

AGENDA

Council Meeting to be held
on Thursday 24 November 2011

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Nannup Council will be held on Thursday 24 November 2011 in the Council Chambers, Nannup commencing at 4.15 pm.

Schedule for 24 November 2011:

2.30 pm Cuppa with a Councillor
Including a special welcome to new residents

Photo Session

3.15 pm Information Session

4.15 pm Meeting commences

7.00 pm Dinner provided by Country Women's Association

Guests will be;

Cheryle & Gerald Brown, Nannup CRC.

In recognition for the 'Winner in Leadership in a Project' award from the Southern Regions Community Leadership Forum.

Tahlia & Karlene Newnham.

In appreciation for the 'Leadership by a Youth' award from the Southern Regions Leadership Forum.



ROBERT JENNINGS
CHIEF EXECUTIVE OFFICER

A g e n d a

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
(previously approved)
3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
4. **PUBLIC QUESTION TIME**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**
7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 27 October 2011 be confirmed as a true and correct record.

8. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
9. **REPORTS BY MEMBERS ATTENDING COMMITTEES**
10. **REPORTS OF OFFICERS**

Agenda No.	Description	Page No.
DEVELOPMENT SERVICES		
10.1	Road Naming	4
10.2	Development Assessment Panels - Nomination of one member	7
FINANCE & ADMINISTRATION		
10.3	Recreation Centre Resolution	9
10.4	2011/12 Budget Amendment	12
10.5	Budget Position 2010/11 and Allocation of Surplus c/f 30 June 2011	14
10.6	Monthly Financial Statements for 30 June 2011	17
10.7	Monthly Financial Statements for 30 September 2011	18
10.8	Accounts for Payment	19
10.9	Confidential Item	20

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

- (a) OFFICERS
- (b) ELECTED MEMBERS

**12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS
BEEN GIVEN**

12.1 Clean up of Northern Entrance Traffic Bridge

Cr Steer put forward the following Notice of Motion;

That Council contact the appropriate authority to clean up each side of the main traffic bridge over the Blackwood River at the northern entrance to town by removing fallen trees and repair walkways that are currently closed.

COMMENT

Council will be aware that the river walk trail maintenance is an ongoing issue as the land is under The Department of Water control. In the past council has carried out maintenance of these tracks and the small walk bridge but this has become a costly exercise as depending on river flows they may require repairing several times a year.

With the erosion in some sections of the river banks now impeding the walk trials, some areas now require major earthworks. This is a contentious issue considering that the land is not under Council control. The Department of Water have not carried out any maintenance along the river foreshore in recent times and may require more action than just correspondence to the department, perhaps contacting the relevant government minister may be appropriate.

The traffic bridge is the responsibility of Main Roads Western Australia, who are usually open to any bridge issues that are raised with them, depending on where their authority or responsibility stops.

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. CLOSURE OF MEETING

DEVELOPMENT

SERVICES

AGENDA NUMBER: 10.1
SUBJECT: Road Naming
LOCATION/ADDRESS: Lot 524 on DP71064
NAME OF APPLICANT: Landgate
FILE REFERENCE: WRK 30
AUTHOR: Reharni Puckey – Development Services Officer
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 10 November 2011

Attachments: 1. Map overview of area
2. Deposited Plan 71064
3. Deposited Plan 71064 (Enlargement - view of Kidd Road)

BACKGROUND:

At the September 2011 Council Meeting the following recommendation was adopted for the Road naming of two un-named road sections off the Mowen Road:

That Council agree to the road currently unnamed, and marked as B on page four (4) of the attachment being named "Chinnery Road", and the road marked as A on page four (4) of the attachment being named "Turner Road".

This was part of the process to finalise a request that The Department of Regional Development and Lands initiated. The department issued survey instructions to Nannup Surveys and a request has been received from them to provide road names for two roads near the old Quigup Townsite (see Attachment page 2).

COMMENT:

Since this decision was adopted and a request submitted to Landgate to finalise the road naming, Landgate have since responded in saying that although "Chinnery Road" is acceptable, the road name "Turner Road" is a name with too many letters for the small road (refer attachment 1, road A.). Landgate have suggested that a smaller 3-4 letter name is more suitable for a road of this size

It is suggested that the road marked A on attachment page 1 be re-named as "Kidd Road" and the road marked B on page 1 be kept as the previously adopted

name "Chinnery Road" and be re-submitted to Landgate's Geographic Names Committee to finalise the road naming.

The name "Kidd" is a suitable length name and has not been used in the Shire. Ivy Kidd was a young Nannup girl that was nine years old when she died in a tragic accident in 1914 and was one of the first interments in the Nannup cemetery.

STATUTORY ENVIRONMENT:

Land Administration Act 1997

26A. Names of roads and areas in new subdivisions

1. *If a person delivers a diagram or plan of survey of a subdivision of land approved by the Planning Commission to a local government, and the proposed subdivision includes the provision of a road for use by the public, that person must also deliver to the local government the name proposed to be given to the road.*
2. *The local government may require the person so subdividing the land —*
 - (a) *to propose a name for the proposed road or, if a name has already been proposed, to alter that name; and*
 - (b) *to propose a name for the area the subject of the proposed subdivision, or if a name has already been proposed, to alter that name.*
3. *If the local government approves a name proposed under subsection (1) or (2), the local government is to forward the proposal to the Minister.*
4. *The Minister may —*
 - (a) *approve the proposed name;*
 - (b) *direct the local government to reconsider the proposed name, having regard to such matters as the Minister may mention in the direction; or*
 - (c) *refuse to approve the proposed name.*
5. *A person must not —*
 - (a) *assign a name to the area or road unless the name is first approved by the Minister;*
 - (b) *alter or change a name that has been so assigned, whether initially or from time to time, to the area or road unless the Minister first approves of the alteration or change of that name.*

Penalty: \$1 000 and a daily penalty of \$100.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Absolute majority.

PROCESS:

In terms of process a rescission motion is governed by the following statutory parameters (Local Government Administration Regulations 1996):

10 (1) If a decision has been made at a Council meeting then any motion to revoke or change the decision must be supported by at least 1/3 of the number of offices of members of Council. (In Nannup's case this means that there must be 3 members of Council indicate support for the proposed rescission motion before it is considered by the meeting).

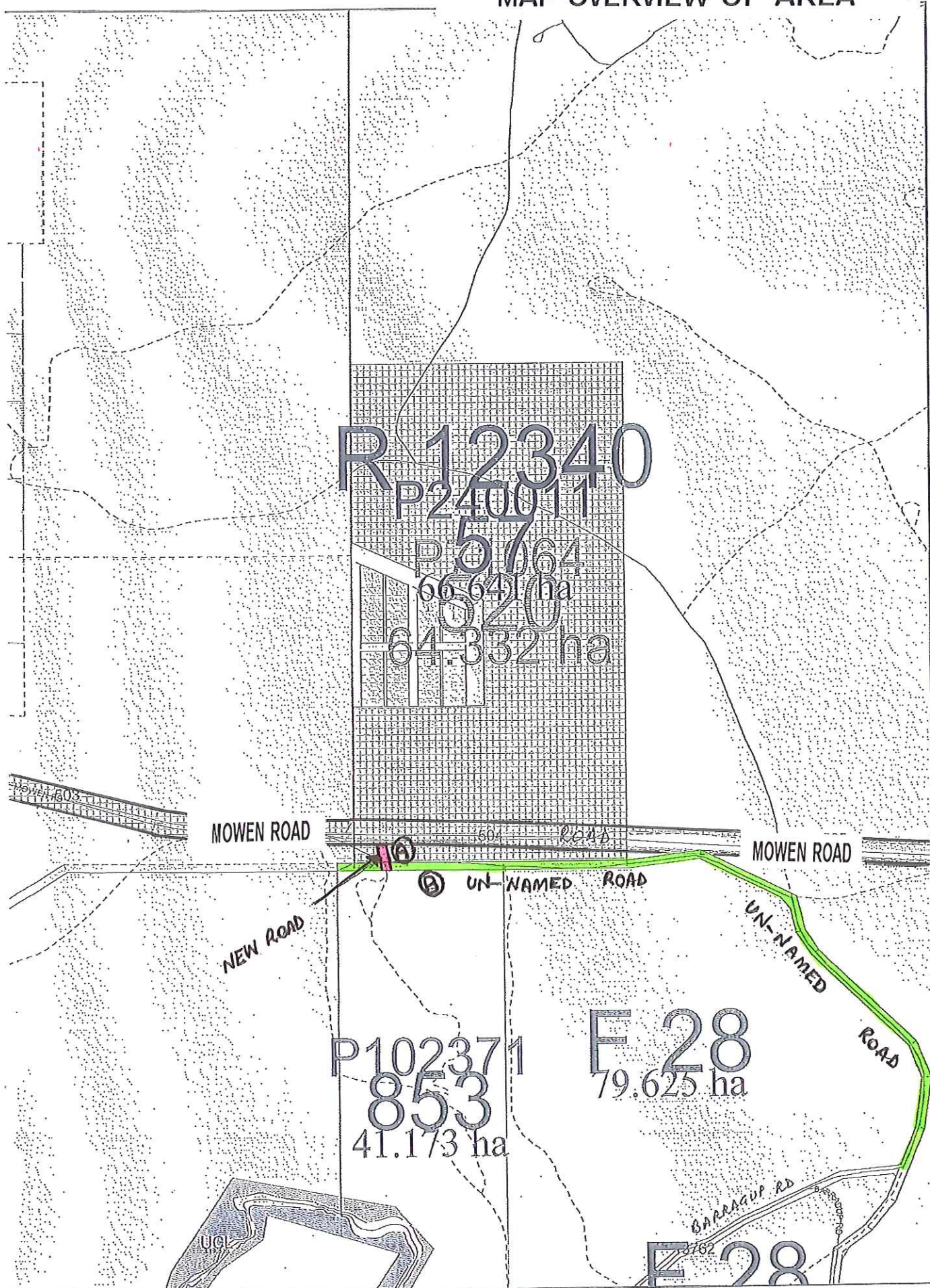
10 (2) If a decision has been made at a Council meeting then any motion to revoke or change the first mentioned decision must be made by an absolute majority. (For Nannup this is 5).

The new motion can then be put for consideration by Councillors, and then for voting by a simple majority of Council. Additionally a decision is considered to have had effect from the time it was made unless otherwise stated.

RECOMMENDATION:

1. That Council agree to revoke the Previous motion of Council recorded at minute no 8695
2. That Council agree to the road currently unnamed, and marked as A on page one (1) of the attachment being named "Kidd Road", and the road marked as B on page one (1) of the attachment being named "Chinnery Road".



MAP OVERVIEW OF AREA



Scale : 1:10357 (Geographical)
 MGA : SW=379195.0E,6240223.3N Zone 50 / NE=381201.6E,6243514.6N Zone 50
 Lat/Long : 115°41'32.376", -33°58'17.736" / 115°42'52.158", -33°56'31.723" H 263mm by W 198mm

Printed : 14:50 Thu 23/Jun/2011
 © Western Australian Land Information Authority 2011

This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.

TYPE		CROWN
PURPOSE	SUBDIVISION	
PLAN OF		
LOTS 520, 521, 522, ROAD (LOT 523) AND DEDICATED ROAD (LOT 524)		
DISTRICT	NELSON	SSA YES/NO
TOWNSITE	QUIGUP	
FILE	024/14-1909 V2	FORMER TENURE
LOCALITY	BARRABUP	SEE TABLE
LOCAL AUTHORITY	SHIRE OF NANNUP	
INDEX	<u>ON</u> CAMBRAY SE (25)	FIELD BOOKS
		117007
SCALE 1 : 5000 @ A2		
SURVEYORS CERTIFICATE - Reg 54		
I, Andrew Pithon, being a corporate and a correct representation of the: 1. Surveying Firm 2. Survey Party 3. Surveyor do hereby certify that the information contained in this plan and all its contents are true and correct. I declare that I am duly qualified as a surveyor under the provisions of the Land and Survey Act 1980 and the regulations made thereunder. I declare that I have no interest in the land or any part thereof. I declare that I have no other interest in the land or any part thereof.		
 Andrew Pithon LICENSED SURVEYOR		DATE
SURVEY FIRM		
Nannup Surveys		
LODGED	APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION	
DATE	TYPE OF VALUATION	FILE
FEE PAID	FULL ADT	
ADDRESS IN:	LEGAL COPIES	
	NONADAM	EXCEPT FROM MAP APPROVAL
	CERTIFIED CORRECT	
	I.S.C.	
	E.P.C.	DATE
IN ORDER FOR DEALINGS		
SUBJECT TO		
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER	DATE	
APPROVED		
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER	DATE	
 Landgate Western Australian Land Information Authority		
DEPOSITED PLAN		
71064		
SHEET	1	OF 2 SHEETS
VERSION	2	

Nannup Surveys
 13 Cockatoo Drive NANNUP WA 6275
 Phone: 9756 0901 Fax: 9756 0902
 Mobile: 0432 110 940

VERSION	AMENDMENT	AUTHORISED BY	DATE
2	AUDIT REQUIREMENTS	A PASH	26/8/11

LOT 520
 NOT FOR ALIENATION PURPOSES

SF No. 28

SF No. 6
 692
 DP 203814

SF No. 6
 691
 DP 203814

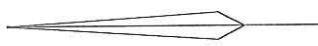
LOT	FORMER TENURE	DN PLAN/DIA	Certificate of Title
520	PT LOT 57	DP 240011	LR3148/559
521	PT LOT 57	DP 240011	LR3148/559
522	PT LOT 57	DP 240011	LR3148/559
523	PT LOT 57	DP 240011	LR3148/559
524	DEDICATED ROAD	DP 218634	

The diagram is a detailed survey map of Lot 520 and its immediate surroundings. Lot 520 is a large rectangular area with a north arrow pointing towards the top right. The streets shown are Quigup Street to the north, Bartram Street to the south, Shepherd Street to the east, and Hope Street to the west. Mill Road runs diagonally from the south-east corner of Lot 520 towards the south. The map includes various bearings and distances for the boundaries of Lot 520 and the adjacent streets. For example, the northern boundary of Lot 520 is 1243.35 p.orig. The eastern boundary is 269.07 orig. The southern boundary is 348.1 p.orig. (397.05 orig). The western boundary is 11267.36 orig. The map also shows the boundaries of Lot 521, Lot 522, and Lot 523. The area of Lot 520 is 64.3372 ha. The area of Lot 521 is 1350.38. The area of Lot 522 is 480.97. The area of Lot 523 is 410.9. The map also shows the boundaries of the adjacent streets: Quigup Street (124.54), Bartram Street (348.1 p.orig. (397.05 orig)), Shepherd Street (291.69 orig), Hope Street (269.07 orig), and Mill Road (327.11 orig). The map includes a scale bar indicating 1:5000 @ A2 and a note that all distances are in metres.

INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
LOT 523	NON-EXTINGUISHMENT OF NATIVE TITLE	SEC 24KA & 23B OF THE NATIVE TITLES ACT		LOT 523		

A scale bar showing a distance of 100 metres. The scale is 1:5000 @ A2. Below the scale bar, it states 'ALL DISTANCES ARE IN METRES'.



ALL DISTANCES ARE IN METRES

19. *Andrew P. ...*

APPROVED BY
WESTERN AUSTRALIAN
PLANNING COMMISSION

FILE

XXXXXXXXXXXXXXXXXXXXXXX

CUSTOMER FROM YEAR XXXXXXXX

EXEMPT FROM WAPL APPROVAL

DELICATED UNDER 3.12 P. 1. 9 AG 3408

DATE _____

NOTICE
VERSION 2




DEPOSITED PLAN
71064

FOR INTERESTS AND NOTIFICATIONS SEE SHEET 1



AGENDA NUMBER: 10.2
SUBJECT: Development Assessment Panels - Nomination of one member
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: ADM 27
AUTHOR: Reharni Puckey – Development Services Officer
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 7 November 2011

BACKGROUND:

At the May 2011 Council meeting four Councillors were elected to sit on the local Development Assessment Panel (DAP). These Councillors were:

Cr Barbara Dunnet

Cr Stephanie Camarri (Deputy)

Cr Tony Dean

Cr Robin Mellema (Deputy)

COMMENT:

Since the nominations of these four Councillors in May, Cr Robin Mellema has withdrawn his position on the local DAP, and a new deputy member will need to be nominated.

The Shire of Nannup, under DAP regulation 26 is required to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on our local DAP as required. Local representation is crucial to DAPs.

Appointed local members will be placed on a local government member register and will be informed of any DAP training dates. It is compulsory that all DAP members attend the training before they are allowed to sit on a DAP. Local DAP members may be entitled for expenses to be covered in their attendance at training and meetings.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council, under DAP regulation 26, nominate the following deputy member in addition to the existing members listed below.

Cr Barbara Dunnet Cr Stephanie Camarri (Deputy)

Cr Tony Dean Cr _____(Deputy)

FINANCE & **ADMINISTRATION**

AGENDA NUMBER: 10.3
SUBJECT: Recreation Centre Resolution
LOCATION/ADDRESS: -
NAME OF APPLICANT: -
FILE REFERENCE: Rec 2a
AUTHOR: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 15 November 2011

Attachments: 1. Recreation Centre Precinct Drawings - Option 1
 2. Recreation Centre Precinct Drawings - Option 2

BACKGROUND

The Recreation Centre Precinct project has now been underway for some years and has been identified as the highest priority project for the Shire of Nannup in the Forward Plan 2010/11-2014/15 and a number of other strategic documents.

Two options for the direction of the master planning have been the focus of Council attention. Option 1 (amended) involves the separation of the Clubrooms from the Recreation Precinct, the construction of the Clubrooms and the bowling rinks as a first stage and the upgrade of the recreation centre as a second stage. Option 2 involves the upgrade of the Recreation Centre and with integrated Clubrooms as a first stage.

At the Ordinary Meeting of Council on 24 March 2011, Council resolved that:

8585 DEAN/BOULTER

- 1. That Council endorse the action of the Acting CEO in authorising the Architects to proceed at a cost of \$6,900 for further plans in line with the outcome of the workshop with the Councillors on March 1, 2011 and the cost of the Quantity Surveyor at a cost \$2,700 be noted.*
- 2. That Council adopt in principle the Masterplan for the Recreation Precinct incorporating Option 1 plans and costing as presented to this Council.*

3. *That this Council endorse the new Sports Club and Bowling Rink as stage 1 of this project with the existing Recreation Centre as phase 2. The CEO to proceed as soon as possible to explore all funding sources.*
4. *That subject to point 3, the CEO prepare for Council's consideration a project plan including indicative time lines for the first phase of the Recreation Precinct Masterplan which includes the new sports club and bowling rink.*
5. *That the CEO urgently seek approval of the South West Development Corporation to extend the time to expend the balance (\$18,550) of the original grant for the preparation of plans for the Recreation Precinct*

In a subsequent Ordinary Meeting of Council on 27 October 2011, a report was put to Council, seeking approval of an application for funding to the Community Sporting and Recreation Facilities Fund (CSRFF) for the project based on Option 1 above. At the meeting, Council resolved:

8699 CAMARRI/DUNNET

That Council submit a proposal for option 2 for \$200,000+ as a more cost effective proposal to the CSRFF.

This resolution in favour of Option 2 is in contrast to the previous 24 March 2011 resolution of Council for Option 1.

COMMENT

This redirection of the project has occurred largely as a result of a change in Councillors from recent elections and other events.

Officers need clarity on the direction of the project, so that architectural briefs, funding submissions, consultation with the community and general progress on the project can be consistent and efficient.

Council should resolve the overall direction of the project to provide clarity to officers. A recommendation by officers similar to that of 24 March 2011 to select Option 2 (as amended to suit the budget and funding available) is again presented to Councillors for their consideration.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

The selection of Option 1 or 2 could have an effect on the project, as demonstrated in the report given to the Council in April 2011 and in other Councillor workshop presentations.

STRATEGIC IMPLICATIONS:

The item generally relates to the Shire of Nannup Forward Plan 2011/12-2015/16 Program 11.A - Recreation and Culture. That Council undertake upgrade to the Recreation and Community Centre per adopted plans and funding available.

VOTING REQUIREMENTS:

Simple Majority and Absolute Majority using the process outlined below.

PROCESS

Selection of either Option by Council will require the rescission of a previous resolution using the following procedure following statutory parameters (Local Government Administration Regulations 1996):

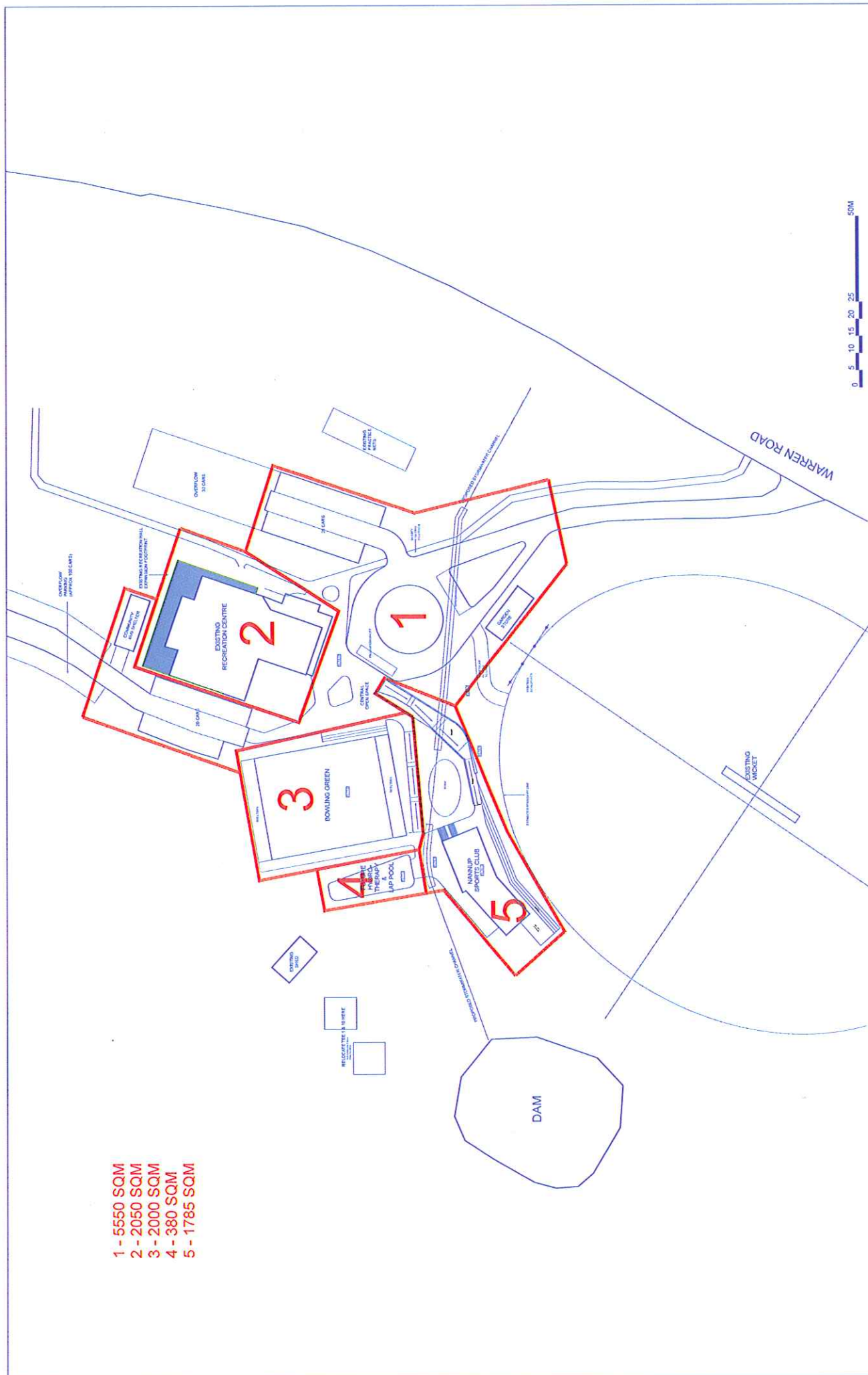
10 (1) If a decision has been made at a Council meeting then any motion to revoke or change the decision must be supported by at least 1/3 of the number of offices of members of Council. (In Nannup's case this means that there must be 3 members of Council indicate support for the proposed rescission motion before it is considered by the meeting).

10 (2) If a decision has been made at a Council meeting then any motion to revoke or change the first mentioned decision must be made by an absolute majority. (For Nannup this is 5).

The new motion can then be put for consideration by Councillors, and then for voting by a simple majority of Council. Additionally a decision is considered to have had effect from the time it was made unless otherwise stated.

RECOMMENDATION:

That Council adopt in principle the Masterplan for the Recreation Precinct incorporating Option 2 plans and costing to conform with the available budget.

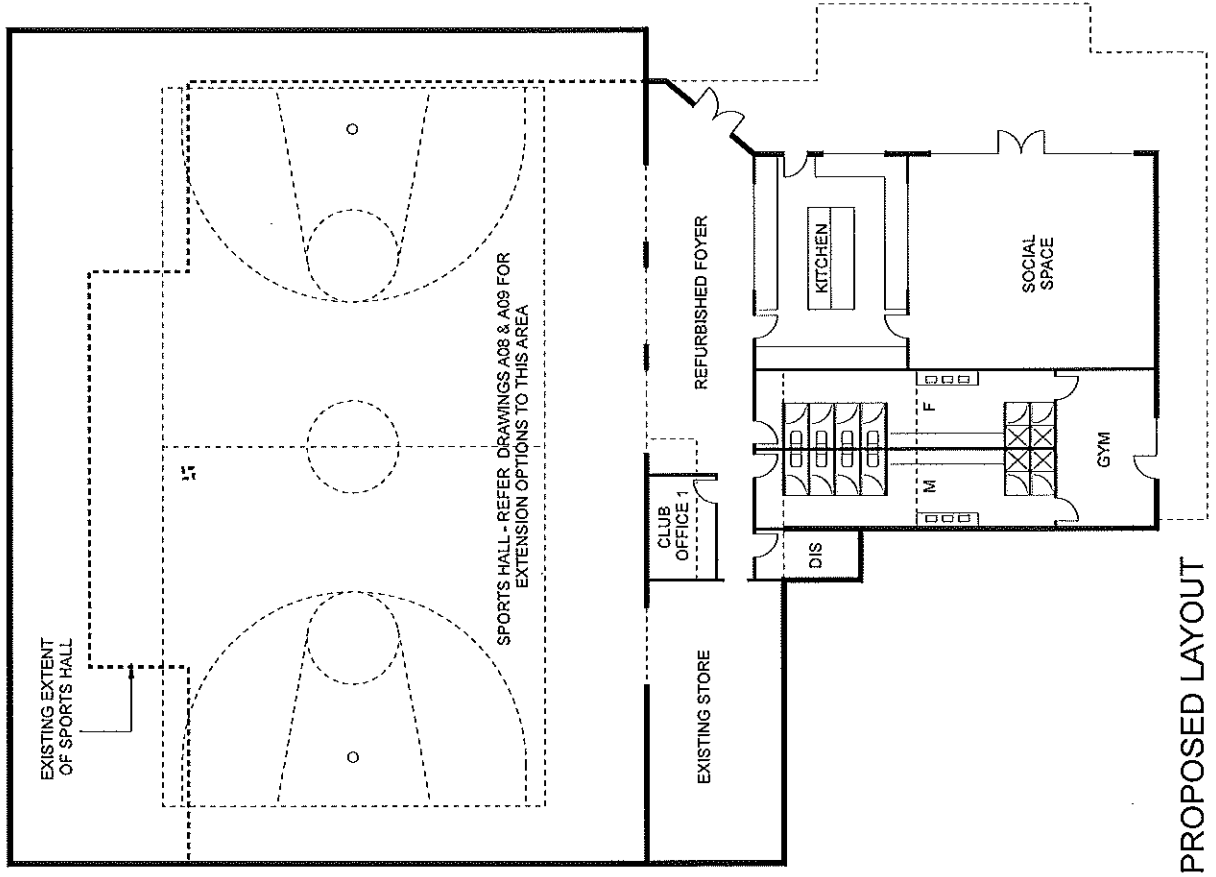
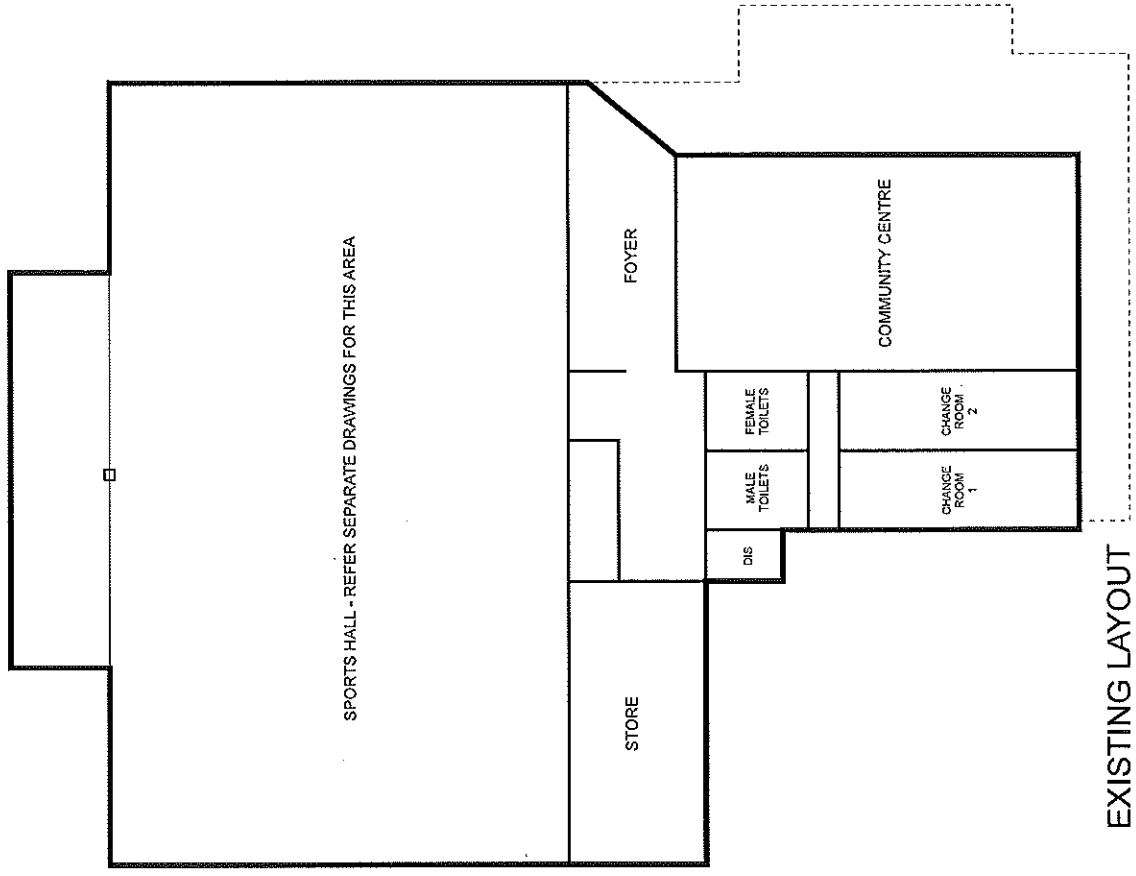


- 1 - 5550 SQM
- 2 - 2050 SQM
- 3 - 2000 SQM
- 4 - 380 SQM
- 5 - 1785 SQM

TITLE: OPTION 1 - SITE PLAN
 DATE: MARCH 2011
 SCALE: 1:1000

NANNUP RECREATION PRECINCT

A-01-A



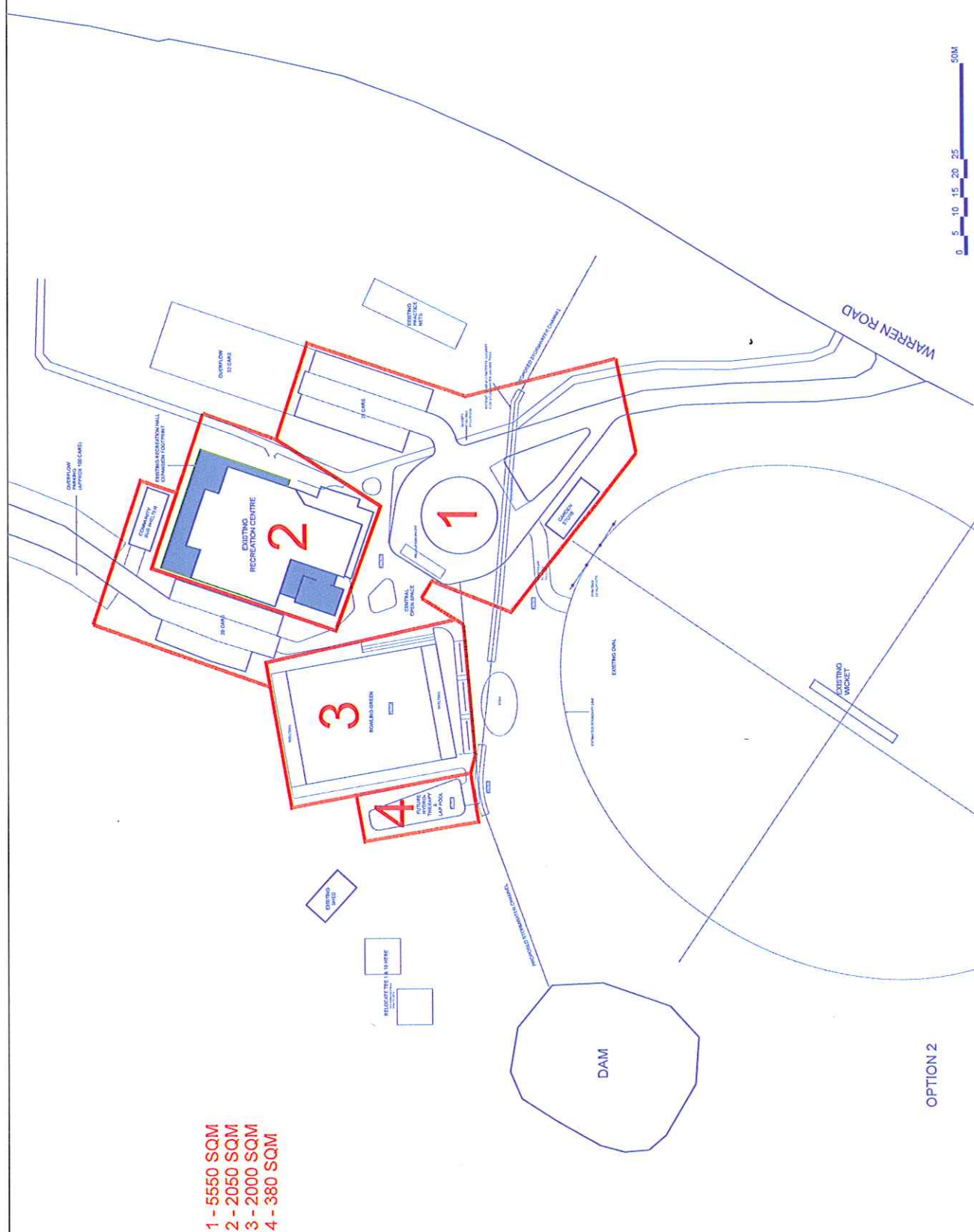
TITLE: OPTION 1 - CONCEPT PLAN - RECREATION CENTRE
 DATE: MARCH 2011
 SCALE: 1:200

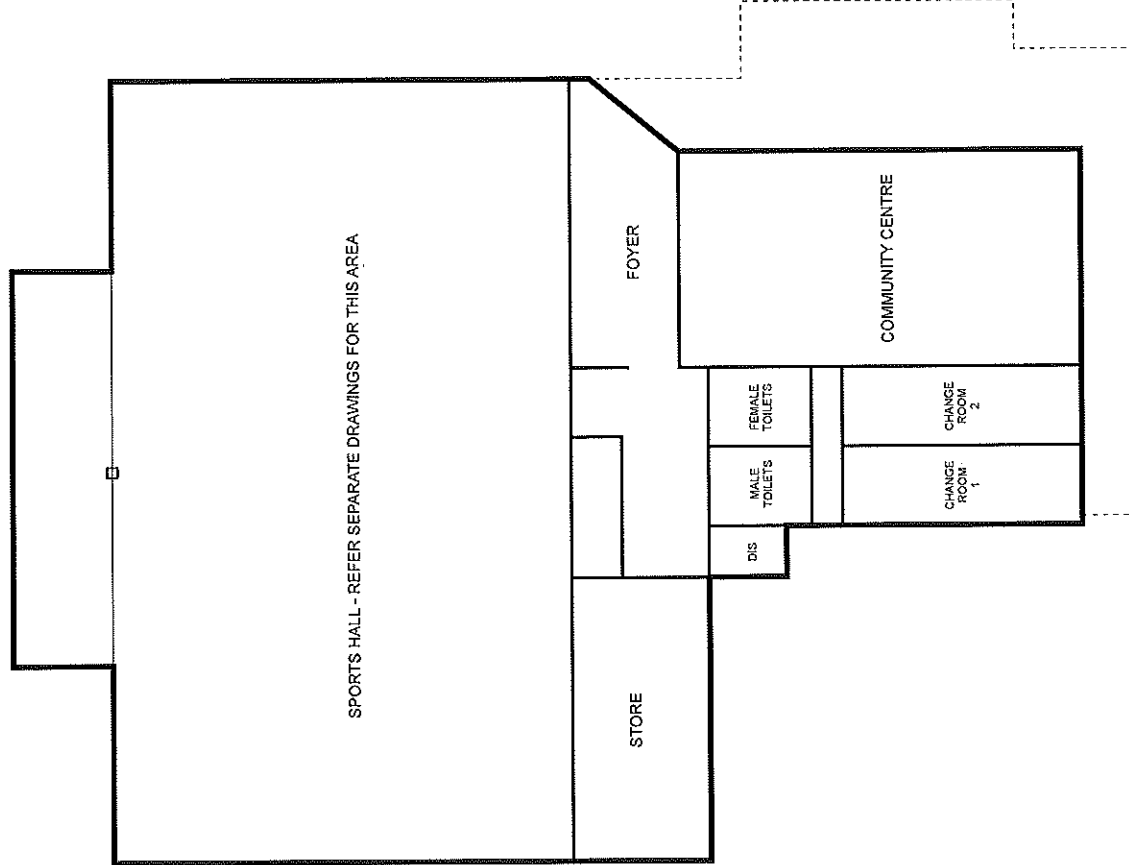
NANNUP RECREATION PRECINCT

A-02

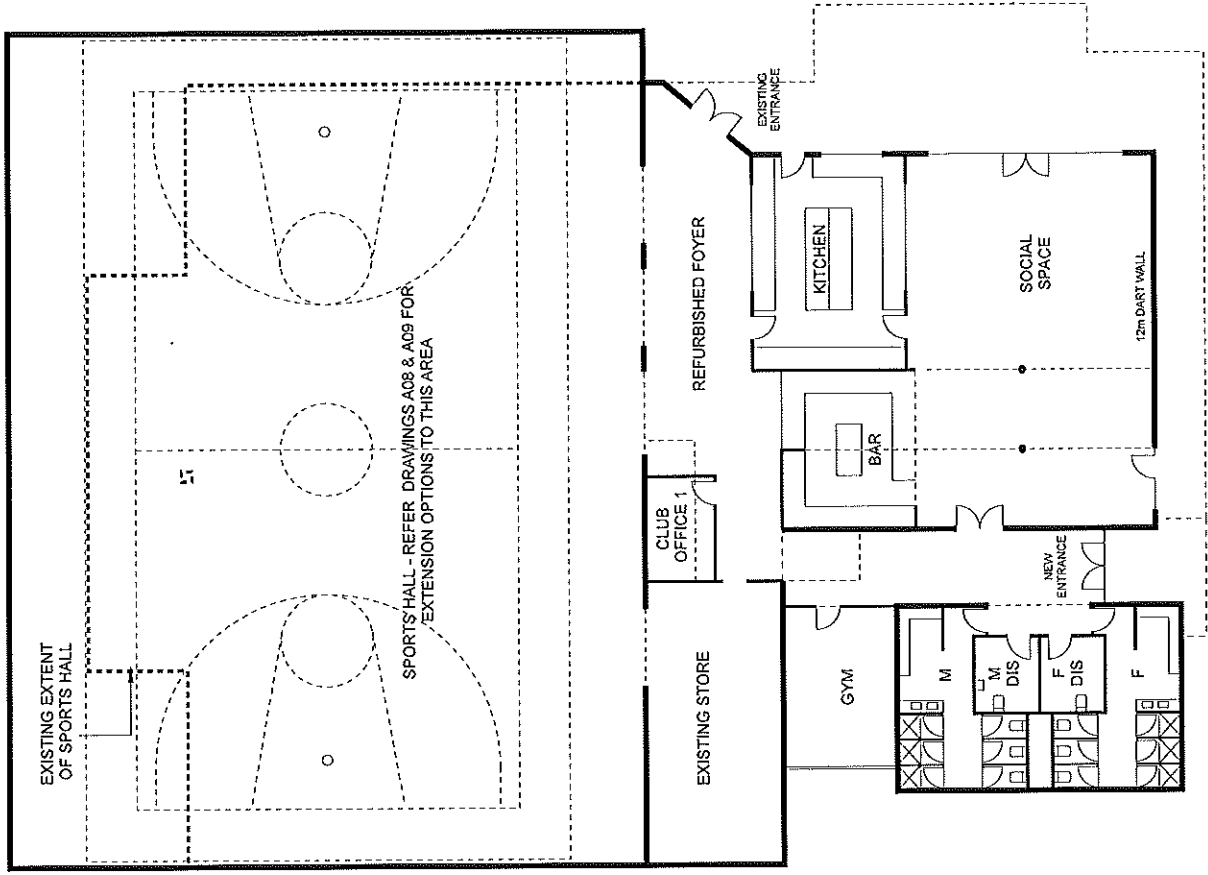
NANNUP RECREATION PRECINCT

TITLE: OPTION 2 - SITE PLAN
DATE: MARCH 2011
SCALE: 1:1000





EXISTING LAYOUT



PROPOSED LAYOUT



AGENDA NUMBER: 10.4
SUBJECT: 2011/2012 Budget Amendment
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 9
AUTHOR: Kevin Waddington – Financial Consultant to Corporate Services
REPORTING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 14th November 2011

Attachment: 1. Amended Rate Setting Statement
2. Amended Note 6 – Reserves Funds
3. Amended Note 7 – Net Current Assets
4. Amended Note 8 – Rating Information

BACKGROUND:

Council adopted the 2011/12 Budget at the Ordinary Meeting held on the 31st August 2011.

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* a copy of the adopted budget was submitted to the Department of Local Government.

COMMENT:

The Department of Local Government (DLG) reviewed the Budget and sought clarification of some of the notes forming part of the budget. These notes were reviewed and where necessary amended and a copy of the amended notes returned to the department.

The DLG have requested that instead of waiting for a budget review (proposed for January 2012) to incorporate the amended notes into the Budget, that Council formally adopt the changes earlier.

The notes to the Budget that have been amended have no material effect on Council's adopted balanced accrued budget and are submitted for adoption to ensure that they are not overlooked during the in-depth Budget Review process in January 2012.

STATUTORY ENVIRONMENT:

Local Government Act 1995 s 6.2 & 6.8 (b)

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Absolute Majority

RECOMMENDATION

That Council by Absolute Majority incorporate into the 2011/12 Budget the following amended notes:

1. Amended Rate Setting Statement
2. Amended Note 6 – Reserves Funds
3. Amended Note 7 – Net Current Assets
4. Amended Note 8 – Rating Information

**SHIRE OF NANNUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2012**

	NOTE	2011/12 Budget \$	2010/11 Actual (Est) \$	2010/11 Budget \$
REVENUES	1,2			
Governance		0	0	0
General Purpose Funding		2,398,608	2,245,417	2,053,696
Law, Order, Public Safety		269,158	533,450	142,480
Health		2,000	3,932	2,000
Education and Welfare		237,710	213,697	27,389
Housing		21,560	15,103	16,700
Community Amenities		99,900	105,075	89,776
Recreation and Culture		6,200	115,063	176,870
Transport		6,551,555	6,551,174	10,056,055
Economic Services		30,296	128,316	27,286
Other Property and Services		25,000	79,615	25,000
		<u>9,641,987</u>	<u>9,990,842</u>	<u>12,617,252</u>
EXPENSES	1,2			
Governance		(332,851)	(282,951)	(271,700)
General Purpose Funding		(1,459,156)	(259,469)	(1,390,132)
Law, Order, Public Safety		(336,392)	(347,562)	(249,652)
Health		(44,372)	(62,071)	(41,109)
Education and Welfare		(129,988)	(162,077)	(156,717)
Housing		(57,066)	(54,074)	(54,995)
Community Amenities		(475,565)	(510,858)	(751,998)
Recreation & Culture		(491,799)	(817,975)	(760,724)
Transport		(2,205,400)	(2,137,725)	(2,381,209)
Economic Services		(176,723)	(256,470)	(184,540)
Other Property and Services		(21,736)	(46,660)	(35,987)
		<u>(5,731,048)</u>	<u>(4,937,892)</u>	<u>(6,278,763)</u>
Net Operating Result Excluding Rates		3,910,939	5,052,950	6,338,489
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	4	8,344	10,784	28,000
Depreciation on Assets	2(a)	1,641,529	1,652,786	1,912,127
Capital Expenditure and Revenue				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(552,740)	(83,702)	(120,000)
Purchase Infrastructure Assets - Roads	3	(6,373,081)	(6,403,088)	(11,038,305)
Purchase Infrastructure Assets - Parks	3	0	0	0
Purchase Plant and Equipment	3	(126,000)	(872,721)	(535,800)
Purchase Furniture and Equipment	3	(25,000)	(22,198)	(24,500)
Proceeds from Disposal of Assets	4	46,000	154,416	134,000
Repayment of Debentures	5	(61,572)	(15,872)	(13,109)
Proceeds from New Debentures	5	0	430,000	280,000
AL & LSL Leave Provisions		167,227	243,310	143,259
Depreciation - Plant Reversals		0	0	
Salaries & Wages Accruals		16,882	27,737	27,737
Accrued Interest on Loans		2,419	2,912	
Self-Supporting Loan Principal Income		(11,602)	(2,758)	0
Transfers to Reserves (Restricted Assets)	6	(363,000)	(664,130)	(664,130)
Transfers from Reserves (Restricted Assets)	6	433,050	924,136	1,010,461
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	155,347	1,579,571	1,579,571
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	(14,044)	155,347	0
Amount Required to be Raised from Rates	8	<u>(1,117,214)</u>	<u>1,858,786</u>	<u>(942,200)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NANNUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Actual \$	2010/11 Budget \$
6. RESERVES			
(a) Long Service Leave Reserve			
Opening Balance	97,353	75,456	75,455
Amount Set Aside / Transfer to Reserve	25,000	20,000	20,000
Interest	2,927	1,898	
Amount Used / Transfer from Reserve	0	0	0
	<u>125,280</u>	<u>97,353</u>	<u>95,455</u>
(b) Plant Reserve			
Opening Balance	125,317	2,171	2,171
Amount Set Aside / Transfer to Reserve	328,000	353,000	230,000
Interest	67	146	
Amount Used / Transfer from Reserve	(116,014)	(230,000)	(230,000)
	<u>337,370</u>	<u>125,317</u>	<u>2,171</u>
(c) Civic Building Building Reserve - Recreation Centre			
Opening Balance	462,457	185,308	185,308
Amount Set Aside / Transfer to Reserve	0	404,130	404,130
Interest	13,873	7,350	
Amount Used / Transfer from Reserve	(203,000)	(134,331)	(134,331)
	<u>273,330</u>	<u>462,457</u>	<u>455,107</u>
(d) Civic Building Building Reserve - Kindergarten Extension			
Opening Balance	100,000	220,359	220,359
Amount Set Aside / Transfer to Reserve	0	0	0
Interest	0	9,407	
Amount Used / Transfer from Reserve	(100,000)	(129,766)	(239,000)
	<u>0</u>	<u>100,000</u>	<u>(18,641)</u>
(e) Civic Building Building Reserve - Co Location Building			
Opening Balance	(0)	384,130	384,130
Amount Set Aside / Transfer to Reserve	0	0	0
Interest	0	22,909	
Amount Used / Transfer from Reserve	0	(407,039)	(384,130)
	<u>(0)</u>	<u>(0)</u>	<u>0</u>
(f) Office Equipment Reserve			
Opening Balance	8,690	20,960	20,960
Amount Set Aside / Transfer to Reserve	0	10,000	10,000
Interest	266	730	
Amount Used / Transfer from Reserve	(14,036)	(23,000)	(23,000)
	<u>(5,080)</u>	<u>8,690</u>	<u>7,960</u>
(g) Main Street Upgrade Reserve			
Opening Balance	63,821	61,631	61,632
Amount Set Aside / Transfer to Reserve	0	0	0
Interest	1,919	2,190	
Amount Used / Transfer from Reserve	0	0	0
	<u>65,740</u>	<u>63,821</u>	<u>61,632</u>
(h) Land Fill Site Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	10,000	0	0
Interest	0	0	
Amount Used / Transfer from Reserve	0	0	0
	<u>10,000</u>	<u>0</u>	<u>0</u>
Total Reserves	<u><u>806,640</u></u>	<u><u>857,638</u></u>	<u><u>603,684</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2012 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF NANNUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Actual (Est) \$	2010/11 Budget \$
6. RESERVES (Continued)			
Summary of Transfers			
To Cash Backed Reserves			
Transfers to Reserves			
Long Service Leave Reserve	25,000	20,000	20,000
Plant Reserve	328,000	353,000	230,000
Recreation Centre Reserve	0	404,130	404,130
Kindergarten Extension Reserve		0	0
Co Location Building Reserve		0	0
Office Equipment Reserve	0	10,000	10,000
Main Street Upgrade Reserve	0	0	0
Land Fill Site Reserve	10,000	0	0
	<u>363,000</u>	<u>787,130</u>	<u>664,130</u>
Transfers from Reserves			
Long Service Leave Reserve	0	0	0
Plant Reserve	(116,014)	(230,000)	(230,000)
Recreation Centre Reserve	(203,000)	(134,331)	(134,331)
Kindergarten Extension Reserve	(100,000)	(129,766)	(239,000)
Co Location Building Reserve	0	(407,039)	(384,130)
Office Equipment Reserve	(14,036)	(23,000)	(23,000)
Main Street Upgrade Reserve		0	0
Land Fill Site Reserve	0	0	0
	<u>(433,050)</u>	<u>(924,136)</u>	<u>(1,010,461)</u>
Total Transfer to/(from) Reserves	<u>(70,050)</u>	<u>(137,006)</u>	<u>(346,331)</u>

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Recreation Centre reserve

- to be used for the construction of a new recreation centre.

Balingup Road Caravan Park Reserve

- to be used for the upgrade of the Balinup Road Caravan Park facilities.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Plant & Machinery Reserve

- to be used for the purchase of major plant.

Co Location Building Reserve

- to be used for the construction of the Co Location building.

Office Equipment Reserve

- to be used to ensure that the administration office and computer system is maintained.

Kindergarten Extension Reserve

- to be used for the extension of the kindergarten.

Main Street Upgrade Reserve

- to be used for the provision of underground power in the main street..

Land Fill Site Reserve

- to be used for the rehabilitation and monitoring of land fill site at end of useful life

SHIRE OF NANNUP

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2012

	Note	2011/12 Budget \$	2010/11 Actual (Est) \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	15(a)	1,245,386	1,546,033
Cash - Restricted Reserves	15(a)	806,640	857,638
Cash - Restricted Assets			76,284
Receivables		50,000	352,392
Inventories			
		<u>2,102,026</u>	<u>2,832,347</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions		<u>(1,374,298)</u>	<u>(458,473)</u>
NET CURRENT ASSET POSITION		727,728	2,373,874
Less: Cash - Restricted Reserves	15(a)	(806,640)	(857,638)
Less: Cash - Restricted Municipal		(76,284)	(76,284)
Add Back: Current Loan Liability	5	15,872	
Add Back: Liabilities Supported by Reserves	6	<u>125,280</u>	
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u>(14,044)</u>	<u>1,439,952</u>

The estimated surplus/(deficiency) c/fwd in the 2010/11 actual column represents the surplus (deficit) brought forward as at 1 July 2011.

The estimated surplus/(deficiency) c/fwd in the 2011/12 budget column represents the surplus (deficit) carried forward as at 30 June 2012.

SHIRE OF NANNUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

8. RATING INFORMATION - 2011/12 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2011/12 Budgeted Rate Revenue \$	2011/12 Budgeted Interim Rates \$	2011/12 Budgeted Back Rates \$	2011/12 Budgeted Total Revenue \$	2010/11 Actual (Est) \$
General Rate								
- Gross Rental Valuation	0.083328	351	4,393,652	378,175	1,000		379,175	
- Unimproved Valuation	0.002885	390	84,707,799	244,382	1,000		245,382	
Sub-Totals		741	89,101,451	622,557	2,000	0	624,557	0
Minimum Rates	Minimum \$							
General Rate								
- Gross Rental Valuation	610	346	1,838,342	211,060			211,060	0
- Unimproved Valuation	800	352	27,152,132	281,600			281,600	
Sub-Totals		698	28,990,474	492,660	0	0	492,660	0
Ex-Gratia Rates							1,117,217	0
Specified Area Rates (Note 9)							0	0
Discounts							1,117,217	0
Totals							1,117,217	0

All land except exempt land in the Shire of Nannup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

AGENDA NUMBER: 10.5
SUBJECT: Budget Position 2010/11 and Allocation of Surplus c/f 30 June 2011
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 9
AUTHOR: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 14 November 2011

Attachment: Budgeted schemes not started in 2010/11

BACKGROUND:

At the time Council adopted the 2011/12 Budget the final carried forward position had not been calculated. This carried forward position should have been estimated to a sufficient degree of accuracy at the time of 2011/12 Budget deliberations, so that Council could have made an informed decision.

Further to the notification by the CEO to Councillors regarding a surplus position, the CEO directed officers and a consultant to work quickly to determine the final (subject to audit) cash position of Council as at the 30 June 2011. During this investigation, a Royalties for Regions income adjustment was also identified.

Although the Council's auditors have completed the audit, at the time of this report being written, details of the adjustments required to confirm the final carried forward position have not been completed.

COMMENT:

The surplus figure to be inserted into the 2011/12 Budget is \$253,518. This is a combination of two items; the first item relates to a surplus cash position and the second to the timing of Royalties for Regions income.

Surplus Cash Position

The cash position is determined by establishing the Net Asset position and then adjusting that figure by known commitments (Restricted Assets) and any funds held for specific purposes that will need to be carried forward into the 2011/12 budget.

The Net Asset position of Council has been calculated as a surplus of \$1,254,067 with this figure being reduced by the value of restricted assets (grant funding) that applies to specific projects (\$363,549), the value of money paid to Council for the processing of Town Planning Scheme amendments (\$19,115) and an adjustment for monies received in 2010/11 that relate to 2011/12 (\$268,478). The adjusted cash position as at 30 June 2011 is a surplus of \$589,518. This is shown in the table below.

Item	\$
Opening cash position	1,254,066
Less:	
Grant funding for specific projects	-367,955
Town Planning scheme amendments	-19,155
Grant income prepaid	-268,478
Closing cash position	589,518

This net surplus figure of \$589,518 includes a number of items, totalling \$133,550 that were budgeted for in 2010/11 but were not started. Normally these items would be carried forward into the 2011/12 budget. However, in the current financial climate it would be prudent to review these items as part of the budget review in February 2012. A detailed list and comment is shown in Attachment 1.

Royalties for Regions Income

In the process of identifying the surplus cash position further consideration has been given to the receipt of Royalties for Regions income. The Royalties for Regions funding of \$336,000 included in the 2011/12 budget is more likely to be received in 2012/13, based on past experience, giving rise to a potential deficit. It would be prudent to wait until the timing of this payment is more certain before allocating the entire 2010/11 surplus.

After taking account of the Royalties for Regions income the surplus available for allocation is \$253,518.

Council Priorities

The Councillor workshop held on the 10 November 2011 reviewed the revised (unaudited) net surplus position and the various options for allocating the final surplus once confirmed by the Auditors. The following two immediate priorities were identified.

1. Purchase of Water Truck – the estimated cost of \$120,000 for a water truck for use on road construction works was deleted from the 2011/12 budget as part of the cuts to achieve a balanced budget. The purchase of the water truck is considered a priority as the cost will be fully recouped from the Mowen Road contract over the balance of the construction contract. The advantage to Council is that the water truck will also be available for future road construction works at no additional capital cost apart from the eventual replacement which will be incorporated into Council's Plant Replacement Schedule.
2. Council also has a number of plans required to be prepared under other statutes (Disability Services Access Plan, Cultural Plan etc) that have identified areas that need funds to implement the findings. Although the full cost impact of these adopted plans will not become clear until the Asset Management Plan has been completed, it would be prudent to set aside a

provisional sum to ensure compliance where a problem/issue has been identified requiring urgent rectification. It is suggested that a provisional sum of \$40,000 be set aside.

Summary

Officers recommend that a formal review of the budget be carried out in February 2012. This recommendation will enable the results of the Asset Management planning process, the Long Term Financial Plan, the completed audit for the 2010/11 budget and progress through the 2011/12 budget to be considered.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 5 (1) (f)

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

Potential funds available to offset any funding gap highlighted as a result of the preparation of Council's Asset Management Plan (AMP) or other priorities in the February 2012 Budget review.

STRATEGIC IMPLICATIONS:

The completion of Council's Asset Management Plan is expected to highlight a shortfall in funding to maintain Council's existing infrastructure let alone any provision of new infrastructure. The anticipated cash surplus (to be confirmed by Council's auditors) may assist with meeting this potential shortfall as part of a longer term strategy to bridge any funding gap identified by the AMP.

VOTING REQUIREMENT: Absolute Majority.

RECOMMENDATION:

That Council by Absolute Majority incorporate into the 2011/12 Budget the following items:

1. \$120,000 for the purchase of a Water Truck;
2. \$40,000 for the provisional allowance to comply with any actions required under adopted plans (Disabilities Access Plan etc); and

a detailed review of the 2011/12 Budget be carried out in February 2012 for consideration by Council.

Budgeted items not started at the end of the 2010/11 year

1. Admin Computer Upgrade \$20,000 - purchase of software for the planning and health areas.

The upgrade to Councils computer software was designed to bring the property records up to date with all relevant planning data being computerised including the conditions of approval for each planning application approved, subdivisional and rezoning data and zonings for all properties within the district. The outcomes of integrating the planning & health modules into the existing SynergySoft computer software suite will enable Council staff to access data more efficiently and provide the public and Council with accurate and up to date data. The planning and health systems will also be fully integrated with the existing building, cash receipting and trust modules.

2. Town Planning Services \$18,000 – Review Municipal Inventory

The review of the Municipal Inventory is well overdue and will need to be undertaken as a priority of Council. The first part of the review process was the adoption by Council of the Local Planning Policy – Heritage Conservation at the 22 September 2011 Ordinary Meeting.

There are numerous errors currently within the existing Municipal Inventory that need correcting, new items recorded and possibly some entries to be deleted. Council has a statutory obligation to review the Municipal Inventory.

3. Town Planning Services \$20,000 – New Development Guidelines

Planning Services intended to undertake a review of the existing development guidelines as part of the review of the Local Planning Scheme and Local Planning Strategies process. This was not undertaken due the 2010/11 year as originally planned, however this will be necessary when the other reviews are undertaken although it may be the last item to undergo the review process.

4. Town Planning Services \$75,550 – Road Development Costs (originally budgeted \$90,000)

Council initially commenced the process of dedicating Agg Road (South) in 2008. Although the dedication process has not progressed to completion, the closure of the Dudinyillup Bridge diverted attention away from Agg Road South to the need to provide access to properties previously serviced by the bridge. Subsequent funding from State Government allowed the construction of a portion of Agg Road North to alleviate access to landowners.

Council negotiated with the affected landowners to cede land for the proposed Agg Road North alignment some of whom sought an exchange of land with one landowner seeking financial compensation. The funding for the construction of the road was insufficient to meet the compensation required to obtain the land from this landowner.

Council budgeted \$90,000 in the 2010/11 budget to meet the costs associated with finalising both the Agg Road South & North dedications including the funds required for the compensation payment and the survey costs for Agg Road North (50% of survey costs) and Agg Road South (100% of the survey costs).

AGENDA NUMBER: 10.6
SUBJECT: Monthly Financial Statements for 30 June 2011
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 15
AUTHOR: Kevin Waddington – Financial Consultant to Corporate Services
REPORTING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 3 November 2011

Attachment: Monthly Financial Statements for the period ending 30 June 2011.

COMMENT:

The monthly Financial Statements for the period ending 30 June 2011 are attached. Please note that although the end of year processing has occurred at the time of producing these statements, they may not reflect the true end of year position of Council as determined as part of the audit process. The audited financial statements when completed will reflect this position.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 30 June 2011 be received.

SHIRE OF NANNUP**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011****REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE
BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.**

All except seven of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cash flows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

The following provides the major reasons for the programs that have variances outside of the adopted variance:

REVENUE:

General Purpose Funding: Royalties for Regions (-\$1,210,700) not received as planned, Advance payment for the Local Roads & Equalisation Grants (\$268,500) and Interest on Investments (\$82,600) more than planned and the value for the Surplus Carried Forward (\$1,579,570) is not included in the YTD Actual balances.

Law, Order & Public Safety: Grant for the Darradup Fire Alert system not allowed for in Council's Budget (\$95,000), Fines & Penalties more than budgeted (\$3,050), FESA Operating Grants higher than budgeted due to an additional payment received for over expenditures last financial year (\$36,000).

Health: Increased revenue from licence fees than budgeted (\$1,900).

Community Amenities: Mobile Bin charges were down (-\$1,600), Tip fees (\$6,800), Septic Tank fees (\$1,400), Cemetery Fees under (-\$500) and miscellaneous fees and charges (\$9,500) received more than budgeted.

Recreation and Culture: Transfer from Reserve Fund (\$22,900), Grant funding is down by \$84,800 however income from hire charges is up by \$8,200 and Users charges & fees are up as well (\$14,700).

Transport: Income for Bridgeworks is under (-\$31,000), Jalbarragup Bridge (-\$4,300,000) not received as allowed for in budget, however this is partially offset by income for Supervision fees (\$701,800).

Economic Services: Unbudgeted Feral Pig Program Grant funding received (\$97,800), Building Fees (\$6,200) and less income from sale of materials (-\$2,900).

Other Property and Services: Income from Private Works is \$54,600 more than estimated.

EXPENDITURE

General Purpose Funding: Royalties for Regions \$1,227,400 not expended as planned as funding not received as expected, Rating Valuations (-\$2,000) and Department of Transport, licensing expenses (-\$4,900).less than budgeted.

Law, Order and Public Safety: Fire Control Officer's Expenses (\$21,400 - incurred for additional hours for coordinating brigade attendance at DEC wildfires \$5,400 and 'additional hours required to complete all the firebreak inspections \$6,000, plus Emergency Management \$4800 and Emergency Response costs for wildfires of \$5,800) & Darradup Home Alarm Trial expenses (\$95,000) not as budgeted.

Health: Salaries greater than estimated due to termination of contract payment and additional relief costs (\$22,800)

Community Amenities: Expenditure not occurring as predicted in budgeting process in the areas of Nannup Community Resource Centre Self Supporting Loan Interest Repayments (\$2,700), Contractors Collection Fees (-\$20,300), Rubbish site maintenance (-\$44,500), Street Bin Pickups (\$5,500), Town Planning Services (salaries, admin expenses, superannuation etc -\$129,900), Local Planning Scheme amendments (-\$19,200), Cemetery operations (-\$15,400), Public Conveniences (\$17,900), Warren Blackwood Economic Alliance (-\$4,000) and Road Development Costs (-\$75,500).

Economic Services: Feral Pig Program (\$91,900), Caravan & Camping Grounds (-\$16,700) and Building Services (-\$13,600) not as budgeted.

Other Property and services: Recovery of expenses via Public Works Overheads and Plant Operating Costs not occurring as budgeted.

OTHER ITEMS

Purchase Land and Buildings: Expenditure not occurring as predicted in budgeting process for the Scott River Fire Shed (\$44,000), sundry Fire Brigade Equipment (-\$20,982), Kindergarten (-\$91,800) and Nannup Town Hall (\$10,000)..

Purchase Infrastructure Assets Roads: Expenditure not occurring as predicted in budgeting process in the areas of Council Road Program (\$17,100), Mowen Road (-\$210,500), MRWA bridge program (-\$93,000) and Jalbarragup Bridge replacement programme (-\$4,286,400).

Purchase Plant and Equipment: Purchase not undertaken as budgeted (-\$37,700).

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	Y-T-D Actual	Y-T-D Budget	20010/11 Budget	Variances Y-T-D Budget to Actual
<u>Operating</u>	\$	\$	\$	%
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	2,248,041	4,575,466	2,053,696	(51%)
Law, Order, Public Safety	552,450	142,480	142,480	288%
Health	3,932	2,000	2,000	97%
Education and Welfare	68,886	27,389	27,389	0%
Housing	15,137	16,700	16,700	(9%)
Community Amenities	105,075	89,776	89,776	17%
Recreation and Culture	115,063	176,870	176,870	(35%)
Transport	6,427,863	10,056,055	10,056,055	(36%)
Economic Services	128,316	27,286	27,286	370%
Other Property and Services	79,615	25,000	25,000	218%
	<u>9,744,377</u>	<u>15,139,022</u>	<u>12,617,252</u>	<u>(36%)</u>
(Expenses)/(Applications)				
Governance	(277,062)	(253,857)	(271,700)	9%
General Purpose Funding	(260,052)	(1,385,638)	(1,390,132)	(81%)
Law, Order, Public Safety	(314,810)	(197,952)	(249,652)	59%
Health	(57,464)	(36,642)	(41,109)	57%
Education and Welfare	(155,074)	(155,802)	(156,717)	(0%)
Housing	(40,594)	(43,438)	(54,995)	(7%)
Community Amenities	(498,990)	(740,110)	(751,998)	(33%)
Recreation & Culture	(799,769)	(732,530)	(760,724)	9%
Transport	(761,159)	(771,432)	(2,381,209)	(1%)
Economic Services	(237,518)	(173,976)	(184,540)	37%
Other Property and Services	108,064	152,742	(35,987)	(29%)
	<u>(3,294,427)</u>	<u>(4,338,635)</u>	<u>(6,278,763)</u>	<u>(24%)</u>
Adjustments for Non-Cash				
(Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	8,511	0	28,000	0%
Depreciation on Assets	1,687,727	1,912,127	1,912,127	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(83,702)	(120,000)	(120,000)	(30%)
Purchase Infrastructure Assets - Roads	(6,464,912)	(11,038,305)	(11,038,305)	(41%)
Purchase Plant and Equipment	(872,721)	535,800	(535,800)	(263%)
Purchase Furniture and Equipment	22,198	24,500	(24,500)	(9%)
Proceeds from Disposal of Assets	(2,273)	134,000	134,000	(102%)
Repayment of Debentures	(15,867)	(13,109)	(13,109)	21%
Restricted Cash	940,385	1,071,800	1,071,800	(12%)
Proceeds from New Debentures	0	280,000	280,000	(100%)
Leave Provisions	172,391	143,259	143,259	20%
Depreciation - Plant Reversal	0	0		0%
Accruals	27,737	27,737	27,737	0%
Transfers to Reserves (Restricted Assets)	(787,130)	(664,130)	(664,130)	19%
Transfers from Reserves (Restricted Assets)	924,136	1,010,461	1,010,461	(9%)
ADD Net Current Assets July 1 B/Fwd	507,771	507,771	507,771	
LESS Net Current Assets Year to Date	1,138,057	0	0	
Amount Raised from Rates	<u>1,376,147</u>	<u>4,612,298</u>	<u>(942,200)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 JUNE 2011

	20010/11 Actual \$	Brought Forward 01-July-2010 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,416,203	1,141,073
Cash - Restricted	82,748	1,071,800
Cash - Reserves	857,638	950,015
Receivables	340,541	103,576
Inventories	0	0
	<u>2,697,129</u>	<u>3,266,464</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(618,687)</u>	<u>(736,878)</u>
	2,078,442	2,529,586
Less: Cash - Reserves - Restricted	(940,385)	(2,021,815)
NET CURRENT ASSET POSITION	<u><u>1,138,057</u></u>	<u><u>507,771</u></u>

AGENDA NUMBER: 10.7
SUBJECT: Monthly Financial Statements for 30 September 2011
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC15
AUTHOR: Tracie Bishop – Administration Officer
AUTHORISING OFFICER: Kevin Waddington – Financial Consultant to Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 3 November 2011

Attachment: Monthly Financial Statements for period ending 30 September 2011.

COMMENT:

The monthly Financial Statements for the period ending 30 September 2011 are attached.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 30 September 2011 be received.

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 30 SEPTEMBER 2011

**REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE
BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.**

Most Schedules shown have variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that we are only in the first quarter of operations since the budget was adopted by Council. Therefore the expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cashflows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

The attached table highlights the variances within the different schedules taking into account all of the above.

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 SEPTEMBER 2011

	Y-T-D Actual	Y-T-D Budget	2011/12 Budget	Variances Y-T-D Budget to Actual %
<u>Operating</u>	\$	\$	\$	
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	1,362,037	2,668,077	2,398,608	(49%)
Law, Order, Public Safety	(338)	66,935	269,158	(101%)
Health	610	498	2,000	22%
Education and Welfare	6,174	59,424	237,710	0%
Housing	5,591	5,388	21,560	4%
Community Amenities	84,823	83,022	99,900	2%
Recreation and Culture	3,156	1,548	6,200	104%
Transport	2,157,358	2,065,016	6,551,555	4%
Economic Services	2,321	7,572	30,296	(69%)
Other Property and Services	17,015	6,249	25,000	172%
	<u>3,638,748</u>	<u>4,963,729</u>	<u>9,641,987</u>	<u>(27%)</u>
(Expenses)/(Applications)				
Governance	(93,853)	(100,773)	(332,851)	(7%)
General Purpose Funding	(17,637)	(1,332,993)	(1,459,156)	(99%)
Law, Order, Public Safety	(18,816)	(74,418)	(336,392)	(75%)
Health	(12,615)	(11,637)	(44,372)	8%
Education and Welfare	(32,862)	(35,621)	(129,988)	(8%)
Housing	(8,164)	(13,551)	(57,066)	(40%)
Community Amenities	(55,609)	(124,578)	(475,565)	(55%)
Recreation & Culture	(88,427)	(127,034)	(491,799)	(30%)
Transport	(192,437)	(235,497)	(2,205,400)	(18%)
Economic Services	(28,801)	(49,642)	(176,723)	(42%)
Other Property and Services	16,811	(14,660)	(21,736)	(215%)
	<u>(532,412)</u>	<u>(2,120,404)</u>	<u>(5,731,048)</u>	<u>(75%)</u>
Adjustments for Non-Cash				
(Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	8,344	0%
Depreciation on Assets	0	400,605	1,641,529	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(4,560)	(372,731)	(552,740)	(99%)
Purchase Infrastructure Assets - Roads	(186,042)	(2,073,756)	(6,373,081)	(91%)
Purchase Plant and Equipment	0	0	(126,000)	
Purchase Furniture and Equipment	0	(2,499)	(25,000)	0%
Proceeds from Disposal of Assets	0	0	46,000	0%
Repayment of Debentures	(2,800)	(15,390)	(61,572)	(82%)
Self Supporting Loan Principal Repayment			(11,602)	
Restricted Cash	110,366			0%
Proceeds from New Debentures	0	0		0%
Leave Provisions	297,363	167,227	167,227	78%
Depreciation - Plant Reversal	0	0		0%
Accruals	19,301	19,301	19,301	0%
Transfers to Reserves (Restricted Assets)	0	(2,499)	(363,000)	0%
Transfers from Reserves (Restricted Assets)	0	0	433,050	0%
ADD Net Current Assets July 1 B/Fwd	860,681	860,681	155,347	
LESS Net Current Assets Year to Date	3,652,562	0	(14,044)	
Amount Raised from Rates	<u>548,083</u>	<u>1,824,264</u>	<u>(1,117,214)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 SEPTEMBER 2011

	2011/12 Actual \$	Brought Forward 01-July-2011 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,991,305	813,488
Cash - Restricted	110,366	685,297
Cash - Reserves	861,601	857,638
Receivables	1,489,168	345,202
Inventories	0	0
	<u>5,452,440</u>	<u>2,701,625</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(827,912)</u>	<u>(298,009)</u>
	4,624,528	2,403,616
Less: Cash - Reserves - Restricted	(971,966)	(1,542,935)
NET CURRENT ASSET POSITION	<u><u>3,652,562</u></u>	<u><u>860,681</u></u>

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 30 SEPTEMBER 2011**

Operating		
Expenditure	Variation	
General Purpose Revenue	-99%	Royalties for regions income not received to date.
Law & Public Order	-75%	Only 6 months insurance expenditure spent to date.
		Sentinel Program - Final Payment still outstanding due to milestones not reached.
		BRB payments not budgeted to be paid quarterly. Income allocated to expense account in error.
Housing	-40%	Building maintenance lower than expected inclusion in budget for alternative staff rental accomodation not required to date.
Community Amenities	-55%	Accrued Income for 10/11 carried forward.
		Rubbish Site Mtce - September payment outstanding.
		Town Planning Services - MDS position not filled - contract labour only part time.
		TP Admin Expenses - Budgeted Townsite strategy not started at this stage.
Recreation & Culture	-30%	Parks & Gardens Salaries down 38% - winter months quiet period.
Transport	-18%	Road Maintenance down during winter months.
Economic Services	-42%	Various Expenses not completed during winter months.
		NFPAG no longer operating from Council.
Other Property & Services	-215%	Private Works higher than anticipated.
		Training - All yearly training completed in quieter months.
		Insurance Expenses - Accrued Expenses paid in October.
		PWO - lower over winter period. Mowen Road Casual workers not employed over winter.
		Tyres & Batteries - vehicle maintenance lower due to lower usage over winter months.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 30 SEPTEMBER 2011**

Operating		
Income		
General Purpose Funding	-49%	Royalities for regions income not received to date. Sundry Income - Rebate received for insurance larger than expected. Interest on Investments - Includes accrued income from previous period. Quarterly operating payment receipted to wrong COA.
Law & Public Order	-101%	
Health	22%	Income higher than initially budgeted for.
Recreation & Culture	104%	User Pay fees higher than expected.
Economic Services	-69%	Feral Pig Program no longer running. Building Permits lower than expected.
Other Property & Services	172%	Private Works income higher than budgeted for.
Capital		
Land & Buildings	-99%	FROGS building not completed at this stage of financial year.
Infrastructure	-91%	Grant income not received to date, expenditure not budgeted to reflect correct construction period.

AGENDA ITEM: 10.8
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Administration Officer
AUTHORISING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 7 November 2011

Attachment: Schedule of Accounts for Payment.

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts paid by EFT

EFT 2850 – 2907 \$243,979.93

Accounts paid by cheque

Vouchers 18690– 18703 \$4,322.43

Accounts paid by direct debit \$0.00

Vouchers Nil

Trust Account

Accounts Paid by Cheque

22746 – 22751

Voucher – EFT 2876 \$800.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$249,102.36 in the attached schedule be accepted.

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S NOVEMBER 2011 MEETING

Chq/EFT	Name	Description	Amount
EFT2850	LGIS INSURANCE BROKING	GENERAL ADMINISTRATION	\$45,997.11
EFT2851	NANNUP SURVEYS	FIELDWORK	\$10,834.00
EFT2852	J BLACKWOOD & SON LIMITED	HOSE RBR HOT WATER WASHDOWN	\$305.58
EFT2853	NANNUP WINERY PTY LTD	CATERING FOR COUNCIL MEETING	\$275.00
EFT2854	LGIS RISK MANAGEMENT	REGIONAL CO-ORDINATOR CONTRIBUTION	\$2,327.60
EFT2855	BP NANNUP	SEPT FUEL ACCOUNT	\$492.01
EFT2856	WENDY TROW	DEVELOPMENT OF EMERGENCY MGMT ARRANGEMENTS	\$3,672.00
EFT2857	PJ & VL LAMERS	NANNUP CONNECT TO BUSSELTON AND RETURN	\$300.00
EFT2858	PUBLIC LIBRARIES WA INC	PUBLIC LIBRARIES WA MEMBERSHIP	\$150.00
EFT2859	COURIER AUSTRALIA	FREIGHT CHARGES	\$118.92
EFT2860	CJD EQUIPMENT PTY. LTD.	WASHER PUMPS	\$357.72
EFT2861	LANDGATE	LAND ENQUIRY	\$188.00
EFT2862	FITZ GERALD STRATEGIES	TRAVEL EXPENSES	\$734.98
EFT2863	HOWSON TECHNICAL	GRAPHITE ROAD - BLACKSPOT PROJECT	\$1,940.40
EFT2864	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA SOUTH WEST BRANCH SEMINAR	\$80.00
EFT2865	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$6,023.95
EFT2866	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$26.25
EFT2867	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH NOTES & ADVERTISING	\$515.65
EFT2868	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$789.80
EFT2869	GT BRAKE & CLUTCH REPAIRS	TRAILER REPAIRS	\$243.87
EFT2870	RICOH BUSINESS CENTRE	METRE READ	\$667.89
EFT2871	SYNERGY	ELECTRICITY EXPENSES	\$3,236.52
EFT2872	STEWART & HEATON CLOTHING CO. PTY LTD	VBFB CLOTHING	\$845.99
EFT2873	LOUISE STOKES	TRAVEL REIMBURSEMENT	\$316.20
EFT2874	WORTHY CONTRACTING	'NANNUP WASTE FACILITY' CONTRACT	\$9,463.33
EFT2875	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL SERVICES	\$1,260.00
EFT2877	AUSTRALIAN TAXATION OFFICE	SEPT BAS	\$15,552.00
EFT2878	LGIS INSURANCE BROKING	INSURANCE 31/10/2011 TO 30/06/2012	\$11,369.53
EFT2879	MJB INDUSTRIES	MOWEN ROAD PIPES	\$11,652.45
EFT2880	NANNUP SURVEYS	STAGE 4 & 5 CONTROL LEVEL & TRAVERSE	\$14,108.88
EFT2881	CADBURY FUNDRAISING	XXX XTREAME CHOCOLATE FUNDRAISER	\$431.98
EFT2882	BLACKWOOD VALLEY BUS SERVICE	NANNUP CONNECT - SENIORS ACTIVITY	\$503.91
EFT2883	HITACHI CONSTRUCTION & MACHINERY AUST P/L	SUNDRY SUPPLIES	\$760.38
EFT2884	MANJIMUP TRADING COMPANY	SAFETY CLOTHING	\$222.00
EFT2885	KERRIE YABSLEY	REIMBURSEMENT OF EXPENSES	\$139.54
EFT2886	LEADING EDGE	2 X SME TWIN PACK UHF RADIOS	\$400.00
EFT2887	PJ & VL LAMERS	NANNUP CONNECT TO BUNBURY AND RETURN	\$500.00
EFT2888	SURVCON PTY LTD	SURVEY_GRAPHITE ROAD NANNUP	\$5,500.00
EFT2889	EDGE PLANNING & PROPERTY	PROFESSIONAL PLANNING CONSULTANCY	\$4,516.24
EFT2890	COURIER AUSTRALIA	FREIGHT CHARGES	\$149.93
EFT2891	FREESTYLE NOW	BMX AND SCOOTER COACHING WORKSHOP	\$660.00
EFT2892	LJ HOOKER BRIDGETOWN	OVER COLLECTION OF RENTAL FEES FOR SEPTEMBER 2011	\$381.65
EFT2893	INSIGHT CCS PTY LTD	INSIGHT CONTRACT FOR SEPTEMBER	\$78.93
EFT2894	KD POWER SALES & SERVICE	PLANT REPAIR - BRASS FITTINGS	\$58.80
EFT2895	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$456.32
EFT2896	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS INCLUDING GST	\$248.15
EFT2897	NANNUP STATE EMERGENCY SERVICE	1ST ESL PAYMENT	\$2,136.50
EFT2898	SW PRECISION PRINT	STATIONERY SUPPLIES	\$510.00
EFT2899	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$169.95
EFT2900	ROD'S AUTO ELECTRICS	PLANT REPAIR SUPPLY PARTS	\$667.79
EFT2901	SHIRE OF MANJIMUP	BAKER ROAD BRIDGE WORKS	\$1,137.43
EFT2902	WESTRAC EQUIPMENT	PLANT REPAIR	\$447.95
EFT2903	WALGA	MCS ADVERTISING SEPTEMBER	\$5,808.97
EFT2904	WARREN BLACKWOOD WASTE	SEPTEMBER BIN PICKUPS	\$5,278.68
EFT2905	WORTHY CONTRACTING	EQUIPMENT HIRE	\$65,318.00
EFT2906	WESTCARE INDUSTRIES	STATIONERY SUPPLIES	\$46.20
EFT2907	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL FEES	\$3,605.00
Total Municipal EFT Payments			\$243,979.93

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S NOVEMBER 2011 MEETING

Chq/EFT	Name	Description	Amount
18690	RICOH AUSTRALIA	TRANSFORMER TRF0002618	\$77.00
18691	BUNNINGS- BUSSELTON	PLANT-SEEDLING SUNNYVALE	\$55.00
18692	CALTEX AUSTRALIA	OIL SUPPLIES	\$1,095.11
18693	DEPARTMENT OF TREASURY AND FINANCE	RECOVERIES OF LOST AND DAMAGED BOOKS	\$27.50
18694	SHIRE OF NANNUP	VEHICLE REGISTRATION	\$48.60
18695	WARREN BLACKWOOD STRATEGIC ALLIANCE	COUNCILLOR TRAINING	\$1,451.40
18696	NUMERO PTY LTD	HIRE OF SELF-DRIVE CAR	\$70.43
18697	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGES	\$65.43
18698	ALTRONIC DISTRIBUTORS PTY LTD	CABLE FOR PA INSTALLATION	\$76.36
18699	DEPARTMENT OF TREASURY AND FINANCE	ADVERTISING FOR POSITION OF MCS	\$353.60
18700	FABCO PTY LTD	TRANSPORT UNIT TO NANNUP ON 15/8/11	\$550.00
18702	SHIRE OF NANNUP	VEHICLE REGISTRATION	\$321.25
18703	SHIRE OF NANNUP	PETTY CASH	\$130.75
Total Municipal Cheque Payments			\$4,322.43

22746	ANTHONY DEAN	REFUND BOND - CANDIDATE NOMINATION	\$80.00
22747	ROBERT LONGMORE	REFUND BOND - CANDIDATE NOMINATION	\$80.00
22748	BUSSELTON CONGREGATION OF JEHOVAS WITNESSES	BOND REFUND - SHIRLEY HUMBLE JEHOVAS MEETING	\$160.00
22749	NORMAN STEER	REFUND BOND - CANDIDATE NOMINATION	\$80.00
22750	STEPHANIE CAMARRI	REFUND BOND - CANDIDATE NOMINATION	\$80.00
22751	GWEN GOODREID	FOLK DANCING-GWEN GOODRIED	\$160.00
EFT2876	LAUREN CARTLEDGE	BOND REFUND - CIRCUIT TRAINING	\$160.00
Total Trust Payments			\$800.00

Total Payments for the Month: \$248,302.36

Total Trust Payments for Period: \$800.00

\$249,102.36