

# MINUTES

Council Meeting held  
on Thursday 28 April 2011

## CONFIRMATION OF MINUTES

These minutes comprising pages 1 - 42 were confirmed by the Council  
on 26 May 2011 as a true and accurate record.

.....  
Barbara Dunnet  
SHIRE PRESIDENT



# Shire of Nannup

## Minutes

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# Minutes

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting opened at 4.16pm.

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)**

Councillors Dunnet, Boulter, Camarri, Dean, Gilbert, Lorkiewicz, and Pinkerton.

Robert Jennings – Chief Executive Officer.  
Craig Waddell – Manager Corporate Services.  
Geoff Benson – Manager Development Services.  
Chris Wade – Works Manager.

### **VISITORS**

6.

### **APOLOGIES**

Councillor Mellema.

### **LEAVE OF ABSENCE (previously approved)**

Nil.

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

## **4. PUBLIC QUESTION TIME**

Q1. Dr R Longmore asked;

I recall that whenever discussion of the Timewood Centre was held, Cr Bird had to leave the meetings due to perceived conflict of interest.

Now when the Recreation Centre and its refurbishment and redesign is being discussed we see Crs Dean and Gilbert addressing the Council on matters of that interest even though they are significant members of the Sports and Recreation Association (SRA).

Are these not important areas of conflict of interest?

Does not the Association directly benefit from the active support of Crs Dean and Gilbert by their actions during such Council meetings?

In my opinion, I believe Crs Dean and Gilbert should withdraw from the meeting when such specific matters which directly affect the STA are in consideration.

A1a. Shire President responded;

That the Department of Local Government has in place financial and impartiality interest provisions and that she had spoken to the department about this particular instance and was advised that if Councillors were unsure then they should declare an interest.

A1b. Cr Gilbert responded;

That he will be writing to the Department of Local Government with a formal response to the question.

A1c. Cr Dean responded;

By reading from the Department of Local Government July 1999 guidelines on discloses of interest affecting impartiality clause 10.6 which reads;

**"An interest arising only because you are, or intend to become a member or office-bearer of a body with non-profit making objects [s5.63(1)(f)]**

If the financial interest you have in an association with non-profit making objects is purely because you are a member or office-bearer, there is no requirement to disclose a financial interest should that body have a matter before council or a committee of council.

*Example:*

*If you are a member, or even the treasurer, of a non-profit community sporting association to which you pay an annual subscription but have no other interest in the association, then all matters relating to that club which come before council are ones to which the exemption would apply. Consequently you would be able to participate fully in the debate and vote."*

Q2. Mr P Russell;

Requested permission from Council to remove the fire hazard along the river foreshore between Kearney Street and the old railway station.

A2. Manager Development Services responded;

That he would investigate the situation and confirm with the Chief Bushfire Control Officer and other agencies to see if the fire hazard reduction can be undertaken.

Q3a. Mr M Loveland asked;

If the old boiler situated in the vicinity of the old Barrabup Mill was still in place.

A3a. The Shire President responded;

That this would be a Department of Environment and Conservation issue as the land at Barrabup Pool is controlled by them.

Q3b. Mr M Loveland asked;

If Council had any information concerning the missing stormwater drain plans for Grange Road.

A3b. Manager Development Services responded;

That Council had searched the records and archives and Council does not have copies of the stormwater drainage plans for Grange Road.

Council are looking at having a survey undertaken of the drainage along Grange Road.

Q4. Ms C Fraser asked;

What the situation was with the supply of water to residents for domestic residents.

A4. Manager Corporate Services responded;

That this item was being discussed at this Council meeting with regard to the 2011-2012 fees and charges which would be in place for the new financial year, however interim arrangements have been put in place to discount the price of the water to provide to residents for domestic purposes.

Q5a. Ms P Fraser asked;

Who had control over the pit at the winery?

A5a. Manager Development Services responded;

That he would look into that situation.

A5a. The Chief Executive Officer responded;

That a formal letter to Council would initiate this action.

Q5b. Ms P Fraser asked;

About the grading of Mt Leewin Loop Road and her driveway.

A5b. The Works Manager responded;  
That Mt Leewin Loop had recently been graded.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**8596 BOULTER/DEAN**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 24 March 2011 be confirmed as a true and correct record with the following amendment:

Resolution 8575 page 21, the word "and" after the words "to initiate" be changed to "an".

**CARRIED 7/0**

**8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**9. REPORTS BY MEMBERS ATTENDING COMMITTEES**

Blackwood River Valley Association meeting.



**10. REPORTS OF OFFICERS**

AGENDA NUMBER: 10.1

SUBJECT: Dedication of Mowen Road Reserve Deposited Plan 68741

LOCATION/ADDRESS: Mowen Road

NAME OF APPLICANT: Fugro Spatial Solutions Pty. Ltd.

FILE REFERENCE: A047

AUTHOR: Geoffrey Benson – Manager of Development Services

DISCLOSURE OF INTEREST: Nil.

DATE OF REPORT: 30 March 2011

Attachment: Deposited Plan 68741 (8 pages).

**BACKGROUND:**

Council is currently constructing Mowen Road, with Main Roads of Western Australia funding. Correspondence has been received from Fugro Spatial Solutions Pty Ltd advising Council of rationalisation and dedication requirements for Mowen Road reserve that Main Roads have engaged Fugro Spatial Solution Pty Ltd to carry out on their behalf.

**COMMENT:**

Fugro Spatial Solutions Pty Ltd advise that there are a number of widened road areas that need to be dedicated, there are also other property boundaries to be rationalised to complete the road reserve dedication for Mowen Road.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council concur to the taking of the land, being lots 501 to 505, the subject of Deposited Plan 68741, contained within the Shire of Nannup, and to its dedication as a road under Section 56 of the Land Administration Act 1997.

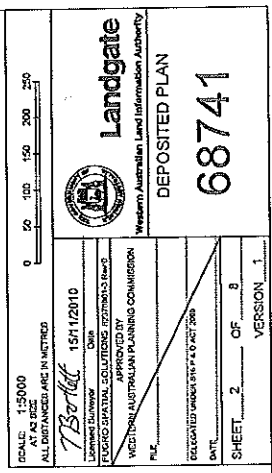
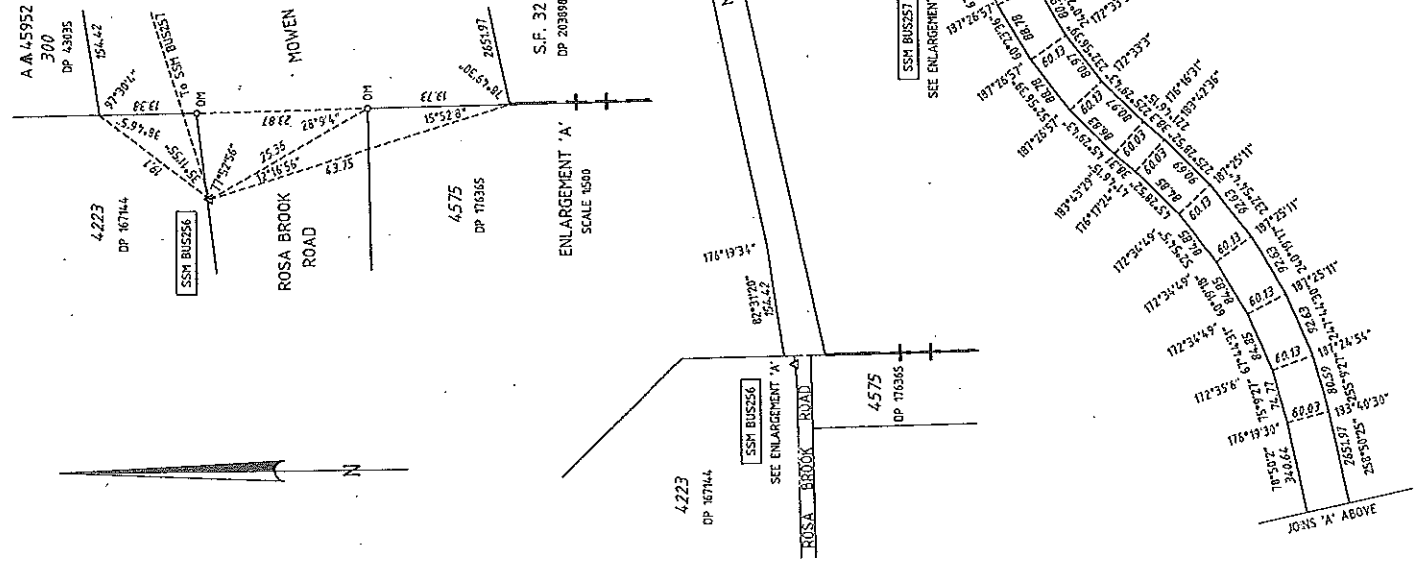
**8597 BOULTER/CAMARRI**

That Council concur to the taking of the land, being lots 501 to 505, the subject of Deposited Plan 68741, contained within the Shire of Nannup, and to its dedication as a road under Section 56 of the Land Administration Act 1997.

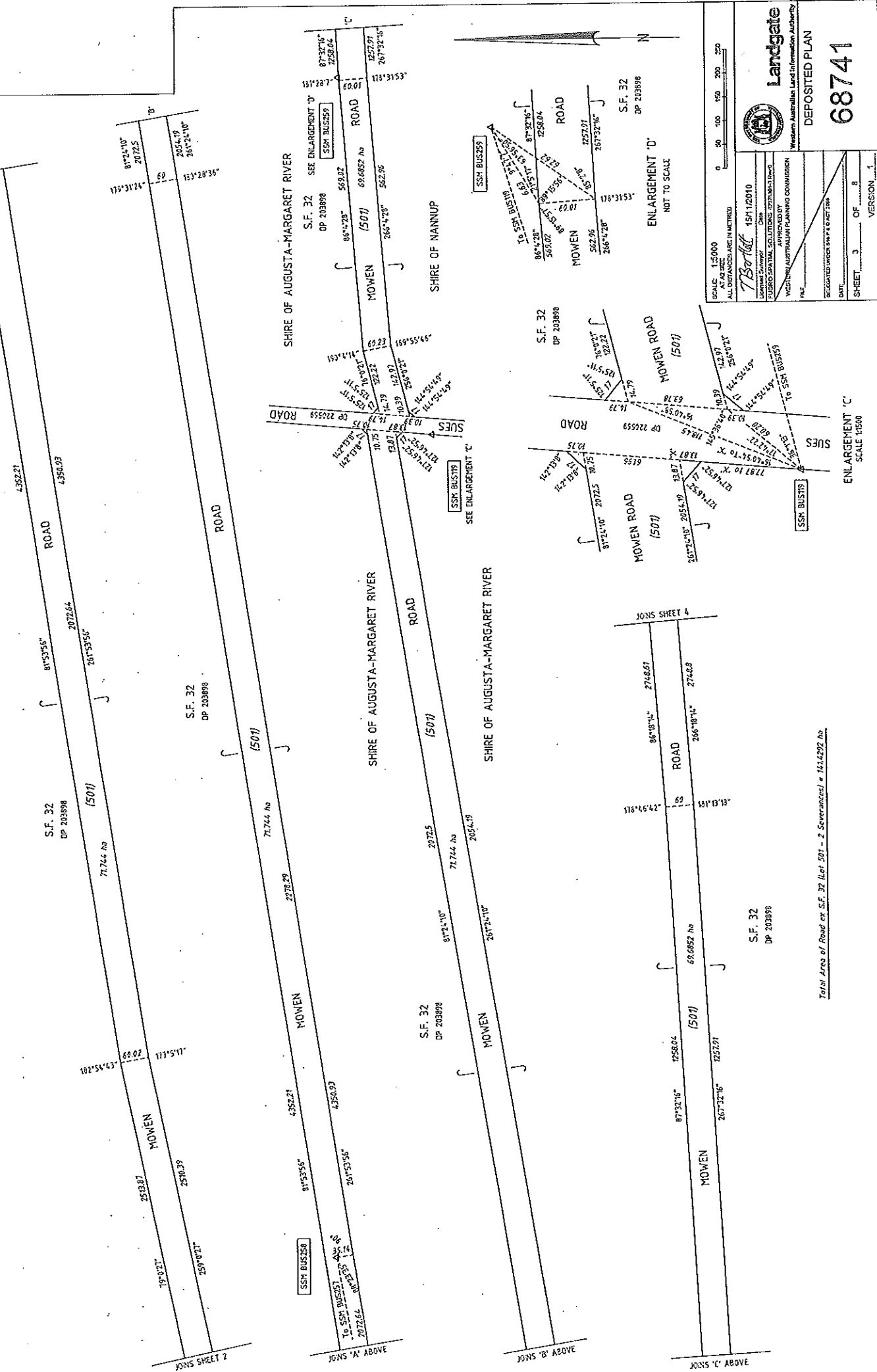
**CARRIED 7/0**



FOR HEADING SEE SHEET 1

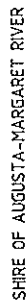


FOR HEADING SEE SHEET 1



Total Area of Road ex S.F. 32 (Lot 501 - 2 Severances) = 141,429.2 sq

FOR HEADING SEE SHEET 1



S.F. 32  
DP 203898

SHIRE OF NANNUP



7 Bertlett  
Licenced Surveyor Date 15/11/2010  
FUGHO SPATIAL SOLUTIONS 0237719013  
APPROVED BY  
WESTERN AUSTRALIAN PLANNING COMMISSION



# Landgate

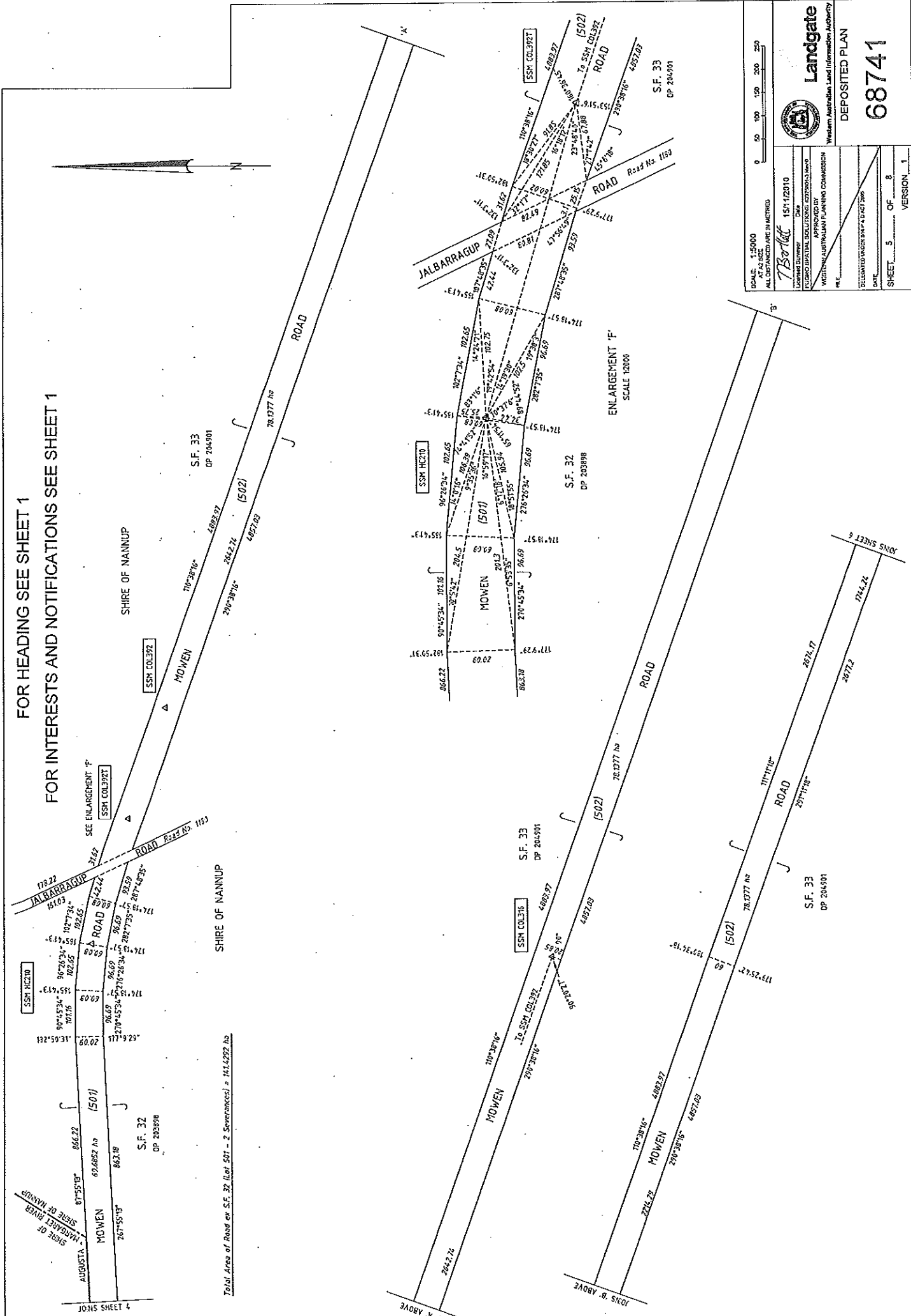
Western Australian Land Information Authority

DEPOSITED PLAN

68741

SHEET 4 OF 8  
VERSION 1

FOR HEADING SEE SHEET 1  
FOR INTERESTS AND NOTIFICATIONS SEE SHEET 1



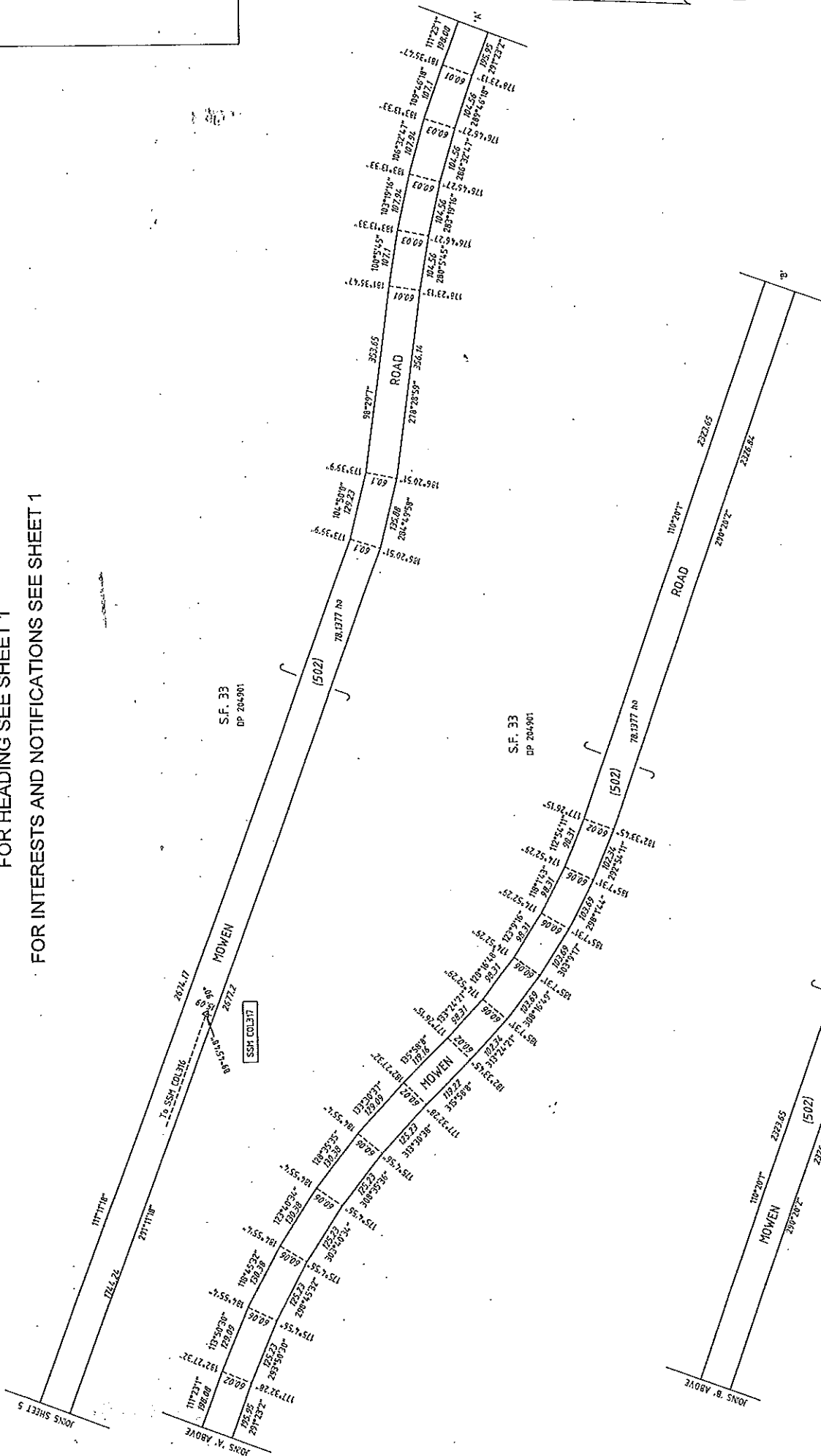
SCALE: 1:5000  
 ALL DIMENSIONS ARE IN METRES  
 0 50 100 150 200 250

**Landgate**  
 Western Australian Land Information Authority  
 DEPOSITED PLAN  
**68741**

15/11/2010  
 DATE  
 APPROVED BY  
 VICTORIAN AUSTRALIAN PLANNING COMMISSION  
 P.L.C.

DELEGATED UNDER S44(4) OF 1995  
 DATE  
 SHEET 5 OF 8  
 VERSION 1

FOR HEADING SEE SHEET 1  
FOR INTERESTS AND NOTIFICATIONS SEE SHEET 1

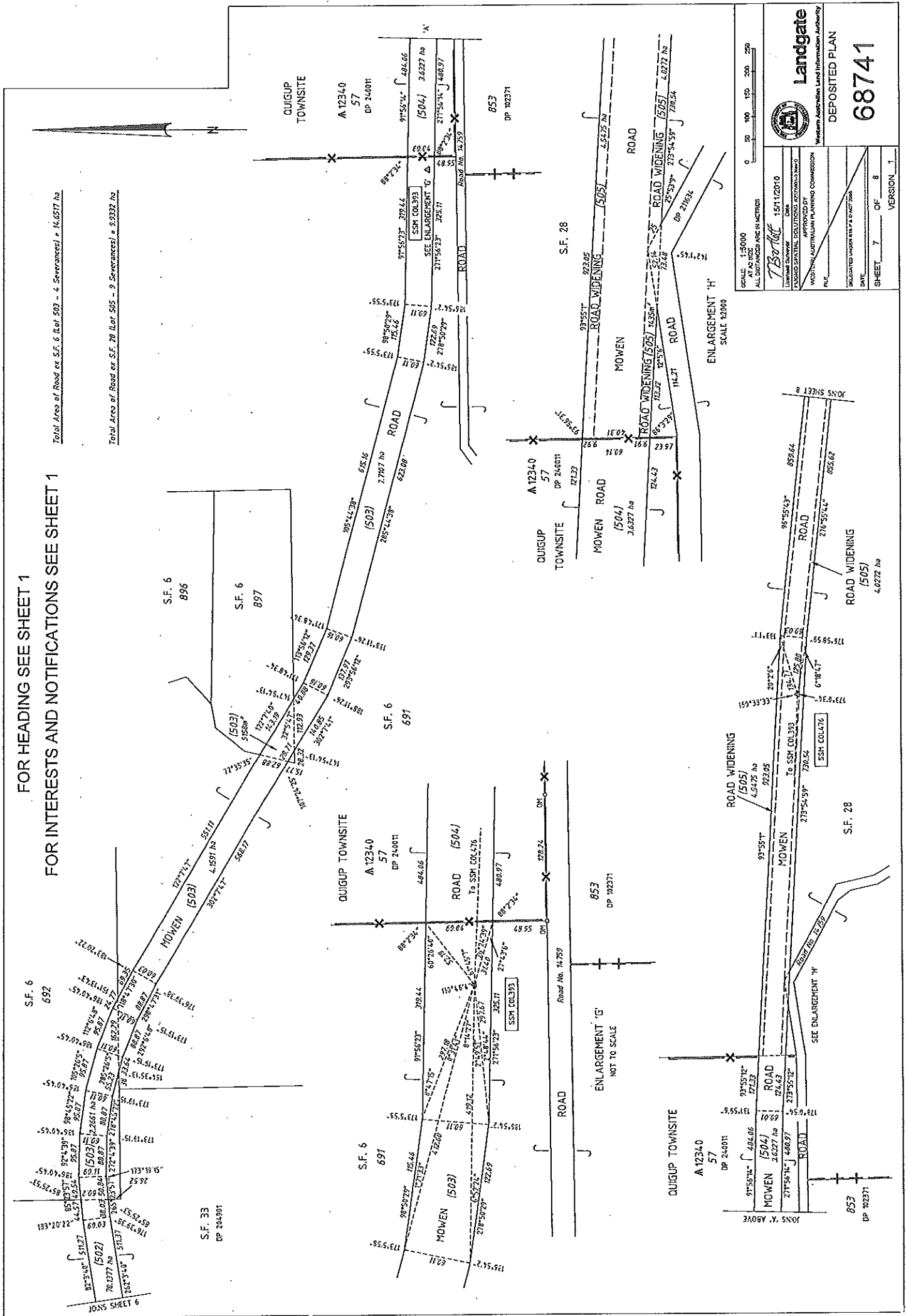


SCALE: 1:5000 AT 1/3/2022 ALL DISTANCES ARE IN METRES		0 50 100 150 200 250
<b>Landgate</b> Western Australian Land Information Authority		
Licensee: <b>Robert</b> License Number: <b>15412010</b> Date:	Approved By: Date:	Deposited Plan: <b>68741</b>
PROJECT: <b>RUROO SPATIAL SOLUTIONS EXTENSION TWO</b> PROJECT DESCRIPTION: <b>WESTERN AUSTRALIAN PLANNING COMMISSION</b>		
DATE: <b>15/11/2020</b> SHEET: <b>6</b> OF <b>8</b> VERSION: <b>1</b>		

FOR HEADING SEE SHEET 1  
FOR INTERESTS AND NOTIFICATIONS SEE SHEET 1

Total Area of Road ex S.F. 6 (Lot 503 - 4 Severances) = 14,6517 ha

Total Area of Road ex S.F. 28 (Lot 505 - 9 Severances) = 0,3322 ha



Landgate

Western Australian Land Information Authority

DEPOSITED PLAN

68741

15/11/2010

APPROVED BY

WATER/SPATIAL SOLUTIONS (277000)3 NMO

WATER/SPATIAL SOLUTIONS (277000)3 NMO

DATE

SHEET 7 OF 8

VERSION 1

SCALE 1:5000

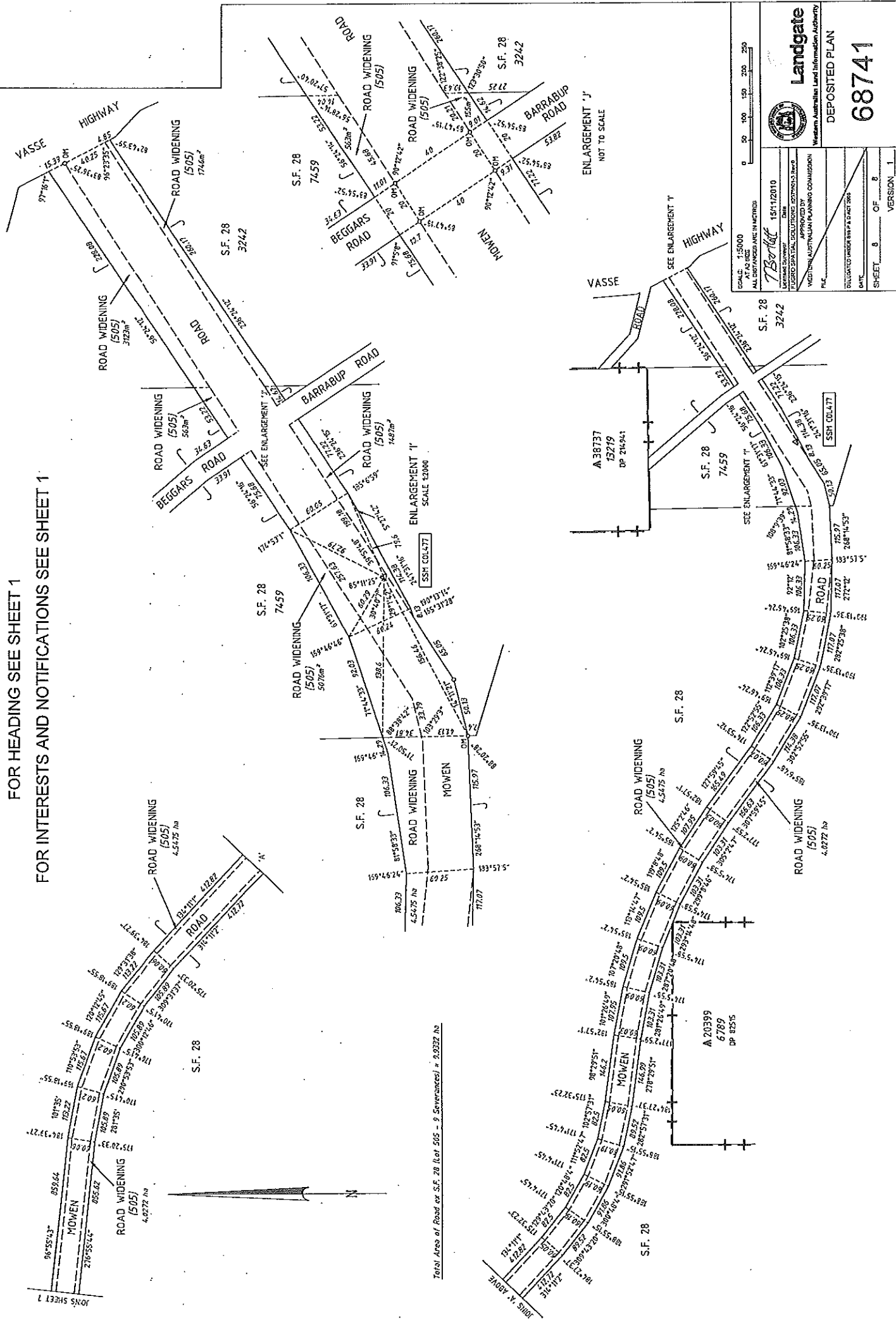
AT A1 SIZE

ALL DIMENSIONS ARE IN METERS

0 50 100 150 200 250



FOR HEADING SEE SHEET 1



AGENDA NUMBER: 10.2  
SUBJECT: Proposed Road Closure – Part of Railway Street  
LOCATION/ADDRESS: Portion of Railway Street  
NAME OF APPLICANT: Department for Regional Development and Lands  
FILE REFERENCE: HLT9  
AUTHOR: Reharni Puckey – Planning Administration Officer  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 25 March 2011

Attachments: 1. Advertisement from Nannup Telegraph – Notice of road closure.  
2. Diagram of proposed Railway Street road closure.  
3. Photograph of pump station.

### BACKGROUND:

Water Corporation have built a Sewer Pumping station on part of Railway Street road reserve and part on unmade road 'Trapper Trail', refer to the attached plan and photograph.

In the October 2010 Council meeting, Council resolved to publish in a newspaper circulating in the district a notice of motion that it will make a request to the Minister for the permanent closure of the road. The resolution was as follows:

**8471**

*"Council resolve to publish in the Nannup Telegraph a notice that it intends to apply to the Minister for the permanent closure of the unconstructed part of Railway Street between Wilson Street and Trapper Trail under section 58 of the Land Administration Act 1997."*

Progressing the October 2010 resolution, a notice was published in the November Telegraph informing of the proposed road closure. There have been no submissions received to date.

### COMMENT:

Under section 58 of the Land Administration Act, further steps in the road closure process are:

1. Council to then resolve to make a request to the Minister to close the road permanently,
2. Council must then, in accordance with regulation 9 of the Land Administration Regulations, prepare and deliver the request to the Minister to close the road permanently.

Now that the statutory advertising period has concluded and noting that there have been no submissions, Council can now proceed to the next step and resolve to make a request of the Minister for Lands to close the portion of Railway Street.

Council should note that the portion of Railway Street being closed will become a reserve with the Water Corporation having management responsibilities for the purposes of a pump station.

**STATUTORY ENVIRONMENT:** Section 58 of the Land Administration Act 1997.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** No further costs, except staff time to date.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council:

1. Agree to the closure of a portion of Railway Street, Nannup, as shown on the diagram attached.
2. Make a request to the Minister of Lands to close the above mentioned portion of Railway Street permanently.

**8598 LORKIEWICZ/BOULTER**

That Council:

1. Agree to the closure of a portion of Railway Street, Nannup, as shown on the diagram attached.
2. Make a request to the Minister of Lands to close the above mentioned portion of Railway Street permanently.

**CARRIED 7/0**

Wed 11th 3rd

**ROAD CLOSURE NOTICE  
SHIRE OF NANNUP**

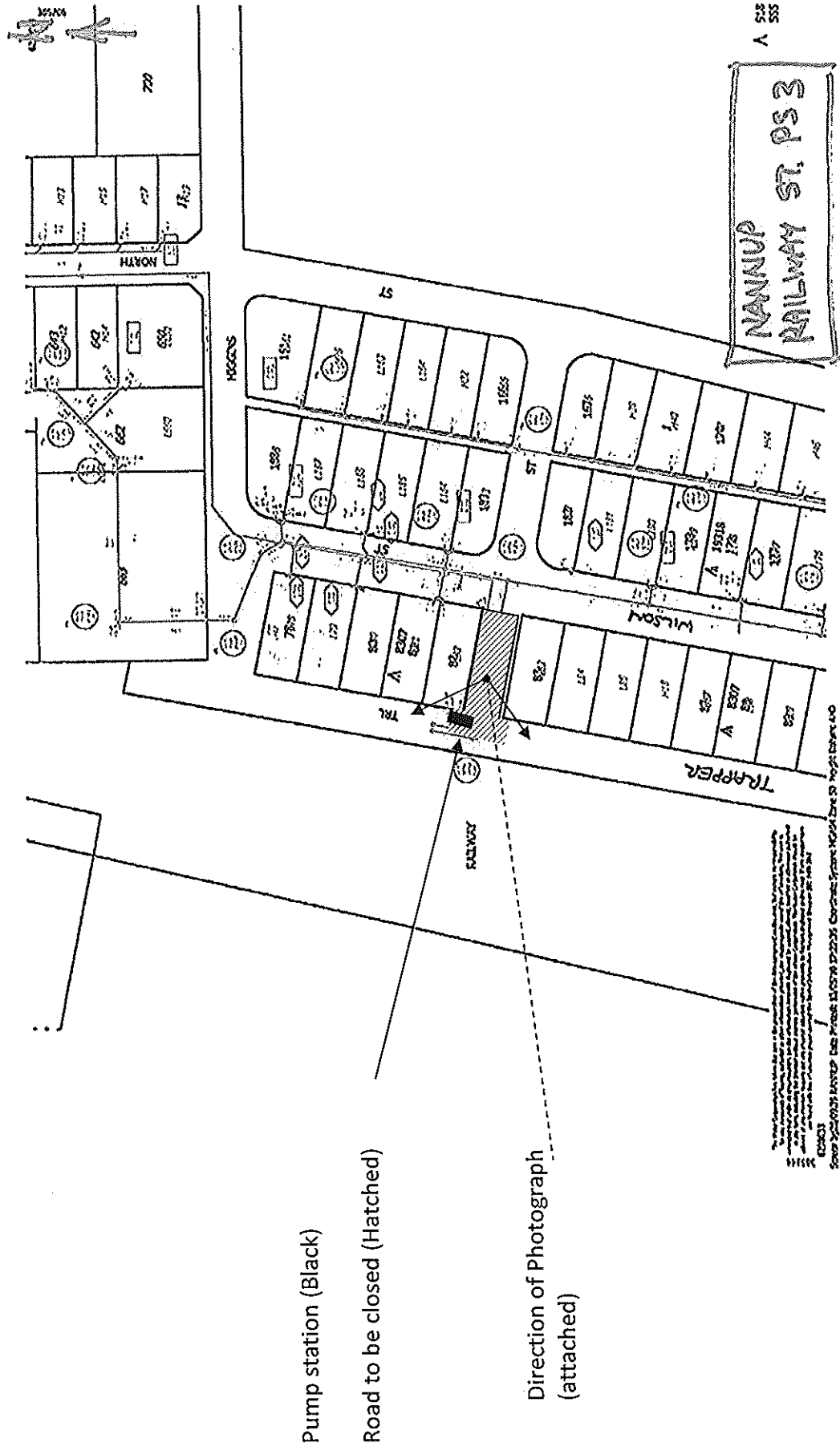
The Council of the Shire of Nannup, in accordance with section 58 of the Land Administration Act 1997 and regulation 9 of the Land Administration Regulations 1998 and after a period of at least 35 days following the publication of this advertisement, decide whether to request the Minister for Lands to close permanently the public road described below.

**Description:** The part of Railway Street that is to the west of the western boundary of Wilson Street and to the east of the eastern boundary of Trapper Trail in the townsite of Nannup.

**Reasons for the closure:** The Water Corporation have built a Sewer Pumping Station on the portion of Railway Street west from Wilson Street to an unmade road Trapper Trail. The Department of Regional Development and Lands proposes to close this portion of road and create a reserve over the land with a management order in favour of the Water Corporation.

Information for the proposed closure can be inspected at the Shire Office at 15 Adam Street Nannup during office hours. Any person who wishes to object to or comment on the proposed closure can send a written submission to the undersigned at the address below in the period of 35 days after the publication of this advertisement.

**Shane Collie  
Chief Executive Officer  
Nannup Shire Council.**



Map of Pump Station and Railway Street closure area, refer Agenda item 10.2



Photograph of Pump Station, refer Agenda item 10.2

AGENDA NUMBER: 10.3  
 SUBJECT: Funding Opportunities - Recreation Centre Precinct Upgrade  
 LOCATION/ADDRESS:  
 NAME OF APPLICANT: N/A  
 FILE REFERENCE: FNC 16  
 AUTHOR: Louise Stokes – Community Development Officer  
           Robert Jennings – Chief Executive Officer  
 DISCLOSURE OF INTEREST: Nil.  
 DATE OF REPORT: 12 April 2011

### BACKGROUND:

The Recreation Centre Precinct Upgrade is a priority project for the Shire of Nannup and envisioned to have positive community, social and health benefits for the Shire. The development of this project has been detailed in the reports to the February and March 2011 Council meetings. This report examines the funding and financial aspects of the project.

At the March 2011 Council meeting it was resolved:

2. That Council adopt in principle the Masterplan for the Recreation Precinct incorporating Option 1 plans and costing as presented to this Council.
3. That this Council endorse the new Sports Club and Bowling Rink as Stage 1 of this project with the existing Recreation Centre as Stage 2. The CEO to proceed as soon as possible to explore all funding sources.
4. That subject to point 3, the CEO prepare for Council's consideration a project plan including indicative time lines for the first phase of the Recreation Precinct Masterplan which includes the new Sports Club and Bowling Rink.

Based on the quantity surveyors estimates, the budget estimate for the project in Option 1 form is:

Stage 1	Sports Club	\$2,238,792
	Bowling Rink	\$448,488
Stage 2	Recreation Centre Upgrade	\$1,334,382
Other	Landscaping	\$774,400
	Hydro Pool	\$1,476,613
Total for Stage 1 as a separate project		\$2,937,280

To proceed with Stage 1 of the project as a separate undertaking, a sum of \$250,000 has been included in the costings to allow for the earthworks, road and drainage works leading to the Sports Club and Bowling Rink.

**COMMENT:**

In developing a funding strategy, contact has been made with the following agencies to determine how the project fits with the funding criteria.

***Department of Sport and Recreation: Community Sporting and Recreation Facilities Fund (CSRFF)***

The purpose of the program is to provide Western Australian Government financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation.

The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.

The CSRFF program operates on a reimbursement system. Grantees are required to demonstrate that they have expended the funds equivalent to the full cost of project before CSRFF grants can be paid in full. Applications can request up to one third of total project costs, however this is achieved in consultation with the department in the development of the proposal.

The grant round for the Community Sporting and Recreation Facilities Fund (CSRFF) opens in July and closes in September 2011.

The types of projects which will be considered for funding include:

- Upgrade and additions to existing facilities where they will lead to an increase in physical activity or more rational use of facilities.
- Construction of new facilities to meet sport and recreation needs.
- New or replacement (not resurfacing) of synthetic surfaces. Where an application is made for a new or synthetic surface, evidence of long-term planning for all nearby facilities is required.

Funds will not be available for:

- Projects that commence before approvals are announced.
- Development of privately-owned facilities.
- Purchase of land, landscaping, carparks, access roads and other infrastructure costs.
- Facilities or fixtures for the express purpose of serving alcohol.



The Department of Sport and Recreation has viewed the concept plans and has indicated that an application could be submitted for the change rooms of the Sports Club and for the Bowling Rink. In the application development for the Bowling Rink relocation as part of Stage 1, a ten year asset replacement plan for the turf will need to be submitted to demonstrate that sustainability and ongoing maintenance can be achieved. The Department has also indicated support for all of the Stage 2 – Recreation Centre component of the project.

The Department has also indicated that the stages would best be reversed with the redevelopment of the Recreation Centre as Stage 1, the relocation of the Bowling Rink as Stage 2 and the construction of the Sports Club as Stage 3.

### ***Lotterywest: Community Spaces***

There are no funding rounds for this grant as the applications are open year round. Lotterywest has indicated that they would not be interested in funding Stage 1 of the current project proposal.

Lotterywest has indicated support for Stage 2 of the project and also noted that they would not be a large contributor to this project but a supporting partner. They would consider assisting funding of community meeting rooms, a crèche if it could be demonstrated that the inclusion of this facility would encourage participants from residents who would not normally engage in recreational activities, housing for the proposed community bus and the upgrade of the recreation centre itself.

### ***Royalties for Regions***

Under the Royalties for Regions initiative the Western Australian Government provides funding through a variety of schemes including the South West Regional Grants Scheme, which is administered by the South West Development Commission.

The Scheme aims to improve economic and community infrastructure and services in the South West region through funding projects that will assist in attracting investment and increasing jobs or help to improve the quality of life in the region.

Funding is available to assist the development of infrastructure, services and community projects, including the provision of headworks, and to assist in the broad development of the community, including the establishment of services and programs. Eligibility criteria for the grants are:

1. The project must demonstrate that it will achieve at least one Royalties for Regions objective for the South West region - building capacity, retaining benefits, improving services, attaining sustainability, expanding opportunity and growing prosperity.

2. The project must fit within the framework of the South West Development Commission's Strategic Plan or other nominated regional planning documents.
3. Applicants should demonstrate a high level of financial commitment to the project, either through sourcing other project funding and/or a direct financial contribution.
4. The project should have the support of local government and/or key regional stakeholders.
5. The project should promote partnerships.
6. The project should reflect a commitment to local decision-making and planning.
7. The project should demonstrate its capacity for meeting ongoing operating and maintenance costs.
8. The proponent should demonstrate that detailed project planning has been completed, the project is ready to proceed and that it can be completed in a timely manner.

Funding is available through the competitive rounds advertised annually. The next round opens around October 2011. This grant includes a separate category for Headworks, which needs to be further researched in this case.

In discussion with the South West Development Commission, elements of the endorsed Option 1, Stage 1 project can fit the guidelines, including the building structure, but not the fit-out of private use buildings. All elements of Stage 2 fit the guidelines.

Funding to Royalties for Regions is very competitive and all other sources of funding must be allocated or submitted to qualify. The largest grant for the South West region in 2009-10 was \$495,000 for the Manjimup Volunteer and Resource Centre.

### ***Regional Development Australia***

The Regional Development Australia Fund (RDAF) is a national program to support Australia's regions and enhance the economic development and liveability of their communities. The program is administered by the Department of Regional Australia, Regional Development and Local Government.

Round 2, which is expected to take place in late 2011 will offer funding of between \$500,000 and \$25 million per project. It is anticipated that the priorities identified in Regional Plans are of the greatest importance to regional communities and have local support. Projects put forward for funding under the RDAF must be endorsed by Regional Development Australia committees.

Funding is available for projects which are predominantly capital in nature, such as new infrastructure and upgrades to existing infrastructure, are important to regional and local communities, align with Commonwealth priorities and meet the objectives of the program. Examples of projects could include new bridges, community or child care centres and sporting facilities, and economic infrastructure projects that support local regional economies, including sustaining and supporting growth in local tourism and other small businesses.

Projects must be "investment ready", that is ready to proceed within six months of signing the Funding Agreement. Projects must support at least one of the following national priorities:

- Skilling Australia;
- Lifting productivity;
- Maximising the opportunity of broadband;
- Sustaining our environment;
- Social inclusion; and
- Water and energy efficiency.

While supporting local outcomes, projects are also expected to have broader regional significance and must demonstrate that they align with the Regional Plans developed by Regional Development Australia committees. These Regional Plans will play a key role in setting priorities for the RDAF program.

The Nannup Recreation Centre Precinct project is not identified in the RDAF program and therefore is ineligible for funding in the 2010 round.

### ***Other Funding Sources***

There are a number of smaller grant programs that can be considered during the planning stage including Water Conservation, Solar Energy and the Department of Culture and the Arts, however these funding programs would be complementary to the construction grants and will not have a major impact on the overall budget.

### ***Loan***

Council could seek a loan to fund/ part fund the works involved. The construction of Council owned infrastructure is considered a sound use of loan funds. Council should be aware that the Western Australian Treasury Corporation (WATC) is the "main" lender of funds to local government in WA and has a financial data based process that determines whether they will loan the funds to a local government for a particular project or not. Until the application for a loan is submitted, this funding source is an unknown.

The repayments on a \$2M, 20 year loan and interest would result in a significant annual payment for the next two decades for the Shire of Nannup to carry. It would preclude the responsible shire funding of any other projects for a number of years.

***Grants Research Summary – Option 1, Stage 1***

<b>Funding Source</b>	<b>Grant Name</b>	<b>Comment</b>
Department of Sport and Recreation	Community Sporting and Recreation Facilities Fund	An application could be submitted for the change rooms of the Sports Club and the Bowling Rink relocation
Lotterywest	Community Spaces	Lotterywest have indicated that they would not be interested in funding Stage 1 of the current project proposal
Royalties for Regions	South West Regional Grants Scheme	An application could be submitted for the building structure, but not the fit-out of private buildings  The largest grant for the South West region in 2009-10 was \$495,000. An optimistic figure would be \$400,000.
Regional Development Australia	Regional Development Australia Fund	The Nannup Recreation Centre Precinct project is not identified in the RDAF program and therefore is ineligible for funding in the 2010 round
Other Sources	Various	These funding sources will not have a major impact on the overall budget
Loan	Western Australian Treasury Corporation (WATC)	Until the application for a loan is submitted, the success of this funding source is an unknown  The repayments on a \$2M, 20 year loan and interest would result in a significant annual payment for the next two decades
Sports Club	-	The club may be able to raise funds for their facility.

Based on the above grants summary, the path for Council to achieve Option 1, Stage 1 funds of \$2,937,280 is to seek:

- funding from the Community Sporting and Recreation Facilities Fund for the toilets of the Sports Club of around \$100,000 and the Bowling Rink for \$149,496 (both 1/3<sup>rd</sup> of the fundable portion of Stage 1)
- funding from Royalties for Regions for the building structure of the Sports Club of \$400,000
- the remainder of the funds through submitting an application for a loan to the WATC for the balance of \$2,117,784
- smaller funding amounts from other sources
- financial support from the Sports Club who may be able to provide their own funding – say \$170,000.

*It is the author's estimation that a loan of \$0.5M and above is not a financially responsible decision for a shire categorised as not sustainable by the Systemic Sustainability Study Panel.*

### **Comparative Analysis**

In order to provide Councillors with an alternative path for comparison purposes, similar financial information is provided for Option 2.

Based on the quantity surveyors estimates, the budget estimate for the project in Option 2 form is:

Existing Rec Centre including Sports Club	\$1,962,454
Bowling Rink	\$449,759
Landscaping	\$250,000
Total for Option 2, Stage 1 as a separate project	\$2,662,213

**Grants Research Summary – Option 2, Stage 1**

<b>Funding Source</b>	<b>Grant Name</b>	<b>Comment</b>
Department of Sport and Recreation	Community Sporting and Recreation Facilities Fund	The Department has indicated support for all of the Stage 2 – Recreation Centre component of the project
Lotterywest	Community Spaces	Lotterywest has indicated support for Stage 2 of the project and noted that they would not be a large contributor to this project but a supporting partner.
Royalties for Regions	South West Regional Grants Scheme	An application could be submitted for the building structure and fit-out of the building  The largest grant for the South West region in 2009-10 was \$495,000. An optimistic figure would be \$400,000.
Regional Development Australia	Regional Development Australia Fund	The Nannup Recreation Centre Precinct project is not identified in the RDAF program and therefore is ineligible for funding in the 2010 round
Other Sources	Various	These funding sources will not have a major impact on the overall budget
Loan	Western Australian Treasury Corporation (WATC)	Until the application for a loan is submitted, the success of this funding source is an unknown  The repayments on a \$2M, 20 year loan and interest would result in a significant annual payment for the next two decades
Sports Club	-	The club may be able to raise funds for their facility.

Based on the above grants summary, the path for Council to achieve Option 2 funds of \$2,662,213 is to seek:

- funding from the Community Sporting and Recreation Facilities Fund for the Existing Rec Centre including Sports Club of around \$444,793 and the Bowling Rink for \$149,496 (both 1/3<sup>rd</sup> of the fundable portion)

- funding from Lotterywest of \$100,000
- funding from Royalties for Regions for the building structure and fit-out of the Existing Rec Centre including Sports Club of \$400,000
- the remainder of the funds through submitting an application for a loan to the WATC for the balance of \$1,397,924
- smaller funding amounts from other sources
- financial support from the Sports Club who may be able to provide their own funding – say \$170,000.

Although less costly than Option 1 by \$719,860, Option 2 still attracts a loan well above the \$0.5M amount considered by the author as a financially responsible decision for a shire categorised as not sustainable by the Systemic Sustainability Study Panel.

Further consideration is required on this matter. Realistic options with regard to funding this project need to be explored, bearing in mind the findings of this report.

*Regardless of which design direction is chosen, a financially sustainable decision is paramount. The core issue is that the design and selection of the option for the project has occurred without adequate consideration of the funding potential.*

A best practice project management approach to the matter would be to first identify what the Shire can afford and then cater the relevant option to that budget. If Councillors are satisfied with this approach, then officers can proceed in this manner to talk further to the architect and the funding authorities.

It may be possible to use the remaining funding (\$18,550) from the South West Development Commission for the development of concept plans for the preparation of revised concept plans for the Recreation Precinct Project.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Sustainable financial decision making.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Forward Plan 2011/12 – 2015/16:

*Program 11.2.A. That Council undertake the upgrade to the Recreation (and Community) Centre per adopted plans and funding available.*

**RECOMMENDATIONS:**

1. That the CEO apply a maximum amount of \$500,000 as the direct contribution from the Shire of Nannup for the project within the funding strategy. That economic modelling be done to determine a financially responsible amount of loan.
2. That the CEO apply for an alternate use of the funds from the South West Development Commission for the balance (\$18,550) of the original grant for the preparation of revised concept plans for the Recreation Precinct.
3. Pending point 2 above or other appropriate arrangements, engage the architect to provide a revised concept plan for the Recreation Precinct project that suits the identified funding requirements of the project.

**8599 PINKERTON/DEAN**

1. That the CEO apply a maximum amount of \$500,000 as the direct contribution from the Shire of Nannup for the project within the funding strategy. That economic modelling be done to determine a financially responsible amount of loan.
2. That the CEO apply for an alternate use of the funds from the South West Development Commission for the balance (\$18,550) of the original grant for the preparation of revised concept plans for the Recreation Precinct.
3. Pending point 2 above or other appropriate arrangements, engage the architect to provide a revised concept plan for the Recreation Precinct project that suits the identified funding requirements of the project.

**CARRIED 7/0**



**8600 DEAN/BOULTER**

That items 10.4 to 10.7 to be discussed en block.

**CARRIED 6/1**

Voting for the motion; Dunnet, Boulter, Dean, Gilbert, Lorkiewicz and Pinkerton.

Voting against the motion; Camarri.

AGENDA NUMBER: 10.4  
SUBJECT: Request for Fee Waiver, Nannup Lions Club  
LOCATION/ADDRESS:  
NAME OF APPLICANT: Nannup Lions Club  
FILE REFERENCE: ADM 30  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 6 April 2011

Attachments:      1.      Council Policy ADM7.  
                         2.      Letter from Nannup Lions Club.

**BACKGROUND:**

The Nannup Lions Club have written to Council seeking a fee waiver for the use of the Nannup Recreation Centre for their annual auction to be held 28 May, 2011 and for set up purposes on 27 May 2011.

**COMMENT:**

Council Policy ADM7 is applicable and reads as follows:

*"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.*

*In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."*

Given the community and non profit nature of the hire a fee waiver is supported and if approved would be recorded as a community group donation in Council's books of account.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Council Policy ADM7 is applicable.

**FINANCIAL IMPLICATIONS:**

If a fee waiver was invoked Council would not realise income as follows:

2 days @ \$143.32/day : \$286.64

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council waive hire fees for the Nannup Lions Club for their annual auction to be held 28 May, 2011 and for set up purposes on 27 May 2011 Nannup Recreation Centre totalling an amount of \$286.64.

Refer En Bloc Resolution 8601 on page 25.

<b>Policy Number:</b>	ADM 7
<b>Policy Type:</b>	Administration Policy
<b>Policy Name:</b>	<b>Council Function Room Hire</b>
<b>Policy Owner:</b>	Chief Executive Officer

Authority Shire of Nannup

## POLICY

Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.

In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees.

Hire Charges and Fees are waived for the following organisations:

Gentle Gym  
 Blackwood Boot scoot  
 Nannup Music Club  
 Nannup Community Resource Centre  
 Nannup Play Ups

All fees and bonds are to be paid prior to the use of the facility. Bookings are not confirmed until full payment is received. Keys provided to hirers are to be returned by midday of the following business day. Bonds shall be returned after an inspection of the facility has occurred to ensure compliance with bond conditions.

Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.

The hire of the Shirley Humble Room is to be primarily for meeting purposes. If the kitchen adjacent to the Shirley Humble room is used, it is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.

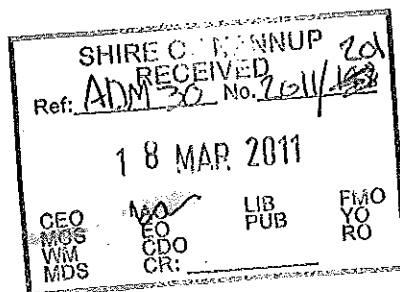
<b>Related Policies</b>	HAB2 Use/Hire of Community Facilities
<b>Related Procedures/Documents</b>	
<b>Delegated Level</b>	
<b>Adopted</b>	OM 9 September 1993
<b>Reviewed</b>	OM 12 May 1994



# LIONS CLUB of NANNUP



P.O. BOX 105,  
Nannup, Western Australia, 6275



Nannup Shire,  
Adam Street,  
Nannup....6275

17<sup>th</sup> March. 2011.

Dear Sir,

Further to my letter of the 10<sup>th</sup> March, the Lions have had free use of the Recreation Complex for their Auction over the years it would be appreciated if this will apply for this year's auction.

Thanking You,

Regards

*Elizabeth Jones.*  
Secretary.



# LIONS CLUB OF NANNUP



PO BOX 105  
NANNUP, Western Australia 6275

Nannup Shire  
Adam Street  
Nannup.....6275

10<sup>th</sup> March, 2011

Dear Sir,

It would be appreciated if you could book the Recreation Centre out for the  
Loins Club Auction to be held on the 28<sup>th</sup> May, and also book for the 27<sup>th</sup>  
May for the setting up of the goods.

Regards.

*Elizabeth Jones*

Elizabeth Jones  
Secretary.

AGENDA NUMBER: 10.5  
SUBJECT: Request for Fee Waiver, Danjangerup Cottages Inc.  
LOCATION/ADDRESS:  
NAME OF APPLICANT: Danjangerup Cottages Inc.  
FILE REFERENCE: ADM 30  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 6 April 2011

Attachments: 1. Council Policy ADM 7.  
2. Letter from Danjangerup Cottages Inc.

#### **BACKGROUND:**

The Danjangerup Cottages Inc have written to Council seeking a fee waiver for the use of the Shirley Humble room for occasional meetings.

#### **COMMENT:**

Council Policy ADM7 is applicable and reads as follows:

*"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.*

*In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."*

Given the community and non profit nature of the hire a fee waiver is supported and if approved would be recorded as a community group donation in Council's books of account.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Council Policy ADM 7 is applicable.

#### **FINANCIAL IMPLICATIONS:**

For the purposes of estimating the value of the fee waiver, it is assumed that the Danjangerup Cottages Inc. committee would use the Shirley Humble room on three occasions throughout the year for two hours each. On this basis Council would not realise income as follows:

6 hours @ \$10.00/hr : \$60.00

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council waive hire fees for the Danjangerup Cottages Inc for the use of the Shirley Humble room for occasional meetings totalling an amount of \$60.00.

Refer En Bloc Resolution 8601 on page 25.

<b>Policy Number:</b>	ADM 7
<b>Policy Type:</b>	Administration Policy
<b>Policy Name:</b>	<b>Council Function Room Hire</b>
<b>Policy Owner:</b>	Chief Executive Officer

Authority      Shire of Nannup

## POLICY

Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.

In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees.

Hire Charges and Fees are waived for the following organisations:

Gentle Gym  
 Blackwood Boot scoot  
 Nannup Music Club  
 Nannup Community Resource Centre  
 Nannup Play Ups

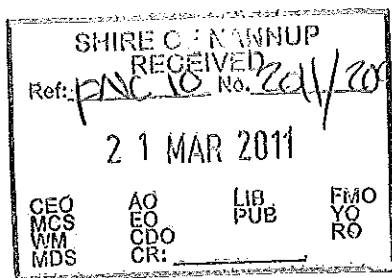
All fees and bonds are to be paid prior to the use of the facility. Bookings are not confirmed until full payment is received. Keys provided to hirers are to be returned by midday of the following business day. Bonds shall be returned after an inspection of the facility has occurred to ensure compliance with bond conditions.

Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.

The hire of the Shirley Humble Room is to be primarily for meeting purposes. If the kitchen adjacent to the Shirley Humble room is used, it is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.

<b>Related Policies</b>	HAB2 Use/Hire of Community Facilities
<b>Related Procedures/Documents</b>	
<b>Delegated Level</b>	
<b>Adopted</b>	OM 9 September 1993
<b>Reviewed</b>	OM 12 May 1994

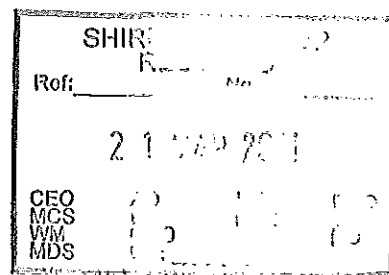




**Danjangerup Cottages Inc**  
PO Box 113  
Nannup 6275

15<sup>th</sup> March 2011

Shire of Nannup  
Adam Street  
Nannup 6275



Dear Sir

Re: Use of Shirley Humble Room

The Management Committee for the Danjangerup Cottages occasionally uses the Shirley Humble room for committee meetings. We would like to apply for an exemption of the fee charged for use of this facility.

We consider the community cottages to come under the umbrella of the Shire of Nannup although they are managed by a voluntary committee. The land on which the cottages are built is vested in the shire. Paying a fee for use of shire facilities creates unnecessary bookwork for both the cottage committee and the Shire office.

We wrote last year requesting a fee exemption but our letter was not answered. A copy of this letter is attached. When making a booking today I raised the subject again and was told that there would be a \$160 bond to be paid plus \$7 an hour. The Danjangerup Cottages Committee pays an accountant to manage our finances and this means paying them to issue a cheque for the bond, a cheque to pay for use of the room plus re-banking a cheque for the bond refund and doing all the associated bookkeeping. It is not a responsible use of our funds for one hour's use of the room.

I was told that some organisations are exempted from the fee and these organisations, while worthwhile organisations, are private interest groups. For now we are finding an alternative meeting venue but really feel that this should not be necessary when the facilities at the shire should be being provided for purposes exactly like ours.

We would appreciate your consideration of our request for use of the Shirley Humble room without fees.

Yours faithfully

*Louise Furniss*

Louise Furniss  
for Danjangerup Cottages Management Committee

**COPY ONLY**

**Danjangerup Cottages Inc**

PO Box 113  
Nannup 6275

1<sup>st</sup> November 2011

The Shire President  
Shire of Nannup  
PO Box 11  
Nannup 6275

Dear Madam

**Re: Charge for Use of Shirley Humble Room**

We recently received an account for \$20 for use of the Shirley Humble Room for the Annual General Meeting of Danjangerup Cottages.

Our understanding is that the cottages come under the umbrella of the shire and that shire facilities would be available for our use. We were also of the understanding that where a shire councillor was involved in the activity that there would not be a charge made. Stephanie Camarri attends the AGM of the cottages and we consider her to be there as a representative of the shire.

Could you please clarify this matter for us.

Yours sincerely

Louise Furniss - Secretary  
On behalf of the Danjangerup Cottages Management Committee

AGENDA NUMBER: 10.6  
SUBJECT: Request for Fee Waiver, Nannup Auskick  
LOCATION/ADDRESS:  
NAME OF APPLICANT: Greg Craig  
FILE REFERENCE: ADM 30  
AUTHOR: Craige Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 11 April 2011

Attachments:       1.     Council Policy ADM 7.  
                      2.     Letter from Greg Craig.

#### **BACKGROUND:**

Greg Craig, representing Nannup Auskick, has written to Council seeking a fee waiver for the use of the Town Oval from April to September.

#### **COMMENT:**

Council Policy ADM7 is applicable and reads as follows:

*"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.*

*In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."*

As detailed in the attached letter, there would appear to be community benefits if this fee were waived. Due to this, and the fact that this is of a non profit nature, fee waiver is supported and if approved would be recorded as a community group donation in Council's books of account.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Council Policy ADM 7 is applicable.

**FINANCIAL IMPLICATIONS:**

If the recommendation is supported, Council would not realise \$430.00.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council waive hire fees for Greg Craig, representing Nannup Auskick, for the use of the Town Oval from April to September totalling an amount of \$430.00.

Refer En Bloc Resolution 8601 on page 25.

<b>Policy Number:</b>	ADM 7
<b>Policy Type:</b>	Administration Policy
<b>Policy Name:</b>	<b>Council Function Room Hire</b>
<b>Policy Owner:</b>	Chief Executive Officer

Authority     Shire of Nannup

## POLICY

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In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees.

Hire Charges and Fees are waived for the following organisations:

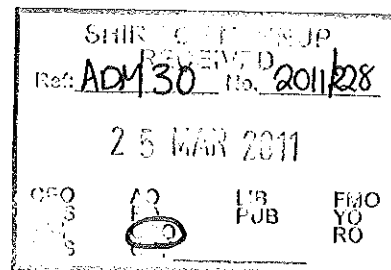
Gentle Gym  
 Blackwood Boot scoot  
 Nannup Music Club  
 Nannup Community Resource Centre  
 Nannup Play Ups

All fees and bonds are to be paid prior to the use of the facility. Bookings are not confirmed until full payment is received. Keys provided to hirers are to be returned by midday of the following business day. Bonds shall be returned after an inspection of the facility has occurred to ensure compliance with bond conditions.

Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.

The hire of the Shirley Humble Room is to be primarily for meeting purposes. If the kitchen adjacent to the Shirley Humble room is used, it is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.

Related Policies	HAB2 Use/Hire of Community Facilities
Related Procedures/Documents	
Delegated Level	
Adopted	OM 9 September 1993
Reviewed	OM 12 May 1994



25 March 2011

The Chief Executive Officer  
PO Box 11  
NANNUP WA 6275

Dear Sir

RE: WAVERING OF FEES PAYABLE FOR USE OF FOOTBALL FIELD

Nannup Auskick is a small community run sporting venture that caters for the youth within the Nannup area. Our whole aim is to provide social and physical interaction for young children from the ages of 5 through to 10. It is run by parents and is a not for profit group.

In order to keep costs down we do not charge a participation fee and up until now, the only monetary exchange by the participants was for insurance coverage. We are concerned about the new fee set up for Council run facilities as we feel that a number of children who are enjoying this weekly event would not be able to continue if we were to start charging for attendance each week. In turn this would then disadvantage the remaining children and we fully expect that this group would no longer be viable if we were to have to factor in weekly hire fees of the town oval.

We therefore ask if you could waive this fee for our group. The amount of sporting opportunities for the young children of Nannup is not very large as it is and to see the demise of another group would be a shame for all.

Given that we are to start Auskick at the beginning of term two your early response to this request would be appreciated.

Yours sincerely

Greg Craig  
97561150  
[info@truebluemarron.com.au](mailto:info@truebluemarron.com.au)

AGENDA NUMBER: 10.7  
SUBJECT: Request for Fee Waiver, Nannup Garden Village Inc.  
LOCATION/ADDRESS:  
NAME OF APPLICANT: Nannup Garden Village Inc.  
FILE REFERENCE: ADM 30  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 11 April 2011

Attachments: 1. Council Policy ADM 7.  
2. Email from Nannup Garden Village Inc.

### BACKGROUND:

Nannup Garden Village Inc. has written to Council seeking a fee waiver for the hire of the Town Hall for an information session on the evening of 10 May 2011.

### COMMENT:

Council Policy ADM7 is applicable and reads as follows:

*"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.*

*In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."*

The Nannup Garden Village Inc. applied and was successful in obtaining a Council community grant for the current financial year which provides for the waiving of the fees associated with the hire of the Town Hall for the actual event, but not for other periods.

Although the email does not explain the community benefits of this meeting, it is assumed that the meeting is to further the cause of the organisation which Council by granting a community grant believes does provide some level of community benefit, and on that basis a fee waiver is supported. If approved, this fee would be recorded as a community group donation in Council's books of account.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Council Policy ADM 7 is applicable.

**FINANCIAL IMPLICATIONS:**

If the recommendation is supported, Council would not realise \$44.82.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council waive hire fees for Nannup Garden Village Inc. for the hire of the Town Hall for an information session on 10 May 2011 totalling an amount of \$44.82.

**8601 DEAN/PINKERTON**

That Council waive hire fees for the Nannup Lions Club for their annual auction to be held 28 May, 2011 and for set up purposes on 27 May 2011 Nannup Recreation Centre totalling an amount of \$286.64.

That Council waive hire fees for the Danjangerup Cottages Inc for the use of the Shirley Humble room for occasional meetings totalling an amount of \$60.00.

That Council waive hire fees for Greg Craig, representing Nannup Auskick, for the use of the Town Oval from April to September totalling an amount of \$430.00.

That Council waive hire fees for Nannup Garden Village Inc. for the hire of the Town Hall for an information session on 10 May 2011 totalling an amount of \$44.82.

**CARRIED 6/1**

Voting for the motion; Dunnet, Boulter, Dean Gilbert, Lorkiewicz and Pinkerton.

Voting against the motion; Camarri.



<b>Policy Number:</b>	ADM 7
<b>Policy Type:</b>	Administration Policy
<b>Policy Name:</b>	<b>Council Function Room Hire</b>
<b>Policy Owner:</b>	Chief Executive Officer

Authority Shire of Nannup

## POLICY

Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.

In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees.

Hire Charges and Fees are waived for the following organisations:

Gentle Gym  
 Blackwood Boot scoot  
 Nannup Music Club  
 Nannup Community Resource Centre  
 Nannup Play Ups

All fees and bonds are to be paid prior to the use of the facility. Bookings are not confirmed until full payment is received. Keys provided to hirers are to be returned by midday of the following business day. Bonds shall be returned after an inspection of the facility has occurred to ensure compliance with bond conditions.

Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.

The hire of the Shirley Humble Room is to be primarily for meeting purposes. If the kitchen adjacent to the Shirley Humble room is used, it is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.

<b>Related Policies</b>	HAB2 Use/Hire of Community Facilities
<b>Related Procedures/Documents</b>	
<b>Delegated Level</b>	
<b>Adopted</b>	OM 9 September 1993
<b>Reviewed</b>	OM 12 May 1994

## Robert Jennings

---

**From:** Especially Tulips [especialytulips@westnet.com.au]  
**Sent:** Thursday, 7 April 2011 11:44 AM  
**To:** Robert Jennings  
**Subject:** Town Hall Booking

Hi Robert,

I have just booked the Town Hall for the evening of Tue 10th May. This is to an information evening about the preparation of the Town Hall for The Flower and Garden Festival.

I am requesting a wave of fees untill we have recieved grant money just applied for or free of charge altogether as we are not charging any one to come. It will be a film night and you are welcom to attend if you please.

Denise Green

Chairperson

Nannup Garden Village Inc

AGENDA NUMBER: 10.8  
SUBJECT: Request for Fee Waiver, Nannup Community Kindergarten  
LOCATION/ADDRESS:  
NAME OF APPLICANT: Nannup Community Kindergarten  
FILE REFERENCE: ADM 30  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 11 April 2011

Attachments: 1. Council Policy ADM 7.  
2. Letter from Nannup Community Kindergarten.

### BACKGROUND:

Nannup Community Kindergarten has written to Council seeking a fee waiver for the hire of the Shirley Humble room for hearing and sight tests for the students of the Kindergarten on the 18 May 2011.

### COMMENT:

Council Policy ADM7 is applicable and reads as follows:

*"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.*

*In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."*

The letter states that the reason for the request for the waiving of the fees is for the health and wellbeing of the young children of Nannup. Whilst this statement is not questioned, the fact that this is an Education Department of Western Australia initiative, it might be construed that Council is paying for State Government responsibilities.

Council is reminded that the Education Department of Western Australia refuses to enter into discussions regarding a rental arrangement for the use of the Council owned building citing that if the community wishes for the building to be used as a community kindergarten, then the community (read Council) can provide the facility.

Council should apply the criteria stated in policy ADM7 in deciding whether to waive the fees as requested. Based on the argument that this is "cost shifting", the recommendation to this item is to not waive the fees. The consequences of not acceding to the fee waiver request is unknown

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Council Policy ADM 7 is applicable.

**FINANCIAL IMPLICATIONS:**

If the fee waiver request is supported, Council would not realise \$20 in fees.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council not waive the hire fees for the Nannup Community Kindergarten for the hire of the Shirley Humble room to conduct hearing and sight tests for the students of the Kindergarten on the 18 May 2011.

**CAMARRI/DUNNET**

That Council not waive the hire fees for the Nannup Community Kindergarten for the hire of the Shirley Humble room to conduct hearing and sight tests for the students of the Kindergarten on the 18 May 2011.

**LOST 2/5**

Voting for the motion; Dunnet and Lorkiewicz.

Voting Against the motion; Boulter, Camarri, Dean, Gilbert & Pinkerton.

**8602 GILBERT/BOULTER**

That Council waive the hire fees for the Nannup Community Kindergarten for the hire of the Shirley Humble room to conduct hearing and sight tests for the students of the Kindergarten on the 18 May 2011, not to be taken as a precedent.

**CARRIED 5/2**

Voting for the motion; Boulter, Dunnet, Dean, Gilbert & Pinkerton.

Voting Against the motion; Camarri and Lorkiewicz.

The reason for the change to the recommendation was that the Kindergarten, although staffed by the Western Australian Department of Education, is a community Kindergarten and the waiving of the fee is to be seen as a Council contribution to the wellbeing of the community.

<b>Policy Number:</b>	ADM 7
<b>Policy Type:</b>	Administration Policy
<b>Policy Name:</b>	<b>Council Function Room Hire</b>
<b>Policy Owner:</b>	Chief Executive Officer

Authority Shire of Nannup

## POLICY

Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.

In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees.

Hire Charges and Fees are waived for the following organisations:

Gentle Gym  
 Blackwood Boot scoot  
 Nannup Music Club  
 Nannup Community Resource Centre  
 Nannup Play Ups

All fees and bonds are to be paid prior to the use of the facility. Bookings are not confirmed until full payment is received. Keys provided to hirers are to be returned by midday of the following business day. Bonds shall be returned after an inspection of the facility has occurred to ensure compliance with bond conditions.

Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.

The hire of the Shirley Humble Room is to be primarily for meeting purposes. If the kitchen adjacent to the Shirley Humble room is used, it is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.

<b>Related Policies</b>	HAB2 Use/Hire of Community Facilities
<b>Related Procedures/Documents</b>	
<b>Delegated Level</b>	
<b>Adopted</b>	OM 9 September 1993
<b>Reviewed</b>	OM 12 May 1994

Attention: Robert Jennings

SHIRE OF JUNUP			
RECEIVED			
No. 2011/265			
- 8 APR 2011			
CEO S S	AO EO CRO CR	LIB PUB	FMO YO RO

5.4.11

Dear Robert,

I would like to book the meeting room at the Shire for the School Nurse to screen the Kindergarten students. She will be conducting hearing and sight tests for the early detection of any deficits in these areas. The meeting room is the most suitable space we have found over the years for these tests as the Shire is in close proximity for the Kindy students to walk to, it is the right size and the room is very quiet. I am also requesting if it is possible to waive the fee on this room as it is being used for the Health and Wellbeing of young children in the Community.

Yours sincerely,  
Valerie Billo

Nannup Community Kindergarten

Date for Booking: Wed 18th May  
9:30am - 12:30pm

AGENDA NUMBER 10.9  
SUBJECT: Disability Access and Inclusion Plan  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: WLF5  
AUTHOR: Louise Stokes, Community Development Officer  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 6 April 2011

Attachment: Disability Access and Inclusion Plan (Separate Cover)

**BACKGROUND:**

At the December 2010 meeting, Council resolved to receive the final draft of the Shire of Nannup Disability Access and Inclusion Plan and advertise it for public comment for the period of two months. Copies were made available at the Shire Office and on the Shire website. Stakeholders were involved in the review process.

**COMMENT:**

Feedback received has been incorporated into the Disability Access and Inclusion Plan including;

- Ensuring universal accessibility incorporated into the construction of the FROGS Early Learning Centre,
- The inclusion of an audible loop to Council Chambers
- Upgrading resources in the Shire library.

These items can be considered when developing Council budgets and the Shire's Forward Plan.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Forward Plan 2010/11 to 2014/15 Program 8 Education and Welfare 8A Implement and Review Disability Access and Inclusion Plan

**RECOMMENDATION:**

That Council adopt the Shire of Nannup Disability Access and Inclusion Plan implementing actions as funding or budget allocations permit.

**8603 PINKERTON/DEAN**

That Council adopt the Shire of Nannup Disability Access and Inclusion Plan implementing actions as funding or budget allocations permit.

**CARRIED 7/0**



AGENDA NUMBER: 10.10  
SUBJECT: Dept of Sport & Recreation: Access to Active Recreation Grant  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 60  
AUTHOR: Louise Stokes – Community Development Officer  
DISCLOSURE OF INTEREST: Nil.  
DATE OF REPORT: 22 March 2011

**BACKGROUND:**

Funding acknowledgement has been received of \$10,000 from the Department of Sport and Recreation through their 'Access to Active Recreation Program'. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

This initiative will be a pilot program to provide transport opportunities to residents of Nannup to enable them to participate in active recreation opportunities in neighbouring towns that are not otherwise available in Nannup, nor could be offered locally because of low numbers not making each activity viable.

**COMMENT:**

This initiative is a direct outcome of the Age Friendly Communities consultation which has been undertaken with residents in the past six months.

Sustainability of recreation programs is a major issue for Nannup due to its remote location and small population. There is a continued reliance on the goodwill of volunteers and their residing in the region. If a trainer leaves the area, or becomes reluctant to continue travelling it is very hard to replace them or find anyone interested in undertaking training so that the program can continue.

Currently the recreation programs available in Nannup include badminton, circuit class, boot-scooting, gentle gym and karate.

There is a great range of physical activity and recreation programs offered at regional centres, however Nannup has no public transport or community bus to access these services and facilities. The community is limited to using school buses between the hours of 9am and 2.45pm and on weekends/school holidays. The minimum cost for a bus is \$2.75 plus GST per kilometer, which can make a bus to Bunbury of \$550 for one activity and a return trip to Augusta costing \$420. This is not sustainable or practical for Council to underwrite or for community members to pay the full amount with entrance of participation on top.

The community has undertaken extensive consultation over the past 10 years and identified that the purchase of a community bus would eradicate many of these

issues, however currently there are the problems of storage, maintenance, cleaning, bookings, drivers and management to overcome. Within the redevelopment of the Recreation Precinct a gated storage shed has been included in the design to house a community bus however the purchase of a community bus could still be some time off.

This project therefore is a pilot program that would seek to achieve the following aims:

1. Improve physical well being in residents,
2. Offer opportunities to access recreation programs in neighbouring towns,
3. Offers regional recreation centres increased membership and patronage of facilities,
4. Does not duplicate resources or facilities,
5. Increase participation of community members in physical recreation.

The management and coordination of the program are still to be developed. Councillors should be aware that another grant from South West Development Commission has been received for \$5,000 to supplement this program.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Forward Plan 2010/11 – 2014/15:

*Program 11.2.G Continue to develop and implement recreation programs as funding becomes available.*

**RECOMMENDATION:**

That Council accept the funding of \$10,000 from the Department of Sport and Recreation to undertake a pilot transport program for recreational activities.

**8604 PINKERTON/LORKIEWICZ**

That Council accept the funding of \$10,000 from the Department of Sport and Recreation to undertake a pilot transport program for recreational activities.

**CARRIED 7/0**