

Policy Number:	RM 2
Policy Type:	Risk Management
Policy Name:	Occupational Safety and Health
Policy Owner:	Chief Executive Officer

The Shire of Nannup is committed to providing a safe and healthy working environment for all employees, volunteers, contractors, suppliers, visitors and non-employees by conforming with current legislation, regulations, codes of practice, best practice and appropriate national standards. The objectives of this policy are to:

- avoid, eliminate and control workplace hazards;
- provide employees with safety information, supervision and training appropriate to the hazards they are likely to encounter;
- continuously improve the standard of occupational safety and health for all employees.

The responsibility for implementing this policy rests with the Chief Executive Officer.

The Manager Corporate Services is assigned the authority to act as the Safety Co-Ordinator and is responsible for initiating and driving all safety and health strategies on behalf of the Chief Executive Officer through all levels of management throughout the organisation.

All employees are responsible for safety and health by taking reasonable care for their own safety and health at work and to avoid harming the safety and health of other people through any act or omission at work.

Safety and health issues will be dealt with in consultation with employees through the elected safety and health representative. Council will provide the time and resources necessary to implement this policy and will identify hazards, assess risks and develop the necessary plans and procedures to improve all aspects of workplace safety and health.

This policy will be kept under continuous review by Council and employees and will be formally reviewed every twelve months.

 Depot Representative
 Date:

 Administration Representative
 Date:

 Chief Executive Officer
 Date:

 Shire President
 Date:

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	OM 24 June 2010, #8414
Reviewed	OM 25 January 2018