



Minutes

Council Meeting held Thursday 23 August 2018

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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.30pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

(previously approved)

ATTENDANCE:

Councillors: T Dean, R Mellema, V Hansen, P Fraser, C Buckland, R Longmore.
David Taylor – Chief Executive Officer
Tracie Bishop – Manager Corporate Services

APOLOGIES:

Councillor N Steer
Jon Jones – Manager Infrastructure
Jane Buckland – Development Services Officer

LEAVE OF ABSENCE:

Cr Stevenson

VISITORS:

Michael Loveland, Len Gilchrist, Chris Roycroft, Stuart Rechner (SER), David Detata (SER), Kim Roycroft, Julie Kay, Cheryle Brown, Gary Dickson, Alan Buckley, Hamish Cowan, Ben Worthington.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

Shire President asked that the order of the Agenda be altered to allow the presentation by SER to be before question time; therefore allowing those present to leave before public question time if necessary. There were no objections from the other members and the meeting proceeded in the altered order.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Stuart Rechner, Executive Director of Strategic Energy Resource Pty Ltd (SER); presented Council with back ground information regarding SER's mining exploration application for South Jangardup. His presentation contained information specific to SER's intent to explore the possibility of a mineral sands mine in the South Jangardup area.

4. PUBLIC QUESTION TIME

Mr Len Gilchrist, Lot 35 Blackwood River Drive

Mr Gilchrist Would you please go to last meetings Minutes? Question four.

Shire President – I don't have the Minutes here. Please read it out to us if you have got it there.

Mr Gilchrist – "Last meeting at the rate payers I had the door shut in my face. I asked Cr Buckland if I could come in; he said yes. I then asked Cr Fraser if I could come in to this room; she said yes."

Shire President – Ok I ruled that out of order at the last meeting and I rule that out of order at this meeting.

Mr Gilchrist – No well it's not because I have been in contact with Perth and they said that it is a Council business.

Shire President – No I rule it out of order.

Mr Gilchrist – Tony look at this, we're going to Perth tomorrow mate.

Shire President – Ok I've ruled it out of order. Any other questions?

Mr Michael Loveland – Grange Road

Mr Loveland - In front of me I have a copy of a complaint I sent in to council that was 27 November 2009. Now it was after the funeral of Mrs Hutchins and the reception at the bowling club. I walked under the new verandah at the front of the hall and we'd had a heavy cloud burst of rain. Now I was flooded with water; I was

showered with water from a flooded box gutter. Anyway when the shower finished Mrs Carol Pinkerton was there at the time; a Councillor was there at the time and some other man councillor can't remember who it was. Inspected the box gutter and it was obvious it was too small and couldn't handle the catchment area was too small and I got flooded. Anyway I went council and got this request form and I told them about the problem and I made my comments known at that time now just recently.... your building surveyor he called me in; we had a long talk about this it was on the 17 august.

Shire President - Can you get to a question soon; you need a question Michael.

Mr Loveland - I've got some other questions here. He took his camera down here and examined my concerns. I've got some photographs prepared for David (CEO). He made his assumption more or less backed me up. Even in a light shower two box gutters either side the entrance of the hall were flooding, leaking. The photographs show rusted screws on the timber under the box gutter and...he more or less agreed he did say here that Michael has another of other issues dated to that time. Now I don't know what happened; Barbara Dunnet was the Shire President at the time. I don't know if Barbara Dunnet actually read my complaint or if it got to her. But...Ewan Ross he accepted my complaint and made a comment that I would be advised from whatever decision Council came to solving the problem. And Just recently about 3 weeks back; nothing has been done.

Shire President - Mike you have to ask a question or I will rule you out of order.

Mr Loveland - What I would like to know here is that...something needs to be done about it. Wayne Jolley has made his request to Council to attend to. I've also written a letter dealing with that in a bit more complex to the (Nannup) Telegraph. Now that letter; I've got it here is asking a lot of questions. Now...I need to know why it was left for so long....when I discovered it was leaking again I just left it for Council to attend to and nothing is done over that period of time. The point is that I would like to know and so I have the two witnesses to verify it. I would like to know...what Ewan Ross said I would be notified and there was no reply at all; so I don't know what happened there. Tony has given me his response on a telephone call; I spoke with him a few weeks back. He made his comment known to me. But Barbara Dunnet was here on Council. This letter I would like to read if I may; is to attention Councillors past, present and ratepayers because –

Shire President - Mike you are doing a presentation. You've got to ask a question – this is public question time. You've got to ask questions - what when how why...

Mr Loveland – what I would like to know is if that original complaint went to Council because I was sure Barbara Dunnet -

Shire President - It probably didn't Michael as it's an operational matter.

Mr Loveland - It's a long time ago I am aware of that. The question which concerns me which Ewan Ross has noted – who told me Council had no money.

Shire President - We know – I think we know what the question is. I think I know what the solution is.

The CEO will tell you what he has proposed to do with the box gutter problem that has caused you so much stress; and it will probably satisfy your wishes. CEO, please, you have the floor.

Chief Executive Officer – The report prepared by Wayne, our Building Surveyor – I have read that and I handed it to our Works Department who are going to get the recommendations within the report quoted and then we can include them in the going forward budget deliberations and it depends on how much it will come too. If the costs are significant it will need to be brought to Council for consideration.

Mr Loveland – Council had the money they didn't pay to the builder and I would have thought that that money would have been used for the correction work and it didn't appear that it was and I would like to know why.

Chief Executive Officer – The arrangements between the Shire and contractor are confidential under a deed of settlement. In relation to any unspent funds – none of us were here at that time however I would imagine those funds were put back into municipal funds and redistributed in a future budget.

Mr Loveland - Thank you for listening. The letter to the Telegraph should help to clarify things a bit more; you can get all the detail from that. Thank you.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

The Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

18138 HANSEN/BUCKLAND

That the Minutes of the Ordinary Council Meeting held 26 July 2018 be confirmed as a true and correct record.

CARRIED (6/0)

9. MINUTES OF OTHER COUNCIL COMMITTEES/REPRESENTATIVE COMMITTEES

18139 LONGMORE/HANSEN

That the Minutes of the Shire of Nannup Risk Management Advisory Committee held 14 August 2018 be received.

CARRIED (6/0)

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
1 – 3 August	WALGA 2018 Convention	Dean and Fraser
6 August	Bush Fire Advisory Committee	Mellema and Fraser
14 August	Risk Management Advisory Committee	Longmore and Steer
21 August	Warren Blackwood Alliance of Councils	Dean and Longmore

12. REPORTS OF OFFICERS

AGENDA NUMBER:	12.1
SUBJECT:	Delegated Planning Decisions for July 2018
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	13 August 2018
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Register of Delegated Development Approvals

BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Application for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in July 2018 is presented in Attachment 12.1.1.

COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council’s adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During July 2018, two (2) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for July 2018 compared to July 2017:

	July 2017	July 2018
Delegated Decisions	1 (\$30,000)	2 (\$239,880)
Council Decisions	2 (\$495,000)	1 (\$195,000)
Total	3 (\$525,000)	3 (\$434,880)

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Local Government Act 1995 and LPS3.

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

POLICY IMPLICATIONS:

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

FINANCIAL IMPLICATIONS:

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

That Council receives the report on Delegated Development Approvals for July 2018 as per Attachment 12.1.1.

VOTING REQUIREMENTS:

Simple Majority

18140 LONGMORE/BUCKLAND

That Council receives the report on Delegated Development Approvals for July 2018 as per Attachment 12.1.1.

CARRIED (6/0)

AGENDA NUMBER:	12.2
SUBJECT:	Retrospective Development Application for Outbuilding
LOCATION/ADDRESS:	Lot 108 on Plan 40595 (No. 141) Dean Road, Nannup
NAME OF APPLICANT:	Mick O'Callaghan
FILE REFERENCE:	A1493
AUTHOR:	Steve Thompson – Consultant Planner
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i>)
DATE OF REPORT:	14 August 2018
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	12.2.1 - Location map 12.2.2 - Information from applicant 12.2.3 - Overlay of existing structure and floodplain 12.2.4 - Advice from Department of Water and Environmental Regulation 12.2.5 - Extract from <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>

BACKGROUND:

The applicant seeks retrospective development approval for an outbuilding. The key reason the Development Application is being considered by Council is that most of the existing structure (proposed outbuilding) is located within the Blackwood River Floodplain.

Relevant matters relating to the site and application include:

- the site, shown in Attachment 12.2.1, is 8.01 hectares in area;
- the site is zoned “Special Rural” in the *Shire of Nannup Local Planning Scheme No. 3 (LPS3)* with the eastern half of the site within the Flood Risk Land Special Control Area. The western half is outside of the floodplain;
- the landowner commenced constructing the structure/building without necessary approvals. The Shire administration acted promptly on being alerted to the unauthorised construction which, in part, has led to this Development Application;

- originally the landowner intended for the building to be a dwelling, however the applicant now seeks retrospective approval for the structure to be approved as an outbuilding;
- details submitted by the applicant are provided in Attachment 12.2.2. The outbuilding has an area of 163.52m²;
- the proposed outbuilding is located outside of the bush fire prone area as set out at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>;
- the Shire administration has sought written advice from the applicant as to why he decided to go ahead and build without a permit and build in the floodplain. At this stage, this has not been provided;
- the existing structure/proposed outbuilding is largely located in the floodplain as outlined in Attachment 12.2.3. The proposed outbuilding is located in the 1 in 100 year Annual Exceedance Probability (AEP) floodplain. An Average Recurrence Interval (ARI) and AEP flood event refer to the same risk, however the Department of Water and Environmental Regulation (DWER) now use the term of AEP which refers to the probability of a flood event occurring in any year; and
- the applicant has also installed a septic system and leach drain without gaining Shire approval. The location of the septic system and leach drains needs to be confirmed by a plumber, however it is expected they are located in the floodplain.

The Shire administration sought advice on the Development Application from DWER, with the advice set out in Attachment 12.2.4. In summary, DWER raise no objections to the Development Application from a flood risk, safety and damage perspective. DWER in part advise:

“The proposal will not obstruct flows and detrimentally affect the flooding regime.

A lower level of flood protection (than 1 in 100 AEP) may be considered given the non-habitable nature of the proposal. However, all electrical installations should be located above the 1 in 100 AEP flood level (or as high as practicable) to increase the resilience of the building to future flood events.

Based on the above discussion, the proposed shed is considered acceptable with regard to major flooding and will not set any precedence’s at odds with the departments flood management advice.”

Attachment 12.2.5 is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters to be considered by local government in assessing a Development Application.

The landowner has advised the Shire that he intends to shortly submit a Building Permit for a new dwelling on the property. Importantly, the landowner advises the

dwelling will be located outside of the floodplain and he will gain all necessary Shire approvals prior to work commencing.

COMMENT:

It is disappointing that the applicant undertook extensive unauthorised construction without gaining relevant Shire approvals. It is also unfortunate that the proposed outbuilding is located within the floodplain, given there is a substantial portion of the property outside the floodplain.

Following an assessment of the Development Application against the planning framework, DWER advice and available information, it is recommended that the application should be conditionally approved given:

- DWER raise no objection in terms of flood risks;
- the outbuilding is located in the 1 in 100 AEP floodplain and not in the higher risk 1 in 25 AEP floodplain. Related to this, most other flood strategies in Western Australia use the terminology of “floodway” and “flood fringe”. In summary, the flood strategies seek to avoid buildings in the floodway, however buildings may be acceptable in the flood fringe if they meet required minimum floor levels and are appropriately designed and constructed;
- the proposed outbuilding is not a habitable building;
- the application is consistent with *Local Planning Policy LPP22 Outbuildings*;
- development conditions can assist to minimise risk and ensure that future owners are aware of flood risks (including a notification added to the Certificate of Title); and
- other sections of the Shire administration raise no objection to the Development Application. Other sections suggest the Shire shouldn't ask for the existing structure to be removed given the applicant has complied with the Shire's request to gain a building permit and the structure is fairly substantial.

It is highlighted that if the existing structure was located in the 1 in 25 AEP floodplain or the applicant was seeking retrospective approval for a dwelling, the Shire administration would have recommended that the application be refused.

The Council is legally able to authorise unauthorised existing development under the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

While noting the above, the Council may determine to adopt a precautionary approach regarding this Development Application. Options include deferring the Development Application and seeking additional information and justification from the applicant or refusing the Development Application. Should Council refuse the Development Application, this could be linked to foreshadowing that the Council will require the existing structure to be dismantled from its current location in the floodplain.

Should Councillors consider that the Development Application should be refused, it would be appreciated if Councillors contacted the Shire administration in advance of

the Council meeting so that suggested reasons for refusal can be drafted for Council consideration.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations and LPS3.

POLICY IMPLICATIONS:

Local Planning Policy LPP11 Development in Flood Prone Areas and Local Planning Policy LPP22 Outbuildings. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to Local Planning Policies in determining Development Applications.

The key State Planning Policy relevant to this Development Application is *State Planning Policy 3.4 Natural Hazards and Disasters.*

FINANCIAL IMPLICATIONS:

None at this stage.

STRATEGIC IMPLICATIONS:

The application raises risk, liability, consistency and precedent considerations.

RECOMMENDATION:

That Council approve the retrospective Development Application for an outbuilding on Lot 108 on Plan 40595 (No. 141) Dean Road, Nannup subject to the following conditions:

1. This approval shall expire if the conditions, relating to the development hereby approved, have not been appropriately met to the satisfaction of the local government within two years. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved must be carried out in accordance with the submitted plans (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. The outbuilding is used for storage and is not used for commercial, industrial or habitable purposes.

4. The applicant arranges a notification, pursuant to Section 165 of the *Planning and Development Act 2005*, to be placed on the Certificate of Title stating “This land is partly within a flood risk area.” The notification is to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government. The applicant is responsible for meeting the costs of preparing and executing the notification.
5. The septic tank and leach drains are located or relocated outside of the 1 in 100 Annual Exceedance Probability floodplain as set out in the *Blackwood River Flood Study*. This is to be confirmed, prior to the issue of a Building Approval Certificate, to the satisfaction of the local government. If required, associated relocation works are to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government.
6. All electrical installations are to be located above a height of 67.78m AHD to the satisfaction of the local government. This is to be confirmed by a licensed electrician and licensed surveyor prior to the issue of a Building Approval Certificate. Should any modifications to the electrical installations be required, they are to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government.

Advice

- A) The applicant is advised that this development approval is not a Certificate of Building Approval or a Building Permit. A Building Approval Certificate must be formally applied for and obtained to approve the existing construction. A Building Permit must be formally applied for and obtained before undertaking any additional site and/or development works.
- B) The applicant is advised that the approved development must comply with all relevant provisions of the *National Construction Code (Building Code of Australia)*.
- C) The *Blackwood River Flood Study* shows that a portion of the lot is affected by flooding during major river flows with the 1 in 100 Annual Exceedance Probability flood level estimated to be 67.07 metres AHD. In accordance with Clause 6.2.1.6 of the *Shire of Nannup Local Planning Scheme No.3* relating to flood risk land, the scheme states “Any decision made by the Shire in pursuance of this clause is deemed to be a decision made in ‘good faith’ and the Shire is hereby forever indemnified against any claim made by any person and relating to any loss whatsoever arising from such a decision.”
- D) In relation to Condition 5, the Shire cannot issue a retrospective approval for the existing wastewater system if it is to remain in its current location.
- E) In relation to Condition 5, if the septic tanks and/or leach drains are to be relocated, an “Application to Construct or Install an Apparatus for the Treatment of Sewage” is to be submitted to the Shire prior to any works being undertaken

and a licenced plumber is to be engaged to undertake the works.

- F) The property is near the Nannup Timber Mill where the property may at times be impacted by the mill's operations.
- G) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal within 28 days of the date on which notice of the decision is given.

VOTING REQUIREMENTS:

Simple Majority

18141 BUCKLAND/MELLEMA

That Council approve the retrospective Development Application for an outbuilding on Lot 108 on Plan 40595 (No. 141) Dean Road, Nannup subject to the following conditions:

- 1. This approval shall expire if the conditions, relating to the development hereby approved, have not been appropriately met to the satisfaction of the local government within two years. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved must be carried out in accordance with the submitted plans (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.***
- 3. The outbuilding is used for storage and is not used for commercial, industrial or habitable purposes.***
- 4. The applicant arranges a notification, pursuant to Section 165 of the Planning and Development Act 2005, to be placed on the Certificate of Title stating "This land is partly within a flood risk area." The notification is to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government. The applicant is responsible for meeting the costs of preparing and executing the notification.***
- 5. The septic tank and leach drains are located or relocated outside of the 1 in 100 Annual Exceedance Probability floodplain as set out in the Blackwood River Flood Study. This is to be confirmed, prior to the issue of a Building Approval Certificate, to the satisfaction of the local***

government. If required, associated relocation works are to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government.

- 6. All electrical installations are to be located above a height of 67.78m AHD to the satisfaction of the local government. This is to be confirmed by a licensed electrician and licensed surveyor prior to the issue of a Building Approval Certificate. Should any modifications to the electrical installations be required, they are to be finalised prior to use/occupation of the outbuilding to the satisfaction of the local government.**

Advice

- A) The applicant is advised that this development approval is not a Certificate of Building Approval or a Building Permit. A Building Approval Certificate must be formally applied for and obtained to approve the existing construction. A Building Permit must be formally applied for and obtained before undertaking any additional site and/or development works.**
- B) The applicant is advised that the approved development must comply with all relevant provisions of the National Construction Code (Building Code of Australia).**
- C) The Blackwood River Flood Study shows that a portion of the lot is affected by flooding during major river flows with the 1 in 100 Annual Exceedance Probability flood level estimated to be 67.07 metres AHD. In accordance with Clause 6.2.1.6 of the Shire of Nannup Local Planning Scheme No.3 relating to flood risk land, the scheme states "Any decision made by the Shire in pursuance of this clause is deemed to be a decision made in 'good faith' and the Shire is hereby forever indemnified against any claim made by any person and relating to any loss whatsoever arising from such a decision."**
- D) In relation to Condition 5, the Shire cannot issue a retrospective approval for the existing wastewater system if it is to remain in its current location.**
- E) In relation to Condition 5, if the septic tanks and/or leach drains are to be relocated, an "Application to Construct or Install an Apparatus for the Treatment of Sewage" is to be submitted to the Shire prior to any works being undertaken and a licenced plumber is to be engaged to undertake the works.**
- F) The property is near the Nannup Timber Mill where the property may at times be impacted by the mill's operations.**

Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal within 28 days of the date on which notice of the decision is given.

CARRIED (6/0)

AGENDA NUMBER:	12.3
SUBJECT:	Budget Monitoring – June 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	16 August 2018
ATTACHMENT:	12.3.1 - Financial Statements for the period ending 30 June 2018

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.3.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

Please refer to the attachment, Financial Statements for period(s) ending 30 June 2018 for a detailed analysis of our end of year position, Note 2. This set of Financial Statements are not an indication of Council's 2017/18 End of Year Position. The Annual Report may vary from figures presented in attachment 12.3.1.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The attached financial statements detail financial outcomes for 2017/18.

STRATEGIC IMPLICATIONS:

Nil.

RECOMMENDATION:

Monthly Financial Statements for the period ending 30 June 2018 be received.

VOTING REQUIREMENTS:

Simple Majority.

18142 FRASER/HANSEN

Monthly Financial Statements for the period ending 30 June 2018 be received.

CARRIED (6/0)

AGENDA NUMBER:	12.4
SUBJECT:	Monthly Accounts for Payment - July 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz –Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	14 August 2018
ATTACHMENT:	12.4.1 – Accounts for Payment – July 2018

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 July 2018 to 31 July 2018 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

Municipal Account

Accounts paid by EFT	10771 – 10827	199,033.25
Accounts paid by cheque	20299 – 20308	287,609.72
Accounts paid by Direct Debit	DD10209.1 – DD10225.10	35,205.05
<i>Sub Total Municipal Account</i>		\$521,848.02

Trust Account

Accounts paid by EFT	10816 – 10817	1,392.70
Accounts Paid by cheque		0.00
<i>Sub Total Trust Account</i>		\$1,392.70

Total Payments

\$523,240.72

STATUTORY ENVIRONMENT:

LG (Financial Management) Regulation 13

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS:

None.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$523,240.72 1 July 2018 to 31 July 2018 in the attached schedule be endorsed.

VOTING REQUIREMENTS:

Simple Majority

18143 MELLEMA/FRASER

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$523,240.72 1 July 2018 to 31 July 2018 in the attached schedule be endorsed.

CARRIED (6/0)

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 OFFICERS

Nil.

13.2 ELECTED MEMBERS

Nil.

14. MEETING CLOSED TO THE PUBLIC
(Confidential Items)

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil.

15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

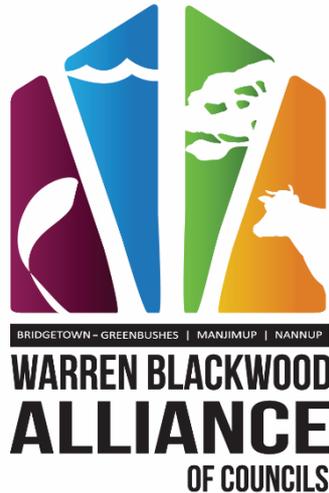
Nil.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. CLOSURE OF MEETING

The Shire President declared the meeting closed at 5.40pm.



Minutes

WARREN BLACKWOOD ALLIANCE OF COUNCILS BOARD MEETING
TUESDAY 21 AUGUST 2018, 5.30PM
HOST: SHIRE OF MANJIMUP

Meeting opened: 5.30pm

Attendance:

Cr Tony Dean (Chair)
Cr Tony Pratico
Cr Paul Omodei
Cr Cliff Winfield
Cr Bob Longmore
Tim Clynch

Andrew Campbell
David Taylor
Billy Wellstead, SWDC
Katie Drummond (EO)

Apologies:

Cr Alan Wilson

1. Declarations of interest

None

2. Minutes of last meeting & matters arising

Executive officer to remove the information regarding the Nannup Mill and recirculate to CEO's.

Minutes of WBAC board meeting on 11.06.18 confirmed as true and correct.

Moved: Cr Cliff Winfield
Seconded: Cr Tony Pratico

Carried 6/0

3. Correspondence

- a) A report was received from the Pemberton Trails Town forum, a project the Pemberton Visitor Centre are now leading.
- b) The WBAC accountants, Hampton Partners, requested permission to use the WBAC 2016-2017 tax documents as part of their Quality Review in accordance with the CPA Australia. Permission was granted by all and Cr Tony Dean and Cr Tony Pratico signed the declaration.

4. Financial report

- a) *The WBAC 2017.2018 end of year financial report is confirmed as true and correct.*
- b) *The WBAC 2018.2019 financial report is confirmed as true and correct*

Moved: Cr Tony Pratico
Seconded: Cr Paul Omodei

Carried 6/0

5. Executive Officer work report

Report received by all members.

Matter arising:

- a) The Executive officer and Tim Clynch met with Pemberton Visitor Centre regarding the Southern Forests Blackwood Valley Tourism Association (SFBVTA). They are not fully supportive of the SFBVTA proposals and would like the SFBVTA board to consider:
 - i. That Pemberton Visitor Centre pay an annual fee (around \$10,000) to become a member of the SFBVTA. They are still able to have their own membership fee and people / operators who are members of the Pemberton VC will automatically be members of the SFBVTA.
 - ii. The SFBVTA should develop their own booking platform instead of using bookeasy. WBAC: Katie to investigate costing for this.
 - iii. Pemberton Visitor Centre to keep their own website which would link into the SFBVTA website.
- b) The executive officer met with Northcliffe Visitor Centre who are very supportive of the SFBVTA.
- c) Manjimup and Walpole VC's have not given any availability to meet with the WBAC to further discuss the SFBVTA.
- d) The Shire of Manjimup are arranging a meeting with representatives from all their visitor centres before their council meeting on Thursday 8 November.
 - i. As Shire of Manjimup can not endorse the SFBVTA until the November council meeting, nominations for the Board of the SFBVTA will be pushed back until after this date.
- e) Executive officer to circulate overview of SFBVTA to CEO's.
- f) Tim Clynch has spoken with Mark Exeter from the South West Development Commission (SWDC) about funding available to support the SFBVTA. Mark has indicated there may be \$20,000 to support the SFBVTA development. Tim and Katie to follow up with Mark.
- g) Signage for the regional should be investigated with funding from the SFBVTA, 3 shires, SWDC and ASW.

6. Regional Stock Route

a) Tenders

Two tenders were received for the construction of the Stock Route campsites, both within budget:

- i. Salaman Pty Ltd (trading as Outdoor World Busselton) \$126,000
- ii. McMahon \$222,000

If Bridgetown – Greenbushes council endorse the officer recommendation to award the contract to Salaman there will be around \$100,000 available for additional items within the project.

Once the council has awarded the contract construction will start around 3 months later.

b) Route

The Shire of Manjimup confirmed that Barber Road connected is completed and the WEC grounds are ready for campsite construction to commence.

c) Promotion and Marketing

The Shire of Nannup asked how the Stock Route is going to be marketed. Plans within the original project plan included:

- i. Total Trails and Trails WA websites
 - ii. 'Friends of' Groups
 - iii. Line in original project budgeted for paid promotion
- Tim to ask project Manager to clarify for next WBAC meeting.

7. Economic Development Plan

Each Shire has now reviewed the Economic Development Plan and added in their comments.

CEO's to meet with Billy Wellstead and go through the WBAC submission. Draft submission to be circulated to Shire Presidents before submitting.

Moved: Cr Paul Omodei

Seconded: Cr Tony Pratico

Carried 6/0

8. General Business

- a) The Shire of Nannup updated the WBAC on plans with Strategic Energy Resources (SER) to open up a mine a Jangardup south. If the development goes ahead the Shire will need to look at upgrades to Coronation Road.
 - i. SER announcement of the development to be circulated with minutes.
- b) The Shire of Bridgetown are currently talking to Talison Lithium regarding infrastructure plans and widening their travelling radium to accommodate the growing numbers of employees needed for the mine.

9. Date of next meeting & AGM

- a) Tuesday 13 November 2018, SOBG

Meeting closed: 6.42pm



**WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION
SOUTH WEST ZONE**

MINUTES

DATE Friday 24 August 2018

COMMENCING 9.00 am

VENUE City of Bunbury

PROGRAM	9.00 am	Opening
	9.05 am	Business as per agenda
	10.15 am	Morning Tea
	10.45 am	Meeting resumes
	11.00 am	Presentations
	12.30 pm	Lunch

AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format. The State Council Agenda was emailed separately to members

E R Fisher
Executive Officer

Distribution Lists (by Email to the following addressees)

M Archer G Henley C Frewing Tony Nottle Kate Dudley	D Blurton S Stanley	M Osborne T. Smith	P Omedei A Campbell	Capel (Info) Ian McCabe M Scott
Gaylene Godfrey M Bennett	D Taylor T Dean	T Clynych T Pratico	G Evershed P Townshend M Smith	A Lamb G Aird
Debbie Brown T Jackson	B Piesse B Rose	M Degebrodt (WALGA)	Vern McKay (Audit)	

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1. Opening

The President, Cr T. Dean opened the meeting at 9.05 am and welcome all present

2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr P Townshend	Present	Mr. G Evershed	Apology
Shire of Boyup Brook	Cr G Aird	Apology	Mr. A Lamb	Apology
Shire of Bridgetown-Greenbushes	Cr T Pratico	Present	Mr. T Clynych	Present
City of Bunbury	Cr T Smith	Present	Mr. M Osborne	Present
City of Busselton	Mayor G Henley	Present	Mr. M Archer Mr T Nottle	Apology Present
Shire of Capel	Cr M Scott	Present	Mr. I McCabe	Present
Shire of Collie	Cr S Stanley	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Present	Mr. M Chester	Present
Shire of Donnybrook-Balingup	Cr B Piesse	Present	Mr. B Rose	Present
Shire of Harvey	Cr T Jackson	Present	Mr S Collie	Present
Shire of Manjimup	Cr P Omodei	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean	Present	Mr D Taylor	Present
Executive Officer			Mr. E Fisher	Present

3. Visitors:

WALGA

Mr Wayne Scheggia, Acting CEO & Ms M Pexton

DLGS & CI.

Ms Darrelle Merritt
Principal Strategy Officer – Strategic Initiatives
Planning and Service Delivery

BCC

Cr B Kelly

MRWA

Mr Bruce Walker and Mr Robert Barnsley

4. Presentations

4.1 Host Council Presentation

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

To coincide with the meeting, the City is inviting members of the SW Zone to participate in a Bus Tour following the meeting and lunch. The tour will commence at 12.30pm (departing from the Civic Administration Centre) and include visiting the Outer Harbour, the Koombana Bay Revitalisation Project, the Bunbury Port and the New Works Depot in Sutherland Way. The tour will conclude back at the City of Bunbury Civic Centre at 2.00pm.

4.2 Presentations

SEMC Presentation – The Chair of the SEMC has apologised, that he cannot attend this meeting as he is undergoing surgery. Ms M Pexton – WALGA Manager Emergency and Deputy Chair SEMC will provide a brief presentation. A copy of the presentation has been circulated separately.

The following questions were raised during the presentation and referred to Ms Pexton for a response.

1. *What is the quantum of the ESL actually returned to local governments in financial and percentage terms?*

2. ***How is the timeliness of the provision of resources being addressed noting the long period off both approval and supply of resources/***
3. ***What provisions are to be made for the management and disposal of waste generated in emergencies on both private and public land?***
4. ***How is it intended to clarify the role and responsibilities of the various parties in an emergency to ensure the various activities are properly resourced?***

Bunbury Outer Ring Road –Mr Bruce Walker and Mr Robert Barnsley from their BORR Project Team provided a briefing on the project. A copy of the presentation has been circulated with the minutes.

4.3 Department of Local Government, Sport and Cultural Industries

Local Government Act Review - On 1 August Minister Templeman announced the Government’s reforms resulting from phase one of the review of the Act. These cover training, gifts, elected member conduct, CEO recruitment and performance review, public access to information and some administrative efficiencies. The presentation by Ms Darrelle Merritt will provide some more detail and allow members to ask questions on these reforms. A copy of the presentation has been circulated separately. Ms Merritt has offered to assist in facilitating workshops and presentations on the new Act.

5. Confirmation of Previous Minutes

Corrections

Nil

Moved	Mayor G Henley	Seconded	Cr M Scott	Carried
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MOTION:

The minutes of the meeting held at the Shire of Bridgetown Greenbushes on Friday 22nd June 2018 be confirmed as a true and correct record of the meeting

6. Business Arising

Actions required of local governments in relation to items in the schedule of questions provided for the Minister and the responses by SWDC. A copy of the schedule is circulated as a separate PDF file with the agenda.

7 Reports

7.1 RESTRICTIONS ON TAKING GRAVEL FROM DBCA RESERVES

Moved	Cr T Pratico	Seconded	Cr B Piesse	Carried
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MOTION

THAT:

The South West Zone of WALGA:

- 1. Request WALGA to seek reconsideration of present DBCA (Parks and Wildlife Service) policy/position of refusing approval and/or prohibiting access by local governments to extract gravel on DBCA reserves and forest areas.***
- 2. Propose a policy to DBCA that protects forests from the spread of dieback while allowing access to gravel for road building by local government authorities***

Submitting Council In Brief

Bridgetown - Greenbushes

- Currently local governments are not permitted to source gravel from DBCA reserves
- DBCA make no contribution to the cost of local government roads that connect to their reserve road network.
- Pits used to take gravel along roads present a minimal increased risk of dieback spread considering present control measures (wash-down) are not universally applied
- Current transport costs exceed resource costs

Background

Roads constructed by DBCA in forests are in some cases better than those constructed by local governments, connect to main roads and allow for the transport of timber products and fire control. This is due to the availability of low cost gravel from DBCA reserves.

Vehicles accessing dieback areas are expected to wash down after access however observation is that this requirement is more often observed in the breach than the observance.

The amount of DBCA reserves in the following shires amount to Nannup 85%, Manjimup 83% and Bridgetown-Greenbushes 45%.

- The cost of procuring gravel and transporting it long distances

substantially increases local government costs. The major cost component being transport.

Comment	A review of DBCA policy allowing access to reserves would be a substantial cost benefit to local governments and if accompanied by stringent dieback control measures could assist in the effective biosecurity management of the forest including the improved control of Dieback disease.
Any other implications	Reduced road building costs Improved Dieback disease control

7.2 INCREASE IN GST DISTRIBUTION TO WA

Moved	Cr B Piesse	Seconded	Cr M Scott	Carried
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MOTION

THAT:

The South West Zone of WALGA:

- Adopts a policy and position, as a representative of the Western Australian Local Government sector, to continue lobbying until the State of WA achieves parity of GST distribution across all States and Territories of Australia***

In Brief The current GST distribution allocated to Western Australia in comparison with the other States and Territories, is to the gross disadvantage of the residents and electors of Western Australia.

WA's GST distribution needs more 'voice' and the WALGA body via the South West zone are encouraged to be a 'voice' and lobby this matter.

Background Table 1 below provides a GST breakdown state by state 2018-19. This information provides evidence of the disadvantage to WA explained above, and reason for submission of this SW Zone agenda item.

Table 1:

State	GST share per dollar	GST share %	Total GST distribution \$m
VIC	98c	25.6	\$16,830
WA	47c	4.9	\$3,255
NSW	85c	27.4	\$18,030
SA	\$1.47	10.3	\$6,751
Tas	\$1.77	3.7	\$2,434
ACT	\$1.18	2.0	\$1,298
NT	\$4.26	4.2	\$2,755
Qld	\$1.09	22.0	\$14,447

Council Resolution

At the 27 July 2018 Ordinary Meeting of Council, Council resolved the following:

That Council:

1. Approve the following motion to be presented to the next WALGA SW Zone, to continue to lobby for a significant increase in GST distribution to Western Australia:

That WALGA adopts a policy and position, as the representative of the Western Australian Local Government sector, to continue lobbying until the State of WA achieves parity of GST distribution across all States and Territories of Australia.

2. Authorises the Chief Executive Officer to present a report and the motion to the next WALGA South West Zone Meeting, which is scheduled for 24 August 2018, for consideration by the twelve (12) South West local government authorities – City of Bunbury, City of Busselton, and the Shires of Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Capel, Collie, Dardanup, Donnybrook Balingup, Harvey,

Manjimup and Nannup.

Comment WALGA provides an opportunity for the South West Local Government zones, namely, Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Bunbury, Busselton, Capel, Collie, Dardanup, Donnybrook Balingup, Harvey, Manjimup and Nannup, to jointly voice their concerns and representation as a group before WALGA.

The Shire of Donnybrook Balingup Council encourage WALGA via the SW Zone to be the voice and lobby for an increase in GST distribution to WA.

Any other implications Nil
Attachments Nil

7.3 MOU ASSISTANCE DURING EMERGENCIES

Moved	Cr M Bennett	Seconded	Cr T Jackson	Carried
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MOTION

THAT:

That Member Councils of the South West Zone of WA Local Government Association:

- 1. Reaffirm their commitment to the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery in support of other zone members in the event of a major emergency incident occurring within the zone.***
- 2. Authorise their Chief Executive Officer to sign the MoU on behalf of the member local governments.***

AMENDMENT

Moved	Mayor G Henley	Seconded	Cr P Omedei	Carried
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That item 3 be added as follows;

3. The term of the MOU be for a period of 10 years

The amendment was put and carried

The motion was then put with the amendment and carried

MOTION

THAT:

Member Councils of the South West Zone of WA Local Government Association: -

THAT:

Member Councils of the South West Zone of WA Local Government Association:

- 1. Reaffirm their commitment to the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery in support of other zone members in the event of a major emergency incident occurring within the zone.***
- 2. Authorise their Chief Executive Officer to sign the MoU on behalf of the member local governments.***
- 3. The term of the MOU be for a period of 10 years**

In Brief

- This Memorandum of Understanding (MoU) was signed by each Chief Executive Officer in April 2016 and expires as at 31 December 2018. Member Councils of the Zone resolved to be parties to a Memorandum of Understanding through which each Council, in times of community distress due to an emergency incident, agreed where possible to:
- Provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and
- Provide whatever resources may be available within the means of that Council to assist with post incident recovery in the community.

Background

The guiding principle of this Memorandum was that any support given by a local government in a particular emergency event shall be at the discretion of the Council giving the support,

and of a level that will not unduly compromise the operability of the Council giving the support.

It is considered that the original catalyst for preparing the MOU, being the formalisation of informal understandings that have existed for many years whereby any local government needing assistance could feel free to call on a neighbouring local government, or indeed from anywhere else in the zone, for assistance, is still very relevant.

The MOU, is seen to demonstrate to the State Emergency Management Committee (SEMC) the strength of our local emergency management arrangements as well as the capacity of our communities to cope in times of difficulty.

Participation in the MOU also serves to demonstrate the capacity and willingness of participating Councils to work co-operatively and share resources within the region.

A copy of the MOU is attached to the minutes for signing and return to the Executive Officer SWZ-WALGA

7.4 CONSISTENT COMMUNICATION FOR RECYCLING

It was resolved that this item lay on the table pending a report to be submitted on the results of the determinations of The Officer's Working Group and the WALGA policy staff. A report will be submitted to the next meeting of the Zone.

Submitting Council Shire of Capel

Recommendation ***THAT:***
The SW Zone of WALGA:
1. Acknowledge the Bunbury Harvey Regional Council's letter of 19 July 2018, on behalf of the Wellington Waste Working Group, to the Municipal Waste Advisory Council;
2 Seek advice from WALGA on its state-wide response to the "China National Sword" crisis;
3 Obtain advice on the status of member contracts potentially affected by the "China National Sword" crisis; and
4. Formulate a position for the SW Zone Group of Councils on its recycling education and communication strategies.

In Brief

- China's Blue Sky 2018's attention is on the 24 categories of solid waste added to the list of imports bans in 2017, which includes plastics waste, unsorted waste paper and waste textile materials with a contaminant level of more than 0.5 per cent. However the extent of this is unclear
- Waste collection companies have approached Councils in the region with proposals for consistent messaging regarding the

new requirements and excluded materials and also proposals for contract variations

- A whole of industry approach is recommended

Background

12 July 2018 – WALGA released a Flying Minute on ‘Consistent Communications for Recycling’, seeking comment, by 19 July 2018, from members of the Municipal Waste Advisory Council on the following draft Council motion:

That the Municipal Waste Advisory Council:

1. Write to the Chair of the Ministerial Waste Taskforce indicating support for the collective message agreed by the Material Recovery Facility Operators and identifying the need for funding and support to articulate agreed messages to the community;
2. Write to the Ministerial Recovery Operators thanking them for developing the agreed position and requesting information on how these Operators will engage with their customers on this issue;
3. Seek support for the consistent approach from smaller Material Recovery Facility operators in the non-metropolitan area; and
4. Provide information to Local Government on this issue.

13 July 2018 – Suez wrote to Shire of Capel explaining its current situation relating the Shire’s kerbside recycling and the “China National Sword” crisis. The correspondence was written Commercial in Confidence, and has therefore not been included in this report.

16 July 2018 – A joint letter from Suez, Cleanaway and the Southern Metropolitan Regional Council, to WALGA outlining the approach towards consistent communication with the community on acceptable recyclable materials. The letter details six specific materials (with some exceptions) that can be included in yellow lid recycling bins. It also details eight material types that are not acceptable.

18 July 2018 – The Wellington Waste Working Group met in Donnybrook. This item was raised, with discussion focussing on a joint statement to meet the 19 July 2018 comment deadline to the WALGA Flying Minute. The Minutes are attached.

19 July 2018 – The Bunbury Harvey Regional Council, on behalf of the members of the Wellington Waste Working Group, wrote to WALGA in response to the Flying Minute, identifying four areas of concern raised by the group:

1. Clarity on the acceptable items. There is a vast range of items neither included in the acceptable list, nor included in the list of exclusions.

2. Clarity on contamination. There is suggestion that due to contamination portions of the recycled waste stream are being diverted to land fill, but there is no clarity on the items considered contaminants, the scale of contamination or strategies to reduce contamination.
3. Status of existing contracts. Suez has suggested opportunity to recover some of its increased costs, by way of contract variation. Members of the WWWG have indicated that WALGA has tacitly accepted this position. The WWWG is aware that a number of members already have service contracts in place, some expiring several years into the future.
4. Communication Strategy. The issues identified by the group raise concerns about communication gaps between members and the community.

The letter subsequently proposes an alternative motion: *That the Municipal Waste Advisory Council write to the Material Recovery Facility Operators, outlining the four concerns as identified in this letter and ask how these concerns shall be addressed.*

8 August 2018 – WALGA, on behalf of the Municipal Waste Advisory Committee, advised that the original motion (of 12 July 2018) was support by the Committee, out of session.

Comment

The 'China National Sword' situation has created a significant challenge for all parties involved in waste management and recycling. Some of the challenges highlighted by Suez in its letter to the Shire of Capel are acknowledged, and will require a whole of industry approach. At this time, there is no formal position of the Bunbury Wellington Group of Councils, nor of the WALGA South West Zone. There is a risk that the suggestion that cost recovery should be shifted from the market place to individual Councils, if not properly understood, will simply force Local Government to pass costs on to its customers.

Whilst the concept of a uniform statement of acceptable products for recycling is sound, it has gaps in its information that can be exploited by the householder and the contractor. This confusion is likely to place pressure of LG to formulate a clear position on what recyclables are acceptable. The communication strategy around these decisions is likely to fall back to LG as a sector, and individual Councils as waste managers.

The issue of contamination has been identified as a problem causing unacceptable levels of recyclables to be rejected, however, the data surrounding these concepts is not clearly accessible, nor has it been

discussed within the WWWG. Having accurate data will allow the group and, therefore, individual Councils opportunity to modify their waste streams and/or educate their waste generators to reduce recycling contamination rates.

It appears that Suez has undertaken a series of meet and greets with local authorities to discuss their external pressures and possible contract variations. These have been undertaken individually, but the WWWG recognises that there are multiple contracts in place that give it some capacity for a group discussion and possible improved bargaining capacity. None of the members indicated whether a legal opinion has been obtained to determine the strength of the existing contracts. Similarly, the risk of maintaining a firm contractual position in the context of a radically changed market place has not been assessed.

Additionally, there was some discussion around the changing nature of the global recycling market and whether this current situation may, over time, stabilise or reduce and whether there is sufficient information to make long term decisions on recycling, waste education and waste management contracts based on the current 'crisis'. The group agreed that as the matter is a global issue, there needs to be greater lead from Government to assist Councils find short medium and long term solutions that fit within Councils resource capacity.

On 8 August 2018 the WWWG received advice that the MWAC passed the original motion of 12 July 2018. On 9 August 2018 the members of the WWWG met with representatives of Suez for a briefing on the changing state the recycling market. At that briefing, Suez provided advice on a more detailed list of recyclables that can be used for education purposes, however, this needs further consideration by the WWWG members. There was general agreement that the next challenges revolve around clarifying the level and impact of contaminants in the recycling stream, and how best to tackle the education message, statewide.

Given information gaps on this matter, it is recommended that the Bunbury Wellington Group of Councils establish a uniform position to respond to the issue.

**Any other
implications
Attachments**

Increased cost of contracts
Cost of improved communication with ratepayers and residents
Nil

7.2 WALGA State President's Report

Local Government Act Review

The Minister for Local Government announced the State Government's policy position on Phase 1 of the Local Government Act Review at the WALGA Annual General Meeting on Wednesday 1 August 2018, and in an accompanying media statement. The phase 1 items include;

- a. Acceptance and declaration of gifts;
- b. Universal training;
- c. Standards of behaviour;
- d. CEO Recruitment and Performance;
- e. Public notices and access to information; and,
- f. Administrative efficiencies.

In considering the range of issues put forward for the drafting of legislation for phase 1 of the Act review process, it should be noted the majority of requests the sector put forward have been included in the Ministers policy positions.

The timely progress of the Local Government Act Review and preparation of policy positions relating to Phase 1 is appreciated and the general competence principles currently embodied in the Local Government Act remains unaffected by the policy positions.

Inevitably, the development of the Local Government Amendment Bill will require additional sector involvement to ensure the 'devil in the detail' of legislative drafting does not impose unintended outcomes. This will mainly be achieved through WALGA and LG Professionals WA participating in this drafting process.

In respect to phase 2 of the review, WALGA will prepare information to the sector requesting feedback to the department's discussion papers to assist in preparing a response that will be considered by Local Governments and Zones in the November/December 2018 round of Zone and State Council meetings.

2019/20 State Budget Submission

Each year, WALGA prepares a submission to the State Government outlining the sectors' priorities for the upcoming budget. For WALGA's submission to be considered in the 2019-20 Budget process it must be submitted to Government in December 2018.

WALGA is inviting Local Governments' input as to what should be included in the Submission, together with specific examples to support these ideas.

The Productivity Commission has set out an important direction for States in planning their economic futures, the key themes of which provide an important indication of how our submission should be shaped. These included;

- More Efficient Government;
- Better Towns and Cities;
- Healthy Australians; and
- Future Skills and Work. The final submission will be provided to the December State Council meeting for endorsement. **CEDA – Community Pulse Research Outcomes** CEDA has released the initial results from polling exploring Australians' attitudes to work, education, health, community and the economy. After 26 years of uninterrupted economic growth, this report examines:
 - how satisfied Australians are with their current circumstances;
 - who they think has gained from this growth; and
 - what the most important issues are for them personally and for Australia.
 - Top five issues that matter the most to people personally:
 - Reliable, low cost basic health services;
 - Reliable, low cost essential services;
 - Access to stable and affordable housing;
 - Affordable, high quality chronic disease services; and

- Reduced violence in homes and communities Top five critical national issues:
- High quality and accessible public hospitals;
- Strong regulation to limit foreign ownership of Australians land/assets;
- High quality and choice of aged care services;
- Increased pension payments; and
- Tough criminal laws and criminal sentences Whilst the report is an examination of perceptions, rather than statistical truths, it shows what the average Australian is thinking about and this is an important piece of information for Local Governments in shaping budgets and advocacy to other spheres of government.

Community Resource Centre Funding Reinstated

A vital resource for regional communities has been retained as a result of a united effort by the Local Government sector. Regional Development Minister Alannah MacTiernan, has announced the reinstatement of \$13 million in funding for 105 centres across regional Western Australia.

Located throughout WA, Community Resource Centres support local social and economic activity with 395 staff and more than 1000 volunteers.

WALGA and individual Local Governments had made strong representations to the Minister to retain the centres as they provided vital community support and were critical in helping deliver the State Government's focus on traineeships and creating jobs in regional WA.

I believe this decision was a direct consequence of Local Government sector's partnership agreement with the State Government and is a welcome sign of how the Agreement can work to deliver better outcomes for our communities.

Local Government Week Raps Up

The 2018 Convention has come and gone amid acclamation from many in the sector as "the best yet".

A Mayors' and Presidents' Forum was held on Tuesday, 31 July which provided an update on the national broadband network and its rollout in WA, followed by a Commissioner's

perspective on the role at the City of Perth.

Wednesday's program comprised a political forum with key Ministers followed by a rotational dialogues from a range public service leaders at which discussion provided plenty of opportunity for exploring local issues.

The Convention program featured a number of outstanding speakers, across both plenary and topic specific concurrent sessions. Opening keynote speaker Anh Do shared a moving and engaging account of his family and how they arrived in Australia. It was a touching story of resilience, grit and optimism.

The political panel session hosted by broadcaster Liam Bartlett, featured former senator Jacquie Lambie, former Premier of NSW Bob Carr and former Senator for South Australia Natasha Stott Despoja.

Former Australian cricketer Brad Hogg gave an engaging breakfast presentation focused on the success and failures that built his career. The Conference ended on Friday with Paul Huschilt's world famous conference ending summary.

A range of honours and awards were presented, recognising the achievements of both individuals and Councils in service to the Local Government sector as well as in the areas of ANZAC Day events, accessible communities and safety.

There were many presentations and opportunities for networking and learning throughout, with the spirit of goodwill and generosity in Local Government shown to be alive and well.

PRESIDENT'S CONTACTS

During the July - September period, contacts that have occurred or are scheduled to take place prior to the September State Council meeting are as follows:

State Government Relations:

Hon. David Templeman MLA, Minister for Local Government, Heritage, Culture and the Arts

Local Government Relations

Executive Committee Meeting

LMDRF Strategic Session

Mr Vince Hughes, CEO, Crime stoppers

Ms Caroline Spencer, Auditor General for WA
 Local Government Convention 2018
 Mr Steve Mason, Project Manager, WA SuperNet
 Mr Tim Shanahan, Chairman, WA Super
 Local Government Act Review Reference Group Meeting
 LGIS WA Board Meeting
 Executive Committee Meeting
 Local Government House Trust

Conferences / Workshops / Public Relations

Crowded Places Forum
 Mayor & Presidents Forum
 Beneficial Enterprises Breakfast
 CEDA Luncheon, Women in Leadership CEO Panel
 CEDA Copeland Leadership Program 2018
 Access & Inclusion Network Forum
 IPAA National Even Series Panel

7.2.1 Reinstatement of Funding to Community Resource Centres

Moved	Cr B Piesse	Seconded	Cr P Townsend	Carried
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MOTION

***That:
 The a letter of appreciation be sent to the Regional Development Minister Alannah MacTiernan for reinstating the funding to Community Resource Centres which are an important facility in rural and regional communities.***

7.3 Annual Program of Topics for Discussion by Councils

7.3.1 The EO has been asked to arrange a presentation by TRANSWA regarding transport services in the southwest region. The proposed date is the 23 November 201

8. State Council Agenda

The State Council Agenda numbers and page numbers have been retained for easy reference.

5. MATTERS FOR DECISION	1
5.1 Local Government Act Review (05-034-01-0001 TB/JM)	1
5.2 Stop Puppy Farming – Local Government Consultation (05-034-01-0001 JM)	8
5.3 Interim Submission on Green Paper – Modernising WA's Planning System: Concepts for a Strategically Led System (05-047-02-0015 VJ)	17
5.4 Regional Health Services in Western Australia – Survey of Local Governments (05-031-01-0001 EDR)	22
5.5 WA Foodborne Illness Reduction Strategy (05-031-01-0001 EDR)	26
5.6 Developing a National Plan on Elder Abuse – Interim Submission (05-086-03-0004 KD)	29
5.7 Vehicle Emissions (05-028-03-0004 MM)	32
5.8 Interim Submission to the Independent Review of the Strategic Assessment of the Perth and Peel Regions (05-036-03-0020 NM)	36
5.9 Interim Submission on Proposed new Biodiversity Conservation Regulations and Ministerial Guidelines (05-014-01-0002 MD)	41
5.10 2018 WALGA Annual General Meeting (01-003-02-0003 TL)	49
6. MATTERS FOR NOTING / INFORMATION	52
6.1 State and Local Government Partnership Agreement Update (04-001-03-0001 TL) ..	52
6.2 <i>Strata Titles Amendment Bill 2018</i> and the <i>Community Titles Bill 2018</i> (05-047-01-0011 CH)	56
6.3 Bicycle Share Schemes (05-005-03-0009 MM)	59
6.4 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)	62
7. ORGANISATIONAL REPORTS	65
7.1 Key Activity Reports	65
7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)	65
7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)	69
7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)	73
7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)	77
7.2 Policy Forum Reports (01-006-03-0007 TB)	81

MOVED

THAT the recommendations in the State Council Agenda 5.1 & 5.3 – 5.7 be endorsed.

Moved	Cr M Bennett	Seconded	Cr T Pratico	Carried
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8.1 Excluded Items

SC Agenda 5.2 Stop Puppy Farming – Local Government Consultation

Moved	Mayor G Henley	Seconded	Cr S Stanley	Carried
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That the recommendation be amended by the addition of another point

7. That sufficient funding be directed to local governments to ensure compliance

Comment

Concern has been raised by the community of the proposal in the consultation paper of de-sexing dogs prior to 6 month of age. Information from breeders indicates that this may be detrimental to some breeds and recommends the proposal be changed to de-sexing prior to 12 months.

MOTION

Moved	Cr M Bennett	Seconded	Cr M Scott	Carried
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THAT the Organizational Reports and Matters for Noting be received

9. Discussion Forum/Zone Agenda Items

Items submitted by Councils for discussion

Nil

9.1 INVESTING IN OUR YOUTH

Ian Anstee, Chief Executive Officer Investing In Our Youth has contacted the EO with the following information he would like submitted to Councils.

Investing in our Youth(IIOY) has for many years been involved in the delivery and brokering of projects and programs that help provide strategies of development for children and their families.

IIOY holds the tender (Department of Education) to run Collie Valley Child and Parent Centre, Carey Park Child and Parent Centre and HIPPY Australia Collie and Bunbury. IIOY is the umbrella organisation behind the POD – an agency providing expert advice, guidance and support to the early child care sector.

We run the only Incredible Years Program in the state and have agreements in place to expand this offer. None of the programs we run are done in isolation – over many years we have built sustainable partnerships to bring mutual benefit to health agencies, education sector and commercial organisations. Together we make a difference. The model we are planning to deliver in the Shire of Collie build on previous success and develops a 0 – 18 program to address key concerns around mental health. This project will involve all of our current services, our multitude of partnerships and two new programs – a social program – El Sistema – a way to engage children through music and a new community interaction officer who will be tasked to link services and provide aspirational, experiential interventions for children and young people throughout the area. This is an example and could be developed in other communities and a model document will follow shortly.

10. Zone Status Report

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
Sth West C	2018 June 22 Zone Agenda Item 9.1 City of Busselton – Police Housing	That SW Zone WALGA: 1. Write to the Minister for Housing and the Minister for Police to highlight the concerns including: <ul style="list-style-type: none"> • Condition of housing available • Costs of rent and rent increases • Lack of surety in tenure to assist with rental options for Police Officers 2. Request that WALGA also raise these concerns outlined above with the relevant Ministers and Departments as this issue is common across Regional Western Australia in relation to Government Regional Officer Housing (GROH) as a whole.	Seeking meetings with the Department of Housing and other key stakeholders to clarify their position and preparing a letter to the Commissioner of Police to advocate the position on behalf of the sector.	August 2018	Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018
Sth West C	2018 June 22 State Council Agenda Item 5.1 Updated Climate Change Policy	The WALGA recommendation that the revised Climate Change Policy Statement be endorsed be amended by the inclusion of the	STATE COUNCIL RESOLUTION JULY 2018 That the revised WALGA Climate Change Policy Statement be endorsed, subject to the inclusion of an additional comment; “that support be provided for communities impacted by any changes to the policy”.	August 2018	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
		<p>additional comment “and that support be provided for communities impacted by any changes to the policy”</p>			
<p>Sth West C</p>	<p>2018 February 23 Zone Agenda Item 9.2 Proposed Changes to Commonwealth Funding Arrangements for Environmental Groups</p>	<p>That the SWZ request WALGA enter into negotiations with the relevant Commonwealth departments to address:</p> <ol style="list-style-type: none"> 1. The negative impacts of the proposed conditions that will attaché to payments of funds to voluntary environmental management groups particularly, retrospectivity of post project reimbursement and insufficiency of project administrative costs, and 2. The need to ensure that any biosecurity projects avoid 	<ol style="list-style-type: none"> 1. The Commonwealth have advised that they cannot engage in said discussions until after the Austrade tender process has been completed, estimated to be late June/early July 2018. WALGA will pursue the conversation with the Commonwealth after this time. <p>The Minister has agreed to review the BAM Act, commencing in the latter half of 2018, which will provide for WALGAs advocacy on the issue. WALGA will also raise the issue with both the Minister for Agriculture and the Minister for Environment, at the next opportunity.</p>	<p>August 2018</p>	<p>Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078</p>

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
		<p>duplication, work collaboratively and are consistent with the provisions of the Biosecurity and Agricultural Management Act 2007.</p>			
<p>Sth West C</p>	<p>2017 November 24 Zone Agenda Item 9.2 Shire of Capel Submission Local Government Grant Scheme (ESL) Eligible Expenditure</p>	<p>That WALGA be requested to lobby the State Government for:</p> <ol style="list-style-type: none"> 1. A comprehensive review of items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and 2. The establishment of the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities. 	<p>The State Government has advised that the recommendations from the Economic Regulation Authority review of the Emergency Services Levy is being considered as part of the Machinery of Government process currently reviewing the structure of DFES. This process includes a review of the ESL governance and operational arrangements.</p> <p>WALGA will continue to lobby for a review of the items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities.</p> <p>WALGA are in discussions with DFES regarding a comprehensive review of the eligible and ineligible item lists contained within the Local Government Grant Scheme Manual.</p> <p>WALGA most recently met with DFES on 21 May 2018 to discuss the Local Government Grant Scheme. The Association was pleased to hear there is</p>	<p>August 2018</p>	<p>Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018</p>

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>recognition of the need for a review, particularly since the State Governments announcement of a Rural Fire Division and subsequent mitigation funding announced in the recent state budget. This provides a timely opportunity to review the principles and associated procedures manual. WALGA welcomed this approach and it is the Associations aim to build on the contributions of members during the Review of the ESL conducted by the Economic Regulation Authority. Further meetings with DFES will be established in late July to progress the scope of a review.</p> <p>A meeting is scheduled for 17 August and outcomes will be communicated the week following along with updates provided at the zone meetings.</p>		
Sth West C	<p>2016 August 26 Zone Agenda Item 7.6 Withdrawal of DLGC Owned Buildings – Shire of Collie</p>	<p>That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department of Local Government and Communities (DLGC) plans to withdraw its support for childcare services and ownership of</p>	<p>WALGA has continued to raise the issue with the Department including the President’s column in the West Australian on 11 October 2017.</p> <p>The issue has been raised with the Minister’s chief of staff and at a number of forums, however the State Government has been resolute in their position.</p> <p>WALGA has met with Linkwest to discuss their role with assisting centres in the transition.</p> <p>With the McGowan Labor Government now fully implemented, the Association will raise this issue with both the Minister for Local Government, David Templeman and the Minister for Community Services, Simone McGurk.</p> <p>The Department of Local Government and Communities has developed a new Supporting</p>	<p>August 2018</p>	<p>Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018</p>

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
		related assets on the ground of cost shifting to affected local governments and community organisations.	<p>Communities Program to replace the existing Community and Neighbourhood Development Services, Individual and Family Support and Youth Support Services Programs. The program consists of two streams – a Stronger Communities sub-program and an Individual and Family Services sub-program. The Department invited service providers and key stakeholders to attend workshops to learn more about the proposed program and provide their input.</p> <p>The workshops were held on the afternoon of Friday, 2 June and Tuesday, 13 June 2017. The first workshop on 2 June was restricted to services funded under the current programs and local governments that currently provide them with accommodation. The second workshop was open to all interested organisations and Local Governments.</p> <p>WALGA President Cr Lynne Craigie and Executive staff met with Hon Simone McGurk MLA, Minister for Child Protection; Women’s Interests; Prevention of Family and Domestic Violence; Community Services on Wednesday 3 May 2017. WALGA raised the concerns of members with regard to recent withdrawals of funding for family centres. The Minister advised that Child Care Centres (where vested in Government) will be vested to organisations on conditional leases and that a new Fund Supporting Communities Program has been established to replace the existing Community and Neighbourhood Development Services, Individual and Family Support and Youth Support Services Programs. Valued at \$9.4 million the program will consist of two streams – a</p>		

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>Stronger Communities sub-program and an Individual and Family Services sub-program.</p> <p>A discussion paper was released providing an overview of the program and feedback was sought until 14 July 2014 via the Tenders WA website. Organisations were encouraged to register with Tenders WA to receive further updates on the consultation process and for the development of the Request for Tender. If you require any assistance, please email tenderswa@finance.wa.gov.au</p> <p>The Tender process is expected to open in September 2017. Further information can be obtained by emailing supportingcommunities@dlgc.wa.gov.au</p> <p>On 27 October the State Government announced a Regional Community Child Care Development Fund that will receive one-off funding of \$1.658 million to ensure regional communities have sustainable childcare services in the future.</p> <p>Further announcements about specific regional funding components will be made in the coming weeks.</p> <p>WALGA is supporting and promoting a Department of Communities ‘Supporting Communities Program’ workshop on 2 February. This will give Local Governments an opportunity to give comment and feedback on the new model of <i>Supporting Communities Program</i>.</p>		

MOTION

Moved	Cr M Bennett	Seconded	Cr M Scott	Carried
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That the Zone Status report be received

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2018

DETAILS	2017/18 ANNUAL BUDGET	2017/18 ACTUAL
	\$	\$
Opening Cash Funds at 1 July	12,353	12,387
Revenue		
Interest on Investment	100	84
Member Council Contributions	7,200	7,200
Total Revenue	7,300	7,284
Expenditure		
Secretarial Service	(7,000)	(7,000)
Sundry Creditor	(0)	(88)
Miscellaneous Expenses	(100)	(260)
Total Expenditure	(7,100)	(7,348)
Surplus (Deficit) for Period	200	(64)
Closing Funds at 30 June 2018	12,553	12,323

Closing Funds at 30 June 2018 Represented By:

Cash at Bank

Cheque Account	\$481
Term Deposit 1.1% - Holding Investment	\$11,930
	\$12,411

Less Creditor

May 2018 Presentation Plaque	(\$88)
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Net Assets Available at 30 June 2018

\$12,323

11. Finance

MOTION:

Moved	Cr M Bennett	Seconded	Cr P Omodei	Carried
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THAT:

- The financial report be received,***

11.1 Financial Reports

**SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION
FINANCIAL FOR THE PERIOD ENDED 31 JULY 2018**

DETAILS	2017/18 ACTUAL \$	2018/19 ANNUAL BUDGET \$	2018/19 ACTUAL TO DATE \$
Opening Funds at 1 July	12,387	12,427	12,323
Revenue			
Interest on Investment	84	100	0
Member Council Contributions	7,200	7,200	6,000
Total Revenue	7,284	7,300	6,000
Expenditure			
Secretarial Service	(7,000)	(7,000)	(0)
Miscellaneous Expenses	(348)	(100)	(7)
Total Expenditure	(7,348)	(7,100)	(7)
Surplus (Deficit) for Period	(64)	200	5,993
Closing Funds	12,323	12,627	18,316

Closing Funds at 31 July 2018 Represented By:

Cash at Bank

Cheque Account	\$6,386
Term Deposit 1.1% - Holding Investment	\$11,930
	\$18,316

Less Creditor

(\$0)

Net Assets Available at 31 July 2018

\$18,316

11.2 Payments

Executive Officer for administrative services \$1400

Moved	Cr	Seconded	Cr	Carried
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MOTION:

THAT:

- The accounts be approved for payment***

12. Schedule of meetings 2018

The following dates are agreed for meetings for the next 12 months retaining the practice of meeting on the 4th Friday of the month.

Month	Location	Agenda
23 rd November	Capel – Busselton have requested a swap due to local commitments	Senior TRANSWA Officer

13. Closure

The Deputy President thanked members and visitors for their attendance and the City of Bunbury members and their staff for the hospitality extended to the Zone Delegates and closed the meeting at 12.10 pm.

Memorandum of Understanding

**Member Councils of the South
West Zone Western Australian
Local Government Association**

for

**The provision of mutual aid during
emergencies and post incident recovery**

24 August 2018

Memorandum of Understanding

1. Purpose

The purpose of this Memorandum is to:

- i) Facilitate the provision of mutual aid between member Councils of the South West Zone of the Western Australian Local Government Association during emergencies and post incident recovery.
- ii) Enhance the capacity of our communities to cope in times of difficulty.
- iii) Demonstrate the capacity and willingness of participating Councils to work co-operatively and share resources within the region.

2. Parties to the Agreement

- Shire of Augusta-Margaret River
- Shire of Boyup Brook
- Shire of Shire of Bridgetown-Greenbushes
- City of Bunbury
- City of Busselton
- Shire of Capel
- Shire of Collie
- Shire of Dardanup
- Shire of Donnybrook-Baling up
- Shire of Harvey
- Shire of Manjimup
- Shire of Nannup
-
-

3. Definitions

Definitions for terms contained within this Memorandum are as contained in the Emergency Management Act 2005 and Emergency Management Act Regulations 2006.

4. Guiding Principle

The guiding principle of this Memorandum is that any support given by a local government in a particular emergency event shall be at the discretion of the Council giving the support, and of a level that will not unduly compromise the operability of the Council giving the support.

5. Partnering Objectives

Partners to this Memorandum, in times of community distress due to an emergency incident, agree where possible to:

- i) provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and
- ii) provide whatever resources may be available within the means of that Council to assist with post incident recovery in the community.

6. Allocation of Resources

- i) This Memorandum acknowledges that the allocation of a participating Council's staff resources and plant is an operational issue, and as such is the responsibility of the CEO of the Council seeking to offer aid.
- ii) This Memorandum seeks to demonstrate that the CEO's commitment to supporting other Councils in need is backed by the elected members of a participating Council.

7. Partnering Expectations

- i) To provide where possible both physical and human resources to assist with the recovery management during emergencies. The type of assistance initially is to assist immediate response and recovery of a short duration. Ongoing protracted assistance, but still in the absence of the emergency being declared a disaster, will be subject to further negotiation and agreement in writing between the parties concerned.
- ii) To ensure that all requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
- iii) To ensure all personnel and equipment provided are covered by the providers own insurance.
- iv) Providers of support will be responsible for all costs associated with its legislative responsibilities for it's employees and equipment incurred during the provision of support unless otherwise agreed in writing.

- v) The Requester for support will be responsible for all incidental costs associated with the Provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel and storage.
- vi) In the event the emergency is of sufficient scale to qualify for State and Commonwealth Funding assistance, such assistance will be sought in compliance with relevant State and Commonwealth Policies.

8. Duration and Amendment

- i) This Memorandum will come into effect at the date of signing by all parties.
- ii) This Memorandum will remain in force for an unstipulated period, with each member having the opportunity to withdraw from the Memorandum at a time of their own choosing.
- iii) This Memorandum shall not be altered varied or modified in any respect except by agreement of all parties in writing.

9. Termination

This Memorandum may be terminated by mutual agreement of all parties in writing at any time.

10. Withdrawal

Any party may withdraw from this Memorandum by giving three months' notice in writing to the Executive Officer of South West Zone Western Australian Local Government Association and to the other member Council's respective Chief Executive Officer's, at any time.

11. Notices

Communications in relation to this Memorandum must, unless otherwise notified in writing, be addressed and forwarded as follows:

Executive Officer South West Zone
Western Australian Local Government Association
9 Lisa Road
AUSTRALIND WA 6233; and

The official address of each member Council.

12. Agreement and Signing

Agreement to the MOU will be provided on the certificates attached separately signed by each CEO and forwarded to the Executive Officer (Entitled Annex A to MOU Emergency Support).

Annex A - MOU Emergency Support

CERTIFICATE OF AGREEMENT

The Council of the

Agrees to abide by the terms of this Memorandum of Understanding (MoU) to provide mutual aid during emergencies and post incident recovery in accordance with the MOU – until the MoU is terminated as defined in parts 9, 10 and 11 of this MoU.

Chief Executive Officer: _____

Date: _____

Please forward the signed copy of this certificate to the Executive Officer, SWZ - WALGA
erfisher@iprimus.com.au

Attachment 9.3



Shire of
Nannup
rest • connect • grow

Shire of Nannup

Bush Fire Advisory Committee Meeting

Committee Meeting held
Monday 6th August 2018
at 7.00pm in Council Chambers
at the Nannup Shire Office

BUSHFIRE ADVISORY COMMITTEE MINUTES

1. DECLARATION OF OPENING

Deputy Chairperson Cr Patricia Fraser opened the meeting 7:02pm

2. RECORD OF ATTENDANCE/APOLOGIES

Attendance

(PF) Cr Patricia Fraser – Shire of Nannup Councillor (Deputy Chairperson)

(RM) Robin Mellema– Chief Bush Fire Control Officer

(AK) Ashley Kidd– Deputy CBFCO

(MS) Mark Scott– Balingup Road FCO

(IW) Ian Wishart – Carlotta Bush FCO

(JP) John Patman– Darradup BFB

(SM) Steve Mulvaney– Darradup FCO

(RB) Rob Bootsma – CESM

(VL) Vic Lorkiewicz– East Nannup FCO

(CC) Carey Curtis– Nannup Brook FCO

(PL) Paul Lamers– North Nannup FCO

(MM) Mark Moore - DBCA Blackwood

(KL) Keith Lilley– DBCA Donnelly

(DP) Duncan Palmer – DBCA Donnelly

Apologies

Cr Cate Stevenson– Shire of Nannup Councillor (Chairperson)

Gerald Brown – Cundinup FCO

John Gaunt – Peerabeelup FCO

Peter Thomas – DFES District Officer

Jeff Bennett – DBCA Donnelly

John Dunnet – Scott River FCO

3. PETITIONS/DEPUTATIONS/PRESENTATIONS

None

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

(CC) asked if the minutes can be distributed prior to the meeting to allow enough time to read.

Motion

“The Minutes of the Bushfire Advisory Meeting of the Shire of Nannup held in the Council Chambers on 7th May 2018 be confirmed as a true and correct record”.

Moved: Mark Scott

CARRIED

Seconded: Robin Mellema

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

None

6. REPORTS

6.1 Chief Bush Fire Control Officer

- Informed the committee the High Season Vehicle (HSV) has been returned to Perth for evaluation for safety upgrades for continued service. The appliance was a significant benefit to the Shire and he hoped another HSV or the capital proposal for a new HT appliance is approved.
- Superintendent Mr John Tillman and Acting Superintendent Danny Mosconi have and are leaving the region for career advancement within DFES. (RM) wishes both John and Danny the very best and thanked them for the years of service in LSW with their guidance and management skills.
- (RM) thanked all brigades and their members for a busy season locally.

6.2 Deputy Chief Fire Control Officer - Report attached

6.3 Community Emergency Services Manager/Training Coordinator – Report attached.

6.4 Councillor – No report

6.5 Brigade's FCO Report

6.5.1 Balingup Road FCO (MS)

- Thanked all firefighters that assisted with fires in the Balingup Road area.
- Encouraged brigades to do an equipment audit, a couple of members had pumping equipment that could have been utilised during the fire.
- FPC provided equipment and personnel to assist with the fires, (MS) thanked FPC for their support.

6.5.2 Carlotta FCO - (IW)

- Carlotta had two incidents; one involving a vehicle on fire and the other a water cooler in a house emitted an electrical smell. Both incidents were referred to VFRS to attend. Carlotta were supporting if required.

6.5.3 Cundinup FCO – No report

6.5.4 Darradup FCO (SM)

- Quiet at the moment too wet to burn
- Organising training courses for new members
- Volunteers busy with shed upgrade

6.5.5 East Nannup FCO – (VL)

- Folly fires were attended by brigades and property owners should be providing fire suppression and not always relying on volunteers to attend fires well within their property.
- Shed progressing well awaiting confirmation of official opening date.
- Handing over fires to owners to managed.

6.5.6 Nannup Brook FCO (CC)

- Permits season should not have opened early considering the weather.
- (RM) had stated the season was opened early due to significant rains which would allow property owners time to burn prior to winter rains. (RB) said chiefs all agreed to open the season to burn from knowledge surrounding shires had opened the season but the weather changed causing all shires to respond to out of control burns. This unusual weather event with control burns were managed locally. (VL) said we should consider each year whether to open the season early or not this will depend on the circumstances at that time. All committee members agreed with (VL).
- Training was an issue with 3 experienced members not wanting to attend the 3 day firefighting course IFF & BFF (Introduction to Fire Fighting & Bush Fire Fighting). (CC) was concerned that they are losing members and 3 days of training is too long, especially when volunteers have to give up their time over weekends. (MS) supported (CC) and stated back in the nineties fire fighters only completed one day of training to be able to go on the fire ground. (RB) stated other shires run IFF & BFF for 3.5 days with students also completing the AIIMS Awareness either online or for two hour session, whereas Nannup completes the IFF & BFF in 3 days with AIIMS Awareness in that time. (RB) indicated he would take this question on notice and investigate. (MS) asked where the information that decided the minimum standard for firefighting in Nannup is. Committee members wanted (RB) to research the possibility to reduce the training to one day for new firefighters. (RB) said he would take this on notice and get back to members. All committee members agreed with the training be reduced to one day, except (SM) opted to abstain from voting. **(See Attachment 1, Page 8)**

Motion

“BFAC recommend that council support the development of a one day firefighter course”.

Moved: Mark Scott

7 for, 1 abstained

Seconded: Carey Curtis

6.5.7 North Nannup FCO (PL)

- The brigade has had their AGM with executive membership information forwarded to the shire

6.5.8 Peerabeelup FCO – No Report

6.5.9 Scott River FCO – No report

6.6 Department of Fire and Emergency Services – No report

- 6.7 Department of Bio-diversity Conservation and Attractions (Parks & Wildlife)
- Reports attached
 - The 3 representatives from DBCA provided an in-depth report on the 3 year prescribed burn program. They also provided some information with the complexities with performing prescribed burns with neighbouring stakeholders where the burns are conducted.
 - They answered questions on notice from the committee where possible.

7. GENERAL BUSINESS

7.1 BFAC AGM

(RB) informed the committee that executive member's positions; Chief BFCO, Deputy Chief BFCO, Chairperson and Deputy Chairperson require voting. All incumbents are prepared to continue in their roles. No other nominations, committee voted for status quo for committee executive.

Motion

"BFAC agrees to current executive incumbents as status quo".

Moved: Ian Wishart

CARRIED

Seconded: Mark Scott

7.2 Additional Deputy Chief BFCO

(RB) informed the committee it has been brought to his attention from (RM) to have a second Deputy Chief BFCO. (RM) said in the past a second Deputy Chief was used successfully and due to the distances between the north and south of the shire it was a good idea. The suggestion of John Patman to fulfil the role was the preferred choice based on his vast experience and knowledge as Chief. All committee members agreed and a motion was put forward.

Motion

"The BFAC endorses the additional position of Deputy Chief BFCO and that John Patman is nominated for the position".

Moved: Robin Mellema

7 for, 1 abstained

Seconded: Ashley Kidd

7.3 Chief Honorarium

(RB) Asked the Chief BFCO and Deputy Chief BFCO's to leave the Council Chambers so the committee can discuss the honorarium. (RB) explained to the

committee in the past an honorarium was provided for chiefs from information provided. Other shires provided an honorarium for their chiefs; this was common practice due to the requirements of the position and expected higher duties while performing the role. Numerous discussions around the table were debated on the honorarium value for each of the positions; it was decided to offer \$1,500 for the Chief BFCO and each Deputy Chief BFCO receives \$750.

Motion

“The Chief BFCO and Deputy Chief BFCO’s receive an honorarium of \$1,500 and \$750 each respectively”.

Moved Mark Scott
Seconded Ian Wishart

5 for, 1 abstained

7.4 Mobilisation

(RB) informed the committee it was necessary to notify the Chief, Deputy Chief or CESM if a brigade mobilises to an incident. This is an Occupational, Health and Safety requirement for all firefighters. There was one situation where a brigade appliance self-mobilised to an incident without notifying the above mentioned personnel.

7.5 Brigade fire season preparation

(RB) asked brigades to make sure all appliances, equipment and documentation was ready and up to date for the coming fire season.

Other General Business around the table

(IW) asked (RM) about the roadside vegetation along Vasse Hwy next to Crothers property opposite the Houghton Winery. (RM) said there is may be some funds in shire to address mitigation works but he would need to find out. (RB) said the next MAF 2018/2019 submission allowed for mitigation work to be performed their but was waiting on the success of the submission; hopefully (RB) will be notified of approved treatments. (RB) also stated the shire depot had completed firebreaks for a mosaic burn to be performed. Further work was required to remove some non-indigenous vegetation. (MS) asked whether the shire has a document to hand over to property owners there responsibility with managing fires once brigades removed the initial threat and the property owner to provide further patrolling and suppression in case of further ignitions.

(MS) said RM, AK, JP and RB to have authority to employ earthmoving contractors to perform work in an emergency up to the value of \$4,999.

(SM) asked if reducing firefighting members would reduce insurance premiums. (RB) on notice will get back to the committee.

(VL) asked DBCA representatives was Parks & Wildlife going to grade the Gold Gully Road as the road condition was very poor. (MM) stated it was not a gazetted road and

Parks & Wildlife had limited funds for grading roads; only grading for roads around prescribed burns. (VL) said the road in the past received grading at least once a year if not more and now speed restriction signs are in place. (MM) said Parks & Wildlife did not install speed signs on the road. (VL) was concerned with gaining quick access to Donnelly Holiday Village in an emergency. Committee resolved to bring it to councillors attention.

Motion

“Shire to investigate the possibility of maintaining Gold Gully Road to Donnelly Holiday Village for emergency responses”.

Moved: Vic Lorkiewicz

CARRIED

Seconded: Ian Wishart

8. **DATE FOR NEXT MEETING PROPOSED**
Monday 5th November 2018 at 7:00pm (1900 hrs)

 9. **CLOSURE OF MEETING – 8:45pm**
-

Attachment 1.

Policy Number:	BFC 3
Policy Type:	Bushfire Control
Policy Name:	Bushfire Brigade Training
Policy Owner:	Chief Executive Officer

POLICY

The Council duty of care recognises the competencies contained in DFES Introduction to Fire Fighting and Bushfire Fighting courses to be the desired minimum requirement for fire fighters on fire ground in the Nannup Shire area.

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	OM 27 February 1997
Reviewed	OM 25 January 2018

Shire of Nannup CESM Report 6-08-2018

- This financial year's ESL has been spent and I am currently working through the COA's from the Synergy accounting software report in relation to brigade expenses. I have to provide a report to DFES Head Office prior to the 31st August. The 2018/19 quarterly ESL funds are available for brigades to access operational equipment based on the ESL Manual 2018/19.
- The East Nannup fire shed is complete other than external shed signage and minor paintwork. Equipment has been purchased for the shed ready for the 2018 fire season. The current official opening day for the shed will be either 20th or 21st October 2018. This will be in conjunction with 2 or possibly 3 brigade openings in the Shire of Augusta-Margaret River.
- The Darradup Volunteer Bush Fire Brigade upgrade is progressing although the weather and contractors commitments have slowed the process.
- I attended a RMS (Resource Management System) training course to enable modifying firefighter membership status.
- I attended an IPRS (Integrated Planning and Reporting System) to finalise brigade reports to incidents attended.
- The Mitigation Activity Fund 2017/2018 is finished with most of the work completed except for some minor burning due to the weather. The MAF 2018/2019 has been submitted from the Shire of Nannup to the OEM (Office of Emergency Management) for their consideration. The MAF 2018/2019 submitted was for \$487,000 which was for other reserves in the shire to have mitigation work performed with a significant amount of work in the Jalbarragup area.
- I attended the Storm & Flood workshops organised by Vik Cheema – District Emergency Management Advisor OEM with Nannup hosting the workshop at the Recreation Centre with 6 shires and 60 people from all agencies in attendance. The next workshop will be Bushfire at the same venue and same numbers of participants on the 7th November 2018.
- The State Bushfire Exercises are being conducted around the state. Recently DFES Manjimup Office was the IMT testing the Regional Operation Centre (ROC) & State Operation Centre (SOC). Similarly Manjimup was performing the ROC role with other regional offices performing other roles. Regional Offices and the SOC in Cockburn are testing their procedures for the coming fire season. More exercises are planned around the state.
- I attended the Emergency Media & Public Affairs (EMPA) conference in Perth on the 6th - 8th June with speakers from around the world. The common theme was local knowledge in recovery is the key to a successful outcome.
- I will be attending the CESM workshop on the 4th September prior to the AFAC conference.
- The AFAC conference is on this year in Perth on 5th – 7th September with a very comprehensive program over the two days.

- The Nannup Brook HSV (old Vasse 3.4 Tanker) is returning to Perth for an evaluation regarding its upgrades and whether it will return to service. Based on the age and no deluge system I think DFES will retire the vehicle.
- The Fuel Hazard Reduction & Firebreak Notice 2018/2019 together with the Fire Notes 2018/2019 has been edited with updated brigade information ready for printing.

Shire of Nannup Training Coordinator Report 6-08-2018

- Performed On Road Driving course at Dunsborough Fire Station on the 19th & 20th May.
- Performed Pump Operations course at Busselton VFRS Station on the 26th & 27th May.
- Winter Burning Program was demonstrated at a property in Jalbarragup on the 8th July with approximately 18 in attendance.
- Currently reviewing the new training courses for volunteer firefighters, basically the courses are reverting to smaller training sessions to assist volunteer commitments whether it be in a large group, individuals to one or two days courses as it is now to sessions lasting only a couple of hours. The key is flexibility to cater for volunteers with work and home commitments. I have been involved in several new training course layouts providing feedback to curriculum writers to fine tuning the course presentation and key requirements for competency.
- The On & Off Road Driving courses scheduled in Nannup have been postponed due to lack of numbers but an alternative date will be scheduled and advertised shortly.
- The IFF & BFF courses have been re-scheduled to 1st September and the 6th & 7th October respectively at the Nannup SES facility.
- I have liaised with the DBCA (Parks & Wildlife) about participating on their Heavy Tanker Off Road Driving course to become an endorsed instructor and provide Nannup fire appliance truck drivers the opportunity to participate on the course and receive competencies. This course was developed together with DFES, LG & DBCA and the eastern states to provide specific training for fire truck drivers in our off road environment.
- If brigades would like some additional training during one of their training sessions for example, radio communications, mapping, drafting water, pump fault finding can you get in contact with me to arrange a suitable time.
- We have two members wanting to complete the FCO course, I will liaise with other shires to see if we can share a venue and trainer assessors.

Rob Bootsma

Deputy CBFCO Ashley Kidd – Report for BFAC Meeting 06 August 2018

I attended a Lower South West ROAC meeting on 21st June 2018 at the Augusta Margaret River SES Building, Margaret River. There was a full day of discussions and some of the more relevant issues discussed that concerned local Brigades or may impact Brigades in our Shire are discussed below.

- Up until the date of the meeting there had been 65 x 000 calls in the LSW. One was a P&W escape however the remainder were private burns, predominantly in the shoulder season.
- The LSW Leaders Forum arranged for the 25th August at the Margaret River Explorus Adventure Learning will be a joint activity with both VFRS and BFB involvement.
- A reminder was given that all mitigation funding has to be spent before 31st August.
- Pre-formed IMT's are to be developed with Local Government being encouraged to identify personnel to fulfil IMT and ROC positions. It is considered essential that Volunteers and local knowledge is included in all levels of regional incident management.
- The Future Fleet project is being reviewed. Operational Fleet will drive the short, mid and long term requirements for appliance design and delivery. Some consideration is being given to Slip On tankers in this project.
- Joy Hamlyn, BRMO DFES LSW advised that 13 and 15 year old girls are being actively involved in control works.
- Murray Carter, Executive Director Rural Fire Division advised that:
 - Centre of Excellence is likely to have a staff of 15 – 18.
 - Grant funding arrangements are not ideal and attempts are being made to introduce a rolling funding model.
 - In the past there have been some shady sub-divisions and land developments that have made fire control works difficult in these areas.
 - Following the presentation a discussion was held on various relevant topics including; the use of a common language, capacity of CESMs, new positions as part of the reform and MAF funding.
- The issue of landholders burning in the lead up to extreme weather conditions as in May was raised and if there were any legislative opportunities to restrict this happening again. An overview of how Section 46 of the Bush Fires Act can be used to control this issue was given – in short a Chief FCO or LG can prohibit or postpone the lighting of a fire, if it is considered that it may escape from the land on which it is proposed to be lit. Notification to the public can be by the same process as is used for harvest and vehicle movement bans.

Failure to comply could result in a \$10,000 fine. Danny Mosconi will send out a summary of Section 46 to members.

- A brief discussion on nationally recognised training revealed certain issues including the fact that trainers need Cert A level; however, this matter will be discussed further at the next ROAC.
- Eight Local Governments participated in a Permit to Burn trial. The CESM has logon credentials to a customisable electronic format Permit to Burn document.

Ashley Kidd
DCBFCO



Department of **Biodiversity,
Conservation and Attractions**



Warren Region Update for BFAC meeting Monday 6 August 2018 Prescribed Burning

The Warren Region has completed its annual burn program. Burning in the 2017/18 year has saw 27 burns commenced and 22 burns completed totalling 55, 572 ha (see attached maps). Unseasonal autumn weather conditions enabled the department to continue burning well into May throughout the south west.

The burns were for a variety of purposes including townsite protection, silviculture, biodiversity management and broad scale fuel reduction. Three notable burns include DON_015 Gloucester National Park, FRK_058 Walpole and DON_077 Dordagup mixed fuel burns directly adjacent to Pemberton, Walpole and Quinninup respectively.

Planning for the upcoming 2018/19 annual burn program is now underway

Bushfire

The 2017/18 fire season has been relatively mild. Crews have responded to 29 fires totalling approximately 1,500 ha. Crews also assisted other regions during bushfire events.

Wine and Grapes

In 2016/17 some conflict occurred with grape ripening and prescribed burning occurring simultaneously due to unusual weather conditions, and this impacted the amount of prescribed burning achieved. The Warren Region has undertaken even more extensive liaison with wine grape growers over the last 12 months to reduce conflicts and address concerns regarding smoke taint and wine grapes.

Liaison has occurred with the state association (Wines WA), five regional wine grape associations, and many individual grape growers. The liaison has been extremely successful and grape growers in the region have now indicated they have finished picking. Consultation and engagement is commencing regarding the 2018/19 burn program.

A map of Warren District 3 year burn program is available on request.

Duncan Palmer

District Manager - Donnelly District – Pemberton

Parks and Wildlife Service

Department of Biodiversity, Conservation and Attractions

To: Shire of Nannup

From: Blackwood District, Parks and Wildlife.

Date: 6 August 2018

Subject: Bush Fire Advisory Committee.

Bushfire-

The Blackwood District had 82 bushfires reported this season. These were a combination of lightning strikes, abandoned cars and campfires and some with unknown causes with a number of arson reports submitted to Bunbury detectives.

Prescribed Burning–

Priority Burns in the Nannup Shire for Spring 2018. The district has approximately 23,000 hectares approved for prescribed burning for Autumn 2018 and Spring 2019.

- Beaton – BWD_004 654 hectares
- Jalbarragup – BWD_013 683 hectares
- Chester- Moonah - BWD_080 17825 hectares
- McGregor Millbrook - BWD_102 2000 hectares shared between Shire of Nannup and City of Busselton
- Gregory – BWD_118 1736 ha

The department completed approximately 7000 hectares of autumn prescribed burning across the Blackwood District with the only burn in the Shire of Nannup being Chester Moonah. Further Autumn and early winter burning saw pine heaps burnt to allow for pine seedling planting across the district.

Autumn achievements for prescribed burns were –

CHESTER MOONAH – 2500ha across the southern boundary which now is set up for a much larger area of approx. 14,000 ha in Spring.

JOLLY FOREST BLOCK – 3981 ha

MUNRO FOREST BLOCK – 450 ha

As mentioned previously, the district has completed a major upgrade of firebreaks within the Chester and Moonah blocks associated with prescribed burn BWD_080 and this is now set up for ongoing prescribed burning when appropriate to build on autumn 2018 achievements.

- The Blackwood District has consolidated our 1 and 3 year burn plans. If there are any special areas that are considered high risk and that need to go onto the burn program please contact Ed Hatherley at the Blackwood District as soon as possible to discuss.

Mark Moore
Fire Operations Officer
Blackwood District Parks and Wildlife Service.

In response to item 6.5.6 (training)

BFAC 6th August 2018 minutes:

Training was an issue with 3 experienced members not wanting to attend the 3 day firefighting course IFF & BFF (Introduction to Fire Fighting & Bush Fire Fighting). (CC) was concerned that they are losing members and 3 days of training is too long, especially when volunteers have to give up their time over weekends. (MS) supported (CC) and stated back in the nineties fire fighters only completed one day of training to be able to go on the fire ground. (RB) stated other shires run IFF & BFF for 3.5 days with students also completing the AIIMS Awareness either online or for two hour session, whereas Nannup completes the IFF & BFF in 3 days with AIIMS Awareness in that time. (RB) indicated he would take this question on notice and investigate. (MS) asked where the information that decided the minimum standard for firefighting in Nannup is. Committee members wanted (RB) to research the possibility to reduce the training to one day for new firefighters. (RB) said he would take this on notice and get back to members. All committee members agreed with the training be reduced to one day, except (SM) opted to abstain from voting.

(MS) asked where the information that decided the minimum standard for firefighting in Nannup is?

Correct training based on the statement below is recommended by DFES.

“In the interests of safety, DFES does not send new volunteers straight to an emergency incident. There is a formal registration, induction and training process to ensure emergency services volunteers are ready to attend. Responding to a bushfire, cyclone, storm or flood can be very dangerous and volunteers are only deployed after they have completed the training and other safety requirements”.

Council recognises that they have a duty of care for persons engaged as volunteer bush firefighters and require these persons to have carried out the minimum training necessary for volunteers to be engaged on a fire ground in the Shire of Nannup. Therefore the Shire of Nannup Council have endorsed and applied as policy the minimum requirement for fire fighter volunteers. (Refer to policy number BFC 3 “Bushfire Brigade training” as attached, see page 8.)

Response

Therefore based on the policy as written, training cannot be reduced as proposed by BFAC committee members.

Attachment 12.1.1

Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Value of building work	Date Received	Advertised	Issue Date	Authority
2018/37	Steven Johnstone & Maree Tinker	Steven Johnstone & Maree Tinker	A1298	Lot 61(2581) Balingup-Nannup Rd, Nannup	Sign application	Works	\$1,000.00	31/07/2018	Yes - 2 weeks	31/08/2018	Delegated - CEO
2018/38	Askino Pty Ltd	Trevor Hine	A920	Lot 500 Brockman Hwy, Nannup	Storage shed on Special Use zoning	Works & Use	\$18,000.00	6/08/2018	Yes - 2 weeks	<i>Withdrawn</i>	
2018/39	Norm Steer & Margaret Dean	Norm Steer & Margaret Dean	A1526	Lot 612 (30B) Walter St, Nannup	Oversize outbuilding	Works	\$9,500.00	8/08/2018	Yes - 2 weeks	28/08/2018	Delegated - CEO



**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 July 2018**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF NANNUP
Information Summary
For the Period Ended 31 July 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 31 July 2018 of \$860,490.

Items of Significance

The material variance adopted by the Shire of Nannup for the 2018/19 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	0%	-\$ 917,438	-\$ 917,438	-\$ 3,300
Non-operating Grants, Subsidies and Contributions	3%	-\$ 488,000	-\$ 488,000	-\$ 16,789
	1%	-\$ 1,405,438	-\$ 1,405,438	-\$ 20,089
Rates Levied	1%	\$ 1,695,864	\$ 1,695,864	\$ 10,338

% Compares current ytd actuals to annual budget

Financial Position	Prior Year 30		Current Year 30		Note
	June 2017		June 2018		
Adjusted Net Current Assets	41%	\$ 2,916,818	\$ 1,189,498		3
Cash and Equivalent - Unrestricted		\$ 1,618,428	\$ 2,019,337		3 & 4
Receivables - Rates	8%	\$ 1,589,433	\$ 132,432		3 & 6
Receivables - Other	727%	\$ 20,635	\$ 150,031		3 & 6
Payables	15%	\$ 382,158	\$ 55,860		3

% Compares current ytd actuals to prior year actuals at the same time

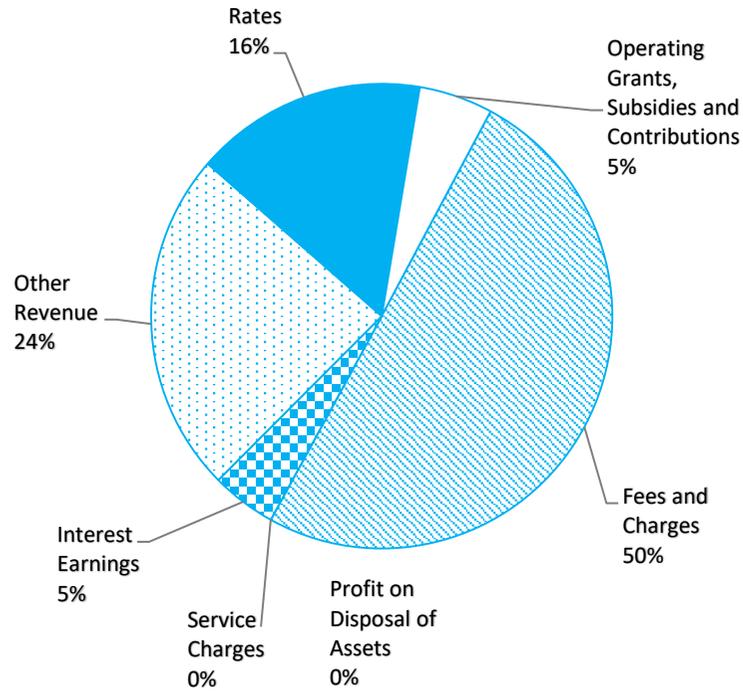
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

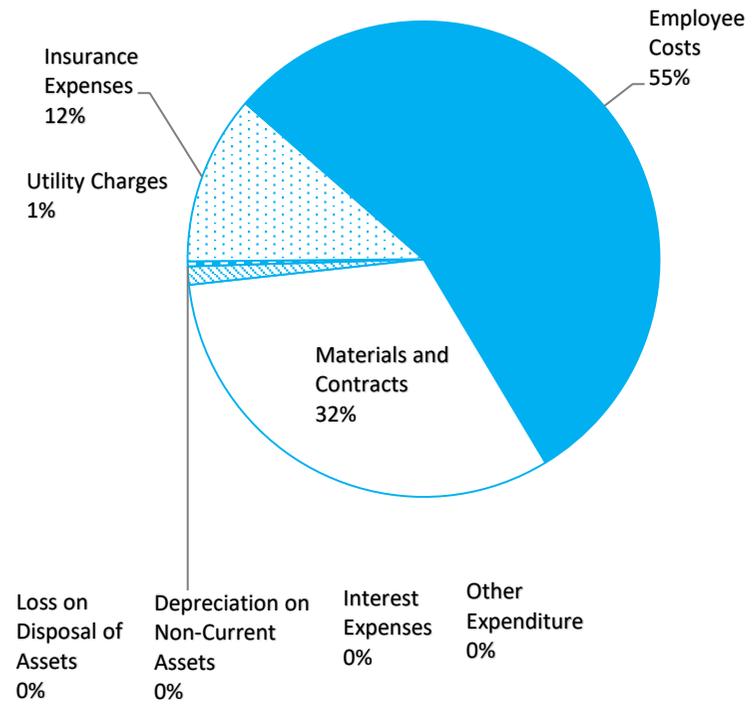
Prepared by: Robin Lorkiewicz
 Reviewed by: Tracie Bishop
 Date prepared: 19/09/2018

SHIRE OF NANNUP
Information Summary
For the Period Ended 31 July 2018

Operating Revenue



Operating Expenditure



SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2018

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		865,003	865,003	1,427,197	562,194	65%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	1,695,864	1,695,864	10,338	(52,517)	(90%)	
General Purpose Funding - Other		701,964	58,497	5,980	(19,117)	(93%)	
Law, Order and Public Safety		245,790	20,483	1,366	(19,117)	(93%)	
Health		12,975	1,081	7,016	5,935	549%	
Education and Welfare		29,819	2,485	24,336	21,851	879%	
Housing		20,800	1,733	1,200	(533)	(31%)	
Community Amenities		274,868	22,906	11,777	(11,129)	(49%)	
Recreation and Culture		18,436	1,536	(672)	(2,208)	(144%)	
Transport		62,284	5,190	0	(5,190)	(100%)	
Economic Services		24,730	2,061	1,494	(567)	(28%)	
Other Property and Services		20,000	1,667	746	(921)	(55%)	
		3,107,530	1,813,503	63,581			
Expenditure from operating activities							
Governance		(929,323)	(77,444)	49,772	127,216	164%	
General Purpose Funding		(101,941)	(8,495)	(12,640)	(4,145)	(49%)	
Law, Order and Public Safety		(397,283)	(33,107)	(78,816)	(45,709)	(138%)	
Health		(54,951)	(4,579)	(3,195)	1,384	30%	
Education and Welfare		(117,246)	(9,771)	(15,211)	(5,441)	(56%)	
Housing		(24,410)	(2,034)	(4,815)	(2,781)	(137%)	
Community Amenities		(333,478)	(27,790)	(10,931)	16,859	61%	
Recreation and Culture		(260,588)	(21,716)	(58,071)	(36,355)	(167%)	
Transport		(1,645,135)	(137,095)	(191,004)	(53,909)	(39%)	
Economic Services		(146,695)	(12,225)	(20,603)	(8,378)	(69%)	
Other Property and Services		(878,303)	(73,192)	57,204	130,396	178%	
		(4,889,353)	(407,446)	(288,310)			
Financing Costs							
Community Amenities		(9,868)	(822)	(853)	(31)	4%	
Transport		0	0	0	0		
		(9,868)	(822)	(853)			
Operating activities excluded from budget							
Add back Depreciation		821,280	68,440	0	(68,440)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	118,126	9,844	0	(9,844)	(100%)	
Adjust Provisions and Accruals		0	0	7,950	7,950		
Amount attributable to operating activities		(852,285)	1,483,518	(217,633)			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	488,000	40,667	16,789	(23,877)	(59%)	
Proceeds from Disposal of Assets	8	131,818	10,985	0	(10,985)	(100%)	
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(150,000)	(12,500)	(4,840)	7,660	61%	▲
Infrastructure Assets - Roads	13	(495,036)	(41,253)	(7,292)	33,961	82%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(228,000)	(19,000)	0	19,000	100%	▲
Furniture and Equipment	13	(18,000)	(1,500)	(2,090)	(590)	(39%)	
Amount attributable to investing activities		(271,218)	(22,602)	2,568			
Financing Activities							
Proceeds from New Debentures		(350,000)	(29,167)	(350,000)	(320,833)	1100%	
Proceeds from Advances		350,000	29,167	0	(29,167)	(100%)	
Self-Supporting Loan Principal		43,386	3,616	1,413	(2,203)	(61%)	
Transfer from Reserves	7	293,500	24,458	0	(24,458)	(100%)	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(43,386)	(3,616)	(1,413)	2,203	61%	▲
Transfer to Reserves	7	(35,000)	(2,917)	(1,641)	1,276	44%	▲
Amount attributable to financing activities		258,500	21,542	(351,641)			
Closing Funding Surplus(Deficit)	3	0	2,347,461	860,490			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)		865,003	865,003	1,427,197	562,194	65%	▲
Revenue from operating activities							
Rates	9	1,695,864	1,695,864	10,338	(1,685,526)	(99%)	▼
Operating Grants, Subsidies and Contributions	11	917,438	76,453	3,300	(73,153)	(96%)	▼
Fees and Charges		421,204	35,100	31,887	(3,213)	(9%)	
Service Charges		0	0	0	0		
Interest Earnings		41,868	3,489	2,888	(601)	(17%)	
Other Revenue		31,156	2,596	15,167	12,570	484%	
		3,107,529	1,813,503	63,580			
Expenditure from operating activities							
Employee Costs		(1,875,166)	(156,264)	(139,804)	16,460	11%	
Materials		(1,684,257)	(140,355)	(81,161)	59,194	42%	▲
Contracts		(114,500)	(9,542)	(34,836)	(25,294)	(265%)	
Utility Charges		(92,249)	(7,687)	(3,169)	4,518	59%	▲
Depreciation on Non-Current Assets		(821,280)	(68,440)	0	68,440	100%	▲
Interest Expenses		(9,868)	(822)	(853)	(31)	(4%)	
Insurance Expenses		(182,575)	(15,215)	(29,341)	(14,126)	(93%)	
Other Expenditure		(1,200)	(100)	0	100	100%	▲
		(4,781,094)	(398,424)	(289,163)			
Operating activities excluded from budget							
Add back Depreciation		821,280	68,440	0	(68,440)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	0	0	0	0		
Adjust Provisions and Accruals		0	0	7,950	7,950		
Amount attributable to operating activities		(852,285)	1,483,518	(217,633)			
Investing activities							
Grants, Subsidies and Contributions	11	488,000	40,667	16,789	(23,877)	(59%)	
Proceeds from Disposal of Assets	8	131,818	10,985	0	(10,985)	(100%)	
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(150,000)	(12,500)	(4,840)	7,660	61%	▲
Infrastructure Assets - Roads	13	(495,036)	(41,253)	(7,292)	33,961	82%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(228,000)	(19,000)	0	19,000	100%	▲
Furniture and Equipment	13	(18,000)	(1,500)	(2,090)	(590)	(39%)	
Amount attributable to investing activities		(271,218)	(22,602)	2,568			
Financing Activities							
Proceeds from New Debentures		(350,000)	(29,167)	(350,000)	(320,833)	1100%	
Proceeds from Advances		350,000	29,167	0	(29,167)	(100%)	
Self-Supporting Loan Principal		43,386	3,616	1,413	(2,203)	(61%)	
Transfer from Reserves	7	293,500	24,458	0	(24,458)	(100%)	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(43,386)	(3,616)	(1,413)	2,203	61%	▲
Transfer to Reserves	7	(35,000)	(2,917)	(1,641)	1,276	44%	▲
Amount attributable to financing activities		258,500	21,542	(351,641)			
Closing Funding Surplus (Deficit)	3	0	2,347,461	860,490	(1,486,972)	(63%)	▼

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

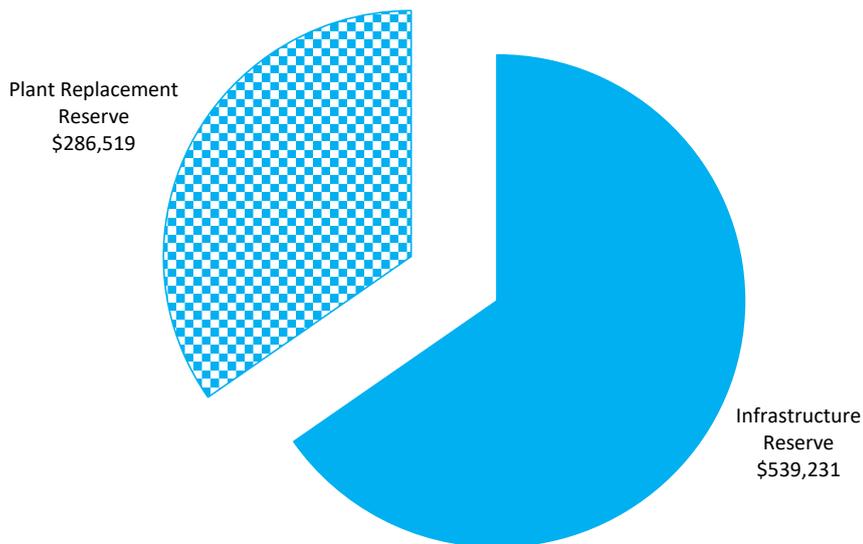
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NANNUP
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(4,840)	0	0	(150,000)	(4,840)	(4,840)
Infrastructure Assets - Roads	13	(7,292)	0	(495,036)	(495,036)	(7,292)	487,744
Infrastructure Assets - Public Facilities	13	0	0	0	0	0	0
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Heritage Assets	13	0	0	0	0	0	0
Plant and Equipment	13	0	0	(228,000)	(228,000)	0	228,000
Furniture and Equipment	13	(2,090)	0	0	(18,000)	(2,090)	(2,090)
Capital Expenditure Totals		(14,222)	0	(723,036)	(891,036)	(14,222)	708,814
Capital acquisitions funded by:							
Capital Grants and Contributions				(142,000)	(142,000)	0	
Borrowings				(29,167)	(350,000)	350,000	
Other (Disposals & C/Fwd)				10,985	131,818	0	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve		0	0	\$539,231	0	0	(539,231)
Plant Replacement Reserve		0	0	\$286,519	(138,000)	0	(286,519)
Council contribution - operations				(1,388,605)	(392,854)	(364,222)	
Capital Funding Total				(723,036)	(891,036)	(14,222)	

Capital



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they **Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	30 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Water Supply Piping and Draing Systems	75 years	Straight Line

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Revenues received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, **Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses,

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

GENERAL PURPOSE FUNDING**Objective:**

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY**Objective:**

To provide services to help ensure a safer community.

Activities:

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH**Objective:**

To provide an operational framework for good community health.

Activities:

Food quality, building sanitation and sewage.

EDUCATION AND WELFARE**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Operation of pre-school, provision of youth support.

HOUSING**Objective:**

Help ensure adequate housing.

Activities:

Maintenance of staff and rental housing.

COMMUNITY AMENITIES**Objective:**

To provide services required by the community.

Activities:

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of

RECREATION AND CULTURE**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of halls, recreation centre and various reserves; operation of library.

TRANSPORT**Objective:**

To provide effective and efficient transport services to the community.

Activities:

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

ECONOMIC SERVICES**Objective:**

To help promote the shire and its economic wellbeing.

Activities:

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

OTHER PROPERTY AND SERVICES**Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

Activities:

Private works operations, plant repairs and operations costs.

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$		
	<u>\$0</u>		
Operating Expense			
	<u>\$0.00</u>		
Capital Expenses			
	<u>\$0.00</u>		

Gross Deficit / (Surplus) Expected	2018/19	
Revenue	\$	-
Expenditure	\$	-
Capital	\$	-
Projected Deficit / (Surplus)	\$	-

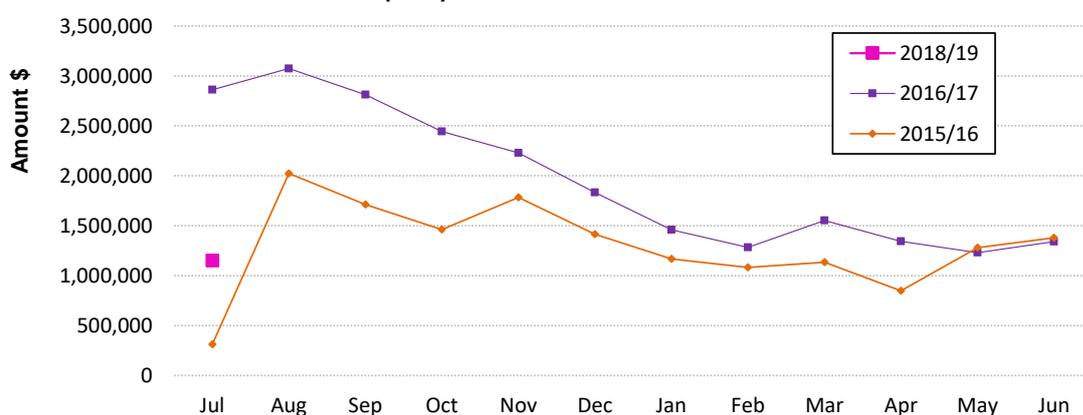
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	31 Jul 2017	31 Jul 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,534,384	1,618,428	1,305,659
Cash Restricted - Conditions over Grants	11	(725,551)	0	0
Cash Restricted	4	(19,456)	1,606,457	2,019,337
Receivables - Rates & Rubbish		147,487	1,589,433	132,432
Receivables - Other	6	171,982	20,635	150,031
Interest / ATO Receivable/ Trust	6	15,818	24,553	17,456
Inventories		6,240	6,240	6,240
		2,130,905	4,865,747	3,631,157
Less: Current Liabilities				
Payables		(382,158)	(0)	(55,860)
Provisions		(394,452)	(396,452)	(386,502)
		(776,610)	(396,452)	(442,362)
Less:				
Cash Reserves	7	19,456	(1,606,457)	(2,019,337)
Restricted Assets		(19,324)	(35,110)	(19,324)
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability		(1)	(29,600)	(44,792)
Loans receivable - Clubs/Institutions		(33,844)	(955)	(17,429)
		(49,964)	(1,688,373)	(2,117,133)
Add:				
Cash Backed Long Service Leave		122,864	135,897	117,836
		122,864	135,897	117,836
		1,427,197	2,916,818	1,189,498

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	705,409			705,409	CBA	Tiered	At Call
Reserve Bank Account		19,337		19,337	CBA	Tiered	At Call
Trust Bank Account			(49,352)	(49,352)	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
(b) Term Deposits							
Municipal	600,000			600,000	CBA	2.71%	14-Feb-19
Reserves		2,000,000		2,000,000	CBA	2.71%	14-Feb-19
Total	1,305,659	2,019,337	(49,352)	3,275,644			

Comments/Notes - Investments

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$ 0
	Permanent Changes						0
	Opening surplus adjustment						0
	<u>Capital Expenditure</u>						0
	<u>Transport</u>						0
	<u>Capital Income</u>						0
	<u>General Purpose</u>						0
	<u>Operating Income</u>						0
	<u>Operating Expenditure</u>						0
				0	0	0	0

- | Classifications Pick List |
|---------------------------|
| Operating Revenue |
| Operating Expenses |
| Capital Revenue |
| Capital Expenses |
| Opening Surplus(Deficit) |
| Non Cash Item |

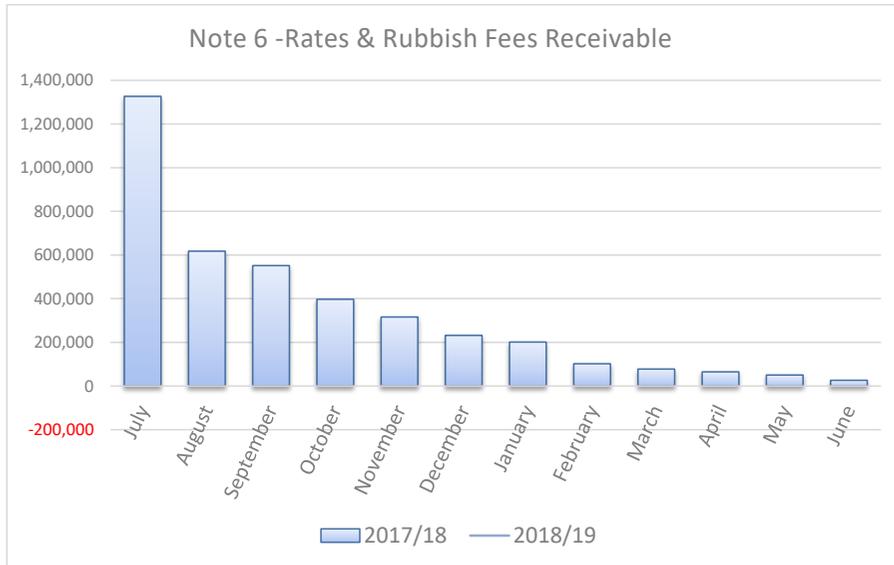
SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 6: Receivables

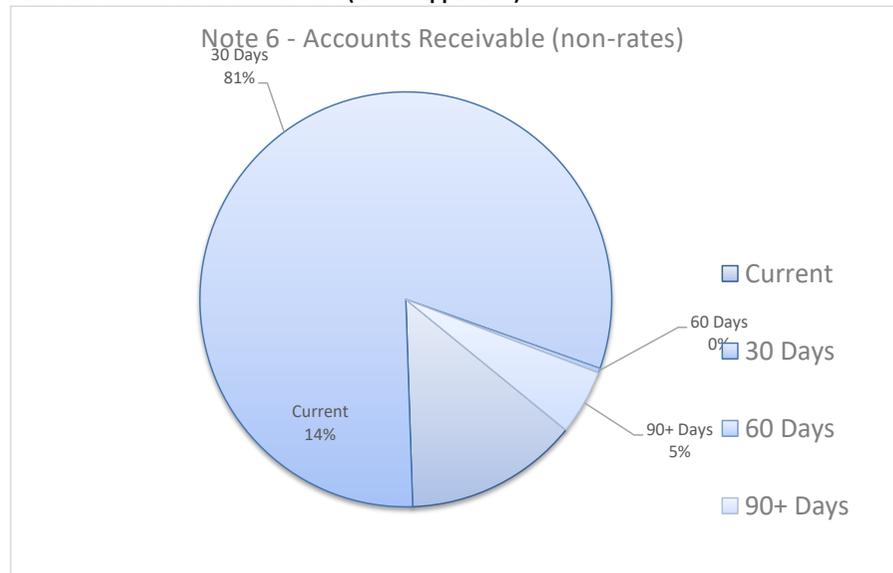
Receivables - Rates Receivable	31 Jul 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	94,693	78,115
Levied this year	0	1,591,879
Less Collections to date	(10,338)	(1,575,302)
Equals Current Outstanding	84,354	94,693
Net Rates Collectable	84,354	94,693
% Collected	RATES NOT LEVIED YET	94.33%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	20,455	121,422	552	7,602	150,031
Balance per Trial Balance					
Sundry Debtors					150,031
Receivables - Other					17,456
Total Receivables General Outstanding					167,488
				Error Check	0.00

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

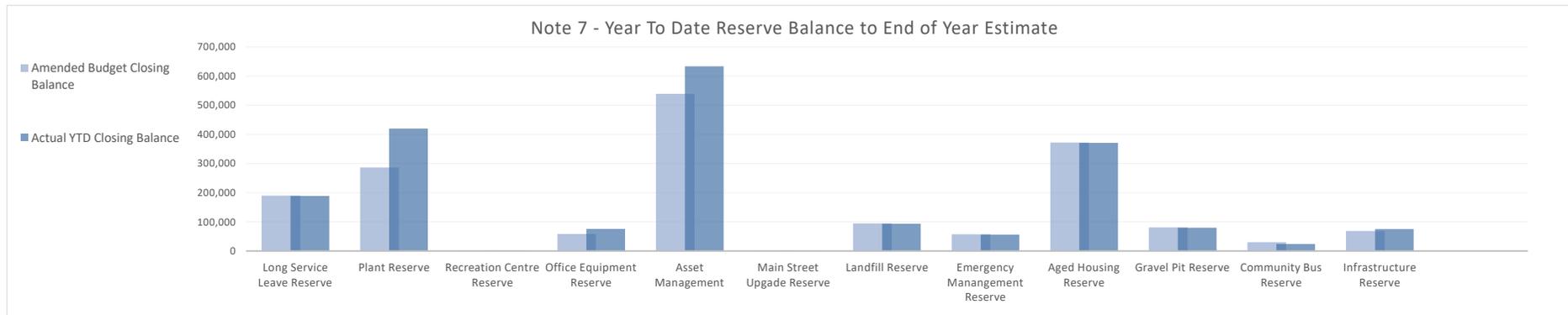
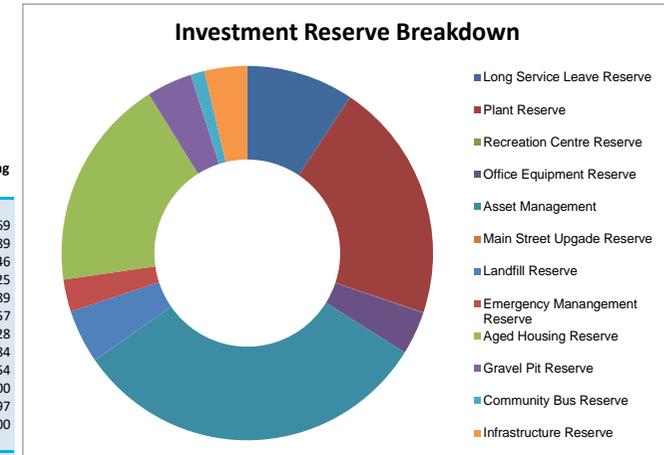


Comments/Notes - Receivables General

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 7: Cash Backed Reserve

Name	Opening Balance 1/7/2018	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 188,703	\$ 1,500	\$ 166	\$ 0	\$ 0	\$ 0	\$ 0	\$ 190,203	\$ 188,869
Plant Reserve	419,519	5,000	370	0	0	(138,000)	0	286,519	419,889
Recreation Centre Reserve	545	0	0	0	0	0	0	545	546
Office Equipment Reserve	75,458	1,000	66	0	0	(18,000)	0	58,458	75,525
Asset Management	633,231	6,000	558	0	0	(100,000)	0	539,231	633,789
Main Street Upgrade Reserve	57	500	0	0	0	0	0	557	57
Landfill Reserve	93,746	1,000	83	0	0	0	0	94,746	93,828
Emergency Management Reserve	56,234	1,000	50	0	0	0	0	57,234	56,284
Aged Housing Reserve	370,827	1,000	327	0	0	0	0	371,827	371,154
Gravel Pit Reserve	80,000	1,000	0	0	0	0	0	81,000	80,000
Community Bus Reserve	24,376	1,000	21	5,000	0	0	0	30,376	24,397
Infrastructure Reserve	75,000	1,000	0	30,000	0	(37,500)	0	68,500	75,000
	2,017,697	20,000	1,641	35,000	0	(293,500)	0	1,779,197	2,019,338



SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment					131,818	131,818		0
		0	0	0	0	131,818	131,818	0	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Total Revenue	Amended Budget			
				Rate Revenue	Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	8.6979	418	6,793,736	590,912	0	0	590,912	590,912			590,912
UV	0.4534	207	118,337,000	536,540	0	0	536,540	536,540			536,540
UV Pastoral				0	0	0	0		0	0	0
Sub-Totals		625	125,130,736	1,127,452	0	0	1,127,452	1,127,452	0	0	1,127,452
Minimum Payment	\$										
GRV	928.00	320	2,076,672	296,960	0	0	296,960	314,848	0	0	314,848
UV	1,118.00	200	25,824,398	223,600	0	0	223,600	205,712	0	0	205,712
Sub-Totals		520	27,901,070	520,560	0	0	520,560	520,560	0	0	520,560
		1,145	153,031,806	1,648,012	0	0	1,648,012	1,648,012	0	0	1,648,012
Concession							0				0
Amount from General Rates							1,648,012				1,648,012
Ex-Gratia Rates							47,852				47,852
Specified Area Rates							0				0
Totals							1,695,864				1,695,864

Comments - Rating Information

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Governance								
Loan 37 NCRC	50,561		1,413	17,429	49,148	30,485	853	2,647 *
Loan 39 NMC		350,000		25,957	-	315,690		8,353
					-	0	-	0
	50,561	350,000	1,413	43,386	49,148	346,175	853	11,000

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

New Debenture for Nannup Music Club has been budgeted for, and July did not have any receipts or payments within the reporting month. It is expected that August 2018 will see both a receipt and expense for the capital Self Supporting Loan.

* Per SSL 2018_19

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening	Amended Budget		YTD	Annual	Post	Expected	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations		(d)+(e)	Revenue	(Expended)
			(a)				(d)	(e)		(c)	(a)+(b)+(c)	
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General Equalisation	WALGGC	operating	(434,077)	(393,337)	0	(393,337)	(393,337)		(393,337)	0	0	0
Grants Commission - Roads	WALGGC	operating	(262,334)	(208,127)	0	(208,127)	(208,127)		(208,127)	0	0	0
Law, Order and Public Safety												
FESA LEVY DFES	Dept. of Fire & Emergency Serv.	operating - Tied	0	(120,000)	0	(120,000)	(120,000)		(120,000)	0	0	0
Bushfire Management Plan	Dept. of Fire & Emergency Serv.	Operating	(19,140)	(19,140)	0	(19,140)	(19,140)		(19,140)	0	0	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	operating - Tied	0	(12,000)	0	(12,000)	(12,000)		(12,000)	0	0	0
CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(87,550)	0	(87,550)	(87,550)		(87,550)	0	0	0
Education and Welfare												
Grants - Community Bus	Contributions	Operating	0	(2,000)	0	(2,000)	(2,000)		(2,000)	0	0	0
Local Drug Action Group	Local Drug Action Group	Non-operating	0	0	0	0	0		0	(4,144)	4,144	0
Family Fun Day	Dept. Regional Development	Operating	0	0	0	0	0		0	(3,300)	3,300	0
Community Development Grants	Dept. Regional Development	Non-operating	0	0	0	0	0		0	(12,645)	12,645	0
Community Development Grants	Dept. Regional Development	Operating	0	(3,000)	0	(3,000)	(3,000)		(3,000)	0	0	0
Department of Local Government, Active Healthy Living	Dept of Local Government	Operating	(10,000)	0	0	0	0		0	0	0	0
Kidsport	Dept. Regional Development	operating - Tied	0	(10,000)	0	(10,000)	(10,000)		(10,000)	0	0	0
Recreation and Culture												
Grants - Recreation and Culture	LotteryWest	Non-operating	0	0	(50,000)	(50,000)	(50,000)		(50,000)	0	0	0
Transport												
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(228,000)	(228,000)	(228,000)		(228,000)	0	0	0
MRD Grants - Capital Projects	Regional Road Group	Operating	0	(62,284)	0	(62,284)	(62,284)		(62,284)	0	0	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	0	0	0
			(725,551)	(917,438)	(488,000)	(1,405,438)	(1,405,438)	0	(1,405,438)	(20,089)	20,089	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		(725,551)	(775,438)	0	(775,438)	(775,438)	0	(775,438)	(3,300)	3,300	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	(142,000)	0	(142,000)	(142,000)	0	(142,000)	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(488,000)	(488,000)	(488,000)	0	(488,000)	(16,789)	16,789	0
TOTALS			(725,551)	(917,438)	(488,000)	(1,405,438)	(1,405,438)	0	(1,405,438)	(20,089)	20,089	0

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

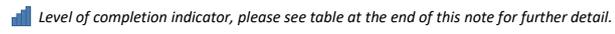
Note 12: Trust Fund

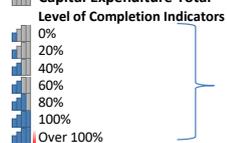
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Jul 2018
	\$	\$	\$	\$
BCITF Levy	0	462	0	462
BRB Levy	0	958	0	958
Bonds	44,732	3,200	0	47,932
Nomination Deposit	0	0	0	0
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
	44,732	4,620	0	49,352.12
				49,352
			Error	0.00

SHIRE OF NANNUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			egic Refer ence
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
								
Buildings								
Recreation And Culture								
	Capital Works Recreation Centre	2574	0	0	150,000	0	0	
	Town Hall	2422	4,840	0	0	0	4,840	
	Recreation And Culture Total		4,840	0	150,000	0	4,840	
	Buildings Total		4,840	0	150,000	0	4,840	
Furniture & Office Equip.								
Governance								
	Shire Office	0254	2,090	0	0	0	2,090	
	Shire Offices	0584	0	0	18,000	0	0	
	Governance Total		2,090	0	18,000	0	2,090	
	Furniture & Office Equip. Total		2,090	0	18,000	0	2,090	
Plant , Equip. & Vehicles								
Governance								
	Vehicle purchases - Office Staff	0544	0	0	50,000	50,000	(50,000)	
	Governance Total		0	0	50,000	50,000	(50,000)	
Transport								
	Purchase Of Plant	3564	0	0	178,000	178,000	(178,000)	
	Transport Total		0	0	178,000	178,000	(178,000)	
	Plant , Equip. & Vehicles Total		0	0	228,000	228,000	(228,000)	
Roads (Non Town)								
Transport								
	Local Road Construction	3170	4,892	0	486,250	486,250	(481,358)	
	Footpath Program	3210	0	0	8,786	8,786	(8,786)	
	Transport Total		4,892	0	495,036	495,036	(490,144)	
	Roads (Non Town) Total		4,892	0	495,036	495,036	(490,144)	
Streetscapes								
Economic Services								
	Mainstreet Upgrade	3264	2,400	0	0	0	2,400	
	Economic Services Total		2,400	0	0	0	2,400	
	Streetscapes Total		2,400	0	0	0	2,400	
	Capital Expenditure Total		14,222	0	891,036	723,036	(708,814)	



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

31/07/2018

Attachment 12.4.1

List of Accounts Due & Submitted to Committee
ACCOUNTS FOR PAYMENT - AUGUST 2018

EFT/ Cheque	Date	Name	Invoice Description	Amount
Shire of Nannup Municipal Fund				
EFT10829	03/08/2018	P & F MARTIN	STATE EMERGENCY SERVICES - VEHICLE REPAIR	\$ 243.80
EFT10830	03/08/2018	BUSSELTON TOYOTA	NP000 - SCHEDULED SERVICE	\$ 272.85
EFT10831	03/08/2018	BATTERY ALL TYPES	MINOR REPAIRS	\$ 25.00
EFT10832	03/08/2018	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 2,409.00
EFT10833	03/08/2018	DEAN GUJA	ENVIRONMENTAL HEALTH OFFICER	\$ 2,541.00
EFT10834	03/08/2018	COVS PARTS	MINOR REPAIRS	\$ 468.82
EFT10835	03/08/2018	PAUL FLUX	DARRADUP VBFB - CAPITAL WORKS	\$ 7,054.00
EFT10836	03/08/2018	PICKLE & O	CATERING FOR JULY 2018 ORDINARY SHIRE MEETING	\$ 240.00
EFT10837	03/08/2018	CITY & REGIONAL FUELS	FUEL EXPENSES	\$ 9,050.97
EFT10838	03/08/2018	IT VISION USER GROUP INC	IT VISION USER GROUP SUBSCRIPTION 2018/2019	\$ 748.00
EFT10839	03/08/2018	OFFICEWORKS	EAST NANNUP VBFB SHED EQUIPMENT	\$ 784.20
EFT10840	03/08/2018	FRIENDS TO THE DARRADUP COMMUNITY INC.	DARRADUP VBFB - CAPITAL WORKS	\$ 157.23
EFT10841	03/08/2018	SUN AND FLOWER STUDIOS	SCHOOL HOLIDAY PROGRAM	\$ 715.00
EFT10842	03/08/2018	CLEANAWAY	RUBBISH COLLECTION	\$ 6,955.58
EFT10843	03/08/2018	LEANNE WHITE	RHYME TIME SESSIONS FOR TERM 2	\$ 500.00
EFT10844	03/08/2018	CHUBB FIRE & SECURITY	FIRE EQUIPMENT SERVICE FOR ALL SHIRE PLANT EQUIP	\$ 2,409.46
EFT10845	03/08/2018	SOUTH WEST FRIDGE TECH	REPAIRS AND MAINTENANCE - SHIRE OFFICE AIR CONDITIONERS	\$ 262.17
EFT10846	03/08/2018	FAIRTEL PTY LTD	SES - NBN EXPENSES	\$ 261.40
EFT10847	03/08/2018	GEO VET	RANGER EXPENSES	\$ 44.90
EFT10848	03/08/2018	NANNUP AUSKICK CENTRE	KIDSPORT VOUCHERS	\$ 510.00
EFT10849	03/08/2018	ZOE MARTYN	SCHOOL HOLIDAY PROGRAM	\$ 100.00
EFT10850	03/08/2018	MANDURAH TOYOTA	NP0 - VEHICLE PURCHASE	\$ 39,814.69
EFT10851	03/08/2018	AUSTRALIAN TAXATION OFFICE - FBT	FRINGE BENEFITS TAX - ATO	\$ 17,053.37
EFT10852	03/08/2018	ALISON HOOD	REFUND OF DEVELOPMENT APPLICATION FEE	\$ 147.00
EFT10853	03/08/2018	BUNNINGS- BUSSELTON	TOWN HALL REFURBISHMENT OF WOODEN FLOORING - EXTERIOR	\$ 297.91
EFT10854	03/08/2018	BRIDGETOWN MEDICAL GROUP	OUTDOOR STAFF MEDICAL EXPENSE	\$ 152.60
EFT10855	03/08/2018	CEMETERIES & CREMATORIA ASSOC OF WA	ORDINARY MEMBERSHIP 2018/19	\$ 120.00
EFT10856	03/08/2018	JASON SIGNMAKERS	VARIOUS EVENT MANAGEMENT SIGNS	\$ 511.28
EFT10857	03/08/2018	K & C HARPER	COUNCIL HOUSING - PLUMBING EXPENSES	\$ 176.00
EFT10858	03/08/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	MEMBERSHIP SUBSCRIPTION 2018/19 - MCS	\$ 531.00
EFT10859	03/08/2018	NANNUP HARDWARE & AGENCIES	MINOR EQUIPMENT PURCHASE	\$ 612.09
EFT10860	03/08/2018	NANNUP BROOK BUSH FIRE BRIGADE	REIMBURSEMENT FOR TRAINING	\$ 65.74
EFT10861	03/08/2018	NANNUP COMMUNITY RESOURCE CENTRE	ADVERTISING	\$ 555.60
EFT10862	03/08/2018	SUGAR MOUNTAIN ELECTRICAL SERVICES	ELECTRICAL EXPENSES- TOWN HALL HEATERS	\$ 220.00
EFT10863	03/08/2018	SHIRE OF MANJIMUP	IT SERVICES	\$ 2,900.00
EFT10864	03/08/2018	ST. JOHN AMBULANCE	ST JOHN AMBULANCE MEMBERSHIP SUBSCRIPTIONS	\$ 395.00
EFT10865	07/08/2018	NANNUP MEN'S SHED INC.	SHIRE CONTRIBUTION TO CLEARING AND EARTHWORKS FOR MEN'S SHED SITE	\$ 1,300.00
EFT10866	07/08/2018	AW ROADWORKS PTY LTD	TRAFFIC MANAGEMENT	\$ 2,625.70
EFT10867	07/08/2018	DOUST ENTERPRISES	AGLIME	\$ 735.00
EFT10868	07/08/2018	MOORE STEPHENS (WA) PTY LTD	FINANCIAL AND MANAGEMENT REPORTING WORKSHOPS - MCS & CSO ATTENDANCE	\$ 4,180.00
EFT10869	07/08/2018	JASON SIGNMAKERS	VARIOUS SIGNS	\$ 1,421.20
EFT10870	07/08/2018	NANNUP COMMUNITY RESOURCE CENTRE	COMMUNITY BUS HIRE	\$ 55.00
EFT10871	07/08/2018	IT VISION	RECORDS MANAGEMENT MODULE - SOFTWARE	\$ 11,996.05
EFT10872	09/08/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	KONDIL PARK FLYER	\$ 500.00
EFT10873	09/08/2018	CIVIC LEGAL	SELF SUPPORTING LOAN AGREEMENT - NMC - ON-COSTED	\$ 2,217.60
EFT10874	09/08/2018	DRACOM SERVICES	EVERYTHINGNANNUP.COM	\$ 500.00
EFT10875	09/08/2018	AUSTRALIA'S SOUTHWEST	ASW MEMBERSHIP 2018/19	\$ 139.00
EFT10876	09/08/2018	TONY DEAN	SHIRE PRESIDENCE ALLOWANCE AND MEETING ATTENDANCE FEES	\$ 9,250.00
EFT10877	09/08/2018	BLUESTEEL ENTERPRISES PTY LTD	SERVICE AND REPAIRS TO NORTH NANNUP VBFB 4.4B	\$ 3,375.22
EFT10878	09/08/2018	HOT TEMPERED	RAILWAY SEATING	\$ 1,800.00
EFT10879	09/08/2018	OFFICEWORKS	OFFICE SUPPLIES FROM OFFICE WORKS	\$ 183.95
EFT10880	09/08/2018	BUSINESS INITIATIVE GROUP NANNUP (BIG N)	MEMBERSHIP 2018/19	\$ 75.00
EFT10881	09/08/2018	NANNUP MEN'S SHED INC.	RENOVATION OF BIRD HIDE ON RIVER	\$ 400.00
EFT10882	09/08/2018	REBECCA MCVICAR	SCHOOL HOLIDAY PROGRAM	\$ 185.00
EFT10883	09/08/2018	PARMELIA HILTON	ACCOMMODATION WALGA CONFERENCE, SHIRE PRESIDENCE, COUNCILLOR AND CEO	\$ 3,027.90
EFT10884	09/08/2018	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 4.85
EFT10885	09/08/2018	DS MILLING	JARRAH POSTS FOR TRAIL MARKERS	\$ 792.00
EFT10886	09/08/2018	SANDRA GERTEAU	FUEL REIMBURSEMENT	\$ 84.00
EFT10887	09/08/2018	BUNNINGS- BUSSELTON	EAST NANNUP VBFB SHED EQUIPMENT	\$ 365.75
EFT10888	09/08/2018	LANDGATE	INTEGRATED DATASET FOR LOWER BLACKWOOD LANDCARE FOR SCOTT RIVER MAPPING PROJECT	\$ 138.60
EFT10889	09/08/2018	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2018/19	\$ 504.90
EFT10890	09/08/2018	NANNUP EZIWAY SELF SERVICE STORE	CATERING	\$ 300.00
EFT10891	09/08/2018	WORTHY CONTRACTING	GRAVEL ROCK - RIVERSIDE TRAIL	\$ 2,200.00
EFT10892	14/08/2018	LGIS BROKING	INSURANCE EXPENSES	\$ 38,257.60
EFT10894	14/08/2018	KELYN TRAINING SERVICES	OUTDOOR STAFF TRAINING - TRAFFIC MANAGEMENT	\$ 6,810.00
EFT10895	14/08/2018	DATA #3 LIMITED	MICROSOFT ASSURANCE PACKAGE	\$ 15,116.77
EFT10896	14/08/2018	NAS SECURITY	SES BUILDING ALARM SYSTEM	\$ 581.94
EFT10897	14/08/2018	SCOPE BUSINESS IMAGING	PREVENTATIVE SERVICE PLAN JULY 2018	\$ 666.24
EFT10898	14/08/2018	OFFICEWORKS	OFFICE SUPPLIES	\$ 93.00
EFT10899	14/08/2018	LEIGH FLETCHER	REIMBURSEMENT FOR RENEWAL OF HIGH RISK WORK LICENCE WL 3331235	\$ 50.40
EFT10900	14/08/2018	STIHL SHOP REDCLIFFE	CHAINSAW REPAIRS	\$ 124.00
EFT10901	14/08/2018	BUSSELTON PEST & WEED CONTROL	PEST CONTROL	\$ 220.00
EFT10902	14/08/2018	DO YOUR BLOCK CONTRACTING	WORKS ON COUNCIL HOUSING	\$ 858.00
EFT10903	14/08/2018	LGIS PROPERTY	INSURANCE EXPENSES	\$ 58,993.18
EFT10904	14/08/2018	PRESTIGE PRODUCTS	CLEANING SUPPLIES	\$ 943.03
EFT10905	14/08/2018	SUGAR MOUNTAIN ELECTRICAL SERVICES	EAST NANNUP VBFB POWER SERVICES RELOCATION	\$ 414.06
EFT10906	14/08/2018	TRACIE BISHOP	CPA ENROLMENT FEES	\$ 2,180.00
EFT10907	16/08/2018	ARBOR GUY	REMOVE TREES FALLEN OVER POWER LINES	\$ 1,650.00
EFT10908	16/08/2018	A TASTE OF NANNUP	1ST MILESTONE PAYMENT ON SIGNING OF NANNUP VISITOR CENTRE SERVICE AGREEMENT 2018/19.	\$ 6,875.00
EFT10909	16/08/2018	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 1,914.00
EFT10910	16/08/2018	CITY & REGIONAL FUELS	FUEL EXPENSES	\$ 2,856.67
EFT10911	16/08/2018	NANNUP DELI	REFRESHMENTS	\$ 64.50
EFT10912	16/08/2018	OFFICEWORKS	OFFICE SUPPLIES	\$ 62.46
EFT10913	16/08/2018	CLEANAWAY	RUBBISH COLLECTION	\$ 7,018.98
EFT10914	16/08/2018	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 228.79
EFT10915	16/08/2018	LANDGATE	GRV INERIM VALS COUNTRY FULL VALUE	\$ 172.45

List of Accounts Due & Submitted to Committee
ACCOUNTS FOR PAYMENT - AUGUST 2018

EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT10916	16/08/2018	ROBIN MELLEMA	ANNUAL REIMBURSEMENT 2018/19 CBFCO	\$ 1,500.00
EFT10917	16/08/2018	NANNUP HARDWARE & AGENCIES	VARIOUS REPAIRS AND MAINTENANCE EXPENSES	\$ 1,562.26
EFT10918	16/08/2018	NANNUP NEWSAGENCY	POSTAGE	\$ 329.65
EFT10919	16/08/2018	NANNUP COMMUNITY RESOURCE CENTRE	COMMUNITY TELEPHONE DIRECTORY	\$ 10.00
EFT10920	16/08/2018	PRESTIGE PRODUCTS	CLEANING SUPPLIES	\$ 40.37
EFT10921	16/08/2018	SW PRECISION PRINT	INFORMATION BOOKLETS AND FIRE SAFETY BOOKLETS 2018/19	\$ 3,099.00
EFT10922	16/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BREAKFAST FORUM WALGA CONFERENCE 2018	\$ 150.00
EFT10923	16/08/2018	WORTHY CONTRACTING	FIRE MITIGATION WORKS	\$ 10,639.75
EFT10925	20/08/2018	BCE SURVEYING PTY LTD	SURVEY COSTS - RESERVE FIRE MITIGATION WORKS	\$ 1,815.00
EFT10926	21/08/2018	OFFICEWORKS	OFFICE SUPPLIES	\$ 193.18
EFT10927	21/08/2018	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS	\$ 208.29
EFT10928	21/08/2018	PRESTIGE PRODUCTS	CLEANING SUPPLIES	\$ 231.00
EFT10929	21/08/2018	STEWART & HEATON CLOTHING CO. PTY LTD	FIRE BRIGADE UNIFORMS	\$ 351.80
EFT10930	21/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA CONVENTION 2018	\$ 4,789.00
EFT10931	23/08/2018	COVS PARTS	LIGHTS FOR VEHICLES	\$ 1,056.00
EFT10932	23/08/2018	CITY & REGIONAL FUELS	FUEL EXPENSES	\$ 2,559.22
EFT10933	23/08/2018	FAIRTEL PTY LTD	SES INTERNET EXPENSE	\$ 6,545.00
EFT10934	23/08/2018	BUNNINGS- BUSSELTON	VARIOUS REPAIRS AND MAINTENANCE EXPENSES	\$ 59.80
EFT10935	23/08/2018	NICHOLLS MACHINERY	VARIOUS REPAIRS AND MAINTENANCE EXPENSES	\$ 89.00
EFT10936	23/08/2018	SUGAR MOUNTAIN ELECTRICAL SERVICES	ELECTRICAL EXPENSES - SHIRE OFFICE	\$ 329.48
EFT10937	23/08/2018	WORK CLOBBER	PROTECTIVE CLOTHING	\$ 143.00
EFT10938	30/08/2018	ROBERT LONGMORE	COUNCILLOR ALLOWANCE	\$ 1,425.00
EFT10939	30/08/2018	WA TYRE RECOVERY	TYRE EXPENSES	\$ 2,545.74
EFT10940	30/08/2018	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 2,178.00
EFT10941	30/08/2018	DEAN GUJA	ENVIRONMENTAL HEALTH OFFICER	\$ 3,887.00
EFT10942	30/08/2018	ROB BOOTSMA	EAST NANNUP VBFB SHED EQUIPMENT	\$ 74.00
EFT10943	30/08/2018	BUILT RIGHT APPROVALS	DARRADUP VBFB - CAPITAL WORKS	\$ 770.00
EFT10944	30/08/2018	SUN AND FLOWER STUDIOS	SCHOOL HOLIDAY PROGRAM	\$ 1,079.93
EFT10945	30/08/2018	REBECCA MCVICAR	SCHOOL HOLIDAY PROGRAM	\$ 200.00
EFT10946	30/08/2018	STIHL SHOP REDCLIFFE	MINOR REPAIRS	\$ 169.00
EFT10947	30/08/2018	AW ROADWORKS PTY LTD	TRAFFIC MANAGEMENT	\$ 1,196.80
EFT10948	30/08/2018	LINDA THOMPSON	SCHOOL HOLIDAY PROGRAM	\$ 150.00
EFT10949	30/08/2018	AUSTRALIAN TAXATION OFFICE - BAS	BUSINESS ACTIVITY STATEMENT JULY 2018	\$ 27,335.00
EFT10950	30/08/2018	BUNNINGS- BUSSELTON	MINOR REPAIRS	\$ 117.60
EFT10951	30/08/2018	JASON SIGNMAKERS	TRAFFIC WARNING CONES	\$ 536.91
EFT10952	30/08/2018	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY BOOKS	\$ 220.00
EFT10953	30/08/2018	NORTH NANNUP VOLUNTEER BUSH FIRE BRIGADE	BURN HEAPS AT FORESHORE PARK	\$ 1,500.00
EFT10954	30/08/2018	NANNUP COMMUNITY RESOURCE CENTRE	PROVIDE FIRST AID COURSE	\$ 1,112.75
EFT10955	30/08/2018	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PAPER SUPPLIES	\$ 115.50
EFT10956	30/08/2018	SUGAR MOUNTAIN ELECTRICAL SERVICES	ELECTRICAL REPAIRS - BOWLING CLUB	\$ 374.59
EFT10957	30/08/2018	SHIRE OF MANJIMUP	IT CONSULTANCY - INSTALL DEPOT PC AND MISCELLANEOUS JOBS	\$ 550.00
EFT10958	30/08/2018	WORTHY CONTRACTING	RIVERSIDE TRAIL	\$ 6,679.20
Total EFT Payments for period:				\$ 381,731.27
20309	03/08/2018	NANNUP DISTRICT HIGH SCHOOL	CATERING	\$ 150.00
20310	03/08/2018	TELSTRA	DARRADUP VBFB TELSTRA	\$ 27.46
20311	14/08/2018	THE BIG ISSUE	THE BIG ISSUE - SUBSCRIPTION	\$ 155.00
20312	16/08/2018	WATER CORPORATION	52063 - 555 RES 9185 WARREN RD NANNUP	\$ 334.57
20313	28/08/2018	NANNUP MUSIC CLUB INC	SELF SUPPORTING LOAN NUMBER 39 AS PER COUNCIL RESOLUTION 18073.	\$ 350,000.00
20314	30/08/2018	RAC BUSINESSWISE	RAC MEMBERSHIP RENEWAL	\$ 106.00
20315	30/08/2018	SHIRE OF NANNUP	DARRADUP VBFB - CAPITAL WORKS - BCITF PERMIT PAYMENT	\$ 127.65
Total Cheque Payments for period:				\$ 350,900.68
DD10211.1	01/08/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 8,178.19
DD10211.2	01/08/2018	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 610.41
DD10211.3	01/08/2018	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 652.98
DD10211.4	01/08/2018	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 942.94
DD10211.5	01/08/2018	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 342.85
DD10211.6	01/08/2018	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 442.30
DD10211.7	01/08/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 218.46
DD10247.1	15/08/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 8,099.18
DD10247.2	15/08/2018	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 601.47
DD10247.3	15/08/2018	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 636.75
DD10247.4	15/08/2018	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 936.78
DD10247.5	15/08/2018	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 338.44
DD10247.6	15/08/2018	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 436.64
DD10247.7	15/08/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 210.87
DD10248.1	29/08/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 8,099.18
DD10248.2	29/08/2018	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 601.47
DD10248.3	29/08/2018	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 647.96
DD10248.4	29/08/2018	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 936.78
DD10248.5	29/08/2018	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 338.44
DD10248.6	29/08/2018	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 436.64
DD10248.7	29/08/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 210.87
DD10267.1	31/08/2018	SYNERGY	SYNERGY AUGUST 2018	\$ 7,109.10
DD10267.2	31/08/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 AUGUST 2018	\$ 1,666.06
DD10267.3	31/08/2018	SGFLEET	SGFLEET AUGUST 2018	\$ 1,963.48
DD10267.4	31/08/2018	BOC LIMITED	BOC AUGUST 2018	\$ 204.72
DD10267.5	31/08/2018	BP AUSTRALIA	BP AUSTRALIA AUGUST 2018	\$ 153.95
DD10267.6	31/08/2018	WATER CORPORATION	WATER CORPORATION AUGUST 2018	\$ 2,046.26
DD10267.7	31/08/2018	WESTNET	WESTNET AUGUST 2018	\$ 184.84
DD10267.8	31/08/2018	CORPORATE CREDIT CARD - SHIRE OF NANNUP	CORPORATE CREDIT CARD AUGUST 2018	\$ 192.49
DD10267.9	31/08/2018	GO GO MEDIA * DIRECT DEBIT*	GO GO MEDIA AUGUST 2018	\$ 75.90
DD10267.10	31/08/2018	TELSTRA	TELSTRA AUGUST 2018	\$ 1,576.67
DD10267.11	31/08/2018	CALTEX AUSTRALIA	CALTEX AUGUST 2018	\$ 570.12
Total Direct Debit Payments for period:				\$ 49,663.19
Shire of Nannup Trust Fund				
EFT10924	16/08/2018	BUILDING COMMISSION	JULY 2018 BUILDING SERVICES LEVY	\$ 927.72
EFT10959	30/08/2018	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	BCITF JULY 2018	\$ 445.90
Total Trust Payments for period:				\$ 1,373.62
TOTAL MUNICIPAL PAYMENTS FOR PERIOD				\$ 782,295.14
TOTAL TRUST PAYMENTS FOR PERIOD				\$ 1,373.62
TOTAL PAYMENTS FOR PERIOD:				\$ 783,668.76

SHIRE OF NANNUP			
ACCOUNTS FOR PAYMENT - AUGUST 2018			
Date	Supplier	Description	Amount
31/07/2018	The Crooked Carrot	Refreshments Councillors on-route to LG Convention	\$ 13.50
31/07/2018	Caltex Gelorup	Fuel NPO	\$ 94.46
11/08/2018	Bunnings	Lawn Seed- Council Housing	\$ 62.98
15/08/2018	Melo Velo	Shire President Meeting	\$ 14.40
24/08/2018	City of Bunbury	Parking	\$ 7.15
			\$ 192.49