

Policy Number:	ADM 21
Policy Type:	Administration Policy
Policy Name:	Council Spokespersons
Policy Owner:	Chief Executive Officer
Authority:	Shire of Nannup

POLICY

1. In accordance with Section 2.8(d) of the *Local Government Act 1995*, the Shire President is the authorised spokesperson of the Council.
2. In accordance with Section 5.41(f) of the *Local Government Act 1995*, the Chief Executive Officer may also be the spokesperson of the Council if the Shire President agrees.
3. If the Shire President is not available or unable to be the spokesperson and the Chief Executive Officer is not available or unable to be the spokesperson, then the Deputy Shire President may perform this function in accordance with Section 5.34 of the *Local Government Act 1995*.
4. With the authority from the Shire President, individual Councillors may be authorised to make statements to the media on specific items relating to that Councillors responsibility (e.g. Committee Chairman) and the Chief Executive Officer may delegate authority to other officers to be the spokesperson in accordance with Section 5.44(1) of the *Local Government Act 1995*.
5. If a Councillor or staff member is approached by the media to answer questions or make a comment on Council business, that, unless specifically authorised by the Shire President (if a Councillor), of the Chief Executive Officer (if an Officer), that member of the media be referred to the authorised spokesperson of the Council for a response.
6. That this Policy in no way diminishes the basic rights to freedom of speech, but a disclaimer must accompany any personal statements made by Councillors.

Related Policies	
Related Procedures/Document	
Delegated Level	
Adopted	OM 25 January 2017
Reviewed	OM 25 January 2018