,308.

Items of Significance

The material variance adopted by the Shire of Nannup for the 2017/18 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	17% -	\$ 921,296	-\$ 921,296	-\$ 154,330
Non-operating Grants, Subsidies and Contributions	44% -	\$ 844,950	-\$ 844,950	-\$ 368,291
	30% -	\$ 1,766,246	-\$ 1,766,246	-\$ 522,621
Rates Levied	101%	\$ 1,581,907	\$ 1,581,907	\$ 1,593,159

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 30 June 2017	Current Year 30 June 2018	Note
Adjusted Net Current Assets	163%	\$ 1,748,013	\$ 2,842,269	3
Cash and Equivalent - Unrestricted	0%	\$ -	\$ -	3 & 4
Receivables - Rates	96%	\$ 690,579	\$ 663,524	3 & 6
Receivables - Other	23%	\$ 87,548	\$ 20,490	3 & 6
Payables	87%	\$ 41,750	\$ 36,330	3

% Compares current ytd actuals to prior year actuals at the same time

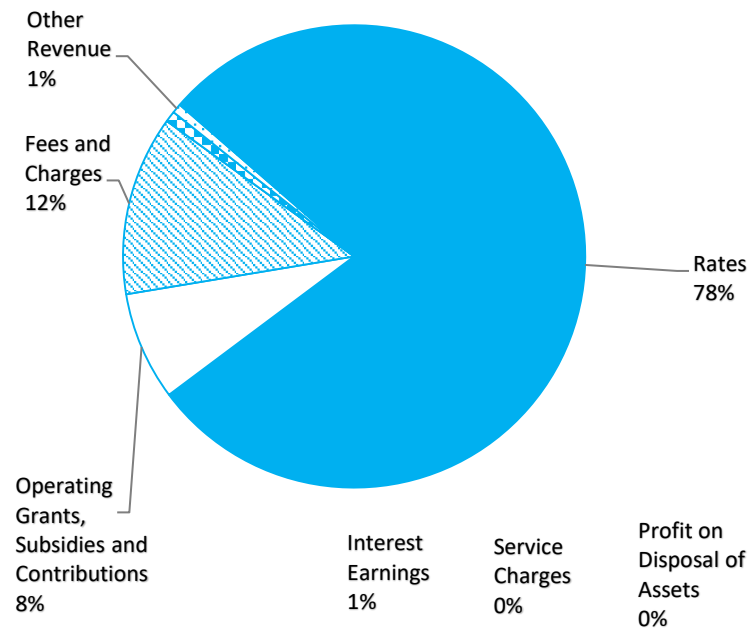
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

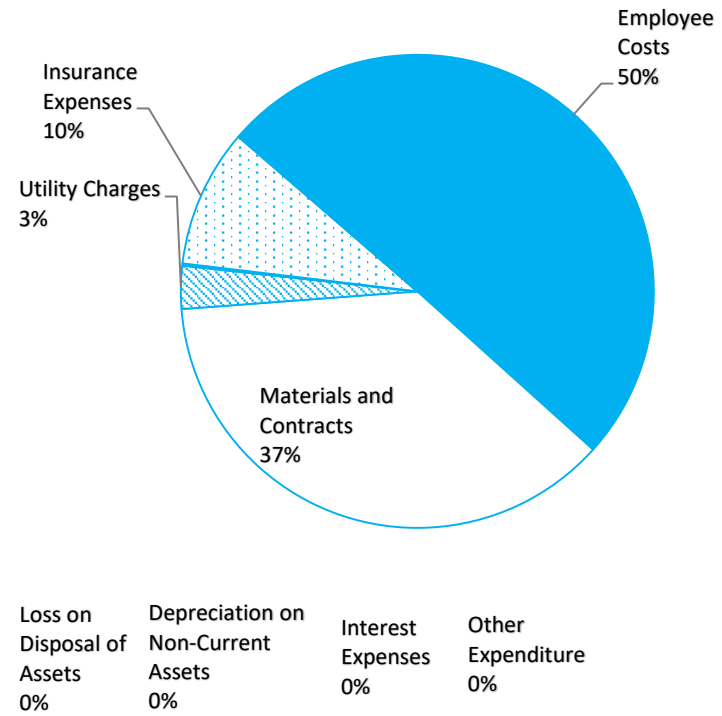
Prepared by: Robin Prime
Reviewed by: Tracie Bishop
Date prepared: 17/10/2017

SHIRE OF NANNUP
Information Summary
For the Period Ended 30 September 2017

Operating Revenue



Operating Expenditure



SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2017

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	1,480,612	1,480,612	1,480,612	0	0%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	1,581,907	1,581,907	1,593,159	7,217	4%	
General Purpose Funding - Other		722,922	180,730	187,947	(49,151)	(99%)	
Law, Order and Public Safety		199,226	49,806	655	(49,151)	(99%)	
Health		8,750	2,188	8,436	6,249	286%	
Education and Welfare		29,775	7,444	13,518	6,074	82%	
Housing		21,320	5,330	4,340	(990)	(19%)	
Community Amenities		214,467	53,617	206,439	152,822	285%	
Recreation and Culture		25,082	6,271	8,994	2,724	43%	
Transport		111,784	27,946	(1)	(27,947)	(100%)	
Economic Services		24,328	6,082	5,664	(418)	(7%)	
Other Property and Services		35,000	8,750	3,029	(5,721)	(65%)	
Profit on Disposal of Assets	8	0	0	0	0		
		2,974,560	1,930,070	2,032,180			
Expenditure from operating activities							
Governance		(351,923)	(87,981)	(134,450)	(46,469)	(53%)	
General Purpose Funding		(177,152)	(44,288)	(36,813)	7,475	17%	
Law, Order and Public Safety		(458,631)	(114,658)	(122,255)	(7,597)	(7%)	
Health		(73,538)	(18,385)	(17,651)	734	4%	
Education and Welfare		(139,524)	(34,881)	(40,651)	(5,770)	(17%)	
Housing		(17,753)	(4,438)	(2,346)	2,092	47%	
Community Amenities		(498,590)	(124,648)	(96,372)	28,276	23%	
Recreation and Culture		(510,900)	(127,725)	(102,461)	25,264	20%	
Transport		(2,564,180)	(641,045)	(327,058)	313,987	49%	
Economic Services		(192,792)	(48,198)	(23,554)	24,644	51%	
Other Property and Services		(123,912)	(30,978)	31,006	61,984	200%	
		(5,108,894)	(1,277,224)	(872,605)			
Financing Costs							
Community Amenities		(3,661)	(915)	(1,495)	(580)	63%	
Transport		0	0	0	0		
		(3,661)	(915)	(1,495)			
Operating activities excluded from budget							
Add back Depreciation		1,535,198	383,800	0	(383,800)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		(602,797)	1,035,731	1,158,080			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,392,850	348,213	368,291	20,079	6%	
Proceeds from Disposal of Assets	8	0	0	0	0		
Land Held for Resale		0	0	0	0		
Land and Buildings	13	0	0	(270)	(270)		
Infrastructure Assets - Roads	13	(1,309,432)	(327,358)	(91,610)	235,748	72%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(395,300)	(98,825)	(134,949)	(36,124)	(37%)	▼
Furniture and Equipment	13	0	0	2,228	2,228		
Amount attributable to investing activities		(311,882)	(77,971)	143,690			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	371,940	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(15,460)	(3,865)	(15,460)	(11,595)	(300%)	
Transfer to Reserves	7	(369,000)	(92,250)	(1,614)	90,636	98%	▲
Amount attributable to financing activities		(12,520)	(96,115)	(17,074)			
Closing Funding Surplus(Deficit)	3	553,413	2,342,257	2,765,308			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2017

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,480,612	1,480,612	1,480,612	0	0%	
Revenue from operating activities							
Rates	9	1,581,907	1,581,907	1,593,159	11,252	1%	
Operating Grants, Subsidies and Contributions	11	924,296	231,074	154,330	(76,744)	(33%)	▼
Fees and Charges		383,174	95,794	255,635	159,841	167%	▲
Service Charges		0	0	0	0		
Interest Earnings		45,761	11,440	15,599	4,159	36%	
Other Revenue		39,422	9,856	13,458	3,602	37%	
Profit on Disposal of Assets	8	0	0	0	0		
		2,974,560	1,930,070	2,032,180			
Expenditure from operating activities							
Employee Costs		(1,897,110)	(474,278)	(439,470)	34,807	7%	
Materials and Contracts		(1,401,377)	(350,344)	(324,630)	25,715	7%	
Utility Charges		(95,550)	(23,887)	(25,693)	(1,806)	(8%)	
Depreciation on Non-Current Assets		(1,535,198)	(383,800)	0	383,800	100%	▲
Interest Expenses		(3,661)	(915)	(1,255)	(339)	(37%)	
Insurance Expenses		(168,460)	(42,115)	(82,604)	(40,489)	(96%)	▼
Other Expenditure		(11,200)	(2,800)	(448)	2,352	84%	▲
Loss on Disposal of Assets	8	0	0	0	0		
		(5,112,555)	(1,278,139)	(874,100)			
Operating activities excluded from budget							
Add back Depreciation		1,535,198	383,800	0	(383,800)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		(602,797)	1,035,731	1,158,080			
Investing activities							
Grants, Subsidies and Contributions	11	1,392,850	348,213	368,291	20,079	6%	
Proceeds from Disposal of Assets	8	0	0	0	0		
Land Held for Resale		0	0	0	0		
Land and Buildings	13	0	0	(270)	(270)		
Infrastructure Assets - Roads	13	(1,309,432)	(327,358)	(91,610)	235,748	72%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(395,300)	(98,825)	(134,949)	(36,124)	(37%)	▼
Furniture and Equipment	13	0	0	2,228	2,228		
Amount attributable to investing activities		(311,882)	(77,971)	143,690			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	371,940	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(15,460)	(3,865)	(15,460)	(11,595)	(300%)	
Transfer to Reserves	7	(369,000)	(92,250)	(1,614)	90,636	98%	▲
Amount attributable to financing activities		(12,520)	(96,115)	(17,074)			
Closing Funding Surplus (Deficit)	3	553,413	2,342,257	2,765,308	423,051	18%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

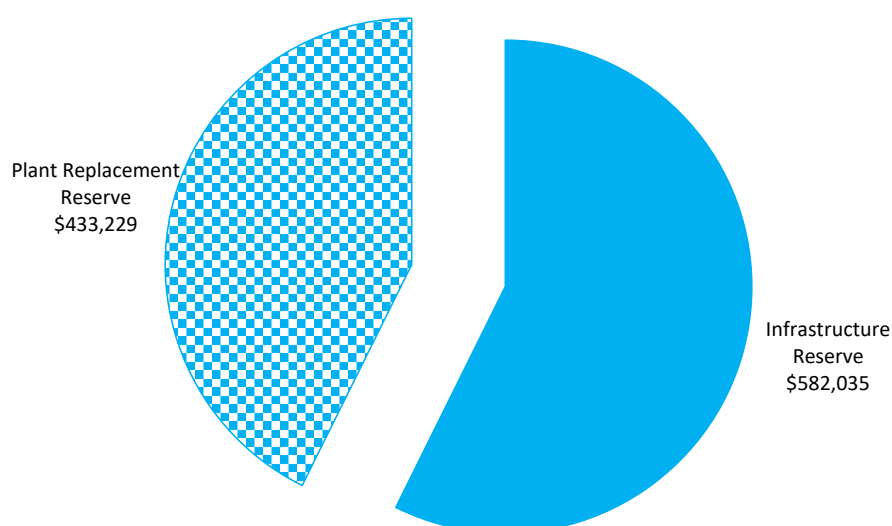
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2017

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(270)	0	0	0	(270)	(270)
Infrastructure Assets - Roads	13	(91,610)	0	(1,309,432)	(1,309,432)	(91,610)	1,217,822
Infrastructure Assets - Public Facilities	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Heritage Assets	13	0	0	0	0	0	0
Plant and Equipment	13	(134,949)	0	(395,300)	(395,300)	(134,949)	260,351
Furniture and Equipment	13	(2,228)	0	0	0	(2,228)	(2,228)
Capital Expenditure Totals		(229,057)	0	(1,704,732)	(1,704,732)	(229,057)	1,475,675
Capital acquisitions funded by:							
Capital Grants and Contributions				0	0	0	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				0	0	0	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve		0	0	\$582,035	19,500	0	(582,035)
Plant Replacement Reserve		0	0	\$433,229	(130,000)	0	(433,229)
Council contribution - operations				(2,719,996)	(1,594,232)	(229,057)	
Capital Funding Total				(1,704,732)	(1,704,732)	(229,057)	

Capital



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	30 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Water Supply Piping and Draing Systems	75 years	Straight Line

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges,

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses,

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

GENERAL PURPOSE FUNDING**Objective:**

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY**Objective:**

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH**Objective:**

To provide an operational framework for good community health.

Activities:

Food quality, building sanitation and sewage.

EDUCATION AND WELFARE**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Operation of pre-school, provision of youth support.

HOUSING**Objective:**

Help ensure adequate housing.

Activities:

Maintenance of staff and rental housing.

COMMUNITY AMENITIES**Objective:**

To provide services required by the community.

Activities:

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of

RECREATION AND CULTURE**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of halls, recreation centre and various reserves; operation of library.

TRANSPORT**Objective:**

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

ECONOMIC SERVICES**Objective:**

To help promote the shire and its economic wellbeing.

Activities:

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

OTHER PROPERTY AND SERVICES**Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

Activities:

Private works operations, plant repairs and operations costs.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$		
MRD DIRECT GRANTS	\$47,000		
	<u>\$47,000</u>		
Operating Expense			
LICENSES	-\$30,000		
	<u>-\$30,000.00</u>		
Capital Expenses			
	<u>\$0.00</u>		

Gross Deficit / (Surplus) Expected		2017/18
Revenue	\$	47,000.00
Expenditure	-\$	30,000.00
Capital	\$	-
Projected Deficit / (Surplus)	\$	17,000.00

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
03	General Purpose Funding	0011	RATES LEVIED ALL AREAS	-\$1,581,907.00	-\$1,593,158.94	-1%	-\$11,251.94	Full year Rates Raised in July 2017.
03	General Purpose Funding	0041	LEGAL FEES	\$5,000.00	\$0.00	100%	-\$5,000.00	Legal Fees expenditure matched by Legal Fees Charged.
03	General Purpose Funding	0060	LEGAL FEES CHARGED	-\$5,000.00	\$0.00	100%	\$5,000.00	Legal Fees Charged matched by Legal Fees Expenditure.
03	General Purpose Funding	0061	NON-PAYMENT PENALTY	-\$10,500.00	-\$5,066.35	52%	\$5,433.65	No year end variance anticipated.
03	General Purpose Funding	0080	RATES WRITTEN OFF	\$1,000.00	-\$240.11	124%	-\$1,240.11	No year end variance anticipated.
03	General Purpose Funding	0091	EQUALISATION GRANT	-\$401,964.00	-\$97,622.75	76%	\$304,341.25	No year end variance anticipated.
03	General Purpose Funding	0261	INSTALMENT INTEREST	-\$5,000.00	-\$4,737.48	5%	\$262.52	No year end variance anticipated.
03	General Purpose Funding	0271	INTEREST ON DEFERRED RATES	-\$1,600.00	\$0.00	100%	\$1,600.00	No year end variance anticipated.
03	General Purpose Funding	0291	LOCAL ROAD GRANT	-\$204,122.00	-\$53,706.75	74%	\$150,415.25	No year end variance anticipated.
03	General Purpose Funding	0361	INSTALMENT ADMINISTRATION	-\$3,900.00	-\$3,510.00	10%	\$390.00	No year end variance anticipated.
03	General Purpose Funding	0366	GENERAL PURPOSE INCOME- ADMIN REALLOCATION	\$102,711.00	\$25,570.86	75%	-\$77,140.14	No year end variance anticipated.
03	General Purpose Funding	0422	RECOVERABLE EXPENSES	\$24,500.00	\$6,169.30	75%	-\$18,330.70	No year end variance anticipated.
03	General Purpose Funding	0472	RATING VALUATIONS	\$10,050.00	\$2,283.48	77%	-\$7,766.52	No year end variance anticipated.
03	General Purpose Funding	0523	DEPT OF TRAN. COMMISSION	-\$15,000.00	-\$5,885.55	61%	\$9,114.45	No year end variance anticipated.
03	General Purpose Funding	0533	SUNDRY INCOME	-\$11,968.28	-\$6,200.42	48%	\$5,767.86	No year end variance anticipated.
03	General Purpose Funding	0535	INSURANCE DIVIDEND	-\$14,000.00	\$0.00	100%	\$14,000.00	No year end variance anticipated.
03	General Purpose Funding	0573	EXPENSES RECOVERED (I)	-\$24,867.50	-\$6,107.38	75%	\$18,760.12	No year end variance anticipated.
03	General Purpose Funding	0594	ST JOHN'S. CONTRIBUTIONS	\$0.00	-\$322.18	NA	-\$322.18	No year end variance anticipated.
03	General Purpose Funding	4872	D.O.T. LICENSING EXPENSES	\$33,890.60	\$3,029.43	91%	-\$30,861.17	No year end variance anticipated.
03	General Purpose Funding	4873	INTEREST ON INVESTMENTS - GENERAL	-\$2,500.00	-\$1,309.65	48%	\$1,190.35	No year end variance anticipated.
03	General Purpose Funding	4883	INTEREST ON INVESTMENTS - RTR	-\$2,500.00	-\$1,864.64	25%	\$635.36	No year end variance anticipated.
	General Purpose Funding Total							
04	Governance	0112	ELECTION & POLL EXPENSES	\$4,000.00	\$0.00	100%	-\$4,000.00	No year end variance anticipated.
04	Governance	0122	STRATEGIC/COMMUNITY PLANNING	\$12,000.00	\$3,172.59	74%	-\$8,827.41	No year end variance anticipated.
04	Governance	0142	REFRESHMENTS & FUNCTIONS -COUNCIL	\$15,500.00	\$1,354.37	91%	-\$14,145.63	No year end variance anticipated.
04	Governance	0162	GRANTS	\$39,200.00	\$37,900.00	3%	-\$1,300.00	No year end variance anticipated.
04	Governance	0172	COUNCILLOR ALLOWANCES	\$56,600.00	\$12,509.88	78%	-\$44,090.12	No year end variance anticipated.
04	Governance	0182	SUBSCRIPTIONS	\$37,701.81	\$20,399.44	46%	-\$17,302.37	No year end variance anticipated.
04	Governance	0192	CONFERENCE EXPENSES	\$4,100.00	\$0.00	100%	-\$4,100.00	No year end variance anticipated.
04	Governance	0202	INSURANCE	\$13,623.25	\$3,838.63	72%	-\$9,784.62	No year end variance anticipated.
04	Governance	0242	A/LEAVE EXP ADMIN	\$33,457.00	\$0.00	100%	-\$33,457.00	No year end variance anticipated.
04	Governance	0272	SALARIES (ADM)	\$382,057.00	\$102,388.85	73%	-\$279,668.15	No year end variance anticipated.
04	Governance	0273	ACCURED SALARIES & WAGES	\$1,630.00	\$0.00	100%	-\$1,630.00	No year end variance anticipated.
04	Governance	0282	SUPERANNUATION	\$40,830.00	\$14,292.76	65%	-\$26,537.24	No year end variance anticipated.
04	Governance	0292	INSURANCE	\$17,000.00	\$4,462.62	74%	-\$12,537.38	No year end variance anticipated.
04	Governance	0312	FURN & EQUIP MINOR	\$2,030.00	\$0.00	100%	-\$2,030.00	No year end variance anticipated.
04	Governance	0352	TRANSFER TO LSL RESERVE	\$25,000.00	\$0.00	100%	-\$25,000.00	No year end variance anticipated.
04	Governance	0353	CONTRIBUTION TO ASSET MANAGEMENT RESERVE	\$89,000.00	\$0.00	100%	-\$89,000.00	No year end variance anticipated.
04	Governance	0354	TRANSFER TO EQUIPMENT RESERVE	\$15,000.00	\$0.00	100%	-\$15,000.00	No year end variance anticipated.
04	Governance	0362	BUILDING &GDN'S OPER&MTCE	\$74,053.12	\$7,282.67	90%	-\$66,770.45	No year end variance anticipated.
04	Governance	0372	COMPUTER MAINTENANCE	\$59,966.70	\$48,516.18	19%	-\$11,450.52	No year end variance anticipated.

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
04	Governance	0382	PRINTING & STATIONERY	\$19,277.50	\$4,286.80	78%	-\$14,990.70	No year end variance anticipated.
04	Governance	0392	TELEPHONE	\$13,650.00	\$2,564.75	81%	-\$11,085.25	No year end variance anticipated.
04	Governance	0402	EQUIPMENT REPAIR & MTCE	\$10,000.00	\$400.00	96%	-\$9,600.00	No year end variance anticipated.
04	Governance	0412	POSTAGE	\$5,000.00	\$2,157.95	57%	-\$2,842.05	No year end variance anticipated.
04	Governance	0432	ACCOMMODATION AND TRAVEL	\$9,500.00	\$1,583.86	83%	-\$7,916.14	No year end variance anticipated.
04	Governance	0433	VEHICLE EXPENSES - ADMINISTRATION	\$4,000.00	\$1,461.45	63%	-\$2,538.55	No year end variance anticipated.
04	Governance	0442	BANK CHARGES	\$6,450.00	\$3,353.79	48%	-\$3,096.21	No year end variance anticipated.
04	Governance	0452	ADVERTISING	\$5,000.00	\$1,647.49	67%	-\$3,352.51	No year end variance anticipated.
04	Governance	0462	AUDIT FEES	\$14,230.00	\$0.00	100%	-\$14,230.00	No year end variance anticipated.
04	Governance	0466	GOVERNANCE - ADMIN REALLOCATION	\$177,591.00	\$44,213.11	75%	-\$133,377.89	No year end variance anticipated.
04	Governance	0482	LEGAL EXPENSES	\$10,000.00	\$7,688.00	23%	-\$2,312.00	No year end variance anticipated.
04	Governance	0492	STAFF TRAINING EXPENSES	\$10,000.00	\$103.36	99%	-\$9,896.64	No year end variance anticipated.
04	Governance	0502	SUNDRY EXPENSES	\$1,000.00	\$249.91	75%	-\$750.09	No year end variance anticipated.
04	Governance	0515	TRANSFER FROM ASSET MANAGEMENT RESERVE	-\$138,000.00	\$0.00	100%	\$138,000.00	No year end variance anticipated.
04	Governance	0532	DONATIONS	\$4,000.00	\$20.00	100%	-\$3,980.00	No year end variance anticipated.
04	Governance	0542	TRANSFER FROM LSL EXPENSE ADMIN	\$9,270.34	\$0.00	100%	-\$9,270.34	No year end variance anticipated.
04	Governance	0544	VEHICLES & PLANT GENERAL ADMIN	\$74,000.00	\$0.00	100%	-\$74,000.00	No year end variance anticipated.
04	Governance	0552	FRINGE BENEFIT TAX	\$6,500.00	\$0.00	100%	-\$6,500.00	No year end variance anticipated.
04	Governance	0577	ADMIN COSTS REALLOCATED TO SERVICES	-\$768,794.00	-\$191,398.65	75%	\$577,395.35	No year end variance anticipated.
04	Governance	0812	RECRUITMENT EXPENSES	\$3,000.00	\$0.00	100%	-\$3,000.00	No year end variance anticipated.
04	Governance	5430	LSL T/F FROM RESERVE	-\$19,500.00	\$0.00	100%	\$19,500.00	No year end variance anticipated.
04	Governance	8052	PROF/LOSS SALE OF ASSETS	-\$42,000.00	\$0.00	100%	\$42,000.00	No year end variance anticipated.
04	Governance	9052	DEPRECIATION ADMIN BUILDINGS	\$18,500.00	\$0.00	100%	-\$18,500.00	No year end variance anticipated.
	Governance Total							
05	Law, Order, Public Safety	0566	LAW & ORDER- ADMIN REALLOCATION	\$58,198.00	\$14,488.87	75%	-\$43,709.13	No year end variance anticipated.
05	Law, Order, Public Safety	0602	ASSISTANCE TO BFB'S	\$42,638.00	\$9,340.91	78%	-\$33,297.09	No year end variance anticipated.
05	Law, Order, Public Safety	0622	FIREBREAK INSPECTIONS	\$12,000.00	\$0.00	100%	-\$12,000.00	No year end variance anticipated.
05	Law, Order, Public Safety	0632	CESO MOTOR VEHICLE RUNNING EXPENSES	\$14,000.00	\$4,360.01	69%	-\$9,639.99	No year end variance anticipated.
05	Law, Order, Public Safety	0642	INSURANCE - BUILDINGS & VEHICLES	\$31,000.00	\$23,151.58	25%	-\$7,848.42	No year end variance anticipated.
05	Law, Order, Public Safety	0652	MAINTENANCE OF FIRE BREAKS	\$15,598.00	\$1,549.71	90%	-\$14,048.29	No year end variance anticipated.
05	Law, Order, Public Safety	0653	STRATEGIC FIREBREAK - COCKATOO VALLEY (INCOME)	-\$1,400.00	\$0.00	100%	\$1,400.00	No year end variance anticipated.
05	Law, Order, Public Safety	0662	MINOR PLANT & EQUIPMENT < \$1200	\$500.00	\$850.00	-70%	\$350.00	No year end variance anticipated.
05	Law, Order, Public Safety	0703	FESA LEVY DFES	-\$87,000.00	\$0.00	100%	\$87,000.00	No year end variance anticipated.
05	Law, Order, Public Safety	0704	DFES GRANT FOR CESM	-\$83,125.82	\$0.00	100%	\$83,125.82	No year end variance anticipated.
05	Law, Order, Public Safety	0712	MANAGEMENT SALARIES - FIRE BREAK INSPECTIONS	\$31,340.00	\$7,395.46	76%	-\$23,944.54	No year end variance anticipated.
05	Law, Order, Public Safety	0714	FIREBREAKS SUPERANNUATION	\$3,343.00	\$1,038.60	69%	-\$2,304.40	No year end variance anticipated.
05	Law, Order, Public Safety	0715	FIREBREAKS ANNUAL LEAVE EXPENSE	\$2,739.00	\$0.00	100%	-\$2,739.00	No year end variance anticipated.

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
05	Law, Order, Public Safety	0716	FIREBREAKS LSL EXPENSE	\$759.04	\$0.00	100%	-\$759.04	No year end variance anticipated.
05	Law, Order, Public Safety	0722	COMMUNITY EMERGENCY SERVICES OFFICER	\$79,812.00	\$25,922.61	68%	-\$53,889.39	No year end variance anticipated.
05	Law, Order, Public Safety	0731	CESO SUPERANNUATION	\$7,993.00	\$2,357.98	70%	-\$5,635.02	No year end variance anticipated.
05	Law, Order, Public Safety	0732	FMO ANNUAL LEAVE	\$6,550.00	\$0.00	100%	-\$6,550.00	No year end variance anticipated.
05	Law, Order, Public Safety	0734	LONG SERVICE LEAVE - CESO	\$1,814.80	\$0.00	100%	-\$1,814.80	No year end variance anticipated.
05	Law, Order, Public Safety	0755	CESM TRAINING	\$1,530.00	\$520.00	66%	-\$1,010.00	No year end variance anticipated.
05	Law, Order, Public Safety	0762	MTCE PLANT & EQUIPMENT	\$1,500.00	\$3,794.52	-153%	\$2,294.52	No year end variance anticipated.
05	Law, Order, Public Safety	0783	FIRE BREAK MAINTENANCE INCOME	-\$500.00	\$0.00	100%	\$500.00	No year end variance anticipated.
05	Law, Order, Public Safety	0801	ANIMAL CONTROL SALARIES	\$29,961.00	\$3,086.41	90%	-\$26,874.59	No year end variance anticipated.
05	Law, Order, Public Safety	0802	RANGERS EXPENSES	\$29,324.00	\$4,485.32	85%	-\$24,838.68	No year end variance anticipated.
05	Law, Order, Public Safety	0803	ANIMAL CONTROL SUPERANNUATION	\$1,444.00	\$443.14	69%	-\$1,000.86	No year end variance anticipated.
05	Law, Order, Public Safety	0804	ANIMAL CONTROL ANNUAL LEAVE EXPENSE	\$1,184.00	\$0.00	100%	-\$1,184.00	No year end variance anticipated.
05	Law, Order, Public Safety	0805	ANIMAL CONTROL LSL EXPENSE	\$327.93	\$0.00	100%	-\$327.93	No year end variance anticipated.
05	Law, Order, Public Safety	0832	MAINTENANCE OF BRIGADE VEHICLES	\$14,918.00	\$2,013.76	87%	-\$12,904.24	No year end variance anticipated.
05	Law, Order, Public Safety	0833	DOG REGISTRATION FEES	-\$4,500.00	-\$256.25	94%	\$4,243.75	No year end variance anticipated.
05	Law, Order, Public Safety	0834	CAT REGISTRATION FEES	-\$500.00	-\$38.64	92%	\$461.36	No year end variance anticipated.
05	Law, Order, Public Safety	0842	MTCE LAND & BUILDINGS	\$1,500.00	\$0.00	100%	-\$1,500.00	No year end variance anticipated.
05	Law, Order, Public Safety	0843	FINES AND PENALTIES	-\$1,500.00	-\$360.00	76%	\$1,140.00	No year end variance anticipated.
05	Law, Order, Public Safety	0852	CLOTHING & ACCESSORIES	\$500.00	\$3,441.21	-588%	\$2,941.21	No year end variance anticipated.
05	Law, Order, Public Safety	0862	UTILITIES RATES & TAXES	\$2,154.00	\$1,505.45	30%	-\$648.55	No year end variance anticipated.
05	Law, Order, Public Safety	0872	OTHER GOODS & SERVICES	\$5,000.00	\$1,880.51	62%	-\$3,119.49	No year end variance anticipated.
05	Law, Order, Public Safety	0905	SES UTILITIES RATES & TAXES	\$2,800.00	\$750.18	73%	-\$2,049.82	No year end variance anticipated.
05	Law, Order, Public Safety	0922	SES INSURANCE	\$1,117.00	\$894.15	20%	-\$222.85	No year end variance anticipated.
05	Law, Order, Public Safety	0925	SES MINOR PLANT & EQUIPMENT <\$1200	\$0.00	\$12.94	NA	\$12.94	No year end variance anticipated.
05	Law, Order, Public Safety	0942	EMERGENCY RESPONSE	\$11,000.00	\$6,353.00	42%	-\$4,647.00	No year end variance anticipated.
05	Law, Order, Public Safety	0963	FESA LEVY SES	-\$20,700.00	\$0.00	100%	\$20,700.00	No year end variance anticipated.
05	Law, Order, Public Safety	0975	SES OTHER GOODS & SERVICES	\$7,481.00	\$67.52	99%	-\$7,413.48	No year end variance anticipated.
05	Law, Order, Public Safety	0995	SES PLANT PURCHASES \$1200 - \$5000	\$9,300.00	\$1,839.04	80%	-\$7,460.96	No year end variance anticipated.
05	Law, Order, Public Safety	9062	DEPRECIATION FIRE PREVENTION	\$29,305.00	\$0.00	100%	-\$29,305.00	No year end variance anticipated.
	Law, Order, Public Safety Total							
07	Health	0766	HEALTH- ADMIN REALLOCATION	\$12,963.00	\$3,234.64	75%	-\$9,728.36	No year end variance anticipated.
07	Health	1242	INSURANCE	\$110.25	\$86.36	22%	-\$23.89	No year end variance anticipated.
07	Health	1252	A/LEAVE EXP HEALTH	\$1,231.00	\$0.00	100%	-\$1,231.00	No year end variance anticipated.
07	Health	1262	HEALTH INSPECTION	\$51,390.00	\$13,520.13	74%	-\$37,869.87	No year end variance anticipated.
07	Health	1272	LSL EXPENSE HEALTH	\$341.20	\$0.00	100%	-\$341.20	No year end variance anticipated.
07	Health	1282	SUPERANNUATION	\$1,503.00	\$354.37	76%	-\$1,148.63	No year end variance anticipated.
07	Health	1322	HEALTH ADMIN EXPENSES	\$6,000.00	\$455.00	92%	-\$5,545.00	No year end variance anticipated.
07	Health	1353	SEPTIC TANK APPLICATION FEE	-\$1,500.00	-\$643.62	57%	\$856.38	No year end variance anticipated.
07	Health	1383	GENERAL LICENSE FEES	-\$7,000.00	-\$7,848.96	-12%	-\$848.96	No year end variance anticipated.
07	Health	1393	WATER TESTING FEES	-\$250.00	\$56.61	123%	\$306.61	No year end variance anticipated.
	Health Total							
08	Education & Welfare	0866	EDUCATION & WELFARE - ADMIN REALLOCATION	\$23,756.00	\$5,914.23	75%	-\$17,841.77	No year end variance anticipated.
08	Education & Welfare	0992	PRE-SCHOOLS MTCE	\$6,549.00	\$1,914.62	71%	-\$4,634.38	No year end variance anticipated.
08	Education & Welfare	0993	RENTAL INCOME - FROGS	-\$7,175.04	-\$3,491.54	51%	\$3,683.50	No year end variance anticipated.
08	Education & Welfare	1022	FAMILY FUN DAY EXPENSES	\$1,100.00	\$0.00	100%	-\$1,100.00	No year end variance anticipated.
08	Education & Welfare	1024	COMMUNITY EVENTS SUPPORT	\$5,084.00	\$0.00	100%	-\$5,084.00	No year end variance anticipated.

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
08	Education & Welfare	1063	KIDS SPORT - EXPENDITURE	\$10,000.00	\$555.00	94%	-\$9,445.00	No year end variance anticipated.
08	Education & Welfare	1122	LDAG EXPENSES	\$0.00	\$1,262.54	NA	\$1,262.54	No year end variance anticipated.
08	Education & Welfare	1123	COMMUNITY DEVELOPMENT GRANTS	\$2,000.00	-\$4,300.00	315%	-\$6,300.00	No year end variance anticipated.
08	Education & Welfare	1124	KIDS SPORT - INCOME	-\$10,000.00	\$0.00	100%	\$10,000.00	No year end variance anticipated.
08	Education & Welfare	1132	YOUTH PROGRAMS AND PLANNING	\$5,000.00	\$2,042.47	59%	-\$2,957.53	No year end variance anticipated.
08	Education & Welfare	1143	YOUTH ADVISORY COUNCIL INCOME	\$0.00	-\$152.73	NA	-\$152.73	No year end variance anticipated.
08	Education & Welfare	1153	SCHOOL HOLIDAY PROGRAMS CONTRIBUTIONS	-\$2,500.00	-\$1,064.55	57%	\$1,435.45	No year end variance anticipated.
08	Education & Welfare	1162	YOUTH ADVISORY COUNCIL EXPENDITURE	\$0.00	\$55.00	NA	\$55.00	No year end variance anticipated.
08	Education & Welfare	1173	CONTRIBUTIONS - COMMUNITY BUS	-\$5,000.00	-\$4,509.07	10%	\$490.93	No year end variance anticipated.
08	Education & Welfare	1612	SENIORS ACTIVITIES	\$2,100.00	\$0.00	100%	-\$2,100.00	No year end variance anticipated.
08	Education & Welfare	1613	COMMUNITY BUS PROJECT	\$5,000.00	\$838.06	83%	-\$4,161.94	No year end variance anticipated.
08	Education & Welfare	1616	CULTURAL PLAN	\$2,000.00	\$0.00	100%	-\$2,000.00	No year end variance anticipated.
08	Education & Welfare	1642	COMMUNITY DEV. OFFICER	\$64,240.00	\$21,042.96	67%	-\$43,197.04	No year end variance anticipated.
08	Education & Welfare	1643	CDO SUPERANNUATION	\$4,362.00	\$2,180.34	50%	-\$2,181.66	No year end variance anticipated.
08	Education & Welfare	1645	CDO ADVERTISING & PROMOTION	\$1,208.60	\$128.00	89%	-\$1,080.60	No year end variance anticipated.
08	Education & Welfare	1647	CDO TRAINING	\$7,750.00	\$4,718.18	39%	-\$3,031.82	No year end variance anticipated.
08	Education & Welfare	3664	COMMUNITY BUS GRANT	-\$2,100.00	\$0.00	100%	\$2,100.00	No year end variance anticipated.
08	Education & Welfare	9092	DEPRECIATION EDUCATION	\$1,374.00	\$0.00	100%	-\$1,374.00	No year end variance anticipated.
	Education & Welfare Total							
09	Housing	1712	STAFF HOUSING MAINTENANCE	\$15,267.75	\$2,345.71	85%	-\$12,922.04	No year end variance anticipated.
09	Housing	1713	LEASED PROPERTY EXPENSES	\$203.30	\$0.00	100%	-\$203.30	No year end variance anticipated.
09	Housing	1723	RENTAL	-\$21,320.00	-\$4,340.00	80%	\$16,980.00	No year end variance anticipated.
09	Housing	9232	DEPRECIATION STAFF HOUSING	\$2,282.00	\$0.00	100%	-\$2,282.00	No year end variance anticipated.
	Housing Total							
10	Community Amenities	1034	SELF SUPPORTING LOAN INCOME INTEREST	-\$3,661.01	-\$1,007.04	72%	\$2,653.97	No year end variance anticipated.
10	Community Amenities	1066	COMMUNITY AMENITIES - ADMIN REALLOCATION	\$56,660.00	\$14,106.09	75%	-\$42,553.91	No year end variance anticipated.
10	Community Amenities	1762	DOMESTIC COLLECTION	\$43,482.86	\$9,815.26	77%	-\$33,667.60	No year end variance anticipated.
10	Community Amenities	1765	RECYCLING COLLECTION	\$43,482.86	\$11,006.00	75%	-\$32,476.86	No year end variance anticipated.
10	Community Amenities	1772	RUBBISH SITE CONTRACT	\$146,412.18	\$18,778.27	87%	-\$127,633.91	No year end variance anticipated.
10	Community Amenities	1803	MOBILE BIN CHARGES	-\$79,733.85	-\$81,015.34	-2%	-\$1,281.49	No year end variance anticipated.
10	Community Amenities	1805	RECYCLING CHARGES	-\$43,004.54	-\$44,638.90	-4%	-\$1,634.36	No year end variance anticipated.
10	Community Amenities	1813	TIP FEES	-\$6,015.96	-\$1,186.82	80%	\$4,829.14	No year end variance anticipated.
10	Community Amenities	1817	WARR INCOME	-\$71,951.28	-\$72,954.56	-1%	-\$1,003.28	No year end variance anticipated.
10	Community Amenities	1824	STREET BIN PICKUPS	\$8,040.00	\$1,564.92	81%	-\$6,475.08	No year end variance anticipated.
10	Community Amenities	1832	TRANSFER TO LAND FILL SITE RESERVE	\$20,000.00	\$0.00	100%	-\$20,000.00	No year end variance anticipated.
10	Community Amenities	2132	TOWN PLANNING SERVICES	\$66,394.25	\$20,017.83	70%	-\$46,376.42	No year end variance anticipated.
10	Community Amenities	2142	PLANNING ADMIN EXPENSES	\$10,540.98	\$420.95	96%	-\$10,120.03	No year end variance anticipated.
10	Community Amenities	2152	LSL EXPENSE	\$1,023.59	\$0.00	100%	-\$1,023.59	No year end variance anticipated.
10	Community Amenities	2162	SUPERANNUATION	\$4,508.00	\$1,063.06	76%	-\$3,444.94	No year end variance anticipated.
10	Community Amenities	2172	TOWN PLANNING SCHEME	\$12,903.00	\$236.00	98%	-\$12,667.00	No year end variance anticipated.
10	Community Amenities	2192	ANNUAL LEAVE EXPENSE	\$3,694.00	\$0.00	100%	-\$3,694.00	No year end variance anticipated.
10	Community Amenities	2212	LPS AMENDMENT EXPENSES	\$1,560.60	\$0.00	100%	-\$1,560.60	No year end variance anticipated.
10	Community Amenities	2253	PLANNING FEES	-\$5,100.00	-\$2,889.00	43%	\$2,211.00	No year end variance anticipated.
10	Community Amenities	2302	CEMETERY OPER & MTCE-NP	\$25,636.19	\$3,886.59	85%	-\$21,749.60	No year end variance anticipated.
10	Community Amenities	2322	PUBLIC CONVENIENCES	\$71,628.93	\$15,477.33	78%	-\$56,151.60	No year end variance anticipated.
10	Community Amenities	2362	INTEREST REPAYMENTS - LOAN 37	\$3,661.00	\$1,494.62	59%	-\$2,166.38	No year end variance anticipated.
10	Community Amenities	2373	CEMETERY FEES	-\$5,000.00	-\$2,747.25	45%	\$2,252.75	No year end variance anticipated.
10	Community Amenities	9262	DEPRECIATION EXPENSE REFUSE	\$896.00	\$0.00	100%	-\$896.00	No year end variance anticipated.
10	Community Amenities	9312	DEPRECIATION PUBLIC TOILETS	\$1,727.00	\$0.00	100%	-\$1,727.00	No year end variance anticipated.
	Community Amenities Total							

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
11	Recreation And Culture	1166	RECREATION & CULTURE - ADMIN REALLOCATION	\$93,639.00	\$23,312.36	75%	-\$70,326.64	No year end variance anticipated.
11	Recreation And Culture	1732	COMMUNITY HOUSE	\$2,557.00	\$440.66	83%	-\$2,116.34	No year end variance anticipated.
11	Recreation And Culture	2422	TOWN HALL	\$36,560.00	\$4,554.08	88%	-\$32,005.92	No year end variance anticipated.
11	Recreation And Culture	2432	RECREATION CENTRE	\$51,406.00	\$9,620.97	81%	-\$41,785.03	No year end variance anticipated.
11	Recreation And Culture	2442	COMMUNITY MEETING ROOM	\$4,568.00	\$1,905.25	58%	-\$2,662.75	No year end variance anticipated.
11	Recreation And Culture	2453	GRANTS	-\$50,000.00	\$0.00	100%	\$50,000.00	No year end variance anticipated.
11	Recreation And Culture	2462	LESSER HALL (SUPPER ROOM)	\$2,500.00	\$598.00	76%	-\$1,902.00	No year end variance anticipated.
11	Recreation And Culture	2472	OLD ROADS BOARD BUILDING	\$3,335.00	\$557.67	83%	-\$2,777.33	No year end variance anticipated.
11	Recreation And Culture	2482	BOWLING CLUB	\$4,550.00	\$9,166.39	-101%	\$4,616.39	No year end variance anticipated.
11	Recreation And Culture	2492	CUNDINUP HALL	\$670.00	\$347.67	48%	-\$322.33	No year end variance anticipated.
11	Recreation And Culture	2502	CARLOTTA HALL	\$3,542.50	\$278.14	92%	-\$3,264.36	No year end variance anticipated.
11	Recreation And Culture	2503	COMMUNITY STORAGE SHEDS	\$260.00	\$0.00	100%	-\$260.00	No year end variance anticipated.
11	Recreation And Culture	2576	LEASE INCOME - COMMUNITY CENTRE	-\$5,100.00	\$0.00	100%	\$5,100.00	No year end variance anticipated.
11	Recreation And Culture	2577	LEASE INCOME SUPPER ROOM	-\$11,122.00	-\$5,569.28	50%	\$5,552.72	No year end variance anticipated.
11	Recreation And Culture	2642	PUBLIC PARKS GDNS & RESER	\$224,443.00	\$41,495.80	82%	-\$182,947.20	No year end variance anticipated.
11	Recreation And Culture	2833	RENTAL COMMUNITY STORAGE SHEDS	-\$600.00	-\$600.00	0%	\$0.00	No year end variance anticipated.
11	Recreation And Culture	2842	PUBLIC ART MAINTENANCE	\$7,001.00	\$1,012.59	86%	-\$5,988.41	No year end variance anticipated.
11	Recreation And Culture	2902	SALARIES (LIB)	\$26,494.69	\$3,121.93	88%	-\$23,372.76	No year end variance anticipated.
11	Recreation And Culture	2922	LIBRARY OFFICE EXPENSES	\$5,010.00	\$2,487.80	50%	-\$2,522.20	No year end variance anticipated.
11	Recreation And Culture	2932	WRITE OFF OF DEBTS	\$200.00	\$0.00	100%	-\$200.00	No year end variance anticipated.
11	Recreation And Culture	2993	LOST BOOK CHARGE	-\$200.00	\$0.00	100%	\$200.00	No year end variance anticipated.
11	Recreation And Culture	3123	HISTORY OF NANNUP INCOME	\$0.00	-\$12.72	NA	-\$12.72	No year end variance anticipated.
11	Recreation And Culture	7043	REC CENTRE HIRE FEES	-\$5,000.00	-\$778.25	84%	\$4,221.75	No year end variance anticipated.
11	Recreation And Culture	7053	TOWN HALL HIRE	-\$3,060.00	-\$1,978.18	35%	\$1,081.82	No year end variance anticipated.
11	Recreation And Culture	7432	FORESHORE PARK	\$23,565.68	\$3,561.58	85%	-\$20,004.10	No year end variance anticipated.
11	Recreation And Culture	7574	SALE OF HERITAGE TRAIL BOOKS	\$0.00	-\$8.19	NA	-\$8.19	No year end variance anticipated.
11	Recreation And Culture	9292	DEPRECIATION COMMUNITY SHEDS	\$1,100.00	\$0.00	100%	-\$1,100.00	No year end variance anticipated.
11	Recreation And Culture	9302	DEPRECIATION CARLOTTA HALL	\$541.00	\$0.00	100%	-\$541.00	No year end variance anticipated.
11	Recreation And Culture	9322	DEPRECIATION REC CENTRE	\$23,400.00	\$0.00	100%	-\$23,400.00	No year end variance anticipated.
11	Recreation And Culture	9332	DEPRECIATION TOWN HALL	\$1,600.00	\$0.00	100%	-\$1,600.00	No year end variance anticipated.
11	Recreation And Culture	9333	LESSER HALL DEPRECIATION	\$500.00	\$0.00	100%	-\$500.00	No year end variance anticipated.
11	Recreation And Culture	9334	BOWLING CLUB DEPRECIATION	\$1,700.00	\$0.00	100%	-\$1,700.00	No year end variance anticipated.
11	Recreation And Culture	9342	DEPRECIATION PARKS & GARDENS	\$6,500.00	\$0.00	100%	-\$6,500.00	No year end variance anticipated.
11	Recreation And Culture	9345	FORESHORE PARK DEPRECIATION	\$2,700.00	\$0.00	100%	-\$2,700.00	No year end variance anticipated.
11	Recreation And Culture	9353	COMMUNITY ROOM DEPRECIATION	\$2,100.00	\$0.00	100%	-\$2,100.00	No year end variance anticipated.
11	Recreation And Culture	9362	DEPRECIATION OLD ROADS BOARD	\$400.00	\$0.00	100%	-\$400.00	No year end variance anticipated.
11	Recreation And Culture	9392	DEPRECIATION CUNDINUP HALL	\$57.00	\$0.00	100%	-\$57.00	No year end variance anticipated.
Recreation And Culture Total								
12	Transport	1266	TRANSPORT - ADMIN REALLOCATION	\$217,723.00	\$54,204.08	75%	-\$163,518.92	No year end variance anticipated.
12	Transport	3160	BRIDGE MAINTENANCE	\$39,508.00	\$9,646.00	76%	-\$29,862.00	No year end variance anticipated.
12	Transport	3212	DEPOT OFFICE MTCE	\$43,784.00	\$3,567.26	92%	-\$40,216.74	No year end variance anticipated.
12	Transport	3221	MRD DIRECT GRANTS	-\$109,284.00	\$0.00	100%	\$109,284.00	\$47K Shortfall due to State Gov change in Budget Allocations. \$30K Savings in Licences due to Local Government Rebate reinstated. \$17K shortfall overall.
12	Transport	3230	CROSSOVERS	\$2,000.00	\$0.00	100%	-\$2,000.00	No year end variance anticipated.
12	Transport	3231	REGIONAL ROAD GROUP GRANTS	-\$210,000.00	-\$84,000.00	60%	\$126,000.00	No year end variance anticipated.
12	Transport	3240	TRAFFIC SIGNS & CONTROL	\$1,000.00	\$599.64	40%	-\$400.36	No year end variance anticipated.
12	Transport	3261	ROADS TO RECOVERY GRANT	-\$444,000.00	-\$220,000.00	50%	\$224,000.00	No year end variance anticipated.
12	Transport	3380	LOCAL ROAD MAINTENANCE	\$771,644.00	\$234,241.64	70%	-\$537,402.36	No year end variance anticipated.
12	Transport	3391	BLACKSPOT FUNDING	-\$550,000.00	\$0.00	100%	\$550,000.00	No year end variance anticipated.
12	Transport	3410	ROADVERGE MAINTENANCE	\$94,996.00	\$8,318.97	91%	-\$86,677.03	No year end variance anticipated.
12	Transport	3420	LIGHTING OF STREETS	\$25,000.00	\$5,818.08	77%	-\$19,181.92	No year end variance anticipated.
12	Transport	3440	CONTRACT STREET SWEEPING	\$11,000.00	\$1,300.00	88%	-\$9,700.00	No year end variance anticipated.
12	Transport	3450	TRAFFIC COUNTER PLACEMENT	\$3,459.00	\$3,648.91	-5%	\$189.91	No year end variance anticipated.
12	Transport	3470	SAFETY MEASURES WORKS	\$6,000.00	\$1,484.31	75%	-\$4,515.69	No year end variance anticipated.
12	Transport	3572	PURCHASE OF MINOR EQUIP.	\$6,000.00	\$4,228.82	30%	-\$1,771.18	No year end variance anticipated.
12	Transport	3682	TRANSFER TO PLANT RESERVE	\$150,000.00	\$0.00	100%	-\$150,000.00	No year end variance anticipated.
12	Transport	3685	TRANSFER FROM PLANT RESERVE	-\$130,000.00	\$0.00	100%	\$130,000.00	No year end variance anticipated.
12	Transport	4012	GRAVEL PIT REHABILITATION	\$20,000.00	\$0.00	100%	-\$20,000.00	No year end variance anticipated.
12	Transport	4263	SALE OF MATERIAL	-\$2,500.00	\$0.00	100%	\$2,500.00	No year end variance anticipated.
12	Transport	7120	ROMANS ROAD INV. SYSTEM	\$8,500.00	\$0.00	100%	-\$8,500.00	No year end variance anticipated.
12	Transport	8392	PROF/LOSS ON SALE ASSETS	\$130,000.00	\$0.00	100%	-\$130,000.00	No year end variance anticipated.
12	Transport	8393	INCOME SALE OF ASSETS	-\$182,000.00	-\$64,545.45	65%	\$117,454.55	No year end variance anticipated.
12	Transport	9372	DEPRECIATION ROADS & FOOTPATHS	\$1,074,000.00	\$0.00	100%	-\$1,074,000.00	No year end variance anticipated.
12	Transport	9374	DEPRECIATION - BRIDGES	\$239,566.00	\$0.00	100%	-\$239,566.00	No year end variance anticipated.
Transport Total								
13	Economic Services	0102	AUSTRALIA DAY CELEBRATION	\$2,000.00	\$500.00	75%	-\$1,500.00	No year end variance anticipated.
13	Economic Services	1366	ECONOMIC SERVICES- ADMIN REALLOCATION	\$25,524.00	\$6,354.41	75%	-\$19,169.59	No year end variance anticipated.

Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
13	Economic Services	1373	SEPTIC TANK INSPECTION FEE	-\$1,428.00	-\$708.00	50%	\$720.00	No year end variance anticipated.
13	Economic Services	3265	MAIN STREET UPGRADE	-\$110,000.00	-\$64,291.00	42%	\$45,709.00	No year end variance anticipated.
13	Economic Services	3266	TRANSFERS FROM MAIN STREET RESERVE	-\$63,940.00	\$0.00	100%	\$63,940.00	No year end variance anticipated.
13	Economic Services	3824	ELECTRIC CAR RECHARGE	\$315.00	\$85.09	73%	-\$229.91	No year end variance anticipated.
13	Economic Services	3862	FUNCTIONS/EVENTS SUPPORT	\$7,165.00	\$763.83	89%	-\$6,401.17	No year end variance anticipated.
13	Economic Services	3864	VISITOR CENTRE UPGRADE	\$8,075.00	\$0.00	100%	-\$8,075.00	No year end variance anticipated.
13	Economic Services	3894	VISITOR CENTRE UPGRADE	-\$28,850.00	\$0.00	100%	\$28,850.00	No year end variance anticipated.
13	Economic Services	3932	CARAVAN PARKS MAINTENANCE	\$1,660.00	\$1,464.87	12%	-\$195.13	No year end variance anticipated.
13	Economic Services	3933	CARAVAN PARKS INCOME	-\$12,700.00	\$0.00	100%	\$12,700.00	No year end variance anticipated.
13	Economic Services	3952	VISITOR CENTRE SUPPORT	\$15,000.00	\$0.00	100%	-\$15,000.00	No year end variance anticipated.
13	Economic Services	3962	REGIONAL PROMOTION	\$5,000.00	\$695.00	86%	-\$4,305.00	No year end variance anticipated.
13	Economic Services	3964	TOURISM PROMOTION	\$41,000.00	\$215.00	99%	-\$40,785.00	No year end variance anticipated.
13	Economic Services	4052	LSL EXPENSE BUILDING	\$1,564.65	\$0.00	100%	-\$1,564.65	No year end variance anticipated.
13	Economic Services	4062	BUILDING CONTROL SALARY	\$62,880.01	\$9,447.54	85%	-\$53,432.47	No year end variance anticipated.
13	Economic Services	4072	BUILDING CONTROL SUPERANNUATION	\$6,890.70	\$1,179.17	83%	-\$5,711.53	No year end variance anticipated.
13	Economic Services	4082	A/LEAVE EXP BUILDING	\$5,646.46	\$0.00	100%	-\$5,646.46	No year end variance anticipated.
13	Economic Services	4092	BUILDING CONTROL EXPENSES	\$3,121.00	\$448.71	86%	-\$2,672.29	No year end variance anticipated.
13	Economic Services	4153	CHGES & FEES BUILD PERMIT	-\$10,200.00	-\$4,955.56	51%	\$5,244.44	No year end variance anticipated.
13	Economic Services	9452	DEPRECIATION CARAVAN PARK	\$6,950.00	\$0.00	100%	-\$6,950.00	No year end variance anticipated.
	Economic Services Total							
14	Other Property And Services	4292	PRIVATE WORKS - EXPENDITURE	\$27,170.00	\$3,370.24	88%	-\$23,799.76	No year end variance anticipated.
14	Other Property And Services	4312	TRAINING	\$90,607.00	\$1,833.92	98%	-\$88,773.08	No year end variance anticipated.
14	Other Property And Services	4321	ACCURIED SALARIES & WAGES - WORKS	\$3,833.00	\$0.00	100%	-\$3,833.00	No year end variance anticipated.
14	Other Property And Services	4322	LSL EXPENSE WORKS	\$26,379.00	\$0.00	100%	-\$26,379.00	No year end variance anticipated.
14	Other Property And Services	4323	PRIVATE WORKS -INCOME	-\$35,000.00	-\$3,028.74	91%	\$31,971.26	No year end variance anticipated.
14	Other Property And Services	4332	SALARIES (PWO)	\$68,821.00	\$41,967.56	39%	-\$26,853.44	No year end variance anticipated.
14	Other Property And Services	4352	A/LEAVE EXP WORKS	\$99,771.13	\$0.00	100%	-\$99,771.13	No year end variance anticipated.
14	Other Property And Services	4362	OCCUPATIONAL SUPER	\$104,387.00	\$30,524.21	71%	-\$73,862.79	No year end variance anticipated.
14	Other Property And Services	4402	SICK LEAVE	\$51,085.00	\$7,931.57	84%	-\$43,153.43	No year end variance anticipated.
14	Other Property And Services	4432	INSURANCE ON WORKS	\$52,750.00	\$28,099.72	47%	-\$24,650.28	No year end variance anticipated.
14	Other Property And Services	4452	PROTECTIVE CLOTHING	\$12,000.00	\$3,380.97	72%	-\$8,619.03	No year end variance anticipated.
14	Other Property And Services	4462	OCCUP. HLTH. SAFETY EXPEN	\$8,975.00	\$2,336.93	74%	-\$6,638.07	No year end variance anticipated.
14	Other Property And Services	4472	PLANT OVERHEADS WAGES	\$58,624.00	\$20,944.04	64%	-\$37,679.96	No year end variance anticipated.
14	Other Property And Services	4482	TYRES & BATTERIES	\$15,000.00	\$0.00	100%	-\$15,000.00	No year end variance anticipated.
14	Other Property And Services	4492	LICENSES	\$52,090.00	\$796.27	98%	-\$51,293.73	\$30k Savings anticipated due to Local Government Rebate reinstated, however \$47K worth of Grant Funding removed, \$17K Shortfall expected overall.
14	Other Property And Services	4512	LESS POC ALLOCATED TO W&S	-\$498,592.00	-\$86,156.72	83%	\$412,435.28	No year end variance anticipated.
14	Other Property And Services	4532	ADMINISTRATIVE EXPENSES	\$1,000.00	\$0.00	100%	-\$1,000.00	No year end variance anticipated.
14	Other Property And Services	4562	RDO ACCRUAL	\$0.00	-\$635.64	NA	-\$635.64	No year end variance anticipated.
14	Other Property And Services	4570	SALARIES	\$0.00	\$224,421.57	NA	\$224,421.57	No year end variance anticipated.
14	Other Property And Services	4580	WAGES	\$0.00	\$228,177.75	NA	\$228,177.75	No year end variance anticipated.
14	Other Property And Services	4590	LESS SALARIES ALLOCATED	\$0.00	-\$224,421.57	NA	-\$224,421.57	No year end variance anticipated.
14	Other Property And Services	4600	LESS WAGES ALLOCATED	\$0.00	-\$228,177.75	NA	-\$228,177.75	No year end variance anticipated.
14	Other Property And Services	4982	FUEL & OIL	\$150,000.00	\$18,213.89	88%	-\$131,786.11	No year end variance anticipated.
14	Other Property And Services	4992	SUNDRY TOOLS & STORES	\$3,000.00	\$389.96	87%	-\$2,610.04	No year end variance anticipated.
14	Other Property And Services	6792	PUBLIC HOLIDAY PAY	\$40,999.00	\$3,594.25	91%	-\$37,404.75	No year end variance anticipated.
14	Other Property And Services	6793	STORM CONTINGENCY - WAGES	\$20,000.00	\$0.00	100%	-\$20,000.00	No year end variance anticipated.
14	Other Property And Services	6802	PARTS AND EXTERNAL WORK	\$69,000.00	\$41,733.30	40%	-\$27,266.70	No year end variance anticipated.
14	Other Property And Services	7422	LESS PWO ALLOCATED TO W&S	-\$454,987.00	-\$150,383.76	67%	\$304,603.24	No year end variance anticipated.
14	Other Property And Services	7672	RECRUITMENT EXPENSES	\$2,000.00	\$0.00	100%	-\$2,000.00	No year end variance anticipated.
14	Other Property And Services	9382	DEPRECIATION WORKS PLANT	\$114,000.00	\$0.00	100%	-\$114,000.00	No year end variance anticipated.
14	Other Property And Services	9562	DEPRECIATION WORKS	\$6,000.00	\$0.00	100%	-\$6,000.00	No year end variance anticipated.
	Other Property And Services Total							
	Grand Total							

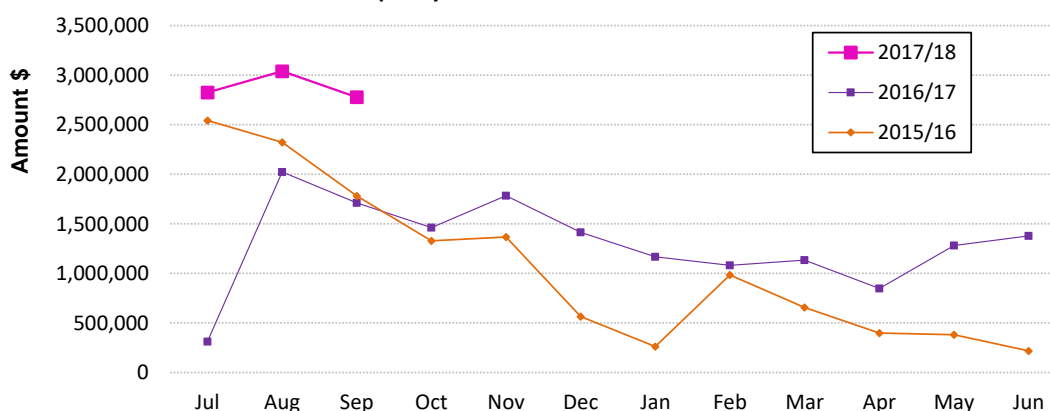
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	30 Sep 2016	30 Sep 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,677,040	1,212,989	2,494,644
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	0	1,480,486	1,607,361
Receivables - Rates	6	105,781	690,579	663,524
Receivables - Other	6	23,494	87,548	20,490
Interest / ATO Receivable/Trust		30,915	34,660	32,639
Inventories		6,240	6,240	6,240
		<u>1,843,471</u>	<u>3,512,503</u>	<u>4,824,898</u>
Less: Current Liabilities				
Payables		(41,750)	(132)	(36,330)
Provisions		<u>(405,645)</u>	<u>(305,546)</u>	<u>(388,373)</u>
		(447,395)	(305,678)	(424,703)
Less:				
Cash Reserves	7	0	(1,480,486)	(1,607,361)
Restricted Assets		(35,110)	(34,333)	(35,110)
Unspent Grand Funding		0	0	
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability		(0)	(29,590)	(35,101)
Current Loan	10	<u>(30,919)</u>	<u>(15,460)</u>	<u>(15,460)</u>
		(82,280)	(1,576,119)	(1,709,282)
Add:				
Current Proportion of Long Term Borrowing		30,919	15,460	15,460
Cash Backed Long Service Leave		<u>135,897</u>	<u>101,849</u>	<u>135,897</u>
		<u>166,816</u>	<u>117,308</u>	<u>151,356</u>
		<u>1,480,612</u>	<u>1,748,013</u>	<u>2,842,269</u>

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,494,394			1,494,394	CBA	Tiered	At Call
Reserve Bank Account		307,361		307,361	CBA	Tiered	At Call
Trust Bank Account			(41,081)	(41,081)	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
(b) Term Deposits							
Municipal	1,000,000			1,000,000	WBC	2.40%	21-Nov-17
Reserves		1,300,000		1,300,000	WBC	2.45%	21-Nov-17
Total	2,494,644	1,607,361	(41,081)	4,060,924			

Comments/Notes - Investments

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
	Opening surplus adjustment						0
	<u>Capital Expenditure</u>						0
	<u>Transport</u>						0
	<u>Capital Income</u>						0
	<u>General Purpose</u>						0
	<u>Operating Income</u>						0
	<u>Operating Expenditure</u>						0
				0	0	0	0

Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

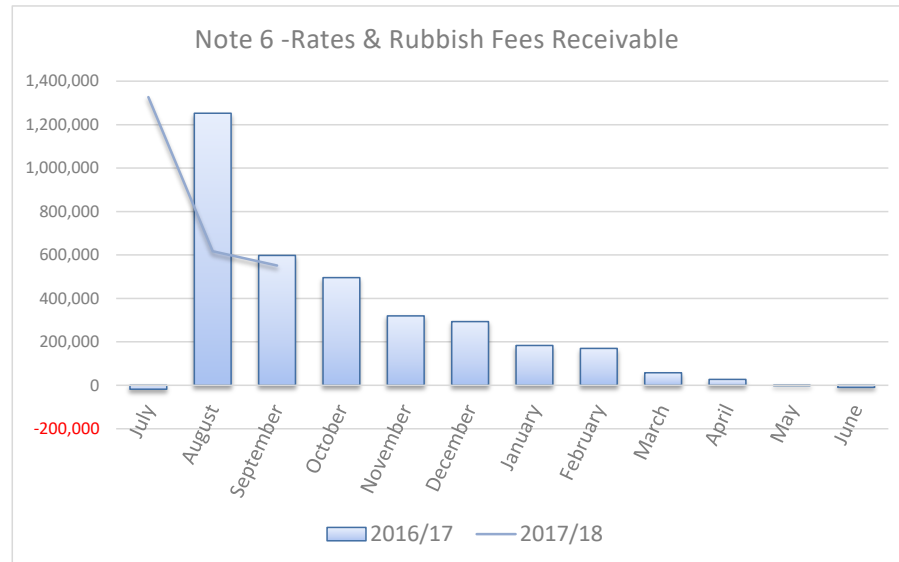
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 6: Receivables

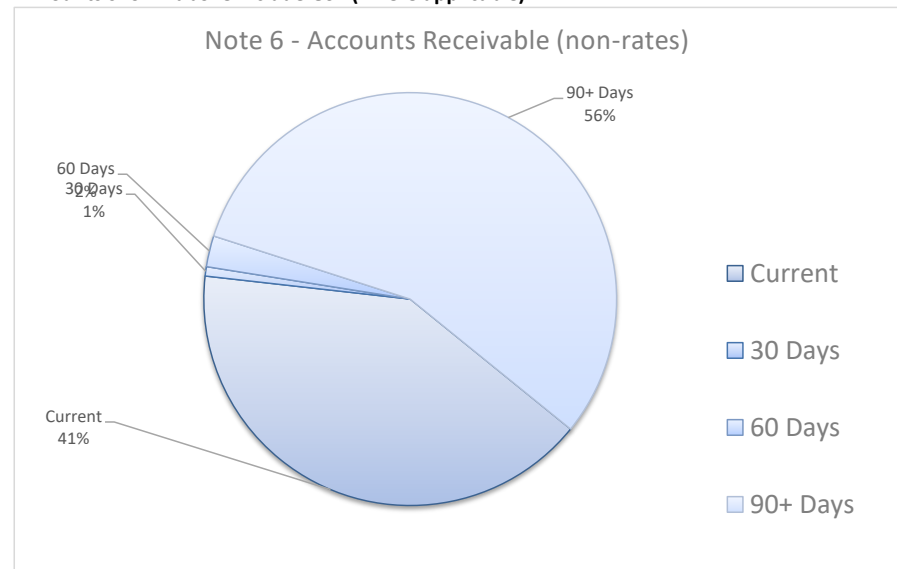
Receivables - Rates Receivable	30 Sep 2017	30 June 2017
	\$	\$
Opening Arrears Previous Years	68,606	78,115
Levied this year	1,593,159	1,534,244
<u>Less</u> Collections to date	(1,041,808)	(1,543,753)
Equals Current Outstanding	619,956	68,606
Net Rates Collectable	619,956	68,606
% Collected	65.39%	95.75%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	8,391	150	498	11,451	20,490
Balance per Trial Balance					
Sundry Debtors					20,490
Receivables - Other					32,639
Total Receivables General Outstanding					53,129
				Error Check	0.00

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

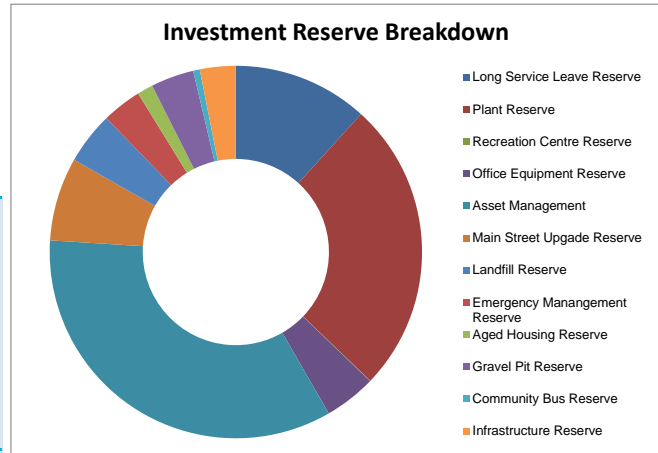


Comments/Notes - Receivables General

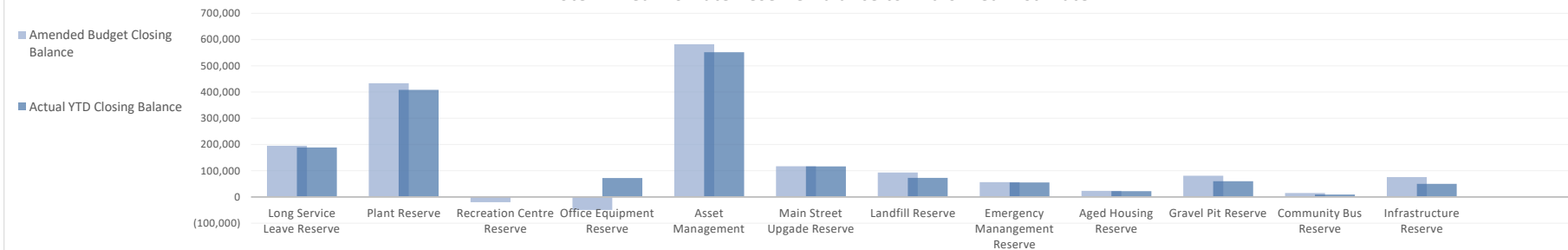
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 7: Cash Backed Reserve

Name	Opening Balance 1/7/2017	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	188,371	1,500	203	25,000	0	(19,500)	0	195,371	188,574
Plant Reserve	408,229	5,000	441	150,000	0	(130,000)	0	433,229	408,669
Recreation Centre Reserve	535	0	1	0	0	(20,500)	0	(19,965)	536
Office Equipment Reserve	72,166	1,000	78	15,000	0	(138,000)	0	(49,834)	72,244
Asset Management	550,975	6,000	595	89,000	0	(63,940)	0	582,035	551,570
Main Street Upgrade Reserve	116,423	500	126	0	0	0	0	116,923	116,549
Landfill Reserve	72,452	1,000	78	20,000	0	0	0	93,452	72,530
Emergency Manangement Reserve	55,248	1,000	60	0	0	0	0	56,248	55,308
Aged Housing Reserve	22,103	1,000	24	0	0	0	0	23,103	22,127
Gravel Pit Reserve	60,000	1,000	0	20,000	0	0	0	81,000	60,000
Community Bus Reserve	9,244	1,000	10	5,000	0	0	0	15,244	9,254
Infrastructure Reserve	50,000	1,000	0	25,000	0	0	0	76,000	50,000
	1,605,746	20,000	1,614	349,000	0	(371,940)	0	1,602,806	1,607,361



Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
		0	0	0	0	0	0	0	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	8.1670	416	6,626,996	541,227	0	0	541,227	541,227			541,227
UV	0.4257	211	119,888,000	510,363	0	0	510,363	510,363			510,363
UV Pastoral				0	0	0	0		0	0	0
Sub-Totals		627	126,514,996	1,051,590	0	0	1,051,590	1,051,590	0	0	1,051,590
Minimum Payment	Minimum										
	\$										
GRV	870.00	310	1,945,952	269,700	0	0	269,700	269,700	0	0	269,700
UV	1,050.00	210	26,923,986	220,500	0	0	220,500	220,500	0	0	220,500
Sub-Totals		520	28,869,938	490,200	0	0	490,200	490,200	0	0	490,200
		1,147	155,384,934	1,541,790	0	0	1,541,790	1,541,790	0	0	1,541,790
Concession							0				0
Amount from General Rates							1,541,790				1,541,790
Ex-Gratia Rates							44,928				44,928
Specified Area Rates							0				0
Totals							1,586,718				1,586,718

Comments - Rating Information

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Governance								
Loan 37 NCRC	97,895		15,460	15,460	52,105	52,105	4,616	4,616 *
							-	0
Recreation and Culture								
					0	0	-	0
	97,895	0	15,460	15,460	52,105	52,105	4,616	4,616

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

* Per SSL 2017_18

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General Equalisation	WALGGC	Operating	0	(401,964)	0	(401,964)	(401,964)		(401,964)	(97,623)	97,623	0
Grants Commission - Roads	WALGGC	Operating	0	(204,122)	0	(204,122)	(204,122)		(204,122)	(53,707)	53,707	0
Law, Order and Public Safety												
FESA LEVY DFES	Dept. of Fire & Emergency Serv.	Operating	0	(87,000)	0	(87,000)	(87,000)		(87,000)	0	0	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	(20,700)	0	(20,700)	(20,700)		(20,700)	0	0	0
CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(83,126)	0	(83,126)	(83,126)		(83,126)	0	0	0
Shed Grant Funding	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	0	0	0
Education and Welfare												
Grants - Community Bus	Contributions	Operating	0	(2,100)	0	(2,100)	(2,100)		(2,100)	0	0	
Old Railway Bridge	LotteryWest	Non-operating	0	0	0	0	0		0	0	0	
Family Fun Day	Dept. Regional Development	Operating	0	0	0	0	0		0	0	0	0
Community Development Grants	Dept. Regional Development	Non-operating	0	0	0	0	0		0	0	0	0
Community Development Grants	Dept. Regional Development	Operating	0	(3,000)	0	(3,000)	(3,000)		(3,000)	(3,000)	3,000	0
Kidsport	Dept. Regional Development	Operating	0	(10,000)	0	(10,000)	(10,000)		(10,000)	0	0	0
Recreation and Culture												
Transport												
MRD Bridgework Grants	Main Roads WA	Operating	0	0	0	0	0		0	0	0	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(444,000)	(444,000)	(444,000)		(444,000)	(220,000)	220,000	0
MRD Grants - Capital Projects	Regional Road Group	Operating	0	(109,284)	0	(109,284)	(109,284)	47,000	(62,284)	0	0	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	0	0	0		0	0	0	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	(84,000)	84,000	0
			0	(921,296)	(844,950)	(1,766,246)	(1,766,246)	47,000	(1,719,246)	(522,621)	522,621	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	(921,296)	0	(921,296)	(921,296)	47,000	(874,296)	(154,330)	154,330	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(844,950)	(844,950)	(844,950)	0	(844,950)	(368,291)	368,291	0
TOTALS			0	(921,296)	(844,950)	(1,766,246)	(1,766,246)	47,000	(1,719,246)	(522,621)	522,621	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017




































Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Sep 2017
	\$	\$	\$	\$
BCITF Levy	0	2,300	2,108	192
BRB Levy	0	2,892	1,923	969
Bonds	39,859	0	(500)	39,359
Nomination Deposit	0	560	0	560
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
	39,859	5,752	3,531	41,080.56
				41,081
			Error	0.00

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
Buildings								
Law, Order And Public Safety								
 East Nannup Fire Shed	0751	0	0	0	0	0	0	
 Buildings	0754	0	0	0	0	0	0	
Law, Order And Public Safety Total		0	0	0	0	0	0	
Recreation And Culture								
 Capital Works Recreation Centre	2574	270	0	270	0	0	270	
 Community Meeting Room	2444	0	0	0	0	0	0	
Recreation And Culture Total		270	0	270	0	0	270	
 Buildings Total		270	0	270	0	0	270	
Drainage/Culverts								
 Drainage/Culverts Total		0	0	0	0	0	0	
Footpaths								
 Footpaths Total		0	0	0	0	0	0	
Furniture & Office Equip.								
Governance								
 Shire Office	0254	2,228	0	2,228	0	0	2,228	
Governance Total		2,228	0	2,228	0	0	2,228	
 Furniture & Office Equip. Total		2,228	0	2,228	0	0	2,228	
Heritage Assets								
 Heritage Assets Total		0	0	0	0	0	0	
Plant , Equip. & Vehicles								
Governance								
 Vehicle purchases - Office Staff	0544	0	0	0	0	0	0	
 Vehicle purchases - Office Staff	0544	0	0	0	74,000	74,000	(74,000)	
Governance Total		0	0	0	74,000	74,000	(74,000)	
Law, Order And Public Safety								
 Ses Plant Purchases \$1200 - \$5000	0995	1,839	0	1,839	9,300	9,300	(7,461)	
 BLANK		0	0	0	0	0	0	
Law, Order And Public Safety Total		1,839	0	1,839	9,300	9,300	(7,461)	
Transport								
 Purchase Of Plant	3564	133,110	0	133,110	312,000	312,000	(178,890)	
 Loan Repayments L38	3604	0	0	0	0	0	0	
Transport Total		133,110	0	133,110	312,000	312,000	(178,890)	
 Plant , Equip. & Vehicles Total		134,949	0	134,949	395,300	395,300	(260,351)	
Public Facilities								
Economic Services								
 Caravan Park Upgrade	4024	0	0	0	0	0	0	
Economic Services Total		0	0	0	0	0	0	
 Public Facilities Total		0	0	0	0	0	0	
Roads (Non Town)								
Transport								
 Mowen Road	3130	0	0	0	0	0	0	
 Local Road Construction	3170	91,610	0	91,610	1,109,126	1,109,126	(1,017,516)	
 Mrd Special Bridgeworks	3180	0	0	0	0	0	0	
 Footpath Program	3210	0	0	0	16,366	16,366	(16,366)	
Transport Total		91,610	0	91,610	1,125,492	1,125,492	(1,033,882)	
 Roads (Non Town) Total		91,610	0	91,610	1,125,492	1,125,492	(1,033,882)	
Streetscapes								
Economic Services								
 Mainstreet Upgrade	3264	0	0	0	183,940	183,940	(183,940)	
Economic Services Total		0	0	0	183,940	183,940	(183,940)	
 Streetscapes Total		0	0	0	183,940	183,940	(183,940)	
Town Streets								
 Town Streets Total		0	0	0	0	0	0	
Capital Expenditure Total		229,057	0	229,057	1,704,732	1,704,732	(1,475,675)	
Level of Completion Indicators								
 0%  20%  40%  60%  80%  100%  Over 100%								
Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.					30/09/2017			

Attachment 12.6.1

List of Accounts Due & Submitted to Committee				
ACCOUNTS FOR PAYMENT - SEPTEMBER 2017				
EFT/ Cheque	Date	Name	Invoice Description	Amount
Shire of Nannup Municipal Fund				
EFT9780	05/09/2017	B & B STREET SWEEPING PTY LTD	STREET SWEEPER 17/8/17 TOWN ROADS	1430.00
EFT9781	05/09/2017	NANNUP PHARMACY	2 ER WATCH BATTERIES	11.90
EFT9782	05/09/2017	EDGE PLANNING & PROPERTY	PLANNING SERVICES - CONTRACTOR FEES	1070.85
EFT9783	05/09/2017	CITY & REGIONAL FUELS	FUEL EXPENSES	5932.62
EFT9784	05/09/2017	AFGRI	VEHICLE SPARE PARTS	74.95
EFT9785	05/09/2017	CHUBB FIRE & SECURITY	ANNUAL SERVICE OF FIRE SAFETY EQUIPMENT ON SHIRE OF NANNUP PLANT EQUIPMENT	2441.95
EFT9786	05/09/2017	JASON SIGNMAKERS	8 X PREPARE TO STOP AND 8 X DO NOT OVERTAKE SIGNAGE	309.10
EFT9787	05/09/2017	PRESTIGE PRODUCTS	MISCELLANEOUS CLEANING PRODUCTS	1424.17
EFT9788	05/09/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COUNCIL CONNECT DNS MANAGEMENT ANNUAL 2017/2018	55.00
EFT9789	05/09/2017	WORTHY CONTRACTING	NANNUP WASTE MANAGEMENT FACILITY JULY 2017	10083.33
EFT9790	07/09/2017	MARKETFORCE PTY LTD	NOTIFICATION OF LPS 4 ADVERT IN BUSSELTON DUNSBOROUGH TIMES	214.46
EFT9791	07/09/2017	LORRAINE LEARMOND	HOME MAINTENANCE PROJECT ADMINISTRATION EXPENSES	448.00
EFT9792	07/09/2017	STANS MANJIMUP FARM MACHINERY	MISCELLANEOUS VEHICLE REPAIR PARTS	122.00
EFT9793	07/09/2017	SCOPE BUSINESS IMAGING	PREVENTATIVE SERVICE PLAN	1591.77
EFT9794	07/09/2017	NANNUP DELI	REFRESHMENTS	72.00
EFT9795	07/09/2017	CLEANAWAY	DOMESTIC WASTE & RECYCLING COLLECTION - CONTRACT	9134.69
EFT9796	07/09/2017	TOLL IPEC ROAD EXPRESS PTY LTD	DELIVERY OF PLAYGROUND EQUIPMENT	498.53
EFT9797	07/09/2017	NANNUP HARDWARE & AGENCIES	PROTECTIVE CLOTHING & SUNDRY ITEMS	1220.45
EFT9798	07/09/2017	ST.JOHN AMBULANCE	MONTHLY MEMBERSHIPS FOR AUGUST 2017	143.00
EFT9801	12/09/2017	EDGE PLANNING & PROPERTY	PLANNING SERVICES - CONTRACTOR FEES	1265.55
EFT9802	12/09/2017	CITY & REGIONAL FUELS	FUEL EXPENSES	2609.42
EFT9803	12/09/2017	ALISON KAY	POST FESTIVAL PROMO GRAPHIC DESIGN	150.00
EFT9804	12/09/2017	REDGATE LIME	37 TONNES SCREENED ROADBASE RUBBLE	1424.50
EFT9805	12/09/2017	MAINSPRAY	SPRAY TOWN OVAL AND REC CENTRE FOR BROAD LEAF WEEDS	325.05
EFT9806	12/09/2017	BUNNINGS- BUSSELTON	MEASURING WHEEL	123.50
EFT9807	12/09/2017	CJD EQUIPMENT PTY. LTD.	MISCELLANEOUS VEHICLE REPAIR PARTS	1360.51
EFT9808	12/09/2017	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT CHARGES	101.06
EFT9809	12/09/2017	NANNUP LIQUOR STORE	REFRESHMENTS	151.92
EFT9810	19/09/2017	GRIFFIN VALUATION ADVISORY	PROFESSIONAL VALUATION SERVICES FOR 2017 LAND & BUILDING ASSETS	8724.63
EFT9811	19/09/2017	TYREPOWER BUSSELTON	4 NEW TYRES FOR CESO VEHICLE; BALANCE FITTING AND DISPOSAL OF OLD TYRES	1255.00
EFT9812	19/09/2017	DEAN GUJA	EHO SERVICES	3388.00
EFT9813	19/09/2017	BLUESTEEL ENTERPRISES PTY LTD	VARIOUS BUSH FIRE BRIGADE EQUIPMENT	2323.20
EFT9814	19/09/2017	ALLGLOVE INDUSTRIES	VARIOUS BUSH FIRE BRIGADE EQUIPMENT	986.70
EFT9815	19/09/2017	NANNUP MEN'S SHED INC.	HOME MAINTENANCE PROJECT 1ST MILESTONE PAYMENT	5000.00
EFT9816	19/09/2017	FOREST ADVENTURES SOUTH WEST PTY LTD	2 HOURS CLIMB 27/09/2017 SCHOOL HOLIDAY PROGRAM	384.00
EFT9817	19/09/2017	HEMA MAPS PTY LTD	PREPAYMENT ON HEMA MAPS	99.00
EFT9818	19/09/2017	AUSTRALIAN TAXATION OFFICE	AUGUST 2017 BUSINESS ACTIVITY STATEMENT	57264.00
EFT9819	19/09/2017	NANNUP NEWSAGENCY	POSTAGE	880.52
EFT9820	19/09/2017	NANNUP EZIWAY SELF SERVICE STORE	GAS BOTTLES	695.67
EFT9821	19/09/2017	NANNUP COMMUNITY RESOURCE CENTRE	COORDINATE PROMOTION OF FRIENDS OF THE COMMUNITY BUS ACTIVITIES	229.15
EFT9822	19/09/2017	PRESTIGE PRODUCTS	5 CARTONS OF 82 LITRE BIN BAGS	315.15
EFT9823	29/09/2017	DEPARTMENT OF PREMIER AND CABINET	ADVERTISE REPEAL LOCAL LAW 2017	161.15
EFT9824	29/09/2017	DISPLAY ME	15 X A4 SILVER SNAP FRAME	241.18
EFT9825	29/09/2017	HITACHI CONSTRUCTION MACHINERY AUST P/L	HYDRAULIC HOSE	171.34
EFT9826	29/09/2017	LORRAINE LEARMOND	16 HOURS LDAG PROJECT OFFICER	448.00
EFT9827	29/09/2017	EDGE PLANNING & PROPERTY	PLANNING SERVICES - CONTRACTOR FEES	778.80
EFT9828	29/09/2017	BRANDINO PTY LTD	MILESTONE PAYMENT 1 FOR RIVERSIDE WALK PROJECT	2640.00
EFT9829	29/09/2017	COVS PARTS	1 X LED LIGHT BOX	570.06
EFT9830	29/09/2017	AVANTGARDE TECHNOLOGIES PTY LTD	4 HOURS FOR CERTIFICATE ISSUES	1100.00
EFT9831	29/09/2017	OFFICEWORKS	EPSON PROJECTOR & 4 X STILFORD 2 DOOR LOCKER	2254.53
EFT9832	29/09/2017	BIG N NANNUP	SIGNAGE FOR EVERYTHING NANNUP	65.00
EFT9833	29/09/2017	SCAVENGER FIRE & SAFETY	2 X FIRE HOSE 30 M LAYFLAT AND MALE AND FEMALE COUPLINGS	935.00
EFT9834	29/09/2017	REBECCA MCVICAR	10 X YOUTH WORKSHOPS	180.00
EFT9835	29/09/2017	CHUBB FIRE & SECURITY	ANNUAL SERVICE AND AUDIT OF FIRE EQUIPMENT FOR NANNUP BFB	1187.40
EFT9836	29/09/2017	GEOGRAPHE UNDERGROUND SERVICES	LOCATION OF SERVICES	462.00
EFT9837	29/09/2017	GPT POWER TOOLS	2 X 52CC PETROL DEMOLITION HAMMER AND 1 X DELIVERY FEE	748.00
EFT9838	29/09/2017	AW ROADWORKS PTY LTD	TRAFFIC MANAGEMENT PLAN AND STAFF FOR 12/9, 13/9, 14/9, 15/9 FOR BALINGUP NANNUP ROAD	7486.60
EFT9839	29/09/2017	BUNNINGS- BUSSELTON	2 X PACKETS ROPE AND 1 X SPK OF AAA BATTERIES	17.47
EFT9840	29/09/2017	BOC LIMITED	1 X C SIZE MEDICAL OXYGEN	130.68
EFT9841	29/09/2017	D & J COMMUNICATIONS	INSTALL TWO WAYS TO UTES	1093.40

List of Accounts Due & Submitted to Committee				
ACCOUNTS FOR PAYMENT - SEPTEMBER 2017				
EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT9842	29/09/2017	TOLL IPEC ROAD EXPRESS PTY LTD	STATE LIBRARY OF WA	88.99
EFT9843	29/09/2017	INSIGHT CCS PTY LTD	OVERCALL FEES FOR AUGUST 2017	243.11
EFT9844	29/09/2017	JASON SIGNMAKERS	STREET SIGN BRACKET WITH NUTS, BOLTS AND WASHERS	546.70
EFT9845	29/09/2017	MANJIMUP TOYOTA	PLANT RENEWAL - NEW HILUX 4WD	23294.80
EFT9846	29/09/2017	NANNUP HARDWARE & AGENCIES	PROTECTIVE CLOTHING	646.65
EFT9847	29/09/2017	NANNUP COMMUNITY RESOURCE CENTRE	195 BLACK & WHITE A4 PRINTS @ 35 CENTS EACH	61.45
EFT9848	29/09/2017	NANNUP LIQUOR STORE	REFRESHMENTS	45.98
EFT9849	29/09/2017	GT BRAKE & CLUTCH REPAIRS	FRONT BRAKE DRUMS & SHOES, 2 FRONT WHEEL BEARING KITS	1034.77
EFT9850	29/09/2017	SYNERGY	SYNERGY USAGE - SES SHED	554.45
EFT9851	29/09/2017	STEWART & HEATON CLOTHING CO. PTY LTD	POLO COTTON NAVY RED BFB LOGO X 2	54.74
EFT9852	29/09/2017	WORK CLOBBER	5 LONG SLEEVE SHIRTS AND 2 PANTS	311.00
EFT9853	29/09/2017	WESTSIDE WINDSCREENS	FIT NEW WINDSCREEN TO SCANIA NP3003	880.00
Total EFT Payments for period:				<u>\$ 173,768.55</u>
20217	05/09/2017	LANDGATE	GRV INTERIM VALS COUNTRY FULL VALUE & GRV INT VALS CTRY SHD AND FESA	212.71
20218	05/09/2017	G & B GERMANSTE	Rates refund for assessment - PAID TWICE DUE TO RECENT PROPERTY TRANSFER	1125.00
20219	07/09/2017	DEPARTMENT OF TRANSPORT	CHANGE OF PLATE AND LICENSE & MOTOR INJURY INSURANCE POLICY FOR NEW PLANT	875.90
20220	07/09/2017	LANDGATE	PURCHASE OF UPDATED CADASTRAL DATA	275.00
20221	07/09/2017	KYLIE HINCHY	NEURAL KNITWORKS CATERING	53.63
20222	12/09/2017	NANNUP DISTRICT HIGH SCHOOL	DONATION FOR ATHLETICS CARNIVAL TROPHY	20.00
20223	19/09/2017	C MADDISON	NEURAL KNITWORKS CATERING	121.72
20224	29/09/2017	BUNBURY TEN PIN BOWLING	10 CHILDREN AND 2 ADULTS FOR 2 GAMES OF BOWLING EACH	196.00
20225	29/09/2017	BUSSETTON TELEPHONES	TECH TO VISIT TO REPAIR FAULTY PHONE CABLING IN MI OFFICE	220.00
20226	29/09/2017	TELSTRA	NORTH NANNUP VBFB TELEPHONE	75.82
Total Cheque Payments for period:				<u>\$ 3,175.78</u>
DD9953.1	13/09/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	9056.39
DD9953.2	13/09/2017	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	932.15
DD9953.3	13/09/2017	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	595.46
DD9953.4	13/09/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	462.32
DD9953.5	13/09/2017	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	115.00
DD9954.1	27/09/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	9252.78
DD9954.2	27/09/2017	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	932.15
DD9954.3	27/09/2017	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	595.46
DD9954.4	27/09/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	462.32
DD9954.5	27/09/2017	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	181.74
DD9963.1	30/09/2017	WESTNET	WESTNET HOSTING EVERYTHINGNANNUP 1 YR	374.84
DD9963.2	30/09/2017	ALLEASING PTY LTD	ALLEASING COMPUTER HIRE SEPTEMBER 2017	698.27
DD9963.3	30/09/2017	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CORPORATE CREDIT CARD SEPTEMBER 2017	1336.51
DD9963.4	30/09/2017	TELSTRA	TELSTRA SEPTEMBER 2017	1661.30
DD9963.5	30/09/2017	CALTEX AUSTRALIA	CALTEX SEPTEMBER 2017	1293.78
DD9963.6	30/09/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN37 SEPTEMBER 2017	1666.06
DD9963.7	30/09/2017	SYNERGY	SYNERGY STREET LIGHTS AUGUST USAGE 2017	2793.00
DD9963.8	30/09/2017	SGFLEET	SG FLEET SEPTEMBER 2017	1097.18
DD9963.9	30/09/2017	BP AUSTRALIA	BP AUSTRALIA SEPTEMBER 2017	252.51
Total Direct Debit Payments for period:				<u>\$ 33,759.22</u>
Shire of Nannup Trust Fund				
EFT9799	07/09/2017	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY AUGUST 2017 SHIRE OF NANNUP	1571.03
EFT9800	07/09/2017	BUILDING COMMISSION	BUILDING SERVICES LEVY AUGUST 2017	1190.76
Total Trust Payments for period:				<u>\$ 2,761.79</u>
TOTAL MUNICIPAL PAYMENTS FOR PERIOD				<u>\$ 210,703.55</u>
TOTAL TRUST PAYMENTS FOR PERIOD				<u>\$ 2,761.79</u>
TOTAL PAYMENTS FOR PERIOD:				<u>\$ 213,465.34</u>

Attachment 12.6.2

SHIRE OF NANNUP			
CREDIT CARD TRANSACTIONS -SEPTEMBER 2017			
Date	Supplier	Description	Amount
1/09/2017	NANNUP BRIDGE CAFÉ	Lunch with Shire of Bridgetown Greenbushes	\$ 92.00
14/09/2017	NORM FLYNN SMASH REPAIRS	CESO Vehicle Repairs	\$ 500.00
20/09/2017	O'BRIEN GLASS INDUSTRIES	CESO Vehicle Replacement Windscreen	\$ 500.00
26/09/2017	SAI GLOBAL LIMITED	DSO - Building Standards PDF File	\$ 132.31
28/09/2017	DEPT OF TRANSPORT	CESO Vehicle Licensing - 3 month	\$ 112.20
		Total Credit Card Purchase - Peter Clarke	\$ 1,336.51