

AGENDA NUMBER: 10.7
SUBJECT: Policy Updates
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: ADM 9
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 12 January 2010

Attachments: 1. Policy ADM 1 Legal Representation Costs.
2. Policy ADM 3 Council Performance Reporting.
3. Policy ADM 5 Recording of Votes at Meetings.
4. Policy ADM 6 Conference Attendance and Training.
5. Policy ADM 7 Council Function Room Hire.
6. Policy ADM 8 Council Meeting Procedure.
7. Policy ADM 9 Appointment of Acting CEO.

BACKGROUND:

As part of the continuing process of updating the various Council policies in place a further number of policies have been reviewed.

COMMENT:

Council's overall policy manual has been divided into the functional areas of all senior officers and once each area is completed it will be submitted for Council's endorsement. Council's Manager Corporate Services commenced this with a number of policy amendments confirmed at the December 2009 Council meeting.

It is anticipated that the entire document will be updated prior to the end of the current financial year. A number of policies will come out of the overall policy manual and where applicable will be converted to policies pursuant to Local Planning Scheme 3 which will give them a legal standing. This is only relevant to planning issues.

The following policies are submitted for Council consideration:

ADM 1 Legal Representation Costs Indemnification

While this policy is dated (November 2000) and has not been used since its inception it is recommended that it be retained as it gives Council some guidance in the event that a request for coverage of legal expenses is received.

A copy of the policy is attached and delegation 34 is applicable.

Signed:

Dated: 25 February 2010

ADM 2 Internal Control Manual

This policy was reviewed in August 2009 and remains current. It is not repeated here due to length though is readily available if required.

ADM 3 Council Performance Reporting

This policy is also somewhat dated (March 2001) and forms the basis of Information Reports to Council. The policy is quite useful in advising Council members of the activities occurring in the various areas of Council's operations.

On occasions reports have not always been able to be presented on time, generally due to annual leave and the difficulties associated with reporting by relief staff (if engaged). Additionally there are occasions where the numbers involved have not warranted reporting such as ranger incidents if none have occurred.

It is recommended that this policy be retained in its present form.

ADM 4 Purchasing Policy

This policy was adopted in March 2007 and remains current. It is not repeated here due to length though is readily available if required.

ADM 5 Recording of Votes at Council Meetings

This policy is dated (May 2000) however still relevant. No change is recommended though the policy may become redundant if Council adopts a Standing Orders Local Law which would prevail over the policy.

ADM 6 Conference Attendance and Training

This policy was last reviewed in February 2008 and remains current. Delegation 44 is applicable. There is no recommendation to change the policy. Council members are encouraged to utilise the policy by attending training courses and conferences where budget allocations are made.

ADM 7 Council Function Room Hire

This policy was last reviewed in April 2009 and remains current. No change is recommended.

ADM 8 Council Meeting Procedure

This policy was last reviewed in August 2006 and a minor change to point 7 is recommended. Note this policy will become redundant if Council adopts a Standing Orders Local Law which would prevail over the policy.

The minor change is to update the provision of meeting minutes to the various media outlets named by advising that relevant Council documents such as meeting agendas and minutes are available from Council's website as soon as they are publically available. Minimum timeframe are legislated for in this regard.

ADM 9 Appointment of Acting Chief Executive Officer

This policy was adopted in August 2008 and remains current. No change is recommended.

ADM 10 Councillor Fees and Reimbursements

This policy was reviewed in November 2009 and remains current. It is not repeated due to the last review being only a few months ago after the last Council elections.

Other Administration Policies

Other Council administration polices will be reviewed in due course in the main by Council's Manager Corporate Services. These policies will be:

- ADM 11 Records Management
- ADM 12 Elected Members Records
- ADM 13 Electronic Mail
- ADM 14 Risk Management Policy

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Updated policies recommended.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATIONS:

1. That Council confirm existing polices ADM 1, ADM 2, ADM 3, ADM 4, ADM 5, ADM 6, ADM 7, ADM 8 and ADM 9.

2. That Council in respect of existing policy ADM 8 remove reference to specific media outlets and insert words that indicate that the various Council documents including all meeting minutes and agendas are available from Council's website as soon as they are publically available.

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1. That Council confirm existing polices ADM 1, ADM 2, ADM 3, ADM 4, ADM 5, ADM 6, ADM 7 with the addition of the red meat action group being included in paragraph 3 as having hire charges and fees waived, ADM 8 and ADM 9.
2. That Council in respect of existing policy ADM 8 remove reference to specific media outlets and insert words that indicate that the various Council documents including all meeting minutes and agendas are available from Council's website as soon as they are publically available.

CARRIED 8/0

LEGAL REPRESENTATION COSTS INDEMNIFICATION

ADM 1

1. Introduction

- This policy is designed to protect the interests of council members and employees (including past members and former employees) where they become involved in civil legal proceedings because of their official functions. In most situations the Local Government may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.
- In each case it will be necessary to determine whether assistance with legal costs and other liabilities is justified for the good government of the district. This policy applies in that respect.

2. General Principles

- (a) The Local Government may provide financial assistance to members and employees in connection with the performance of their duties provided that the member or employee has acted reasonably and has not acted illegally, dishonestly against the interests of the Local Government or otherwise in bad faith.
- (b) The Local Government may provide such assistance in the following types of legal proceedings:
 - (i) Proceedings brought against members and employees to enable them to carry out their Local Government functions (eg where a member or employee seeks a restraining order against a person using threatening behaviour);

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- (ii) Proceedings brought against members or employees [this could be in relation to a decision of Council or an employee which aggrieves another person (eg refusing a development application) or where the conduct of a member or employee in carrying out his or her functions is considered detrimental to the person (eg defending defamation actions)]; and
 - (iii) Statutory or other inquiries where representations of members or employees is justified.
- (c) The Local Government will not support any defamation actions seeking the payment of damages for individual members or employees in regard to comments or criticisms levelled at their conduct in their respective roles. Members or employees are not precluded, however, from taking their own private action. Further, the Local Government may seek its own advice on any aspect relating such comments and criticisms of relevance to it.
- (d) The legal services the subject of assistance under this policy will usually be provided by the Local Government's solicitors. Where this is not appropriate for practical reasons or because of a conflict of interest then the service may be provided by other solicitors approved by the Local government.

3. Applications for Financial Assistance

- (a) Subject to item (e), decisions as to financial assistance under this policy are to be made by the Council.
- (b) A member or employee requesting financial support for legal services under this policy is to make an application in writing, where possible in advance, to the Council providing full details of the matter and the legal services required.
- (c) An application to the Council is to be accompanied by an assessment of the request and with a recommendation which has been prepared by, or on behalf of, the Chief Executive Officer.
- (d) A member or employee requesting financial support for legal services, or any other person who might have a financial interest in the matter, should take care to ensure compliance with the financial interest provisions of the *Local Government Act 1995*.

- (e) Where there is a need for the provision of urgent legal services before an application can be considered by council, the CEO may give an authorisation to the value of \$5000 provided that the power to make such an authorisation has been delegated to the CEO in writing under section 5.42 of the *Local Government Act 1995*.
- (f) Where it is the CEO who is seeking urgent financial support for legal services the Council shall deal with the application.

4. Repayment of Assistance

- a) Any amount recovered by a member or employee in proceedings, whether for costs or damages, will be off set against any moneys paid or payable by the Local Government.
- b) Assistance will be withdrawn where the Council determines, upon legal advice, that a person has acted unreasonably, illegally, dishonestly, against the interests of the Local Government or otherwise in bad faith; or where information from the person is shown to have been false or misleading.
- c) Where assistance is so withdrawn, the person who obtained financial support is to repay any moneys already provided. The Local Government may take action to recover any such moneys in a court of competent jurisdiction.

Policy Adopted at a Council Meeting on 23 November 2000.

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Council Performance Reporting

ADM 3

Policy Objective:

To provide an effective information flow between Councillors and staff on the day to day activities of the Shire.

1. Financial

Monthly: The Operating Statement and Statement of Financial Position for each month shall be tabled at the next ordinary Council meeting after that month's operation.

Quarterly: The Operating Statement, Statement of Financial Position, and a statement setting out all other income and expenditure not included in the operating statement as well as an analysis of significant variations between year to date expenditure and income and the relevant budget provision shall be tabled at the next Council meeting after each quarter's operation.

Annually: The audited financial statements shall be tabled at the next Council meeting after the audited statements have been received.

2. Works and Services

The Construction Supervisor and Mechanic's report shall be tabled at the next Council meeting after that month's operation. This will include a summary of the previous month's activities, a proposed schedule of works for the forthcoming month and a report on the status of Council's Plant and Equipment.

3. Development Services

The Manager Development Services' quarterly report shall be tabled at the next Council meeting after that quarter's operation. (January, April, July and October).

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4. Ranger Services

The Ranger's quarterly report shall be tabled at the next Council meeting after that quarter's operation. (January, April, July and October).

5. Community Development

A quarterly report shall be tabled at the next Council meeting after that quarters operation. (January, April, July and October).

Policy Adopted at a Council Meeting on 26 August 1993.

Policy Reviewed at a Council Meeting on 26 May 1994.

Policy Reviewed at a Council Meeting on 23 June 1994.

Policy Reviewed at a Council Meeting on 27 March 1997.

Policy Reviewed at a Council Meeting on 22 March 2001.

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Recording of Votes at Council Meetings

ADM 5

Purpose:

1. To enhance the information contained in Council Minutes.
2. To enable the Community to determine voting patterns of Council and individual Councillor positions on matters before Council.

Policy:

1. Council record against each resolution the names of Councillors voting for or against the motion.
2. The record of voting be recorded against each resolution unless that resolution is carried unanimously.

Policy Adopted at a Council Meeting on 25 May 2000.

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Conference Attendance and Training

ADM 6

Attendance at conferences and training by representatives of the Shire of Nannup shall be in accordance with the following guidelines:

1. Western Australian Local Government Association Annual Conference

Attendance to be at the discretion of Council members being mindful of annual budget allocation.

2. Local Government Managers Australia

2.1 Annual Conference (one of either State or Federal only)
Chief Executive Officer.

2.2 State Conference or General Officer's Course (one of only)
Manager Corporate Services.

3. General

Attendance to any other conference with specific Council approval only. In the event that short notice makes Council approval impossible approval may be granted by the Shire President in liaison with the Deputy Shire President, being mindful of budgetary constraints.

4. Reporting Requirement

Council representatives who have attended a conference or training session are to provide a short written piece on the implications of the conference/training for inclusion in the next available Information Report.

5. Accommodation

- To be arranged within the Conference Venue if possible.
- Attendees may take either spouse or companion.
- All meals to be booked to individual rooms and account settled by Council on presentation of invoice.
- Attendees may include children, provided that:

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- i) Any increase in accommodation and food cost above that to which the attendee is entitled to be reimbursed under the childcare provisions of the Local Government Act to be borne by the attendee.
- ii) Costs may be allocated to room account but must, where in excess of i) above be reimbursed to the Shire upon receipt of an invoice.

6. Private Accommodation

Should Council representatives use private accommodation whilst on Council business then a \$50 allowance per night is an eligible claim item.

Policy Adopted at a Council Meeting 9 September 1993.

Policy Reviewed at a Council Meeting 9 June 1994.

Policy Reviewed at a Council Meeting 27 March 1997.

Policy Reviewed at a Council Meeting 26 August 1999.

Policy Reviewed at a Council Meeting 28 February 2008.

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COUNCIL FUNCTION ROOM HIRE

ADM 7

1. Council's Function Room, named as the Shirley Humble Room, is available for use by local community groups and government organisations providing a service or specific community convenience. Commercially related activities and non-community service government organisations while not excluded from use must pay the full hire rate. Bookings are taken on a first come first served basis with all regular Council related functions, events and meetings taking priority over external bookings.
2. Charges for the use of the room will be reviewed annually in line with the budget, and incorporated in Council's list of fees and charges. All charges are to be paid prior to the use of the room. Bookings are not confirmed until full payment is received. The key is to be returned by midday of the following business day.
3. Hire Charges and Fees are waived for the following organisations:

Nannup Music Festival Committee.
Youth Advisory Council.
Nannup Visitor Centre
Danjangerup Cottages
Nannup Arts Council
Nannup Lions Club
Nannup Occasional Child Care
Blackwood River Valley Tourism Association
South Coast Horticultural Steering Committee
Nannup Telecentre

Additions and deletions to this list shall be authorised by Council.

4. The kitchen, if used, is to be left as found, in a clean and tidy condition. All crockery and cutlery to be washed and put away. All appliances and bench space clean and wiped down. All furniture to be left as found, clean and tidy.
5. The hire of the room is to be primarily for meeting purposes.

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Policy Adopted at a Council Meeting on 9 September 1993.
Policy Reviewed at a Council Meeting on 12 May 1994.
Policy Reviewed at a Council Meeting on 15 December 1994.
Policy Reviewed at a Council Meeting on 28 September 1995.
Policy Reviewed at a Council Meeting on 22 February 1996.
Policy Reviewed at a Council Meeting on 27 June 1996.
Policy Reviewed at a Council Meeting on 27 February 1997.
Policy Reviewed at a Council Meeting on 28 June 1998.
Policy Reviewed at a Council Meeting on 22 October 1998.
Policy Reviewed at a Council Meeting on 26 August 1999.
Policy Reviewed at a Council Meeting on 23 March 2000.
Policy Reviewed at a Council Meeting on 22 June 2000.
Policy Reviewed at a Council Meeting on 26 April 2001.
Policy Reviewed at a Council Meeting on 26 July 2007.
Policy Reviewed at a Council Meeting on 23 April 2009.

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Council Meeting Procedure

ADM 8

Purpose:

The purpose of this policy is to provide for the order in which the business before the Council will be dealt with and how matters of urgency and questions from members and the public shall be dealt with.

1. Order of Business (for Ordinary Meetings of Council)

1. Declaration of Opening/Announcement of Visitors
2. Record of Attendance/Apologies/Leave of Absence (previously approved)
3. Response to previous Public Questions Taken on Notice
4. Public Question time
5. Applications for Leave of Absence
6. Petitions/Deputations/Presentations
7. Confirmation of Minutes of Previous Meetings
8. Announcement by Presiding Member without Discussion
9. Reports by Members Attending Committees
10. Reports of Officers
11. New Business of an Urgent Nature introduced by a Decision of the Meeting
12. Elected Members Motions of Which Previous Notice has been Given
13. Questions by Members of which Due Notice has been Given
14. Closure

2. Questions by Members of which Due Notice has been Given.

1. A question on notice is to be given by a member in writing to the CEO at least four (4) clear working days before the meeting at which it is raised.
2. If the question referred to in subclause (1) is in order, the answer is, so far as is practicable, to be included in written form in the agenda of the meeting, or otherwise tabled at that meeting.
3. Every question and answer is to be submitted as briefly and concisely as possible and no discussion is to be allowed thereon, unless with the consent of the person presiding.
4. Questions shall not relate to day to day operational issues of the Shire, ie. future works, request for maintenance etc.

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3. Public Question Time

1. A member of the public who raises a question during question time is to state his or her name and address.
2. A question may be taken on notice by the Council or committee for later response.
3. When a question is taken on notice under sub-clause (2) a response is to be given to the member of the public in writing by the CEO, and a copy is to be included in the agenda of the next meeting of the Council or committee as the case requires.
4. Subject to the requirements of the Act and Regulations, it shall be the perogative of the person presiding over the meeting to determine:
 - i) The length of Public Question Time
 - ii) The order in which questions may be asked
5. No person may ask more than one question, until all others wishing to ask a question have had the opportunity to do so first.

4. Petitions/Deputations/Presentations

A Petition/Deputation/Presentation shall be sanctioned by the Shire President or Acting Shire President and is not to be unreasonably refused.

5. Confidentiality of Information Withheld

1. Information withheld by the CEO from members of the public under Regulation 14.2, of the Regulations, is to be marked "confidential" in the agenda provided to members of the Council or committee.
2. A member of the Council or a committee or an employee of the Council in receipt of confidential information is not to disclose such information to any person other than a member of the Council or the committee or an employee of the Council to the extent necessary for the purpose of carrying out his or her duties
3. A copy of all information withheld under this policy shall be kept in a separate Minute Book provided specifically for this purpose.

6. Agenda Delivery

Council agendas are to be delivered on the Friday prior to the forthcoming week in which the Council meeting is to be held.

7. Provision of Meeting Minutes to Media

Council is to provide free of charge (via email) copies of Council meeting minutes to the relevant media outlets of Nannup Post & Rail, Busselton/Margaret River Times, Manjimup/Bridgetown Times and ABC Radio following Council meetings. Meeting Agendas to be supplied free of charge (via email) if requested.

Policy Adopted at a Council Meeting 27 February 1997.

Policy Reviewed at a Council Meeting 25 September 1997.

Policy Reviewed at a Council Meeting 27 November 1997.

Policy Reviewed at a Council Meeting 28 May 1998.

Policy Reviewed at a Council Meeting 23 September 1999.

Policy Reviewed at a Council Meeting 22 February 2001.

Policy Reviewed at a Council Meeting 22 March 2001.

Policy Reviewed at a Council Meeting 24 August 2006.

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APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

ADM 9

1. For periods of leave of the Chief Executive Officer in excess of three working days the Manager of Corporate Services, or the person acting in that position, is to be the Acting Chief Executive Officer for that period of leave.
2. An information report is to be prepared prior to the period of leave to confirm for Council the period of leave. If this is not possible due to the leave being urgent and between Council meetings, the President or Acting President is to be immediately informed.
3. The person acting in the position of Chief Executive Officer is to be remunerated at the current salary level of the Chief Executive Officer for the period while acting in the position.

Policy Adopted at a Council Meeting on 28 August 2008.

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AGENDA NUMBER: 10.8

SUBJECT: Nannup Feral Pig Action Group Services Request

LOCATION/ADDRESS:

NAME OF APPLICANT: Nannup Feral Pig Action Group

FILE REFERENCE: ADM 9

AUTHOR: Shane Collie – Chief Executive Officer

DISCLOSURE OF INTEREST:

DATE OF REPORT: 12 January 2010

Attachments: 1. Letter from Nannup Feral Pig Action Group.
2. Email Manager Corporate Services 24/12/09.

BACKGROUND:

Council members may recall that over recent years the above group have been operating in this area seeking to eradicate or minimise feral pig numbers. The group commenced as an initiative of the Department of Environment and Conservation (DEC) and funding has been sourced through that agency for practical works.

Council has had a minor role in respect of employing the trappers and providing payroll and financial assistance. The group has obtained funding into 2010 and seeks Council assistance to continue with the present arrangements which also includes occasional meeting room hire fees being waived.

COMMENT:

The eradication/minimisation of feral pigs are not a responsibility of local government. DEC are responsible for areas of land under their care, control and management including crown reserves and unallocated crown land. The Department of Agriculture and/or property owners are responsible for feral pig control on private property. Council's only direct involvement would be on reserves vested with itself or roads. The percentage of land that Council has direct care, control and management over in the district is estimated at less than 1% and not sufficient to justify any expenditure in the control of feral pigs.

This is one of the areas that has been identified by Council as non core business and falls a very much distant to statutory core business of Council such as health, planning, road construction and rates.

Having noted the above the impact in terms of effort involved is minimal as indicated on Attachment 2. This is due to the fact that systems are already in place and set up having provided this service before. Given that relatively small administrative impact it is hence recommended that Council continue to provide employment (payroll) and financial services to the Nannup Feral Pig Action Group including occasional meeting room hire fees being waived.

STATUTORY ENVIRONMENT: Nil.**POLICY IMPLICATIONS:**

Policy amendment ADM 7 recommended. Notwithstanding the anticipated confirmation of Council policy ADM 7 by virtue of the previous item this policy would be amended by adding the Nannup Feral Pig Action Group to the list of fee exempt organisation for Function Room Hire.

FINANCIAL IMPLICATIONS:

Minor administration costs which would be absorbed as part of normal Council operations. Any hire fees waived would be incorporated into Council's donations area as with all other fee waivers.

STRATEGIC IMPLICATIONS: Nil.**RECOMMENDATIONS:**

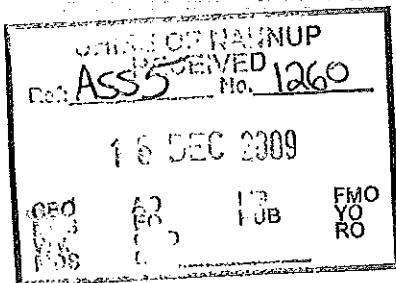
1. That Council continue to provide employment (payroll) and financial services to the Nannup Feral Pig Action Group.
2. That Council add the Nannup Feral Pig Action Group to the list of fee exempt organisation for Function Room Hire per Council Policy ADM 7.

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1. That Council continue to provide employment (payroll) and financial services to the Nannup Feral Pig Action Group.
2. That Council add the Nannup Feral Pig Action Group to the list of fee exempt organisation for Function Room Hire per Council Policy ADM 7.

CARRIED 8/0

→ Please go to Council
→ " copy for Cr Camarri



Nannup Feral Pig action Group
Po Box 327
Nannup 6275
WA
9756 1277
04087 186672.

To the Nannup Shire Councillors

The NFPAG are asking if the shire can support the group in the capacity of:

- 1o To administer the funds we have and will be receiving in our bank account.
- 2o To keep employing our trappers as special rangers with the shire.

We do not require the services that were asked for at our last meeting as we have employed Carrie as our Secretary and only need the Shire to allow us to keep using the Shirley Humble room to conduct our meetings in.

Could this matter be heard at the Council meeting on Thursday 17th Dec 2009, as urgent business as we have funding that requires our urgent attention.

Thankyou.

R Payne.
Rhonda Payne
President of NFPAG.

Shane Collie

From: Craige Waddell
Sent: Thursday, 24 December 2009 10:53 AM
To: Shane Collie
Subject: Nannup Ferel Pig Action Group

Shane,

Council has received funding on behalf of the Nannup Ferel Pig Action Group over the three years 2006/07 – 2008/09 totaling \$88,125.19. Expenditure over this period has been \$78,770.91, leaving a balance of \$9,354.28.

\$885 of employee related insurance has been allocated to this group this year in anticipation of employing pig trappers. If this does not occur, then the funds will have to be reallocated.

The effort involved in undertaking tasks requested:

1. employing trappers – payroll approximately 30 minutes / fortnight.
2. providing “banking” service – dependent upon number of transactions, approximately 30 minutes / fortnight.
3. hire of Shirley Humble room - \$13 / meeting.

The group requested funding from Council in the current budget (2009/10) cycle of \$34,000 which Council removed during its budget deliberations.

For your information.

Craige

CRAIGE WADDELL
MANAGER CORPORATE SERVICES
SHIRE OF NANNUP
(08) 9756 1018

AGENDA NUMBER: 10.9
SUBJECT: WALGA Membership
LOCATION/ADDRESS:
NAME OF APPLICANT: Cr Boulter
FILE REFERENCE: DEP 14
AUTHOR: Shane Collie – Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 19 January 2010

Attachment: WALGA Annual Subscription Information.
(Separate Cover)

BACKGROUND:

Cr Boulter put forward the following Notice of Motion at the December 2009 Council meeting:

"That Nannup local government withdraw post haste from WALGA."

Rationale:

This is not about money. It is about demonstrating to WALGA that they are about as weak as boarding house tea.

- *Where were they when Minister Castrilli announced last year there would be a cull in local government. Nowhere to be seen.*
- *Why have not the executive been in contact with group 3 local authorities to seek their comments and bring Mr Castrilli to account.*
- *The argument of local government insurance is a red herring. Surely Council can advertise for another insurance broker to act on our behalf. It would also test the market.*

It was recommended that an officer report be prepared if Council was to consider this matter and as such the Notice of Motion was withdrawn. This report is prepared in respect of the Notice of Motion as indicated.

Cr Boulter also put forward three questions with notice on the same subject, two of which were responded to and one was pending further information. The questions responded to are as follows (including the responses)

1. *What is the number of staff/both full/part time of WALGA?*

Number of full time employees is 85.
Number of Grant funded employees is 24.

(Source – Western Australian Local Government Directory page 15).

This was updated by email from WALGA (Mr Tony Brown) 18 January 2010:

Number of full time employees is 93.

Number of Grant funded employees is 27.

2. *The total wages/salaries paid per annum*

WALGA non grant salaries (including superannuation) are \$6,038,481 and Grant salaries are an additional \$1,749,583. Total Salaries including superannuation are \$7,788,064.

(Source - Mr Tony Brown, 18 January 2010).

3. *Nannup local government annual subscription*

2009/10:

General Subscription: \$5,008

Fee for Service:

Romans:	\$ 761
Website Maintenance:	\$5,295
Secure Gateway:	\$1,300

Member Subscriptions are 8.97% of Total Revenue (figure excludes grant revenue). Basic membership subscriptions are \$1,674,591. (Source - Mr Tony Brown, 18 January 2010).

Cr Boulter further provided on 12 January the following extract from a report presented by the Chief Executive Officer of the Shire of Westonia as part of that Council's meeting minutes of 20 August 2009:

"I suggest to Council that this is real opportunity for the Council to vent their anger at the Association for lack of appropriate representation and stealthy promotion of Local Government Reform with the SSS process. WALGA efforts would have been better spent lobbying for additional funding and less cost shifting by governments to assist the Local Government industry."

COMMENT:

The suggestion from Cr Boulter to withdraw from WALGA is not supported. The rational put forward by Cr Boulter is responded to as follows:

- *Where were they when Minister Castrilli announced last year there would be a cull in local government. Nowhere to be seen.*

WALGA were conducting an industry wide Systemic Sustainability Study which predated the Minister's announcement. That study was concentrating on voluntary reform in the sector and this Council participated in that process. WALGA has been an advocate for no forced amalgamations before and since the Minister first announced his unilateral reform program. This position is supported by the majority of the WALGA membership.

- *Why have not the executive been in contact with group 3 local authorities to seek their comments and bring Mr Castrilli to account.*

There is no Council direction to do so and the point has not been raised or discussed by Council previously. If Council wishes a different strategy pursued to that adopted and implemented it would need to direct accordingly.

- *The argument of local government insurance is a red herring. Surely Council can advertise for another insurance broker to act on our behalf. It would also test the market.*

There is no Council direction to do so (advertise for another insurance broker) and the point has not been raised or discussed by Council previously. Council is part of a self insurance group which was introduced in 1994 in response to what were considered high premiums by the various insurance companies then used by the local government industry.

The market could be tested and if Council wishes this to occur an appropriate resolution would need to be passed. It is considered that withdrawing from a successful self insurance scheme would lead to higher premiums and would be a retrograde step both in terms of insurance coverage and cost to ratepayers.

The following reasons are put forward why Council should retain its membership of WALGA:

Unity:

One of the most significant downfalls in local government is the divide and conquer theory. Whether that be by the State or Federal Governments, industry, community, or by local governments themselves.

It was only a few years ago that the fractured organisations of the Local Government Association (LGA) representing metropolitan local governments, the Country Shire Councils Association (CSCA) and the Country urban Councils

Association (CUCA) joined as one group. The benefits are obvious in terms of representation, political influence, economies of scale and the like.

It is acknowledged that WALGA, like any membership based organisation will not be in a position to 100% of the time be representative of their membership's views, particularly when there are competing interests involved. To lose that advocacy and representation in the current local government climate is highly inadvisable. This is further emphasised in that the position that WALGA has taken on the current local government industry reform debate is reflective of this Council's stance.

Council's position at any level would be weakened by reputation and representation if it becomes the sole local government in the State to not be part of the peak local government membership organisation in the State. This would flow on to the South West region where Council is represented generally by the Shire President and CEO at the once every two monthly WALGA zone meetings which circulate the South West.

Financial:

WALGA provide the following services which are not fee charged:

Advertising.

Bulk rates are procured on behalf of all local governments, whether they advertise frequently such as the City of Stirling, or infrequently such as the Shire of Nannup. This Council is effectively being subsidised by larger advertising councils who form the majority of the total advertising pool which creates the bulk purchase discount.

Yes this Council could advertise direct and would pay significantly more by not receiving the bulk discount that the WALGA membership provides.

Preferred Supplier Arrangements.

Virtually every aspect of purchasing can be done through the WALGA preferred supplier arrangements. Whether it be legal services, trucks, loaders, stationery, officer furniture or passenger vehicles, it has been demonstrated time and time again that the prices that WALGA have negotiated on behalf of the industry are significantly cheaper than what local governments could obtain individually.

A real life example was the loader that Council purchased in 2008 through these arrangements which saw a direct saving of approximately \$20,000 obtained (4 times the annual membership fee in one transaction). Council in this instance called tenders, hence the market was tested, and the preferred supplier

arrangement saw the same machine provided (which was in the tender) at a significantly cheaper price.

Similar "shopping around" on passenger vehicles is also now no longer required as all major suppliers are set at the Government rate which determines that the only variable in a trade is the price obtained for the vehicle being traded.

The other major benefit in this area is telephone arrangements. WALGA have negotiated a flat local call fee (14 cents) for all calls, by all councils (excluding mobile phones), anywhere in the world. This enables local governments, particularly in rural and remote areas, to obtain significant ongoing savings in communications. It also enables local governments, again mainly in rural and remote areas, to provide additional incentives to attract and retain employees at minimal cost. For example Council has placed its four senior officers, who are required by contract to have after hours phone availability on this scheme.

Should Council withdraw its WALGA membership Council would have to bear a larger cost of telecommunications and may also have to renegotiate some aspects of employee contracts.

Fee for Service:

WALGA provide a number of optional fee for service arrangements including:

- Industrial Advocacy (Council uses an alternative supplier for this service).
- Recruitment (Council used this service in the recruitment of the Manager Development Services) after seeking a number of other quotations.
- Asset Management (not used).
- Tax and Finance (not used).
- Local Laws (not used though recent unpaid assistance was provided).
- Training (Council has used this service and is encouraged to do so again).
- Romans
- Website Maintenance
- Secure Gateway

It is considered that the benefits that stem from being a member of the peak local government membership organisation in the State are significant and that any action to withdraw such membership would be a retrograde step.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the body of this report. While not fully analysed it is reasonable to conclude that the withdrawal of membership of WALGA would save around \$5,000 per annum and cost a significant amount more to procure the same services from other sources.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council retain the present WALGA membership.

8328 DUNNET/PINKERTON

That Council retain the present WALGA membership.

CARRIED 5/3

Councillors voting for the motion: Dunnet, Camarri, Gilbert, Mellema and Pinkerton.

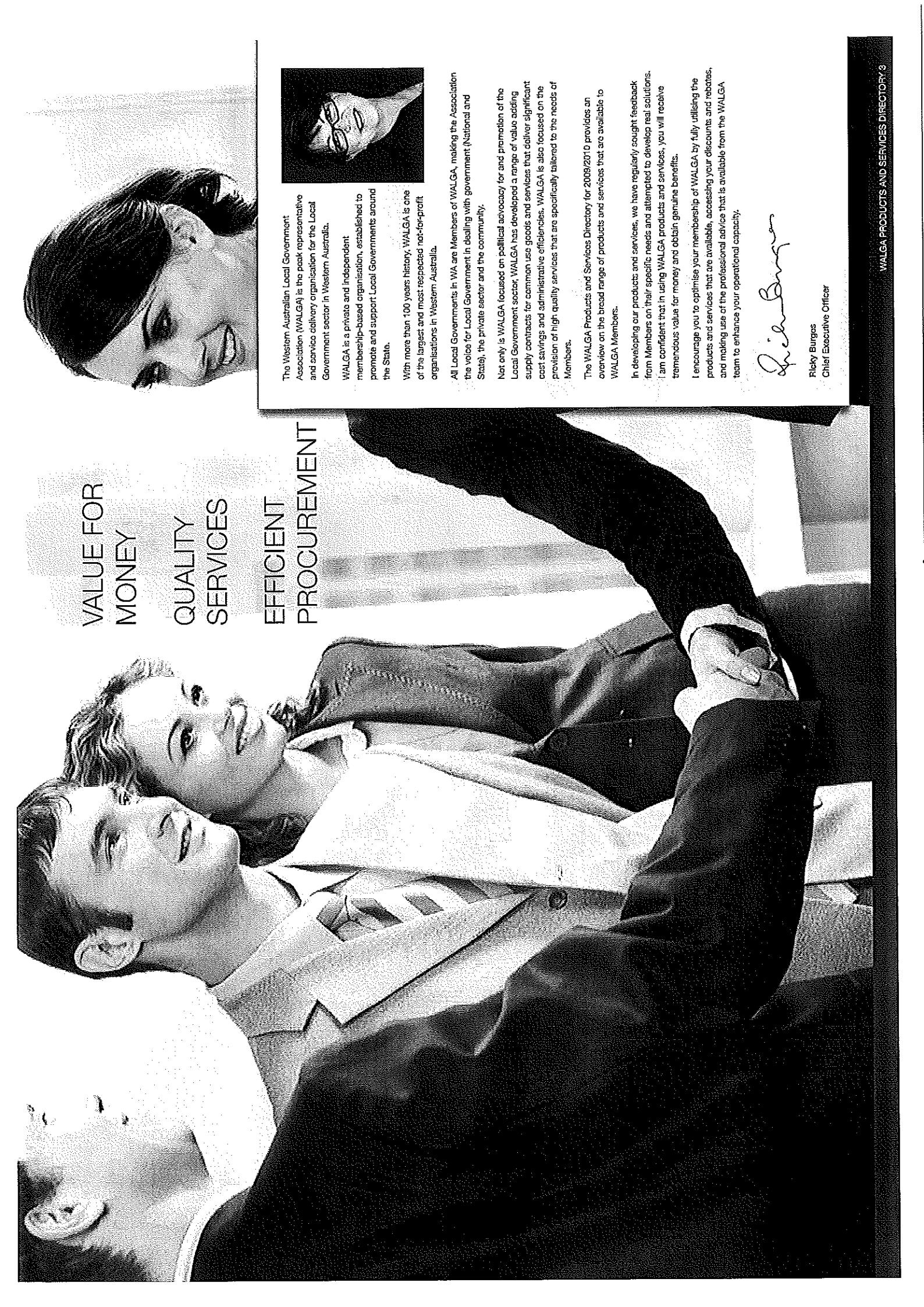
Councillor voting against: Boulter, Dean and Lorkiewicz.

PRODUCTS AND SERVICES DIRECTORY

2009 / 2010

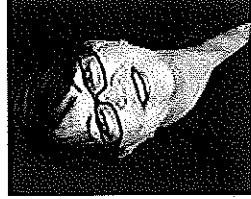


WALGA



VALUE FOR
MONEY
QUALITY
SERVICES

EFFICIENT PROCUREMENT



The Western Australian Local Government Association (WALGA) is the peak representative and service delivery organisation for the Local Government sector in Western Australia.

WALGA is a private and independent membership-based organisation, established to promote and support Local Governments around the State.

With more than 100 years history, WALGA is one of the largest and most respected not-for-profit organisations in Western Australia.

All Local Governments in WA are Members of WALGA, making the Association the voice for Local Government in dealing with government (National and State), the private sector and the community.

Not only is WALGA focused on political advocacy for and promotion of the Local Government sector, WALGA has developed a range of value adding supply contracts for common use goods and services that deliver significant cost savings and administrative efficiencies. WALGA is also focused on the provision of high quality services that are specifically tailored to the needs of Members.

The WALGA Products and Services Directory for 2009/2010 provides an overview on the broad range of products and services that are available to WALGA Members.

In developing our products and services, we have regularly sought feedback from Members on their specific needs and attempted to develop real solutions. I am confident that in using WALGA products and services, you will receive tremendous value for money and obtain genuine benefits.

I encourage you to optimise your membership of WALGA by fully utilising the products and services that are available, accessing your discounts and rebates, and making use of the professional advice that is available from the WALGA team to enhance your operational capacity.

Ricky Burgess
Chief Executive Officer

PRODUCTS AND SERVICES

WALGA delivers a wide range of value adding, capacity enhancing products and services to Members.

These products and services can be broken down into the following categories:

- WALGA Preferred Suppliers



WHY CHOOSE A WALGA PREFERRED SUPPLIER?

WALGA annually delivers estimated savings in excess of \$20 million to Members on the basis of over \$100 million of expenditure under a comprehensive range of Preferred Supplier Contracts for products and services.

Our optimal procurement arrangements are secured using the combined purchasing power of the Local Government sector, through high volume aggregation.

Under the *Local Government Functions and General Regulations*, a tender exemption applies to WALGA's Preferred Supplier Contracts. WALGA Contracts are rigorously market tested using a compliant procurement process to ensure that the highest quality offerings are delivered at the best possible value. WALGA Members save millions of dollars each year utilising these Contracts, in addition to saving the cost and risk of independently tendering. Other benefits include avoiding resource duplications, generating administrative efficiencies, and facilitating direct access to suppliers.

Members can access or download the Buyers Guides for the various Preferred Supply Contracts at the following website link: http://www.walga.vic.gov.au/about/services/preferred_suppliers.

WHY CHOOSE A WALGA BUSINESS SERVICE?

WALGA Business Services has been established to provide high quality outcomes for Members at the lowest possible cost. All of our Business Services are specifically tailored to the unique needs of Members, thereby differentiating them from competing services in the market.

A SNAPSHOT OF BUSINESS SERVICES

Business Service	Benefits
Asset Management	WAAMI - Review of current asset management policies, procedures and operational plans; benchmarking; asset renewal funding gap assessment and asset management planning.
Emergency Management	RONIAN - Access to software and customer support services to assist Local Governments record data on road and footpath assets, resources to assist with compliance with the Emergency Management Act, including an online e-learning workbook, education and training programs and brochures and support in emergency management planning and implementation.
ICT Services	Specialised ICT services including a Helpdesk, content management system and training, website hosting, website development, managed internet gateway, e-mail, domain name server management, short message service and an electronic lodgement system for building applications.
LGIS	Comprehensive range of local government services relating to workers compensation, property insurance and liability insurance, risk management and highly competitive general insurance brokering.
Local Government Act Services	Complete Guide to the Local Government Act, which includes the Councillors Manual, Practice Notes and Forms and Problems, and the Local Laws Manual.
Procurement Consultancy Services	Specialised procurement services including a consultancy service of procurement professionals, best practice documentation and publications, legal advice.
Recruitment Services	Comprehensive and highly competitive range of professional recruitment services.
Tax Service	Specialist taxation, compliance and accounting services, including online enquiry service, newsletters and training programs.
Workforce Relations	Specialised advisory and education support services including elected member and officer training, Local Government Job Point, the Remuneration Survey and the Human Resources Policy Manual.

A SNAPSHOT OF PREFERRED SUPPLIERS

Preferred Supply Contract	Financial Savings
Advertising	Average 37% below market rates
After Hours Call Centre	From 5-25% below market rates
Bill Payment	Up to 50% below market rates
CCTV and Monitoring Services	Up to 11% below market rates on hardware
Chemical Management	-25-50% off retail license prices
Computer Hardware	Up to 40% below market rates
Corporate Wearable and Workwear	20% below market rates
Energy - Black Power, Alternative Power and Accredited Green Power	Up to 10% below market rates
Heavy Plant, General Plant and Utility Equipment	Up to 15% below market prices
Legal Services	Up to 26% off legal practitioners hourly rate
Office Supplies and Business Furniture	Up to 20% below market rates
Playground Equipment	Up to 20% below market prices
Software Licensing	Up to 35% below market rates
Telecommunications	Up to 70% below market rates
Trucks	Up to 30% below market prices

ADVERTISING SERVICES

SERVICE OFFERING

The Local Government Advertising Service is the only advertising arrangement that has been specifically developed for all of Local Government's advertising needs. Under this Service, independent media contracts have been negotiated with Local Government, Regional, Metropolitan, National and International media organisations.

The advantages of the Local Government Advertising Service include:

- Competitive Advertising Rates: The new media contracts have secured rates for advertising in The West Australian and regional newspapers that are at least commensurate with the rates available under any other aggregated arrangement. Rates in the Community Newspapers for Local Government advertising are significantly better than those available under any other aggregated arrangement, and are superior to the rates available to Local Governments that buy direct from their local newspaper.
- Long Term Price Certainty: The new media contracts negotiated for Local Government advertising aim to restrict price increases for a three (3) year period. The implementation of three (3) year price arrangements is contingent on ongoing use of the Local Government Advertising Service by Local Governments. This provides Local Governments with unprecedented certainty in budget planning and management of advertising costs.
- "One Stop Shop" for Advertising: The Local Government Advertising Service is the only discounted advertising arrangement whereby Local Governments can use one media agency for all advertising, promotion and creative design – both campaign (recruitment, tenders and public notices) and non-campaign (community events and festivals, promotions and special features). Under this arrangement, Marketforce exPress is a "one stop shop" for all advertising – a benefit that is unavailable elsewhere.
- Local Government Control: The Local Government Advertising Service provides the sector with control over negotiations, and allows WALGA to leverage value-adding benefits for Members.
- Aggregated Supply: Achieves optimal benefits for Local Governments, including the greatest negotiating power, terms and conditions that reflect the specific needs of Local Governments.



CONTRACT NO. TPS0818

marketforce exPress

Company: Marketforce exPress
Address: 1314 Hay Street, West Perth WA 6005
Contact: Craig Sadler, General Manager
Telephone: (08) 9216 2019
Fax: (08) 9216 2010
Email: csadler@marketforce.com.au
Website: www.mfexpress.com.au

OTHER SERVICES

Marketforce exPress has a specialist team dedicated to the design and print of any communication materials ranging from stationery and brochures through to larger scale publications such as annual reports and corporate profiles.

The exPress Design team provides a wide range of services such as logo design, stationery development, creative marketing campaigns, displays / expos, and out of home advertising. As a full service agency, Marketforce exPress will take care of the entire process, from concept development and the design and production of artwork, through to print management and the printing and delivery of the final product.

ADSPLUS

ADSPLUS is a unique Online Advertising Solution developed by Marketforce exPress to deliver an efficient, cost effective service for clients.

As well as the 62% saving in production costs that ADSplus delivers, there is also a list of benefits that includes:

- 24 Hour access via the internet
- Customised templates that guarantee brand consistency
- Create your own ads in a user friendly environment
- Change ad sizes and make alterations
- Generate instant PDF proofs
- Select and plan your media placement
- Ad tracking capability
- Full archive system of ad proofs and media instructions
- Integrated billing system

Marketforce exPress

WALGA has appointed Marketforce exPress as the Creative Agency for Local Government Advertising. With more than 10 years experience working in Local Government advertising, Marketforce exPress provides specialised services relating to the design and production of advertising.

By using the Local Government Advertising Contract, Members have access to full in-house creative design and production services and have complete control around the design, size, format and branding of ads.

There is also a complete online advertising solution accessible through ADSplus, with 24 hour access to ADSplus at no additional cost for software set up. Marketforce exPress provides other services including creative copywriting, employer branding and related services.

Marketforce has a knowledgeable account service team with practical Local Government experience and has a number of award winning creative designers.

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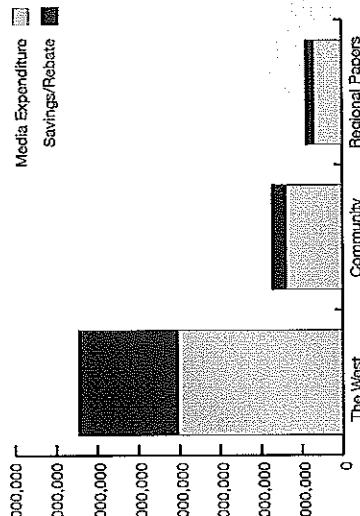
ADVERTISING SERVICES CONT.

MEDIA SAVINGS FOR MEMBERS

In 2008/2009, the Local Government Advertising Service delivered exceptional savings for Local Governments on rates across the full range of media, and achieved a wide range of value-added benefits for the sector.

Using the aggregated purchasing power of the entire Local Government sector, significant discounts were secured on newspaper, online, radio and television advertising. The benefits of these financial savings provided significant advantages to individual Local Governments and the industry as a whole.

The following chart highlights the expenditure and savings achieved during the previous financial year:



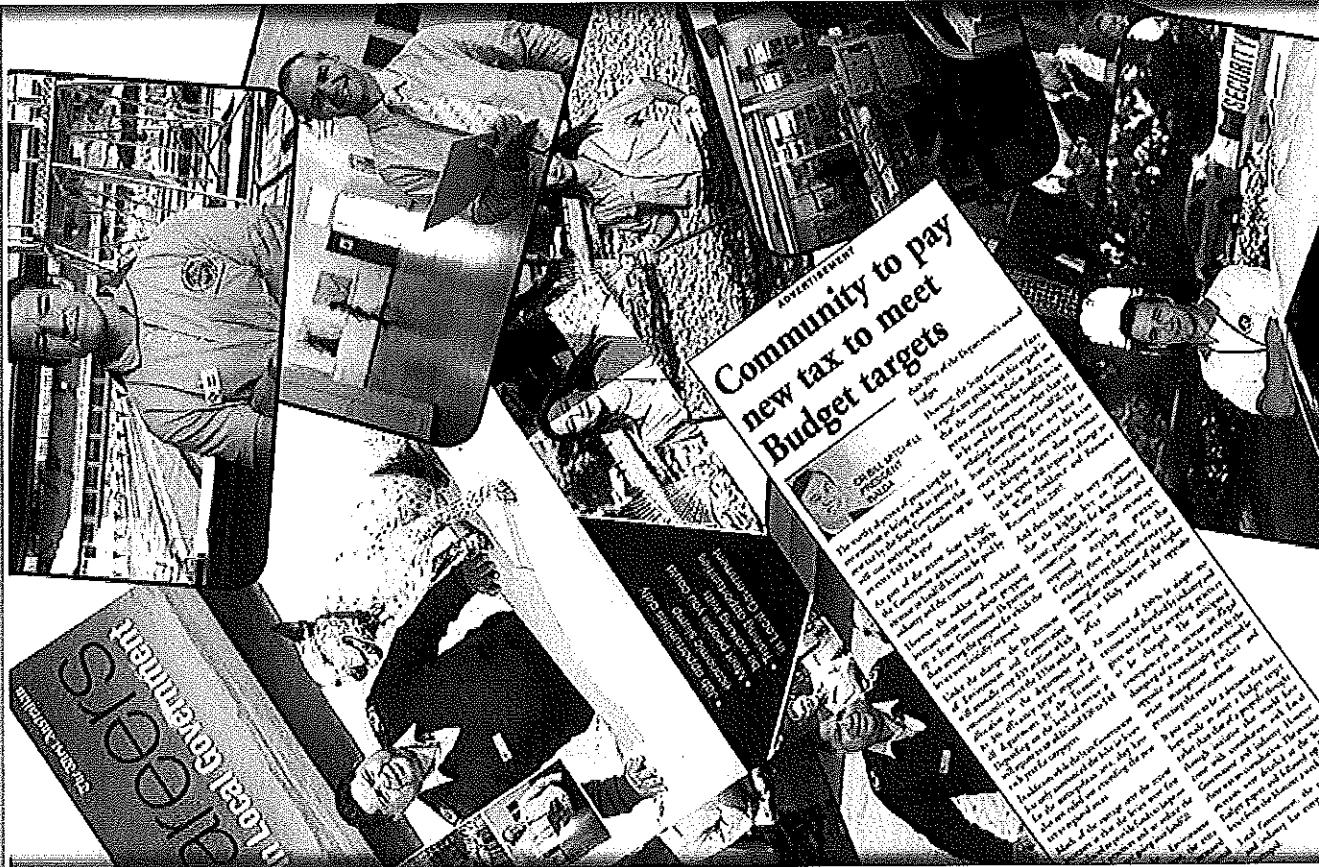
PROMOTION OF LOCAL GOVERNMENT

The Local Government Advertising Service provides a direct relationship between WALGA and media providers. This facilitates the leveraging of a wide range of value-adding benefits to Members as a consequence of contractual negotiations.

As part of our contract with The West Australian Newspaper, WALGA receives an aggregated rebate for all Local Government advertising which is an average of 31% of the cost of media. From this rebate, approximately 8% (\$200,000) is used to resource rate negotiations, contract management and provide for centralised billing through WALGA. Approximately 30% (\$700,000) is used to resource whole-of-sector promotional and marketing campaigns to benefit all Local Governments by improving community perceptions and understanding of the sector. Approximately 62% (\$1.5 million) of the aggregated rebate is returned to Local Governments in the form of up-front discounts, and year-end rebates.

The Local Government Advertising Contract has made it possible for the following marketing and promotional campaigns to be conducted for the sector:

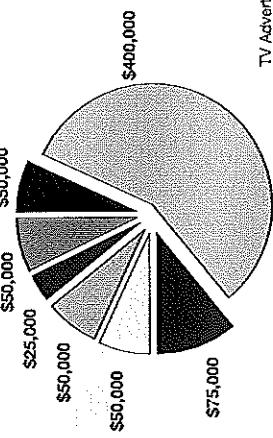
- Local Government Inserts and Special Features in The West Australian
- Newspaper that profile Local Government careers and Council contributions to their local communities. There are seven (7) inserts scheduled for 2009/2010, including five (5) regional and two (2) whole-of-State inserts.



- Discounted television advertising rates, enabling the "Local Government Makes Your World Work" television campaign to be extensively advertised throughout Western Australia. Last year alone our state-wide television campaign was seen at least three (3) times by 93% of the State's 18+ population, with independent research confirming that this contributed to a 41% increase in community awareness about the services and facilities provided by Local Government and a 34% increase in people willing to consider Local Government as a career choice.
- Monthly President's Column on page 4 of The West Australian Newspaper at a heavily discounted rate. The column provides the sector with an avenue to influence both government policy and community perceptions.
- Periodic availability of free advertising space for the purpose of promoting Local Government, based on the number of bookings and advertising spend by respective Local Governments.

- The Contract has also funded a range of specific media and advocacy campaigns for the Local Government sector. Examples include:
- Roads and Library funding campaigns, which resulted in substantial increases in recurrent funding to support local roads and public libraries.
 - Opposing the previous State Government's shift to the Proportional Preferential Voting system for Local Government elections, a position that was eventually reversed.
 - Promoting career opportunities in Local Government to redress the skills shortage.
 - Educating the community about Local Government services and facilities.
 - Encouraging greater participation of electors at Local Government elections by highlighting the role of Councils and Elected Members.
 - Establishing and defending the sector's position with the community on sustainability and reform.
 - Opposing cost shifting and increasing impacts on Local Government and the community including the recent increases to landtithe levels and role of Local Government in collecting State taxes and charges.

The following chart highlights WALGA's expenditure on promotional and marketing initiatives for the Local Government sector during 2008/2009:



- TV Advertising Campaigns
- Local Government Election Promotion
- Public Relations
- Newspaper promotions
- Local Government Careers inserts in The West Australian
- Local Government Careers promotions at Schools and Expos
- Market Research - Community Perceptions

AFTER HOURS CONTACT CENTRE

SERVICE OFFERING

WALGA has established a contract to support after hours call management for Members.

Local Government delivers a wide range of services to the community, many of which require after hours contact to facilitate immediate customer access. The provision of person-to-person contact in lieu of a recorded message is preferred by those Local Governments that are seeking to maximise the quality and accessibility of their services to customers.

Insight Contact Centre Services has been appointed as the Preferred Supplier to Local Government in this area. Insight is an Australian owned and Western Australian operated company, with a proven record in the provision of high quality and cost effective contact services to Local Government.

Contract No. PUR 0167-001

Company: Insight Contact Centre Services
Contact: Glenn Regan, National Customer Care Manager
Telephone: 1300 733 101
Mobile: 0419 480 207
Email: glenn.regan@insightccs.com.au
Website: www.insightccs.com.au



CONTRACT BENEFITS

• WALGA maintains centralised contract management, ensuring that Local Governments needs are prioritised and collectively represented.

• WALGA has negotiated fixed rates and service terms that have been aggregated across Local Government, delivering market preferential rates.

• Insight Contact Centre Services regularly deals with Local Governments and manages a range of common issues pertaining to the sector, thereby ensuring high levels of awareness and relevant expertise.

• The structure of this contract provides aggregate benefits to all Local Government users, irrespective of size or location.

FURTHER INFORMATION

Buyers Guide documentation is available which includes a commercial in-confidence summary of the Contact Centre services, pricing, and terms and conditions. For a copy of the Contract Buyers Guide, please email purchasing@walgaustralia.org.au

PRICING

This arrangement is managed under a single account structure, which ensures that all contract users benefit from discounted rates that are delivered on the basis of collective expenditure. On average Members can benefit from discounts of 5.25% below market rates.



ASSET MANAGEMENT

WAAMI – WA ASSET MANAGEMENT IMPROVEMENT PROGRAM

“Better asset management. Better service delivery”

Local Governments across Western Australia face the ongoing challenge of building, operating and maintaining billions of dollars worth of vital infrastructure for their communities with restricted resources and limited funding. Without adequate mechanisms in place, planning for sustainable community infrastructure can be a daunting and time consuming task. WAAMI is an asset management improvement program that has been specifically designed for WA Local Governments, by WA Local Governments, to manage individual infrastructure needs with maximum ease and efficiency.

SERVICE OFFERING

- A tailor-made asset management improvement program spread over 12-24 months to suit individual Local Government needs and resources.
- On-site Local Government workshops by experienced asset management consultants.
- A review of each Local Government's key asset management issues, barriers and capabilities through a comprehensive and confidential scorecard.
- A custom-made improvement plan that ties in with each Local Government's long-term strategic and financial plan and resources.
- A renewal funding gap assessment.
- A financial modelling plan to determine asset expenditure and renewal funding required in order to meet the community's desired service levels.
- Continual support over the course of the program through phone and email contact.

To make asset management easier, the WAAMI program has been designed so that it can be undertaken by a single Local Government, or a regional grouping of Councils.

WAAMI supports and develops your Local Government's long-term strategic and financial plan. Through WAAMI, Local Governments will develop:

- Asset management improvement strategy.
- Asset management plans for five key infrastructure classes.

• Asset expenditure and the renewal funding model required to meet desired services levels.

An independent evaluation of WAAMI after its first 18 months confirmed it as an outstanding program. Local Governments that have progressed with WAAMI have discovered a wealth of benefits including:

- Having a strategic framework to guide asset management decisions across the organisation.
- Linking asset management activities to each Local Government's long-term strategic and financial plan.
- Developing or refining asset management policies, plans and strategies to guide asset operations and investment.
- Extending the life of existing assets through optimal maintenance and refurbishment practices.
- Identifying 'at risk' assets and rehabilitating or renewing at a lower cost before total replacement is required.
- Identifying the quality and quantity of assets needed to deliver the required levels of service.
- Establishing a clear relationship between the asset register and the balance sheet.
- Identifying the sustainable service funding gap by preparing accurate asset management plans of all key asset grounds.

WAAMI is supported by WALGA, the Local Government Managers Australia, the Institute of Public Works Engineering WA, the Department of Local Government and Local Government Insurance Services.

Company: WALGA in alliance with the

CT Management Group

Contact: Cheryl Bulford

Telephone: (08) 9213 2058

Email: cbulford@walgac讽.au

ROMAN

ROMAN (Road Pavement Management Software) is a pavement management software system which records data on Local Government road and footpath assets, including physical data, condition data, financial reports, mapping information, depreciation and predictive models. ROMAN interfaces with Main Roads data systems in order to update State Government data, and is the basis for road grant funding models. Local Governments paying the annual license fee have free access to the software and customer support services operated by Cardno BSD under contract to WALGA.

Company: WALGA under contract to Cardno BSD

Contact: Dale Hughes, ROMAN support officer

Telephone: (08) 9273 3888

Email: Dale.Hughes@cardno讽.au

WALGA



ASSET MANAGEMENT CONSULTANCY SERVICES

SERVICE OFFERING

WAIGA has set up a Preferred Supplier Panel to support the design and implementation of Asset Management Plans within Local Government.

A range of strategic and technical services to support Local Government activities can be accessed under this Panel. These include planning andodicative services, condition testing and predictive modelling, data collection and reporting, works planning and project management.

BENEFITS OF THE WALGA CONTRACT

Local Governments are able to directly access products and services on the basis of a competitive quotation process under the Panel. Contract users are invited to present a specification to panelists which can be responded to with a proposal and quotation. This provides the opportunity to identify appropriate services and to scope out a relevant project delivery plan.

A model template consultancy contract has been developed for use with this Panel. This is a support resource which can be utilised or adapted to support the terms of contracting asset management proposals and quotations.

WAIGA has secured Preferred Supplier rates which include discounted hourly consultancy fees and disbursement charges under a defined pricing model. WAIGA also undertaken a due diligence and prequalified the competency for each panelist to deliver services within selected asset classes. Using selected resources and a defined service structure, panelists have tendered specific services to the Panel.

Through its team of procurement professionals, WAIGA will contract manage and support the activity of its appointed suppliers.

FURTHER INFORMATION

Buyers Guide documentation is available, which includes a commercial in-confidence summary of each panelists offer and price schedules. The model consultancy contract template is also available online. These resources can be downloaded from the secure area of the WAIGA website ([Preferred Supplier Agreements](http://www.walga.wa.gov.au)) or requested by emailing purchasing@walga.wa.gov.au.

CONTRACT NO. TPS 0812.01

Company: ARRB Group
Address: 191 Carr Place, Leederville WA 6007
Panel Appointment: Generalist
Contact: Richard Jolis
Telephone: (08) 9227 3000
Email: richard.jolis@arb.com.au
Website: www.arb.com.au

The ARRB Group are experienced in the delivery of Local Government Services including ROMAN data collection, parking and asset management planning. The company specialises in modern data collection, providing video, GPS coordinates and laser based pavement condition reporting using network survey vehicles.

Company: Ascent Engineering Address: 6 Amiro Street, Dunsborough WA 6281	Panel Appointment: Generalist (regional service provider) Contact: Mark Goodlet Telephone: (08) 9759 1766 Email: markgoodlet@gmail.com	Panel Appointment: Generalist (Infrastructure Management) Contact: James Beeoley Telephone: (08) 9477 5886 Email: JamesB@axim.com.au Website: www.axim.com.au
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Company: AXIM Address: 32 Redcliffe Road, Redcliffe WA 6104	Panel Appointment: Generalist (Infrastructure Information Management) Contact: Dale Hughes Telephone: (08) 9240 4444 Email: dale.hughes@cardno.com.au Website: www.cardno.com.au	Panel Appointment: Generalist Contact: Bruce Lorimer Telephone: (08) 9795 3486 Email: bruce.lorimer@cmtn.com.au Website: www.cmtn.com.au
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Company: Cardno Address: 5 Cressall Road, Belicatta WA 6021	Panel Appointment: Generalist Contact: Dale Hughes Telephone: (08) 9240 4444 Email: dale.hughes@cardno.com.au Website: www.cardno.com.au	Panel Appointment: Generalist Contact: Bruce Lorimer Telephone: (08) 9795 3486 Email: bruce.lorimer@cmtn.com.au Website: www.cmtn.com.au
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Company: ACEAM Address: 915/88 Bank Street, South Melbourne VIC 3205	Panel Appointment: Educational Specialists Contact: Ashay Prabhu Telephone: (03) 9686 1946 Email: admin@aceam.com Website: www.aceam.com	Panel Appointment: Generalist Contact: Dale Hughes Telephone: (08) 9240 4444 Email: dale.hughes@cardno.com.au Website: www.cardno.com.au
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ACEAM has been appointed as a Training and Educational Specialist Consultancy, having developed and delivered sector level asset management education programs in all Australian States, including the delivery of CPA Master Class training. ACEAM services have the capacity to assist Members that have progressed to the next stage of the WAAMI program.

Company: CT Management Group Address: Po Box 2008, Bunbury WA 6231	Panel Appointment: Generalist Contact: Bruce Lorimer Telephone: (08) 9795 3486 Email: bruce.lorimer@cmtn.com.au Website: www.cmtn.com.au
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Cardno Consulting Services

Generalist

Infrastructure

Information

Management

Planning

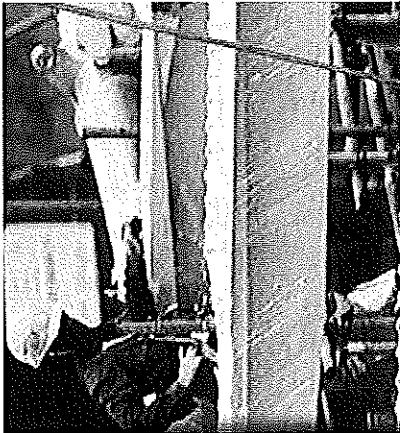
Services

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ASSET MANAGEMENT CONSULTANCY SERVICES CONT.

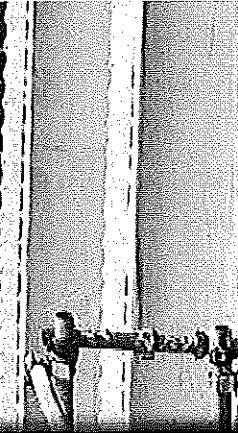


Fugro PMS
PO Box 220, Oatlands NSW 2117
Panel Appointment: Roads and Pavements Specialists
Contact: Kim Yardley
(02) 8874 9488
Email: kyardley@pavement.com.au
Website: www.pavement.com.au



Fugro PMS is an International Civil Engineering Consultancy specialising in Road Infrastructure asset management. The company has been appointed to the Panel as a Generalist Consultancy offering services in the select asset classes of Roads, Paths, Street Furniture and Car parks. Fugro operates a Perth based GIS business.

GHD
239 Adelaide Terrace, Perth WA 6000
Panel Appointment: Generalist
Contact: David Chokolich
(08) 6222 6792
Email: David.Chokolich@ghd.com.au
Website: www.ghd.com.au



GHD is an international company with strong Local Government experience. GHD has been appointed to the Panel as a Generalist Consultancy with services in the asset classes of Roads and Roadside Furniture, Drivage, Parks, Recreation Facilities, Foreshore, Buildings and City Cultural Enhancement. A range of specialist building services has been offered through the Panel.

Hames Sharley
Level 2, 50 Subiaco Square, Subiaco WA 6008
Panel Appointment: Generalist
Contact: Geoff Parnell
(08) 9381 3877
Email: G.Parnell@hamessharley.com.au
Website: www.hamessharley.com.au

Hames Sharley has been appointed as a Generalist Consultancy offering services in a range of asset classes. A range of highly technical specialist services can be provided, including specialist project management services.

Tonkin Consulting
PO Box 426, Mt Lawley WA 6529
Company: Hatch Associates
Address: 144 Stirling Street, Perth WA 6000
Panel Appointment: Generalist
Contact: Paul Hamill
(08) 9428 5000
Telephone: paulm@hatch.com.au
Email: www.hatch.com.au
Website: www.tonkinspatial.com.au

HATCH™
Panel Appointment: Generalist
Contact: Hein Autcamp
(08) 9473 0184
Email: Hein.autcamp@tonkin.com.au
Website: www.tonkin.com.au

Tonkin
CONSTRUCTING
Panel Appointment: Technical Services
(select asset classes)
Contact: Hein Autcamp
(08) 9473 0184
Email: Hein.autcamp@tonkin.com.au
Website: www.tonkin.com.au

Tonkin is a South Australian supplier with a branch office in Perth that delivers fit-for-purpose asset management services to Local Government, through a consortium arrangement involving Porter Consulting Engineers, a range of technical services in select asset classes can be provided to Local Government through this Panel.

WestNet Energy
Panel Appointment: Generalist
Contact: Andrew Stewart
(08) 9499 7213
Telephone: operationswa@wng.com.au
Email: www.wng.com.au
Website: www.wng.com.au

WestNet Energy
Panel Appointment: Generalist
Contact: Rob Horn
(08) 9281 6800
Email: r.horn@wng.com
Website: www.wng.com.au

WestNet Energy provides infrastructure services and has been appointed to the Panel as a Specialist Street Lighting Consultancy with a range of technical and consulting services available for lighting to streets and parks. WestNet has a specific focus on street light installation services.

Norman Disney & Young
Panel Appointment: Building Management Services
Contact: Rob Horn
(08) 9281 6800
Email: r.horn@ndy.com
Website: www.ndy.com

Norman Disney Young has been appointed as Building Management Services Specialist Consultancy, offering significant Development and Construction related services. Services are also offered relating to Ecological Sustainability and Greenstar Consulting, and technical services such as Code Compliance and the Development of Maintenance Standards and Procedures.

Opus
Panel Appointment: Generalist
Contact: Ben Symmons
(08) 9440 1555
Email: ben.symmons@opus.com.au
Website: www.opus.com.au

Opus is an international company appointed as a Generalist Consultancy, Opus has significant Local Government experience with Road Network Maintenance Management, including ROMAN data management. Strategic, technical and GIS services are provided by Opus through the Panel.



BILL PAYMENT SERVICES

SERVICE OFFERING

Commonwealth Bank, via BPOINT, provides payment solutions in a simple and cost effective way. BPOINT offers access to a wide range of payment channels and options to suit the needs of Local Government and can allow for the streamlining of payment channels with just one provider.

CONTRACT NO. PSA 0708

Company: Commonwealth Bank of Australia

Address: Level 3, 150 St Georges Terrace,
Perth WA 6000

Contact: Rosamary Gaglioti

Telephone: (08) 9482 6534

Email: rosamary.gaglioti@cba.com.au

Website: www.bpoint.com.au

Commonwealth Banks BPOINT bill payment services enable the customers of Members to pay their bills, rates, infringements and other sundry debts via the Internet and over the telephone at very competitive rates, up to 50% below market rates.

CONTRACT BENEFITS

BPOINT Phone provides Local Government with a secure real time automated phone payment service, which customers can access 24 hours a day, 7 days a week to pay or top-up accounts.

BPOINT Internet provides Local Government with a secure real time Internet bill payment page, which customers can access 24 hours a day, 7 days a week to pay or top-up accounts.

BPOINT offers simplicity, savings and choice

BPOINT provides simple solutions that address many of the challenges Local Governments face today. It offers an alternative to multiple supplier offerings while still giving customers choice. It also helps Local Governments improve the efficiency and effectiveness of their collection process.

Consolidate with one provider

BPOINT provides access to a wide range of payment options. Customers can choose the option that best suits them. Local Government can consolidate invoice design and back-end functions, reducing overheads in reporting and exception processing, and the overall cost of collection activities.

Same day funds

All BPOINT channels provide same day crediting of funds to your Commonwealth Bank account, improving cash management performance. The Bank also delivers overnight a payment file that can be immediately uploaded into your receivable system.

More convenience for customers

The Commonwealth Bank has the largest combined merchant and branch network providing customers with more payment points than any other provider. Accessing the Bank's merchant network also allows customers to pay bills during their normal shopping routine and outside of normal trading hours.

One single invoice

The Commonwealth Bank is working towards invoicing all receivables products on a single bill from the Bank, making it easier to reconcile fees. Local Government can access all remittances and vouchers online, making it quicker and easier to respond and resolve any customer enquiries.

A cost effective alternative

BPOINT In Person, via the Bank's merchant network, is a cost effective alternative to other operators in the market today.

Single fulfilment model

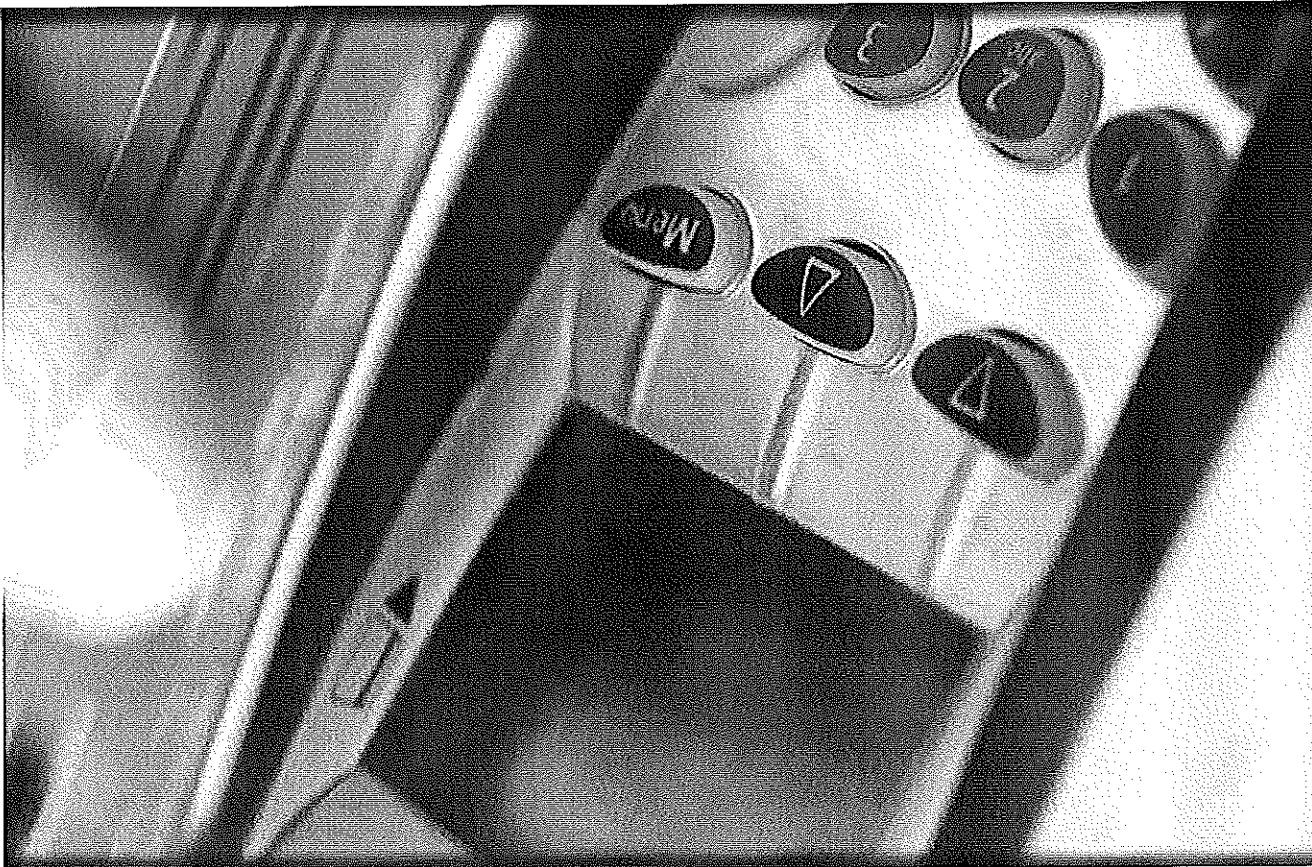
The Commonwealth Bank has introduced a single fulfilment model for all channels within the BPOINT offering. This will reduce paperwork and the time to implement new services.

Customer security

The Commonwealth Bank is a trusted name within the Australian community providing secure payment processing.

Marketing tools

The Bank can also assist in promoting new options by providing statement insert templates.





CHEMICAL MANAGEMENT SYSTEMS

SERVICE OFFERING

Chemwatch supplies modules for computer-based chemical management, allowing Local Governments to control and manage their inventory, and comply with health and safety requirements for the storage of chemicals and harmful substances. Chemwatch is an ISO 9001 accredited company, supporting and protecting people at risk from chemicals and harmful substances and minimising potential hazards.

In order to provide full chemical management systems for all users of chemicals, Chemwatch is the world's largest supplier of independently researched material safety data sheets (MSDS) and other related documents.

CONTRACT NO. TPS0708

Company: Chemwatch
Address: 70 Bambra Road,
Caulfield North VIC 3161
Postal: PO Box 307 Glenhuntly VIC 3163
Website: www.chemwatch.net
WA Agent: SOS-Switched On To Safety
Contact: Guy Le Noir, Chemwatch Representative
Telephone: (03) 9295 0311
Fax: (03) 9295 0322
Mobile: 0418 928 558
Website: www.switchedontosafety.com.au

Services for the distribution and implementation support of Chemwatch Software are available from authorised Chemwatch Agents. A list of authorised agents for Western Australia is on the Chemwatch website.

CONTRACT BENEFITS

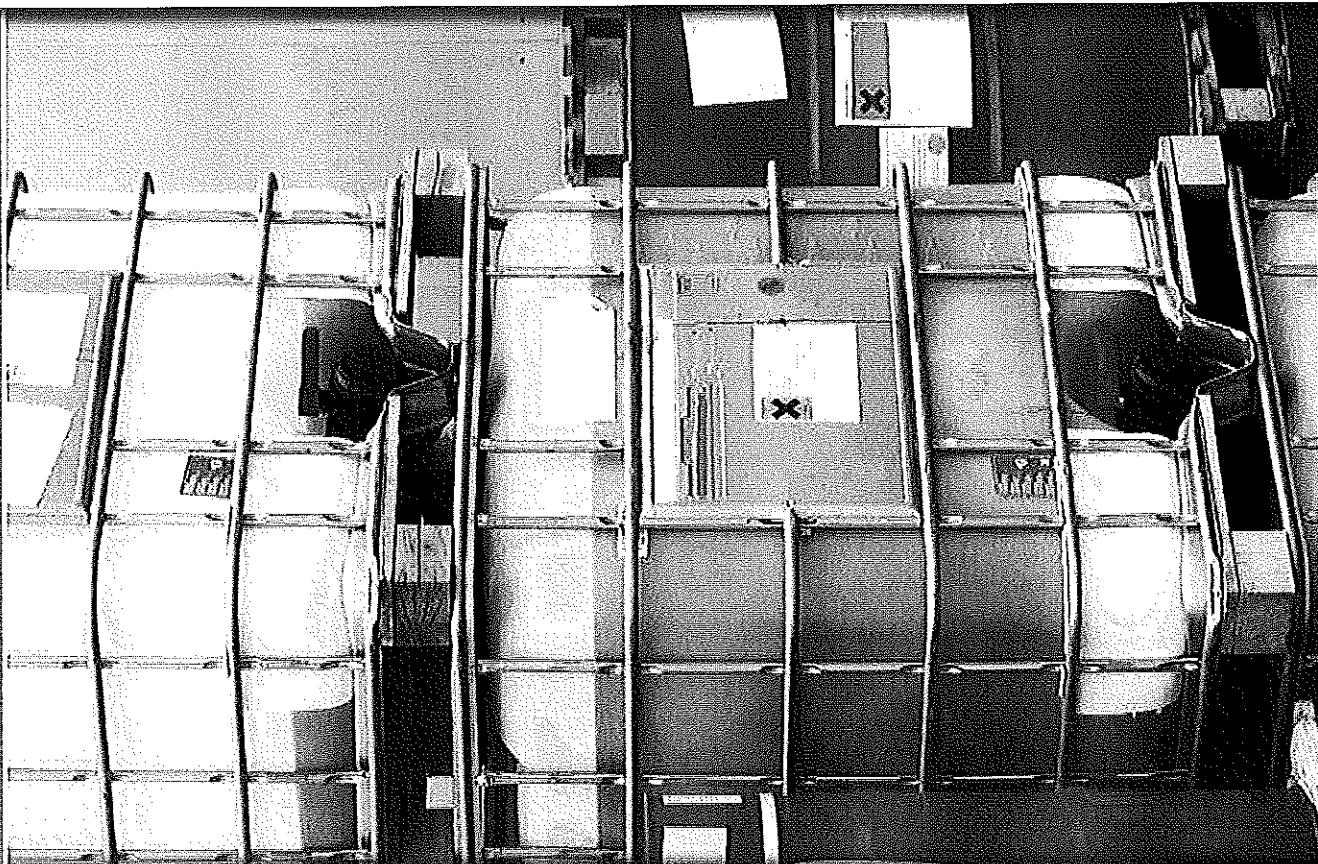
WALGA has centralised the contracting of Chemwatch software at Preferred Supplier level. The cost savings to Local Government under this contract range from 42% to 58% off the retail license price.

Existing Local Government customers have the opportunity to transition their license into the aggregated Preferred Supplier contract at the point of annual renewal, and new Local Government customers have the opportunity to procure from this arrangement at any time. In either case, the extensive price savings are supported by full compliance, aggregated terms and conditions, streamlined administration, and procurement process savings.

Under the WALGA Preferred Supplier Contract, costs for Chemwatch are as low as \$1,450.00 per annum (GST exclusive) for small Local Governments, allowing access to leading world class technology under an aggregated cost model. This represents a saving of more than \$1,000 off the stand alone price of the software. Larger Local Governments can save up to \$4,500 per annum on the license cost, with MSDS add-ons also available at no charge in the first year.

FURTHER INFORMATION

More information relating to this Preferred Supplier Contract can be obtained through the Buyers Guide and Customer Contract document. These can be downloaded from the secure area of the WALGA Website (WALGA Preferred Supplier Agreements), or requested by emailing purchasing@walgauash.au More technical information about the software components are outlined in the Customer Contract document. The technical specifications can also be viewed on www.chemwatch.net





CLOSED CIRCUIT TELEVISION SYSTEMS

SERVICE OFFERING

WALGA has established a Preferred Supplier Panel to provide access to a comprehensive range of Portable Closed Circuit Television Systems (CCTV). The ability of suppliers to deliver current technology and to remain contemporary within the evolving market is critical to ensure the current and future needs of the sector are met.

Core services to this contract are for the supply, installation and support (maintenance and servicing) of portable CCTV.

WALGA has appointed the following supplier to this Panel:

CONTRACT NO. TPS 0801

Company: Chubb Electronic Security Services

Address: 287 Selby Street, Osborne Park WA 6017

Contact: Andrew Keddy, State Sales Manager

Telphone: (08) 9244 0422

Fax: (08) 9244 4286

Email: andrew.keddy@chubb.com.au

Website: www.chubb.com.au



A VIVITRONIC Company

Chubb provides effective electronic security solutions specifically tailored to the requirements of WALGA Members. Chubb's range of sophisticated electronic systems includes Intruder alarm systems, access control systems, video surveillance and systems integration.

PRICING

The pricing under this contract is aimed at achieving the best "value for money" outcome across the range of products and services.

The Preferred Supplier has not been restricted to a fixed structure price model; for this contract, as serviced options (packaged and integrated solutions), require flexibility when providing services at the dosed level (or each Local Government customer).

However, this contract has priced key components of CCTV Hardware and delivers a 10% or 11% discount off market pricing for hardware services. On a complete system, this saving will represent tens of thousands of dollars, in addition to the saving in contractual and procurement costs.

A key element of any CCTV solution is a site inspection by the Supplier to best evaluate the vagaries of the area that is to be monitored and to ascertain the lie of the land and the location and proximity of control room or Police stations that may need to be linked into a Local Government's CCTV system. To this end, a quotation for each system, utilising Preferred Supplier rates, will be provided to each organisation requesting an assessment and proposal under the framework of this contract.

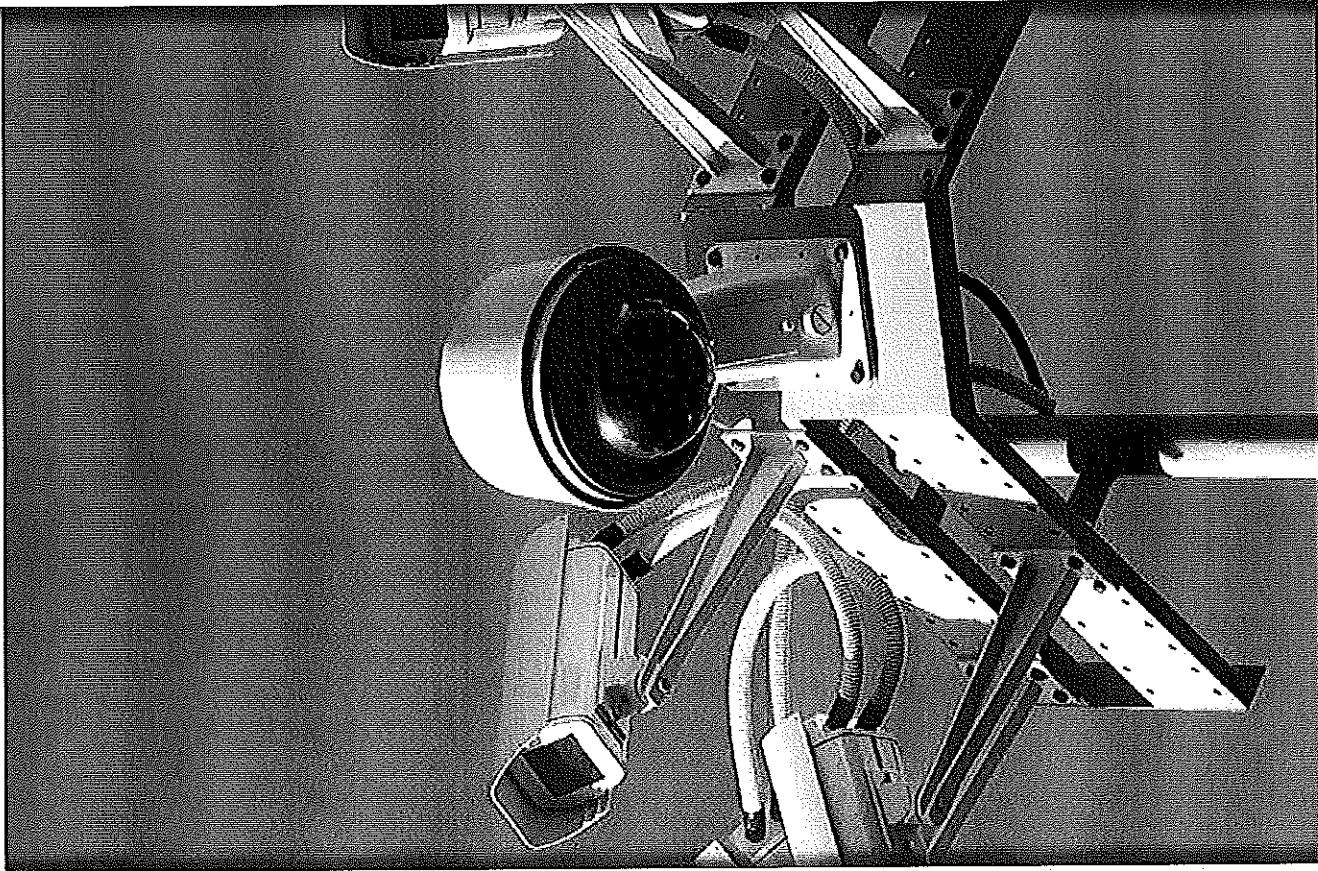
SERVICE STRUCTURE

WALGA has developed a broad scope of Preferred Supplier services available under this contract as each CCTV system needs to be quoted on the basis of site requirements. Issues such as coverage, cabling, site shape and size, and scalability all impact on project quotation. While fixed models of hardware can be contracted with discount rates, the variable nature of installation and configuration services cannot be quantified under the Preferred Supplier model.

WALGA Members often engage independent technical consultants to scope requirements and to oversee equipment acquisition and installation. This contract can be used in conjunction with such services, or as an alternative. The appointed suppliers have the ability to deliver broad proposals at no cost, and detailed project proposals on a fee for service basis.

ADDITIONAL PRODUCTS AND SERVICES

CCTV systems and related supply and installation services are within the scope of this Preferred Supply. Fixed and mobile CCTV systems are also covered by the arrangement. Monitoring Services for the operation of CCTV can also be facilitated under this contract, however have not been quoted at Preferred Rates.



CLIMATE CHANGE CONSULTANCY



SERVICE OFFERING

WALGA has set up a Preferred Supplier Panel to support Local Governments in meeting their reporting requirements in relation to carbon emissions and climate change activities.

A range of strategic and technical services can be accessed from technical experts under this Panel. These include risk management; adaption planning; building capacity and supporting operational aspects of Carbon Pollution Reduction Scheme (CPRS), including support for mandatory planning, measuring and reporting requirements. In addition, WALGA is developing a web-based adaption toolkit to assist Local Governments in their climate change activities.

CONTRACT BENEFITS

Through a rigorous due diligence process, WALGA has ensured that the quality, resources, knowledge and expertise, contractual compliance, relevant qualifications, experience, and sustainability of each of the appointed suppliers has been tested and endorsed.

Local Governments are able to directly access suppliers on the Panel by means of direct quotation on an assignment or project basis. Contract users are invited to present a specification to panelists which can be responded to with a proposal and quotation. This provides the opportunity to identify appropriate services and to scope out a relevant project delivery plan.

A model template consultancy contract has been developed for use with this Panel. This is a support resource which can be utilised or adapted to support the terms of contracting climate change consultancy proposals and quotations.

WALGA has secured Preferred Supplier rates which include discounted hourly consultancy fees and disbursement charges under a defined pricing model. WALGA has also undertaken a due diligence process and prequalified the competency for each panelist to deliver professional services across the broad range of specialities.

Through its team of procurement professionals, WALGA will contract-manage and support the activity of its appointed suppliers.

FURTHER INFORMATION

Buyers Guide documentation is available, which includes a commercial in-confidence summary of each panelists offer and price schedules. The model consultancy contract template is also available online. These resources can be downloaded from the secure area of the WALGA website (www.walga.asn.au) or requested by emailing purchasing@walga.asn.au.

CONTRACT NO. PSA 901.02

Company:	Coffey environments	Company:	Coffey Environments
Address:	89-91 Burswood Road, Burswood WA 6100	Address:	89-91 Burswood Road, Burswood WA 6100
Contact:	Graham Pearson	Contact:	Graham Pearson
Telephone:	(08) 9355 7100	Telephone:	(08) 9355 7100
Email:	graham.pearson@coffey.com	Email:	graham.pearson@coffey.com
Website:	www.coffey.com	Website:	www.coffey.com
	<p>Coffey Environments is one of the largest environmental services organisations in the southern hemisphere. The company has united an array of specialist consultants in the areas of climate change vulnerability and adaptation assessment; risk management planning; CPMs and NGERs reporting; training, compliance and auditing; greenhouse gas emissions calculation, assessment; and climate change policy and strategic planning. Coffey is a Generalist Supplier to the Panel.</p>		<p>Coffey Environments is one of the largest environmental services organisations in the southern hemisphere. The company has united an array of specialist consultants in the areas of climate change vulnerability and adaptation assessment; risk management planning; CPMs and NGERs reporting; training, compliance and auditing; greenhouse gas emissions calculation, assessment; and climate change policy and strategic planning. Coffey is a Generalist Supplier to the Panel.</p>
Company:	SMEC	Company:	Coastal Zone Management
Address:	Level 6, 12 St Georges Terrace, Perth WA 6000	Address:	Unit 1, 237 Stirling Highway, Cannington WA 6010
Contact:	Susan Brand, Principal Environmental Scientist	Contact:	Dr. Robert Kay
Telephone:	(08) 9223 5932	Telephone:	(08) 9254 6460
Email:	susan.brand@smeccom.com	Email:	robert.kay@coastalmanagement.com
Website:	www.smeccom.au	Website:	www.coastalmanagement.com
	<p>SMEC is an Australian owned, multi-disciplinary environmental and engineering firm providing consultancy services to Local Government in the areas of Engineering, Environmental Science and Developmental activities. SMEC is a Generalist Supplier to the Panel.</p>		<p>Coastal Zone Management (CZM) provides services in the areas of Climate Change Management Skills; and Climate Change Policy and Strategic Planning and Greenhouse Gas Emissions Calculation Assessment and Mitigation Target Setting. CZM is a specialist service provider in the area of Coastal Field Analysis, with the collection of primary coastal response data for input into Coastal Impact Assessments. CZM is a Specialist Supplier to the Panel.</p>
Company:	Greensense	Company:	Strategen
Address:	PO Box 7852, Cottesloe Square, Perth WA 6850	Address:	Suite 7, 643 Newcastle Street, Leederville WA 6007
Contact:	Derek Gerrard	Contact:	Robert Keogh
Telephone:	0403 068 271	Telephone:	(08) 9228 6900
Email:	derek@greensense.com.au	Email:	rkeogh@strategen.com.au
Website:	www.greensense.com.au	Website:	www.strategen.com.au
	<p>Greensense is a Perth-based climate change and carbon management consultancy focused on helping Local Governments work towards sustainable future and responding to the challenges and opportunities of a carbon-limited economy. Greensense provides services in the areas of Landfill Emissions Management, Compliance Reporting (including NGERs), Climate Change Policy and Strategic Planning, Emissions Trading, Greenhouse Gas Abatement, Employee Engagement and Climate Change Vulnerability and Adaptation Assessment. Greensense is a Generalist Supplier to the Panel.</p>		<p>Strategen is a privately owned company specialising in environmental consultation in the areas of Climate Change Management Skills; Climate Change Vulnerability and Adaptation Assessment; Risk Management Planning Services; and Carbon Pollution Reduction Scheme and National Greenhouse and Energy Reporting, Training and Compliance Services. Strategen is a Generalist Supplier to the Panel.</p>
Company:	Cardno	Company:	Strategen
Address:	2 Bagot Road, Subiaco WA 6008	Address:	Suite 7, 643 Newcastle Street, Leederville WA 6007
Contact:	Bill Marchbank	Contact:	Robert Keogh
Telephone:	(08) 9279 3888	Telephone:	(08) 9228 6900
Email:	william.marchbank@cardno.com.au	Email:	rkeogh@strategen.com.au
Website:	www.cardno.com.au	Website:	www.strategen.com.au
	<p>Cardno is a multi-disciplinary environmental and engineering firm providing the services of Climate Change Management Skills; Climate Change Vulnerability and Adaptation Assessment; and Risk Management Planning Services. Cardno also provides Carbon Pollution Reduction Scheme and National Greenhouse and Energy Reporting, Training and Compliance Services. Cardno is a Generalist Supplier to the Panel.</p>		<p>Strategen is a privately owned company specialising in environmental consultation in the areas of Climate Change Management Skills; Climate Change Vulnerability and Adaptation Assessment; Risk Management Planning Services; and Carbon Pollution Reduction Scheme and National Greenhouse and Energy Reporting, Training and Compliance Services. Strategen is a Generalist Supplier to the Panel.</p>

COMPUTER HARDWARE

SERVICE OFFERING

WALGA has appointed four (4) suppliers to this Panel, each with a key product focus. The Preferred Supplier Panels, however, generic to Computer Hardware and Members are able to procure various products and brands from all Panel members.

CONTRACT NO. T0702

Company: Rod 11 Pty Ltd

Address: Unit 3, 642 Albany Highway, Victoria Park WA 6100

Contact: Mark Smith, General Manager

Telephone: (08) 9474 9542 or 0414 301 617

Email: mark.smith@rod11.com.au

Website: www.rod11.com.au

Due to a close alignment with Hewlett Packard Australia (HP), Rod 11 Pty Ltd have demonstrated the ability to provide HP products at highly competitive prices. Whilst having a close alignment with HP, Rod 11 can also supply over 40,000 different line items for a number of other major IT brands.

Company: Dell Australia Pty Ltd

Address: Level 28, 140 St Georges Terrace, Perth WA 6000

Contact: Vanessa Du, Account Executive WA

Telephone: 0428 733 643

Email: vanessa.du@dell.com

Website: www.dell.com.au

Dell is able to provide its own branded products in addition to various third party products. Dell has considerable experience with Local Governments around Australia and has strong training resources available. Dell offers full recycling capabilities for desktop and notebooks under this arrangement.

Company: NEC Australia Pty Ltd

Address: 143 Colin Street, West Perth WA 6005

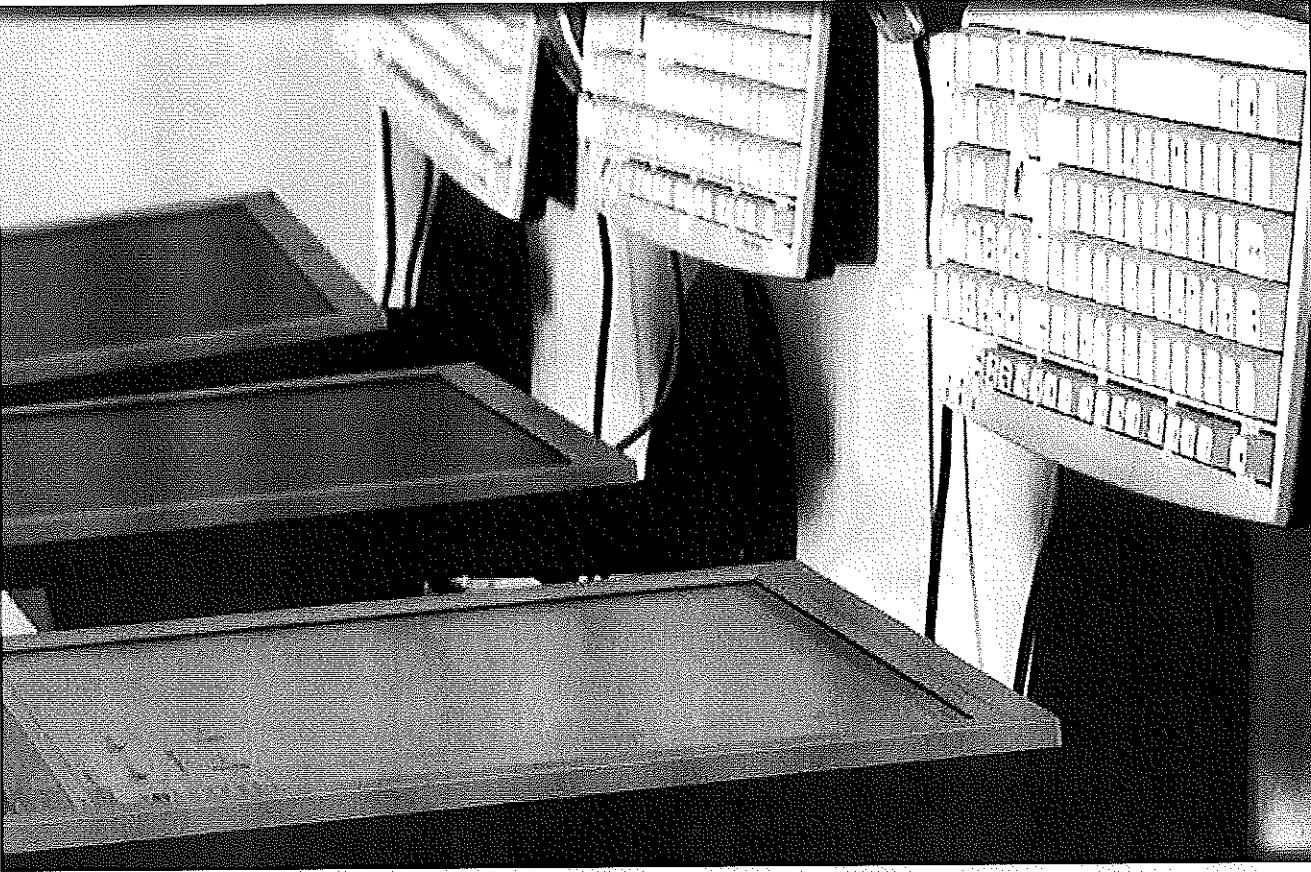
Contact: Adam Buswell, Account Manager

Telephone: (08) 8278 5551

Email: adam.buswell@nec.com.au

Website: www.nec.com.au

NEC is able to provide its own branded products in addition to other third party products, which include Enterasys and Cisco networking equipment. NEC offers both computer hardware in addition to the NEC telecommunication equipment technology coupled with a strong resources base including support structure.



Company: Corporate Express

Address: 23 Miles Road, Kewdale WA 6105

Contact: John Wilson, Account Manager IT Solutions

Telephone: (08) 9365 5200



Email: john.wilson@ce.com.au

Website: www.ce.com.au

Corporate Express has supply arrangements with all WA Local Governments through other contracts, can leverage supply overall IT Hardware brands and offers unbundled consultancy to provide solutions. Ranged brands include IBM, Lenovo as well as the ability to supply Hewlett Packard, Acer, Toshiba, Brother, Lexmark, Kyocera, LG, Fuji Xerox, Samsung and Epson. Corporate Express has strong logistical and order automation capabilities, and the ability to provide an extensive stocked range of product.

PRODUCT INFORMATION

This Preferred Supplier Panel is primarily for the provision of Computer Hardware products. However, due to the nature of supplies to WALGA Members, Computer Hardware is commonly supplied with supporting contracts to cover services which may include, but are not limited to, deployment, maintenance, technical support and upgrades. These services are within the scope of this Panel.

The product range encompassed by this Panel includes, but is not limited to, the following areas of Computer Hardware procurement:

- Personal Computers
- Laptops/Notebooks
- PDAs
- Printers
- Multifunction devices and Photocopier solutions
- Peripherals
- Telecommunications equipment and related services (excluding call plans)
- Modems
- Servers
- Storage
- Network Hardware
- Facsimiles
- Scanners

PRICING

Preferred Suppliers have not been restricted to a fixed structure price model for this contract. WALGA recognises that pricing structures for goods and services are complex and varied and Preferred Suppliers under this arrangement are aware that the products and pricing offered must meet Local Government needs today and in the future, and must remain market competitive throughout the period of contract. On average, Members can benefit from discounts of up to 40% off the cost of procurement for goods and services under this contract.



CORPORATE TRAVEL SERVICES

SERVICE OFFERING

Corporate Travel Management (CTM) has been appointed as the Preferred Supplier for the booking of corporate travel services.

CTM provides a full suite of travel services including the booking of airfares for interstate, interstate and international travel, along with any requirements for hotel accommodation and car hire rentals. CTM's online booking system utilises a framework of cutting edge technology, supported by a team of travel consultants to provide a complete "one-stop-shop" travel solution for WALGA Members.

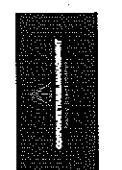
Under this contract, Members can utilise an online booking system under a standard industry travel policy to source travel bookings. Alternatively, Members can customise their own online booking system incorporating particulars for their internal travel policy. Under both arrangements, the online booking facilities are supported by telephone and email access to travel booking agents and system support.

CONTRACT NO. TPS 0804

Corporate Travel Management (CTM)
Company: Level 2, 159 Adelaide Terrace, Perth WA 6000
Address: Contact: Kelly Squirell, WALGA Corporate Consultant
Telephone: (08) 6467 2148
Narelle Costastri, Client Value Manager
Telephone: (08) 6467 2113

Operation Hours : 8am - 6pm, Monday - Friday
Email: walga@travelctm.com
Website: www.travelctm.com
After Hours Emergency Contact number outside Australia: + 61 411 836 407

After Hours Emergency Contact number outside Australia: + 61 411 836 407



OTHER SERVICES

Vehicle Rental - CTM is able to offer government rates with all major car hire companies.

Accommodation - CTM is a member of Globalstar Travel Management group which is one of the largest accommodation buying groups in the world. CTM offers all WALGA Members access to government rates, negotiated rates by CTM and the best rate of the day for domestic and international accommodation.

Discounted Qantas Club and Virgin Blue Room - CTM has negotiated Qantas Club membership joining fee rates discounted by \$130 and annual renewals by \$70 through the CTM Damas Club Corporate Discount Scheme. CTM has negotiated \$228 off the market cost for annual Virgin Lounge Memberships.

PRICING

The pricing under this contract is aimed at achieving the best prices and value for money on the broad range of travel related services. The Preferred Supplier has submitted a 12 month fixed fee structure for services and a booking fee pricing model for this contract. Costs beyond the first 12 months will be reflected by CPI adjustments and negotiated by CTM prior to the conclusion of the first 12 month period.

CTM SERVICE FEES (excluding fees charged by suppliers)	AUD\$ COST (including GST)	PER PERSON
DOMESTIC & INTERNATIONAL TRAVEL		
Domestic bundled booking fee via CTM OBIS, with no demandant (Invoicer/bearer) Soft Booking via Internet	\$25 per booking	
Domestic booking fee via Consultants (Bundled)	\$41 per booking	
Booking changes post-ticketing	No charge	
Booking changes post-delivery. The cost is per change	\$15 per booking	
Accommodation, car hire, transfer booking fee, booked separately	\$11 per item	
Non-Global distribution bookings system communication fee (e.g. phone, fax, email, Internet and Airline Lounge Membership)	\$16 per item	
Bundled - automated air accommodation, car hire booked simultaneously in a single transaction fee		
INTERNATIONAL TRAVEL		
Tours Tasmania & New Zealand Internal sectors booking fee (Bundled)	\$21 per sector	
Economy Class Ticket & Actions and under (Bundled)	\$174 per ticket	
Economy Class Ticket & Actions and over (Bundled)	\$245 per ticket	
Business or First Class Ticket booking fee (Bundled)	\$245 per ticket	
Airbus USA/Euro/Asian International sectors	\$41 per sector	
Memory and calculation charges - two (2) free bookings per change	\$51 per booking	
Changes after airline ticketing, per change	\$51 per ticket	
Accommodation, car hire, transfer only booking fee, booked separately	\$21 per item	
Non-Global distribution bookings system communication fee (e.g. phone, fax, email, Internet and Airline Lounge Membership)	\$26 per item	
Bundled - automated air accommodation, car hire booked simultaneously in a single transaction fee		
OTHER SERVICES		
Accommodation & car hire charge-back fee	\$13	
Domestic refund processing fee	\$26 per ticket	
International refund processing / cancellation fee	\$102 per ticket	
Merchant Fees	On-charged at cost	
Express Mail	\$8	
Overnight Courier	At cost	
Same Day Courier	\$11 + delivery cost	
Emergency Courier (within less than 2 hours of ticket request)	\$21 + delivery cost	
Visa Processing service fee per passport (includes pursuing visas and consultative communications)	\$51 + Visa cost	
Domestic Frequent Flyer Redemption & Upgrade bookings that dependant upon seats being confirmed	\$51 per person	
International Frequent Flyer Redemption & Upgrade bookings (not dependent upon seats being confirmed)	\$51 per person	
Travellers Cheques / Foreign Currency	\$1 per transaction	
24 hour service (cost of international calls and communications)	Any outgoing	
Name change fee (subject to airline approval)	\$77 per ticket	
Printed tickets (PTA), lost tickets (LTM), paper ticket requests (PTR), or lost luggage notifications	\$51 per ticket	
Request for additional copies of invoices & past invoices, after travel	\$6 per invoice/ordinary	
CTM administration tasks/claims (reconciliation of credit cards, budgeting quotes, insurance & FBT assistance, ad-hoc reports outside tailored reporting ratio)	\$153 per hour or report	
CTM Premier Concierge Service (office hours only) e.g. booking meeting rooms, restaurant reservations, flight orders or arrangement of dry cleaning	\$51 per transaction	
Liaison/travel planning fee. Credited to final bill/day costs due (payable in advance of constructing itinerary)	\$255	

CTM will charge transaction fees for travel bookings, consistent with fees currently being charged by travel industry suppliers, i.e. Qantas and Virgin Blue charge for bookings they receive directly. In return CTM commits to only supply under this contract with net/wholesale fares/rates in the travel marketplace.

CORPORATE WARDROBE AND WORKWEAR

SERVICE OFFERING

The Yakkta contract offers Members an extensive range of quality Corporate Wardrobe, Workwear and Protective Equipment at very competitive prices. It also provides flexible service options and fast and efficient delivery. Local Governments can tailor a supply solution to suit their needs with an extensive choice of garments from the tough, Hard Yakkta workwear range or the stylish Stylecorp collection.

In addition, Members have the choice to adopt the LGW or LGC branding or their own individual Local Government branding. Members will have access to all style, colour and size ranges all year round. The Yakkta Sales Executives are available to assist with range and fitting information and Yakkta offers delivery within 15 working days, subject to stock availability.

NPN ENDORSED

Yakkta is the Preferred Supplier of Corporate Wardrobe, Workwear and Personal Protective Equipment to Local Government throughout Australia.

Yakkta has a great reputation for quality, durability, comfort, style and the highest standards of customer service.

The Yakkta contract is the only uniform supply agreement formally supported by the National Procurement Network (NPN) and the participating Local Government Associations. The NPN is a strategic alliance between the State and Territory Local Government Associations and their affiliate bodies. Each member of the NPN provides wholsale of Local Government sector purchasing arrangements to Members.

SUPPLIER INFORMATION

The Yakkta Customer Service Team is ready to assist you with any enquiry, including order and delivery information and assisting with contacting the relevant Sales Executive for a personal consultation. The Customer Service Team can be contacted on FREECALL 1800 644 517.

All general enquires should be directed to Customer Service, however to speak to a local Sales Executive directly, please refer to details below.

CONTRACT NO. CST 0506-01

Company: Yakkta Pty Ltd
Address: Unit 1, 93 Francisco Street, Belmont WA 6104
Contact: Kristi Warren, Local Government Account Manager
Telephone: (08) 9373 0000
Email: kristi_warren@yakkta.com.au
Website: www.yakkta.com.au



PLACING AN ORDER

Order forms are available by contacting the Yakkta Customer Service team on (08) 9373 0000 or by contacting your local Sales Executive.
Return your completed order by Fax to 03 9309 0616,
email to viselect@yakkta.com.au or mail to:
YAKKA PTY LTD CUSTOMER SERVICE
26 King William Street, Bradfield Heads, VIC 3047.

EMBROIDERY POLICY

- The embroidery procedures for the LGW and LGC uniform supply are:
- Each Member Wardrobe Coordinator must sign an "LGW or LGC Logo Verification Form" stating which monogramming options the Member is choosing (i.e. LGW, LGC logo or specific Member logo).
 - If a Member is choosing their specific logo, Wardrobe Coordinators must complete a "Monogram Request Form" and sign off on embroidery samples prior to orders being completed.
 - All embroidery for LGW or LGC is completed as per the standard rules of application.
 - Upper Garments - Monogramming will be located in the standard position of the chest, left hand side. If the garment has a pocket it is to be centered above the pocket.
 - Lower Garments - Monogramming will be located in the standard position of back right, under the waistband.

PRICING

The pricing under this contract is aimed at achieving the best "value for money" across all product lines.

The Preferred Supplier has not been restricted to a fixed structure price model for this contract. YAKKA recognises that pricing structures for goods and services are complex and varied and the Preferred Supplier under this arrangement is aware that the products and pricing offered must meet Local Government needs today and in the future, and must remain market competitive throughout the period of contract. On average, Members can benefit from discounts of up to 20% off the cost of procurement for goods and services under this contract.

Price lists can be obtained from the Customer Service Team or your local Sales Executive. All Yakkta pricing is inclusive of delivery and GST. The LGC range is inclusive of one application of embroidery and the LGW range is exclusive of embroidery, with quotes provided upon request by the Sales Executive.





DEBT MANAGEMENT SERVICES

SERVICE OFFERING

The prime focus of this Preferred Supplier Contract is on the recovery of overdue rates and sundry debtor accounts on a referral basis. Members undertake their own internal processes and levels of collection activity prior to referral to an external agency.

Services available for delivery under this contract include, but are not restricted to:

- Collection of outstanding accounts (rates and sundry)
- Undertaking of legal recovery action
- Debtor location
- Assisting with the improvement and design of Member debt recovery processes

• Implementation of proactive recovery strategies and processes to assist in the reduction of payment default for Members

The contract requires that suppliers collect monies that Members deem necessary to be pursued by a third party. The severity of pursuit will be stipulated by the Member and will depend on the Member's own internal recovery processes. The supplier's recovery action may range from a formal letter of demand to full legal action.

CONTRACT NO. PSA 505-004

Company: Austral Mercantile Collections Pty Ltd

Address: Level 12, 256 Adelaide Terrace, Perth WA 6000

Contact: Collin Phillips, WA Local Government Manager

Telephone: (08) 6467 3079
Email: collin.phillips@australmmercantile.com.au

Website: www.australmmercantile.com.au
 AUSTRAL MERCANTILE COLLECTIONS

Austral Mercantile is a Local Licensed Commercial Agent that collects overdue rates, accounts and disputed debts for WALGA Members. Austral Mercantile employs the latest technology and skilled personnel, and is experienced in the collection of accounts ensuring highly effective recovery rates.

Company: Dun & Bradstreet (Australia) Pty Ltd

Address: Level 7, St Martins Tower,
44 St Georges Terrace, Perth WA 6000

Contact: Jason Sutherland, Account Manager

Telephone: (08) 9426 1845
Email: sutherland@dnb.com.au

Website: www.dnb.com.au
 DUN & BRADSTREET

Dun & Bradstreet is one of Australia's most experienced and innovative providers of Debt Collection services and credit reporting information. The D&B brand has a strong association with credit ratings which is effectively leveraged to increase collection rates.

PRICING

The contract pricing is aimed at achieving the best "value for money" outcome across the range of debt management services.

The ability for Local Governments to recover collection costs is contingent on established legal positions with respect to the Local Government Act 1995 and the Magistrates Court (Civil Proceedings) Act 2004. Service providers are able to advise with the provision of advice relating to compliance with this legislation, and independent legal advice can also be sought.

All applicable charges for debt collection work that will be levied under the contract must be disclosed to the customer. Prices given should include the cost of all work and other expenses associated with the chargeable activity unless otherwise stated.

Court fees levied under this arrangement should not exceed the Western Australian Scale of Court Costs.

DEBT REFERRAL

Both suppliers offer a range of methods for the lodgement/referral of accounts for collection, including online internet systems, email, fax and other methods in accordance with Member requirements.

Both suppliers offer excellent internet based online services that will enable Members and their nominate staff to:

- Access free 24 hour, 7 days a week support and training
- Submit new matters for recovery
- Monitor the progress of all referrals – view all actions, comments, recoveries, costs and diary dates
- Generate a range of management/status reports
- Issue instructions directly to the Member's nominated Account Manager



EMERGENCY MANAGEMENT SERVICES

SERVICE OFFERING

The WALGA Emergency Management Service (WALGA-EMS) is a specialised business area dedicated to the provision of professional emergency management advice and services to Local Governments.

WALGA-EMS is strategically placed to offer up-to-date emergency management advice to Members because of the Association's representation on all of the Western Australian emergency management committees including:

- State Emergency Management Committee
- Emergency Services Sub-committee
- State Mitigation Committee
- Flood Warning Consultative Committee
- Public Information Group
- State Mitigation Committee
- State Emergency Coordination Group
- State Welfare Emergency Committee
- Bushfire Services Consultative Committee
- WA Influenza Pandemic Advisory Committee
- SES Capital Grants Committee.

RESOURCES

The Service is backed by the considerable knowledge base of the WALGA-EMS team covering all aspects of Local Government business, policy, advocacy and specialist service delivery built up over many years.

WALGA-EMS becomes a specialist resource allowing Local Government to free up internal resources. WALGA-EMS provides services that enhance the capacity of each Local Government's existing emergency management team. The aim of the Service is to assist Local Governments build the skills base of existing staff by working with them to import emergency management knowledge.

INDUSTRY EXPERIENCE

Our Emergency Management Service team brings to Local Government 22 years of policing and emergency management experience coupled with relevant tertiary qualifications in emergency management, policing, workplace training and business management. WALGA's Emergency Management Service Coordinator is a member of International Association of Emergency Managers (IAEM).

SERVICE BENEFITS

WALGA-EMS provides Local Government with a unique service which is continually reviewed to meet the changing needs of Local Government. WALGA-EMS staff work in partnership with FESWA Community Emergency Management Officers to bring about the best results for local communities. WALGA-EMS has been established to reflect the needs of Local Government in shaping emergency management policy in WA. This includes the production of written and multi-media material to assist Elected Members and officers to address the hard issues of emergency management, including:

EMI Toolbox website

Up-to-date emergency management information and policy review documents. Local Government Emergency Management Workbook and DVD

A learning tool for elected Members and Local Government staff.

Local Emergency Management Committee Guide

A valuable resource for all involved in the LEMC.

SERVICE RANGE

WALGA-EMS can provide Local Governments with a consultancy service across all areas of emergency planning and Emergency Risk Management. Our service will project-manage the Emergency Risk Management process, compile ERM study reports and provide your Local Government with a professional risk register in line with State requirements.

Emergency management arrangements must reflect your specific environment and community values for them to be of benefit. Local emergency management arrangements must also reflect partnerships with neighbouring Local Governments and current State policy and plans. WALGA-EMS will ensure that your emergency management arrangements reflect best practice and Emergency Management WA requirements.

Our fees are structured to provide Local Governments with value for money and a more than competitive alternative.

Reviewing and Testing

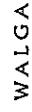
WALGA Emergency Management Services can assist Local Government by reviewing your local arrangements to ensure that they are compliant with State policy and strategically aligned to the changing dynamics of your community. You may opt for a report to guide you through the revision of your arrangements or have them rewritten using our Service.

WALGA-EMS can also assist with exercise planning and testing of your local arrangements including:

- Desktop exercises
- Planning workshops.
- Facilitation

Contact: John Lane, Emergency Management Program Coordinator

Telephone: (08) 9213 2074
Email: Jane@walgae.ms.au



EMPLOYEE BENEFIT SERVICES

SERVICE OFFERING

WALGA has developed a range of contracts that provide the employees of Members with special benefits. A summary of these services and benefits is outlined below:

LGIS HEALTH

Company: Health Insurance Fund of WA (HIF)
Address: 60 Stirling Street, Perth WA 6000
Telephone: 1300 13 40 60
Email: john@hif.com.au
Website: www.hif.com.au

WALGA's Local Government Insurance Services (LGIS) has brokered through the Health Insurance Fund of WA (HIF) to offer a health insurance scheme called LGIS Health. The scheme has been introduced to provide the employees of WALGA Members with exclusive rates on quality health cover that is tailored to their needs, budget and lifestyle.

LGIS INCOME PROTECTION

Company: Local Government Insurance Services (LGIS)
Address: 17 Altona Street, West Perth WA 6005
Telephone: (08) 9483 8888
Website: www.lgiswa.com.au

LGIS offers WALGA Members the opportunity to take up Income Protection Group Cover for their staff, providing the peace of mind of protection for employees should they become unable to work due to serious illness or injury. LGIS Income Protection provides coverage for all staff (no medical examinations or application forms are required) at a flat rate: incurs no FBT; and provides for benefits to commence after just 10 working days off work. Benefits are paid at 80% of the employee's regular income for a period of up to two (2) years.

EMPLOYEE PLUS BANKING

Company: Commonwealth Bank of Australia
Address: Level 4, 150 St Georges Terrace, Perth WA 6000
Contact: Rosa Pirozzi, Sales Manager
(Mobile Banking Services)

CommonwealthBank

Telephone: (08) 9211 1727
Email: rosa.pirozzi@cba.com.au

Website: www.commbank.com.au
WALGA has partnered with the Commonwealth Bank of Australia to provide a dedicated banking program for WALGA Members. The program provides employees with their own personal relationship manager to assist with their home loan and general banking needs. In addition to reduced fees and discounted interest rates for home loans, Other benefits include credit cards free of annual fees, bank accounts free of withdrawal and monthly fees, a wide range of discounted services and a variety of investment advantages. As a special offer to WALGA Members, the Commonwealth Bank has agreed to waive the annual fee relating to the Employee Plus program for the first year for any new users.

STATIONERY AND HOUSEHOLD SUPPLIES

Company: Corporate Express
Address: 23 Miles Road, Kewdale WA 6105
Contact: Customer Support

Corporate Express

Telephone: 13 26 44
Email: wa-ce@ce.com.au
Website: www.ce.com.au
WALGA has partnered with Corporate Express to provide a staff purchasing privilege program for Members. This special arrangement allows employees of Members to purchase from the extensive Corporate Express range of stationery and household supply products for their own private use at discounted rates.





SERVICE OFFERING

The energy market in Western Australia is regulated by the Economic Regulation Authority. Supplies over a regulatory threshold are contestable to the market within certain areas.

In 2005, WALGA identified approximately \$17 million worth of contestable supply in the Local Government market that could potentially be aggregated. WALGA's procurement project was also aimed at creating a price cycle for the future contracting of supplies under a high volume sector level contract.

In an environment of rapidly escalating prices, aggregated savings of up to \$1.63 million were identified through WALGA's tender process on the contestable energy load.

WALGA has appointed four (4) suppliers to this Panel. Three (3) of the panelists are licensed Energy Retailers, and the fourth (COZero) provides carbon offsets for renewables energy.

Different price models have been contracted by each company. The Landfill Gas and Power and Perth Energy offers provide a discount margin off the published tariff and therefore are subject to alteration during the term of contract commensurate with any shift to total tariff. The Synergy offer is fixed for the term of contract.

WALGA delivers equityability across its Panel and favours no one supplier over another. Each Local Government's requirements will differ given their cash size, usage pattern, level and format of Green Power purchased, and other variables, in addition to qualitative and service level requirements. It is an autonomous decision on the part of each Local Government to determine the supplier of their choice.

A shift from tariff to contract is a fixed commitment that cannot be reversed, however strict confidentiality requirements apply to this contract. In some instances, confidentiality agreements and supplier approval may be required prior to providing an independent third party with commercially confidential information including price quotations.

CONTRACT NO. TPS 006-15-01/08

Company: Synergy
Postal: GPO Box K551, Perth WA 6842
Contact: Graeme Ross, Manager, Account Sales
Telephone: (08) 6212 2251
Fax: (08) 6212 1035
Email: graeme.ross@synergy.net.au
Website: www.synergy.net.au

Company: Landfill Gas & Power
Postal: PO Box 851, Cloverdale WA 6885
Contact: Dr Steve Gould, General Manager, Retail
Telephone: (08) 9486 1864
Fax: (08) 6161 6009
Email: steve.gould@landfillgas.com.au
Website: www.landfillgas.com.au

Company: COZero
Postal: Level 1, 275 Clarence Street, Sydney NSW 2000
Contact: Nicholas Armstrong, Director, Business-to-Business
Telephone: (02) 9011 7800
Fax: (02) 9012 0385
Email: namstrong@cozero.com.au
Website: www.cozero.com.au

Company: Perth Energy/
Address: Unit 3, 77 Mill Point Road, South Perth WA 6151

Contact: Vinod Tiwari, Account Manager

Telephone: (08) 9420 0300
Fax: (08) 9474 9900
Email: v.tiwari@perthenergy.com.au
Website: www.perthenergy.com.au

Company: COZero
Postal: Level 1, 275 Clarence Street, Sydney NSW 2000
Contact: Nicholas Armstrong, Director, Business-to-Business
Telephone: (02) 9011 7800
Fax: (02) 9012 0385
Email: namstrong@cozero.com.au
Website: www.cozero.com.au

CONTRACT ACCESS

WALGA has moved to simplify access to this contract by distributing price analysis from its procurement process and estimating the entry prices according to the tender offer. Access to this contract will be facilitated on the basis of quotation by suppliers at applicable market rates. Should independent consultancy services be utilised for further analysis of offers, WALGA will facilitate access to contract information where permissible; however strict confidentiality requirements apply to this contract. In some instances, confidentiality agreements and supplier approval may be required prior to providing an independent third party with commercially confidential information including price quotations.

SUSTAINABLE PROCUREMENT

Energy is a supply area where Local Governments can demonstrate an environmentally sustainable commitment. Both accredited and alternative forms of Green Power can be supplied under this contract, with the flexibility to determine and adjust the portion of Green Power obtained on a site by site basis. Attractive quotations for Green Power have been acquired for the sector.

PRICING

The pricing under this contract for each supplier is detailed in the information package provided previously to Members.

Black Power: The Synergy offer allows Local Government to access tariff or to access a two year contract with fixed pricing quoted on a cents per kWh basis. The LGP and Perth Energy offers provide for a discount against published tariff.

Green Power: The Synergy offer allows for the quotation of Accredited or Alternative Green Power; however, is contingent on the use of Black Power from Synergy. The Perth Energy offer allows for the quotation of Accredited or Alternative energy. The LGP offer allows for the quotation of Alternative Green Energy only, but not Accredited Green Power. The COZero offer is a quotation for Accredited Green Power that can be combined with a Black Power load from any supplier.



HEAVY PLANT AND EQUIPMENT & GENERAL PLANT AND UTILITY EQUIPMENT

SERVICE OFFERING

WALGA has established a Preferred Supplier Panel for the Supply and Delivery of Plant and Equipment.

This arrangement will provide a broad range of benefits to Members, including significant discounts on prices, procurement advantages and increased flexibility by offering an extensive equipment range, brand representation and pricing alternatives.

The unique pricing structure of this Preferred Supplier Panel enables the use of a direct quotation system. Members can seek a quotation on Plant and/or Equipment from one supplier or alternatively request multiple quotations from a number of suppliers. The competitiveness of this arrangement will deliver pricing advantages and savings to Members.

WALGA also facilitates the disposal of used Plant and Equipment through the Procurement Consultancy Service, which ensures that Members get the optimal return on their used items through a comprehensive tender process or auction.

CONTRACT NO. TPS 0814 AND 0816

HITACHI

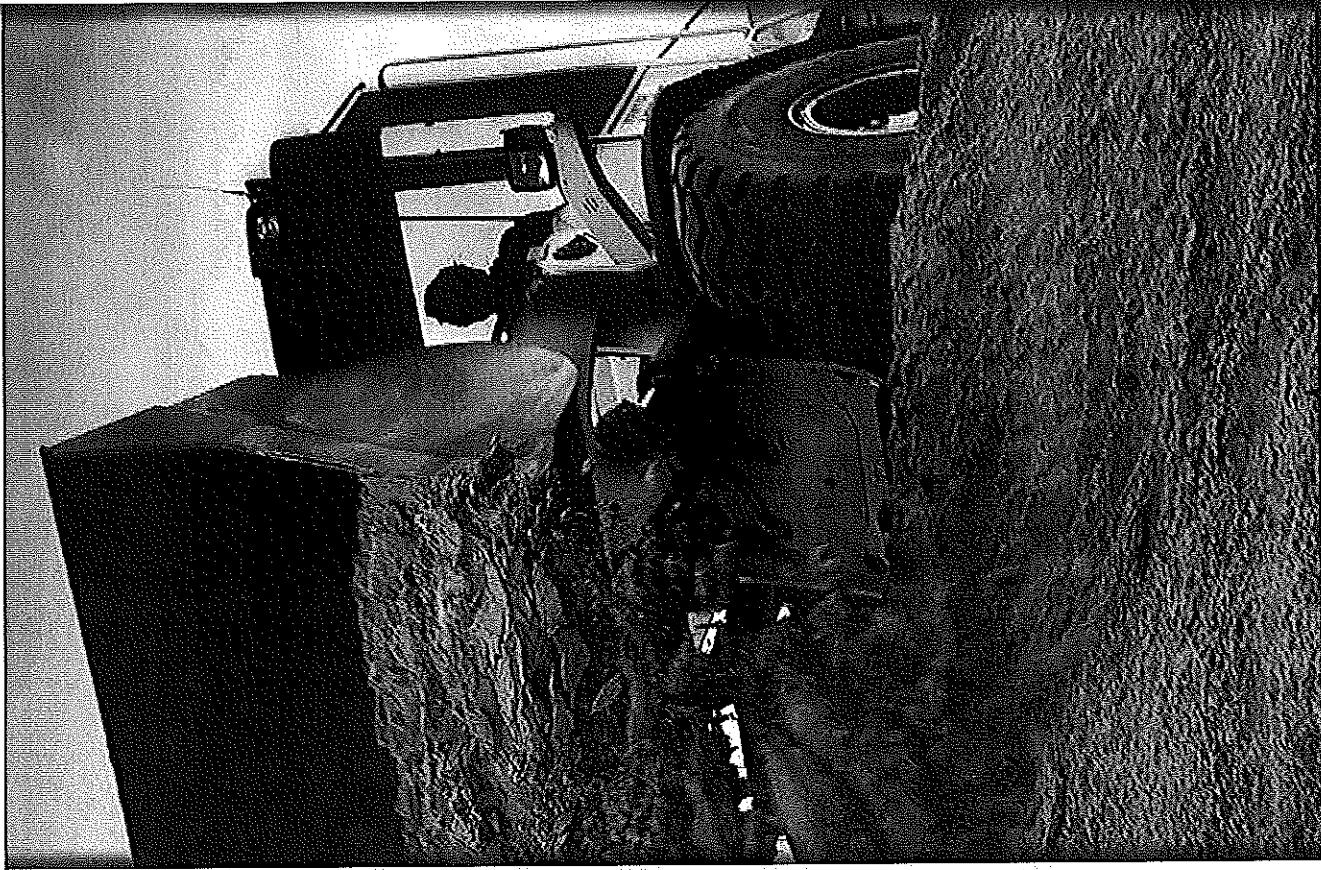
Company: Hitachi Construction Machinery (Australia) Pty Ltd
Address: 111 McDowell Street, Welshpool WA 6106
Contact: Perry Maxwell, Sales Manager WA
Telephone: (08) 9351 5700
Email: maxwell@hcma.com.au

Hitachi Construction Machinery (Australia) Pty Ltd is a worldwide leading manufacturer of construction equipment, providing products and services for the needs of the Australian mining, construction, earthmoving, quarry and forestry industries. The WALGA Contract provides significant discounts and additional benefits to Members on the product range from Hitachi.

WestTrac

Company: WestTrac Pty Ltd
Address: 128-136 Great Eastern Highway,
South Guildford WA 6055
Contact: Royce Sallif, Marketing Manager Local and State Government
Telephone: (08) 9377 9432
Email: roye.sallif@westtrac.com.au

WestTrac is one of the largest Caterpillar dealerships in the world. The core business of WestTrac is to supply new and used Caterpillar machinery to service the Australian construction, mining, forestry, Local Government, quarry and rental industries. Supporting these markets and customer needs is an extensive strategically placed network of branch locations. The WALGA Contract provides competitive pricing and additional benefits to Members on the product range from WestTrac.



<p>Company: Komatsu Australia Pty Ltd Address: 94 Sheffield Road, Welshpool WA 6106 Contact: Glenn Swift, Sales Manager Construction and Utility Telephone: (08) 9351 0555 Email: gswift@komatsu.com.au</p> <p>Komatsu designs, manufactures and is one of the largest suppliers of earthmoving, mining, construction and utility equipment across Australia and New Zealand. Komatsu offers a unique and extensive range of industry-leading new equipment. The WALGA Contract provides significant discounts and additional benefits to Members on the product range from Komatsu.</p>	<p>Company: CJD Equipment Pty Ltd Address: 52 Great Eastern Highway, Guildford WA 6055 Contact: Brian Firth, State Sales Manager WA Telephone: (08) 9277 0111 Email: bfirth@cjd.com.au</p> <p>CJD Equipment is one of the largest and most successful privately owned equipment distributors in Australia. CJD Equipment is the national distributor for Volvo Construction Equipment and John Deere Agricultural, Grounds Care and Power Systems. To meet customer needs, CJD Equipment currently operates a number of world class facilities across Western Australia. The WALGA Contract provides competitive pricing and additional benefits to Members on the product range from CJD Equipment.</p>	<p>Company: BT Equipment Pty Ltd Address: 50 Great Eastern Highway, South Guildford WA 6055 Contact: Simon Davies, WA Sales Manager Telephone: (08) 9478 0600 Email: simon.davies@btequipment.com.au</p> <p>BT Equipment is a leading construction equipment and crane distributor in Australia and has the distribution rights for a range of overseas manufacturers, including Bomag compaction equipment, Mustang skid steers, Kawasaki wheel loaders and Mitsubishi motor graders, Yanmar excavators, loaders and carriers, Sumitomo excavators. The WALGA Contract provides competitive pricing and additional benefits to Members on the product range from BT Equipment.</p>
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HEAVY PLANT AND EQUIPMENT & GENERAL PLANT AND UTILITY EQUIPMENT CONT.

Company: Earthwest Construction and Mining Sales

Address: 58-64 Furnace Road, Welshpool WA 6106

Contact: Matthew Gibson, Sales Manager

Telephone: (08) 9356 3377

Email: mgibson@earthwest.com.au



Earthwest is dedicated to the supply and service of quality construction and mining equipment for the Western Australian market. Earthwest operates the Hyundai construction equipment dealership in Western Australia, supported by a dedicated group of sales, service, parts and administration staff to tailor solutions for specific requirements. The WALGA Contract provides competitive pricing and additional benefits to Members on the product range from Earthwest.

Company: Compliant Pty Ltd (Heavy Plant Only)

Address: 17 Mercantile Way, Melville WA 6945

Contact: Shannon Littlefair, Client Services Manager

Telephone: (08) 9348 7855

Email: shannon.littlefair@compliant.com.au

Compliant is the largest privately owned compaction specialist in Australia and offers a comprehensive range of compaction solutions including sales, service and hire. Compliant is the sole Australian distributor for Ammann equipment, a Swiss based company with global manufacturing, and is a leading supplier of machines, systems and services with core competencies in compaction equipment and asphalt plants worldwide. The WALGA Contract provides significant discounts and additional benefits to Members on the product range from Compliant.

Company: Liftite Hire and Sales (General Plant Only)

Address: 219 Bannister Road, Canning Vale WA 6155

Contact: Jack Przytula, Sales Director

Telephone: (08) 9455 2077

Email: sales@liftite.com.au

Liftite is a Western Australian owned and managed company and is the leading distributor of materials handling and industrial equipment and machinery. Liftite supplies leading brands such as Kubota mini-excavators and construction equipment, Gehl skid steer loaders, ASV, Poch-Track rubber track loaders, Toku hydraulic hammers, Kalmar forklift trucks and Manitou rough terrain materials handling equipment. The WALGA Contract provides competitive pricing and additional benefits to Members on the product range from Liftite.

PRODUCT INFORMATION

The product range available from panelists includes, but is not limited to, the following:

- | Heavy Plant and Equipment | General Plant & Utility Equipment |
|---|--|
| <ul style="list-style-type: none"> • Motor Graders • Wheel Loaders • Backhoe Loaders • Vibratory Rollers • Multi-Tyred Rollers • Drum Rollers • Landfill Compactors • Scrapers • Excavators • Dozers • Dump Trucks | <ul style="list-style-type: none"> • Mini-Excavators • Side-Steer Loaders • Forklifts • Telehandlers/Telescopic Handlers • Multi-Terrain/Track Loaders • Access Platforms • Utility Vehicles • Compact Wheel Loaders |

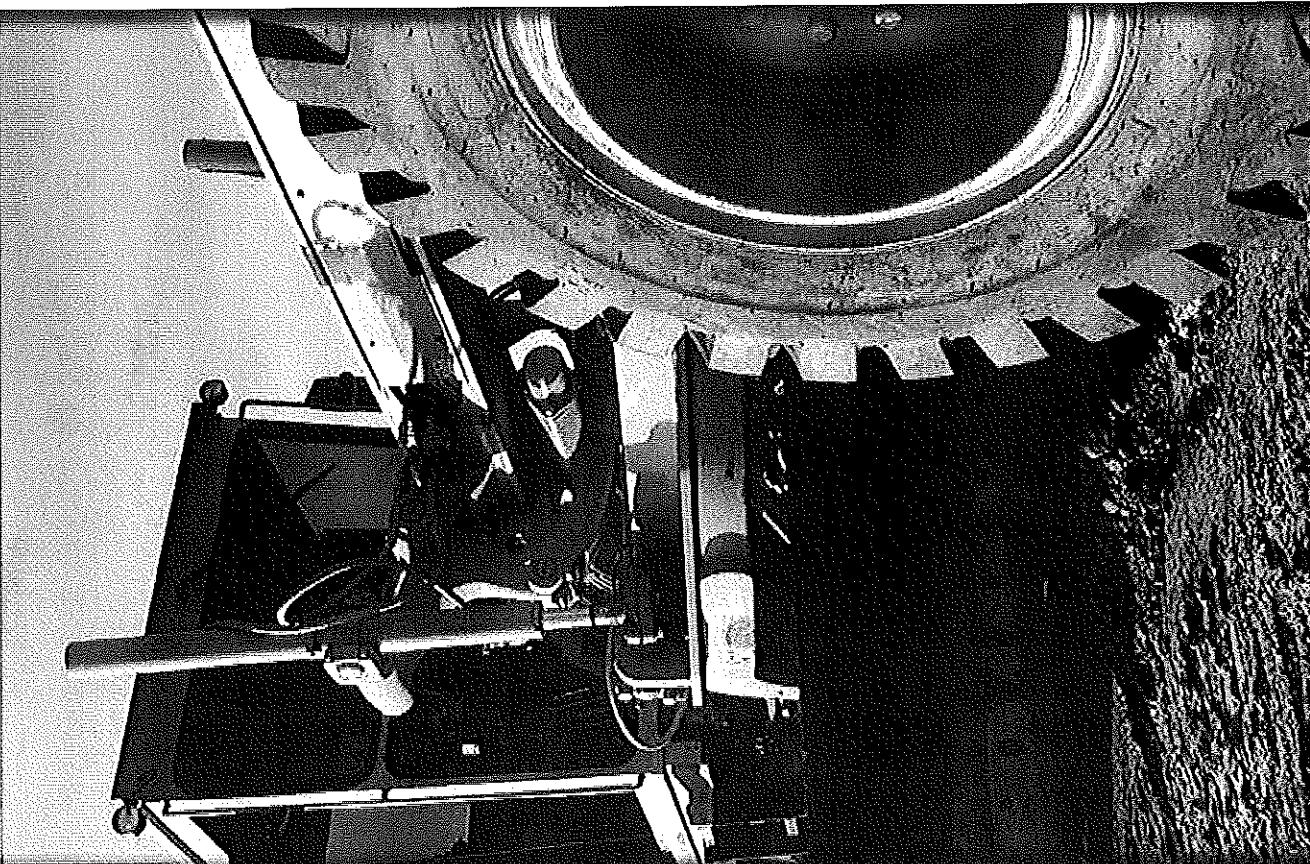
DISPOSAL

WALGA provides a convenient disposal facility for used plant and equipment to ensure Members get the optimal return on their used items.

This includes disposal through a state-wide public procurement process or the auctioning of items by one of the auction agents appointed to the Preferred Supplier Panel in this area.

For more information, contact WALGA on 9213 2095

W A L G A



ICT ONLINE SERVICES



LINKING COMMUNITIES AND COUNCILS (LCC) PROGRAM

Subscription to the LCC program provides for the development of a website, utilising a Content Management System (CMS). An annual subscription fee is charged to the subscribing Members for website training, hosting, maintenance, helpdesk support and ongoing development.

MANAGED SERVICES AND GATEWAY MACHINES

This is a centrally managed service that provides a secure mail server with virus scanning and webmail access to be utilised by all participating Local Governments. The gateway machine provides a high level of network security and controls internet connectivity according to the configurations defined on the centralised services. It is also customised to extract the maximum functionality from the available Internet carrier service.

DOMAIN NAME SYSTEM (DNS) MANAGEMENT

DNS management is available to Local Governments that utilise LCC services. Changes are made on a central server which becomes the designated SOA (Source of Authority) for the domain(s). The system is also designed so that the central server is never exposed to the outside world, offering protection against DNS poisoning attacks and other malicious activities.

ELECTRONIC LODGEMENT SYSTEM (ELS) FOR BUILDING APPLICATIONS

The ELS is the web interface component of the Building Application Lodgement Integration Project (BALIP). This interface allows participating Western Australian based builders to submit building applications online in a paperless environment to participating Local Governments with the benefit of faster approval times and reduced red tape.

The annual subscription fee charged to Local Governments using ELS covers hosting, maintenance, helpdesk support and ongoing development.

SIMPLE MESSAGING SYSTEM (SMS)

The WA Local Government SMS Broadcast Service is a service that allows individuals within Local Government to send short text messages to the mobile phones (GSM or Next G) of individuals, or predefined broadcast lists of individuals, in a controlled and traceable manner. Outbound messages can be sent from a simple secure webpage or may be initiated from third-party software (such as library management systems).

REMOTE NETWORK MANAGEMENT

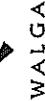
Remote network management is available to regional Local Governments that may lack sufficient local/in-house IT resources. Technical assistance can be delivered remotely through the use of an LCC gateway (although not necessary) and VNC/Remote Desktop software. Onsite support is also available if required. Services include gateway machine installation and support, encryption and virus protection for inbound email, assistance with installation and configuration of new and existing network devices and workstation maintenance.



Contact: Marcel Doust, ICT Policy & Program Officer

Telephone:

Email:



SERVICE OFFERING

The Local Government Insurance Service (LGIS) is owned by Member Local Governments and operated through a joint venture arrangement with Jardine Lloyd Thompson. The service continues to provide outstanding, cost effective self-insurance support to Members. With 100% membership in the Liability and Workcare schemes, 99% membership of the Property scheme, and continued usage of the LGIS broking service, the schemes are ensuring that Members are managing risk in not only a cost effective manner but also in a way that best protects the human and physical assets which constitute a Local Government.

LGIS WORKCARE

Workcare provides a workers compensation claims management service, supported by a comprehensive and professional injury management and OHS services, in accordance with all of the provisions of the relevant State legislation in this important area.

Currently, membership stands at 100% of WALGA Members.

LGIS LIABILITY

Commencing in 1995, LGIS Liability provides Members with a public liability & professional indemnity insurance cover to \$100M. The Scheme provides all Members with expert and professional advice in respect of claims management and management of liability risks. The overall goals and objectives of LGIS Liability is to reduce risks and stabilise contributions, particularly in the areas of Public Liability and Professional Indemnity.

Currently, membership stands at 100% of WALGA Members.

LGIS PROPERTY

The Property Scheme currently operates a self-insurance fund from which claims are paid with additional insurance cover purchased by the Broking Service to protect Members should those funds be exceeded by claims. Members of the Scheme enjoy the benefits of a mutual discretionary fund; however they should still ensure that Local Government assets are appropriately valued and declared to reflect replacement value on buildings, contents and other property insured.

Currently, membership stands at 99% of WALGA Members.

RISK SERVICES

The days of increasing litigation, accountability and staff mobility make it essential that Local Governments have an integrated approach to risk management, supported by strong leadership and a culture underpinned by common goals and objectives. Strategies are tailored to each Local Government's identified needs and support is provided in the following areas:

- Business Continuity
- Enterprise Risk Management
- Events Risk Management
- HR Risk Management
- Regional Risk Coordinators
- RMSS Software
- Stress Management

LGIS INSURANCE BROKING

LGIS Insurance Broking is the division of Local Government Insurance Services that handles all types of insurance covers with the exception of Workers' Compensation, Property Insurance and Public Liability / Professional Indemnity Insurance.

The objective is to purchase on behalf of Members the most comprehensive and competitive insurance program that meets their needs and requirements. All personnel have a comprehensive knowledge and range of experience in Local Government Insurance, claims and risk management that allows them to use their Australia-wide network to provide clients with the best possible service and products. This includes:

- Income Protection
- Insurance Broking Services
- Travel Insurance

Currently, membership stands at 100% of WALGA Members.



LGIS

Company: LGIS
Address: 17 Altona Street, West Perth WA 6005
Telephone: (08) 9488 8868
Website: www.lgiswa.com.au



LEGAL SERVICES

SERVICE OFFERING

This Preferred Supply Panel has been developed to facilitate direct access by Local Governments to legal services suppliers in a simple and cost effective way. All panelists have demonstrated expertise across the broad range of Local Government legal requirements, and have provided discounted pricing off the market rates for their professional services.

The Panel will provide the Local Government sector with a comprehensive range of value-added services. These services will be aggregated by WALGA and delivered over the term of the contract.

A total of six (6) suppliers have been appointed to the Panel:

CONTRACT NO. TPS 0906

Company: **Kott Gunning**

Address: Level 6, AMP Building, 140 St Georges Terrace Perth WA 6000

Contact: Laurie James, Chairman of Partners

Telephone: (08) 9321 3755

Fax: (08) 9321 3485

Email: cross@kottgumm.com.au

Website: www.kottgumm.com.au

Kott Gunning is a commercial law firm founded in Western Australia in 1919 and is owned and managed in Western Australia. Kott Gunning has a well established and highly regarded Local Government practice area, and has been providing legal services to a number of metropolitan and regional Local Government clients for more than 30 years.

Company: **Freehills**

Address: QV1 Building, 250 St Georges Terrace Perth WA 6000

Contact: Melanie Cave, Partner

Telephone: (08) 9211 7842

Fax: (08) 9211 7878

Email: melanie.cave@freehills.com

Website: www.freehills.com

Freehills is an Australian-based international law firm. Freehills commits to providing innovative and high quality legal advice to clients, and has a dedicated Local Government focus in Western Australia. Freehills has the resources and expertise of around 1,000 lawyers, including more than 200 partners across offices in Australia and South-East Asia.



Company: **Minter Ellison Lawyers**
Address: Level 49, Central Park, 152-158 St Georges Terrace, Perth WA 6000
Contact: Mark Gregory, Partner
Telephone: (08) 9429 7557
Fax: (08) 9429 7666
Email: mark.gregory@minterellison.com
Website: www.minterellison.com

Minter Ellison is one of the largest full-service law firms in the Asia Pacific region. With more than 250 partners and 1,000 legal staff located in Australia and around the world, Minter Ellison has a developed a strong reputation for the provision of high quality and professional legal services to Local Governments over many decades.

Company: **Jackson McDonald**
Address: Level 25, 140 St Georges Terrace Perth, WA 6000
Contact: Julius Skinner, Partner
Telephone: (08) 9426 6611
Fax: (08) 9226 2614
Email: jskinner@jcmac.com.au
Website: www.jcmac.com.au

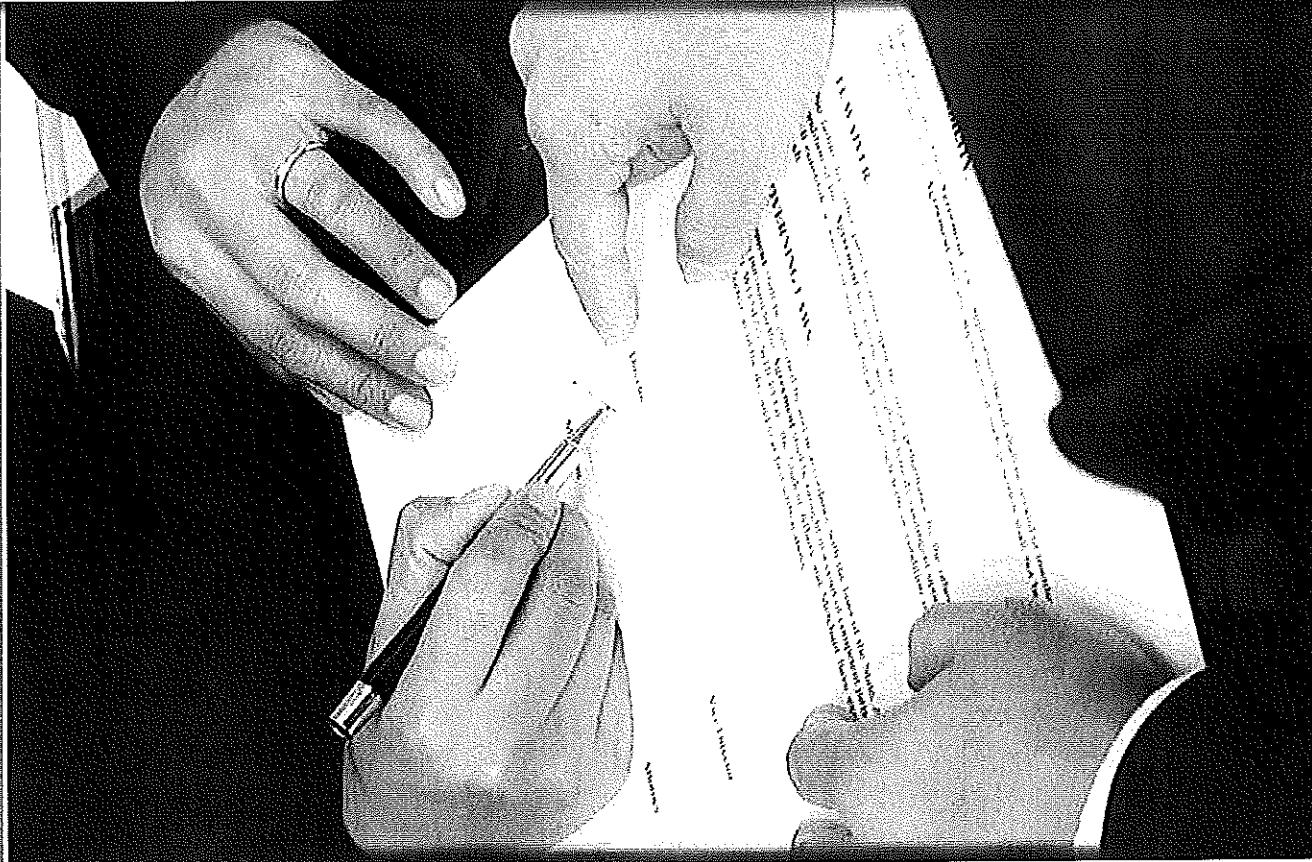
Jackson McDonald is a full service commercial law firm based in Perth. The firm has 27 partners and over 180 staff, with a client base that varies from multi-national corporations to local companies, universities and government agencies. Jackson McDonald has a team of highly experienced lawyers that have demonstrated expertise in all aspects of Local Government Law.

Company: **Woodhouse Legal**
Address: 323 Roeby Road, Subiaco WA 6008
Contact: John Woodhouse
Telephone: (08) 9382 2202
Fax: (08) 9382 3011
Email: jwoodhouse@woodhouselegal.com

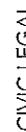
Woodhouse Legal is a Western Australian boutique law firm that specialises exclusively in Local Government legal matters. Woodhouse Legal has a reputation for its expertise and experience across the broad range of Local Government legal matters including Town Planning, Environmental Law, Administrative Law, Commercial Property and Building and Construction Law.

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LEGAL SERVICES CONT.



Company: Civic Legal
Address: 11 Mounts Bay Road, Perth WA 6000
Contact: Anthony Quale
Telephone: (08) 9460 5060
Email: admin@civiclegal.com.au
Website: www.civiclegal.com.au



CIVIC LEGAL

Civic Legal is a Western Australian law firm founded in 2005 with an exclusive focus on the provision of legal services to Local Governments in Western Australia. Civic Legal has a dedicated Local Government team of experienced legal practitioners, and provides high quality legal services in most aspects of Local Government Law.

PROCUREMENT PROCESS

The Legal Services Preferred Supplier Panel was established following a comprehensive procurement process undertaken by WALGA in compliance with the Local Government Functions and General Regulations 1986. All responses received during the public procurement process were independently and impartially assessed through an objective evaluation process by a team of professional procurement staff.

LOCAL GOVERNMENT LAW SPECIALISATIONS

Through the procurement process, all panelists have demonstrated the capability to deliver on the broad range of Local Government legal requirements. All Panel members have significant Local Government experience, having provided professional services to large, medium and small Local Governments over many years. Areas of expertise covered by panelists include:

- Town Planning
- Native Title
- Industrial Relations, Workers Compensation
- Occupational Health and Safety
- Environmental/Climate Change
- Property Law
- General - Including Common Law, Contracting, Joint Venture Agreements, Insurance, Information Technology and Intellectual Property, Taxation and Trade Practices, Technical Services and Rates

REPORTING

Due to the nature of the Legal Services Preferred Supply Panel, and the confidentiality that exists between a client and solicitor, WALGA has established unique reporting arrangements to facilitate management of the contract. Panelists have been requested to provide a quarterly report to WALGA on their activity under the Panel. The type of information requested is limited to the name of contract users, the number of engagements and the total cost of engagements. Information that is confidential or which may interfere with the solicitor-client relationship is not required and is specifically excluded from the reporting arrangements. Any information that is received by WALGA as part of the reporting process will be held in the strictest confidence and not released externally.

It is recognised that in some cases, Local Governments may have sensitivities around their use of one or more legal firms under the Panel. These sensitivities may require an exclusion from reporting requirements. This potential need for this restriction has been anticipated, and all Preferred Suppliers have been advised by WALGA that they are permitted to not report activity from a particular Local Government where this has been specifically requested.

PRICING

All panelists have identified Local Government as a sector of strategic importance for their respective businesses moving forward. This priority, combined with the leveraging of the Local Government sector's annual expenditure on legal services, has secured discounts of up to 25% off market rates on the hourly rates for all practitioners, from Partners through to Para-legals.

Further details on the pricing schedules for each panelist can be obtained from the secure area of the WALGA website or by emailing purchasing@walgawa.asn.au.

VALUE-ADDED SERVICES

The significance of this Preferred Supply Contract to the Local Government sector is further highlighted with all panelists committing to a wide range of value-added services that can be accessed by all Members at no cost. Some of these initiatives include:

- Free telephone advice where no follow-up advice is required
- In-house seminars and training
- Newsletters and legal publications
- Client forums and roundtables
- Media release reviews
- WALGA will work with the various Preferred Suppliers to aggregate and coordinate the roll-out and promotion of these value-added initiatives throughout the life of the contract.

SUPPLIER TRANSITION

Local Governments with existing contracts with any of the Preferred Suppliers will be able to transition those services across to the Legal Services Preferred Supply Contract and secure the discounted rates and value-added services that are available under this arrangement.



LOCAL GOVERNMENT ACT SERVICES

SERVICE OFFERING

WALGA provides a comprehensive suite of information to Local Government Elected Members and officers in the Complete Guide to the Local Government Act series, featuring the following three (3) volumes:

- **Councillors Manual** – A comprehensive source of information to assist Elected Members understand and effectively perform their roles and responsibilities. This Manual complements the Elected Member Development Program training courses conducted by WALGA's Workplace Solutions.

Features of the Manual include:

- Election Planner
- Critical Dates and Actions
- Guide to Local Government
- Financial Interests Handbook
- Elected Members Induction Guide
- Guide to Local Government Liability

Practice Notes Manual – This Manual is targeted specifically at Local Government senior managers and staff, providing a guide to the provisions of the Local Government Act 1995 and Regulations, together with associated Procedural advice and legal opinions.

The Manual provides a detailed commentary on each Section of the Local Government Act including a diverse mix of notes and observations from the Local Government Advisory Board, Department of Local Government, independent solicitors and WALGA to assist staff interpret and apply the Act and its regulations.

Forms and Pro formas Manual – This Manual provides legally vetted adaptations of all forms prescribed under Local Government Regulations and additional pro forma policies covering a range of issues.

The Manual also provides the full suite of forms required to conduct Local Government elections, complete financial returns and formats for giving public notice for a variety of purposes. In addition, the Manual contains a number of useful Model policies including:

- Model Code of Conduct
- Model Purchasing Policy
- Model Code of Electoral Conduct
- Model Audit Agreement

All Manuals are available in printed and electronic versions. Printed Manuals are available at a cost of \$100.00 each incl GST, with the CD-ROM version of the publication available for \$52.00 incl GST. For ordering enquiries, please contact Tim Lane on 9213 2029 or email tlane@walgactn.wa.gov.au

In addition to the Complete Guide series, WALGA's Local Laws Manual provides the Local Government sector with contemporary Model Local Laws dealing with the majority of matters that may be dealt with by delegated legislation. This Manual also provides helpful guidance to the procedure for making, managing, enforcing and reviewing Local Laws.

Subscribers to the Local Laws Service will be pleased to know that the Manual has undergone a comprehensive review to ensure the information provided meets the contemporary needs of the sector. New features of the

Manual include improvements to Model Local Laws reviews and additional reference information. Subscription to the Local Laws Service is \$454.00 per annum (ex GST), including one printed and one electronic version of the Local Laws Manual together with access to professional advice and guidance on the adoption, management, enforcement and review of Local Laws.

GOVERNANCE AND STRATEGY POLICY TEAM

WALGA carried out an organisational restructure in early 2007. One of the outcomes of the restructure was the establishment of a Governance and Strategy Portfolio.

The timing of the expansion of the Governance and Strategy Advisory Services is aligned with significant events within the sector. With the recent amendments to the Local Government Act and associated Regulations, the Association has seen the need to expand its Governance advice to the industry.

The following are the staff positions in the Governance and Strategy team:

Contact: Tony Brown, Executive Manager Governance & Strategy
Telephone: (08) 9213 2051

Contact: James McGovern, Manager Local Government
Telephone: (08) 9213 2093

Contact: Margaret Deschrodt, Governance Support Officer
Telephone: (08) 9213 2029

Contact: Joanne Burgess, Regional Cooperation Manager
Telephone: (08) 9213 2048

Contact: Meredith Neilson, Governance Policy Officer
(Internal Governance)
Telephone: (08) 9213 2036

Contact: Margaret Deschrodt, Governance Support Officer
Telephone: (08) 9213 2013

Contact: Tim Lane, Governance Policy Officer (External Governance)
Telephone: (08) 9213 2029

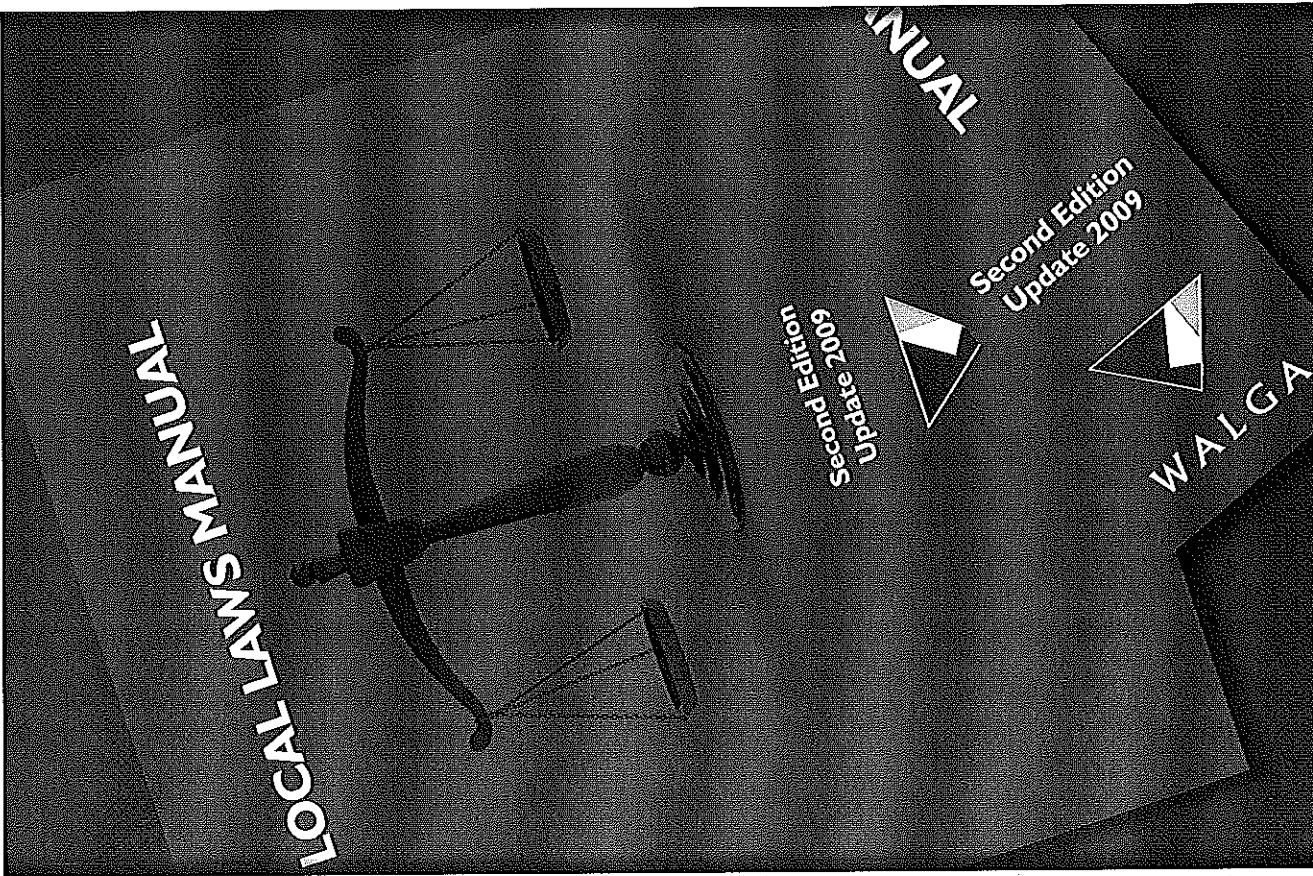
Contact: Joanne Burgess, Regional Cooperation Manager
Telephone: (08) 9213 2048

Contact: Meredith Neilson, Governance Policy Officer
(Internal Governance)
Telephone: (08) 9213 2036

Contact: Margaret Deschrodt, Governance Support Officer
Telephone: (08) 9213 2013

The key aims of the Governance and Strategy team at WALGA are to:

- Advocate for appropriate legislative and regulatory reform as it relates to the provision of effective local governance.
- Provide information and advice to both elected Members and senior Local Government staff on the implementation and application of the Local Government Act and associated regulations, including the continuation of a quality Complete Guide to the Local Government Act and incorporating Practice Notes, Forms and Pro formas and Councillor's Manuals.
- Advise Members in relation to Local Laws and provide Local Governments with a quality Local Laws Service.
- Review and implement sector-wide strategic issues including the Systemic Sustainability Study project.
- Provide Governance support for the WALGA State Council and associated Committees.





OFFICE SUPPLIES AND BUSINESS FURNITURE

SERVICE OFFERING

Corporate Express supplies an extensive range of general office stationery and business furniture under this contract. Members can choose from the core basket of goods available which comprises nearly 1,400 items, representing the range of items most commonly purchased by Members, or add any other items they require.

There are also a number of additional categories that are available to Members including:

- Janitorial and cleaning supplies
 - Photocopy paper and specialty papers
 - Cafeterias and related food supplies
- A cost-plus pricing model applies to the product range with margins ranging from 5% to 20% discounts off category supplies including general office products, furniture, paper, catering and food supplies, janitorial, computer consumables and printing. These margins apply where the specific products concerned fall outside the nominated basket of goods.

An extensive range of business furniture can be accessed by Members, including access to products that are environmentally accredited office systems as well as quotations for full office partitioning and fit out.

CONTRACT NO. PSA 504-0011

Company: Corporate Express
Address: 23 Miles Road, Kewdale WA 6105
Contact: Emma Alderson
Telephone: 13 26 44
Email: emma.alderson@ce.com.au
Website: www.ce.com.au



ENVIRONMENTAL SUSTAINABILITY

Local Government in Western Australia have a responsibility and obligation to demonstrate responsible environmental protection in all their activities, and one way of doing this is by addressing the issue through supply arrangements.

A core component of the offer under this supply contract is through the provision of accredited and certified sustainable products under the EXP Green and Earthsaver brands.

Information pertaining to manufacturing processes (e.g. use of bleaches, use of effluent systems, plastic or wax coatings, and low environmental impact packaging) can be provided for products upon request. The ability to recycle locally is also a highly regarded feature of many of the products supplied.

ORDERING

The preferred mode of ordering is through the NetExpress system. Assistance with implementation and training of electronic ordering is available. Where back-end integration with Council Business Systems is required to meet internal systems needs, configuration can be facilitated in most cases. A range of alternative order methods is available, including telephone, email, fax, retail and standing order.

INVENTORY AND STOCKING SERVICE

Service options are available in some regions to deliver goods into an office, desk, or central delivery point nominated by the purchaser.

PRICING

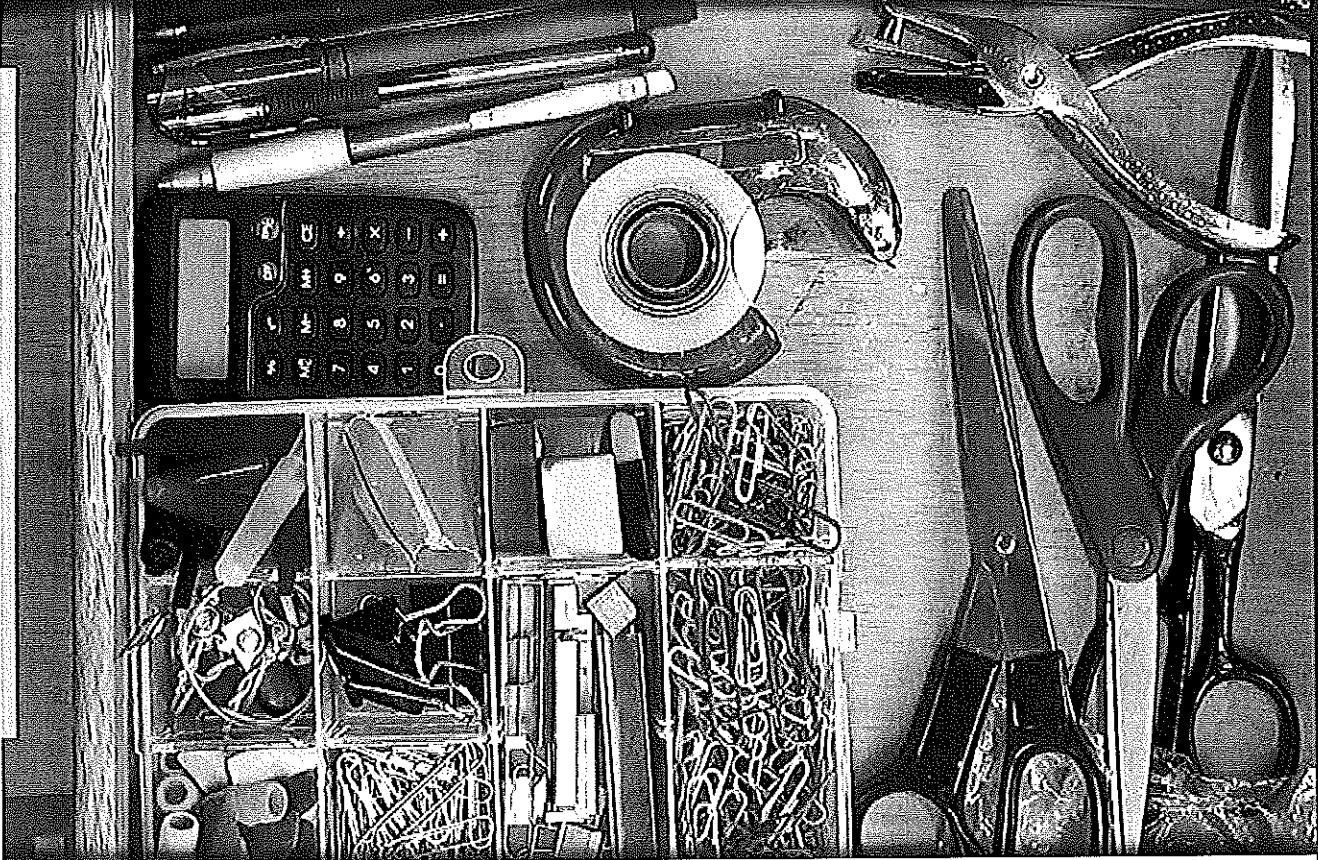
The pricing under this contract is aimed at achieving the best "value for money" outcome across the wide range of products.

The Preferred Supplier has not been restricted to a fixed structure price model for this contract. WALGA recognises that pricing structures for goods and services are complex and varied and the Preferred Supplier under this arrangement is aware that the products and pricing offered must meet Members needs today and into the future and must remain market competitive throughout the period of the contract. On average, Members can expect to benefit from discounts of up to 20% off the costs of procurement for goods under this contract.

SAVINGS THROUGH RATIONALISATION

One of the ways to realise savings is to rationalise product use by utilising common cost-conscious products negotiated by WALGA. Corporate Express account managers can assist Members in rationalising the product range purchased to ensure that best value is captured. This can be done as follows:

- Reduction of items purchased by rationalising the products down to a specific core basket of goods.
- Refining end users to better value products rather than purchasing expensive name brand items.
- Corporate Express account managers can consult and provide reports comparing Members' current purchasing habits, better value products and provide a detailed savings analysis. A tailored solution can then be developed to capture these savings.
- Corporate Express have an exclusive range of EXP branded products that can assist Members in rationalising their product brand use and provide savings of a minimum 20% over other branded items. These savings can be realised without any compromise in product quality or performance.



OPERATING LEASE SERVICES

SERVICE OFFERING

WALGA has appointed three (3) suppliers to the Operating Lease Services Panel, each with an area of technical specialisation. Local Governments are able to procure lease agreements in all activity areas from the service providers on the Panel.

Additionally, the contract recognises the integration of operating lease contracts with value-added products, particularly in the area of managed service options.

The contract incorporates value-added services in the areas of support and maintenance contracts, reporting management, asset valuation, equipment disposals and similar services that are compatible with the equipment leased.

These are permitted inclusions within the lease documentation and sit within the scope of the Operating Lease Preferred Supply.

The suppliers to the Panel deliver leasing in three (3) core activity areas:

General Operating Leases (all asset classes) – **ISIS LG Finance** is appointed to deliver Operating Lease services to WALGA Members for capital equipment in all category areas including office equipment, plant and machinery, telecommunications, leisure equipment and sports supplies, general plant and equipment.

Vehicles – **sgfleet** is appointed with a specialisation in the provision of vehicles, all plant and equipment, fleet management, and related services under regular operating lease and novated lease contracts.

Information Technology – **Capital Finance** is appointed with a specialisation in the area of desktop and laptop computers and other business technology related supplies.

CONTRACT NO. T0701

Company: **ISIS LG Finance**

Address: 35 Haydock St, West Perth WA 6005

Contact: Brad Hunt, Business Development Manager

Telephone: (08) 9212 058

Email: bh@isislgfinance.com.au

Michael Jorgenson, Business Development Manager

Telephone: (0414) 596 348

Email: mj@isislgfinance.com.au

Telephone: 1300 657 222

Website: www.isiscapital.com.au

Company: **sgfleet**

Address: Level 1, 2 Sangjorgioli Court, Osborne Park WA 6017

Contact: Simon Eissens, Novated Leasing and Salary Packaging

Telephone: (08) 9240 3614

Email: seissens@sgfleet.com

Michael Walsh, Corporate Lending

Telephone: (08) 9240 3610

Email: mwalsh@sgfleet.com

Telephone: (08) 9242 4177

Website: www.sgfleet.com.au

Company: **Capital Finance Australia Limited**

Address: Level 19, 108 St Georges Terrace, Perth 6000

Contact: Russell Townsend, State Manager – Direct Equipment Finance

Telephone: (08) 9449 6981

Fax: (08) 9449 6422

Mobile: 0428 868 106

Email: russell_townsend@capital-finance.com.au

Website: www.capitalfinance.com.au

PRODUCT INFORMATION

Procurement under a lease agreement provides the following benefits:

- Obtaining immediate access to assets and infrastructure that have not been provisioned through budget.
- Shifting focus from capital to operating expenditure.
- Providing budgetary assurance.
- Apportioning the cost of an item over its lifecycle.

Delivering staff benefits through Employer of Choice initiatives.

The following items are examples of products which can be delivered to WALGA Members under a Lease Arrangement.

Capital Equipment

- Loaders
- Compactors
- Refining equipment
- Excavators
- Automation & Control
- Long wall equipment
- Graders / Scrapers
- Crushing / Screening Plants
- Processing Plants and Systems
- Generators

Computer Hardware, Software and Peripherals

- Desktop computers
- Laptops
- Servers
- Cabling and Switches
- Software Operating / Systems
- Mainframes
- Routers
- PBX and Extensions
- VOIP Solutions
- Handsets
- Photocopiers
- POS Equipment

Vehicles

- Light Fleet
- Articulated Trucks
- Utilities
- Diesel Buses
- Compactors
- Whitemboards
- Shredders
- Cranes
- Material handling
- Audio visual
- Medical / Scientific equipment
- Gym equipment
- Security systems

Office Equipment and Business Furniture

- Workstations
- Chairs
- Artwork
- Survey equipment
- Robotics
- Cherry pickers
- Printing equipment
- Forklifts
- Cranes
- Material handling
- Audio visual
- Medical / Scientific equipment
- Gym equipment

The contract maintains flexibility by placing no limitation on the value or classification of items that can be leased, provided that the lease is for the ongoing operations of the WALGA Member.



PLAYGROUND EQUIPMENT - DESIGN, SUPPLY & INSTALLATION

SERVICE OFFERING

WALGA has established a Preferred Supplier contract for the Design, Supply and Installation of Playground Equipment that meets Australian Standard AS4485.1-1997, "Playgrounds and Playground Equipment: - Development, Installation, Maintenance and Operation".

All suppliers have demonstrated a high standard of customer service and the ability to meet relevant Australian Standards in the:

- Design phase of playground equipment.
 - Installation phase of the supply of playground equipment.
 - Maintenance of installed playground equipment.
- WALGA recognises that Local Governments require the ability to select from a catalogue of products the items that would make up a feature playground suitable for their individual needs. Custom-designed playground equipment can also be designed and manufactured for Members under the contract.

The design and layout of each playground under this contract is to be finalised with each Local Government. All suppliers have clearly demonstrated their experience and expertise in the designing and supplying of playgrounds suitable for Western Australian conditions.

All equipment will be priced on the basis of delivery and installation on site to each Member requesting a quotation. Each quotation will clearly show the unit price of each piece of equipment and the costs of freight and dispatch.

The Play Structures available through the panelists include, but are not limited to, the following:

- Spacenet-style climbing structures
- Swings and slides
- Cable runways
- Platforms and roof coverings
- Play tunnels
- Safety matting
- Soft fall installations

The expected outcomes from this contract are to ensure that contract users procure playground equipment of the best value, which is intrinsically safe, that has been manufactured to best practice and relevant Australian Standards, and represents the best value available to all Local Governments in Western Australia.



CONTRACT NO. TPS 0704

Company: Forpark Australia
Contact: Mike De Souza, State Sales Manager
Telephone: (08) 9472 1788
Fax: (08) 9472 1789
Email: mdesousa@forparkaustralia.com.au
Website: www.forpakaustralia.com.au

Forpark Australia is a family owned Western Australian company and one of the largest manufacturers of commercial playground equipment in the country. Forpark has considerable experience in manufacturing and supplying playground equipment to the Local Government sector.

Company: Miracle Recreation Equipment
Contact: Mai Grubisic, Sales Consultant / Company Director
Mobile: 0404 464 002
Telephone: (08) 9309 0200
Fax: (08) 9309 0222
Email: wasales@miracle.com.au
Website: www.miracle.com.au

Miracle Recreation Equipment is an Australian owned family business designing, manufacturing and installing playgrounds, spray parks and recreation equipment throughout Australia and overseas. Miracle is able to offer a comprehensive range of products and services at affordable prices.

Company: PlayRight Australia Pty Ltd
Contact: Lynnel Milgas
Telephone: (08) 9256 1560
Fax: (08) 9256 1561
Email: lynnel@playright.com.au
Website: www.playright.com.au

PlayRight Australia is a renowned playground professional in Western Australia and is the State distributor for international award-winning equipment by KOMPAN. The company is able to offer WALGA Members value with an extensive and unique range which includes Kompan (toddler to teens), Concord (Spacenets) and Rhino-Ramps (Skate-Parks).

PRICING

The pricing under this contract is aimed at achieving the best "value for money" outcome across the broad range of products and services. Preferred Suppliers have not been restricted to a fixed structure price model for this contract. WALGA recognises that pricing structures for goods and services are complex and varied. Preferred Suppliers under this arrangement are aware that the products and pricing offered must meet Local Government needs today and in the future and must remain market competitive throughout the period of contract. On average, Members can benefit from discounts of up to 20% off the cost of procurement for goods and services under this contract.

PLAYGROUND INSPECTIONS



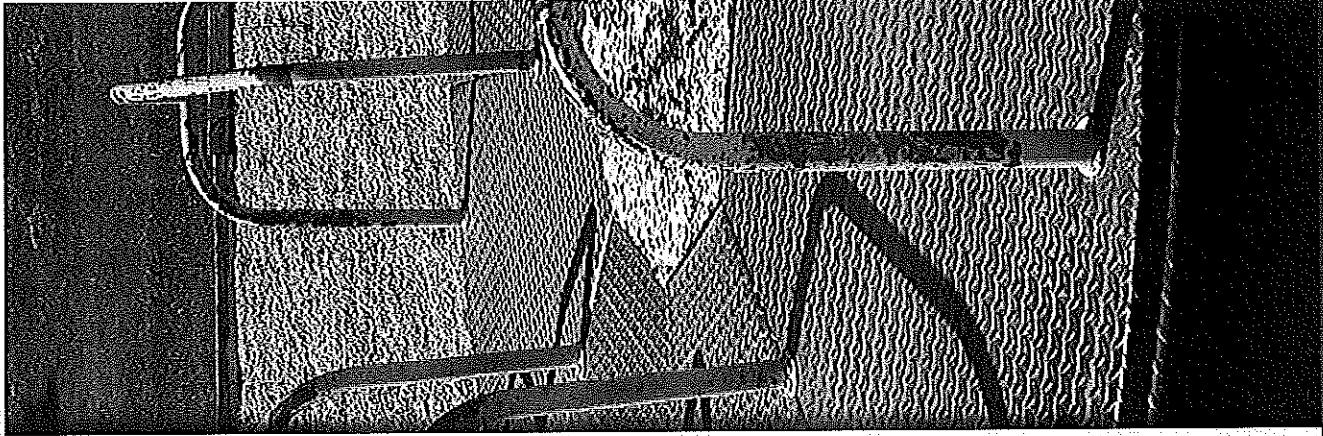
SERVICE OFFERING

WALGA has established a contract for the Inspection and Testing of Playgrounds and Playground Equipment that meets Australian Standard AS4485.1-2004 "Playgrounds and Play Equipment - General Safety requirements and Test methods parts 1 to 6 inclusive."

The best way to minimise risk to children using a playground is to ensure that equipment meets Australian Standards and to ensure that a regular program of playground inspections are undertaken that comply with Australian Standards. This Contract provides information on matters that should be considered once a playground is built so that the required inspection and testing of Playground Equipment meets the relevant Australian Standards.

The Preferred Supplier is required to provide playground inspection services to a high standard with respect to relevant Australian standard as follows:

- Testing of Installed Playground equipment
- Reporting of the outcomes of the inspection and testing of playgrounds and playground equipment
- High quality proposals and documentation
- Competitive rates
- Highest standards of customer service
- Efficient asset condition reporting
- Access to a system that allows extraction of relevant asset data



PRICING

	Testing and Inspection of Playgrounds and Equipment	Rate	GST	Extension
Hourly rates		\$17.00		\$187.00
Playground Compliance Audit and Safety Inspection	\$70.00			
Playground Inspection				
Bi-Annual	\$65.00	\$8.50	\$71.50	
Quarterly	\$55.00	\$6.50	\$60.50	
Monthly	\$45.00	\$4.50	\$49.50	
Post-Installation Compliance Confirmation Inspection	\$250.00	\$25.00	\$275.00	
Surveillance Testing - Per Site	\$500.00	\$50.00	\$550.00	
Per-Site when four sites are ordered	\$400.00	\$40.00	\$440.00	
Labour Charge-Out rates per hour				
Normal hours - Tradesman	\$48.00	\$4.80	\$52.80	
Normal Hours - Tradesman and Assistant	\$72.00	\$7.20	\$79.20	
After Hours	\$72.00	\$7.20	\$79.20	
Extraordinary or callout rates - Tradesman and Assistant	\$108.00	\$10.80	\$118.80	
Extraordinary or callout rates	\$72.00	\$7.20	\$79.20	
Extraordinary or callout rates - Tradesman and Assistant	\$108.00	\$10.80	\$118.80	
Travel Charge-Out Rates - Regional				
	The most competitive price and efficient cost and method of travel will be negotiated pending travel requirements			
Travel Charge-Out Rates - Metro		No charge		
Consultative Advice Costs		Generally included with the consultation of the playground		Annual Consultative Rate- nominal value \$1500 (actual average based on past charges to clients)
Typically costed on a project Consultancy for design, advice and other requirements		Charges may apply pending the type and time required for consultation and/or ongoing support required		

CONTRACT NO. TPS 0705



Company: PlayRight Australia
Address: PO Box 1377, Cannington WA 6970
Contact: Lynnel Miggs
Telephone: 02 961 1560
Website: lynnel@playright.com.au

PlayRight Australia provides professional playground compliance audits, safety inspections, training, maintenance, impact attenuation surfacing testing, management and strategy plans, project management and all aspects of playground consultancy, management and advice. PlayRight is a national service provider.

PROCUREMENT CONSULTANCY SERVICE



SERVICE OFFERING

WA.LGA has established a specialised procurement unit within WA.LGA's Business Solutions team dedicated to the provision of high quality procurement services to Local Governments.

- Independence – The Service can provide impartiality to the procurement process with no vested interest in the procurement outcome. This assists in eliminating perceived bias relative to existing supplier relationships.
- Professionalism – The Service can deliver specialist procurement expertise into all aspects of the procurement process (i.e. tenders and contracts).
- Efficiency – The Service offers increased efficiency to your procurement process through its team of procurement professionals.
- Post-Tender Support – The Service can assist to define and effect minor variations, arbitrate through the contract management phase, and remain available to review contractor performance.
- Resources – The Service has the capacity to access network, academic, technical, business references and subscription resources relating to your procurement requirements and integrate these into the tender process.
- Capacity – Using the Service can allow Local Governments to free up internal resources for other tasks and/or provide services that enhance the capacity of your Local Government's existing procurement processes.
- ProBity – The Service has the ability to assess a procurement process from any neutral perspective, free from internal barriers.

- Experience – The Tender Bureau Service has a dedicated team of experienced staff who have had involvement in some of Local Government's most complex and high value tenders. All team members are well experienced and qualified procurement specialists with long-standing experience in numerous areas of procurement.

ACCESSING THE SERVICE

Prior to commencing an assignment, the Procurement Consultancy Service is available to meet with you to discuss your Local Government's requirements and prepare a proposal for engagement. Each proposal will include the scope of work to be undertaken, a project framework and timeline.

To obtain best value and ensure the most efficient use of the Service, it is recommended that the scope of a tender and the description of goods/services required are well defined prior to engagement.

Our procurement professionals can assist with the development of specifications. However, we recognise the need for technical expertise is often required for the development of specifications, therefore the Service can contract relevant technical experts to develop technical specifications. The Procurement Consultancy Service is customised and scaled for each assignment in conjunction with your team and procurement processes to ensure delivery of a high quality, transparent and fully compliant procurement process.

PROCUREMENT SERVICES

- Tender Management
- Document Design
- Document Reviews
- Tender Registration Management
- Evaluation Panel
- Short Listing and Interviewing/Reference Checks
- Business Information Search/Due Diligence Assessment
- Workshops
- ProBity Audit
- Strategic Sourcing
- Organisational Procurement Audit
- Risk Assessment
- Negotiations
- Procurement Plans
- Specification Development
- Financial Assessments/Credit Assessments

SERVICE OPTIONS

- Component Services – Under a Component Service structure, the Service can be engaged for the whole or a part of a procurement process.
The quotation is based on the estimated time allocation quoted in the proposal for engagement.
- The Procurement Consultancy Service team offers consultancy-based services at standard hourly rates for engagement.
- Managed Service – Under the Managed Service option, the Service team will undertake all or a predetermined quantity of the procurement processes for a Local Government. Engagement of this Service is based on a number of procurement processes over an agreed time frame.
Additional work can be considered on either a fixed fee or hourly rate basis, ensuring the Service is maintained without cost concerns.

RESOURCES

The Procurement Consultancy Service is committed to exceeding the expectations of Local Governments in the delivery of a high quality professional procurement service.

The Service has employed highly skilled and experienced staff from a variety of procurement backgrounds.

CONTACT

Contact: Darren Turner, Manager – Business Management
Telephone: (08) 9213 2045
Fax: (08) 9322 2611
Mobile: 0417 937 156
Email: dturner@walgash.nsw.gov.au





SERVICE OFFERING

The RoadWise Program is WALGA's Community Road Safety Program and has been in operation since 1994.

RoadWise aims to contribute to the long-term vision of the Road Safety Council in eliminating road crashes as a major cause of premature death and injury, by increasing community support, partnerships and participation in the implementation of Towards Zero Road Safety Strategy for Western Australia 2008-2020.

The Program consists of a community road safety network, supported by regional road safety officers who work with Local Government, RoadWise Committees, road safety partner agencies and the administration of the Community Road Safety Grants Program.

In addition a team of Safe System Coordinators assists Local Government to integrate road safety with Council policies and operations.

Three levels of coordination (State, Regional and Local) make up the Operational Framework for road safety in Western Australia.

The RoadWise Program is supported by the Road Safety Council of WA and funded through the Road Trauma Trust Fund, which is one third of speed camera infringements received in Western Australia.

ROAD SAFETY AROUND SCHOOLS GUIDELINES

The safety of children travelling to, from and around schools is an issue of concern to the whole community.

The Road Safety Around Schools Guidelines have been developed by the Association's RoadWise Program to assist Local Governments and schools to improve road safety and traffic management around schools.

The guidelines are intended to be practical and include common problems experienced around schools, the issues involved and suggestions for addressing them.

Improving road safety around schools is important and using the coordinated approach detailed in the guidelines will help achieve positive results in local communities.

The Road Safety Around Schools Guidelines - Local Government edition aims to provide information for Local Governments so they can assist and empower school communities to identify and address traffic management issues.

The Road Safety Around Schools Guidelines - Schools edition aims to build the capacity of schools to recognise and address road safety issues within the school community.

Visit www.roadwise.wa.gov.au/resources to download this free resource.

FLEET ROAD SAFETY KIT

Workplace related road crashes are the most common cause of death, injury and absence from work in Australia.

Between 2000 and 2005, WA Local Governments made over 5,700 vehicle damage claims, costing over \$11 million, as a result of car crashes involving fleet vehicles.

These startling results illustrate how essential it is that individual Local Governments adopt fleet safety policies to reduce this massive cost to our spheres of Government, and protect our most valuable asset – our people.

Adopting fleet safety policies can not only result in lowered costs (vehicle damage, insurance and productivity) but also provides a safer work environment for employees.

The Association's RoadWise Program has developed a comprehensive fleet safety kit which provides an holistic approach to fleet safety, incorporating a wide range of elements such as what to look for in regard to safety when purchasing fleet vehicles and how to improve workplace road safety.

By adopting fleet safety policies and practices, Local Governments can be proactive and become leaders in fleet safety initiatives.



This should foster a culture of safe driving, not only at work, but also in all aspects of life, reducing crashes right across the State.

To download a copy of the Fleet Safety Kit and associated resources, visit www.roadwise.wa.gov.au/resources

Contact: Terri-Anne Petett

Telephone: (08) 9213 2011

Email: tpetett@walg.a.wa.gov.au

W A L G A

TOWARDS ZERO



getting there together

STREET AND TRAFFIC SIGNAGE

SERVICE OFFERING

This Preferred Supplier Panel delivers a full range of signs including street, road and traffic signs, and any other customised sign requirements for Local Government.

The following types of signs, compliant to the policy and standard requirements of Main Roads Western Australia, are accessible under specific catalogue listings:

- Warning
 - Regulatory
 - Advance directional
 - Tourist & Recreation
- Temporary
- Street tags and Nameplates
- Road Safety Signs

WALGA has appointed two (2) suppliers to this Panel:

CONTRACT NO. TPS 0802

Company: Allpack Signs Pty Ltd
Address: 284 Victoria Road, Malaga WA 6050
Contact: David Court, Manager
Telephone: (08) 9249 7747
Fax: (08) 9271 8173



Email: dcourt@allpack.com.au
Website: www.allpack.com.au

Allpack Signs was established in 2000 and manufactures a complete range of road and safety signs and equipment. A recent acquisition by the former Traffic Products Group Pty Ltd (TPG), Allpack signs can supply a full range of products defined by the WALGA contract product and price schedule.

Company: Artcraft Pty Ltd
Address: Units 1 & 2, 101 Catherine Street, Matilda WA 6022
Contact: Scott Bowden, State Manager
Telephone: (08) 9375 5548
Fax: (08) 9275 1776
Email: scott@artcraftpl.com.au
Website: www.artcraftpl.com.au



Artcraft is a wholly Australian-owned private company established in 1946 that manufactures and stocks a vast range of road safety products, safety signs, and related items as defined by the WALGA contract product and price schedule.

PRICING

A price schedule for several hundred street, road, and traffic signs has been included in the WALGA Buyers' Guide and supplier information packages. In addition, custom designed signs can be manufactured by suppliers at discounted prices.

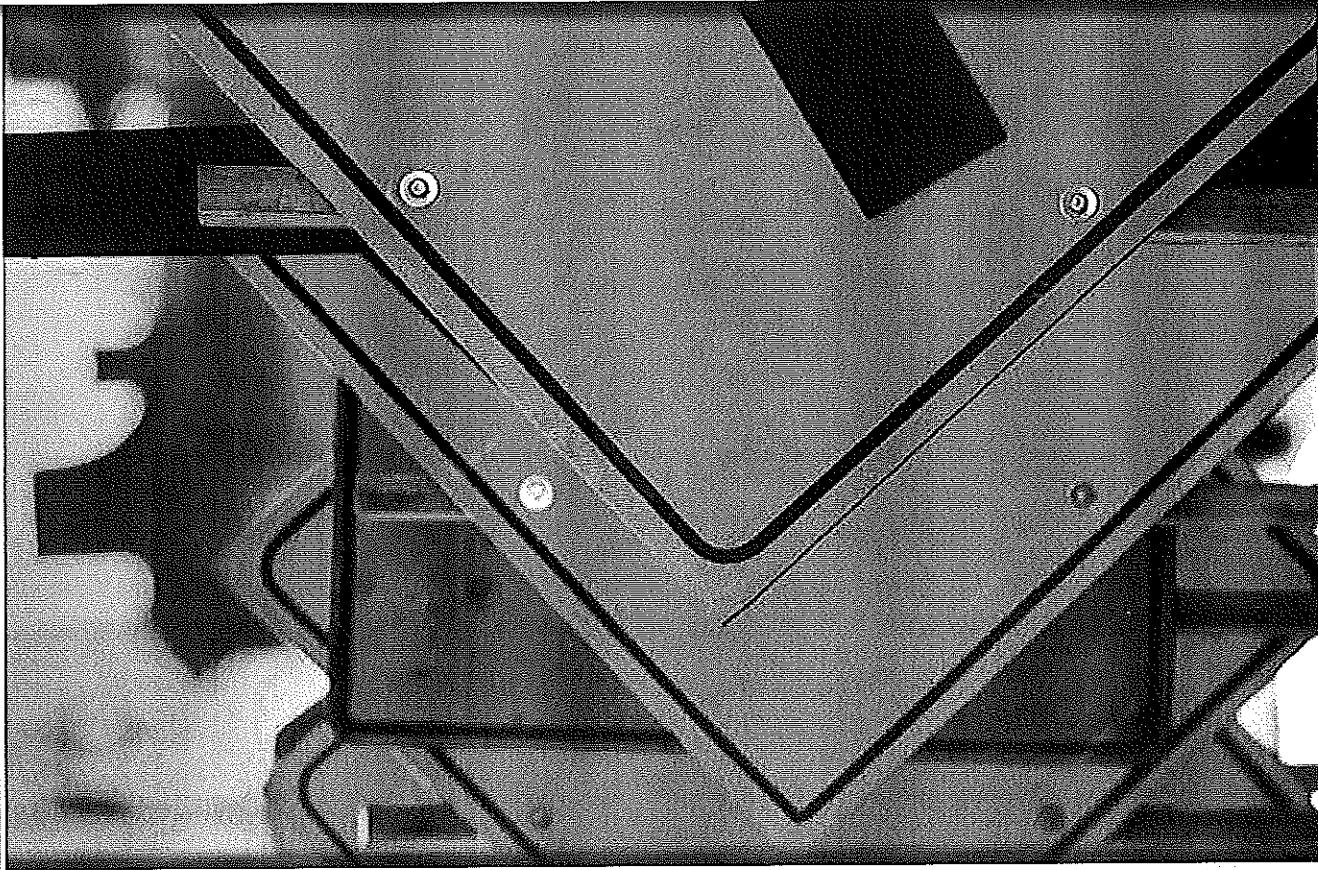
The pricing under this contract is aimed at achieving the best prices for Members across the range of sign options. Requirements such as drilling, surface coatings, and the unique dimensions and reflective qualities that apply to comply with Western Australian Standards have been taken into account for the manufacturing and supply of signs. Mounting brackets and clamping requirements are accounted for, providing for attachment to standard street and light poles (in accordance with those provided by power utilities) and also to a 60mm name plate pole.

Supplies provided under this contract meet the current relevant Australian Standards in the manufacturing phase for the supply of street and traffic signage. In particular, signs and devices for roadwork are supplied as per AS1743-2002 part 3.

Signage is priced exclusive of delivery, however, quotation for delivery onto site for each Local Government taking into account the sometimes remoteness of locations, can be provided at the point of quotation or order. Supplier information documents are available from WALGA and include product and price schedules.

SUSTAINABLE PROCUREMENT

The procurement of signs is an area where Local Government can demonstrate environmentally sustainable practices by commissioning signs from companies with environmentally friendly manufacturing and supply practices. Both WALGA panelists operate environmental policies and quality accreditation processes that support the manufacturing and supply of goods to a high standard of environmental care.



STREET FURNITURE



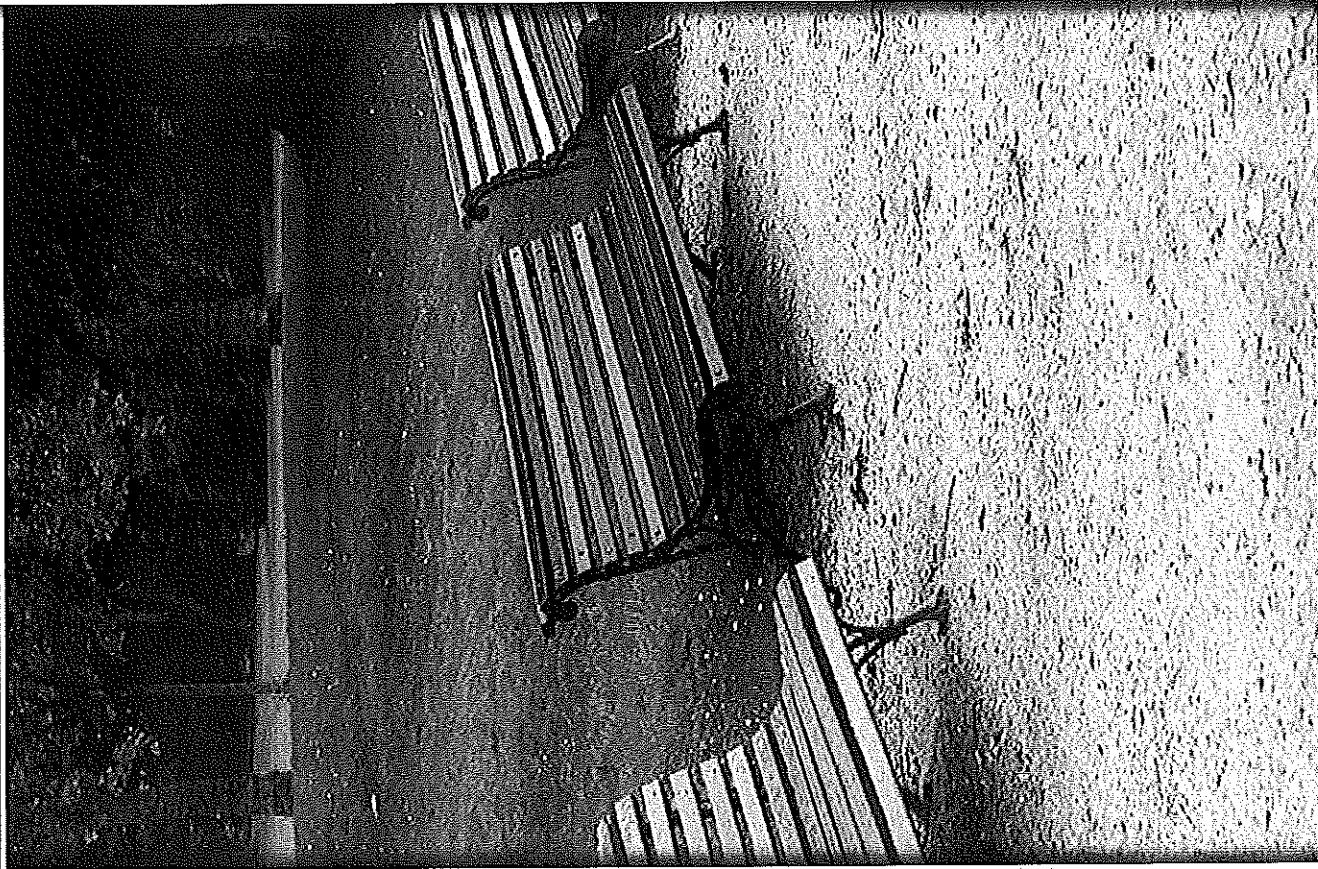
SERVICE OFFERING

The WALGA Preferred Supplier Contract for Street Furniture provides for the supply of street furniture and equipment compliant with relevant Australian Standards.

Local Government have the ability to select from a catalogue of products the items suitable to their individual needs. All items have been assessed for their suitability for Western Australian conditions, inclusive of the remoteness of some locations.

All of the furniture and equipment supplied under this Preferred Supplier arrangement is priced delivered and installed on site. Local Governments are able to procure on the basis of a request for quotation. The product range is inclusive of:

- Ashtrays
- Barbecues
- Benches
- Bike racks
- Billiards
- Gazebos
- Planter boxes
- Railings
- Ramps
- Rubbish bins
- Doggy waste disposal bins
- Tables
- Seats
- Tree surrounds
- Water fountains



Company: Miracle Recreation Equipment

Contact: Mai Grubisa, Sales Consultant/Company Director

Mobile: 0404 464 002

Telephone: (08) 9309 0200

Fax: (08) 9309 0222

Email: wasales@miracle.com.au

Website: www.miracle.com.au



Miracle Recreation Equipment is an Australian owned family business designing, manufacturing and installing street furniture and equipment throughout Australia and overseas. Miracle is able to offer a comprehensive range of products and services at affordable prices.

PRICING

A price schedule has been included in the WALGA Buyers Guide and supplier information packages.

The pricing under this contract is aimed at achieving the best prices for Members across the range of furniture and equipment options. Supplies provided under this contract meet the current relevant Australian Standards in the manufacturing phase for the supply of street furniture and equipment. Supplier information documents are available from WALGA and include product and price schedules.

PANEL MEMBERS

WALGA has appointed two (2) suppliers to this Panel.

CONTRACT NO. TPS0703

Company: Forpark Australia

Contact: Mike De Souza, State Sales Manager

Telephone: (08) 9472 1788

Fax: (08) 9472 1799

Email: mdesousa@forparkaustralia.com.au

Website: www.forparkaustralia.com.au



Forpark Australia is a family owned Western Australian company that has provided street furniture and equipment to the Local Government sector for over 27 years. Forpark Australia manufactures equipment from a variety of materials to suit all environmental conditions, using the latest technology and design techniques.



SOFTWARE LICENSING SERVICES

SERVICE OFFERING

This Preferred Supplier Contract provides an Enterprise Agreement for Microsoft Software Licensing that WALGA has operated for the past six (6) years. Benefits of participation in the Enterprise Agreement come through software assurance and the perpetual ownership of licenses. Volume pricing and the rights to the latest Microsoft enterprise software products are delivered through this arrangement.

The contractor provides specialist software advice that will ensure that Local Government's software procurement is aligned to the prescribed business needs and available budgetary resources.

Data #3 will help Local Governments with software purchases to appropriately align with business needs, and provide guidance to ensure that available budgets are optimised.

Local Government licensing purchases will be available under this contract in the following categories:

- Desktops / Laptops (personal computers and notebooks); all versions of Microsoft Office, and operating system are available for access at current release levels.
- Servers; all versions of software are available at current release levels and software assurance is inclusive on relevant products.
- Additional Products; all versions are available at current release level and have software assurance on some products.

CONTRACT NO. TPS0703

Company: Data #3 Limited
Address: Level 3, 11 Brown Street, East Perth WA 6004
Postal: PO Box 6435, East Perth WA 6892
Contact: Nicole Grice, Account Executive - Licensing Solutions
Telephone: (08) 9325 2198
Fax: (08) 9325 4271
Email: nicole_grice@data3.com.au
Alt Email: walslicensing@data3.com.au
Website: www.data3.com.au

Data #3 is a Microsoft Large Account Reseller (LAR) for the supply of Microsoft software licenses, products and associated services.

Data #3

BENEFITS OF SOFTWARE ASSURANCE

Local Governments using the WALGA Enterprise Agreement are able to aggregate the cost of a license purchase over a period of time, and then benefit from the ownership and maintenance of a perpetual license at a discounted cost.

The alternative is to purchase an upfront license, which is specific to that software only. By using the Microsoft Enterprise Agreement, Members are entitled to upgrade to the latest software version without the need to repurchase licenses.

This administrative efficiencies associated with an Enterprise Agreement extend to full compliance, simple annual reporting, and managed assistance.

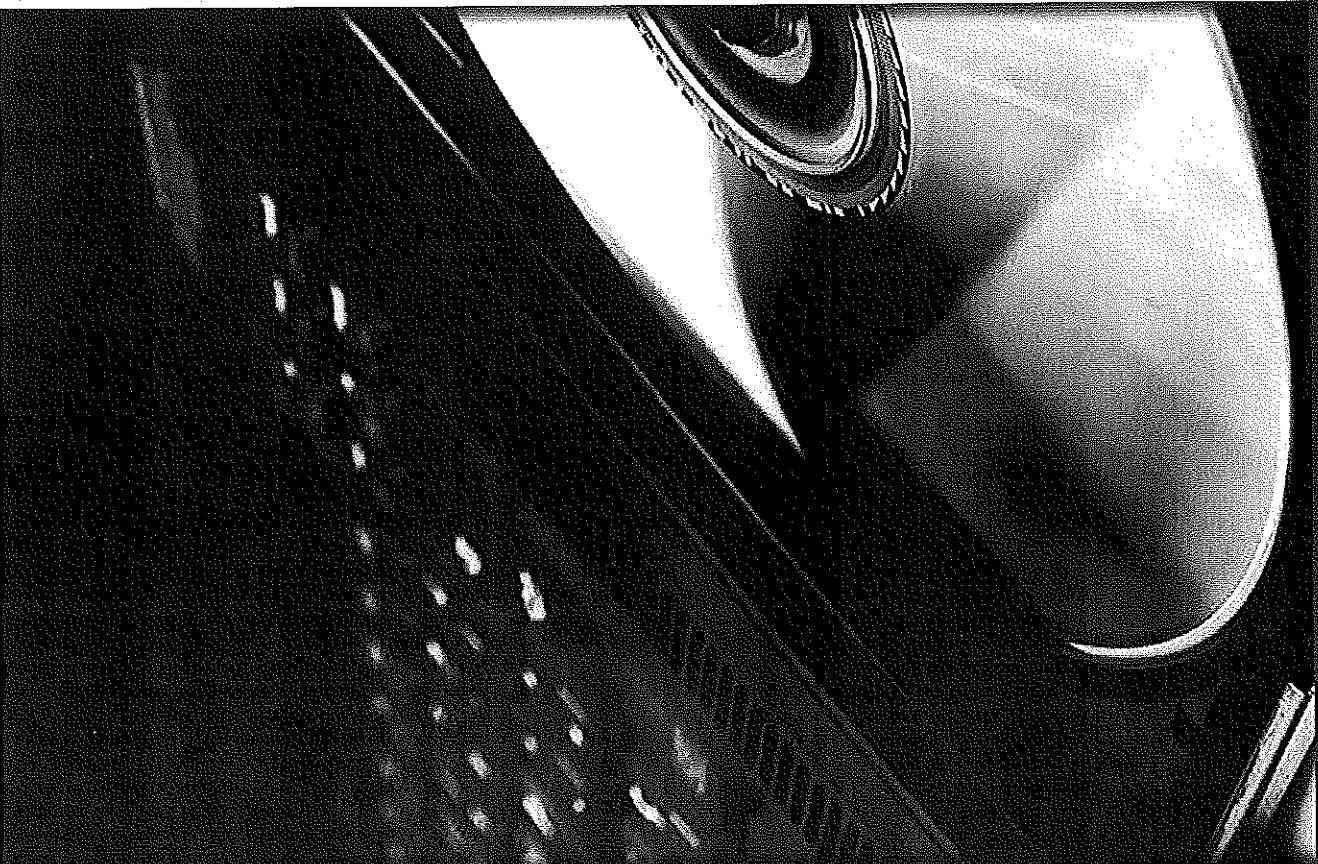
PRICING

The WALGA Software Licensing Services provides significant pricing benefits to Members, including 15% off the Government Open Licensing Plan.

ADDITIONAL BENEFITS

The WALGA Enterprise Agreement provides the sector with additional benefits. Some of these include:

- Home Use Rights – employees of the Member have the ability to access a free version of Microsoft Software for use at home. Shipping costs, and terms and conditions of use apply.
- Training benefits – Members benefit from training and technical support allocations.
- Reporting and Deployment benefits – Data#3 provides Members with a range of resources to support software management.





TAX SERVICE

SERVICE OFFERING

The Local Government Tax Service provides Local Governments with specialised advisory and information services across all indirect revenue types.

The current contract for Tax Service consultancy is held by UHY Haines Norton, whose dedicated Local Government team provides Members with a range of services that are directly tailored to the tax and financial accounting requirements of Local Governments.

ONLINE TAX ADVICE

Subscribers are able to submit written tax enquiries relating to GST, FBT, and associated revenues and receive a written response within two (2) business days. Common enquiry topics include:

- Property transactions
- GST on fees and charges
- Payments to suppliers
- Elected Member taxation
- Grants and appropriations
- Payroll and Eligible Termination Payments
- Superannuation
- FBT and salary packaging
- ATO compliance

The UHY Haines Norton specialist tax knowledge will ensure the answer to enquiries is concise, relevant and specific to your unique situation.

NEWSLETTER AND INFORMATION SERVICES

Ten (10) times a year the WALGA Tax Service delivers a newsletter to all subscribers containing relevant information relating to tax changes, tax cases, and issues that impact the Local Government sector.

The newsletter reflects the most recent and topical enquiries received and reproduces relevant information from the enquiry service. When legislative changes or high profile media issues affecting Local Government taxation compliance are announced, the Service also releases special bulletins and email alerts highlighting the impact.

TRAINING

Local Government specific training and workshop events on such topics as FBT and GST are regularly hosted, with discounted access to Service subscribers.

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TELECOMMUNICATIONS

SERVICE OFFERING

Under a dynamic contract which covers voice, mobile and data telecommunications, WALGA has leveraged almost \$9 million worth of annual expenditure for Local Government telecommunications. This unique contract delivers market leading rates, dedicated account management and product development for the sector.

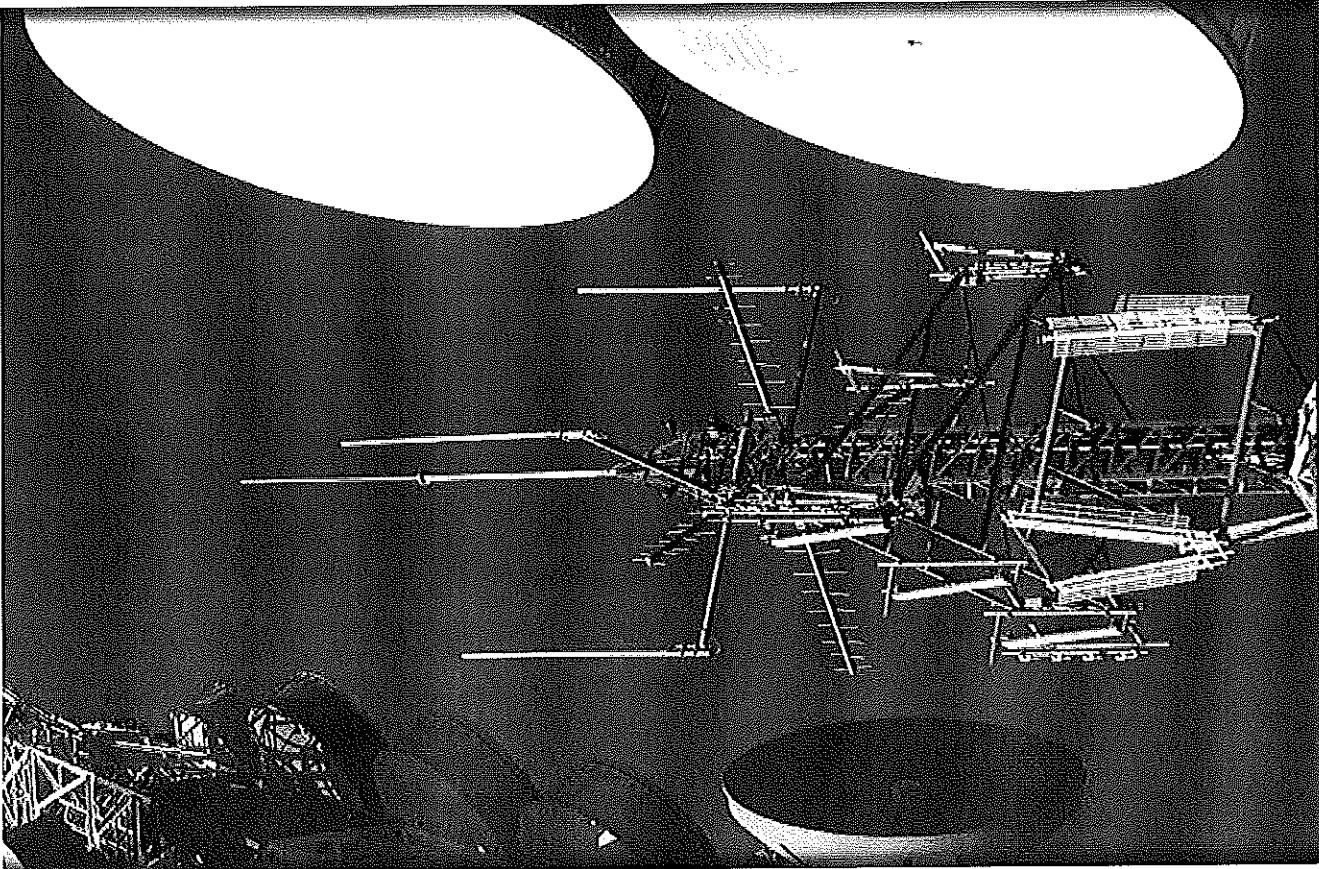
VOICE SERVICES

WALGA offers the alternative of a fixed call rate (6 cents per call, unlimited for local calls) or a blended call rate (14 cents per call regardless of location) to meet both regional and metropolitan needs.

MOBILE SERVICES

Discounted pricing plans are available for either a subsidised handset offer or an outright mobile purchase. Call rates vary according to plans, starting at 9.1 cents per minute. SMS charges under the Corporate Plan are 14.5 cents per message. A managed mobile helpdesk is available.

If your Local Government requires a mobility workshop that demonstrates how productivity gains and increased business efficiencies can be achieved, please contact your local Account Executive.



DATA SERVICES

A range of IP network solutions, including wireless broadband, dial up and wi-fi networks, global access technologies and Telstra Remote Telemetry services are included in the contract.

Secure IP network solutions includes a secure IP Wireless Port that provides external staff with a secure connection into your network. This option totally bypasses the public internet and provides the Local Government with complete control and security over access to their network.

OTHER SERVICES

Phone Conferencing, IP Telephony, Managed Voice Services, and Telephony Hardware can be accessed under this contract.

In addition, Audio Phone Conferencing, Hosted IP Telephony and PAXX Key Systems have recently been added to the contract and can be accessed by Local Governments. Telstra is vendor agnostic and is committed to using its substantial buying power to assist Local Governments in getting the best solution and price.

PRICE BENEFITS

In addition to significant discounts in each category area, a 7% loyalty discount is offered to Local Governments that package all their voice, mobile, data and Internet services under this contract.

TELSTRA ACCOUNT REPRESENTATIVES

A range of metropolitan and Telstra Countrywide account representatives have been nominated to service Local Government under this contract. A list of account representatives for specific services and within regional areas is included in the Local Government Telecommunications Services Buyers Guide.

CONTRACT NO. PSA T0772

Company: Telstra
Contact: Derek Gadsden,
Senior Account Executive
Telstra Enterprise & Government
Telephone: (08) 6224 5043
Email: derek.gadsden@team.telstra.com

TERMS AND CONDITIONS

Information in this guide, including referenced prices, is GST exclusive and subject to the Terms and Conditions of Contract as noted in the Local Government Telecommunications Services Buyers Guide.
The information provided to Local Government relating to service terms and contract pricing is strictly commercial in confidence and must be accessed and retained for internal use only.

FURTHER INFORMATION

WALGA has published a comprehensive Telecommunications Services Buyers Guide that outlines the service and price schedules associated with this contract. Additionally, a copy of the full contract document including the comprehensive range of service schedules and "pick and pay" order forms can be downloaded from the secure area of the WALGA Website (WALGA Preferred Supplier Agreements).
Assistance with accessing the contract documentation can be obtained by emailing purchasing@walgaustralia.au

TRUCKS AND ASSOCIATED EQUIPMENT



SERVICE OFFERING

WA.GA has established a Preferred Supplier Panel for the Supply and Delivery of Trucks and Associated Equipment.

This arrangement will provide a broad range of benefits to Members, including significant discounts on prices, procurement advantages and increased flexibility by offering an extensive equipment range, brand representation and pricing alternatives.

The unique pricing structure of this Preferred Supplier Panel enables the use of a direct quotation system. Members can seek a quotation on Trucks and/or Associated Equipment from one supplier or alternatively request multiple quotations from a number of suppliers. The competitiveness of this arrangement will deliver pricing advantages and savings to Members. A total of nine (9) suppliers have been appointed to this panel, including three (3) located in regional Western Australia.

CONTRACT NO. TPS 0815

Company: Kenworth DAF W.A.

Address: 787 Abernethy Road, Forrestfield WA 6058

Contact: Chris Clough, Shire and Government Sales

Telephone: (08) 9356 7400

KENWORTH DAF W.A.

Brands: Kenworth, DAF

Email: chris.clough@kenworthdafwa.com.au

Website: www.kenworthdafwa.com.au

Kenworth DAF W.A. is the dealer for Kenworth and DAF trucks in Western Australia and has sold and serviced Kenworth since 1984 and DAF since 2000. Kenworth offers outstanding heavy duty trucks to the Australian market, with DAF trucks from 8 tonne rigid through to 70 tonne prime movers and Kenworth trucks custom built to requirements. The WALGA contract provides competitive pricing and numerous additional benefits to Members on the product range from Kenworth DAF W.A.

Company: SCANIA Australia

Address: 527-529 Abernethy Road, Kewdale WA 6105

Contact: Chris Thompson, Account Manager, New Truck Sales

Telephone: 0407 196502

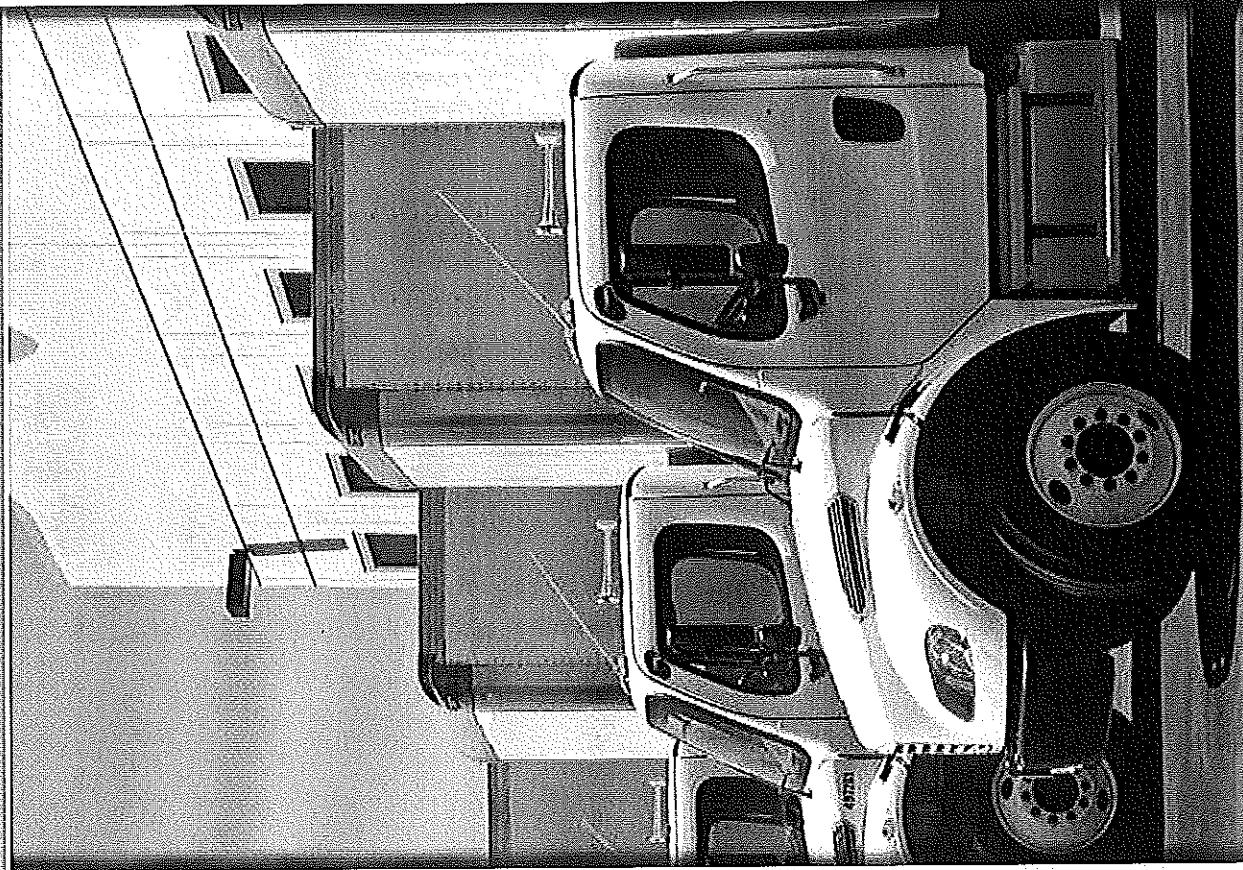
Brands: Scania

Email: chris.thompson@scania.com.au

Website: www.scania.com.au

SCANIA
Scania Australia Pty Ltd

Scania is a global organisation that has been active in the Australian transport industry for over thirty years. Robust and dependable, its high performance heavy-duty vehicles are ideal for Australian roads. The WALGA contract provides competitive pricing and numerous additional benefits to Members on the Scania product range.



Company: Major Motors

Address: 789 Abernethy Road, Forrestfield WA 6058

Contact: Frank Johnston, Sales Manager,
Telephone: (08) 9365 6333

Brands: Isuzu
Email: Johnston@majormotors.com.au

Website: www.majormotors.com.au

Major Motors is a proudly Western Australian family owned business and one of the largest Isuzu dealers in Australia, including a significant parts and service centre. The Major Motors operation also incorporates JEM Truck Sales in Bunbury. The WALGA Contract provides competitive pricing and additional benefits to Members on trucks and equipment from Major Motors.

Company: Truck Centre Western Australia

Contact: Davide Baronet, Government Fleet Representative
Address: 76 Great Eastern Highway, South Guildford WA 6055

Telephone: (08) 6253 2600
Brands: UD Trucks

Email: davide.b@truckcentrewa.com.au

Website: www.udtrucks.com.au

UD Trucks have a well earned reputation for solid reliability, technical innovation, economy and low operating costs. UD Trucks offers a range of medium duty and heavy duty trucks powered by Nissan Diesel engines and GVM ratings from 9 tonne through to 70 tonne plus. UD Trucks is a member of the Volvo family of companies. UD Trucks offers discounts under this Contract of up to 30% across the entire range of trucks.

Company: Waltons

Address: 24 Edward Road, Geraldton WA 6530

Contact: Jason Pack, New Truck Sales
Telephone: (08) 9921 5044

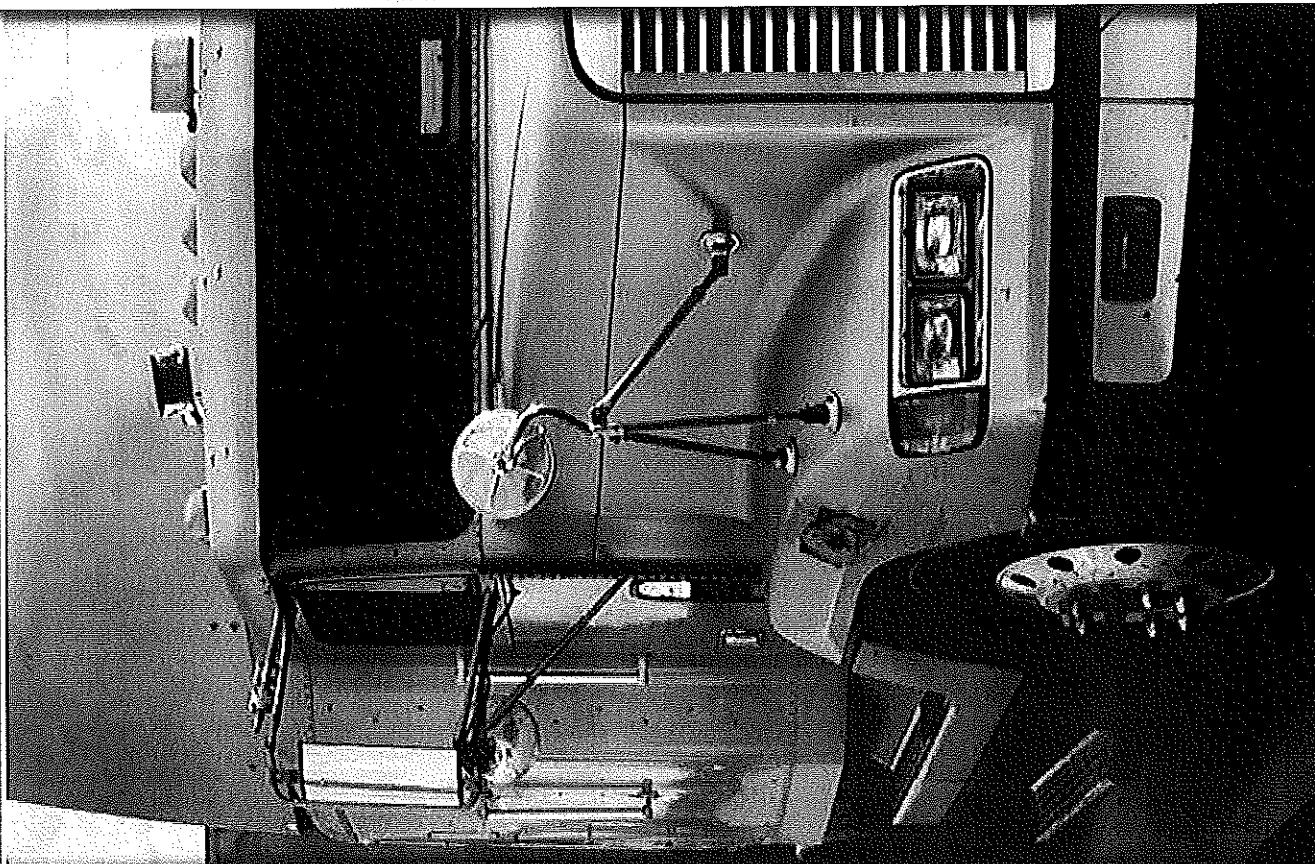
Brands: Isuzu, Mercedes, Freightliner, Sterling
Email: jpack@waltons.com.au

Website: www.waltons.com.au

Waltons has been a reliable source of trucks and equipment for over 40 years, operating a dealership for Isuzu, Freightliner, Sterling and Mercedes Trucks. The WALGA contract provides competitive pricing and additional benefits to Members on the entire truck range from Waltons.

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TRUCKS AND ASSOCIATED EQUIPMENT CONT.



Company:	Purcher International
Address:	99 Flores Road, Geraldton WA 6530
Contact:	Steve Purcher, Manager
Telephone:	(08) 9921 2166
Brands:	Mitsubishi FUSO, Iveco, International
Email:	steve@purcher.com.au
Website:	www.purcher.com.au
Purcher International has been a supplier of trucks for over 40 years. Purcher International operates a dealership for Mitsubishi FUSO, International and Iveco Trucks. The WALGA contract provides competitive pricing and additional benefits to Members on the trucks and equipment product range from Purcher International.	

Company:	Paveline International
Address:	2716 Resolution Drive, Caringbah NSW 2229
Contact:	Richard Howling, Manager/Director
Telephone:	(02) 5540 2219
Brands:	Road Maintenance Specialists
Email:	info@paveline.com.au
Website:	www.paveline.com.au
Paveline International designs and manufactures high quality, cost effective road maintenance equipment. It is the specialist in the design and production of quality, robust road patching machines, with services Australia wide. The WALGA contract provides competitive pricing and benefits to Members on all Paveline equipment.	

Company:	AV Truck Services
Address:	485 Great Eastern Highway, Fledgling WA 6104
Contact:	David Robinson, Sales Manager
Telephone:	(08) 9478 2299
Brands:	MAN, Western Star
Email:	david.robinson@avtrucks.com.au
Website:	www.avtrucks.com.au
AV Trucks operate the dealerships for MAN and Western Star Trucks in Western Australia. The WALGA contract provides competitive pricing and additional benefits on the trucks and equipment range available from AV Trucks.	

Company:	Albany City Motors
Address:	Corner of Earl and Aberdeen Streets, Albany WA 6330
Contact:	Ian Habilton, Truck Consultant
Telephone:	(08) 9822 8000
Brands:	ISUZU
Email:	ian@albanycitymotors.com.au
Website:	www.albanycitymotors.com.au
Albany City Motors operates an ISUZU Trucks dealership in the South West, servicing Albany and the region for 75 years. The WALGA contract provides competitive pricing and numerous additional benefits to Members across the Isuzu truck range.	

PRODUCT INFORMATION

This product range encompassed by these panelists is for the supply of, but not limited to, Tipping, Tray and Cab/Chassis Trucks from 3.0 Tonne GVW and greater. Panel Members are capable of supplying complete ready to use vehicles or Truck Cab/Chassis only.

DISPOSAL

WALGA provides a convenient disposal facility for used trucks to ensure Members get the optimal return on their used items. This includes disposal through a state-wide public procurement process or the auctioning of items by one of the auction agents appointed to the Preferred Supplier Panel in this area.

For more information, contact WALGA on 9213 2096

W A L G A

WASTE & RECYCLING SERVICES

SERVICE OFFERING

WALGA has established a Preferred Supplier Contract to facilitate the provision of several waste and recycling related services, these services relate to Household Hazardous Waste Collection and Disposal and Groundwater Monitoring for Landfill Sites.

HOUSEHOLD HAZARDOUS WASTE PROGRAM

The Household Hazardous Waste Program is administered by WALGA and funded by the Waste Authority. One element of the Program allows Local Governments to be reimbursed for Household Hazardous Waste that is collected.

For more information on the Household Hazardous Waste Program, please contact Cecilia Jordan, Project Coordinator on 6213 2062 or email cjordan@walg.a.sen.au

CONTRACT NO. TPS 0822

Company: Tox Free
Contact: Donna James
Telephone: (08) 9439 2362
Fax: (08) 9438 2363
Email: d.james@toxfree.com.au
Website: www.toxfree.com.au



GROUNDWATER MONITORING FOR LANDFILL SITES AND CONTAMINATED SITES INVESTIGATION

This Contract covers Groundwater Monitoring for Landfill Sites and Contaminated Sites investigation. The monitoring of landfill bores assists Local Government to fulfill landfill licence conditions (both in the metropolitan and non-metropolitan area). The groundwater monitoring element has been in place for over five (5) years. The inclusion of contaminated site investigation is a new initiative and will assist Local Governments in fulfilling their obligations under the Contaminated Sites Act 2003. Contaminated Sites investigation will be undertaken in line with the Department of Environment and Conservation Contaminated Sites Management Series Guidelines.

CONTRACT NO. TPS 0902

Company: GHD
Contact: Simone Staaden / Alyssa Barron
Telephone: (08) 6222 8843 / (08) 6222 8222
Fax: (08) 6222 8555
Email: simone.staaden@ghd.com.au / alyssa.barron@ghd.com.au
Website: www.ghd.com.au





WORKPLACE SOLUTIONS

SERVICE OFFERING

Local Government Workplace Solutions is a service provided by WALGA and includes recruitment, training, human resource management and workplace relations support to Members.

The unit employs specialist staff that have a comprehensive knowledge of relevant legislation, workplace relations cases and the industry that qualifies them to act as representatives of Individual Local Governments and the sector generally.

TRAINING & DEVELOPMENT

This Service provides learning opportunities to Elected Members and Officers through a wide range of training modules. The Elected Member modules are designed to not only impart skills that are required to be a Councillor, but in aggregation they establish a sound approach to effective governance within a Local Government. The range of training courses for Officers provides an appropriate blend of 'technical' (e.g. Rates) and 'behavioural' skills (e.g. Performance Management) which are designed to support the operations of a Local Government.

WALGA is a Registered Training Organisation (RTO) and currently has an application into the Training Accreditation Council for the recognition of a Diploma in Local Government (Elected Member). Online Training will also be available for most of the existing Elected Member Training Modules by January 2010.

Company: WALGA, Local Government Workplace Solutions Training
Address: 15 Altona Street, West Perth WA 6005

Contact: Bernadette Howes, Learning & Development Consultant
Telephone: (08) 9213 2080
Email: bhowes@walga.asn.au

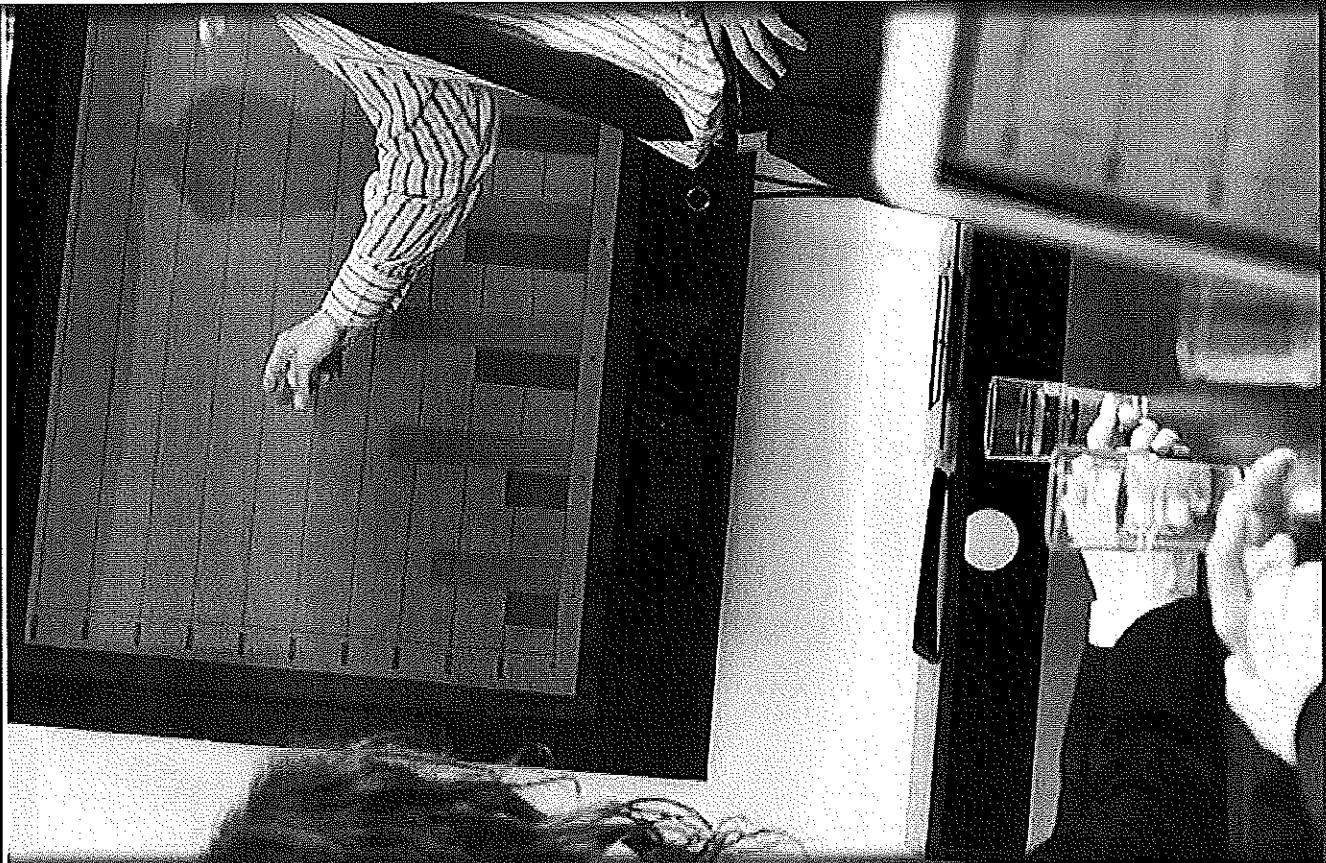
WORKPLACE
SOLUTIONS

RECRUITMENT

The Recruitment Service was expanded in 2007/2008 and has continued to build on its reputation as a professional and reliable support tool to Local Government in the recruitment of their senior staff – particularly CEOs – as well as in the recruitment of qualified staff from outside Australia. WALGA staff continue to represent and market the sector at Careers Expos and at school and university open days, using purpose designed advertising material which complements the Local Government careers promotional campaigns run by WALGA.

Company: WALGA, Local Government Workplace Solutions
Address: 15 Altona Street, West Perth WA 6005
Contact: Lydia Highfield, Recruitment Manager
Telephone: (08) 9213 2079
Email: lhighfield@walga.asn.au

WORKPLACE
SOLUTIONS



WORKPLACE RELATIONS SERVICES

The Workplace Relations Service directly supports CEOs, senior and line managers in the Human Resources and Industrial Relations management of their staff. Comprising 'help desk', industrial award and agreement advice and support as well as a full advocacy service, the Workplace Relations team is the pre-eminent industrial advisory service to Local Governments in both Western Australia and the Northern Territory.

The Service also undertakes an annual review of remuneration across an extensive range of jobs within the Local Government sector, both in Western Australia and across other States and the Northern Territory. Data from over 150 respondents is included, reportedly making the survey the most extensive of its kind in Australia.

Company: WALGA - Local Government Workplace Solutions
Address: 15 Altona Street, West Perth WA 6005
Contact: Simon White, Employee Relations Service Manager
Telephone: (08) 9213 2015
Email: swhite@walga.asn.au

CEO ANNUAL APPRAISALS

Workplace Solutions senior employees assist Councils and their CEOs with annual performance reviews of their Local Government's Chief Executive Officer. This service ranges from the development of agreed indicators or objectives, consulting with and obtaining feedback from stakeholders, facilitating the appraisal and providing reports to Council. In addition, Councils can be assisted with reviews of remuneration for their CEO.

Company: WALGA - Local Government Workplace Solutions
Address: 15 Altona Street, West Perth WA 6005
Contact: John Phillips, Executive Manager
Telephone: (08) 9213 2028
Email: jphillips@walga.asn.au

WORKPLACE
SOLUTIONS

MEMBERSHIP

Membership to WALGA is a great investment for any organisation.

There are two categories of Membership to WALGA - Ordinary Membership and Associate Membership.

Ordinary Membership is open to any Local Government in Western Australia, and includes access to the political and advocacy functions of the Association, plus the wide range of supply contracts, products and services that are provided by WALGA.

Associate Membership is available to organisations that work with or are strategically aligned to Local Governments.

Associate Membership is for organisations like yours, and will add significant value to your organisation, regardless of size.

There are two (2) Associate Membership options:

1) Member Advantage - Comprehensive Membership package which includes:

- Associate Member recognition.

- Complimentary subscription to a range of WALGA publications, including the Local Government Directory, Local Government News and Western Councilor.

- Invitations to all WALGA networking and business development events and conferences at member rates.

- Access to most of WALGA's Preferred Supplier Contracts for common use goods and services, providing significantly discounted prices on market rates.

- Complimentary access to "Workplace Solutions" - Comprehensive HRM, Industrial relations, recruitment and training and development services.

- Complimentary access to "WALGA Tax Service" provided by UHY Haines Norton. This Tax Service includes taxation support and advice, including reference materials, monthly newsletters, training programs and online enquiry for GST, FBT and other indirect tax advice.

- Access to other WALGA services on a discounted fee arrangement.

2) Member Essentials - Standard Membership package, which includes:

- Associate Member recognition.

- Complimentary subscription to a range of WALGA publications, including the Local Government Directory, Local Government News and Western Councilor.

- Invitations to all WALGA networking and business development events and conferences at member rates.

- Capacity to access one or more Preferred Supplier Contracts for common use goods and services on the basis of an annual access fee.

- Capacity to access WALGA services on a discounted fee arrangement.

To discuss your Membership options, relevant costs or for more information about the significant benefits of Associate Membership, please contact WALGA on:

Telephone: 9213 2000

Email: membership@walgawa.asn.au

Organisations seeking to join WALGA are encouraged to complete a Membership Application Form, a copy of which is attached to the end of this Directory. Alternatively, the Application Form can be downloaded from the following Website link: www.walgawa.asn.au



W A L G A

The Associate Membership packages and their associated benefits are outlined below:

NOTES

Product/Services included in Membership	Member Advantage	Member Essentials
Associate Member recognition Formal recognition as an Associate Member of WALGA	✓	✓
Communication network Inclusion on distribution lists for all communications (electronic and non-electronic) – Info Pages; Discussion Papers and Information Briefs	✓	✓
WALGA Publications Copies of the Local Government Directory and subscription to a range of WALGA publications, including <i>Local Government News</i> (weekly publication) and <i>Western Councillor</i> (WALGAs monthly journal)	✓	✓
Networking and Business Development Events Invitations to member-only WALGA networking and business development events and conferences, including the annual Local Government Convention, Annual General Meeting and Special General Meetings	✓	✓
Significant Savings on Preferred Supplier Contracts		
• Discounted rates and procurement benefits for bill payment services	✓	Access Fee
• Discounted licensing costs for software through a Microsoft Enterprise Agreement	✓	Access Fee
• Reduced prices on other WALGA products and services	✓	Access Fee
• Cost savings and procurement benefits for office stationery and office furniture	✓	Access Fee
• Cost savings and procurement benefits on computer hardware	✓	Access Fee
• Cost savings and procurement benefits on operating lease finance	✓	Access Fee
• Cost savings and procurement benefits on energy	✓	Access Fee
• Cost savings and procurement benefits for corporate wardrobe and workwear	✓	Access Fee
• Cost savings and procurement benefits for debt management and credit referencing	✓	Access Fee
• Cost savings and procurement benefits for corporate travel	✓	Access Fee
• Cost savings and procurement benefits on legal services	✓	Access Fee
• Numerous other preferred supplier arrangements	✓	Access Fee
Member Only Access to WALGA Consultancy Services		
• Workplace Solutions – comprehensive HRM, industrial relations, recruitment and training and development services in a range of areas	✓	Fee for Service
• Taxation Services – access to taxation support and advice, including reference materials, monthly newsletters, training programs and online enquiry for GST, FBT and other indirect tax advice.	✓	Fee for Service
Discounted Member-Only Rates for WALGA Consultancy Services		
• Self insurance and broking services – range of insurance, broking and risk management services through LGIS	✓	Fee for Service
• Procurement services – access to procurement specialists to undertake competitive public tendering, probity audits, training, tender evaluation etc. Includes fee for service or managed service arrangements;	✓	Fee for Service
• Website and ICT services – access to export advice and services in relation to ICT infrastructure, websites and online services.	✓	Fee for Service

I / we hereby apply to be admitted as an Associate Member of WALGA

Name of organisation:			
Type of organisation:	<input type="checkbox"/> Local Government	<input type="checkbox"/> Non-Local Government	
ACN:	ABN:		
Postal address:	Postcode:		
Tel:	Fax:	Email:	
Contacts in your organisation:			
CEO:	Full Name:	Do you wish to receive email communications?	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Email:		
	Tel (direct):		
Key contact:	Full Name:		
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Email:		
	Tel (direct):		
Other contacts:	Full Name:		
	Email:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Tel (direct):		
Please tell us about your organisation and type of business:			
<hr/> <hr/> <hr/> <hr/>			
Annual turnover (2009/2010):			
<input type="checkbox"/> <\$1 million <input type="checkbox"/> \$1 million but <\$2.5 million <input type="checkbox"/> \$2.5 million but <\$5 million <input type="checkbox"/> \$5 million but <\$10 million <input type="checkbox"/> >\$10 million but <\$20 million <input type="checkbox"/> \$20 million but <\$50 million <input type="checkbox"/> \$50 million but <\$100 million <input type="checkbox"/> \$100 million+			
Number of Western Australian employees:			
Total number of employee(s):	Full time:	Part-time:	Casual:
Reason for wanting to join WALGA:			
<hr/> <hr/> <hr/> <hr/>			

ASSOCIATE MEMBERSHIP APPLICATION FORM



Please indicate what category of Associate Membership you are interested in:

Member Advantage

Comprehensive Membership package, which includes:

- formal recognition as an Associate Member of WALGA
- complimentary access to most of WALGA's preferred supply contracts
- complimentary access to WALGA's HRM, industrial relations, recruitment and training & development services
- complimentary access to WALGA's professional taxation support and advice
- capacity to access a range of professional services at below market prices on a fee-for-service basis, including:
 - insurance, risk management and broking services
 - ICT infrastructure and online service delivery
 - strategic procurement services
 - inclusion of your organisation name, name of CEO, phone number, address, email and web address, and organisation description.
- two (2) complimentary copies of the Western Australian Local Government Directory
- invitations to all WALGA events and conferences at member rates
- inclusion on all distribution lists for publications and communications

Member Essentials

Standard Membership package, which includes:

- formal recognition as an Associate Member of WALGA
- capacity to access one or more of WALGA's preferred supply contracts for an annual access fee:
- capacity to access a range of professional services at below market prices on a fee-for-service basis, including:
 - human resources management, industrial relations, recruitment and training & development services
 - insurance, risk management and broking services
 - ICT infrastructure and online service delivery
 - strategic procurement services
 - taxation support and advice
- inclusion of your organisation in the Western Australian Local Government Directory as an Associate Member of WALGA. This will include your organisation name, name of CEO, phone number, address, email and web address, and organisation description.
- two (2) complimentary copies of the Western Australian Local Government Directory
- invitations to all WALGA events and conferences at member rates
- inclusion on all distribution lists for publications and communications

Membership fees:

Associate Membership fees are determined on the basis of the turnover of your organisation and the category of Membership requested. Please contact the Association's Membership department on (08) 9321 5055 to discuss your requirements and determine the applicable Membership fee for your organisation.

Processing of Membership applications:

Upon acceptance of this application by the CEO or State Council of WALGA and the payment of the Membership fee, your Membership is continuous until such time as written intent to resign the Membership is received by WALGA. The applicant agrees to be bound by the Constitution of WALGA and to comply with the rules and regulations of WALGA as determined from time to time. A copy of the WALGA Constitution is available upon request. All member records are confidential and are not released to any third party without the member's permission.

WALGA SERVICE CONTACT DETAILS

Business Service	Contact
Asset Management - WAMM	Chevyt Billfold 9213 3059
Asset Management - ROWAN	Date Hughes 9273 3888
Emergency Management	John Lane 9213 2074
Information and Communication Technology Services	Marcel Dous 9213 2016 Andrew Anderson 9213 2051
Insurance Services - Litis	James McGovern 9213 2053
Local Government Act Services	Lydia Hethfield 9213 2079
Recruitment Services	9444 34000 or valgasex@iphy.com.au
Tax Service	Craig Grant 9213 2057
Procurement Consultancy Services	Anna Stoykov 9213 2070
Town Planning/Advertising	Bernadette Howes 9213 2050
Training	Simon White 9213 2015
Workplace Relations	

For current and updated information on WALGA Preferred suppliers please go to the following web link: www.walga.asn.au/about/services-or-contact. Jessica Buck, Contracts Administration, on (08) 9213 2091.

FOR QUERIES RELATING TO HOW TO BECOME A WALGA PREFERRED SUPPLIER PLEASE CONTACT:

Dale Chapman, Business Development Project Manager, on (08) 9213 2095.
Andrew Blitz, Business Development Manager, on (08) 9213 2046.

FURTHER INFORMATION

WALGA - Business Solutions
15 Altona Street
West Perth WA 6005
Telephone: (08) 9213 2070
Email: purchasing@walga.asn.au

Terms and Conditions

Users of the WALGA Preferred Supply Contracts must be WALGA Members.

WALGA undertakes centralised Contract Management to maintain supplier compliance with the terms of service for Local Government.

Members can access or download the **Buyer's Guide** for each Preferred Supply Contract at the following web link: <http://www.walga.asn.au/about/services/prefere...>

Tender Exemption

Under the Local Government Functions and General Regulations, a tender exemption applies to WALGA's Preferred Supplier Contracts. WALGA Contracts are rigorously market tested using a compliant procurement process to ensure that the highest quality offerings are delivered at the best possible value. WALGA Members save millions of dollars each year utilising these contracts, in addition to saving the cost and risk of independently tendering. Other benefits include avoiding resource duplication, generating administrative efficiencies, centralised contract management and facilitating direct access to suppliers.



For current and updated information on WALGA preferred suppliers
please go to www.walga.asn.au/about/services

To obtain your username and password to the Member-only areas

of the WALGA Website, please contact the WALGA Helpdesk

Email: helpdesk@walga.asn.au

Telephone: (08) 9213 2016

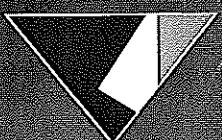
FURTHER INFORMATION

WALGA -- Business Solutions

15 Altona Street, West Perth WA 6005

Telephone: (08) 9213 2094

Email: purchasing@walga.asn.au



WALGA

AGENDA NUMBER: 10.10

SUBJECT: Invitation to Participate in Regional Transition Group

LOCATION/ADDRESS:

NAME OF APPLICANT: Department of Local Government

FILE REFERENCE: ADM 31

AUTHOR: Shane Collie – Chief Executive Officer

DISCLOSURE OF INTEREST:

DATE OF REPORT: 12 January 2010

Attachments: 1. Letter from Department of Local Government.

2. Draft Response Chief Executive Officer.

3. Press Release from WALGA 12 January 2010.

4. Press Release Shadow Minister for Local Government.

5. Extract from WALGA State Council Agenda February 2010.

6. WALGA Proposed Questions to Minister 9/2/2010.

BACKGROUND:

Further to Information Report December 2009 the Minister for Local Government has proposed that a Regional Transition Group be established consisting of the Shire of Manjimup and the Shire of Nannup.

Regional Transition Groups will be "*established under a formal no opt out provision between participating local governments*".

COMMENT:

Council has previously stated its position on this matter by virtue of its reform submission. No doubt similar to many other local governments Council's position has been ignored and the Minister continues to push his reform agenda.

A draft response rejecting the invitation to participate in a Regional Transition Group with the Shire of Manjimup is submitted for endorsement. The draft response is reflective of Council's position on this issue.

A media release from WALGA is noted at attachment 3 which is consistent with Council's position and general industry concerns with the Minister's process. Similar relevant documents are noted per attachments 4, 5 and 6.

A State forum on this issue has been arranged by WALGA for 9 February 2010 and the Shire President and Chief Executive Officer are intending to attend. Confirmation of Council's position today will ensure that Council's position can be adequately represented at that forum should the need arise.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council endorse the attached correspondence rejecting the offer of participation in a Regional Transition Group consisting of the Shire of Manjimup and the Shire of Nannup.

8329 DEAN/LORKIEWICZ

That Council endorse the attached correspondence rejecting the offer of participation in a Regional Transition Group consisting of the Shire of Manjimup and the Shire of Nannup.

CARRIED 8/0



Government of Western Australia
Department of Local Government

SHIRE OF NANNUP			
RECEIVED			
Ref: ADM 31	No. 6		
- 6 JAN 2010			
GEO WCS YM JJS	AO EO CDO CR:	LIB PUB	FMO YO RO

Our Ref:

Mr Shane Collie
Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275

Dear Mr Collie

I write to invite you as Chief Executive Officer of the Shire of Nannup to a briefing session on the next stage of the State Government's Local Government Reform Strategy, following on from the Minister's letter of 7 December 2009.

The Minister has proposed that a Regional Transition Group be established consisting of the Shire of Manjimup and the Shire of Nannup. Senior Department Staff will be meeting with local governments over the next few months to outline and discuss the proposed regional transition model. It is envisioned that the CEOs would then use the information presented at these briefings to subsequently brief their council.

It is hoped that you will be able to participate in this important element of the Department's engagement strategy. I understand from informal advice that the Shire of Nannup would like to consider this meeting request for resolution at the council meeting scheduled for January 2009.

I look forward to hearing from you on this matter.

Jennifer Mathews
DIRECTOR GENERAL

31 December 2009

29 January 2010

Ref: ADM 31

Jennifer Mathews
Director General
Department of Local Government
GPO Box R1250
PERTH WA 6844

Dear Ms Mathews,

REGIONAL TRANSITION GROUP – SHIRE OF NANNUP

I write further to your letter of 31 December 2009 concerning the above matter initially advising that I submitted the detail of your letter to Council at its meeting held yesterday 28 January 2010. This response is hence endorsed by the Council of the Shire of Nannup.

Council has had concerns with the credibility of the Ministerial driven reform process for some time and this latest action has further enforced that view. There are conflicting messages between your correspondence and that of the Minister, as well as a number of presumptions and indeed an air of arrogance displayed which any reasonable person would object to.

The Minister for Local Government advised in an undated circular late in 2009:

“Other local governments have indicated a willingness to amalgamate but have been unable, in the time available, to obtain agreement with their proposed amalgamation partners. To provide these local governments with clear direction in moving forward, I have concluded that they should Regional Transition Groups.”

It is now understood by virtue of your letter of 31 December 2009 proposing that a Regional Transition Group be established consisting of the Shire of Manjimup and the Shire of Nannup, that the above paragraph is designed to apply to this Council. This local government has not indicated a willingness to amalgamate with any other local government, and Council's reform submission specifically rejected the notion of an amalgamation with the Shire of Manjimup.

This Council will not be participating in a briefing session and will not be participating in any formal, no opt-out agreement proposed by the Minister. Indeed the presumption that myself as Chief Executive Officer would participate in any action such as this (and then brief my Council) when my Council has formally stated a contrary position is fanciful. It also places me in a position where to do so would be directly contravening a strategic position that this Council (my employer) has adopted and directed me to take.

The Shire of Manjimup has been informally advised of this 7 January 2010 and will receive a copy of this correspondence. This Shire has a good working relationship with the Shire of Manjimup however an amalgamation of the two local governments is not in the best interests of this local government which was stated unambiguously in Council's reform submission of 25 September 2009:

"The Shire of Manjimup has significant debt, its rates levied are above the Grants Commission assessed capacity and it has few reserves.

The Shire of Nannup is virtually debt free, has a long way to reach its assessed rates capacity and has, for its relatively small size, adequate reserves. The conclusion is that an amalgamation between these two shires from a pure financial basis would be a disaster for the Shire of Nannup and similar to the Busselton/Jarrahwood example quoted above. This would see Nannup become the poor cousin of a greater Shire of Manjimup which is already struggling to service the area that it presently operates in."

I would ask that yourself and the Minister read and understand this and cross reference the detail to the reform report produced by former long term Local Government Department (now consultant) Mr John Gilfellon where these matters are stated and supported by factual data.

To conclude I would like to again state this Council's concern at the credibility of the Minister's reform process. It is strongly recommended that the Minister abandon the current process and that as a political party develop a position, including specific map details for local government reform for presentation as a formal party position in the lead up to the next State election.

Please do not hesitate to contact me if you require any further information.

Yours faithfully,

**SHANE COLLIE
CHIEF EXECUTIVE OFFICER**

Shane Collie

From: Kate Murray [KMurray@walga.asn.au]
Sent: Tuesday, 12 January 2010 1:56 PM
To: Kate Murray
Subject: WALGA Media Release - Minister to Face Councils on Reform

12 January 2010	
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Minister to Face Councils on Reform

The State Government's plan to reform Local Government is suffering from confusion as a result of the constantly evolving process.

WA Local Government Association President Cr Bill Mitchell said Councils across the State were now demanding clarification on the process following the most recent shift in the State Government's approach.

In response to the concerns of WA Local Governments, WALGA will run a State-wide Reform Forum early next month at which Local Government Minister John Castrilli will speak on the latest stage of the process.

More than 300 representatives of WA Councils are expected to attend the day forum at Ascot race course on Tuesday, 9 February.

Cr Mitchell said many Councils were confused and angry after making their reform submissions last September when advised by the Minister of a new 'transition process' which seems to have little or no regard for their submissions.

Under that process, nine Councils will amalgamate into three new entities; approximately 65 Councils have been directed to form Regional Transition Groups and to amalgamate by 2013; while others were assigned Regional Collaborative Groups to share resources but not amalgamate.

Adding to the confusion, the Minister recently decided to first support, then reject, and then again support an amalgamation proposal by the Shires of Yilgarn and Westonia.

Cr Mitchell said Councils had framed their reform submissions in consultation with their communities and consequently expected the Minister would have placed greater credence on the preferred options.

"It is important that the Minister appreciates the frustration and confusion in the sector but also that he has an opportunity to outline the process and address concerns," Cr Mitchell said.

"There is debate that if the Minister is assigning Councils to various groupings without an opportunity to explore alternatives then the voluntary nature of the process is compromised."

"WALGA has maintained since the State Government's process commenced almost a year ago that it would only support reform based on voluntary participation as local community support is vital to ensuring long term sustainable change."

The State-wide forum on Tuesday, 9 February at the Ascot race course will have registrations from 10am to start at 10.30am. The Minister has agreed to address the forum at the start of the day.

ends

FOR MEDIA COMMENTS PLEASE CONTACT:

Cr Bill Mitchell, WALGA President 0427 171 896

Kate Murray, Public Relations Officer 0448 896 435

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MEDIA STATEMENT

PAUL PAPALIA CSC, MLA
Shadow Minister for Local Government; Corrective Services

Wednesday, 13 January 2010

Minister refuses to rule out amalgamations

Minister for Local Government John Castrilli has refused to guarantee that if Yilgarn and Westonia councils amalgamate they will not have to repeat the entire process after the next election, Shadow Local Government Minister Paul Papalia said today.

Mr Papalia said the Minister denied he opposed the amalgamation proposal from the Councils, instead suggesting they could go ahead with the merger in 2011.

He also sent a letter stating they should be part of a 'transitional group' of six councils in 2013.

"Having complied with the Minister's demands and voluntarily undertaken the costly and disruptive path of an amalgamation in 2011, these same councils may be forced by Mr Castrilli to do the whole thing again in 2013," Mr Papalia said.

"Mr Castrilli refuses to provide any certainty about how long this new merged council will survive.

"Just two years after merging, they may be forced to go through this expensive and time-consuming process all over again."

Mr Papalia said confusion continued to cloud the amalgamation process.

"Yilgarn and Westonia councils reluctantly complied with every directive from the Minister since he began his shambolic structural reform process in February last year," he said.

"They are among only nine of the State's 139 councils who volunteered to amalgamate.

"Yilgarn and Westonia complied completely with the Minister's demands by spending time and money consulting with their communities to develop an amalgamation proposal.

"Despite this, the Minister refuses to guarantee the new merged council will survive beyond the next State election."

Media contact: Paul Papalia 0414 950 671



MEDIA STATEMENT

PAUL PAPALIA CSC, MLA

Shadow Minister for Local Government; Corrective Services

Thursday, 14 January 2010

Castrilli stumbles towards day of reckoning

Trouble-prone Minister for Local Government John Castrilli will face a crowd of frustrated local government representatives from across the State at a special meeting on February 9, Shadow Local Government Minister Paul Papalia said today.

"The local government sector has finally reached the end of its tether over the shambolic structural reform process initiated by the Minister almost a year ago," he said.

"Mr Castrilli is approaching deadline day. He will be forced to face a group of frustrated local government councillors next month who will demand answers and certainty about the amalgamation process."

Mr Papalia said recent media reports suggested the Western Australian Local Government Association (WALGA) and local government leaders of both regional and metropolitan councils were becoming increasingly frustrated at the process.

"WALGA clearly believe there is a secret 'grand plan' known only to the Minister," he said.

"The Shire President of Yilgarn Council, one of only nine councils to propose a voluntary amalgamation, is reportedly dumbfounded by the Minister's approach.

"Understandably, Yilgarn Council sees no sense in following through with its proposed merger with Westonia in 2011 if the Minister has a secret plan to force them to do another merger in 2013."

Mr Papalia said Mr Castrilli had told councils they must plan on joining a regional transitional group, but did not reveal the size or shape of the new groupings.

"Regardless of what their original amalgamation submissions found or what their communities want, local governments received a letter from the Minister suggesting they must combine into undefined regional transitional groups," he said.

"The Minister wants Rockingham Council to join one of these groups despite the council already catering for a population of around 100,000 people and seeing no value in amalgamation.

"It seems many fear all the hard work done by Councils in preparing proposals and submissions for Mr Castrilli has been a waste of time, money and effort.

"Now the Minister is attempting to convince Councils to stop consulting and sign up to a plan that they know nothing about.

"John Castrilli has stopped listening to WALGA, local governments and ratepayers - perhaps it is time he also stopped being the Minister."

Media contact: Paul Papalia 0414 950 671

4.2 Local Government Reform (05-034-01-0015 TB)

By Tony Brown Executive Manager Governance and Strategy

Recommendation

That:

1. the Association continue to seek clarification on the State Government's position and process.
2. the written input of Local Governments be collated and provided to the Minister for Local Government for a response at the Local Government Reform forum to be held on 9 February 2010.

In Brief

- All Local Governments prepared and submitted Reform Submissions by 30 September 2009.
- The Minister for Local Government provided an interim response to the submissions, advising that there are three categories:
 - a. Local Governments agreeing to amalgamate;
 - b. Regional Transition Groups with a formal no opt out provision and to amalgamate by 2013; AND
 - c. Regional Collaborative Groups.
- Confusion within the sector as to the nature of the Regional Transition Group and whether the process is still voluntary;
- WALGA requested to hold Reform Forum to seek clarification on the process;
- Local Government Reform forum organized for 9 February 2010 with Minister for Local Government attending; and
- Zone/State Council discussion required prior to Reform Forum.

Relevance to Strategic / Business Plan

Key Result Area and Objectives

Strong Representation	Effectively engage our members Effectively influence government policy Effectively enhance working relationships with State and Federal Government
Effective Leadership	Identify and evaluate emerging issues, trends and responses Unify membership to achieve the options best suited to Local Government's interests
Enhancing Capacity	Provide benefits to Local Government Provide Local Government with access to contemporary information and advice

Policy Implications

The Association's policy is for no forced amalgamations and support for the recommendations and principles outlined in the Systemic Sustainability Study report, *The Journey – Sustainability into the Future*.

Budgetary Implications

The Association's 2009/10 budget contains funding for Forums/Seminars and Workshops in relation to the Local Government Reform Process that will cover the cost of the forum to be held on 9 February 2010.

Introduction

The Minister for Local Government, Hon John Castrilli MLA, announced a reform package for Local Government in Western Australia on 5 February 2009. The reform was centered on voluntary amalgamations of Local Governments and initially included the possibility of amalgamations forced by the State Government if the voluntary proposals were viewed by the Minister as unsatisfactory. The State Government retracted from this position in March 2009 and advised that the process would be voluntary.

The reform package also included a proposal to reduce the number of Elected Members to between 6 and 9 Councillors for each Local Government and the formation of appropriate regional groupings of Local Governments.

WALGA has maintained a consistent position throughout the Minister's Reform Process. The position has been based on the principles and recommendations of the Systemic Sustainability Study (SSS).

WALGA strongly supports voluntary reform, based on the principles of:

- *No Forced Amalgamations;*
- *Regional cooperation with local political representation, that delivers:*
 - *Improved services for the community, and*
 - *An appropriate number of elected members, who are better trained and better remunerated.*

Background

All Local Governments responded to the Minister's request and provided reform submissions by the 30 September 2009 deadline.

Following the completion of the submissions the Local Government Reform Steering Committee considered the submissions and prepared an interim report to the Minister for Local Government.

The results of the submissions were;

- Three (3) amalgamation proposals where all parties agreed to amalgamate. This involved nine (9) Councils.
- Fifty four (54) Local Governments had indicated that they were amenable to amalgamations given certain conditions..
- The remaining Seventy Six (76) advised that they wanted to remain in their current form with some indicating boundary adjustments.

The Local Government Reform Steering Committee submitted an interim report to the Minister for Local Government. The Minister then considered the interim report.

The Minister wrote to all local Governments on 7 December 2009 (Circular 08-2009) outlining his response to the interim analysis advising that there are three categories for the reform process moving forward. These are;

- a) Local Governments agreeing to amalgamate
- b) Regional Transition Groups
- c) Regional Collaborative Groups

In respect to **Agreed Amalgamation proposals** the 3 proposals that received endorsement from all participating Local Governments were;

- Mingenew, Three Springs, Morawa and Perenjori
- Geraldton-Greenough, Chapman Valley and Mullewa
- Yilgarn and Westonia

The **Regional Transition Groups** will see several Local Governments working together under a formal, no opt-out agreement, with a view to forming a single entity by 2013.

The Minister stated that this approach will provide Local Governments with the opportunity to resolve key issues and harmonise core functions and services to ensure a *seamless* transition to a new entity. These core services and systems include;

- Strategic and community planning
- Infrastructure planning and asset management
- Economic development
- Corporate services
- Planning and management of natural resources
- Building and approval processes
- Statutory and strategic land use planning
- Environmental health
- Waste management.

The Minister further stated that there are a number of Local Governments in regional areas, which due to their remoteness and size, mean that amalgamations are not a priority. In this scenario, **Regional Collaborative Groups** will be formed.

Under this approach, Councils will work collaboratively on a regional basis and may or may not transition to a single entity in the future. Such groups would still be bound by a formal agreement and would be required to perform similar functions and services as the Regional Transition Groups.

In the 7 December 2009 circular, the Minister advised that financial incentives will be available to those Local Governments embracing these reform options. The Department of Local Government is to liaise with Local Governments to progress the best option for their region. Outcomes from these discussions will be incorporated in the Steering Committee's final report, which is due in March 2010.

The final report will also include input and findings from the four Working Groups which have been considering issues relating to Corporate and Strategic Planning; Commercial Enterprise and Urban Development; Training and Capacity Building; and Legislative Reform.

Following the Circular Letter 08-2009, the Minister wrote to Local Governments advising which group they had been allocated to and that Department of Local Government staff would contact them

WALGA wrote to the Minister on 14 December 2009 requesting "an assurance that should a Local Government not wish to be involved in a Regional Transition Group; the voluntary nature of this reform process will allow them to pursue their own regional service delivery model".

In his response, received by WALGA on 24 December 2009, the Minister said he was "committed to ensuring that Local Governments have continued capacity to better plan, manage and deliver services to their communities and that this will happen in a collaborative and voluntary way".

The Minister's letter did not specifically respond to the request for clarification as to if Councils could decline to join a transition group but that "full participation of each Local Government was vital" and that he anticipated "many Local Governments would embrace this approach".

Confusion in the process led to requests for WALGA to organise a meeting of Local Governments. A survey of members indicated strong support for some form of meeting or forum to be held.

As a result WALGA will host a State-wide forum on 9 February 2009 to give Member Councils an opportunity to raise their concerns. The Minister has committed to attend.

Comment

Announcements regarding the next stage of the State Government's Local Government Reform has caused anxiety and confusion in the sector.

From the emails and telephone calls received by WALGA since the Minister's recent letters to Councils, the principle concern among Members is whether the reform process remains voluntary.

There is also concern on the following issues:

- What are the financial incentives and assistance available to Councils in joining Regional Transition Groups or Regional Collaborative Groups?
- What is the next step for Councils advised to join Regional Transition Groups who decide not to join?
- Can a Local Government request to be included in a Regional Collaborative Group rather than a Regional Transition Group?
- Are the Steering Committee's Interim and Final reports going to be made public?

WALGA wrote to the Director General of the Department of Local Government on 21 December 2009 requesting an answer to the above questions. At the time of writing this report a response has not been received.

Adding to the confusion has been recent media stating that the Minister decided to first support, then reject, and then again support the amalgamation proposal by the Shires of Yilgarn and Westonia.

Without clear advice from the Minister to the contrary, WALGA will maintain the understanding that it remains the choice of Councils as to how they proceed with respect to being placed in Regional Transition or Collaborative Groups or remaining as they are.

Members have given WALGA a clear mandate which supports voluntary amalgamation and rejects a forced amalgamation process. This has been a consistent and strong message to the Minister.

On the premise that the process remains voluntary, WALGA created a diagram (attached) of its understanding of the steps involved in the reform process available to Councils. The diagram, which has been distributed to all Councils as an Info Page, is WALGA's interpretation only, without endorsement or amendment by the Minister.

The Association understands the options based on the current Local Government Act provisions and the potential consequences are:

Council Does Not Volunteer to Participate: Under this option the status quo will remain or the Minister or one Council who wishes to amalgamate can initiate a Local Government Advisory Board Inquiry. If an amalgamation is recommended, the community can request a poll. At that poll 50 per cent of electors have to turnout and vote not to support the amalgamation for the status quo to remain. If either condition is not met the amalgamation can proceed.

Regional Collaborative Group: Councils have the opportunity to negotiate on developing regional shared services. If agreement can not be reached the group would lapse.

Regional Transition Group: The Department of Local Government will facilitate negotiations between Councils with a view to amalgamation by 2013. Once a Council decides to commit to the Regional Transition process there is NO opportunity to opt out. Councils who do not agree with the terms of the transition process also effectively volunteer not to participate and to maintain the status quo at the risk of the Minister or a neighbouring Council initiating an LGAB inquiry which may result in an amalgamation.

Amalgamation: Councils retain the opportunity to reach agreement and amalgamate with neighbouring Local Governments should all parties believe this is in the best interests of their community's economic, social and environmental wellbeing. This would be subject to the Local Government Advisory Board process.

Local Government Reform Forum: The arrangements for the reform forum are:

Date: Tuesday, 9 February

Venue: Ascot Racecourse, Grandstand Rd, Ascot

Time: 10:00 am morning tea and registration for 10:30 am start – 3:30 pm

The Minister for Local Government will address the sector at the beginning of the forum. The forum will be facilitated by Bevan Bessen.

The principle aim of the forum is to receive some solid advice from the Minister for Local Government on the State Government's intention with respect to Local Government reform so that all Local Governments are clear on the process and can give clear advice to their communities, so as to determine their Local Government's approach to the process as we move forward in 2010.

The forum will also enable the sector to discuss options for a strategic direction in respect to the sector's response to the State Government's position.

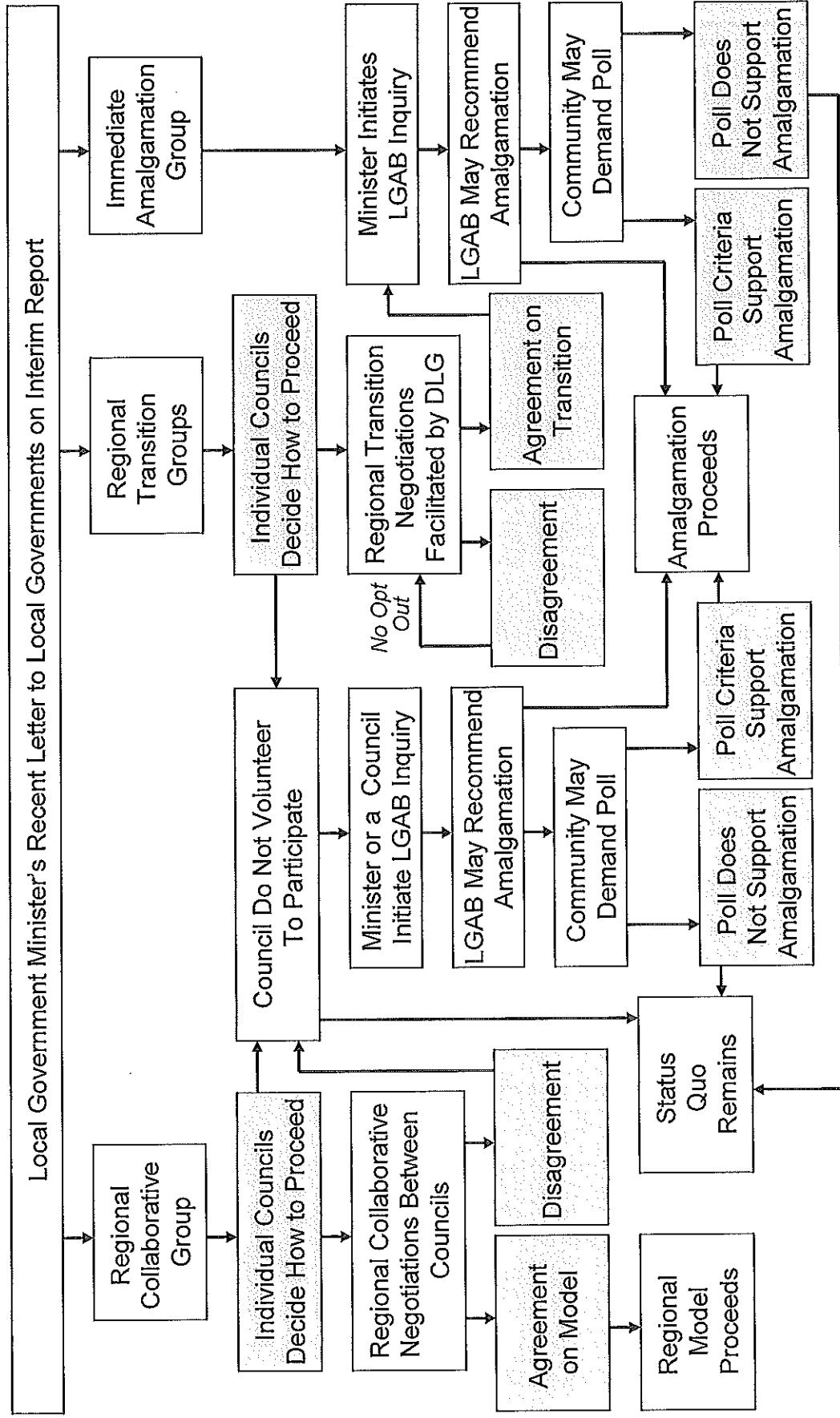
Conclusion

Confusion has occurred due to conflict between the Minister's verbal assurances of a voluntary process and the written correspondence Councils have received where 'No opt-out clauses' are proposed.

This Agenda item is aimed at provoking discussion on the Local Government Reform process, so that each Zone has the opportunity to discuss the matter prior to the Reform Forum.

All Local Governments have been asked to provide written details of the questions that they wish to have posed to the Minister at the forum.

Options for WA Councils under existing State Government Local Government Reform Process*



*The diagram above is WALGA's understanding and has not been ratified by the Minister for Local Government

Shane Collie

From: Timothy Lane [tlane@walga.asn.au]
Sent: Friday, 15 January 2010 5:37 PM
To: All Councils
Subject: Local Government Reform Forum

Attention: Chief Executive Officer

Further to advice on the Local Government Reform Forum to be held on 9 February 2010.

The Association intends to put the following questions to the Minister at the forum;

- Can the sector be assured this process continues to be voluntary?
- What financial incentives and assistance are available to Councils in joining Regional Transition Groups or Regional Collaborative Groups?
- If a Local Government determines not to participate in a Regional Transition Group, will the Minister respect that decision, or will he take further action such as referring a proposal involving that Local Government to the LGAB?
- Can a Local Government request to be included in a Regional Collaborative Group rather than a Regional Transition Group?
- Will the Steering Committee's Interim and Final reports be made public?

In addition to the above questions, if your Council has other questions it would like put to the Minister; please forward to WALGA by 4pm Monday 1 February 2010. Please respond to email address tlane@walga.asn.au

I would also encourage you to discuss potential questions at your relevant Zone meeting to be held prior to the forum.

If you have any queries please do not hesitate to contact me.

Yours Sincerely

Tony Brown
Executive Manager Governance & Strategy
Western Australian Local Government Association
15 Altona St West Perth WA 6005
PO Box 1544 West Perth WA 6872
Tel: +61 8 9213 2051 Mobile: 0439 914 349
Email: tbrown@walga.asn.au
Website: <http://www.walga.asn.au>

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AGENDA NUMBER: 10.11

SUBJECT: Royalties for Regions Funding Allocations

LOCATION/ADDRESS:

NAME OF APPLICANT:

FILE REFERENCE: FNC 16

AUTHOR: Shane Collie – Chief Executive Officer

DISCLOSURE OF INTEREST:

DATE OF REPORT: 19 January 2010

Attachments: 1. Letter from Department of Local Government 12/6/09
advising of Acquittal Date 30/11/09.

2. Department of Local Government Circular #26-2009
advising of Acquittal Date of 30/6/10.

3. Letter from Minister for Local Government 18/12/09.
(Rescheduling of Fund Payments).

4. Letters from Nannup Telecentre, Nannup Music Club
and Scott River Growers Group.

5. Extract from WALGA State Council Agenda 5/2/10.

BACKGROUND:

Council resolved in March 2009 to allocate 2008/09 Royalties for Regions funds of \$605,370 as follows:

• Nannup TimeWood Centre	\$440,000
• Marinko Tomas	\$100,000
• Ablution Facilities	\$65,370

Any surplus funds were to be allocated to "Infrastructure – Footpaths and Cycleways".

Council resolved in November 2009 to discontinue with the TimeWood Centre project and allocate part of the 2008/09 Royalties for Regions funds, an amount of \$61,454 to the construction of a cycle path to Cockatoo Valley/The Valley area along Warren Road/Brockman Highway inclusive of crossings of Carlotta and Nannup Brooks.

It is clear that the Ablution Facilities will use all of the above allocation of \$65,370. Similarly it is anticipated that the full \$100,000 will be utilised for Marinko Tomas. Therefore the total approved expenditure is as follows:

• Marinko Tomas	\$100,000
• Ablution Facilities	\$ 65,370
• Footpath/Cycleway	\$ 61,454
TOTAL	\$226,824

Signed:

Dated: 25 February 2010

An amount of \$378,546 remains unallocated.

The Department of Local Government initially set a date of 30 November 2009 to acquit these funds. Attachment 1. This was subsequently put back until 30 June 2010. Attachment 2. Due to Council's decision on the TimeWood Centre there is now effectively only 5 months to allocate and spend the remaining \$378,546 with Council having no "ready to construct" infrastructure projects ready.

Coincidentally the Minister for Local Government advised on 18 December 2009 (Attachment 3) of a delay in the distribution of the 2009/10 Royalties for Regions funds until the next financial year 2010/11. Council has accepted and budgeted to receive an amount of \$393,491 in direct Royalties for Regions funds in 2009/10. These funds were to be allocated to road maintenance and now will not be received, creating an income shortfall of \$393,491 in the 2009/10 budget.

COMMENT:

Council requires time to consider the future funding allocation priorities of \$378,546 from 2008/09 while at the same time making up the shortfall of budgeted income of \$393,491 in the 2009/10 budget.

It appears obvious that the unallocated funding from 2008/09 should make up this shortfall. The minor difference of \$14,945 can be absorbed. The effect of this is that Council gains a period of time to consider future funding priorities for when the 2009/10 funding allocation is received in 2010/11, along with the 2010/11 funding as well.

The practical impact of this is that instead of 2009/10 funding being used for road maintenance, it will be the balance of the 2008/09 allocation used for that purpose. The 2008/09 Royalties for Regions funding allocation can also be fully acquitted per the Department's deadline of 30 June 2010.

Hence as it stands currently Council will receive the following funding from the Royalties for Regions program in 2010/11 and has the coming months in which to decide on allocation:

2009/10 allocation	\$393,491
2010/11 allocation	\$302,685
TOTAL	\$696,176

In terms of allocation Council has many options. There are the initiatives contained in the draft Forward Plan which is contained in a separate agenda item for today's meeting as well as priorities that have been received from the community. Attachment 4 refers.

It is not intended at this stage to make any recommendation on the allocation of the 2009/10 and 2010/11 funds of \$696,176. It is suggested however that

Council give this some informal consideration by virtue of finalising its Forward Plan over the coming months. Note also the following paragraph from agenda item 10.6 as discussed earlier at today's meeting:

"Major Infrastructure Decisions"

As standalone issues Council is aware that major decisions will be taken on the Recreation Centre and Visitor Centre/caravan parks and possibly the Telecentre over the next 12 to 24 months."

All of these projects are eligible for Royalties for Regions funding.

As a final point Attachment 5 is an extract from the WALGA State Council agenda for February 2010 which casts doubt on whether the State Government will fulfil its commitment to the Royalties for Regions program for 2010/11. This was also noted as a paid advertisement in the "West Australian" newspaper (page 4) on 19 January 2010. If this is the case Council will need to consider this as part of the 2010/11 budget deliberations where it may only have access to \$393,491 instead of \$696,176 in funding.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: As noted in the body of this report.

STRATEGIC IMPLICATIONS: As noted in the body of this report.

RECOMMENDATION:

That Council allocate the balance of 2008/09 Royalties for Regions funds of \$378,546, resulting from the discontinuation of the Nannup TimeWood Centre project, for the purpose of road maintenance, being to balance the 2009/10 budget shortfall of \$393,491 resulting from the delay in the payment of the 2009/10 Royalties for Regions funds.

8330 PINKERTON/MELLEMA

That Council allocate the balance of 2008/09 Royalties for Regions funds of \$378,546, resulting from the discontinuation of the Nannup TimeWood Centre project, for the purpose of road maintenance, being to balance the 2009/10 budget shortfall of \$393,491 resulting from the delay in the payment of the 2009/10 Royalties for Regions funds.

CARRIED 8/0



Government of Western Australia
Department of Local Government and Regional Development

Our Ref: 782-08

SHIRE OF NANNUP			
RECEIVED			
Ref: FNC16 No. 462			
17 JUN 2009			
CEO MCS WM MDS	AO EO CDO CR:	LIB PUB	FMO YO RO

Mr Shane Collie
Chief Executive Officer
Shire of Nannup
PO Box 11
Nannup WA 6275

Dear Mr Collie

**ROYALTIES FOR REGIONS – COUNTRY LOCAL GOVERNMENT FUND
(CLGF) YEAR 1 – 2008-09**

I refer to the CLGF grant of \$605,370.00 (plus GST) to be paid in two instalments of equal value. The Department has received the Interim Acquittal Report and is satisfied with its contents.

A purchase order for the second and final instalment of this grant, \$302,685.00 (plus GST), has now been raised (no. 55628). The Council should invoice the Department but send its invoice direct to Shared Services quoting this number and additional GST amount.

Acquittal of the Grant

The Council is required to provide the Department with an audited Final Acquittal Report of the *entire* CLGF Year 1 grant allocation by ~~30 November 2009~~ as outlined in the 2008-09 Guidelines.

It is not expected that any Year 2 allocations will be lost should a delay in expending Year 1 funds extend beyond the above date, especially where major projects are concerned. However, it is important to note that payments of Year 2 allocations will not be made until the Council have fully acquitted the *entire* Year 1 expenditure.

Please find attached the Financial Statement and Report form which should be used as the basis of the acquittal. This report is to be used for expenditure of the *entire* Year 1 allocation. Therefore, please do not send this report until all Year 1 funds have been expended.

The report must be completed, signed and returned to the Department outlining the following details specific to the CLGF funds:

- Details on how the funds were allocated;
- Details on how the funds were expended;



Government of Western Australia
Department of Local Government and Regional Development

- An audited statement (prepared and signed by a qualified independent auditor) of a Statement of Income and Expenditure showing funds were expended in accordance with the Acceptance Form and used for the purposes for which they were provided;
- Details on the project(s) progress to date; and
- Details on any other funding secured for the project(s).

As per the Guidelines, the CLGF grant funds are also to be reported accordingly:

- Acknowledgment of the fund within the Council's annual report; and
- Inclusion in the annual Compliance Audit Return.

Please remember that Funds can only be spent within the asset classes as outlined in the 2008-09 Guidelines. Funds cannot be spent in the following areas:

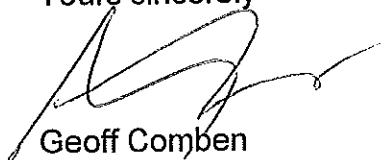
- Non-infrastructure items;
- Purchasing plant and equipment;
- Employing staff;
- Engaging consultants;
- Retiring debt; or
- Recurring organisational expenditure.

Should the priorities and needs of the local government have changed and the Council wish to reallocate the funds accordingly written advice will need to be forwarded to the Department.

Please note that the Department is subject to the WA Freedom of Information Act. The Council should also be aware that information pertaining to the receipt of financial assistance will be tabled in the Western Australia parliament. This information could include the name of recipients, the amount of the assistance, the name of the project(s) and possibly, a brief description thereof. This could result in requests for more details to be released publicly.

If there are queries regarding these terms and conditions, or electronic copies of the Form are required, please contact Rachel Reynolds, Senior Grants Officer on (08) 9217 1466, Freecall (WA Country callers only) 1800 620 511 or via email clgf@dlgrd.wa.gov.au. Alternatively you can visit the Department's website www.dlgrd.wa.gov.au/RforR/clgf.asp.

Yours sincerely



Geoff Comben
MANAGER
FINANCIAL ASSISTANCE

12 June 2009

att

Dumas House 2 Havelock Street West Perth WA 6005 GPO Box R1250, Perth WA 6844
Tel: (08) 9217 1500 Fax: (08) 9217 1555 Freecall: 1800 620 511 (Country only)
E-mail: info@dlgrd.wa.gov.au Website: www.dlgrd.wa.gov.au
wa.gov.au

The Department of Local Government

Our Ref: 711-08#03

Chief Executive Officers
COUNTRY LOCAL GOVERNMENTS

CIRCULAR NO. #26-2009

ROYALTIES FOR REGIONS – COUNTRY LOCAL GOVERNMENT FUND – EXPENDITURE AND ACQUITTAL

The Department of Local Government (the Department) is aware that there may be some confusion regarding the acquittal process under the Country Local Government Fund (CLGF).

Under the 2008-09 Guidelines, the Department requires an audited Statement of Income and Expenditure specific to your CLGF allocation, as part of the Final Acquittal Report Form. This Form is to be submitted to the Department no later than **30 June 2010**.

The audited Statement of Income and Expenditure is to include the expenditure of the *entire* allocation.

To clarify, a transfer of your allocation into a reserve fund/trust account/term deposit is not classified as expenditure; this is considered a reallocation of resources. Expenditure is the use of resources to discharge a liability, acquire an asset or pay for a service.

A reminder that expenditure of your allocation must fall within the parameters of the 2008-09 Guidelines.

Under the 2008-09 Guidelines, local governments may not receive their Year 2 allocations until the Year 1 allocation has been fully acquitted. This acquittal does not need to be upon the completion of a project(s) but on the expenditure as above.

The Department would also like to clarify that all CLGF project allocations must be included in the local government's annual audit and included in its financial statement as part of its annual report.

Should the above information affect the acquittal of your Year 1 funds and the timing of your Year 2 payments/project(s), the Department recommends you review your work schedule and make the appropriate adjustments. The Department must then be notified in writing of any changes to your project(s).

Should you have any further queries, please do not hesitate to contact Rachel Reynolds on telephone (08) 9217 1466 or Freecall 1800 620 511, or via email claf@dlgrd.wa.gov.au.



Jennifer Mathews
DIRECTOR GENERAL

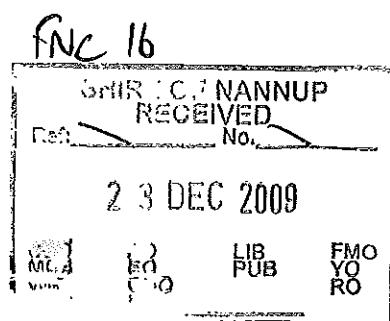
23 October 2009



Minister for Local Government; Heritage; Citizenship and Multicultural Interests

Our Ref: M0901598

Mr Shane Collie
Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275



Dear Mr Collie

RESCHEDULING OF COUNTRY LOCAL GOVERNMENT FUND PAYMENTS

The recent mid-year budget review has highlighted the significant impact the change in the global economy and the strong Australian dollar have had on reducing Western Australia's revenue from mining and petroleum royalties.

The Department of Treasury and Finance is working to manage the changed revenue position of the State and will manage cash flow to minimise any impact on the timing of expenditure on regional infrastructure.

As a result of the reduced royalties revenue and the commitment to preserving a healthy State balance sheet, \$130 million of Royalties for Regions recurrent funding will be deferred from the 2009-10 financial year.

A total of \$90 million will be deferred from the Country Local Government Fund (CLGF) Stage Two. The funds will now be distributed from July 2010, allowing councils to fully expend existing allocations.

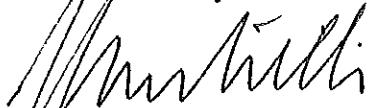
The guidelines for the distribution of funding allocations to regional groupings will be advised early in 2010 through the Department of Local Government.

There will be an allocation of \$10 million in the current financial year to the Department of Local Government of which \$7.5 million will assist local governments and regional groupings develop planning processes, identify and set local and regional priorities and project forward capital works expenditure. Details will be provided in early 2010.

Queries about CLGF payments can be directed to Fiona Colbeck, Manager Country Local Government Fund on 9217 1421 or via email at fiona.colbeck@dlg.wa.gov.au

I look forward to a continuing, successful partnership to develop Western Australia's regional communities.

Yours sincerely



**Hon G M (John) Castrilli MLA
MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS**

18 DEC 2009



NANNUP TELECENTRE
Lot 31 Warren Road
NANNUP WA 6275

Telephone 08 9756 3022
Facsimile 08 9756 3090
email nannuptc@comswest.net.au
www.nannuptc.org.au
ABN 48 768 492 784

SHIRE OF NANNUP	
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Ref:	BL/PT No. 1247
11 DEC 2009	
CEO MOS WM MDS	AO EO CDO CR:
LIB PUB	FMO YO RO

Referred 23/12

Chief Executive Officer
Shire of Nannup
PO Box 11
NANNUP WA 6275

Dear Shane,

The Nannup Telecentre committee would like to express its disappointment and concern regarding the decision made at the 26 November 2009 Council meeting to refuse planning approval to the TimeWood Centre project.

This decision, if not reversed, will have far reaching consequences to the Nannup community as well as the ability of the Nannup Telecentre to service the expanding needs of Nannup residents.

Although perfectly located in the business and tourist precinct, the existing Telecentre premises and the condition of the building structure offers limited opportunities for development or expansion. The TimeWood project addressed the shortcomings of the existing premises and provided the faculty to work more closely with other community organisations and will always be the best long term option for the community.

In February 2010 Nannup Telecentre will undergo an expansion of services delivered through the new banner of "Community Resource Centre". This expansion will include working as a shop-front for the South West Development Commission and providing increased information services on behalf of the Department of Regional Development and Lands. The existing premises not only limits the ability of the Telecentre to deliver its day-to-day services but also reduces the capacity to maximise these new opportunities on behalf of the Nannup community.

In addition, with Council currently considering "*What is core business?*" as a community managed service organisation, the Telecentre would be the logical agency to pick up services that Council considers outside its scope of service delivery. This will put further pressure on the Telecentres premises.

We are aware that a rescind motion has been enacted aimed at reviewing the decision on the TimeWood project. However, should this decision not be reversed, the pressure for expanded Telecentre premises will remain if not further heightened. As it is necessary for Telecentre services to be delivered in the main street tourist/business precinct, and with no

other clear option for alternative premises, the Telecentre committee requests the following-

- Council provide In Principal support for the extension of the existing Telecentre premises in keeping with its heritage design.
- Council allocate \$250,000 from its 2008/09 allocation of Royalties for Regions for extension of the Telecentre premises and much needed work on the buildings structural integrity.

The Telecentre committee sincerely hopes that the TimeWood Centre project is continued by Council as it is still the best option for the community.

Yours Sincerely



James Innes
President
Nannup Telecentre

8 December 2009

Shane Collie

From: Maggie Longmore [mlongmore@westnet.com.au]
Sent: Wednesday, 6 January 2010 6:47 AM
To: Shane Collie
Subject: Royalties to region

Hi Shane

With regard to Royalties to Region money that was earmarked for the Timewood The money may already have been allotted to other projects but if not I would like to offer a suggestion for some of the money The Shire did apply for money to finish off the infrastructure at the Foreshore park but only received a small proportion that was asked for and I know it is hoped that most of this money will be used to buy security fencing for the Amphitheatre I would like to suggest that other items asked for but not funded be relooked at The most important thing would be a storage shed for the fencing If this shed could be located next to the stage and have a stone side to match the stage and be so designed that it is can also be used as two green rooms when concerts are held .

I am sure that the building could be designed very easily and if it was possible to also incorporate a toilet and shower for use by artists this would be a very valuable asset and make the Amphitheatre more user friendly. and also lessen the need to hire green rooms and toilets every time the area is used I would be very happy to discuss this further with you and talk over my ideas for the design

Cheers Maggie

Maggie Longmore
Chairperson Nannup Music Club
Tel/Fax 9756 0308
mlongmore@westnet.com.au
Nannup Music Festival
26th Feb-1st March 2010
www.nannupmusicfestival.org

**Scott River Growers Group
Margaret River Region Inc.
P.O. Box 155,
Nannup, WA 6275
Phone: 08 97582238 Fax: 08 97582308**

Shire of Nannup,
15 Adam St.
Nannup 6275
30th November, 2009.

Dear Mr Collie,

It has come to the attention of the Scott River Growers Group and the Scott River/Lake Jasper Fire Brigades that the Time Wood Centre project has not received the support of council and will not go ahead and therefore the finances allocated to the project will have to be handed back to Government or re-allocated to other projects.

We would like the council to consider allocating the Royalties to Regions monies that were allocated to the project, to be re-distributed to the much needed Scott River Fire shed and meeting room.

This project has a site chosen and as there is little design work to be done and the money can be spent before the deadline for handing back the monies to Government occur.

Yours faithfully

Barbara Dunnet
Chairperson
Scott River Growers Group

Comment

From the Mid-Year Budget review it is reasonable to conclude:

- a) The State Government does not intend to make the payments deferred from 2009/10 in 2010/11 in addition to the payments previously budgeted for that year;
- b) Funding for Local Infrastructure Asset Renewal and New Assets will be \$13.7 million less in the short term than previously budgeted (\$62.5 million was budgeted for 2009/10 but the revised budget for 2010/11 is \$48.8 million); and
- c) It is not possible to confirm the State Government's intentions for 2013/14 and subsequent years as the Mid-Year Budget Review covers the same period (2009/10 – 2012/13) as the Budget.

It remains unclear when the deferred payments to Local Governments will be made. The Acting Minister's statement (17 December 2009) indicates only that payments will be distributed from 1 July 2010. The Government needs to commit to a payment of \$97.5 million (adjusted for inflation) in 2013/14 or earlier in order to support the claim that the action taken is a "deferral" and not a reallocation of funding.

The effective withdrawal of \$97.5 million in funding for Local and Regional Councils will impact on the delivery of a wide range of planned capital projects. Local Governments are particularly concerned that the Budget review shows a 22% reduction in funding allocated for Local Infrastructure Asset Renewal and New Assets in 2010/11 compared with 2009/10. Local Governments will need to provide the shortfall in funding for projects that have already been initiated. The timing and capacity to deliver planned projects is now uncertain until a "catch-up" payment schedule is confirmed.

The *Royalties for Regions Act (2009)* requires the Treasurer to credit 25% of the forecast royalty income for a financial year to the Royalties for Regions Fund as part of the budget process. It makes no mention of any revision to forecast royalty income during the year (up or down) or any adjustment to the amount provided to the fund as a consequence.

If successful the proposed advocacy will result in the State Government addressing the shortfall in the Country Local Government Fund, potentially as part of the 2010/11 State Budget. Local Governments will need to be prepared to provide clear details of the outcomes achieved using 2008/2009 funding and the impact of the "deferral" on projects already commenced and in planning.