

<b>Policy Number:</b>	HLT 4
<b>Policy Type:</b>	Health
<b>Policy Name:</b>	<b>Bed &amp; Breakfast</b>
<b>Policy Owner:</b>	Chief Executive Officer

**Authority:** Local Government Act 1995  
Health (Miscellaneous Provisions) Act 1911  
Shire of Nannup  
Australia New Zealand Food Standards

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## OBJECTIVES

This policy aims to facilitate the provision of high standards of Short Stay/Home Style accommodation in various locations to encourage tourism whilst maintaining the amenity of those locations for permanent residents.

## DEFINITIONS

### **Bed and Breakfast accommodation:**

Means a dwelling, used by a resident of the dwelling, to provide accommodation for a maximum of six (6) persons away from their normal place of residence on a short-term basis and includes the provision of breakfast.

### Note:

*Where a premise accommodates more than six (6) persons exclusive of the family of the keeper, it shall be defined as a "lodging house" and is required to comply with the provisions of LPS No3, Health (Miscellaneous Provisions) Act 1911 and the Shire of Nannup Health Local Laws 2003.*

## POLICY

### **Minimum Standards /conditions for Bed & Breakfast Accommodation:**

#### **Bedrooms**

1. Maximum 3 guest bedrooms for guest purposes (maximum 6 adults).
2. No guest bedroom shall have openings to any other bedroom or facilities not for use of guests.
3. Rooms to be suitably furnished for number of guests approved by Council.
4. Rooms to be kept clean at all times and supplied with clean linen.
5. Rooms to be provided with lockable door.

## **Bathrooms / WC**

1. Bathrooms to be either shared facility for guest's only or private ensuite facility off bedrooms, or a combination of both.
2. Bathroom / WC to have impervious surfaces and shall be kept clean at all times.
3. Hot water shall be capable of being provided at all times.
4. Minimum facilities to include bath and /or shower, hand basin and WC.
5. Any shared bathroom and WC to be provided with lockable doors.

### Note:

Upgrading of plumbing, including septic disposal system, may be required if existing domestic system is inadequate as determined by the local government's Environmental Health Officer.

## **Kitchen**

1. Kitchen to be kept clean and tidy at all times.
2. Floor areas to be smooth and impervious.
3. Suitable facilities for the hygienic preparation, storage and cooking of food shall be provided.
4. Preparation of breakfast to be the responsibility of domestic residents and self-service cooking by guests is not permitted. The preparation of tea and coffee and like by guests is permitted.

## **General Issues and Requirements:**

Bed and Breakfast accommodation shall not consist of self-contained rooms, however ensuite and bathroom facilities may be provided within each room. Access to communal laundry, bathrooms and breakfast eating areas should also be catered for within the building.

## **Annual Inspection:**

The local government's Environmental Health Officer shall conduct inspections of Bed & Breakfast premises at least on an Annual Basis.

Related Policies:	LPP 4 Bed & Breakfast
Related Procedures/ Documents	
Delegation Level:	CEO, Development Services Officer
Adopted:	OM 25 June 2015 #9218
Reviewed:	<a href="#">OM 25 January 2018</a>